



Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
February 23, 2026
5:00 P.M.

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, February 23, 2026, commencing at 5:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Connie Anderson
Councillor Jaime Marr
Councillor Paul Isaac
Councillor Todd Dalke
Councillor Owen Petersen

BY PHONE: Councillor Cheri Buchan
Operations Manager, Jim Hall

ABSENT: None

STAFF: Chief Administrative Officer, Linda Nelson
Director Corporate Services, Chris Albert
Director Community Development, Benazir Thaha Valencia
Taxes/Utilities Coordinator, Debbie Hilts
Legislative Executive Assistant, Betty Ann Formstone

PUBLIC: 3

DELEGATION: Virtual Presentation by Gas Alberta: Tom Kee, Paul Dunsmore and Kyle Patterson

PRESS: 1

CALL TO ORDER: Mayor Warnock called the meeting to order at 5:00 p.m., with a moment of reflection on the business of the evening.

AGENDA – AMENDMENTS AND ADOPTION:

Res. 063-23-02-26 MOVED by Councillor Isaac that the agenda be approved amended as follows:
ADD: *Item 12.3 Invitation to March 11, 2026 Rocky Prayer Breakfast*

CARRIED

Councillor By Phone: *Councillor Buchan advised the CAO that she would attend the meeting by phone in compliance with s.14.6 of Council's Procedural Bylaw.*

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ADOPTION OF THE PREVIOUS MINUTES:

Res. 064-23-02-26 MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on February 9, 2026 be approved as presented. **CARRIED**

Res. 065-23-02-26 MOVED by Councillor Dalke that the Minutes of the Special Closed Meeting of Council held on February 11, 2026 be approved as presented. **CARRIED**

CLOSED MEETING: **Disclosure Harmful to Third Party, Access to Information Act, s.19**
Mayor Warnock called for a Motion to go into Closed Meeting at 5:05 p.m.

Res. 066-23-02-26 MOVED by Councillor Petersen that the Town of Sundre Council go into Closed Meeting at 5:05 p.m. **CARRIED**

Mayor Warnock advised the public sitting in the Council Chambers that Council will remain in Chambers and that the member of the press and members of administration will retreat to the Board Room.

Invited to Attend the Closed Meeting: Darrel Behan, Ron Miller, Chad Dorsett, and Director of Corporate Services, Chris Albert

OPEN MEETING: **Return to Open Meeting**

Res. 067-23-02-26 MOVED by Councillor Isaac that the Town of Sundre Council return to Open Meeting at 5:37 p.m. **CARRIED**

The member of the press and members of administration were invited to return to the Municipal Council Chambers at 5:38 p.m.

Mayor Warnock called a break at 5:39 p.m. to allow Councillor Cheri Buchan, Jim Hall, Operations Manager and representatives of Fed Gas and Gas Alberta to join the Open Meeting virtually at 5:44 p.m.

DELEGATION: **Gas Alberta (Virtual Presentation)**

Res. 068-23-02-26 MOVED by Councillor Anderson that the Town of Sundre Council thank the representatives of Fed Gas and Gas Alberta Inc. for their presentation and the valuable information pertaining to their provision of services to the Town of Sundre. **CARRIED**

The representatives of Fed Gas and Gas Alberta Inc. disconnected from the virtual google meets at 6:25 p.m.



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BYLAWS/POLICIES: None

OLD BUSINESS: None

NEW BUSINESS: **Federation of Alberta Natural Gas Co-op Audit Program**

Res. 069-23-02-26 MOVED by Councillor Petersen that the Town of Sundre Council approve the Mayor and CAO to sign the attached forms, noting that the Council and the CAO and or Gas Utility Manager have reviewed the QMP in its entirety, and the urban gas utility hereby accepts the responsibility for compliance of their distribution system with this plan.

CARRIED

2026 AGEGA Project Achievement Summit Award

Res. 070-23-02-26 MOVED by Councillor Isaac that the Town of Sundre Council accept the CAO’s report on the 2026 APEGA Project Achievement Summit Award as information.

CARRIED

*Mayor Warnock called a break at 6:53 p.m.
Mayor Warnock reconvened the meeting at 6:57 p.m.*

Town of Sundre Strategic Plan

Res. 071-23-02-26 MOVED by Councillor Dalke that the Town of Sundre Council adopt the 2026 – 2029 Municipal Strategic Plan as presented.

CARRIED

ADMINISTRATION: **Departmental Reports January 2026**

Res. 072-23-02-26 MOVED by Councillor Marr that the Town of Sundre Council accept the January 2026 Departmental Reports as information.

CARRIED

COUNCIL COMMITTEE REPORTS: None

COUNCIL KEY MESSAGES: None

COUNCIL CORRESPONDENCE: **Council Correspondence**

Res. 073-23-02-26 MOVED by Councillor Petersen that the Town of Sundre Council accept the Letter of Condolence to Tumbler Ridge BC as information.

CARRIED



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Res. 074-23-02-26 MOVED by Councillor Marr that the Town of Sundre Council accept the 3rd Annual Penhold Cares Central Alberta Blood Drive Challenge letter as information.

CARRIED

Res. 075-23-02-26 MOVED by Councillor Anderson that the Town of Sundre Council accepts the invitation to attend the March 11, 2026 Rocky Prayer Breakfast and further, directs administration to advise the organizers that Mayor Warnock and Deputy Mayor Anderson will attend.

CARRIED

CLOSED MEETING:

Res. 076-23-02-26 MOVED by Councillor Petersen that the Town of Sundre Council go into a Closed Meeting at 7:48 p.m.

Councillor Buchan and Jim Hall disconnected from the virtual phone call at 7:48 p.m.

Mayor Warnock called a break at 7:49 p.m.

Mayor Warnock reconvened the closed meeting at 8:00 p.m.

The following were in attendance for the Closed Meeting:

Chief Administrative Officer, Linda Nelson

13.1 Advice from Officials, *Access to Information Act*, Section 29

Res. 077-23-02-26 MOVED by Councillor Anderson that Council return to an open meeting at 8:01 p.m.

CARRIED

ADJOURNMENT

Res. 078-23-02-26 MOVED by Councillor Isaac being that the agenda matters having been concluded, the meeting adjourned at 8:01 p.m.

CARRIED

These Minutes approved this 9th Day of March, 2026.



Mayor, Richard Warnock



Chief Administrative Officer, Linda Nelson

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