



Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
December 22, 2025
4:00 P.M.

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, December 22, 2025, commencing at 4:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Jaime Marr
Councillor Paul Isaac
Councillor Connie Anderson
Councillor Todd Dalke
Councillor Owen Petersen
Councillor Cheri Buchan

ABSENT: None

STAFF: Chief Administrative Officer, Linda Nelson
Director Corporate Services, Chris Albert
Director Community Development, Benazir Thaha Valencia
Legislative Executive Assistant, Betty Ann Formstone

PUBLIC: 2

DELEGATION: None

PRESS: 0

CALL TO ORDER: The meeting was called to order at 4:00 p.m., with a moment of reflection on the business of the evening.

AGENDA – AMENDMENTS AND ADOPTION:

Res. 434-22-12-25 MOVED by Councillor Dalke that the agenda be approved as presented.

CARRIED

Councillor Absence: None

ADOPTION OF THE PREVIOUS MINUTES:

Res. 435-22-12-25 MOVED by Councillor Buchan that the Minutes of the Regular Meeting of Council held on December 8, 2025 be approved as amended as follows:

Under Closed Meeting: Remove the Director of Corporate Services as he was not in attendance.

CARRIED

Initials

DELEGATION: None

BYLAWS/POLICIES: None

OLD BUSINESS: **Budget Decision**

Res. 436-22-12-25 MOVED by Councillor Buchan that the Town of Sundre Council amend the 2023-2026 Four-Year Operating Budget to reflect a change in the amount of funding to the Festivals and Events Pilot Project from \$80,000 to \$90,000.

CARRIED

Res. 437-22-12-25 MOVED by Councillor Marr that the Town of Sundre Council re-affirms the adoption of the 2023 – 2026 Four-Year Operating Budget as amended, and 2026 – 2035 Ten-Year Capital Plan as amended, with total operating cash expenditures of \$10,103,273 and total operating revenues of \$5,480,350 in 2026. With the remaining \$4,622,923 to be funded through taxation, Fortis Franchise Fee, LGFF Operating Grant and Restricted Surplus Accounts where identified.

CARRIED

NEW BUSINESS: None

ADMINISTRATION: **Departmental Reports November 2025**

Res. 438-22-12-25 MOVED by Councillor Isaac that the Town of Sundre Council accept the November 2025 Departmental Reports as information.

CARRIED

COUNCIL: **Council Committee Reports**

Res. 439-22-12-25 MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock’s report for November 2025 as information.

CARRIED

Res. 440-22-12-25 MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Isaac’s report for November 2025 as information.

CARRIED

Res. 441-22-12-25 MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr’s reports for September, October and November as information.

CARRIED

COUNCIL: **Council Key Messages November 2025**

Res. 442-22-12-25 MOVED by Councillor Marr that the Town of Sundre Council accept the Key Messages of Council for the month of November 2025 as information.

CARRIED



Initials

COUNCIL CORRESPONDENCE: Parkland Regional Library System

Res. 443-22-12-25 MOVED by Councillor Buchan that the Town of Sundre Council accept the documents provided by Parkland Regional Library System as information.

CARRIED

Mountain View County Letter – Request for Strategic Priorities

Res. 444-2-12-25 MOVED by Councillor Petersen that the Town of Sundre Council accept the letter from Mountain View County as information and that Council will discuss and prepare a report to be sent to Mountain View County pertaining to the request for the municipality to provide its top three priority areas by January 31, 2026.

CARRIED

CLOSED MEETING:

Res. 445-22-12-25 MOVED by Councillor Anderson that the Town of Sundre Council go into a Closed Meeting at 4:44 p.m.

Mayor Warnock excused all members of the public and advised that they may leave or remain in the Council Chambers as Council retreats to the boardroom. There are no Motions of Council expected, and that at this time the Live Stream is ending.

Mayor Warnock called a break at 4:44 p.m.

Mayor Warnock reconvened the meeting at 5:00 p.m.

The following were in attendance for the Closed Meeting:
Chief Administrative Officer, Linda Nelson

Topic of Closed Meeting

- 12.1 Advice from Officials, Access To Information Act, Section 29
- 12.2 Advice from Officials, Access To Information Act, Section 29

Res. 446-22-12-25 MOVED by Councillor Buchan that Council return to an open meeting at 5:39 p.m.

CARRIED

ADJOURNMENT

Res. 447-22-12-25 MOVED by Councillor Dalke being that the agenda matters having been concluded, the meeting adjourned at 5:40 p.m.

CARRIED

These Minutes approved this 12th Day of January, 2026.



Mayor, Richard Warnock



Chief Administrative Officer, Linda Nelson


Initials