



Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
December 4, 2023

The regular meeting of Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, December 4, 2023, commencing at 6:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen
Councillor Todd Dalke
Councillor Jaime Marr
Councillor Paul Isaac
Councillor Chris Vardas

ABSENT: None

STAFF: Chief Administrative Officer, Linda Nelson
Director Corporate Services, Chris Albert
Administrative Support, Betty Ann Fountain

PUBLIC: 22, including representatives of Travel Alberta: Cam Spence & Dayna Smockum, Sgt. Poon of the Sundre RCMP Detachment, and Donny Krahn and Lori Marsden of Greenwood Neighbourhood Place.

PRESS: 1

CALL TO ORDER: The meeting was called to order at 6:02 p.m., with a moment of reflection on the business of the evening.

PUBLIC HEARING: None

AGENDA – AMENDMENTS AND ADOPTION:

Res. 326-04-12-23 MOVED by Councillor Vardas that the agenda be approved amended as follows:

- 6.1a_ Textual Amendment to Report to Council, A-012-00 POL Grants to Organization Policy, Criteria of Grants, should read “Under Number 3”;
- 6.1a_ Textual Amendment to Report to Council, A-012-00 POL Grants to Organizations Policy, Section 8 to be corrected to read Section 7 and Under 8.6 corrected to 7.6;
- 6.2_ Textual Amendment to Bylaw 2023-09, Community Standards, Section 7.6(d) to be corrected from thirty (3) days to thirty (30) days;
- 6.3 Textual Amendment to Bylaw 2023-10 Backyard Chicken Pilot Program, Appendix 3: Backyard Chicken Pilot Program License Application, correct “program shall run for two (2) years to “program shall run for one (1) year.

Councillor Absence, None

CARRIED
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ADOPTION OF THE PREVIOUS MINUTES:

Res. 327-04-12-23 MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on November 20, 2023, be approved as amended as follows:

1. *Amend Motion #318-20-11-23 - Add Councillor Anderson to "In Favour"*
2. *Amend Motion #320-20-11-23 - correct title of agenda item "Departmental Reports – March" to read "Departmental Report – October"*

CARRIED

DELEGATION:

Travel Alberta

Res. 328-04-12-23 MOVED by Councillor Isaac that the Town of Sundre Council thank the representatives of Travel Alberta for attending Council and accept the presentation as information.

CARRIED

RCMP Detachment Commander – 2Q Sundre Provincial Community Report

Res. 329-04-12-23 MOVED by Councillor Petersen that the Town of Sundre Council thank the Detachment Commander for attending Council and accept the 2nd Quarter Sundre Provincial Community Report as information.

CARRIED

Greenwood Neighbourhood Place

Res. 330-04-12-23 MOVED by Councillor Dalke that the Town of Sundre Council accept the Executive Director’s presentation as information with appreciation for the contributions of GNP to our community.

CARRIED

BYLAWS /POLICIES:

Policy A012-00 POL Grant to Organizations

Res. 331-04-12-23 MOVED by Councillor Marr that the Town of Sundre Council approve Policy A-012-00 POL, Grants to Organizations Policy as presented.

CARRIED

Bylaw 2023-09 Community Standards Bylaw

Res. 332-04-12-23 MOVED by Councillor Petersen that the Town of Sundre Council give first reading to Bylaw 2023-09 being a “Community Standards Bylaw” a bylaw to regulate community standards that may affect a Neighbourhood livability.

CARRIED



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Res. 333-04-12-23

MOVED by Councillor Petersen that the Town of Sundre Council table Bylaw 2023-09 Community Standards Bylaw, Part 3: Curfew, Schedule 3.1 and directs administration to do further research and bring back the bylaw to the Bylaw and Policy Committee in January 2024.

In Favour: Councillor Petersen, Councillor Anderson, Councillor Dalke, Councillor Isaac, Councillor Vardas, Mayor Warnock

Opposed: Councillor Marr

CARRIED

Bylaw 2023-10 Backyard Chicken Pilot Program Bylaw

Res. 334-04-12-23

MOVED by Councillor Vardas that the Town of Sundre Council give first reading to Bylaw 2023-10 being the "Backyard Chicken Pilot Program" for a 1 year term, commencing in January 2024 and ending in January 2025.

CARRIED

Council tabled Bylaw 2023-10 Backyard Chicken Pilot Program Bylaw and directed administration to amend Bylaw 2023-10 being the "Backyard Chicken Pilot Program Bylaw" by removing the "Adjacent Landowner Consent Form" and bring the amended Bylaw back to Council for second and third reading on December 18, 2023.

Policy C-041-00 POL Corporate Credit Card Policy

Res. 335-04-12-23

MOVED by Councillor Petersen that the Town of Sundre Council adopt Policy C-041-00 POL being a policy to ensure that corporate credit cards are used for appropriate purposes and that adequate controls are established for day-to-day use.

CARRIED

Mid-Sized Town Mayor Caucus

Res. 336-04-12-23

MOVED by Councillor Anderson that the Town of Sundre Council supports the Mayor's participation in the initiative to explore the creation of a Mid-Sized Towns Mayors Caucus.

CARRIED

Mayor Warnock called a 5 minute recess at 7:45 p.m.

Mayor Warnock resumed the meeting at 7:53 p.m.

OLD BUSINESS:

None



NEW BUSINESS: **2023-2026 Four-Year Operating Budget and Ten-Year Capital Plan (2024 Version)**

Res. 337-04-12-23

MOVED by Councillor Petersen that the Town of Sundre Council re-affirms the adoption of the 2023-2026 Four-Year Operating Budget and 2024-2033 Ten-Year Capital Plan as amended, with total operating cash expenditures of \$9,735,903; \$9,797,065; \$9,940,470 and total operational reviews of \$5,345,350; \$5,350,850; \$5,365,850 in 2024, 2025 and 2026 respectively. With the remaining \$4,390,553; \$4,446,215; \$4,574,620 in 2024, 2025, 2026 respectively to be funded through taxation, Fortis Franchise Fee, MSI Operating Grant and Restricted Surplus Accounts where identified.

Opposed: Councillor Dalke

CARRIED

ADMINISTRATION: **None**

MUNICIPAL AREA PARTNERSHIP: **None**

COUNCIL REPORTS: **None**

Council Key Messages **None**

*Mayor called a 5 minute break at 9:08 p.m.
Mayor Warnock resumed the meeting at 9:11 p.m.*

COUNCIL INVITATIONS/CORRESPONDENCE: **Sundre & District Historical Society**

Res. 338-04-12-23

MOVED by Councillor Anderson that the Town of Sundre Council accept the letter to the Sundre & District Historical Society as information.

CARRIED

Res. 339-04-12-23

MOVED by Councillor Vardas that the Town of Sundre Council accept the letter from the Olds & District Kiwanis Music Festival Society as information.

CARRIED

CLOSED MEETING

Res. 340-04-12-23

MOVED by Councillor Anderson that the Town of Sundre Council go into a closed meeting at 9:14 p.m.

CARRIED



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The following were in attendance for the closed meeting session:
Staff: Chief Administrative Officer, Linda Nelson

Topic of Closed Meeting

- 13.1 Advice from Officials, FOIPP Act Section 24;
- 13.2 Local Public Body Confidences, FOIPP Act Section 23;
- 13.3 Confidential Evaluations, FOIPP Act Section 19;

Res. 341-04-12-23 MOVED by Councillor Isaac that Council return to an open meeting at 10:01 p.m.

ADJOURNMENT

Res. 342-04-12-23 MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 10:02 p.m.

CARRIED

These Minutes approved this 18th Day of December 2023.



Mayor, Richard Warnock



Chief Administrative Officer, Linda Nelson