



Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
February 24, 2025
4:00 P.M.

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, February 24, 2025, commencing at 4:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen
Councillor Todd Dalke (*via Google Meets Dial-In*)
Councillor Jaime Marr
Councillor Paul Isaac
Councillor Chris Vardas

ABSENT: None

STAFF: Chief Administrative Officer, Linda Nelson
Director Corporate Services, Chris Albert
Director Community Development, Benazir Thaha Valencia
Financial & Grants Coordinator, Pam Bewick
Development Assistant, Chelsea Kruger
Legislative Executive Assistant, Betty Ann Formstone

PUBLIC: 9

DELEGATION: None

PRESS: 1

CALL TO ORDER: The meeting was called to order at 4:00 p.m., with a moment of reflection on the business of the evening.

PUBLIC HEARING **20250224: Bylaw 2025-02 Amendments to Land Use Bylaw 2018-10**
The Public Hearing was held in the Town of Sundre Municipal Council Chambers and pursuant to the *Municipal Government Act, RSA 2000 Chapter M-26 and amendments* thereto.
The Mayor declared Public Hearing 20250224 relating to Bylaw 2025-02 Land Use Bylaw Amendments now open at 4:03 p.m.

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Initials

Purpose of Bylaw 2025-02

The purpose of Bylaw No. 2025-02 is text amendments to Land Use Bylaw 2018-10 to provide administrative changes for clarity, consistency, and promote new residential and industrial development opportunities.

Order of Presentations:

- Confirmation of Notices;
- Development Authority's report;
- Questions from Council to the Development Authority;
- Public Communication (letters/emails) read into the minutes;
- Presentation(s) by those in Favour of the Bylaw (max. of 5 minutes);
- Presentation(s) by those in Opposition of the Bylaw (max. of 5 minutes);
- Any other person(s) deemed affected by the Bylaw;
- Closing statement of the Development Authority;
- Further questions for the Development Authority;
- Adjournment of the Public Hearing.

CAO – Public Notifications

Notification of the Public Hearing for Bylaw 2025-02 was published in the local newspaper on February 4, 11, and 18, 2025, and on the Town's website from January 22, 2025 to February 24, 2025.

Development Authority's Report:

The Development Authority, Benazir Thaha Valencia, Director Community Development delivered a verbal report accompanied by a PowerPoint presentation.

Public Communications:

Read into the Minutes by the Legislative Executive Assistant. One written communication received from Peggy Churchward of 970 1 Ave NE.

Those in Favour of the Bylaw:

Janice Kelner of 46, 5400 Dalhousie Drive N.W., Calgary, AB, property owner and Condominium Board member within Riverside RV Park, Plan 9812536, Lot 201, 200 4 Avenue S.W. Sundre, AB.

Those in Opposition to the Bylaw:

Bruce Kendall, Cochrane AB, representative of owner of Lots 7-10, Block 3, Plan 0612464 within Eagle Ridge Subdivision.

Closing Statement:

The Development Authority provided a closing statement.

Call for a Motion:

The Mayor called for a motion to close the Public Hearing at 4:46 p.m.




Initials

Res. 043-24-02-25 MOVED by Councillor Anderson that the Council of the Town of Sundre has received sufficient information to close Public Hearing No. 20250224 pertaining to Bylaw 2025-02 being a bylaw to amend Land Use Bylaw 2018-10.

CARRIED

AGENDA – AMENDMENTS AND ADOPTION:

Res. 044-24-02-25 MOVED by Councillor Petersen that the agenda be approved amended as follows:

ADD: 3.3 CAO introduction of new staff member: Finance & Grants Coordinator, Pam Bewick

CARRIED

Councillor Absence: *Councillor Dalke notified CAO that he would be attending the meeting by phone (Google Meets) in compliance of s.14.6 of Council’s Procedural Bylaw.*

Staff Introduction: *CAO introduced Pam Bewick, Finance and Grants Coordinator to Council.*

ADOPTION OF THE PREVIOUS MINUTES:

Res. 045-24-02-25 MOVED by Councillor Vardas that the Minutes of the Regular Meeting of Council held on February 10, 2025 be approved as presented.

CARRIED

DELEGATION: None

BYLAWS/POLICIES: **Bylaw 2025-02 Land Use Bylaw Amendment**

Res. 046-24-02-25 MOVED by Councillor Marr that the Town of Sundre Council give Second Reading to Bylaw 2025-02 being a bylaw to amend Land Use Bylaw 2018-10.

CARRIED

Res. 047-24-02-25 MOVED by Councillor Anderson that the Town of Sundre Council give Third Reading to Bylaw 2025-02 being a bylaw to amend Land Use Bylaw 2018-10.


CARRIED

Bylaw 2025-01 Council Committee Bylaw, Schedule “G”

Res. 048-24-02-25 MOVED by Councillor Marr that the Town of Sundre Council give First Reading to Bylaw 2025-01 “Council Committees Bylaw” by adding Schedule “G”, the Ad Hoc Downtown ARP Committee.

CARRIED

Res. 049-24-02-25 MOVED by Councillor Vardas that the Town of Sundre Council give Second Reading to Bylaw 2025-01 “Council Committees Bylaw” by adding Schedule “G”, the Ad Hoc Downtown ARP Committee.

CARRIED

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Initials

Res. 050-24-02-25 MOVED by Councillor Anderson that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2025-01 "Council Committees Bylaw" by adding Schedule "G", the Ad Hoc Downtown ARP Committee.
CARRIED

Res. 051-24-02-25 MOVED by Councillor Petersen that the Town of Sundre Council give Third and Final Reading to Bylaw 2025-01 "Council Committees Bylaw" by adding Schedule "G", the Ad Hoc Downtown ARP Committee.
CARRIED

Policy A-013-00-POL Naming Policy

Res. 052-24-02-25 MOVED by Councillor Vardas that the Town of Sundre approve Policy A-013-00-POL, Naming Policy as recommended by the Bylaw & Policy Review Committee as presented.
Opposed: Councillor Dalke
CARRIED

Bylaw 2025-03 Wildlife Feeding and Attractant Management Bylaw

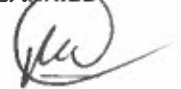
Res. 053-24-02-25 MOVED by Councillor Marr that the Town of Sundre Council give First Reading to Bylaw 2025-03, being the Wildlife Feeding and Attractant Management Bylaw, a bylaw that supports the prevention and implementation of corrective measures to reduce the risks related to Human-Wildlife conflict.
CARRIED

Res. 054-24-02-25 MOVED by Councillor Anderson that the Town of Sundre Council give Second Reading to Bylaw 2025-03, being the Wildlife Feeding and Attractant Management Bylaw, a bylaw that supports the prevention and implementation of corrective measures to reduce the risks related to Human-Wildlife conflict.
CARRIED

Res. 055-24-02-25 MOVED by Councillor Petersen that the Town of Sundre Council give Unanimous Consent to proceed to third reading to Bylaw 2025-03, being the Wildlife Feeding and Attractant Management Bylaw, a bylaw that supports the prevention and implementation of corrective measures to reduce the risks related to Human-Wildlife conflict.
CARRIED

Res. 056-24-02-25 MOVED by Councillor Vardas that the Town of Sundre Council give Third and Final reading to Bylaw 2025-03, being the Wildlife Feeding and Attractant Management Bylaw, a bylaw that supports the prevention and implementation of corrective measures to reduce the risks related to Human-Wildlife conflict.

CARRIED



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Initials

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Councillor Isaac left the meeting at 5:19 p.m.

Councillor Isaac returned to the meeting at 5:21 p.m.

Policy A-008-00-POL Flag Policy

Res. 057-24-02-25

MOVED by Councillor Anderson that the Town of Sundre Council approve the amendments to Policy A-008-POL, Flag Policy, as amended, as recommended by the Bylaw & Policy Review Committee.

CARRIED

Policy A-007-01-POL Social Media Policy

Res. 058-24-02-25

MOVED by Councillor Marr that the Town of Sundre Council approve the amendments to Policy A-007-01-POL, Social Media Policy as recommended by the Bylaw and Policy Review Committee.

CARRIED

Bylaw 2025-05 Civic Addressing Bylaw

Res. 059-24-02-25

MOVED by Councillor Vardas that the Town of Sundre Council give First Reading to Bylaw 2025-05, being the Civic Addressing Bylaw, a bylaw to establish consistent civic addressing and street naming system, and to regulate the display of civic addresses in order to identify properties and to accommodate the delivery of municipal and emergency services.

CARRIED

Res. 060-24-02-25

MOVED by Councillor Isaac that the Town of Sundre Council give Second Reading to Bylaw 2025-05, being the Civic Addressing Bylaw, a bylaw to establish a consistent civic addressing and street naming system, and to regulate the display of civic addresses in order to identify properties and to accommodate the delivery of municipal and emergency services.

CARRIED

Res. 061-24-02-25

MOVED by Councillor Marr that the Town of Sundre Council give Unanimous Consent to proceed to third reading to Bylaw 2025-05, being the Civic Addressing Bylaw, a bylaw to establish a consistent civic addressing and street naming system, and to regulate the display of civic addresses in order to identify properties and to accommodate the delivery of municipal and emergency services.

Mayor Warnock called a break at 5:43 p.m. in order to re-connect with Councillor Dalke via phone.

Mayor Warnock reconvened the Council Meeting at 5:49 p.m.

CARRIED



Initials

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- Res. 070-24-02-25* MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations In-Kind funding for Rockit Vocal Studios in the amount of \$420 for one-weekend rental fee of the Community Centre.
Opposed: Councillor Marr
- CARRIED**
- Res. 071-24-02-25* MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Rockit Vocal Studios in the amount of \$0.00.
In Favour: Mayor Warnock, Councillor Anderson, Councillor Vardas
Opposed: Councillor Marr, Councillor Dalke, Councillor Petersen, Councillor Isaac
- DEFEATED**
- Res. 072-24-02-25* MOVED by Councillor Petersen that the Town of Sundre approve the Grants to Organizations funding for Rockit Vocal Studios in the amount of \$1,000 to be awarded at the discretion of Council.
In Favour: Councillor Marr, Councillor Peterson, Councillor Isaac, Councillor Dalke
Opposed: Mayor Warnock, Councillor Vardas, Councillor Anderson
- CARRIED**
- Res. 073-24-02-25* MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre & District Historical Society in the amount of \$4,000.
Opposed: Councillor Petersen
- CARRIED**
- Res. 074-24-02-25* MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Broncs, Bulls & Wagons in the amount of \$3,000.
- CARRIED**
- Res. 075-24-02-25* MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Mainavekidzclub in the amount of \$500.
Opposed: Councillor Dalke
- CARRIED**
- Res. 076-24-02-25* MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Community Choir in the amount of \$0.00.
Opposed: Councillor Petersen
- CARRIED**
- Res. 077-24-02-25* MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Rodeo & Race Association in the amount of \$5,000.

CARRIED

Initials

Res. 078-24-02-25 MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Volunteer Search & Rescue in the amount of \$0.00.
Opposed: Councillor Dalke

CARRIED

Res. 079-24-02-25 MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Foothills Bluegrass Music Festival in the amount of \$1,500.

CARRIED

Res. 080-24-02-25 MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Slingshot Garage in the amount of \$0.00.
Opposed: Councillor Petersen, Councillor Marr, Councillor Dalke

CARRIED

Res. 081-24-02-25 MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Seniors SPRUCE in the amount of \$500.
Opposed: Councillor Marr

CARRIED

Res. 082-24-02-25 MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Citizens on Patrol in the amount of \$500.

CARRIED

Waiver of Arena Rental Fees for Grad Class 2025

Res. 083-24-02-25 MOVED by Councillor Isaac that the Town of Sundre Council approve the fee waiver for the Arena in an amount not to exceed \$1,706.25 (GST included), to be funded from Council’s Discretionary Contributions to Local Organizations, for the 2025 Grad Class Celebration, June 23-28, 2025.
In Favour: Mayor Warnock, Councillor Vardas, Councillor Anderson, Councillor Isaac, Councillor Dalke
Opposed: Councillor Petersen, Councillor Marr

CARRIED

ADMINISTRATION:

Departmental Reports January 2025

Res. 084-24-02-25 MOVED by Councillor Isaac that the Town of Sundre Council accept the January 2025 Departmental Reports as information.

CARRIED



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COUNCIL COMMITTEE

REPORTS:

Council Committee Reports January 2025

Res. 085-24-02-25

MOVED by Councillor Petersen that the Town of Sundre Council accept Mayor Warnock’s report for January 2025 as information.

CARRIED

Res. 086-24-02-25

MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Marr’s report for January 2025 as information.

CARRIED

Councillor Vardas requested that the Chair consider the inclusion of a verbal report. Considered and Accepted

Res. 087-24-02-25

MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Vardas’s verbal report for January 2025 as information.

CARRIED

COUNCIL KEY MESSAGE:

Council Key Messages January 2025

Res. 088-24-02-25

MOVED by Councillor Marr that the Town of Sundre Council accept the Key Messages of Council for the month of January 2025 as information.

CARRIED

**COUNCIL INVITATIONS /
CORRESPONDENCE:**

Thank You Card from U9 Hockey Tournament

Res. 089-24-02-25

MOVED by Councillor Petersen that the Town of Sundre Council accept the thank you card from the U9 Huskie Howl Black and White Squads with appreciation and as information.

CARRIED

Thank You Letter – Sundre Municipal Library

Res. 090-24-02-25

MOVED by Councillor Marr that the Town of Sundre Council accept the thank you letter from the Sundre Municipal Library with appreciation and as information.

CARRIED

CLOSED MEETING:

Res. 091-24-02-25

MOVED by Councillor Vardas that the Town of Sundre Council go into a closed meeting at 7:54 p.m.

CARRIED

Councillor Dalke disconnected (Google Meets) from the meeting at 7:54 p.m.

Mayor Warnock excused all members of the public and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected.



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Mayor Warnock called a break at 7:55 p.m.

Mayor Warnock reconvened the Closed Meeting at 8:00 p.m.

The following were in attendance for the Closed Meeting:
Chief Administrative Officer, Linda Nelson

Topic of Closed Meeting

12.1 Advice from Officials, FOIPP Act, Section 24

Chief Administrative Officer left the Closed Meeting at 8:09 p.m.


12.2 Confidential Evaluation, FOIPP Act, Section 19

Res. 092-24-02-25 MOVED by Councillor Isaac that Council return to an open meeting at 8:39 p.m.
CARRIED

ADJOURNMENT

Res. 093-24-02-25 MOVED by Councillor Anderson being that the agenda matters have been
concluded the meeting adjourned at 8:42 p.m.
CARRIED

These Minutes approved this 10th Day of March 2025.



Mayor, Richard Warnock



Chief Administrative Officer, Linda Nelson