



Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
May 25, 2026
5:00 P.M.

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, May 25, 2026, commencing at 5:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Jaime Marr
Councillor Connie Anderson
Councillor Todd Dalke
Councillor Owen Petersen
Councillor Cheri Buchan

ABSENT: Councillor Paul Isaac

STAFF: Chief Administrative Officer, Linda Nelson
Deputy Chief Administrative Officer, Ray MacIntosh
Director Community Development, Benazir Thaha Valencia
Legislative Executive Assistant, Betty Ann Formstone

PUBLIC: 1

DELEGATION: Sundre RCMP Detachment Commander, Sgt. Courtney Harding

PRESS: 1

CALL TO ORDER: The meeting was called to order at 5:00 p.m., with a moment of reflection on the business of the evening.


PUBLIC HEARING: **20260525: Bylaw 2026-02 Flood Overlay Bylaw**

The Public Hearing was held in the Town of Sundre Municipal Council Chambers and pursuant to the *Municipal Government Act, RSA 2000 Chapter M-26 and amendments* thereto.

Mayor Warnock declared Public Hearing 20260525 relating to Bylaw 2026-02, Flood Overlay Bylaw now open at 5:01 p.m.

ROLL CALL: Mayor Warnock requested that anyone registered to attend the Public Hearing by phone to state their name and address for the record.

Legislative Executive Assistant confirmed there were no person(s) registered to call in to the Public Hearing.


Initials

Purpose of Bylaw 2026-02 The purpose of Bylaw No. 2026-02 is to provide textual amendments to Land Use Bylaw 2018-10 to enhance the Town of Sundre’s flood risk management framework by clarifying and updating flood-related definitions and more clearly identifying varying levels of flood risk within the Flood Risk Overlay Map.

Order of Presentations:

- Confirmation of Notices;
- Development Authority’s report;
- Questions from Council to the Development Authority;
- Public Communication (letters/emails) read into the minutes;
- Presentation(s) by those in Favour of the Bylaw (max. of 5 minutes, person(s) present in the Council Chambers will speak first, anyone on the phone will speak second);
- Presentation(s) by those in Opposition of the Bylaw (max. of 5 minutes, person(s) present in the Council Chambers will speak first, anyone on the phone will speak second);
- Any other person(s) deemed affected by the Bylaw (max. of 5 minutes, person(s) present in the Council Chambers will speak first, anyone on the phone will speak second);
- Closing statement of the Development Authority;
- Further questions for the Development Authority;
- Adjournment of the Public Hearing.

Public Notifications Administration verified that notification of the Public Hearing for Bylaw 2026-02 was published in the local newspaper on May 12th and May 19th, 2026 and on the Town’s website from May 12th to May 25th, 2026. Adjacent Landowner Notification was not necessary.

Development Authority’s Report:

The Development Authority, Benazir Thaha Valencia, delivered a verbal report accompanied by a PowerPoint presentation.

Public Communications: None

Those in Favour of the Bylaw: None

Those in Opposition to the Bylaw: None

Other person(s) Deemed Affected by the Bylaw: None

Closing Statement: The Development Authority provided a brief closing statement.

Call for a Motion: Mayor Warnock called for a motion to close the Public Hearing at 5:17 p.m.

Res. 187-25-05-26 MOVED by Councillor Dalke that the Town of Sundre Council has received sufficient information to close Public Hearing No. 20260525 pertaining to Bylaw 2026-02, being a bylaw to amend Land Use Bylaw 2018-10 to enhance the Town of Sundre’s flood risk management framework.

CARRIED

 LN
 Initials

AGENDA – AMENDMENTS AND ADOPTION:

Res. 188-25-05-26 MOVED by Councillor Anderson that the agenda be approved as amended.

ADD: Item 12.2 Advice from Officials, *Access to Information Act*, Section 29

CARRIED

Councillor Absence: *Councillor Isaac advised the CAO in compliance of s.14.6 of Council's Procedural Bylaw.*

ADOPTION OF THE PREVIOUS MINUTES:

Res. 189-25-05-26 MOVED by Councillor Petersen that the Minutes of the Regular Meeting of Council held on May 11, 2026 be approved as presented.

CARRIED

DELEGATION:**Sundre RCMP Detachment Commander, Community Report**

Res. 190-25-05-26 MOVED by Councillor Marr that the Town of Sundre Council thank the Detachment Commander for attending Council and accepts the Sundre quarterly Community Policing Report and Crime Statistics as information.

CARRIED

Mayor Warnock called a break at 5:55 p.m.

Mayor Warnock reconvened the meeting at 6:02 p.m.

BYLAWS/POLICIES:**Bylaw 2026-02, Land Use Amendment – Flood Risk Area Development**

Res. 191-25-05-26 MOVED by Councillor Buchan that the Town of Sundre Council give second reading to Bylaw 2026-02 being a bylaw to amend the Land Use Bylaw; and

CARRIED

Res. 192-25-05-26 MOVED by Councillor Dalke that the Town of Sundre Council give third reading to Bylaw 2026-02 being a bylaw to amend the Land Use Bylaw.

CARRIED

OLD BUSINESS:**Cenotaph Fence**

Res. 193-25-05-26 MOVED by Councillor Petersen that the Town of Sundre Council accept the CAO's recommendation to bring this item forward to a future Council meeting pending further information from the Province.

CARRIED

NEW BUSINESS:**Declaration – Seniors Week, June 1 – 7, 2026**

Res. 194-25-05-26 MOVED by Councillor Anderson that the Town of Sundre Council declare the week of June 1 – 7, 2026 as "Seniors Week" in the Town of Sundre and that the Mayor be authorized to sign the declaration on behalf of Council and the citizens of Sundre.

CARRIED



Initials

ADMINISTRATION:

Departmental Reports – April 2026

Res. 195-25-05-26

MOVED by Councillor Marr that the Town of Sundre Council accept the April 2026 Department Reports as information.

CARRIED

COUNCIL COMMITTEE REPORTS:

None

COUNCIL KEY MESSAGE:

None

COUNCIL INVITATIONS / CORRESPONDENCE:

Letter of Response – Tumbler Ridge BC

Res. 196-25-05-26

MOVED by Councillor Dalke that the Town of Sundre Council accept the letter of response from The District of Tumbler Ridge BC as information.

CARRIED

Invitation to Mayor to attend Ponoka Stampede

Res. 197-25-05-26

MOVED by Councillor Anderson that the Town of Sundre Council accept the invitation to Mayor Warnock to attend the Ponoka Stampede Events scheduled for Friday, June 26, 2026 from 8:30 a.m. to 4:45 p.m.
Attending: Mayor Warnock

CARRIED

Canada Day Flag Raising

Res. 198-25-05-26

MOVED by Councillor Petersen that the Town of Sundre Council accepts the invitation to Mayor Warnock to participate in the Canada Day Flag Raising at Sundre Museum and Pioneer Village on Wednesday, July 1, 2026 at 11:00 a.m.
Attending: Mayor Warnock

CARRIED

Invitation to Eckville Parade

Res. 199-25-05-26

MOVED by Councillor Buchan that the Town of Sundre Council accept the invitation to participate in the Eckville Parade scheduled for June 13, 2026 at 11:00 a.m.
Attending: Mayor Warnock, Councillor Isaac, Councillor Anderson

CARRIED

Invitation to Innisfail Parade

Res. 200-25-05-26

MOVED by Councillor Petersen that Mayor Warnock and members of Council accept the invitation to participate in the Innisfail Rotary Pro Rodeo Parade scheduled for June 13, 2026 at 10:30 a.m.
Opposed: Unanimous

DEFEATED


Initials

Mountain View Seniors Housing Report

Res. 201-25-05-26

MOVED by Councillor Marr that the Town of Sundre Council accept the Mountain View Seniors Housing Report as information.

CARRIED

RCMP Community Safety Messaging

Res. 202-25-05-26

MOVED by Councillor Anderson that the Town of Sundre Council accept the RCMP Community Safety Messaging for May 2026 as information and directs administration to post the messaging to the Town’s website and social media sites.

CARRIED

CLOSED MEETING:

Res. 203-26-05-26

MOVED by Councillor Petersen that the Town of Sundre Council go into a Closed Meeting at 6:37 p.m.

Mayor Warnock called a break at 6:37 p.m.

Mayor Warnock reconvened the closed meeting at 6:51 p.m.

The following were in attendance for the Closed Meeting:

Chief Administrative Officer, Linda Nelson

- 12.1 Advice From Officials, *Access to Information Act, Section 29*
- 12.2 Advice From Officials, *Access to Information Act, Section 29*

Res. 204-26-05-26

MOVED by Councillor Anderson that Council return to an open meeting at 7:20 p.m.

CARRIED


ADJOURNMENT

Res. 205-26-05-26

MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 7:21 p.m.

CARRIED

These Minutes approved this 8th Day of June 2026.



Mayor, Richard Warnock



Chief Administrative Officer, Linda Nelson