



Regular Council Meeting Minutes  
Town of Sundre  
Municipal Council Chambers  
October 7, 2024

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, October 7, 2024, commencing at 6:00 p.m.

**IN ATTENDANCE:** Mayor Richard Warnock  
Councillor Connie Anderson  
Councillor Owen Petersen  
Councillor Todd Dalke  
Councillor Jaime Marr  
Councillor Paul Isaac  
Councillor Chris Vardas

**ABSENT:** None

**STAFF:** Chief Administrative Officer, Linda Nelson  
Director Corporate Services, Chris Albert  
Director Community Development, Benazir Thaha Valencia  
Legislative Executive Assistant, Betty Ann Fountain

**PUBLIC:** 1

**DELEGATION:** 0

**PRESS:** 1

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m., with a moment of reflection on the business of the evening.

**PUBLIC HEARING:** **20241007 Bylaw 2024-06 Municipal Development Plan**

The Public Hearing was held in the Town of Sundre Municipal Council Chambers and pursuant to the *Municipal Government Act, RSA 2000 Chapter M-26 and amendments thereto*.

The Mayor declared Public Hearing 20241007 relating to Bylaw 2024-06 being the Municipal Development Plan now open at 6:01 p.m.

**Purpose of Bylaw 2024-06 Municipal Development Plan**

Bylaw No. 2024-06 is the Town of Sundre's new Municipal Development Plan (MDP). The MDP is the long-term strategic plan to guide growth and development in the Town of Sundre for the next 25 years. The MDP offers a policy framework to guide development, land use, and infrastructure investments. It provides guidelines for the Town's planning processes, including statutory and non-statutory plans, and applications for redesignations, subdivisions, and developments.

Initials

**Order of Presentations:**

- Confirmation of Notices;
- Development Authority’s report;
- Questions from Council to the Development Authority;
- Public Communication (letters/emails) read into the minutes;
- Presentation(s) by those in Favour of the Bylaw (max. of 5 minutes);
- Presentation(s) by those in Opposition of the Bylaw (max. of 5 minutes);
- Any other person(s) deemed affected by the Bylaw;
- Closing statement of the Development Authority;
- Further questions for the Development Authority;
- Adjournment of the Public Hearing.

**CAO – Public Notifications**

Notification of the Public Hearing for Bylaw 2024-06 was published in the local newspaper on September 24, 2024 and October 1, 2024, and on the Town’s website from August 28, 2024 to October 7, 2024.

External agency notifications were emailed on August 28, 2024.

**Development Authority’s Report:**

The Director of Community Development, Benazir Thaha Valencia delivered the Development Authority’s report.

**Public Communications:**

The Legislative Executive Assistant, Betty Ann Formstone stated to Council that the following correspondence relating to Bylaw 2024-06 being the Town of Sundre Municipal Development Plan was received and that the Development Authority has addressed the comments received:

- TC Energy Response Letter dated September 13, 2024 pertaining to setbacks to pipeline rights-of ways;
- Alberta Health Services dated September 27, 2024 provided general comments pertaining to housing, neighbourhood design, transportation networks, natural environments, food systems, drinking water and wastewater;
- An email from Telus Land Solutions Team which stated Telus has no concerns with the proposed activities;
- An email from Mountain View County dated September 27, 2024 pertaining to infrastructure in new developments;
- Confirmation that there were no communications received from residents of Sundre.

**Those in Favour of the Bylaws:** None

**Those in Opposition to the Bylaws:** None

**Any other persons affected by the Bylaw:** None

**Closing Statements:**

The Director of Community Development, Benazir Thaha Valencia delivered the Development Authority’s closing statements.

**Call for a Motion:** the Mayor called for a motion to close the Public Hearing at 6:38 p.m.

BT  
Initials

*Res. 287-07-10-24*      MOVED by Councillor Anderson that the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2024-06 Municipal Development Plan.

**CARRIED**

*Res. 288-07-10-24*      MOVED by Councillor Marr that the Town of Sundre Council adjourn the October 7, 2024 Regular Meeting of Council at 6:39 p.m. to go in to the Organizational Meeting of Council.

**CARRIED**

*Mayor Warnock called a 5 minute recess at 6:39 p.m.  
Mayor Warnock reconvened the Organizational Meeting of Council at 6:44 p.m.  
Mayor Warnock called a 5 minute recess at 8:22 p.m.  
Mayor Warnock reconvened the meeting at 8:30 p.m.*

*Res. 316-07-10-24*      MOVED by Councillor Isaac that the Town of Sundre Council reconvene the October 7, 2024 Regular Meeting of Council at 8:30 p.m.

**CARRIED**

**AGENDA – AMENDMENTS AND ADOPTION:**

*Res. 317-07-10-24*      MOVED by Councillor Vardas that the agenda be approved as presented.

**CARRIED**

Councillor Absence:      None

**ADOPTION OF THE PREVIOUS MINUTES:**

*Res. 318-07-10-24*      MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on September 30, 2024, be approved as presented.

**CARRIED**

DELEGATION:              None

**BYLAWS/POLICIES:**              **Bylaw 2024-06 Municipal Development Plan**

*Res. 319-07-10-24*      MOVED by Councillor Isaac that the Town of Sundre Council give Second Reading to Bylaw 2024-06, being a Bylaw to adopt the Municipal Development Plan.

**CARRIED**

*Res. 320-07-10-24*      MOVED by Councillor Anderson that the Town of Sundre Council give Third and Final Reading to Bylaw 2024-06, being a Bylaw to adopt the Municipal Development Plan

**CARRIED**

OLD BUSINESS:              None



*R.C.W.*  
Initials

**NEW BUSINESS:****FortisAlberta Franchise Fee for 2025**

Res. 321-07-10-24

MOVED by Councillor Marr that the Town of Sundre Council maintains the FortisAlberta Franchise Fee at 12% effective January 1, 2025.

*Opposed: Councillor Petersen, Councillor Dalke*

**CARRIED**

Res. 322-07-10-24

**Gas Alberta Inc. 2024 Gas Cost Refund**

MOVED by Councillor Vardas that the Town of Sundre Council approves a per gigajoule credit to be applied on utility bills issued in December 2024 for natural gas consumption used during November 2024. The per gigajoule rebate rate is dependent upon the total number of gigajoules sold.

*Opposed: Councillor Dalke, Councillor Marr, Councillor Petersen, Councillor Anderson*

**DEFEATED**

Res. 323-07-10-24

MOVED by Councillor Anderson that the Town of Sundre Council transfers the Gas Alberta Inc. gas cost refund of \$30,040.32 to the Utilities Infrastructure Lifecycling Restricted Surplus Account.

*Opposed: Councillor Dalke*

**CARRIED****Fire Prevention Week, October 6-12, 2024**

Res. 324-07-10-24

MOVED by Councillor Isaac that the Town of Sundre Council proclaim October 6-12, 2024 as Fire Prevention Week and urge all the citizens of Sundre to ensure there are working smoke alarms in their homes and businesses and to support the many public safety activities and efforts of Sundre's fire and emergency services.

**CARRIED****Sundre Hospital Futures**

Res. 325-07-10-24

MOVED by Councillor Anderson that the Town of Sundre approve the fee waiver for the Community Centre in an amount not to exceed \$262.50 (GST included), to be funded from Council's Discretionary Contributions to Local Organizations, for the Sundre Hospital Futures Gala to be held on November 16, 2024.

**CARRIED****ADMINISTRATION:**

None

**COUNCIL COMMITTEE****REPORTS:**

None

**COUNCIL KEY MESSAGE:**

None



Initials

**COUNCIL INVITATIONS /  
CORRESPONDENCE:**

None

**CLOSED MEETING:**

*Res.326-07-10-24*                      MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 9:06 p.m.

*Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected.*

*Mayor Warnock called a recess at 9:06 p.m.*

*Mayor Warnock reconvened the Closed Meeting of Council at 9:11 p.m.*

The following were in attendance for the closed meeting session:  
Chief Administrative Officer, Linda Nelson  
Director Corporate Services, Chris Albert

**Topic of Closed Meeting**

12.1    Advice from Officials, FOIPP Act, Section 24

*Director Corporate Services, Chris Albert left the Closed Meeting at 9:40 p.m.*

*Res. 327-07-10-24*                      MOVED by Councillor Anderson that Council return to an open meeting at 9:56 p.m.

**CARRIED**

**ADJOURNMENT**

*Res. 328-07-10-24*                      MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 9:57 p.m.

**CARRIED**

These Minutes approved this 28<sup>th</sup> Day of October 2024.



Mayor, Richard Warnock



Chief Administrative Officer, Linda Nelson