



Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
January 20, 2025
4:00 P.M.

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, January 20, 2025, commencing at 4:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen
Councillor Todd Dalke
Councillor Jaime Marr
Councillor Paul Isaac
Councillor Chris Vardas

ABSENT: None

STAFF: Chief Administrative Officer, Linda Nelson
Director Corporate Services, Chris Albert
Legislative Executive Assistant, Betty Ann Formstone
Director Community Development, Benazir Thaha Valencia
Community Peace Officer, Sam Zhao
Bylaw Officer, Rob Plews
Fire Chief, Ross Clews
Sundre Fire Department:
Shantele Smith Executive Assistant
Nicole Toth Captain, Training Officer
Daniel Corbett Lieutenant
Callie Klettl Firefighter
Sam Johnson Firefighter
Sam Zhao Firefighter
Rob Plews Firefighter
Rodney MacVicar Firefighter

PUBLIC: 10

DELEGATION: None

PRESS: 1

CALL TO ORDER:

The meeting was called to order at 4:00 p.m., with a moment of reflection on the business of the evening.

AGENDA – AMENDMENTS AND ADOPTION:

Res. 012-20-01-25

MOVED by Councillor Marr that the agenda be approved as amended as follows:

1. *Replace Pg. 3 of January 20th Agenda, due to an error in the Minutes of January 6, 2025.*

CARRIED

Councillor Absence:

None

ADOPTION OF THE PREVIOUS MINUTES:

Res. 013-20-01-25

MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on January 6, 2025 be approved as amended:

1. *Revise Motion Number Res. 007-06-01-25 to reflect the correct amount of funding for P3 Partnership from \$25,000.00 to \$22,500.00.*

CARRIED

DELEGATION:

None

ADMINISTRATION:

CAO’s Year-End Report – Sundre Fire Department

Res. 014-20-01-25

MOVED by Councillor Isaac that the Town of Sundre Council accept the year-end report from the CAO on the successes achieved by the Sundre Fire Department, and congratulate and thank each member of the department for putting your lives on hold to respond at a moment’s notice to an emergency, for putting yourself in danger on a continuous basis, for participating in community events and educating the public on fire safety, and for your commitment and dedication to our community.

CARRIED

CAO’s Year-End Report – Community Peace Officer / Bylaw Officer

Res. 015-20-01-25

MOVED by Councillor Anderson that the Town of Sundre Council accept the year-end report from the CAO on the successes achieved by the Community Peace Officer / Bylaw Officer, and congratulate and thank each member of the team for their commitment and dedication to our community, and for ensuring our community is a safe and secure place where we can live, work, play and raise our families.

CARRIED



Initials

December 2024 Departmental Reports

Res. 016-20-01-25

MOVED by Councillor Dalke that the Town of Sundre Council accept the December 2024 Departmental Reports as information.

CARRIED

BYLAWS/POLICIES:

Bylaw 2025-02 Land Use Bylaw Amendment

Res. 017-20-01-25

MOVED by Councillor Vardas that the Town of Sundre Council give first reading to Bylaw 2025-02 being a bylaw to amend the Land Use Bylaw; and further

CARRIED

Res. 018-20-01-25

MOVED by Councillor Isaac that the Town of Sundre Council set Monday, February 24, 2025 at 4:00 p.m. for a Public Hearing to Bylaw 2025-02 Land Use Bylaw Amendment.

CARRIED

OLD BUSINESS:

None

NEW BUSINESS:

Expression of Interest to Host Seniors' Week 2025

Res. 019-20-01-25

MOVED by Councillor Petersen that the Town of Sundre Council support the application to Alberta Seniors, Community and Social Services for the Town to co-host the Seniors' Week launch on June 2, 2025.

CARRIED

Report on Tax Roll 1636.000 Tax Recovery

Res. 020-20-01-25

MOVED by Councillor Vardas that the Town of Sundre Council accept the report from the Director of Corporate Services as information.

CARRIED

Social Media Policy

Res. 021-20-01-25

MOVED by Mayor Warnock that the Town of Sundre Council direct administration to bring the existing Social Media Policy to the Bylaw Policy Review Committee for review for the purpose of clarification to information that has come forward.

CARRIED




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COUNCIL COMMITTEE

REPORTS:

Council Committee Reports for December 2024

Res. 022-20-01-25

MOVED by Councillor Anderson that the Town of Sundre Council accept Mayor Warnock’s report for December 2024 as information.

CARRIED

Res. 023-20-01-25

MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr’s reports for October, November and December 2024 as information.

CARRIED

Res. 024-20-01-25

MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Anderson’s report for November and December 2024 as information.

CARRIED

COUNCIL KEY MESSAGE:

Council Key Messages 2024

Res. 025-20-01-25

MOVED by Councillor Anderson that the Town of Sundre Council accept the Key Messages of Council for the Year 2024 as information.

CARRIED

COUNCIL INVITATIONS /

CORRESPONDENCE:

None

CARRIED

CLOSED MEETING:

Res. 026-20-01-25

MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 5:05 p.m.

CARRIED

Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected.

Mayor Warnock called a break at 5:05 p.m.

Mayor Warnock reconvened the closed meeting at 5:12 p.m.

The following were in attendance for the closed meeting session:
Chief Administrative Officer, Linda Nelson



LN
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Topic of Closed Meeting

12.1 Advice from Officials, FOIPP Act, Section 24

12.2 Advice from Officials, FOIPP Act, Section 24

CAO left the Closed Meeting at 5:45 p.m.

12.3 Confidential Evaluation, FOIPP Act, Section 19

Res. 027-20-01-25

MOVED by Councillor Anderson that Council return to an open meeting at 6:28 p.m.

CARRIED

ADJOURNMENT

Res. 028-20-01-25

MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 6:29 p.m.

CARRIED

These Minutes approved this 10th Day of February 2025.

Mayor, Richard Warnock

Chief Administrative Officer, Linda Nelson

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