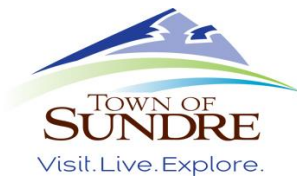




Regular Council Meeting
Town of Sundre Municipal Council Chambers
May 27, 2024
6:00 p.m.

1. **Call to Order**
Moment of Reflection
2. **Public Hearing:**
3. **Agenda – Amendments and Adoption**
 - 3.1 May 27, 2024
 - 3.2 Councillor Absence
4. **Adoption of Previous Minutes**
 - 4.1 May 13, 2024 Regular Meeting of Council Pg. 1
5. **Delegation:**
 - 5.1 RFD Performance Sponsorship Group Inc. Pg. 5
 - 5.2 RFD RCMP 4th 2023 Quarter Provincial Community Report & Crime Statistics 2023/2024 Pg. 10
6. **Bylaws/Policies:** None
7. **Old Business:** None
8. **New Business:** None
9. **Administration:**
 - 9.1 RFD Departmental Reports April 2024 Pg. 22
 - 9.2 RFD Council June Events, Parades, Boardwalk Grand Opening & July 1st Canada Day Pg. 56
10. **Council Committee Reports:**
 - 10.1 RFD Council Reports: Mayor Warnock & Councillor Marr Pg. 74
 - 10.2 RFD Council Key Messages April 2024 Pg. 78
11. **Council Invitations / Correspondence:**
 - 11.1 RFD Council Correspondence or Invitations Pg. 80
12. **Closed Meeting:**
 - 12.1 Advice From Officials, *FOIPP Act, Section 24*
 - 12.2 Advice From Officials, *FOIPP Act, Section 24*
13. **Adjournment**

Personal information heard in this meeting is being collected under the authority of Section 33 of the Freedom of Information and Protection of Privacy Act. Public meeting of the Town of Sundre, including presentations made by speakers, are recorded in Minutes, and posted on the Town of Sundre website. If you have any questions about the collection of information, please contact the FOIP Coordinator at 403-638-3551 or email: townmail@sundre.com



Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
May 13, 2024

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, May 13, 2024, commencing at 6:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen
Councillor Todd Dalke
Councillor Jaime Marr
Councillor Chris Vardas

ABSENT: Councillor Paul Isaac
Chief Administrative Officer, Linda Nelson

STAFF: Acting Chief Administrative Officer, Chris Albert
Director Community Development, Benazir Thaha Valencia
Legislative Executive Assistant, Betty Ann Fountain

PUBLIC: 6, including Mr. Nicolas Sauriol-LaPalme and Mr. Jim Bowhay

PRESS: 1

CALL TO ORDER: The meeting was called to order at 6:00 p.m., with a moment of reflection on the business of the evening.

PUBLIC HEARING: None

AGENDA – AMENDMENTS AND ADOPTION:

Res. 158-13-05-24 MOVED by Councillor Anderson that the agenda be approved as presented.

CARRIED

Councillor Absence: Councillor Isaac notified CAO in compliance of s.14.6 of Council's Procedural Bylaw.

ADOPTION OF THE PREVIOUS MINUTES:

Res. 159-13-05-24 MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on April 29, 2024, be approved as presented.

CARRIED

DELEGATION:

Late Payment Penalty Waiver Request

Res. 160-13-05-24

MOVED by Councillor Vardas that the Town of Sundre Council deny the request to waive the \$8.16 penalty applied to the utility billing for 20 Noblefern Way S.W.
Opposed: Councillor Marr

CARRIED

Res. 161-13-05-24

MOVED by Councillor Marr that the Town of Sundre Council directs administration to bring the utility bylaws (water and gas) to the next meeting date of the Bylaw and Policy Review Committee for revision.

CARRIED

Res. 162-13-05-24

MOVED by Councillor Petersen that administration increase the cash float to a reasonable amount for citizens to pay their utility bills with cash and ease, and bring back to the next Council meeting any risks (if applicable) for increasing the amount of cash on hand.
Opposed: Mayor Warnock, Councillor Anderson, Councillor Vardas

DEFEATED

Road Issues

Res. 163-13-05-24

MOVED by Councillor Petersen that the Town of Sundre Council direct administration to explore options for traffic control at the intersection of Centre Street and Hwy 27 during the Town’s construction project and to address traffic control options with Transportation and Economic Corridors during TEC’s 2025 project.
Opposed: Mayor Warnock, Councillor Anderson, Councillor Dalke, Councillor Marr, Councillor Vardas

DEFEATED

Res. 164-13-05-24

MOVED by Councillor Petersen that the Town of Sundre Council directs administration to explore all options available to them to lessen the burden on busses during the Town’s construction project.

CARRIED

BYLAWS/POLICIES:

None

OLD BUSINESS:

None

*Mayor Warnock called a 5 minute break at 6:58 p.m.
Mayor Warnock reconvened the meeting at 7:03 p.m.*

Initials

NEW BUSINESS:

S.P.R.U.C.E Request to Waive Facility Rental Fee

Res. 165-13-05-24

MOVED by Councillor Anderson that the Town of Sundre Council waive the fee for the Community Centre and Boardroom in the amount of \$277.77, to be funded from Council Discretionary Contributions to Local Organizations, for the Seniors Fair to take place June 6, 2024.

Opposed: Councillor Marr, Councillor Dalke

CARRIED

Event Preparedness, Relaxation of Community Standards Bylaw for Music Event

Res. 166-13-05-24

MOVED by Councillor Petersen that the Town of Sundre Council approve the relaxation of the Community Standards Bylaw 2023-09, Part 2 – Noise as requested.

CARRIED

ADMINISTRATION:

None

**COUNCIL INVITATIONS /
CORRESPONDENCE:**

Council Correspondence

Res. 167-13-05-024

MOVED by Councillor Vardas that the Town of Sundre Council accept Mountain View County’s letter to the Honourable Devin Dreeshen, Minister of Transportation and Economic Corridors, regarding Airport Support and Funding, as information.

CARRIED

Res. 168-13-05-24

MOVED by Councillor Marr that the Town of Sundre Council accept the letter to the Royal Canadian Legion Branch 223 in support of a CFEP Grant application, as information.

CARRIED

Council Invitation

Res. 169-13-05-024

MOVED by Councillor Vardas that the Town of Sundre Council accept the invitation to participate in the annual Innisfail Rodeo Parade, Saturday, June 15, 2024, at 10:30 a.m. Administration to prepare the Innisfail Rotary Rodeo Parade Registration Form.

Council will discuss who will attend.

CARRIED

Initials

CLOSED MEETING:

Res. 170-13-05-24 MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 7:18 p.m.

Mayor Warnock called a 5 minute recess at 7:18 p.m.

Mayor Warnock reconvened the closed meeting at 7:24 p.m.

The following were in attendance for the closed meeting session:
Staff: Acting Chief Administrative Officer, Chris Albert

Topic of Closed Meeting

14.1 Advice from Officials, *FOIPP Act, Section 24*

Res. 171-13-05-24 MOVED by Councillor Dalke that Council return to an open meeting at 7:45 p.m.
CARRIED

ADJOURNMENT

Res. 172-13-05-24 MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 7:46 p.m.
CARRIED

These Minutes approved this 27th Day of May 2024.

Mayor, Richard Warnock

Chief Administrative Officer, Linda Nelson

Initials



REQUEST FOR DECISION

COUNCIL DATE May 27, 2024
SUBJECT RFD Delegation, Performance Sponsorship Group Inc.
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM 5.1

BACKGROUND/PROPOSAL:

Council directed administration to invite representatives of Performance Sponsorship Group Inc. to address Council and provide further information derived from the April 19th Strategic Advisory Committee Meeting. Performance Sponsorship Group (PSG) was incorporated in 1998, and has extensive experience in Alberta, Saskatchewan and Ontario. PSG has unparalleled expertise in the packaging and leveraging of venue Naming Rights and related spaces within municipal sport and recreation facilities. Their firsthand experience working with smaller communities and Towns not only ensures revenue generation is maximized, but successfully fosters short and long-term partnerships.

DISCUSSION:

Verbal presentation by PSG Representative.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Council's Strategic Plan under Pillar 1, Community Development and Pillar 5, Sustainable and Responsible Governance.

Cost Analysis

For further discussion at the Fall Strategic Advisory Committee meeting regarding PSG's cost of \$25,000 plus GST for an Asset Assessment, Valuation and Report and 20% commission on successful sales including budget relieving in-kind.

ADMINISTRATION RECOMMENDATIONS:

That the Town of Sundre Council thank the representatives of Performance Sponsorship Group for attending and for sharing information and direct Administration to bring further information to the Fall Strategic Advisory Committee meeting for further discussion and consideration in 2025.

MOTION:

That the Town of Sundre Council thank the representatives of Performance Sponsorship Group for attending and for sharing information and direct Administration to bring further information to the Fall Strategic Advisory Committee meeting for further discussion and consideration in 2025.

OR,

That the Town of Sundre Council thank the representatives of Performance Sponsorship Group for attending and for sharing information regarding their services.

Attachments: PSG PowerPoint

Date Reviewed: May 23, 2024

CAO: 

5.1a



***Judy Haber, Founder
Performance Sponsorship Group, Inc.
403-966-4605***



Facility Name	Naming Sponsor	Value	Year	Term	Community
Border Paving Athletic Centre	Border Paving	\$350 K	2015	10	Spruce Grove
Co-operative Place	Wynyard Co-op	\$400 K	2019	20	Wynyard, SK
Eagle Builders Centre	Eagle Builders	\$500 K	2020	10	Blackfaulds
Eastlink Centre	Eastlink	\$500 K	2012	10	Grand Prairie
Gary Moe Auto Group Sportsplex	Gary Moe Auto	\$250 K	2016	15	Lacombe
GFL Recreation Centre	GFL	\$400 K	2021	10	Devon
Riochet Oil Aquatic Centre	Riochet Oil	\$500 K	2022	10	Drayton Valley
Strathmore Motor Products Sports Centre	Strathmore Motors	\$250 K	2017	15	Strathmore
TransAlta Tri Leisure Centre	TransAlta	\$500 K	2022	5	Spruce Grove
Canadian Natural Fieldhouse & Indoor Track (Baytex Energy Centre)	Canadian Natural	\$150 K	2018	5	Peace River
Echo Lacombe Association Arena (Gary More Auto Group Sportsplex)	Echo Lacombe Association	\$50 K	2020	5	Lacombe
Paragon Soil & Environmental Ball Diamonds	Paragon Soil Environmental	\$100 K	2021	10	Devon
Vesta Energy Fish and Fetch Park	Vesta Energy	\$122 K	2022	7	Lacombe

Presented by

Judy Haber
Performance Sponsorship Group, Inc.
Tel: (403) 966-4605

Email: jhaber@performancesponsorship.com
www.performancesponsorship.com



REQUEST FOR DECISION

COUNCIL DATE May 27, 2024
SUBJECT Delegation: Sundre RCMP Detachment Commander
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM 5.2

BACKGROUND/PROPOSAL:

The Detachment Commander is appearing before Council to present the Sundre 4th Quarter 2023 Provincial Community Report and Crime Statistics for January to March 2024 and calendar year 2023.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Verbal discussion and presentation of report.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of Strategic Plan, Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council thank the Detachment Commander for attending Council and accept the 4th Quarter Sundre Provincial Community Report as information.

MOTION:

That the Town of Sundre Council thank the Detachment Commander for attending Council and accept the 4th Quarter Sundre Provincial Community Report as information.

ATTACHMENTS:

Sundre 4th Quarter 2023 Provincial Community Report and Crime Statistics for January to March 2024 and calendar year 2023.

Date Reviewed: May 23, 2024 CAO: 



May 7, 2024

Sgt. Randy Poon
Detachment Commander
Sundre, Alberta

Dear Ms. Linda Nelson,

Please find the quarterly Community Policing Report attached that covers the January 1st to March 31st, 2024 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Sundre RCMP Detachment.

I would also like to introduce you to Deputy Commissioner Rob Hill, the new Commanding Officer of the Alberta RCMP. Deputy Commissioner Hill has had a diverse and wide-ranging RCMP career, spanning from the Prairies to the Arctic, with positions along the way that have included Drugs Section in Winnipeg and as the former Detachment Commander of Stony Plain (now amalgamated in to Parkland). With public safety as the beacon guiding our operations, Deputy Commissioner Hill is focussed on community engagement; Reconciliation; employee wellness; and recruiting new police officers and retention. Deputy Commissioner Hill is proud to lead your Alberta RCMP and looks forward to meeting you in the future.

Your ongoing engagement and the feedback you provide guides our Detachment team, and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns. Ms

Sgt. Randy Poon
Detachment Commander
Sundre RCMP Detachment



RCMP Provincial Policing Report

Detachment Information

Name of Detachment

Sundre

Name of Detachment Commander

Sgt Trent SPERLIE on the leave. Sgt. Randy Poon is the interim Commander

Quarter

Q4

Date of Report (yyyy-mm-dd)

2024-04-24

FTE Utilization Plan

2023/24

Select Type of Policing Report

Municipal Policing Report Under
 Municipal Policing Report Over
 PPSA
 Coaldale

Community Consultations

Consultation No. 1

Date (yyyy-mm-dd)

2024-01-29

Meeting Type

Community Connection

Topics Discussed (this field expands)

Education Session

Notes /Comments (this field expands)

Member attended the WHOAS facility and introduced herself and learned about the wild horses and the role the RCMP plays in their management.

Consultation No. 2

Date (yyyy-mm-dd)

2024-01-30

Meeting Type

Community Connection

Topics Discussed (this field expands)

Education Session, Crime Reduction Initiatives

Notes /Comments (this field expands)

Member attended a Seniors Protected and Respected Under Community Engagement (SPRUCE) meeting. Discussions were had related to assisting and protecting the seniors in the Sundre area.

Consultation No. 3

Date (yyyy-mm-dd)

2024-02-01

Meeting Type

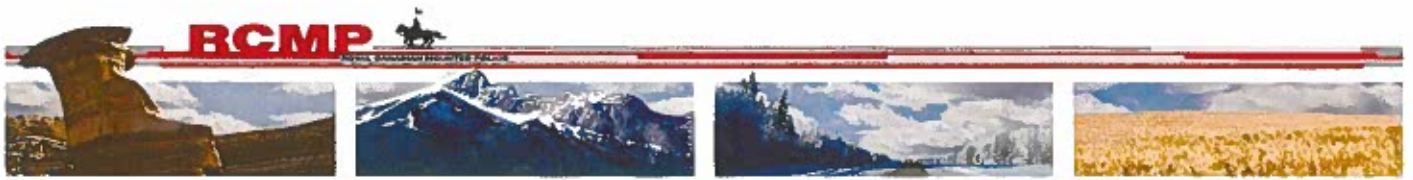
Meeting with Stakeholder(s)

Topics Discussed (this field expands)

Education Session, Regular reporting information sharing

Notes /Comments (this field expands)

Member attended a regular Victim Services meeting.



Consultation No. 4

Date (yyyy-mm-dd) Meeting Type
2024-02-01 Meeting with Stakeholder(s)

Topics Discussed (this field expands)
Education Session, Regular reporting information sharing, Crime Reduction Initiatives

Notes /Comments (this field expands)
Member attended a Sundre Petroleum Operators Group meeting. Topics related to an upcoming table top exercise and crime trends in the the oil and gas sector were discussed.

Consultation No. 5

Date (yyyy-mm-dd) Meeting Type
2024-02-06 Meeting with Stakeholder(s)

Topics Discussed (this field expands)
Crime Reduction Initiatives, Education Session

Notes /Comments (this field expands)
Members of the Sundre Detachment attended a meeting with the Fetal Alcohol Spectrum Disorder Restorative Justice Network to learn about the program and how it can be utilized within the operations of the Sundre Detachment.

Consultation No. 6

Date (yyyy-mm-dd) Meeting Type
2024-02-19 Community Connection

Topics Discussed (this field expands)
Education Session

Notes /Comments (this field expands)
Member attended the Sundre Winterfest and spoke with exhibitors that were setup in the Sundre Museum.

Consultation No. 7

Date (yyyy-mm-dd) Meeting Type
2024-03-18 Town Hall

Topics Discussed (this field expands)
Community Priorities

Notes /Comments (this field expands)
This meeting held in the community of James River. Topics of discussion was community involvement, mental health, traffic, and substance abuse. In particular they wanted to see more community involvement and discussion about domestic abuse.



Consultation No. 8

Date (yyyy-mm-dd) Meeting Type
2024-03-19 Town Hall

Topics Discussed (this field expands)
Community Priorities

Notes /Comments (this field expands)
This meeting held in the community of Harmatton. Discussion about community involvement, mental health, traffic and substance abuse. Some discussion involved property crime in the area.

Consultation No. 9

Date (yyyy-mm-dd) Meeting Type
2024-05-21 Town Hall

Topics Discussed (this field expands)
Community Priorities

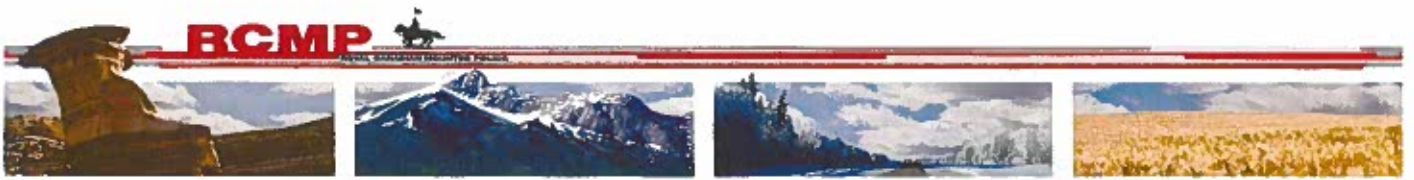
Notes /Comments (this field expands)
This meeting held in the Town of Sundre. Discussion on mental health, property crime, community engagement and substance abuse.

Consultation No. 10

Date (yyyy-mm-dd) Meeting Type
2024-05-21 Community Connection

Topics Discussed (this field expands)
Rural Crime Watch Meeting

Notes /Comments (this field expands)
This meeting was an engagement to support the activities of Rural Crime Watch and discuss events for the year 2024.



Community Priorities

Priority No. 1

Priority (this field expands)

Police / Community Relations

Current Status and Results (this field expands)

YCJA meeting, Sundre Legion meeting, Legion Hall supper (members attend in uniform), WHOAS attendance, FASD Restorative Justice Network meeting, Sundre High School random attendance, Victim Services meeting, Adam's Army Easter Event, Sundre High School presentation, YCJA Circle, Sundre SPRUCE meeting. 3 Town Halls.

Priority No. 2

Priority (this field expands)

Crime Reduction

Current Status and Results (this field expands)

In this last quarter two significant investigations resulted in the assistance of ERT and other agencies involving known habitual offenders in the area, which has resulted in numerous criminal code charges being laid. As a result of a recent search warrant from an assault investigation, it was determined that a further SCAN investigation may be completed due to the unhealthy living arrangements presented as well as the continual criminal activities.

Priority No. 3

Priority (this field expands)

Mental Health and Substance Abuse

Current Status and Results (this field expands)

11 mental health calls this quarter. RPACT used 4 times.

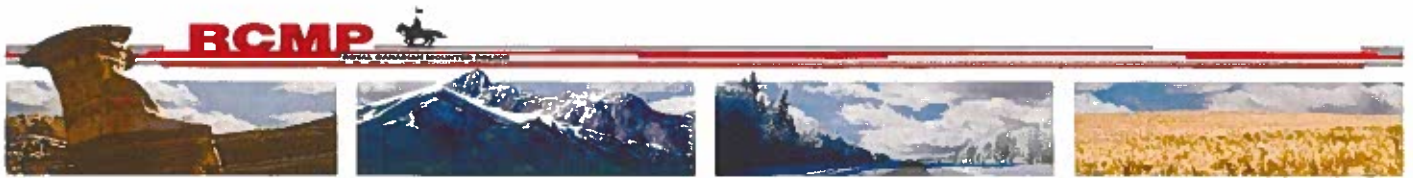
Priority No. 4

Priority (this field expands)

Traffic - Speeding

Current Status and Results (this field expands)

16 speeding tickets issued this quarter. 2 JFO's (hunting checkstop and traffic checkpoint). The traffic checkpoint had 500 contacts with 1 fail on the roadside screening device and 3 warns.



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

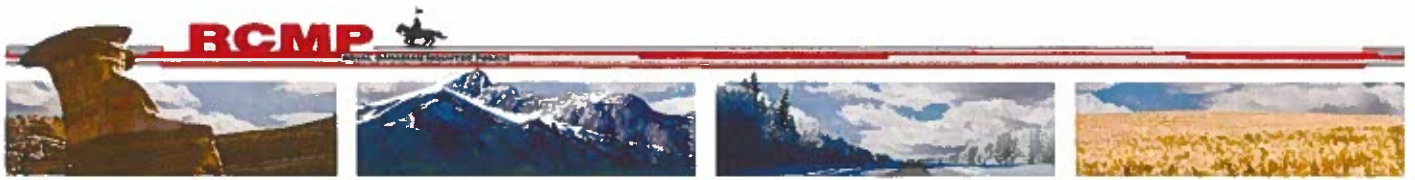
Category	January - March			January - December		
	2023	2024	% Change Year-over-Year	2022	2023	% Change Year-over-Year
Persons Crime	30	38	27.00%	133	163	23.00%
Property Crime	66	68	3.00%	518	366	-29.00%
Other Criminal Code	26	21	-19.00%	182	145	-20.00%
Total Criminal Code	122	127	4.00%	833	674	-19.00%
Drugs Offences	3	4	33.00%	11	14	27.00%
Other Federal Acts	5	7	40.00%	21	23	10.00%
Other Provincial Acts	40	40	0.00%	189	214	13.00%
Municipal By-Laws	1	1	0.00%	14	12	-14.00%
Motor Vehicle Collisions	55	57	4.00%	270	267	-1.00%
Provincial Code Traffic	65	159	145.00%	470	524	11.00%
Other Traffic	0	0		1	1	0.00%
Criminal Code Traffic	8	14	75.00%	51	55	8.00%
Total Traffic Offences	73	173	137.00%	522	580	11.00%

¹Data extracted from a live database (PROS) and is subject to change over time.

Trend / Points of Interest (this field expands)

In the 4th quarter, January to March 2024, persons crime is up by 27%, drug offences is up by 33% and Federal Acts is up by 40% compared to last year. Federal offences is a combination of Drug offences and general Federal offences. The Detachment engaged in a drug investigation that resulted in charges for production, trafficking and possession of illicit drugs in early 2024. In the same time frame Provincial Code Traffic is up 145%. The increase in traffic offences would be due to increase enforcement in the area.

From a year to year change, January to December, 2023, persons crimes is up by 23%, and drug offences is up by 27%. The increase in person crimes is a statistical change due to proper coding of such investigations from 2022 to 2023. The drug offence increase was due to a drug investigation that occurred in June 2023. In the same period property crime is down 29%, and other criminal code offences is down 20%. Traffic offences have increased by 11% for Provincial related offences and 8% for Criminal Code offences. As mentioned above this would be due to increase enforcement.



Provincial Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	8	8	2	0
Detachment Support	2	2	0	0

2. Data extracted on March 31, 2024 and is subject to change.

3. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

4. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments (this field expands)

Police Officers: Of the eight established positions, eight officers are currently working. Two of the established officers are on special leave (Medical) and classified as soft vacancies. The two soft vacant positions are filled with temporary secondments. There is no hard vacancy at this time.

Detachment Support: Of the two established positions, two resources are currently working. There is no hard vacancy at this time.



Sundre Provincial Detachment Crime Statistics (Actual) January to December: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	1	0	2	1	N/A	-50%	0.3
Robbery		1	4	4	0	2	100%	N/A	-0.2
Sexual Assaults		7	13	7	6	5	-29%	-17%	-1.1
Other Sexual Offences		6	14	0	10	0	-100%	-100%	-1.6
Assault		74	96	86	69	70	-5%	1%	-3.5
Kidnapping/Hostage/Abduction		3	2	1	3	3	0%	0%	0.1
Extortion		0	4	0	2	1	N/A	-50%	0.0
Criminal Harassment		25	34	28	12	41	64%	242%	1.0
Uttering Threats		25	51	39	29	40	60%	38%	0.8
TOTAL PERSONS		141	219	165	133	163	16%	23%	-4.2
Break & Enter		104	59	65	60	47	-55%	-22%	-11.3
Theft of Motor Vehicle		46	20	35	41	31	-33%	-24%	-0.9
Theft Over \$5,000		20	21	16	19	19	-5%	0%	-0.4
Theft Under \$5,000		173	68	73	100	62	-64%	-38%	-19.0
Possn Stn Goods		36	29	37	54	25	-31%	-54%	0.3
Fraud		59	48	43	42	53	-10%	26%	-1.8
Arson		2	3	9	10	5	150%	-50%	1.3
Mischief - Damage To Property		36	65	86	117	70	94%	-40%	12.0
Mischief - Other		84	27	50	75	54	-36%	-28%	-1.2
TOTAL PROPERTY		560	340	414	518	366	-35%	-29%	-21.0
Offensive Weapons		21	23	26	29	24	14%	-17%	1.2
Disturbing the peace		31	31	20	43	29	-6%	-33%	0.8
Fail to Comply & Breaches		71	50	48	77	53	-25%	-31%	-0.9
OTHER CRIMINAL CODE		37	49	25	33	39	5%	18%	-1.2
TOTAL OTHER CRIMINAL CODE		160	153	119	182	145	-9%	-20%	-0.1
TOTAL CRIMINAL CODE		861	712	698	833	674	-22%	-19%	-25.3



Sundre Provincial Detachment Crime Statistics (Actual) January to December: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		10	18	5	6	6	-40%	0%	-2.0
Drug Enforcement - Trafficking		10	15	0	5	8	-20%	60%	-1.4
Drug Enforcement - Other		0	1	0	0	0	N/A	N/A	-0.1
Total Drugs		20	34	5	11	14	-30%	27%	-3.5
Cannabis Enforcement		0	0	2	1	4	N/A	300%	0.9
Federal - General		12	14	7	9	5	-58%	-44%	-1.9
TOTAL FEDERAL		32	48	14	21	23	-28%	10%	-4.5
Liquor Act		39	20	6	6	12	-69%	100%	-6.8
Cannabis Act		3	1	1	0	3	0%	N/A	-0.1
Mental Health Act		55	69	68	52	90	64%	73%	5.3
Other Provincial Stats		88	109	102	131	109	24%	-17%	6.4
Total Provincial Stats		185	199	177	189	214	16%	13%	4.8
Municipal By-laws Traffic		2	1	0	3	2	0%	-33%	0.2
Municipal By-laws		16	29	26	11	10	-38%	-9%	-3.0
Total Municipal		18	30	26	14	12	-33%	-14%	-2.8
Fatals		0	0	3	1	1	N/A	0%	0.3
Injury MVC		29	34	24	35	33	14%	-6%	0.9
Property Damage MVC (Reportable)		216	170	192	200	200	-7%	0%	-0.2
Property Damage MVC (Non Reportable)		34	31	32	34	33	-3%	-3%	0.1
TOTAL MVC		279	235	251	270	267	-4%	-1%	1.1
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	22	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		1,144	1,057	769	470	524	-54%	11%	-182.7
Other Traffic		10	18	2	1	1	-90%	0%	-3.5
Criminal Code Traffic		117	115	54	51	55	-53%	8%	-18.8
Common Police Activities									
False Alarms		50	29	34	31	27	-46%	-13%	-4.4
False/Abandoned 911 Call and 911 Act		15	11	17	40	17	13%	-58%	3.3
Suspicious Person/Vehicle/Property		197	175	129	55	97	-51%	76%	-32.0
Persons Reported Missing		8	16	18	15	19	138%	27%	2.1
Search Warrants		0	5	2	1	4	N/A	300%	0.4
Spousal Abuse - Survey Code (Reported)		113	132	100	62	74	-35%	19%	-14.8
Form 10 (MHA) (Reported)		0	14	5	3	5	N/A	67%	-0.1



Sundre Provincial Detachment Crime Statistics (Actual) January to March: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		1	0	1	0	1	0%	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		3	1	3	0	2	-33%	N/A	-0.3
Other Sexual Offences		5	0	1	0	2	-60%	N/A	-0.6
Assault		17	10	17	10	17	0%	70%	0.0
Kidnapping/Hostage/Abduction		0	1	1	0	0	N/A	N/A	-0.1
Extortion		0	0	2	0	2	N/A	N/A	0.4
Criminal Harassment		6	8	1	12	5	-17%	-58%	0.2
Uttering Threats		12	15	9	8	9	-25%	13%	-1.3
TOTAL PERSONS		44	35	35	30	38	-14%	27%	-1.7
Break & Enter		17	22	14	7	10	-41%	43%	-2.9
Theft of Motor Vehicle		3	5	13	4	1	-67%	-75%	-0.5
Theft Over \$5,000		4	6	9	2	7	75%	250%	0.2
Theft Under \$5,000		16	15	31	10	16	0%	60%	-0.5
Possn Strn Goods		6	5	11	6	0	-100%	-100%	-1.1
Fraud		14	7	7	16	11	-21%	-31%	0.3
Arson		0	2	2	0	0	N/A	N/A	-0.2
Mischief - Damage To Property		16	16	22	11	9	-44%	-18%	-1.9
Mischief - Other		6	6	18	10	14	133%	40%	2.0
TOTAL PROPERTY		82	84	127	66	68	-17%	3%	-4.6
Offensive Weapons		2	7	5	2	4	100%	100%	-0.1
Disturbing the peace		4	5	9	3	4	0%	33%	-0.2
Fail to Comply & Breaches		12	5	24	10	9	-25%	-10%	-0.1
OTHER CRIMINAL CODE		15	5	13	11	4	-73%	-64%	-1.6
TOTAL OTHER CRIMINAL CODE		33	22	51	26	21	-36%	-19%	-2.0
TOTAL CRIMINAL CODE		159	141	213	122	127	-20%	-4%	-8.3



Sundre Provincial Detachment Crime Statistics (Actual) January to March: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	1	N/A	N/A	0.2
Drug Enforcement - Possession		6	2	0	0	1	-83%	N/A	-1.2
Drug Enforcement - Trafficking		6	0	1	3	2	-67%	-33%	-0.5
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		12	2	1	3	4	-67%	33%	-1.5
Cannabis Enforcement		0	1	1	0	0	N/A	N/A	-0.1
Federal - General		5	4	2	2	3	-40%	50%	-0.6
TOTAL FEDERAL		17	7	4	5	7	-59%	40%	-2.2
Liquor Act		4	2	1	1	1	-75%	0%	-0.7
Cannabis Act		0	1	0	0	0	N/A	N/A	-0.1
Mental Health Act		15	14	4	19	19	27%	0%	1.3
Other Provincial Stats		15	23	25	20	20	33%	0%	0.7
Total Provincial Stats		34	40	30	40	40	18%	0%	1.2
Municipal By-laws Traffic		0	0	0	1	1	N/A	0%	0.3
Municipal By-laws		3	2	1	0	0	-100%	N/A	-0.8
Total Municipal		3	2	1	1	1	-67%	0%	-0.5
Fatals		0	1	1	0	1	N/A	N/A	0.1
Injury MVC		5	2	6	3	3	-40%	0%	-0.3
Property Damage MVC (Reportable)		39	24	33	42	50	28%	19%	4.0
Property Damage MVC (Non Reportable)		7	8	7	10	3	-57%	-70%	-0.6
TOTAL MVC		51	35	47	55	57	12%	4%	3.2
Roadside Suspension - Alcohol (Prov)		0	5	3	3	8	N/A	167%	1.4
Roadside Suspension - Drugs (Prov)		0	0	1	0	0	N/A	N/A	0.0
Total Provincial Traffic		277	150	79	65	159	-43%	145%	-32.1
Other Traffic		1	1	0	0	0	-100%	N/A	-0.3
Criminal Code Traffic		20	15	17	8	14	-30%	75%	-1.9
Common Police Activities									
False Alarms		11	10	5	3	9	-18%	200%	-1.1
False/Abandoned 911 Call and 911 Act		3	3	2	8	3	0%	-63%	0.5
Suspicious Person/Vehicle/Property		44	41	7	11	14	-68%	27%	-9.0
Persons Reported Missing		1	3	0	1	3	200%	200%	0.2
Search Warrants		2	0	0	1	0	-100%	-100%	-0.3
Spousal Abuse - Survey Code (Reported)		27	20	24	16	22	-19%	38%	-1.4
Form 10 (MHA) (Reported)		2	3	0	0	0	-100%	N/A	-0.7



REQUEST FOR DECISION

COUNCIL DATE May 27, 2024
SUBJECT April 2024 Departmental Reports
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM 9.1

BACKGROUND/PROPOSAL:

The following Departmental Reports for April 2024 are provided to Council for their review and information:

- a) Chief Administrative Officer
- b) Fire Chief
- c) Community Development
- d) Community Peace/Bylaw Officer
- e) Operations
- f) Economic Development

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Verbal Report by CAO.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council accept the April 2024 Departmental Reports as information.


MOTION:

That the Town of Sundre Council accept the April 2024 Departmental Reports as information.

ATTACHMENTS:

April Departmental Reports

Date Reviewed: May 23, 2024

CAO: 

	#/D/M/Y	January 08, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
001	08-01-24	MOVED by Councillor Vardas that the Agenda be approved as amended as follows: Add 13.4 Confidential Evaluations FOIPP Act s. 19		
002	08-01-24	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on December 18, 2023, be approved as presented.		
003	08-01-24	MOVED by Councillor Dalke that the Town of Sundre Council directs administration to commence the planning of proactive drought measures and provide further updates	Legislative Services / Corporate Services	Pending Appendix #1
004	08-01-24	MOVED by Councillor Petersen that the Town of Sundre Council grant the extension for the use of the 2023 Grants to Organizations funding to Suds and Sundries to purchase and install a store	Legislative Services	Completed Appendix #2
005	08-01-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the letter from the Honourable Ric McIver, Minister of Municipal Affairs as information		Appendix #3
006	08-01-24	MOVED by Councillor Marr that the Town of Sundre accept the letter to the Sundre & District Museum as information		Appendix #4
007	08-01-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the letter to the Town of Olds as information. Opposed: Councillor Anderson		Appendix #5
008	08-01-24	MOVED by Councillor Vardas that the Town of Sundre Council go into a closed meeting at 6:42 p.m.		
Mayor Warnock called a 5 minute recess at 6:42 p.m.				
Mayor Warnock resumed the meeting at 6:47 p.m.				
009	08-01-24	MOVED by Councillor Anderson that Council return to an open meeting at 8:20 p.m.		
010	08-01-24	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 8:21 p.m.		
	#/D/M/Y	January 22, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
011	22-01-24	MOVED by Councillor Vardas that the agenda be approved as amended as follows: Add to New Business: 8.1 RFD Mid-Sized Towns Mayor's Caucus		
012	22-01-24	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on January 8, 2024, be approved as presented.		
013	22-01-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation by Karen Fahrlanders, Board Member of the Red Deer River Watershed Alliance, as information.		
014	22-01-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the membership in the Mid-Sized Towns Mayor's Caucus as per the Terms of Reference and agrees to pay the \$250	Legislative Services	Completed Appendix #6
015	22-01-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the Community Peace Officer's annual report as information		
016	22-01-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the December and 2023 Year-End Departmental Reports as information.		
017	22-01-24	MOVED by Councillor Petersen that the Town of Sundre Council accept Mayor Warnock's report for December 2023 as information.		
018	22-01-24	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's report for October, November, and December 2023 as information.		
019	22-01-24	MOVED by Councillor Isaac that the Town of Sundre accept the Key Messages of Council for the Year 2023 as information.		
020	22-01-24	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 7:27 p.m.		
Mayor Warnock called a 5 minute recess at 7:27 p.m.				
Mayor Warnock resumed the meeting at 7:32 p.m.				
021	22-01-24	MOVED by Councillor Petersen that Council return to an open meeting at 8:05 p.m.		
022	22-01-24	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 8:05 p.m.		
	#/D/M/Y	February 12, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
023	12-02-24	MOVED by Councillor Dalke that the agenda be approved as presented		
		Councillor Absence: Councillor Chris Vardas notified CAO in compliance of 14.6 of Council's Procedural Bylaw		
024	12-02-24	MOVED by Councillor Marr that the Minutes of the Regular Council Meeting of Council held January 22, 2024, be approved as presented.		
025	12-02-24	MOVED by Councillor Dalke that the Minutes of the Special Closed Council Meeting of Council held on February 5, 2024, be approved as presented		
026	12-02-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the RCMP Detachment 3rd Quarter Sundre Provincial Community Report as presented by NCO i/c Sgt. Trent Sperlie, as		
027	12-02-24	MOVED by Councillor Anderson that the Town of Sundre Council support the CAO's approval of the budget adjustment in the amount of \$10,691.00 for a total purchase price of \$175,691.00, with the additional fund of \$10,691.00 drawn from the Municipal New Restricted Surplus Account		

028	12-02-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation regarding the Town of Sundre Design Guidelines as information		
029	12-02-24	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 6:42 p.m.		
<i>Mayor Warnock called a 5 minute recess at 6:42 p.m.</i>				
<i>Mayor Warnock resumed the meeting at 6:48 p.m.</i>				
<i>The following were in attendance for the closed meeting session: Staff: Chief Administrative Officer Linda Nelson, Betty Ann Fountain, Admin. Support; Fire Chief Ross Clews, Captain Nicole Toth, Lt. Daniel Corbett</i>				
<i>Topic of Closed Meeting, 13.1 Advice from Officials, FOIPP Act, Section 24</i>				
<i>Members of Sundre Fire Department left the closed meeting at 7:30 p.m.</i>				
<i>Topic of Closed meeting, 13.2 Advice from Officials, FOIPP Act, Section 24</i>				
<i>Admin. Support left the closed meeting at 7:48 p.m.</i>				
030	12-02-24	MOVED by Councillor Anderson that Council return to an open meeting at 8:20 p.m.		
031	12-02-24	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:20 p.m.		
	#/D/M/Y	February 26, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
		Guests Attending: The Honourable Jason Nixon, Minister of Seniors, Community and Social Services, to present the Long Service Medals to members of Sundre Fire Department and Ms. Jody Mercier-Layden, Constituency Manager, Rimbey-Rocky Mountain House-Sundre		
032	26-02-24	MOVED by Councillor Dalke that the agenda be approved as presented		
		Councillor Absence: Councillor Paul Isaac notified CAO in compliance of 14.6 of Council's Procedural Bylaw		
033	26-02-24	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on February 12, 2024, be approved as presented		
034	26-02-24	MOVED by Councillor Anderson that the Town of Sundre Council give heart-felt thanks to the members of Sundre Fire Department for their exemplary commitment to provide fire services		
035	26-02-24	MOVED by Councillor Marr that the Town of Sundre approve the 10th Street S.W. Agreement between the Town of Sundre and Mountain View County as presented	Leg. Services - Notice to MVC	Completed
036	26-02-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the Fire Sub-Agreement between the Town of Sundre and Mountain View County as presented	Leg. Services - Notice to MVC	Completed
037	26-02-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the revised 2024 Council Meeting Calendar to reflect the revisions for the Council Spring Open House date from Thursday, March 21 to Tuesday, March 19 and the Council Fall Open House date from Thursday, September 12 to Tuesday, September 10	Leg. Services - Update calendar & circulate	Appendix #7 COMPLETED
038	26-02-24	MOVED by Councillor Dalke that the Town of Sundre Council proclaim March 26, 2024 as "Purple Day" in the Town of Sundre	Leg. Services - Notice to Public	Appendix #8 COMPLETED
039	26-02-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the January 2024 Departmental Repots as information		
040	26-02-24	MOVED by Councillor Marr that the Town of Sundre Council accept Mayor Warnock's report for January 2024 as information		
041	26-02-24	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Isaac's report for January 2024 as information		
042	26-02-24	MOVED by Councillor Vardas that the Town of Sundre Council accept the Key Messages of Council for the month of January 2024 as information		
043	26-02-24	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 6:37 p.m.		
<i>Mayor Warnock called a 5 minute recess at 6:37 p.m.</i>				
<i>Mayor Warnock resumed the meeting at 6:45 p.m.</i>				
<i>Manager Operations, Jim Hall joined the Closed Session of Council at 6:55 p.m.</i>				
<i>Manager Operation, left the Closed Session of Council at 7:05 p.m.</i>				
<i>Director Corporate Services, Chris Albert left the Closed Session of Council at 7:35 p.m.</i>				
044	26-02-24	MOVED by Councillor Dalke that Council return to an open meeting at 7:54 p.m.		
045	26-02-24	MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 7:55 p.m.		

	#/D/M/Y	March 11, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
046	11-03-24	MOVED by Councillor Vardas that the agenda be approved as amended as follows: 1. CHANGE 8.2 Replace dissolution with withdraw from MAP; 2. ADD 8.3 RFD Acceptance of proposed Resolutions to Alberta Municipalities Spring Caucus, March 14 & 15, 2024; 3. REMOVE 13.1 Closed Meeting		
		<i>Councillor Anderson notified CAO in compliance with 14.6 of Council's Procedural Bylaw that he will be joining the meeting by phone</i>		
047	11-03-24	MOVED by Councillor Isaac that the Minutes of the Regular Council Meeting of Council held on February 26, 2024, be approved as presented		
048	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council thank the Property Owner of 940 main Avenue East for brining forward his concerns to Council and accept the presentation		
		<i>CAO invited Community Peace Officer to provide Council with statistical information regarding vehicle speed tracking for a 2-week period on Highway 27 westbound</i>		
049	11-03-24	MOVED by Councillor Vardas that the Town of Sundre council approve the Grants to Organizations funding for GNP (Sundre Seniors Connection) in the amount of \$2,000	Legislative Services	Appendix 9 - 33 COMPLETED
050	11-03-24	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for Crude Energy in the amount of \$3000; <i>Opposed: Councillor Vardas, Councillor Isaac</i>	√	√
051	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Kiwanis Music Festival in the amount of \$500	√	√
052	11-03-24	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for the Children's Emporium in the amount of \$3,000	√	√
053	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for The Slingshot Garage in the amount of \$1,000	√	√
054	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations fundin for Sundre Grad Committee in the amunt of \$1,200; <i>Opposed: Councillor Dalke</i>	√	√
055	11-03-24	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Pickleball in the amount of \$0.00	√	√
056	11-03-24	MOVED by Councillor Dalke that the Town of Sundre Council approve the Grants to Organizations funding for Adam's Army Charitable Foundation in the amount of \$1,500 for 2024	√	√
057	11-03-24	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Community Choir & Handbells in the amount of \$500	√	√
058	11-03-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for West Country Cruisers in the amount of \$1,500	√	√
059	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Aquaplex in the amount of \$0.00	√	√
060	11-03-24	MOVED by Councillor marr that the Town of Sundre Council approve the Grants to Organizations funding for Alberta Wildlife Conservation in the amount of \$0.00	√	√
061	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Citizens on Patrol Association (SCOPA) in the amount of \$0.00; <i>Opposed: Councillor Dalke</i>	√	√
062	11-03-24	MOVED by Councillor Petersen that theTown of Sundre Council approve the Grants to Organizations funding for Sundre Day Care in the amount of \$0.00	√	√
063	11-03-24	MOVED by Councillor Petersen that theTown of Sundre Council approve the Grants to Organizations funding for Mainavekidzclub in the amount of \$1,000	√	√
064	11-03-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for the Sundre Historical Society / Museum in the amount of \$3,400	√	√
065	11-03-24	MOVED by Councillor Isaac that the Town of Sundre Council approve the Grants to Organizations funding for Rokit Vocal Studio Music Weekend in the amount of \$0.00	√	√
066	11-03-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for Foothills Bluegrass Music Society in the amount of \$2,000	√	√
067	11-03-24	MOVED by Councillor Dalke that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Library in the amount of \$140	√	√
068	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for The DEN S.Y.C. in the amount of \$1,000; <i>Opposed: Coumcillor Isaac, Councillor Marr</i>	√	√
069	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Search & Rescue in the amount of \$0.00; <i>Opposed: Councillor Dalke</i>	√	√
070	11-03-24	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for 306 Sports Society / Sundre Karate Club in the amount of \$0.00	√	√
071	11-03-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for Mountain View Trading Post in the amount of \$0.00	√	√
072	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Broncs, Bulls & Wagons in the amount of \$3,000	√	√
073	11-03-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Rodeo & Race Associations in the amount of \$5,000	√	√

074	11-03-24	MOVED by Councillor Petersen that the Town of Sundre agree to withdraw from the Municipal Area Partnership (MAP) Committee and that the remaining funds of \$23,917.21 in the MAP Account be distributed based on the same ratio contributions that were made to the fund; and futher, that Mountain View County will retain 40% of the funds totaling \$9,566.88 and distribute the remaining funds to the member Municipalities	√	Appendix #34 COMPLETED
075	11-03-24	MOVED by Councillor Isaac that the Town of Sundre Council support Mayor Warnock's "yes" vote to the two Resolutions to Alberta Municipalities Spring Caucus, March 14 & 15, 2024		
076	11-03-24	MOVED by Councillor Isaac that the Town of Sundre Council accept Administration's verbal report as information		
077	11-03-24	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 7:33 p.m.		
	#/D/M/Y	March 25, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
078	25-03-24	MOVED by Councillor Isaac that the agenda be approved as amended as follows: <i>Amend Bylaw 2024-02 "Council Committee Bylaw", Schedule "F" under Composition of Committee, point 7, number of physicians to Steering Committee</i>		
079	25-03-24	MOVED by Councillor Petersen that the Minutes of the Regular Council Meeting of Council held on March 11, 2024, be approved as presented		
080	25-03-24	MOVED by Councillor Anderson that the Town of Sundre Council gives First Reading to Bylaw 2019-05 "Water Use and Conservation Bylaw" to govern water use and water conservation during a water shortage		
081	25-03-24	MOVED by Councillor Vardas that the Town of Sundre Council gives Second Reading to Bylaw 2019-05 "Water Use and Conservation Bylaw" being a Bylaw to govern water use and water conservation during a water shortage		
082	25-03-24	MOVED by Councillor Petersen that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2019-05 "Water Use and Conservation Bylaw" being a Bylaw to govern water use and water conservation during a water shortage		
083	25-03-24	MOVED by Councillor Marr that the Town of Sundre Council gives Third and Final Reading to Bylaw 2019-05 "Water Use and Water Conservation Bylaw" being a Bylaw to govern water use and water conservation during a water shortage		
084	25-03-24	MOVED by Councillor Marr that the Town of Sundre Council give Second Reading to Bylaw 2023-09 being a "Community Standards Bylaw" in relation to the safety, health and welfare of people and the protection of people and property, and to regulate certain activities related to noise, nuisances, unsightly premises and snow removal within the Town limits, as amended		
085	25-03-24	MOVED by Councillor Anderson that the Town of Sundre Council give Third and Final Reading to Bylaw 2023-09 being a "Community Standards Bylaw" in relation to the safety, health and welfare of people and the protection of people and property, and to regulate certain activities related to noise, nuisances, unsightly premises and snow removal within the Town limits, as amended		
086	25-03-24	MOVED by Councillor Vardas that the Town of Sundre Council Rescind Bylaw 2018-08 being "Chief Administrative Officer Bylaw"		
087	25-03-24	MOVED by Councillor Marr that the Town of Sundre Council give First Reading to Bylaw 2024-01 "Chief Administrative Officer Bylaw", to establish the position of Chief Administrative Officer and to delegate specified powers, duties and functions to the Chief Administrative Officer		
<i>Amend Bylaw 2024-01, Under Accountablity, Add Clause 12: The Chief Administrative Officer shall report on all financial and legal matters that may be of interest to Council on a regular basis</i>				
088	25-03-24	MOVED by Councillor Anderson that the Town of Sundre Council gives Second Reading to Bylaw 2024-01 "Chief Administrative Officer Bylaw", to establish the position of Chief Administrative Officer and to delegate specified powers, duties, and fuction to the Chief Administrative Officer, as amended		
089	25-03-24	MOVED by Councillor Marr that the Town of Sundre Council gives Unanimous Consent for Third and Final Reading to Bylaw 2024-01 "Chief Administrative Officer", to establish the position of Chief Administrative Officer and to delegate specified powers, duties, and functions to the Chief Administrative Officer, as amended.		
090	25-03-24	MOVED by Councillor Petersen that the Town of Sundre Council gives Third and Final Reading to Bylaw 2024-01 "Chief Administrative Officer", to establish the position of Chief Administrative Officer and to delegate specified powers, duties and functions to the Chief Administrative Officer, as amended		
091	25-03-24	MOVED by Councillor Petersen that the Town of Sundre Council Rescind Bylaw 2021-03 and amendments thereto		
092	25-03-24	MOVED by Councillor Vardas that the Town of Sundre Council gives First Reading to Bylaw 2024-02 "Council Committees Bylaw", being a Bylaw to govern the establishmet and regulation of Council Committees		
<i>Amend Bylaw 2024-02 Schedule "F", under Composition of Committee: Change number of Town of Sundre physicians to read: 2 Town of Sundre Physicians, one from the Moose & Squirrel Clinic and one from Greenwood Family Physicians</i>				
093	25-03-24	MOVED by Councillor Marr tha the Town of Sundre Council gives Second Reading to Bylaw 2024-02 "Council Committees Bylaw", being a Bylaw to govern the establishment and regulation of Council Committees, as amended		

094	25-03-24	MOVED by Councillor Anderson that the Town of Sundre Council gives Unanimous Consent for Third and Final Reading to Bylaw 2024-02 "Council Committees Bylaw" being a Bylaw to govern the establishment and regulation of Council Committees, as amended		
095	25-03-24	MOVED by Councillor Vardas that the Town of Sundre Council gives Third and Final Reading to Bylaw 2024-02 "Council Committees Bylaw" being a Bylaw to govern the establishment and regulation of Council Committees, as amended		
<i>Friendly Amenment to Motion for Policy A-007-01-POL, Amend Section 3. Definition, under 3.5 replacing the words "in an unintentional way and" with "information which" In Favour: Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Isaac, Councillor Vardas. Opposed: Mayor Warnock, Councillor Marr. DEFEATED</i>				
096	25-03-24	MOVED by Councillor Vardas that the Town of Sundre Council approves Policy A-007-01-POL, "Social Media Policy", as amended. <i>Opposed: Councillor Marr</i>		
<i>Mayor Warnock called a 5 minute recess at 6:57 p.m.</i>				
<i>Mayor Warnock resumed the meeting at 7:02 p.m.</i>				
097	25-03-24	MOVED by Councillor Petersen that the Town of Sundre Council accept the Q4 2023 Quarterly Financial Reports as information		
098	25-03-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the February 2024 Departmental Reports as information		
099	25-03-24	MOVED by Councillor Vardas that the Town of Sundre Council accepts Administration's verbal report as information		
100	25-03-24	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's report for February 2024 as information		
101	25-03-24	MOVED by Councillor Petersen that the Town of Sundre Council accept Councillor Marr's report for January and February 2024 as information		
102	25-03-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the Key Messages of Council for the month of February 2024 as information		
103	25-03-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the letter from the Honourable Ric McIver, Minister of Municipal Affairs pertaining to an update to the regulated		
104	25-03-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the letter to the Sundre & District Museum in support of the 2024 Culture Days Grant as information		
105	25-03-24	MOVED by Councillor Marr that the Town of Sundre Council go into a closed meeting at 8:26 p.m.		
<i>Mayor Warnock called a 10 minute recess at 8:27 p.m.</i>				
<i>Mayor Warnock resumed the meeting at 8:37 pm.</i>				
106	25-03-24	MOVED by Councillor Dalke that the Council return to an open meeting at 9:35 p.m.		
107	25-03-24	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 9:37 p.m.		
	#/D/M/Y	April 8, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
108	08-04-24	MOVED by Councillor Anderson that the agenda be approved as presented		
<i>Councillor Absence: Councillor Chris Vardas notified the CAO in compliance with 14.6 of Council's Procedural Bylaw and will join the meeting via phone</i>				
109	08-04-24	MOVED by Councillor marr that the Minutes of the Regular Council Meeting of Council held on March 25, 2024, be approved as presented		
110	08-04-24	MOVED by Councillor Anderson that the Town of Sundre Council gives First Reading to Bylaw 2024-03 "2024 Tax Rate Bylaw"		
111	08-04-24	MOVED by Councillor Petersen that the Town of Sundre Council gives Second Reading to Bylaw 2024-03 "2024 Tax Rate Bylaw" In Favour: Councillor Marr, Councillor Vardas, Councillor Anderson, Councillor Isaac. Opposed: Mayor Warnock, Councillor Petersen, Councillor Dalke.		
112	08-04-24	MOVED by Councillor Vardas that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2024-03 "2024 Tax Rate Bylaw"		
113	08-04-24	MOVED by Councillor Vardas that the Town of Sundre Council gives Third and Final Reading to Bylaw 2024-03 "2024 Tax Rate Bylaw". Opposed: Councillor Dalke		
114	08-04-24	MOVED by Councillor Anderson that the Town of Sundre Council appoint Chantal Crawford, Site Manager, Myron Thompson Health Centre, to the Sundre Hospital Steering Committee for the	Legislative Services	Completed Appendix #36
115	08-04-24	MOVED by Councillor Marr that the Town of Sundre Council appoint Heidi Overguard, Sundre Hospital Futures representative, to the Sundre Hospital Steering Committee for the term of the Committee	√	Completed Appendix #37
116	08-04-24	MOVED by Councillor Petersen that the Town of Sundre Council appoint Doctor Jonathan Somerville of Greenwood Physicians, to the Sundre Hospital Steering Committee for the term of the Committee	√	Completed Appendix #38
117	08-04-24	MOVED by Councillor Dalke that the Town of Sundre Council appoint Doctor Michelle Warren of the Moose & Squirrel Clinic, to the Sundre Hospital Steering Committee for the term of the Committee	√	Completed Appendix #39
118	08-04-24	MOVED by Councillor Isaac that the Town of Sundre Council appoint Councillor Vardas to the Sundre Hospital Steering Committee for a one (1) year term, renewable by motion of Council at the annual Organizational Meeting	√	Completed Appendix #40

119	08-04-24	MOVED by Councillor Marr that the Town of Sundre Council accept the Parkland Regional Library System 2023 Financial Statements as information	Legislative Services	Completed Appendix #41
120	08-04-24	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 7:24 p.m.		
<i>Mayor Warnock called a 5 minute recess at 7:25 p.m.</i>				
<i>Mayor Warnock resumed the meeting at 7:30 p.m.</i>				
<i>CAO Nelson left the Closed Meeting at 7:35 p.m.</i>				
121	08-04-24	MOVED by Councillor Isaac that Council return to an open meeting at 7:53 p.m.		
122	08-04-24	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:54 p.m.		
	#/D/M/Y	April 19-21, 2024 Strategic Advisory Committee Meeting (Red Deer)		
Res. #	Date	Council Motion	Action	Status
<i>Mayor Warnock called the April 19th Strategic Advisory Committee Meeting to order at 9:03 a.m.</i>				
123	19-04-24	MOVED by Councillor Anderson that the agenda be approved as presented		
124	19-04-24	MOVED by Councillor Vardas that Council go into closed meeting at 9:04 a.m. on April 19, 2024		
<i>Councillor Vardas left the meeting room at 9:30 a.m.</i>				
<i>Councillor Vardas returned to the meeting room at 9:34 a.m.</i>				
<i>Councillor Dalke left the meeting room at 9:43 a.m.</i>				
<i>Councillor Dalke returned to the meeting room at 9:46 a.m.</i>				
<i>Mayor Warnock called a recess at 10:08 a.m.</i>				
<i>Mayor Warnock reconvened the meeting at 10:21 a.m.</i>				
<i>Mayor Warnock called a recess at 11:00 a.m.</i>				
<i>Mayor Warnock reconvened the meeting at 11:14 a.m.</i>				
<i>Mayor Warnock called a 45 minute recess (lunch) at 12:00 p.m.</i>				
<i>Councillor Dalke left the meeting room at 12:00 p.m..</i>				
<i>Councillor Dalke returned to the meeting room at 1:00 p.m.</i>				
<i>Mayor Warnock called a recess at 2:00 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 2:10 p.m.</i>				
<i>Mayor Warnock called a recess at 3:18 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 3:34 p.m.</i>				
<i>Mayor Warnock called for a motion for Council to come out of closed meeting at 4:26 p.m.</i>				
125	19-04-24	MOVED by Councillor Petersen that Council come out of closed meeting at 4:27 p.m.		
126	19-04-24	MOVED by Councillor Isaac that the meeting be adjourned at 4:27 p.m.		
<i>Mayor Warnock called the April 20th Strategic Advisory Committee Meeting to order at 9:10 a.m.</i>				
<i>Mayor Warnock called for a motion for Council to go into a closed meeting</i>				
127	19-04-24	MOVED by Councillor Isaac that Council to go into closed meeting at 9:10 a.m.		
<i>Mayor Warnock called a recess at 9:48 a.m.</i>				
<i>Councillor Dalke left the meeting room at 9:48 a.m.</i>				
<i>Mayor Warnock reconvened the meeting at 10:05 a.m.</i>				
<i>Councillor Dalke returned to the meeting room at 10:17 a.m.</i>				
<i>Mayor Warnock called a recess at 11:27 a.m.</i>				
<i>Mayor Warnock reconvened the meeting at 11:40 a.m.</i>				
<i>Mayor Warnock called a 50 minute break (lunch) at 12:10 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 1:00 p.m..</i>				
<i>Mayor Warnock called a recess at 2:10 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 2:30 p.m.</i>				
<i>Director Community Development, Fire Chief and Projects Manager were excused from the meeting at 4:00 p.m.</i>				
<i>Mayor Warnock called for a motion for Council to come out of closed meeting.</i>				
128	19-04-24	MOVED by Councillor Anderson that Council come out of closed meeting at 4:17 p.m.		
129	19-04-24	MOVED by Councillor Vardas that the meeting be adjourned at 4:18 p.m.		
<i>Mayor Warnock called for a motion to reconvene the April 21, 2024 Strategic Advisory Committee Meeting</i>				
130	19-04-24	MOVED by Councillor Anderson that Council go into closed meeting at 9:04 a.m.		
<i>Mayor Warnock excused the Director of Corporate Services and Administrative Support at 10:30 a.m.</i>				

<i>Mayor Warnock called a recess at 10:30 a.m.</i>				
<i>Mayor Warnock reconvened the meeting at 10:45 a.m.</i>				
<i>Mayor Warnock called a 45 minute break (lunch) at 12:15 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 1:00 p.m..</i>				
<i>Mayor Warnock called for a motion for Council to come out of closed meeting</i>				
131	19-04-24	MOVED by Councillor Petersen that Council return to open meeting at 2:40 p.m. on April 21, 2024		
132	19-04-24	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 2:41 p.m. on April 21, 2024		
	#/D/M/Y	April 29, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
133	29-04-24	MOVED by Councillor Vardas that the agenda be approved as amended as follows: Move Item 11.2 under Administration to 1st Item under New Business		
134	29-04-24	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on April 8, 2024, be approved as presented		
135	29-04-24	MOVED by Councillor Dalke that the Minutes of the Strategic Advisory Committee Meeting of April 19 - 21, 2024, be approved as presented		
136	29-04-24	MOVED by Councillor Petersen that the Town of Sundre Council go inot a closed meeting at 6:05 p.m., with Mayor Warnock advising tht the public is welcome to return to the Regular Council Meeting at the conclusion of the closed meeting.		
<i>The following, including 7 Council members, were in attendance for the closed meeting session:</i>				
<i>Staff: Linda Nelson, Chief Administrative Officer, Chris Albert, Director Corporate Services; Public: KPMG LLP representatives Colin Mitchell and Samual Straka</i>				
<i>CAO Linda Nelson and Director of Corporate Services, Chris Albert left the closed meeting at 6:18 p.m.</i>				
<i>CAO Linda Nelson and Director of Corporate Services, Chris Albert returned to the closed meeting at 6:43 p.m.</i>				
92230:242				
137	29-04-24	MOVED by Councillor Isaac that Council return to an open meeting at 6:45 p.m.		
138	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council thank the representatives of KPMG LLP and accept the Audited Financial Statements and Financial Information Return, as information		
139	29-04-24	MOVED by Councillor Marr that the Town of Sundre Council move to approve the 2023 Auditor's Report and the 2023 Audited Financial Statements and the 2023 Financial Information; and Furthermore, direct Administration to forward said documents to the Minister as prescribed by Section 278 of the <i>Municipal Government Act</i>		
<i>KPMG Representatives, Colin Mitchell and Samuel Straka, left the meeting at 6:53 p.m.</i>				
140	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the report from Sundre's Economic Development Officer and congratulate all members of the Mountain View Regional Film Office for the award, and declare May 6 - 10, 2024 as Economic Development Week in Sundre and that the Mayor be authorized to sign the proclamation on behalf of the Town	Legislative Serv.	Completed Appendix #42
141	29-04-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the purchase of a Virnig "Harley Rake" at a cost not to exceed \$19,950 plus GST, with funds from the Municipal Neew Projects Surplus Account. <i>OPPOSED: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Marr, Councillor Isaac, Councillor Vardas. DEFEATED</i>		
142	29-04-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the purchase of a "Harley Rake" at a cost not to exceed \$19,950 plus GST, with funds from the Municipal Neew Projects Surplus Account. <i>OPPOSED: Councillor Dalke. CARRIED</i>		
143	29-04-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the purchase of the "Confined Space Entry Equipment" in the amount not to exceed \$17,981.25 plus GST with funds from the General Corporate Stabilization Restricted Surplus Account. <i>OPPOSED: Councillor Marr</i>		
144	29-04-24	MOVED by Councillor Marr that the Town of Sundre Council approve proceeding with the purchase of a "Vertical In-Line Pump and Motor" and installation at the discretion of the Chief Administrative Officer, with final costing and funding information to be provided once complete	Legislative Serv.	Pending
145	29-04-24	MOVED by Councillor Dalke that the Town of Sundre Council transfer \$50,000 from the Community Services Stabiization Restricted Surplus Account to the Community Services Operation budget to support enhanced festivals and events in the Town of Sundre		
146	29-04-24	MOVED by Councillor Marr that the Town fo Sundre Council accept the letter from the Safety Codes Council approving the results of the 2023 Annual Internal Review for the building, plumbing, gas, electrical and fire disciplines for the Town of Sundre as presented		
147	29-04-24	MOVED by Councillor Anderson that the Town of Sundre Council proclaim the week of May 20 - 26, 2024 as "Alberta Disability Services Professionals Appreciation Week" in the Town of Sundre	Legislative Serv.	Completed Appendix #43
148	29-04-24	MOVED by Councillor Petersen that the Town of Sundre proclaim the week of June 3 - 9, 2024 as "Seniors Week" in the Town of Sundre and that the Mayor be authorized to sign the	Legislative Serv.	Completed Appendix #44

<i>Mayor Warnock called a 5 minute recess at 7:30 p.m.</i>			
<i>Mayor Warnock reconvened the meeting at 7:35 p.m.</i>			
149	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the March 2024 Departmental Reports and the additional verbal report by the CAO as presented	
150	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's report for March 2024 as information	
151	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr's report for March 2024 as information	
152	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the Key Messages of Council for the month of March 2024 as information	
153	29-04-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the PRLS 2023 Annual Report Infographic as information	
<i>Councillor Anderson left the meeting at 8:04 p.m.</i>			
<i>Councillor Anderson returned to the meeting at 8:07 p.m.</i>			
154	29-04-24	MOVED by Councillor Petersen that the Town of Sundre accept Rebecca Shulz, Minister of Environment and Protected Area's letter to Water License Holders as informaton and commit to a 5-10% reduction in water use in the Town of Sundre	
155	29-04-24	MOVED by Concillor Isaac that the Town of Sundre Council go into a closed meeting at 8:08 p.m.	
<i>Mayor Warnock called a 5 minute recess at 8:08 p.m.</i>			
<i>Mayor Warnock reconvened the closed meeting at 8:13 p.m.</i>			
156	29-04-24	MOVED by Councillor Petersen that Council return to an open meeting at 8:37 p.m.	
157	29-04-24	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 8:37 p.m.	

FROM THE OFFICE OF THE MAYOR

April 5, 2024

UCOC Foundation "Seeds of Hope"
Email: grants@united-church.ca

RE: Sundre Seniors Socialize Program


Dear Sir or Madame,

On behalf of Council and the Citizens of the Town of Sundre, I am very pleased to offer this letter of support for the Sundre Seniors Socialize Program's grant application to the United Church of Canada Foundation "Seeds of Hope.

The Sundre Seniors Socialize Program benefits approximately 50 – 60 seniors to each event held at the Sundre United Church. The program focuses on all vulnerable and socially isolated seniors, and continues to attract those who are 55+ that are single (bereaved, divorced or never married), those that are isolated or are lonely from caregiving responsibilities and /or are newcomers to the community. Events are held once a month on the second Wednesday. The programs three-part format has garnered positive evaluations, providing a nutritious, safe, catered meal and socializing, delivery of Community resources pertaining to health, social service programs, educational programs and offers from time to time guest speakers and music sessions for sensory stimulation.

The members of the Sundre United Church are a valuable resource as they provide a league of volunteers inclusive of other community members, who are committed to supporting each other, other seniors, and groups in our community. It is hoped that this letter of support will assist them in obtaining much needed funding for the Sundre Seniors Socialize Program.

Yours truly,



Richard Warnock
Mayor

c.c. Council
/file



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

April 9, 2024

Myron Thompson Health Centre (Sundre Hospital)
Bag 3,
709 1 ST NE
Sundre, AB T0M 1X0
Attn: Chantal Crawford, Site Manager

Email: chantal.crawford@ahs.ca

Re: 2024 Appointment to Sundre Hospital Steering Committee (ad hoc)

Dear Chantal,

The Town of Sundre Council gave their full support to appoint you as a member of the Sundre Hospital Steering Committee (ad hoc) at the regular meeting of Council held on April 8, 2024 by Motion No. 114-08-04-24, for the term of the committee.

The time and date of the first meeting of the committee will be provided to you in a timely manner by email by the Recording Secretary for the committee. Should you have any questions or concerns, please do not hesitate to contact Betty Ann Fountain, (403) 638-3551 ext. 114 or Email: bettyann.f@sundre.com

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

April 9, 2024

Heidi Overguard
RR 3, Site 102, Box 8
Sundre, AB T0M 1X0

Email: hmophoto@gmail.com

Re: 2024 Appointment to Sundre Hospital Steering Committee (ad hoc)

Dear Heidi,

The Town of Sundre Council gave their full support to appoint you as a member of the Sundre Hospital Steering Committee (ad hoc) at the regular meeting of Council held on April 8, 2024 by Motion No. 115-08-04-24, for the term of the committee.

The time and date of the first meeting of the committee will be provided to you in a timely manner by email by the Recording Secretary for the committee. Should you have any questions or concerns, please do not hesitate to contact Betty Ann Fountain, (403) 638-3551 ext. 114 or Email: bettyann.f@sundre.com

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

April 9, 2024

Greenwood Family Physicians
Bag 5
Sundre, AB T0M 1X0
Attn: Dr. Jonathan Somerville

Email: somerville.jon@gmail.com

Re: 2024 Appointment to Sundre Hospital Steering Committee (ad hoc)

Dear Dr. Somerville,

The Town of Sundre Council gave their full support to appoint you as a member of the Sundre Hospital Steering Committee (ad hoc) at the regular meeting of Council held on April 8, 2024 by Motion No. 116-08-04-24, for the term of the committee.

The time and date of the first meeting of the committee will be provided to you in a timely manner by email by the Recording Secretary for the committee. Should you have any questions or concerns, please do not hesitate to contact Betty Ann Fountain, (403) 638-3551 ext. 114 or Email: bettyann.f@sundre.com

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

April 9, 2024

Moose & Squirrel Medical Clinic
PO Box 990
Sundre, AB T0M 1X0
Attn: Dr. Michelle Warren

Email: admin@sundremedicalclinic.com

Re: 2024 Appointment to Sundre Hospital Steering Committee (ad hoc)

Dear Dr. Warren,

The Town of Sundre Council gave their full support to appoint you as a member of the Sundre Hospital Steering Committee (ad hoc) at the regular meeting of Council held on April 8, 2024 by Motion No. 117-08-04-24, for the term of the committee.

The time and date of the first meeting of the committee will be provided to you in a timely manner by email by the Recording Secretary for the committee. Should you have any questions or concerns, please do not hesitate to contact Betty Ann Fountain, (403) 638-3551 ext. 114 or Email: bettyann.f@sundre.com

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council

From the Office of the Chief Administrative Officer

April 16, 2024

Councillor Chris Vardas
c/o Town of Sundre
PO Box 420
Sundre, AB T0M 1X0

Email: chris.v@sundre.com

Re: 2024 Appointment of Members to Sundre Hospital Steering Committee (ad hoc)

Dear Councillor Vardas,

The Town of Sundre Council gave their full support to appoint you as a member of the Sundre Hospital Steering Committee at the regular meeting of Council held on April 8, 2024 by Motion No. 118-08-04-24 for a term of one (1) year, renewable at the annual Organizational Meeting.

The time and date of the first meeting of the committee will be provided to you in a timely manner by email by the Recording Secretary for the committee. Should you have any questions or concerns, please do not hesitate to contact Betty Ann Fountain, (403) 638-3551 ext. 114 or Email: bettyann.f@sundre.com

Yours truly,



Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

April 9, 2024

Parkland Regional Library System
4565 – 46 ST
Lacombe, AB T4L 0K2
Attn: Ron Sheppard, Executive Director

Email: info@prll.ab.ca

Re: Parkland Regional Library System 2023 Financial Statements

Dear Mr. Sheppard,

The Town of Sundre Council accepted as information the Parkland Regional Library System 2023 Financial Statements at the regular meeting of Council held on April 8, 2024 by Motion No. 119-08-04-24.

The Town of Sundre Council appreciates the information provided by the Parkland Regional Library System, and the thoroughness of the reports.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council

Town of Sundre Resolution for Economic Development Week

Resolution

WHEREAS, the International Economic Development Council is the largest professional economic development organization dedicated to serving economic developers; and

WHEREAS, for 50 years, Economic Developers Alberta has been Alberta's leading economic development network, committed to advancing the economic development profession by providing resources, professional development and networking opportunities; and

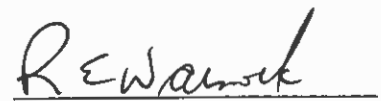
WHEREAS, economic developers promote economic well-being and quality of life for their communities by creating, retaining, and expanding jobs that facilitate growth, enhance wealth, and provide a stable tax base; and

WHEREAS, economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses, which is the hallmark of Alberta's economy; and

WHEREAS, economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial, and federal governments, public-private partnerships, chambers of commerce, universities, and a variety of other institutions; and

WHEREAS, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

NOW, THEREFORE, BE IT RESOLVED that I, Richard Warnock, on behalf of the Council and Citizens of the Town of Sundre in the Province of Alberta, do hereby declare the week of May 6 - 10, 2024, as "Economic Development Week" in the Town of Sundre.



Mayor Richard Warnock



PROCLAMATION

**“Alberta Disability Services Professional Appreciation Week”
May 20 – 26, 2024**

The Alberta Disability Workers Association (ADWA) is the established professional voice and advocate for the 15, 000+ professionals employed in Community Disability Services (CDS) across the Province of Alberta. ADWA was formed in 2010, and one of our important roles is to heighten Albertan’s awareness of our essential and valuable workforce by publicly recognizing the positive impact the profession has on the lives of people with disabilities, their families and the overall community.

The Honourable Jason Nixon, Minister of Seniors, Community and Social Services has declared the week of May 20 – 26, 2024, as the Alberta Disability Services Professional Appreciation Week in Alberta.

WHEREAS: In perpetuity (3rd Monday in May) this declaration is a testament to the unwavering dedication and invaluable contributions made by disability service professionals in our communities.

WHEREAS: The ADWA is requesting that Alberta’s communities join in acknowledging this significant occasion, and by doing so, collectively raise awareness about the essential role that CDS professionals play in enhancing the lives of individuals with disabilities who live, work, and play in communities across Alberta.

DECLARATION: I, Richard Warnock, on behalf of the Council and Citizens of the Town of Sundre in the Province of Alberta, do hereby declare the week of May 20-26, 2024, Alberta Disability Services Professional Appreciation Week. Our community respects and honours the dedicated professionals working in disability services.

Dated this 29th of April, 2024

Richard Warnock, Mayor



DECLARATION

In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 3 – 9, 2024 to be Seniors' Week in

Community **Town of Sundre**

A handwritten signature in black ink that reads "Richard Warnock".

Official Title **Richard Warnock, Mayor**

Official Signature

A handwritten signature in black ink, appearing to be "Jason Nixon", written over a horizontal line.

The Honourable Jason Nixon; Minister of Seniors, Community and Social Services

SCHEDULE A - 2024 Expenditures to Date**TOTAL COUNCIL BUDGET 2024: \$79,000****TOTAL EXPENDITURES TO DATE (April 2024) \$11,578.92****BALANCE: \$67,421.08****Mayor Richard Warnock**

Date	Hosting Town	Description	Expense (less Tax)	Cost
9-Jan-24	MVC	S. McDougall Flat ASP	Per Diem	\$ 140.00
9-Jan-24	MVC	S. McDougall Flat ASP	Travel Per Diem	\$ 30.00
18-Jan-24	Drumheller	RDRMUG Annual Mtg	Per Diem	\$ 40.00
18-Jan-24	Drumheller	RDRMUG Board Mtg	Per Diem	\$ 80.00
23-Jan-24	Via Zoom	Community Health Needs Session	Per Diem	\$ 60.00
25-Jan-24	Red Deer	Red Deer Polytechnic Impact Breakfast	Milage	\$ 147.00
25-Jan-24	Red Deer	Red Deer Polytechnic Impact Breakfast	Per Diem	\$ 60.00
25-Jan-24	Red Deer	Red Deer Polytechnic Impact Breakfast	Travel Per Diem	\$ 40.00
6-Feb-24	Rocky Mtn. House	Refocusing AB Health	Milage	\$ 112.00
6-Feb-24	Rocky Mtn. House	Refocusing AB Health	Per Diem	\$ 100.00
6-Feb-24	Rocky Mtn. House	Refocusing AB Health	Travel Per Diem	\$ 40.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law Seminar	Accomodations	\$ 140.34
8-Feb-24	Calgary	Brownlee Emerging Trends Law Seminar	Registration	\$ 190.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law Seminar	Per Diem	\$ 280.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law Seminar	Travel Per Diem	\$ 60.00
23-Feb-24	In House	MTMC Mtg. Zoom	Per Diem	\$ 80.00
7-Mar-24	Didsbury	MTMC Didsbury	Milage	\$ 77.00
7-Mar-24	Didsbury	MTMC Didsbury	Per Diem	\$ 80.00
7-Mar-24	Didsbury	MTMC Didsbury	Travel Per Diem	\$ 30.00
7-Mar-24	Sundre	Sundre Chamber Board Mtg	Per Diem	\$ 80.00
8-Mar-24	Zoom	RDRWA Forum	Per Diem	\$ 200.00
13-Mar-24	Edmonton	ABMunis Leadership Caucus	Travel Per Diem	\$ 280.00
13-Mar-24	Edmonton	ABMunis Leadership Caucus	Per Diem	\$ 120.00
13-Mar-24	Edmonton	ABMunis Leadership Caucus	Accomodations	\$ 200.00
21-Mar-24	Zoom	RDRMUG	Per Diem	\$ 528.39
27-Mar-24	MVC	MVC S. McDougall Flat ASP Public Hearing	Milage	\$ 100.00

Mayor Richard Warnock (con't)

Date	Hosting Town	Description	Expense (less Tax)	Cost
27-Mar-24	MVC	MVC S. McDougall Flat ASP Public Hearing	Per Diem	\$ 70.00
27-Mar-24	MVC	MVC S. McDougall Flat ASP Public Hearing	Travel Per Diem	\$ 100.00
10-Apr-24	EDO	EDO - Kananakas	Per Diem	\$ 30.00
10-Apr-24	EDO	EDO - Kananakas	Travel Per Diem	\$ 240.00
11-Apr-24	EDO	EDO - Kananakas	Per Diem	\$ 80.00
12-Apr-24	EDO	EDO - Kananakas	Per Diem	\$ 280.00
19-Apr-24	Red Deer	Spring Strategic Advisory Committee	Per Diem	\$ 160.00
19-Apr-24	Red Deer	Spring Strategic Advisory Committee	Travel Per Diem	\$ 280.00
20-Apr-24	Red Deer	Spring Strategic Advisory Committee	Per Diem	\$ 50.00
20-Apr-24	Red Deer	Spring Strategic Advisory Committee	Per Diem	\$ 280.00
21-Apr-24	Red Deer	Spring Strategic Advisory	Per Diem	\$ 240.00

Councillor Connie Anderson

Date	Hosting Town	Description	Expense (less Tax)	Cost
1-Jan-24		Balance		
19-Apr-24	Red Deer	Spring Strategic Advisory	Mileage	\$ 147.00
April 19-21, 2024	Red Deer	Spring Strategic Advisory	Per Diem	\$ 800.00
April 19-21, 2024	Red Deer	Spring Strategic Advisory	Travel Per Diem	\$ 50.00

Councillor Owen Petersen

Date	Hosting Town	Description	Expense (less Tax)	Cost
17-Jan-24	Sundre	GNP Meeting	Per Diem	\$ 80.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law	Accomodations	\$ 140.34
8-Feb-24	Calgary	Brownlee Emerging Trends Law	Registration	\$ 190.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law	Mileage	\$ 168.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law	Per Diem	\$ 280.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law	Travel Per Diem	\$ 60.00
21-Feb-24	Sundre	GNP Meeting	Per Diem	\$ 80.00
27-Mar-24	Sundre	GNP Meeting	Per Diem	\$ 80.00
April 19-21	Red Deer	Spring Strategic Advisory	Mileage	\$ 147.00
April 19-21	Red Deer	Spring Strategic Advisory	Per Diem	\$ 800.00
April 19-21	Red Deer	Spring Strategic Advisory	Travel Per Diem	\$ 50.00
2-May-24	Innisfail	AB Muni's Summer Caucus	Registration	\$ 110.00

Councillor Todd Dalke

Date	Hosting Town	Description	Expense (less Tax)	Cost
No Professional Development, Committee Meetings or Conferences to date				

Councillor Jaime Marr

Date	Hosting Town	Description	Expense (less Tax)	Cost
19-Apr-24	Red Deer	Spring Strategic Advisory Comm	Mileage	\$ 73.50
19-Apr-24	Red Deer	Spring Strategic Advisory Comm	Per Diem	\$ 280.00
20-Apr-24	Red Deer	Spring Strategic Advisory Comm	Per Diem	\$ 280.00
21-Apr-24	Red Deer	Spring Strategic Advisory Comm	Mileage	\$ 73.50
21-Apr-24	Red Deer	Spring Strategic Advisory Comm	Per Diem	\$ 240.00
21-Apr-24	Red Deer	Spring Strategic Advisory Comm	Travel Per Diem	\$ 50.00
3-May-24	Innisfail	AB Muni's Summer Caucus	Registration	\$ 110.00

Councillor Paul Isaac

Date	Hosting Town	Description	Expense (less Tax)	Cost
18-Apr-24	Red Deer	Spring Strategic Advisory Comm	mileage	\$ 147.00
18-Apr-24	Red Deer	Spring Strategic Advisory	Travel Per Diem	\$ 20.00
19-Apr-24	Red Deer	Spring Strategic Advisory	Per Diem	\$ 280.00
20-Apr-24	Red Deer	Spring Strategic Advisory	Per Diem	\$ 280.00
21-Apr-24	Red Deer	Spring Strategic Advisory	Per Diem	\$ 240.00
21-Apr-24	Red Deer	Spring Strategic Advisory	Travel Per Diem	\$ 20.00

Councillor Chris Vardas

Date	Hosting Town	Description	Expense (less Tax)	Cost
18-Jan-24	Ponoka County	CAEP	mileage	\$ 227.85
18-Jan-24	Ponoka County	CAEP	Per Diem	\$ 120.00
19-Apr-24	Red Deer	Spring Strategic Advisory Comm	Per Diem	\$ 280.00
19-Apr-24	Red Deer	Spring Strategic Advisory Comm	Travel Per Diem	\$ 50.00
20-Apr-24	Red Deer	Spring Strategic Advisory Comm	Per Diem	\$ 280.00
21-Apr-24	Red Deer	Spring Strategic Advisory Comm	Per Diem	\$ 240.00

DEPARTMENTAL REPORT

DEPARTMENT	Fire Department
SUBMITTED BY	Ross Clews Fire Chief
DATE	May 6, 2024
FOR MONTH(S) OF	April 2024
911 DISPATCHES:	
	Emergency Response Numbers, 139 Year to Date April 2024, Responses – 34
Response Types:	<ul style="list-style-type: none"> ➤ Alarm – No Fire – Detector Activated – 2 ➤ Alarm – No Fire – Steam or Smoke Mistaken – 2 ➤ Fire – 5 ➤ Investigation of smoke - 1 ➤ Medical First Response – 14 ➤ Motor Vehicle Collision – 4 ➤ Outside Fire – Investigation – 1 ➤ Public Hazard – Gasoline or fuel - 1 ➤ Rubbish or grass fire (no dollar loss) - 4
Results:	➤ All incidents Responded, Managed and Resolved by SFD Members
TRAINING & ACTIVITIES	
In-Hall/Weekly:	<p><u>April 2024 consisted of the following:</u></p> <ul style="list-style-type: none"> ➤ Officer Meeting ➤ General Meeting <ul style="list-style-type: none"> ○ Truck Checks and Hall Duties ○ Update Station Check ➤ NFPA - 1001 Class <ul style="list-style-type: none"> ○ Hydrants, Drafting, Hose Connections, Forward and Reverse Lays ○ Review of on Scene Operations ○ Hose Operation from Ladders ○ Exterior Protection ○ Gound Monitors ○ 2 ½” Fireman’s Loop ○ Vehicle Extraction Skills ➤ Medical Training Skill Sets <ul style="list-style-type: none"> ○ AED/CPR ○ Medical Bags & Equipment ○ First Aid Techniques ➤ Quad Driving Practice ➤ Rope Rescue <ul style="list-style-type: none"> ○ Haul System ○ Steep Litter Rigging ➤ Pentrox recertification and Refresher <p><u>Community/Public Relations Events</u></p> <ul style="list-style-type: none"> ➤ Kindergarden Tours at Fire Hall, May 10, 2024 ➤ Party Program, Sundre High School, May 14, 2024 ➤ Greenwood Neighborhood Place Charity Checkstop, May 24, 2024

	<ul style="list-style-type: none"> ➤ Fire Chief to attending Alberta Fire Chiefs Association, 27-29 May 2024
Formal Courses in-Progress/Upcoming:	<ul style="list-style-type: none"> ➤ Oxygen Provider Course – TBD
Fire Hall:	
Building/Maintenance:	<ul style="list-style-type: none"> ➤ Blinds Placed on Windows ➤ Rubber parking blocks have been placed
SFD Units - Equipment	
Units:	<ul style="list-style-type: none"> ➤ Back Country Trailer repairs have been completed – back in service ➤ Unit #540 has been written off, investigating replacement options and delivery timelines <ul style="list-style-type: none"> ○ Unit #541 being used ○ Obtaining quotes for #540 replacement ➤ Unit 510 Replacement ordered ➤ New Replacement Fire Truck Expected Delivery Changed to May 2024
Equipment:	<ul style="list-style-type: none"> ➤
Safety Codes:	<ul style="list-style-type: none"> ➤
Inspections -Occupancies	<ul style="list-style-type: none"> ➤ Fire Inspections scheduled on Request – Complaint Basis Behind schedule currently
Status:	<ul style="list-style-type: none"> ➤ Safety Codes Officer training 2 Members - 90% completed, 1 member complete. ➤ 4 Additional SFD Members to take training in 2024

**Attachments: Incident Location Breakdown
Town of Sundre and Mountain View County Incident Hours**

April 2024 Sundre Fire Departmental Report Attachments



Sundre Fire Department March 2024 Departmental Report Incident Location Breakdown



INCIDENTS	Town of Sundre incidents	Mountain View County	Clearwater County	Bighorn MD	Monthly Total	Last Month's Total	Year to Date Total
Outside Fires - Investigation			1		1		4
Control Burn - Arrived on scene							0
Rubbish/Grass Fires							0
Fire	2	3			5		1
Investigation of Smoke	1				1		0
Alarm -No Fire - Steam or Smoke mistaken	2				2	3	8
Alarm -No Fire - detector activated	1	1			2	2	7
Alarm No Fire - accidental miscellaneous						1	1
False Alarm – Confirmed telephone							1
False Alarms-internal or local alarm system							0
Medical First Response	9	5			14	31	87
Medical Assist (lift)							2
Medical Assists							0
Miscellaneous Rescues							0
Motor Vehicle Collisions	1	2	1		4		14
Mutual Aid Request						1	1
Public Hazard - Gasoline or Fuel	1				1		
Rubbish or grass Fire (no dollar loss)		3	1		4	1	5
Rupture – Water Pipes							1
Total	17	14	3	0	34	39	132



Sundre Fire Department

Town of Sundre and Mountain View County Incident Hours



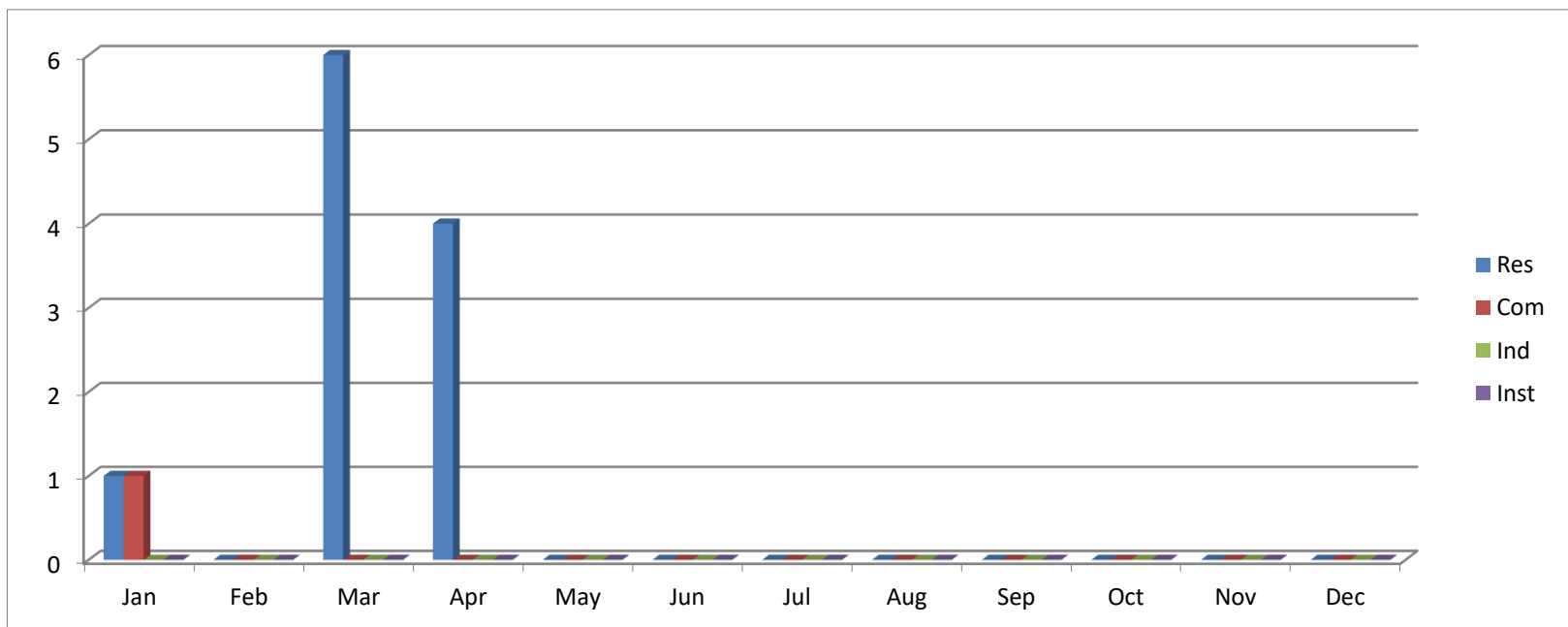
INCIDENTS	Incident Time in Hours	2024 Town Of Sundre Year to Date				2024 Mountain View County Year to Date			
		Incidents	Total Incident Hours	Responders	Total Incident Hours	Incidents	Total Incident Hours	Responders	Total Incident Hours
Alarm No Fire - accidental miscellaneous	1.0					1	1	4	4.0
Alarm -No Fire - detector activated	1.0	1	2	6	6.0	3	3	11	11.0
Alarm -No Fire - detector activated	2.0					2	4	8	16.0
Alarm -No Fire - Steam or Smoke mistaken	1.0	6	6	25	25.0	2	2	5	5.0
False Alarm – Confirmed telephone	1.0					1	1	3	3.0
Fire	2.5	2	5	14	35.0	2	5	15	37.5
Fire	3.0					2	6	21	63.0
Investigation of Smoke	1.0	1	1	2	2.0				
Medical Assist (lift)	1.0	1	1	2	2.0	1	1	4	4.0
Medical First Response	1.0	44	44	131	131.0	22	22	68	68.0
Medical First Response	1.5	4	6	14	21.0	9	13.5	24	36.0
Medical First Response	2.0	1	2	6	12.0	5	10	16	32.0
Medical First Response	2.5					1	2.5	2	5.0
Motor Vehicle Collisions	1.0	2	2	9	9.0				
Motor Vehicle Collisions	1.5					4	6	28	42.0
Motor Vehicle Collisions	2.0					1	2	6	12.0
Motor Vehicle Collisions	2.5					1	2.5	7	17.5
Motor Vehicle Collisions	3.0								
Mutual Aid Request	3.0					1	3	10	30.0
Outside Fires - Investigation	1.0					2	2	8	8.0
Outside Fires - Investigation	2.0								
Public Hazard - gasoline or fuel wash down	1.0	1	1	3	3.0				
Rubbish or grass Fire (no dollar loss)	1.0					2	1	12	12.0
Rubbish or grass Fire (no dollar loss)	1.5					1	1	10	15.0
Rubbish or grass Fire (no dollar loss)	2.5					1	1	6	15.0
Rupture – Water Pipes	1.0	1	1	5	5.0				
Total	--N/A--	64	71	217	251.0	64	89.5	268	436.0

DEPARTMENTAL REPORT

DEPARTMENT	Planning and Economic Development
SUBMITTED BY	Benazir Thaha Valencia, Director of Community Development
COUNCIL DATE	May 27, 2024
FOR MONTH OF	April 2024
Development Permits: 0	<ul style="list-style-type: none"> No Developments Permits were issued in April 2024.
Building Permits: 4 Building Permits issued were for residential use - a basement development, a wood stove, and 12 Unit Residential Apartment and a demolition permit.	
Electrical Permits: 1 Gas Permits: 1 Plumbing Permits: 1 Safety Code Permits were issued for a gas line for restaurant, and residential electrical and plumbing.	
Real Property Reports	0 RPR's are submitted with a request for a Stamp of Compliance to facilitate the sale of a property. The role of Administration is to assist property owners to solve non-compliant issues.
Area Structure Plans	<ul style="list-style-type: none"> Administration continues to collaborate with developer's representatives to develop a plan for adoption by Council (Sundre Hills, Mountain Springs); Traffic Impact Assessment was received from Mountain Springs – update was sent to Alberta Transportation and Town's Engineer for review and comments.
Land Use Bylaw	<ul style="list-style-type: none"> Review of land use bylaw to ensure clarity in language and regulations for applicants is an ongoing process;
Municipal Development Plan	<ul style="list-style-type: none"> Continued work on MDP document; update to policies and maps. Preparing for Stakeholder Consultation Phase 2. Next Steps: Public Open House on draft MDP
Brookside Subdivision	<ul style="list-style-type: none"> Subdivision registered at Land Titles
Utilities Master Plan	<ul style="list-style-type: none"> Town's Engineer Consultant has completed an update to the UMP. Next Step: To be reviewed by Planning & Development, Operations, and Water & Wastewater staff and brought to Council in 2024
Attachments:	<ul style="list-style-type: none"> April 2024 Building Permit Statistics

MONTHLY BUILDING REPORT FOR THE MONTH OF APRIL 2024

	April 2024			2024 Year To Date			APRIL 2023 Year to Date		
	Dwelling	No. of	Building	Dwelling	No. of	Building	Dwelling	No. of	Building
	Units	Permits	Value	Units	Permits	Value	Units	Permits	Value
RESIDENTIAL									
Two-Storey	0	0	\$ -	0	0	\$ -	0	0	\$ -
Bungalows	0	0	\$ -	0	0	\$ -	1	1	\$ 400,000
Bi-Level				0	0	\$ -	0	0	\$ 0
	0	0	\$ -	0	0	\$ -	0	0	\$ -
Duplex/Semi Det.				6	6	\$ 1,360,000	0	0	\$ 0
Multi-Family	12	1	\$ 2,200,000	36	2	\$ 3,200,000	0	0	\$ 0
Mobile Homes	0	0	\$ -	0	0	\$ -	0	0	\$ -
Accessory Buildings		0	\$ -	0	0	\$ -		1	\$ 5,000
Renovation/Addition	0	3	\$ 41,200	0	3	\$ 41,200	0	3	\$ 105,000
				0	0	\$ -			
Sub-Total	12	4	\$ 2,241,200	42	11	\$ 4,601,200	1	5	\$ 510,000
COMMERCIAL									
Building Starts		No. of	Building		No. of	Building		No. of	Building
		Permits	Value		Permits	Value		Permits	Value
Renovation/Addition		0	\$ -		0	\$ -		0	\$ -
		0	\$ -		1	\$ 800,000		0	\$ -
		0	\$ -		1	\$ 800,000		0	\$ -
INDUSTRIAL									
Building Starts		No. of	Building		No. of	Building		No. of	Building
		Permits	Value		Permits	Value		Permits	Value
Renovation/Addition		0	\$ -		0	\$ -		0	\$ 0
		0	\$ -		0	\$ -		0	\$ -
		0	\$ -		0	\$ -		0	\$ -
INSTITUTIONAL									
Building Starts		No. of	Building		No. of	Building		No. of	Building
		Permits	Value		Permits	Value		Permits	Value
Renovation/Addition		0	\$ -		0	\$ -		0	\$ -
		0	\$ -		0	\$ -		0	\$ 0
		0	\$ -		0	\$ -		0	\$ -
TOTAL	Dwelling	No. of	Building	Dwelling	No. of	Building	Dwelling	No. of	Building
	Units	Permits	Value	Units	Permits	Value	Units	Permits	Value
	12	4	\$ 2,241,200	42	12	\$ 5,401,200	1	5	\$ 510,000





DEPARTMENTAL REPORT

DEPARTMENT	Community Services
SUBMITTED BY	Jeff Elder
COUNCIL DATE	May 27, 2024
FOR MONTH OF	April 2024

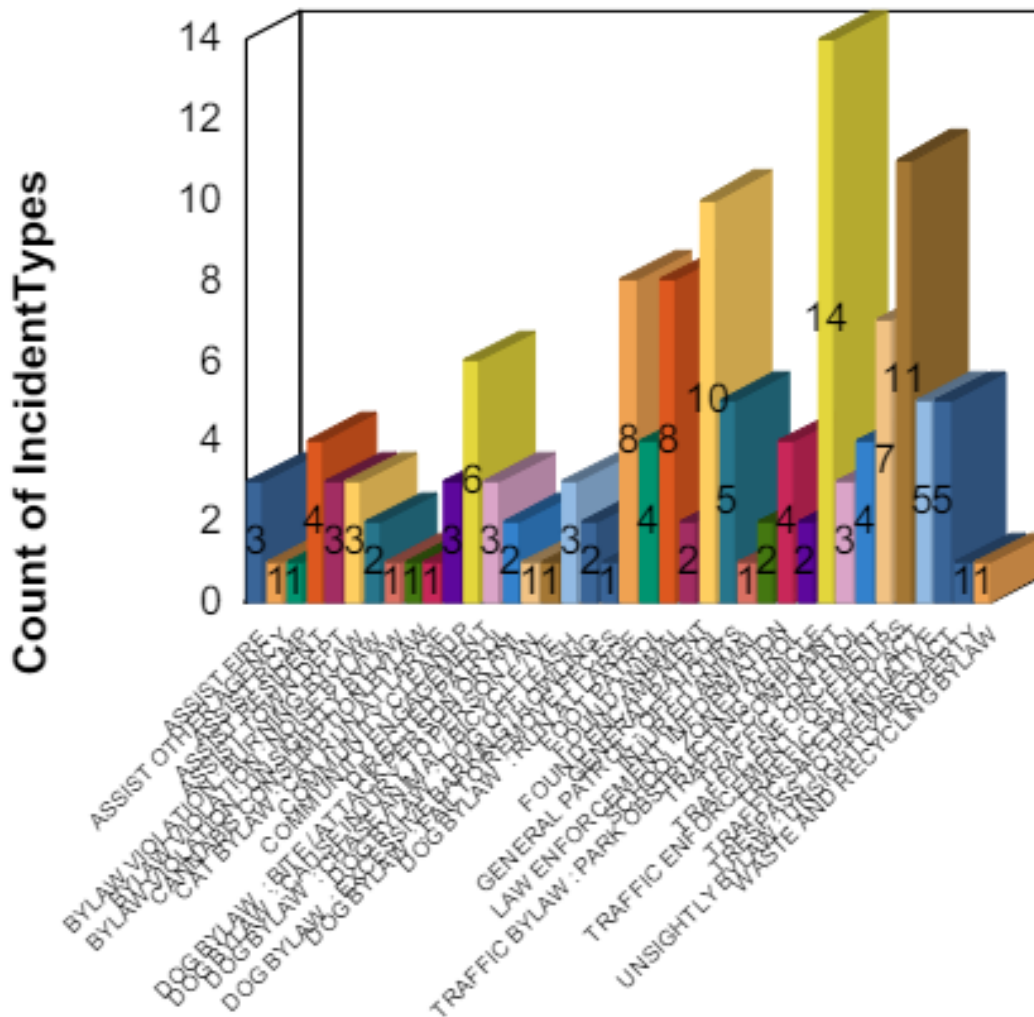
TOPIC #1	Community Centre
	<ul style="list-style-type: none"> • Regular groups winding down, Soccer and Baseball in until weather improves. • Alberta Public Health Event • Town held Open House • Conference room busy with various rentals
TOPIC #2	Parks
	<ul style="list-style-type: none"> • Staff continue park clean up. • Campground maintenance – remove dead trees, level sites with gravel, repair tables and sign posts. • Prep ball diamonds for season – repairs to fences and infield, painting. • Working on obtaining quotes for Prairie Creek Bridge • Bucket truck booked for Banner install in May
TOPIC # 3:	Arena
	<ul style="list-style-type: none"> • All ice removed and floor cleaned. • Working on advertising signs • Minor hockey purchased new scoreboard – to be installed later in the summer.



DEPARTMENTAL REPORT

DEPARTMENT	Municipal Enforcement
SUBMITTED BY	Community Peace Officer Sam Zhao
DATE	2024/05/01
FOR MONTH OF	April 2024

Calls for Service
March Total – 139
Year to Date Total – 388





Sundre Municipal Enforcement attended Sundre High School for Sundre Job Fair on April 25th. Community Peace Officer S. ZHAO and Bylaw Officer R. PLEWS engaged with various students and community members.





Bylaw Officer R. PLEWS assisted with a community cleanup organized by Sarah Kennedy on April 20th. Various areas of concern including Snake Hill, Sundre Aquaplex, and trails were targeted. These sites will continue to be monitored by Municipal Enforcement.



COMMUNITY CLEAN-UP - About a dozen people gathered on the morning of Saturday, April 20 at the Sundre Aquaplex parking lot located next to the Sundre Skatepark and across 2nd Avenue NW from Sundre High School to tidy up litter scattered throughout the surrounding area and beyond. Smaller groups, including Frank Ahsmann, left, and Callum, spread out to cover more ground, with teams tidying up trash along riverside trails, the Sundre Seniors' Supportive Living centre, as well as Snake Hill. Sarah Kennedy, a community organizer who rallied the effort, praised the participation of the municipality's new part-time bylaw officer Robert Plews, but added she believes the town's bylaws should be revised to address the recurring issue of litter.

Simon Ducatel/MVP Staff

DEPARTMENTAL REPORT

DEPARTMENT	Operations
SUBMITTED BY	Jim Hall
COUNCIL DATE	May 27, 2024
FOR MONTH OF	April 2023

TOPIC #1	Capital Project 2nd Ave NW
Progress	The water mains work was completed within the scheduled 10 days with all necessary tests completed and approved. The gravel emergency access was completed. Fence repairs and preparation for the new access gate at the rodeo grounds was completed
Action	Next steps are to seed and fertilize sections of excavation inside grounds, complete new access gates.
TOPIC #2	Street Sweeping
Progress	Street sweeping has commenced weather permitting
Next Steps	Sweeping of residential streets to continue weather dependant
TOPIC # 3:	Asset Management /Operations
Progress	Operations has commenced records management, recording information regarding new installed pipes, valves and manholes for the 2023 construction project of Hwy27
Next Steps	Completed records will be reviewed by the asset management committee. Procedure guidelines for utility asset recording is being developed
TOPIC # 4:	Gas Services
Progress	The gas department has completed the Brookside and Dairy queen gas services. A gas service abandonment was completed in preparation for a new development.
Next Steps	Future services: new subdivision homes built at Brookside, Service line upgrade on 106 3 rd St. NW and a residential relocation east side
TOPIC # 5:	Gas Department Line Heater Project
Progress	The line heater specifications , engineering cost estimates and tentative installation schedule is complete.
Next Steps	Project is scheduled for July / August installation.
TOPIC # 6:	Roads Department - Pot holes
Progress	Operators are utilizing cold mix supply to complete temporary repairs
Next Steps	This will be the practice until the arrival of the new spray patching equipment. Operators have been prioritizing areas by priority (Example: Centre Street North)

DEPARTMENTAL REPORT

DEPARTMENT	Economic Development
SUBMITTED BY	Jonathan Allan
COUNCIL DATE	May 27, 2024
FOR MONTH OF	April

TOPIC #1	Community Development, Business Development and Vacancy Rates
ISSUES:	<ul style="list-style-type: none"> • VACANCY RATES <ul style="list-style-type: none"> ○ April commercial vacancy was estimated at 5.9% as a proportion of square footage available in the C1 district downtown.
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Issued RFP for MVRFO Strategic Organizational Development Plan; • Confirmed <i>Abracadavers</i> Season 3 will be partially filmed in Sundre in May; • Conducted a tour of Sundre for a potential major investor; • Met with representative of Alberta China Office regarding assisting area businesses to expand exports; • Continued extensive research on the Rural Renewal Stream, met with community members to begin building committee; • Conducted Proprietors Series photography sessions for social media; • Commenced researching stats to update the 2024 Sundre Economy and Industry Spotlight booklet; • Met with Town of Olds about BREWD initiative.
TOPIC #2	Tourism Development
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Continued coordination of Explore Sundre tourism advertising campaign.
TOPIC # 3:	Committees, Conferences and Professional Development
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Attended EDA professional conference, where Sundre and the MVRFO won an award.
TOPIC # 4:	Communications
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Updated website(s) as necessary.



REQUEST FOR DECISION

COUNCIL DATE	May 27, 2024
SUBJECT	Council June Events, Parades, Boardwalk Grand Opening & July 1st Canada Day
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9.2

BACKGROUND/PROPOSAL:

Council’s participation in local and regional events is a meaningful and positive way of engaging with citizens and visitors. Special events bring a community together to improve the quality of life, and serves as a way for Council to interact with the public outside of the formal council meeting setting.

DISCUSSION:

CAO verbal presentation and discussion regarding the following:

- June 14, 2:00 p.m.; Boardwalk Grand Opening
- June 15, Innisfail Parade;
- June 22, Sundre Rodeo Parade;
- July 1, Canada Day Council BBQ.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Council Strategic Plan under Pillar 1 Community Development, Pillar 2 Community Wellness and Pillar 5 Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

That Council determine attendance at the Parades and BBQ.

MOTION:

That the Town of Sundre Council determine attendance at the Innisfail Parade, Sundre Rodeo Parade, Boardwalk Grand Opening, and Canada Day BBQ.

Alternative:

At Council’s discretion.

Attachments: Sundre Pro Rodeo Parade Brochure, Canada Day Poster

Date Reviewed: May 23, 2024	CAO: <i>Linda Nelson</i>
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Sundre Pro Rodeo Parade



Town Of Sundre
Box 420
Sundre, AB T0M 1X0

RE: 2024 Sundre Rodeo Parade

The 2024 Sundre Pro Rodeo Parade Committee kindly asks for Council's approval to hold their annual Sundre Pro Rodeo Parade. The parade route is as per the attachment. The parade is scheduled for Saturday, June 22, 2024 commencing at 10:00 AM. The parade participants will begin to gather at the west end of town near the Kings Motel at 8:00 AM.

Our parade theme this year is "Why we Love Rural Alberta - Celebrating Rural Alberta's Best!"

We are pleased to celebrate Sundre & area's community and authentic Alberta western heritage, pioneer spirit, and rural Alberta advantage. Albertans have a 'can do' attitude, they pull together and help each other and it is this essence that makes Alberta and our community in particular such a wonderful place to live.

We are also excited to celebrate over 44 years of the Sundre Pro Rodeo. Our local rodeo is a world class event that attracts thousands of people each year to our community and is highly anticipated every year for all families in our community. Our parade float decoration theme will bring a variety of brightly coloured floats & exciting entries to our parade. We are inviting all families to participate in the parade as well as businesses and any other interested entries. We are so excited for this years events!!

As was the practice during past years, it would be highly appreciated if the necessary barriers were erected at the key intersections and if the Special Constable could assist with traffic control at the west and east ends of Main Ave before, during, and after the parade. We will also be kindly requesting that the Sundre RCMP Detachment provide two members to lead the annual parade and assist with barricades as per usual. We thank you for your past support in this regard and look forward to your reply.

Heidi Overguard
Sundre Parade Committee 2024



Sundre Pro Rodeo Parade



Saturday, June 22, 2024

OFFICIAL ENTRY FORM

”Why We Love Rural Alberta - Celebrating Rural Alberta’s Best!”

Please print clearly

Company/Organization _____

Contact Person _____ Address _____

Postal Code _____

Telephone/Cell _____ Email _____

Our PARADE STARTS 10:00 AM & finishes 11:30 AM - Upon arrival YOU NEED TO check in at the Registration Desk (OPENS @ 7:00 AM) located on the Hwy 584 & Tim Horton's Corner. That is the main Entrance for the Staging Area.

Check the category that you are entering.

- Community Spirit (nonprofit)/Cultural - \$5.00
- Commercial Business - \$5.00
- Horse Ridden or Drawn-\$5.00
- Antique Motorized - \$5.00
- Professional Made or Municipal Org - \$5.00
- SmallBusiness-\$5.00
- Youth Groups – N/C

Please indicate if your Entry has the following: **MUSIC [] - HORSES []**

Entries Will NOT BE JUDGED

COMPLETE FORM >>>>>>>>

Brief Description of Entry (pls print CLEARLY)

All parade entries must be registered by completing form and submitting it with registration fee, & signed waiver to Anderson Tire with Jen” or Mail to Sundre Parade, Box 2467 Sundre, AB T0M 1X0

For more info contact: Heidi Overguard 403-507-6590 Email: paradesundre@gmail.com

SIGN ATTACHED WAIVER ->>>>>>>>>

Waiver

In consideration of the acceptance of our “Entry” into the Sundre Pro Rodeo Parade as a participant, sponsor and/or builder, we hereby acknowledge that we are entering the Sundre Pro Rodeo Parade at our own risk and responsibility; and we, therefore, agree to indemnify, hold harmless and defend any action against the Sundre Pro Rodeo Parade Committee, Town of Sundre and/or The Sundre Pro Rodeo Association from and against all liabilities whatsoever arising out of our participation in the Sundre Pro Rodeo Parade.

It is further understood and agreed that, as a participant, sponsor and/or builder, we agree to read, abide by rules and regulations governing the Sundre Pro Rodeo Parade

(Signature) (Date) (Printed Name) (Date)

General Rules:

- Someone should always be with the entry in case it needs to be moved.
- During the parade **Do not throw candy**. Walkers may toss out items. Children dashing out to grab candy are a hazard and RCMP will be on site and will detain if rules are not followed
- **WATER GUNS AND OTHER SPRAY ITEMS ARE NOT ALLOWED!**
- Once the parade starts there is no jumping on and off trailers or floats. Remember for every 5 children on the trail- er or float there has to be 1 adult.
- The Sundre Rodeo & Race Association and Parade Committee reserves the right to deny entry to any float at committee discretion



Sundre Pro Rodeo Parade

Official Invitation

To Mayor Richard Warnock,

The Sundre Pro Rodeo Parade Committee would like to cordially invite you to participate in our annual Pro Rodeo Parade as a VIP. Our Parade Theme this year is **"Why We Love Rural Alberta - Celebrating Rural Alberta's Best!"**. The parade is scheduled for Saturday, June 22, 2024 commencing at 10:00 AM. The parade participants will begin to gather at the west end of town near the Kings Motel at 9:00 AM.

We are pleased to celebrate Sundre & area's community and authentic Alberta spirit, tenacity and heritage. Albertans have a 'can do' attitude, they pull together and help each other and it is this essence that makes Alberta and our community in particular such a wonderful place to live. During difficult times we see Alberta people and Alberta business push forward, inspire others and continue on supporting each other and building community despite it all. It is our intent to recognize this outstanding volunteer spirit in our parade this year. Your contribution to our province and our community has been phenomenal over the years. Through volunteering and contributing with a strong, steadfast commitment that is deep rooted in our town and the surrounding area. Our communities would not be where it is today without your contributions and we thank you. We hope to recognize this drive and determination that we see from amazing people like you here in Sundre everyday demonstrating that by working together amazing things can be accomplished.

The Annual Sundre Pro Rodeo and Parade is a fantastic event for Sundre & all the surrounding communities. Generations of local families have dedicated themselves to this fantastic weekend of events over the years, and this year is the 44th Annual Rodeo! We are so proud of all the community effort put forth over the years and also very grateful to have such a successful Pro Rodeo based in Sundre. The Parade is a great addition to this weekend and we hope you consider participating in this year's event!

It would be greatly appreciated if you are able to RSVP to our Parade Committee through calling Heidi Overguard (403-507-6590) or emailing paradesundre@gmail.com with your availability and any questions prior to June 1, 2024. We thank you for your consideration in attending our parade as a dignitary and look forward to your reply.

Heidi Overguard

Sundre Parade Committee 2024



Sundre Pro Rodeo Parade

Official Invitation

To Councillor Connie Anderson,

The Sundre Pro Rodeo Parade Committee would like to cordially invite you to participate in our annual Pro Rodeo Parade as a VIP. Our Parade Theme this year is **"Why We Love Rural Alberta - Celebrating Rural Alberta's Best!"**. The parade is scheduled for Saturday, June 22, 2024 commencing at 10:00 AM. The parade participants will begin to gather at the west end of town near the Kings Motel at 9:00 AM.

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Heidi Overguard

Sundre Parade Committee 2024



Sundre Pro Rodeo Parade



Official Invitation

To Councillor Owen Peterson,

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Heidi Overguard

Sundre Parade Committee 2024



Sundre Pro Rodeo Parade

Official Invitation

To Councillor Todd Dalke,

The Sundre Pro Rodeo Parade Committee would like to cordially invite you to participate in our annual Pro Rodeo Parade as a VIP. Our Parade Theme this year is **“Why We Love Rural Alberta - Celebrating Rural Alberta's Best!”**. The parade is scheduled for Saturday, June 22, 2024 commencing at 10:00 AM. The parade participants will begin to gather at the west end of town near the Kings Motel at 9:00 AM.

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Heidi Overguard

Sundre Parade Committee 2024



Sundre Pro Rodeo Parade

Official Invitation

To Councillor Jaime Marr,

The Sundre Pro Rodeo Parade Committee would like to cordially invite you to participate in our annual Pro Rodeo Parade as a VIP. Our Parade Theme this year is **"Why We Love Rural Alberta - Celebrating Rural Alberta's Best!"**. The parade is scheduled for Saturday, June 22, 2024 commencing at 10:00 AM. The parade participants will begin to gather at the west end of town near the Kings Motel at 9:00 AM.

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Heidi Overguard

Sundre Parade Committee 2024



Sundre Pro Rodeo Parade

Official Invitation

To Councillor Paul Isaac,

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Heidi Overguard

Sundre Parade Committee 2024



Sundre Pro Rodeo Parade

Official Invitation

To Councillor Chris Vardas,

The Sundre Pro Rodeo Parade Committee would like to cordially invite you to participate in our annual Pro Rodeo Parade as a VIP. Our Parade Theme this year is **“Why We Love Rural Alberta - Celebrating Rural Alberta’s Best!”**. The parade is scheduled for Saturday, June 22, 2024 commencing at 10:00 AM. The parade participants will begin to gather at the west end of town near the Kings Motel at 9:00 AM.

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Heidi Overguard

Sundre Parade Committee 2024



Compose

Creating an inclusive, entrepreneurial and beautiful community with a connection to the region and each other.

Mail

Inbox

Starred

Snoozed

Sent

Drafts

More

Chat

Meet

Labels

3-D Archery

ADOA

ADOBE

CAO

2022 Alberta Municipal...

2022 Furniture Order

2022 Spring Workshop

2023 Christmas Party

2023 FALL WORKSHOP...

2023 Hospital Gala

2023 Sept Alberta Mun...

From: Alison MacDonald
Sent: Tuesday, May 14, 2024 4:11 PM
To: bettyann.f@sundre.com
Subject: RE: TOWN OF SUNDRE PARADE PARTICIPANT APPLICATION

Good afternoon Betty Ann,

Thank you for registering for the 2024 Innisfail Rotary Pro Rodeo Parade!

It's important to note that the Town will not extend insurance coverage to participants. Therefore, participants must assume full responsibility for any liabilities arising from their involvement in the Innisfail 2024 Rodeo Parade. Additionally, parade participants must submit proof of vehicle insurance to ensure compliance with safety standards and regulations.

The attached map shows the designated staging area parade day, the parade route, and regulations. The Innisfail Rotary Club is hosting parade day and will organize the flow of traffic on the day of the parade.

Feel free to call or email back should you have any further questions. We look forward to seeing you there!

Best Regards,



ALISON MACDONALD
Administrative Assistant Operations Department
TOWN OF INNISFAIL

Parade Rules, Regulations and Information

1. To ensure proper judging and space allotment, we require the completed registration form and supporting insurance certificate(s) be submitted no later than **4:00 p.m. on Friday, June 7, 2024.**
2. It's imperative to note that the Town will not extend insurance coverage to participants. Therefore, participants must assume full responsibility for any liabilities arising from their involvement in the Innisfail 2024 Rodeo Parade. Additionally, parade participants must submit proof of vehicle insurance to ensure compliance with safety standards and regulations.
3. All entries must be in their designated Staging Areas no later than 9:15 a.m., Saturday, June 15. Judging will begin at 9:30a.m. sharp and the parade will commence at 10:30am. No parking will be allowed in the Parade Muster Area. Note: the parade will conclude at 52 Ave adjacent to the Innisfail High School at the corner of 52 Ave and 47 Street.
4. The Town of Innisfail may postpone the parade to the following week if severe weather warnings have been issued such as extreme cold, freezing rain, thunderstorms, and hail. This decision will be made the week leading up to the event and parade entrants will be notified by email as soon as the decision to postpone has been made.
5. All units carrying people must be equipped with adequate restraining devices that can reasonably be considered capable of stopping anyone from falling from the unit. See example below:



Good Example of railing height and strength to ensure safety.

Height of 36" - 42" is recommended.

It is recommended that an additional railing be placed here to ensure safety. Rope, wood, or metal may be used but must be securely anchored.

Parade Rules, Regulations and Information

6. If generators, lighting/special effects are used, a Fire Extinguisher must accompany the float.
7. For safety reasons candy or advertising items may only be handed out along the parade route. Under no circumstances will throwing items from vehicles be allowed. To ensure the comfort and safety of all spectators viewing the parade, water guns or apparatus that shoot water or other material are strictly prohibited.
8. Ample supervision of children must be provided, prior to and during the Parade. The ratio being a minimum of 1 adult to 8 children.
9. All drivers must have a valid driver's license and may be asked to present their license when they arrive at the Muster Area. All entries must allow the driver a 180-degree view of the route. All entries should have direct communication with the driver, whether they are attached or not.
10. The noise must be kept at a reasonable level during the Parade. Sirens, blowing of horns, or playing loud music is only permitted during the Parade itself. Suitable noise will be determined by the members of the Parade Team and any requests to adjust sound levels must be obeyed.
11. Those who wish to bike, skateboard, rollerblade, scooter, use ATV's, etc. during the Parade must wear proper protective equipment, especially helmets.
12. Members of the Parade Team have the right to pull the Livestock entry off the route at the first suitable location if the managing of any livestock should become a problem.
13. If at any time a member of the Parade Team has concerns regarding your entry such as safety, or any other reason that may seem unsuitable, the member has the right to remove your entry from the parade. Failure to comply in removal from the parade will be subject to a minimum 3-year suspension.
14. All applicants must assume all liability relating to or arising from their involvement in the Innisfail Rodeo Parade. The applicant will hold the Town of Innisfail and its volunteers harmless of all claims, actions or causes arising from their participation.
15. In the event of an EMERGENCY, Parade participants must move to the RIGHT of the Parade route to allow clear access for Emergency Vehicles. In the event of a large emergency and the parade must stop, turn into the nearest intersection to your right and cautiously proceed back to the muster area for further direction.

Where to Line- Up by Category?

Staging Area 1- Antique Cars and Decorated Cars line up West of 51st Ave on 48th Street.

Staging Area 2- Bands, line up West of 51st Ave on 49th Street. All Walking, Roller Blading, Scooter, and Bicycle Participants (not with a float) Line-up behind the Bands.

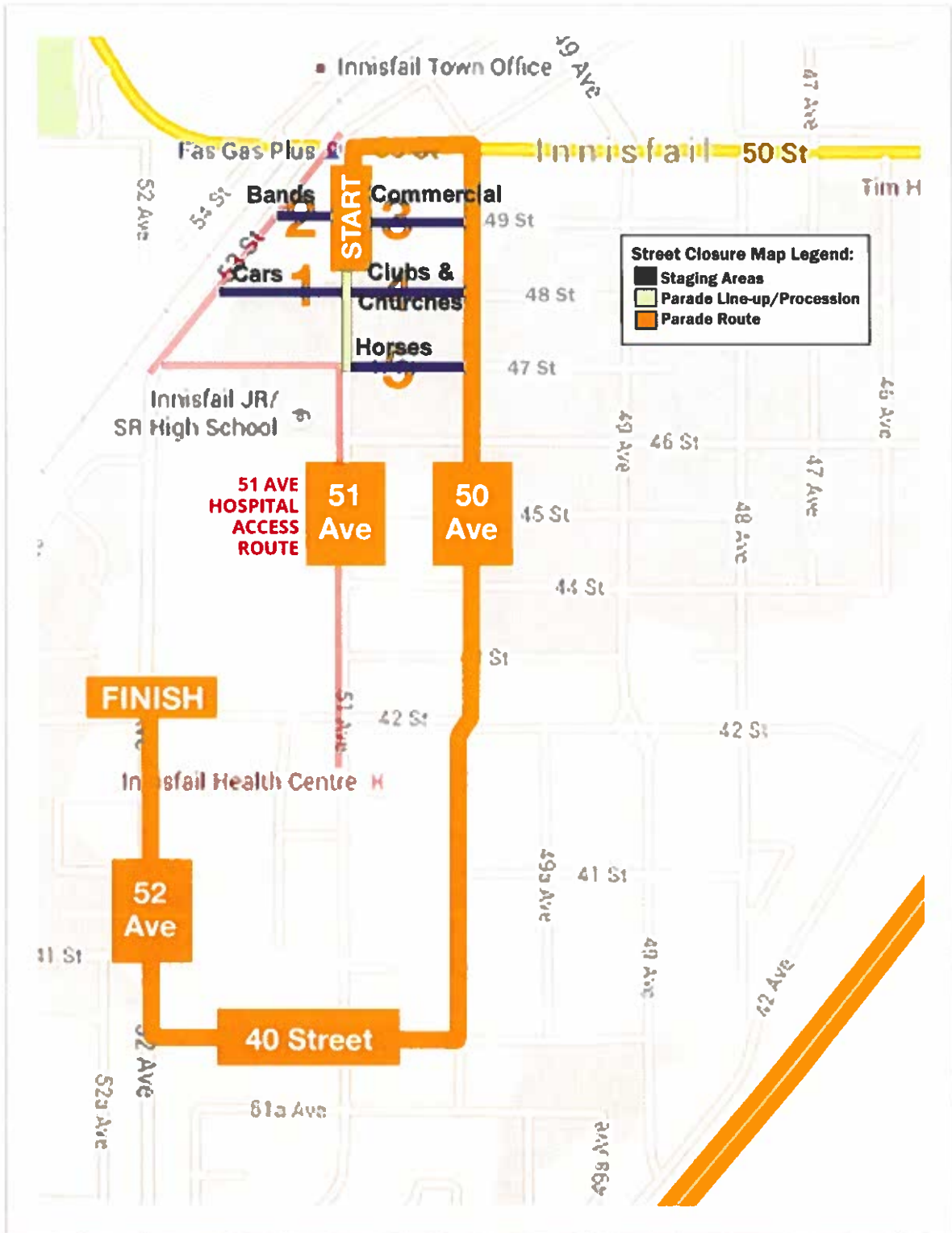
Staging Area 3- All Dignitaries, Commercial, Comedy, Business, and Industrial Floats line up East of 51st Ave on 49th Street.

Staging Area 4- Clubs, Organizations and Agriculture line up East of 51st Ave on 48th Street

Staging Area 5- Participants on Horses line up East of 51st Ave on 47th Street.

*For a visual representation of this please see the map attached on the following page.

Parade Map



June 22, 10:00 a.m. Rodeo Parade 2024

HOME RODEO BULLS & WAGONS CONTACT

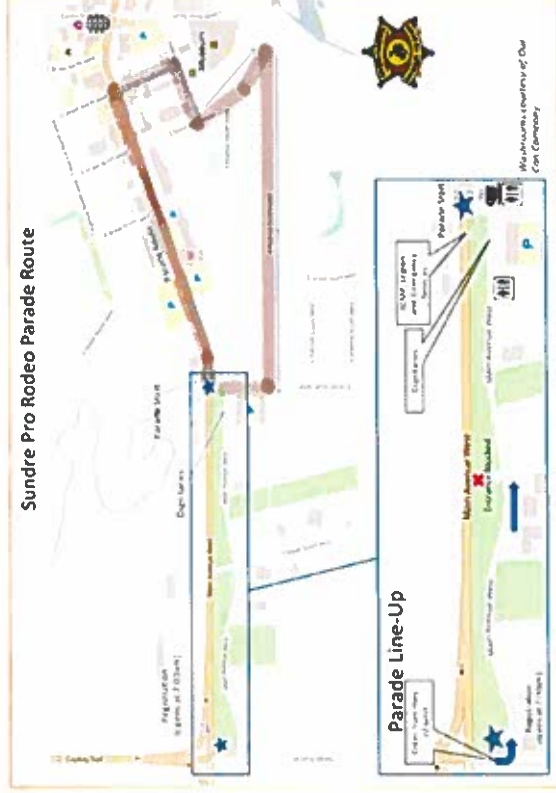
JUNE 21, 22, 23, 2024

PARADE

JOIN US SATURDAY at 10AM!

Parade Theme: "Why We Love Rural Alberta"

For more information or for parade entries please reach out to paradesundre@gmail.com



SUNDRE PRESENTS

CANADA DAY 2024

MONDAY JULY 1ST 2024

Tim Hus & Band

Noon-2:00pm

Pioneer Village Stage

Community Activities & Entertainment

Please no pets on museum grounds : exception service animals

- 10:00am – 2:00pm Free Admission to Pioneer Village.
- Museum Gallery & World of Wildlife – Admission by donation.
- 11:00am Flag Raising Ceremonies
- 11:30 – 1:00 Free BBQ and Canada Day Cupcakes – Hosted by Town Council
- 1:00 pm Canada Day Cake Cutting – Mayor and Council
- 1:00pm to 3:00pm Puzzlepalooza – Elks Hall (registration required)

FIREWORKS AT DUSK

Sundre Rodeo Grounds

Pending Weather or Adherence to a Town of Sundre Fire Restriction

Visit www.sundre.com for a full list of the day's activities.





REQUEST FOR DECISION

COUNCIL DATE May 27, 2024
SUBJECT Council Committee Reports
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM 10.1

BACKGROUND/PROPOSAL:

Council have provided reports for Council's review and information for the month of April 2024.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please see attached reports.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council accept Mayor Warnock's report for April 2024 as presented.

That Council accept Councillor Marr's report for April 2024 as presented.

MOTIONS:

That the Town of Sundre Council accept Mayor Warnock's report for April 2024 as information.

That the Town of Sundre Council accept Councillor Marr's report for April 2024 as information.

ATTACHMENTS:

10.1a Mayor Warnock's report

10.1b Councillor Marr's report

Date Reviewed: May 23, 2024

CAO: Linda Nelson



**COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF MAYOR RICHARD WARNOCK**

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

For the Month of APRIL 2024

Bylaw Policy Review Committee

Date of Meeting:

No Meeting

Emergency Management Advisory Committee

Date of Meeting:

No Meeting

Intermunicipal Collaboration Committee

Date of Meeting:

No Meeting

Mountain View Senior’s Housing

Date of Meeting: April 25

Mountain View Seniors Housing all day Strategic Planning Retreat held at Mountain View County that covered a STRAT plan review and workshop to prepare for a new STRAT plan to be implemented after Board Approval.

Mountain View Regional Waste Management Committee

Date of Meeting: April 22

MVRWMC Annual General Meeting held with the 2023 auditor review, followed by the regular Board Meeting with agenda items of: 2023 Landfill Operations Report, Statement of Financial Results, Extended Producer Responsibility and the CAO Report.

Intermunicipal Planning Commission

Date of Meeting:

No Meeting

Red Deer River Municipal Users Group

Date of Meeting:

No Meeting

Red Deer River Watershed Alliance

Date of Meeting:

No Meeting

Sundre Petroleum Operators Group

Date of Meeting:

No Meeting

Sundre Wellness Advocacy Comm

Date of Meeting: April 15

Committee meeting with agenda items: Sundre SHPARC committee update, Sundre Hospital Committee update, Review of outstanding action items- which confirmed all had been completed, Terms of Reference review of Sundre Hospital Steering Committee and an outline of next steps for future advocacy needs for Sundre and Community.

Other: April Meetings.

Date of Meeting:

April 08 – Regular Council Meeting – Agenda and Minutes @ www.sundre.com

April 10/11/22 Attended the Alberta Economic Development Conference that included the Sundre, Didsbury and Mountain View County Regional Film Office receiving the Innovative Approach to Economic Development Project for Small Community/Region. This award was for the combined Sundre, Didsbury and Mountain View County, Regional Film Office.

April 15 – Participated in the Government of Alberta 2024 Budget conference call.

April 17 – Volunteered at the Sundre Legion for the Cooking for Kindness Luncheon.

April 18/19/20 – Town of Sundre Council Spring Workshop – This workshop review of the Four Year Operating and Five/Ten Year Capital Budget covered many items that resulted in information that Administration will investigate options to bring forward to the fall budget workshop to prepare a budget review held at a regular council meeting.

APRIL 24 – Attended the SPRUCE (Sundre Seniors Protected and Respected under Community Engagement) Meeting with Healthy Aging Alberta.

April 24 – Attended the Sundre and Alberta Transportation Highway Overlay Traffic open house.

April 25 – Attended the Sundre Hospital Futures – Hero’s dinner held at the Sundre Golf Course to thank the many citizens who support this cause every year. The guest speaker Doctor Sayeh Zielkie, a Cardiologist, was exceptional, and if you get the chance get her book called One Heart Five Habits.

April 26 – Attended the Sundre Ministerial Mayor’s breakfast, also held at the Sundre Golf Course to support our community with a great talk by Pat Nixon on his history and Mustard Seed Society.

April 29 – Regular Council Meeting – Agenda and Minutes @ www.sundre.com

April 30 – Mayors of South-Central Alberta meeting to adjourn proceedings with the incorporation of the Mid Sized Towns Mayors Caucus.



**COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF COUNCILLOR MARR**

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

For the Month of **APRIL**

Bylaw Policy Review Committee

No Meeting

Emergency Management Advisory Committee

No Meeting

Grant Review Committee

No Meeting

Sundre Municipal Library Board

No Meeting

Sundre Aquatic Society

Date of Meeting: April 4, 2024

Updates on facility repairs, confirmation of summer fundraising events, and staffing discussed. New equipment delivered.

SPOG

Date of Meeting: TBD

No Meeting

Other:

Date of Meeting:

April 5, 2024 – AHS zoom 10am – 12pm
 April 8, 2024 – Regular Council meeting 6pm
 April 19 – 21 – Spring Strategic Advisory Committee Meeting
 April 24, 2024 – Highway Open House 5pm – 8pm
 April 26, 2024 – Meeting with Director Corporate Services, 1pm – 2pm
 April 29, 2024 – Regular Council meeting 6pm



REQUEST FOR DECISION

COUNCIL DATE May 27, 2024
SUBJECT Council Key Messages
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM 10.2

BACKGROUND/PROPOSAL:

Each month an insert with key messages from the Office of Council is included in the mailing of the Town of Sundre Utility bills.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The Key Monthly Messages will be incorporated into the Town of Sundre Regular Council Meeting Agenda at the end of each month to ensure we reach as many residents as possible.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Pillar 5 of the Strategic Plan-Sustainable and Responsible Governance.

MOTION:

That the Town of Sundre Council accept the Key Messages of Council for the month of April 2024 as information.

ATTACHMENTS:

10.2a Key Messages from the Office of Council for April 2024.

Date Reviewed: May 23 2024

CAO:

Amie Nelson

FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH OF APRIL, 2024

April, 2024

The Municipal Government Act requires municipalities to prepare annual audited financial statements and a financial information return by May 1 of each year. The audited financial statement ensures accountability and transparency and provides citizens with the opportunity to see the actual year-end financial results. Because the auditors report to Council, staff leave the chambers during the closed session to allow council to ask questions about internal controls and any identified risks or unusual practises. Council was pleased that the Town once again had a clean audit, and that we are in a financially secure position, with no identified risks.

The Town received a letter from Alberta Environment requesting that the Town voluntarily reduce our water consumption by 5 to 10% if required by the Province. Council reviewed the Water Conservation Bylaw that was originally approved in 2007 and amended in 2019. Council requested one revision to the Bylaw. Section 4.1 of the previous Bylaw included a clause that would allow the Town to shut off a persons water, as follows: *4.1 A Person committing a breach of any of the provisions of this Bylaw, upon conviction of breach thereof, may forfeit the right to be supplied with water, and shall be liable to penalty as outlined below.* The amendment to the Bylaw, was to revise clause 4.1 to remove the reference to a person committing a breach of the Bylaw forfeiting the right to be supplied with water. Council requested that this section be amended to remove the words "may forfeit the right to be supplied with water" to ensure that a person's right to have access to clean drinking water was not compromised. The water conservation Bylaw will assist the Town in meeting the required water use reduction should it be required. The Town is also actively locating and repairing leaks in our water infrastructure.

Council was presented with the Building Permit statistics to date for the end of April. There are a total of 30 new residential units being constructed in Sundre in 2024 to date. This includes the renovation of the Parkland Hotel to residential units (24), and 6 additional multi family units (2 three plex units).

FROM THE DESK OF THE MAYOR

In today's world, there many variables in how information is provided to all of us, so I wish to discuss in this message - "Transparency" - Proactive, open communications that provide residents with valuable information which is not otherwise readily available, and which will serve them in being better informed and invested in their community.

The Town has made great strides in our ongoing efforts to provide transparent communication to our residents. On the Town website (www.sundre.com), through the Council meeting agendas, we provide monthly reports from each department of the Town, mayor and councillor committee reports, and council spending reports. In addition, we prepare Key Messages from council meetings and include them in our agendas and the monthly utility bill to keep you informed. Additionally, there are two open house events per year for residents to come forward to present their comments and wishes for the future, and we have project specific and/or public interest sessions as required. Information is provided in the weekly edition of the *Albertan*, and information is provided on the Town website. We also have a citizen communication form for concerns or comments on the website.

As your Mayor I continue to offer the opportunity to "meet with the Mayor " by contacting the Town and arranging a suitable time for us to get together. So please use these tools and my future monthly utility messages that highlight the great work this Council is doing for the community each and every day. We all wish to keep you informed.

Respectfully
Mayor Richard Warnock



REQUEST FOR DECISION

COUNCIL DATE	May 27, 2024
SUBJECT	Invitation to Seniors Fair June 6
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	11.

Correspondence or Invitations received by, and/or sent by Legislative Services.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the attached correspondence or invitations for information by passing a separate Motion for each item of correspondence.

MOTION:

That the Town of Sundre Council accepts the invitation for Mayor Warnock to participate and give opening remarks at the 10:00 a.m. opening of the Seniors Fair, June 6th, 2024.

ATTACHMENTS:

11.1a S.P.R.U.C.E. invitation for Mayor to attend Seniors Fair, June 6th.

Date Reviewed: May 23, 2024

CAO *Linda Nelson*

FW: Invites

2 messages

linda.n@sundre.com <linda.n@sundre.com>
To: Betty Ann Fountain <bettyann.f@sundre.com>

Wed, May 22, 2024 at 12:21 PM

From: Sundre SPRUCE. <sundrespruce20@gmail.com>
Sent: Monday, May 20, 2024 8:23 PM
To: Linda Nelson <linda.n@sundre.com>
Subject: Re: Invites

Forgot to attach the schedule

On Mon, May 20, 2024 at 8:21 PM Sundre SPRUCE. <sundrespruce20@gmail.com> wrote:

Sundre Senior SPRUCE Society would like to invite the mayor to give a few remarks at the 10 am opening of the Seniors Fair on June 6 at the Sundre Community Center during Seniors Week. We would also like to invite the members of the Town of Sundre Wellness Committee to attend, to gain insight into the Healthy Aging Alberta initiatives we have been working on.

Thank you in advance for your help in this matter.

Jane Atkins

 **June 6 Senior Fair SoG (4) (1) (1).docx**
48K

linda.n@sundre.com <linda.n@sundre.com>
To: Betty Ann Fountain <bettyann.f@sundre.com>

Wed, May 22, 2024 at 12:21 PM

Add to agenda

[Quoted text hidden]