

Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
December 8, 2025
4:00 P.M.

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, December 8, 2025, commencing at 4:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Jaime Marr
Councillor Paul Isaac
Councillor Connie Anderson
Councillor Todd Dalke
Councillor Owen Petersen
Councillor Cheri Buchan

ABSENT: None

STAFF: Chief Administrative Officer, Linda Nelson
Director Corporate Services, Chris Albert
Director Community Development, Benazir Thaha Valencia
Legislative Executive Assistant, Betty Ann Formstone

PUBLIC: 1

DELEGATION: Joy Willihnganz, Manager, Sundre Municipal Library.

DELEGATION: Mr. Leo Chubb" Richards.

PRESS: 1

CALL TO ORDER: The meeting was called to order at 4:00 p.m., with a moment of reflection on the business of the evening.

AGENDA – AMENDMENTS AND ADOPTION:

Res. 409-08-12-25 MOVED by Councillor Anderson that the agenda be approved as presented.

CARRIED

Councillor Absence: None


Initials

ADOPTION OF THE PREVIOUS MINUTES:

Res. 410-08-12-25 MOVED by Councillor Marr that the Minutes of the Regular Meeting of Council held on November 24, 2025 be approved as presented.

CARRIED

DELEGATION: **Sundre Municipal Library Year-End Report**

Res. 411-08-12-25 MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the representative of the Sundre Municipal Library as information and thank the Sundre Library Board and staff for the services and programs they provide to the community.

CARRIED

Chubb’s Water Hauling Service

Res. 412-08-12-25 MOVED by Councillor Buchan that the Town of Sundre Council accept Mr. Richards’s presentation as information.

In Favour: None
Opposed: Unanimous

DEFEATED

Res. 413-08-12-25 MOVED by Councillor Petersen that the Town of Sundre Council is unable to support Mr. Richard’s request to waive the outstanding bulk water charges in the amount of \$258.06.

In Favour: Councillor Marr, Councillor Isaac, Councillor Anderson, Mayor Warnock, Councillor Dalke, Councillor Petersen, Councillor Buchan
Opposed: None

CARRIED

BYLAWS/POLICIES: **Bylaw 2025-13 Council Procedural Bylaw**

Res. 414-08-12-25 MOVED by Councillor Isaac that the Town of Sundre Council give First Reading to Bylaw 2025-13, being the Council Procedural Bylaw.

CARRIED

Res. 415-08-12-25 MOVED by Councillor Anderson that the Town of Sundre Council give Second Reading to Bylaw 2025-13, being the Council Procedural Bylaw.

In Favour: None
Opposed: Unanimous

DEFEATED



LN
Initials

Res. 416-08-12-25 MOVED by Councillor Buchan that the Town of Sundre Council amend Bylaw 2025-13, s. 22.4, being the Council Procedural Bylaw, to state “the CAO shall record the names of those who vote against a motion in the Minutes”.
In Favour: Councillor Marr, Councillor Isaac, Councillor Anderson, Mayor Warnock, Councillor Petersen, Councillor Buchan
Opposed: Councillor Dalke

CARRIED

Res. 417-08-12-25 MOVED by Councillor Buchan that the Town of Sundre Council give Second Reading to Bylaw 2025-13 as amended, being the Council Procedural Bylaw.

CARRIED

Res. 418-08-12-25 MOVED by Councillor Marr that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2025-13 as amended, being the Council Procedural Bylaw.

CARRIED

Res. 419-08-12-25 MOVED by Councillor Petersen that the Town of Sundre Council give Third and Final Reading to Bylaw 2025-13 as amended, being the Council Procedural Bylaw.
In Favour: Councillor Marr, Councillor Isaac, Councillor Anderson, Mayor Warnock, Councillor Petersen, Councillor Buchan
Opposed: Councillor Dalke

CARRIED

Mayor Warnock called a recess at 5:12 p.m.
Mayor Warnock reconvened the meeting at 5:18 p.m.

OLD BUSINESS: None

NEW BUSINESS: **Council’s Cell Phone Allowance**

Res. 420-08-12-25 MOVED by Councillor Buchan that the Town of Sundre Council be reimbursed \$75.00 per month for cell phone use, keeping in line with administration’s reimbursement amount; and further, that individual Councillors must submit quarterly phone bills for reimbursement otherwise that Councillor will lose the privilege for reimbursement.
In Favour: Councillor Buchan
Opposed: Councillor Marr, Councillor Isaac, Councillor Anderson, Mayor Warnock, Councillor Dalke, Councillor Petersen

DEFEATED



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Res. 421-08-12-25 MOVED by Councillor Dalke that the Town of Sundre Council maintain the \$100.00 per month cell phone allowance with each Councillor submitting copies of cell phone bills Monthly or Quarterly to receive reimbursement.
In Favour: Councillor Marr, Councillor Isaac, Mayor Warnock, Councillor Dalke, Councillor Petersen
Opposed: Councillor Buchan, Councillor Anderson

CARRIED

Council Committee Appointments

Res. 422-08-12-25 MOVED by Councillor Buchan that the Town of Sundre Council appoint Mayor Warnock as Chair to the Visitor Information Centre Research Review Committee (Ad Hoc) until such time as discussions have been concluded and the Ad Hoc Committee is disbanded.

CARRIED

Res. 423-08-12-25 MOVED by Mayor Warnock that the Town of Sundre Council appoint Councillor Isaac to the Visitor Information Centre Research Review Committee (Ad Hoc) until such time as discussions have been concluded and the Ad Hoc Committee is disbanded.

CARRIED

Res. 424-08-12-25 MOVED by Mayor Warnock that the Town of Sundre Council appoint Councillor Petersen to the Visitor Information Centre Research Review Committee (Ad Hoc) until such time as discussions have been concluded and the Ad Hoc Committee is disbanded.

CARRIED

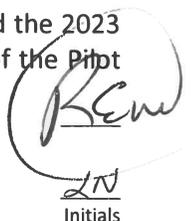
Council Reporting at Council Meetings

Res. 425-08-12-25 MOVED by Councillor Marr that the Town of Sundre Council commits to monthly Council reports either written or verbal at the first Regular Council meeting of each month commencing on January 12, 2026.
In Favour: Councillor Marr, Councillor Anderson, Mayor Warnock, Councillor Dalke, Councillor Petersen, Councillor Buchan
Opposed: Councillor Isaac

CARRIED

2023-2026 Four-Year Operating Budget and Ten-Year Capital Plan (2026 Version)

Res. 426-08-12-25 MOVED by Councillor Buchan that the Town of Sundre Council amend the 2023 - 2026 Four-Year Operating Budget to reflect that the \$80,000 cost of the Pit



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Festival and Events Coordinator Project be supported by funds to be drawn from the General Corporate Stabilization Restricted Surplus Account, not the Operating Budget as presented.

In Favour: Councillor Marr, Councillor Anderson, Mayor Warnock, Councillor Dalke, Councillor Buchan

Opposed: Councillor Isaac, Councillor Petersen

CARRIED

Res. 427-08-12-25

MOVED by Councillor Anderson that the Town of Sundre defer decision of the 2023 - 2026 Four-Year Operating Budget and 2026 – 2035 Ten-Year Capital Plan to the December 22, 2025 Regular Meeting of Council.

In Favour: Councillor Marr, Councillor Anderson, Mayor Warnock, Councillor Dalke, Councillor Petersen, Councillor Buchan

Opposed: Councillor Isaac

CARRIED

ADMINISTRATION: None

COUNCIL: None

**COUNCIL INVITATIONS /
CORRESPONDENCE:**

Mayor’s Letter to Provincial Electoral Boundaries Commission

Res. 428-08-12-25

MOVED by Councillor Dalke that the Town of Sundre Council accept the Mayor’s letter to the Provincial Electoral Boundaries Commission as information.

CARRIED

CAO’s Letter to Provincial Electoral Boundaries Commission

Res. 429-08-12-25

MOVED by Councillor Buchan that the Town of Sundre Council accept the Chief Administrative Officer’s letter to the Provincial Electoral Boundaries Commission as information.

CARRIED

Invitation to Attend the Guild of Filipino-Canadian Christmas Celebration

Res. 430-08-12-25

MOVED by Councillor Marr that the Town of Sundre Council accept the invitation for the Mayor and Deputy Mayor to attend the Guild of Filipino-Canadian of Sundre Alberta’s Christmas celebration at the Sundre Community Centre commencing at 2:00 p.m. on December 27, 2025.

CARRIED

CLOSED MEETING:



Initials

Res. 431-08-12-25

MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 6:14 p.m.

CARRIED

Mayor Warnock excused all members of the public and advised that they may leave or remain in the Council Chambers as Council retreats to the boardroom. There are no Motions of Council expected, and that at this time the Live Stream is ending.

Mayor Warnock called a break at 6:15 p.m.

Mayor Warnock reconvened the meeting at 6:20 p.m.

The following were in attendance for the Closed Meeting:
Chief Administrative Officer, Linda Nelson

Topic of Closed Meeting

12.1 Advice from Officials, Access To Information Act, Section 29

Res. 432-08-12-25

MOVED by Councillor Anderson that Council return to an open meeting at 7:00 p.m.

CARRIED

ADJOURNMENT

Res. 433-08-12-25

MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 7:01 p.m.

CARRIED

These Minutes approved this 22nd Day of December, 2025.



Mayor, Richard Warnock



Chief Administrative Officer, Linda Nelson