



Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
April 29, 2024

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, April 29, 2024, commencing at 6:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen
Councillor Todd Dalke
Councillor Jaime Marr
Councillor Chris Vardas
Councillor Paul Isaac

ABSENT: None

STAFF: Chief Administrative Officer, Linda Nelson
Director Corporate Services, Chris Albert
Director Community Development, Benazir Thaha Valencia
Economic Development Officer, Jonathan Allan
Legislative Executive Assistant, Betty Ann Fountain

PUBLIC: 7, including representatives of KPMG LLP, Colin Mitchell and Samuel Straka

PRESS: 1

CALL TO ORDER: The meeting was called to order at 6:00 p.m., with a moment of reflection on the business of the evening.

PUBLIC HEARING: None

AGENDA – AMENDMENTS AND ADOPTION:

Res. 133-29-04-24 MOVED by Councillor Vardas that the agenda be approved as amended as follows:
1. Move Item 11.2 under Administration to 1st Item under New Business.

CARRIED

Councillor Absence: None

ADOPTION OF THE PREVIOUS MINUTES:

Res. 134-29-04-24 MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on April 08, 2024, be approved as presented.

CARRIED

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Initials

Res. 135-29-04-24 MOVED by Councillor Dalke that the Minutes of the Strategic Advisory Committee Meeting of April 19 – 21, 2024, be approved as presented.

CARRIED

CLOSED MEETING:

Res. 136-29-04-24 MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 6:05 p.m., with the Mayor Warnock advising that the public is welcome to return to the Regular Council Meeting at the conclusion of the closed meeting.

CARRIED

The following, including 7 Council members, were in attendance for the closed meeting session:

Staff: Linda Nelson, Chief Administrative Officer

Chris Albert, Director Corporate Services

Public: KPMG LLP representatives Colin Mitchell and Samuel Straka

Topic of Closed Meeting

6.1 Management Letter Discussion, *FOIPP Act Section 24(1)(b)*.

CAO Linda Nelson and Director of Corporate Services, Chris Albert, left the closed meeting at 6:18 p.m.

CAO Linda Nelson and Director of Corporate Services, returned to the closed meeting at 6:43 p.m.

RETURN TO OPEN MEETING:

Res. 137-29-04-24 MOVED by Councillor Isaac that Council return to an open meeting at 6:45 p.m.

IN ATTENDANCE:

- Mayor Richard Warnock
- Councillor Connie Anderson
- Councillor Owen Petersen
- Councillor Todd Dalke
- Councillor Jaime Marr
- Councillor Paul Isaac
- Councillor Chris Vardas

ABSENT:

None

STAFF:

- Chief Administrative Officer, Linda Nelson
- Director Corporate Services, Chris Albert
- Director Community Development, Benazir Thaha Valencia
- Economic Development Officer, Jonathan Allan
- Legislative Executive Assistant, Betty Ann Fountain

PUBLIC:

7, including representatives of KPMG LLP, Colin Mitchell and Samuel Straka



Initials

PRESS: 1

DELEGATION: **KPMG LLP, 2023 Financial Audit**

Res. 138-29-04-24 MOVED by Councillor Isaac that the Town of Sundre Council thank the representatives of KPMG LLP and accept the Audited Financial Statements and Financial Information Return, as information.

CARRIED

2023 Audited Financial Statements, Auditor's Report and Financial Information Return

Res. 139-29-04-24 MOVED by Councillor Marr that the Town of Sundre Council move to approve the 2023 Auditor's Report and the 2023 Audited Financial Statements and the 2023 Financial Information; and

Furthermore, direct Administration to forward said documents to the Minister as prescribed by Section 278 of the Municipal Government Act.

CARRIED

BYLAWS / POLICIES: None

OLD BUSINESS: None

KPMG Representatives, Colin Mitchell and Samuel Straka, left the meeting at 6:53 p.m.

NEW BUSINESS: **Mountain View Regional Film Office Award & Economic Development Week Proclamation May 6 – 10, 2024**

Res. 140-29-04-24 MOVED by Councillor Isaac that the Town of Sundre Council accept the report from Sundre's Economic Development Officer and congratulate all members of the Mountain View Regional Film Office for the award, and declare May 6 – 10, 2024 as Economic Development Week in Sundre and that the Mayor be authorized to sign the proclamation on behalf of the Town.

CARRIED

Purchase of Harley Rake

Res. 141-29-04-24 MOVED by Councillor Vardas that the Town of Sundre Council approve the purchase of a Virnig "Harley Rake" at a cost not to exceed \$19,950 plus GST, with funds from the Municipal New Projects Restricted Surplus Account.
OPPOSED: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Marr, Councillor Isaac

DEFEATED



Initials

Purchase of Harley Rake

Res. 142-29-04-24

MOVED by Councillor Vardas that the Town of Sundre Council approve the purchase of a "Harley Rake" at a cost not to exceed \$19,950 plus GST, with funds from Municipal New Projects Restricted Surplus Account.

OPPOSED: Councillor Dalke

CARRIED

Confined Space Entry Equipment

Res. 143-29-04-24

MOVED by Councillor Petersen that the Town of Sundre Council approve the purchase of the "Confined Space Entry Equipment" in the amount not to exceed \$17,981.25 plus GST with funds from the General Corporate Stabilization Restricted Surplus Account.

OPPOSED: Councillor Marr

CARRIED

Vertical In-Line Pump and Motor

Res. 144-29-04-24

MOVED by Councillor Marr that the Town of Sundre Council approve proceeding with the purchase of a "Vertical In-Line Pump and Motor" and installation at the discretion of the Chief Administrative Officer, with final costing and funding information to be provided once complete.

CARRIED

Enhanced Festivals and Events

Res. 145-29-04-24

MOVED by Councillor Dalke that the Town of Sundre Council transfer \$50,000 from the Community Services Stabilization Restricted Surplus Account to the Community Services Operating budget to support enhanced festivals and events in the Town of Sundre.

CARRIED

Safety Codes Council 2023 Annual Internal Review

Res. 146-29-04-24

MOVED by Councillor Marr that the Town of Sundre Council accept the letter from the Safety Codes Council approving the results of the 2023 Annual Internal Review for the building, plumbing, gas, electrical and fire disciplines for the Town of Sundre as presented.

CARRIED

Proclamation, Alberta Disability Workers Association, May 20-26, 2024

Res. 147-29-04-24

MOVED by Councillor Anderson that the Town of Sundre Council proclaim the week of May 20 – 26, 2024 as "Alberta Disability Services Professionals



Initials

Appreciation Week” in the Town of Sundre and that the Mayor be authorized to sign the proclamation on behalf of the Town.

CARRIED

Senior’s Week June 3 – 9, 2024

Res. 148-29-04-24

MOVED by Councillor Petersen that the Town of Sundre proclaim the week of June 3 – 9, 2024 as “Senior’s Week” in the Town of Sundre and that the Mayor be authorized to sign the proclamation on behalf of the Town.

CARRIED

*Mayor Warnock called a 5 minute recess at 7:30 p.m.
Mayor Warnock reconvened the meeting at 7:35 p.m.*

ADMINISTRATION:

Departmental Reports March 2024

Res. 149-29-04-24

MOVED by Councillor Isaac that the Town of Sundre Council accept the March 2024 Departmental Reports and the additional verbal report by the CAO presented.

CARRIED

COUNCIL COMMITTEE REPORTS:

Council Reports March 2024

Res. 150-29-04-24

MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock’s report for March 2024 as information.

CARRIED

Res. 151-29-04-24

MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr’s report for March 2024 as information.

CARRIED

COUNCIL KEY MESSAGE:

Council Key Messages, March 2024

Res. 152-29-04-24

MOVED by Councillor Isaac that the Town of Sundre Council accept the Key Messages of Council for the month of March 2024 as information.

CARRIED

**COUNCIL INVITATIONS/
CORRESPONDENCE:**

Council Correspondence

Res. 153-29-04-24

MOVED by Councillor Dalke that the Town of Sundre Council accept the PRLS 2023 Annual Report Infographic as information.

CARRIED

*Councillor Anderson left the meeting at 8:04
Councillor Anderson returned to the meeting at 8:07p.m.*



Res. 154-29-04-24 MOVED by Councillor Petersen that the Town of Sundre accept Rebecca Schulz, Minister of Environment and Protected Area’s letter to Water License Holders as information and commit to a 5-10% reduction in the water use in the Town of Sundre.

CARRIED

CLOSED MEETING:

Res. 155-29-04-24 MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 8:08 p.m.

Mayor Warnock called a 5 minute recess at 8:08 p.m.

Mayor Warnock reconvened the closed meeting at 8:13 p.m.

The following were in attendance for the closed meeting session:
Staff: Chief Administrative Officer, Linda Nelson

Topic of Closed Meeting

14.1 Advice from Officials, FOIPP Act, Section 24

Res. 156-09-04-24 MOVED by Councillor Petersen that Council return to an open meeting at 8:37 p.m.


CARRIED

ADJOURNMENT

Res. 157-29-04-24 MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 8:37 p.m.

CARRIED

These Minutes approved this 13th Day of May 2024.



Mayor, Richard Warnock



Chief Administrative Officer, Linda Nelson