



Regular Council Meeting Minutes  
Town of Sundre  
Municipal Council Chambers  
January 26, 2026  
5:00 P.M.

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, January 26, 2026, commencing at 5:00 p.m.

**IN ATTENDANCE:** Mayor Richard Warnock  
Councillor Jaime Marr  
Councillor Connie Anderson  
Councillor Todd Dalke  
Councillor Owen Petersen  
Councillor Cheri Buchan

**ABSENT:** Paul Isaac

**STAFF:** Chief Administrative Officer, Linda Nelson  
Director Corporate Services, Chris Albert  
Director Community Development, Benazir Thaha Valencia  
Legislative Executive Assistant, Betty Ann Formstone

**PUBLIC:** 1

**DELEGATION:** Sundre Rodeo & Race Association; Shane Crouch and Scott Smith  
Sundre & District Chamber of Commerce; Sarah Kennedy and Josh Hengen

**PRESS:** 1

**CALL TO ORDER:** Mayor Warnock called the meeting to order at 5:00 p.m., with a moment of reflection on the business of the evening.

**AGENDA – AMENDMENTS AND ADOPTION:**

*Res. 025-26-01-26* MOVED by Councillor Dalke that the agenda be approved as amended.  
*ADD: Supplemental Item to 9.2 Year-End Reports – Legislative Services*  
*ADD: Supplemental Item 11.1 Invitation to Mountain View & Neighbours Women in Business Awards Luncheon*

**CARRIED**

**Councillor Absence:** *Councillor Isaac advised the CAO in compliance of s.14.6 of Council's Procedural Bylaw.*

**ADOPTION OF THE PREVIOUS MINUTES:**

*Res. 026-26-01-26* MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on January 12, 2026 be approved presented.

**CARRIED**  
  
Initials

*Res. 027-26-01-26*                      MOVED by Councillor Petersen that the Minutes of the Special Closed Meeting of Council held on January 17, 2026 be approved presented.

**CARRIED**

**DELEGATION:**

**Sundre Rodeo & Race Association**

*Res. 028-26-01-26*                      MOVED by Councillor Petersen that the Town of Sundre Council thank the Sundre Rodeo & Race Association representatives for their presentation and thank the Board and Volunteers for the events they organize for the enjoyment of our citizens and visitors to our community.

**CARRIED**

**Sundre & District Chamber of Commerce**

*Res. 029-26-01-26*                      MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the representatives of the Sundre & District Chamber of Commerce as information and thank the Chamber Board for the services and programs they provide to the business community.

**CARRIED**

**BYLAWS/POLICIES:**

**Debenture Borrowing Bylaw 2026-01**

*Res. 030-26-01-26*                      MOVED by Councillor Dalke that the Town of Sundre Council give First Reading of Bylaw No. 2026-01, being a bylaw authorizing the Council of the Town of Sundre to incur indebtedness by the issuance of a debenture in the amount of \$1,400,000 for the purpose of Centre Street North Upgrade.

**CARRIED**

**OLD BUSINESS:**

None

**NEW BUSINESS:**

**Appointment of MVC Councillor to Sundre Library Board**

*Res. 031-26-01-26*                      MOVED by Councillor Buchan that the Town of Sundre Council appoint Mountain View County Councillor Tiffany Nixon to the Sundre Municipal Library Board for a term of one year commencing on October 30, 2025, ending October 29, 2026.

**CARRIED**

**Appointment to Sundre Municipal Library Board**

*Res. 032-26-01-26*                      MOVED by Councillor Anderson that the Town of Sundre Council appoint Mr. Robert (Rob) Weeks to the Sundre Municipal Library Board for a term of 3 years, beginning on January 27, 2026, ending on January 27, 2029.

**CARRIED**



*JN*  
Initials

**Wear Red Canada Day Proclamation**

*Res. 033-26-01-26*

MOVED by Councillor Buchan that the Town of Sundre Council proclaim February 13, 2026 as Wear Red Canada Day in the Town of Sundre, and further that the Mayor sign the proclamation on behalf of Council and the citizens of Sundre.

**CARRIED**

**P3 Agreement**

*Res. 034-26-01-26*

MOVED by Councillor Petersen that the Town of Sundre Council approve the advisory agreement for a one-year term, at a cost of \$90,000.00, with up to one-half of the costs being the Town’s portion of \$45,000.00 coming from the Legislative Services Operating Budget, and further, that the CAO be authorized to sign the agreement on behalf of the Town.

*In Favour: Mayor Warnock, Councillor Marr, Councillor Petersen, Councillor Anderson, Councillor Buchan*

*Opposed: Councillor Dalke*

**CARRIED**

*Mayor Warnock called a break at 6:13 p.m.*

*Mayor Warnock reconvened the meeting at 6:21 p.m.*

**ADMINISTRATION:**

**Departmental Reports – December 2025**

*Res. 035-26-01-26*

MOVED by Councillor Marr that the Town of Sundre Council accept the December 2025 Departmental Reports as information.

**CARRIED**

**Departmental Year-End Reports**

*Res. 036-26-01-26*

MOVED by Councillor Petersen that the Town of Sundre Council accept the 2025 year-end reports showcasing the successes achieved by each department of the Town of Sundre and congratulate and thank each staff member for their commitment and dedication to our community.

**CARRIED**

**CAO Scholastic Achievement**

*Res. 037-26-01-26*

MOVED by Councillor Marr that the Town of Sundre Council congratulate the Chief Administrative Officer for achieving the Advanced Certificate in Tribunal Administration and the designation of ACTAJ™, a significant milestone achievement in her ongoing continuous improvement plan.

**CARRIED**

**COUNCIL COMMITTEE REPORTS:**

None



**COUNCIL KEY MESSAGES:** None

**COUNCIL CORRESPONDENCE:** **Mountain View & Neighbours Women in Business Awards Luncheon**  
*Res. 038-26-01-26* MOVED by Councillor Petersen that the Town of Sundre accept the invitation to attend the 2026 Mountain View & Neighbours Women in Business Awards Luncheon to be held on March 6, 2026 from 11:00 a.m. to 3:00 p.m. at the Pomeroy Inn, Olds; and further directs administration to purchase 4 tickets at a cost of \$50.00 per person.  
*Attending: Mayor Warnock, CAO Nelson, Councillor Marr, Councillor Buchan*

**CLOSED MEETING:**  
*Res. 039-26-01-26* MOVED by Councillor Dalke that the Town of Sundre Council go into a Closed Meeting at 7:04 p.m.

*Mayor Warnock excused all members of the public and advised that they may leave or remain in the Council Chambers as Council retreats to the boardroom. There are no Motions of Council expected.*

*Mayor Warnock called a break at 7:04 p.m.  
Mayor Warnock reconvened the closed meeting at 7:13 p.m.*

The following were in attendance for the Closed Meeting:

Chief Administrative Officer, Linda Nelson

- 12.1 Advice from Officials, *Access To Information Act*, Section 29
- 12.2 Advice from Officials, *Access To Information Act*, Section 29
- 12.3 Confidential Evaluations, *Access to Information Act*, Section 22

*CAO Nelson left the closed meeting at 7:30 p.m.*

*Res. 040-26-01-26* MOVED by Councillor Marr that Council return to an open meeting at 8:08 p.m.

**CARRIED**

**ADJOURNMENT**  
*Res. 041-26-01-26* MOVED by Councillor Buchan, being that the agenda matters having been concluded, the meeting adjourned at 8:09 p.m.

**CARRIED**

These Minutes approved this 9<sup>th</sup> Day of February, 2026.

  
 Mayor, Richard Warnock

  
 Chief Administrative Officer, Linda Nelson