



Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
March 24, 2025
4:00 P.M.

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, March 24, 2025, commencing at 4:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen
Councillor Todd Dalke
Councillor Jaime Marr
Councillor Paul Isaac
Councillor Chris Vardas

ABSENT: None

STAFF: Chief Administrative Officer, Linda Nelson
Director Corporate Services, Chris Albert
Director Community Development, Benazir Thaha Valencia
Operations Manager, Jim Hall
Legislative Executive Assistant, Betty Ann Formstone
Jon Allan, Economic Development Officer
Pam Bewick, Finance & Grants Coordinator
Dawn Tetreault, Human Resources Coordinator
Debbie Hilts, Taxes/Utilities Coordinator
Jill Fee, Accounting Assistant
Michelle Smith, Administrative Support
Moe Fahey, Events and Festivals Coordinator

PUBLIC: 9

DELEGATION: Kevin Bohkn, Wildrose Assessment Services
Eva Dombowsky and Marie Snippa, Sundre Pickleball Association
Donny Krahn and Kim Free, Greenwood Neighbourhood Place

PRESS: 1

CALL TO ORDER: The meeting was called to order at 4:00 p.m., with a moment of reflection on the business of the evening.

AGENDA – AMENDMENTS AND ADOPTION:

Res. 104-24-03-25

MOVED by Councillor Isaac that the agenda be approved as amended as follows:


Initials

REPLACE: Under Item 9.2, Pages 81-99, Emergency Preparedness and Response Program; Safety and Loss Management System (SLMS); and 2022 Integrity Management Program (IMP) with the 2025 Integrity Management Program.

CARRIED

Councillor Absence: None

ADOPTION OF THE PREVIOUS MINUTES:

Res. 105-24-03-25 MOVED by Councillor Petersen that the Minutes of the Regular Meeting of Council held on March 10, 2025 be approved as presented.

CARRIED

ADMINISTRATION: CAO's Year-End Report: Legislative Department, Economic Development, and Corporate Services

Res. 106-24-03-25 MOVED by Councillor Isaac that the Town of Sundre Council accept the year-end report from the CAO on the successes achieved by the Legislative Department, Economic Development and Corporate Services, and congratulate and thank each member of the departments for their professionalism, commitment and dedication to our community.

CARRIED

DELEGATION: "How Does Creation & Process of Assessment Work?"

Res. 107-24-03-25 MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the representative of Wild Rose Assessment Services as information.

CARRIED

Mayor Warnock called a break at 5:22 p.m.

Mayor Warnock reconvened the meeting at 5:29 p.m.

DELEGATION: Sundre Pickleball Association

Res. 108-24-03-25 MOVED by Councillor Vardas that the Town of Sundre Council direct administration to make provisions for the portable toilet to remain in place at the ball diamonds to the end of September 2025, with the funding for the additional costs to be drawn from the Community Services Stabilization Restrictive Surplus Account, in an amount up to \$1,530.37 (GST included) and the \$85.00 fee for delivery and pick-up.
Opposed: Councillor Dalke

CARRIED

Greenwood Neighbourhood Place (GNP)

Res. 109-24-03-25 MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation from Greenwood Neighbourhood Place as information with appreciation for the contributions of GNP to our community.

CARRIED
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IN
Initials

BYLAWS/POLICIES: None

OLD BUSINESS: None

NEW BUSINESS: **Lagoon Lands**

Res 110-24-03-25 MOVED by Councillor Anderson that the Town of Sundre Council provide direction on proceeding with the annexation process in partnership with Mountain View County for parcels within NW 10-33-5-W5M, the parcel within NE 10-33-5-W5M and adjacent roads.

Opposed: Councillor Dalke

CARRIED

Federation of Alberta Natural Gas Co-op Audit Program

Res. 111-24-03-25 MOVED by Councillor Vardas that the Town of Sundre Council approve the Mayor and CAO to sign the Quality Management Plan (QMP) and the 2025 Integrity Management Plan (IMP), noting that Council, the CAO and the Operations Manager have reviewed the QMP and the IMP in their entirety, and the urban gas utility hereby accepts the responsibility for compliance of their distribution system with these plans.

CARRIED

Mayor Warnock called a break at 6:38 p.m.

Mayor Warnock reconvened the meeting at 6:43 p.m.

Safety Codes Services Contract

Res. 112-24-03-25 MOVED by Councillor Dalke that the Town of Sundre Council approve the selection of Superior Safety Codes Inc. as the Town of Sundre's Accredited Safety Codes Agency, for a term of three years, ending on March 31, 2028, and that the CAO be authorized to sign the contract on behalf of the Town of Sundre

CARRIED

ADMINISTRATION: **February 2025 Departmental Reports**

Res. 113-24-03-25 MOVED by Councillor Anderson that the Town of Sundre Council accept the February 2025 Departmental Reports as information.

CARRIED

COUNCIL COMMITTEE REPORTS:

Council Committee Reports February 2025

Res. 114-24-03-25 MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's report for February 2025 as information.

CARRIED

Res. 115-24-03-25 MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's report for February 2025 as information.


Initials

CARRIED

COUNCIL KEY MESSAGE: Council Key Messages February 2025

Res. 116--24-03-25 MOVED by Councillor Petersen that the Town of Sundre Council accept the Key Messages of Council for the month of February 2025 as information.

CARRIED

**COUNCIL INVITATIONS /
CORRESPONDENCE:**

None

CLOSED MEETING:

Res. 117-24-03-25 MOVED by Councillor Marr that the Town of Sundre Council go into a closed meeting at 6:52 p.m.

CARRIED

Mayor Warnock excused all members of the public and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected.

Mayor Warnock called a break at 6:53 p.m.

Mayor Warnock reconvened the Closed Meeting at 6:59 p.m.

The following were in attendance for the Closed Meeting:
Chief Administrative Officer, Linda Nelson

Topic of Closed Meeting

- 13.1 Advice from Officials, FOIPP Act, Section 24
- 13.2 Advice from Officials, FOIPP Act, Section 24

Res. 118-24-03-25 MOVED by Councillor Dalke that Council return to an open meeting at 7:15 p.m.

CARRIED

ADJOURNMENT

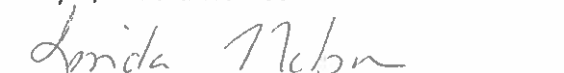
Res. 119-24-03-25 MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:16 p.m.

CARRIED

These Minutes approved this 7th Day of April 2025.



Mayor, Richard Warnock



Chief Administrative Officer, Linda Nelson