



Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
June 23, 2025
4:00 P.M.

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, June 23, 2025, commencing at 4:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen
Councillor Todd Dalke (*arrived at 4:02 p.m.*)
Councillor Jaime Marr
Councillor Chris Vardas

ABSENT: Councillor Paul Isaac

STAFF: Acting CAO / Director Corporate Services, Chris Albert
Director Community Development, Benazir Thaha Valencia
Legislative Executive Assistant, Betty Ann Formstone
Economic Development Officer, Jon Allan

PUBLIC: 0

DELEGATION: Emma Peters & Nikki Vardas – 6Km Run Fundraising Coordinators, and Tracey McCrimmon, Sundre Petroleum Operators Group

PRESS: 1

Mayor Warnock addressed the public sitting in the Council Chambers and welcomed the public attending the meeting by Live-Stream: We are serving notice that this meeting is being live-streamed. The camera will focus only on Council, not individuals sitting in the gallery.

CALL TO ORDER: The meeting was called to order at 4:00 p.m., with a moment of reflection on the business of the evening.

PUBLIC HEARING: **20250623: Bylaw 2025-06 Land Use Bylaw Map Amendment**

The Public Hearing was held in the Town of Sundre Municipal Council Chambers and pursuant to the *Municipal Government Act, RSA 2000 Chapter M-26 and amendments thereto.*

The Mayor declared Public Hearing 20250623 relating to Bylaw 2025-06 Land Use Bylaw Map Amendment now open at 4:01 p.m.

Initials

ROLL CALL:

Mayor requested that anyone registered to attend the Public Hearing by phone to state their name for the record.

Legislative Executive Assistant confirmed that we did not receive any requests to be registered to join the Public Hearing by phone.

Purpose of Bylaw 2025-06

The purpose of Bylaw No. 2025-06 is to amend the Land Use Bylaw Map by changing the land use designation for five parcels legally described as Plan 9912954, Block 18, Lots 2 to 6 (Civic Address of 106 – 114, 12 Avenue N.E.), from Low Density Residential (R-1) to General Residential (R-2).

- Confirmation of Notices;
- Development Authority's report;
- Questions from Council to the Development Authority;
- Public Communication (letters/emails) read into the minutes;
- Presentation(s) by those in Favour of the Bylaw (max. of 5 minutes, person(s) present in the Council Chambers will speak first, anyone on the phone will speak second);
- Presentation(s) by those in Opposition of the Bylaw (max. of 5 minutes, person(s) present in the Council Chambers will speak first, anyone on the phone will speak second);
- Any other person(s) deemed affected by the Bylaw (max. of 5 minutes, person(s) present in the Council Chambers will speak first, anyone on the phone will speak second);
- Closing statement of the Development Authority;
- Further questions for the Development Authority;
- Adjournment of the Public Hearing.

Acting CAO – Public Notifications:

Notification of the Public Hearing for Bylaw 2025-06 was published in the local newspaper on June 10th and June 17th, 2025 and on the Town's website from June 10 to June 23, 2025. Adjacent Landowner Notifications were mailed via Canada Post on June 10th, 2025.

Development Authority's Report:

The Development Authority, Benazir Thaha Valencia, Director Community Development delivered a verbal report accompanied by a PowerPoint presentation.

Public Communications: None

Those in Favour of the Bylaw: None

Those in Opposition to the Bylaw: None

Other person(s) Deemed Affected by the Bylaw: None

Closing Statement:

The Development Authority provided a brief closing statement.

Call for a Motion:

The Mayor called for a motion to close the Public Hearing at 4:17 p.m.



BN
Initials

Res. 236-23-06-25 MOVED by Councillor Marr that the Town of Sundre Council has received sufficient information to close Public Hearing No. 20250623 pertaining to Bylaw 2025-06 being a bylaw to amend the Land Use Bylaw Map.

CARRIED

AGENDA – AMENDMENTS AND ADOPTION:

Res. 237-23-06-25 MOVED by Councillor Vardas that the agenda be approved as presented.

CARRIED

Councillor Absence: *Councillor Isaac advised the Acting CAO in compliance of s.14.6 of Council's Procedural Bylaw.*

ADOPTION OF THE PREVIOUS MINUTES:

Res. 238-23-06-25 MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on June 9, 2025 be approved as presented.

CARRIED

DELEGATION: **Fundraising Event**

Res. 239-23-06-25 MOVED by Councillor Dalke that the Town of Sundre Council accept the verbal presentation regarding the fundraising event as information.

CARRIED

Res. 240-23-06-25 MOVED by Councillor Vardas that the Town of Sundre Council accept the presentation from Sundre Petroleum Operators Group and at Council's discretion assist with the Neighbourhood Day Breakfast from 8:00 a.m. to 9:30 a.m. on Friday, August 22, 2025.

CARRIED

BYLAWS/POLICIES: **Bylaw 2025-06 Land Use Bylaw Map Amendment**

Res. 241-23-06-25 MOVED by Councillor Petersen that the Town of Sundre Council give Second Reading to Bylaw 2025-06, being a Bylaw to amend the Land Use Bylaw Map by redesignating five residential lots, legally described as Plan 991 2954, Block 18, Lots 2 – 6, from Low Density Residential (R-1) to General Residential (R-2).

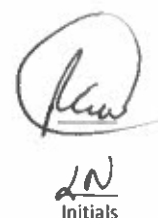
CARRIED

Res. 242-23-06-25 MOVED by Councillor Marr that the Town of Sundre Council give Third Reading to Bylaw 2025-06, being a Bylaw to amend the Land Use Bylaw Map by redesignating five residential lots, legally described as Plan 991 2954, Block 18, Lots 2 – 6, from Low Density Residential (R-1) to General Residential (R-2).

CARRIED

*Mayor Warnock called a break at 4:56 p.m.
Mayor Warnock reconvened the meeting at 5:00 p.m.*

OLD BUSINESS: None



Handwritten signature and initials.

NEW BUSINESS:

Mountain View Regional Film Office Strategic Plan – Next Steps

Res. 243-23-06-25

MOVED by Councillor Petersen that the Town of Sundre Council accept for information the report from the Economic Development Officer on behalf of the Mountain View Regional Film Office.

CARRIED

2024 Capital Spending RSA Transfers

Res. 244-23-06-25

MOVED by Councillor Anderson that the Town of Sundre Council approves the transfer of additional funding in the amount of \$1,693 from the Utilities Lifecycling RSA for the Gas Line Heater capital project.

CARRIED

Res. 245-23-06-25

MOVED by Councillor Vardas that the Town of Sundre Council approves the transfer of \$8,286 to the Fire Capital RSA in unspent funding for the Superior Pumper Unit Replacement capital project.

CARRIED

Res. 246-23-06-25

MOVED by Councillor Marr that the Town of Sundre Council approves the transfer of \$405,089 to the Utilities Lifecycling RSA in unspent funding for the Hwy. 27 Water & Wastewater Upgrades capital project.

CARRIED

Res. 247-23-06-25

MOVED by Councillor Dalke that the Town of Sundre Council approves the transfer of \$12,833 to the Municipal Lifecycling RSA in unspent funding for the Unit 145 capital project.

CARRIED

Res. 248-23-06-25

MOVED by Councillor Petersen that the Town of Sundre Council approves the transfer of \$2,156 to the General Corporate Stabilization RSA in unspent funding for the Confined Space Entry Equipment capital project.

CARRIED

Res. 249-23-06-25

MOVED by Councillor Anderson that the Town of Sundre Council approves the transfer of \$1,203 to the Municipal New Projects RSA in unspent funding for the 1 Avenue N.W. Swale capital project.

CARRIED



LN
Initials

Res. 250-23-06-25

MOVED by Councillor Marr that the Town of Sundre Council approves the transfer of \$6,877 to the Municipal New Projects RSA in unspent funding for the Sewer Flushing Equipment capital project.

CARRIED

ADMINISTRATION:

Res. 251-23-06-25

Departmental Reports May 2025

MOVED by Councillor Marr that the Town of Sundre Council accept the May 2025 Departmental Reports as information

CARRIED

COUNCIL COMMITTEE REPORTS:

Res. 252-23-06-25

Council Committee Reports May 2025

MOVED by Councillor Vardas that the Town of Sundre Council accept Mayor Warnock's report for May 2025 as information.

CARRIED

COUNCIL KEY MESSAGE:

Res. 253-23-06-25

Council Key Messages May 2025

MOVED by Councillor Petersen that the Town of Sundre Council accept the Key Messages of Council for the month of May 2025 as information.

CARRIED

COUNCIL INVITATIONS / CORRESPONDENCE:

Res. 254-23-06-25

Letter from the Minister of Forestry and Parks

MOVED by Councillor Dalke that the Town of Sundre Council accept the letter from the Honourable Todd Loewen, Minister of Forestry and Parks pertaining to the Town of Sundre's letter of April 29 to the province in support of the efforts of the Alberta Forest Products Association to ensure a sustainable forestry industry in Alberta, as information.

CARRIED

Library Board Letter of Resignation

Res. 255-23-06-25

MOVED by Councillor Marr that the Town of Sundre Council accept the letter of resignation of Nila E. Stringer from the Sundre Municipal Library Board, and thank Ms. Stringer for her years of service to our community.

CARRIED

Invitation to Sundre Pickleball Association's Celebration

Res. 256-23-06-25

MOVED by Councillor Vardas that the Town of Sundre Council accept the invitation for the Mayor or a Designated Councillor to attend the Sundre Pickleball Association's Celebration (Repaving Completion) event on Monday,


Initials

June 30, 2025 at 9:30 a.m., at the pickleball court; and further direct administration to send an RSVP to the association.

DEFEATED

Res. 257-23-06-25

MOVED by Councillor Marr that the Town of Sundre Council accept the invitation for the Mayor and Council to attend the Sundre Pickleball Association's Celebration (Repaving Completion) event on Monday, June 30, 2025 at 9:30 a.m., at the pickleball court; and further direct administration to send an RSVP to the association.

CARRIED

CLOSED MEETING: None

ADJOURNMENT

Res. 258-23-06-25

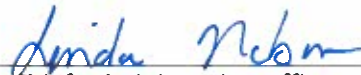
MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 5:44 p.m.

CARRIED

These Minutes approved this 8th Day of September 2025.

A rectangular box containing a handwritten signature in black ink that reads "R. Warnock".

Mayor, Richard Warnock

A handwritten signature in blue ink that reads "Linda Nelson".

Chief Administrative Officer, Linda Nelson