



Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
December 16, 2024
4:00 P.M.

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, December 16, 2024, commencing at 4:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen
Councillor Todd Dalke
Councillor Jaime Marr
Councillor Paul Isaac
Councillor Chris Vardas

ABSENT: None

STAFF: Chief Administrative Officer, Linda Nelson
Director Corporate Services, Chris Albert
Director Community Development, Benazir Thaha Valencia
Shannon Milligan, Grants & Accounting Coordinator
Moe Fahey, Events & Festivals Coordinator
Operations Department:
Jim Hall Manager
Cody Hagen Gas Dept.
Connor Roth Gas Dept.
Willie Logan Roads
Dennis Winslow Roads
Ken Jewell Fleet Management
Shane Vollett Water / Wastewater
Jason Sykes Water / Wastewater
James Minor Water / Wastewater
Legislative Executive Assistant, Betty Ann Fountain

PUBLIC: 14

DELEGATION: 2 Representative of the Sundre Curling Club, *Lonny Holladay and Glen Smith*;
2 Representatives of the Sundre Health Professional Attraction & Retention Committee, *Gerald Ingeveld and Joyce Wicks*;
1 Sundre Resident, *Kim Free*.

PRESS: 1

Initials

CALL TO ORDER: The meeting was called to order at 4:00 p.m., with a moment of reflection on the business of the evening.

AGENDA – AMENDMENTS AND ADOPTION:

Res. 421-16-12-24 MOVED by Councillor Isaac that the agenda be approved as presented. **CARRIED**

Councillor Absence: None

ADOPTION OF THE PREVIOUS MINUTES:

Res.422-16-12-24 MOVED by Councillor Dalke that the Minutes of the Regular Council Meeting of Council held on December 2, 2024 be approved as presented. **CARRIED**

DELEGATION:

Sundre Curling Club

Res. 423-16-12-24 MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation from the representative of the Sundre Curling Club as information and thank the volunteers of the Curling Club for providing recreation services and programs to our community. **CARRIED**

Sundre Health Professional Attraction & Retention Committee (SHPARC)

Res. 424-16-12-24 MOVED by Councillor Petersen that the Town of Sundre Council accept the report from the Sundre Health Professional Attraction & Retention Committee (SHPARC) as information and thank the Sundre Health Professional Attraction & Retention Committee members for their dedication and commitment to the community. **CARRIED**

Ideas for Better Communication

Res. 425-16-12-24 MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation by the Chief Executive Officer of Small town Girl Promotions as information. **CARRIED**

*Mayor Warnock called a 5 minute recess at 5:11 p.m.
Mayor Warnock reconvened the meeting at 5:16 p.m.*

BYLAWS/POLICIES:

Bylaw 2024-07 Municipal Election Bylaw

Res. 426-16-12-24 MOVED by Councillor Anderson that the Town of Sundre Council give first reading to Bylaw 2024-07 being the Municipal Election Bylaw, a bylaw to establish certain election procedures.

CARRIED



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Res. 427-16-12-24 MOVED by Councillor Marr that the Town of Sundre Council give second reading to Bylaw 2024-07 being the Municipal Election Bylaw, a bylaw to establish certain election procedures.
Opposed: Unanimous

DEFEATED

Res. 428-16-12-24 MOVED by Councillor Marr that the Town of Sundre Council give second reading to Bylaw 2024-07 as amended, being the Municipal Election Bylaw, a bylaw to establish certain election procedures.
In Favour: Unanimous

CARRIED

Res. 429-16-12-24 MOVED by Councillor Petersen that the Town of Sundre Council give unanimous consent to proceed to third reading to Bylaw 2024-07 as amended, being the Municipal Election Bylaw, a bylaw to establish certain election procedures.

CARRIED

Res. 430-16-12-24 MOVED by Councillor Dalke that the Town of Sundre Council give third and final reading to Bylaw 2024-07 as amended, being the Municipal Election Bylaw, a bylaw to establish certain election procedures.

CARRIED**OLD BUSINESS:****Purchase of Vertical In-Line Pump and Motor**

Res. 431-16-12-24 MOVED by Councillor Anderson that the Town of Sundre Council approve the final costing budget in the amount of \$16,000.00 with the funding to be drawn from the Utility Infrastructure Lifecycling Surplus Account.

CARRIED**NEW BUSINESS:****Town of Sundre Boardwalk Project**

Res. 432-16-12-24 MOVED by Councillor Isaac that the Town of Sundre Council accept the Report on the Boardwalk Project, including the spending as information, and thank the volunteers and donors for the time, commitment, and true community spirit shown throughout the planning and construction of the boardwalk over the last 7 years.

CARRIED**Sundre Historical Society & Museum Good News**

Res. 433-16-12-24 MOVED by Councillor Marr that the Town of Sundre Council congratulates the Sundre Historical Society and Museum Board members, staff, cultural leaders, artists, volunteers and supporters who contributed to another successful Culture Days celebration in Sundre on behalf of the citizens and visitors to Sundre.

CARRIED

All-Council Meeting 2025

Res. 434-16-12-24

MOVED by Councillor Isaac that the Town of Sundre Council accept the invitation to the All-Council Meeting scheduled for February 26, 2025 at 5:00 p.m. and prepare questions in advance of the meeting date.

CARRIED

ADMINISTRATION:

November 2024 Departmental Reports

Res. 435-16-12-24

MOVED by Councillor Anderson that the Town of Sundre Council accept the November 2024 Departmental Reports as information.

CARRIED

CAO’s Year-End Report – Operations: Gas, Roads, Water/Wastewater & Lagoon

Res. 436-16-12-24

MOVED by Councillor Isaac that the Town of Sundre Council accept the year-end report from the CAO on the successes achieved by the Operations Department, and congratulate and thank each member of the team for their commitment and dedication to our community.

CARRIED

COUNCIL COMMITTEE REPORTS:

Council Committee Reports November 2024

Res. 437-16-12-24

MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock’s report for November 2024 as information.

CARRIED

COUNCIL KEY MESSAGE:

Council Key Messages November 2024

Res. 438-16-12-24

MOVED by Councillor Petersen that the Town of Sundre Council accept the Key Messages of Council for the month of November 2024, as information.

CARRIED

COUNCIL INVITATIONS / CORRESPONDENCE:

None

CARRIED

CLOSED MEETING:

Res. 439-16-12-24

MOVED by Councillor Marr that the Town of Sundre Council go into a closed meeting at 6:37 p.m.

CARRIED



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Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected.

Mayor Warnock called a break at 6:37 p.m.

Mayor Warnock reconvened the closed meeting at 6:42 p.m.

The following were in attendance for the closed meeting session:
Chief Administrative Officer, Linda Nelson

Topic of Closed Meeting

12.1 Advice from Officials, FOIPP Act, Section 24

Councillor Isaac left the Closed Meeting at 6:55 p.m.

12.2 Advice from Officials, FOIPP Act, Section 24

12.3 Advice from Officials, FOIPP Act, Section 24

Res. 440-16-12-24

MOVED by Councillor Dalke that Council return to an open meeting at 7:37 p.m.
CARRIED

ADJOURNMENT

Res. 441-16-12-24

MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 7:38 p.m.

CARRIED

These Minutes approved this 6th Day of January 2025.



Mayor, Richard Warnock



Chief Administrative Officer, Linda Nelson