



Regular Council Meeting  
Minutes  
Town of Sundre Municipal Council Chambers  
September 12, 2022

The regular meeting of Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, September 12, 2022 commencing at 6:00 p.m.

**IN ATTENDANCE:** Mayor Richard Warnock  
Councillor Connie Anderson  
Councillor Owen Petersen, by telephone  
Councillor Todd Dalke, by telephone  
Councillor Jaime Marr  
Councillor Paul Isaac

**ABSENT:** Councillor Chris Vardas  
Director Infrastructure, Justin Caslor

Staff: Chief Administrative Officer, Linda Nelson  
Director Corporate Services, Chris Albert  
Manager Planning & Economic Development, Benazir Thaha Valencia  
Administrative Support, Betty Ann Fountain  
Community Peace Officer, Sam Zhou

**PUBLIC** There were 5 members of the public in attendance and 1 member of the press.

**CALL TO ORDER** The meeting was called to order at 6:01 p.m., by Mayor Warnock followed by a moment of reflection on the business of the evening.

**PUBLIC HEARING** **20220912 Brookside Redesignation & Outline Plan, Bylaw 2022-05**  
The Public Hearing was held in the Town of Sundre Municipal Council Chambers and pursuant to the *Municipal Government Act, RSA 2000 Chapter M-26 and amendments* thereto.

The Mayor declared Public Hearing 20220912 relating to Bylaw 2022-05 now open at 6:03 p.m.

**Purpose of Bylaw 2022-05**

The purpose of Bylaw 2022-05 is to amend the Land Use District Map by redesignating parts of Block 1, Plan 9411097 of NE-33-32-05-W5M from Urban Reserve District (UR) to General Residential District (R-2) and Public Service District (PS) as shown on attached Schedule "A" of Bylaw 2022-05 and furthermore, adoption of the Brookside Estates Phase 4 and 5 Outline Plan.

**Order of Presentations:**

- Confirmation of Notices;
- Development Authority's report and recommendations;
- Questions from Council to the Development Authority;
- Public Communication (letters/emails) read into the minutes;

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- Presentation(s) by those in Favour of the Bylaw (max. of 5 minutes);
- Presentation(s) by those in Opposition of the Bylaw (max. of 5 minutes);
- Any other person(s) deemed affected by the Bylaw;
- Closing statement of the Development Authority;
- Further questions for the Development Authority;
- Adjournment of the Public Hearing.

**CAO – Public Notifications**

Notification of the Public Hearing for Bylaw 2022-05 was published in the local newspaper on August 23<sup>rd</sup>, 30<sup>th</sup>, and September 6<sup>th</sup> and on the Town’s website from August 23<sup>rd</sup> to September 6<sup>th</sup>. Adjacent Landowner Notifications were mailed via Canada Post on August 18<sup>th</sup>. Previous to the public hearing notices, Bylaw 2022-05 and the Brookside Outline Plan and applicable studies were circulated to external agencies for comment, and written notification was sent to Adjacent Landowners on July 7, 2022.

**Development Authority’s Report:**

Benazir Thaha Valencia, Manager of Planning & Economic Development delivered a report and recommendation.

**Public Communications:**

The Sr. Development Officer/Administrative Support Betty Ann Fountain read into the minutes 5 communications:

1. Alberta Transportation;
2. Alberta Transportation;
3. Alberta Transportation;
4. Mr. Darwyn Findlay;
5. Supplemental to the Public Hearing – Mountain View Seniors Housing.

**Those in Favour of the Bylaw:** Mr. Daniel McGregor of B&A Planning Group on behalf of the Client, Mr. Steve Bouchet of Everblue Nursery;

**Those in Opposition to the Bylaw:** Mr. Darwyn Findlay, of 706 – 5 ST SW, Plan 0712085, Block 3, Lot 1.

**Closing Statements:** Benazir Thaha Valencia, Manager of Planning & Economic Development provided a brief closing statement.

**Call for a Motion:** the Mayor called for a motion to close the Public Hearing at 6:42 p.m.

*Res. 244-12-09-22* That the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2022-05, being a Bylaw to Amend Schedule “A”, the Land Use Bylaw District Map of Land Use Bylaw 2022-10, from Urban Reserve to General Residential District and Public Service District, and furthermore to adopt the Brookside Estates Outline Plan.

**CARRIED**



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**AGENDA – AMENDMENTS AND ADOPTION**

*Res. 245-12-09-22*      MOVED by Councillor Isaac that the Agenda be approved as amended as follows:

1. 2. Supplemental letter to Public Hearing 20220912.

2. 6.1 Bylaw 2022-05: Amend Background/Proposal to read: Bylaw 2022-05, and under Motion: that Council give Second Reading to Bylaw 2022-05, and furthermore; that Council give Third and Final Reading to Bylaw 2022-05.

**CARRIED**

**ADOPTION OF THE PREVIOUS MINUTES**

*Res. 246-12-09-22*      MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on June 27, 2022 be approved as presented.

**CARRIED**

*Res. 247-12-09-22*      MOVED by Councillor Marr that the Minutes of the Special Council Meeting held on August 9, 2022 be approved as presented.

**CARRIED**

**DELEGATION:**              None

**BYLAWS & POLICIES:**      Bylaw 2022-05

*Res. 248-12-09-22*      MOVED by Councillor Isaac that the Town of Sundre Council give Second Reading to Bylaw 2022-05, being a Bylaw to adopt the Brookside Estates Phase 4 and 5 Outline Plan and Land Use Redesignation.

**CARRIED**

*Res. 249-12-09-22*      MOVED by Councillor Marr that the Town of Sundre Council give Third and Final Reading to Bylaw 2022-05, being a Bylaw to adopt the Brookside Estates Phase 4 and 5 Outline Plan and Land Use Redesignation.

**CARRIED**

**OLD BUSINESS**              None

*The Mayor called a 5 minutes recess at 6:51  
The Mayor resumed the meeting to order at 6:59*

**NEW BUSINESS**              2022 Q2 Financial Reports

*Res. 250-12-09-22*      MOVED by Councillor Anderson that the Town of Sundre Council accept the Q2 2022 Quarterly Financial Reports as information.

**CARRIED**

*7:29 p.m. Councillor Dalke disconnected from phone*



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*Res. 251-12-09-22*      **2022 Auditor Appointment**

MOVED by Councillor Petersen that the Town of Sundre Council appoints KPMG as the Town's auditors for the 2022 fiscal year.

**CARRIED**

*Res. 252-12-09-22*      **Proclamation – Development Officer's Week**

MOVED by Councillor Isaac that the Town of Sundre Council proclaim the week of September 18<sup>th</sup> to 24<sup>th</sup>, 2022 as Alberta Development Officers Week in the Town of Sundre.

**CARRIED**

**ADMINISTRATION:**      None

**MUNICIPAL AREA PARTNERSHIP:** None

**COUNCIL REPORTS:**      None

*7:39 Councillor Dalke rejoined the meeting by phone*

**COUNCIL INVITATIONS/CORRESPONDENCE**

*Res. 253-12-09-22*      MOVED by Councillor Anderson that the Town of Sundre Council accept the letter to the Town of Didsbury, Bylaw 2022-11 Heavy Vehicle Truck Route as information.

**CARRIED**

*Res. 254-12-09-22*      MOVED by Councillor Marr that the Town of Sundre Council accept the letter from the Town of Tofield to Minister Shandro as information.

**CARRIED**

*Res. 255-12-09-22*      MOVED by Councillor Anderson that the Town of Sundre Council accept the letter from Minister Shandro to the Town of Tofield as information.

**CARRIED**

Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting.

*Mayor Warnock called a 5 minute recess at 7:42 p.m.*

**CLOSED MEETING**

*Res. 256-12-09-22*      MOVED by Councillor Anderson that Council go into closed meeting at 7:47 p.m.

**CARRIED**  
  
  
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**Topic of Closed Meeting**

**13.1 Advice from Officials, FOIPP Act Section 24**

The following were in attendance for the closed meeting session:

Staff: Linda Nelson, CAO  
Chris Albert, Director of Corporate Services

*Chris Albert, Director of Corporate Services left the meeting at 8:03 p.m.*

**13.2 Advice from Officials, FOIPP Act Section 24**

The following were in attendance for the closed meeting session:

Staff: Linda Nelson, CAO

Res. 257-12-09-22 MOVED by Councillor Isaac that Council return to an open meeting at 8:40 p.m.

**CARRIED**

**ADJOURNMENT**

Res. 258-12-09-22 MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 8:41 p.m.

**CARRIED**

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These Minutes approved this 26<sup>th</sup> Day of September 2022.

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Mayer, Richard Warnock

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Chief Administrative Officer, Linda Nelson

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