



Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
February 10, 2025
4:00 P.M.

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, February 10, 2025, commencing at 4:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Owen Petersen
Councillor Todd Dalke
Councillor Jaime Marr
Councillor Paul Isaac

ABSENT: Councillor Chris Vardas, Councillor Connie Anderson

STAFF: Acting Chief Administrative Officer, Chris Albert
Director Community Development, Benazir Thaha Valencia
Legislative Executive Assistant, Betty Ann Formstone

PUBLIC: 3

DELEGATION: 2 – West Fraser representatives Tom Daniels and Jason Foote

PRESS: 1

CALL TO ORDER: The meeting was called to order at 4:00 p.m., with a moment of reflection on the business of the evening.

AGENDA – AMENDMENTS AND ADOPTION:

Res. 029-10-02-25 MOVED by Councillor Petersen that the agenda be approved as presented.
CARRIED

Councillor Absence: *Councillor Vardas and Councillor Anderson notified CAO in compliance of s.14.6 of Council's Procedural Bylaw.*

ADOPTION OF THE PREVIOUS MINUTES:

Res. 030-10-02-25 MOVED by Councillor Isaac that the Minutes of the Regular Meeting of Council held on January 20, 2025 be approved as presented.

CARRIED


Initials

DELEGATION:

Res. 031-10-02-25

West Fraser Update

MOVED by Councillor Dalke that the Town of Sundre Council thank the representatives of West Fraser for the very informative presentation and to continue to work together to maintain our good neighbour relationship.

CARRIED

ADMINISTRATION:

None

BYLAWS/POLICIES:

None

OLD BUSINESS:

None

NEW BUSINESS:

Res. 032-10-02-25

Wear Red Canada Day Proclamation

MOVED by Councillor Marr that the Town of Sundre Council proclaim February 13, 2025 as Wear Red Canada Day in the Town of Sundre, and further that the Mayor sign the proclamation on behalf of Council and the citizens of Sundre.

CARRIED

Sundre Municipal Library Financial Reviewer

Res. 033-10-02-25

MOVED by Councillor Marr that the Town of Sundre Council approve the accounting firm of Sunstone Chartered Professional Accountants as the Sundre Municipal Library’s financial reviewers.

CARRIED

Epilepsy Awareness Month – Purple Day Proclamation

Res. 034-10-02-25

MOVED by Councillor Petersen that the Town of Sundre Council proclaim March 26, 2025 as “Purple Day” in the Town of Sundre, and further that the Mayor sign the proclamation on behalf of Council and the citizens of Sundre.

CARRIED

2025 Hwy 27 Construction Preparedness – Noise Relaxation

Res. 035-10-02-25

MOVED by Councillor Isaac that the Town of Sundre Council approve the request for a relaxation to the Community Standards Bylaw 2023-09, Part 2 Noise, on certain days to be determined, to enable the Highway 27 construction contractor to work before 7:00 a.m. and after 10:00 p.m. during concrete pours and asphalt work.

CARRIED

LN
Initials

FireSmart Grant

Res. 036-10-02-25

MOVED by Councillor Petersen that the Town of Sundre Council support the grant application for the Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Program, for the purpose of developing a wildfire management plan / preparedness guide.

CARRIED

Request to Waive Rental Fee for Community Centre

Res. 037-10-02-25

MOVED by Councillor Issac that the Town of Sundre Council to fund the rental fee of \$367.50 for the use of the Sundre Community Centre for a Celebration of Life for Mr. Marty Butts on March 15, 2025, with funds to be drawn from Council’s Discretionary Contributions to Local Organizations

CARRIED

COUNCIL COMMITTEE

REPORTS:

None

COUNCIL KEY MESSAGE:

None

**COUNCIL INVITATIONS /
CORRESPONDENCE:**

Thank You Note from Sundre Historical Society

Res. 038-10-02-25

MOVED by Councillor Isaac that the Town of Sundre Council accept the thank you card from the Sundre & District Historical Society as information and appreciation.

CARRIED

2025 Women in Business Awards Luncheon

Res. 039-10-02-25

MOVED by Councillor Marr that the Town of Sundre Council accepts the invitation for Mayor Warnock and members of Council to attend the Annual Women in Business Awards Luncheon on March 7, 2025 and requests that administration purchase the required number of tickets for the Councillors who wish to attend. Individual Councillors to advise administration of their availability to attend.

Opposed: Councillor Isaac

CARRIED



CLOSED MEETING:

Res. 040-10-02-25 MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 5:16 p.m.

CARRIED

Mayor Warnock excused all members of the public and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected.

Mayor Warnock called a break at 5:16 p.m.

Mayor Warnock reconvened the Closed Meeting at 5:22 p.m.

The following were in attendance for the Closed Meeting session:

Acting Chief Administrative Officer, Chris Albert

Director of Community Development, Benazir Thaha Valencia

Topic of Closed Meeting

12.1 Disclosure harmful to Intergovernmental Relations, FOIPP Act, Section 21

Director of Community Development left the Closed Meeting at 5:41 p.m.

12.2 Disclosure harmful to Intergovernmental Relations, FOIPP Act, Section 21

Acting Chief Administrative Officer left the Closed Meeting at 6:05 p.m.

12.3 Confidential Evaluation, FOIPP Act, Section 19

Res. 041-10-02-25 MOVED by Councillor Petersen that Council return to an open meeting at 6:37 p.m.

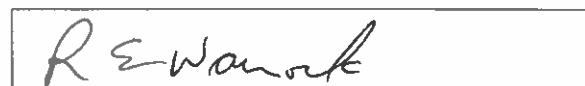
CARRIED

ADJOURNMENT

Res. 042-10-02-25 MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 6:38 p.m.

CARRIED

These Minutes approved this 24th Day of February 2025.



Mayor, Richard Warnock



Chief Administrative Officer, Linda Nelson