



Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
June 8, 2026
5:00 P.M.

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, June 8, 2026, commencing at 5:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Jaime Marr
Councillor Paul Isaac
Councillor Connie Anderson
Councillor Todd Dalke
Councillor Owen Petersen (*arrived at 5:02 p.m.*)
Councillor Cheri Buchan

ABSENT: None

STAFF: Chief Administrative Officer, Linda Nelson
Deputy Chief Administrative Officer, Ray MacIntosh
Fire Chief, Ross Clews
Lt. Rodney MacIvor, Fire Fighter Izak Brackley, Fire Fighter Frank Ahsmann
Legislative Executive Assistant, Betty Ann Formstone

PUBLIC: 1

DELEGATION: Area Resident – Parking Concern for Hwy 760 (Bergen Road), Jim Bowhay

PRESS: 1

CALL TO ORDER: The meeting was called to order at 5:00 p.m., with a moment of reflection on the business of the evening.

PUBLIC HEARING: None

AGENDA – AMENDMENTS AND ADOPTION:

Res. 206-08-06-26 MOVED by Councillor Isaac that the agenda be approved as presented.

CARRIED

Councillor Absence: *None*

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ADOPTION OF THE PREVIOUS MINUTES:

Res. 207-08-06-26 MOVED by Councillor Buchan that the Minutes of the Regular Meeting of Council held on May 25, 2026 be approved as presented.

CARRIED

Meeting recessed, Council left the Council Chambers for viewing of Fire Apparatus set up in the Town Office Yard at 5:04 p.m.

Meeting resumed with Council returning to the Council Chambers at 5:13 p.m.

ADMINISTRATION: Viewing of New Fire Apparatus

Res. 208-08-06-26 MOVED by Councillor Marr that the Town of Sundre Council thank the members of the Sundre Fire Department for bringing Units 540 and 560 to the Town Office for Council's viewing and thank each and every member of the Fire Department for their dedication and commitment to provide fire services to our community.

CARRIED**DELEGATION: Hwy 760 (Bergen Road) Parking Concerns**

Councillor Isaac left the meeting at 5:36 p.m.

Res. 209-08-06-26 MOVED by Councillor Marr that the Town of Sundre Council direct administration to continue to consult with Alberta Transportation & Economic Corridors, the RCMP, the Town's CPO, the businesses and residences on Highway 760 to find a resolution to the issue of parking on Highway 760 and further to bring back information to Council at a future date and in addition to provide the information to Mr. Bowhay.

CARRIED**BYLAWS/POLICIES: Bylaw 2026-07 Chief Administrative Officer Bylaw**

Res. 210-08-06-26 MOVED by Councillor Buchan that the Town of Sundre Council repeal Bylaw 2024-01.

CARRIED

Res. 211-08-06-26 MOVED by Councillor Petersen that the Town of Sundre Council give first reading to Bylaw 2026-07, being the "Chief Administrative Officer Bylaw", to establish the position of Chief Administrative Officer and to delegate specified powers, duties and functions to the Chief Administrative Officer.

CARRIED

Res. 212-08-06-26 MOVED by Councillor Buchan that the Town of Sundre Council give second reading to Bylaw 2026-07, being the "Chief Administrative Officer Bylaw", to establish the position of Chief Administrative Officer and to delegate specified powers, duties and functions to the Chief Administrative Officer.

CARRIED

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Res. 213-08-06-26 MOVED by Councillor Marr that the Town of Sundre Council give unanimous consent to proceed to third reading to Bylaw 2026-07, being the “Chief Administrative Officer Bylaw”, to establish the position of Chief Administrative Officer and to delegate specified powers, duties and functions to the Chief Administrative Officer.

CARRIED

Res. 214-08-06-26 MOVED by Councillor Anderson that the Town of Sundre Council give third and final reading to Bylaw 2026-07, being the “Chief Administrative Officer Bylaw”, to establish the position of Chief Administrative Officer and to delegate specified powers, duties and functions to the Chief Administrative Officer.

CARRIED

Res. 215-08-06-26 MOVED by Councillor Buchan that the Town of Sundre Council bring Bylaw 2026-07, being the Chief Administrative Officer Bylaw, to a future Bylaw and Policy Review Committee for review of Section 19 (f) and (g).

CARRIED

Bylaw 2026-08 Protection of Privacy Bylaw

Res. 216-08-06-26 MOVED by Councillor Anderson that the Town of Sundre Council give first reading to Bylaw 2026-08, being the “Protection of Privacy Bylaw” to establish the administrative structure of the Town of Sundre in relation to the *Protection of Privacy Act*, and to establish a directory of personal information banks and a privacy management plan.

CARRIED

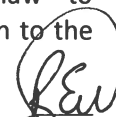
Res. 217-08-06-26 MOVED by Councillor Dalke that the Town of Sundre Council give second reading to Bylaw 2026-08, being the “Protection of Privacy Bylaw” to establish the administrative structure of the Town of Sundre in relation to the *Protection of Privacy Act*, and to establish a directory of personal information banks and a privacy management plan.

CARRIED

Res. 218-08-06-26 MOVED by Councillor Marr that the Town of Sundre Council give unanimous consent to proceed to third reading to Bylaw 2026-08, being the “Protection of Privacy Bylaw” to establish the administrative structure of the Town of Sundre in relation to the *Protection of Privacy Act*, and to establish a directory of personal information banks and a privacy management plan.

CARRIED

Res. 219-08-06-26 MOVED by Councillor Petersen that the Town of Sundre Council give third and final reading to Bylaw 2026-08, being the “Protection of Privacy Bylaw” to establish the administrative structure of the Town of Sundre in relation to the



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Protection of Privacy Act, and to establish a directory of personal information banks and a privacy management plan.

CARRIED

Mayor Warnock called a recess at 6:07 p.m.

Mayor Warnock reconvened the meeting at 6:11 p.m.

Bylaw 2026-09 Access to Information Bylaw

Res. 220-08-06-26 MOVED by Councillor Dalke that the Town of Sundre Council repeal Bylaw 738.
CARRIED

Res. 221-08-06-26 MOVED by Councillor Dalke that the Town of Sundre Council give first reading to Bylaw 2026-09, being the “Access to Information Bylaw” to establish the administrative structure of the Town of Sundre in relation to the *Access to Information Act*, and to set fees thereunder.
CARRIED

Res. 222-08-06-26 MOVED by Councillor Anderson that the Town of Sundre Council give second reading to Bylaw 2026-09, being the “Access to Information Bylaw” to establish the administrative structure of the Town of Sundre in relation to the *Access to Information Act*, and to set fees thereunder.
CARRIED


Res. 223-08-06-26 MOVED by Councillor Marr that the Town of Sundre Council give unanimous consent to proceed to third reading of Bylaw 2026-09, being the “Access to Information Bylaw” to establish the administrative structure of the Town of Sundre in relation to the *Access to Information Act*, and to set fees thereunder.
CARRIED

Res. 224-08-06-26 MOVED by Councillor Dalke that the Town of Sundre Council give third and final reading to Bylaw 2026-09, being the “Access to Information Bylaw” to establish the administrative structure of the Town of Sundre in relation to the *Access to Information Act*, and to set fees thereunder.
CARRIED

Bylaw 2026-10 Records Retention & Destruction Bylaw

Res. 225-08-06-26 MOVED by Councillor Buchan that the Town of Sundre Council repeal Bylaw 04.13.
CARRIED

Res. 226-08-06-26 MOVED by Councillor Dalke that the Town of Sundre Council give first reading to Bylaw 2026-10, being the “Record Retention and Destruction Bylaw”.
CARRIED


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Res. 227-08-06-26 MOVED by Councillor Anderson that the Town of Sundre Council give second reading to Bylaw 2026-10. Being the “Record Retention and Destruction Bylaw”.
CARRIED

Res. 228-08-06-26 MOVED by Councillor Buchan that the Town of Sundre Council give unanimous consent to proceed to third reading to Bylaw 2026-10, being the “Record Retention and Destruction Bylaw”
CARRIED

Res. 229-08-06-26 MOVED by Councillor Petersen that the Town of Sundre Council give third and final reading to Bylaw 2026-10, being the “Record Retention and Destruction Bylaw”.
CARRIED

Res. 230-08-06-26 **Policy A-014-00-POL Protection of Privacy Management Plan**
MOVED by Councillor Marr that the Town of Sundre Council approve Policy A-014-00-POL, Protection of Privacy Management Plan as recommended by the Bylaws and Policy Review Committee, as presented.
CARRIED

OLD BUSINESS: None

NEW BUSINESS: **2026 Q1 Financial Reports**

Res. 231-08-06-26 MOVED by Councillor Petersen that the Town of Sundre Council directs administration to add a column on the RSA Continuity Report that shows what is committed to specific accounts.
CARRIED

Res. 232-08-06-26 MOVED by Councillor Petersen that the Town of Sundre Council accept the Q1 2026 Quarterly Financial Reports as information.
CARRIED

2025 Capital Spending RSA Transfers

Res. 233-08-06-26 MOVED by Councillor Anderson that the Town of Sundre Council approves the transfer of additional funding in the amount of \$11,693 from the Municipal New Project RSA for the Spray Patching Unit capital project.
CARRIED

Res. 234-08-06-26 MOVED by Councillor Buchan that the Town of Sundre Council approves the transfer of additional funding in the amount of \$10.00 from the Municipal Lifecycling RSA for replacing Unit 149 (CS Truck) capital project.

CARRIED



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Res. 235-08-06-26 MOVED by Councillor Marr that the Town of Sundre Council approves the transfer of additional funding in the amount of \$2,200 from the Municipal New Projects RSA for the Community Services Digital Sign Display capital project.
CARRIED

Res. 236-08-06-26 MOVED by Councillor Dalke that the Town of Sundre Council approves the transfer of additional funding in the amount of \$198.00 from the Municipal New Projects RSA for the CS Floor Scrubber capital project.
CARRIED

Res. 237-08-06-26 MOVED by Councillor Petersen that the Town of Sundre Council approves the transfer of additional funding in the amount of \$49.00 from the Municipal Lifecycling RSA for the Arena Compressor Overhaul & Valve Replacement capital project.
CARRIED

Res. 238-08-06-26 MOVED by Councillor Petersen that the Town of Sundre Council approves the transfer of additional funding in the amount of \$11,395 from the Municipal Lifecycling RSA for the replacement of Lawn Mower Unit 1162 capital project.
CARRIED

Sponsorship, MVSH Golf Tournament

Res. 239-08-06-26 MOVED by Councillor Petersen that the Town of Sundre Council sponsor the 2026 Mountain View Seniors Housing Foundation's annual golf tournament, with funds to be drawn from the Council Discretionary Fund, in an amount not to exceed \$1,500 which represents a Hole-in-One Sponsorship.
CARRIED

**COUNCIL COMMITTEE
REPORTS:**

Council Committee Reports, May 2026

Res. 240-08-06-26 MOVED by Councillor Anderson that the Town of Sundre Council accept his verbal report for May 2026 as information.
CARRIED

Res. 241-08-06-26 MOVED by Councillor Buchan that the Town of Sundre Council accept her verbal report for May 2026 as information.
CARRIED

Res. 242-08-06-26 MOVED by Councillor Dalke that the Town of Sundre Council accept his verbal report for May 2026 as information.
CARRIED



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Res. 243-08-06-26 MOVED by Mayor Warnock that the Town of Sundre Council accept Councillor Isaac's written report for May 2026 as information.

CARRIED

Res. 244-08-06-26 MOVED by Councillor Marr that the Town of Sundre Council accept her written report for May 2026 as information.

CARRIED

Res. 245-08-06-26 MOVED by Councillor Petersen that the Town of Sundre Council accept his verbal report for May 2026 as information.

CARRIED

Res. 246-08-06-26 MOVED by Mayor Warnock that the Town of Sundre Council accept his written report for May 2026 as information.

CARRIED

COUNCIL KEY MESSAGE: **Council Key Messages May 2026**

Res. 247-08-06-26 MOVED by Councillor Buchan that the Town of Sundre Council accept the Key Messages of Council for the month of May 2026 as information.

CARRIED

COUNCIL INVITATIONS /
CORRESPONDENCE:

Chinook's Edge School Division Board Meeting Highlights

Res. 248-08-06-26 MOVED by Councillor Petersen that the Town of Sundre Council accept the Chinook's Edge School Division Board Meeting Highlights as information.

CARRIED

RCMP Community Safety Messages, June 2026


Res. 249-08-06-26 MOVED by Councillor Buchan that the Town of Sundre Council accept the RCMP Community Safety Messaging for June 2026 as information and direct administration to post the messaging to the Town's website and social media site.

CARRIED

Mountain View County Letter to Minister Williams

Res. 250-08-06-26 MOVED by Councillor Marr that the Town of Sundre Council accept as information, the Mountain View County letter to Minister Williams regarding Bill 28 and its changes to the *Library Act*.

CARRIED


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Parkland Regional Library System – 2025 Return on Investment Information, May’s Draft Board Meeting Minutes and Board Talk

Res. 251-08-06-26 MOVED by Councillor Dalke that the Town of Sundre Council accept the Parkland Regional Library System Return on Investment Information, May’s Draft Board Meeting Minutes and Board Talk as information.

CARRIED

CLOSED MEETING:

Res. 252-08-06-26 MOVED by Councillor Marr that the Town of Sundre Council go into a Closed Meeting at 7:22 p.m.

Mayor Warnock called a break at 7:22 p.m.
Mayor Warnock reconvened the closed meeting at 7:27 p.m.

The following were in attendance for the Closed Meeting:

Chief Administrative Officer, Linda Nelson

- 12.1 Advice From Officials, *Access to Information Act, Section 29*
- 12.2 Advice From Officials, *Access to Information Act, Section 29*
- 12.3 Local Public Body Confidences, *Access to Information Act, Section 28*

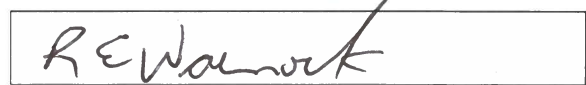
Res. 253-08-06-26 MOVED by Councillor Dalke that Council return to an open meeting at 8:18 p.m.
CARRIED

ADJOURNMENT

Res. 254-08-06-26 MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 8:19 p.m.

CARRIED

These Minutes approved this 22nd Day of June 2026.



Mayor, Richard Warnock



Chief Administrative Officer, Linda Nelson

Initials