



Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
December 2, 2024

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, December 2, 2024, commencing at 4:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen
Councillor Todd Dalke
Councillor Jaime Marr (*arrived at 4:06 p.m.*)
Councillor Chris Vardas

ABSENT: Councillor Paul Isaac

STAFF: Chief Administrative Officer, Linda Nelson
Director Corporate Services, Chris Albert
Legislative Executive Assistant, Betty Ann Fountain

PUBLIC: 9

DELEGATION: 2 Representatives of the Sundre & District Aquatic Society: *Kari McQuaid, Manager & Blair Rushka, President*
1 Representative of the Sundre & District Historical Society: *Carrie Couch, Executive Director*

PRESS: 1

CALL TO ORDER: The meeting was called to order at 4:00 p.m., with a moment of reflection on the business of the evening.

AGENDA – AMENDMENTS AND ADOPTION:

Res. 405-02-12-24 MOVED by Councillor Anderson that the agenda be approved as amended as follows:
1. *MOVE Item 8.4 under New Business to 8.1 and renumber the balance of the agenda items.*

CARRIED

Councillor Absence: Councillor Isaac notified CAO in compliance of 14.6 of the Council's Procedural Bylaw.

Initials

ADOPTION OF THE PREVIOUS MINUTES:

Res. 406-02-12-24 MOVED by Councillor Petersen that the Minutes of the Regular Council Meeting of Council held on November 25, 2024 be approved as presented. **CARRIED**

DELEGATION:

Sundre & District Aquatic Society

Res. 407-02-12-24 MOVED by Councillor Dalke that the Town of Sundre Council accept the presentation from the representatives of the Sundre & District Aquatic Society as information and thank the Society and Aquatic Centre staff for the services and programs they provide to our community. **CARRIED**

Sundre & District Historical Society / Museum

Res. 408-02-12-24 MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the Executive Director of the Sundre & District Historical Society / Museum as information, and thank the Society members, staff and volunteers for the services and programs they provide to residents and visitors to our community. **CARRIED**

BYLAWS/POLICIES:

None

OLD BUSINESS:

None

NEW BUSINESS:

Request to Reverse Utility Service Charges for the Re-fill of Aquatic Centre

Res. 409-02-12-24 MOVED by Councillor Marr that the Town of Sundre Council waive the October 2024 Utility Billing for the Sundre & District Aquatic Society in the amount not to exceed \$2,608.22 which includes \$2,544.60 due November 30, plus penalty of \$63.62. **CARRIED**

*Mayor Warnock called a break at 4:49 p.m.
Mayor Warnock reconvened the meeting at 4:56 p.m.*

2023-2026 Four-Year Operating Budget and Ten-Year Capital Plan (2025 Version)

Res. 410-02-12-24 MOVED by Councillor Marr that the Town of Sundre Council re-affirms the adoption of the 2023-2026 Four-Year Operating Budget and 2025-2034 Ten-Year Capital Plan as amended, with total operating cash expenditures of \$9,856,416; \$9,937,347 and total operational revenues of \$5,454,350; \$5,462,350 in 2025 and 2026 respectively. With the remaining of \$4,402,066; \$4,474,997 in 2025 and 2026 respectively to be funded through taxation, Fortis Franchise Fee, MSI Operating Grant and Restricted Surplus Accounts where identified. **CARRIED**

CARRIED


Initials

Returning Officer Appointment 2025 General Election

Res. 411-02-12-24

MOVED by Councillor Petersen that the Town of Sundre Council appoint Mrs. Betty Ann Formstone, as Returning Officer for the October 20, 2025 General Election, as per Section 13(1) of the *Local Authorities Election Act*.

CARRIED**Substitute Returning Officer Appointment 2025 General Election**

Res. 412-02-12-24

MOVED by Councillor Anderson that the Town of Sundre Council appoint Mr. Chris Albert, as the Substitute Returning Officer for the October 20, 2025 General Election, as per Section 13(2.1) of the *Local Authorities Election Act*.

CARRIED**Grants to Organizations Request to Extend Use of Funds**

Res. 413-02-12-24

MOVED by Councillor Petersen that the Town of Sundre Council grant the extension request for the use of the 2024 Grants to Organization funding in the amount of \$3,000.00 to Crude Energy Beverages Inc. for store front improvements to 104 Main Avenue East in 2025.

CARRIED**Performance Sponsorship Group Inc.**

Res. 414-02-12-24

MOVED by Councillor Vardas that the Town of Sundre Council support the expenditure of the one-time fee of \$25,000 to Performance Sponsorship Group to conduct an asset assessment and report for Town owned facilities, with funds to be drawn from the Community Services Stabilization Restricted Surplus Account.

CARRIED**Enhanced Festivals and Events**

Res. 415-02-12-24

MOVED by Councillor Petersen that the Town of Sundre Council support the transfer of an amount not to exceed \$90,000.00 from the Community Services Stabilization Restricted Surplus Account to the Community Services Operating budget to support enhanced festivals and events in the Town of Sundre in 2025.

CARRIED**Alberta Municipal Water/Wastewater Partnership Grant Application**

Res. 416-02-12-24

MOVED by Councillor Anderson that the Town of Sundre Council support the Town of Sundre application for additional funding under the Alberta Municipal Water/Wastewater Partnership Grant for the Wastewater Technology.

CARRIED

 JN
 Initials

ADMINISTRATION: None

COUNCIL COMMITTEE REPORTS: None

COUNCIL KEY MESSAGE: None

COUNCIL INVITATIONS / CORRESPONDENCE: **Invitation from Sundre Municipal Library**

Res. 417-02-12-24 **MOVED** by Councillor Marr that the Town of Sundre Council discuss Council’s availability to attend the birthday celebration on December 11th, with direction to administration to advise the Library Manager that members of Council will attend and expresses sincere congratulations to the Sundre Municipal Library on the occasion of their 75th Birthday and the services they provide to our community.
Attending: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Marr, Councillor Vardas

CARRIED

CLOSED MEETING:

Res. 418-02-12-24 **MOVED** by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 5:41 p.m.

CARRIED

Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected.

Mayor Warnock called a break at 5:45 p.m. to allow time for KPMG to connect virtually to the closed meeting. Mayor Warnock reconvened the closed meeting at 5:50 p.m.

The following were in attendance for the closed meeting session:
Chief Administrative Officer, Linda Nelson
Director Corporate Services, Chris Albert
Virtually: Mr. Samuel Straka and Colin Mitchell of KPMG

Topic of Closed Meeting

12.1 Advice from Officials, *FOIPP Act, Section 24(1) (b)*

Director Corporate Services, Chris Albert left the meeting at 6:13 p.m.

12.2 Advice from Officials, *FOIPP Act, Section 24*



Res. 419-02-12-24

MOVED by Councillor Anderson that Council return to an open meeting at 6:27 p.m.

CARRIED

ADJOURNMENT

Res. 420-02-12-24

MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 6:28 p.m.

CARRIED

These Minutes approved this 16th Day of December 2024.



Mayor, Richard Warnock



Chief Administrative Officer, Linda Nelson



Initials