



Regular Council Meeting
Town of Sundre Municipal Council Chambers
September 9, 2024
6:00 p.m.

1. **Call to Order**
Moment of Reflection
2. **Public Hearing: None**
3. **Agenda Adoption and Amendments**
 - 3.1 September 9, 2024
 - 3.2 Councillor Absence (if applicable)
4. **Adoption of Previous Minutes**
 - 4.1 July 15, 2024 Special Meeting of Council Minutes Pg. 1
5. **Delegation:**
 - 5.1 RFD Forrest Green Presentation Pg. 6
6. **Bylaws/Policies:**
 - 6.1 RFD First Reading and Setting of Public Hearing date for Bylaw 2024-06
Municipal Development Plan Pg. 11
7. **Old Business: None**
8. **New Business:**
 - 8.1 RFD RCMP Q1 2024 Sundre Provincial Community Report Pg. 79
 - 8.2 RFD Q2 Financial Reports Pg. 88
 - 8.3 RFD Municipal Indicators Pg. 121
 - 8.4 RFD Proclamation Development Officers Week Pg. 122
 - 8.5 RFD Sundre Municipal Library Board Appointments Pg. 124
 - 8.6 RFD Sundre Hospital Futures Gala Pg. 127
 - 8.7 RFD AB Municipalities 2024 Resolutions Pg. 131
9. **Administration:**
 - 9.1 RFD January to August 2024 New Business Listing Pg. 198
10. **Council Committee Reports: None**
11. **Council Invitations / Correspondence:**
 - 11.1 Town of Ponoka Invitation and Mayor's Response Pg. 199
12. **Closed Meeting:**
 - 12.1 Advice from Officials, FOIPP Act, Section 24
 - 12.2 Advice from Officials, FOIPP Act, Section 24
13. **Adjournment**

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Special Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
July 15, 2024

A Special meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, July 15, 2024, commencing at 5:06 p.m.

<u>IN ATTENDANCE:</u>	Mayor Richard Warnock Councillor Connie Anderson Councillor Owen Petersen Councillor Todd Dalke Councillor Jaime Marr Councillor Paul Isaac Councillor Chris Vardas
<u>ABSENT:</u>	None
<u>STAFF:</u>	Chief Administrative Officer, Linda Nelson (by phone) Director Community Development, Benazir Thaha Valencia Projects Manager, Carl McDonnell Legislative Executive Assistant, Betty Ann Fountain
<u>PUBLIC:</u>	8
<u>PRESS:</u>	1
<u>CALL TO ORDER:</u>	The meeting was called to order at 5:06 p.m.

AGENDA – AMENDMENTS AND ADOPTION:

Res. 236-15-07-24	MOVED by Councillor Vardas that the Agenda be approved as amended: <i>Correction to the RFD for Item 6.2: Administration Recommendation: to read “That Council give Second and Third Reading to Bylaw 2024-05, being a Bylaw to amend Schedule “A” of Land Use Bylaw 2018-10 District Map, for a Portion of S.E. ¼, Sec. 9, Twn. 33, Rge 5, W5M, contained within the Eagle Ridge Area Structure Plan, from Urban Reserve District (UR) to General Residential District (R-2) and Public Service District (PS).”</i>
Res. 237-15-07-24	MOVED by Councillor Isaac that the Town of Sundre Council <i>direct administration to correct the typographical error in the Summary of Dates for Bylaw 2021-06 Eagle Ridge Area Structure Plan Amendment adopted by Council on September 20, 2021, by changing the date for second reading from September 7th, 2021 to September 20th, 2021, and by changing the date for third reading from September 7th, 2021 to September 20th, 2021; to read: “Read a Second Time this 20th day of September 2021 Motion No. 258-20-09-21” and “Read a Third and Final Time this 20th day of September 2021 Motion No. 259-20-09-21”.</i>

CARRIED

Initials

Special Council Meeting Minutes – July 15, 2024

Councillor Absence: None

Mayor Warnock recessed the Special Meeting of Council to go into Public Hearing 20240715

PUBLIC HEARING **20240715: Bylaw 2024-04 Eagle Ridge Area Structure Plan Amendment and Bylaw 2024-05 to Amend Land Use Bylaw 2018-10 District Map**

The Public Hearing was held in the Town of Sundre Municipal Council Chambers and pursuant to the *Municipal Government Act, RSA 2000 Chapter M-26 and amendments* thereto.

The Mayor declared Public Hearing 2024015 relating to Bylaw 2024-04 and Bylaw 2024-05 now open at 5:11 p.m.

Purpose of Bylaw 2024-04 and 2024-05

The purpose of Bylaw No. 2024-04 and 2024-05, respectively, is to amend the Eagle Ridge Area Structure Plan to provide for a future housing development, Phase 1B, The amendment affects 64.70 hectares (160 acres) of land in the southern portion of the quarter section, legally known as SE ¼, Section 9, Township 33, Range 5, West of the 5th Meridian, and further to redesignate a portion of SE9-33-5-W5M from Urban Reserve (UR) to the General Residential Land Use District (R-2), and Public Service (PS).

Order of Presentations:

- Confirmation of Notices;
- Development Authority’s report;
- Questions from Council to the Development Authority;
- Public Communication (letters/emails) read into the minutes;
- Presentation(s) by those in Favour of the Bylaw (max. of 5 minutes);
- Presentation(s) by those in Opposition of the Bylaw (max. of 5 minutes);
- Any other person(s) deemed affected by the Bylaw;
- Closing statement of the Development Authority;
- Further questions for the Development Authority;
- Adjournment of the Public Hearing.

CAO – Public Notifications

Notification of the Public Hearing for Bylaws 2024-04 and 2024-05 was published in the local newspaper on July 2, 2024 and July 9, 2024, and on the Town’s website from June 27, 2024 to July 15, 2024. Adjacent Landowner Notifications were mailed via Canada Post on June 26, 2024. External agency notifications were emailed on June 26, 2024.

Development Authority’s Report:

Benazir Thaha Valencia, Director Community Development delivered a verbal report accompanied by a power point presentation.

Public Communications: Read into the Minutes by Legislative Executive Assistant

External Agencies: 16 agencies were provided with copies of the ASP amendment and redesignation bylaws.

Initials

Special Council Meeting Minutes – July 15, 2024

Adjacent Landowners: 39 adjacent landowners were notified, receiving a copy of each bylaw. 10 responses were received from adjacent landowners, 2 responses from a local organization.

Those in Favour of the Bylaws:

Mr. Bill Maher Jr. of Lee Maher Engineering on behalf of the Developer.
Mr. Bruce Kendall, benefactor of 4 lots in Eagle Ridge Phase 1A.

Those in Opposition to the Bylaws:

Mr. Rick Sarson, benefactor of a lot in Phase 1A Eagle Ridge

Closing Statements: Benazir Thaha Valencia provided a closing statement.

Call for a Motion: the Mayor called for a motion to close the Public Hearing at 6:20p.m.

Res. 238-15-07-24 MOVED by Councillor Petersen that the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2024-04 and Bylaw 2024-05, being an amendment to the Eagle Ridge Area Structure Plan and to amend the Land Use Bylaw 2018-10 District Map.

CARRIED

ADOPTION OF THE PREVIOUS MINUTES:

Res. 239-15-07-24 MOVED by Councillor Dalke that the Minutes of the Regular Council Meeting of Council held on June 24, 2024, be approved as amended as follows:

CORRECT: typographical error on Page 4 of June 24, 2024 Minutes under Res. 222-24-06-24.

CARRIED

BYLAWS/POLICIES:

Bylaw 2024-04 Eagle Ridge Area Structure Plan (ASP) Amendment

Res. 240-15-07-24 MOVED by Councillor Marr that the Town of Sundre Council give Second Reading to Bylaw 2024-04 being a bylaw to amend the Eagle Ridge Area Structure Plan by replacing the existing ASP with the revised as pended to Schedule “A” of Bylaw 2024-04.

Opposed: Councillor Petersen, Councillor Dalke

CARRIED

Res. 241-15-07-24 MOVED by Councillor Petersen that the Town of Sundre Council give Third Reading to Bylaw 2024-04 being a bylaw to amend the Eagle Ridge Area Structure Plan by replacing the existing ASP with the revised as pended to Schedule “A” of Bylaw 2024-04.

Opposed: Councillor Dalke

CARRIED

Initials

Bylaw 2024-05 to Amend Land Use Bylaw 2018-10 District Map

Res. 242-15-07-24 MOVED by Councillor Petersen that the Town of Sundre Council give Second Reading to Bylaw 2024-05, being a Bylaw to amend Schedule “A” of Land Use Bylaw 2018-10 District Map, for a Portion of S.E. 1/4, Sec. 9, Twn. 33, Rge 5, W5M, contained within the Eagle Ridge Area Structure Plan, from Urban Reserve District (UR) to General Residential District (R-2) and Public Service District (PS).
Opposed: Councillor Dalke

CARRIED

Res. 243-15-07-24 MOVED by Councillor Petersen that the Town of Sundre Council give Third Reading to Bylaw 2024-05, being a Bylaw to amend Schedule “A” of Land Use Bylaw 2018-10 District Map, for a Portion of S.E. 1/4, Sec. 9, Twn. 33, Rge 5, W5M, contained within the Eagle Ridge Area Structure Plan, from Urban Reserve District (UR) to General Residential District (R-2) and Public Service District (PS).
Opposed: Councillor Dalke

CARRIED

Mayor Warnock called a 5 minute recess at 6:40 p.m.
Mayor Warnock reconvened the Special Meeting of Council at 6:45 p.m.

NEW BUSINESS:

Appointment of Sundre Library Board

Res. 244-15-07-24 MOVED by Councillor Marr that the Town of Sundre Council defer this agenda item to the September 9, 2024 meeting of Council.

CARRIED

Grants to Organizations – Change of Scope for Store Front Improvement Project

Res. 245-15-07-24 MOVED by Councillor Dalke that the Town of Sundre Council grant the request from the owner of Suds & Sundries to utilize the allocated funding of \$5,000.00 from the original store front improvement of the installation of an awning to the construction of a roof-top extension and installation of new identification signage.
Opposed: Councillor Marr

CARRIED

Play for Sundre Kidz Golf Tournament

Res. 246-15-07-24 MOVED by Councillor Anderson that the Town of Sundre Council approve the sponsorship of a “Hole” at the annual Play 4 Sundre Kidz Golf Tournament at cost not to exceed \$500.00 with funds to be drawn from Council’s Discretionary Funds to Local Organizations.

CARRIED

_____ Initials

ADMINISTRATION:

Change to Council Meeting Calendar

Res. 247-15-07-24

MOVED by Councillor Isaac that the Town of Sundre Council reschedule the Regular Council Meeting from Monday, September 23rd to Monday, September 30th, 2024.

CARRIED

CLOSED MEETING:

Res. 248-15-07-24

MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 6:56 p.m.

Mayor Warnock called a recess at 6:56 p.m.

Mayor Warnock reconvened the closed meeting at 7:01 p.m.

The following were in attendance for the closed meeting session:
Chief Administrative Officer, Linda Nelson

Topic of Closed Meeting

12.1 Advice from Officials, *FOIPP Act, Section 24*

Res. 249-15-07-24

MOVED by Councillor Dalke that Council return to an open meeting at 8:01 p.m.

CARRIED

ADJOURNMENT

Res. 250-15-07-24

MOVED by Councillor Petersen being that the agenda matters have been concluded, the meeting was adjourned at 8:02 p.m.

CARRIED

These Minutes approved this 9th Day of September 2024.



Mayor, Richard Warnock

Chief Administrative Officer, Linda Nelson

Initials



REQUEST FOR DECISION

COUNCIL DATE: September 9, 2024
SUBJECT: RFD Forrest Green Opportunity
ORIGINATING DEPARTMENT: Legislative Services
AGENDA ITEM: 5.1

BACKGROUND/PROPOSAL:

Members of Council and administration were provided information regarding a revenue generating opportunity by Forrest Green at the June 24, 2024 Regular Council Meeting.

DISCUSSION:

The local Sundre RCMP Detachment has provided statistical information regarding the issuance of non-vulnerable security checks spanning 1 year. Forrest Green is proposing an alternative “no-cost” way to provide non-vulnerable police record checks to our community while receiving compensation in return. Forrest Green would partner with the Town of Sundre to reduce RCMP administrative workloads by providing an online portal for residents to apply conveniently and securely through a trusted police service in our region. This no-cost solution would provide a new revenue stream to the Town of Sundre.

ALIGNMENT WITH STRATEGIC PLAN

Item aligns with Council’s Strategic Plan under Pillar 5 Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

That Council direct administration to partner with Forrest Green to install the website link required to provide citizens with the ability to obtain non-vulnerable security checks at no cost to the Town of Sundre.

MOTION:

That the Town of Sundre Council direct administration to partner with Forrest Green to install the website link required to provide citizens with the ability to obtain non-vulnerable security checks at no cost to the Town of Sundre.

Alternative:

That the Town of Sundre Council decline the opportunity as presented by Forrest Green.

Attachments: 5.1a_Forrest Green Information Sheet
5.1b_CRC Statistics Sundre RCMP

Date Reviewed: September 04, 2024

CAO: *Amida Neleor*

Who is Forrest Green?

We are a Canadian web development company that provides software solutions to police agencies and governmental entities allowing them to receive and process requests for criminal record checks online. We currently partner with over 60% of communities that are served by a municipal or regional police agency. Some of our police partners are Fredericton, Toronto, Winnipeg, Brandon, Regina, Saskatoon, Edmonton, Calgary, Abbotsford, and Delta. For more information, please see our website at www.policesolutions.ca

Why is Forrest Green contacting municipalities?

Many municipalities and regions are policed by the RCMP and the Sûreté du Québec (SQ), neither of which currently provide an option for their residents to apply for a criminal record check online. Residents must attend to their local detachment or office in person to complete a criminal record check, oftentimes waiting several hours or having to make an appointment beforehand.

We are contacting municipalities to offer them a **no-cost option** to generate revenue through a partnership that reduces the workload for the RCMP and SQ while providing online solution for residents who would prefer to apply for a criminal record check from the convenience of home anytime day or night.

How does this work?

Forrest Green has partnered with Taber Police Service in your province. We place a URL on your Municipal website. When people are searching for online criminal records check options, they click on the municipality's link and are directed to the Taber Police Service, who conducts the (non-vulnerable sector) criminal record check and provides the results directly, securely and conveniently to the applicant.

Applicants requesting a Vulnerable Sector check (persons that will be interacting with youth, persons with disabilities or considered vulnerable) would still be required to attend their RCMP detachment or SQ office.

What are the steps involved?

- 1) The municipality, Forrest Green, and the police agency sign an MOU.
- 2) Forrest Green builds a website at no-cost for the citizens of the Municipality to access and apply to the partnering police agency.
- 3) Municipality IT staff places the website URL onto Municipality website.
- 4) Citizens click the link to apply directly to the Camrose Police Service. **Neither Forrest Green nor the municipality has any part in the actual criminal record check or the results.**
- 5) Police process the criminal record check.
- 6) Police provide results of the criminal record check to the applicant either by mail or through secure electronic download.
- 7) There is no cost to the municipality. At the end of each month, Forrest Green remits a cheque to the municipality for their portion of the fees collected. (\$25.00 per criminal record check facilitated through the municipality's website)

Contact Information

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Brad Hill
Vice President, Central Canada
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(519) 982-0531

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Forrest Green



PoliceSolutions.ca



**WE'RE EXHIBITING IN
THE TRADE SHOW AT**

FCM ANNUAL CONFERENCE AND TRADE SHOW
Calgary • June 6-9, 2024

redefining our **FUTURE**

Increase Revenue up to \$100,000 Per Year For Mid-Sized Municipalities

In Alberta, Forrest Green currently supports the following municipal police services:

Edmonton Police

Calgary Police

Medicine Hat Police

Lethbridge Police

Taber Police

Camrose Police

Commencing in the summer of 2024, Taber Police will be partnering with Forrest Green to offer municipalities with RCMP detachments access to online non-VS police record checks.

Who is Forrest Green?

Since 1987, Forrest Green (a 100% Canadian company) has been supplying data analytics and software development for public sector entities. One of those solutions is the PoliceSolutions.ca platform which allows residents to conveniently apply and receive results for personal criminal record checks 24/7 online, performed and provided by police services across the country. Forrest Green currently supports more than 50% of Canadian municipal police agencies with its PoliceSolutions.ca platform, with some of the larger municipalities being Saanich, Abbotsford, Edmonton, Calgary, Regina, Winnipeg, London, Toronto, and Fredericton.

Special Guest at Forrest Green's Booth (623 and 625) on Friday June 7th



Dr. Graham Abela, M.O.M.
Chief of Police
Taber Police Service

Come by the booth and hear how a 'made in Alberta' solution can benefit your municipality.





Meet the Team

Come visit our booth at the Federation of Canadian Municipalities (FCM) Annual Conference and Trade Show in Calgary, AB, from June 6-9, 2024. Or contact us at the following email addresses and phone numbers.



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Jean-Michel Blais, M.O.M.
Former Chief
Halifax Regional Police Service
VP, Quebec and Atlantic Canada
(902) 225-2071
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5.1b

NCO I/C RCMP
215 - 6 Avenue NE
SUNDRE, AB T0M 1X0
PHONE: (403)638-3675

TOWN OF SUNDRE
ATTN: Linda Nelson
717 Main Avenue West
Box 420
Sundre, Alberta T0M 1X0

2024-08-28

RE: Request for CRC Statistics

See below requested statistics for CRC (Criminal Record Check) done at Sundre RCMP Detachment for the period of June 1, 2023 - June 30, 2024. There were a total of 183 regular CRC (non-vulnerable sector) checks done during the requested time frame.

Tawnia Baye, PSE
Sundre RCMP

Criminal Record Check STATS Sundre RCMP*

MONTH/YEAR	# of CRC	MONTH/YEAR	# of CRC
June 2023	4	Jan 2024	11
July 2023	9	Feb 2024	19
Aug 2023	9	Mar 2024	19
Sept 2023	11	Apr 2024	16
Oct 2023	12	May 2024	28
Nov 2023	22	Jun 2024	14
Dec 2023	9	TOTAL	183

*Stats are estimates and manually counted as accurately counted as possible.



REQUEST FOR DECISION

REQUEST FOR DECISION

COUNCIL DATE	SEPTEMBER 9, 2024
SUBJECT	RFD BYLAW 2024-06 MUNICIPAL DEVELOPMENT PLAN
ORIGINATING DEPARTMENT	COMMUNITY DEVELOPMENT
AGENDA ITEM	6.1

BACKGROUND/PROPOSAL:

The Municipal Development Plan (MDP) is the long-term strategic plan to guide growth and development in the Town of Sundre for the next 25 years. The MDP proposes to maintain the quality of life that residents of the Town currently hold important, while providing for growth in the context of a sustainable environment to progress as a viable community.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The MDP offers a policy framework to guide development, land use, and infrastructure investments. It provides guidelines for the Town’s planning processes, including statutory and non-statutory plans, and applications for redesignations, subdivisions, and developments.

ALIGNMENT WITH STRATEGIC PLAN:

The Municipal Development aligns with all five pillars of Council’s Strategic Plan.

ADMINISTRATION RECOMMENDATIONS:

That Council give First Reading to Bylaw 2024-06 being a Bylaw to adopt the Municipal Development Plan and further, schedule a Public Hearing date of October 7, 2024 for Bylaw 2024-06.

COSTS/SOURCE OF FUNDING:

N/A

MOTION:

That the Town of Sundre Council give First Reading to Bylaw 2024-06, being a Bylaw to adopt the Municipal Development Plan; and further

That the Town of Sundre Council schedule a Public Hearing for Bylaw 2024-06 for October 7, 2024.

ATTACHMENTS:

Bylaw 2024-06

Date Reviewed: September 04, 2024 CAO: Linda Nibm



TOWN OF SUNDRE

BYLAW 2024-06

BEING A BYLAW OF THE TOWN OF SUNDRE TO ADOPT A MUNICIPAL DEVELOPMENT PLAN

WHEREAS pursuant to the *Municipal Government Act* R.S.A. 2000, Chapter M-26 as amended or replaced from time to time, provides that a Council may by Bylaw adopt a Municipal Development Plan; and

WHEREAS a Municipal Development Plan has been prepared in accordance with the *Municipal Government Act*;

NOW THEREFORE THE COUNCIL OF THE TOWN OF SUNDRE, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, AND PURSUANT TO THE AUTHORITY CONFERRED UPON IT BY THE MUNICIPAL GOVERNMENT ACT, R.S.A. 2000, C. M-26, AS AMENDED, ENACTS AS FOLLOWS:

1. That Bylaw 2024-06 being a Municipal Development Plan for the Town of Sundre as attached hereto as Schedule "A" is hereby adopted.
2. That Bylaw No. 08.13 and all amendments thereto is hereby repealed.
3. That this Bylaw shall come into full force and effect upon the date of the Third and Final Reading.

READ A FIRST TIME this 9th day of September 2024 Motion No. _____

PUBLIC HEARING HELD this ___ day of _____ 20__

READ A SECOND TIME this ___ day of _____ 20__ Motion No. _____

READ A THIRD AND FINAL TIME this ___ day of _____ 20__ Motion No. _____

Mayor Richard Warnock

Chief Administrative Officer, Linda Nelson

SCHEDULE "A"



**MUNICIPAL
DEVELOPMENT PLAN**
Foundations for the Future: 2050
Bylaw 2024-06

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A photograph of a field of pink and purple flowers, likely prairie wildflowers, in a lush green field. The flowers are in various stages of bloom, with some fully open and others as buds. The background is a soft-focus green field.

Land Acknowledgement

The Town of Sundre would like to acknowledge that the Town is located on Treaty 6 and 7 territories—the traditional and ancestral territory of the Cree, Dene, Blackfoot, Saulteaux, Nakota Sioux Kainai, Piikani and Siksika as well as the Tsuut’ina Nation, Stoney Nakoda First Nations: Goodstoney First Nation, Chiniki First Nation & Bearspaw First Nation, and Otipemisiwak Métis Battle River Territory District 3. We acknowledge the many First Nations, Métis and Inuit who have lived in and cared for these lands for generations. We are grateful for the traditional Knowledge Keepers and Elders who are still with us today and those who have gone before us. We make this acknowledgement as an act of reconciliation and gratitude to those whose territory we reside on or are visiting.

DRINK

SECTION 1 | INTRODUCTION



1.1 Purpose

The Municipal Development Plan (MDP) for the Town of Sundre provides a strategic framework for guiding growth and development over the next 25 years. Its primary goals are to promote sustainable expansion, enhance the quality of life for residents, and accommodate population and economic growth within an environmentally sustainable framework.

The MDP addresses land use, development, municipal services, facility planning, and the establishment of municipal reserve land. It also covers intermunicipal matters such as future growth areas and the coordination of transportation systems and infrastructure.

Serving as a tool for landowners and developers, the MDP offers a policy framework to guide development, land use, and infrastructure investments. It provides guidelines for the Town's planning processes, including statutory and non-statutory plans, and applications for redesignations, subdivisions, and developments.

Overall, the MDP adopts a broad, long-term perspective to provide guidance for the Town's future development, ensuring cohesive and efficient development patterns and service provision through comprehensive policies and planning tools.



1.2 Plan Development

The MDP was created in-house following best practices, based on public feedback, previous plans, and contributions from various Town departments and community agencies.

The process began in late 2022, with the development of a third-party growth analysis conducted by WSP Consultants. The growth analysis outlined the trends and contemporary context of Sundre's socioeconomic situation.

This was followed by a first phase of public consultations at various events, including SPOG Neighbour's Day, and an open house. Town departments were also engaged, along with community groups like Greenwood Neighbourhood Place, the Sundre Bike n Ski Club, and others.

Following the development of the draft, a second phase of public consultations was undertaken, which included an open house with a summary of the public consultation and the vision and objectives for the MDP. Online public engagement opportunities were also provided prior to the Council approval phase.

A detailed summary of the public engagement for the MDP is provided in the appendix.



1.3 Town of Sundre's Vision

The following vision statement was derived from the public consultation conducted to shape the MDP document.

'Sundre is a place where everyone can thrive, and our community's well-being is at the forefront of all our endeavors. We combine the best of nature, innovation, and community spirit to create a town that is connected, vibrant, and prepared for the future.'

The following categories are taken from Sundre Town Council's Strategic Plan drafted in 2022. The strategic plan was created to facilitate support for our business community, promoting year-round tourism, providing innovative opportunities for growth, community beautification, and enjoyable natural spaces for residents, businesses, and visitors. The MDP will be structured according to these categories, which will further be defined into objectives and policies.



Community Development

Community development includes fostering tourism, recreation, year-round events, beautification projects, and support for existing businesses, while addressing growth and housing demands.



Community Wellness

Fostering a dynamic community that promotes a balanced lifestyle, embraces inclusivity and accessibility, prioritizes safety, nurtures intergenerational bonds, and celebrates cultural diversity.



Environmental Stewardship

Promoting water-smart conservation practices, safeguarding river ecosystems, cultivating a green community and ensuring the preservation of pristine waters both within and beyond our borders.



Supportive Infrastructure

Crafting a comprehensive 10-year capital plan that integrates asset management best practices, a utility master plan, regional recreation master plan, trail and connectivity enhancements (as identified in the Parks, Open Space and Trails Plan), and the development of versatile 4-season facilities to enhance community infrastructure and quality of life.



Sustainable & Responsible Governance

Implementing robust communications and engagement strategies alongside stringent financial accountability measures and proactive risk management protocols, while ensuring transparency and fostering regional collaboration for effective community development and governance.



SECTION 2 | FRAMEWORK



2.2 Enabling Legislation

The Municipal Government Act, Alberta 2000 Chapter M-26 (MGA) requires that every municipality adopt a Municipal Development Plan (MDP) to guide long-range planning and land use. The MGA also identifies the required and optional contents of an MDP.

The Town of Sundre's plans, policies, and regulations are part of a larger planning hierarchy. This hierarchy determines the order of authority of plans in the province, region, and Town. The Municipal Development Plan has been prepared to comply with all relevant provincial legislation, regulations, plans, and policies, including the Land Stewardship Act, Land Use Framework and the MGA.

Other statutory and non-statutory plans, such as Area Structure Plans, Area Redevelopment Plans, and Outline Plans must be consistent and aligned with the MDP.

2.3 Plan Alignment

As outlined within the MGA, statutory plans refer to planning documents adopted through bylaw by Town Council to provide land use planning direction. These documents can vary in scope but generally provide a policy perspective to local conditions. Statutory plans include Intermunicipal Development Plans, Municipal Development Plans, Area Structure Plans, and Area Redevelopment Plans.

2.3.1 Intermunicipal Development Plan (IDP)

The IDP is a mutually agreed upon document that is envisioned to guide future communication and collaboration between the two or more municipalities around their shared boundaries.

2.3.2 Area Structure Plans (ASP)

ASPs shall be required for development areas over 30 hectares (74 acres). ASPs shall align with the MDP and shall address those matters identified in the MGA, as well as the following:

- a. Suitability of the site for the intended use
- b. Identification of proposed land uses
- c. Density and intensity of development
- d. Potential impact on adjacent land uses
- e. Location or relocation of utilities
- f. Water and wastewater servicing
- g. Fire protection
- h. Location of proposed arterial and collector roads
- i. Linkages to existing arterial and collector road networks
- j. Internal road network and potential improvements
- k. Proposed phasing for subdivision and development
- l. Removal or demolition of buildings
- m. Compliance with the Transportation Plan, Utilities Master Plan, Parks, Open Space and Trails Plan, and any other relevant plans referenced by the Town
- n. Any other matter deemed necessary by the Development Authority

2.3.3 Area Redevelopment Plans (ARP)

At the discretion of Town Council, an ARP may be prepared for areas experiencing significant redevelopment or intensification pressures, such as Sundre's downtown area or other extensive areas. ARPs shall align with the MDP and shall address those matters identified in the MGA, as well as the following:

- a. Land Use Concept
- b. Transportation considerations
- c. Community engagement
- d. Fiscal impact assessment
- e. Servicing strategies
- f. Other matters deemed necessary by the Development Authority

2.3.4 Outline Plans

Outline Plans, although not mandated by the MGA, are implemented by Town Council in alignment with the intentions of the ASPs and the MDP. The Outline Plan process runs concurrently with the land use designation process and is generally prepared for all new subdivisions and greenfield developments. The areas covered by Outline Plans are guided by growth management patterns that consider infrastructure capacity, service availability, environmental stewardship, and land topography. The Town of Sundre requires an Outline Plan when the development of an area is over 10 hectares (24.7 acres) or at the discretion of the development authority and may include the following:

- a. Suitability of the site for the intended uses
- b. Identification of proposed land uses
- c. Linkages to existing arterial and collector road networks
- d. Internal road network and any potential improvements
- e. Proposed phasing for subdivision and development
- f. Prepared in accordance with Plans referenced by the Town and this MDP
- g. Any other matter deemed necessary by the Development Authority

2.3.5 Land Use Redesignation

Land use designation can occur separately or simultaneously with the Outline Plan process. During this phase, land uses for individual parcels are designated in accordance with overarching policy documents, such as the MDP, ASPs, and ARPs.

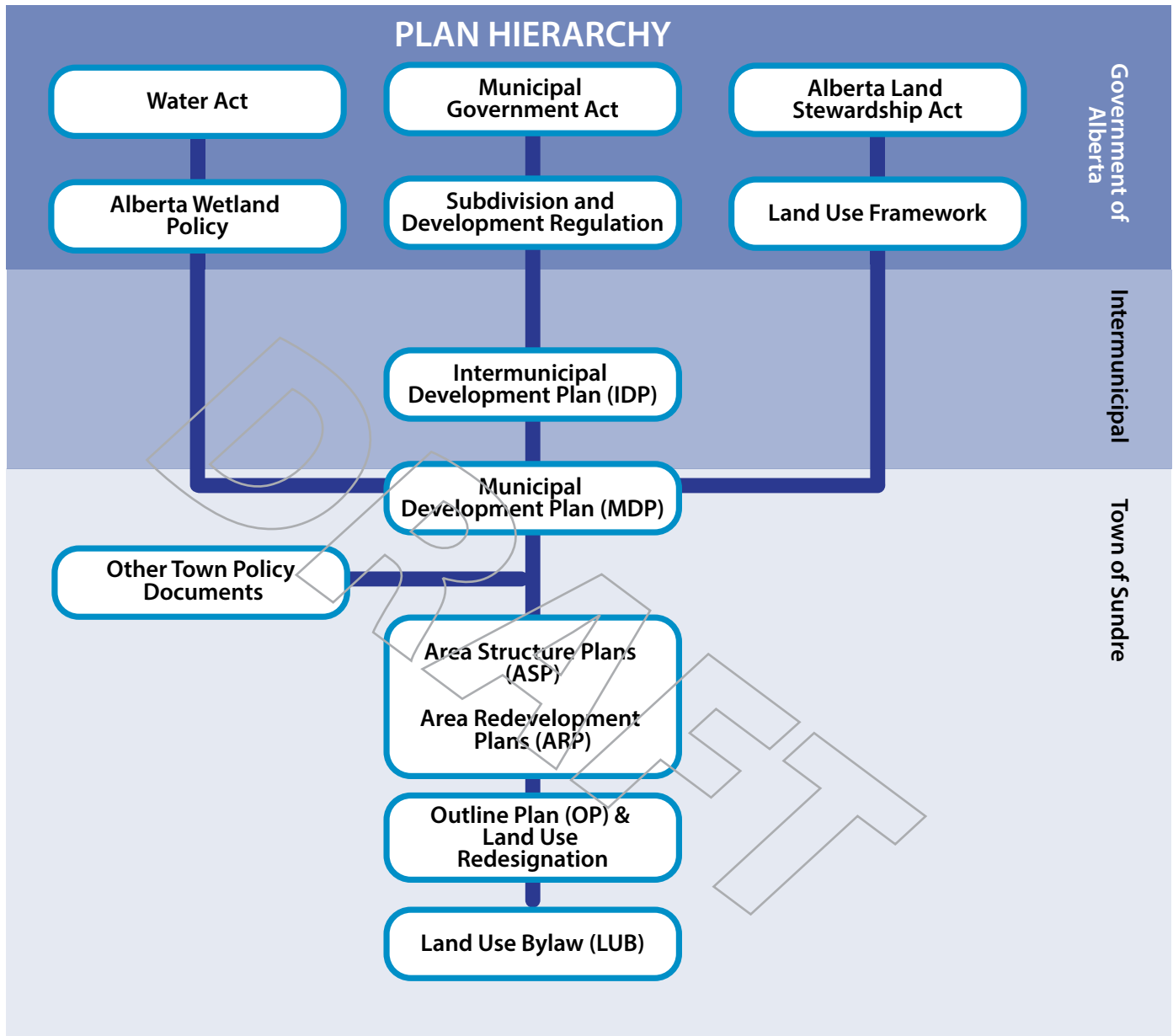
2.4 Plan Interpretation

This document including the policies, tables, and figures constitute the MDP for the Town of Sundre. Graphics and appendices are provided for information purposes only and are not legally part of the plan unless otherwise stated. Revisions to graphics, descriptions, and appendices may be undertaken without the need for a plan amendment.

2.4.1 Where a policy is accompanied by a descriptive section, the descriptive section is provided as information to enhance the understanding of the policy. Therefore, the policy should take precedence if an inconsistency of interpretation arises between the descriptive section and a policy.

2.4.2 Policy statements using “shall” or “will” are considered mandatory.

2.4.3 Policy statements using “should” or “may” indicates a preferred outcome or course of action but one that is not mandatory.



2.5 Map Interpretation

Unless specifically stated in the MDP, the delineations or positions of symbols or regions depicted on a map should be considered approximate and interpreted as such. They are meant to provide general indications rather than precise coordinates, except when they align with easily identifiable physical landmarks or established boundaries such as property lines, roads, and utility rights-of-ways.



SECTION 3 | COMMUNITY CONTEXT

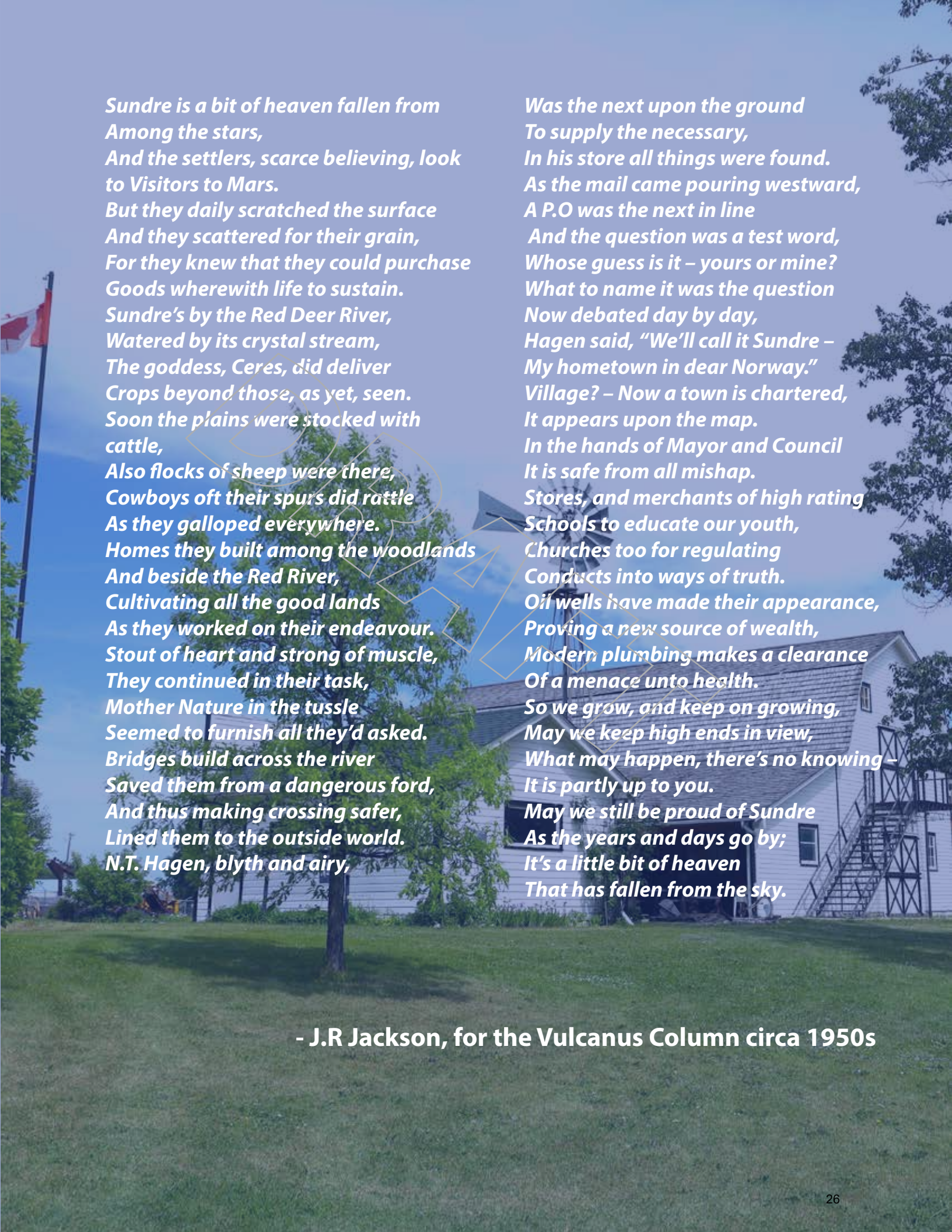




3.1 History

The name Sundre originates from Søndre, Norway, meaning “south” in Norwegian, the original home of Nels T. Hagen, who was one of the first settlers and postmaster of Sundre. The Post Office was founded on December 15, 1909, and it was at that moment that the name Sundre was officially adopted. Sundre continued as a settlement until 1950, when it was formally recognized as a village. Sundre attained Town status in 1956.

The Town and its periphery have historically been a centre of commerce serving multiple industries. The mid-1950s oil boom was pivotal for Sundre’s future stability. While agriculture and lumber industries had significantly helped the district endure challenging periods, it was the development of oil and gas that introduced the potential for sustained prosperity and growth to the area. The public sector (via municipal government, the hospital, schools, and the presence of provincial offices) played major roles as well.

A rural landscape with a white house, a windmill, and a Canadian flag. The scene is set in a grassy field under a clear blue sky. A white house with a dark roof and a metal staircase is visible on the right. A windmill stands in the middle ground. A Canadian flag is on a tall pole on the left. The text is overlaid on the image in a white, serif font.

*Sundre is a bit of heaven fallen from
Among the stars,
And the settlers, scarce believing, look
to Visitors to Mars.
But they daily scratched the surface
And they scattered for their grain,
For they knew that they could purchase
Goods wherewith life to sustain.
Sundre's by the Red Deer River,
Watered by its crystal stream,
The goddess, Ceres, did deliver
Crops beyond those, as yet, seen.
Soon the plains were stocked with
cattle,
Also flocks of sheep were there,
Cowboys oft their spurs did rattle
As they galloped everywhere.
Homes they built among the woodlands
And beside the Red River,
Cultivating all the good lands
As they worked on their endeavour.
Stout of heart and strong of muscle,
They continued in their task,
Mother Nature in the tussle
Seemed to furnish all they'd asked.
Bridges build across the river
Saved them from a dangerous ford,
And thus making crossing safer,
Lined them to the outside world.
N.T. Hagen, blyth and airy,*

*Was the next upon the ground
To supply the necessary,
In his store all things were found.
As the mail came pouring westward,
A P.O was the next in line
And the question was a test word,
Whose guess is it – yours or mine?
What to name it was the question
Now debated day by day,
Hagen said, "We'll call it Sundre –
My hometown in dear Norway."
Village? – Now a town is chartered,
It appears upon the map.
In the hands of Mayor and Council
It is safe from all mishap.
Stores, and merchants of high rating
Schools to educate our youth,
Churches too for regulating
Conducts into ways of truth.
Oil wells have made their appearance,
Proving a new source of wealth,
Modern plumbing makes a clearance
Of a menace unto health.
So we grow, and keep on growing,
May we keep high ends in view,
What may happen, there's no knowing –
It is partly up to you.
May we still be proud of Sundre
As the years and days go by;
It's a little bit of heaven
That has fallen from the sky.*

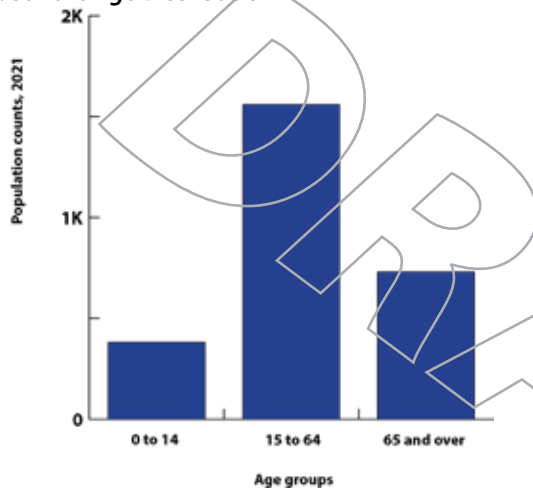
- J.R Jackson, for the Vulcanus Column circa 1950s

3.2 Location

The Town of Sundre is located at the heart of central Alberta, in the foothills of the eastern slopes of the Rocky Mountains, along the banks of the Red Deer River. The Town borders Mountain View County and is situated 40 km west of Olds, roughly 100 km southwest of Red Deer and 93 km northwest of the City of Calgary's boundary.

3.3 Demographics

Figure 1: Sundre Age Distribution



In 2021, 380 children aged 0 to 14 represented 14.2% of the total population; 1560 persons of the working age population aged 15 to 64 representing 58.4% of the population; and 730 persons aged 65 and over representing 27.3% of the total population.

This demographic profile suggests a community characterized by a blend of established families and retirees, indicative of a diverse and a multi-generational population. This demographic makeup not only highlights the town's appeal as a desirable place for families to settle down but also underscores its attractiveness as a retirement destination.

3.4 Occupational Landscape

The labor participation in Sundre reflects a community where a significant portion of the population is actively engaged in the workforce, contributing to the local economy and sustaining community development initiatives.

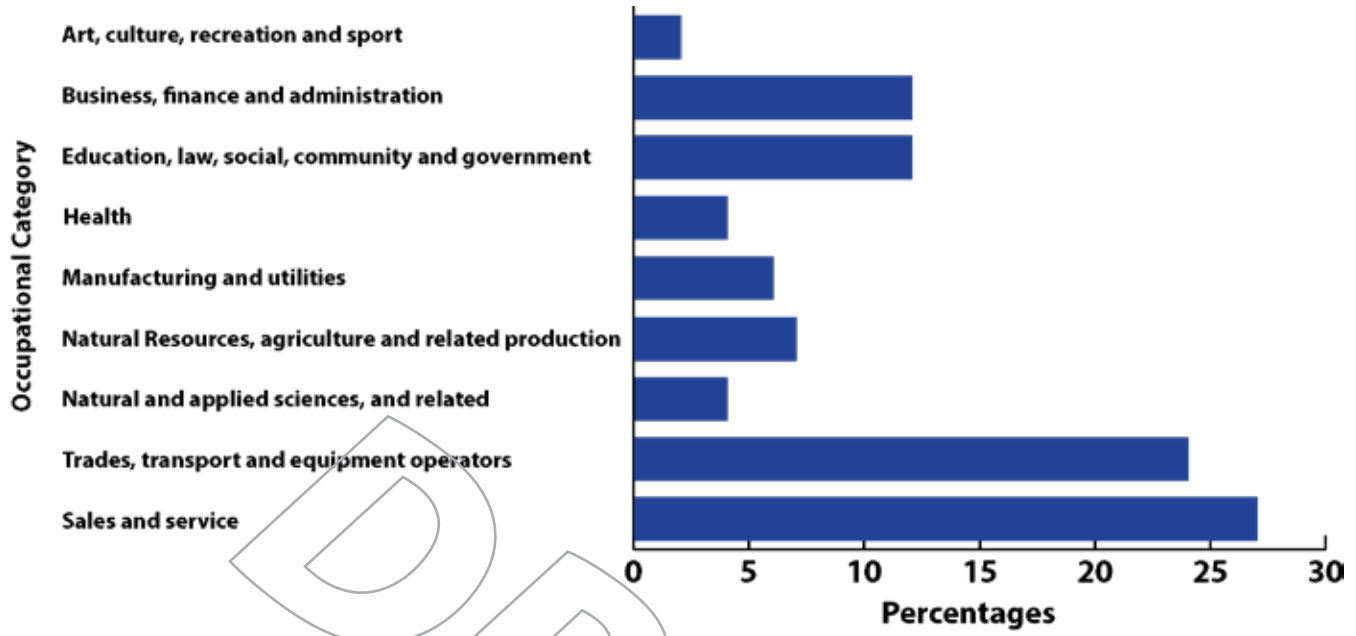
Figure 2: Population age 15 years and over by labour force and age groups, 2021

Labour force Status	Total	15-24	25-64	65 and over
Total Population 15 years and older	2,260	380	1,275	605
In the labour force	1,350	255	990	100
Employed	1,195	225	880	90
Unemployed	160	25	115	15
Not in the labour force	910	120	280	505
Participation rate (%)	59.7	67.1	77.6	16.5
Unemployment rate (%)	11.8	9.8	11.6	14.3

As per Figure 3, the occupational landscape reflects a diverse workforce, with sales and service occupations comprising the largest portion at 27.6%, suggesting a focus on retail and customer service sectors to meet the needs of both residents and visitors.

Trades, transport and equipment operators and other related occupations follow closely behind at 24.7%, indicating a community with a reliance on skilled labor, possibly influenced by local industries or infrastructure projects.

Figure 3: Distribution of the employed labour force aged 15 years and over by occupational categories, 2021



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SECTION 4 | GROWTH ASSESSMENT

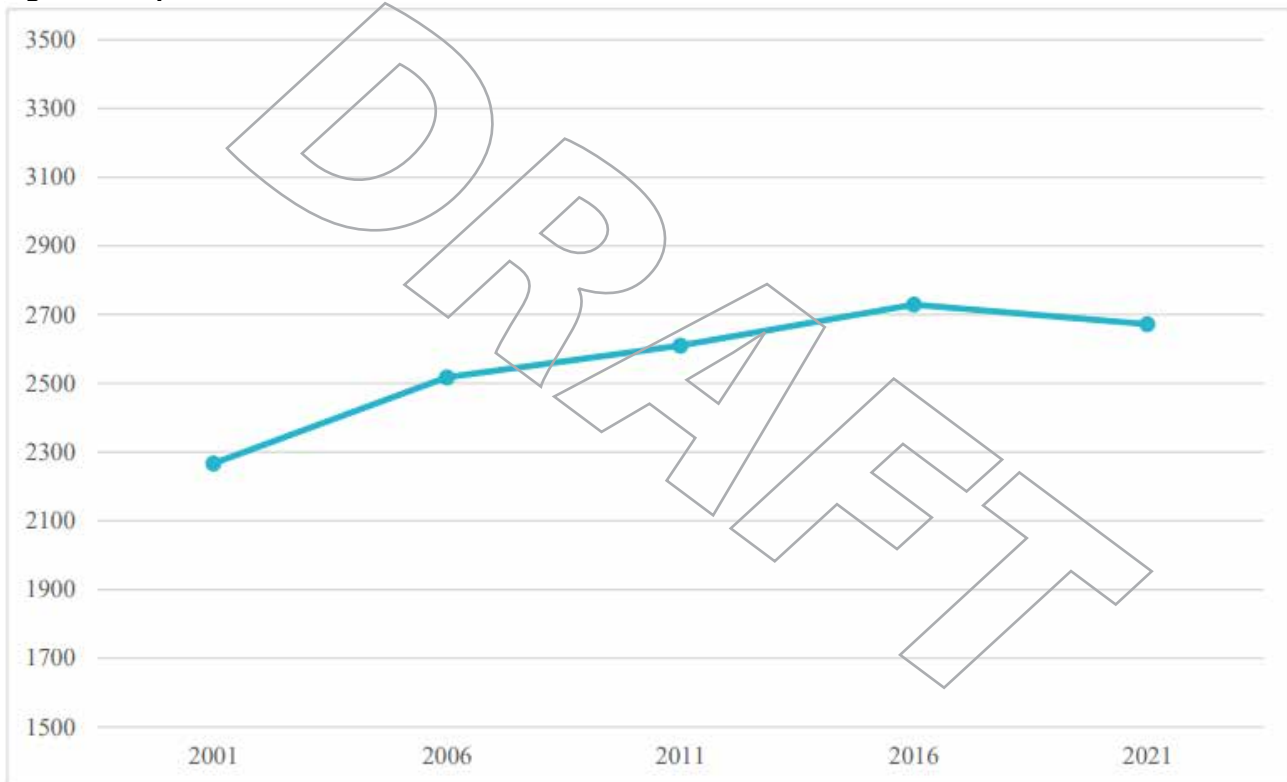
4.1 Growth Analysis

A Growth Analysis was completed by WSP Canada Inc., a planning consulting firm, to support the MDP, by providing a comprehensive overview of the town's population growth and occupancy trends. By examining current demographic patterns and projecting future changes, the analysis provides critical insights that will inform strategic planning and policy adjustments necessary for the town's continued development and sustainability.

4.2 Current Population

In the last twenty years, Sundre has experienced slow, but steady population growth, from a population of 2,267 in 2001 to a current population of 2,672, as illustrated in Figure 1.

Figure 4: Population of Sundre, 2001 - 2021



4.3 Population Projections

The Province of Alberta has published population growth rate projections categorized as low, medium, and high, derived from the province's historical growth patterns, including natural increase, migration, and international migration. Beyond these overall projections, the province has detailed and assigned specific growth rates to its various 'census divisions.' These categories reflect population growth projections tailored to each 'census division,' considering distinct regional factors such as differences in fertility, mortality, migration assumptions, and economic influences like job creation and industry development.

According to Figure 5, six growth 'categories' have been assigned to the various 'census divisions' in the southern half of Alberta. The corridor between Edmonton and Calgary, which includes Red Deer, is projected to see a population growth rate of 1.4% to 1.61% annually from 2020 to 2046. Meanwhile, the Rocky Mountain House growth region, which includes Sundre, is expected to experience a 0.36% annual growth rate over the same period.

Figure 5 - Average Annual Population Growth Projection, Medium Growth Scenario

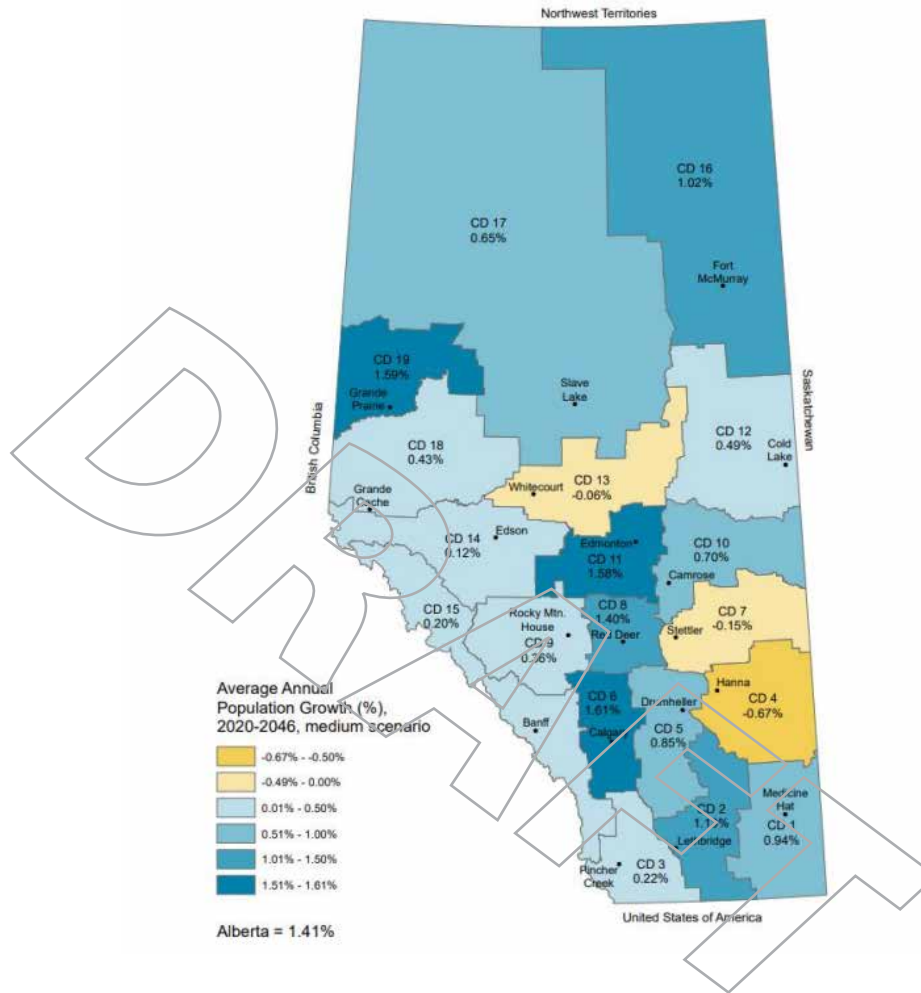


Figure 5 presents growth estimates for Sundre by 2050. Using the Province’s projected medium growth rate per year from 2020 to 2046, as detailed in the Government of Alberta’s Population Projections: Methodology and Assumptions Report (2022), Sundre’s population is projected to grow from 2,672 in 2021 to 4,065 by 2050. This represents an increase of 1,393 people to the Town of Sundre over a twenty-five-year period.

Figure 6: Sundre Population Increase to 2050

	Based on AB Provincial Growth Rate
Sundre 2050 Population Estimate	4,065
Increase in Population from 2021 (2,672)	1,393

4.4 Land Needs Assessment

Based on the examination of current vacancy rates of rental residential units and non-residential vacancies, more residential dwellings and non-residential spaces will be required within the Town to accommodate 1,393 additional people.

Figure 7 shows the proposed population and commercial and industrial land projections for each adopted ASP, at build out.

Figure 7: Estimated population based on Sundre's Area Structure Plans

Plan Name	Population	Allocated Commercial/Industrial Lands
Eagle Ridge ASP – predominantly residential with a small portion of commercial	1400-2245	1.48 ha (3.66 ac)
Bearberry Creek ASP – low density residential with commercial	1254	12.14 ha (30.00 ac)
Southwest Industrial ASP - Industrial	n/a	18.66 ha (46.10 ac)
Total	2654 – 3499 people	32.28 ha (79.76 ac)

Residential

As per Statistics Canada, the average household size in Sundre is 2.1 people/household. Therefore, to accommodate a 25-year population growth, approximately 620 dwelling units will need to be constructed, with the assumption that a portion of the population will inhabit existing dwelling units within the Town. Through the buildout of the adopted plans, there will be more than enough residential development in the town to accommodate a population increase.

Commercial

Figure 5 shows the amount of commercial land needed to support Sundre's population growth based on the shopping centre space per capita need in North America in conjunction with Sundre's 2050 projected population increase of 1,393 people.

Figure 8: Commercial Land Needs Estimate for Sundre's Population Growth

Population Increase Estimate	1,393
Shopping Floor Area (sqm)	19,549
Building Coverage	30%
Land Needs	7.52 ha (18.82 ac)

Based on population projections for Sundre, the Town's allocation of future commercial land will be sufficient to support the estimated population growth over the next twenty-five years. Sundre is projected to need 7.62 hectares of commercial land, while the land-use plans include a total of 13.62 hectares of commercial land as per Figure 4, exceeding the projected requirements.

However, this calculation does not consider the population increase Sundre experiences during the summer months due to tourism. Sundre features a vibrant summer tourism sector, with over 2,000 campsites (and growing) within a roughly 10-minute drive from the town. Travel Alberta designates the Sundre area as a key destination development zone, aiming for Sundre to become a year-round tourist destination.

Another factor to consider is the growing population in Clearwater County and Mountain View County. As a subregional service centre, Sundre serves a population that extends beyond its own residents.

The requirement for additional commercial land in Sundre should not solely be determined by the population projections of its permanent residents. It is crucial to also account for the seasonal influx of tourists and the increasing number of residents in the surrounding counties. These factors significantly contribute to the demand for commercial spaces and services, making it essential to adopt a more comprehensive approach to land-use planning to accommodate the broader community and economic activities.

Industrial

It is recommended that both current and future employment centres, including industrial lands such as the adopted Southwest Industrial ASP as noted in Figure 7, be encouraged and promoted to support local economic development.

Institutional

A review of Sundre's educational and community institutions is needed to assess the development or upgrading of facilities to accommodate population growth. This includes collaborating with the school board early to review growth projections at the Area Structure Plan and Outline Plan stages, addressing future school needs. Additionally, the review should consider facilities for child-friendly programming, indoor and outdoor recreation, and other amenities.

Infrastructure

A review of Sundre's infrastructure facilities is necessary to determine if infrastructure upgrades are required to accommodate and support the town's future population growth, including water and wastewater treatment, and other essential services.

4.5 MDP Considerations

From the Growth Assessment conducted for the Town by WSP Canada Inc., the following are some considerations for policy development of the Town's MDP:

- The Town of Sundre has an adequate supply of land currently planned and allocated for future residential and commercial development to support its projected population growth.
- Based on population projections, the Town does not need to allocate any additional lands for future residential development or future commercial development for the next 25 years and should focus on the development and build-out of the lands that have been designated for future development through existing, adopted, land-use plans.
- To increase the population of the Town, desirable employment opportunities will need to be available to attract, support, and sustain Sundre's population growth as estimated.
- To attract a varied demographic, including young families, the Town should invest in both existing and future infrastructure and facilities. Key areas of focus should include commercial centre, parks, playgrounds, sports fields, active transportation options, and enhancing

connectivity throughout the town.

- To accommodate both permanent residents and seasonal tourists, additional commercial lands will be necessary. It is crucial that future land-use plans for Sundre include a sufficient allocation of commercial land to meet these needs.

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SECTION 5 | COMMUNITY DEVELOPMENT



5.1 Growth Management

Overview

The Town of Sundre considers managing growth and development as one of its foremost responsibilities. Growth management involves accommodating community growth while guiding the scale, location, and pattern of new developments. It serves as a tool to ensure that development aligns with the community's vision statement, thereby turning that vision into reality.

Thus far, the Town of Sundre has effectively catered to the needs of its residents and visitors. However, spurred by the expansion of the Alberta economy, Sundre faces the pressing challenge of keeping pace with the demands typical of a growing town.

Objectives

- Oversee growth and development in a manner that is environmentally, socially, and fiscally responsible and sustainable, thereby benefiting both current and future residents of the community.
- Preserve Sundre's small town character while balancing growth pressures.

Policies

- 5.1.1** All new development shall be directed to the areas identified in Map 2.
- 5.1.2** Area Structure Plans (ASP) shall be required for development areas over 30 hectares (74 acres).
- 5.1.3** ASPs and ARPs shall be prepared in accordance with the requirements of the Municipal Government Act, the policies of this MDP and any other matter deemed necessary by the Development Authority.
- 5.1.4** New development should be contiguous to the existing built area and maintain a competitive supply of developable land within the Town boundaries while protecting the surrounding farmland from the negative pressures associated with urban sprawl.

- 5.1.5** The costs associated with servicing new developments shall be covered by the Developer in line with policies and bylaws approved by Council and in accordance with the Municipal Government Act.
- 5.1.6** The Town should encourage infill development to take advantage of existing municipal infrastructure.
- 5.1.7** The development authority shall refer to the MGA and Subdivision and Development Regulation when considering proposals for land use designations, subdivision, or development permits.
- 5.1.8** When reviewing proposals for changes in land use designation, subdivisions, or development permits, the development authority must consider the following aspects, where applicable:
- a. The nature and extent of the proposed use
 - b. The appropriateness of the site for the intended use
 - c. Compliance with relevant statutory plans and the Land Use Bylaw
 - d. Site design considerations, including natural features such as topography, trees, landscapes, wetlands, and steep slopes
 - e. Compatibility with surrounding current and future land uses
 - f. Proposed access points, intersection treatments, and impacts on the road network
 - g. Availability of municipal infrastructure
 - h. Provision of open space and public access areas
 - i. Suitability of parcel sizes for the proposed use
 - j. Design aesthetics and appearance of the proposed development
 - k. Assessment of the development's necessity and its potential community benefits
 - l. Any other pertinent factors as determined by the Development Authority.



5.2 Residential Development

Overview

The Town of Sundre aims to support diverse lifestyles, demographics, and income levels to create an inclusive environment where residents from diverse backgrounds can thrive. This involves designing neighborhoods and amenities that cater to a range of needs and preferences, such as providing housing options suitable for families, individuals, and seniors. By prioritizing inclusivity in urban planning and development, communities can promote social cohesion and guarantee that housing requirements are fulfilled for all individuals.

Objectives

- Promote a mix of housing types and forms to meet a variety of lifestyles, market preferences, and income levels, while ensuring a high standard of residential development and neighbourhood design.
- Encourage re-investment and infill in older neighbourhoods.

Policies

- 5.2.1** The Town should consult with local social agencies to address changes to the housing market and encourage housing forms that respond to emerging housing needs.
- 5.2.2** The Town of Sundre should encourage the development of innovative and alternative housing forms which broaden the range of housing choices.
- 5.2.3** The Town will promote and collaborate with developers to streamline the construction of new housing developments that prioritize affordability or employ innovative and alternative designs.
- 5.2.4** The Town shall encourage the development of a variety of housing options tailored for seniors and multiple generations, fostering the ability to age in place located near services, and amenities.

- 5.2.5** Manufactured homes may be contemplated within existing comprehensively designed manufactured home subdivisions or parks, provided they are compatible with the overall design and character of surrounding residential uses, at the discretion of the development authority.
- 5.2.6** Manufactured homes may be contemplated as replacement for units within existing manufactured subdivisions as permitted by the land use bylaw.
- 5.2.7** Existing manufactured home subdivisions should be encouraged to be redeveloped to support single detached dwellings as per the requirements of the land use bylaw.
- 5.2.8** Proposals for recreation/resort residential developments shall be considered if development is in a location where all necessary services and amenities can be readily provided, and that the design of the project ensures protection of environmentally sensitive areas.
- 5.2.9** Secondary use will be, such as, but not limited to home occupations and day care facilities of a dwelling unit where the commercial use is compatible with the residential use.
- 5.2.10** Long-term rental accommodation should be encouraged in all residential neighbourhoods, including allowing for accessory suites as per the requirement of the Land Use Bylaw.



5.3 Commercial Development

Overview

The Town of Sundre aims to cultivate vibrant commercial developments which cater to the needs of residents, neighboring communities, and tourists alike. This entails creating spaces that serve as centres for commerce and contribute to the overall aesthetic appeal and cultural identity of the area. A dynamic commercial development can serve as focal points for social interaction and community engagement, further bolstering the sense of belonging and pride among residents and attracting visitors from far and wide.

Objectives

- Support the retention and expansion of existing local businesses, while attracting new commercial opportunities.
- Encourage vibrant commercial developments that service the needs of Sundre's residents, our rural neighbours, and the travelling public.

Policies

- 5.3.1** All commercial development shall be required to:
- a. provide high-quality external finishes that enhance or complements the visual appeal of surrounding developments.
 - b. provide high-quality landscaping and visually appealing site design.
 - c. implement controlled vehicle access from highways and collector roads.
 - d. offer sufficient on-site parking facilities.
 - e. establish safe on-site vehicular and pedestrian movement, incorporating linkages to the open space system where feasible.
 - f. implement adequate buffering between commercial development and surrounding residential areas to mitigate incompatible uses, minimize potential noise, traffic, light, and visual impacts.
- 5.3.2** The Town shall support the development of neighborhood commercial sites to serve the needs of residents within residential areas.
- 5.3.3** Commercial developments must ensure that onsite vehicular, bicycle, and pedestrian movement is both safe and convenient.



5.4 Industrial Development

Overview

The Town of Sundre aims to maintain continuity in its industrial sectors by leveraging existing facilities and introducing new ventures. This approach ensures compatibility with surrounding areas and focuses on achieving a balanced economic landscape. By identifying and developing new industrial areas, Sundre seeks to contribute to a diverse and robust employment base.

Objectives

- Encourage existing industries to maintain and expand their operations.
- Encourage new industrial development to appropriate locations that are compatible with adjacent uses.

Policies

- 5.4.1** Adequate separation distances shall be at least 50.0 metres between industrial and non-industrial uses and are maintained to act as a buffer and transitional area to minimize conflict between uses.
- 5.4.2** The Town shall ensure industrial land uses are compatible with adjacent land uses while providing sufficient space for industrial growth.
- 5.4.3** Industrial development proposals shall address environmental impacts related to drainage, sewage discharge, airborne emissions, noise pollution, and any other pertinent environmental issues.
- 5.4.4** Lighting for industrial uses should follow 'Dark Sky' principles.



5.5 Urban Form and Character

Overview

Buildings shape the character of a place through their design and purpose; their connection to the nearby public spaces and the overall environment is key. Great places usually feature buildings and uses that complement each other, bringing life to the streets and open areas.

Objectives

- Create an attractive, safe, functional, and stimulating built environment that complements Sundre's natural setting and provides residents and visitors with a strong sense of community.
- Promote attractive and efficient developments that are pedestrian friendly and contribute to the overall quality of life in Sundre.

Policies

- 5.5.1** The Town will promote a compact and efficient urban form by facilitating infill development in existing residential, commercial, and industrial areas, and increasing the overall density of the Town.
- 5.5.2** Mixed use development is encouraged in locations that may include retail and office uses, higher density housing, schools, institutional uses, and other community facilities to minimize the need for new infrastructure.
- 5.5.3** The Town will promote the integration of public art, architecture, and urban design inspired by Sundre's natural surroundings and history.
- 5.5.4** Universal and barrier-free design principles shall be integrated into the planning and design of all public development projects.
- 5.5.5** Buildings and public spaces should be centrally located within neighborhood centres to enhance community gathering places.

- 5.5.6** Development should incorporate sustainable design principles, such as energy-efficient features into their projects to minimize environmental impact and enhance the overall quality of the built environment.
- 5.5.7** The Town should continue to develop wayfinding systems and signage programs that guide residents and visitors to key destinations, attractions, and amenities within Sundre while enhancing the overall legibility and navigation of the built environment.

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5.6 Downtown

Overview

Downtown Sunde serves as the Town's focal point; it is the heart of the community. The Town will continue to foster growth and development to cultivate a lively mixed-use centre that is appealing for shopping, working, visiting, residing, leisure, exploration, events, festivals, and cultural activities.

Objectives

- Improve the quality and aesthetics of development along the Highway 27 corridor.
- Enhance the pedestrian environment and public spaces, including sidewalks and civic areas, addressing concerns such as connectivity, safety, accessibility, and overall comfort in the Downtown area.

Policies

- 5.6.1** The Town shall create an Area Redevelopment Plan aimed at revitalizing the downtown area, in consultation with property owners in the area.
- 5.6.2** Opportunities for infill and intensification within the downtown area to foster a mixed-use, compact urban layout should be encouraged.
- 5.6.3** Downtown storefronts should incorporate landscaping, green buffers, and pedestrian-friendly elements into site design to soften the visual impact of development and create a more inviting streetscape.
- 5.6.4** The Town should support exploration events, festivals, and other cultural activities within the Downtown area.
- 5.6.5** Efforts that support patronage at local businesses in the Downtown Area should be encouraged, through a combination of pedestrian friendliness, parking accessibility, and attractiveness of the built environment.



5.7 Economic Development

Overview

Town of Sundre economic development involves the multifaceted work completed to create an environment conducive to investment within a given geographic area, with the goal of improving the standard of living of residents and wealth of the community.

Objectives

- Create an environment to attract year-round residents.
- Promote an environment conducive to attracting entrepreneurial ventures, while maintaining and growing existing businesses.
- Support economic diversification.

Policies

- 5.7.1** The Town should support local amenities and services that cater to the needs and preferences of year-round residents, such as schools, healthcare facilities, recreational opportunities, and cultural amenities, to create a vibrant and inclusive community.
- 5.7.2** The Town should support educational institutions and workforce development organizations to identify workforce needs.
- 5.7.3** The Town should collaborate with the public, non-profit organizations, and the private sector to explore avenues for diversifying both the local and regional economy.
- 5.7.4** The Town shall encourage economic development initiatives that result in a higher non-residential to residential assessment ratio.

- 5.7.5** Continue to offer a business-friendly environment by streamlining regulatory processes and reducing bureaucratic barriers..
- 5.7.6** The Town should continue to encourage technology and infrastructure improvements to support the growth of entrepreneurial ventures and support investment into the community.

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5.8 Tourism

Overview

Sundre is a captivating destination that seamlessly blends tranquility with adventure. Surrounded by rolling hills and lush forests, Sundre invites visitors to discover its picturesque landscapes and natural charm, offering a variety of outdoor activities year-round, such as hiking, biking, camping, and fishing along the Red Deer River. Accordingly, tourism has been identified as a key economic driver in the community of Sundre and area.

Objectives

- Maximize year-round opportunities for residents and visitors while fostering partnerships with local businesses, tour operators, and tourism agencies.
- Promote Sundre as a unique destination featuring cultural activities, events, and festivals.
- Maximize on Sundre's unique blend of western culture, indigenous heritage, proximity to the eastern slopes of the Rocky Mountains, and nature-based adventure activities.
- Further promote Sundre as a service centre for the travelling public to the West Country.

Policies

- 5.8.1** The Town should partner with local businesses and tourism operators.
- 5.8.2** All forms of tourism including but not limited to business/conference, recreational and leisure, festivals, events, and sport/tournaments should be encouraged.
- 5.8.3** The Town should invest in tourism infrastructure and amenities to enhance the visitor experience and promote Sundre as a premier destination for outdoor adventure, cultural exploration, and nature-based tourism activities.

- 5.8.4** The Town should collaborate with neighboring communities, attractions, and natural areas to develop regional tourism initiatives and promote cross-promotion of attractions and events and experiences, leveraging the collective strengths and assets of the region to attract visitors and extend their stay in Sundre.
- 5.8.5** The Town shall support and collaborate with indigenous communities and entrepreneurs to deliver authentic experiences.
- 5.8.6** The Town should continue to collaborate with provincial tourism associations, media, and other online platforms to promote Sundre’s cultural offerings and position the Town and surrounding areas as a must-visit destination for cultural and outdoor enthusiasts seeking authentic and immersive experiences.
- 5.8.7** The Town should encourage and develop interpretive trails, heritage sites, and cultural landmarks that celebrate Sundre’s western culture, indigenous heritage, and natural beauty, providing educational and recreational opportunities for residents and visitors to connect with the community’s identity and history.
- 5.8.8** The Town should encourage local guides, outfitters, and adventure companies to offer guided tours, workshops, and experiential activities that showcase Sundre’s outdoor recreation opportunities and introduce visitors to the unique landscapes of the region.
- 5.8.9** The Town should encourage services and facilities, such as accommodations, dining options, fuel stations, and recreational vehicle parks, to meet the needs of travelers passing through or staying in Sundre.



5.9 History and Culture

Overview

Sundre cherishes its rich heritage through various cultural venues and events. These attractions not only enrich the local community but also contribute to Sundre's growing tourism industry. By celebrating its history, embracing its natural wonders, and offering engaging experiences for visitors, Sundre embodies the spirit of its early settlers and continues to thrive as a cherished destination.

Objectives

- Promote cultural and historical preservation
- Encourage the growth of heritage sites as destination areas to promote the cultural history of the Town.

Policies

- 5.9.1** The Town should encourage heritage tourism initiatives that highlight Sundre's rich history and architectural heritage through guided tours, interpretive exhibits, and cultural events that engage residents and visitors alike.
- 5.9.2** The Town should encourage the development of heritage trails, tours, and experiences that highlight the town's diverse history, architecture, stories, and traditions.
- 5.9.3** The Town should foster partnerships with businesses, hospitality providers, and tour operators to develop heritage-themed events, and programming that attract visitors, extend their stay, and generate economic benefits for the local community.



5.10 Institutional and Public Uses

Overview

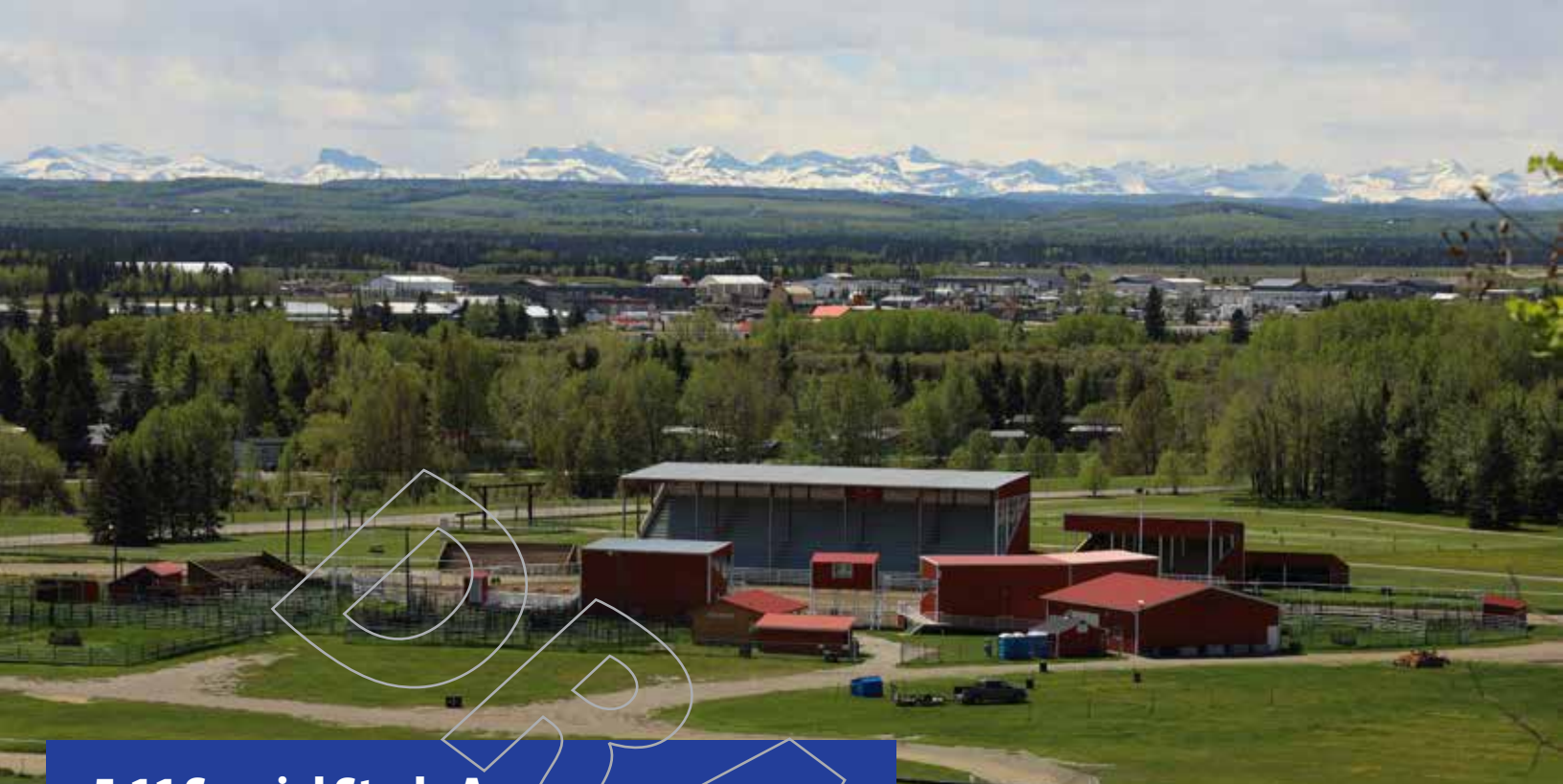
Institutional land use districts are intended to accommodate uses such as hospitals, schools, governmental facilities and not-for-profit organizations which provide services to the community.

Objectives

- Promote a secure, well-being-oriented, and diverse community by offering a range of public amenities, institutional support, and community services.
- Ensure public buildings are strategically positioned throughout Town and are conveniently within reach of residential neighborhoods.

Policies

- 5.10.1** The Town shall work with the province, its agencies, and other stakeholders to develop a new hospital within the Town of Sundre.
- 5.10.2** The Town shall collaborate with school boards in the planning and location of school sites and joint-use sites.
- 5.10.3** Any proposed institutional development shall be compatible with neighbouring land uses and be supported by Town services and infrastructure.



5.11 Special Study Area

Overview

The identification of a Special Study Area provides special policies around use flexibility that will support community development for this area.

Objectives

- Ensure infrastructure, utilities, and transportation networks are available to support the development of the Special Study Areas.

Policies

- 5.11.1** The Special Study Areas will be implemented through further subdivision and land use bylaw consideration with the possible use of a Direct Control land use designation.
- 5.11.2** The Town shall work with the Rodeo and Race Association to discuss the optimal use of the existing rodeo grounds. The property will be identified as a special study area and if relocation of the grounds is contemplated, the rodeo site may have potential for institutional or recreational development.



SECTION 6 | COMMUNITY WELLNESS



6.1 Community Wellness Programs & Services

Overview

Sundre provides a wide array of wellness support services aimed at cultivating a safe, healthy, and inclusive environment. A thriving community nurtures the well-being of all its residents, fostering a collective sense of community welfare. Through an interconnected network of social services, Sundre addresses the fundamental needs of its residents while identifying any gaps in service provision.

Objectives

- Enhance the quality of life for Sundre residents and the surrounding area by providing diverse community, recreation, cultural services, and facilities.
- Ensure residents have access to a cohesive and integrated network of social services that addresses the comprehensive needs of the community.
- Support community engagement and volunteerism in recreational initiatives.

Policies

- 6.1.1** Facilities and programs provided by the Government of Alberta and non-governmental organizations should be encouraged.
- 6.1.2** The Town shall work with public and private providers of health and social services to meet community needs.
- 6.1.3** Planning documents should accommodate the development of facilities for social services, religious activities, and health services within the community.
- 6.1.4** Volunteerism should be encouraged to support recreational programs, events, and facilities, providing opportunities for residents to contribute their time, skills, and talents to the community.



6.2 Emergency and Protective Services

Overview

The Town of Sundre's emergency and protective services includes a fire department, a Community Peace Officer and municipal bylaw enforcement. The Town is also supported by ambulance services, the Royal Canadian Mounted Police (RCMP), and a volunteer Search and Rescue team. These services combined strive to make Sundre a safe, secure, and healthy community to live, work, and visit.

Objectives

- Maintain effective police, fire, ambulance, and disaster services that align with community needs.
- Continue to collaborate with RCMP, Ambulance Services and Regional Emergency Management
- Maintain effective Community policing, Fire Services and emergency services that align with community needs.

Policies

- 6.2.1** The Town shall maintain the provision of community policing, fire, and emergency services that are appropriate and meet the needs of the community.
- 6.2.2** The Town shall consider and locate appropriate emergency services and facilities in future developments through Area Structure Plans and Area Redevelopment Plans.
- 6.2.3** The Town will collaborate with the RCMP to assess future law enforcement needs considering projected growth and potential changes in provincial policing.
- 6.2.4** The Town shall ensure safe and efficient emergency service access to neighborhoods by creating well-connected street networks and integrating emergency vehicle accessibility into street design considerations.

- 6.2.5** Crime Prevention Through Environmental Design (CPTED) principles in the design of new developments is encouraged.
- 6.2.6** New Developments shall incorporate Fire-Smart principles in subdivision design, including a buffer area around homes and structures through the clearing of vegetation and flammable materials.
- 6.2.7** Emergency response protocols to coordinate mitigation efforts, evacuation procedures, and emergency services during disaster events should be implemented.

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SECTION 7 | ENVIRONMENTAL STEWARDSHIP





7.1 Environmental Management

Overview

Riparian zones and wetlands play a crucial role in mitigating floods and erosion, safeguarding water quality, enhancing the scenic landscape, and supporting wildlife habitats. To uphold the well-being of these critical ecosystems, the Town will enact measures to restrict development that could harm riparian areas and wetlands. Collaborating with the Province, the Town will oversee the management of these areas and undertake initiatives to educate private landowners about their importance. Additionally, there may be opportunities for passive recreational activities and park development in certain instances.

Objectives

- Conserve natural spaces and establish appealing, pristine, and environmentally conscious built environments.
- Encourage the application of environmental sustainability principles in land use planning decisions and development practices.

Policies

- 7.1.1** During the subdivision process, the Town will require lands deemed unsuitable for development, such as environmentally sensitive areas to be designated as Environmental Reserve in alignment with the regulations outlined in the MGA.
- 7.1.2** The Land Use Bylaw regulations should prioritize the preservation of natural spaces, including green belts, wetlands, riparian corridors, and wildlife habitats, while promoting sustainable development practices in built environments.
- 7.1.3** The Town should continue to implement landscaping requirements that promote native plantings, drought-resistant vegetation, and low-impact development techniques to enhance biodiversity, soil health, and water quality in built environments.

- 7.1.4** Connectivity and accessibility should be enhanced within the open space network by creating multi-use trails, pedestrian pathways, and green corridors that link neighborhoods, parks, schools, and community amenities, promoting active transportation and recreational opportunities for residents of all ages and abilities.
- 7.1.5** Dark Sky principles shall be encouraged in the planning and execution of outdoor lighting for both new development projects and infill areas. This would involve minimizing the emission of light that contributes to sky glow and illuminates neighboring properties unnecessarily, aligning with the objective of preserving the natural nighttime environment and reducing light pollution.
- 7.1.6** The Town may require the assessment of site-specific environmental factors and the submission of environmental studies, with a particular focus on environmental impact assessments, for specific developments in areas deemed environmentally significant.
- 7.1.7** The Town will collaborate with the province to safeguard riparian areas and wetlands, which play a crucial role in flood and erosion reduction, water quality preservation, wildlife habitat provision, and landscape aesthetics.

DRAFT



7.2 Flood Plains

Overview

A sizeable portion of the Town is located within designated flood plains. Flood plains and riparian areas need to be protected to provide appropriate places for the storage of water to reduce flooding elsewhere. The area known as the flood fringe is the outer portion of the floodway, which may experience occasional flooding, however does allow for development as prescribed by the Land Use Bylaw.

Objectives

- Partner with provincial agencies and all municipalities within the watershed of the Red Deer River to develop watershed management plans where appropriate.
- Ensure responsible development in proximity to floodplain areas.

Policies

- 7.2.1** The Town may require flood risk mapping and /or confirmation of the grade elevation, at the expense of the developer, prior to the consideration of development proposals in proximity to flood plain areas.
- 7.2.2** The Town shall cooperate with provincial agencies and all municipalities within the watershed of the Red Deer River to develop watershed management plans as appropriate.
- 7.2.3** No development shall be allowed and will typically be designated as Environmental Reserve where the floodwaters would be the deepest.



SECTION 8 | SUPPORTIVE INFRASTRUCTURE





8.1 Transportation

Overview

The Highway 22/27 high-load corridor that bisects the Town significantly impacts Sunde. This highway accommodates high traffic volumes, particularly during the peak tourist season and is heavily travelled by large trucks. The presence of the highway opens opportunities for growth as it draws many people through Town. The Town has identified improvements to the highway corridor as a priority and these improvements must balance the need to move traffic with the Town's goal of creating a thriving downtown.

Objectives

- Work collaboratively with Alberta Transportation and Economic Corridors to ensure Highway 27 provides for a safe, efficient, and effective transportation of people, goods, and services.
- Ensure safe and effective road infrastructure, encompassing amenities for bicycling and pedestrian traffic.
- Seek opportunities to reduce travel demands and promote alternatives to the private automobile in the form of active transportation.

Policies

- 8.1.1** The Town shall develop a Transportation Master Plan to guide improvements to the Town's transportation systems.
- 8.1.2** The Town shall work with the Province of Alberta and Mountain View County to ensure coordination in the planning and construction of connections with the provincial and county road and trail systems.
- 8.1.3** The Town acknowledges that there is an ongoing need to improve the function of Highway 27 to serve the existing needs of the community and provincial highway traffic.
- 8.1.4** The Town shall continue to refer applications to Alberta Transportation and Economic Corridors for

redesignation, subdivision, and development where proposals are located within 1.6 kilometers of the centre line of highways under the jurisdiction of Alberta Transportation and Economic Corridors.

- 8.1.5** Developers shall provide comprehensive transportation studies to the satisfaction of the Town for areas without an approved Area Structure Plan.
- 8.1.6** Plans shall promote active transportation through the incorporation of bicycle and pedestrian facilities throughout the town through the joint efforts of the municipality and private developers.
- 8.1.7** The Town shall ensure rights-of-way are registered at the subdivision stage of development.
- 8.1.8** The Town should implement traffic calming measures, such as reduced speed limits, traffic circles, and pedestrian islands, to create safer and more walkable streetscapes that encourage active transportation and reduce reliance on vehicles.

DRAFT



8.2 Servicing and Utilities

Overview

The Town is dedicated to constructing and upholding sustainable and secure infrastructure, enhancing the quality of life. A meticulously managed network of connections lays the essential groundwork for nurturing a cohesive, livable community. Efficiently delivering services to residents while being prepared to meet rising demands from visitors and prospective residents are paramount.

Objectives

- Ensure that utility infrastructure and capacity are available to accommodate the growth of Sundre as needed.
- Proactively plan for the maintenance, replacement and upgrading of water, wastewater, storm water and gas systems.
- Promote the use of sustainable practices to reduce utility consumption, demands on utility systems, and impacts on the environment.

Policies

- 8.2.1** The Town shall review its infrastructure strategy on an annual basis.
- 8.2.2** Urban growth areas shall be serviced by municipal water and wastewater services
- 8.2.3** Private services may be considered with the understanding that they shall be connected to Town services when available.
- 8.2.4** The Town shall give priority to the efficient utilization of existing and planned capacity in utility and transportation infrastructure when determining appropriate short-term growth directions.
- 8.2.5** The Town shall provide high quality services to residents and businesses in Sundre.
- 8.2.6** The Town owns and operates its own gas system. The developer shall obtain approval from the Town

on new developments for natural gas connections.

- 8.2.7** All new utility services and proposed upgrades to existing utility services shall comply with the Town of Sundre Design Guidelines.
- 8.2.8** Developers shall follow the requirements of the Town's Development Agreement and shall be responsible for the construction and initial maintenance of municipal utilities.
- 8.2.9** The Town shall continue to investigate opportunities and technologies that provide cost effective improvements in the efficiency and/or environmental impacts of the provision of utility services.
- 8.2.10** The Town shall continue to update the Utility Master Plan to review existing conditions and constraints, as well as the future growth projections for commercial, industrial, and residential areas. Broad scale planning and cost projections will be considered for the following components:
 - a. water supply and treatment
 - b. storage and distribution
 - c. wastewater collection
 - d. transmission and treatment
 - e. stormwater management
 - f. existing roads assessment
 - g. gas distribution and replacement



8.3 Public Space

Overview

Sundre's open space system offers a variety of appealing and versatile opportunities including structured parks containing facilities for formal, high intensity recreational activities, unstructured parkland for low-intensity recreational activities and natural areas for the maintenance and protection of natural processes and interpretation of the natural landscape.

Objectives

- Continue to develop well-planned open space and park system that maximizes the opportunities presented by Sundre's diverse natural features.
- Support a broad range of recreation and cultural opportunities catering to diverse age groups, income levels, and skill levels.
- Improve connectivity and accessibility of trails and natural spaces, expanding on pet-friendly amenities and off-leash areas.

Policies

- 8.3.1** The Town shall preserve major green spaces, which remain largely undeveloped, and will provide for parks and trails and major green spaces.
- 8.3.2** The Town shall work with school authorities in the planning and location of school sites and joint-use sites.
- 8.3.3** Parks, Open Space and Trails Plan shall be updated on a regular basis to further guide policy direction on parks, open space, and trails development.
- 8.3.4** Open Space and Recreational areas shall be planned and maintained by the Town in accordance

with the Parks, Open Space and Trails Plan.

- 8.3.5** Dedication of municipal and school reserve lands shall be in accordance with the MGA.
- 8.3.6** Dedication of municipal and school reserve lands shall be allocated for the establishment of school sites, parks, recreation areas, and linear park corridors to facilitate trail routes. The Town emphasizes the preference for the dedication of municipal reserve parcels in larger sizes rather than numerous small parcels.
- 8.3.7** The creation of community parks, greenways, and community gardens in neighborhoods to improve access to nature and promote social cohesion and physical activity should be encouraged.
- 8.3.8** The Town shall enhance existing public spaces through strategic investments in amenities and landscaping to create inviting gathering places that celebrate Sundre's natural beauty and heritage.
- 8.3.9** The Town shall continue to develop and maintain parks, trails, playgrounds, and sports fields to provide recreational opportunities for residents of all ages and abilities, prioritizing projects that enhance connectivity and promote active lifestyles.
- 8.3.10** Connectivity and accessibility within the open space network should be enhanced by creating multi-use trails, pedestrian pathways, and green corridors that link neighborhoods, parks, schools, and community amenities, promoting active transportation and recreational opportunities for residents of all ages and abilities.
- 8.3.11** The Town should continue to develop wayfinding systems and signage programs that guide residents and visitors to key destinations, attractions, and amenities within Sundre while enhancing the overall legibility and navigation of the built environment.
- 8.3.12** The Town shall collaborate with neighboring municipalities, government agencies, and Town user groups to develop regional trail networks and green corridors that connect Sundre to surrounding communities, parks, and natural areas, promoting recreation tourism and economic development opportunities.



SECTION 9 | SUSTAINABLE & RESPONSIBLE GOVERNANCE



9.1 Communications/Engagement

Overview

As our Town steadily grows, the significance of active public engagement and collaboration among residents and stakeholders becomes increasingly important. While growth inevitably presents its own set of challenges, prioritizing the involvement of our residents in the decision-making process and nurturing ongoing partnerships with neighboring municipalities and other stakeholders will play a pivotal role in honing our collective objectives. By cultivating transparent communication channels and a spirit of cooperation, we can navigate the complexities of growth with clarity and purpose, ensuring that our community thrives harmoniously amidst development.

Objectives

- Promote an efficient, accessible, and transparent municipal government that addresses community needs by fostering collaboration, consultation, and communication.

Policies

- 9.1.1** The Town shall continue to publish municipal documents online, such as budgets and meeting minutes, as well as conducting regular Council meetings and community consultations to gather feedback and address resident concerns, in compliance with the MGA.
- 9.1.2** The Town shall develop a user-friendly municipal website that provides easy access to information, services, and resources for residents, businesses, and visitors.
- 9.1.3** The Town should continue to offer online platforms and digital tools for submitting feedback, filing concerns, requesting services, and participating in public consultations.
- 9.1.4** A clear and consistent process should continue to be maintained when disclosing information, responding to public inquiries, and handling requests for public records under freedom of information legislation, ensuring transparency and accountability in government operations.



9.2 Financial Stewardship

Overview

Administration and governance structures need to be developed so that the Town of Sundre is ready to meet upcoming challenges as the community and the region continue to grow and change.

Objectives

- Effectively manage the direction of future growth and development in a responsible and sustainable manner, ensuring it aligns with the Financial Framework as adopted by Council.
- Promote Asset Management key principles and practices that enhance the appeal of urban spaces while assessing the risk of capital, operational, and maintenance costs associated with municipal services and infrastructure.

Policies

- 9.2.1** Growth management strategies should align with the Financial Framework, promoting sustainable growth that considers economic, social, and environmental factors, which involves regularly reviewing and updating the Land Use Bylaw and encouraging infill and brownfield redevelopment to maximize land use efficiency.
- 9.2.2** The Town supports the use of off-site levies to be paid at the time of development or subdivision to address the provisions of infrastructure and utility services.
- 9.2.3** Asset management plans and strategies should be developed for key infrastructure assets, such as roads, water and wastewater systems, parks, and facilities, to assess condition, prioritize maintenance and renewal needs, and allocate resources effectively.
- 9.2.4** Proposed public expenditure for improvements or services must undergo the Town's operating and capital budgeting process. These proposals will be assessed based on the community's overall needs and Town-wide priorities.



9.3 Intermunicipal Cooperation

Overview

As Sundre experiences growth, the significance of intermunicipal cooperation becomes increasingly evident. While growth presents challenges, maintaining inclusive and ongoing partnerships with our neighbors will help us stay focused on our objectives.

Objectives

- Cultivate positive relationships within the community and region through collaborative efforts, improved communication channels, and the effective sharing of information and resources.
- Maintain and strengthen cooperative and collaborative relationships with our municipal neighbours.

Policies

- 9.3.1** The Town shall continue to participate in regional planning initiatives and forums to align municipal priorities with broader regional goals and strategies.
- 9.3.2** The Town will collaborate with neighboring municipalities, communities, and agencies, both at elected official and administrative levels, to ensure a unified approach in providing protective and emergency services, as well as promoting awareness and cooperation in delivering social programs.
- 9.3.3** The Town will collaborate with Mountain View County and other regional neighbours to identify, prioritize, and execute municipal services and projects in the most cost-effective and efficient manner possible.
- 9.3.4** The objectives, guidelines, and protocols outlined in the Town of Sundre/Mountain View County IDP will be followed.
- 9.3.5** The Town will process and refer applications in accordance with the requirements of the IDP with Mountain View County, with the prescribed IDP Referral Area as indicated by Map 5.



9.4 Implementation and Monitoring

Overview

The implementation of the MDP will be completed over a 25-year period, subject to review every five years with a rewrite and update every ten years. More detailed planning, specifically through Area Structure Plans or Area Redevelopment Plans, is required prior to the development of new neighbourhoods, employment areas, and strategic areas for intensification. The following policies describe the implementation tools that will be used to achieve the goals, principles, and policies of the MDP.

Objectives

- Provide for periodic reviews and monitoring of the plan's progress towards its goals, allowing for amendments when deemed necessary and desirable to ensure effectiveness.
- Implement the MDP through both statutory and non-statutory planning documents, as well as other planning and development processes.

Policies

- 9.4.1** All statutory plans, ASPs and ARPs, the Land Use Bylaw, as well as other non-statutory plans and policy documents shall be consistent with this Plan and with each other.
- 9.4.2** The Town shall review and amend existing statutory plans and the Land Use Bylaw to ensure consistency with the MDP and update those plans as required.
- 9.4.3** The objectives and policies outlined in the MDP will be implemented through the adoption and application of statutory plans, non-statutory plans, and the Land Use Bylaw.
- 9.4.4** All redesignation, subdivision and development applications will be assessed in consideration of this Plan.
- 9.4.5** Amendments to this Plan must adhere to the provisions outlined in the *MGA* concerning the

modification of a Statutory Plan.

- 9.4.6** The entire MDP should undergo a comprehensive review approximately every five years and be rewritten every ten years. This ensures the incorporation of new policies, reinforcement of existing ones, and removal of outdated or impractical policies, to accommodate evolving priorities, aspirations of the community and changes to the Town’s landscape and vision.
- 9.4.7** The Town should establish a structured process for conducting regular reviews of the MDP’s progress.

DRAFT

References

Government of Alberta (2022). Population Projections: Methodology and Assumptions, Map 3: Population Projections - Methodology and Assumptions (alberta.ca). July 5, 2022.

Statista (2022). Shopping centre space per capita in North America in 2017 (in square metre): Space per capita in North American shopping centers 2017 | Statista. January 13, 2022

Appendix A Glossary of Terms

Active Transportation includes walking and cycling, as well as other pedestrian powered transportation.

Affordable Housing where residents can allocate no more than 30% of their gross income towards housing costs.

Area Redevelopment Plan (ARP) is a statutory plan, adopted by a municipality by bylaw in accordance with the Municipal Government Act, that provides a framework for the future redevelopment of a defined area of land.

Area Structure Plan (ASP) is a statutory plan, adopted by a municipality by bylaw in accordance with the Municipal Government Act, that provides a framework for the subsequent subdivision and development of a defined area of land.

Architectural Design Guidelines will be prepared by the Town following the approval of the Municipal Development Plan. Their primary purpose is to provide direction on building orientation, design and appearance.

Arterial and Collector provide the main transportation network through Town. Specifications for these roads can be found in the Town of Sundre Infrastructure Study.

Crime Prevention Through Environmental Design (CPTED) strategies rely upon the ability to influence offender decisions that precede criminal acts by affecting the built, social, and administrative environment.

Dark Sky Principles refers to managing or minimizing artificial lighting to preserve the natural darkness of the night, allowing for enhanced visibility of stars, planets, galaxies, and other astronomical features.

Design Guidelines provide the development industry with construction, inspections, and general requirements for development in Sundre. The document is a living document which allows for any future guideline revisions and to ensure best practices are adhered to.

FireSmart is an initiative that is Canada wide and is intended to educate people on how to lessen the risk of wildfires.

Land Use Bylaw is a statutory document that regulates development within the municipality.

Land Use Concept is a map providing directions with respect to the predominant land uses within the municipality boundary.

Infill is the use of land within a built-up area for further construction especially as part of a community re-development or growth management program. Infill: The development of vacant lots within previously developed areas.

Intermunicipal Development Plan is a mutually agreed statutory plan, adopted by bylaw in accordance with the *MGA*, envisioned to guide future communication and collaboration between the two or more

municipalities around their shared boundaries.

Manufactured Homes means a single detached dwelling built in an enclosed off-site factory environment in one or more sections and intended to be occupied in a place other than where it was manufactured.

Mobile homes include homes that are either completely self-contained single section dwellings units or are incomplete multi-section modules that are placed together and completed on site. A mobile home is transported to the building site on dollies (wheels) or on a flatbed truck and after placement the dollies are removed from the site.

Municipal Development Plan is a statutory document intended to guide the long-term growth and development of a municipality over a 25 year time frame, required by the Province of Alberta, and specified by the *MGA*.

Outline Plans guides development at a neighbourhood level, ensuring the efficient and orderly development of land. They are required to be completed prior to the development of tract of land larger than 10 hectares (24.7 acres).

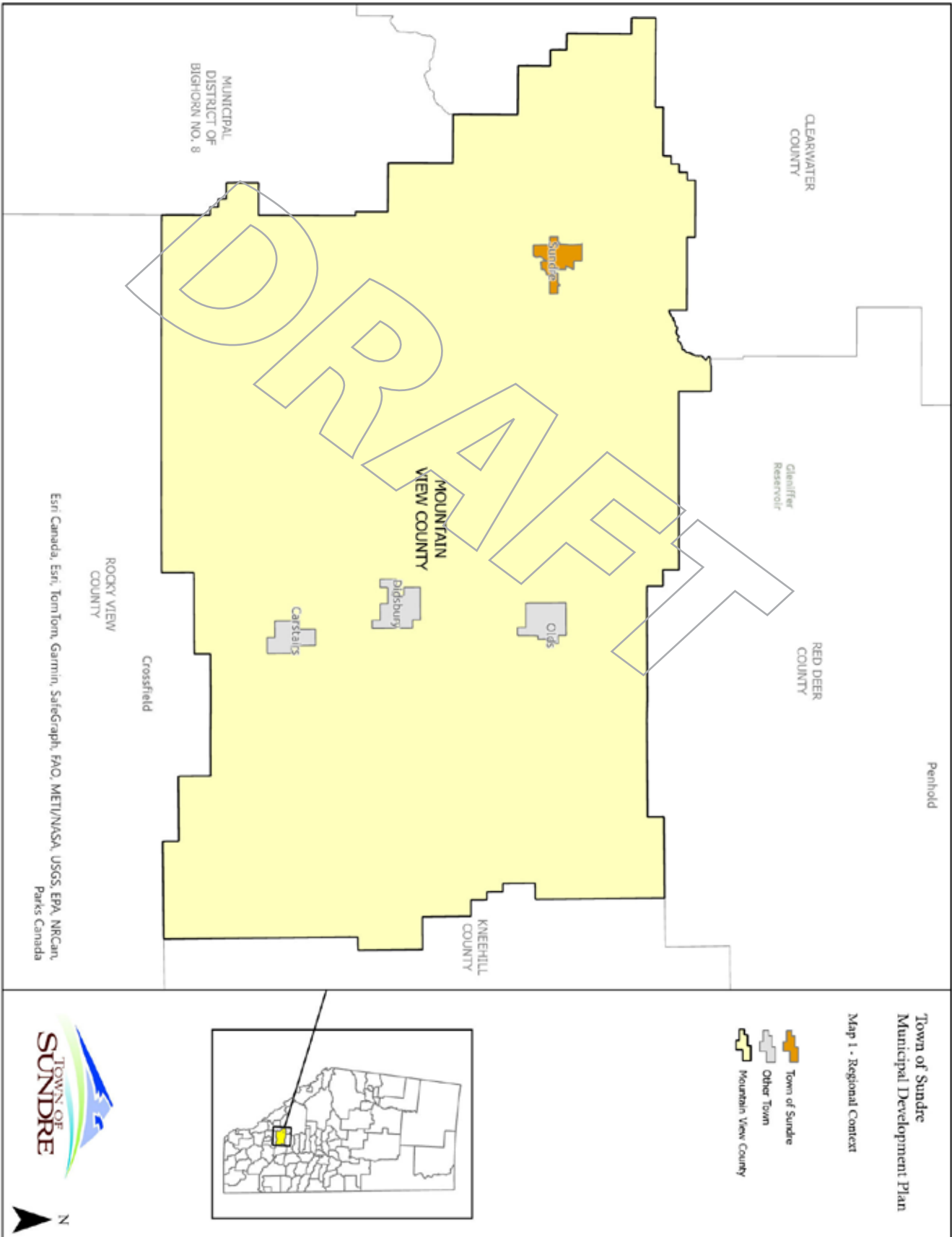
Open Space: Space owned and maintained by a public agency and dedicated for the common use and enjoyment of the public. This could include open green spaces, parks, or public squares, and may include stormwater ponds or systems.

Statutory Plan is a plan adopted by a municipality by bylaw in accordance with the Municipal Government Act, including Intermunicipal Development Plans, Municipal Development Plans, Area Structure Plans, and Area Redevelopment Plans.

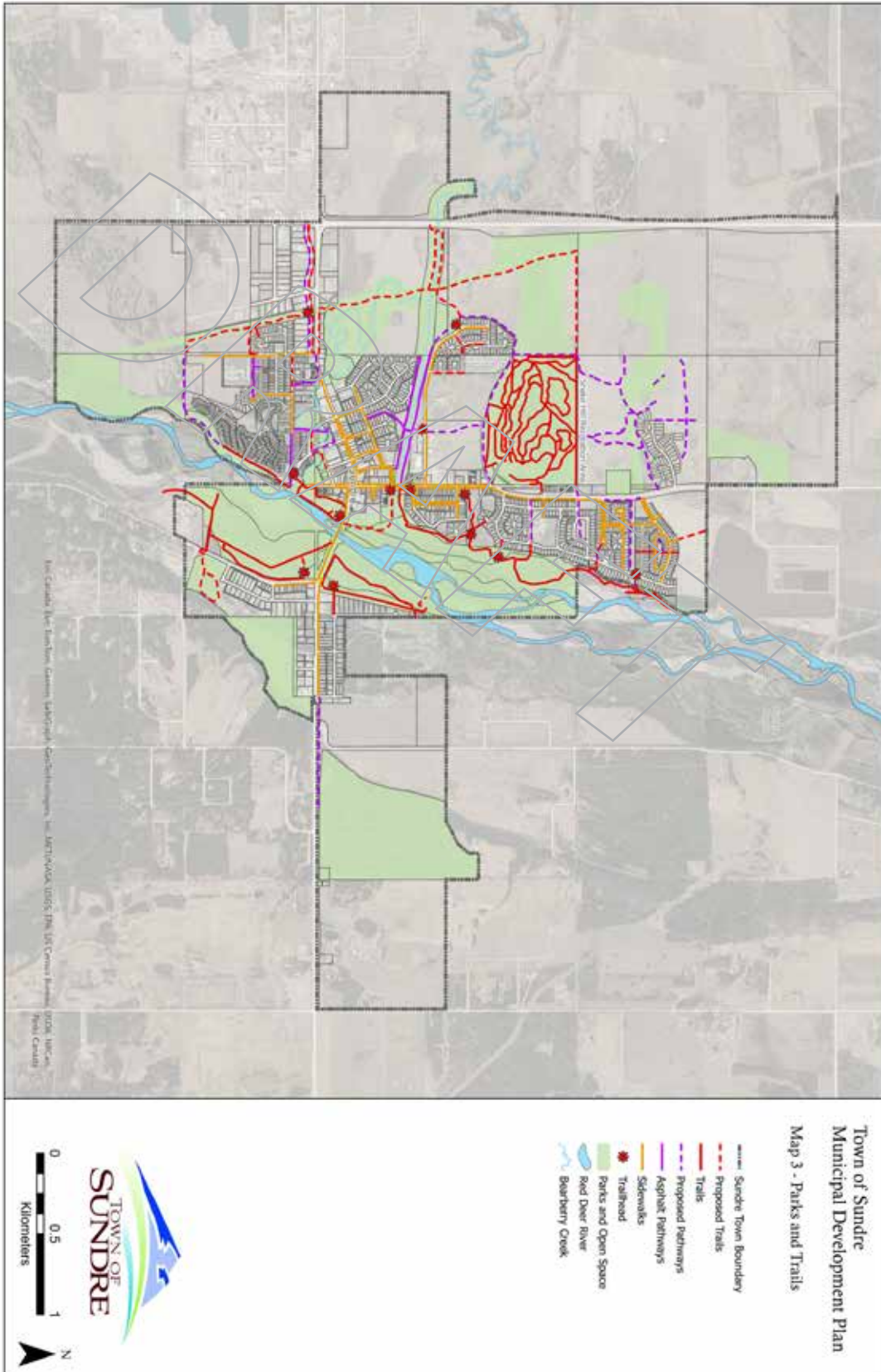
Transportation Plan refers to the Town of Sundre Transportation Master Plan.

Utility Master Plan is a document used by the Town to identify existing infrastructure improvements required to maintain levels of services as well as the infrastructure required to support future growth.

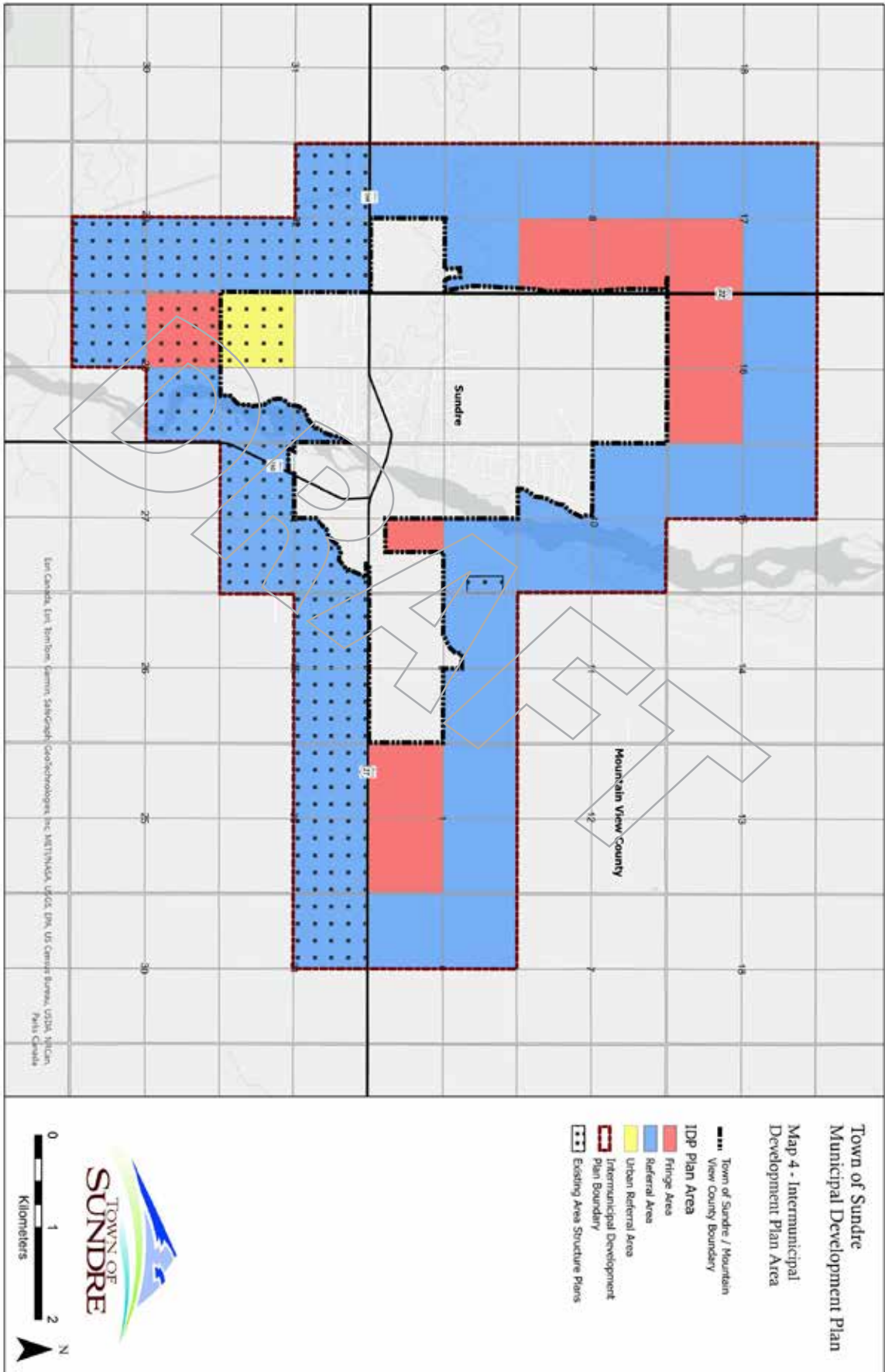
REGIONAL CONTEXT: MAP 1



PARKS AND TRAILS: MAP 3



INTERMUNICIPAL DEVELOPMENT PLAN: MAP 4





REQUEST FOR DECISION

COUNCIL DATE September 9, 2024
SUBJECT Sundre RCMP Detachment Commander
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM 8.1

BACKGROUND/PROPOSAL:

The Sundre Detachment Commander has provided the Q1 2024 Sundre Provincial Community Report from April 1 to June 30, 2024.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Letter addressed to Mayor Warnock and crime statistics attached.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of Strategic Plan, Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council accept the Q1 2024 Sundre Provincial Community Report as information.

MOTION:

That the Town of Sundre Council accept the Q1 2024 Sundre Provincial Community Report as information.

ATTACHMENTS:

8.1a_Q1 Sundre Provincial Community Report

Date Reviewed: September 04, 2024

CAO: David Nuber



July 31, 2024

8.1a

Mr. Richard Warnock
Mayor
Sundre, AB

Dear Mayor Warnock,

Please find attached the quarterly Community Policing Report for the period from April 1st to June 30th, 2024. This report provides a detailed overview of human resources, financial data, and crime statistics for the Sundre Detachment.

As we progress through summer, I would like to reflect on the 2023 wildfire season, which was one of the most devastating in Alberta's history. In preparation for the 2024 wildfire season, the Alberta RCMP has ensured that we are well-prepared to meet the needs of the communities we serve. This proactive approach involved early staffing of our Division Emergency Operations Center to facilitate the processing of information and the deployment of additional resources to communities under threat. Although the moderate weather in May and June resulted in fewer wildfires compared to 2023, we have observed an increase in wildfire activity towards the end of July. The Alberta RCMP remains vigilant and ready to respond as these wildfires continue to threaten our citizens and communities.

Additionally, the recently announced G7 meeting scheduled to take place in Kananaskis in 2025 will require significant coordination and effort. While the specific dates have yet to be released, planning is already underway. As more information becomes available regarding the event and the expectations for the Alberta RCMP, we will keep our communities informed.

Thank you for your ongoing support and engagement. I am always available to discuss your community-identified policing priorities and any ideas you may have to enhance our service delivery. As the Chief of Police for your community, please do not hesitate to contact me with any questions or concerns.

Best regards,

Cpl. Courtney Harding
A/NCO i/c
Sundre Detachment





RCMP Provincial Policing Report

Detachment Information

Name of Detachment

Sundre

Name of Detachment Commander

Cpl. Courtney Harding (Acting)

Quarter

Q1

Date of Report (yyyy-mm-dd)

2024-08-01

FTE Utilization Plan

2024/25

Community Consultations

Consultation No. 1

Date (yyyy-mm-dd)

2024-04-18

Meeting Type

Town Hall

Topics Discussed

Annual Planning; Crime Reduction Initiatives; Regular Reporting Information Sharing

Notes /Comments

Members participated in town hall in Clearwater County to discuss priorities of concern to the community, including community engagement, traffic, drugs, and mental health concerns.

Consultation No. 2

Date (yyyy-mm-dd)

2024-04-19

Meeting Type

Community Connection

Topics Discussed

Crime Reduction Initiatives

Notes /Comments

Sundre Citizens on Patrol Association meeting with the Detachment; discussed activities into 2024.

Consultation No. 3

Date (yyyy-mm-dd)

2024-04-19

Meeting Type

Town Hall

Topics Discussed

Annual Planning; Crime Reduction Initiatives; Regular Reporting Information Sharing

Notes /Comments

Members participated in town hall in Mountain View County to discuss priorities of concern to the community, including community engagement, traffic, drugs, and mental health concerns.

Consultation No. 4

Date (yyyy-mm-dd)

2024-04-21

Meeting Type

Town Hall

Topics Discussed

Annual Planning; Crime Reduction Initiatives; Regular Reporting Information Sharing

Notes /Comments

Town Hall meeting in Sundre to discuss unit priorities for the Town of Sundre.



Consultation No. 5

Date (yyyy-mm-dd) Meeting Type
2024-04-22 Community Connection

Topics Discussed
Crime Reduction Initiatives

Notes /Comments
Meeting with Rural Crime Watch. This was their annual general meeting to discuss activities for 2024.

Consultation No. 6

Date (yyyy-mm-dd) Meeting Type
2024-05-28 Meeting with Elected Officials

Topics Discussed
Regular Reporting Information Sharing; Crime Reduction Initiatives; Victim Services

Notes /Comments
Discussion on 4th quarter community policing report and addressed questions regarding the future of Victim Services.

Consultation No. 7

Date (yyyy-mm-dd) Meeting Type
2024-05-28 Community Connection

Topics Discussed
Family Violence; Education Session; Victim Services

Notes /Comments
Discussion regarding new emergency shelter in Olds planned to be opened in 2025. Education regarding Mountain View Emergency Shelter Society "MVESS" to the community and to the Detachment.



Community Priorities

Priority No. 1

Priority

Police/Community Relations

Current Status and Results

Sundre had 20 Police/Community Relations events in 1st quarter, including 12 Community connection meetings, 3 town halls and 5 meetings with Community Partners.

Priority No. 2

Priority

Crime Reduction

Current Status and Results

10 Crime Prevention investigations including "Project Lock Up" contacts for Commercial Businesses and Halls in rural areas. Brochure packages and assessments offered. RCMP targeted ATV patrols on May long weekend in West Country, making contact with 30 ATV'ers, warnings and education provided. Sundre RCMP are currently actively monitoring 5 offenders on curfew. Enhanced Policing shifts are dedicated to visibility and Crime Prevention/enforcement in Sundre area.

Priority No. 3

Priority

Mental Health and Substance Abuse

Current Status and Results

Sundre RCMP investigated 41 Mental Health complaints 1st quarter. Of those, RCMP Police and Crisis Team (RPACT) and Victim Services have been directly engaged in 10 files. RPACT has a Psychiatric nurse paired with an RCMP member for response to individuals in crisis and are able to assess on scene.

Priority No. 4

Priority

Traffic (Speeding) Town of Sundre

Current Status and Results

63 Speeding and Moving Traffic Violations investigations were completed by Sundre RCMP. Of those investigations, 25 resulted in warnings and another 11 resulted in charges under the Traffic Safety Act. Sundre RCMP focused enhanced policing shifts for traffic enforcement in the town of Sundre on all long weekends of this quarter.



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	April - June			January - December		
	2023	2024	% Change Year-over-Year	2022	2023	% Change Year-over-Year
Persons Crime	57	47	-17.54 %	133	163	23 %
Property Crime	102	111	8.8 %	518	366	-29 %
Other Criminal Code	48	28	-41.7 %	182	145	-20 %
Total Criminal Code	207	186	-10.1 %	833	674	-19 %
Drugs Offences	8	0	-100 %	11	14	27 %
Total Federal Acts	15	1	-93.3 %	21	23	10 %
Total Provincial Acts	73	46	-37 %	189	214	13 %
Municipal By-Laws	3	1	-66.7 %	14	12	-14 %
Motor Vehicle Collisions	56	56	0 %	270	267	-1 %
Provincial Code Traffic	121	116	-4.1 %	470	524	11 %
Other Traffic	1	0	-100 %	1	1	0 %
Criminal Code Traffic	21	18	-14.3 %	51	55	8 %
Total Traffic Offences	143	134	-6.3 %	522	580	11 %

1. Data extracted from a live database (PROS) and is subject to change over time.

Trend / Points of Interest

Total Criminal Code is down 10% for 2024, with a 17.5% drop in crimes against persons. Note 8.8% increase in reported property crime.



Provincial Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies	Hard Vacancies ⁴
Police Officers	8	6	2	0
Detachment Support	2	2	0	0

2. Data extracted on June 30, 2024 and is subject to change.

3. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc and are still included in the overall FTE count

4. Hard Vacancies reflect positions that do not have an employee attached and need to be filled

Comments

Police Officers: Of the eight established positions, six officers are currently working. There are two officers on special leave (two Medical leave). There is no hard vacancy at this time.

Detachment Support: Of the two established positions, two resources are currently working with none on special leave. There is no hard vacancy at this time.



Sundre Provincial Detachment Crime Statistics (Actual) April - June: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

July 5, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		7	1	2	4	0	-100%	-100%	-1.1
Drug Enforcement - Trafficking		2	0	2	4	0	-100%	-100%	0.0
Drug Enforcement - Other		1	0	0	0	0	-100%	N/A	-0.2
Total Drugs		10	1	4	8	0	-100%	-100%	-1.3
Cannabis Enforcement		0	0	0	4	0	N/A	-100%	0.4
Federal - General		2	2	1	3	1	-50%	-67%	-0.1
TOTAL FEDERAL		12	3	5	15	1	-92%	-93%	-1.0
Liquor Act		4	0	1	4	2	-50%	-50%	0.0
Cannabis Act		0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		22	9	17	37	23	5%	-38%	3.0
Other Provincial Stats		36	21	47	32	21	-42%	-34%	-1.9
Total Provincial Stats		62	30	65	73	46	-26%	-37%	1.1
Municipal By-laws Traffic		0	0	1	1	0	N/A	-100%	0.1
Municipal By-laws		15	5	3	2	1	-93%	-50%	-3.1
Total Municipal		15	5	4	3	1	-93%	-67%	-3.0
Fatals		0	1	0	0	0	N/A	N/A	-0.1
Injury MVC		10	8	6	11	13	30%	18%	0.9
Property Damage MVC (Reportable)		29	57	39	41	33	14%	-20%	-0.8
Property Damage MVC (Non Reportable)		8	6	10	4	10	25%	150%	0.2
TOTAL MVC		47	72	55	56	56	19%	0%	0.2
Roadside Suspension - Alcohol (Prov)		0	12	4	5	14	N/A	180%	2.1
Roadside Suspension - Drugs (Prov)		0	1	0	0	0	N/A	N/A	-0.1
Total Provincial Traffic		202	261	139	121	116	-43%	-4%	-31.2
Other Traffic		3	1	1	1	0	-100%	-100%	-0.6
Criminal Code Traffic		28	11	13	21	18	-36%	-14%	-1.0
Common Police Activities									
False Alarms		9	10	6	11	11	22%	0%	0.5
False/Abandoned 911 Call and 911 Act		2	3	19	5	2	0%	-60%	0.2
Suspicious Person/Vehicle/Property		42	34	12	24	39	-7%	63%	-1.6
Persons Reported Missing		4	10	4	6	7	75%	17%	0.2
Search Warrants		2	0	0	3	0	-100%	-100%	-0.1
Spousal Abuse - Survey Code (Reported)		42	35	15	15	19	-55%	27%	-6.6
Form 10 (MHA) (Reported)		5	1	2	2	0	-100%	-100%	-0.9



Sundre Provincial Detachment Crime Statistics (Actual) April - June: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

July 5, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	0	0	1	N/A	N/A	0.2
Robbery		0	0	0	2	1	N/A	-50%	0.4
Sexual Assaults		2	0	0	0	2	0%	N/A	0.0
Other Sexual Offences		2	0	4	0	2	0%	N/A	0.0
Assault		23	31	22	21	18	-22%	-14%	-2.0
Kidnapping/Hostage/Abduction		2	0	1	0	0	-100%	N/A	-0.4
Extortion		2	0	0	0	1	-50%	N/A	-0.2
Criminal Harassment		9	8	6	17	7	-22%	-59%	0.5
Uttering Threats		13	5	9	17	15	15%	-12%	1.6
TOTAL PERSONS		53	44	42	57	47	-11%	-18%	0.1
Break & Enter		12	10	17	13	22	83%	69%	2.3
Theft of Motor Vehicle		8	3	7	11	5	-38%	-55%	0.2
Theft Over \$5,000		5	4	3	4	6	20%	50%	0.2
Theft Under \$5,000		10	16	24	13	13	30%	0%	0.3
Possn Stn Goods		15	9	11	7	7	-53%	0%	-1.8
Fraud		15	12	12	10	21	40%	110%	1.0
Arson		2	4	2	3	0	-100%	-100%	-0.5
Mischief - Damage To Property		17	24	44	26	28	65%	8%	2.4
Mischief - Other		6	12	22	15	9	50%	-40%	0.9
TOTAL PROPERTY		90	94	142	102	111	23%	9%	5.0
Offensive Weapons		7	7	4	14	2	-71%	-86%	-0.3
Disturbing the peace		12	4	17	10	10	-17%	0%	0.2
Fail to Comply & Breaches		13	16	18	14	11	-15%	-21%	-0.6
OTHER CRIMINAL CODE		10	8	3	10	5	-50%	-50%	-0.8
TOTAL OTHER CRIMINAL CODE		42	35	42	48	28	-33%	-42%	-1.5
TOTAL CRIMINAL CODE		185	173	226	207	186	1%	-10%	3.6



REQUEST FOR DECISION

COUNCIL DATE September 9, 2024
SUBJECT 2024 Q2 Financial Reports
ORIGINATING DEPARTMENT Corporate Services
AGENDA ITEM 8.2

BACKGROUND/PROPOSAL:

Included are the four quarterly schedules outlining the revenues and expenses for each department, cash balances, Restricted Surplus provisions, and capital expenditures as at June 30, 2024

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Revenue and Expenses: The presented information was combined on a pro-forma basis and includes comparison data for the same time frame in 2023, as well as corresponding budget information.

Cash Balances: As at June 30, 2024, there is approximately \$9.3M in the operating account. There is also approximately \$4.0M in Restricted Surplus identified accounts and all previous investment accounts have been closed, for total holdings of almost \$13.3M.

Restricted Surplus Accounts: These accounts are a mechanism to track resources allocated by Council towards specific projects or for future life-cycling expenditures and emergent issues. The resources identified are not intended to reflect a specific bank account balance, as they may incorporate various accounts or investments.

Capital Expenditures: project specific comments are included in the schedule.

ALIGNMENT WITH STRATEGIC PLAN

Pillar 5: Sustainable & Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the Q2 2024 Quarterly Financial Reports, as information.

MOTION:

That the Town of Sundre Council accept the Q2 2024 Quarterly Financial Reports, as information.

Attachments:

- Q2 2024, Proforma Report (parts 1 & 2 if necessary);
- Q2 2024, Cash Report
- Q2 2024, RSA Report
- Q2 2024, Capital Project Listing

Date Reviewed: September 04, 2024

CAO: *Donda Nube*

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

SUMMARY

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>(Over) / Under Budget</u>
Taxes and Other Revenue								
Municipal Taxes	-	5,082,705	-	-	5,082,705	4,794,001	3,710,553	1,372,152
Tax Penalties	116,649	-	-	-	116,649	83,412	60,000	56,649
Investment Income	103,416	93,658	-	-	197,074	226,956	125,000	72,074
FortisAlberta Franchise Fee	50,947	74,864	-	-	125,811	102,601	150,000	(24,189)
MSI - Operating	-	-	-	-	-	-	-	-
Total Taxes and Other Revenue	271,012	5,251,227	-	-	5,522,239	5,206,970	4,045,553	
Less Interest, Requisitions and Transfers								
ASFF & MVSH Requisitions	(322,434)	(322,434)	-	-	(644,868)	(642,703)	-	(644,868)
Interest on Long-Term Debt	(26,430)	(29,052)	-	-	(55,482)	(59,572)	(80,500)	25,018
Provincial Police Funding Model	(157,399)	-	-	-	(157,399)	(109,668)	(170,000)	12,601
FortisAlberta Infrastructure Reserve Transfer	-	-	-	-	-	-	-	-
Total Taxes and Other Revenue for Operations	(235,251)	4,899,741	-	-	4,664,490	4,395,027	3,795,053	
Net Operational Excess/(Shortfall)								
11 - Legislative	(51,459)	(119,559)	-	-	(171,018)	(178,856)	(287,355)	116,337
12 - Corporate Services	(100,634)	(183,255)	-	-	(283,889)	(260,245)	(278,247)	(5,642)
17 - Census	-	-	-	-	-	-	-	-
18 - Elections	-	-	-	-	-	-	-	-
21 - Municipal Enforcement	(32,328)	(59,813)	-	-	(92,141)	(82,686)	(70,986)	(21,155)
23 - Fire	(106,652)	155,576	-	-	48,924	(113,125)	(168,361)	217,285
24 - Emergency Management	3,088	(2,060)	-	-	1,028	(7,176)	(10,975)	12,003
26 - Animal Control	6,137	112	-	-	6,249	(7,165)	(8,000)	14,249
32 - Roads	(92,072)	(137,463)	-	-	(229,535)	(205,167)	(281,747)	52,212
35 - Shop	(76,807)	(50,507)	-	-	(127,314)	(139,362)	(124,648)	(2,666)
41 - Water	136,140	135,943	-	-	272,083	127,889	240,137	31,946
42 - WasteWater	61,669	76,616	-	-	138,285	165,234	139,515	(1,230)
43 - Solid Waste	46,000	24,044	-	-	70,044	46,190	31,088	38,956
51 - FCSS	(1)	1	-	-	-	-	-	-
61 - Planning & Development	(25,215)	(41,459)	-	-	(66,674)	(32,563)	(115,115)	48,441
63 - Economic Development	(18,919)	(72,933)	-	-	(91,852)	(33,131)	(138,637)	46,785
75 - Library	(33,692)	(33,692)	-	-	(67,384)	(66,603)	(69,500)	2,116
77 - Sundre Community Centre	(34,283)	(21,101)	-	-	(55,384)	10,626	(27,404)	(27,980)
80 - Arena	(74,299)	(102,669)	-	-	(176,968)	9,610	(70,169)	(106,799)
82 - Greenwood Campground	(9,068)	11,158	-	-	2,090	(16,391)	(30,132)	32,222
84 - Parks	(42,839)	(71,864)	-	-	(114,703)	(44,911)	(76,502)	(38,201)
85 - Recreation & Culture	(73,448)	583,359	-	-	509,911	89,764	77,500	432,411
86 - Community Services	(19,337)	(39,585)	-	-	(58,922)	9,480	(89,773)	30,851
87 - Trails	(8,346)	(20,305)	-	-	(28,651)	(185)	(19,148)	(9,503)
89 - Outdoor Recreation	(11,336)	(27,677)	-	-	(39,013)	(5,178)	(6,393)	(32,620)
91 - Gas	156,641	(18,005)	-	-	138,636	156,673	137,374	1,262
Total Net Operational Excess/(Shortfall)	(401,060)	(15,138)	-	-	(416,198)	(577,278)	(1,247,478)	
Year End Surplus/(Deficit)	(636,311)	4,884,603	-	-	4,248,292	3,817,749	2,547,575	

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

00 - General Services / Taxation

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues								
Municipal Taxes	-	5,082,705	-	-	5,082,705	4,794,001	3,710,553	1,372,152
Tax Penalties	116,649	-	-	-	116,649	83,412	60,000	56,649
Investment Income	103,416	93,658	-	-	197,074	226,956	125,000	72,074
FortisAlberta Franchise Fee	50,947	74,864	-	-	125,811	102,601	150,000	(24,189)
MSI - Operating	-	-	-	-	-	-	-	-
Expenses								
Requisitions	(322,434)	(322,434)	-	-	(644,868)	(642,703)	-	(644,868)
Interest on Long-Term Debt	(26,430)	(29,052)	-	-	(55,482)	(59,572)	(80,500)	25,018
Provincial Police Funding Model	(157,399)	-	-	-	(157,399)	(109,668)	(170,000)	12,601
FortisAlberta Infrastructure Reserve Transfer	-	-	-	-	-	-	-	-
Surplus (Deficit)	(235,251)	4,899,741	-	-	4,664,490	4,395,027	3,795,053	

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

11 - Legislative Services

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	25	1,913	-	-	1,938	-	-	1,938
Expenses								
Salaries & Wages	(34,873)	(92,718)	-	-	(127,591)	(119,663)	(192,879)	65,288
Contracted Services	(1,305)	(7,230)	-	-	(8,535)	(2,188)	(17,050)	8,515
Materials & Supplies	(15,306)	(21,524)	-	-	(36,830)	(57,005)	(77,426)	40,596
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(51,459)	(119,559)	-	-	(171,018)	(178,856)	(287,355)	

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

12 - Corporate Services

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	5,068	8,247	-	-	13,315	19,493	7,000	6,315
Expenses								
Salaries & Wages	(33,308)	(61,268)	-	-	(94,576)	(88,594)	(110,483)	15,907
Contracted Services	(21,427)	(71,333)	-	-	(92,760)	(70,331)	(74,750)	(18,010)
Materials & Supplies	(43,354)	(54,084)	-	-	(97,438)	(106,414)	(87,426)	(10,012)
Utilities	(7,613)	(4,817)	-	-	(12,430)	(14,399)	(12,588)	158
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(100,634)	(183,255)	-	-	(283,889)	(260,245)	(278,247)	

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

18 - Elections

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	-	-	-	-	-	-	-	-
Expenses								
Salaries & Wages	-	-	-	-	-	-	-	-
Contracted Services	-	-	-	-	-	-	-	-
Materials & Supplies	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	-	-	-	-	-	-	-	-

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

21 - Municipal Enforcement

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	9,000	(8,882)	-	-	118	1,226	5,000	(4,882)
Expenses								
Salaries & Wages	(21,407)	(36,941)	-	-	(58,348)	(47,950)	(53,986)	(4,362)
Contracted Services	(1,255)	(3,363)	-	-	(4,618)	(1,880)	(2,000)	(2,618)
Materials & Supplies	(18,666)	(10,627)	-	-	(29,293)	(34,082)	(20,000)	(9,293)
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(32,328)	(59,813)	-	-	(92,141)	(82,686)	(70,986)	

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

23 - Fire Services

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	63,685	302,303	-	-	365,988	127,902	124,250	241,738
Expenses								
Salaries & Wages	(65,819)	(86,336)	-	-	(152,155)	(130,636)	(155,459)	3,304
Contracted Services	(13,221)	(4,155)	-	-	(17,376)	(16,756)	(20,550)	3,174
Materials & Supplies	(86,512)	(53,041)	-	-	(139,553)	(83,285)	(106,726)	(32,827)
Utilities	(4,785)	(3,195)	-	-	(7,980)	(10,350)	(9,876)	1,896
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(106,652)	155,576	-	-	48,924	(113,125)	(168,361)	

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

24 - Emergency Management

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	-	-	-	-	-	-	-	-
Expenses								
Salaries & Wages	3,692	(1,263)	-	-	2,429	(5,512)	(2,375)	4,804
Contracted Services	-	-	-	-	-	-	-	-
Materials & Supplies	(604)	(797)	-	-	(1,401)	(1,664)	(8,600)	7,199
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	3,088	(2,060)	-	-	1,028	(7,176)	(10,975)	

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

26 - Animal Control

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	6,390	838	-	-	7,228	4,723	7,000	228
Expenses								
Salaries & Wages	-	-	-	-	-	-	-	-
Contracted Services	-	-	-	-	-	(11,175)	(14,250)	14,250
Materials & Supplies	(253)	(726)	-	-	(979)	(713)	(750)	(229)
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	6,137	112	-	-	6,249	(7,165)	(8,000)	

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

32 - Roads

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	21,194	21,195	-	-	42,389	62,484	42,500	(111)
Expenses								
Salaries & Wages	(68,012)	(98,309)	-	-	(166,321)	(163,977)	(202,497)	36,176
Contracted Services	(2,481)	(4,835)	-	-	(7,316)	(11,573)	(19,500)	12,184
Materials & Supplies	(7,876)	(5,718)	-	-	(13,594)	(11,419)	(14,750)	1,156
Utilities	(34,897)	(49,796)	-	-	(84,693)	(80,682)	(87,500)	2,807
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(92,072)	(137,463)	-	-	(229,535)	(205,167)	(281,747)	

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

35 - Shop

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	-	-	-	-	-	-	-	-
Expenses								
Salaries & Wages	(3,209)	(11,221)	-	-	(14,430)	(11,390)	(17,262)	2,832
Contracted Services	(9,073)	(9,165)	-	-	(18,238)	(15,679)	(15,750)	(2,488)
Materials & Supplies	(61,808)	(28,032)	-	-	(89,840)	(106,937)	(87,636)	(2,204)
Utilities	(2,717)	(2,089)	-	-	(4,806)	(5,356)	(4,000)	(806)
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(76,807)	(50,507)	-	-	(127,314)	(139,362)	(124,648)	

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

41 - Water

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	250,496	262,687	-	-	513,183	458,462	538,000	(24,817)
Expenses								
Salaries & Wages	(52,183)	(71,019)	-	-	(123,202)	(109,567)	(156,437)	33,235
Contracted Services	(4,348)	(5,402)	-	-	(9,750)	(119,344)	(48,750)	39,000
Materials & Supplies	(35,273)	(28,406)	-	-	(63,679)	(43,908)	(47,426)	(16,253)
Utilities	(22,552)	(21,917)	-	-	(44,469)	(57,754)	(45,250)	781
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	136,140	135,943	-	-	272,083	127,889	240,137	

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

42 - WasteWater

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	172,238	197,734	-	-	369,972	356,620	430,000	(60,028)
Expenses								
Salaries & Wages	(45,306)	(66,904)	-	-	(112,210)	(103,690)	(150,061)	37,851
Contracted Services	(26,256)	(31,437)	-	-	(57,693)	(13,139)	(49,000)	(8,693)
Materials & Supplies	(18,983)	(3,862)	-	-	(22,845)	(23,875)	(21,550)	(1,295)
Utilities	(20,024)	(18,915)	-	-	(38,939)	(50,682)	(69,874)	30,935
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	61,669	76,616	-	-	138,285	165,234	139,515	

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

43 - Solid Waste

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	80,836	80,843	-	-	161,679	161,728	162,000	(321)
Expenses								
Salaries & Wages	(6,121)	(15,540)	-	-	(21,661)	(25,899)	(28,812)	7,151
Contracted Services	(20,908)	(33,101)	-	-	(54,009)	(54,243)	(66,100)	12,091
Materials & Supplies	(152)	(502)	-	-	(654)	(874)	(1,000)	346
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	(7,655)	(7,656)	-	-	(15,311)	(34,522)	(35,000)	19,689
Surplus (Deficit)	46,000	24,044	-	-	70,044	46,190	31,088	

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

51 - FCSS

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	21,937	81,152	-	-	103,089	98,448	-	103,089
Expenses								
Salaries & Wages	-	-	-	-	-	-	-	-
Contracted Services	-	-	-	-	-	-	-	-
Materials & Supplies	(3,264)	-	-	-	(3,264)	(3,702)	-	(3,264)
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	(18,674)	(81,151)	-	-	(99,825)	(94,746)	-	(99,825)
Surplus (Deficit)	(1)	1	-	-	-	-	-	

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

61 - Planning & Development

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	15,136	20,212	-	-	35,348	112,664	26,650	8,698
Expenses								
Salaries & Wages	(32,164)	(57,677)	-	-	(89,841)	(130,797)	(111,741)	21,900
Contracted Services	(1,073)	(3,787)	-	-	(4,860)	(10,152)	(25,074)	20,214
Materials & Supplies	(7,114)	(207)	-	-	(7,321)	(4,278)	(4,950)	(2,371)
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(25,215)	(41,459)	-	-	(66,674)	(32,563)	(115,115)	

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

63 - Economic Development

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	33,802	5,262	-	-	39,064	109,055	30,500	8,564
Expenses								
Salaries & Wages	(21,658)	(51,153)	-	-	(72,811)	(69,730)	(97,687)	24,876
Contracted Services	(6,267)	(87)	-	-	(6,354)	(5,948)	(750)	(5,604)
Materials & Supplies	(15,272)	(16,926)	-	-	(32,198)	(50,217)	(59,700)	27,502
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	(9,524)	(10,029)	-	-	(19,553)	(16,291)	(11,000)	(8,553)
Surplus (Deficit)	(18,919)	(72,933)	-	-	(91,852)	(33,131)	(138,637)	

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

75 - Library

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	-	62,811	-	-	62,811	60,973	-	62,811
Expenses								
Salaries & Wages	-	-	-	-	-	-	-	-
Contracted Services	-	-	-	-	-	-	-	-
Materials & Supplies	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	(33,692)	(96,503)	-	-	(130,195)	(127,576)	(69,500)	(60,695)
Surplus (Deficit)	(33,692)	(33,692)	-	-	(67,384)	(66,603)	(69,500)	

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

77 - Sundre Community Centre

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	28,459	24,007	-	-	52,466	94,248	84,500	7,712
Expenses								
Salaries & Wages	(20,550)	(28,859)	-	-	(49,409)	(29,064)	(52,728)	3,319
Contracted Services	(150)	(137)	-	-	(287)	(605)	(2,250)	1,963
Materials & Supplies	(28,489)	(7,012)	-	-	(35,501)	(26,314)	(30,426)	(5,075)
Utilities	(13,553)	(9,100)	-	-	(22,653)	(27,639)	(26,500)	3,847
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(34,283)	(21,101)	-	-	(55,384)	10,626	(27,404)	

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

80 - Arena

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	39,551	17,908	-	-	57,459	188,493	197,500	(140,041)
Expenses								
Salaries & Wages	(47,629)	(84,668)	-	-	(132,297)	(107,839)	(186,994)	54,697
Contracted Services	(3,058)	(10,289)	-	-	(13,347)	(1,400)	(6,825)	(6,522)
Materials & Supplies	(39,586)	(13,099)	-	-	(52,685)	(36,333)	(42,350)	(10,335)
Utilities	(23,577)	(12,521)	-	-	(36,098)	(33,311)	(31,500)	(4,598)
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(74,299)	(102,669)	-	-	(176,968)	9,610	(70,169)	

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

82 - Greenwood Campground

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	-	29,392	-	-	29,392	14,808	16,800	12,592
Expenses								
Salaries & Wages	(3,418)	(7,025)	-	-	(10,443)	(15,309)	(19,878)	9,435
Contracted Services	(410)	(5,482)	-	-	(5,892)	(4,995)	(10,900)	5,008
Materials & Supplies	(3,813)	(3,591)	-	-	(7,404)	(7,881)	(12,074)	4,670
Utilities	(1,427)	(2,136)	-	-	(3,563)	(3,014)	(4,080)	517
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(9,068)	11,158	-	-	2,090	(16,391)	(30,132)	

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

84 - Parks

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	-	750	-	-	750	66,890	65,000	(64,250)
Expenses								
Salaries & Wages	(34,819)	(61,587)	-	-	(96,406)	(85,305)	(111,102)	14,696
Contracted Services	(1,633)	(5,359)	-	-	(6,992)	(11,408)	(5,900)	(1,092)
Materials & Supplies	(6,387)	(5,668)	-	-	(12,055)	(15,088)	(24,500)	12,445
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(42,839)	(71,864)	-	-	(114,703)	(44,911)	(76,502)	

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

85 - Recreation & Culture

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	-	663,890	-	-	663,890	260,546	235,000	428,890
Expenses								
Salaries & Wages	-	-	-	-	-	-	-	-
Contracted Services	-	-	-	-	-	-	-	-
Materials & Supplies	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	(73,448)	(80,531)	-	-	(153,979)	(170,782)	(157,500)	3,521
Surplus (Deficit)	(73,448)	583,359	-	-	509,911	89,764	77,500	

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

86 - Community Services

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	-	-	-	-	-	75,330	76,500	(76,500)
Expenses								
Salaries & Wages	(3,088)	(18,964)	-	-	(22,052)	(35,410)	(86,673)	64,621
Contracted Services	(1,748)	(7,152)	-	-	(8,900)	(2,760)	(3,000)	(5,900)
Materials & Supplies	(14,501)	(12,269)	-	-	(26,770)	(20,980)	(22,100)	(4,670)
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	(1,200)	-	-	(1,200)	(6,700)	(54,500)	53,300
Surplus (Deficit)	(19,337)	(39,585)	-	-	(58,922)	9,480	(89,773)	

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

87 - Trails

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	-	(4,369)	-	-	(4,369)	25,000	25,000	(29,369)
Expenses								
Salaries & Wages	(3,545)	(12,388)	-	-	(15,933)	(21,036)	(36,748)	20,815
Contracted Services	(1,148)	(3,548)	-	-	(4,696)	-	(1,200)	(3,496)
Materials & Supplies	(3,653)	-	-	-	(3,653)	(4,149)	(6,200)	2,547
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(8,346)	(20,305)	-	-	(28,651)	(185)	(19,148)	

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

89 - Outdoor Recreation

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	-	1,231	-	-	1,231	41,454	40,650	(39,419)
Expenses								
Salaries & Wages	(6,097)	(22,082)	-	-	(28,179)	(40,225)	(37,793)	9,614
Contracted Services	(1,421)	(5,182)	-	-	(6,603)	(1,236)	(1,250)	(5,353)
Materials & Supplies	(3,818)	(1,644)	-	-	(5,462)	(5,171)	(8,000)	2,538
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(11,336)	(27,677)	-	-	(39,013)	(5,178)	(6,393)	

Town of Sundre
2024 Quarterly Pro-Forma Statement of Revenue and Expenses

91 - Gas

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2024</u> <u>YTD</u>	<u>2023</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	464,393	258,503	-	-	722,896	901,659	749,000	(26,104)
Expenses								
Salaries & Wages	(63,453)	(108,799)	-	-	(172,252)	(158,858)	(193,626)	21,374
Contracted Services	(40,954)	(4,584)	-	-	(45,538)	(59,865)	(37,500)	(8,038)
Materials & Supplies	(201,163)	(135,223)	-	-	(336,386)	(498,659)	(352,250)	15,864
Utilities	(2,182)	(27,902)	-	-	(30,084)	(27,604)	(28,250)	(1,834)
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	156,641	(18,005)	-	-	138,636	156,673	137,374	

**TOWN OF SUNDRE
CASH STATEMENT
Month Ending June 30, 2024**

OPERATING ACCOUNTS					
ATB Operating	3,249,697.13				
CIBC Operating	6,105,642.62	<i>GENERAL ACCOUNT BALANCE</i>			
		Q1 2024	Q4 2023	Q3 2023	Q2 2023
TOTAL OPERATING	9,355,339.75	3,080,886.16	2,044,800.16	3,305,771.10	4,173,947.35

RESTRICTED SURPLUS ACCOUNTS					
Account Name	Amount				
ATB Acct MUSH-04	974,179.18				
CIBC Acct 1687107	0.00				
CIBC Acct 1686909 (Off-site Levy)	344,117.58				
CIBC Acct 1686801 (Mun Cash-in-lieu)	70,080.26				
TOTAL TOWN RESTRICTED SURPLUS	1,388,377.02				
CIBC Acct 1686305 (MSI Capital)	2,179,559.13				
CIBC Acct 1686607 (CCBF)	360,660.58				
CIBC Acct 1686704 (FRIAA)	24.68				
CIBC Acct 1686402 (MSI Operating)	1,743.24				
CIBC Acct 22-39205 (Restricted Grant Funding)	50,166.99				
TOTAL GRANT RESTRICTED SURPLUS	2,592,154.62	<i>TOTAL RESTRICTED SURPLUS</i>			
		Q1 2024	Q4 2023	Q3 2023	Q2 2023
TOTAL RESTRICTED SURPLUS	3,980,531.64	8,446,313.33	8,415,335.12	8,792,694.91	8,611,249.31

		<i>TOTAL INVESTMENTS & RESTRICTED SURPLUS</i>			
		Q1 2024	Q4 2023	Q3 2023	Q2 2023
TOTAL INVESTMENTS & RESTRICTED SURPLUS	3,980,531.64	8,446,313.33	8,415,335.12	8,792,694.91	8,611,249.31

TOWN OF SUNDRE
2024 Restricted Surplus Continuity Schedule
As at June 30, 2024

<u>RSA Designation</u>	<u>Resticted Surplus Account Name</u>	<u>Opening Balance</u>	<u>Interest</u>	<u>Increase</u>	<u>Decrease</u>	<u>Intra-Fund Transfer</u>	<u>Ending Balance</u>
A.1	General Corporate Stabilization	1,882,247.92	31,783.28	-	-	-	1,914,031.20
A.2	Corporate Services Stabilization	91,206.56	1,540.09	-	-	-	92,746.65
A.3	Protective Services Stabilization	28,584.64	482.67	-	-	-	29,067.31
A.4	Municipal Operations Stabilization	38,871.52	655.88	-	-	-	39,527.40
A.5	Utilities Stabilization	-	-	-	-	-	-
A.6	Development Stabilization	117,461.21	1,983.43	-	-	-	119,444.64
A.7	Community Services Stabilization	204,620.83	3,407.33	61,553.93	(50,000.00)	-	219,582.09
B.1	Municipal "New" Projects	198,325.03	3,348.90	100,000.00	(360,640.00)	-	(58,966.07)
B.2	Utility "New" Projects	-	-	-	-	-	-
C.1	Municipal Infrastructure Lifecycling	885,737.96	14,956.40	212,564.00	(568,000.00)	-	545,258.36
C.2	Utility Infrastructure Lifecycling	2,179,603.33	34,889.82	590,000.00	(225,000.00)	-	2,579,493.15
D.1	Municipal Cash-in-Lieu	69,112.39	967.87	-	-	-	70,080.26
D.2	Shared Fire - Capital	558,102.85	9,424.00	115,000.00	(6,000.00)	-	676,526.85
D.3	Shared Fire - Operating	130,221.38	2,198.94	-	-	-	132,420.32
D.4	Sundre Golf Society	60,847.78	706.15	-	(61,553.93)	-	-
D.5	Transportation Off-Site Levy	259.00	-	486.67	-	-	745.67
D.6	Water Off-Site Levy	341,587.06	4,752.52	4,173.23	-	-	350,512.81
D.7	Wastewater Off-Site Levy	1,408.00	-	2,644.10	-	-	4,052.10
D.8	Storm Drainage Off-Site Levy	-	-	-	-	-	-
Totals		6,788,197.46	111,097.28	1,086,421.93	(1,271,193.93)	-	6,714,522.74

* May differ slightly from Notes to Financial Statements due to rounding

Town of Sundre Capital Project Listing
Q2 Capital Project List as at June 30, 2024

Approval Date	Motion #	PROJECT CODE #	Project Description	Source of Funding	Estimated Project Cost	Total Spent to Date	Status Comments as of Aug 23, 2024
19-Mar-2019	124-18-03-19	OP19-01	Old Town Shop Remediation	Municipal Lifecycling RSA	105,000.00	47,385.60	Site will be utilized in 2024 and 2025 by AB Transportation for a temporary roadway in conjunction with the Highway 27 paving project. Monitoring of the site will continue in 2024 and 2025 with final remediation after AB Transportation no longer needs the site.
19-Mar-2019	124-18-03-19	OP19-02	Main Avenue (phase 2)	Municipal Lifecycling RSA	400,065.00	360,788.86	Final stage to connect power to gazebo in Spring 2024 complete. Verifying costs, anticipated on budget.
				MSI Capital	280,000.00	280,000.00	
				MSI Capital	151,456.00	151,456.00	
				Debentures	1,307,200.00	1,307,200.00	
					2,138,721.00	2,099,444.86	
16-Dec-2019	422-16-12-19	OP19-04	Gas Line Heater	Utilities Lifecycling RSA	80,000.00	0.00	Work commenced on Aug 21st and was complete by Town Staff and Contractor on the same day. Project is complete and anticipated to be on budget. Costs to be verified.
16-Dec-2019	422-16-12-19	OP19-08	Sewer Lagoon Upgrade/Expansion	Utilities Lifecycling RSA	2,100,000.00	57,581.36	Discussion with Alberta Environment and Alberta Transport ongoing. Permit for testing new technology approved. Budget Reduced from \$13M July 2021. Sept 30th, 2022 Groundbreaking Ceremony. Site specific technology testing for Alberta Environment has begun. Testing of the proposed wastewater treatment is ongoing, final results to be sent to Alberta Environment for review.
28-Jun-21	198-28-06-21			MSI Capital	800,000.00	0.00	
28-Jun-21	201-28-06-21			Federal Gas Tax Fund	150,000.00	0.00	
28-Jun-21	202-28-06-21			Provisional Utilities Lifecycling R	950,000.00	0.00	
28-Jun-21	200-28-06-21			Provisional Utilities Lifecycling R	200,000.00	0.00	
28-Jun-21	200-28-06-21			Provincial Funding AMWWP	7,500,000.00	0.00	
					11,700,000.00	57,581.36	
06-Dec-21	331-06-12-21	FD22-02	Superior Pumper Unit Replacement	Fire RSA	500,000.00	491,713.71	Unit delivered in May 2024 and in service. Waiting on completion of deficiency list for remaining items. Anticipated on budget. Disposal of old unit pending.
				MVC Fire	500,000.00	491,713.71	
					1,000,000.00	983,427.42	
05-Dec-22	348-05-12-22	CS23-04	Boardwalk	CCBF	80,000.00	58,553.11	Project is complete, costs to be verified. Anticipated on budget
				*Grants to Organization	10,000.00		
05-Dec-22	348-05-12-22	CS23-05	Passive Use/Campground	CCBF	100,000.00	6,833.20	Public Engagement was held at the Library June 27, 2023, Envelope Study complete. McElhanney submitted a proposed servicing budget for the site on March 5, 2024, proposal is under review.
				Other Funding	200,000.00		
					300,000.00	6,833.20	

Approval Date	Motion #	PROJECT CODE #	Project Description	Source of Funding	Estimated Project Cost	Total Spent to Date	Status Comments as of Aug 23, 2024
05-Dec-22	348-05-12-22 263-02-10-23	FD23-01	Replace Command Truck Unit 510 (2010 Chev 2500)	Fire RSA MVC Fire	84,000.00 84,000.00 168,000.00	8,250.00 8,250.00 16,500.00	Res# 263-02-10-23 Budget increase of \$38,000, Town's portion of \$19,000 to be drawn from Fire RSA. Build in progress with estimated delivery end of Q3
05-Dec-22	348-05-12-22	OPS23-01	Water Treatment Plant Software Upgrade	Utility Lifecycling RSA	30,000.00		Estimated completion late 2024. Utility Operations Staff has contacted the contractor to verify the hardware and software requirements.
05-Dec-22	348-05-12-22 218-14-08-23	OPS23-02	Highway 27 Water & Wastewater Upgrades	MSI Utility Lifecycling RSA	1,500,000.00 1,400,000.00 2,900,000.00	1,128,066.02 1,128,066.02	Motion #218-14-08-23 approved Aug 14/23 to increase cost to \$2.9M; MSI Extension granted (letter received Nov 2023). Traffic Accommodation Strategy (TAS) was approved on April 25, 2024 and work commenced on May 2, 2024. All water, sanitary, stormwater and roadway work has been completed from west of 4th street to Centre St on Hwy 27. Gas line installation, testing and final inspection was completed the week of Aug 11-17. Paving of connection points to be completed. A decision will be make on the "deletable area" once final costs are received from the Contractor and review of budget number for project.
04-Dec-23	337-04-12-23	OP24-01	Unit 145 - replace 2007 Chev Trailblazer Water/WW	Municipal Lifecycling RSA	67,000.00	55,061.39	Unit 159 has been purchased and put into service. Unit 145 has been taken out of service and will be sent to auction in September for disposal.
04-Dec-23	337-04-12-23	CPO24-01	Replace CPO Interceptor Unit 150	Municipal Lifecycling RSA	125,000.00	124,414.56	Unit received and in-service. Waiting for rack install anticipated in Q3 or Q4. Anticipated on budget.
04-Dec-23	337-04-12-23	OP24-02	Spray Patching Unit	Municipal New Project RSA	165,000.00		Unit has been ordered, updates arrival anticipated by Sept 13, 2024
04-Dec-23	337-04-12-23	CS24-01	Barrier Free Bridge @Prairie Creek	CCBF	28,000.00		Project is complete, costs to be verified. Anticipated to be on budget.

Approval Date	Motion #	PROJECT CODE #	Project Description	Source of Funding	Estimated Project Cost	Total Spent to Date	Status Comments as of Aug 23, 2024
04-Dec-23	337-04-12-23	OP24-03	2nd Ave NW Undergrounds & Roadway	Municipal Lifecycling RSA	375,000.00		Waterline has been installed and put in service, regravelling the water easement area and asphalt patch work is complete. The sidewalk and pedestrian lighting have been completed and microsealing the roadway is scheduled for the end of August.
				Utility Life Cycling	225,000.00		
				MSI Capital	1,175,000.00	838,693.30	
				CBBF	225,000.00	838,693.30	
					2,000,000.00		
04-Dec-23	337-04-12-23	FD24-01	Unit 560 replace 2009 Freightliner	MVC	100,000.00		In progress with Rocky Mtn Pheonix and MVC
04-Dec-23	337-04-12-23	FD24-02	Unit 591 - Replace Rhino side x side	MVC 80%	24,000.00		On Hold pending discussion with MVC
				Fire RSA	6,000.00		
					30,000.00		
29-Apr-24	142-29-04-24	OP24-04	Harley Rake	Municipal New Projects RSA	19,950.00	19,850.00	The unit has been purchased and is in service. Anticipate on budget
29-Apr-24	143-29-04-24	OP24-05	Confined Space Entry Equipment	General Corporate RSA	17,981.25	15,825.00	Equipment has been purchased and is in service. Anticipated on budget.
29-Apr-24	144-29-04-24	OP24-06	Vertical In-Line Pump & Motor	TBD			Ordered, waiting on delivery date and install quote
24-Jun-24	216-24-06-24	OP24-07	1 Ave NW Swale	Municipal New Projects RSA	100,000.00		Work began Aug 19th and is estimated to be complete by August 30, 2024. Anticipated on budget.
24-Jun-24	218-24-06-24	OP24-08	Sewer Flushing Equipment	Municipal New Projects RSA	85,000.00		Delivered July 30; verifying costs, anticipated on budget



REQUEST FOR DECISION

COUNCIL DATE	September 9, 2024
SUBJECT	Municipal Indicators
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.3

BACKGROUND/PROPOSAL:

Alberta Municipal Affairs annually reports a performance measure that identifies the percentage of municipalities deemed to 'not face potential long term viability challenges based on their financial and governance indicators'. This performance measure is used as a benchmark for measuring the ministry's efforts to ensure Albertans live in viable municipalities and communities with responsible, collaborative and accountable local governments.

DISCUSSION:

The performance measure is based on analysis of 13 municipal indicators. Each of the 13 municipal indicators has a defined benchmark. A municipality is 'not deemed to face potential long term viability challenges' as long as it does not flag a critical indicator or three or more non-critical indicators.

Sundre did not meet the threshold for the non-critical Tax Collection Rate indicator in 2023, in which the expectation is a municipality should collect at least 90% of the year's tax levy and our collection rate was 89.22%. The 90% minimum indicates the municipality is able to collect its tax revenues and use those funds to meet budgeted commitments and requisitioning obligations. The Province further suggests for this indicator that municipalities review tax collection and recovery policies and processes.

As part of the process, the Province gives the municipality an opportunity to have additional rationale or comments added to the record for missed indicators. Our response was as follows:

The Town confirms that it adheres to the Municipal Government Act regulations as they relate to the issue of unpaid taxes and initiates each allowable action as soon as it is reasonable to do so. Specific to 2023, there is one high-valued industrial property whose unpaid 2023 property tax levy accounts for approximately 53% of the total unpaid 2023 levy. Excluding the single property from the calculation, would have resulted in a 2023 collection rate of approximately 95%. As the property ceased activity in 2023, the 2024 assessment value has been reduced and the Town anticipates achieving a 2024 Tax Collection Rate Indicator above the 90% threshold.

ALIGNMENT WITH STRATEGIC PLAN:

This item aligns with Council's Strategic Plan under Pillar 5, Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the information on the Municipal Indicator response as information.

MOTION:

That the Town of Sundre Council accept the information on the Municipal Indicator response as information.

Date Reviewed: September 4, 2024

CAO Linda Nelson



REQUEST FOR DECISION

COUNCIL DATE: September 9, 2024
SUBJECT: Proclamation – Development Officer’s Week
ORIGINATING DEPARTMENT: Legislative Services
AGENDA ITEM: 8.4

BACKGROUND/PROPOSAL:

A Development Officer is a current planning and development specialist with knowledge in current legislation, policy and bylaws, systems, and technical requirements for physical development within communities in the Province of Alberta. A Development Officer enforces and administers land use regulations and policies on behalf of a municipality and is designated to the position of Development Authority by the municipality as defined by the *Municipal Government Act*, RSA 2000, Chapter M-26.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The Alberta Development Officers Association (ADOA) is requesting municipalities recognize the contribution that Development Officers provide and to publicly recognize the work of our municipal colleagues in planning and development for the improvement of their communities. The Alberta Development Officers Association (ADOA) holds a yearly conference where municipalities that endorse the proclamation are recognized. This year the City of Calgary will host the annual conference, celebrating the 40th Anniversary of the ADOA, from September 24th to 27th.

ADMINISTRATION RECOMMENDATIONS:

That the Council of the Town of Sundre endorse and proclaim September 22nd to 28th as Alberta Development Officers week in Sundre.

COSTS/SOURCE OF FUNDING:

n/a

MOTION:

That the Council of the Town of Sundre proclaim the week of September 22nd to 28th, 2024 as Alberta Development Officers Week in the Town of Sundre.

ATTACHMENTS:

8.4a Alberta Development Officers Association Proclamation

Date Reviewed: September 04, 2024

CAO: Linda Nelson



**PROCLAMATION
ALBERTA DEVELOPMENT OFFICERS WEEK
SEPTEMBER 22nd TO SEPTEMBER 28th, 2024**

WHEREAS, A Development Officer is a current planning and development specialist with knowledge in current legislation, policy and bylaws, systems and technical requirements for physical development within communities in the Province of Alberta. A Development Officer enforces and administers land use regulations and policies on behalf of a municipality and is designated to the position of Development Authority by the municipality as defined by the Municipal Government Act, RSA 2000, Chapter M-26.

WHEREAS the Alberta Development Officers Association, representing professional Development Officers in Alberta, endorses Alberta Development Officers Week to recognize sound development and planning practices and the contribution made by Development Officers to the quality of development within our communities and environment; and,

WHEREAS Alberta Development Officers Week helps us to publicly recognize the work of our municipal colleagues in planning and development for the improvement of the Town of Sundre; and,

WHEREAS we recognize Development Officers and their commitment to public service; and,

NOW, THEREFORE, I, Richard Warnock, Mayor, on behalf of Council, administration and the citizens of Sundre, do hereby proclaim the week of September 22nd to September 28th, 2024, to be designated as Alberta Development Officers Week in the Town of Sundre.

Proclaimed this 9th day of September, 2024

Mayor Richard Warnock



REQUEST FOR DECISION

COUNCIL DATE: September 9, 2024
SUBJECT: RFD Appointment of Sundre Library Board Member
ORIGINATING DEPARTMENT: Legislative Services
AGENDA ITEM 8.5

BACKGROUND/PROPOSAL:

The Sundre Municipal Library Board is requesting that Council consider the appointment of three new members to the board and one returning member to the board. The Library Act, s.4(5) states that "Appointment to a municipal library board shall be for a term of up to 3 years."

DISCUSSION:

The Library Board actively recruited new board members. In selecting candidates, the Board strives to have members with a wide range of backgrounds to reflect the varied make-up of the Sundre community and area. Please refer to the background notes for the following proponents: Ms. Nila Stringer, Mr. George Green and Mr. George Waldren.

Mr. Simon Ducatel has offered to serve another 3-year term on the Board. Mr. Ducatel's dedication to this board and his community is admirable.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Council's Strategic Plan under Pillar 5, Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

That Council appoint Ms. Nila Stringer, Mr. George Green, Mr. George Waldren and Mr. Simon Ducatel to the Sundre Library Board for a term of 3 years, beginning September 9, 2024, ending September 9, 2027.

MOTION:

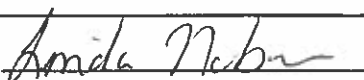
That the Town of Sundre Council appoint Ms. Nila Stringer to the Sundre Library Board for a term of 3 years, beginning September 9, 2024, ending September 9, 2027.

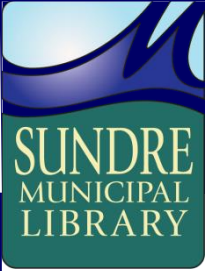
That the Town of Sundre Council appoint Mr. George Green to the Sundre Library Board for a term of 3 years, beginning September 9, 2024, ending September 9, 2027.

That the Town of Sundre Council appoint Mr. George Waldren to the Sundre Library Board for a term of 3 years, beginning September 9, 2024, ending September 9, 2027.

That the Town of Sundre Council appoint Mr. Simon Ducatel to the Sundre Library Board for a term of 3 years, beginning September 9, 2024, ending September 9, 2027.

Date Reviewed: September 04, 2024

CAO: 



Sundre Municipal Library

403-638-4000 sundre.prl.ab.ca

September 3, 2024

Attention: Linda Nelson, CAO of Town of Sundre

Re: Appointment of candidates for Sundre Municipal Library Board

Dear Linda

We are recruiting to fill vacancies on the library board due to upcoming retirements. The Board has interviewed potential candidates and are happy to report that we have three excellent people, with varied backgrounds, to recommend for appointment by the Town. The candidates and their backgrounds are:

Nila Stringer: Physio and Occupational therapist; served on the board of GNP in its early years

George Green: BAsC (Ag); Credit Advisor for Farm Credit Corp; Imperial Oil land dept involved in contract negotiations; director of Legacy Land Trust.

George Waldren: small business owner; farmer; home construction

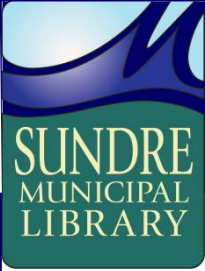
All these people are passionate about the library and its role in the community.

I respectfully request that the Council appoint these people for a 3 year term on the library board beginning September 2024.

Yours Truly,

Anton Walker

Chair of Sundre Municipal Library Board



Sundre Municipal Library

403-638-4000 sundre.prl.ab.ca

September 3, 2024

Attention: Linda Nelson, CAO of Town of Sundre

Re: Appointment of Simon Ducatel for another term on the Sundre Municipal Library Board

Dear Linda;

Simon Ducatel has graciously offered to serve another term on the Sundre Library board. His contribution for 3 terms has been of immense value and we are delighted that he will remain for another term.

I respectfully request that the Council confirm another 3 year term on the library board beginning September 2024

Yours Truly

Anton Walker

Chair of Sundre Municipal Library Board



REQUEST FOR DECISION

COUNCIL DATE	September 9, 2024
SUBJECT	RFD Sundre Hospital Futures Gala
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.6

BACKGROUND/PROPOSAL:

The date for the 2024 Sundre Hospital Futures Gala is November 16th. The organizers anticipate an evening of inspiration, entertainment, and community spirit. The theme for this year's gala is "Building for Tomorrow" – an exciting celebration of our new health campus project, to replace the Myron Thompson Health Centre with an innovative rural health campus.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The organizers are seeking the support of community-minded businesses and organizations to become sponsors at various levels. There are sponsorship tiers – platinum, gold, silver and bronze, each with its own unique benefits and recognition opportunities. The organizers of the gala have provided a sponsorship brochure. There is also an option of purchasing a table for \$800.00.

ALIGNMENT WITH STRATEGIC PLAN

This aligns with Council's Strategic Plan under Pillar 2 Community Wellness and Pillar 5 Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS / OPTIONS:

That Council purchases a table for 8 at a cost not to exceed \$800.00 with the funds to be withdrawn from Council's Discretionary Funds to Local Organizations. (funds available \$1,722.23).

MOTION:

That the Town of Sundre Council determine the level of support and sponsorship (platinum, gold, silver or bronze) for the 2024 Sundre Hospital Futures Gala.

ALTERNATIVE:

That the Town of Sundre Council purchase 1 table for 8 to the 2024 Sundre Hospital Gala to be held on November 16th, in an amount not to exceed \$800.00 with funds to be withdrawn from Council's Discretionary Funds to Local Organizations.

Date Reviewed: September 5, 2024

CAO: *Linda Nelson*

7800.00 per table

8.6a



Build the future of rural medicine with us.

August 15, 2024

Dear Hospital Futures Supporter,

I hope this letter finds you well. I am writing to you on behalf of Sundre Hospital Futures to invite you to participate in our Annual Fundraising Gala. This event is the cornerstone of our fundraising efforts and plays a vital role in ensuring the continued provision of quality healthcare services in our community. We would be honoured to have you as a partner.

This year, the gala will be held on November 16th, we anticipate an evening of inspiration, entertainment, and community spirit. Our theme is "Building for Tomorrow" - an exciting celebration of our new health campus project, looking to replace the Myron Thompson Health Centre with an innovative rural health campus.

To make this event a success, we are seeking the support of community-minded businesses and organizations like yours to become sponsors at various levels. We offer three sponsorship tiers (platinum, gold, silver and bronze) each with its own unique benefits and recognition opportunities (sponsorship details attached).

In addition to sponsorships, we are also seeking donations of items for our silent auction. The auction is a highlight of the evening and an excellent opportunity for your company to showcase its products and services while supporting a worthy cause.

Thank you for considering this request. Together, we can make a lasting impact on the health and well-being of our community. We look forward to your response and hope to see you at the gala!

Please feel free to contact me at any time: 403-638-2356, ggingeveld@gmail.com

Sincerely,

Gerald Ingeveld, Sundre Hospital Futures Chairman
Charity number: BN: 1 1929 6416 RR0001

OUR COMMITTEE

Gerald Ingeveld
Chairman

Heidi Overguard
Vice-Chair

Joyce Wicks
Chair of SHPARC

Gerry Greschner
Secretary

Monica St. Dennis
Treasurer

Peggy Johnson

Terry Leslie

Audrey McKenzie

Kim Walton

Chris Vardas



Sundre Hospital Legacy Gala

2024 Sponsorship Opportunities



Sponsor Benefits	Platinum \$5,000	Gold \$2,500	Silver \$1,000	Bronze \$500
Opportunity to be included in Gala Video	●			
Name on individual sign at event (front of room)	●	●		
Name on donor group sign at event	●	●	●	●
1 Donor Group Social Media Post	●	●	●	●
Individual Social Media Posts	3	2	1	
1 live group shout-out during the event	●	●	●	●
Recognition in event program	●	●	●	
Recognition in Sundre Hospital Hotline Newsletter	●	●	●	●
Logo on SHF Website	●			

The event includes live and silent auctions, where the sales of donated items go directly to support healthcare in our community.

Donors will receive a charitable tax receipt.



REQUEST FOR DECISION

COUNCIL DATE	September 9, 2024
SUBJECT	RFD Alberta Municipalities Resolutions Book
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.7

BACKGROUND/PROPOSAL:

Alberta Municipalities work with elected and administrative leaders of Alberta’s municipalities to advocate for solution to municipal issues.

DISCUSSION:

Council was provided a copy of Version 1 of the 2024 Alberta Municipalities Resolution book prior to attending the September 23 – 27 conference in Red Deer. The resolutions are divided into two categories. “B” resolutions refer to issues related to Alberta Municipalities Strategic Initiatives. “C” resolutions refer to other issues of potential interest to Municipalities. Alberta Municipalities (ABmunis) conducts an annual resolution process that enables member municipalities to bring forward common issues and solutions and seek member approval to give direction to ABmunis’ Board of Directors to advocate to the federal and provincial governments on members’ behalf. It is prudent for Council to discuss the resolutions in advance of the conference to increase transparency and understanding of viewpoints on resolutions issues.

ALIGNMENT WITH STRATEGIC PLAN:

This item aligns with Council’s Strategic Plan under Pillar 5, Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the 2024 Alberta Municipalities (ABmunis) Resolution Book as information.

MOTION:

That the Town of Sundre Council accept the 2024 Alberta Municipalities (ABmunis) Resolution Book as information.

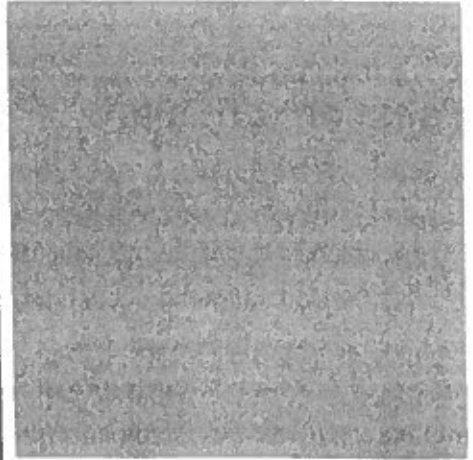
ATTACHMENTS:

8.7a_Version 1, July 29, 2024 Resolution Book

Date Reviewed: September 04, 2024

CAO *Linda Nelson*

2024 Resolutions Book



 **Alberta
Municipalities**
Strength
In Members

Version 1: July 29, 2024

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About Resolutions

Alberta Municipalities (ABmunis) conducts an annual resolutions process that enables member municipalities to bring forward common issues and solutions and seek member approval to give direction to ABmunis' Board of Directors to advocate to the federal and provincial governments on members' behalf.

This process includes a resolutions session at ABmunis' annual Convention where Regular Members vote on resolutions that have been submitted by members. When a resolution is adopted by members, ABmunis takes action to develop and implement an advocacy strategy for each resolution.

As set out in ABmunis' [Resolutions Policy](#), for a resolution to be presented at ABmunis' Convention, the resolution must:

- address a topic of concern affecting municipalities on a regional or provincial level,
- be approved by the council of the sponsoring municipality, and
- be seconded by an additional municipal council of different sized population.

A resolution must not direct one or more municipalities to adopt a particular course of action or policy but must be worded as a request for consideration of an issue, including a call for action by ABmunis.

How to use this Resolutions Book?

Each elected official of a Regular Member municipality who registers for ABmunis' Convention has the right to vote on each resolution at ABmunis' Convention. If one or more members of your council will attend this year's Convention in Red Deer on September 25-27, 2024, then we encourage you to:

1. Review this resolutions book with your council.
2. Discuss if your council supports or opposes the proposed call to action in each resolution so that your elected delegates at Convention have that context when they vote in the resolutions session.

Note: During the Convention resolutions session, each elected official votes individually using their own device. Therefore, your council member(s) can choose to vote in accordance with the majority position of your council or their own personal view, if different. This is one reason we encourage councils to discuss each resolution in advance to increase transparency and understanding of viewpoints on resolution issues.



How can I participate in the Resolutions Session?

The 2024 Resolutions Session will take place on Thursday, September 26 as part of ABmunis 2024 Convention and Tradeshow. The session will follow the process set out in sections 38 to 67 of ABmunis' Resolutions Policy.

Who can speak to a resolution?

As outlined in the Resolutions Policy, elected representatives of Regular Members can speak to resolutions. Upon a motion from the floor, or at the discretion of the Resolutions Chair, a representative of an Associate Member (e.g. municipal districts and counties) may also speak to a resolution.

How to speak to a resolution

After each resolution is introduced, and the mover has been given the chance to speak for two minutes, the Chair will call for a speaker who wishes to speak in opposition, seek clarification, or propose an amendment.

In person attendees wishing to speak to a resolution will be invited to go to microphones clearly marked for those wishing to speak in favour or in opposition. Those participating virtually will be able use the Q&A function of Zoom to enter questions or comments, which will be read out by an ABmunis' staff member in turn with other members standing at the microphones.

Aside from the resolution sponsor, a speaker cannot speak more than once on each resolution.

How to propose an amendment to a resolution

A proposed amendment must be presented with your name, title, municipality, and the resolution title, along with the exact wording of the proposed amendment. All amendments must be seconded unless it is deemed a 'friendly amendment.'

Prior to the Resolutions Session

ABmunis encourages members to provide advance notice of any intent to propose an amendment to a resolution by emailing resolutions@abmunis.ca. This helps ABmunis to prepare and avoid potential delays during the Resolutions Session.

During the Resolutions Session – In Person Attendees

Hand deliver your proposed amendment in writing to both the ABmunis staff person sitting in the audio booth at the back of the room and to the Resolutions Chair.

During the Resolutions Session – Virtual Attendees

Type your proposed amendment in the Zoom chat function.

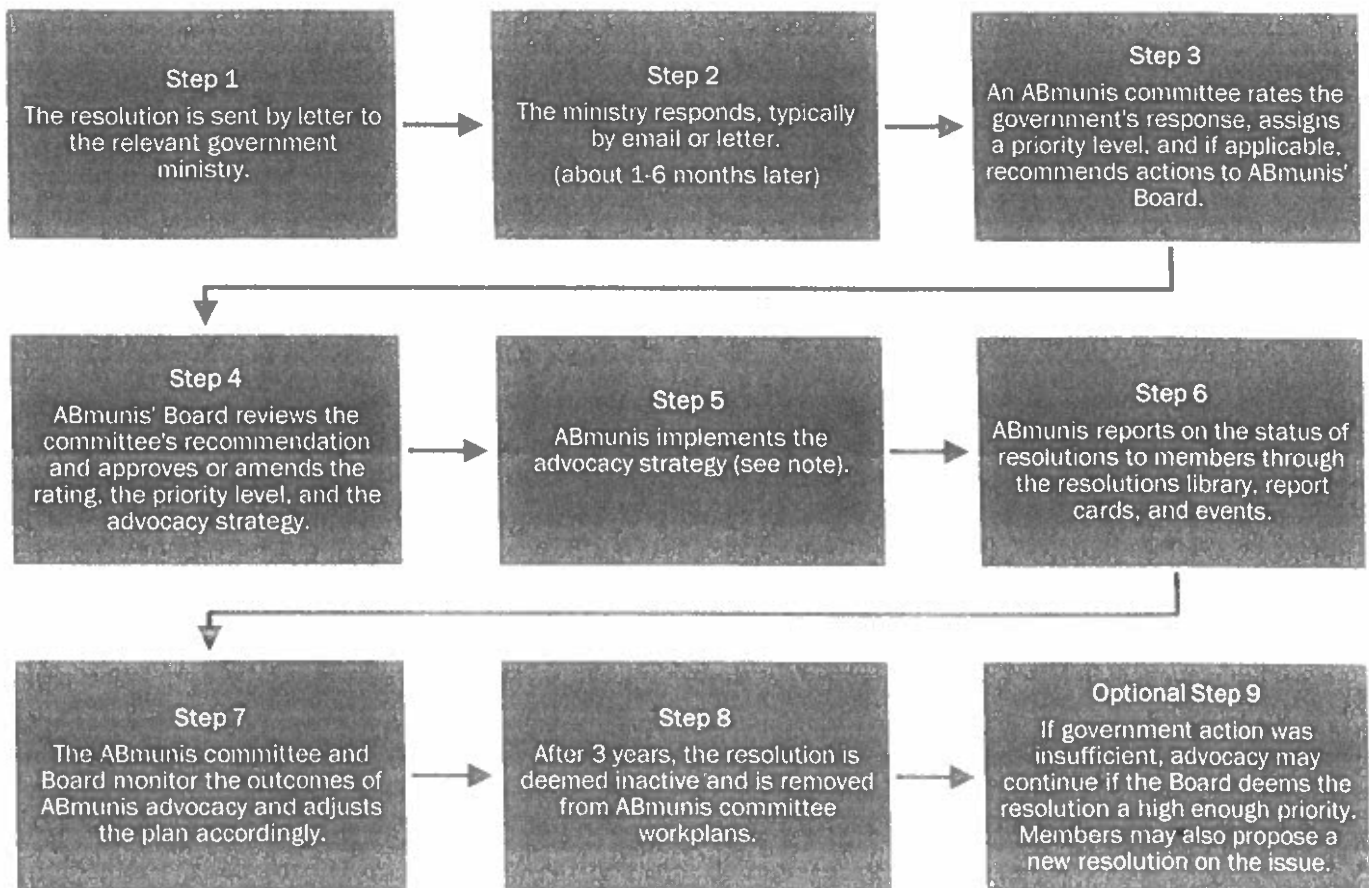
How to vote

In September, elected officials from Regular Member municipalities who are registered for Convention will receive voting credentials from Simply Voting. Elected officials who are eligible for voting credentials can vote on all resolutions.

Bring a laptop, smartphone, or other device that is internet enabled to the Resolutions Session. You will be asked to log in to the Simply Voting website. Once a resolution is called to vote, you will hit the "next vote" button at the top of the page to see the current resolution available to vote on. After you have cast your vote, you will receive confirmation that your vote has been counted. Once the vote result is posted, we will move on to the next resolution.

If you have any questions about this process, please contact resolutions@abmunis.ca.

What happens after members adopt a resolution?



Note: ABmunis' advocacy strategy will differ depending on the priority of the issue. If the Board deems a resolution to be a low priority, ABmunis will monitor the issue but may not take other action after sending the initial letter to the government. Whereas a resolution that is considered a high priority may lead to an advocacy strategy such as sending additional letters, seeking a meeting with a minister, premier, or senior staff, conduct research, strike an ad hoc working group, collaborate with other stakeholder organizations, engage media, conduct a public social media campaign, encourage members to take specific action, or other initiatives.

Status of previous resolutions

All resolutions that have been voted on by members over the previous fifteen years are posted in the [Resolutions Library](#) on ABmunis' website. The Resolution Library summarizes:

- the resolution,
- the response and any actions by the government,
- ABmunis' rating on whether the intent of the resolution has been met,
- ABmunis' rating on the priority of the issue, and
- ABmunis' actions to advocate for the issue.

The status of resolutions can also be viewed through ABmunis' new annual [resolution report cards](#).

2024 RESOLUTIONS

Category B - Issues Related to Alberta Municipalities' Strategic Initiatives

B1: Independent Office of Integrity for Local Government

Moved by: Town of Rocky Mountain House
 Seconded by: Town of Sylvan Lake, Town of Legal

WHEREAS the Municipal Government Act requires that municipalities must establish a code of conduct bylaw which governs the conduct of councillors with the intent to build and inspire public trust and confidence in local government by upholding high standards;

WHEREAS there is an inherent conflict in that fellow council members have to determine and enforce the actions of their peers in a structure that needs to be cooperative and collaborative for effective governance;

WHEREAS responsible conduct of elected officials, both individually and collectively as a council, is essential to sound, fair and effective governance;

WHEREAS the current structure of code of conduct legislation places the chief administrative officer and other municipal administration in a difficult position as they are tasked with hiring an investigator and coordinating the investigation of individuals who oversee their compensation and employment;

WHEREAS it would be fairer and more impartial if a third party assessed and determined if a code of conduct complaint was valid and if so, conducted the investigation and recommended appropriate actions warranted by any breach; and

WHEREAS local governments are best served by resources and tools that reflect the legislative framework for local government in Alberta, which is based on democracy, transparency and accountability.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate for the provincial government to establish an Independent Office of Integrity to serve the public, elected officials and local government officials in an advisory, educational and investigative role in the application and enforcement of council code of conducts.

BACKGROUND:

The sections of the Municipal Government Act (MGA) in regard to code of conducts came into force October 26, 2017, giving municipalities until July 23, 2018 to establish a code of conduct bylaw.

Under the previous MGA there was no requirements for a code of conduct and councillor conduct was addressed locally.

Municipalities can't remove councillors from office, but councillors can use codes of conduct to remove other councillors from committees and exclude them from some meetings. But councillors on the receiving end of those judgments argue that power can be wielded sometimes inappropriately.

Councils need to work collaboratively and cooperatively to effectively govern. This requires a concerted effort of working together and becoming a team that is respectful to each other and accepting different opinions. A code of conduct complaint can be counterintuitive to this essential aspect of a council in that it places council members in quasi judicial role on a peer.

While the principle of code of conduct bylaws is important, it is just as important that it is implemented in a fair and unbiased manner. The creation of an independent third party such as an integrity office would alleviate this, whereas the office would evaluate and determine if a breach occurred, investigate and recommend disciplinary actions that are suitable to the breach.

The establishment of an inquiry office would also remove administration from being involved in any code of conduct process. This reinforces the dichotomy of council and municipal administration and potential conflict between the two.

ALBERTA MUNICIPALITIES' COMMENTS:

There has been no previous resolution on the matter; however, based on significant input from members, ABmunis has used previous provincial consultations on the MGA to recommend the creation of an independent office. In June 2024, ABmunis met with the Premier and Minister of Municipal Affairs who were both receptive to the idea. This led to Municipal Affairs using its July 2024 consultations on the development of regulations related to the Municipal Affairs Statutes Amendment Act (Bill 20) to include questions on how an Integrity Commissioner's Office could be structured, its extent of power, and the funding source. The approval of this resolution would provide further confirmation that ABmunis' members support the creation of an independent body to serve municipal councils in the investigation and recommendation of sanctions related to code of conduct violations.

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Tracy Breese
Legislative Coordinator
Town of Rocky Mountain House
Legislative@TRMH.ca

Dean Krause
Chief Administrative Officer
Town of Rocky Mountain House
DKrause@TRMH.ca

B2: Allowance of Automated Vote Counting Systems in Municipal Elections

Moved by: City of St. Albert
 Seconded by: Town of Rocky Mountain House

WHEREAS the timely, accurate and efficient operation of municipal elections is essential to uphold the principles of democratic integrity and effective local government;

WHEREAS municipalities across Alberta have historically employed a variety of vote counting methods, ranging from manual counting of ballots to the use of automated vote counting systems that count paper ballots, that best enable them to facilitate local elections based on the unique demographics and structure of their municipality;

WHEREAS the Government of Alberta's Municipal Affairs Statutes Amendment Act, 2024 repeals the section of the Local Authorities Election Act that enables the use of automated vote counting systems, necessitating that municipalities solely employ the manual counting of ballots in future local elections, thereby running counter to the core principle of enabling local decision-making;

WHEREAS a municipal electoral ballot can contain many different votes, including a vote for mayor, multiple councillors, school board trustees, senate candidate nominations, and referendum or plebiscite questions, the complexity of which can both increase the risk of human error and the time required to complete a manual count,

WHEREAS municipalities have utilized automated vote counting systems at their discretion to effectively mitigate the complexity and time required to count ballots in order to produce accurate, reliable and timely election results;

WHEREAS the previous Local Authorities Election Act and current municipal bylaws include stringent, effective and tested regulations for the use of automated vote counting systems, in addition to the allowance of manual re counts, which have ensured fair, accurate and authentic local elections for many election cycles;

WHEREAS the requirement of manual ballot counting will impose a financial burden on municipalities that have previously relied on automated vote counting systems, limit the ability to provide accurate, timely and reliable results, and increase the risk of delayed results and errors; and

WHEREAS some municipalities have not utilized manual vote counting in years or decades and would therefore incur significant risk in adapting alternative vote counting processes without precedent or corporate expertise, thereby increasing the likelihood of delayed results, errors, and cost escalation.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate to the Government of Alberta to permit municipalities to utilize the vote counting system of their choice in the operation of their local elections, including automated vote counting systems, to ensure accurate, cost effective and timely results for Albertan voters.

BACKGROUND:

On April 25th, 2024, the Government of Alberta tabled Bill 20, the Municipal Affairs Statutes Amendment Act, which makes substantive changes to the Local Authorities Election Act (LAEA). The bill repealed section 84 of the LAEA, which stated:

84(1). An elected authority may by bylaw provide for the taking of the votes of electors by means of voting machines, vote recorders or automated voting systems.

Further stipulations within this section referenced the allowance of electronic voting tabulators and included stringent requirements and regulations for the use of such equipment.

Bill 20 replaced this section with the following:

84. A local jurisdiction shall not provide for the taking or counting of votes by means of voting machines, vote recorders, automated voting systems or tabulators.

Many municipalities have used automated vote counting systems – such as electronic tabulators – over a large number of election cycles. These systems typically involve a voter filling out a paper ballot, which is then deposited in an electronic tabulator that records their votes; the technology utilized is similar to “scantron” automated test scoring systems that are used for educational exams in schools and post-secondary institutions across Alberta. Once a paper ballot’s votes have been recorded by the electronic tabulator, the paper ballot remains accessible should any errors or close results necessitate a manual re-count of the ballots.

The use of such systems allows for the effective and timely counting of ballots, some of which can contain over a dozen different individual votes, including votes for mayor, multiple councillors, school board trustees, senate nominees, provincial referendums, and local plebiscites. For example, in the City of St. Albert’s 2021 election, over 17,500 individual ballots were cast, with each ballot containing 7 separate votes, and 17 candidates elected or referendum questions answered out of over 50 options. Similar complex ballot dynamics exist among many municipalities in Alberta.

The previous LAEA enabled the use of automated vote counting systems at a municipality’s discretion, and also placed regulatory stipulations and requirements for their use; municipalities that utilized the equipment often included stricter stipulations for its use within their own election-regulating bylaws. The City of St. Albert’s Municipal Elections Bylaw 20/2017, for example, includes the following regulations:

- Requirements that the automated vote counting system has been tested, is in good working order and will provide accurate results;
- Requirements that the integrity of the automated vote counting system is protected through security measures designed to prevent unauthorized access or tampering of the system;
- Regulations for contingencies should an automated vote counting system malfunction.

Automated vote counting systems also allow for increased reliability and voter confidence in the use of complex ballots. For example, the City of St. Albert’s local election processes enable a voter to place their own marked paper ballot in an electronic tabulator; should the tabulator identify an error on the ballot, the voter will be given an opportunity to request a new ballot, ensuring that their votes are counted. Such contingencies and allowances would not be possible with a manual count, which would necessitate a degree of subjectivity to interpret unclear or improperly marked ballots and thus increase the risk of votes not being counted and vote counting errors.

Municipalities that utilize automated vote counting equipment have also invested notable resources in their operation and regulation; for example, the City of St. Albert regulates the use of electronic tabulators in its Municipal Elections Bylaw¹ and signed a contract with a value of \$55,000 to utilize 31 tabulators in its most recent election. The requirement to utilize manual vote counting will require a broad overhaul of municipal bylaws that regulate elections in municipalities that have utilized automated vote counting systems and will necessitate the design and operation of new vote counting processes in addition to the contracting and/or training of vote counting personnel. Collectively, this will impose financial burdens on affected municipalities due to the resources required to enact an overhaul of this scale to design and employ a new electoral process.

Furthermore, the lack of recent precedence on the utilization of manual vote counting in addition to the lack of corporate knowledge will increase the risk of delay, errors and other related issues for municipalities that have not recently utilized manual vote counting to tabulate complex ballots, which could negatively impact the ability for municipalities to provide timely, effective, and efficient elections. Such delays and errors could undermine the trust

¹ City of St. Albert – Municipal Elections Bylaw 20/2017

https://stalbert.ca/site/assets/files/30875/consolidated_municipal_elections_-_by_bylaw_25-2023.pdf

of residents in their local government's ability to uphold the principles of democratic integrity and effective local government.

Allowing municipalities to employ the vote counting system of their choice and design – whether through a manual count or the use of electronic tabulating equipment – will ensure that they can provide reliable, accurate, and timely elections for their residents, and will maintain the tradition of trust in the municipal electoral process that has been held by Albertans for generations. Furthermore, the autonomy to make a decision such as this is best suited to occur locally, amongst those who know and understand their communities the greatest.

ALBERTA MUNICIPALITIES' COMMENTS:

When the Government of Alberta introduced Bill 20, the Municipal Affairs Statutes Amendment Act, 2024 during the spring 2024 legislative session, Alberta Municipalities highlighted concerns with the removal of electronic tabulators amongst other concerns with Bill 20. The Government of Alberta has stated that the intent of removing the use of voting machines and tabulators is to increase trust in local election processes. If this resolution is approved, it would be forwarded to the Government of Alberta for response. Further advocacy would be recommended to the ABmunis' Board by the Municipal Governance Committee within the context of related priorities and positions.

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Monty Killoh
Advisor
Government Relations
City of St. Albert
mkilloh@stalbert.ca

Trevor Duley
Senior Manager
Government/Indigenous Relations & Environment
City of St. Albert
tduley@stalbert.ca

B3: Provincial Education Property Tax Reform

Moved by: City of St. Albert
 Seconded by: Town of Penhold

WHEREAS local public infrastructure such as transportation, water/wastewater utilities, stormwater management, and other local priorities are vital to the sustainability of municipalities and the quality of life for Albertans such as recreation and community facilities;

WHEREAS municipalities across Alberta have highlighted the need for increased municipal infrastructure funding and alternative financing mechanisms and policies to maintain existing infrastructure, build new infrastructure, and support community growth, through the adoption of several associated resolutions at the 2023 Alberta Municipalities Convention;

WHEREAS provincial revenue-sharing with municipalities does not meet the need for local public infrastructure investment, as it has decreased from \$420 per Albertan in 2011 to \$186 in 2024, while municipalities face increasing fiscal pressures related to population growth and high inflation-driven construction costs¹;

WHEREAS the Government of Alberta's 2024-27 Fiscal Plan expects that municipalities will collect over \$2.7 billion in provincial education property tax in 2024 on behalf of the province, and predicts this figure will grow by 4.3% a year to \$3 billion in 2026-27²;

WHEREAS on behalf of the Government of Alberta, municipalities collect \$1 billion more for provincial revenue via the provincial education property tax than what they receive in total provincial funding for municipal infrastructure via the Local Government Fiscal Framework (LGFF), competitive grant programs, and other one-time capital investments; and

WHEREAS the 2023 mandate letter for the Minister of Municipal Affairs directs the ministry to review the feasibility of amending the provincial education property tax to assist municipalities with retaining more funding for local priorities.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate to the Government of Alberta to action the Minister of Municipal Affairs' mandate letter from the Premier, to review the provincial education property tax to assist municipalities with retaining more funding for local priorities, with the outcome being that municipalities receive provincial funding for municipal infrastructure equal to or greater than what is collectively requisitioned in provincial education property tax on an annual basis for the Government of Alberta.

BACKGROUND:

The collection of the provincial education property tax by municipalities in its current form was established by the Government of Alberta in 1994. Based on equalized assessment value, the province calculates each year the amount of provincial education property taxes that a municipality must transfer to the Government of Alberta. Municipalities are subsequently responsible to calculate the amount of provincial education property taxes to be charged to each property based on their assessed property values. As the provincial education property tax is typically billed to residents in combination with their municipal property taxes, residents may be unaware that approximately 30% of their property tax bill is submitted to the province – it is a reasonable expectation that local property taxes billed by a municipality will fund the services and infrastructure needs within their local community.

¹ Alberta Municipalities – Preliminary Analysis on Alberta's 2024 Budget, pg. 5 - <https://www.abmunis.ca/system/files/2024-03/ABmunis%20Preliminary%20Analysis%20on%20Alberta%27s%202024%20Budget.pdf>

² Government of Alberta's 2024-27 Fiscal Plan, Page 63 - <https://open.alberta.ca/dataset/23c82502-fd11-45c6-861f-99381fffc748/resource/3782cc8f-fdc4-4704-9c50-07fc36e05722/download/budget-2024-fiscal-plan-2024-27.pdf>

The Government of Alberta's 2024-27 Fiscal Plan notes that municipalities are expected to collect \$2.7 billion worth of provincial education property tax in 2024-25, and that this revenue will grow by 4.4% per year to \$3 billion in 2026-27¹.

As the provincial education property tax is tied directly to property assessment values, growth in assessment and new development means that growing municipalities have seen their associated tax requisition increase in 2024 despite a provincial freeze on the tax rate. This increase is especially tangible for municipalities witnessing exceptional growth in development and assessment values, which in effect causes them to become victims of their own success as their provincial education property tax rates increase along with their growth in assessed property values.

The 2023 Mandate Letter for the Ministry of Municipal Affairs directed the Minister to "review the feasibility of amending the provincial education property tax to assist municipalities with retaining more funding for local priorities." At the 2024 Alberta Municipalities Spring Municipal Leaders Caucus, Premier Danielle Smith noted that the Province will provide more public infrastructure funding to municipalities in 2024 – approximately \$3.6 billion total – than what municipalities collect in Education Property Tax, if all infrastructure spending is included in addition to LGFF allocations. Analysis by Alberta Municipalities found this assertion is accurate if inclusive of federal funding for local infrastructure allocated by the province and spending on provincially-owned highways and bridges: due to these funding allocations either being dissociated from provincial revenues and spending, or from funding municipally owned and operated infrastructure, a more accurate figure of \$1.73 billion is being spent on local infrastructure, which is \$1 billion less than what municipalities will collect in provincial education property tax in 2024-.

Should the Government of Alberta reform the provincial education property tax and/or revenue sharing mechanisms with municipalities to be equal to or greater than what they collect in education property tax, the additional \$1 billion in funding would bridge the municipal infrastructure funding gap that exists when current LGFF Capital funding compared with historical funding for municipal public infrastructure³.

Reforming the education property tax in this manner would provide municipalities with the needed fiscal capacity to maintain and build infrastructure to support the quality of life Albertans expect from their local and provincial governments.

There may be some instances across Alberta Municipalities' membership base where individual municipalities currently receive more funding in provincial grants than what they collect in provincial education property tax. The active resolution clause has been worded to consider this factor, as the intent is not to lead to decreased funding for any municipality, but to be equal or greater than what they are individually requisitioned in provincial education property tax.

ALBERTA MUNICIPALITIES' COMMENTS:

Over the years, members have approved numerous resolutions on the issue of provincial property taxes with the most recent resolution in 2020, which called for the Government of Alberta to take over responsibility for the collection of provincial property taxes. The Government of Alberta's response was that the current system provides for the most efficient method of collecting provincial property taxes. Through the development of the Local Government Fiscal Framework Capital program, ABmunis also highlighted and advocated against the growing gap between provincial property taxes and provincial capital funding provided to municipalities.

¹ Government of Alberta's 2024-27 Fiscal Plan, Page 63 - <https://open.alberta.ca/dataset/23c82502-fd11-45c6-861f-99381ffc748/resource/3782cc8f-fdc4-4704-9c50-07fc36e05722/download/budget-2024-fiscal-plan-2024-27.pdf>

² Alberta Municipalities – Breaking Down Alberta's Capital Support for Municipalities in 2024. <https://www.abmunis.ca/news/breaking-down-albertas-capital-support-municipalities-2024>

³ Alberta Municipalities: Let's Talk About Infrastructure - <https://www.abmunis.ca/advocacy-resources/infrastructure/lets-talk-about-infrastructure>

Since the release of the Premier's 2023 mandate letter, ABmunis has sought regular updates from ministers on the government's progress and to date has been informed that the review is still under work. If this resolution is passed, it will be forwarded to the Government of Alberta for response. Further advocacy would be recommended to ABmunis' Board by the Municipal Governance Committee within the context of related priorities and positions.

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Monty Killoh
Advisor
Government Relations
City of St. Albert
mkilloh@stalbert.ca

Trevor Duley
Senior Manager
Government/Indigenous Relations & Environment
City of St. Albert
tduley@stalbert.ca

B4: Restoring Provincial Grants in Place of Taxes (GIPOT) Funding

Moved by: Town of High Prairie
 Seconded by: Town of Mayerthorpe

WHEREAS properties owned by the Government of Alberta are exempt from municipal property taxes, but the province provides a Grants in Place of Taxes (GIPOT) program to fund municipalities for the municipal services provided to provincial properties;

WHEREAS the Provincial budgets since 2019-2020 have made significant reductions in GIPOT funding to all municipalities across Alberta;

WHEREAS Budget 2024-25 has provided an increase of \$2.1 million in the GIPOT funding to reflect the rising assessment and construction of new provincial government infrastructure;

WHEREAS despite increases in Budget 2023 and Budget 2024, GIPOT's 2024 budget of \$38.1 million is still well below past funding levels of \$60 million before the province cut the program budget in 2019-20; and

WHEREAS these reductions have placed an unfair and disproportionate burden on municipal ratepayers.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate for the reinstatement of full funding, at a minimum to the 2019/20 funding level of \$60 million, for all properties that are eligible for GIPOT.

BACKGROUND:

The provincial government reduced the GIPOT program by 25% in 2019/20 and a further 25% in 2020/21, for a total reduction of 50% compared to 2019/20. The overall program funding reductions related to these changes in the 2019/21 provincial budgets were significant, impacting almost all municipal units in Alberta. GIPOT's 2024 budget of \$38.1 million is still well below past funding levels of \$60 million before the program cuts by the provincial government in 2019/20.

Historically the revenue flows to the municipalities were based on the taxes the Crown would pay if the properties were not exempt from taxation. This change in funding has effectively downloaded costs to the ratepayers within the municipalities.

This gap in provincial funding points to the need for the province to recognize the essential role that the day-to-day municipal services play in supporting provincial building and properties.

Both Alberta Municipalities and the Rural Municipalities of Alberta have been advocating for a more equitable and fair funding of properties which fall under the GIPOT classification.

ALBERTA MUNICIPALITIES' COMMENTS:

GIPOT funding has been a priority of ABmunis for many years dating back to 2016 when members were encouraged to participate in a letter writing campaign to express concerns with changes to the program. In recent years, ABmunis has highlighted how reductions in GIPOT are one of many examples of how hundreds of millions of dollars have been downloaded onto municipalities between 2017 and 2023. Overall, this resolution aligns with ABmunis' advocacy on municipal financial health and municipal funding. If the resolution is passed, it will be forwarded to the Government of Alberta for a response and further advocacy recommended to ABmunis' Board by the Municipal Governance Committee within the context of other priorities.

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Brian Panasiuk
Mayor
Town of High Prairie
mayor@highprairie.ca

Bill McKennan
Chief Administrative Officer
Town of High Prairie
cao@highprairie.ca

B5: Small and Remote Municipalities Need Regional Economic Development Alliances (REDAs) to Thrive

Moved by: Town of Mayerthorpe
 Seconded by: Town of Coalhurst

WHEREAS the Municipal Government Act (MGA) R.S.A. 2000, Chapter M-26, Section 3 – Municipal Purposes states “the purposes of a municipality are (3)(a) to provide good government, (3)(a.2) to foster the economic development of the municipality, (3)(b) to provide services, facilities or other things that, [...] are necessary or desirable for all or part of a municipality; and, (3)(c) to develop and maintain safe and viable communities;

WHEREAS the Government of Alberta’s Economic Development in Rural Alberta Plan (EDRAP) document clearly identifies REDAs as essential partners in the work to grow Alberta’s rural economy through “*continued collaboration and investment in Regional Economic Development Alliances*”;¹

WHEREAS the Premier’s 2023 mandate letter to the Minister of Jobs, Economy and Trade specifically instructs the Minister to work with REDAs by “collaborating with partner organizations, including Regional Economic Development Alliances, to enhance wayfinding services and other business-attraction initiatives for investments under approximately \$50 million”;²

WHEREAS the Government of Alberta (GoA) has embraced a more than 20 year partnership with REDAs and their members to undertake regional economic development initiatives of mutual interest and this partnership has positioned Alberta as a leader in the delivery of regional economic development;

WHEREAS most rural Alberta communities are served by one of the nine REDAs and many small urban and remote municipalities rely on REDAs for economic development service delivery due to limited budget capacity; and

WHEREAS an innovative solution can be implemented to budget for long-term, consistent provincial funding for REDAs to ensure small and remote municipalities continue to have access to economic development services thus ensuring vital growth in Alberta’s economy.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate to the Minister of Jobs, Economy and Trade and the Government of Alberta as a whole to implement measures for the provision of continuous, stable funding for the nine existing REDAs, supporting each with a budget of \$225,000 per year consisting of \$125,000 per year in operational funding and \$100,000 per year in project funding.

IT IS FURTHER RESOLVED THAT Alberta Municipalities advocate for a Memorandum of Understanding between the Government of Alberta and the current REDA Chairs to develop a clear purpose and program structure for the REDAs, inclusive of a stable, long-term, collaborative approach to funding.

BACKGROUND:

Over 20 years ago, the GoA envisioned a way for groups of municipalities within a geographic region to collaborate on mutually beneficial economic development initiatives and the REDAs were born. Based on an “all for one and one for all” concept, REDAs undertook projects aimed at building economic resiliency in small and remote rural areas where limited capacity meant that economic development was worked off the side of someone’s desk.

¹ Government of Alberta’s Economic Development in Rural Alberta Plan, page 14 - <https://open.alberta.ca/publications/economic-development-in-rural-alberta-plan>

² 2023 Mandate letter to the Minister of Jobs, Economy and Trade <https://open.alberta.ca/publications/mandate-letters-to-ministers-2023>

REDAs are member-driven organizations that utilize strategic planning to develop regional priorities. Historically, REDAs have tried to align themselves with provincial priorities wherever possible to maximize results for the entire province. Uniquely positioned to help the GoA deliver the Alberta Advantage in rural areas, REDAs are trusted bridges between the provincial government and their member municipalities building and maintaining networks of local, strategic relationships and expanding much needed growth opportunities.

Funding for REDAs has fluctuated over their history. Up until 2011, most REDAs were staffed and managed by GoA employees from regional offices and each had multiple employees and budgets that ranged between \$400,000 and \$500,000. In 2011, REDA funding was cancelled, and offices closed. The member municipalities of the day chose to continue supporting the work and the organizations received specific project funding from the GoA. Outcomes suffered and REDAs struggled until 2014.

REDA Renewal began as a research project to determine the potential opportunity to be found in renewing the partnership and working with the GoA to set the direction for the re-invigorated collaboration. Agreements were signed that saw each REDA provided with \$100,000 per year in operational support and a mandate to align with provincial priorities to deliver certain outcomes.

During the fiscal years of 2016-18, the REDA-CARES funding stream was created, enabling each REDA to receive \$200,000 in operational and project funding. It required REDAs to submit project plans to their GoA counterparts. The measure returned significant value to the province for that investment.

Sweeping budget cuts in 2019-20 saw REDA funding slashed to \$50,000 each. REDAs continued their work, demonstrating value and, in 2022, the GoA provided a one-time top up of \$25,000 for projects. Then, in 2023, the GoA returned the REDAs to \$125,000 per year in operational support and expressed strong government support for the value of the partnership.

On January 19, 2024, the Minister of Jobs, Economy and Trade announced the GoA's intention to defund the current REDA program. This abrupt announcement will impact every REDA member across the province. With the potential to impact roughly half of ABmunis' members, this is a matter of great consequence. For all current REDA member municipalities, it will likely mean requests for larger municipal funding contributions.

Many REDA members are small communities with limited capacity. They will have to choose between their fiscal responsibilities and their economic development goals. For the smaller REDAs, the untenable choice their members face could mean the dissolution of more than one REDA.

Even for the larger REDAs, the GoA's decision to defund will have consequences. Without operational funding support, REDAs will have fewer dollars for meaningful projects. And, like the smaller REDAs, communities with limited fiscal capacity could be forced to withdraw from participation, further straining the REDA's budget.

The County of Paintearth No. 18 presented a resolution on the floor at the Rural Municipalities of Alberta Spring 2024 Conference. Receiving overwhelming support, RMA will advocate for a stable funding agreement for the nine REDAs and a renewal of the partnership between the REDAs and the GoA.

ALBERTA MUNICIPALITIES' COMMENTS:

The resolution is consistent with a Request for Decision (RFD) that was passed by members at ABmunis' Spring 2024 Municipal Leaders' Caucus. The Government of Alberta's response to that RFD was that it still intends to proceed with its plan to transition out of providing operational funding to REDAs. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to ABmunis' Board by the Economic Strategy Committee within the context of related priorities and positions.

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Janet Jabush
Mayor
Town of Mayerthorpe
Janet.Jabush@mayerthorpe.ca

B6: Family & Community Support Services (FCSS) Funding Increase

Moved by: City of Airdrie
 Seconded by: Town of Crossfield

WHEREAS the Family & Community Support Services (FCSS) program promotes and enhances the well-being of Albertans, families and communities by funding preventive programs intended to help individuals adopt healthy lifestyles, improve their quality of life and build capacity to prevent and deal with crisis situations should they arise¹;

WHEREAS FCSS is an 80/20 funding partnership between the Government of Alberta and more than 318 participating municipalities and Metis settlements;

WHEREAS between 2015 and 2022 provincial funding for FCSS was stagnant and the \$5 million increase, to a total of \$105 million, in 2023 does not adequately reflect the need for services in Alberta communities;

WHEREAS in October 2023, the Family and Community Support Services Association of Alberta called on the Alberta Government to increase total funding to \$130 million allowing FCSS programming to be maintained and for the fund to be indexed to inflation; and

WHEREAS investment in prevention creates a sustainable system of local support for Albertans, families and communities and by not increasing FCSS funding to take into account inflation and population growth the result will be a decrease or elimination of critical programs and services.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate to the Government of Alberta to immediately increase provincial funding for Family and Community Support Services commensurate to population growth and annual inflation rates to adequately and sustainably fund necessary prevention programs and services in communities across Alberta.

BACKGROUND:

Family and Community Support Services (FCSS) has provided funding for vital programs and services to residents in municipalities across Alberta since 1966. Today, eligible services under FCSS must be preventative in nature and may include initiatives and programs that help communities:

- identify their social needs and develop responses;
- promote, encourage and support volunteer work in the community;
- inform the public about services;
- support children and their families' social development;
- help families enrich and strengthen family life and function more effectively in their own environment; and,
- enhance retired and semi-retired people's quality of life.²

Previous FCSS funding resolutions were adopted at Alberta Municipalities' Conventions in 2006, 2007, 2010 and 2014. The Government of Alberta increased funding to a total of \$100 million in 2015 and added an additional \$5 million in 2023. Provincial funding increases have not kept pace with population growth or inflation. From 2000-2023 Alberta added nearly 1.7 million people and inflation averaged 2.25% per year over the same time period. Quickly eroding any additional funds provided by the province and municipalities.

In October 2023, the Family and Community Support Services Association (FCSSA) of Alberta requested an additional \$25 million, a 24% increase, in funding from the Government of Alberta to fund FCSS programs. Noting that preventive programming significantly reduces the amount of money that needs to be invested in health care, mental health, addictions, and the justice system.

^{1, 2} Government of Alberta, Family and Community Support Services (FCSS) program, <https://www.alberta.ca/family-and-community-support-services-fcss-program>

“Every dollar invested in preventive services saves us \$7 to \$12 in future spending on justice, health care and addictions. As our provincial priorities focus on critical social issues, Albertans have never needed FCSS more than today.”

Murtaza Jamaly, President
Family and Community Support Services Association of Alberta
October 3, 2023

FCSSA is a member-driven organization that was established in 1981 to bring FCSS programs from across the province together to connect, collaborate, and to maximize resources.

A funding increase of \$25 million to \$130 million would help to maintain current FCSS programming levels across the province according to the FCSSA. No additional funding was allotted to FCSS in the 2024 Alberta Budget. Should provincial funding be increased, municipalities would need to increase contribution rates to maintain the 80/20 funding partnership required under the *Family and Community Support Services Regulation*. It should be noted that many municipalities are currently contributing more than 20% to local prevention programs.

ALBERTA MUNICIPALITIES' COMMENTS:

This resolution aligns with ABmunis' past advocacy where the unchanged level of FCSS funding from 2015-16 to 2022-23 and again in 2024-25 represent a downloading of costs onto municipal governments. The resolution aligns with ABmunis previous advocacy to seek an increase in FCSS funding to keep pace with Alberta's growth and costs of services. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to the ABmunis Board by the Safe and Healthy Communities Committee within the context of related priorities and positions.

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Leona Esau
Intergovernmental Liaison
City of Airdrie
Leona.Esau@airdrie.ca

B7: Alberta First Responders Radio Communications System Equipment Funding

Moved by: Town of Strathmore
 Seconded by: Village of Rockyford, Town of Mayerthorpe

WHEREAS a provincewide radio system helps first-responders, such as police, fire, and ambulance, coordinate to improve safety and response times;

WHEREAS it is the province's mission to provide quality, cost effective, secure, reliable, accessible land mobile radio communications supporting all Alberta first responders;

WHEREAS the Alberta First Responders Radio Communications System (AFRRCS) is a two-way radio network launched in 2016 to be used by first responders in municipal, provincial and First Nations agencies across the province;

WHEREAS the Alberta First Responders Radio Communications System was designed to allow agencies to share talk groups, allowing inter-agency communications to be achieved in a powerful fashion; and

WHEREAS not all municipalities have access to the Alberta First Responders Radio Communications System due to a lack of available funds for equipment.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate for the Government of Alberta to provide financial support for municipalities with a population of less than 3,000, and for regional groups, to obtain equipment necessary to participate in the Alberta First Responders Radio Communications System (AFRRCS).

BACKGROUND:

The Alberta First Responders Radio Communications System (AFRRCS) is the provincewide radio system that helps first responders, such as police, fire, and ambulance, coordinate to improve safety and response times.

AFRRCS Operations, Maintenance and Sustainability (OMS) is responsible for the maintenance of the system and network to allow communications encompassing 335 sites and over 33,000 devices. The system is monitored 24/7, 365 days a year by the System Control Centre (SCC). There has been substantial provincial investment to build the infrastructure of the system across the province, while encouraging all relevant stakeholders to participate to achieve complete inter-operability Alberta-wide.

First responder agencies are eligible to use the system on a no-cost basis. Approved secondary responders are permitted to use the system with a yearly fee. This does not include the expense of equipment, which can cost \$5,000 to \$15,000 per radio unit. For context, a larger community like Strathmore required a \$250,000 investment to furnish the number of radios required to support the detachment.

The system has been operational since July 2016, but not all municipalities in Alberta are current participants due to the investment required in the radios needed to access the system. Unfortunately, the outlay of dollars for these radios is cost intrusive to many budgets in towns, villages and counties with vast space and smaller populations.

The Town of Strathmore prioritizes Community Wellness as a part of its strategic plan – putting emphasis on the value of the health of residents, and focusing on the maintenance, protection, and improvement of services that support optimum lifestyles. Alberta has one of the largest and fastest growing populations in the country and Strathmore has seen its share of growth. With a population of nearly 15,000 it is imperative that additional available safety measures be accessed, not only by the Town, but extending to the surrounding communities. It is these smaller community partners who should not be overlooked, as everyone works together to contribute to

the safety of Albertans. Those wearing the same uniform should be afforded the same access to communication systems to achieve the greatest benefit. It puts residents at a disadvantage and overall risk when not all villages, towns, and smaller municipalities in the province share in the amazing tool that is the Alberta First Responders Radio Communications System. Strathmore has extensive firsthand experience in the challenges faced with communications when working together with neighbouring municipalities to respond to major incidents along Highway 1 who are not all on the same system. These learnings highlight the importance of these tools.

Alberta Municipalities has advocated for collaboration between communities, and putting everyone on an equal footing with access to use of core resources that pertain to the safety and well-being of Albertans should be considered.

The proposal before Alberta Municipalities' members is to advocate that the Government of Alberta provide financial support for the purposes of obtaining the required resources, in the form of emergency service radios, to access the AFRRCS. The proposed action would be in alignment with the Government of Alberta's mission to support rural economic development. Smaller communities building their support systems serves to deliver on this by having the same advantages as larger urban centres.

The health and safety of all Albertans is a priority and ensuring that the delivery of care by those first responders who know their communities best – through access to cost effective, secure, reliable, accessible land mobile radio communications that benefit everyone.

ALBERTA MUNICIPALITIES' COMMENTS:

This resolution aligns with past ABmunis advocacy on the need to support municipal access to AFRRCS. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to the ABmunis Board by the Safe and Healthy Communities Committee within the context of related priorities and positions.

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Johnathan Strathdee
Manager of Communications, Marketing & Legislative Services
Town of Strathmore
johnathan.strathdee@strathmore.ca

B8: Declining Fire Department Services Across Alberta

Moved by: Village of Mannville
 Seconded by: Town of Vegreville, Town of Smoky Lake

WHEREAS small communities across Alberta rely on volunteers to serve as firefighters and first responders and therefore, having a sufficient number of volunteer firefighters is essential to the health and safety of each community;

WHEREAS businesses that employ volunteer firefighters do not currently receive a tax credit for doing so;

WHEREAS provincial Fire Services Training Program funding increases are necessary for small community firefighter training; and

WHEREAS the Government of Canada's former Joint Emergency Preparedness Program (JEPP) for fire/emergency training and equipment is no longer available.

THEREFORE, BE IT RESOLVED THAT Alberta Municipalities:

1. advocate to the Government of Canada to create a business tax credit for businesses that allow employees who are volunteer firefighters to attend calls during business hours; and
2. advocate to the Government of Canada to reinstate the Joint Emergency Preparedness Program.

BACKGROUND:

Over the past several months, there have been several instances where the Village of Mannville's local fire department has not been able to respond to calls due to the dwindling numbers of volunteer members. In addition to the decline in members, there are several existing members that are unable to leave their place of employment to attend emergency calls.

The Government of Alberta (GOA) reinstated the Fire Services Training Grant (FSTP) in 2022 providing a maximum grant of \$10,000 per application. The grant is to financially assist municipalities to ensure fire services are adequately trained to address the community's risks and levels of service. It would be helpful if the overall program funding of \$500,000 were increased to provide all municipalities opportunities to receive this funding, plus keep pace with inflationary increases in training costs.

The Federal Government cut the Joint Emergency Preparedness Program (JEPP) in 2013. The JEPP was used to fund major capital purchases for fire departments. Reinstating a modernized JEPP would reduce deferred equipment purchases due to fiscal pressures. This grant is imperative as the longer these purchases are deferred the higher the risk to community safety.

ALBERTA MUNICIPALITIES' COMMENTS:

In its 2024-25 budget, the Government of Canada increased the Volunteer Firefighters Tax Credit from \$3,000 to \$6,000 to help support volunteer firefighters.

ABmunis has advocated on issues related to emergency management in the past. The provincial government and other organizations are undertaking reviews and working groups to improve wildfire response from numerous perspectives. If the resolution is passed, it will be forwarded to the Government of Canada for a response and further advocacy would be recommended to the ABmunis Board by the Infrastructure Committee within the context of related priorities and positions.

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Jennifer Hodel
Chief Administrative Officer
Village of Mannville
cao@mannville.com

B9: Preventative Psychological Services Support for Municipal First Responders and Emergency Dispatchers

Moved by: City of St. Albert
 Seconded by: Town of Mayerthorpe

WHEREAS the Government of Alberta has stated that improving emergency medical services response times is a priority;

WHEREAS municipalities support emergency medical service response through their provision of first responder services (firefighters, police officers, peace officers, and in some instances, paramedics) and emergency dispatcher services, with these services often working in coordination with Alberta Health Services' emergency medical response;

WHEREAS in supporting emergency medical response, municipal first responders and emergency dispatcher services can be exposed to traumatic incidents that cause psychological injury, including post-traumatic stress disorder (PTSD), which may require treatment and extended medical leave, reducing municipal capacity to support emergency medical service response;

WHEREAS the Workers Compensation Act permits for the presumptive coverage of traumatic psychological injuries for first responders and emergency dispatchers, resulting in municipal taxpayers funding both the coverage required for recovery and return to service through increased premiums, in addition to the overtime required by active-duty personnel to cover such absences;

WHEREAS the provision of preventative psychological services reduces the frequency and severity of psychological injuries for first responders and emergency dispatchers, enabling fewer associated medical leaves and a more consistent and reliable roster of personnel on active duty;

WHEREAS the provision of preventative psychological services improves the mental health, well-being, and resiliency of first responders and emergency dispatchers, strengthening their ability to perform their emergency medical response duties; and

WHEREAS a more consistent and resilient roster of first responders and emergency dispatchers would both strengthen emergency medical service response times while also reducing the burden on taxpayers to cover associated Workers Compensation Act claims and overtime coverage for absences.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate to the Government of Alberta to provide a grant or funding mechanism to municipalities to provide preventative psychological services to municipal first responders and emergency dispatchers to reduce the risk of psychological injury and the associated burden on taxpayers to treat such injuries, in addition to bolstering emergency medical services response services in Alberta.

BACKGROUND:

The Workers Compensation Act defines "first responders" as firefighters, paramedics, peace officers, or police officers. The WCB, in its publication on *Presumptive Coverage for Traumatic Psychological Injuries (first responders, emergency dispatchers and correctional officers)*, notes that "presumptive coverage for psychological injuries" sustained by first responders, emergency dispatchers and correctional officers is provided in certain situations¹. This coverage demonstrates a recognized occupational risk for first responders and emergency dispatchers to be exposed to traumatic situations that cause psychological injuries, in addition to a need to receive treatment and undergo recovery. Municipal taxpayers are financially impacted by this coverage and associated treatment costs

¹ https://www.wcb.ab.ca/assets/pdfs/workers/WFS_Presumptive_coverage_for_traumatic_psychological_injuries.pdf

through WCB premiums their municipality must pay. For the City of St. Albert, WCB premiums have been in a surcharge (over standard industry rates) for the past five years due to psychological injury claims.

Many municipalities in Alberta provide first-responder and other associated services, such as fire services, emergency dispatchers, and – in some cases – paramedics. The employees who work in these roles can be exposed to traumatic events which cause the equivalent of a psychological injury (e.g., Post-Traumatic Stress Disorder). Some psychological injuries necessitate the filing of Workers Compensation Board (WCB) claims and associated leaves of absences to manage the psychological trauma and duress associated with these events, which results in:

- Higher WCB premiums being funded by municipal taxpayers;
- A reduction of personnel available for active duty that necessitates the use of staff overtime for coverage, which is also funded by municipal taxpayers; and/or
- Reduced capacity to support emergency medical response.

Municipal first responders also support emergency medical response work under the responsibility of Alberta Health Services in situations where provincial resources are delayed, exposing these municipal first responders to risks of psychological injuries. In any case, leaves of absences for first responders to recover from psychological injuries reduces the capacity of municipal first responders to bolster provincial emergency response services.

As the consequences of psychological injuries impact the service provision of first responders and emergency dispatchers, organizations have been increasingly introducing preventative psychological services into their onboarding and professional development programs. One such service being utilized is the “Before Operational Stress” (BOS) program, which offers participants a robust, self directed learning regimen – in addition to sessions facilitated by mental health clinicians – that covers topics such as the physiology and markers of operational stress, cognitive impacts, emotions and behaviour change, and communication. The program prepares participants to manage their operational stress, such as the experience of traumatic events, in a healthy and structured manner. Participation in the BOS program can:

- Improve mental health symptoms (e.g., depression, anxiety, substance use and Post-Traumatic Stress Disorder);
- Equip first responders with tools to manage workplace stress; and
- Enhance the sense of control over workplace stress and mental health.

A 2021 peer reviewed study of the BOS program found statistically significant improvements in symptoms of PTSD, quality of life, stigma, and perceived social support in participants, in addition to other benefits such as improvements in symptoms of depression, anxiety, stress, alcohol use, as well as emotional regulation and resilience. The reduction in these symptoms aligns with efforts to reduce the frequency and severity of psychological injuries requiring a leave of absence and treatment for first responders and emergency dispatchers; furthermore, the stated benefits also support efforts to build resiliency among first responders, strengthening their service provision. Other supplemental preventative psychological service initiatives could further support this effort.

As improving emergency medical response services is a provincial priority, the provision of a grant by the Government of Alberta to fund the provision of preventative psychological services for first responders and emergency dispatchers would support this objective. Through improving the mental health symptoms of personnel who witness traumatic events, the risk of both receiving a psychological injury and requiring a WCB-funded leave of absence for treatment would be reduced, enabling a more consistently full roster of first responders and emergency dispatchers available to support emergency medical response. Encouraging and enabling municipalities to provide this service to their first responders and emergency dispatchers would reduce their risk of psychological injury, strengthen and maintain the roster of available municipal first responders, and reduce the burden on municipal taxpayers for the provision of services that support provincial health care service delivery priorities.

ALBERTA MUNICIPALITIES' COMMENTS:

This resolution aligns with past ABmunis advocacy on the need to provide psychological supports to first responders. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to the ABmunis Board by the Safe and Healthy Communities Committee within the context of related priorities and positions.

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Monty Killoh
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Government Relations
City of St. Albert
mkilloh@stalbert.ca

Trevor Duley
Senior Manager
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City of St. Albert
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B10: Establishing a Provincial Level of Service for Emergency Social Services

Moved by: City of Grande Prairie
 Seconded by: Town of Wembley

WHEREAS there is currently no provincial level of service for Emergency Social Services support when hosting external communities from outside of their jurisdiction;

WHEREAS host municipalities each set a Level of Service for Emergency Social Services resulting in significant inconsistency among host municipalities;

WHEREAS there have been inconsistent answers from the province regarding what Emergency Social Services costs are eligible for cost recovery, resulting in host municipalities having to absorb expenses that have later been determined as ineligible for cost recovery; and

WHEREAS there was a record number of community evacuations in Alberta in 2023 and the frequency, severity; and duration of emergency evacuations is increasing.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate for a provincial Level of Service for Emergency Social Services as a framework for providing support to external communities from other jurisdictions in Alberta or from out of province.

FURTHER BE IT RESOLVED THAT the proposed provincial Level of Service for Emergency Social Services include schedules that indicate services that are considered Basic Survival Needs, and which services are Discretionary; with identification of what costs are eligible for cost recovery.

FURTHER BE IT RESOLVED THAT the proposed provincial Level of Service for Emergency Social Services acknowledge that the host municipality is providing a Fee for Service and that they will directly invoice the home jurisdiction, or the Government of Alberta and will not be required to apply for Disaster Recovery Program funding to recover their costs.

BACKGROUND:

When a host municipality agrees to accept evacuees from another municipality, reserve, Metis settlement, or from outside of the province, they are doing so in good faith and trying to help others in their time of need.

Unfortunately, the result is a significant disruption of services provided to its own residents. Even worse, local taxpayers are often saddled with a portion of the costs that have been determined ineligible under a Disaster Recovery Program (DRP). This should not be happening when the host community is not the one experiencing the emergency.

During an emergency when a host municipality is asked to accept evacuees on short notice, there is verbal reassurance that all costs will be covered, but there is not enough time to prepare a written agreement. Consequently, the details are subject to individual interpretation. The time decision-making takes can't keep pace with the speed with which issues are evolving. Even when trying to clarify expectations and eligibility for cost recovery through the province, the answers will vary from one day to the next as staff changes occur and new staff are unaware of previous decisions.

Host municipalities are also asked to apply for DRP funding to recover their costs, even though they were not the community that had the emergency. This process extends the time to recover costs well beyond their fiscal year-end.

forcing them to carry those costs forward sometimes for years. In many cases, a very large portion of costs have gone unrecovered.

The rules established for Disaster Recovery Programs are often referred to by staff of the province to answer Level of Service questions. There are several problems with this approach because there are several assumptions made in the DRP rules that do not apply to the host community. DRP rules are intended as a cost-sharing arrangement between the federal and provincial governments and the affected municipality. An example of this is regular staff time not being covered, only overtime. For the host municipality that forces them to subsidize the emergency costs of another municipality.

Many of the problems faced by host municipalities can be prevented if the province creates a Level of Service for Emergency Social Services for Hosting an External Community. This Level of Service should list the services that are required to meet an evacuee's "Basic Survival Needs", services that are discretionary and require approval of the Director of Emergency Management, and what services are eligible for cost recovery.

This Level of Service must be created without using the lens of the Disaster Recovery Program rules.

ALBERTA MUNICIPALITIES' COMMENTS:

ABmunis does not currently have a position on this specific issue, but it aligns with ABmunis advocacy on provincial downloading of costs onto municipalities. If this resolution is passed, it will be forwarded to the Government of Alberta for a response. Further advocacy would be recommended to ABmunis' Board by the Infrastructure Committee within the context of related priorities and positions.

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Rory Tarant
Director of Intergovernmental Affairs
City of Grande Prairie
rtarant@cityofgp.com

B11: Provincial Emergency Shelter Strategy

Moved by: City of Red Deer

Seconded by: Town of Hinton

WHEREAS the provision of emergency shelters and addressing homelessness falls within provincial jurisdiction, that adequate housing is a fundamental human right, and that housing is essential to the inherent dignity and well-being of a person and to building sustainable and vibrant communities;

WHEREAS the Government of Alberta needs to create a comprehensive emergency shelter strategy to fully address the project management lifecycle processes of initiating, planning, executing, monitoring, controlling, and closing;

WHEREAS the homeless population continues to grow, so too are the challenges that municipalities face with this segment of our communities; and

WHEREAS there is heightened community sensitivity regarding emergency shelters and their placement, so it is vital the Government of Alberta present a clear vision and strategy regarding the development process for emergency shelters across the province,

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate to the Government of Alberta and the Minister of Seniors, Community and Social Services to create a comprehensive emergency shelter strategy for the entire province. This detailed strategy will provide a vision, guiding principles, objectives, definitions, project management governance, and role clarity for provincial and municipal governments and applicable community stakeholders.

BACKGROUND:

Right across Alberta, there has been a significant increase in the number of people experiencing homelessness in our communities. From the large urban cities to small villages, there is a major crisis in the number of unhoused individuals in our province.

According to Red Deer's Point in Time (PIT) Count, held in the fall of 2022, the number of persons experiencing homelessness in the city increased to 334 in 2022 from 144 in 2018, confirming local outreach staff expectations that the number of people experiencing homelessness is increasing. Red Deer is not alone, results from the City of Grande Prairie's 2022 PIT Count on homelessness observed at least 328 individuals experiencing homelessness in their community. This number is up from the 2018 count which saw 228 unhoused individuals. Smaller communities experience the problem at the same proportion but often with fewer resources and partners. For example, the local Family and Community Support Services (FCSS) office of the town of Fort Macleod, population 3,300, helped 82 people in 2023 who were homeless or at imminent risk of becoming homeless.

In the absence of a clear Government of Alberta emergency shelter strategy, both the provincial government and municipal governments right across the province have struggled greatly in trying to construct new shelters. For example, in Red Deer, it has been four years now since the Government of Alberta announced a capital project of \$7 million for a new emergency shelter. During this time, there has been very little progress in moving this project forward. From not knowing the provincial government's vision, to confusion over role clarity, to not having proper project management structure in place, Red Deer is no further ahead in building this much needed piece of social infrastructure.

Shelters are a much needed piece of social infrastructure and homelessness continues to grow in Alberta. To protect people's fundamental right of adequate housing, the Government of Alberta must improve in clearly articulating a vision and plan for emergency shelters right across this province.

ALBERTA MUNICIPALITIES' COMMENTS:

ABmunis does not currently have a position on emergency shelters, but the topic generally aligns with ABmunis advocacy on the need for provincial action to address homelessness. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to the ABmunis Board by the Safe and Healthy Communities Committee within the context of related priorities and positions.

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Darren Kuz
Interim Chief of Staff, Office of The Mayor & Council
City of Red Deer
darren.kuz@reddeer.ca

B12: Permanent Supportive Housing Capital and Operational Funding

Moved by: City of Red Deer
 Seconded by: Village of Delburne

WHEREAS the number of people experiencing chronic homelessness has increased substantially since 2018, with numbers doubling in some Alberta municipalities;

WHEREAS the demand for supportive housing is high and Alberta municipalities are lacking sufficient permanent supportive housing options to meet the needs of people experiencing chronic homelessness with highly complex needs;

WHEREAS Alberta municipalities require both capital and operational funding for new permanent supportive housing developments to be feasible and sustainable; and

WHEREAS investments in long-term housing solutions for people experiencing chronic homelessness is far less expensive than supporting their needs while in emergency shelters and encampments.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate to the Government of Alberta and the Government of Canada to increase capital and operational funding for hub municipalities in Alberta for permanent supportive housing to ensure appropriate housing options are available for individuals experiencing chronic homelessness.

BACKGROUND:

There has been an increase in the number of people experiencing homelessness and the rate of chronic homelessness across Canada, according to Infrastructure Canada's *Everyone Counts 2020-2022 Findings from the Nationally Coordinated Point-in-Time Count Results*¹.

- Compared to previous counts in 2018, there was a 20% increase across the country, with unsheltered homelessness increasing by 88%.
- Some Alberta municipalities have experienced an increase of 50% or greater in homelessness since 2018.

Supportive housing options are in high demand in Alberta municipalities due to the high prevalence of chronicity and complexity of needs among local homeless populations.

Permanent Supportive Housing provides long term housing and support to individuals who are homeless and experiencing complex mental health, addiction, and physical health barriers. This program provides an appropriate level of service for chronically homeless individuals who may need support for an indeterminate length of time while striving to achieve increased independence.

By prioritizing chronically homeless individuals who require high levels of support, permanent supportive housing increases their likelihood of remaining housed long term. This reduces the instances of individuals returning to homelessness after being housed, thereby alleviating the personal impacts and system pressures that may result.

Investments in permanent supportive housing solutions tend to be more cost-effective than continually supporting individuals in emergency shelters and encampments. Those investments also contribute to a significantly decreased demand on other systems, such as justice and health, with provincial data highlighting that homelessness supports funding resulting in a 64.3% reduction in jail time, 53.6% decrease in hospital usage, and 50.3% decrease in emergency medical service responses.

¹ "Everyone Counts 2020-2022 - Findings from the Nationally Coordinated Point-in-Time Counts." Infrastructure Canada February 1, 2024.

ALBERTA MUNICIPALITIES' COMMENTS:

This resolution aligns with previous ABmunis advocacy on the need for increased permanent supportive housing to address homelessness. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to the ABmunis Board by the Safe and Healthy Communities Committee within the context of related priorities and positions.

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Darren Kuz
Interim Chief of Staff, Office of the Mayor & Council
City of Red Deer
darren.kuz@reddeer.ca

B13: Full-Time 24-Hour Home Care Support in Lodges/Supportive Living Accommodations

Moved by: Town of Tofield
 Seconded by: Town of Vegreville

WHEREAS the service needs for rural Alberta seniors, residing in lodges, requiring enhanced services is increasing and this increases pressures for accessing community supports and amenities;

WHEREAS residents within the lodge/supportive living settings could continue to reside within this structure, without the physical and mental impact of relocation, if the minor and temporary needs could be addressed;

WHEREAS the requirement for relocation due to inability of accessible care places a significant impact on an individual's quality of life such as loneliness, isolation, dignity, and the other imposed stresses of a forced move;

WHEREAS lodges, supportive living, designated supportive living and long-term care have recently shown a vast gap in service(s) despite these facilities having a focus on "life enrichment"; and

WHEREAS adding full-time home care services in lodges and supportive living homes would help avoid the requirement for some individuals to relocate to higher levels of care to access unscheduled health care supports, placing further burden on our already taxed healthcare system.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate for the Government of Alberta to provide funding for full-time, 24 hour, 7 days a week home care services in lodges and supportive living environments.

BACKGROUND:

The Alberta Government has placed an emphasis and encouragement on seniors to remain in their family home for as long as possible. Therefore, there is a trend showing that seniors are entering lodges and supportive living accommodations later in life.

Further, by entering the supportive living environment at a later stage, this sees a requirement for reassessment of higher care needs as support needs cannot be adequately addressed within the current home care service limitations.

Increased frequency of needs is now placing demand upon; families, firefighters, first aid practitioners, and EMS. These needs are focusing on items such as personal hygiene support, incontinence issues, or medication assistance in the evenings. The inability for access to these services at any given time as required is robbing these people of basic human rights and dignity of life.

By having full time, 24-hours a day, 7 days a week support, the focus is placed on a humanistic approach for our seniors. Further, the demand is then removed for these services from our health care providers and remove detriment from the facilities and disciplines which they represent, such as ambulance services.

Many lodges in rural Alberta are experiencing vacancies. These vacancies are evident in both governmental and non- governmental ran entities. However, even in the non-governmental run facilities, lack of supports and services are creating barriers and roadblocks. Through the provision of enhanced services, residents would be supported and able to remain within lodges and supportive living, which they consider to be their homes. Further, this supports resident choice(s) and eases stressors on an already taxed and burdened health care system, the individual(s), and their support network.

This issue and call to action align with the Alberta Municipalities initiatives and advocacy under the social needs' component of health care, and vulnerable Albertans.

ALBERTA MUNICIPALITIES' COMMENTS:

ABmunis does not currently have a position on this specific issue, but the topic generally aligns with ABmunis advocacy on the need for quality seniors' living options. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to the ABmunis Board by the Safe and Healthy Communities Committee within the context of related priorities and positions.

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Debora (Deb) Dueck
Mayor
Town of Tofield
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B14: Attraction and Retention Strategy for Rural Health Care Professionals

Moved by: Town of Hinton
 Seconded by: Village of Boyle

WHEREAS adequate medical services and the professionals required to deliver those services are critical to the safety and well-being of all Albertans;

WHEREAS many rural Alberta municipalities¹ find recruiting and retaining health care professionals very difficult;

WHEREAS a robust and diverse workforce of health care professionals is needed in Alberta to provide equitable access to appropriate health care services no matter where Albertans live;

WHEREAS a cohesive provincial strategy focusing on increasing the number of health care professionals in rural Alberta is critical to ensuring stability and equity in Alberta's health care system; and

WHEREAS health providers across most professional groups are overrepresented in urban areas compared to the proportion of Canadians living in rural areas (which was about 20.5% in 2019), far less than 20% of most health professionals have taken up rural practice.²

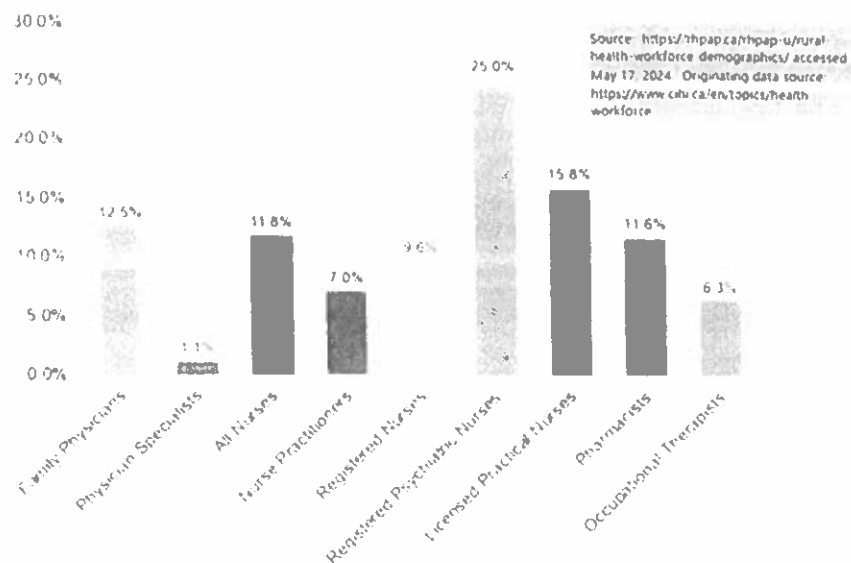
IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate for the Government of Alberta to develop a Rural Health Care Professionals Attraction and Retention Strategy that focuses on increasing the total number of health care professionals in rural Alberta.

BACKGROUND:

The lack of health care professionals affects all communities in Alberta but is more acute outside of the major urban centres. Per this graph, nearly all health care professions are underrepresented in rural Alberta, leading to staff burn out, dissatisfaction, and premature retirement as well as relocation to better staffed communities.³

In response to the shortage of health care professionals, community-driven attraction and retention initiatives are becoming increasingly common in rural Alberta. Leaders at the municipal, business, and community level recognize that health care services

Percentage of Health Workforce Practicing in Rural Alberta - 2019



¹ E.g., communities under 10,000 population, [Rural Health Services Review Final Report \(alberta.ca\)](#), Rural Health Services Review Committee, March 2015 the Government of Alberta. Accessed May 17, 2024.

² [Health Workforce Demographics - Rural Health Professions Action Plan \(rhpap.ca\)](#). Accessed May 17, 2024.

³ [Rural Health Services Review Final Report \(alberta.ca\)](#), p. 1, Rural Health Services Review Committee, March 2015, Government of Alberta.

are crucial for community sustainability and where health services are not available, growth is unlikely and out-migration of taxpayers, investors, workers, and service providers is inevitable. To avoid a continuously dwindling economy, municipalities are forced to act; and this represents another case of downloading of provincial responsibility onto municipalities left with little choice but to undertake property tax-funded initiatives to try and avoid consequential health care staff shortages and resulting reduction in medical services in their community.

Despite all recruitment efforts, there were still 270 medical service disruption notices issued by Alberta Health Services in 2023. This is empirical evidence that even where health facilities are established, staff to operate them are lacking and the facilities cannot serve Albertans. Local efforts to attract and retain service providers may address immediate community concerns, if successful, but fall short in tackling the broader challenge of addressing the overall scarcity of frontline professionals in a complex and interconnected industry.

Current demographic trends in Alberta will place additional stress on our health care system in our lifetimes unless deliberate action is taken; the following data largely taken from the Population Projections - Alberta and Census Divisions, 2023-2051 noted below, are grim:

1. Alberta leads Canada with a 4.40% year-over-year population growth rate (2022/2023)¹ and is expected to reach 7.1 million people by 2051.
2. By 2051, Alberta's population is expected to reach an average age of 41.6 years, up from 39.0 years today.
3. Life expectancy is anticipated to increase by 4.7 years for females and 6.2 years for males by 2051.
4. The 'baby boom cohort' (people born between 1946 and 1965) will significantly impact the aging rate. By 2031, the number of Albertans aged 65 years and older is expected to make up a larger share of the population than the number of children aged 0 to 14.
5. The over 65 age demographic represents approximately 15% of the population and is expected to increase to 20% by 2051.²

ALBERTA MUNICIPALITIES' COMMENTS:

The Government of Alberta released a Health Workforce Strategy in 2023, which includes Objective 2.2 to "attract and recruit health care workers to rural, remote, and underserved areas". If this resolution is passed, ABmunis would look to work with the Government of Alberta and related stakeholders to understand the gap between the current and targeted number of healthcare professionals in rural areas, the targeted timelines, and level of investment to support attraction of healthcare professionals to rural areas. At that point, ABmunis' Board would determine an appropriate advocacy strategy with support from ABmunis' Small Communities Committee and Safe and Healthy Communities Committee.

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Nicholas Nissen
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Jordan Panasiuk
Chief Administrative Officer
Town of Hinton
jpanasiuk@hinton.ca

¹ Annual Demographic Estimates: Canada, Provinces and Territories (statcan.gc.ca) Accessed May 17, 2024.

² Population Projections Alberta and Census Divisions, 2023 - 2051 Population Projections - Alberta and Census Divisions, 2023-2051 Accessed May 17, 2024.

B15: Creation of a Wildfire Prevention Committee

Moved by: Town of Hinton
 Seconded by: Town of Coronation

WHEREAS Alberta Forestry and Parks is the principal agency responsible for wildfire management in the Forest Protection Area (FPA), and municipalities are responsible for fire prevention and protection within their boundaries;

WHEREAS municipalities are responsible for the management of wildfires as per Section 7(1) of the Forest and Prairie Protection Act, including all financial costs of suppression within their boundaries;

WHEREAS wildfire seasons are growing increasingly longer and more intense, placing a significant strain on provincial and municipal wildfire resources;

WHEREAS wildfire prevention strategies are a resource-intensive activity that requires resources, expertise, and funding to effectively prepare for and mitigate the effects of wildfires;

WHEREAS there are no Provincial initiatives which allow wildfire fire affected communities and industry to discuss practical and operational issues with Provincial wildfire authorities on a regular basis; and

WHEREAS it is in the best interest of all Albertans to ensure that municipalities are provided the resources and expertise to be proactive and resilient to the effects of wildfires.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate to the Government of Alberta to establish a "Wildfire Prevention Committee" consisting of industry, municipal and provincial subject matter experts, elected officials, and senior municipal administrators.

BACKGROUND:

Alberta's wildland fire seasons are worsening, posing significant challenges to municipalities within and beyond the Forest Protection Area (FPA). Wildfires are starting earlier, lasting longer, and impacting larger areas of Alberta than ever before. This increase in wildfire activity places a substantial strain on municipal fire and emergency management resources.

In response to these challenges, the Alberta Fire Chiefs Association passed resolution 2023 04 aiming to collaboratively develop a long term strategy for managing large wildland fires. This resolution underscores the need for coordinated efforts among government ministries, Alberta Municipalities, the Rural Municipalities of Alberta, and municipalities to address the escalating threats posed by wildfires.

As wildfire seasons across Alberta grow in length and intensity, they not only endanger lives and property but also place a significant drain on municipal resources and budgets. It is imperative to take proactive measures to ensure Alberta's municipalities are well prepared and well equipped to protect Albertans from the increasing threat of wildfires.

The establishment of a Wildfire Prevention Committee could serve to:

1. Inform and advise the Government of Alberta on municipal priorities.
2. Enhance communication between municipalities and Provincial agencies.
3. Encourage a proactive and collaborative approach to protecting Alberta communities from the effects of wildfires.
4. Promote advocacy and stakeholder engagement related to wildfire mitigation measures.

Through these collaborative efforts, the Provincial government and municipalities can align resources, expertise, and knowledge to enhance the resiliency and readiness of Alberta communities from the growing threat of wildfires.

ALBERTA MUNICIPALITIES' COMMENTS:

ABmunis is currently participating on the Rural Municipalities of Alberta's recent Wildfire Working Group, which involves municipalities, the Alberta Fire Chiefs Association, the Government of Alberta, and the Alberta Forest Products Association and guest speakers. The purpose of the Working Group is to improve wildfire response in Alberta; however, the Working Group is scheduled to complete its work by fall 2024.

The Ministry of Forestry and Parks is also currently developing a Wildfire Mitigation Strategy to align with the federal government's Wildland Fire Strategy. Opportunities to participate in Alberta Forestry and Parks' review have been shared with ABmunis' members via our newsletter. The Office of the Fire Commissioner is also reviewing its mandate. Several engagement sessions have been held virtually and in person around the province. ABmunis emailed members directly about these sessions. This review is looking at the role and mandate of the Office of the Fire Commissioner, training standards, firefighter recognition and management of wildland fires outside of the Forest Protection Area.

If approved, this resolution will be forwarded to the Government of Alberta for response and further advocacy recommended to ABmunis' Board by the Infrastructure Committee within the context of related priorities and positions.

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Nicholas Nissen
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Jordan Panasiuk
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B16: Culture, Recreation, and Sport Facility Infrastructure Deficit Report Card

Moved by: Town of Innisfail

Seconded by: City of Red Deer

WHEREAS culture, recreation, and sport enhance personal health and wellness, increase quality of life through physical activity and mental health, and play an important role in social connection and inclusion;

WHEREAS all Albertans should have the opportunity to access safe culture, recreation, and sport facilities that contribute to healthy citizens, community economic development, sport tourism, job creation and sustainability of the social fabric of communities;

WHEREAS Alberta's municipalities are ineligible to access the provincial government's Active Communities Initiative which allocates \$30 million over three years for community groups, non-profit organizations and societies, First Nations, and Metis Settlements to renew, expand, and/or build small to medium sized public-use community sport and recreation facilities;

WHEREAS the province is expecting and encouraging continued population growth and municipal governments are primarily responsible for culture, recreation, and sport facilities in Alberta, yet the provincial government is reducing its funding support for municipal owned and operated facilities;

WHEREAS a provincial inventory of culture, sport, and recreation facilities that recognizes the physical deterioration of existing infrastructure in municipalities does not exist; and

WHEREAS a culture, recreation, and sport facility infrastructure deficit report card would reinforce the need for strategic and evidence based decisions, and adequate funding is allocated towards infrastructure investments in municipal owned and operated facilities across Alberta.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate to the Government of Alberta to fund Alberta Municipalities or a third-party organization to develop and maintain a database that provides an inventory of all culture, sport, and recreation facilities in Alberta and that the Government of Alberta use that inventory database to benchmark and make strategic and evidence-based decisions on investments in culture, sport, and recreation infrastructure.

BACKGROUND:

A strong provincial economy requires healthy and complete communities, and culture, recreation, and sport are critical community infrastructure that is essential to all Albertans. The Canadian Infrastructure Report Card (2019) indicates that 30-35% of culture, recreation, and sport facilities are in fair or worse condition.¹ Most publicly owned recreation infrastructures were built between the mid 1950's and early 1990's and are nearing their useful life.

The Government of Alberta (GoA) recently announced the Active Communities Initiative which is an allocation of \$30 million for community groups, non-profit organizations and societies, First Nations, and Metis Settlements to renew, expand, and/or build small to medium sized public-use community sport and recreation facilities. The grant program is intended for small and mid sized sport and recreational facility projects² and municipalities are considered ineligible.

¹ (2024, May 5). Retrieved from Canadian Infrastructure Report Card 2019:

<http://canadianinfrastructure.ca/downloads/canadian-infrastructure-report-card-2019.pdf>

² Government of Alberta. (2024, May 3). Retrieved from Building Active Spaces and Brighter Futures:

<https://www.alberta.ca/release.cfm?xID=902887A915EFO-BF58-A6D7-35BC294F5758FF3A>

Access by municipalities for culture, recreation, and sport funding is becoming scarce. The Community Facility Enhancement Program (CFEP) and the Community Initiatives Program (CIP) once were accessible for municipalities to assist with the renewal, expansion, or building of public-use community facilities and are no longer. Although it is appreciated that funding is available to community partner organizations, most community facilities are managed directly by municipalities.

The provincial government quickly responds to municipal inquiries of recreation infrastructure funding programs to utilize the Local Government Fiscal Framework (LGFF) Capital funding. Alberta's municipalities know that is not possible as the provincial government's spending on local infrastructure has dropped from 3.7% of total spending a decade ago to 1% today. This means that there is less investment of \$1.3 billion in community infrastructure funding¹ and Alberta's municipalities are facing an estimated \$30 billion deficit that will worsen without government support².

The culture, sport, and recreation infrastructure deficit is not the only challenge. The provincial government has launched Phase 3 of its "Alberta is Calling" campaign which will be the province's largest annual increase in the province's history with an average of 550 people moving to Alberta every day³. Alberta's annual population growth projection is expected to be 2.5% (2022-2025) with 4.5 million population in 2022 to 7.1 million in 2051. The population is expected to become increasingly diverse as immigration will account for 55% of the expected population growth over this period⁴. Municipalities are facing increasing pressure to accommodate the province's growth and maintaining the current infrastructure while planning the addition of new subdivisions and community facilities.

ALBERTA MUNICIPALITIES' COMMENTS:

ABmunis has encouraged municipalities to incorporate asset management practices to support the effective operation, maintenance and renewal of municipally owned infrastructure. A provincial database of recreation infrastructure would support this practice. If passed, this resolution will be forwarded to the Government of Alberta for a response. Further advocacy would be recommended to ABmunis' Board by the Infrastructure Committee within the context of related priorities and positions. If the Government of Alberta is supportive of funding the initiative, ABmunis would work with the Government of Alberta to determine if ABmunis or another third party organization are best positioned to develop and maintain the database.

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Todd Becker
Chief Administrative Officer
Town of Innisfail
Todd.Becker@innisfail.ca

¹ Alberta Municipalities. (2024, May 5). *Let's Talk About Infrastructure*. Retrieved from Alberta Municipalities: <https://www.abmunis.ca/system/files/2023-09/ABmunis%20Background%20Funding%20of%20Local%20Infrastructure.pdf>

² Alberta Municipalities. (2024, May 5). *Local Government Fiscal Framework*. Retrieved from Alberta Municipalities: <https://www.abmunis.ca/advocacy-resources/infrastructure/local-government-fiscal-framework-lgff>

³ Gibson, C. (2024, May 9). *3rd Phase of Alberta is Calling is underway, but is province moving too fast?* Retrieved from GlobAL News: <https://globalnews.ca/news/10484561/alberta-is-calling-phase-3-movingbonus/#:~:text=Phase%20of%20the%20Alberta,help%20build%20housing%20and%20infrastructure.>

⁴ Government of Alberta. (2024, May 3). Retrieved from Building Active Spaces and Brighter Futures: <https://www.alberta.ca/release.cfm?xID=902887A915EF0-BF58-A6D7-358C294F5758FF3A>

B17: Federal Funding for Compressed Natural Gas and Clean Diesel Buses

Moved by: City of Red Deer
 Seconded by: Town of Innisfail

WHEREAS with the announcement of the Zero Emission Transit Fund, beginning in 2022 the Government of Canada's funding program for municipal transit has been changed to only allow eligible purchases of hydrogen and electric buses;

WHEREAS hydrogen and electric bus manufacturers do not have the capacity to meet the demand of municipal fleet replacement with confirmed delivery times exceeding two years from date of purchase;

WHEREAS the impacts on the electrical grid and costs of upgrading building infrastructure to support new electrical demand are unknown;

WHEREAS significant technological advancements have made compressed natural gas (CNG) and clean diesel environmentally friendly solutions;

WHEREAS restrictions on municipal access to buses would decrease the service level of transit that municipalities offer, reducing the access for many residents to employment and community, and

WHEREAS restrictions on municipal access to buses would lead to an increase in personal vehicles on the road, increasing the level of emissions.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate to the Government of Alberta to work with the Government of Canada to return to a federal funding program that accepts purchases of compressed natural gas and clean diesel buses until 2035, which will allow municipalities to transition their fleets in an efficient and realistic manner.

BACKGROUND:

Many municipalities who provide public transit have taken advantage of previous programs such as the Green Transit Incentives Program (GreenTRIP) and the Public Transit Infrastructure Fund Program (PTIF) in past years to replace diesel-based transit fleets with greener options. Significant investments were also made to construct, and service specialized fueling stations.

Transitioning to zero emission transit is a laudable goal. However, the timetable is too short for municipalities to transition without significant challenges that will be borne by their residents and taxpayers.

The current electric and hydrogen bus procurement process makes it difficult for smaller and mid-sized municipalities to fill their orders and receive buses. They are competing with major urban centres across North America. Current delivery times are beyond two years and puts fleet replacement at risk.

Additional fleets would be required to maintain service levels at current schedules, as municipalities would require two electric buses to every CNG bus. Due to the requirement of charging times throughout the day, buses would have to come off their regular service just to charge, requiring a backup bus to cover the service.

CNG and clean diesel burn significantly cleaner than previously used fuel sources. While they are not zero emission, they still significantly reduce emissions when compared to previous diesel options. Additionally, CNG and clean diesel buses cost significantly less than electric or hydrogen buses. Currently, CNG buses can be purchased for approximately \$850,000, whereas electric buses cost approximately \$1,800,000 to \$2,000,000 and hydrogen

buses cost approximately \$1,500,000 to \$1,700,000.

The environmental impact of transit is well established. Reducing the number of available buses has several major impacts on municipalities. First, it forces even more difficult choices between service levels and taxpayer supported costs. The reality is that fewer people will be able to access public transit if transitional funding of CNG and clean diesel buses is not restored. In addition, the environmental effects would be a net negative, as more people will be driving personal vehicles in municipalities who cannot afford electric buses.

The Government of Canada has committed to net-zero emissions from fossil fuels by 2035. Electric and hydrogen buses are a part of reaching that target. However, the public good provided through public transit is at risk of being diminished by moving too fast. A target of 2035 to transition public transit fleets is a more reasonable approach that can still achieve the desired outcomes without unduly burdening taxpayers.

ALBERTA MUNICIPALITIES' COMMENTS:

ABmunis has advocated for funding for public transit funding in the past but has not had a position on what types and energy sources should be eligible for a public transit funding. If approved, this resolution will be forwarded to the Government of Alberta for response and further advocacy recommended to ABmunis' Board by the Infrastructure Committee within the context of related priorities and positions.

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Darren Kuz
Interim Chief of Staff, Office of the Mayor & Council
City of Red Deer
darren.kuz@reddeer.ca

B18: Provincial Support for Watershed Management

Moved by: City of St. Albert
 Seconded by: Town of Gibbons

WHEREAS the goals and objectives of watershed management plans under the Water for Life Strategy include a safe, secure drinking water supply, healthy aquatic ecosystems, reliable quality water supplies for a sustainable economy, flood and drought preparation, and overall watershed ecological health:

WHEREAS the Government of Alberta promotes the management of water to achieve these goals through the Wetland Policy, the Water Act and the Environmental Protection and Enhancement Act:

WHEREAS achieving these goals requires an understanding of, and responses to, diverse impacts from agriculture and livestock, road salt usage, vegetation clearing, development pressures, irrigation, septic concerns, and shoreline modifications:

WHEREAS municipalities develop and apply watershed management recommendations into their municipal planning documents and operations to achieve these goals, partially to address provincial regulatory, planning, enforcement, monitoring, and reporting gaps, especially for municipalities not directly situated on major rivers such as the North and South Saskatchewan Rivers:

WHEREAS there is a lack of provincial resources for municipalities to achieve the goals of the Water for Life Strategy without municipally funded services and operations such as water quality monitoring, watershed ecological health assessments, and biodiversity assessments; and

WHEREAS Alberta is currently experiencing drought conditions, with the Province initiating water-sharing negotiations and establishing a new drought advisory committee, necessitating increased attention to watershed and cumulative effects management.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate to the Government of Alberta to direct resources to bolster the application of the Water Act and the Environmental Protection and Enhancement Act through increased enforcement, data collection and information sharing with municipalities, and biodiversity assessments for municipalities located on smaller rivers and sub-watersheds – including but not limited to engagement with municipalities on Water Act permit approvals to enable alignment with municipal statutory plans – to achieve the goals of the Water for Life Strategy.

BACKGROUND:

The City of St. Albert, along with over a dozen other municipalities and First Nations, are all members of the Sturgeon River Watershed Alliance (SRWA) – a municipally-supported watershed stewardship group established for the Sturgeon River Watershed, which works in partnership with the North Saskatchewan Watershed Alliance (NSWA). The SRWA focuses on watershed planning to inform and align municipal policies and planning, ensure access to safe drinking water, promote healthy aquatic ecosystems, and enable a reliable, quality water supply for the economy – objectives that align directly with the Provincial Water for Life Strategy.

As the Sturgeon River is a precipitation-fed river, the use of the surrounding land has an increased impact on the quality and quantity of water in the watershed when compared to glacier-fed rivers like the North Saskatchewan and Bow Rivers. Whereas greater resources such as access to data on water quality, impact assessments, and enforcement of Water Act regulations is available to municipalities situated on major glacier-fed rivers, municipalities situated on smaller tributary rivers often do not have access to the same resources.

The priority issues in the Sturgeon River Watershed are:

- Poor water quality due to excess nutrient and sediment inputs:

- Low water levels in late Summer and Fall in rivers, creeks and lakes;
- Impacts from extensive agriculture and rapid urbanization; and
- Loss of wetlands, riparian areas and other environmentally sensitive areas.

Precipitation-fed rivers have increased risk of being affected by extreme weather events and climate change, due to the lack of glacial fed headwaters; they have lower resiliency to drought and are prone to flooding in high precipitation weather events. While they are often not a source of drinking water, they can be used to attenuate waste, support a healthy aquatic ecosystem, and are tributaries to larger glacier-fed rivers like the North Saskatchewan River – the health of such tributary rivers directly impacts the state of the major rivers into which they eventually discharge.

Furthermore, the permitted and unpermitted loss of wetlands has resulted in low ecological resiliency, with major impacts to ecosystems and economies related to highly fluctuating water levels. Oftentimes, Water Act approvals that affect wetlands are granted without significant municipal consultations, resulting in conflicts with municipal statutory plans that guide the management of wetlands and watersheds within their boundaries.

These issues are not being adequately addressed through provincial resources and oversight. Municipalities situated on smaller rivers must make decisions based on incomplete or missing data critical to making informed decisions – data that may otherwise be available to municipalities situated on larger, glacier-fed rivers. As a result of this gap, sources of pollution are often not quantified or monitored, and can impact surface and groundwater quality of sub-watersheds, and by extension, major glacier-fed rivers to which they are tributaries.

Assuming the work of ecological monitoring to address the gap in provincial resources, oversight and enforcement is expensive and requires specialized knowledge and expertise to complete tasks such as water quality testing and biodiversity assessments – such costs can be prohibitive for smaller municipalities. Furthermore, Water Act approvals are often granted to private landowners without determining the impacts of such decisions on the municipality, their statutory plans, or their water management issues and priorities.

Through allocating more resources to the application and enforcement of provincial water policies and legislation for tributary rivers and sub watersheds, and through engagement with municipalities on Water Act approvals, the Government of Alberta can provide the tools required to ensure the objectives of the Water for Life Strategy can be adequately met at every source and tributary of Alberta's water supply.

ALBERTA MUNICIPALITIES' COMMENTS:

ABmunis is an active member of the Alberta Water Council, participating on several sub committees. ABmunis is also currently looking at updating a water conservation, efficiency and productivity plan for members to reduce their per capita daily consumption of water. If this resolution is passed, it would be forwarded to the Government of Alberta for response. Further advocacy would be recommended to the ABmunis' Board by the Environment and Sustainability Committee within the context of related priorities and positions

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Monty Killoh
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City of St. Albert
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B19: Goldfish Infestation and Emergency Approval of Powder-Form Rotenone Pesticide

Moved by: Town of Sylvan Lake
 Seconded by: Town of Bentley

WHEREAS goldfish, an invasive aquatic species, are continuously infesting stormwater ponds, posing a serious risk to the ecosystem;

WHEREAS the only approved pesticide in Canada, liquid Rotenone, is no longer being manufactured due to a manufacturing plant closure;

WHEREAS affected municipalities have made great efforts to resolve the issue, including obtaining the necessary provincial authorization to remove the aquatic invasive species manually;

WHEREAS the exploration of alternative methods, such as electrofishing, dewatering, and dredging, have been used in the absence of liquid Rotenone; and

WHEREAS goldfish continue to infest stormwater ponds, despite using alternative methods, demonstrating how persistent the problem is for affected municipalities.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate to the Government of Alberta for emergency approval of the dry form Rotenone to address the goldfish, an invasive aquatic species, infestation in stormwater pond systems.

BACKGROUND:

An extensive goldfish infestation in Alberta's stormwater ponds requires quick intervention to lessen the environmental harm to waterways and ecosystems.

The lack of liquid Rotenone has made it difficult to manage the aquatic invasive species successfully, even with attempts to address the problem using existing strategies, including physical removal, pond dewatering, and electrofishing. Emergency licensing of dry form rotenone is required to assist in the prompt and effective management of the goldfish population and reduce the risk of ecological harm.

To mitigate the environmental risk posed to the lake by the aquatic invasive species in the surrounding stormwater ponds, it is imperative for the province to allow the emergency approval of dry form Rotenone; this approval would not only facilitate an effective tool to control the goldfish population found in the stormwater ponds but also prevent further ecological damaging by providing an urgently needed solution to address the infestations.

By working collaboratively with relevant stakeholders, including municipalities, the Government of Alberta can address this pressing environmental concern and safeguard the integrity of Alberta's natural resources.

ALBERTA MUNICIPALITIES' COMMENTS:

ABmunis does not currently have a position on this specific issue; however, this resolution aligns with past advocacy on aquatic invasive species. If this resolution is passed, it would be forwarded to the Government of Alberta for response. Further advocacy would be recommended to the ABmunis' Board by the Environment and Sustainability Committee within the context of related priorities and positions.

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

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Sean Durkin
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2024 RESOLUTIONS

Category C – Other Issues of Potential Interest to Municipalities

C1: Financial Disclosure of Asset Retirement Obligations

Moved by: Town of Coronation
 Seconded by: Town of Hinton

WHEREAS the addition of accounting standard PS 3280, Asset Retirement Obligations (ARO), increases the transparency of a municipality's environmental liabilities through a municipality's audited financial statements;

WHEREAS the new ARO accounting standard requires municipalities and regional service commissions to report the estimated cost to retire, decommission, remediate, or monitor specific tangible capital assets that present an environmental liability at the end of its useful life;

WHEREAS many municipalities, particularly smaller municipalities, lack the administrative capacity to efficiently and accurately assess the estimated cost to retire their relevant tangible capital assets when those assets are deemed to no longer be needed to serve the community; and

WHEREAS municipalities facing the need for abatement assessments lack adequate financial support to comply with these requirements.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate to the Government of Alberta for financial support and tools to support municipalities to comply with PS 3280 in the most cost-efficient manner possible.

BACKGROUND:

In 2018, the Public Sector Accounting Board (PSAB) approved standard PS 3280, Asset Retirement Obligations, with it coming into force for all municipal financial statements for the year ending in 2023. With the implementation of PS 3280, public sector bodies, including municipalities, need to report in their financial statements the estimated cost to retire, decommission, remediate, or monitor specific tangible capital assets once they reach their end of life. Common examples include:

- Buildings with asbestos
- Closure of landfills
- Closure of wastewater treatment facilities

The issuance of detailed guidelines by the province for this process, along with the consideration of best practices to protect municipalities from lawsuits and legal costs associated with such disclosures, would be advantageous.

Some municipalities might struggle to effectively evaluate their environmental liability, which would require hiring consultants to do the work for them. This is a cost that many smaller municipalities cannot afford.

Support from the Government of Alberta would significantly contribute to the stability and sustainability of municipalities across Alberta, enabling them to fulfill their responsibilities under the MGA while protecting them from undue financial and legal risks associated with the capital assets that carry an environmental or health risk.

ALBERTA MUNICIPALITIES' COMMENTS:

ABmunis does not currently have a position on this issue. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to ABmunis' Board by the Municipal Governance Committee within the context of other priorities.

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

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Matthew Peacock
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C2: Extending Municipal Voting Rights to Permanent Residents

Moved by: City of Calgary
 Seconded by: Town of Penhold

WHEREAS our responsibility as municipalities extends to all who people who call our communities' home;

WHEREAS permanent residents are community members who have demonstrated a commitment to our communities and, like citizens, contribute to civic life, have chosen to work here, raise families here, pay taxes here, and who use and support municipal services; however, permanent residents do not have the democratic right to vote in their local municipality;

WHEREAS the right to vote in federal elections is enshrined in the Canadian Charter of Rights and Freedoms for those with Canadian citizenship, the right to vote provincially is defined in Alberta's Election Act, and the right to vote in municipal elections is defined in Alberta's Local Authorities Election Act;

WHEREAS all orders of government make decisions that directly impact the daily lives of all residents, regardless of their citizenship status; and

WHEREAS municipal governments have a unique legislative opportunity to honour the contributions of Permanent Residents – who are long-term constituents, neighbours, and community members who pay property taxes and fees for municipal services, contribute to our local economy by working and purchasing goods and services, and create vibrancy in areas of social and cultural life – by extending them a democratic voice in local governments.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate for the Government of Alberta to amend the Local Authorities Election Act to expand voter eligibility to include individuals who have been granted Canadian permanent resident status.

BACKGROUND:

Definition of a Permanent Resident:

A permanent resident is a person who has legally immigrated to Canada and has been granted the status of a permanent resident but is not a Canadian citizen. Permanent residents can live, work, or study anywhere in Canada, and access most social and health benefits. Permanent residents must also pay all taxes in Canada and respect all Canadian laws. Permanent residents may be in the process of applying for Canadian citizenship, which takes a minimum of 4-5 years after immigrating to Canada.

National Context:

The term franchise, or enfranchisement, denotes the right to vote in elections for members of Parliament, provincial legislatures and municipal councils. As municipalities exist as a result of Provincial legislation, the opportunity exists to afford municipal voting rights to Citizens and Permanent Residents alike through an act of the Alberta Provincial Government amending the Local Authorities Election Act.

Canada has a history of expanding voting rights as our values evolve. Consider that dating back to the colonial period, restrictions once effectively limited the right to vote to male property holders. Since then, voting qualifications and voter eligibility have expanded, removing the restrictions on women, First Nations, Inuit, and Asian Canadians' right to vote, and eventually affirming the right of every Citizen to vote.

The expansion of voter eligibility reflects Canada's evolving social values and a more reflective understanding of what it means to contribute to Canadian society. Currently, New Brunswick is drafting legislation to be the first province in Canada to give permanent residents the right to vote in local elections after bipartisan legislation recognized permanent residents as significant members of the community deserving of enfranchisement in local

elections.¹ In addition, Toronto City Council² and Vancouver City Council³ have passed motions calling on their respective provincial governments to enable permanent residents the right to vote locally.

International Context:

On an international level, permanent residents, or their equivalent, have the right to vote in local elections in over 45 nations around the world under various circumstances including, but not limited to:

- U.S.A. (in various states)
- United Kingdom (including Wales and Scotland)
- Ireland
- Germany
- Belgium
- Greece
- New Zealand
- Switzerland
- Denmark
- Finland
- Belize
- Austria
- Netherlands
- Israel
- Australia
- And more...

Alignment with Alberta Municipalities' Strategic Initiatives

The expansion of democratic participation to permanent residents aligns with several strategic initiatives such as:

- Fostering a Culture of Respect
- Welcoming and Inclusive Communities
- Local Authorities Election Act

Granting permanent residents the right to vote provides several benefits across the above strategic initiatives of Alberta Municipalities. The right to vote democratically further enshrines the mutual respect we have for immigrants in our communities. Civic participation fosters a sense of ownership and responsibility amongst community, strengthens social cohesion, and ensures that governments are responsive to the needs and aspirations of the people they represent.⁴ By ensuring our community members are represented in local elections, we can create stronger communities.

The provincial government has made changes to the Local Authorities Election Act (LAEA) with, and without, the advocacy of Alberta Municipalities. This would be an opportunity to make an amendment to the LAEA that will greatly strengthen our communities and ensure our democracy is reflective of the communities we serve.

Other Considerations:

In Alberta, our elected leaders at the provincial level must win the nomination of their party's constituency association for the riding wherein they seek the nomination. To win the nomination in a riding, a candidate must receive a majority vote of eligible party members in that riding. The eligibility for party membership varies, but for example, the United Conservative Party will allow membership to⁵:

1. Residents of Alberta
2. People aged 14 and above
3. Citizens and Permanent Residents of Canada
4. Have paid the fee

When considering the democratic process is heavily influenced by the candidates who run for leadership, it is relevant information that permanent residents are able to vote for the leader of a party and vote for candidates to secure their nominations. By proxy, permanent residents can contribute to the selection of the Premier of Alberta and their local MLAs but are unable to vote for their local elected officials.

¹ [Extending vote to N.B. permanent residents won't happen by fall: province - New Brunswick | Globalnews.ca](#)

² [Council votes in favour of electoral reform measures | CBC News](#)

³ [The City of Vancouver just moved to let permanent residents vote in civic elections - BC | Globalnews.ca](#)

⁴ [Why Civic Engagement Matters in Democracy? - Modern Diplomacy](#)

⁵ [Membership - The United Conservative Party](#)

Permanent Residents are now eligible to become Police Officers.¹

- Recently, the Alberta Advantage Immigration Program announced new eligibility to allow Permanent Residents eligibility for recruitment into Police Services, including sworn officers and civilian positions.
- This change allows Police Services to recruit international officers into the service.

Permanent Residents are now eligible to join the Canadian Forces.²

- Since 2022, in response to the growing need for stability in the Canadian Armed Forces, the ban on permanent residents enrolling in the Canadian Armed Forces was lifted.
- Permanent residents are now eligible to join the Canadian Armed Forces to alleviate what was viewed as a critical shortfall in personnel.

ALBERTA MUNICIPALITIES' COMMENTS:

This issue relates to ABmunis work to support municipalities to create welcoming and inclusive communities, and ABmunis' principles that local elections should be inclusive and locally focused; however, ABmunis does not currently have a position on whether permanent residents should be eligible to vote in municipal elections. If this resolution is passed, it would be forwarded to the Government of Alberta for response. Further advocacy would be recommended to ABmunis' Board by the Municipal Governance Committee within the context of related priorities and positions.

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Courtney Walcott
Councillor
City of Calgary
Courtney.Walcott@calgary.ca

¹ [Attracting skilled workers to protect communities | alberta.ca](#)

² [Minister of National Defence announces that permanent residents are welcome to apply now to join the Canadian Armed Forces - Canada.ca](#)

C3: Fires on Frozen Lakes

Moved by: Town of Sylvan Lake
 Seconded by: Summer Village of Jarvis Bay

WHEREAS fires directly lit on the surface of frozen lakes results in significant environmental damage due to the debris left behind, including materials such as garbage, tires, and pallets containing nails;

WHEREAS the debris from fires directly lit on the surface of frozen lakes poses a threat to the ecosystem of Alberta lakes and surrounding areas, particularly upon melting, when it enters the lake and contributes to environmental pollution;

WHEREAS the current regulatory framework lacks specific provisions to regulate fires directly lit on frozen lakes, necessitating the development of a new regulation to address this emerging environmental challenge;

WHEREAS there is an urgent need for a regulation to address this issue and prevent further harm to the environment; and

WHEREAS collaborative efforts between municipalities, the provincial government, and other stakeholders have proven effective in addressing environmental concerns in the past.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate to the Government of Alberta to develop, implement, and enforce, a regulation that mandates fires be contained within raised containers to mitigate the risk of debris contamination and to prevent environmental damage caused by fires directly lit on the surface of frozen lakes.

BACKGROUND:

The practice of burning fires directly on the surface of frozen lakes, as observed in Sylvan Lake and surrounding areas, has raised concerns due to the environmental damage caused by the debris left behind. The debris often contains harmful materials such as nails, garbage, and tires, posing a significant risk to the ecosystem upon melting. While efforts have been made to address this issue through existing channels, such as 310-PARKS, the current system has proven ineffective in resolving the problem.

To mitigate the environmental impact of fires on frozen lakes, it is imperative to develop a regulation mandating fires be contained and removed when the user concludes their time on the lake. This regulation would not only prevent debris contamination, but also facilitate effective enforcement measures to ensure compliance.

By working collaboratively with relevant stakeholders, including municipalities, the Government of Alberta can address this pressing environmental concern and safeguard the integrity of Alberta's natural resources.

ALBERTA MUNICIPALITIES' COMMENTS:

ABmunis does not currently have a position on this issue. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to ABmunis' Board by the Environment and Sustainability Committee within the context of other priorities and positions.

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Megan Hanson
 Mayor
 Town of Sylvan Lake
mhanson@sylvanlake.ca

Sean Durkin
 Chief Administrative Officer
 Town of Sylvan Lake
sdurkin@sylvanlake.ca

C4: Increase Capital Funding for Accessible Playgrounds for All New, Replacement or Renovated Alberta Public Schools with K-6 Programming

Moved by: City of Spruce Grove
 Seconded by: Village of Amisk

WHEREAS the Government of Alberta announced in June 2020 that any new school with K-6 programming will have funding for a playground included in their capital budgets;

WHEREAS the Government of Alberta provides grant funding of up to \$250,000 per school to support the construction of a playground for new or replacement schools; school communities that wish to exceed \$250,000 can use fundraising to supplement the project;

WHEREAS significant fundraising is often required above the Government of Alberta grant funding with schools¹ reaching out to municipalities for additional funding due to insufficient provincial funding for accessible playgrounds;

WHEREAS accessible playgrounds are built to accommodate children of all abilities enabling youth with or without disabilities, their parents, and caregivers to fully participate in all aspects of the playground;

WHEREAS accessible playgrounds require additional funding, above what non-accessible playgrounds cost;

WHEREAS many municipal governments are working towards increasing accessibility in their communities through various measures such as accessibility policies and accessible playground standards for developers;

WHEREAS there is no mechanism that mandates accessible school playgrounds; and

WHEREAS school play time and playgrounds are vital to childhood development, which includes the development of gross motor skills, social interactions, and creativity.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate to the Government of Alberta to increase capital funding for all new, replacement, or renovated public schools with K-6 programming to enable the construction of accessible playgrounds to ensure that students with disabilities have equal development opportunities.

BACKGROUND:

In 2021/2022, there were 745,770 K-12 students in Alberta with approximately 14% having a coded status that can be related to an identified disability.

Municipalities across the province recognize the importance of creating welcoming, inclusive, and accessible communities. Several municipalities in Alberta have accessibility policies in place or under development; however, school playgrounds are provincially mandated, and therefore excluded from any municipal accessibility policies.

This resolution aligns with Alberta Municipalities' Welcoming and Inclusive Communities (WIC) Initiative, which aims to help municipalities adapt to and celebrate the increasing diversity of Alberta's population. The WIC Initiative works to create communities where all residents and visitors enjoy a sense of belonging and where diversity adds to the social and economic vibrancy of the community, improving the quality of life for all residents, including people with disabilities.

¹ In the context of this resolution 'schools' refer to school jurisdictions eligible for Government of Alberta capital funding which include a public, separate or Francophone grouping of schools governed by an elected school board.

Currently, school boards are eligible for Government of Alberta grant funding for playgrounds either through Alberta Education or Alberta Arts, Culture and Status of Women; however, school authorities and their fundraising societies are not eligible to receive funding from both sources:

- Alberta Education provides up to \$250,000 for playgrounds, through capital grant funding for new and replacement schools. Schools can use their fundraising societies to supplement playground construction builds that exceed \$250,000.
- Alberta Arts, Culture and Status of Women provides grant funding through the Community Facility Enhancement Program (CFEP) of up to \$125,000 to support the construction of a school playground. Matching funds are required, and funding can be used for new, replacement or renovated schools.

Alberta public sector entities have a history of advocating for additional capital school funding:

- In 2014, the Town of Penhold put forward the Provincial Support for School Development resolution requesting “that the Government of Alberta, when developing new schools, fulfill the role of a contractor and share the costs associated with the development of the lands for the placement of a school structure”.
- In 2017, Edmonton Public School Board successfully advocated to the Government of Alberta for funding playgrounds to be committed to in the 2020 Budget proportional to the new schools announced. In June 2020, the Government of Alberta announced that any new school with K-6 programming would have funding for a playground included in their capital budgets.

Alberta interest groups have a history of advocating for consistent accessibility standards:

- The Alberta Advocate for Persons with Disabilities is working towards a proactive approach towards reducing barriers and improving opportunities for those with disabilities.
- The Alberta Ability Network (AAN) is a collaboration of L/O organizations and community advocates located in Alberta, working together to address systemic barriers facing persons with disabilities, and has advocated to the province for mechanisms for enforcement of accessibility standards in the province.

ALBERTA MUNICIPALITIES' COMMENTS:

This issue relates to ABmunis' Welcoming and Inclusive Communities initiative to support all residents to have equitable access to services and facilities, but ABmunis does not currently have a position on whether the province should create a funding system that enables the construction of accessible playgrounds at all K-6 schools. If the resolution is passed, it will be forwarded to the Government of Alberta for response and further advocacy recommended to ABmunis' Board by the Infrastructure Committee within the context of other priorities and positions.

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Karey Steil
Intergovernmental Affairs Coordinator
City of Spruce Grove
ksteil@sprucegrove.org

C5: Doubling Speed Fines in Playground Zones and School Zones

Moved by: City of Calgary
 Seconded by: Village of Duchess

WHEREAS ensuring the safety of children, particularly in playground zones near schools, is paramount due to their heightened vulnerability to traffic-related risks;

WHEREAS various public entities, including school boards and parent councils have voiced concerns regarding speeding and pedestrian safety, underscoring the urgency for additional protective measures;

WHEREAS other jurisdictions, such as Nova Scotia, British Columbia, Quebec, and Ontario, have successfully implemented measures to double speeding fines in school zones;

WHEREAS Alberta has already doubled fines for other vulnerable road users such as when workers are present in construction zones or when passing first responders; and

WHEREAS the provincial government holds responsibility for the Traffic Safety Act and associated regulations/specified penalties, including the establishment of school and playground zones with reduced speed limits to safeguard children's well-being.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate for the Government of Alberta to make changes to the Alberta Traffic Safety Act to improve safety within designated school zones and playground zones through measures such as double fines for speeding offenses or adjusting demerits to encourage improved compliance.

BACKGROUND:

This issue affects all Alberta municipalities with school zones and/or playground zones. According to a study cited by the Global Road Safety Partnership¹ increasing speeding fines by 50-100 per cent can result in a 15 per cent decrease in violations.

Given the alignment with existing provincial legislation intended to protect vulnerable road users, and the potential to help reduce safety incidents in school zones and playground zones, this resolution should be given a high priority.

While prioritizing the safety of road users in school zones and playground zones does not specifically align with strategic initiatives listed in Alberta Municipalities' 2024 Business Plan, it does align with the general strategy of prioritizing and building common solutions that strengthen municipalities.

Advocacy to increase fines for speeding in school and playground zones was addressed by Alberta Municipalities through a 2011 resolution sponsored by the City of Grande Prairie. Alberta Transportation responded that they were not pursuing an increase in fine amounts at that time. There does not appear to be any other associations or groups acting on this issue currently.

ALBERTA MUNICIPALITIES' COMMENTS:

ABmunis does not currently have a position on this specific issue. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to the ABmunis Board by the Safe and Healthy Communities Committee within the context of other priorities and positions.

¹ Sakashita, C. Fleiter, J.J. Cliff, D., Flieger, M., Harman, B. & Lilley, M (2021). A Guide to the Use of Penalties to Improve Road Safety. Global Road Safety Partnership, Geneva, Switzerland.

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Briana Stallcup
Constituent Assistant, City of Calgary
caward3@calgary.ca

C6: Coverage of Mandatory Drivers' Medical Exam Fees for Albertans Aged 75 and Older

Moved by: City of Cold Lake
 Seconded by: Town of Bonnyville

WHEREAS mandatory driver medical exams for Albertans aged 75 years and older were covered by the Alberta Health Care Insurance Plan until 2020;

WHEREAS many Albertans aged 75 years and older live on a fixed income and are disproportionately impacted by new and increasing personal expenses;

WHEREAS the ability to maintain a driver's license impacts an individual's independence, his or her ability to efficiently attend medical appointments, and care for themselves as well as their families;

WHEREAS seniors who are not able to drive increasingly rely on municipal services, including accessible transportation, door-to-door bus services, and medical travel subsidies; and

WHEREAS it is in Alberta's best interest to encourage and support independent, active, and healthy seniors who are able to age in their communities with dignity and a high quality of life.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate for the Government of Alberta to reinstate Alberta Health Care Insurance Plan coverage for mandatory driver medical exams for Albertans aged 75 years and older.

BACKGROUND:

In 2020, the Government of Alberta removed mandatory driver medical exams from the Alberta Health Care Insurance Plan (AHCIP) as a cost-saving measure. Amongst the reasons cited for the change was that Alberta was the only province to cover such costs.

Alberta's 2024-25 budget contains measures intended to assist seniors with rising costs, including a 25% reduction in personal registry services and a 25% coverage of the cost of mandatory medical exams. These programs are acknowledged and commended by the movers of this resolution as a meaningful step that will reduce the cost of living and help to maintain the independence of Alberta's seniors.

Given the recent and unprecedented rise in the cost of living, and the disproportionate affect that cost of living increases have on people as they age and are more likely to rely on a fixed income, however, it is requested that the Government of Alberta consider resuming its position as a leader in providing access to mandatory drivers' medical exams for its residents aged 75 years and older.

Mandatory drivers' medical exams are required at the age of 75, 80, and every two years thereafter. The requirements for such mandatory drivers' exams are, of course, reasonable given that changes in people's health can impact their ability to drive safely and are more likely to occur as people age.

The costs, however, are not consistent across the province and can range up to \$150, a 75% increase over the rate that was covered under the AHCIP, which was \$85.58. The movers of this resolution feel that it is in our province's best interest to ensure that each Albertan can live as independently as possible where they are able and willing to do so. Significant fees for mandatory drivers' medical exams can represent a barrier to maintaining a driver's license for healthy Albertan's aged 75 and older who would otherwise be medically cleared to drive.

The Government of Alberta has noted that the population of seniors in Alberta continues to rise faster than any other age group. According to the Government of Alberta's website, in September 2022, there were 725,000 Albertans

over the age of 65 years. That number is expected to double by 2042. Ensuring that Albertans aged 75 and up can afford to maintain their driver's license will also ensure that a greater number of Albertans are able to remain active participants in the communities in which they plan to age. Maintaining independence will mitigate social isolation and exclusion, which the Government of Alberta notes "... can be a significant issue for many seniors and can lead to negative health effects including depression and a reduced sense of well-being." (<https://www.alberta.ca/seniors-resources>)

The benefits of independence and independent mobility that come with maintaining a driver's license are magnified in the context of rural and remote communities. Many seniors living in a rural or remote context must travel to Alberta's larger centres for health care appointments. If these trips cannot be made independently, the burden often falls on public services or more expensive private transportation options.

ALBERTA MUNICIPALITIES' COMMENTS:

ABmunis does not currently have a position on this issue. On June 18, 2024, the Government of Alberta announced that seniors over 65 years of age now receive a 25 per cent discount on driver's medical exams¹; however, this does not meet the intent of the resolution that seniors should receive full coverage under the Alberta Health Care Insurance Plan.

If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to ABmunis' Board by the Economic Strategy Committee within the context of other priorities and positions.

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Andrew Serba
 Manager of Economic Development, Strategy and Communications
 City of Cold Lake
aserba@coldlake.com

¹ Government of Alberta June 18, 2024 News Release: "Another registry discount for seniors."
<https://www.alberta.ca/release.cfm?xID=90536BB2B13FF-ADDE-CF3F-70AF076F9D229090>

C7: Alberta Learner's Licence Program Review

Moved by: City of Brooks
 Seconded by: Town of Sexsmith

WHEREAS the ability to drive impacts the livelihood of individuals who do not have access to public transportation to go to and from work and other daily needs, especially in rural Alberta;

WHEREAS the Province of Alberta possesses the most restrictive Learner's Licence Program in Canada;

WHEREAS within the Government of Alberta's Learner's Licence Program, a Class 7 Learner's Licence is the first step to legally driving a vehicle per Alberta's Graduated Driver Licensing (GDL) program;

WHEREAS for the first year, a driver with a Class 7 Learner's License may only operate a vehicle if there is a passenger present who is over 18 years old and has a full Class 5 driver's license or higher;

WHEREAS after one year with a Class 7 Learner's License, a driver can complete a series of tests and upgrade to a Class 5 GDL, which no longer requires a licensed passenger, but still carries various restrictions; and

WHEREAS in Alberta, it takes up to three years to get a full, non-GDL Class 5 Driver's Licence.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate for the Provincial Government to review its Learner's Licence Program for legislative changes which includes shortening the Class 7 Learner's Licence period from twelve months to eight months for those 16 years of age and older who take an approved and accredited driver's training course.

BACKGROUND:

In Alberta, there is no ability to shorten the Class 7 Learner's Licence period by taking driver's training. For those 16 and over, the process requires a minimum of twelve months before a road test can be completed to obtain a Class 5 GDL, which enables the license holder to drive without a licensed passenger present.

If a person is 16 years or older when they apply for a driver's license, Alberta's GDL system requires:

1. At least one year with a Class 7 license, which requires the driver to travel with a passenger in the front seat who has a full Class 5 license.
2. After one year, the driver may complete a road test and receive a Class 5 GDL, which allows them to drive without a licensed passenger, but other restrictions still apply.
3. A driver with a Class 5 GDL may only upgrade to a full Class 5 license after they have driven with a Class 5 GDL for at least two years and have had no license suspensions or demerits in the last year. However, a driver can reduce the time they hold a Class 5 GDL by six months if they complete an accredited Class 5 driver training school.¹

If a person is under 16 years old when they apply for a Class 7 learner's license, they will not be eligible to upgrade to a Class 5 GDL until they turn 16 years old.

In most provinces, individuals with a Class 7 Learner's Licence have the opportunity to shorten the required time period to obtain a full Class 5 Driver's Licence by way of an approved and accredited driver's training course that teaches the fundamentals of driving, both in theory and practicality. Should a new driver be successful in completing the approved and accredited driver's training course, the driver is able to cut down their probation time anywhere from 12 months to eight months (and even six months in some provinces).

¹ Steps to getting an Alberta driver's licence <https://www.alberta.ca/get-drivers-licence-steps>

If the Province of Alberta reduced the Class 7 Learner's Licence period with the approved and accredited driver's training course, it would certainly mean safer roads, as it is witnessed too often that Class 7 drivers are driving with individuals who they themselves barely know how to drive or just sit there as a passenger rather than someone who is to be providing supervision. In addition, a lot of Class 7 drivers continue to hold their Class 7 Learner's Licence for a number of consecutive years which is attributed to failing road tests, as the driver likely had no real training and or good supervision.

Giving Albertans the option to take a driver's training course that not only goes over the theory of driving, but the fundamentals of actually driving is crucial to the individual's development as a driver and fellow road user.

Furthermore, it is a great incentive for people to obtain their Class 5 GDL within a shorter period of time, which is so important in aiding in municipal economies, as new opportunities will arise for business across the province. This will also provide an opportunity for those who want to do better and learn how to be better drivers because of it. Drivers may even qualify for cheaper insurance rates with having a driver's training course on file as well.

ALBERTA MUNICIPALITIES' COMMENTS:

ABmunis does not currently have a position on this issue. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to ABmunis' Board by the Economic Strategy Committee within the context of other priorities and positions.

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Mohammed Idriss
Councillor
City of Brooks
MIdriss@brooks.ca

C8: Review of Provincial Animal Protection Act

Moved by: City of Airdrie
 Seconded by: Town of Didsbury

WHEREAS Alberta's Animal Protection Act (APA) is a crucial legislative framework designed to safeguard the welfare of animals within the province;

WHEREAS it is imperative to periodically reassess and update existing legislation to ensure it remains effective and aligned with current standards and Alberta's APA has not been substantially changed since 2006;

WHEREAS the current version of the legislation does not differentiate between commercial and companion animals;

WHEREAS societal attitudes and norms have changed, new challenges and risks have emerged and best practices for animal protection may be enacted;

WHEREAS municipalities play a pivotal role in enforcing animal welfare laws within our jurisdictions; and

WHEREAS Alberta's outdated APA lacks clear guidance for when peace officers are empowered to act and what enforcement mechanisms are available such as cases where companion animals are in the care of an animal shelter, rescue, or humane society.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate to the Government of Alberta for a comprehensive review and update of Alberta's Animal Protection Act.

BACKGROUND:

The landscape of animal welfare is dynamic, with new challenges and risks constantly emerging. Public attitudes towards animals and their treatment have undergone significant transformation in recent decades, with an increasing emphasis on compassion, empathy, and ethical stewardship.

Under the current Animal Protection Act (APA) there is no differentiation between commercial and companion animals. This distinction is necessary to provide appropriate guidelines for care and welfare enforcement. Commercial animals can include horses, cattle, sheep, swine and live poultry but usually, they are animals raised for meat production or other products from the animals. A companion animal could be anything that is not a commercial animal, but most commonly include dogs and cats.¹ While a review of the APA may include changes that impact commercial animals, this resolution allows for better protection of companion animals.

In 2006, a major revision to the APA was enacted, only the second update since its inception in 1967. A comprehensive review of the APA is now needed to identify and rectify deficiencies in the legislation, ensuring that it provides clear guidance and consistent enforcement mechanisms across municipalities in dealing with companion animals.

Modernizing legislation and regulation around kennels and rescues is critical to ensuring the welfare and safety of animals in these facilities. With the growing prevalence of companion animals and the increasing demand for adoption and boarding services, outdated regulations fail to address emerging challenges and protect vulnerable animals. Clear and comprehensive regulations can establish standards for housing, care, and hygiene, ensuring that companion animals are provided with adequate nutrition, medical attention, and living conditions. Additionally, updated regulations can mandate regular inspections, licensing requirements, and transparency measures, enabling authorities to monitor compliance and intervene promptly in cases of neglect or abuse.

¹ Province of Manitoba, Animal Care Act. https://web2.gov.mb.ca/laws/statutes/ccsm/_pdf.php?cap=a84

In addition, over the past decade Alberta has witnessed a significant shift in online animal sales. The increase of online marketplaces, social media platforms and unregulated transactions has transformed the way companion animals are bought, sold, and traded, presenting both opportunities and risks for animal welfare and regulation. While reputable breeders and licensed sellers may utilize online channels to connect with potential buyers, there has also been a surge in informal or backyard breeding operations advertising animals for sale online. These sellers may operate without proper licensing, veterinary oversight, or adherence to animal welfare standards, raising concerns about the welfare and health of the animals involved.

Additionally, the anonymity and convenience of online platforms have created challenges for enforcement agencies tasked with monitoring and regulating animal sales. Unlike traditional brick-and-mortar pet stores or breeding facilities, online sellers can easily avoid scrutiny and oversight, making it difficult to ensure compliance with existing regulations. This lack of transparency and accountability poses risks not only to animal welfare but also to consumer protection, as buyers may unknowingly purchase animals from disreputable sources.

Municipalities play a pivotal role in enforcing animal welfare laws within our jurisdiction. By revisiting the APA, the province can streamline enforcement procedures, provide additional resources, and enhance collaboration between municipalities and provincial authorities, improving compliance with animal welfare standards.

A local business in Airdrie, which was operating as a dog rescue organization, was recently charged under the APA. With complaints dating back to 2016, Airdrie Municipal Enforcement in partnership with the Alberta SPCA seized a large number of dogs in varying states of distress due to the care conditions at the facility. Under the authority of the APA, peace officers are empowered to act when animals are in distress; however, challenges exist as the Act does not provide direction on animal care standards for shelters, rescues, or Humane Societies. Additionally, there are no requirements for registration or oversight of organizations who provide sheltering and care for animals.

In recent years, several Canadian provinces, including British Columbia and Ontario, have taken significant steps to strengthen their animal protection legislation, reflecting a growing recognition of the importance of safeguarding animal welfare. Manitoba's legislation¹ stands out as an example with clear definitions, separation between commercial and companion animals and kennel regulations. The Alberta SPCA and other provincial animal welfare associations agree that the APA is lacking the necessary tools to truly protect animal welfare and could be engaged as stakeholders in the review process.

A comprehensive review of Alberta's APA is essential to ensure that it remains robust, relevant, and responsive to the evolving needs of companion animals and society. From incorporating scientific advancements to addressing enforcement challenges and fostering stakeholder engagement, such a review holds the potential to enhance animal welfare outcomes across the province.

ALBERTA MUNICIPALITIES' COMMENTS:

ABmunis does not currently have a position on this issue. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to the ABmunis Board by the Safe and Healthy Communities Committee within the context of related priorities and positions.

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Leona Esau
Intergovernmental Liaison
City of Airdrie
Leona.esau@airdrie.ca

¹ Province of Manitoba, Animal Care Act. <https://web2.gov.mb.ca/laws/statutes/ccsm/pdf.php?cap=a84>

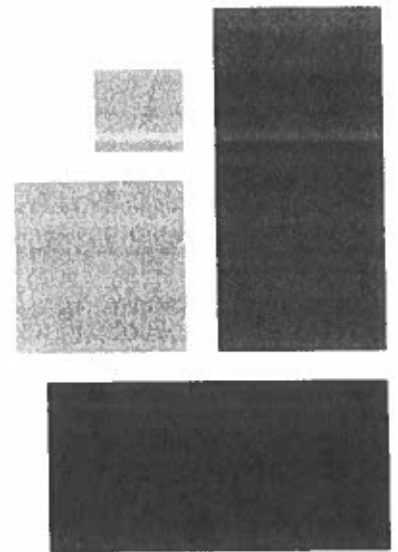


Alberta Municipalities Strength In Members

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Edmonton, AB T6E 6E6
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abmunis.ca





REQUEST FOR DECISION

COUNCIL DATE: September 9, 2024
SUBJECT: RFD New Business Listing 2024
ORIGINATING DEPARTMENT: Legislative Services
AGENDA ITEM: 9.1

BACKGROUND/PROPOSAL:

Council requested periodic updates on the new businesses operating in Town at the Strategic Advisory Committee Meeting, held in October 2023.

DISCUSSION:

The Mayor and CAO delivered 7 welcome baskets to new businesses operating in the Central Commercial District on July 25th. In addition, the Town received information that 4 existing businesses have new owners or management. A list has been provided for Council' review

ALIGNMENT WITH STRATEGIC PLAN

This Item aligns with Council's Strategic Plan under Pillar 1, Community Development and Pillar 5 Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the CAO's January to August 2024 new business report as information.

MOTION:

That the Town of Sundre Council accept the CAO's January to August 2024 new business report as information.

New Business List:

Blended Solutions, Bay 1, 306 Main AV. W.
Complete Home Collective, Bay 3, 306 Main AV. W.
Saveaton (Wholesale Warehouse), Bay 4, 586 Main AV. W.
Norwest Law Office, Bay 4, 117 Centre ST. S.
Dairy Queen, 556 Main AV. W.
Westview Co-op Liquor At Sundre, 103 Main AV. East
Rustic Foods, 206 Centre ST. N.

Under New Management:

Harvest Heights
Chickens Greenhouse
Pet Value
Coop Liquor Store

Date Reviewed: September 09, 2024

CAO: *Amida Nelson*



REQUEST FOR DECISION

COUNCIL DATE	September 9, 2024
SUBJECT	Correspondence
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	11.

Correspondence received by, and/or sent by Legislative Services.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the attached correspondence for information.

MOTION:

That the Town of Sundre Council accept the invitation from the Town of Ponoka to attend the WPCA Chuckwagon Races and Mayor Warnock's response, as information.

ATTACHMENTS:

11.1 Town of Ponoka Invitation to attend WPCA Chuckwagon Races, and Mayor's response;

Date Reviewed: September 4, 2024

CAO *David Nelson*



July 25, 2024

Mayor Richard Warnock
Town of Sundre
717 Main Avenue West
P.O. Box 420
Sundre, AB T0M 1X0
richard.w@sundre.com

Dear Mayor Warnock:

RE: WILDWEST WPCA - WORLD CHUCKWAGON FINALS

We are pleased that Ponoka has been chosen for the destination of the World Chuckwagon Finals from August 28th – September 1st, 2024. This event brings us the highest level of professional chuckwagon racing in the world!

On behalf of Ponoka Town Council, I invite you to be our guest at the WCPA Chuckwagon Finals Races Thursday, August 29th at 6:00 p.m. in the President's Box at the Ponoka Stampede grounds. It is suggested that you arrive by 5:30 p.m. to get parked and join us at the President's Box. We will make arrangements closer to the date to have a meeting spot on the grounds and escort you to the President's Box.

I truly hope you are able to join us for some first class chuckwagon racing on August 30th and enjoy the company of the guests in our box. Please confirm your attendance for this event by **August 20th**.

Thank you and we hope to see you on August 29th.

Yours sincerely,

Kevin Ferguson
Mayor

Follow Town of Ponoka online at:
www.ponoka.ca or @TownofPonoka



Town of Ponoka
200, 5604 – 50 Street
Ponoka, AB T4J 1G5
Main: 403-783-4431
Fax: 403-783-6745



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of Mayor Richard Warnock

August 13, 2024

Mayor Kevin Ferguson
Town of Ponoka
200, 5604 – 50 ST.
Ponoka, AB T4J 1G5

Via Email: val.somerville@ponoka.ca

RE: INVITATION TO ATTEND WPCA CHUCKWAON FINALS AUGUST 29TH, 2024

Dear Kevin,

Congratulations to the Town of Ponoka and the Ponoka Stampede Board as the destination of choice by the WPCA for the World Chuckwagon Finals, August 28th to September 1st, 2024.

I am writing to accept your invitation to attend the races on August 29th at 6:00 p.m. in the President's Box at the Ponoka Stampede Grounds. I will ensure that I arrive by 5:30 p.m. as noted in your letter.

Please forward the information regarding the meeting spot at the Stampede Grounds to me via email: richard.w@sundre.com or text: 1 (403) 813-9488.

I look forward to sharing the excitement with you and your invited guests.

Best Regards,

Richard

/file

cc: Council