



Regular Council Meeting Minutes  
Town of Sundre  
Municipal Council Chambers  
April 24, 2023

The regular meeting of Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, April 24, 2023, commencing at 6:00 p.m.

**IN ATTENDANCE:** Mayor Richard Warnock  
Councillor Connie Anderson  
Councillor Owen Petersen  
Councillor Todd Dalke  
Councillor Jaime Marr  
Councillor Paul Isaac  
Councillor Chris Vardas

**ABSENT:** None

**STAFF:** Chief Administrative Officer, Linda Nelson  
Director of Corporate Services, Chris Albert  
Manager Planning & Ec. Development, Benazir Thaha Valencia  
Administrative Support, Betty Ann Fountain

**PUBLIC:** 2 and Representatives of KPMG LLP, Samuel Straka in Chambers and Colin Mitchell via Google Meets.

**PRESS:** None

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m., with a moment of reflection on the business of the evening.

**PUBLIC HEARING:** None

**AGENDA – AMENDMENTS AND ADOPTION:**

*Res. 111-24-04-23* MOVED by Councillor Anderson that the agenda be approved as amended:  
1. Add 13.3: Local Public Body Confidences, FOIPP Section 23

**CARRIED**

**ADOPTION OF THE PREVIOUS MINUTES**

*Res. 112-24-04-23* MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on April 11, 2023, be approved as presented.

**CARRIED**

  
  
Initials

**DELEGATION:            KPMG LLP**

*Res. 113-24-04-23*    MOVED by Councillor Vardas that the Town of Sundre Council thank the representatives of KPMG LLP and accept their presentation as information.

**CARRIED**

*Res. 114-24-04-23*    MOVED by Councillor Vardas that the Town of Sundre Council go into a closed meeting at 6:07 p.m. with the Mayor advising that the public is welcome to return to the Regular Council meeting at the conclusion of the closed meeting.

**CARRIED**

The following, including 7 Council members, were in attendance for the closed meeting session:

Staff: Linda Nelson, Chief Administrative Officer  
Chris Albert, Director Corporate Services

Public: KPMG LLP representatives Colin Mitchell and Samuel Straka  
(1 KPMG member in Chambers, 1 member virtually via Google Meets)

**CLOSED MEETING    Topic of Closed Meeting**

6.1    Management Letter Discussion, *FOIPP Act* Section 24(1)(b);

*CAO Linda Nelson and Director of Corporate Services, Chris Albert, left the meeting at 6:21 p.m.*

*Res. 115-24-04-23*    MOVED by Councillor Vardas that Council return to an open meeting at 6:27 p.m.

**CARRIED**

**IN ATTENDANCE:**    Mayor Richard Warnock  
Councillor Connie Anderson  
Councillor Owen Petersen  
Councillor Todd Dalke  
Councillor Jaime Marr  
Councillor Paul Isaac  
Councillor Chris Vardas

**ABSENT:** None

**STAFF:**                    Chief Administrative Officer, Linda Nelson  
Director of Corporate Services, Chris Albert  
Manager Planning & Ec. Development, Benazir Thaha Valencia  
Administrative Support, Betty Ann Fountain



**PUBLIC:** 2 and Representatives of KPMG LLP Samuel Straka in Chambers and Colin Mitchell via Google Meets.

**PRESS:** None

**RETURN TO OPEN MEETING: 2022 Audited Financial Statements, Auditor’s Report and Financial Information Return**

*Res. 116-24-04-23*                      MOVED by Councillor Isaac that the Town of Sundre Council move to accept the 2022 Auditor’s Report and approve the 2022 Audited Financial Statements; and  
**CARRIED**

*Res. 117-24-04-23*                      MOVED by Councillor Anderson that the Town of Sundre Council move to approve the 2022 Financial Information document; and  
**CARRIED**

*Res. 118-24-04-23*                      Furthermore, MOVED by Councillor Marr that the Town of Sundre Council direct Administration to forward said documents to the Minister as prescribed by Section 278 of the *Municipal Government Act*.  
**CARRIED**

**BYLAWS/POLICIES:** None

**OLD BUSINESS:** None

**ADMINISTRATION: Departmental Reports - March**

*Res. 119-24-04-23*                      MOVED by Councillor Petersen that the Town of Sundre Council accept the Departmental Reports for March 2023 as information.  
**CARRIED**

**MUNICIPAL AREA PARTNERSHIP:** None

**COUNCIL REPORTS: Council Committee Reports**

*Res. 120-24-04-23*                      MOVED by Councillor Marr that the Town of Sundre Council accept Mayor Warnock’s report as information.

**CARRIED**  
  
LN  
Initials

**COUNCIL INVITATIONS/CORRESPONDENCE:**

*Res. 121-24-04-23*      MOVED by Councillor Anderson that the Town of Sundre Council accept the letter from Mountain View Seniors’ Housing as information.

**CARRIED**

*Res. 122-24-04-23*      MOVED by Councillor Isaac that the Town of Sundre Council accept the letter from the Honourable Jason Nixon, MLA as information.

**CARRIED**

*Res. 123-24-04-23*      MOVED by Councillor Dalke that the Town of Sundre Council accept the letter of support to the Sundre & District Museum for Alberta Culture Days 2023 as information.

**CARRIED**

*Res. 124-24-04-23*      MOVED by Councillor Marr that the Town of Sundre Council accept the letter and the CAO’s verbal update pertaining to concerns of 5G installations as information.

**CARRIED**

**CLOSED MEETING**

*Res. 125-24-04-23*      MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 6:56 p.m.

**CARRIED**

*Mayor Warnock called a 5 minute recess at 6:56 p.m.*

The following were in attendance for the closed meeting session:

Staff: Linda Nelson, CAO

**Topic of Closed Meeting**

- 13.1 Advice from Officials, *FOIPP Act Section 24*;
- 13.2 Advice from Officials, *FOIPP Act Section 24*;
- 13.3 Local Public Body Confidences, *FOIPP Act Section 23*.

*Res. 126-24-04-23*      MOVED by Councillor Isaac that Council return to an open meeting at 7:27 p.m.

**CARRIED**



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Initials

*Res. 127-24-04-23* MOVED by Councillor Anderson that Council authorize the Mayor to sign the letter to the Province of Alberta as requested by the Mayor of Ponoka.

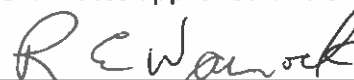
**CARRIED**

**ADJOURNMENT**

*Res. 128-24-04-23* MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 7:30 p.m.

**CARRIED**

These Minutes approved this 8<sup>th</sup> Day of May 2023.



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Mayor, Richard Warnock



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Chief Administrative Officer, Linda Nelson