



Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
March 23, 2026
5:00 P.M.

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, March 23, 2026, commencing at 5:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Connie Anderson
Councillor Jaime Marr
Councillor Paul Isaac
Councillor Todd Dalke
Councillor Owen Petersen
Councillor Cheri Buchan

ABSENT: None

STAFF: Chief Administrative Officer, Linda Nelson
Director of Corporate Services, Chris Albert
Project Manager, Carl McDonnell
Operations Manager, Jim Hall
Water/Wastewater Operator, Shane Vollett
Legislative Executive Assistant, Betty Ann Formstone

PUBLIC: 4

DELEGATION: R.C.M.P. Sundre Detachment Commander, Sgt. Courtney Harding

PRESS: 0

CALL TO ORDER: The meeting was called to order at 5:00 p.m., with a moment of reflection on the business of the evening.

PUBLIC HEARING: None

AGENDA – AMENDMENTS AND ADOPTION:

Res. 101-23-03-26 MOVED by Councillor Dalke that the agenda be approved as amended, as follows:

MOVE: Item 8.4 Awards, to 8.1

ADD: Item 8.6, RFD Grants to Organizations

CARRIED

Councillor Absence: None

Initials

ADOPTION OF THE PREVIOUS MINUTES:

Res. 102-23-03-26 MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on March 9, 2026 be approved as presented. **CARRIED**

DELEGATION: **Sundre R.C.M.P. Detachment Commander – Q3 Report**

Res. 103-23-03-26 MOVED by Councillor Marr that the Town of Sundre Council thank the Detachment Commander for attending Council and accepts the Sundre quarterly Policing Report and Crime Statistics as information. **CARRIED**

BYLAWS/POLICIES: **Bylaw 2026-05, Committees of Council Bylaw, Amendments to Schedule “D”**

Res. 104-23-03-26 MOVED by Councillor Buchan that the Town of Sundre Council give First Reading to Bylaw 2026-05, “Council Committees Bylaw”, by amending Schedule “D” the Terms of Reference for the “Sundre Community Health Advocacy Committee”. **CARRIED**

Res. 105-23-03-26 MOVED by Councillor Marr that the Town of Sundre Council give Second Reading to Bylaw 2026-05, “Council Committees Bylaw”, by amending Schedule “D” the Terms of Reference for the “Sundre Community Health Advocacy Committee”, **CARRIED**

Res. 106-23-03-26 MOVED by Councillor Petersen that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2026-05, “Council Committees Bylaw”, by amending Schedule “D” the Terms of Reference for the “Sundre Community Health Advocacy Committee”.
In Favour: Mayor Warnock, Councillor Anderson, Councillor Marr
Opposed: Councillor Isaac, Councillor Dalke, Councillor Petersen, Councillor Buchan **DEFEATED**

OLD BUSINESS: None

NEW BUSINESS: **Awards**

Res. 107-23-03-26 MOVED by Councillor Isaac that the Town of Sundre Council accept the CAO’s verbal update and formally recognize the achievements of the Sundre Team and its partners. **CARRIED**

2025 Q4 Financial Reports

Res. 108-23-03-26 MOVED by Councillor Isaac that the Town of Sundre Council accept the Q4 2025 Quarterly Financial Reports as information.

CARRIED


Initials

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Mayor Warnock called a break at 6:21 p.m.
Mayor Warnock reconvened the meeting at 6:25 p.m.

Request to Reverse Utility Service Charges for Re-fill of Aquatic Centre

Res. 109-23-03-26 MOVED by Councillor Anderson that the Town of Sundre Council waive the February 2026 Utility Billing for the Sundre & District Aquatic Society in an amount not to exceed \$2,220.60. **CARRIED**

Transfer of Westside Lands for Round-a-Bout

Res. 110-23-03-26 MOVED by Councillor Petersen that the Town of Sundre Council approve the sale and transfer of +/- 0.116 acres of land to Transportation and Economic Corridors for the sum of \$1.00 for the purpose of constructing a Round-a-Bout at Highway 27 and Highway 22 and that the CAO be authorized to sign the offer to sell on behalf of the municipality. **CARRIED**

Request for Council Representation on an Organizing Committee

Res. 111-23-03-26 MOVED by Councillor Buchan that the Town of Sundre Council appoint Councillor Todd Dalke to the Shady Grove Bluegrass Organizing Committee for a term ending at the Organizational Meeting in October 2026.
In Favour: Councillor Marr, Councillor Isaac, Councillor Anderson, Mayor Warnock, Councillor Dalke, Councillor Buchan
Opposed: Councillor Petersen **CARRIED**

Grants to Organizations

Res. 112-23-03-26 MOVED by Councillor Isaac that the Town of Sundre Council approve the recommendations of the Grants to Organizations Committee to fund seventeen (17) applicants for a total amount of \$29,247.
In Favour: Councillor Marr, Councillor Isaac, Councillor Anderson, Mayor Warnock, Councillor Dalke, Councillor Petersen
Opposed: Councillor Buchan **CARRIED**

ADMINISTRATION:

Departmental Reports February 2026

Res. 113-23-03-26 MOVED by Councillor Dalke that the Town of Sundre Council accept the February 2026 Departmental Reports as information. **CARRIED**

COUNCIL COMMITTEE REPORTS:

None



Initials

COUNCIL KEY MESSAGE: None

**COUNCIL INVITATIONS /
CORRESPONDENCE:** Parkland Regional Library System

Res. 114-23-03-26 MOVED by Councillor Petersen that the Town of Sundre Council accept the Parkland Regional Library System’s Board Talk and Draft Meeting Minutes as information.

CARRIED

CLOSED MEETING:

Res. 115-23-03-26 MOVED by Councillor Buchan that the Town of Sundre Council go into a Closed Meeting at 7:41 p.m.

*Mayor Warnock called a break at 7:41 p.m.
Mayor Warnock reconvened the closed meeting at 7:43 p.m.*

The following were in attendance for the Closed Meeting:

Chief Administrative Officer, Linda Nelson

- 12.1 Advice From Officials, *Access to Information Act, Section 29*
- 12.2 Advice From Officials, *Access to Information Act, Section 29*
- 12.3 Advice From Officials, *Access to Information Act, Section 29*

Res. 116-23-03-26 MOVED by Councillor Dalke that Council return to an open meeting at 8:19 p.m.

CARRIED

ADJOURNMENT

Res. 117-23-03-26 MOVED by Councillor Buchan being that the agenda matters have been concluded the meeting adjourned at 8:20 p.m.

CARRIED

These Minutes approved this 13th Day of April 2026.



Mayor, Richard Warnock



Chief Administrative Officer, Linda Nelson