



Regular Council Meeting
Town of Sundre Municipal Council Chambers
December 16, 2024
4:00 p.m.

1. **Call to Order**
Moment of Reflection
2. **Public Hearing:** None
3. **Agenda – Amendments and Adoption**
 - 3.1 December 16, 2024
 - 3.2 Councillor Absence (if applicable)
4. **Adoption of Previous Minutes**
 - 4.1 December 2, 2024 Regular Meeting of Council Minutes Pg. 1
5. **Delegation:**
 - 5.1 RFD Sundre Curling Club Pg. 6
 - 5.2 RFD Sundre Health Professional Attraction & Retention Committee Pg. 16
 - 5.3 RFD Ideas for Better Communication Pg. 29
6. **Bylaws/Policies:**
 - 6.1 RFD Municipal Election Bylaw 2024-07 Pg. 48
7. **Old Business:** None
 - 7.1 RFD Purchase of Vertical In-Line Pump and Motor Pg. 54
8. **New Business:**
 - 8.1 RFD Town of Sundre Boardwalk Project Pg. 55
 - 8.2 RFD Sundre Historical Society & Museum Good News Announcement Pg. 63
 - 8.3 RFD All Council Meeting 2025 Pg. 70
9. **Administration:**
 - 9.1 RFD Departmental Reports November Pg. 71
 - 9.2 RFD CAO's Year End Report – Operations: Gas, Roads, Water/Wastewater & Lagoon Pg. 118
10. **Council Committee Reports:**
 - 10.1 RFD Mayor and Councillor Reports - November Pg. 119
 - 10.2 RFD Key Messages, November 2024 Pg. 123
11. **Council Invitations / Correspondence:** None
12. **Closed Meeting:**
 - 12.1 Advice From Officials, *FOIPP Act, Section 24*
 - 12.2 Advice From Officials, *FOIPP Act, Section 24*
 - 12.3 Advice From Officials, *FOIPP Act, Section 24*
13. **Adjournment**

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Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
December 2, 2024

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, December 2, 2024, commencing at 4:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen
Councillor Todd Dalke
Councillor Jaime Marr (*arrived at 4:06 p.m.*)
Councillor Chris Vardas

ABSENT: Councillor Paul Isaac

STAFF: Chief Administrative Officer, Linda Nelson
Director Corporate Services, Chris Albert
Legislative Executive Assistant, Betty Ann Fountain

PUBLIC: 9

DELEGATION: 2 Representatives of the Sundre & District Aquatic Society: *Kari McQuaid, Manager & Blair Rushka, President*
1 Representative of the Sundre & District Historical Society: *Carrie Couch, Executive Director*

PRESS: 1

CALL TO ORDER: The meeting was called to order at 4:00 p.m., with a moment of reflection on the business of the evening.

AGENDA – AMENDMENTS AND ADOPTION:

Res. 405-02-12-24 MOVED by Councillor Anderson that the agenda be approved as amended as follows:

1. *MOVE Item 8.4 under New Business to 8.1 and renumber the balance of the agenda items.*

CARRIED

Councillor Absence: Councillor Isaac notified CAO in compliance of 14.6 of the Council's Procedural Bylaw.

ADOPTION OF THE PREVIOUS MINUTES:

Res. 406-02-12-24 MOVED by Councillor Petersen that the Minutes of the Regular Council Meeting of Council held on November 25, 2024 be approved as presented. **CARRIED**

DELEGATION:

Sundre & District Aquatic Society

Res. 407-02-12-24 MOVED by Councillor Dalke that the Town of Sundre Council accept the presentation from the representatives of the Sundre & District Aquatic Society as information and thank the Society and Aquatic Centre staff for the services and programs they provide to our community. **CARRIED**

Sundre & District Historical Society / Museum

Res. 408-02-12-24 MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the Executive Director of the Sundre & District Historical Society / Museum as information, and thank the Society members, staff and volunteers for the services and programs they provide to residents and visitors to our community. **CARRIED**

BYLAWS/POLICIES:

None

OLD BUSINESS:

None

NEW BUSINESS:

Request to Reverse Utility Service Charges for the Re-fill of Aquatic Centre

Res. 409-02-12-24 MOVED by Councillor Marr that the Town of Sundre Council waive the October 2024 Utility Billing for the Sundre & District Aquatic Society in the amount not to exceed \$2,608.22 which includes \$2,544.60 due November 30, plus penalty of \$63.62. **CARRIED**

Mayor Warnock called a break at 4:49 p.m.
Mayor Warnock reconvened the meeting at 4:56 p.m.

2023-2026 Four-Year Operating Budget and Ten-Year Capital Plan (2025 Version)

Res. 410-02-12-24 MOVED by Councillor Marr that the Town of Sundre Council re-affirms the adoption of the 2023-2026 Four-Year Operating Budget and 2025-2034 Ten-Year Capital Plan as amended, with total operating cash expenditures of \$9,856,416; \$9,937,347 and total operational revenues of \$5,454,350; \$5,462,350 in 2025 and 2026 respectively. With the remaining of \$4,402,066; \$4,474,997 in 2025 and 2026 respectively to be funded through taxation, Fortis Franchise Fee, MSI Operating Grant and Restricted Surplus Accounts where identified. **CARRIED**

Initials

Returning Officer Appointment 2025 General Election

Res. 411-02-12-24 MOVED by Councillor Petersen that the Town of Sundre Council appoint Mrs. Betty Ann Formstone, as Returning Officer for the October 20, 2025 General Election, as per Section 13(1) of the *Local Authorities Election Act*.

CARRIED**Substitute Returning Officer Appointment 2025 General Election**

Res. 412-02-12-24 MOVED by Councillor Anderson that the Town of Sundre Council appoint Mr. Chris Albert, as the Substitute Returning Officer for the October 20, 2025 General Election, as per Section 13(2.1) of the *Local Authorities Election Act*.

CARRIED**Grants to Organizations Request to Extend Use of Funds**

Res. 413-02-12-24 MOVED by Councillor Petersen that the Town of Sundre Council grant the extension request for the use of the 2024 Grants to Organization funding in the amount of \$3,000.00 to Crude Energy Beverages Inc. for store front improvements to 104 Main Avenue East in 2025.

CARRIED**Performance Sponsorship Group Inc.**

Res. 414-02-12-24 MOVED by Councillor Vardas that the Town of Sundre Council support the expenditure of the one-time fee of \$25,000 to Performance Sponsorship Group to conduct an asset assessment and report for Town owned facilities, with funds to be drawn from the Community Services Stabilization Restricted Surplus Account.

CARRIED**Enhanced Festivals and Events**

Res. 415-02-12-24 MOVED by Councillor Petersen that the Town of Sundre Council support the transfer of an amount not to exceed \$90,000.00 from the Community Services Stabilization Restricted Surplus Account to the Community Services Operating budget to support enhanced festivals and events in the Town of Sundre in 2025.

CARRIED**Alberta Municipal Water/Wastewater Partnership Grant Application**

Res. 416-02-12-24 MOVED by Councillor Anderson that the Town of Sundre Council support the Town of Sundre application for additional funding under the Alberta Municipal Water/Wastewater Partnership Grant for the Wastewater Technology.

CARRIED

 Initials

ADMINISTRATION: None

COUNCIL COMMITTEE REPORTS: None

COUNCIL KEY MESSAGE: None

COUNCIL INVITATIONS / CORRESPONDENCE: **Invitation from Sundre Municipal Library**

Res. 417-02-12-24 MOVED by Councillor Marr that the Town of Sundre Council discuss Council’s availability to attend the birthday celebration on December 11th, with direction to administration to advise the Library Manager that members of Council will attend and expresses sincere congratulations to the Sundre Municipal Library on the occasion of their 75th Birthday and the services they provide to our community.
Attending: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Marr, Councillor Vardas

CARRIED

CLOSED MEETING:

Res. 418-02-12-24 MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 5:41 p.m.

CARRIED

Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected.

Mayor Warnock called a break at 5:45 p.m. to allow time for KPMG to connect virtually to the closed meeting. Mayor Warnock reconvened the closed meeting at 5:50 p.m.

The following were in attendance for the closed meeting session:
Chief Administrative Officer, Linda Nelson
Director Corporate Services, Chris Albert
Virtually: Mr. Samuel Straka and Colin Mitchell of KPMG

Topic of Closed Meeting

12.1 Advice from Officials, FOIPP Act, Section 24(1) (b)

Director Corporate Services, Chris Albert left the meeting at 6:13 p.m.

12.2 Advice from Officials, FOIPP Act, Section 24

Initials

Res. 419-02-12-24

MOVED by Councillor Anderson that Council return to an open meeting at 6:27 p.m.

CARRIED

ADJOURNMENT

Res. 420-02-12-24

MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 6:28 p.m.

CARRIED

These Minutes approved this 16th Day of December 2024.



Mayor, Richard Warnock

Chief Administrative Officer, Linda Nelson

Initials



REQUEST FOR DECISION

COUNCIL DATE	December 16, 2024
SUBJECT	Delegation: Sundre Curling Club
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	5.1

BACKGROUND/PROPOSAL:

Representatives of the Sundre Curling Club have been invited to address Council under the terms of the Recurring Funding Agreement. The Curling Club is a privately owned and operated recreation facility.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Under the terms of the Recuring Funding Agreement, the recipient of funding is required to annually attend a regular Council meeting to report on the activities of the organization and provide Council with Financial Statements as approved by the organization's governing body, for the previous year's operating year, including revenue from fundraising efforts.

ALIGNMENT WITH STRATEGIC PLAN

This aligns with Council's Strategic Plan under Pillars 1 Community Development, and Pillar 5 Sustainable & Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

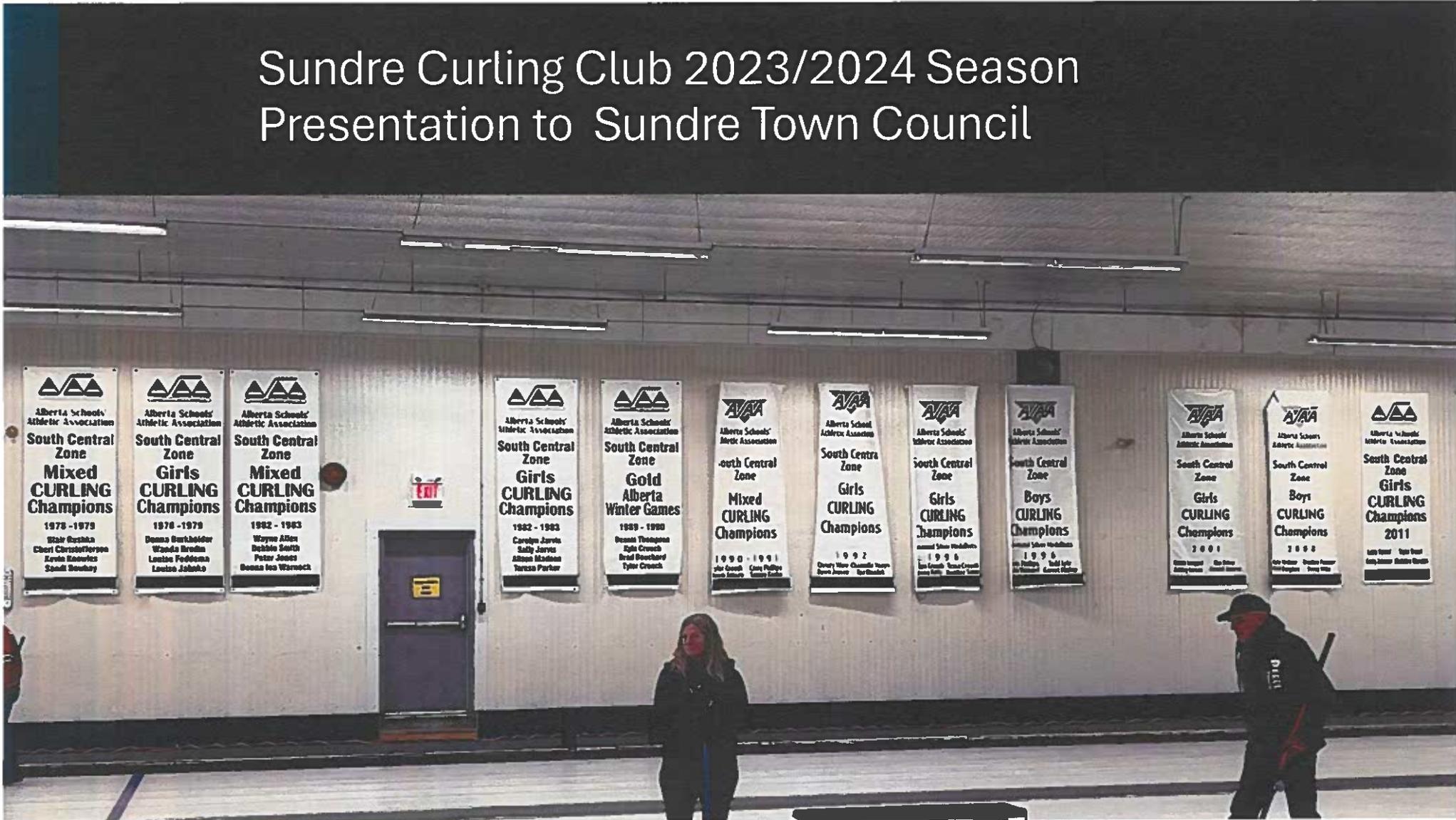
That Council accept the presentation from the representatives of the Sundre Curling Club as information.

MOTION:

That the Town of Sundre Council accept the presentation from the representatives of the Sundre Curling Club as information, and thank the volunteers of the Curling Club for providing recreation services and programs to our community.

Date Reviewed: December <u>12</u> , 2024	CAO: <u>Amela Neban</u>
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Sundre Curling Club 2023/2024 Season Presentation to Sundre Town Council



Accomplishments

- Roof repair complete and on time and on budget
- WiFi installed
- Cameras installed
- Sundre Curling Club website renewal
- Interact installed in the lounge, resulting in increased sales
- Successful leagues including new Stirling leagues
- U15 Provincial South Qualifier Host – Great feedback from visiting towns who participated

Cont'd Accomplishments

Highschool Curling – Grade 9, 10, 11, & 12 PE Classes

Grade 5 – 2 Classes

Grade 6 – 3 Classes

Donating facility for Highschool Graduation

Farmers Market May to October

AHS Health Assessments

First wheelchair member, which helped identify our accessibility needs

Accessibility Audit completed – Numerous projects being scoped out to meet todays standards

Noteworthy Accolades:

Paige Papley (Team AB Scottie's) Danielle Schmiemman (Team AB Scotties Jason Ginter (Team BC Brier) participated in the Sundre Open Bonspiel

A visit from Dylan Webster and Aaron Sluchinski (Team AB Brier) They came with the Alberta Boston Pizza Cup and enjoyed the festivities on Saturday night.

Completed Projects

Brine Pump and Motor Rebuild

Boiler Repair/Replacement

Repairs to Building from Auto Incident

Upcoming Projects

Upgrade Controls to Cooler Fans for Efficient Electrical Consumptions

Wheelchair Lift installation for accessibility

Widen stairwell to lounge for accessibility

Banner Wall Recognition relocation to allow for more Sponsor Boards

Replace Arena Lighting

Dishwasher Replacement

Alternate Revenue Sources

Rockin' The Rink

Online 50/50 Raffle

Bonspiel Raffles

Seniors 50/50

Increased Sponsorship Advertising

Increased Rental Income

Thanks to the Town of Sundre
and Mountain View County for
providing funds to our club to
enable us to keep our fees
reasonable

Sundre Curling Club Financials 2023/2024

	Actuals			Actuals
INCOME	2024		EXPENSES	2024
			Advertising & Promotion/Website	4,048
			Bank Charges	390
Advertising and Sponsors	17,400		Bar	18,952
Bar	60,142		Labor	200
			Liquor/Mix/Misc	18,288
Bonspiel Fees	16,609			0
			Bookkeeping	1,659
Concession and Banquet	180		Dues and Subscriptions	9,049
Donations	4,471		Event Expenses	2,289
Facility Rent	7,479		Fund Raising - Casino	22,481
				10,146
Fund Raiser - Casino	2,289			
			Junior Curling Sponsorship	1,146
			Office Supplies and Administration	15,406
Nevada/Raffles	42,372		Prizes	5,987
			Repairs & Maint- Building	7,172
Rock The Rink	17,215			1,187
Grants	10,000		Equipment	24,000
League Fees	32,862		Kitchen	427
			Caretaker	32,593
Reimbursed Utiliites			Cleaning Supplies	1,397
Interest	511		Electricity	10,235
			Garbage	1,153
Miscellaneous Revenue	675		Insurance	15,229
			Telephone/Internet	
			Town of Sundre (Water , Sewer, Gas)	
TOTAL INCOME	212,205		TOTAL EXPENSES	203,434
			NET INCOME	8,771



SUNDRE
HOSPITAL
FUTURES

Town of Sundre

December 16, 2024

Speakers

Gerald Ingeveld

Joyce Wicks





TODAY?

MISSION: *The attraction and retention of health care professionals and the full use and eventual replacement of the Sundre hospital.*

- **Recruitment of all Health Care Professionals**
- **Education Programs**
- **Hospital Equipment**
- **New Health Care Campus**

DONATIONS

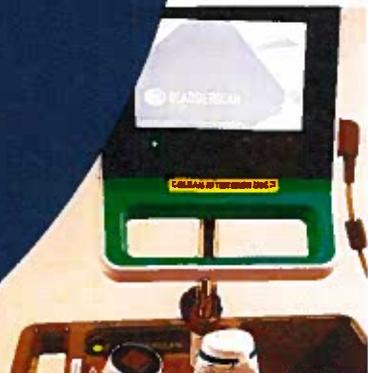
- \$ 1,000,000 since 2018
- Wetaskiwin Health Foundation does our bookkeeping:
- Every dollar donated to Sundre Hospital Futures, stays in Sundre!



SUNDRE
HOSPITAL
FUTURES

Wetaskiwin
HEALTH FOUNDATION

HOSPITAL EQUIPMENT



Where We Began



Sundre Hospital Futures was formed in 2010 as a Recruitment and Retention Committee, made up of:

- **Doctors**
- **Nurses**
- **AHS**
- **Town Councillor**
- **County Councillor**
- **Chamber of Commerce**
- **Members at Large**
- **Grants from Town of Sundre & Mtn View County**

Soundre
Healthcare
Professional
Attraction &
Retention
Committee

- **Recruitment of All Health Care Professionals**
- **Short-Term Accommodations** (5-Plex, Duplex, Lower Bi-Level)
- **Long Service Awards**
- **Welcome Bags** (New and Visiting)
- **Doctors' Week, Nurses' Week, X-Mas**
- **High School Skills Day**
- **Presentations to Nursing & Medical Students**
- **Health Care Student Scholarships**
- **etc**





Questions?



<https://sundrehospitalfutures.com/>

[@sundrehospitalfutures](#)

sundrehospitalfutures@gmail.com

2024 TOWN OF SUNDRE GRANT FUNDING FOR HEALTHCARE

Sundre Hospital Futures - Sundre Health Professions Attraction & Retention Committee (SHPARC) 2024 report:

Rationale for funding:

- Used for attraction & retention of all levels of health professions. In the past year, emphasis was on physician recruitment to increase from 7 to 12 physicians.
- Recruit/retain Combined Lab & X-ray Technicians to maintain the emergency services 24/7. Still needing to provide "on call" rental housing.
- Recruit RN, LPN & HCA - encourage all levels of practicums and continuation of 3rd year RN students from Red Deer Polytechnic.
- Motivate, maintain all existing staff through many novel incentives.
- Hospitality supports for "itinerant on call Doctors" to keep the Emergency open every shift since 2024.
- Essential to maintain and grow existing staffing to meet the community's needs and tourism influxes.

Sources of income:

- Town of Sundre - \$10,000 & Mountain View County - \$8500

Categories of Expenditures:

1. Housing - Lab "on call" rental (12 x\$600 =\$7200)	
Billets - 3rd yr students -\$2174	
RhPAP rental for Locum- \$450	\$9820
2. Long Service awards & Preceptors	\$2645
3. High School Skills	\$ 230
4. Physician Recruitment - Trade show/conferences (3)	\$6070
5. "On call" Physician - appreciation gift cards/meals	\$ 825
6. Welcoming, Hospitality, (Physicians)	\$1710
7. Hospital staff appreciation, Christmas trays - healthcare partners	\$1800
DQ treats post major reno, Musical Theatre tickets, coffee & cinnamon buns for regular multidisciplinary client rounds	\$23100

Respectfully submitted,
Joyce Wicks , Chair SHPARC

SHPARC Impact Report 2023-2024

1000+

**Volunteer Hours
2023-2024**

The Sundre Health Professional Attraction and Retention Committee (SHPARC) has been hard at work this past year. Here is a snapshot of some of our recent activities to support & recruit health professionals working in Sundre!

**Medical Staff Appreciation
Gift Certificates &
Theatre Tickets**

\$775

**Rental for "On Call"
Lab and X-Ray Professionals**

**\$7,200
(\$600/mo)**



**Long Service, Retirement &
Preceptor Awards**

\$2,645



**High School Skills Day
participation from
Sundre, Caroline,
Cremona**

\$230

Physician Recruitment Events \$3,785

*Sponsored &
Supported by:*



Kananaskis Cabin
Fever Conference



Rural & Remote
National Conference



University of Calgary
Post-Grad Conference

Westview CO-OP
Sundre Family
Pharmacy
Office of Jason Nixon



**Appreciation Activities
BBQs, Pancake Breakfasts,
Staff Appreciation,
Christmas Trays**

\$2,375



**Attraction Activities
Welcoming, Hospitality,
Nursing Students,
New Physician Interviews**

\$1,500

RhPAP Conference

\$1,500

**Hosting Monthly
Interdisciplinary
Meetings**

\$800

Thank You!

to our amazing volunteer **SHPARC Committee Members**
who have made this year's initiatives possible:



**Back Row L to R - Shaun McGee (ACP), Dr Chris Chapman; Middle Row L to R -
Chantal Crawford (Site Manager), Gerald Ingeveld (Chair SHF)
Mary Wales (Hospital Receptionist); Front Row L to R - Audrey McKenzie (RN),
Amanda Mifsud (RN), Joyce Wicks (SHPARC Chair), Gerry Greschner (Secretary),
Alicia Fox (RhPAP Consultant); Missing - Elisha Hollar, LPN.**



REQUEST FOR DECISION

COUNCIL DATE	December 16, 2024
SUBJECT	Delegation: Ideas for Better Communication
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	5.3

BACKGROUND/PROPOSAL:

A resident of the Town of Sundre has requested to appear before Council to share ideas for better communications.

DISCUSSION:

Small Town Girl Promotions (STGP) is a small business located in Sundre. STGP's Chief Executive Officer has a passion for communication and marketing. The topic being brought forward to Council are suggestions for improving communications between Town Council, administration and Town residents to improve transparency, engagement and trust.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Council's Strategic Plan Pillar 5 Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the presentation as information.

MOTION:

That the Town of Sundre Council accept the presentation by the Chief Executive Officer of Small Town Girl Promotions as information.

Attachments: Suggested Communications Strategy for Sundre
PowerPoint Presentation

Date Reviewed: December 12 2024

CAO: *Amida Neban*

Suggested Communications Strategy for Sundre

As a Marketing and Communications expert, my goal for Sundre would be to create a comprehensive, resident-centered communication strategy that fosters transparency, engagement, and trust. Here's how I would structure the strategy:

1. Goals

- **Improve Transparency:** Ensure all residents are informed about Council decisions, town initiatives, and key updates in a timely manner.
 - **Boost Community Engagement:** Increase resident participation in events, feedback opportunities, and local programs.
 - **Enhance Accessibility:** Meet residents where they are by leveraging the platforms and methods they use to access information.
 - **Strengthen Trust and Collaboration:** Build a sense of unity and pride by showcasing Sundre's community spirit and promoting open dialogue.
-

2. Key Messaging

- **Core Values:** Highlight themes of transparency, community, collaboration, and progress in all communication.
 - **Brand Voice:** Use a tone that is friendly, professional, and approachable to make residents feel heard and respected.
 - **Visual Identity:** Create consistent branding across all platforms (e.g., logo, fonts, colors) to increase recognition and trust.
-

3. Platforms and Tools

- **Social Media:**
 - Primary Platforms: Facebook (current audience), Instagram (visual storytelling), YouTube (livestreams and videos).
 - Secondary Platforms: X (Twitter) for quick updates and LinkedIn for professional content.
 - Use social media scheduling tools (e.g., Hootsuite, Buffer) to ensure consistent posting.
- **Website:**
 - Ensure the town website is easy to navigate and mobile-friendly.
 - Include sections for council meeting schedules, event calendars, and public services.

- Update regularly with news, alerts, and key announcements.
 - **Traditional Media:**
 - Utilize local newspapers (print and digital editions) and the "Sundre on the Go" publication for event promotion and updates.
 - Include radio segments for important announcements.
 - **Email Marketing:**
 - Create a town newsletter with updates on council decisions, upcoming events, and public safety information.
 - Use segmented email lists to target specific groups (e.g., business owners, families, seniors).
 - **Community Bulletin Boards:**
 - Leverage physical bulletin boards in key locations like grocery stores, libraries, and community centers.
-

4. Content Strategy

Weekly Content Plan

- **Monday:**
 - **Transparency Posts:** Council meeting announcements, agenda highlights, or decisions from past meetings.
 - Platforms: Facebook, Instagram, website.
- **Wednesday:**
 - **Community Connection Posts:** Share upcoming events, stories about local businesses or residents, and volunteer opportunities.
 - Platforms: Facebook, Instagram.
- **Friday:**
 - **Educational and Engagement Posts:** Fun polls, contests, or "throwback" historical posts about Sundre. Use this to drive comments and shares. This can also be used for educational posts about municipal government, how budgets work, etc.
 - Platforms: Facebook, Instagram.
- **As they come up:**
 - construction and snow-clearing updates, safety messages from the Fire Department, shares of posts from other local organizations, etc.

Monthly Content

- **Feature Stories:** Deep dives into town projects, interviews with council members, or profiles of local initiatives.
 - **Thematic Campaigns:** Align posts with national or local observances (e.g., Mental Health Week, Family Day).
-

5. Special Initiatives

Livestream Council Meetings

- Activate the video equipment in council chambers to livestream council meetings on YouTube. Provide links to the YouTube channel via Facebook and the website.
- Provide a summary with key takeaways the following day for those unable to attend.

Event Promotion

- Develop a promotional schedule for town events:
 - Start promotions 4-6 weeks before the event using social media, email, and posters.
 - Increase frequency of posts closer to the date.
 - Share post-event highlights with photos and testimonials.

Feedback Opportunities

- Create regular opportunities for resident input:
 - Use surveys distributed via email, social media, and at in-person events.
 - Share “What We Heard” summaries to demonstrate how resident feedback is considered in decision-making.

Emergency Communication Plan

- Establish a protocol for immediate alerts on platforms like X (Twitter), Facebook, and the town website for emergencies (e.g., severe weather, road closures).
-

6. Metrics and Evaluation

- **Engagement Metrics:**
 - Track likes, shares, comments, and reach on social media.
 - Measure open and click-through rates for newsletters.

- **Community Feedback:**
 - Use surveys and focus groups to gauge resident satisfaction with communication efforts.
 - **Event Attendance:**
 - Compare attendance numbers to previous years to evaluate promotional efforts.
 - **Benchmarking:**
 - Regularly review communication efforts of neighboring towns to identify trends and opportunities.
-

7. Resources

- **Team Structure:**
 - Hire a part-time or full-time professional Communications Coordinator to manage day-to-day operations.
 - Collaborate with local photographers, videographers, or graphic designers as needed.
 - Collaborate with other local organizations (Chamber app, GNP Sundre on the Go)
 - **Budget:**
 - Allocate funding for:
 - Social media ad campaigns.
 - Website upgrades and updates.
 - Communication software tools (e.g., email marketing, analytics platforms).
 - **Training:**
 - Provide social media and communication training for town staff to ensure consistency.
-

8. Long-Term Goals

1. **Build a Digital Community Hub:** Transition the town website and social media platforms into go-to resources for all things Sundre.
 2. **Increase Resident Participation:** Use interactive content like polls, contests, and live Q&A sessions to foster two-way communication.
 3. **Enhance Accessibility:** Ensure communications are inclusive and easy to access, including for residents with disabilities.
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Special Initiatives

Mayor's Communication

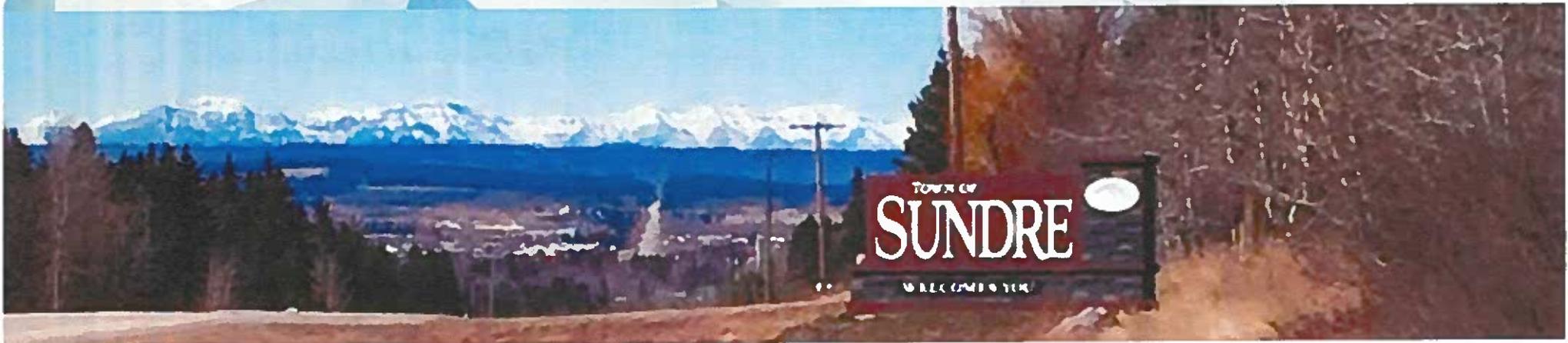
- Continue the tradition of the Mayor writing a letter to town residents on the back of the monthly town bills, as it's a valued method of direct communication.
- Ensure that key announcements or updates shared in the Mayor's letter and the one-pager in the local newspaper are also posted on the town's social media channels. This will increase visibility and ensure residents who may not regularly check their mail or read the print newspaper stay informed.

By maintaining the Mayor's preferred communication style while expanding the reach of those announcements through social media, Sundre can honour tradition while modernizing its approach.

Building a Stronger A Communication Strategy for the Town of Sundre

December 16, 2024

As prepared and presented by Kim Free



“Nothing in life is more important than the ability to communicate effectively.”

– Gerald R. Ford, former United States president

Why
Communication
Matters:

Building Trust and
Engagement in
Sundre

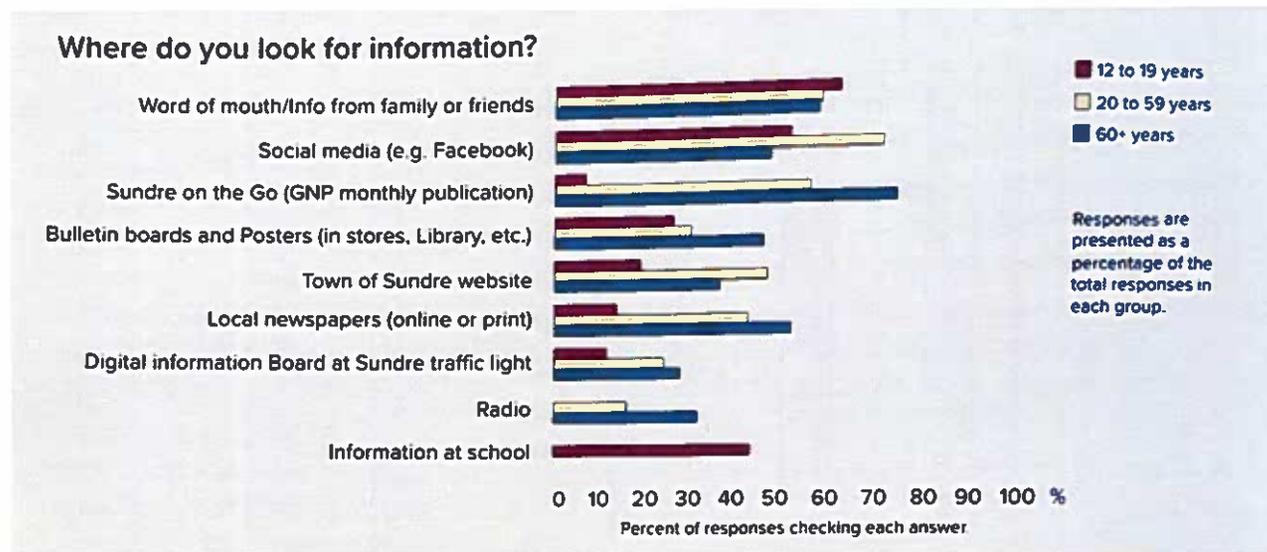


Goals

- Improve transparency
- Boost community engagement
- Enhance accessibility to information
- Strengthen trust and collaboration

Where Are We Now?

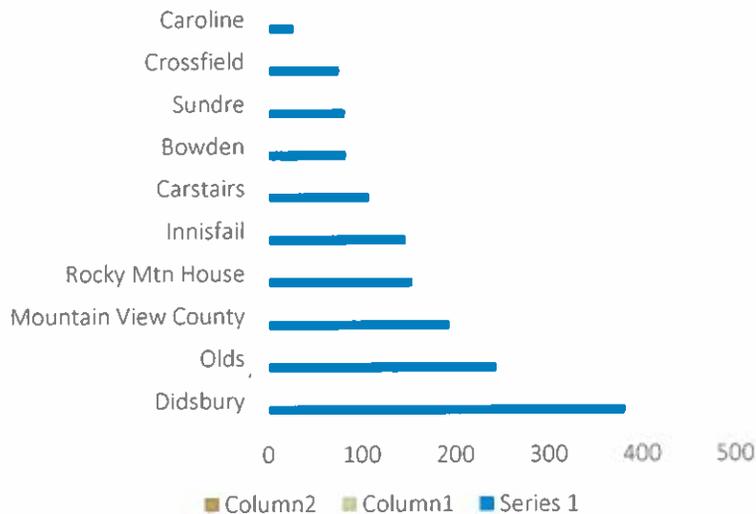
Top 3 ways in which Sundre residents get their information:
(1) Word of Mouth, (2) Social Media (Facebook primarily), (3) the Sundre on the Go.



Excerpt from Sundre & Area Community Study, page 33

Learning from our Neighbours

Total Posts Jan 1 – Nov 21, 2024



- Sundre posts infrequently on Facebook in comparison to our neighbours.
- It is recommended that Sundre increases their focus on council meeting communication and public safety updates to build trust and engagement.
- I can provide detailed data, if requested.

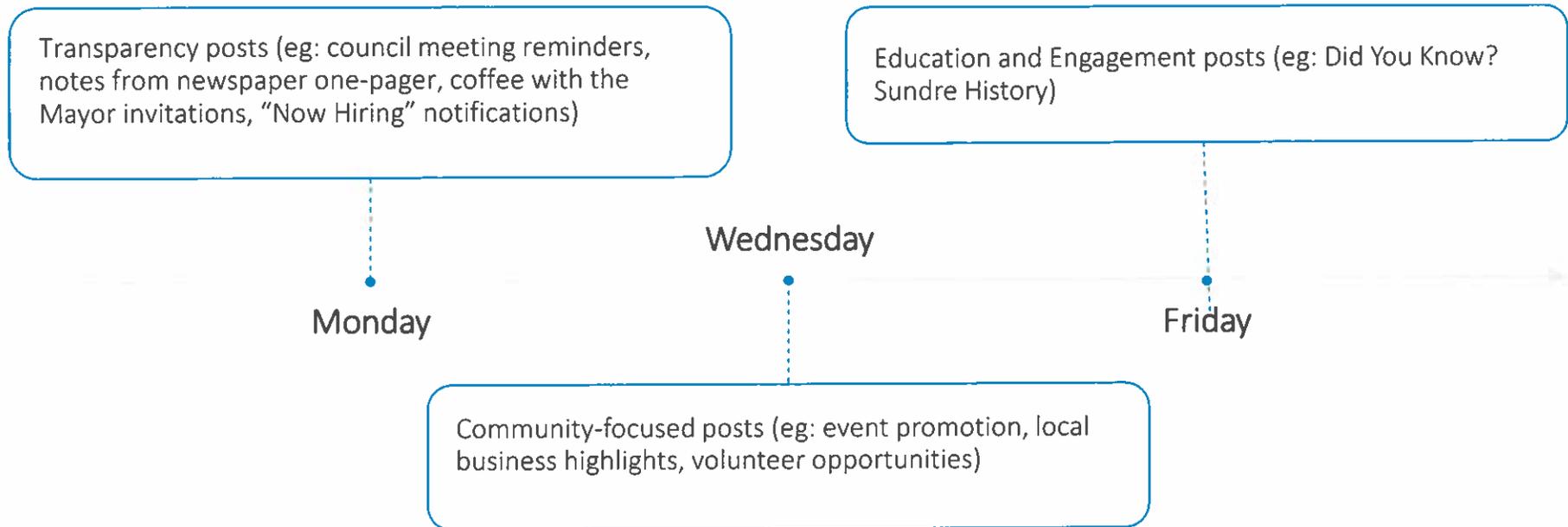




Key Communication Channels

- Social Media: Facebook, Instagram, YouTube
- Sundre on the Go: for community events
- Website: Central hub for meeting schedules, event updates, info and resources
- Traditional Media: Newspaper one-pager, Mayor's letter in monthly utility bills
- Community Bulletin Boards
- Email Newsletters
- Chamber App

Example Weekly Content Plan



As they come up: construction and snow-clearing updates, safety messages from the Fire Department, etc.

Before and After

Screenshot of FB feed posts, Oct 23 – Dec 10th (49 days)

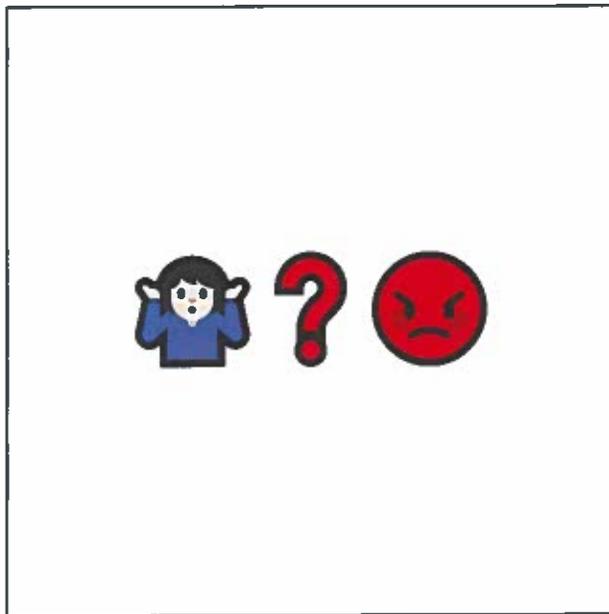


Screenshot loosely following new posting plan (14 days)



Example in Action

Sundre's Response to Snow Removal Concerns



Olds' Response to Snow Removal Concerns

 **Town of Olds**
Nov 20 · 🌐

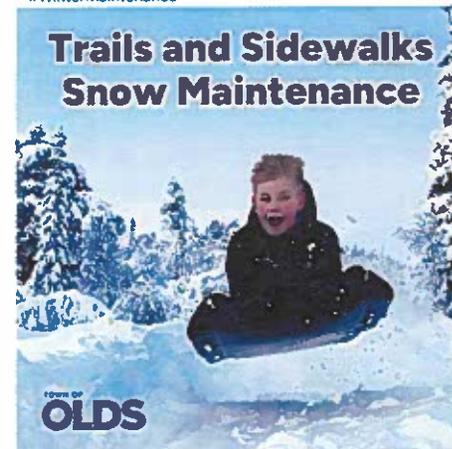
Thanks for your feedback!

No Albertan winter is ever the same, and this week we had significant snow and ice on our sidewalks in a "perfect storm" of moisture.

We heard your concerns about mobility issues and pedestrian safety! Our crews are now out on trails, sidewalks and pathways to clear the way so you can get around more easily.

On a go forward basis the trigger for snow removal on sidewalks and trails will be reduced to three (3) cm.

[#SnowRemoval](#) [#SidewalkClearing](#) [#TownofOlds](#)
[#WinterMaintenance](#)



Town of Olds + 52 12 comments 9 shares

👍 Like 💬 Comment 📄 Send ➦ Share

Making an Impact



Mayor's Communication:



- Continue monthly letter on utility bills



- Repurpose these updates for social media posts



Event Promotion:



- Early and consistent promotion across platforms



- Highlight post-event successes with photos and testimonials

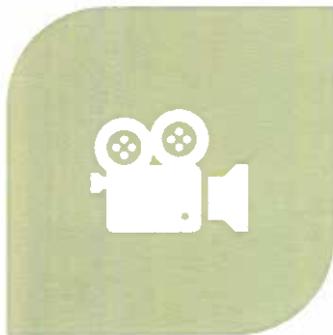


Give Taxpayers the Chance to Be Involved:

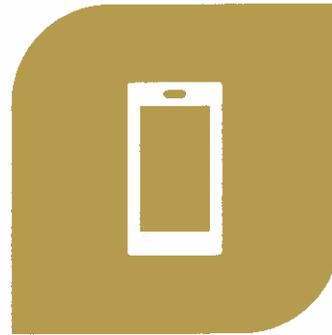


- Invite to Council meetings, Open Houses, etc.

Leveraging Technology



ACTIVATE VIDEO EQUIPMENT FOR
LIVESTREAMING COUNCIL
MEETINGS



POST RECORDINGS ON YOUTUBE
FOR RESIDENTS TO ACCESS AT THEIR
CONVENIENCE



USE VIDEO SNIPPETS TO PROMOTE
TOWN PROJECTS AND INITIATIVES

Measuring Success

- Engagement metrics: social media likes, shares, comments, reach and clicks
- Website traffic and newsletter open rates
- Resident feedback through surveys and polls
- Event attendance numbers
- Council meeting and Open House attendance numbers

A Vision for Sundre

- Goals: Transparency, engagement, accessibility, and trust.
- Improving the Communication between Town Council, Administration, and Residents can have a profound positive impact on our community.
- Call to action: Approval and investment in communication improvements. Specifically, hiring a part-time or contracted communications/marketing professional.



REQUEST FOR DECISION

COUNCIL DATE	December 16, 2024
SUBJECT	Bylaw 2024-07 Municipal Election Bylaw
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	6.1

BACKGROUND/PROPOSAL:

Amendments to the *Local Authorities Election Act (LAEA)*, current as of October 31, 2024, revealed several amendments enacted by the province to the *Act*. These amendments require that Council amend Bylaw 2020-11 adopted in January 2021.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The Bylaw has been vetted by the Town's municipal lawyer, who recommends that the Bylaw be brought to Council in two (2) stages. Stage 1 will reflect the amendments of the LAEA pertaining to all potential candidates to require a Criminal Record Check to be submitted with nomination papers and information regarding Campaign Disclosure Statements.

Stage 2 will reflect further amendments of the LAEA pertaining to Local Political Parties, a requirement by all municipalities to have a Permanent Electors Register and Voter Vouching, and any other additional amendments suggested by the Town's municipal lawyer.

Bylaw 2024-07, as attached captures the Stage 1 amendments. The amendments are noted by "strike-throughs and "red print" for Council's reference.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Council's Strategic Plan Pillar 5 Sustainable & Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

That Council give all three readings to Bylaw 2024-07 being the Municipal Election Bylaw establishing certain election procedures.

MOTION:

That the Town of Sundre Council give first reading to Bylaw 2024-07 being the Municipal Election Bylaw, a bylaw to establish certain election procedures.

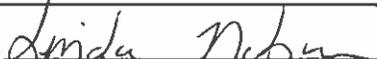
That the Town of Sundre Council give second reading to Bylaw 2024-07 being the Municipal Election Bylaw, a bylaw to establish certain election procedures.

That the Town of Sundre Council give unanimous consent to proceed to a third reading to Bylaw 2024-07 being the Municipal Election Bylaw, a bylaw to establish certain election procedures.

That the Town of Sundre Council give third and final reading to Bylaw 2024-07 being the Municipal Election Bylaw, a bylaw to establish certain election procedures.

Attachment: Bylaw 2024-07 Municipal Election Bylaw

Date Reviewed: December 12, 2024

CAO: 



BEING A BYLAW OF THE TOWN OF SUNDRE, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR MUNICIPAL ELECTIONS

WHEREAS it is the desire of Council to establish certain election procedures;

AND WHEREAS to the *Local Authorities Election Act, being Chapter L-21, of the Revised Statutes of Alberta 2000*, and amendments thereto and the *Municipal Government Act, being Chapter M-26, of the Revised Statutes of Alberta 2000* and amendments thereto provides authority for the Town of Sundre to regulate such matters;

AND WHEREAS the intent of the changes to the local election rules and processes allows for alignment of the Local Authorities Election Act, and the Municipal Government Act pertaining to candidate eligibility criteria and with councillor disqualification criteria;

NOW THEREFORE, the Municipal Council of Sundre, in the Province of Alberta, duly assemble, **HEREBY ENACTS AS FOLLOWS:**

1.0 TITLE:

1.1 THIS BYLAW MAY BE CITED AS THE "MUNICIPAL ELECTION BYLAW".

2.0 DEFINITIONS:

In this Bylaw:

- 2.1 **Act** means the *Local Authorities Election Act*, R.S.A. 2000, Chapter L-21 as amended from time to time;
- 2.2 **Advance Vote** means a vote taken in advance of Election Day;
- 2.3 **Campaign Disclosure Statement** means an accounting of all contributions and expenses to be submitted to the Secretary of the Local Jurisdiction, immediately following a general election, or in the case of a by-election, within 120 days after the by-election.
- 2.4 **Campaign Expenses** means in the case of a general election, on or before March 1 of each year, a candidate who received contributions in the previous year shall file with the secretary of the candidate's local jurisdiction a disclosure statement in the prescribed form.
- 2.5 **Campaign period** is one year (January 1 through December 31) of a general election year; in the case of a general election, the period beginning on January 1 of the year immediately following a general election and ending on December 31 immediately following the next general election, and in the case of a by-election, the period beginning

on the day after the resolution or bylaw is passed to set the election day for the by-election and ending 60 days after the by-election;

- 2.6 **Council** means the municipal council of the Town of Sundre in the Province of Alberta;
- 2.7 **Candidate** means any person who is nominated for election as a councillor/mayor of the municipality;
- 2.8 **Chief Administrative Officer** or **CAO** means the Chief Administrative Officer (CAO) of the Town of Sundre, who as per the *Municipal Government Act*, is the only employee of Council;
- 2.9 **Deposit** means that every affirmed nomination be accompanied with a cash deposit in the amount fixed by this bylaw, and under the authority of the *Local Authorities Election Act*, Section 29(1);
- 2.10 **Elector** means a person eligible to vote at an election;
- 2.11 **Election** means a general election, by-election, or a vote on a bylaw of question;
- 2.12 **Election Day** means the date fixed for voting at an election;
- 2.13 **Incapacitated Elector at Home** means a voter who unable to leave their place of residence to attend to a voting station or an advance voting station to vote who may require assistance during the voting process by either a friend/relative or an election worker;
- 2.14 **Institutional Vote** means a voter who is unable to leave their institutional residence setting to attend to a voting station or an advance voting station in the usual manner;
- 2.15 **Local Jurisdiction** means a municipality of district or a division as defined in the *School Act*, as the case may be;
- 2.16 **Local Political Parties** means a political organization, one of whose fundamental purposes is to participate in public affairs by endorsing one or more candidates in a local jurisdiction and supporting their election;
- 2.17 **Nomination Day** means the day set 4 weeks before Election Day to receive nominations of candidates;
- 2.18 **Nomination Form** means the form as prescribed under the *Local Authorities Election Forms Regulation 378/2003*;
- 2.19 **Nomination Period** means the beginning of the campaign period (January 1 in the year of an election) to 4 weeks prior to election day;
- 2.20 **Permanent Electors Register** means a list of permanent electors in the municipality who are eligible to vote that is revised from time to time using information from the Chief Electoral Officer;
- 2.21 **Returning Officer** means a person appointed under the *Local Authorities Election Act*, 2000, Chapter L-21 as amended from time to time; and includes a person acting in the Returning Officer's place;
- 2.22 **Secretary** means a chief administrative officer or designated officer of a municipality if the council has assigned the functions of the secretary under this *Act* to the designated officer or the secretary of a school board;

- 2.23 **Substitute Returning Officer** means a person who must be appointed by Resolution of Council, at the time a returning officer is appointed;
- 2.24 **Third-party advertisers contribution limit** means the amount of funding that can be provided to any one candidate in an amount not to exceed \$5,000.00; and further, that any third party advertiser interest in plebiscites to register and report finances;
- 2.25 **Voter** has the same meaning as “Elector” under the *Local Authorities Election Act*;
- 2.26 **Voting Station** means the place where an Elector votes.

3.0 Returning Officer:

- 3.1 The Chief Administrative Officer may serve as the Returning Officer, or may recommend to Council the appointment of the Returning Officer for the Town of Sundre (hereinafter referred to as the “Returning Officer”) for the purpose of conducting elections under the *Act*;
- 3.2 The Chief Administrative Officer will recommend to Council the appointment of a “Substitute” Returning Officer.

4.0 Nominations Period, and Campaign Period:

- 4.1 Nomination papers will be accepted by the Town of Sundre at the beginning of the campaign period (January 1 in the year of an election) to 4 weeks prior to election day (*s. 24(2)(a) LAEA*);
- 4.2 Every nomination must include a criminal record check from the RCMP that discloses convictions and active (non-expired) absolute or conditional discharge information for the candidate that is dated within three months of the date of the nomination form.
- 4.3 The campaign period in the case of a general election, is the period of time from January 1 to December 31 in a year in which a general election is held, and in the case of a by-election, the period of time set by bylaw or resolution to 60 days immediately following the by-election;

5.0 Nominations Day/Hours:

- 5.1 Nomination day (which is the final day to accept nominations) is 4 weeks before election day (*s.25(1) LAEA*).
- 5.2 The Returning Officer will receive nominations of Candidates for the Town of Sundre Council elections at the Town of Sundre Office between the hours of 10:00 a.m. and 12:00 noon on Nomination Day and on any subsequent day to which the time for receipt of nominations is adjourned.
- 5.3 In the case of a by-election, the nomination period will commence the day following the resolution of council setting the date of the by-election. Nominations will be accepted up until 4 weeks prior to the date of the by-election (*s.25(2)(b) LAEA*).

6.0 Rejection of Nomination Paper

- 6.1 The Returning Officer is required to refuse a nomination paper if it has not been signed by five eligible electors and is not sworn/affirmed by the candidate.

7.0 Deposit

- 7.1 Affirmed nomination papers submitted to the Returning Officer by a candidate shall be accompanied by a deposit of \$100.00;

8.0 Disposition of Deposit

- 8.1 The Returning Officer shall require the deposit to be provided in cash, debit card, certified cheque, or money order. Credit card payments shall not be accepted;
- 8.2 The candidate's deposit shall be returned to the candidate in accordance with Section 30 of the *Local Authorities Election Act*.

9.0 Modified Voting Procedure:

- 9.1 In accordance with Ministerial Order Number 532/86 the Town of Sundre hereby adopts the modified system of conducting an Election as prescribed by Alberta Regulation 170/2000 to designate the locations of more than one voting station within the Town of Sundre.
- 9.2 The modified voting procedure shall be used for the purpose of conducting elections pursuant to the provision of the *Local Authorities Election Act*.

10.0 Advance Voting:

- 10.1 The holding of an Advance Vote on any Vote held in an Election for the Local Jurisdiction is hereby authorized.
- 10.2 In accordance with the *Local Authorities Election Act*, the Returning Officer will determine the location, days and hours when an Advance Vote will be held.

11.0 Incapacitated Elector at Home:

- 11.1 During the hours an Advance Voting Station is open or other times as arranged, two (2) Deputies will attend at the residence of an Elector, in order to take the vote of an Elector who is unable to attend a Voting Station or an Advance Voting Station to vote and may require assistance during the voting process by either a friend/relative or an election worker.

12. Institutional Vote:

- ~~12.1 During the hours an Advance Voting Station is open or other times as arranged, two (2) Deputies will attend at the institutional residence of an Elector, in order to take the votes of an Elector who are unable to attend a Voting Station or an Advance Voting Station to vote in the usual manner.~~

- 12.1 The Returning Officer is authorized to designate appropriate dates, times and locations of one or more institutional voting station for the purpose of conducting an election.

13. Voting Hours on Election Day:

- 13.1 The Voting Stations in the Town of Sundre shall be open from 8:30 a.m. until 8:00 p.m. on Election Day.

14. Authorized Elector Identification

- 14.1 As per Section 53 of the *Local Authorities Election Act*, Voter identification will be required for local authority elections where a list of Electors is not prepared. The identification will consist of government issued identification containing the Elector's

photograph, current address and name. This includes an Operator's (Driver's) License or an Alberta Identification Card.

- 14.2 If the Elector is unable to produce government issued identification, they must produce two (2) pieces of identification. Both pieces of identification must establish the Elector's name. One piece must establish the Elector's current civic address.

16. EFFECTIVE DATE

- 16.1 The Bylaw comes into full force and effect upon third and final reading;

16. REPEAL

- 16.2 Bylaw 2020-11 and any amendments thereto are hereby rescinded on the date that this Bylaw comes into full force and effect.

READ A FIRST TIME this _____ day of _____, 2024; Motion No. _____

READ A SECOND TIME this _____ day of _____, 2024; Motion No. _____

GIVEN Unanimous Consent to Proceed to a THIRD READING this _____ day of _____, 2024; Motion No. _____

READ A THIRD AND FINAL TIME this _____ day of _____ 2024; Motion No. _____

Mayor, Richard Warnock

Chief Administrative Officer, Linda Nelson



REQUEST FOR DECISION

COUNCIL DATE	December 16, 2024
SUBJECT	RFD Purchase of Vertical In-Line Pump and Motor
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.1

BACKGROUND/PROPOSAL:

The following Motion of Council was passed at the Regular Council Meeting held on April 29, 2024:

“MOVED by Councillor Marr that the Town of Sundre Council approve proceeding with the purchase of a “Vertical In-Line Pump and Motor” and installation at the discretion of the Chief Administrative Officer, with final costing and funding information to be provided once complete.”

The vertical inline pump and motor was purchased and delivered in December 2024.

DISCUSSION:

One of the risks identified in the Utility Master Plan (UMP) is that the Town needs to ensure long term viability of current and future water wells. The raw water intake system is operated with two pumps with the capacity to add a third pump. The additional pump will allow for the staff to remove an existing motor or pump for servicing without restricting inflows to the water treatment plant. If one of the pumps or motors are taken out of service, the Town cannot pump enough raw water to the treatment plant for the average daily demand.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Council’s Strategic Plan under Pillar 4, Supportive Infrastructure.

Cost Analysis

The total cost of pump, motor, and installation by a third-party is estimated to be \$16,000.00.

ADMINISTRATION RECOMMENDATIONS:

That Council approve the final costing budget in the amount of \$16,000.00 with the funding to be drawn from the Utility Infrastructure Lifecycling Restricted Surplus Account.

MOTION:

That the Town of Sundre Council approve the final costing budget in the amount of \$16,000.00 with the funding to be drawn from the Utility Infrastructure Lifecycling Restricted Surplus Account.

Date Reviewed: December 12, 2024

CAO: Amida Nabun



REQUEST FOR DECISION

COUNCIL DATE December 16, 2024
SUBJECT Town of Sundre Boardwalk Project
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM 8.1

BACKGROUND:

The Town of Sundre is the holder of Disposition Recreational Lease 890003 for lands owned by the Crown, in Right of the Province of Alberta. The lands contain the Visitor Information Centre, the berm, and the Boardwalk.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

See attached report.

ALIGNMENT WITH STRATEGIC PLAN

This items aligns with Council's Strategic Plan under all 5 of the Pillars, Pillar 1-Community Development, Pillar 2-Community Wellness, Pillar 3-Environmental Stewardship, Pillar 4-Supportive Infrastructure, and Pillar 5- Sustainable and Responsible Governance.

MOTION:

Administration is recommending that the Town of Sundre Council accept the Report on the Boardwalk Project, including the spending as information, and thank the volunteers and donors for the time, commitment, and true community spirit shown throughout the planning and construction of the boardwalk over the last 7 years.

Date Reviewed: December 12 2024

CAO: Amida Nelson



REPORT TO COUNCIL

COUNCIL DATE	December 16, 2024
SUBJECT	Town of Sundre Boardwalk Project
REPORT WRITER	CAO
AGENDA ITEM	8.1a

BACKGROUND:

The Town of Sundre is the holder of Disposition Recreational Lease 890003 for lands owned by the Crown, in Right of the Province of Alberta. The lands contain the Visitor Information Centre, the berm, and the Educational/Interpretive Boardwalk.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

This project began in 2017. The first steps of the project included preplanning and predesign, clearing, and application for an amendment to the Disposition Agreement to allow for the boardwalk to be constructed on Crown Lands. These steps took just over two years to complete.

The Town of Sundre was successful in securing and entering into the Disposition Recreation Lease with the Province of Alberta, for the purpose of constructing the boardwalk and interpretive/educational trail system on a portion of crown owned land, by the end of 2019. In the same year, the then president of the Chamber applied for a Town Grant in the amount of \$10,000.00 to begin construction of a boardwalk for the community of Sundre. The Grant was awarded but was subsequently returned to the Town. Although the Chamber of the day fully supported the project, they felt they did not have the resources to complete the project. Recognizing the value the boardwalk would provide to the community; the Town began working with the volunteer group to develop a plan to construct the boardwalk as a Town project.

In 2023, the Town received grant funding through the Federal Gas Tax in the amount of \$80,000.00 to pay for the materials required to build the boardwalk. The volunteers were also able to secure donations and in-kind work from several of our local businesses. Construction began in earnest in 2020. The project took several years to complete as it was built entirely by volunteers, who donated thousands of hours, at no cost to the citizens of Sundre. Further construction of the boardwalk will continue as time and funding allow, which will likely occur over several years, depending on funding and the time commitment that volunteers may be willing to provide to the community of Sundre.

Council has received a few questions with regard to the allocation of costs for the boardwalk, as well as questions on types of projects that the Federal Gas Tax is typically used for. Attached is a spreadsheet showing cost allocations for the \$10,000.00 given by the Town, cost allocations for the \$80,000.00 project specific Federal Tax Grant received by the Town, and a list of capital projects for the past few years using the Federal Gas Tax (now the CCFB).

Also included is a copy of the Capital Listing Spreadsheet, specifically showing the boardwalk project status and spending for the \$80,000.00 allocated under the Federal Gas Tax/Canada Community Building Fund. Quarterly, Council is provided with the list of current capital projects, which includes the status and the amount spent to date. The funding from the Town in the amount of \$10,000.00 will not show on the Capital listing as it was provided through the Town’s annual Grants to Organizations fund, which is approved through the operating budget process each year.

The cost allocations for the \$10,000.00 Grants to Organizations are as follows, as shown in the attached spreadsheet:

Lumber	\$7,508.45
Mulching/Clearing of Trails	\$1,060.00
Fuel for Generator	\$192.63
Screws	\$1059.05
Equipment Rental	\$25.00
<u>Miscellaneous</u>	<u>\$154.87</u>
Total Spent	\$10,000.00

The cost allocations for the \$80,000.00 Federal Grant are as follows, as shown in the attached spreadsheet:

Lumber	\$43,205.62
Concrete Mix/Block	\$3,026.65
Fuel for Generator	\$144.43
Screws	\$2,797.56
Equipment Rental	\$1,110.98
Signs/Design/Construction	\$15,064.40
<u>Miscellaneous</u>	<u>\$746.07</u>
Total Spent	\$66,095.29

Miscellaneous includes items such as drill bits, blades, lunch for volunteers, shims, and other assorted materials.

The total amount spent under the Federal Gas Tax was \$66,095.71, leaving \$13,904.29 to be spent in 2025. This number corresponds with the amount spent on the Capital Listing.

In addition, there were donations and discounts in the amount of \$59,504.92 from Sundre Home Hardware and West Fraser-Sundre Forest Products in excess of the costs for the above materials.

The attached spreadsheet will be placed on the Town's website for information.

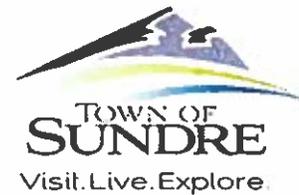
ALIGNMENT WITH STRATEGIC PLAN

This items aligns with Council's Strategic Plan under all 5 of the Pillars, Pillar 1-Community Development, Pillar 2-Community Wellness, Pillar 3-Environmental Stewardship, Pillar 4-Supportive Infrastructure, and Pillar 5- Sustainable and Responsible Governance.

MOTION

Administration is recommending that the Town of Sundre Council accept the Report on the Boardwalk Project, including the spending as information, and thank the volunteers and donors for the time, commitment, and true community spirit shown throughout the planning and construction of the boardwalk over the last 7 years.

Report Writer
Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

July 8, 2019

Sundre & District Chamber of Commerce
PO Box 1085
Sundre AB T0M 1X0
Attention: Mike Beukeboom and Connie Anderson

Re: Town of Sundre Grants Program

Thank you for your application for funding through the Town of Sundre Grants Program. On July 2, 2019, the Grants Review Committee met and approved your application for funding to be used towards the Interpretive and Educational Boardwalk in the amount of \$10,000.

This information will be provided to the Council of the Town of Sundre at the first meeting in September.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

Cc: Council

COPY

www.sundre.com

Expenditures for Town of Sundre Boardwalk Project

Community Grant for \$10,000.00						
Lumber	Mulching/Clearing Trails	Fuel for Generator	Screws	Equipment Rental	Misc	
\$ 5,180.23	\$ 1,060.00	\$ 38.08	\$ 223.65	\$ 25.00	\$ 154.87	
\$ 2,328.22		\$ 154.55	\$ 278.49			
			\$ 239.98			
			\$ 191.98			
			\$ 124.95			Grand Total
\$ 7,508.45	\$ 1,060.00	\$ 192.63	\$1,059.05	\$ 25.00	\$ 154.87	\$ 10,000.00

Federal Gas Tax for \$80,000.00						
Lumber	Concrete Mix/Block	Fuel for Generator	Screws	Equipment Rental	Signs/Design &Construction	Misc
\$ 6,408.38	\$ 107.87	\$ 75.81	\$ 374.80	\$ 677.25	\$ 5,000.00	\$ 37.98
\$ 229.32	\$ 453.82	\$ 68.62	\$ 191.98	\$ 100.00	\$ 1,106.40	\$ 31.20
\$ 436.68	\$ 356.63		\$ 247.48	\$ 204.75	\$ 1,683.00	\$ 367.14
\$ 1,746.20	\$ 272.59		\$ 4.59	\$ 88.50	\$ 2,625.00	\$ 315.25
\$ 4,074.42	\$ 275.76		\$ 166.49	\$ 40.48	\$ 4,650.00	\$ 24.97
\$ 4,124.55	\$ 50.92		\$ 139.49			\$ 13.47
\$ 1,368.36	\$ 136.30		\$ 694.15			\$ 13.94
\$ 4,074.42	\$ 136.30		\$ 24.99			\$ 31.08
\$ 4,074.42	\$ 204.44		\$ 139.49			\$ 21.91
\$ 93.48	\$ 545.18		\$ 557.96			\$ 17.96
\$ 4,074.42	\$ 136.30		\$ 39.60			\$ 8.00
\$ 4,074.42	\$ 135.86		\$ 18.54			\$ 11.69
\$ 4,074.42	\$ 19.78		\$ 198.00			\$ 79.99
\$ 155.22	\$ 26.97					\$ 37.45
\$ 1,192.98	\$ 67.93					\$ 79.99

\$ 957.61						\$ 345.95	
\$ 439.92							
\$ 360.36							
\$ 29.54							
\$ 91.80							
\$ 54.92							
\$ 332.64							
\$ 230.90							
\$ 283.32							
\$ 170.53							
\$ 52.39							Grand Total
\$ 43,205.62	\$ 3,026.65	\$ 144.43	\$ 2,797.56	\$ 1,110.98	\$ 15,064.40	\$ 746.07	\$ 66,095.71
Total Spent	\$66,095.71			Grant Amount	\$ 80,000.00		
				Amount Spent	\$ 66,095.71		
				To be spent in 2025	\$ 13,904.29		

Additional Contributions in Excess of Above

Donations from West Fraser \$28,241.15

Donations and Discounts from Home Hardware \$31,263.77

Volunteer Hours were provided by over 12 volunteers over a 4-5 year period, with some of the volunteers putting in 8 hour shifts, day after day over the 4-5 year period. These volunteers did not ask for pay, it was done simply for the love of community. Many of the volunteers were in their 60's and 70's!! It would be nearly impossible to put a price on the value of the labor, but the anticipated costs for labor would have been in the hundreds of thousands of dollars. A sign was installed in early 2024 with a list of names of the volunteers, and the organizations and individuals who contributed to this amazing project.

Recent Projects Paid for Through Federal Gas Tax/Community Building Fund

Year	Proj #	Description	
2015-2020	GTF-709851	Playground Equipment	
2017	GTF-711979	Power Generator Upgrade (Well 4)	\$43,000K
	GTF-711980	Trail Head & Trail Connection Upgrades	
2018	GTF-061	Trail Signage & GIS	
2020	GTF-812	Enhanced Trail Connections	
			Used \$125,000K FGT, total project cost was \$267,000K
	GTF-1274	Lagoon Lift Stn (Refurbishment)	
2021	GTF-1561	Skatepark Concrete Pad	
	GTF-1635	Tall Timber 9 St NE Road Repair	\$36,873K
2022	GTF-1742	Lions's Pk & Prairie Creek Pathway Lighting	
	CCBF-1868	Community Gym Floor Refurbishment	
	CCBF-1872	Pedestrian Lights @ Centre St & 4 Ave	
	CCBF-1892	Sundre Trails Enhancement	
2023	CCBF-2385	Permanent Outdoor Rink	
	CCBF-2323	Playground Equipment 9 Stn NE (Tall Timber)	
	CCBF-2456	Boardwalk - Interpretive walk	
2024	CCBF-2827	Barrier Free Bridge	
	CCBF-3057	Centre Street N Waterline Replacement (Ptn of funding from CCBF, majority of funding from other grants and reserves)	Used \$200k CCBF, Total project cost was \$675,000K

The priority for the FGT/CCBF is to use the grant for community enhancement projects, but it can be used to supplement other grants and Restricted Surpluses for some infrastructure projects where applicable.



REQUEST FOR DECISION

COUNCIL DATE	December 16, 2024
SUBJECT	Sundre Historical Society & Museum Good News
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.2

BACKGROUND/PROPOSAL:

The Executive Director of the Sundre & District Historical Society / Museum has received “good news” regarding Culture Days in Sundre and is sharing the good news with Council.

DISCUSSION:

Shannon Bowler, Executive Director Culture Days National, shared the following news: “I am pleased to share the news with you that Sundre has been recognized on the Culture Days 2024 National Top Participating Communities Listing! Each year, the Culture Days National organization releases the attached infographic—a highly anticipated ranking of communities from across the country with the most registered Culture Days programs and events. Culture Days congratulates Sundre for ranking 8th among Towns and Rural Areas, with an impressive 30+ events organized for the 2024 celebrations! This recognition affirms that Sundre is a community of active champions and supporters of local arts, culture and heritage initiatives.” In 2024, hundreds of cities, towns, and regions of all sizes embraced Culture Days to create, share, and celebrate their artists, organizations, and creative communities—attracting a record national audience estimated at 5 million people to over 4,000 events.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Council’s Strategic Plan Pillar 1 Community Development, Pillar 2 Community Wellness and Pillar 5 Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

That Council congratulate the Sundre Historical Society and Museum Board members, staff, cultural leaders, artists, volunteers and supporters who contributed to another successful Culture Days celebration in Sundre on behalf of the citizens and visitors to Sundre.

MOTION:

That the Town of Sundre Council congratulate the Sundre Historical Society and Museum Board members, staff, cultural leaders, artists, volunteers and supporters who contributed to another successful Culture Days celebration in Sundre on behalf of the citizens and visitors to Sundre.

Attachment: Culture Days Information Package

Date Reviewed: December 12, 2024	CAO: <i>Amida Nelson</i>
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**CULTURE
DAYS**



2024 TOP PARTICIPATING COMMUNITIES!

SUNDRE



TOP PARTICIPATING
COMMUNITIES 2024

TOWNS AND RURAL AREAS

1. Centre Wellington
2. Township of Scugog
3. Gananoque
4. Yorkton
5. Flin Flon
6. The Pas
7. County of Brant
8. Sundre
9. Midland
10. Dauphin



**CULTURE
DAYS**

TOP PARTICIPATING COMMUNITIES 2024

Each year, Culture Days recognizes communities from across the country for their dedication and efforts with the Top Participating Communities listing. Hailing from large urban centres, towns, and rural areas alike, each community is a recognized champion of arts, culture, and creativity.

OVERALL

1. Oakville
2. Brampton
3. Winnipeg
4. Toronto
5. Cambridge
6. Vaughan
7. Halton Hills
8. Richmond
9. Centre Wellington
10. Caledon
10. Milton

URBAN CENTRES

1. Brampton
2. Winnipeg
3. Toronto
4. Edmonton
5. Vancouver
6. Calgary
7. Hamilton
8. Regina
9. Surrey
10. Ottawa

MID-SIZE CITIES

1. Oakville
2. Cambridge
2. Vaughan
3. Richmond
4. Milton
5. Thunder Bay
6. St. Catharines
7. Kamloops
8. Barrie
9. Burlington
10. Red Deer

SMALL MUNICIPALITIES

1. Halton Hills
2. Caledon
3. Vernon
4. Sault Ste. Marie
5. North Vancouver
6. St. Albert
7. Prince Albert
8. Leduc
9. Mission
9. Pictou County
10. West Vancouver

TOWNS AND RURAL AREAS

1. Centre Wellington
2. Township of Scugog
3. Gananoque
4. Yorkton
5. Flin Flon
6. The Pas
7. County of Brant
8. Sundre
9. Midland
10. Dauphin

CULTURE DAYS



CULTURE DAYS

Culture Days 2024 Breaks Attendance Records with Over 5 Million Participants

Culture Days celebrates the Top Participating Communities

TORONTO December 4, 2024 Culture Days 2024 set a new milestone, with over **5 million people** – 14% of the population – coming together to celebrate arts, culture, and heritage in communities nationwide. [This record-breaking participation](#) highlights the growing passion and support for creativity and the arts across Canada, with various events occurring in urban centres, small towns, and everywhere in between.

Culture Days is a national collaboration that annually increases access, participation, and appreciation of arts and culture. More than **4,000 free Culture Days events** took place in over 350 communities across Canada, presented by over 1,500 organizers and delivered in over 40 languages. September 30 featured dedicated Truth and Reconciliation programming with more than 130 events honouring the histories and creative expressions of First Nations, Métis, and Inuit cultures and communities.

“Arts and culture ensure the vitality of our communities by strengthening the bonds between people and creating enriching shared experiences,” said the **Honourable Pascale St-Onge, Minister of Canadian Heritage**. “Culture Days is a great example of this. Every year, this event offers an array of activities to celebrate, discover and highlight arts and culture in communities across the country. This 15th edition once again demonstrates the importance of culture as a vector for identity, cohesion and unity.”

As Culture Days grows, so does its impact on Canada’s arts and culture sector. This year’s participation numbers reflect a shared love for creativity and highlight the importance of community-driven support for local artists and cultural initiatives. The Top Participating Communities showcased a vibrant mix of urban hubs, mid-sized cities, and rural gems this year. Oakville, Ontario, led the pack overall with over 280 events, followed by Brampton (ON) and Winnipeg (MB). Among smaller municipalities, Halton Hills (ON), Vernon (BC), and St. Albert (AB) made a strong impact. At the same time, towns and rural areas like Gananoque (ON), Yorkton (SK) and Dauphin (MB) demonstrate the depth of engagement across all regions.

“Culture Days is possible thanks to the dedication and enthusiasm of thousands of artists and event organizers across the country, and we thank them for ensuring the 15th edition of this national celebration was a record success! Culture Days events inspire greater support, participation, and protection of arts, culture, and heritage in Canada and to celebrate those who create and contribute to its vibrancy — we hope those who attended will continue to support local

arts and culture year-round.”, said **Shannon Bowler, Executive Director, Culture Days National.**

Top Participating Communities include:

Urban Centres: Oakville, Brampton, Winnipeg, Edmonton and Surrey.

Mid-Sized Cities: Cambridge, Vaughan, Richmond, Kamloops and Red Deer.

Small Municipalities: Halton Hills, Vernon, Prince Albert and Sault Ste. Marie.

Towns and Rural Areas: Centre Wellington, Scugog, The Pas, and Sundre.

Explore the complete [Top Participating Communities List](#).

Culture Days continues to inspire through its commitment to accessibility, inclusivity, and fostering connections between artists and audiences. The annual celebration has become a cultural cornerstone in Canada, providing a platform for discovery, expression, and collaboration. Visit the [2024 Highlights page](#) and learn more about the impact of Culture Days through our [Video Profiles](#), [Media & Gallery](#) and [Blog](#).

Culture Days 2025

The 16th annual Culture Days celebration will occur from September 19th to October 12th, 2025.

Follow us all year long #CultureDays and @CultureDays
[Twitter](#) | [Facebook](#) | [Instagram](#)

About Culture Days

Culture Days has become the largest cultural event in Canada, attracting millions of annual attendees to thousands of free activities and performances hosted by artists, cultural organizations and municipalities in hundreds of communities across Canada. Culture Days highlights and amplifies the diverse arts and cultural life of our communities. As a leading national voice for an active and engaged cultural life, Culture Days provides a range of tools and skill development resources that lead to greater cultural engagement. The Culture Days annual national awareness campaign culminates in a three-week celebration of the arts. Culture Days is a registered charity. Visit culturedays.ca for more information.

Financial support for Culture Days is provided by the Government of Canada through the Department of Canadian Heritage and the Canada Council for the Arts. Culture Days is also made possible through the support of Pattison (National Out-of-Home Media Partner), Cineplex Media (National Media Partner), and BT/A (National Creative Partner).

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For media inquiries, please contact:

Mercedes Blackwood | 416.557.3361 | mercedes@blackcoffeecomunications.ca

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REQUEST FOR DECISION

COUNCIL DATE December 16, 2024
SUBJECT All-Council Meeting 2025
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM 8.3

BACKGROUND/PROPOSAL:

Mountain View County (MVC) Council invited the Town of Sundre Council to participate in an All-Council information session at their Regular Council meeting held on November 27, 2024.

The All-Council Meeting is scheduled for February 25, 2025 at 5:00 p.m. in the Mountain View County Council Chambers.

DISCUSSION:

During the RMA Conference, held in Edmonton on November 4-7, Mountain View County met with members of the R.C.M.P. K—Division. Valuable information was received at this meeting, which Mountain View County would like to share with their urban partners. Representatives of Mountain View Seniors Housing will also be invited to the All-Council Meeting to maximize the sharing of information.

Mountain View County has requested that the Town of Sundre Council prepare questions for the RCMP and Mountain View Seniors Housing ahead of the February 25th meeting, and forward the questions to Mountain View County.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Council's Strategic Plan Pillar 5 Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the invitation to the All-Council Meeting scheduled for February 25, 2025 at 5:00 p.m. and prepare questions in advance of the meeting date.

MOTION:

That the Town of Sundre Council accept the invitation to the All-Council Meeting scheduled for February 25, 2025 at 5:00 p.m. and prepare questions in advance of the meeting date.

Date Reviewed: December 12, 2024

CAO: Linda Nelson



REQUEST FOR DECISION

COUNCIL DATE December 16, 2024
SUBJECT RFD November 2024 Departmental Reports
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM 9.1

BACKGROUND/PROPOSAL:

The following Departmental Reports for November 2024 are provided to Council for their review and information:

- a) Chief Administrative Officer
- b) Fire Chief
- c) Community Development (Planning & Development / Community Services)
- d) Community Peace Officer
- e) Operations
- f) Economic Development

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Verbal Report by CAO.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council accept the November 2024 Departmental Reports as information.

MOTION:

That the Town of Sundre Council accept the November 2024 Departmental Reports as information.

ATTACHMENTS:

November 2024 Departmental Reports

Date Reviewed: December 12, 2024

CAO: Amie Nelson

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January 08, 2024 Regular Council Meeting				
Res. #	Date	Council Motion	Action	Status
001	08-01-24	MOVED by Councillor Vardas that the Agenda be approved as amended as follows: Add 13.4 Confidential Evaluations FOIPP Act s. 19		
002	08-01-24	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on December 18, 2023, be approved as presented.		
003	08-01-24	MOVED by Councillor Dalke that the Town of Sundre Council directs administration to commence the planning of proactive drought measures and provide further updates	Legislative Services / Corporate Services	Pending Appendix #1
004	08-01-24	MOVED by Councillor Petersen that the Town of Sundre Council grant the extension for the use of the 2023 Grants to Organizations funding to Suds and Sundries to purchase and install a store front awning in spring 2024.	Legislative Services	Completed Appendix #2
005	08-01-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the letter from the Honourable Ric McIver, Minister of Municipal Affairs as information		Appendix #3
006	08-01-24	MOVED by Councillor Marr that the Town of Sundre accept the letter to the Sundre & District Museum as information		Appendix #4
007	08-01-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the letter to the Town of Olds as information. Opposed: Councillor Anderson		Appendix #5
008	08-01-24	MOVED by Councillor Vardas that the Town of Sundre Council go into a closed meeting at 6:42 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are</i>				
<i>Mayor Warnock called a 5 minute recess at 6:42 p.m.</i>				
<i>Mayor Warnock resumed the meeting at 6:47 p.m.</i>				
009	08-01-24	MOVED by Councillor Anderson that Council return to an open meeting at 8:20 p.m.		
010	08-01-24	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 8:21 p.m.		
January 22, 2024 Regular Council Meeting				
Res. #	Date	Council Motion	Action	Status
011	22-01-24	MOVED by Councillor Vardas that the agenda be approved as amended as follows: Add to New Business: 8.1 RFD Mid-Sized Towns Mayor's Caucus		
012	22-01-24	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on January 8, 2024, be approved as presented.		
013	22-01-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation by Karen Fahrlanders, Board Member of the Red Deer River Watershed Alliance, as information.		
014	22-01-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the membership in the Mid-Sized Towns Mayor's Caucus as per the Terms of Reference and agrees to pay the \$250	Legislative Services	Completed Appendix #6
015	22-01-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the Community Peace Officer's annual report as information		
016	22-01-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the December and 2023 Year-End Departmental Reports as information.		
017	22-01-24	MOVED by Councillor Petersen that the Town of Sundre Council accept Mayor Warnock's report for December 2023 as information.		
018	22-01-24	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's report for October, November, and December 2023 as information.		
019	22-01-24	MOVED by Councillor Isaac that the Town of Sundre accept the Key Messages of Council for the Year 2023 as information.		
020	22-01-24	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 7:27 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a 5 minute recess at 7:27 p.m.</i>				
<i>Mayor Warnock resumed the meeting at 7:32 p.m.</i>				
021	22-01-24	MOVED by Councillor Petersen that Council return to an open meeting at 8:05 p.m.		
022	22-01-24	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 8:05 p.m.		
February 5, 2024 Special Closed Council Meeting				
Res. #	Date	Council Motion	Action	Status
022A	05-02-24	MOVED by Councillor Petersen that the agenda be approved as presented		
022B	05-02-24	MOVED by Councillor Anderson that Council go into closed meeting at 3:06 p.m.		
022C	05-02-24	MOVED by Councillor Isaac that Council return to open meeting at 4:15 p.m.		
022D	05-02-24	MOVED by Councillor Varda being that the agenda matters have been concluded the meeting adjourned at 4:15 p.m.		

	#/D/M/Y	February 12, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
023	12-02-24	MOVED by Councillor Dalke that the agenda be approved as presented Councillor Absence: Councillor Chris Vardas notified CAO in compliance of 14.6 of Council's Procedural Bylaw		
024	12-02-24	MOVED by Councillor Marr that the Minutes of the Regular Council Meeting of Council held January 22, 2024, be approved as presented.		
025	12-02-24	MOVED by Councillor Dalke that the Minutes of the Special Closed Council Meeting of Council held on February 5, 2024, be approved as presented		
026	12-02-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the RCMP Detachment 3rd Quarter Sundre Provincial Community Report as presented by NCO i/c Sgt. Trent Sperlie, as information		
027	12-02-24	MOVED by Councillor Anderson that the Town of Sundre Council support the CAO's approval of the budget adjustment in the amount of \$10,691.00 for a total purchase price of \$175,691.00,		
028	12-02-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation regarding the Town of Sundre Design Guidelines as information		
029	12-02-24	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 6:42 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a 5 minute recess at 6:42 p.m.</i>				
<i>Mayor Warnock resumed the meeting at 6:48 p.m.</i>				
<i>The following were in attendance for the closed meeting session: Staff: Chief Administrative Officer Linda Nelson, Betty Ann Fountain, Admin. Support; Fire Chief Ross Clews, Captain Nicole Toth, Lt. Daniel Corbett</i>				
<i>Topic of Closed Meeting, 13.1 Advice from Officials, FOIPP Act, Section 24</i>				
<i>Members of Sundre Fire Department left the closed meeting at 7:30 p.m.</i>				
<i>Topic of Closed meeting, 13.2 Advice from Officials, FOIPP Act, Section 24</i>				
<i>Admin. Support left the closed meeting at 7:48 p.m.</i>				
030	12-02-24	MOVED by Councillor Anderson that Council return to an open meeting at 8:20 p.m.		
031	12-02-24	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:20 p.m.		
	#/D/M/Y	February 26, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
		Guests Attending: The Honourable Jason Nixon, Minister of Seniors, Community and Social Services to support the Long Senior Model		
032	26-02-24	MOVED by Councillor Dalke that the agenda be approved as presented Councillor Absence: Councillor Paul Isaac notified CAO in compliance of 14.6 of Council's Procedural Bylaw		
033	26-02-24	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on February 12, 2024, be approved as presented		
034	26-02-24	MOVED by Councillor Anderson that the Town of Sundre Council give heart-felt thanks to the members of Sundre Fire Department for their exemplary commitment to provide fire services		
035	26-02-24	MOVED by Councillor Marr that the Town of Sundre approve the 10th Street S.W. Agreement between the Town of Sundre and Mountain View County as presented	Leg. Services - Notice to MVC	Completed
036	26-02-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the Fire Sub-Agreement between the Town of Sundre and Mountain View County as presented	Leg. Services - Notice to MVC	Completed
037	26-02-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the revised 2024 Council Meeting Calendar to reflect the revisions for the Council Spring Open House date from	Leg. Services - Update calendar & circulate	Appendix #7 COMPLETED
038	26-02-24	MOVED by Councillor Dalke that the Town of Sundre Council proclaim March 26, 2024 as "Purple Day" in the Town of Sundre	Leg. Services - Notice to Public	Appendix #8 COMPLETED
039	26-02-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the January 2024 Departmental Repots as information		
040	26-02-24	MOVED by Councillor Marr that the Town of Sundre Council accept Mayor Warnock's report for January 2024 as information		
041	26-02-24	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Isaac's report for January 2024 as information		
042	26-02-24	MOVED by Councillor Vardas that the Town of Sundre Council accept the Key Messages of Council for the month of January 2024 as information		
043	26-02-24	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 6:37 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a 5 minute recess at 6:37 p.m.</i>				

Mayor Warnock resumed the meeting at 6:45 p.m.				
Manager Operations, Jim Hall joined the Closed Session of Council at 6:55 p.m.				
Manager Operation, left the Closed Session of Council at 7:05 p.m.				
Director Corporate Services, Chris Albert left the Closed Session of Council at 7:35 p.m.				
044	26-02-24	MOVED by Councillor Dalke that Council return to an open meeting at 7:54 p.m.		
045	26-02-24	MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 7:55 p.m.		
	#/D/M/Y	March 11, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
046	11-03-24	MOVED by Councillor Vardas that the agenda be approved as amended as follows: 1. CHANGE 8.2 Replace dissolution with withdraw from MAP; 2. ADD 8.3 RFD Acceptance of proposed Resolutions to Alberta Municipalities Spring Caucus, March 14 & 15, 2024; 3. REMOVE 13.1 Closed Meeting <i>Councillor Anderson notified CAO in compliance with 14.6 of Council's Procedural Bylaw that he will be joining the meeting by phone</i>		
047	11-03-24	MOVED by Councillor Isaac that the Minutes of the Regular Council Meeting of Council held on February 26, 2024, be approved as presented		
048	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council thank the Property Owner of 940 main Avenue East for bringing forward his concerns to Council and accept the presentation <i>CAO invited Community Peace Officer to provide Council with statistical information regarding vehicle speed tracking for a 2-week period on Highway 27 westbound</i>		
049	11-03-24	MOVED by Councillor Vardas that the Town of Sundre council approve the Grants to Organizations funding for GNP (Sundre Seniors Connection) in the amount of \$2,000	Legislative Services	Appendix 9 - 33 COMPLETED
050	11-03-24	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for Crude Energy in the amount of \$3000; <i>Opposed: Councillor Vardas,</i>	√	√
051	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Kiwanis Music Festival in the amount of \$500	√	√
052	11-03-24	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for the Children's Emporium in the amount of \$3,000	√	√
053	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for The Singshot Garage in the amount of \$1,000	√	√
054	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations fundin for Sundre Grad Committee in the amunt of \$1,200; <i>Opposed: Councillor</i>	√	√
055	11-03-24	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Pickleball in the amount of \$0.00	√	√
056	11-03-24	MOVED by Councillor Dalke that the Town of Sundre Council approve the Grants to Organizations funding for Adam's Army Charitable Foundation in the amount of \$1,500 for 2024	√	√
057	11-03-24	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Community Choir & Handbell's in the amount of \$500	√	√
058	11-03-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for West Country Cruisers in the amount of \$1,500	√	√
059	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Aquaplex in the amount of \$0.00	√	√
060	11-03-24	MOVED by Councillor marr that the Town of Sundre Council approve the Grants to Organizations funding for Alberta Wildlife Conservation in the amount of \$0.00	√	√
061	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Citizens on Patrol Association (SCOPA) in the amount of \$0.00,	√	√
062	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Day Care in the amount of \$0.00	√	√
063	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Mainavekidzclub in the amount of \$1,000	√	√
064	11-03-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for the Sundre Historical Society / Museum in the amount of \$3,400	√	√
065	11-03-24	MOVED by Councillor Isaac that the Town of Sundre Council approve the Grants to Organizations funding for Rockit Vocal Studio Music Weekend in the amount of \$0.00	√	√
066	11-03-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for Foothills Bluegrass Music Society in the amount of \$2,000	√	√
067	11-03-24	MOVED by Councillor Dalke that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Library in the amount of \$140	√	√
068	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for The DEN S.Y.C. in the amount of \$1,000; <i>Opposed: Councillor Isaac, Councillor Marr</i>	√	√
069	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Search & Rescue in the amount of \$0.00; <i>Opposed: Councillor</i>	√	√
070	11-03-24	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for 306 Sports Society / Sundre Karate Club in the amount of \$0.00	√	√
071	11-03-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for Mountain View Trading Post in the amount of \$0.00	√	√

072	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Broncos, Bulls & Wagons in the amount of \$3,000	✓	✓
073	11-03-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Rodeo & Race Associations in the amount of \$5,000	✓	✓
074	11-03-24	MOVED by Councillor Petersen that the Town of Sundre agree to withdraw from the Municipal Area Partnership (MAP) Committee and that the remaining funds of \$23,917.21 in the MAP	✓	Appendix #34 COMPLETED
075	11-03-24	MOVED by Councillor Isaac that the Town of Sundre Council support Mayor Warnock's "yes" vote to the two Resolutions to Alberta Municipalities Spring Caucus, March 14 & 15, 2024		
076	11-03-24	MOVED by Councillor Isaac that the Town of Sundre Council accept Administration's verbal report as information		
077	11-03-24	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 7:33 p.m.		
	#/D/M/Y	March 25, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
078	25-03-24	MOVED by Councillor Isaac that the agenda be approved as amended as follows: <i>Amend Bylaw 2024-02 "Council Committee Bylaw", Schedule "F" under Composition of Committee, point 7,</i>		
079	25-03-24	MOVED by Councillor Petersen that the Minutes of the Regular Council Meeting of Council held on March 11, 2024, be approved as presented		
080	25-03-24	MOVED by Councillor Anderson that the Town of Sundre Council gives First Reading to Bylaw 2019-05 "Water Use and Conservation Bylaw" to govern water use and water conservation during a water shortage		
081	25-03-24	MOVED by Councillor Vardas that the Town of Sundre Council gives Second Reading to Bylaw 2019-05 "Water Use and Conservation Bylaw" being a Bylaw to govern water use and water conservation during a water shortage		
082	25-03-24	MOVED by Councillor Petersen that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2019-05 "Water Use and Conservation Bylaw" being a Bylaw to govern water use and water conservation during a water shortage		
083	25-03-24	MOVED by Councillor Marr that the Town of Sundre Council gives Third and Final Reading to Bylaw 2019-05 "Water Use and Water Conservation Bylaw" being a Bylaw to govern water use and water conservation during a water shortage		
084	25-03-24	MOVED by Councillor Marr that the Town of Sundre Council give Second Reading to Bylaw 2023-09 being a "Community Standards Bylaw" in relation to the safety, health and welfare of people and the protection of people and property, and to regulate certain activities related to noise, nuisances, unsightly premises and snow removal within the Town limits, as amended		
085	25-03-24	MOVED by Councillor Anderson that the Town of Sundre Council give Third and Final Reading to Bylaw 2023-09 being a "Community Standards Bylaw" in relation to the safety, health and		
086	25-03-24	MOVED by Councillor Vardas that the Town of Sundre Council Rescind Bylaw 2018-08 being "Chief Administrative Officer Bylaw"		
087	25-03-24	MOVED by Councillor Marr that the Town of Sundre Council give First Reading to Bylaw 2024-01 "Chief Administrative Officer Bylaw", to establish the position of Chief Administrative Officer		
<i>Amend Bylaw 2024-01, Under Accountability, Add Clause 12: The Chief Administrative Officer shall report on all financial and legal matters that may be of interest to Council</i>				
088	25-03-24	MOVED by Councillor Anderson that the Town of Sundre Council gives Second Reading to Bylaw 2024-01 "Chief Administrative Officer Bylaw", to establish the position of Chief Administrative Officer and to delegate specified powers, duties, and function to the Chief Administrative Officer, as amended		
089	25-03-24	MOVED by Councillor Marr that the Town of Sundre Council gives Unanimous Consent for Third and Final Reading to Bylaw 2024-01 "Chief Administrative Officer", to establish the position of Chief Administrative Officer and to delegate specified powers, duties, and functions to the Chief Administrative Officer, as amended.		
090	25-03-24	MOVED by Councillor Petersen that the Town of Sundre Council gives Third and Final Reading to Bylaw 2024-01 "Chief Administrative Officer", to establish the position of Chief Administrative		
091	25-03-24	MOVED by Councillor Petersen that the Town of Sundre Council Rescind Bylaw 2021-03 and amendments thereto		
092	25-03-24	02 "Council Committees Bylaw", being a Bylaw to govern the establishment and regulation of Council Committees		
<i>Amend Bylaw 2024-02 Schedule "F", under Composition of Committee: Change number of Town of Sundre physicians to read: 2 Town of Sundre Physicians, one from the</i>				
093	25-03-24	MOVED by Councillor Marr tha the Town of Sundre Council gives Second Reading to Bylaw 2024-02 "Council Committees Bylaw", being a Bylaw to govern the establishment and regulation of Council Committees, as amended		
094	25-03-24	MOVED by Councillor Anderson that the Town of Sundre Council gives Unanimous Consent for Third and Final Reading to Bylaw 2024-02 "Council Committees Bylaw" being a Bylaw to govern the establishment and regulation of Council Committees, as amended		
095	25-03-24	Bylaw 2024-02 "Council Committees Bylaw" being a Bylaw to govern the establishment and regulation of Council Committees, as amended		
<i>Friendly Amendment to Motion for Policy A-007-01-POL, Amend Section 3. Definition, under 3.5 replacing the words "in an unintentional way and" with "information which" In Favour: Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Isaac, Councillor Vardas. Opposed: Mayor Warnock, Councillor Marr. DEFEATED</i>				
096	25-03-24	MOVED by Councillor Vardas that the Town of Sundre Council approves Policy A-007-01-POL, "Social Media Policy", as amended. <i>Opposed: Councillor Marr</i>		
<i>Mayor Warnock called a 5 minute recess at 6:57 p.m.</i>				

<i>Mayor Warnock resumed the meeting at 7:02 p.m.</i>				
097	25-03-24	MOVED by Councillor Petersen that the Town of Sundre Council accept the Q4 2023 Quarterly Financial Reports as information		
098	25-03-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the February 2024 Departmental Reports as information		
099	25-03-24	MOVED by Councillor Vardas that the Town of Sundre Council accepts Administration's verbal report as information		
100	25-03-24	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's report for February 2024 as information		
101	25-03-24	MOVED by Councillor Petersen that the Town of Sundre Council accept Councillor Marr's report for January and February 2024 as information		
102	25-03-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the Key Messages of Council for the month of February 2024 as information		
103	25-03-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the letter from the Honourable Ric McIver, Minister of Municipal Affairs pertaining to an update to the regulated		
104	25-03-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the letter to the Sundre & District Museum in support of the 2024 Culture Days Grant as information		
105	25-03-24	MOVED by Councillor Marr that the Town of Sundre Council go into a closed meeting at 8:26 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a 10 minute recess at 8:27 p.m.</i>				
<i>Mayor Warnock resumed the meeting at 8:37 pm.</i>				
106	25-03-24	MOVED by Councillor Dalke that the Council return to an open meeting at 9:35 p.m.		
107	25-03-24	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 9:37 p.m.		
	#/D/M/Y	April 8, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
108	08-04-24	MOVED by Councillor Anderson that the agenda be approved as presented		
<i>Councillor Absence: Councillor Chris Vardas notified the CAO in compliance with 14.6 of Council's Procedural Bylaw and will join the meeting via phone</i>				
109	08-04-24	MOVED by Councillor marr that the Minutes of the Regular Council Meeting of Council held on March 25, 2024, be approved as presented		
110	08-04-24	MOVED by Councillor Anderson that the Town of Sundre Council gives First Reading to Bylaw 2024-03 "2024 Tax Rate Bylaw"		
111	08-04-24	MOVED by Councillor Petersen that the Town of Sundre Council gives Second Reading to Bylaw 2024-03 "2024 Tax Rate Bylaw" In Favour: Councillor Marr, Councillor Vardas, Councillor Anderson, Councillor Isaac. Opposed: Mayor Warnock, Councillor Petersen, Councillor Dalke.		
112	08-04-24	MOVED by Councillor Vardas that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2024-03 "2024 Tax Rate Bylaw"		
113	08-04-24	MOVED by Councillor Vardas that the Town of Sundre Council gives Third and Final Reading to Bylaw 2024-03 "2024 Tax Rate Bylaw". Opposed: Councillor Dalke		
114	08-04-24	MOVED by Councillor Anderson that the Town of Sundre Council appoint Chantal Crawford, Site Manager, Myron Thompson Health Centre, to the Sundre Hospital Steering Committee for the term of the Committee	Legislative Services	Completed Appendix #36
115	08-04-24	MOVED by Councillor Marr that the Town of Sundre Council appoint Heidi Overguard, Sundre Hospital Futures representative, to the Sundre Hospital Steering Committee for the term of the Committee	√	Completed Appendix #37
116	08-04-24	MOVED by Councillor Petersen that the Town of Sundre Council appoint Doctor Jonathan Somerville of Greenwood Physicians, to the Sundre Hospital Steering Committee for the term of the Committee	√	Completed Appendix #38
117	08-04-24	MOVED by Councillor Dalke that the Town of Sundre Council appoint Doctor Michelle Warren of the Moose & Squirrel Clinic, to the Sundre Hospital Steering Committee for the term of the Committee	√	Completed Appendix #39
118	08-04-24	MOVED by Councillor Isaac that the Town of Sundre Council appoint Councillor Vardas to the Sundre Hospital Steering Committee for a one (1) year term, renewable by motion of Council	√	Completed Appendix #40
119	08-04-24	MOVED by Councillor Marr that the Town of Sundre Council accept the Parkland Regional Library System 2023 Financial Statements as information	Legislative Services	Completed Appendix #41
120	08-04-24	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 7:24 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a 5 minute recess at 7:25 p.m.</i>				
<i>Mayor Warnock resumed the meeting at 7:30 p.m.</i>				
<i>CAO Nelson left the Closed Meeting at 7:35 p.m.</i>				

121	08-04-24	MOVED by Councillor Isaac that Council return to an open meeting at 7:53 p.m.		
122	08-04-24	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:54 p.m.		
	#/D/M/Y	April 19-21, 2024 Strategic Advisory Committee Meeting (Red Deer)		
Res. #	Date	Council Motion	Action	Status
<i>Mayor Warnock called the April 19th Strategic Advisory Committee Meeting to order at 9:03 a.m.</i>				
123	19-04-24	MOVED by Councillor Anderson that the agenda be approved as presented		
124	19-04-24	MOVED by Councillor Vardas that Council go into closed meeting at 9:04 a.m. on April 19, 2024		
<i>Councillor Vardas left the meeting room at 9:30 a.m.</i>				
<i>Councillor Vardas returned to the meeting room at 9:34 a.m.</i>				
<i>Councillor Dalke left the meeting room at 9:43 a.m.</i>				
<i>Councillor Dalke returned to the meeting room at 9:46 a.m.</i>				
<i>Mayor Warnock called a recess at 10:08 a.m.</i>				
<i>Mayor Warnock reconvened the meeting at 10:21 a.m.</i>				
<i>Mayor Warnock called a recess at 11:00 a.m.</i>				
<i>Mayor Warnock reconvened the meeting at 11:14 a.m.</i>				
<i>Mayor Warnock called a 45 minute recess (lunch) at 12:00 p.m.</i>				
<i>Councillor Dalke left the meeting room at 12:00 p.m..</i>				
<i>Councillor Dalke returned to the meeting room at 1:00 p.m.</i>				
<i>Mayor Warnock called a recess at 2:00 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 2:10 p.m.</i>				
<i>Mayor Warnock called a recess at 3:18 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 3:34 p.m.</i>				
<i>Mayor Warnock called for a motion for Council to come out of closed meeting at 4:26 p.m.</i>				
125	19-04-24	MOVED by Councillor Petersen that Council come out of closed meeting at 4:27 p.m.		
126	19-04-24	MOVED by Councillor Isaac that the meeting be adjourned at 4:27 p.m.		
<i>Mayor Warnock called the April 20th Strategic Advisory Committee Meeting to order at 9:10 a.m.</i>				
<i>Mayor Warnock called for a motion for Council to go into a closed meeting</i>				
127	19-04-24	MOVED by Councillor Isaac that Council to go into closed meeting at 9:10 a.m.		
<i>Mayor Warnock called a recess at 9:48 a.m.</i>				
<i>Councillor Dalke left the meeting room at 9:48 a.m.</i>				
<i>Mayor Warnock reconvened the meeting at 10:05 a.m.</i>				
<i>Councillor Dalke returned to the meeting room at 10:17 a.m.</i>				
<i>Mayor Warnock called a recess at 11:27 a.m.</i>				
<i>Mayor Warnock reconvened the meeting at 11:40 a.m.</i>				
<i>Mayor Warnock called a 50 minute break (lunch) at 12:10 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 1:00 p.m..</i>				
<i>Mayor Warnock called a recess at 2:10 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 2:30 p.m.</i>				
<i>Director Community Development, Fire Chief and Projects Manager were excused from the meeting at 4:00 p.m.</i>				
<i>Mayor Warnock called for a motion for Council to come out of closed meeting.</i>				
128	19-04-24	MOVED by Councillor Anderson that Council come out of closed meeting at 4:17 p.m.		
129	19-04-24	MOVED by Councillor Vardas that the meeting be adjourned at 4:18 p.m.		
<i>Mayor Warnock called for a motion to reconvene the April 21, 2024 Strategic Advisory Committee Meeting</i>				
130	19-04-24	MOVED by Councillor Anderson that Council go into closed meeting at 9:04 a.m.		
<i>Mayor Warnock excused the Director of Corporate Services and Administrative Support at 10:30 a.m.</i>				
<i>Mayor Warnock called a recess at 10:30 a.m.</i>				
<i>Mayor Warnock reconvened the meeting at 10:45 a.m.</i>				
<i>Mayor Warnock called a 45 minute break (lunch) at 12:15 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 1:00 p.m..</i>				
<i>Mayor Warnock called for a motion for Council to come out of closed meeting</i>				
131	19-04-24	MOVED by Councillor Petersen that Council return to open meeting at 2:40 p.m. on April 21, 2024		
132	19-04-24	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 2:41 p.m. on April 21, 2024		
	#/D/M/Y	April 29, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status

133	29-04-24	MOVED by Councillor Vardas that the agenda be approved as amended as follows: Move Item 11.2 under Administration to 1st Item under New Business		
134	29-04-24	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on April 8, 2024, be approved as presented		
135	29-04-24	MOVED by Councillor Dalke that the Minutes of the Strategic Advisory Committee Meeting of April 19 - 21, 2024, be approved as presented		
136	29-04-24	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 6:05 p.m., with Mayor Warnock advising that the public is welcome to return to the Regular Council Meeting at the conclusion of the closed meeting.		
<i>The following, including 7 Council members, were in attendance for the closed meeting session:</i>				
<i>Staff: Linda Nelson, Chief Administrative Officer, Chris Albert, Director Corporate Services; Public: KPMG LLP representatives Colin Mitchell and Samuel Straka</i>				
<i>CAO Linda Nelson and Director of Corporate Services, Chris Albert left the closed meeting at 6:18 p.m.</i>				
<i>CAO Linda Nelson and Director of Corporate Services, Chris Albert returned to the closed meeting at 6:43 p.m.</i>				
92230.242				
137	29-04-24	MOVED by Councillor Isaac that Council return to an open meeting at 6:45 p.m.		
138	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council thank the representatives of KPMG LLP and accept the Audited Financial Statements and Financial Information Return, as information		
139	29-04-24	Auditor's Report and the 2023 Audited Financial Statements and the 2023 Financial		
<i>KPMG Representatives, Colin Mitchell and Samuel Straka, left the meeting at 6:53 p.m.</i>				
140	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the report from Sundre's Economic Development Officer and congratulate all members of the Mountain View Regional Film Office for the award, and declare May 6 - 10, 2024 as Economic Development Week in Sundre and that the Mayor be authorized to sign the proclamation on behalf of the Town	Legislative Serv.	Completed Appendix #42
141	29-04-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the purchase of a "Harley Rake" at a cost not to exceed \$19,950 plus GST, with funds from the Municipal Neew Projects Surplus Account. <i>OPPOSED: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Marr, Councillor Isaac, Councillor Vardas. DEFEATED</i>		
142	29-04-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the purchase of a "Harley Rake" at a cost not to exceed \$19,950 plus GST, with funds from the Municipal Neew Projects Surplus Account. <i>OPPOSED: Councillor Dalke. CARRIED</i>		
143	29-04-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the purchase of the "Confined Space Entry Equipment" in the amount not to exceed \$17,981.25 plus GST with funds from the General Corporate Stabilization Restricted Surplus Account. <i>OPPOSED: Councillor Marr</i>		
144	29-04-24	MOVED by Councillor Marr that the Town of Sundre Council approve proceeding with the purchase of a "Vertical In-Line Pump and Motor" and installation at the discretion of the Chief Administrative Officer, with final costing and funding information to be provided once complete	Legislative Serv.	Pending
145	29-04-24	MOVED by Councillor Dalke that the Town of Sundre Council transfer \$50,000 from the Community Services Stabilization Restricted Surplus Account to the Community Services Operation budget to support enhanced festivals and events in the Town of Sundre		
146	29-04-24	MOVED by Councillor Marr that the Town of Sundre Council accept the letter from the Safety Codes Council approving the results of the 2023 Annual Internal Review for the building,		
147	29-04-24	MOVED by Councillor Anderson that the Town of Sundre Council proclaim the week of May 20 - 26, 2024 as "Alberta Disability Services Professionals Appreciation Week" in the Town of Sundre	Legislative Serv.	Completed Appendix #43
148	29-04-24	MOVED by Councillor Petersen that the Town of Sundre Council proclaim the week of June 3 - 9, 2024 as "Seniors Week" in the Town of Sundre and that the Mayor be authorized to sign the	Legislative Serv.	Completed Appendix #44
<i>Mayor Warnock called a 5 minute recess at 7:30 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 7:35 p.m.</i>				
149	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the March 2024 Departmental Reports and the additional verbal report by the CAO as presented		
150	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's report for March 2024 as information		
151	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr's report for March 2024 as information		
152	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the Key Messages of Council for the month of March 2024 as information		
153	29-04-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the PRIS 2023 Annual Report Infographic as information		
<i>Councillor Anderson left the meeting at 8:04 p.m.</i>				
<i>Councillor Anderson returned to the meeting at 8:07 p.m.</i>				
154	29-04-24	MOVED by Councillor Petersen that the Town of Sundre Council accept Rebecca Shulz, Minister of Environment and Protected Areas letter to Water License Holders as information and commit to		

155	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 8:08 p.m.		
Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected				
Mayor Warnock called a 5 minute recess at 8:08 p.m.				
Mayor Warnock reconvened the closed meeting at 8:13 p.m.				
156	29-04-24	MOVED by Councillor Petersen that Council return to an open meeting at 8:37 p.m.		
157	29-04-24	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 8:37 p.m.		
	#/D/M/Y	May 13, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
158	13-05-24	MOVED by Councillor Anderson that the agenda be approved as presented		
Councillor Absence: Councillor Paul Isaac notified the CAO in compliance with 14.6 of Council's Procedural Bylaw				
159	13-05-24	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on April 29, 2024, be approved as presented		
160	13-05-24	MOVED by Councillor Vardas that the Town of Sundre Council deny the request to waive the \$8.16 penalty applied to the utility billing for 20 Noblefern Way S.W. <i>Opposed: Councillor Marr</i>		
161	13-05-24	MOVED by Councillor Marr that the Town of Sundre Council directs administration to bring utility bylaws (water and gas) to the next meeting date of the Bylaw and Policy Review Committee for revision	Legislative Services / Corporate Services	Pending
162	13-05-24	MOVED by Councillor Petersen that administration increase the cash float to a reasonable amount for citizens to pay their utility bills with cash and ease, and bring back to the next Council meeting any risks (if applicable) for increasing the amount of cash on hand. <i>In Favour: Councillor Petersen, Councillor Dalke, Councillor Marr. Opposed: Mayor Warnock, Councillor Anderson, Councillor Vardas DEFEATED</i>		
163	13-05-24	MOVED by Councillor Petersen that the Town of Sundre Council direct administration to explore options for traffic control at the intersection of Centre Street and Hwy 27 during the Town's construction project and to address traffic control options with Transportation and Economic Corridors during TEC's 2025 project. <i>Opposed: Mayor Warnock, Councillor Anderson, Councillor Dalke, Councillor Marr, Councillor Vardas. DEFEATED</i>		
164	13-05-24	MOVED by Councillor Petersen that the Town of Sundre Council directs administration to explore all options available to them to lessen the burden on busses during the Town's construction project	Legislative Services / Community Peace Officer	Completed
Mayor Warnock called a 5 minute break at 6:58 p.m.				
Mayor Warnock reconvened the meeting at 7:03 p.m.				
165	13-05-24	MOVED by Councillor Anderson that the Town of Sundre Council waive the fee for the Community Centre and Boardroom in the amount of \$277.77, to be funded from Council	Legislative Services	Completed Appendix #45
166	13-05-24	MOVED by Councillor Petersen that the Town of Sundre approve the relaxation of the Community Standards Bylaw 2023-09, Part 2 - Noise as requested	Legislative Services	Completed Appendix #46
167	13-05-24	MOVED by Councillor Vardas that the Town of Sundre Council accept Mountain View County's letter to the Honourable Devin Dreeshen, Minister of Transportation and Economic Corridors,		
168	13-05-24	MOVED by Councillor Marr that the Town of Sundre Council accept the letter to the Royal Canadian Legion Branch 223 in support of a CFEP Grant application, as information		
169	13-05-24	MOVED by Councillor Vardas that the Town of Sundre Council accept the invitation to participate in the annual Innisfail Rodeo Parade, Saturday, June 15, 2024 at 10:30 a.m. Administration to prepare the Innisfail Rotary Rodeo Parade Registration Form.	Legislative Services	Completed Appendix #47
Council will discuss who will attend				
170	13-05-24	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 7:18 p.m.		
Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected				
Mayor Warnock called a 5 minute recess at 7:18 p.m.				
Mayor Warnock reconvened the closed meeting at 7:24 p.m.				
171	13-05-24	MOVED by Councillor Dalke that Council return to an open meeting at 7:45 p.m.		
172	13-05-24	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 7:46 p.m.		
	#/D/M/Y	May 27, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status

173	27-05-24	MOVED by Councillor Isaac that the agenda be approved as amended. <i>ADD: Introduction of Community Services Manager</i>		
174	27-05-24	MOVED by Councillor Dalke that the Minutes of the Regular Council Meeting of Council held on May 13, 2024, be approved as presented.		
<i>CAO introduced, Mr. Jeff Elder, Community Services Manager to Council. Mr. Elder joined the Town of Sundre administrative team on March 12, 2024</i>				
175	27-05-24	MOVED by Councillor Vardas that the Town of Sundre Council thank the representative of Performance Sponsorship Group for attending and for sharing information and direct Administration to bring further information to the Fall Strategic Advisory Committee meeting for further discussion and consideration in 2025	Legislative Services/Corporate Services	Pending
176	27-05-24	MOVED by Councillor Anderson that the Town of Sundre Council thank the Sundre RCMP Detachment Commander for attending Council and accept the 4th Quarter Sundre Provincial Community Report as information		
177	27-05-24	MOVED by Councillor Marr that the Town of Sundre Council accept the April 2024 Departmental Reports as information		
178	27-05-24	MOVED by Councillor Petersen that the Town of Sundre Council determine attendance at the Innisfail Parade, Sundre Rodeo Parade, Boardwalk Grand Opening, and Canada Day BBQ	Legislative Services	
<i>Innisfail Parade: Mayor Warnock, Councillor Petersen, Councillor Vardas, Councillor Dalke;</i>				
<i>Sundre Parade: Partnering with MVC</i>				
<i>Canada Day: Mayor Warnock, Councillor Anderson, Councillor Isaac and Councillor Vardas</i>				
179	27-05-24	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's report for April 2024 as information		
180	27-05-24	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Marr's report for April 2024 as information		
181	27-05-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the Key Messages of Council for the month of April 2024 as information		
182	27-05-24	MOVED by Councillor Isaac that the Town of Sundre Council accepts the invitation for Deputy Mayor Marr to participate and give opening remarks at the 10:00 a.m. opening of the Seniors	Legislative Services	Appendix #48
183	27-05-24	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 7:15 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a recess at 7:15 p.m.</i>				
<i>Mayor Warnock reconvened the closed meeting at 7:25 p.m.</i>				
184	27-05-24	MOVED by Councillor Petersen that Council return to an open meeting at 8:12 p.m.		
185	27-05-24	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 8:13 p.m.		
	#/D/M/Y	June 10, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
186	10-06-24	MOVED by Councillor Vardas that the agenda be approved as amended as follows: Defer Items 5.1 and 5.2 to the June 24th Regular Meeting of Council		
<i>Councillor Absence: Councillor Paul Isaac notified the CAO in compliance with 14.6 of Council's Procedural Bylaw</i>				
187	10-06-24	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on May 27, 2024 be approved as presented		
188	10-06-24	MOVED by Councillor Petersen that the Town of Sundre Council defer the decision for payment of the tree removal invoice and furthermore, direct administration to bring back to Council more than one (1) option to implement solutions to solve the natural water course issues and bring further information for full discussion of options available to the Town to the Fall Strategic Advisory Committee Session. <i>Opposed: Councillor Vardas, Councillor Marr</i>	Legislative Services	Pending/Fall 2024
189	10-06-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the report from the Director of Corporate Services as information		
190	10-06-24	MOVED by Councillor Dalke that the Town of Sundre Council moves to set a reserve bid of \$202,000 for Lot 6, Block F, Plan 8542GM, Sundre, AB and furthermore; The property identified by Roll No. 537.000 will be offered for sale by public auction, at the Town Office on October 23rd, 2024 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore; A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid		

191	10-06-24	MOVED by Councillor Anderson that the Town of Sundre Council moves to set a reserve bid of \$130,000 for Lot 1, Block 6, Plan 1589GY, Sundre AB, and furthermore; The property identified by Roll No. 1014.000 will be offered for sale by public auction, at the Town Office on October 23rd, 2024 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore; A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid		
192	10-06-24	MOVED by Councillor Marr that the Town of Sundre Council moves to set a reserve bid of \$230,000 for Lot 37, Block 3, Plan 8010730, Sundre AB, and furthermore; The property identified by Roll No. 1636.000 will be offered for sale by public auction, at the Town Office on October 23, 2024 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore; A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current years taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid		
<i>Mayor Warnock called a 5 minute recess at 6:54 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 7:00 p.m.</i>				
193	10-06-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the Q1 2024 Quarterly Financial Reports, as information		
194	10-06-24	MOVED by Councillor Anderson that the Town of Sundre accept the request for an extension for review and renegotiation of the current ICF Master Agreement as requested by Mountain View	Legislative Services	Completed Appendix # 49
195	10-06-24	MOVED by Councillor Petersen that the Town of Sundre Council accept the verbal report from the CAO as information		
196	10-06-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the CAO's verbal report on the status of the Town of Sundre's Highway 27 Infrastructure Upgrade project as information		
197	10-06-24	MOVED by Councillor Marr that the Town of Sundre Council accepts the invitation for Mayor Warnock or designated representative to participate and present the "Mayor's Choice Award" for best in show, at the 5th Annual Sundre Canada Day Car Show on June 30, 2024 at 2:30 p.m. at the Sundre Rodeo Grounds	Legislative Services	Completed Appendix #50
198	10-06-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the Parkland Regional Library System's, May 16, 2024 Draft Board Meeting Minutes and the 2023 Return on	Legislative Services	Completed Appendix #51
199	10-06-24	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 7:30 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a recess at 7:33 p.m.</i>				
<i>Mayor Warnock reconvened the closed meeting at 7:38 p.m.</i>				
200	10-06-24	MOVED by Councillor Dalke that Council return to an open meeting at 8:02 p.m.		
201	10-06-24	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 8:03 p.m.		
	#/D/M/Y	June 24, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
202	24-06-24	MOVED by Councillor Vardas that the Agenda be approved as amended as follows: REMOVE 5.1 RFD Delegation - Elevated Escapes; REVISE 5. RFD Delegation SPOG to CAO Verbal Report; ADD 8.5 RFD Appointment of Sundre Library Board Member; ADD 8.6 RFD Sundre Golf Society RSA Transfer; REVISED 9.1b Fire Department Report - May; ADD 10.4 RFD Council Committee Report - Councillor Isaac; ADD 12.3 Advice from Officials, FOIPP Act, Section 24 . Councillor Absence: None		
203	24-06-24	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on June 10, 2024 be approved as presented		
204	24-06-24	MOVED by Councillor Vardas that the Town of Sundre Council accept the verbal presentation from the CAO on behalf of the Sundre Petroleum Operators Group as information, and further, that several members of Council agree to assist with the breakfast at the August 23rd SPOG Neighbours Day Event Breakfast from 8.00 a.m. - 9:30 a.m.	Legislative Services	Appendix #52
205	24-06-24	MOVED by Councillor Petersen that the Town of Sundre Council give First Reading to Bylaw 2024-04 being a bylaw to amend the Eagle Ridge Area Structure Plan by replacing the existing ASP with the revised as pending to Schedule "A" of Bylaw 2024-04. and further;		
206	24-06-24	MOVED by Councillor Isaac that the Town of Sundre Council set a Public Hearing date for Bylaw 2024-04 for July 15, 2024		

207	24-06-24	MOVED by Councillor Marr that the Town of Sundre Council give First Reading to Bylaw 2024-05, being a Bylaw to amend Schedule "A" of Land Use Bylaw 2018-10 District Map, for a Portion of S.E. 1/4, Sec. 9, Twn. 33, Rge 5, W5M, contained within the Eagle Ridge Area Structure Plan, from Urban Reserve (UR) to General Residential District (R-2) and Public Service District (PS). and further;		
208	24-06-24	MOVED by Councillor Dalke that the Council of the Town of Sundre set a Public Hearing for Bylaw 2024-05 on July 15, 2024		
209	24-06-24	MOVED by Councillor Anderson that the Town of Sundre Council set a Special Meeting date of Monday, July 15, 2024		
210	24-06-24	MOVED by Councillor Marr that the Town of Sundre Council support the Change of Scope to the Highway 27 Underground Infrastructure Replacement Project		
211	24-06-24	MOVED by Councillor Anderson that the Town of Sundre Council support the Change of Scope to the 2nd Avenue N.W. Underground Infrastructure Replacement and Surface Improvement project		
212	24-06-24	MOVED by Councillor Anderson that the Town of Sundre Council approves the transfer of \$1,435.00 to the Municipal Lifecycling RSA in unspent funding for the CPO AFRRACS Radio capital project		
213	24-06-24	MOVED by Councillor Marr that the Town of Sundre Council approves the transfer of \$1,129.00 to the Municipal Lifecycling RSA in unspent funding for Unit 110 (2002 GMC) capital project		
214	24-06-24	MOVED by Councillor Petersen that the Town of Sundre Council approves the transfer of additional funding in the amount of \$10,640.00 from the Municipal New Project RSA for the Permanent Outdoor Rink capital project		
215	24-06-24	MOVED by Councillor Isaac that the Town of Sundre Council approves the transfer of additional funding in the amount of \$1,000.00 from the Municipal Lifecycling RSA for the Arena Dehumidifier capital project		
216	24-06-24	MOVED by Councillor Vardas that the Town of Sundre Council approve a budget of \$100,000 for the 1st Avenue N.W. Swale Capital Project with funding to be drawn from the Municipal New Project Restricted Surplus Account. <i>Opposed: Councillor Dalke</i>		
217	24-06-24	MOVED by Councillor Petersen that the Town of Sundre direct administration to work with Transportation and Economic Corridors for fair compensation for the cost of the 1st Avenue N.W. rehabilitation of the swales. <i>Opposed: Councillor Dalke</i>	Legislative Services	Pending
218	24-06-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the purchase of a Spartan Elite Soldier trailer towable hydro jetter at a cost of \$85,000.00 with funds being drawn from the Municipal New Project Restricted Surplus Account		
219	24-06-24	MOVED by Councillor Vardas that the Town of Sundre Council direct administration to invite a representative to attend a Council meeting (virtually) to learn more about this opportunity (Forrest Green)	Legislative Services	Completed
<i>Mayor Warnock called a 5 minute recess at 6:53 p.m.</i>				
<i>Mayor Warnock recovered the meeting at 6:58 p.m.</i>				
220	24-06-24	MOVED by Councillor Marr that the Town of Sundre Council appoint Mr. Allan Tarnoczi to the Sundre Library Board for a term of 3 years, beginning June 24, 2024, ending June 23, 2027	Legislative Services	Appendix 54
221	24-06-24	MOVED by Councillor Anderson that the Town of Sundre Council approves the transfer of \$61,553.93 from the Sundre Golf Society RSA to Community Services Stabilization RSA		
222	24-06-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the May 2024 Departmental Report as information		
<i>Councillor Isaac left the meeting at 7:09 p.m.</i>				
223	24-06-24	MOVED by Councillor Marr that the Town of Sundre Council accept the CAO's verbal report on the status of the Town of Sundre's Highway 27 Infrastructure Upgrade project as information		
224	24-06-24	MOVED by Councillor Anderson that the Town of Sundre accept the CAO's report on the Town of Sundre Boardwalk Grand Opening as information		
225	24-06-24	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's report for May 2024 as information		
226	24-06-24	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Marr's report for May 2024 as information		
227	24-06-24	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Isaac's report for May 2024 as information		
228	24-06-24	MOVED by Councillor Petersen that the Town of Sundre Council accept Councillor Isaac's report for April 2024 as information		
229	24-06-24	MOVED by Councillor Marr that the Town of Sundre Council accept the Key Messages for the month of May 2024 as information		
230	24-06-24	MOVED by Councillor Vardas that the Town of Sundre thank Councillor Marr for her commitment and service to the community		
231	24-06-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the Sundre Municipal Library 2023 Year End Financial Report as information		
232	24-06-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the invitation to participate in the annual Bowden Daze Rodeo Parade, Saturday, July 13th, 2024 at 11:00 a.m	Legislative Services	Appendix 55
233	24-06-24	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 7:21 p.m.		

Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected				
Mayor Warnock called a recess at 7:21 p.m.				
Mayor Warnock reconvened the closed meeting at 7:27 p.m.				
Economic Development Officer left the Closed Meeting at 8:07 p.m.				
234	24-06-24	MOVED by Councillor Dalke that Council return to an open meeting at 8:18 p.m.		
235	24-06-24	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 8:19 p.m.		
	#/D/M/Y	July 15, 2024 Special Council Meeting		
Res. #	Date	Council Motion	Action	Status
236	15-07-24	MOVED by Councillor Vardas that the Agenda be approve as amended: Correction to the RFD for Item 6.2: Administration Recommendation to read "That Council give Second nd Third Reading to Bylaw 2024-05, being a Bylaw to amend Schedule "A" of Land Use Bylaw 2018-10 District Map, for a Portion of S.E. 1/4, Sec. 9, Twn. 33, Rge. 5, W5M, contained within the Eagle Ridge Area Structure Plan from Urban Reserve (UR) to General Residential (R-2) and Public Service District (PS)"		
237	15-07-24	MOVED by Councillor Isaac that the Town of Sundre Council direct administration to correct the typographical error in the Summary of Dates for Bylaw 2021-06 Eagle Ridge Area Structure Plan Amendment adopted by Council on September 20, 2021, by changing the date for second reading from September 7th, 2021 to September 20, 2021, and by changing the date for third reading from September 7, 2021 to September 20, 2021; to read: "Read A Second Time this 20th day of September 2021 Motion No. 258-20-09-21" and "Read a Third and Final time this 20th day of September 2021 Motion No. 259-20-09-21".	Legislative Services	Complete Appendix 57
Mayor Warnock recessed the Special Meeting of Council to go into Public Hearing 20240715				
238	15-07-24	MOVED by Councillor Petersen that the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2024-04 and Bylaw 2024-05, being an amendment to the Eagle Ridge Area Structure Plan and to amend the Land Use Bylaw 2018-10 District Map		
239	15-07-24	MOVED by Councillor Dalke that the Minutes of the Regular Council Meeting of Council held on June 24, 2024, be approved as amended as follow: CORRECT: typographical error on Page 4 of June 24, 2024 Minutes under Res. 222-24-06-24		
240	15-07-24	MOVED by Councillor Marr that the Town of Sundre Council give Second Reading to Bylaw 2024-04 being a bylaw to amend the Eagle Ridge Area Structure Plan by replacing the existing ASP with the revised as pended Schedule "A" of Bylaw 2024-04. <i>Opposed: Councillor Petersen, Councillor Dalke</i>		
241	15-07-24	MOVED by Councillor Petersen that the Town of Sundre Council give Third Reading to Bylaw 2024-04 being a bylaw to amend the Eagle Ridge Area Structure Plan by replacing the existing ASP with the revised as pended to Schedule "A" of Bylaw 2024-04. <i>Opposed: Councillor Dalke</i>		
242	15-07-24	MOVED by Councillor Anderson that the Town of Sundre Council give Second Reading to Bylaw 2024-05, being a Bylaw to amend Schedule "A" of Land Use Bylaw 2018-10 District Map, for a Portion of S.E. 1/4, Sec. 9, Twn. 33, Rge. 5, W5M, contained within the Eagle Ridge Area Structure Plan, from Urban Reserve District (UR) to General Residential District (R-2) and Public Service District (PS). <i>Opposed: Councillor Dalke</i>		
243	15-07-24	MOVED by Councillor Petersen that the Town of Sundre Council give Third Reading to Bylaw 2024-05, being a Bylaw to amend Schedule "A" of Land Use Bylaw 2018-10 District Map, for a Portion of S.E. 1/4, Sec. 9, Twn. 33, Rge. 5, W5M, contained within the Eagle Ridge Area Structure Plan, from Urban Reserve District (UR) to General Residential (R-2) and Public Service (PS). <i>Opposed: Councillor Dalke</i>		
Mayor Warnock called a 5 minute recess at 6:40 p.m.				
Mayor Warnock reconvened the Special meeting of Council at 6:45 p.m.				
244	15-07-24	MOVED by Councillor Marr that the Town of Sundre Council defer this agenda item to September 9, 2024 meeting of Council		
245	15-07-24	MOVED by Councillor Marr that the Town of Sundre Council grant the request from the owner of Suds & Sundries to utilize the allocated funding of \$5,000.00 from the original store front improvement of the installation of an awning to the construction of a roof-top extension and installation of new identification signage. <i>Opposed: Councillor Marr</i>	Legislative Services	Appendix 58
246	15-07-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the sponsorship of a "Hole" at the annual Play 4 Sundre Kidz Golf Tournament at a cost not to exceed \$500.00 with	Legislative Services	Appendix 59
247	15-07-24	MOVED by Councillor Isaac that the Town of Sundre Council reschedule the Regular Council Meeting from Monday, September 23rd to Monday, September 30th, 2024.	Legislative Services	Complete
248	15-07-24	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 6:56 p.m.		
Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected				
Mayor Warnock called a recess at 6:56 p.m.				

<i>Mayor Warnock reconvened the closed meeting at 7:01 p.m.</i>				
249	15-07-24	MOVED by Councillor Petersen being that the agenda matters have been concluded, the meeting was adjourned at 8:02 p.m.		
	#/D/M/Y	September 9, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
250	09-09-24	MOVED by Councillor Anderson that the agenda be approved as amended as follows: 1. Defer Item 8.1 RCMP Q1 2024 Sundre Provincial Community Report to September 30, 2024, RFD 5.2 Delegation; Renumber Item 8.2 as 8.1; Add 8.2 RFD Centre Street North Waterline Replacement Councillor Absence: Councillor Vardas notified CAO in compliance of 14.6 of the Council's Procedural Bylaw; and further Councillor Dalke requested to attend the meeting by phone, and		
251	09-09-24	MOVED by Councillor Isaac that the Minutes of the Special Council Meeting of Council held on July 15, 2024, be approved as presented.		
252	09-09-24	MOVED by Councillor Marr that the Town of Sundre Council direct administration to partner with Forrest Green to install the website link required to provide citizens with the ability to	Legislative Services / Corporate Services	Pending Signed Agreement
253	09-09-24	MOVED by Councillor Petersen that the Town of Sundre Council give First Reading to Bylaw 2024-06, being a Bylaw to adopt the Municipal Development Plan; and further		
254	09-09-24	MOVED by Councillor Marr that the Town of Sundre Council schedule a Public Hearing for Bylaw 2024-06 for October 7, 2024		
255	09-09-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the Q2 2024 Quarterly Financial Reports as information		
256	09-09-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the repair and replacement of the water lines within identified area along Centre Street between 1st Ave NW and Hwy 27 at a cost not to exceed \$675,000, with \$200,000 of the funding to be drawn from the Canada Community Building Fund Grant and the remaining \$475,000 to be drawn from the Local Government Fiscal Framework Grant		
257	09-09-24	MOVED by Councillor Marr that the Town of Sundre Council accept the information on the Municipal Indicator response as information		
258	09-09-24	MOVED by Councillor Isaac that the Town of Sundre Council proclaim the week of September 22nd to 28th, 2024 as Alberta Development Officers Week in the Town of Sundre	Legislative Services	Completed Sent to ADOA
259	09-09-24	MOVED by Councillor Marr that the Town of Sundre Council appoint Ms. Nila Stringer to the Sundre Library Board for a term of 3 years, beginning September 9, 2024, ending September 9,	Legislative Services	Completed Appendix #60
260	09-09-24	MOVED by Councillor Petersen that the Town of Sundre Council appoint Mr. George Green to the Sundre Library Board for a term of 3 years, beginning September 9, 2024, ending September	Legislative Services	Completed Appendix #60
261	09-09-24	MOVED by Councillor Isaac that the Town of Sundre Council appoint Mr. George Waldren to the Sundre Library Board for a term of 3 years, beginning September 9, 2024, ending September 9,	Legislative Services	Completed Appendix #60
262	09-09-24	MOVED by Councillor Anderson that the Town of Sundre Council appoint Mr. Simon Ducatel to the Sundre Library Board for a term of 3 years, beginning September 9, 2024, ending September	Legislative Services	Completed Appendix #60
263	09-09-24	MOVED by Councillor Isaac that the Town of Sundre Council purchase 1 table for 8 to the 2024 Sundre Hospital Gala to be held on November 16th, in an amount not to exceed \$800.00 wit	Legislative Services	Completed Appendix #61
<i>Mayor Warnock called a 5-minute recess at 7:08 p.m.</i>				
<i>Project Manager, Carl McDonnell left the meeting at 7:10 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 7:14 p.m.</i>				
264	09-09-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the 2024 Alberta Municipalities (Abmunis) Resolution Book as information		
265	09-09-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the CAO's January to August 2024 new business report as information		
266	09-09-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the invitation from the Town of Ponoka to attend the WPCA Chuckwagon Races and Mayor Warnock's response, as		
267	09-09-24	MOVED by Councillor Marr that the Town of Sundre go into a closed meeting at 8:05 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a recess at 8:04 p.m.</i>				
<i>Mayor Warnock reconvened the closed meeting at 8:06 p.m.</i>				
268	09-09-24	MOVED by Councillor Isaac that Council return to an open meeting at 8:44 p.m.		
269	09-09-24	MOVED by Councillor Anderson, being that the agenda matters have been concluded, the meeting adjourned at 8:45 p.m.		
	#/D/M/Y	September 30, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
<i>Mayor Warnock recognized National Day for Truth and Reconciliation</i>				
270	30-09-24	MOVED by Councillor Anderson that the agenda be approved as presented		

271	30-09-24	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on September 9, 2024, be approved as presented		
272	30-09-24	MOVED by Councillor Marr that the Town of Sundre Council defer the STARS funding request for discussion and inclusion at Council's Fall Strategic Advisory Committee meeting	Legislative Services / Corporate Services	PENDING
273	30-09-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the Q1 2024 Provincial Community Report and Body-Worn Camera Project Overview as information		
<i>Mayor Warnock called a recess at 7:13 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 7:19 p.m.</i>				
274	30-09-24	MOVED by Councillor Vardas that the Town of Sundre Council appoints KPMG as the Town's auditors for the 2024 fiscal year		
275	30-09-24	MOVED by Councillor Petersen that the Town of Sundre Council accept the report from the Director of Corporate Services as information		
276	30-09-24	MOVED by Councillor Anderson that the Town of Sundre Council moves to set a reserve bid of \$317,000 for Lot 4, Block F, Plan 2574JK, Sundre, AB and furthermore; The property identified by Roll No. 615.003 will be offered for sale by public auction, at the Town Office on December 18, 2024 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore; A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid		
277	30-09-24	MOVED by Councillor Vardas that the Town of Sundre Council approve a reserve bid of \$5,530,000 for Lot 8, Block 3, Plan 1810863, Sundre AB, and furthermore; The property		
278	30-09-24	MOVED by Councillor Dalke that the Town of Sundre Council approve the Parkland Regional Library Board's proposed 2025 budget with a per capita rate of \$9.81	Legislative Services	Completed Appendix #62
279	30-09-24	MOVED by Councillor Marr that the Town of Sundre Council accept the June, July and August 2024 Departmental Reports as information		
280	30-09-24	MOVED by Councillor Dalke that the Town of Sundre Council accept Councillor Marr's report for June, July and August 2024, as information		
281	30-09-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the Key Messages of Council for the months of June, July and August 2024, as information		
282	30-09-24	MOVED by Councillor Petersen that the Town of Sundre Council accept the correspondence from Parkland Regional Library System as information	Legislative Services	Completed Appendix #62
283	30-09-24	MOVED by Councillor Vardas that the Town of Sundre Council go into a closed meeting at 7:57 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting, and advised there may be a Motion of Council expected</i>				
<i>Mayor Warnock called a recess at 7:57 p.m.</i>				
<i>Mayor Warnock reconvened the Closed Meeting at 8:00 p.m.</i>				
284	30-09-24	MOVED by Councillor Anderson that Council return to an open meeting at 8:21 p.m.		
285	30-09-24	MOVED by Councillor Vardas that the Town of Sundre Council unanimously supports Mayor Warnock putting in an application to join a regional advisory Health Council		
286	30-09-24	MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 8:24 p.m.		
	#/D/M/Y	October 7, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
<i>Mayor Warnock called the Regular Meeting of Council to order at 6:00 p.m.</i>				
<i>Mayor Warnock declared Public Hearing 20241007 relating to Bylaw 2024-06 being the Municipal Development Plan now open at 6:01 p.m. the Public Hearing was held and conducted in the Town of Sundre Municipal Council Chambers and pursuant to the Municipal Government Act, RSA 2000 Chapter M-26 and amendments thereto, and Council</i>				
287	07-10-24	MOVED by Councillor Anderson that the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2024-06 Municipal Development		
288	07-10-24	MOVED by Councillor Marr that the Town of Sundre Council adjourn the October 7, 2024 Regular Meeting of Council at 6:30 p.m. to go in to the Organizational Meeting of Council		
<i>Mayor Warnock called a 5 minute recess at 6:30 p.m.</i>				
<i>Mayor Warnock reconvened the Organizational Meeting of Council at 6:44 p.m.</i>				
289	07-10-24	MOVED by Councillor Vardas that the Town of Sundre adopt the agenda of the Organizational Meeting of Council as presented		
290	07-10-24	MOVED by Councillor Vardas that the Town of Sundre Council seating arrangement remain the same as decided at the 2023 Organizational meeting. <i>Opposed: Councillor Dalke</i>		
291	07-10-24	MOVED by Councillor Dalke that the Town of Sundre Council appoint Councillor Anderson as the Deputy Mayor for the months of March 1, 2025 to October 19, 2025. <i>Councillor Anderson was nominated by Councillor Dalke, Councillor Anderson accepted.</i>		
<i>Mayor Warnock made an introductory statement regarding the Role of Council as prescribed by the Municipal Government Act, RSA 2000, c.M-26</i>				

292	07-10-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the appointment of Mayor Warnock, Councillor Isaac, Councillor Vardas and Councillor Anderson to the Grants to Organizations Committee for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
293	07-10-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the appointment of Mayor Warnock, and Councillor Marr to the Sundre Wellness Advocacy Committee for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
294	07-10-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the appointment of Mayor Warnock, and Councillor Vardas to the Sundre Hospital Steering Committee (ad hoc) for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
295	07-10-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the appointment of Councillor Marr and Councillor Dalke as Alternate, to the FCSS (Greenwood Neighbourhood Place) Board for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
296	07-10-24	MOVED by Councillor Marr that the Town of Sundre Council approve the appointment of Councillor Petersen to the Sundre Municipal Library Board for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
297	07-10-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the appointment of Mayor Warnock, Councillor Dalke and Councillor Petersen to the Intermunicipal Collaboration Committee for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
298	07-10-24	MOVED by Councillor Marr that the Town of Sundre Council approve the appointment of Mayor Warnock to Mountain View Seniors' Housing for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
299	07-10-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the appointment of Mayor Warnock, and Councillor Chris Vardas as Alternate to the Mountain View Regional Waste Commission for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
300	07-10-24	MOVED by Councillor Marr that the Town of Sundre Council approve the appointment of Mayor Warnock, and Councillor Dalke to the Intermunicipal Planning Commission for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
301	07-10-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the appointment of Councillor Isaac and Councillor Marr as Alternative to the Sundre & District Aquatic Society for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
302	07-10-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the appointment of Councillor Anderson as the Liaison between Council and the Central Alberta Economic Partnership for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
303	07-10-24	MOVED by Councillor Marr that the Town of Sundre Council approve the appointment of Councillor Dalke to Citizens on Patrol for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
304	07-10-24	MOVED by Councillor Marr that the Town of Sundre Council approve the appointment of Councillor Vardas to Sundre Hospital Futures - Attraction & Retention for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
305	07-10-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the appointment of Councillor Dalke and Mayor Warnock as Alternate, to the Red Deer River Municipal Users Group for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
306	07-10-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the appointment of Mayor Warnock to the Red Deer River Watershed Alliance for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
307	07-10-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the appointment of Mayor Warnock and Councillor Isaac as Alternate, to the Sundre & District Chamber of Commerce for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
308	07-10-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the appointment of Councillor Petersen and Councillor Marr as Alternate, to the Sundre & District Historical Society for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
309	07-10-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the appointment of Councillor Isaac to Sundre Forest Products / West Fraser Public Involvement Round Table for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
310	07-10-24	MOVED by Councillor Marr that the Town of Sundre Council approve the appointment of Councillor Dalke to the Parkland Regional Library Board for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
311	07-10-24	MOVED by Councillor Vardas that the Town of Sundre Council approves the 2025 Meeting Calendar as presented	Legislative Services	Completed (website)
312	07-10-24	MOVED by Councillor Petersen that the Town of Sundre Council approves the change to the commencement time for Regular Council Meetings from 6:00 p.m. to 4:00 p.m. starting on December 2, 2024. <i>Opposed: Councillor Dalke, Councillor Marr</i>	Legislative Services	Completed (website, utility insert, social media sites, office)
313	07-10-24	MOVED by Councillor Marr that the Town of Sundre Council accept the brief review of Council Procedural Bylaw 2022-06 as information and directs administration to add this topic to the agenda at the next Sundre Council Strategic Advisory Committee meeting	Legislative Services	Completed
314	07-10-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the review of Council Code of Conduct Bylaw 2020-07 as information and directs administration to add this topic to the agenda at the next Sundre Council Strategic Advisory Committee meeting	Legislative Services	Completed
315	07-10-24	MOVED by Councillor Isaac to adjourn the October 7, 2024, Organizational Meeting of Council, and return to the Regular Council Meeting at 8:22 p.m.		

Mayor Warnock called a 5 minute recess at 8:22 p.m.

Mayor Warnock reconvened the meeting at 8:30 p.m.

316	07-10-24	MOVED by Councillor Isaac that the Town of Sundre Council reconvene the October 7, 2024 Regular Meeting of Council at 8:30 p.m.		
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317	07-10-24	MOVED by Councillor Vardas that the agenda be approved as presented		
318	07-10-24	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on September 30, 2024, be approved as presented		
319	07-10-24	MOVED by Councillor Isaac that the Town of Sundre Council give Second Reading to Bylaw 2024-06, being a Bylaw to adopt the Municipal Development Plan		
320	07-10-24	MOVED by Councillor Anderson that the Town of Sundre Council give Third and Final Reading to Bylaw 2024-06, being a Bylaw to adopt the Municipal Development Plan		
321	07-10-24	MOVED by Councillor Marr that the Town of Sundre Council maintain the FortisAlberta Franchise Fee at 12% effective January 1, 2025. <i>Opposed: Councillor Petersen, Councillor Dalke</i>		
322	07-10-24	MOVED by Councillor Vardas that the Town of Sundre Council approves a per gigajoule credit to be applied on utility bills issued in December 2024 for natural gas consumption used during November 2024. The per gigajoule rebate rate is dependent upon the total number of gigajoules sold. <i>Opposed: Councillor Dalke, Councillor Marr, Councillor Petersen, Councillor Anderson DEFEATED</i>		
323	07-10-24	MOVED by Councillor Anderson that the Town of Sundre Council transfers the Gas Alberta Inc. gas cost refund of \$30,040.32 to the Utilities Infrastructure Lifecycling Restricted Surplus Account. <i>Opposed: Councillor Dalke CARRIED</i>		
324	07-10-24	MOVED by Councillor Isaac that the Town of Sundre proclaim October 6 - 12, 2024 as Fire Prevention Week and urge all citizens of Sundre to ensure there are working smoke alarms in their homes and businesses and to support the many public safety activities and efforts of Sundre's fire and emergency services	Legislative Services	Completed Appendix #64
325	07-10-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the fee waiver for the Community Centre in an amount not to exceed \$262.50 (gst included), to be funded from	Legislative Services	Completed Appendix #65
326	07-10-24	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 9:06 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a recess at 9:06 p.m.</i>				
<i>Mayor Warnock reconvened the Closed Meeting at 9:11 p.m.</i>				
<i>The following were in attendance for the closed meeting session: Staff: Chief Administrative Officer Linda Nelson, Director of Corporate Services, Chris Albert</i>				
<i>Director of Corporate Services, Chris Albert, left the meeting at 9:40 p.m.</i>				
327	07-10-24	MOVED by Councillor Anderson that Council return to an open meeting at 9:56 p.m.		
328	07-10-24	MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 9:57 p.m.		
	#/D/M/Y	October 18- 20, 2024 Closed Meeting: Sundre Strategic Advisory Committee		
Res. #	Date	Council Motion	Action	Status
Attending: Oct. 18		<i>Mayor Richard Warnock, Councillor Connie Anderson, Councillor Owen Petersen, Councillor Jaime Marr, Councillor Paul Isaac, Councillor Chris Vardas. ABSENT: Councillor Todd Dalke</i>		
<i>Mayor Warnock called the October 18th, 2024 Strategic Advisory Committee Meeting to order at 4:02 p.m.</i>				
329	28-10-24	MOVED by Councillor Isaac that the agenda be approved as presented.		
330	28-10-24	MOVED by Councillor Isaac that Council go into closed meeting at 4:03 p.m. on October 18, 2024.		
<i>Mayor Warnock called a break at 4:45 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 4:53 p.m.</i>				
<i>Mayor Warnock called for a motion that Council come out of closed meeting at 6:26 p.m.</i>				
331	28-10-24	MOVED by Councillor Marr that Council come out of closed meeting at 6:26 p.m.		
332	28-10-24	MOVED by Councillor Isaac that the meeting be adjourned at 6:27 p.m.		
Attending: Oct. 19		<i>Mayor Richard Warnock, Councillor Connie Anderson, Councillor Owen Petersen, Councillor Jaime Marr, Councillor Paul Isaac, Councillor Chris Vardas, Councillor Todd Dalke.</i>		
<i>Mayor Warnock called the October 19th, 2024 Strategic Advisory Committee Meeting to order at 9:06 a.m.</i>				
<i>Mayor Warnock called for a motion for Council to go into closed meeting on October 19, 2024</i>				
333	28-10-24	MOVED by Councillor Anderson that Council go into closed meeting at 9:06 a.m.		
<i>Mayor Warnock called a break at 10:15 a.m.</i>				

Mayor Warnock reconvened the meeting at 10:32 a.m.				
Mayor Warnock called a break at 11:13 a.m.				
Mayor Warnock reconvened the meeting at 11:24 a.m.				
Mayor Warnock called a recess (lunch) at 11:57 a.m.				
Mayor Warnock reconvened the meeting at 12:45 p.m.				
Fire Chief was excused from the meeting at 12:46 p.m.				
Councillor Dalke joined the meeting at 12:53 p.m.				
Mayor Warnock called a break at 2:25 p.m.				
Director of Community Development & Project Manager were excused from the meeting at 2:25 p.m.				
Mayor Warnock reconvened the meeting at 2:32 p.m.				
Councillor Dalke returned to the meeting at 2:37 p.m.				
Mayor Warnock called a break at 3:50 p.m.				
Mayor Warnock reconvened the meeting at 4:00 p.m.				
Councillor Isaac left the meeting at 5:11 p.m.				
Councillor Isaac returned to the meeting at 5:14 p.m.				
Mayor Warnock called for a motion to come out of closed meeting at 5:20 p.m.				
334	28-10-24	MOVED by Councillor Dalke that Council come out of closed meeting at 5:20 p.m.		
335	28-10-24	MOVED by Councillor Isaac that the meeting be adjourned at 5:21 p.m.		
Attending: Oct. 20		Mayor Richard Warnock, Councillor Connie Anderson, Councillor Owen Petersen, Councillor Jaime Morr, Councillor Paul Isaac, Councillor Chris Vardas, Councillor Todd Dalke.		
Director of Corporate Services and Legislative Executive Assistant were excused at 8:53 a.m.				
Mayor Warnock called the October 20th Strategic Advisory Committee Meeting to order at 9:00 a.m.				
Mayor Warnock called for a motion for Council to go into closed meeting on October 20, 2024.				
336	28-10-24	MOVED by Councillor Isaac that Council go into closed meeting at 9:04 a.m.		
Mayor Warnock called a break at 10:08 a.m.				
Mayor Warnock reconvened the meeting at 10:30 a.m.				
Mayor Warnock called a recess (lunch) at 12:00 p.m.				
Mayor Warnock reconvened the meeting at 12:50 p.m.				
Mayor Warnock called for a motion to come out of closed meeting				
337	28-10-24	MOVED by Councillor Anderson that Council return to open meeting at 2:22 p.m on October 20, 2024.		
338	28-10-24	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 2:25 p.m. on October 20, 2024.		
	#/D/M/Y	October 28, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
339	28-10-24	MOVED by Councillor Anderson that the agenda be approved as amended as follows: 1. ADD 8.6_RFD West Fraser - Values, Objectives, Indicators and Targets; 2. ADD 11.1_RFD Correspondence - Mountain View County Board and Committees appointments		
340	28-10-24	MOVED by Councillor Isaac that the Minutes of the Organizational Meeting of Council held on October 7, 2024, be approved as presented		
341	28-10-24	MOVED by Councillor Dalke that the Minutes of the Regular Council Meeting of Council held on October 7, 2024, be approved as presented		
342	28-10-24	MOVED by Councillor Vardas that the Minutes of the 2024 Fall Strategic Advisory Committee Meeting held on October 18-20, 2024, be approved as presented		
343	28-10-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Daycare Centre in the amount of \$1,500.00	Legislative Services	Completed Appendix #66

344	28-10-24	MOVED by Councillor Dalke that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Citizens on Patrol in the amount of \$500.00. <i>Opposed: Mayor Warnock, Councillor Anderson, Councillor Isaac, Councillor Petersen</i> DEFEATED		
345	28-10-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Citizens on Patrol in the amount of \$250.00. <i>Opposed: Councillor Dalke</i> CARRIED	Legislative Services	Completed Appendix #67
346	28-10-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Mountain View High School Rodeo in the amount of \$2,500.00	Legislative Services	Completed Appendix #68
347	28-10-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for B.S. Productions in the amount of \$2,550.00	Legislative Services	Completed Appendix #69
348	28-10-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Pickleball in the amount of \$2,000.00	Legislative Services	Completed Appendix #70
Councillor Vardas left the meeting at 6:19 p.m. after declaring that he has a pecuniary interest in the next decision of Council				
349	28-10-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Original T's Family Restaurant in the amount of \$5,000.00	Legislative Services	Completed Appendix #71
Councillor Vardas returned to the meeting at 6:21 p.m.				
350	28-10-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Seniors Indoor Walking Club in the amount of \$1,296.00	Legislative Services	Completed Appendix #72
351	28-10-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Volunteer Search & Rescue in the amount of \$2,897.00	Legislative Services	Completed Appendix #73
352	28-10-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre & District Aquatic Society in the amount of \$2,077.00	Legislative Services	Completed Appendix #74
353	28-10-24	MOVED by Councillor Petersen that the Town of Sundre Council approve an additional amount of funding of \$190.00 to Sundre Citizens on Patrol for a total award of \$440.00. <i>Opposed: Councillor Isaac</i>	Legislative Services	Completed Appendix #67
354	28-10-24	MOVED by Councillor Marr that the Town of Sundre Council appoint Ms. Carolyn Hellmer to the Sundre Library Board for a term of 3 years, beginning October 28, 2024, ending October 28, 2027	Legislative Services	Completed Appendix #75
355	28-10-24	MOVED by Councillor Isaac that the Town of Sundre Council appoint Dr. Janelle Baker to the Sundre Library Board for a term of 3 years, beginning October 28, 2024, ending October 28, 2027	Legislative Services	Completed Appendix #75
356	28-10-24	MOVED by Councillor Vardas that the Town of Sundre Council appoint Ms. Wendy Murphy to the Sundre Library Board for a term of 3 years, beginning October 28, 2024, ending October 28, 2027	Legislative Services	Completed Appendix #75
CAO verbally provided information to Council regarding the Regulatory Process required for municipalities to follow with the Tax Recovery of Property and Tax Recovery Sale of Property as prescribed by the Municipal Government Act				
357	28-10-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the report from the Director of Corporate Services as information		
358	28-10-24	MOVED by Councillor Vardas that the Town of Sundre Council accept the verbal update require the Sundre Hospital from Mayor Warnock as information		
359	28-10-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the update from the Sundre Health Professional Attraction and Retention Committee (SHPARC) as information and thank the Sundre Hospital Professional Attraction and Retention Committee members for their dedication and commitment to the community		
360	28-10-24	MOVED by Councillor Petersen that the Town of Sundre Council directs administration to invite a representative of West Fraser as a delegation to a future Council meeting to gain more insight into this subject (Values, Objectives, Indicators and Targets (Water & Wildfires))	Legislative Services	Pending
361	28-10-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the September 2024 Departmental Reports as information		
362	28-10-24	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's report for July, August and September 2024 as information		
363	28-10-24	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr's report for September 2024 as information		
364	28-10-24	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Isaac's report for September 2024 as information		
365	28-10-24	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Anderson's report for September 2024 as information		
366	28-10-24	MOVED by Councillor Marr that the Town of Sundre Council accept the Key Messages of Council for the month of September 2024 as information		
367	28-10-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the October 28, 2024 letter from Mountain View County advising the Town of Sundre Council of the appointments to the Inter-Municipal Collaboration Committee and the Sundre Library as information		
368	28-10-24	MOVED by Councillor Anderson that the Town of Sundre Council go into a closed meeting at 7:16 p.m.		
Mayor Warnock excused all public members and advised that they are welcomed to return to the Regular Council meeting as the conclusion of the closed meeting. There are no Motions of Council expected				
369	28-10-24	MOVED by Councillor Marr that Council return to an open meeting at 7:35 p.m.		
370	28-10-24	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:36 p.m.		

	#/D/M/Y	November 12, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
371	12-11-24	MOVED by Councillor Vardas that the agenda be approved as presented		
<i>Councillor Absence: Councillor Isaac and Councillor Petersen notified CAO in compliance of s. 14.6 of Council's Procedural Bylaw</i>				
372	12-11-24	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on October 28, 2024, be approved as presented.		
373	12-11-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the presentation from the representatives of the Sundre Municipal Library as information and thank the Sundre Municipal Library Board and staff for the services and programs they provide to the community		
374	12-11-24	MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the representative of the Sundre & District Chamber of Commerce as information and thank the Sundre & District Chamber of Commerce for the services and programs they provide to visitors to our community, and their support of area businesses		
375	12-11-24	MOVED by Councillor Marr that the Town of Sundre Council appoint Mr. Mike Beukeboom to the Inter-Municipal Subdivision and Development Appeal Board for a term of 2 years, ending at the October 2027 Organizational meeting of Council	Legislative Services	Completed Appendix #76
376	12-11-24	MOVED by Councillor Vardas that the Town of Sundre Council appoint Ms. Shelley Kohut to the Inter-Municipal Subdivision and Development Appeal Board for a term of 2 years, ending at the October 2027 Organizational meeting of Council	Legislative Services	Completed Appendix #77
377	12-11-24	MOVED by Councillor Marr that the Town of Sundre Council accept the letter from Oldman River Regional Services Commission (ORRSC) regarding NextGen 9-1-1 and work the GIS Department is doing to implement this system across Alberta, as information	Legislative Services	Appendix #
378	12-11-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the letter from the Town of Carstairs pertaining to the 2024-2025 Town of Carstairs Appointments to Boards and Committees, as information	Legislative Services	Appendix #
379	12-11-24	MOVED by Councillor Marr that the Town of Sundre Council go into a closed meeting at 6:37 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcomed to return to the Regular Council meeting as the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a short break at 6:38 p.m.</i>				
<i>Mayor Warnock reconvened the closed meeting at 6:40 p.m.</i>				
380	12-11-24	MOVED by Councillor Anderson that Council return to an open meeting at 6:47 p.m.		
381	12-11-24	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 6:48 p.m.		
	#/D/M/Y	November 25, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
382	25-11-24	MOVED by Councillor Petersen that the agenda be approved as presented		
<i>Councillor Absence: Councillor Isaac notified CAO in compliance of 14.6 of the Council's Procedural Bylaw</i>				
383	25-11-24	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on November 12, 2024 be approved as presented		
384	25-11-24	MOVED by Councillor Vardas that the Town of Sundre Council accept the RCMP Q2 2024 Provincial Community Report as information		
385	25-11-24	MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the representatives of the Sundre Community Van Association as information with appreciation for the contributions of the associations' volunteers		
386	25-11-24	MOVED by Councillor Petersen that the Town of Sundre Council accept the presentation from the representatives of Nordicity as information		
<i>Mayor Warnock called a recess at 7:15 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 7:20 p.m.</i>				
387	25-11-24	MOVED by Councillor Marr that the Town of Sundre Council accept the Q3 2024 Quarterly Financial Reports as information		
388	25-11-24	MOVED by Councillor Anderson that the Town of Sundre Council approve and direct administration to include in the budget presentation, the increase of the number of working days in a one-week period for the Bylaw Officer, from 3 days per week, to 5 days per week. <i>In Favour: Councillor Anderson, Councillor Vardas, Councillor Dalke, Mayor Warnock. Opposed: Councillor Petersen, Councillor Marr. CARRIED</i>	Corporate Services	Completed
389	25-11-24	MOVED by Councillor Marr that the Town of Sundre Council approve and direct administration to include in the budget presentation, funding in the amount of \$5400.00 per year for two-years to STARS Air Ambulance. <i>In Favour: Councillor Marr, Councillor Anderson, Mayor Warnock. Opposed: Councillor Dalke, Councillor Petersen, Councillor Vardas. DEFEATED</i>		

390	25-11-24	MOVED by Councillor Petersen that the Town of Sundre Council approve and direct administration to include in the budget presentation, a \$1,000.00 increase to the annual funding provided to the Sundre & District Historical Society under the Annual Funding Agreement for a term of 2 years.	Corporate Services	Completed
391	25-11-24	MOVED by Councillor Vardas that the Town of Sundre Council support and direct administration to include in the budget presentation, a one-time fee in an amount not to exceed \$25,000 payable to Performance Sponsorship Group for the proposal to pursue naming rights for Town facilities. <i>In Favour: Councillor Vardas, Councillor Petersen, Councillor Anderson. Opposed: Councillor Marr, Councillor Dalke, Mayor Warnock . DEFEATED</i>		
392	25-11-24	MOVED by Councillor Vardas that the Town of Sundre Council direct administration to draft a Request for Decision for funding for the Performance Sponsorship Group Naming Rights Proposal, and draft a Naming Policy for adoption by resolution of Council	Legislative Services	Completed
393	25-11-24	MOVED by Councillor Marr that the Town of Sundre Council approve and direct administration to include in the budget presentation, an upgrade to the plumbing and heating in the existing washroom in Greenwood Campground, in the amount of \$15,000.00, and to bring further information to the Regular Meeting of Council on December 2, 2024. <i>In Favour: Councillor Marr, Councillor Vardas, Councillor Dalke, Councillor Anderson, Mayor Warnock. Opposed: Councillor Petersen CARRIED</i>	Corporate Services	Completed
394	25-11-24	MOVED by Councillor Vardas that the Town of Sundre Council support and direct administration to include in the budget presentation, the request to increase the annual funding to the Sundre & District Chamber of Commerce in the amount of \$4500 for one year term. <i>In Favour: Mayor Warnock, Councillor Anderson. Opposed: Councillor Petersen, Councillor Dalke, Councillor Vardas, Councillor Marr. DEFEATED</i>		
395	25-11-24	MOVED by Mayor Warnock that the Town of Sundre Council support and direct administration to include in the budget presentation, a reduction of \$50,000.00 in the funds to be transferred to the Restricted Surplus Account in 2025. <i>In Favour: Mayor Warnock, Councillor Dalke, Councillor Anderson, Councillor Marr. Opposed: Councillor Vardas, Councillor Petersen . CARRIED</i>	Corporate Services	Completed
396	25-11-24	MOVED by Councillor Anderson that the Town of Sundre Council directs administration to present the final proposed budget documents to Council on December 2, 2024.	Corporate Services	Completed
<i>Mayor Warnock called a break at 9:59 p.m.</i>				
<i>Mayor Warnock reopened the meeting at 10:04 p.m.</i>				
397	25-11-24	MOVED by Councillor Petersen that the Town of Sundre Council accept the October 2024 Departmental Reports as information.		
398	25-11-24	MOVED by Councillor Vardas that the Town of Sundre Council accept Mayor Warnock's report for October 2024 as information.		
399	25-11-24	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Isaac's report for October 2024 as information.		
400	25-11-24	MOVED by Councillor Vardas that the Town of Sundre Council accept the Key Messages of Council for the month of October 2024 as information.		
401	25-11-24	MOVED by Councillor Petersen that the Town of Sundre Council discuss Council's availability to attend the meeting, and direct administration to advise Chinook's Edge of Council's preference of date and time. April 29, 2025, 5:00 p.m.	Legislative Services	Appendix #
402	25-11-24	MOVED by Councillor Marr that the Town of Sundre go into a closed meeting at 10:10 p.m.		
403	25-11-24	MOVED by Councillor Dalke that Council return to an open meeting at 10:24 p.m.		
404	25-11-24	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 10:26 p.m.		



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

November 19, 2024

Mr. Mike Beukeboom
PO Box 79
Sundre, AB T0M 1X0

Re: Appointment of Mr. Mike Beukeboom to Inter-municipal Subdivision & Development and Appeal Board (ISDAB)

Dear Mike,

The Town of Sundre Council gave their full support to appoint you as the Town's representative to the Intermunicipal Subdivision and Development Appeal Board at the Regular Meeting of Council held on November 12, 2024, by Motion No. 375-12-11-24, for a term ending at the Organizational Meeting of Council in October 2027.

The Council of the Town of Sundre would like to thank you for your continued interest and commitment to the Town of Sundre.

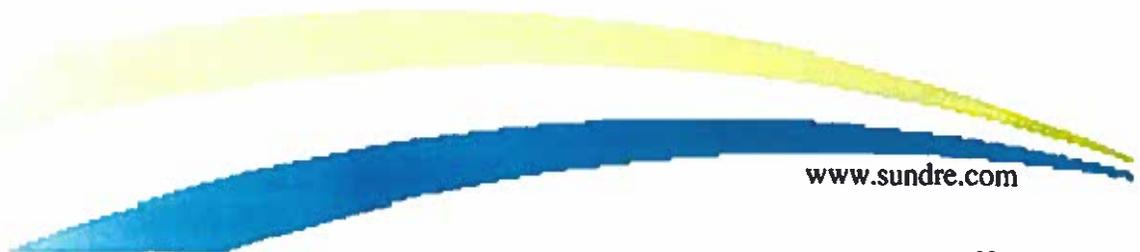
If you have any questions, please contact me at 403.638.3551 or email linda.n@sundre.com.

Warm regards,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: J. Allan, Town of Sundre, Clerk ISDAB
Town of Carstairs, Clerk ISDAB
Town of Didsbury, Clerk ISDAB
Village of Cremona, Clerk ISDAB





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From the Office of the Chief Administrative Officer

November 19, 2024

Ms. Shelley Kohut (Harder)
PO Box 1476
Sundre, AB T0M 1X0

Re: Appointment of Ms. Shelley Kohut to Inter-municipal Subdivision & Development and Appeal Board (ISDAB)

Dear Shelley,

The Town of Sundre Council gave their full support to appoint you as the Town's representative to the Intermunicipal Subdivision and Development Appeal Board at the Regular Meeting of Council held on November 12, 2024, by Motion No. 376-12-11-24, for a term ending at the Organizational Meeting of Council in October 2027.

The Council of the Town of Sundre would like to thank you for your continued interest and commitment to the Town of Sundre.

If you have any questions, please contact me at 403.638.3551 or email linda.n@sundre.com.

Warm regards,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: J. Allan, Town of Sundre, Clerk ISDAB
Town of Carstairs, Clerk ISDAB
Town of Didsbury, Clerk ISDAB
Village of Cremona, Clerk ISDAB



9.1a(ii)

CAO's NEW BUSINESS REPORT TO COUNCIL

COUNCIL DATE: December 16, 2024

Council requested periodic updates on the new businesses operating in Town at the Strategic Advisory Committee Meeting, held in October 2023.

New Business List to November 20, 2024 *(No new businesses since last reporting date of Nov. 25th)*

Blended Solutions, Bay 1, 306 Main AV. W.
Complete Home Collective, Bay 3, 306 Main AV. W.
Saveaton (Wholesale Warehouse), Bay 4, 586 Main AV. W.
Norwest Law Office, Bay 4, 117 Centre ST. S.
Dairy Queen, 556 Main AV. W.
Westview Co-op Liquor At Sundre, 103 Main AV. East
Rustic Foods, 206 Centre ST. N.
GTI Liquor Store, 829 Main Avenue West
Juicy Quill Tattoo 503 – 7 ST SW
Western RV, 106 Main Ave. East

Under New Management: *(No changes in Management since last reporting date of Nov. 25th)*

Harvest Heights
Chickens Greenhouse
Pet Value
McDonalds

Home Office to Date (Permitted Use in Residential Districts) *(No new Home Office Permits issued since last reporting date of Nov. 25th)*

Home Office - Bookkeeping Services
Home Office for Mobile Vendor
Home Office for transport driver

Home Occupation to Date (Discretionary Use in Residential Districts) *(No new Home Occupation Permits issued since last reporting date of Nov. 25th)*

Home Occupation - Vehicle Repair in detached garage
Home Occupation - to teach Quilting Classes

SCHEDULE A - 2024 Expenditures to Date**TOTAL COUNCIL BUDGET 2024: \$79,000****TOTAL EXPENDITURES TO DATE (November 30, 2024) \$53,319.41****BALANCE: \$26,680.59****Mayor Richard Warnock**

Date	Hosting Town	Description	Expense (less Tax)	Cost
9-Jan-24	MVC	S. McDougall Flat ASP	Per Diem	\$ 140.00
9-Jan-24	MVC	S. McDougall Flat ASP	Travel Per Diem	\$ 30.00
18-Jan-24	Drumheller	RDRMUG Annual Mtg	Per Diem	\$ 40.00
18-Jan-24	Drumheller	RDRMUG Board Mtg	Per Diem	\$ 80.00
23-Jan-24	Via Zoom	Community Health Needs Session	Per Diem	\$ 60.00
25-Jan-24	Red Deer	Red Deer Polytechnic Impact Breakfast	Milage	\$ 147.00
25-Jan-24	Red Deer	Red Deer Polytechnic Impact Breakfast	Per Diem	\$ 60.00
25-Jan-24	Red Deer	Red Deer Polytechnic Impact Breakfast	Travel Per Diem	\$ 40.00
6-Feb-24	Rocky Mtn. House	Refocusing AB Health	Milage	\$ 112.00
6-Feb-24	Rocky Mtn. House	Refocusing AB Health	Per Diem	\$ 100.00
6-Feb-24	Rocky Mtn. House	Refocusing AB Health	Travel Per Diem	\$ 40.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law Seminar	Accomodations	\$ 140.34
8-Feb-24	Calgary	Brownlee Emerging Trends Law Seminar	Registration	\$ 190.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law Seminar	Per Diem	\$ 280.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law Seminar	Travel Per Diem	\$ 60.00
23-Feb-24	In House	MTMC Mtg. Zoom	Per Diem	\$ 80.00
7-Mar-24	Didsbury	MTMC Didsbury	Milage	\$ 77.00
7-Mar-24	Didsbury	MTMC Didsbury	Per Diem	\$ 80.00
7-Mar-24	Didsbury	MTMC Didsbury	Travel Per Diem	\$ 30.00
7-Mar-24	Sundre	Sundre Chamber Board Mtg	Per Diem	\$ 80.00
8-Mar-24	Zoom	RDRWA Forum	Per Diem	\$ 200.00
13-Mar-24	Edmonton	ABMunis Leadership Caucus	Travel Per Diem	\$ 280.00
13-Mar-24	Edmonton	ABMunis Leadership Caucus	Per Diem	\$ 120.00
13-Mar-24	Edmonton	ABMunis Leadership Caucus	Accomodations	\$ 200.00
21-Mar-24	Zoom	RDRMUG	Per Diem	\$ 528.39
27-Mar-24	MVC	MVC S. McDougall Flat ASP Public Hearing	Milage	\$ 100.00

Mayor Richard Warnock, Con't

27-Mar-24	MVC	MVC S. McDougall Flat ASP Public Hearing	Per Diem	\$ 70.00
27-Mar-24	MVC	MVC S. McDougall Flat ASP Public Hearing	Travel Per Diem	\$ 100.00
10-Apr-24	EDO	EDO - Kananakas	Per Diem	\$ 30.00
10-Apr-24	EDO	EDO - Kananakas	Travel Per Diem	\$ 240.00
11-Apr-24	EDO	EDO - Kananakas	Per Diem	\$ 80.00
12-Apr-24	EDO	EDO - Kananakas	Per Diem	\$ 280.00
19-Apr-24	Red Deer	Spring Strategic Advisory Committee	Per Diem	\$ 160.00
19-Apr-24	Red Deer	Spring Strategic Advisory Committee	Travel Per Diem	\$ 280.00
20-Apr-24	Red Deer	Spring Strategic Advisory Committee	Per Diem	\$ 50.00
20-Apr-24	Red Deer	Spring Strategic Advisory Committee	Per Diem	\$ 280.00
21-Apr-24	Red Deer	Spring Strategic Advisory	Per Diem	\$ 240.00
2-May-24	Penhold	MTMC	Milage	\$ 227.85
2-May-24	Penhold	MTMC	Per Diem	\$ 80.00
2-May-24	Penhold	MTMC	Travel Per Diem	\$ 60.00
15-May-24	Rocky Mtn. House	Leadership	Milage	\$ 120.54
15-May-24	Rocky Mtn. House	Leadership	Per Diem	\$ 80.00
15-May-24	Rocky Mtn. House	Leadership	Travel Per Diem	\$ 40.00
16-May-24	Zoom	RDRMUG	Per Diem	\$ 80.00
6-Jun-24	Calgary	FCM	Per Diem	\$ 280.00
6-Jun-24	Calgary	FCM	Travel Per Diem	\$ 60.00
7-Jun-24	Calgary	FCM	Per Diem	\$ 280.00
8-Jun-24	Calgary	FCM	Per Diem	\$ 280.00
9-Jun-24	Calgary	FCM	Per Diem	\$ 160.00
11-Jun-24	Bowden	Bowden Parade	Parade Candy	\$ 255.68
20-Jun-24	Red Deer	Mayors/Reeves Meeting	Milage	\$ 147.00
20-Jun-24	Red Deer	Mayors/Reeves Meeting	Per Diem	\$ 120.00
20-Jun-24	Red Deer	Mayors/Reeves Meeting	Travel Per Diem	\$ 50.00
2-Jul-24	Sundre	Zoom - AB Mid-Sized Towns Mayors Caucus	Per Diem	\$ 80.00
4-Jul-24	Calgary	Mid-Sized Town Premier Meeting	Per Diem	\$ 160.00
4-Jul-24	Calgary	Mid-Sized Town Premier Meeting	Travel Per Diem	\$ 60.00
18-Jul-24	Red Deer	RDRMUG	Per Diem	\$ 240.00
18-Jul-24	Red Deer	RDRMUG	Travel Per Diem	\$ 50.00
6-Aug-24	Sundre	Hospital Future Engagement	Per Diem	\$ 140.00
10-Aug-24	Sundre	ASA Classic Opening	Milage	\$ 45.57
29-Aug-24	Ponoka	WPCA Chuckwagon Races	Milage	\$ 224.91
12-Sep-24	Carstairs	MVSH Golf Tournament	Milage	\$ 91.00

Mayor Richard Warnock, Con't

12-Sep-24	Sundre	Sundre Chamber of Comm. Mtg.	Per Diem	\$ 80.00
16-Sep-24	Acme	WasteWater Mtg.	Milage	\$ 155.40
16-Sep-24	Acme	WasteWater Mtg.	Per Diem	\$ 80.00
16-Sep-24	Acme	WasteWater Mtg.	Travel Per Diem	\$ 50.00
19-Sep-24	Drumheller	RDRMUG Mtg.	Milage	\$ 238.00
19-Sep-24	Drumheller	RDRMUG Mtg.	Per Diem	\$ 120.00
19-Sep-24	Drumheller	RDRMUG Mtg.	Travel Per Diem	\$ 80.00
19-Sep-24	Innisfail	Central AB Mayors Mtg.	Milage	\$ 49.00
19-Sep-24	Innisfail	Central AB Mayors Mtg.	Per Diem	\$ 80.00
19-Sep-24	Innisfail	Central AB Mayors Mtg.	Travel Per Diem	\$ 20.00
23-Sep	Red Deer	AB Municipalities Conference - 4 nights	Accomodations	\$ 796.04
23-Sep-24	Red Deer	AB Municipalities Conference Sept 23-27	Registration	\$ 1,113.00
23-Sep-24	Red Deer	AB Municipalities Conference Sept 23-27	Meal	\$ 30.00
24-Sep-24	Red Deer	AB Municipalities Conference Sept 23-27	Meal	\$ 24.00
sept 23-27	Red Deer	AB Municipalities Conference Sept 23-27	Per Diem	\$ 1,040.00
Sept 23-27	Red Deer	AB Municipalities Conference Sept 23-27	Travel Per Diem	\$ 50.00
4-Oct-24	Delburne	RDRWA	Milage	\$ 198.45
4-Oct-24	Delburne	RDRWA	Per Diem	\$ 200.00
4-Oct-24	Delburne	RDRWA	Travel Per Diem	\$ 60.00
10-Oct-24	Caroline	West Fraser	Milage	\$ 58.80
10-Oct-24	Caroline	West Fraser	Per Diem	\$ 120.00
10-Oct-24	Caroline	West Fraser	Travel Per Diem	\$ 20.00
17-Oct-24	Sundre	Chamber of Commerce Meeting	Per Diem	\$ 80.00
18-Oct-24	Red Deer	Fall Council Strategic Advisory Comm. Mtg.	Per Diem	\$ 120.00
18-Oct-24	Red Deer	Fall Council Strategic Advisory Comm. Mtg.	Travel Per Diem	\$ 50.00
19-Oct-24	Red Deer	Fall Council Strategic Advisory Comm. Mtg.	Per Diem	\$ 280.00
20-Oct-24	Red Deer	Fall Council Strategic Advisory Comm. Mtg.	Per Diem	\$ 280.00
1-Nov-24	Sundre	MTMC Meeting - Zoom	Per Diem	\$ 80.00
Nov 4-7	Edmonton	RMA Annual Conference Nov 4-7	Registration	\$ 1,097.25
Nov 4-7	Edmonton	RMA Annual Conference Nov 4-7	Accomodations	\$ 1,159.44

Mayor Richard Warnock, Con't

5-Nov-24	Edmonton	RMA Annual Conference Nov 4-7	milage	\$ 374.85
5-Nov-24	Edmonton	RMA Annual Conference Nov 4-7	Per Diem	\$ 280.00
5-Nov-24	Edmonton	RMA Annual Conference Nov 4-7	Travel Per Diem	\$ 120.00
6-Nov-24	Edmonton	RMA Annual Conference Nov 4-7	Per Diem	\$ 280.00
6-Nov-24	Edmonton	Appointment at Gov't House	Taxi	\$ 10.00
7-Nov-24	Edmonton	RMA Annual Conference Nov 4-7	Per Diem	\$ 120.00
13-Nov-24	Innisfail	Central AB Mayors Mtg.	Accomodations	\$ 86.11
14-Nov-24	Red Deer	RD Polytechnic Meeting	Milage	\$ 154.35
14-Nov-24	Red Deer	RD Polytechnic Meeting	Per Diem	\$ 80.00
14-Nov-24	Red Deer	RD Polytechnic Meeting	Travel Per Diem	\$ 50.00
14-Nov-24	Sundre	Chamber of Commerce Meeting	Per Diem	\$ 80.00
15-Nov-24	Sundre	RDRWA Meeting - Zoom	Per Diem	\$ 120.00
18-Nov-24	Edmonton	Meeting with Minister Dreeshen-Lagoon	Per Diem	\$ 80.00
18-Nov-24	Edmonton	Parking at Coast Hotel	Misc.	\$ 74.50
19-Nov-24	Edmonton	Tourism Industry Association Dinner	Registration	\$ 199.00
nov 18-19	Edmonton	Tourism Industry Association Dinner	Accomodations	\$ 1,116.00
18-Nov-24	Edmonton	Meeting with Minister Dreeshan	Accomodations	\$ 357.86
19-Nov-24	Edmonton	Tourism Industry Association Dinner	Milage	\$ 374.85
19-Nov-24	Edmonton	Tourism Industry Association Dinner	Per Diem	\$ 280.00
19-Nov-24	Edmonton	Tourism Industry Association Dinner	Travel Per Diem	\$ 120.00
21-Nov-24	Sundre	MTMC Premier Mtg. - Teams	Per Diem	\$ 80.00

Councillor Connie Anderson

Date	Hosting Town	Description	Expense (less Tax)	Cost
1-Jan-24		Balance		
19-Apr-24	Red Deer	Spring Strategic Advisory	Mileage	\$ 147.00
April 19-21, 2024	Red Deer	Spring Strategic Advisory	Per Diem	\$ 800.00
April 19-21, 2024	Red Deer	Spring Strategic Advisory	Travel Per Diem	\$ 50.00
5-Jun-24	Calgary	FCM	Mileage	\$ 168.00
June 6 - 9	Calgary	FCM	Per Diem	\$ 1,000.00

Councillor Connie Anderson, Con't

Date	Hosting Town	Description	Expense (less Tax)	Cost
June 6 - 9	Calgary	FCM	Travel Per Diem	\$ 80.00
27-Jun-24	Innisfail	AB Muni Leaders Caucus	Mileage	\$ 102.20
27-Jun-24	Innisfail	AB Muni Leaders Caucus	Per Diem	\$ 200.00
27-Jun-24	Innisfail	AB Muni Leaders Caucus	Travel Per Diem	\$ 30.00
23-Sep-24	Red Deer	AB Municipalities Conference	Registration	\$ 1,113.00
Sept 23,2024	Red Deer	AB Municipalities Conference	Accomodations	\$ 597.03
24-Sep-24	Red Deer	AB Municipalities Conference	Meal	\$ 20.00
24-Sep-24	Red Deer	AB Municipalities Conference	Mileage	\$ 147.00
sept 24-27	Red Deer	AB Municipalities Conference	Per Diem	\$ 1,040.00
Sept 24-27	Red Deer	AB Municipalities Conference	Travel Per Diem	\$ 40.00
18-Oct-24	Red Deer	Fall Council Strategic Advisory	Mileage	\$ 154.35
18-Oct-24	Red Deer	Fall Council Strategic Advisory	Per Diem	\$ 120.00
18-Oct-24	Red Deer	Fall Council Strategic Advisory	Travel Per Diem	\$ 40.00
19-Oct-24	Red Deer	Fall Council Strategic Advisory	Per Diem	\$ 280.00
20-Oct-24	Red Deer	Fall Council Strategic Advisory	Per Diem	\$ 280.00

Councillor Owen Petersen

Date	Hosting Town	Description	Expense (less Tax)	Cost
17-Jan-24	Sundre	GNP Meeting	Per Diem	\$ 80.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law	Accomodations	\$ 140.34
8-Feb-24	Calgary	Brownlee Emerging Trends Law	Registration	\$ 190.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law	Mileage	\$ 168.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law	Per Diem	\$ 280.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law	Travel Per Diem	\$ 60.00
21-Feb-24	Sundre	GNP Meeting	Per Diem	\$ 80.00
27-Mar-24	Sundre	GNP Meeting	Per Diem	\$ 80.00
April 19-21	Red Deer	Spring Strategic Advisory	Mileage	\$ 147.00
April 19-21	Red Deer	Spring Strategic Advisory	Per Diem	\$ 800.00
April 19-21	Red Deer	Spring Strategic Advisory	Travel Per Diem	\$ 50.00
2-May-24	Innisfail	AB Muni's Summer Caucus	Registration	\$ 110.00
15-May-24	Sundre	GNP Meeting	Per Diem	\$ 80.00
19-Jun-24	Sundre	GNP Meeting	Per Diem	\$ 80.00
27-Jun-24	Innisfail	AB Muni's Summer Caucus	Per Diem	\$ 200.00
27-Jun-24	Innisfail	AB Muni's Summer Caucus	Travel Per Diem	\$ 30.00
17-Jul-24	Sundre	GNP Meeting	Per Diem	\$ 80.00
21-Aug-24	Sundre	GNP Meeting	Per Diem	\$ 80.00
23-Sep-24	Red Deer	AB Municipalities Conference	Registration	\$ 1,113.00
23-Sep-24	Red Deer	AB Municipalities Conference	Accomodations	\$ 796.04
24-Sep-24	Red Deer	AB Municipalities Conference	Meal	\$ 24.00
Sept 23-27	Red Deer	AB Muncipalities Conference	Mileage	\$ 147.00
Sept 23-27	Red Deer	AB Municipalities Conference	Per Diem	\$ 1,040.00
Sept 23-27	Red Deer	AB Municipalities Conference	Travel Per Diem	\$ 40.00
18-Oct-24	Sundre	GNP Strategic Planning	Per Diem	\$ 240.00
18-Oct-24	Red Deer	Council Strategic Advisory	Travel Per Diem	\$ 50.00
18-Oct-24	Red Deer	Council Strategic Advisory	Per Diem	\$ 120.00
19-Oct-24	Red Deer	Council Strategic Advisory	Per Diem	\$ 280.00

Councillor Owen Petersen, Con't

Date	Hosting Town	Description	Expense (less Tax)	Cost
19-Oct-24	Red Deer	Council Strategic Advisory	Per Diem	\$ 280.00
24-Oct-24	Sundre	SDHS AGM	Per Diem	\$ 80.00

Councillor Todd Dalke

Date	Hosting Town	Description	Expense (less Tax)	Cost
23-Sep-24	Red Deer	AB Municipalities Conference	Registration	\$ 1,113.00
23-Sep-24	Red Deer	AB Municipalities Conference	Accommodations	\$ 597.03
19-Oct-24	Red Deer	Council Strategic Advisory	Mileage	\$ 154.35
19-Oct-24	Red Deer	Council Strategic Advisory	Per Diem	\$ 280.00
19-Oct-24	Red Deer	Council Strategic Advisory	Travel Per Diem	\$ 40.00
20-Oct-19	Red Deer	Council Strategic Advisory	Per Diem	\$ 280.00

Councillor Jaime Marr

Date	Hosting Town	Description	Expense (less Tax)	Cost
19-Apr-24	Red Deer	Spring Strategic Advisory Comm	Mileage	\$ 73.50
19-Apr-24	Red Deer	Spring Strategic Advisory Comm	Per Diem	\$ 280.00
20-Apr-24	Red Deer	Spring Strategic Advisory Comm	Per Diem	\$ 280.00
21-Apr-24	Red Deer	Spring Strategic Advisory Comm	Mileage	\$ 73.50
21-Apr-24	Red Deer	Spring Strategic Advisory Comm	Per Diem	\$ 240.00
21-Apr-24	Red Deer	Spring Strategic Advisory Comm	Travel Per Diem	\$ 50.00
3-May-24	Innisfail	AB Muni's Summer Caucus	Registration	\$ 110.00
13-Jun-24	Calgary	Ladies Elected Officials Meeting	Mileage	\$ 168.00
13-Jul-24	Bowden	Bowden Parade	Per Diem	\$ 120.00
27-Jun-24	Innisfail	ABMunis Spring Leaders Caucus	Per Diem	\$ 280.00
12-Sep-24	Airdrie	Ladies Elected Officials Meeting	Mileage	\$ 105.00
18-Sep-24	Carstairs	Local Ladies Networking Meetin	Mileage	\$ 61.60
23-Sep-24	Red Deer	AB Municipalities Conference	Registration	\$ 1,113.00
23-Sep-24	Red Deer	AB Municipalities Conference	Accommodation	\$ 597.03
24-Sep-24	Red Deer	AB Municipalities Conference	Meal	\$ 14.00
24-Sep-24	Red Deer	AB Municipalities Conference	mileage	\$ 147.00
24-Sep-24	Red Deer	AB Municipalities Conference	Travel Per Diem	\$ 40.00
27-Sep-24	Red Deer	AB Municipalities Conference	Per Diem	\$ 760.00
18-Oct-24	Red Deer	Council Strategic Advisory	Mileage	\$ 154.35
18-Oct-24	Red Deer	Council Strategic Advisory	Travel Per Diem	\$ 40.00
18-Oct-24	Red Deer	Council Strategic Advisory	Per Diem	\$ 120.00
19-Oct-24	Red Deer	Council Strategic Advisory	Per Diem	\$ 280.00
20-Oct-24	Red Deer	Council Strategic Advisory	Per Diem	\$ 280.00

Councillor Paul Isaac

Date	Hosting Town	Description	Expense (less Tax)	Cost
18-Apr-24	Red Deer	Spring Strategic Advisory Comm	mileage	\$ 147.00
18-Apr-24	Red Deer	Spring Strategic Advisory	Travel Per Diem	\$ 20.00
19-Apr-24	Red Deer	Spring Strategic Advisory	Per Diem	\$ 280.00
20-Apr-24	Red Deer	Spring Strategic Advisory	Per Diem	\$ 280.00
21-Apr-24	Red Deer	Spring Strategic Advisory	Per Diem	\$ 240.00
21-Apr-24	Red Deer	Spring Strategic Advisory	Travel Per Diem	\$ 20.00

Councillor Paul Isaac, Con't

Date	Hosting Town	Description	Expense (less Tax)	Cost
23-Sep-24	Red Deer	AB Municipalities Conference	Registration	\$ 1,113.00
23-Sep-24	Red Deer	AB Municipalities Conference	Accommodations	\$ 796.04
23-Sep-24	Red Deer	AB Municipalities Conference	Meal	\$ 26.00
24-Sep-24	Red Deer	AB Municipalities Conference	Meal	\$ 30.00
23-Sep-24	Red Deer	AB Municipalities Conference	mileage	\$ 147.00
Sept 23-27	Red Deer	AB Municipalities Conference	Per Diem	\$ 1,040.00
Sept 23-27	Red Deer	AB Municipalities Conference	Travel Per Diem	\$ 40.00
18-Oct-24	Red Deer	Council Strategic Advisory	mileage	\$ 154.35
18-Oct-24	Red Deer	Council Strategic Advisory	Travel Per Diem	\$ 40.00
18-Oct-24	Red Deer	Council Strategic Advisory	Per Diem	\$ 120.00
19-Oct-24	Red Deer	Council Strategic Advisory	Per Diem	\$ 280.00
20-Oct-24	Red Deer	Council Strategic Advisory	Per Diem	\$ 280.00

Councillor Chris Vardas

Date	Hosting Town	Description	Expense (less Tax)	Cost
18-Jan-24	Ponoka County	CAEP	mileage	\$ 227.85
18-Jan-24	Ponoka County	CAEP	Per Diem	\$ 120.00
19-Apr-24	Red Deer	Spring Strategic Advisory Comm	Per Diem	\$ 280.00
19-Apr-24	Red Deer	Spring Strategic Advisory Comm	Travel Per Diem	\$ 50.00
20-Apr-24	Red Deer	Spring Strategic Advisory Comm	Per Diem	\$ 280.00
21-Apr-24	Red Deer	Spring Strategic Advisory Comm	Per Diem	\$ 240.00
23-Sep-24	Red Deer	AB Municipalities Conference Sept 23-27	Registration	\$ 1,113.00
23-Sep-24	Red Deer	AB Municipalities Conference Se	Accommodations	\$ 796.04
23-Sep-24	Red Deer	AB Municipalities Conference Se	Meal	\$ 25.00
23-Sep-24	Red Deer	AB Muncipalities Conference Sept 23-27	Mileage	\$ 147.00
23-Sep-24	Red Deer	AB Municipalities Conference Sept 23-27	Per Diem	\$ 1,040.00
23-Sep-24	Red Deer	AB Municipalities Conference Sept 23-27	Travel Per Diem	\$ 40.00
18-Oct-24	Red Deer	Council Strategic Advisory Committee meeting	mileage	\$ 74.24
18-Oct-24	Red Deer	Council Strategic Advisory Committee meeting	Per Diem	\$ 120.00
19-Oct-24	Red Deer	Council Strategic Advisory Committee meeting	Per Diem	\$ 280.00
20-Oct-24	Red Deer	Council Strategic Advisory Committee meeting	mileage	\$ 74.24
20-Oct-24	Red Deer	Council Strategic Advisory Committee meeting	Per Diem	\$ 280.00
20-Oct-24	Red Deer	Council Strategic Advisory Committee meeting	Travel Per Diem	\$ 40.00
22-Oct-24	Sundre	Hospital Futures meeting	Per Diem	\$ 80.00

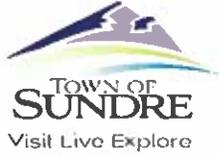
DEPARTMENTAL REPORT

DEPARTMENT	Fire Department
SUBMITTED BY	Ross Clews Fire Chief
COUNCIL DATE	Dec 16,2024
FOR MONTH(S) OF	November 2024
<u>911 DISPATCHES:</u>	
	Emergency Response Numbers, 402 Year to Date November 2024, Responses - 35
<u>Response Types:</u>	<ul style="list-style-type: none"> ➤ Alarm – No Fire – Steam or Smoke Mistaken – 3 ➤ Alarm – No Fire – Detector Activated - 2 ➤ Fire - Motor Vehicle – 1 ➤ Fire – Structure - 3 ➤ Medical First Response – 16 ➤ Medical – Stood Down - 5 ➤ Motor Vehicle Collision - 3 ➤ Rubbish or grass fire (no dollar loss) - 2
<u>Results:</u>	➤ All incidents Responded, Managed and Resolved by SFD Members
<u>TRAINING & ACTIVITIES</u>	
<u>In-Hall/Weekly:</u>	<p><u>November 2024 consisted of the following:</u></p> <ul style="list-style-type: none"> ➤ Officer Meeting ➤ General Meeting <ul style="list-style-type: none"> ○ Truck Checks ○ Hall Duties ○ General Maintenance ➤ VX Training at Junkyard <ul style="list-style-type: none"> ○ Stabilization ○ Hand Tools Roof Flap ○ Edraulics Door Removal Upside Down ○ Traffic Control Training and Review ➤ Naloxone Administration <ul style="list-style-type: none"> ○ Opioid Recognition ➤ BVM Operations ➤ Normal Respirations ➤ Poisonings – Recognitions, Size up and Safety ➤ Ventilation ➤ Confined Trailer Prop ➤ SCBA Basics Review <p><u>Community/Public Relations Events</u></p> <ul style="list-style-type: none"> ➤ Remembrance Day Ceremony – 11 November 2024
<u>Formal Courses in-Progress/Upcoming:</u>	<ul style="list-style-type: none"> ➤ Advanced First Aid – TBD ➤ NFPA 1001 to be completed ➤ NFPA 1072 – Hazmat Awareness and Operation - TBD ➤ Drone Course – TBD ➤ Oxygen Provider Course – TBD

<u>Fire Hall:</u>	
<u>Building/Maintenance:</u>	<ul style="list-style-type: none"> ➤ Eaves troughing has temporary repairs, Obtaining quote for permanent repair. ➤ Parking Blocks to be Installed
<u>SFD Units - Equipment</u>	
<u>Units:</u>	<ul style="list-style-type: none"> ➤ Unit #560, preconstruction ongoing with Mountainview County. ➤ New Unit #540 Ordered – expected date of Delivery 3rd Qtr -2025 ➤ Unit #541 in primary service. ➤ Unit 510 Replacement ordered – expected delivery date Dec 2024, delayed due to backorder of components
<u>Equipment:</u>	<ul style="list-style-type: none"> ➤ Annual flow tests completed.
<u>Safety Codes:</u>	
<u>Inspections -Occupancies</u>	<ul style="list-style-type: none"> ➤ Fire Inspections scheduled on Request – Complaint Basis Behind schedule currently
<u>Status:</u>	<ul style="list-style-type: none"> ➤ Safety Codes Officer training Members - 90% completed, 2 members completed. ➤ 5 Additional SFD Members to take training in 2024-2025

**Attachments: Incident Location Breakdown
Town of Sundre and Mountain View County Incident Hours**

Nov 2024 Sundre Fire Departmental Report Attachments



Sundre Fire Department Incident Location Breakdown



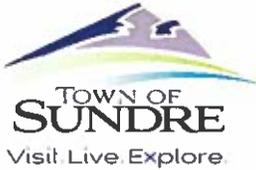
INCIDENTS	Town of Sundre incidents	Mountain View County	Clearwater County	Bighorn MD	Month Total	Last Month's Total	Year to Date Total
Outside Fires - Investigation					0	0	9
Control Burn - Arrived on scene					0	0	0
Fire - Machinery/Equipment					0	0	1
Fire - Motor Vehicle		1			1	1	3
Fire - Structure		3			3	0	10
Fire - Investigation (Explosion)					0	0	1
Investigation of Smoke					0	0	1
Alarm -No Fire - Steam or Smoke mistaken	2	1			3	2	24
Alarm -No Fire - detector activated	1	1			2	0	18
Alarm No Fire - accidental miscellaneous					0	1	4
False Alarm – Confirmed telephone					0	0	14
False Alarms-internal or local alarm system					0	0	1
Medical First Response	15	1			16	26	239
Medical - Stood Down	3	2			5		5
Medical Assist (lift)					0	0	4
Medical Assists					0	0	0
Miscellaneous Rescues					0	0	0
Motor Vehicle Collision		3			3	6	38
Mutual Aid Request					0	0	1
Public Hazard - Electrical					0	0	4
Public Hazard - Gasoline or Fuel					0	0	1
Public Service - Citizens trapped in Elevator					0	0	1
Public Service - Miscellaneous					0	0	1
Rescue					0	0	2
Rubbish or grass Fire (no dollar loss)	1	1			2	1	19
Rupture – Water Pipes					0	0	1
Total	22	13	0	0	35	37	402



Sundre Fire Department
Town of Sundre and Mountain View County
Incident Hours



November 2024		2024 Town Of Sundre Year to Date				2024 Mountain View County Year to Date			
INCIDENTS	Incident Time in Hours	Incidents	Total Incident Hours	Responders	Total Incident Hours	Incidents	Total Incident Hours	Responders	Total Incident Hours
Alarm No Fire - accidental miscellaneous	1.0	1	1	5	5.0	2	2	7	7.0
Alarm -No Fire - detector activated	1.0	4	4	25	25.0	8	8	21	21.0
Alarm -No Fire - detector activated	1.5	2	3	3	4.5				
Alarm -No Fire - detector activated	2.0					2	4	8	16.0
Alarm -No Fire - detector activated	3.5					1	3.5	2	7.0
Alarm -No Fire - Steam or Smoke mistaken	1.0	28	28	67	67.0	8	8	18	18.0
Alarm -No Fire - Steam or Smoke mistaken	1.5	1	1.5	3	4.5				
False Alarm – Confirmed telephone	1.0	1	1	4	4.0	2	2	6	6.0
Fire - Investigation	1.5					1	1.5	9	13.5
Fire - Machinery/Equipment	2.0					1	2	5	10.0
Fire - Motor Vehicle	1.0	1	1	6	6.0				
Fire - Motor Vehicle	1.5					2	3	9	13.5
Fire - Motor Vehicle	2.0					1	2	10	20.0
Fire - Motor Vehicle	2.5					1	2.5	5	12.5
Fire - Structure	1.0	1	1	8	8.0				
Fire - Structure	2.0								
Fire - Structure	2.5					3	7.5	19	47.5
Fire - Structure	4.0	1	4	12	48.0				
Fire - Structure	4.5	1	4.5	9	40.5				
Fire - Structure	5.5					1	5.5	6	33.0
Fire - Structure	9.0					1	9	14	126.0
Investigation of Smoke	1.0	1	1	2	2.0				
Medical Assist (lift)	1.0	2	2	5	5.0	2	2	6	6.0
Medical First Response	1.0	117	117	300	300.0	58	58	163	163.0
Medical First Response	1.5	13	19.5	35	52.5	29	43.5	78	117.0
Medical First Response	2.0	1	2	6	12.0	9	18	30	60.0
Medical First Response	2.5		0			1	2.5	2	5.0
Medical Stood Down	1.0	3	3	6	6.0	2	2	3	3.0
Motor Vehicle Collisions	1.0	3	3	13	13.0	3	3	17	17.0
Motor Vehicle Collisions	1.5	1	1.5	7	10.5	11	16.5	64	96.0
Motor Vehicle Collisions	2.0		0			4	8	20	40.0
Motor Vehicle Collisions	2.5		0			2	5	14	35.0
Motor Vehicle Collisions	3.5		0			1	3.5	4	14.0
Mutual Aid Request	3.0	0				1	3	10	30.0
Outside Fires - Investigation	1.0		0			3	3	11	11.0
Outside Fires - Investigation	1.5		0			1	1.5	4	6.0
Outside Fires - Investigation	2.0		0			1	2	3	6.0
Outside Fires - Investigation	3.0		0			1	3	5	15.0
Public Hazard - gasoline of fuel wash down	1.0	1	1	3	3.0				
Public Hazard - Electrical	1.0					2	2	8	8.0
Public Hazard - Electrical	1.5					1	1.5	4	6.0
Public Service - Citizens trapped in elevator	1.0	1	1	3	3.0				
Public Service - Miscellaneous	1.0	1	1	4	4.0				
Rescue- miscellaneous	2.0					1	2	5	10.0
Rescue - Miscellaneous	2.5					1	2.5	3	7.5
Rubbish or grass Fire (no dollar loss)	1.0	3	3	13	13.0	2	2	9	9.0
Rubbish or grass Fire (no dollar loss)	1.5	1	1.5	3	4.5	4	6	24	36.0
Rubbish or grass Fire (no dollar loss)	2.0					1	2	2	4.0
Rubbish or grass Fire (no dollar loss)	2.5		0			2	5	11	27.5
Rubbish or grass Fire (no dollar loss)	3.0		0			2	6	21	63.0
Rubbish or grass Fire (no dollar loss)	3.5		0			1	3.5	4	14.0
Rupture – Water Pipes	1.0	1	1	5	5.0				
Total	--N/A--	190	206.5	547	646	180	267.5	664	1160



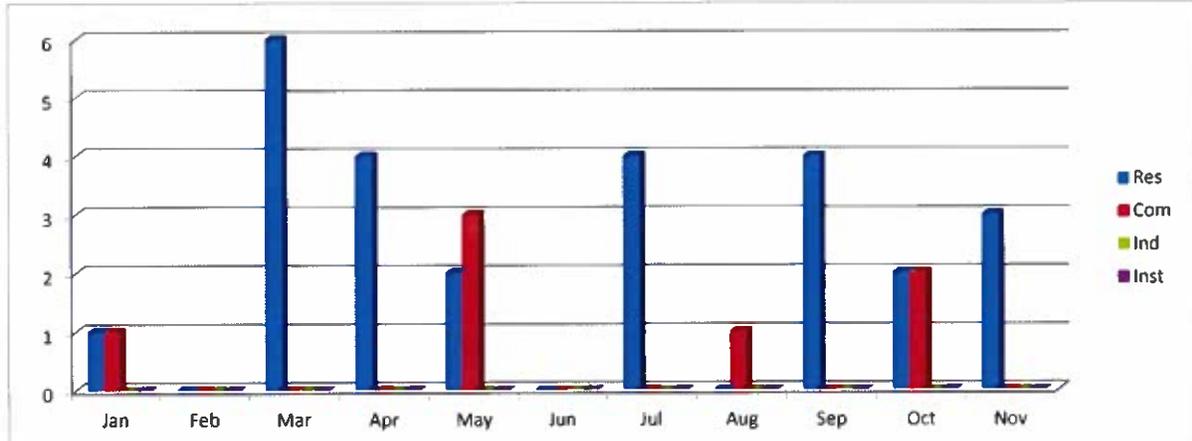
DEPARTMENTAL REPORT

DEPARTMENT:	Community Development - Planning & Development
SUBMITTED BY:	Benazir Thaha Valencia, Director of Community Development
COUNCIL DATE:	December 16, 2024
FOR MONTH OF:	November 2024
TOPIC / PROJECT #1	Development Permits
Total 1 Development Permits	Development Permits were issued for: - Fascia Sign
TOPIC / PROJECT #2	Building Permits
Total 3 Building Permits	Building Permits were issued for: - Rooftop Solar Panels
TOPIC / PROJECT #3	Safety Code Permits
Total 5 Safety Code Permits	Safety Code Permits were issued for residential upgrades Electrical Permits: 5, including 3 for rooftop solar panels
TOPIC / PROJECT #4	Downtown Area Redevelopment Plan
	Background Research and development Project Management Plan ongoing

ATTACHMENT: November 2024 Building Permit Statistics

**MONTHLY BUILDING REPORT
FOR THE MONTH OF NOVEMBER 2024**

	Nov. 2024			2024 Year To Date			2023 Year To Date		
	Dwelling	No. of		Dwelling	No. of		Dwelling	No. of	
	Units	Permits	Building Value	Units	Permits	Building Value	Units	Permits	Building Value
RESIDENTIAL									
Two-Storey				0	0	\$ -	0	0	\$ -
Bungalows				0	3	\$ 1,180,000	1	1	\$ 400,000
Bi-Level	0	0	\$ -	0	0	\$ -	1	1	\$ 360,000
				0	0	\$ -	0	0	\$ -
Duplex/Semi Det.				6	6	\$ 1,360,000	0	0	\$ -
Multi-Family				36	2	\$ 3,200,000	0	0	\$ -
Mobile Homes	0	0	\$ 0	2	2	\$ 200,000	0	0	\$ -
Accessory Buildings				0	1	\$ 3,850	6	6	\$ 132,000
Renovation/Addition	0	3	\$ 79,150	0	12	\$ 87,050	0	16	\$ 259,800
Sub-Total	0	3	\$ 79,150	44	26	\$ 6,030,900	2	24	\$ 1,151,800
COMMERCIAL									
Building Starts		No. of	Building		No. of	Building		No. of	Building
Renovation/Addition		Permits	Value		Permits	Value		Permits	Value
		0	\$ -		0	\$ -		2	\$ 2,300,000
		0	\$ -		7	\$ 935,000		1	\$ 250,000
		0	\$ -		7	\$ 935,000		3	\$ 2,550,000
INDUSTRIAL									
Building Starts		No. of	Building		No. of	Building		No. of	Building
Renovation/Addition		Permits	Value		Permits	Value		Permits	Value
		0	\$ -		0	\$ -		1	\$ 2,300,000
		0	\$ -		0	\$ 0		0	\$ -
		0	\$ -		0	\$ -		1	\$ 2,300,000
									0
INSTITUTIONAL									
Building Starts		No. of	Building		No. of	Building		No. of	Building
Renovation/Addition		Permits	Value		Permits	Value		Permits	Value
		0	\$ -		0	\$ -		1	\$ 84,870
		0	\$ -		0	\$ -		0	\$ -
		0	\$ -		0	\$ -		1	\$ 84,870
TOTAL	Dwelling	No. of	Building Value	Dwelling	No. of	Building Value	Dwelling	No. of	Building Value
	Units	Permits		Units	Permits		Units	Permits	
	0	3	\$ 79,150	47	33	\$ 7,078,562	2	29	\$ 6,086,670





DEPARTMENTAL REPORT

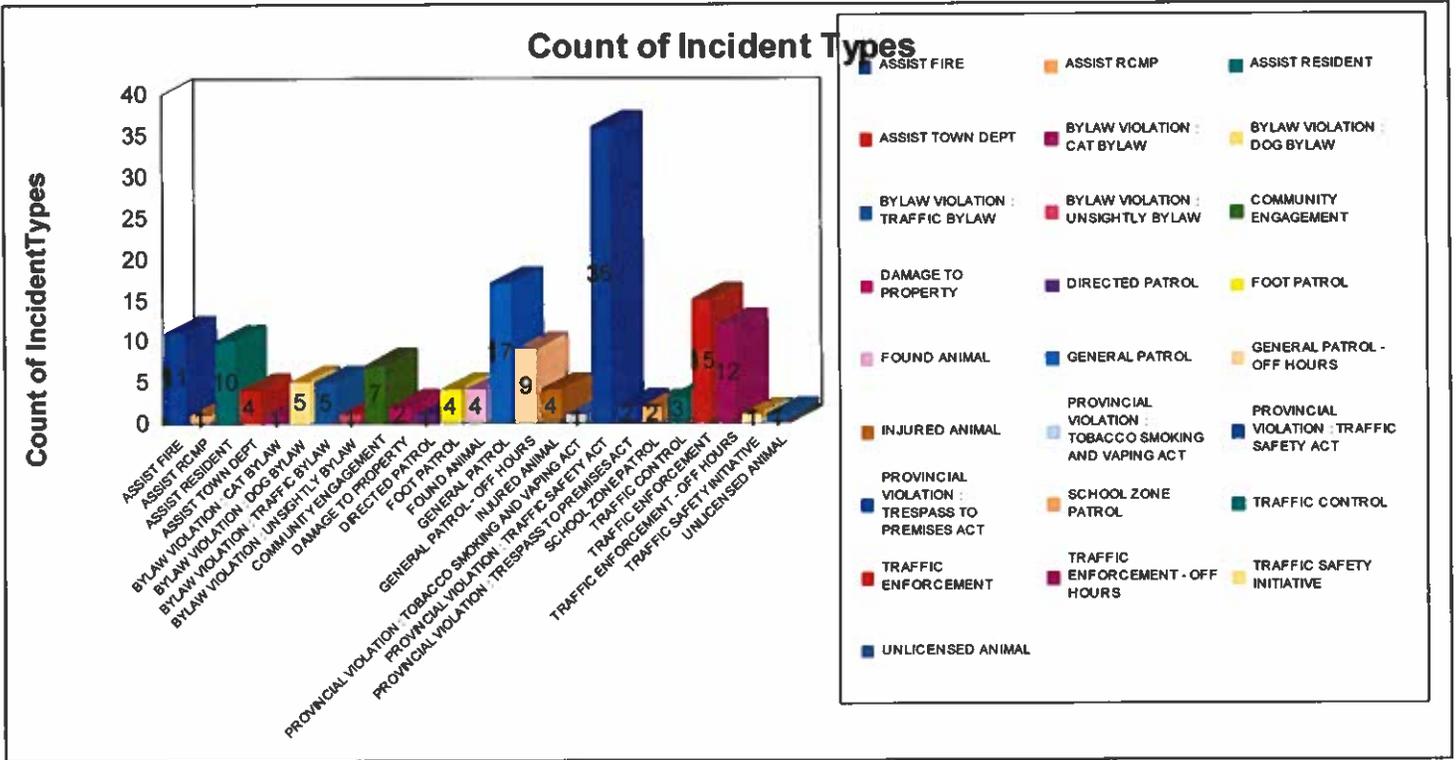
DEPARTMENT:	Community Services
SUBMITTED BY:	Jeff Elder
COUNCIL DATE:	December 16, 2024
FOR MONTH OF:	November, 2024

TOPIC #1	Community Centre
	<p>Regular User Groups</p> <ul style="list-style-type: none"> • Tae Kwon Do • Gymnastics • Walking Club • Pickleball • Small Hoops <p>Additional Bookings:</p> <ul style="list-style-type: none"> • Bridal and Grad Fair • Christmas Farmers Market (2 Weekends) • Hospital Gala • West Fraser Kids Christmas Party • Sundre Ministry Christmas Carol
Action Steps / Successes	The Community Centre remains a popular venue for events.
TOPIC #2	Arena
	<ul style="list-style-type: none"> • Arena continues to be busy with all regular user groups having started their seasons • An 8-team minor hockey tournament was held in November • Attendance continues to be good for Public Skating & Sticks & Pucks options. • One birthday party rental, one private rental. • Two new wall sign advertisers for 2025
Action Steps / Successes	Good working relationship between user groups and Town staff continues.
TOPIC #3	Other Events / Meetings
Action Steps / Successes	<p>flooding of the outdoor rinks has commenced with a short pause during the chinook conditions</p> <p>coordinated a meeting with resident regarding upgrades for the skateboard park</p> <p>Assisted Festivals and Event Coordinator with “light-up Greenwood Camp Ground & Gazebo” event, which was well attended.</p>

Town of Sundre

STATS Statistics from Occurred Date: 11/1/2024 12:00:00AM to 11/30/2024 11:59:00PM

Case Report **SUNDRE MUNICIPAL ENFORCEMENT**



ASSIST FIRE: 11 7%

Case Report

SUNDRE MUNICIPAL ENFORCEMENT

ASSIST RCMP: 1 1%
ASSIST RESIDENT: 10 6%
ASSIST TOWN DEPT: 4 3%
BYLAW VIOLATION : CAT BYLAW: 1 1%
BYLAW VIOLATION : DOG BYLAW: 5 3%
BYLAW VIOLATION : TRAFFIC BYLAW: 5 3%
BYLAW VIOLATION : UNSIGHTLY BYLAW: 1 1%
COMMUNITY ENGAGEMENT: 7 4%
DAMAGE TO PROPERTY: 2 1%
DIRECTED PATROL: 1 1%
FOOT PATROL: 4 3%
FOUND ANIMAL: 4 3%
GENERAL PATROL: 17 11%
GENERAL PATROL - OFF HOURS: 9 6%
INJURED ANIMAL: 4 3%
PROVINCIAL VIOLATION : TOBACCO SMOKING AND VAPING ACT: 1 1%
PROVINCIAL VIOLATION : TRAFFIC SAFETY ACT: 36 23%
PROVINCIAL VIOLATION : TRESPASS TO PREMISES ACT: 2 1%
SCHOOL ZONE PATROL: 2 1%
TRAFFIC CONTROL: 3 2%
TRAFFIC ENFORCEMENT: 15 9%
TRAFFIC ENFORCEMENT - OFF HOURS: 12 8%

Case Report SUNDRE MUNICIPAL ENFORCEMENT

TRAFFIC SAFETY INITIATIVE: 1 1%

UNLICENSED ANIMAL: 1 1%

Grand Total: 100.00% Total # of Incident Types Reported: 159





DEPARTMENTAL REPORT

DEPARTMENT:	Operations
SUBMITTED BY:	Jim Hall
COUNCIL DATE:	December 16, 2024
FOR MONTH OF:	November 2024
TOPIC / PROJECT #1	Centre Street & Phase 2 Water Works
STATUS OF PROJECT In progress: Completed: Yes	The Centre Street North section of water main and services has been replaced. Paving of disturbed sections completed. All invoices have been submitted to meet the deadline of Dec. 2
Action Steps / Successes	The pipes (mains) were found to be cast steel with a similar vintage of the 1963 Hwy 27 pipe. Cracked pipe was found on initial exposure. Services in previous years that had been terminated were removed and new connection lines were installed to a number of properties.
TOPIC / PROJECT #2	Water Leak and Infiltration Reductions
STATUS OF PROJECT In progress: Completed: Yes	The culmination of the Hwy 27, 3 rd street SW, Centre Street N and phase 3 Fas Gas mini mall section has provided major reductions in Unaccounted for Water Loss (UfWL), subsequently reducing infiltration/increased capacity at the wastewater treatment facility and additional capacity at the water treatment plant and lower utility
Action Steps / Successes	Staff continues to monitor daily trends and charting for monthly usage and capacities. Review of changes and leak surveys is ongoing.
TOPIC / PROJECT #3	Fire Hydrants, Sewer Flushing
STATUS OF PROJECT In progress: Yes Completed:	All hydrants have been serviced for winter. One hydrant on 3 rd Ave NE has been targeted for repair.
Action Steps / Successes	The subject hydrant will be replaced in 2025.
TOPIC / PROJECT #4	Gas Servicing
STATUS OF PROJECT In progress: Completed: Yes	Coordinated with the contractors the gas service for the new 12 unit apartment building on 3 ST NW..
Action Steps / Successes	The gas operators, with the cooperation of the construction contractors successfully resolved issues to complete the installation of the gas services to the development.
TOPIC / PROJECT #5	Winter Snow Removal
STATUS OF PROJECT In progress: Completed: Yes	The operators conducted snow removal from Priority 1 areas after the snow event in late November.
Action Steps / Scheduled Events / Successes	Operators are continuing day to day snow/ice clearing operations throughout town zones. The public is made aware through social media and street signage.
TOPIC / PROJECT #6	Federation of Alberta Natural Gas Co-operatives AGM/Gas Alberta AGM
STATUS OF PROJECT In progress: Completed: Yes	Operations Manager attended the annual AGM conference held on November 24 th -27 th
Action Steps / Scheduled Events / Successes	Resolutions were presented to the voting members with no impact to financial statements. Sundre is a voting member. Highlights presented by the Board: \$300,000 annual costs savings compared to investor owned utilities; cost outlook for 2025 similar to 2024; monitoring will continue for new pipeline builds and gas cogeneration projects.

Fed Gas/Gas Alberta AGM

November 24th -27th 2024 Edmonton AB

This year's AGM for Fed Gas hosted in Edmonton provided insight to the current political actions in Alberta for the oil and natural gas sector and the impacts that gas coop's may face. A team Alberta approach by Shane Getson, MLA Lac St. Anne-Parkland (Transportation Corridor) spoke to the tackling the export of our resources to the US and the EU. Cogeneration for electrical grid input is gaining momentum for the Alberta system.

Resolutions (12) were reviewed, spoken to and voted on by the membership. Of these resolutions, one in particular requesting mandatory achievement by all coops for SECOR/Cor Safety accreditation (Res 4-24) received a majority vote against the resolution. This mandate would have major cost implications to all members without consideration to municipal coops. Resolution 1-24 discussed further investigation of adding urban utilities into the gas grant program to assist with pipeline improvements. This received an 80 % vote in favour.

A separate annual Managers meeting was held during the AGM. This years meeting discussed topics such as the new imposed TELUS locate constraints forcing coops to pay for contracted locates, new training programs, updates to the O&M (operating & Maintenance) manual, current lack of succession for management and operators (majority of these staff over 50 years of age) and the salary survey for 2024.

A callout for interest from County and Municipal members to join the training committee was discussed. Sundre plans to send an operator's resume for consideration to bring our perspective to training.

During the Gas Alberta AGM highlights on the savings found by traders of \$300,000 compared to gas costs from Investor owned. Solid

hedging/gas costs provided a \$1.4 million rebate based on GJ usage to entire membership for 2024.

A new investment was made by Gas Alberta into the Alexander First Nations company that will be able to provide PE pipe for our membership at a more competitive and secure supply aspect. The membership will have a 4 % share into this endeavor.

Several vendors were in attendance to show case new products. The gas department is currently reviewing our vendor list of required items. Product cards and contacts were collected for this project.

In 2025 the gas department will be working with our AMR vendors and our accredited metering companies to plan for future changes to the automated meter reading system upgrades and AMR ERT units that are nearing battery life. This plan will allow for a more stable operating budget to ensure billing for gas and water usage continues.

Submitted by Jim



DEPARTMENTAL REPORT

DEPARTMENT:	Economic Development
SUBMITTED BY:	Jon Allan
COUNCIL DATE:	December 16, 2024
FOR MONTH OF:	November 2024

TOPIC #1	Business Attraction, Retention and Expansion
STATUS OF PROJECT Ongoing	Work conducted to support business development and diversification within Sundre.
Action Steps / Successes	<ol style="list-style-type: none"> 1) Under the Alberta Advantage Immigration Program, <ol style="list-style-type: none"> a. approx. 4 Rural Entrepreneur Stream meetings and/or town tours were conducted with prospective international investors in the month of November. 2) The Downtown Area C-1 vacancy rate has been reduced to a historic low of 2.8%. <ol style="list-style-type: none"> a. Prioritizing promoting new construction into mixed-use commercial and residential real estate developments to ease the burden on our tight commercial rental market. 3) Pre-project work was started on a new Non-residential gap analysis and capital leakage study. Grant application to be made in December.
TOPIC #2	Mountain View Regional Film Office – Strategic Organizational Development Plan
STATUS OF PROJECT In progress	Film development in support of economic diversification, workforce development, and awareness generation about Sundre and our partners.
Action Steps / Successes	<ol style="list-style-type: none"> 1. Work on MVRFO Organizational Development Plan continues in collaboration with our partners. Presentation to Councils complete. Draft plan complete. <ol style="list-style-type: none"> a. Next steps: <ol style="list-style-type: none"> i. Revise and finalize the final plan. ii. Begin work with partner municipalities on devising joint policies in support of film-friendliness. iii. Budget review & preparation
TOPIC #3	Tourism Development and Promotion
STATUS OF PROJECT Ongoing	Work conducted to promote Sundre and expand partnerships and tourism service opportunities in the area.
Action Steps / Successes	<ol style="list-style-type: none"> 1. Continued online promotion of Sundre through social media <ol style="list-style-type: none"> a. Next steps: continuing promotional activities in support of year-round tourism. 2. Invited to attend a meeting with the Sundre Tourism Association and conducted a tour of Sundre for STA consultants

TOPIC #4	Community Development
STATUS OF PROJECT Ongoing	Work completed to support the development of amenities, education/workforce and quality of living in the Town of Sundre.
Action Steps / Successes	<ol style="list-style-type: none"> 1. Finalized updating the public Trails and Pathways map and ordered print versions of the maps. <ol style="list-style-type: none"> a. Next steps: distribute maps to area businesses and VIC. 2. Continue to ensure the public has access to information on the Town app resolving any issues as they arise. Trails map loaded. <ol style="list-style-type: none"> a. Next steps: Continue working with tech support 3. Radio ads continue to promote Health Care Aide enrollment
TOPIC #5	Events and Festivals
STATUS OF PROJECT Ongoing	Winterfest 2025 planning has commenced. Coordinated with the Festivals & Events Coordinator, submission of 2 grant applications for 2025 events.
Action Steps / Successes	<ol style="list-style-type: none"> 1. Winterfest & the Mountain Survivalist Competition: <ol style="list-style-type: none"> a. Next Steps: <ol style="list-style-type: none"> i. Continue to solicit sponsorship ii. Book service suppliers iii. Develop promotional material



REQUEST FOR DECISION

COUNCIL DATE December 16, 2024
SUBJECT RFD CAO's Year-End Report – Operations Department
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM 9.2

BACKGROUND/PROPOSAL:

Administration will provide a year-end report on the successes achieved by the Operations Department, which includes, Gas, Roads, Water & Wastewater, and an update on the Lagoon project. Team Members will be present at the December 16th Council meeting.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Verbal Report by CAO.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 3, Environmental Stewardship, Pillar 4, Supportive Infrastructure, and Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council accept the year-end report from the CAO on the successes achieved by the Operations Department, and congratulate and thank each member of the team for their commitment and dedication to our community.

MOTION:

That the Town of Sundre Council accept the year-end report from the CAO on the successes achieved by the Operations Department, and congratulate and thank each member of the team for their commitment and dedication to our community.

Date Reviewed: December 12, 2024

CAO: Linda Nebus



REQUEST FOR DECISION

COUNCIL DATE December 16, 2024
SUBJECT RFD Council Committee Reports November 2024
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM 10.1

BACKGROUND/PROPOSAL:

Mayor Warnock has provided a report for Council's review and information for the month of November 2024.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please see attached report.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council accept Mayor Warnock's report for November 2024 as presented.

MOTIONS:

That the Town of Sundre Council accept Mayor Warnock's report for November 2024 as information.

ATTACHMENTS:

10.1a Mayor Warnock's report

Date Reviewed: December 12, 2024

CAO: Amida Nelson



*COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF MAYOR RICHARD WARNOCK*

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For the Month of November 2024

Bylaw Policy Review Committee

Date of Meeting:

No Meeting

Emergency Management Advisory Committee

Date of Meeting:

No Meeting

Intermunicipal Collaboration Committee

Date of Meeting:

No Meeting

Mountain View Senior’s Housing

Date of Meeting: Nov 14

Regular Board Meeting held at MVSH Olds, The meeting had a large agenda that covered regular business, the audit review, requests, and the draft 2025 Budget – MVSH Key messages are attached to this report. In addition, attended the Regular Board Meeting of the MVSH Foundation on Nov 26; work continues on Director recruitment, handbooks and included a Q3 financial report.

Mountain View Regional Waste Management Committee

Date of Meeting:

No Meeting

Intermunicipal Planning Commission

Date of Meeting:

No Meeting

Red Deer River Municipal Users Group

Date of Meeting:

Did Not attend – Councillor Dalke is now our Town Rep on this Group

Red Deer River Watershed Alliance

Date of Meeting: Nov 15

Attended the Regular RDRWA Board meeting as a guest, as I was invited to hear of the work being done by the committees on governance, outreach, board recruitment and the state of the watershed.

Sundre Petroleum Operators Group

Date of Meeting:

No Meeting

Sundre Wellness Advocacy Committee

Date of Meeting: Nov 12

Regular meeting held at Sundre Town Office – Delegation presentation on Mental Health by Mr. Paul Shippy and Ms. Tracey Silberer. Agenda items included Mountain View County update, day care meetings, hospital steering committee report and next steps for 2025 Mental Health advocacy

Other:

Date of Meeting: November 2024

Nov 01 – Alberta Mid-Sized Towns Mayor’s Caucus – Meeting held by Zoom with Agenda items of: Supplementary Provincial Funding (Outside of LGFF) – Key Messages will be provided in next months report.

Nov 01 – Attended and gave Town of Sundre greetings at the Burden Bearer’s annual fund-raising dinner held at the Sundre Community Centre.

Nov 04 to 07 – Attended the RMA (Rural Municipalities Association) fall conference that had presentations by Premier Smith and NDP Opposition Nenshi. I participated in the work shop on Navigating Council Code of Conduct, presented by Leduc County. The Ministerial Forum was very good and well attended by Members of Cabinet.

Nov 11 – Attended the Remembrance Day ceremony at the Sundre Legion and on behalf of the Town of Sundre participated in the Wreath presentations.

Nov 12 – Attended the Sundre Ministerial meeting to participate and learn of the upcoming Carol singing on December 01 at the Sundre Community Centre.

Nov 13 – Attended the Elected Officials dinner held by the Town of Innisfail with council members. This was a network event to hear the highlights of central Alberta municipalities.

Nov 14 – Attended as a guest the Red Deer Polytechnic board meeting as they are preparing for campaigns on existing and new training initiatives that effect rural central Alberta.

Nov 14 – Attended the Sundre & District Chamber of Commerce regular board meeting with agenda items of facility enhancement, increased app functionality, and Sundown in Sundre update.

Nov 16 – Attended the Sundre Hospital Futures Gala with Council. This was very well attended and supported as it is very year. What a great event for a dedicated need in our community.

Nov 18 – Attended a meeting with Transportation Minister Dreesen with CAO Nelson, providing an update on the Lagoon Project, Testing completion, Next steps and additional funding required for project completion once approvals have been received.

Cont'd

Nov 19 – Attended the TIAA (Tourism Industry Association of Alberta) Forum that included presentations on the economic landscape, sport and outdoor recreation, Jasper wildfire update from Mayor Richard Ireland and ended with a presentation dinner with Premier Smith.

Nov 21 – the MTMC – As a member of the Mid-Sized Towns Mayors Caucus Executive Committee we met with Premier Smith and Minister McIver to build the relationship and foundation for additional funding for Mid Sized Towns.

Nov 25 – Sundre Regular Council meeting was held that included Budget deliberations on additions and/or deletions to the in place 4 year operating and 10 year capital plan. – Agenda and minutes of this meeting are at www.sundre.com

Nov 27 – Held a coffee with the Mayor event at the Sundre Supportive Living Facility and I enjoy those conversations very much.

Nov 28 – Attended by Zoom the Alberta Municipalities' report on the remaining resolutions that timing did not allow to be completed at the conference.

Nov 29 – Attended the Sundre Staff Xmas dinner held at the Sundre Legion, a great evening spent with staff. Several staff members were presented with long service awards.



REQUEST FOR DECISION

COUNCIL DATE	December 16, 2024
SUBJECT	RFD Council Key Messages November 2024
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	10.2

BACKGROUND/PROPOSAL:

Each month an insert with key messages from the Office of Council is included in the mailing of the Town of Sundre Utility bills.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The Key Monthly Messages will be incorporated into the Town of Sundre Regular Council Meeting Agenda at the end of each month to ensure we reach as many residents as possible.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Pillar 5 of the Strategic Plan-Sustainable and Responsible Governance.

MOTION:

That the Town of Sundre Council accept the Key Messages of Council for the month of November, 2024 as information.

ATTACHMENTS:

10.2a Key Messages from the Office of Council for November 2024.

Date Reviewed: December 12, 2024

CAO: Amida Nubun

FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH of NOVEMBER, 2024

November 12, 2024

The Library provided a very detailed presentation on 2024 Year to Date accomplishments and trends, as well as details on their strategies for 2025 and beyond, and the proposed budgets for 2025 to 2028. Council was impressed with the detail, and the many accomplishments from 2024. The presentation package can be found on the Town website under the agenda for November 12, 2024.

The Chamber of Commerce appeared as a delegation to discuss the highlights of work done in 2024 as is required under the annual funding agreement. Council was pleased with the information provided and the accomplishments. The Chamber Annual General Meeting and election of new board members will take place in January 2026.

November 25, 2024

Council heard from 2 delegations. The RCMP provided the Q2 report and Crime Statistics. Council was impressed with the level of service the RCMP provides to Sundre. A reminder to call **1-800-222-TIPS(8477)** for Crime Stoppers tips to RCMP. The Community Van Coordinator provided a comprehensive report on some of the great work this group provides to the entire community of Sundre and area. Council is very supportive of the great work provided by the Community Van volunteers.

Council was pleased to see interested residents attend the November 25th Council meeting to hear budget deliberations and anticipate more regular attendance with the meetings changing from 6:00 pm to 4:00 pm for future Council meetings, beginning on December 2, 2024.

FROM THE DESK OF THE MAYOR

Dear Residents:

As your Mayor I had the privilege of attending the Rural Municipalities Association's annual fall conference and by doing so, I heard that the rural county message is the same that we have here in Sundre. The facts are that finding the money to address the critical infrastructure deficits and build a platform for getting the work done is a very large task. I wish to take a moment to update you on the important work being done by our administration and your council to build a plan that not only is sustainable on paper but can be done within our financial framework, in compliance with the Municipal Government Act for multi year operating and capital budget plans.

This process is more than just numbers, it included completing the master servicing study, many workshop hours spent in setting priorities and investing in infrastructure that supports our residents, local businesses, access to essential services and enhancing public safety. I am incredibly proud of the diligence shown by your councillors and the administrative team in analyzing and committing to our mission to make decisions that are both responsible and forward-looking, while always keeping in mind the desire to keep our budgets tight so that the results are a stable tax mill rate.

As we work through and finalize the budget that is effectively committed to transparency and accountability, our goal is to have a good preliminary foundational and sound 2025 budget that continues into 2026.

Thank you for your continued trust and support for your hard-working dedicated council.

Mayor Warnock

Respectfully
Mayor Richard Warnock