



Regular Council Meeting
Town of Sundre Municipal Council Chambers
January 20, 2025

4:00 p.m.

1. **Call to Order**
Moment of Reflection
2. **Public Hearing:** None
3. **Agenda – Amendments and Adoption**
 - 3.1 January 20, 2025
 - 3.2 Councillor Absence (if applicable)
4. **Adoption of Previous Minutes**
 - 4.1 January 6, 2025 Regular Meeting of Council Minutes Pg. 1
5. **Delegation:** None
6. **Administration:**
 - 6.1 RFD CAO's Year End Report – Sundre Fire Department Pg. 5
 - 6.2 RFD CAO's Year End Report – Community Peace Officer / Bylaw Officer Pg. 6
 - 6.3 RFD Departmental Reports December / Year End 2024 Pg. 7
7. **Bylaws/Policies:**
 - 7.1 RFD Bylaw 2025-02 Land Use Bylaw Amendment Pg. 145
8. **Old Business:** None
9. **New Business:**
 - 9.1 RFD Expression of Interest to Host Seniors Week 2025 Pg. 153
 - 9.2 RFD Tax Recovery Sale Update Pg. 158
 - 9.3 RFD Socia Media Policy Pg. 160
10. **Council Committee Reports:**
 - 10.1 Mayor and Councillor Reports - December Pg. 166
 - 10.2 Key Messages, December / Year End 2024 Pg. 173
11. **Council Invitations / Correspondence:** None
12. **Closed Meeting:**
 - 12.1 Advice From Officials, *FOIPP Act, Section 24*
 - 12.2 Advice From Officials, *FOIPP Act, Section 24*
 - 12.3 Confidential Evaluation, *FOIPP Act, Section 19*
13. **Adjournment**

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Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
January 6, 2025
4:00 P.M.

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, January 6, 2025, commencing at 4:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen
Councillor Todd Dalke (via phone)
Councillor Jaime Marr
Councillor Paul Isaac
Councillor Chris Vardas

ABSENT: None

STAFF: Chief Administrative Officer, Linda Nelson
Director Corporate Services, Chris Albert
Legislative Executive Assistant, Betty Ann Fountain
Director Community Development, Benazir Thaha Valencia

Community Services Department:

Jeff Elder (Absent)	Manager
Callie Klettli (Absent)	Administrative Assistant
George Davis	Community Centre, Arena, Outdoor Rinks, Parks, Trails & Open Spaces
Brad Frank	Community Centre, Arena, Outdoor Rinks, Parks, Trails & Open Spaces
Jason Rushton	Community Centre, Arena, Outdoor Rinks, Parks, Trails & Open Spaces
Dean Thompson	Community Centre, Arena, Outdoor Rinks, Parks, Trails & Open Spaces
Geoff Whittaker (Absent)	Community Centre, Arena, Outdoor Rinks, Parks, Trails & Open Spaces
Keith Worrall	Community Centre, Arena, Outdoor Rinks, Parks, Trails & Open Spaces
Jack Goodall	Campground Host

Planning and Development Department:

Carey Keleman	Development Officer
Chelsea Kruger (<i>on maternity leave</i>)	Development Assistant

PUBLIC: 2

DELEGATION: 1 - Conservative Party of Canada Candidate for Yellowhead Riding: Mr. William Stevenson

PRESS: 1

CALL TO ORDER: The meeting was called to order at 4:00 p.m., with a moment of reflection on the business of the evening.

AGENDA – AMENDMENTS AND ADOPTION:

Res. 001-06-01-25 MOVED by Councillor Anderson that the agenda be approved as presented.

CARRIED

Councillor Attendance by Phone: Councillor Dalke notified CAO in compliance of s.14.6 of Council’s Procedural Bylaw.

ADOPTION OF THE PREVIOUS MINUTES:

Res.002-06-01-25 MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on December 16, 2024 be approved as presented.

CARRIED

DELEGATION:

Conservative Party of Canada Candidate for Yellowhead Riding

Res. 003-06-01-25 MOVED by Councillor Petersen that the Town of Sundre Council thank Mr. Stevenson for attending Council and accept his presentation as information.

CARRIED

ADMINISTRATION:

CAO’s Year-End Report – Community Services Department

Res. 004-06-01-25 MOVED by Councillor Isaac that the Town of Sundre Council accept the year-end report from the CAO on the successes achieved by the Community Services Department and congratulate and thank each member of the team for their commitment and dedication to our community.

CARRIED

CAO’s Year-End Report – Planning and Development

Res. 005-06-01-25 MOVED by Councillor Marr that the Town of Sundre Council accept the year-end report from the CAO on the successes achieved by the Planning and Development Department and congratulate and thank each member of the team for their commitment and dedication to our community.

CARRIED

Initials

BYLAWS/POLICIES: None

OLD BUSINESS: None

NEW BUSINESS: **Declaration of Seniors Week 2025**

Res. 006-06-01-25 MOVED by Councillor Petersen that the Town of Sundre Council proclaim the week of June 2 – 8, 2025 as “Senior Week” in the Town of Sundre and that the Mayor be authorized to sign the declaration on behalf of Council and the citizens of Sundre.

CARRIED

Funding for P3 Partnership

Res. 007-06-01-25 MOVED by Councillor Anderson that the Town of Sundre Council approve the partnership between the Town of Sundre and the Hospital Futures Committee, in collaboration with P3 Capital Partners to further the efforts of the Town of Sundre in seeking avenues for the construction of a new hospital / campus of care in the Town of Sundre, and further, that Council approve funding in the amount of \$25,000.00 in support of this initiative, with funds to be drawn from the General Corporate Stabilization Restricted Surplus Account.

CARRIED

Res. 008-06-01-25 MOVED by Councillor Isaac that the Town of Sundre Council authorize the CAO to sign the agreement with the Sundre Hospital Futures Committee and P3 Capital Partners.

CARRIED

COUNCIL COMMITTEE

REPORTS: None

COUNCIL KEY MESSAGE: None

**COUNCIL INVITATIONS /
CORRESPONDENCE:** None

CARRIED

CLOSED MEETING:

Res. 009-06-01-25 MOVED by Councillor Anderson that the Town of Sundre Council go into a closed meeting at 4:52 p.m.

CARRIED

Initials

Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected.

Mayor Warnock called a break at 4:52 p.m.

Mayor Warnock reconvened the closed meeting at 4:57 p.m.

The following were in attendance for the closed meeting session:
Chief Administrative Officer, Linda Nelson
Director of Corporate Services, Chris Albert

Topic of Closed Meeting

12.1 Advice from Officials, FOIPP Act, Section 24

Director of Corporate Services left the Closed Meeting at 5:25 p.m.

12.2 Confidential Evaluation, FOIPP Act, Section 19

Res. 010-06-01-25

MOVED by Councillor Anderson that Council return to an open meeting at 6:07 p.m.

CARRIED

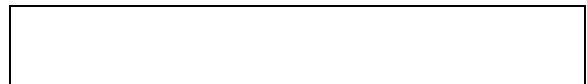
ADJOURNMENT

Res. 011-06-01-25

MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 6:08 p.m.

CARRIED

These Minutes approved this 20th Day of January 2025.



Mayor, Richard Warnock

Chief Administrative Officer, Linda Nelson



REQUEST FOR DECISION

COUNCIL DATE January 20, 2025
SUBJECT RFD CAO's Year-End Report – Sundre Fire Department
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM 6.1

BACKGROUND/PROPOSAL:

Administration will provide a year-end report on the successes achieved by the Sundre Fire Department. Members of the departments will be present at the January 20th Council meeting.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Verbal Report by CAO.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 3, Environmental Stewardship, Pillar 4, Supportive Infrastructure, and Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council accept the year-end report from the CAO on the successes achieved by the Sundre Fire Department, and congratulate and thank each member of the department for putting your lives on hold to respond at a moment's notice to an emergency, for putting yourself in danger on a continuous basis, for participating in community events and educating the public on fire safety, and for your commitment and dedication to our community.

MOTION:

That the Town of Sundre Council accept the year-end report from the CAO on the successes achieved by the Sundre Fire Department, and congratulate and thank each member of the department for putting your lives on hold to respond at a moment's notice to an emergency, for putting yourself in danger on a continuous basis, for participating in community events and educating the public on fire safety, and for your commitment and dedication to our community.

Attachment: A Year in Pictures

Date Reviewed: January 09, 2025

CAO: *Linda Nob*



REQUEST FOR DECISION

COUNCIL DATE January 20, 2025
SUBJECT RFD CAO's Year-End Report – Community Peace Officer / Bylaw Officer
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM 6.2

BACKGROUND/PROPOSAL:

Administration will provide a year-end report on the successes achieved by the Community Peace Officer / Bylaw Officer. Both members will be present at the January 20th Council meeting.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Verbal Report by CAO.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 3, Environmental Stewardship, Pillar 4, Supportive Infrastructure, and Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

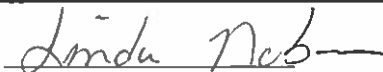
That Council accept the year-end report from the CAO on the successes achieved by the Community Peace Officer / Bylaw Officer, and congratulate and thank each member of the team for their commitment and dedication to our community, and for to ensuring our community is safe and secure place where we can live, work, play and raise our families.

MOTION:

That the Town of Sundre Council accept the year-end report from the CAO on the successes achieved by the Community Peace Officer / Bylaw Officer, and congratulate and thank each member of the team for their commitment and dedication to our community, and for to ensuring our community is safe and secure place where we can live, work, play and raise our families.

Attachments: A Year in Pictures

Date Reviewed: January 09, 2025

CAO: 



REQUEST FOR DECISION

COUNCIL DATE January 20, 2025
SUBJECT RFD December 2024 Departmental Reports
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM 6.3

BACKGROUND/PROPOSAL:

The following Departmental Reports for December 2024 are provided to Council for their review and information:

- a) Chief Administrative Officer
- b) Fire Chief
- c) Community Development (Planning & Development / Community Services)
- d) Community Peace Officer
- e) Operations
- f) Economic Development

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Verbal Report by CAO.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council accept the December 2024 Departmental Reports as information.

MOTION:

That the Town of Sundre Council accept the December 2024 Departmental Reports as information.

ATTACHMENTS:

December 2024 Departmental Reports

Date Reviewed: January 15, 2025

CAO: Amide Neber

	#/D/M/Y	January 08, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
001	08-01-24	MOVED by Councillor Vardas that the Agenda be approved as amended as follows: Add 13.4 Confidential Evaluations FO/PP Act s. 19		
002	08-01-24	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on December 18, 2023, be approved as presented.		
003	08-01-24	MOVED by Councillor Dalke that the Town of Sundre Council directs administration to commence the planning of proactive drought measures and provide further updates	Legislative Services / Corporate Services	Pending Appendix #1
004	08-01-24	MOVED by Councillor Petersen that the Town of Sundre Council grant the extension for the use of the 2023 Grants to Organizations funding to Suds and Sundries to purchase and install a store front awning in spring 2024.	Legislative Services	Completed Appendix #2
005	08-01-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the letter from the Honourable Ric McIvor, Minister of Municipal Affairs as information		Appendix #3
006	08-01-24	MOVED by Councillor Marr that the Town of Sundre accept the letter to the Sundre & District Museum as information		Appendix #4
007	08-01-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the letter to the Town of Olds as information. Opposed: Councillor Anderson		Appendix #5
008	08-01-24	MOVED by Councillor Vardas that the Town of Sundre Council go into a closed meeting at 6:42 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no</i>				
<i>Mayor Warnock called a 5 minute recess at 6:42 p.m.</i>				
<i>Mayor Warnock resumed the meeting at 6:47 p.m.</i>				
009	08-01-24	MOVED by Councillor Anderson that Council return to an open meeting at 8:20 p.m.		
010	08-01-24	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 8:21 p.m.		
	#/D/M/Y	January 22, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
011	22-01-24	MOVED by Councillor Vardas that the agenda be approved as amended as follows: Add to New Business: 8.1 RFD Mid-Sized Towns Mayor's Caucus		
012	22-01-24	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on January 8, 2024, be approved as presented.		
013	22-01-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation by Karen Fahrlanders, Board Member of the Red Deer River Watershed Alliance, as information		
014	22-01-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the membership in the Mid-Sized Towns Mayor's Caucus as per the Terms of Reference and agrees to pay the \$250	Legislative Services	Completed Appendix #6
015	22-01-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the Community Peace Officer's annual report as information		
016	22-01-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the December and 2023 Year End Departmental Reports as information.		
017	22-01-24	MOVED by Councillor Petersen that the Town of Sundre Council accept Mayor Warnock's report for December 2023 as information.		
018	22-01-24	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's report for October, November, and December 2023 as information.		
019	22-01-24	MOVED by Councillor Isaac that the Town of Sundre accept the Key Messages of Council for the Year 2023 as information.		
020	22-01-24	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 7:27 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no</i>				
<i>Motions of Council expected</i>				
<i>Mayor Warnock called a 5 minute recess at 7:27 p.m.</i>				
<i>Mayor Warnock resumed the meeting at 7:32 p.m.</i>				
021	22-01-24	MOVED by Councillor Petersen that Council return to an open meeting at 8:05 p.m.		
022	22-01-24	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 8:05 p.m.		
	#/D/M/Y	February 5, 2024 Special Closed Council Meeting		
Res. #	Date	Council Motion	Action	Status
022A	05-02-24	MOVED by Councillor Petersen that the agenda be approved as presented		
022B	05-02-24	MOVED by Councillor Anderson that Council go into closed meeting at 3:06 p.m.		
022C	05-02-24	MOVED by Councillor Isaac that Council return to open meeting at 4:15 p.m.		
022D	05-02-24	MOVED by Councillor Varda being that the agenda matters have been concluded the meeting adjourned at 4:15 p.m.		
	#/D/M/Y	February 12, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
023	12-02-24	MOVED by Councillor Dalke that the agenda be approved as presented <i>Councillor Absence: Councillor Chris Vardas notified CAO in compliance of 14.6 of Council's Procedural Bylaw</i>		
024	12-02-24	MOVED by Councillor Marr that the Minutes of the Regular Council Meeting of Council held January 22, 2024, be approved as presented.		
025	12-02-24	MOVED by Councillor Dalke that the Minutes of the Special Closed Council Meeting of Council held on February 5, 2024, be approved as presented		
026	12-02-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the RCMP Detachment 3rd Quarter Sundre Provincial Community Report as presented by NCO i/c Sgt. Trent Sperlie, as information		

027	12-02-24	MOVED by Councillor Anderson that the Town of Sundre Council support the CAO's approval of the budget adjustment in the amount of \$10,691.00 for a total purchase price of \$175,691.00,		
028	12-02-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation regarding the Town of Sundre Design Guidelines as information		
029	12-02-24	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 6:42 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a 5 minute recess at 6:42 p.m.</i>				
<i>Mayor Warnock resumed the meeting at 6:48 p.m.</i>				
<i>The following were in attendance for the closed meeting session: Staff: Chief Administrative Officer Linda Nelson, Betty Ann Fountain, Admin. Support; Fire Chief Ross Clews, Captain Nicole Toth, Lt. Daniel Corbett</i>				
<i>Topic of Closed Meeting, 13.1 Advice from Officials, FOIPP Act, Section 24</i>				
<i>Members of Sundre Fire Department left the closed meeting at 7:30 p.m.</i>				
<i>Topic of Closed meeting, 13.2 Advice from Officials, FOIPP Act, Section 24</i>				
<i>Admin. Support left the closed meeting at 7:48 p.m.</i>				
030	12-02-24	MOVED by Councillor Anderson that Council return to an open meeting at 8:20 p.m.		
031	12-02-24	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:20 p.m.		
	#/D/M/Y	February 26, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
		Guests Attending: The Honourable Jason Nixon, Minister of Seniors, Community and Social Services to represent the Local Seniors Model		
032	26-02-24	MOVED by Councillor Dalke that the agenda be approved as presented Councillor Absence: Councillor Paul Isaac notified CAO in compliance of 14.6 of Council's Procedural Bylaw		
033	26-02-24	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on February 12, 2024, be approved as presented		
034	26-02-24	MOVED by Councillor Anderson that the Town of Sundre Council give heart-felt thanks to the members of Sundre Fire Department for their exemplary commitment to provide fire services to		
035	26-02-24	MOVED by Councillor Marr that the Town of Sundre approve the 10th Street S.W. Agreement between the Town of Sundre and Mountain View County as presented	Leg. Services - Notice to MVC	Completed
036	26-02-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the Fire Sub-Agreement between the Town of Sundre and Mountain View County as presented	Leg. Services - Notice to MVC	Completed
037	26-02-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the revised 2024 Council Meeting Calendar to reflect the revisions for the Council Spring Open House date from	Leg. Services - Update calendar & circulate	Appendix #7 COMPLETED
038	26-02-24	MOVED by Councillor Dalke that the Town of Sundre Council proclaim March 26, 2024 as "Purple Day" in the Town of Sundre	Leg. Services - Notice to Public	Appendix #8 COMPLETED
039	26-02-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the January 2024 Departmental Repots as information		
040	26-02-24	MOVED by Councillor Marr that the Town of Sundre Council accept Mayor Warnock's report for January 2024 as information		
041	26-02-24	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Isaac's report for January 2024 as information		
042	26-02-24	MOVED by Councillor Vardas that the Town of Sundre Council accept the Key Messages of Council for the month of January 2024 as information		
043	26-02-24	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 6:37 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a 5 minute recess at 6:37 p.m.</i>				
<i>Mayor Warnock resumed the meeting at 6:45 p.m.</i>				
<i>Manager Operations, Jim Hall joined the Closed Session of Council at 6:55 p.m.</i>				
<i>Manager Operation, left the Closed Session of Council at 7:05 p.m.</i>				
<i>Director Corporate Services, Chris Albert left the Closed Session of Council at 7:35 p.m.</i>				
044	26-02-24	MOVED by Councillor Dalke that Council return to an open meeting at 7:54 p.m.		
045	26-02-24	MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 7:55 p.m.		
	#/D/M/Y	March 11, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
046	11-03-24	MOVED by Councillor Vardas that the agenda be approved as amended as follows: 1. CHANGE 8.2 Replace dissolution with withdraw from MAP; 2. ADD 8.3 RFD Acceptance of proposed Resolutions to Alberta Municipalities Spring Caucus, March 14 & 15, 2024; 3. REMOVE 13.1 Closed Meeting Councillor Anderson notified CAO in compliance with 14.6 of Council's Procedural Bylaw that he will be joining the meeting by phone		
047	11-03-24	MOVED by Councillor Isaac that the Minutes of the Regular Council Meeting of Council held on February 26, 2024, be approved as presented		
048	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council thank the Property Owner of 940 main Avenue East for brining forward his concerns to Council and accept the presentation as CAO invited Community Peace Officer to provide Council with statistical information regarding vehicle speed tracking for a 2-week period on Highway 27 westbound		
049	11-03-24	MOVED by Councillor Vardas that the Town of Sundre council approve the Grants to Organizations funding for GNP (Sundre Seniors Connection) in the amount of \$2,000	Legislative Services	Appendix 9 - 33 COMPLETED

050	11-03-24	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for Crude Energy in the amount of \$9000, <i>Opposed: Councillor Vardas, Councillor Isaac</i>	✓	✓
051	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Kiwanis Music Festival in the amount of \$500	✓	✓
052	11-03-24	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for the Children's Emporium in the amount of \$3,000	✓	✓
053	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for The Slingshot Garage in the amount of \$1,000	✓	✓
054	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Grad Committee in the amount of \$1,200, <i>Opposed: Councillor</i>	✓	✓
055	11-03-24	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Pickleball in the amount of \$0.00	✓	✓
056	11-03-24	MOVED by Councillor Dalke that the Town of Sundre Council approve the Grants to Organizations funding for Adam's Army Charitable Foundation in the amount of \$1,500 for 2024	✓	✓
057	11-03-24	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Community Choir & Handbells in the amount of \$500	✓	✓
058	11-03-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for West Country Cruisers in the amount of \$1,500	✓	✓
059	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Aquaplex in the amount of \$0.00	✓	✓
060	11-03-24	MOVED by Councillor marr that the Town of Sundre Council approve the Grants to Organizations funding for Alberta Wildlife Conservation in the amount of \$0.00	✓	✓
061	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Citizens on Patrol Association (SCOPA) in the amount of \$0.00.	✓	✓
062	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Day Care in the amount of \$0.00	✓	✓
063	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Mainavekidzclub in the amount of \$1,000	✓	✓
064	11-03-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for the Sundre Historical Society / Museum in the amount of \$3,400	✓	✓
065	11-03-24	MOVED by Councillor Isaac that the Town of Sundre Council approve the Grants to Organizations funding for Rockit Vocal Studio Music Weekend in the amount of \$0.00	✓	✓
066	11-03-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for Foothills Bluegrass Music Society in the amount of \$2,000	✓	✓
067	11-03-24	MOVED by Councillor Dalke that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Library in the amount of \$140	✓	✓
068	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for The DEN S.Y.C. in the amount of \$1,000; <i>Opposed: Councillor Isaac, Councillor Marr</i>	✓	✓
069	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Search & Rescue in the amount of \$0.00; <i>Opposed: Councillor</i>	✓	✓
070	11-03-24	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for 306 Sports Society / Sundre Karate Club in the amount of \$0.00	✓	✓
071	11-03-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for Mountain View Trading Post in the amount of \$0.00	✓	✓
072	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Broncs, Bulls & Wagons in the amount of \$3,000	✓	✓
073	11-03-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Rodeo & Race Associations in the amount of \$5,000	✓	✓
074	11-03-24	MOVED by Councillor Petersen that the Town of Sundre agree to withdraw from the Municipal Area Partnership (MAP) Committee and that the remaining funds of \$23,917.21 in the MAP	✓	Appendix #34 COMPLETED
075	11-03-24	MOVED by Councillor Isaac that the Town of Sundre Council support Mayor Warnock's "yes" vote to the two Resolutions to Alberta Municipalities Spring Caucus, March 14 & 15, 2024		
076	11-03-24	MOVED by Councillor Isaac that the Town of Sundre Council accept Administration's verbal report as information		
077	11-03-24	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 7:33 p.m.		
	#/D/M/Y	March 25, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
078	25-03-24	MOVED by Councillor Isaac that the agenda be approved as amended as follows: <i>Amend Bylaw 2024-02 "Council Committee Bylaw", Schedule "F" under Composition of Committee, point 7,</i>		
079	25-03-24	MOVED by Councillor Petersen that the Minutes of the Regular Council Meeting of Council held on March 11, 2024, be approved as presented		
080	25-03-24	MOVED by Councillor Anderson that the Town of Sundre Council gives First Reading to Bylaw 2019-05 "Water Use and Conservation Bylaw" to govern water use and water conservation during a water shortage		
081	25-03-24	MOVED by Councillor Vardas that the Town of Sundre Council gives Second Reading to Bylaw 2019-05 "Water Use and Conservation Bylaw" being a Bylaw to govern water use and water conservation during a water shortage		
082	25-03-24	MOVED by Councillor Petersen that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2019-05 "Water Use and Conservation Bylaw" being a Bylaw to govern water use and water conservation during a water shortage		
083	25-03-24	MOVED by Councillor Marr that the Town of Sundre Council gives Third and Final Reading to Bylaw 2019-05 "Water Use and Water Conservation Bylaw" being a Bylaw to govern water use and water conservation during a water shortage		
084	25-03-24	MOVED by Councillor Marr that the Town of Sundre Council give Second Reading to Bylaw 2023-09 being a "Community Standards Bylaw" in relation to the safety, health and welfare of people and the protection of people and property, and to regulate certain activities related to noise, nuisances, unsightly premises and snow removal within the Town limits, as amended		
085	25-03-24	MOVED by Councillor Anderson that the Town of Sundre Council give Third and Final Reading to Bylaw 2023-09 being a "Community Standards Bylaw" in relation to the safety, health and		
086	25-03-24	MOVED by Councillor Vardas that the Town of Sundre Council Rescind Bylaw 2018-08 being "Chief Administrative Officer Bylaw"		
087	25-03-24	MOVED by Councillor Marr that the Town of Sundre Council give First Reading to Bylaw 2024-01 "Chief Administrative Officer Bylaw", to establish the position of Chief Administrative Officer and		
<i>Amend Bylaw 2024-01, Under Accountability, Add Clause 12 The Chief Administrative Officer shall report on all financial and legal matters that may be of interest to Council on</i>				

088	25-03-24	MOVED by Councillor Anderson that the Town of Sundre Council gives Second Reading to Bylaw 2024-01 "Chief Administrative Officer Bylaw", to establish the position of Chief Administrative Officer and to delegate specified powers, duties, and fuction to the Chief Administrative Officer, as amended		
089	25-03-24	MOVED by Councillor Marr that the Town of Sundre Council gives Unanimous Consent for Third and Final Reading to Bylaw 2024-01 "Chief Administrative Officer", to establish the position of Chief Administrative Officer and to delegate specified powers, duties, and functions to the Chief Administrative Officer, as amended		
090	25-03-24	MOVED by Councillor Petersen that the Town of Sundre Council gives Third and Final Reading to Bylaw 2024-01 "Chief Administrative Officer", to establish the position of Chief Administrative Officer, as amended		
091	25-03-24	MOVED by Councillor Petersen that the Town of Sundre Council Rescind Bylaw 2021-03 and amendments thereto		
092	25-03-24	02 "Council Committees Bylaw", being a Bylaw to govern the establishmet and regulation of Council Committees		
<i>Amend Bylaw 2024-02 Schedule "F", under Composition of Committee: Change number of Town of Sundre physicians to read: 2 Town of Sundre Physicians, one from the Moose</i>				
093	25-03-24	MOVED by Councillor Marr tha the Town of Sundre Council gives Second Reading to Bylaw 2024-02 "Council Committees Bylaw", being a Bylaw to govern the establishment and regulation of Council Committees, as amended		
094	25-03-24	MOVED by Councillor Anderson that the Town of Sundre Council gives Unanimous Consent for Third and Final Reading to Bylaw 2024-02 "Council Committees Bylaw" being a Bylaw to govern the establishment and regulation of Council Committees, as amended		
095	25-03-24	Bylaw 2024-02 "Council Committees Bylaw" being a Bylaw to govern the establishment and regulation of Council Committees, as amended		
<i>Friendly Amendment to Motion fpr Policy A-007-01-POL, Amend Section 3. Definition, under 3.5 replacing the words "in an unintentional way and" with "information which" in Favour: Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Isaac, Councillor Vardas. Opposed: Mayor Warnock, Councillor Marr. DEFEATED</i>				
096	25-03-24	MOVED by Councillor Vardas that the Town of Sundre Council approves Policy A-007-01-POL, "Social Media Policy", as amended. <i>Opposed: Councillor Marr</i>		
<i>Mayor Warnock called a 5 minute recess at 6:57 p.m.</i>				
<i>Mayor Warnock resumed the meeting at 7:02 p.m.</i>				
097	25-03-24	MOVED by Councillor Petersen that the Town of Sundre Council accept the Q4 2023 Quarterly Financial Reports as information		
098	25-03-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the February 2024 Departmental Reports as information		
099	25-03-24	MOVED by Councillor Vardas that the Town of Sundre Council accepts Administration's verbal report as information		
100	25-03-24	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's report for February 2024 as information		
101	25-03-24	MOVED by Councillor Petersen that the Town of Sundre Council accept Councillor Marr's report for January and February 2024 as information		
102	25-03-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the Key Messages of Council for the month of February 2024 as information		
103	25-03-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the letter from the Honourable Ric McIver, Minister of Municipal Affairs pertaining to an update to the regulated property assessment system		
104	25-03-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the letter to the Sundre & District Museum in support of the 2024 Culture Days Grant as information		
105	25-03-24	MOVED by Councillor Marr that the Town of Sundre Council go into a closed meeting at 8:26 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a 10 minute recess at 8:27 p.m.</i>				
<i>Mayor Warnock resumed the meeting at 8:37 pm.</i>				
106	25-03-24	MOVED by Councillor Dalke that the Council return to an open meeting at 9:35 p.m		
107	25-03-24	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 9:37 p.m.		
	#/D/M/Y	April 8, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
108	08-04-24	MOVED by Councillor Anderson that the agenda be approved as presented		
<i>Councillor Absence: Councillor Chris Vardas notified the CAO in compliance with 14.6 of Council's Procedural Bylaw and will join the meeting via phone</i>				
109	08-04-24	MOVED by Councillor marr that the Minutes of the Regular Council Meeting of Council held on March 25, 2024, be approved as presented		
110	08-04-24	MOVED by Councillor Anderson that the Town of Sundre Council gives First Reading to Bylaw 2024-03 "2024 Tax Rate Bylaw"		
111	08-04-24	MOVED by Councillor Petersen that the Town of Sundre Council gives Second Reading to Bylaw 2024-03 "2024 Tax Rate Bylaw" In Favour: Councillor Marr, Councillor Vardas, Councillor Anderson, Councillor Isaac. Opposed: Mayor Warnock, Councillor Petersen, Councillor Dalke		
112	08-04-24	MOVED by Councillor Vardas that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2024-03 "2024 Tax Rate Bylaw"		
113	08-04-24	MOVED by Councillor Vardas that the Town of Sundre Council gives Third and Final Reading to Bylaw 2024-03 "2024 Tax Rate Bylaw". Opposed: Councillor Dalke		
114	08-04-24	MOVED by Councillor Anderson that the Town of Sundre Council appoint Chantal Crawford, Site Manager, Myron Thompson Health Centre, to the Sundre Hospital Steering Committee for the term of the Committee	Legislative Services	Completed Appendix #36
115	08-04-24	MOVED by Councillor Marr that the Town of Sundre Council appoint Heidi Overguard, Sundre Hospital Futures representative, to the Sundre Hospital Steering Committee for the term of the Committee	√	Completed Appendix #37
116	08-04-24	MOVED by Councillor Petersen that the Town of Sundre Council appoint Doctor Jonathan Somerville of Greenwood Physicians, to the Sundre Hospital Steering Committee for the term of the Committee	√	Completed Appendix #38

117	08-04-24	MOVED by Councillor Dalke that the Town of Sundre Council appoint Doctor Michelle Warren of the Moose & Squirrel Clinic, to the Sundre Hospital Steering Committee for the term of the Committee	Completed #39	Appendix
118	08-04-24	MOVED by Councillor Isaac that the Town of Sundre Council appoint Councillor Vardas to the Sundre Hospital Steering Committee for a one (1) year term, renewable by motion of Council at	Completed #40	Appendix
119	08-04-24	MOVED by Councillor Marr that the Town of Sundre Council accept the Parkland Regional Library System 2023 Financial Statements as information	Legislative Services	Completed #41
120	08-04-24	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 7:24 p.m. Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected		
Mayor Warnock called a 5 minute recess at 7:25 p.m.				
Mayor Warnock resumed the meeting at 7:30 p.m.				
CAO Nelson left the Closed Meeting at 7:35 p.m.				
121	08-04-24	MOVED by Councillor Isaac that Council return to an open meeting at 7:53 p.m.		
122	08-04-24	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:54 p.m.		
	#/D/M/Y	April 19-21, 2024 Strategic Advisory Committee Meeting (Red Deer)		
Res. #	Date	Council Motion	Action	Status
Mayor Warnock called the April 19th Strategic Advisory Committee Meeting to order at 9:03 a.m.				
123	19-04-24	MOVED by Councillor Anderson that the agenda be approved as presented		
124	19-04-24	MOVED by Councillor Vardas that Council go into closed meeting at 9:04 a.m. on April 19, 2024		
Councillor Vardas left the meeting room at 9:30 a.m.				
Councillor Vardas returned to the meeting room at 9:34 a.m.				
Councillor Dalke left the meeting room at 9:43 a.m.				
Councillor Dalke returned to the meeting room at 9:46 a.m.				
Mayor Warnock called a recess at 10:08 a.m.				
Mayor Warnock reconvened the meeting at 10:21 a.m.				
Mayor Warnock called a recess at 11:00 a.m.				
Mayor Warnock reconvened the meeting at 11:14 a.m.				
Mayor Warnock called a 45 minute recess (lunch) at 12:00 p.m.				
Councillor Dalke left the meeting room at 12:00 p.m..				
Councillor Dalke returned to the meeting room at 1:00 p.m.				
Mayor Warnock called a recess at 2:00 p.m.				
Mayor Warnock reconvened the meeting at 2:10 p.m.				
Mayor Warnock called a recess at 3:18 p.m.				
Mayor Warnock reconvened the meeting at 3:34 p.m.				
Mayor Warnock called for a motion for Council to come out of closed meeting at 4:26 p.m.				
125	19-04-24	MOVED by Councillor Petersen that Council come out of closed meeting at 4:27 p.m.		
126	19-04-24	MOVED by Councillor Isaac that the meeting be adjourned at 4:27 p.m.		
Mayor Warnock called the April 20th Strategic Advisory Committee Meeting to order at 9:10 a.m.				
Mayor Warnock called for a motion for Council to go into a closed meeting				
127	19-04-24	MOVED by Councillor Isaac that Council to go into closed meeting at 9:10 a.m.		
Mayor Warnock called a recess at 9:48 a.m.				
Councillor Dalke left the meeting room at 9:48 a.m.				
Mayor Warnock reconvened the meeting at 10:05 a.m.				
Councillor Dalke returned to the meeting room at 10:17 a.m.				
Mayor Warnock called a recess at 11:27 a.m.				
Mayor Warnock reconvened the meeting at 11:40 a.m.				
Mayor Warnock called a 50 minute break (lunch) at 12:10 p.m.				
Mayor Warnock reconvened the meeting at 1:00 p.m..				
Mayor Warnock called a recess at 2:10 p.m.				
Mayor Warnock reconvened the meeting at 2:30 p.m.				
Director Community Development, Fire Chief and Projects Manager were excused from the meeting at 4:00 p.m.				
Mayor Warnock called for a motion for Council to come out of closed meeting.				
128	19-04-24	MOVED by Councillor Anderson that Council come out of closed meeting at 4:17 p.m.		
129	19-04-24	MOVED by Councillor Vardas that the meeting be adjourned at 4:18 p.m.		
Mayor Warnock called for a motion to reconvene the April 21, 2024 Strategic Advisory Committee Meeting				
130	19-04-24	MOVED by Councillor Anderson that Council go into closed meeting at 9:04 a.m.		
Mayor Warnock excused the Director of Corporate Services and Administrative Support at 10:30 a.m.				
Mayor Warnock called a recess at 10:30 a.m.				
Mayor Warnock reconvened the meeting at 10:45 a.m.				
Mayor Warnock called a 45 minute break (lunch) at 12:15 p.m.				
Mayor Warnock reconvened the meeting at 1:00 p.m..				
Mayor Warnock called for a motion for Council to come out of closed meeting				
131	19-04-24	MOVED by Councillor Petersen that Council return to open meeting at 2:40 p.m. on April 21, 2024		
132	19-04-24	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 2:41 p.m. on April 21, 2024		

April 29, 2024 Regular Council Meeting				
Res. #	#/D/M/Y	Council Motion	Action	Status
133	29-04-24	MOVED by Councillor Vardas that the agenda be approved as amended as follows: Move Item 11.2 under Administration to 1st Item under New Business		
134	29-04-24	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on April 8, 2024, be approved as presented		
135	29-04-24	MOVED by Councillor Dalke that the Minutes of the Strategic Advisory Committee Meeting of April 19 - 21, 2024, be approved as presented		
136	29-04-24	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 6:05 p.m., with Mayor Warnock advising that the public is welcome to return to the Regular Council Meeting at the conclusion of the closed meeting.		
<i>The following, including 7 Council members, were in attendance for the closed meeting session:</i>				
<i>Staff: Linda Nelson, Chief Administrative Officer, Chris Albert, Director Corporate Services, Public: KPMG LLP representatives Colin Mitchell and Samuel Straka</i>				
<i>CAO Linda Nelson and Director of Corporate Services, Chris Albert left the closed meeting at 6:18 p.m.</i>				
<i>CAO Linda Nelson and Director of Corporate Services, Chris Albert returned to the closed meeting at 6:43 p.m.</i>				
12230	242			
137	29-04-24	MOVED by Councillor Isaac that Council return to an open meeting at 6:45 p.m.		
138	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council thank the representatives of KPMG LLP and accept the Audited Financial Statements and Financial Information Return, as information		
139	29-04-24	Report and the 2023 Audited Financial Statements and the 2023 Financial Information; and		
<i>KPMG Representatives, Colin Mitchell and Samuel Straka, left the meeting at 6:53 p.m.</i>				
140	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the report from Sundre's Economic Development Officer and congratulate all members of the Mountain View Regional Film Office for the award, and declare May 6 - 10, 2024 as Economic Development Week in Sundre and that the Mayor be authorized to sign the proclamation on behalf of the Town	Legislative Serv.	Completed Appendix #42
141	29-04-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the purchase of a "Virrig Harley Rake" at a cost not to exceed \$19,950 plus GST, with funds from the Municipal Neew Projects Surplus Account. <i>OPPOSED: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Marr, Councillor Isaac, Councillor Vardas. DEFEATED</i>		
142	29-04-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the purchase of a "Harley Rake" at a cost not to exceed \$19,950 plus GST, with funds from the Municipal Neew Projects Surplus Account. <i>OPPOSED: Councillor Dalke. CARRIED</i>		
143	29-04-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the purchase of the "Confined Space Entry Equipment" in the amount not to exceed \$17,981.25 plus GST with funds from the General Corporate Stabilization Restricted Surplus Account. <i>OPPOSED: Councillor Marr</i>		
144	29-04-24	MOVED by Councillor Marr that the Town of Sundre Council approve proceeding with the purchase of a "Vertical In-Line Pump and Motor" and installation at the discretion of the Chief Administrative Officer, with final costing and funding information to be provided once complete	Legislative Serv.	Pending
145	29-04-24	MOVED by Councillor Dalke that the Town of Sundre Council transfer \$50,000 from the Community Services Stabilization Restricted Surplus Account to the Community Services Operation budget to support enhanced festivals and events in the Town of Sundre		
146	29-04-24	MOVED by Councillor Marr that the Town of Sundre Council accept the letter from the Safety Codes Council approving the results of the 2023 Annual Internal Review for the building.		
147	29-04-24	MOVED by Councillor Anderson that the Town of Sundre Council proclaim the week of May 20 - 26, 2024 as "Alberta Disability Services Professionals Appreciation Week" in the Town of Sundre	Legislative Serv.	Completed Appendix #43
148	29-04-24	MOVED by Councillor Petersen that the Town of Sundre Council proclaim the week of June 3 - 9, 2024 as "Seniors Week" in the Town of Sundre and that the Mayor be authorized to sign the	Legislative Serv.	Completed Appendix #44
<i>Mayor Warnock called a 5 minute recess at 7:30 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 7:35 p.m.</i>				
149	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the March 2024 Departmental Reports and the additional verbal report by the CAO as presented		
150	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's report for March 2024 as information		
151	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr's report for March 2024 as information		
152	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the Key Messages of Council for the month of March 2024 as information		
153	29-04-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the PRLS 2023 Annual Report Infographic as information		
<i>Councillor Anderson left the meeting at 8:04 p.m.</i>				
<i>Councillor Anderson returned to the meeting at 8:07 p.m.</i>				
154	29-04-24	MOVED by Councillor Petersen that the Town of Sundre accept Rebecca Shultz, Minister of Environment and Protected Areas' letter to Water License Holders as information and commit to		
155	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 8:08 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a 5 minute recess at 8:08 p.m.</i>				
<i>Mayor Warnock reconvened the closed meeting at 8:13 p.m.</i>				
156	29-04-24	MOVED by Councillor Petersen that Council return to an open meeting at 8:37 p.m.		
157	29-04-24	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 8:37 p.m.		

#/D/M/Y May 13, 2024 Regular Council Meeting				
Res. #	Date	Council Motion	Action	Status
158	13-05-24	MOVED by Councillor Anderson that the agenda be approved as presented		
<i>Councillor Absence: Councillor Paul Isaac notified the CAO in compliance with 14.6 of Council's Procedural Bylaw</i>				
159	13-05-24	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on April 29, 2024, be approved as presented		
160	13-05-24	MOVED by Councillor Vardas that the Town of Sundre Council deny the request to waive the \$8.16 penalty applied to the utility billing for 20 Noblefern Way S.W. <i>Opposed: Councillor Marr</i>		
161	13-05-24	MOVED by Councillor Marr that the Town of Sundre Council directs administration to bring utility bylaws (water and gas) to the next meeting date of the Bylaw and Policy Review Committee for revision	Legislative Services / Corporate Services	Pending
162	13-05-24	MOVED by Councillor Petersen that administration increase the cash float to a reasonable amount for citizens to pay their utility bills with cash and ease, and bring back to the next Council meeting any risks (if applicable) for increasing the amount of cash on hand. <i>In Favour: Councillor Petersen, Councillor Dalke, Councillor Marr. Opposed: Mayor Warnock, Councillor Anderson, Councillor Vardas DEFEATED</i>		
163	13-05-24	MOVED by Councillor Petersen that the Town of Sundre Council direct administration to explore options for traffic control at the intersection of Centre Street and Hwy 27 during the Town's construction project and to address traffic control options with Transportation and Economic Corridors during TEC's 2025 project. <i>Opposed: Mayor Warnock, Councillor Anderson, Councillor Dalke, Councillor Marr, Councillor Vardas DEFEATED</i>		
164	13-05-24	MOVED by Councillor Petersen that the Town of Sundre Council directs administration to explore all options available to them to lessen the burden on busses during the Town's construction project	Legislative Services / Community Peace Officer	Completed
<i>Mayor Warnock called a 5 minute break at 6:58 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 7:03 p.m.</i>				
165	13-05-24	MOVED by Councillor Anderson that the Town of Sundre Council waive the fee for the Community Centre and Boardroom in the amount of \$277.77, to be funded from Council	Legislative Services	Completed Appendix #45
166	13-05-24	MOVED by Councillor Petersen that the Town of Sundre approve the relaxation of the Community Standards Bylaw 2023-09, Part 2 - Noise as requested	Legislative Services	Completed Appendix #46
167	13-05-24	MOVED by Councillor Vardas that the Town of Sundre Council accept Mountain View County's letter to the Honourable Devin Dreeshen, Minister of Transportation and Economic Corridors,		
168	13-05-24	MOVED by Councillor Marr that the Town of Sundre Council accept the letter to the Royal Canadian Legion Branch 223 in support of a CFEP Grant application, as information		
169	13-05-24	MOVED by Councillor Vardas that the Town of Sundre Council accept the invitation to participate in the annual Innisfail Rodeo Parade, Saturday, June 15, 2024 at 10:30 a.m. Administration to prepare the Innisfail Rotary Rodeo Parade Registration form	Legislative Services	Completed Appendix #47
<i>Council will discuss who will attend</i>				
170	13-05-24	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 7:18 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a 5 minute recess at 7:18 p.m.</i>				
<i>Mayor Warnock reconvened the closed meeting at 7:24 p.m.</i>				
171	13-05-24	MOVED by Councillor Dalke that Council return to an open meeting at 7:45 p.m.		
172	13-05-24	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 7:46 p.m.		
#/D/M/Y May 27, 2024 Regular Council Meeting				
Res. #	Date	Council Motion	Action	Status
173	27-05-24	MOVED by Councillor Isaac that the agenda be approved as amended <i>ADD: Introduction of Community Services Manager</i>		
174	27-05-24	MOVED by Councillor Dalke that the Minutes of the Regular Council Meeting of Council held on May 13, 2024, be approved as presented.		
<i>CAO introduced, Mr. Jeff Elder, Community Services Manager to Council. Mr. Elder joined the Town of Sundre administrative team on March 12, 2024</i>				
175	27-05-24	MOVED by Councillor Vardas that the Town of Sundre Council thank the representative of Performance Sponsorship Group for attending and for sharing information and direct Administration to bring further information to the Fall Strategic Advisory Committee meeting for further discussion and consideration in 2025	Legislative Services/Corporate Services	Pending
176	27-05-24	MOVED by Councillor Anderson that the Town of Sundre Council thank the Sundre RCMP Detachment Commander for attending Council and accept the 4th Quarter Sundre Provincial Community Report as information		
177	27-05-24	MOVED by Councillor Marr that the Town of Sundre Council accept the April 2024 Departmental Reports as information		
178	27-05-24	MOVED by Councillor Petersen that the Town of Sundre Council determine attendance at the Innisfail Parade, Sundre Rodeo Parade, Boardwalk Grand Opening, and Canada Day BBQ	Legislative Services	
<i>Innisfail Parade: Mayor Warnock, Councillor Petersen, Councillor Vardas, Councillor Dalke,</i>				
<i>Sundre Parade: Partnering with MVC</i>				
<i>Canada Day: Mayor Warnock, Councillor Anderson, Councillor Isaac and Councillor Vardas</i>				
179	27-05-24	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's report for April 2024 as information		
180	27-05-24	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Marr's report for April 2024 as information		
181	27-05-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the Key Messages of Council for the month of April 2024 as information		

182	27-05-24	MOVED by Councillor Isaac that the Town of Sundre Council accepts the invitation for Deputy Mayor Marr to participate and give opening remarks at the 10:00 a.m. opening of the Seniors	Legislative Services	Appendix #48
183	27-05-24	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 7:15 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a recess at 7:15 p.m.</i>				
<i>Mayor Warnock reconvened the closed meeting at 7:25 p.m.</i>				
184	27-05-24	MOVED by Councillor Petersen that Council return to an open meeting at 8:12 p.m.		
185	27-05-24	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 8:13 p.m.		
	#/D/M/Y	June 10, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
186	10-06-24	MOVED by Councillor Vardas that the agenda be approved as amended as follows: Defer Items 5.1 and 5.2 to the June 24th Regular Meeting of Council		
<i>Councillor Absence: Councillor Paul Isaac notified the CAO in compliance with 14.6 of Council's Procedural Bylaw</i>				
187	10-06-24	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on May 27, 2024 be approved as presented		
188	10-06-24	MOVED by Councillor Petersen that the Town of Sundre Council defer the decision for payment of the tree removal invoice and furthermore, direct administration to bring back to Council more than one (1) option to implement solutions to solve the natural water course issues and bring further information for full discussion of options available to the Town to the Fall Strategic Advisory Committee Session. <i>Opposed: Councillor Vardas, Councillor Marr</i>	Legislative Services	Pending/Fall 2024
189	10-06-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the report from the Director of Corporate Services as information		
190	10-06-24	MOVED by Councillor Dalke that the Town of Sundre Council moves to set a reserve bid of \$202,000 for Lot 6, Block F, Plan 8542GM, Sundre AB and furthermore; The property identified by Roll No. 537.000 will be offered for sale by public auction, at the Town Office on October 23rd, 2024 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore; A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid		
191	10-06-24	MOVED by Councillor Anderson that the Town of Sundre Council moves to set a reserve bid of \$130,000 for Lot 1, Block 6, Plan 1589GY, Sundre AB, and furthermore; The property identified by Roll No. 1014.000 will be offered for sale by public auction, at the Town Office on October 23rd, 2024 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore; A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid		
192	10-06-24	MOVED by Councillor Marr that the Town of Sundre Council moves to set a reserve bid of \$230,000 for Lot 37, Block 3, Plan 8010730, Sundre AB, and furthermore; The property identified by Roll No. 1636.000 will be offered for sale by public auction, at the Town Office on October 23, 2024 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore; A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid		
<i>Mayor Warnock called a 5 minute recess at 6:54 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 7:00 p.m.</i>				
193	10-06-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the Q1 2024 Quarterly Financial Reports, as information		
194	10-06-24	MOVED by Councillor Anderson that the Town of Sundre accept the request for an extension for review and renegotiation of the current ICF Master Agreement as requested by Mountain View	Legislative Services	Completed Appendix # 49
195	10-06-24	MOVED by Councillor Petersen that the Town of Sundre Council accept the verbal report from the CAO as information		
196	10-06-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the CAO's verbal report on the status of the Town of Sundre's Highway 27 Infrastructure Upgrade project as information		
197	10-06-24	MOVED by Councillor Marr that the Town of Sundre Council accepts the invitation for Mayor Warnock or designated representative to participate and present the "Mayor's Choice Award" for best in show, at the 5th Annual Sundre Canada Day Car Show on June 30, 2024 at 2:30 p.m. at the Sundre Rodeo Grounds	Legislative Services	Completed Appendix #50
198	10-06-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the Parkland Regional Library System's, May 16, 2024 Draft Board Meeting Minutes and the 2023 Return on Investment document as information	Legislative Services	Completed Appendix #51
199	10-06-24	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 7:30 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a recess at 7:33 p.m.</i>				
<i>Mayor Warnock reconvened the closed meeting at 7:38 p.m.</i>				
200	10-06-24	MOVED by Councillor Dalke that Council return to an open meeting at 8:02 p.m.		

201	10-06-24	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 8:03 p.m.		
	#/D/M/Y	June 24, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
202	24-06-24	MOVED by Councillor Vardas that the Agenda be approved as amended as follows: REMOVE 5.1 RFD Delegation - Elevated Escapes; REVISE 5. RFD Delegation SPOG to CAO Verbal Report; ADD 8.5 RFD Appointment of Sundre Library Board Member; ADD 8.6 RFD Sundre Golf Society RSA Transfer; REVISED 9.1b Fire Department Report - May; ADD 10.4 RFD Council Committee Report Councillor Isaac; ADD 12.3 Advice from Officials, FOIPP Act, Section 24. Councillor Absence: None		
203	24-06-24	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on June 10, 2024 be approved as presented		
204	24-06-24	MOVED by Councillor Vardas that the Town of Sundre Council accept the verbal presentation from the CAO on behalf of the Sundre Petroleum Operators Group as information, and further, that several members of Council agree to assist with the breakfast at the August 23rd SPOG Neighbours Day Event Breakfast from 8:00 a.m. - 9:30 a.m.	Legislative Services	Appendix #52
205	24-06-24	MOVED by Councillor Petersen that the Town of Sundre Council give First Reading to Bylaw 2024-04 being a bylaw to amend the Eagle Ridge Area Structure Plan by replacing the existing ASP with the revised as pending to Schedule "A" of Bylaw 2024-04. and further;		
206	24-06-24	MOVED by Councillor Isaac that the Town of Sundre Council set a Public Hearing date for Bylaw 2024-04 for July 15, 2024		
207	24-06-24	MOVED by Councillor Marr that the Town of Sundre Council give First Reading to Bylaw 2024-05, being a Bylaw to amend Schedule "A" of Land Use Bylaw 2018-10 District Map, for a Portion of S.E. 1/4, Sec. 9, Twn. 33, Rge 5, W5M, contained within the Eagle Ridge Area Structure Plan, from Urban Reserve (UR) to General Residential District (R-2) and Public Service District (PS). and further;		
208	24-06-24	MOVED by Councillor Dalke that the Council of the Town of Sundre set a Public Hearing for Bylaw 2024-05 on July 15, 2024		
209	24-06-24	MOVED by Councillor Anderson that the Town of Sundre Council set a Special Meeting date of Monday, July 15, 2024		
210	24-06-24	MOVED by Councillor Marr that the Town of Sundre Council support the Change of Scope to the Highway 27 Underground Infrastructure Replacement Project		
211	24-06-24	MOVED by Councillor Anderson that the Town of Sundre Council support the Change of Scope to the 2nd Avenue N.W. Underground Infrastructure Replacement and Surface Improvement project		
212	24-06-24	MOVED by Councillor Anderson that the Town of Sundre Council approves the transfer of \$1,435.00 to the Municipal Lifecycling RSA in unspent funding for the CPO AFRRACS Radio capital project		
213	24-06-24	MOVED by Councillor Marr that the Town of Sundre Council approves the transfer of \$1,129.00 to the Municipal Lifecycling RSA in unspent funding for Unit 110 (2002 GMC) capital project		
214	24-06-24	MOVED by Councillor Petersen that the Town of Sundre Council approves the transfer of additional funding in the amount of \$10,640.00 from the Municipal New Project RSA for the Permanent Outdoor Rink capital project		
215	24-06-24	MOVED by Councillor Isaac that the Town of Sundre Council approves the transfer of additional funding in the amount of \$1,000.00 from the Municipal Lifecycling RSA for the Arena Dehumidifier capital project		
216	24-06-24	MOVED by Councillor Vardas that the Town of Sundre Council approve a budget of \$100,000 for the 1st Avenue N.W. Swale Capital Project with funding to be drawn from the Municipal New Project Restricted Surplus Account. <i>Opposed: Councillor Dalke</i>		
217	24-06-24	MOVED by Councillor Petersen that the Town of Sundre direct administration to work with Transportation and Economic Corridors for fair compensation for the cost of the 1st Avenue N.W. rehabilitation of the swales. <i>Opposed: Councillor Dalke</i>	Legislative Services	Pending
218	24-06-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the purchase of a Spartan Elite Soldier trailer towable hydro jetter at a cost of \$85,000.00 with funds being drawn from the Municipal New Project Restricted Surplus Account		
219	24-06-24	MOVED by Councillor Vardas that the Town of Sundre Council direct administration to invite a representative to attend a Council meeting (virtually) to learn more about this opportunity (Forrest Green)	Legislative Services	Completed Appendix #53
<i>Mayor Warnock called a 5 minute recess at 6:53 p.m.</i>				
<i>Mayor Warnock recovered the meeting at 6:58 p.m.</i>				
220	24-06-24	MOVED by Councillor Marr that the Town of Sundre Council appoint Mr. Allan Tarnock to the Sundre Library Board for a term of 3 years, beginning June 24, 2024, ending June 23, 2027	Legislative Services	Appendix 54
221	24-06-24	MOVED by Councillor Anderson that the Town of Sundre Council approves the transfer of \$61,553.93 from the Sundre Golf Society RSA to Community Services Stabilization RSA		
222	24-06-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the May 2024 Departmental Report as information		
<i>Councillor Isaac left the meeting at 7:09 p.m.</i>				
223	24-06-24	MOVED by Councillor Marr that the Town of Sundre Council accept the CAO's verbal report on the status of the Town of Sundre's Highway 27 Infrastructure Upgrade project as information		
224	24-06-24	MOVED by Councillor Anderson that the Town of Sundre accept the CAO's report on the Town of Sundre Boardwalk Grand Opening as information		
225	24-06-24	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's report for May 2024 as information		
226	24-06-24	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Marr's report for May 2024 as information		
227	24-06-24	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Isaac's report for May 2024 as information		
228	24-06-24	MOVED by Councillor Petersen that the Town of Sundre Council accept Councillor Isaac's report for April 2024 as information		
229	24-06-24	MOVED by Councillor Marr that the Town of Sundre Council accept the Key Messages for the month of May 2024 as information		

230	24-06-24	MOVED by Councillor Vardas that the Town of Sundre thank Councillor Marr for her commitment and service to the community		
231	24-06-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the Sundre Municipal Library 2023 Year End Financial Report as information		
232	24-06-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the invitation to participate in the annual Bowden Daze Rodeo Parade, Saturday, July 13th, 2024 at 11:00 a.m.	Legislative Services	Appendix 55
233	24-06-24	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 7:21 p.m.		
Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected				
Mayor Warnock called a recess at 7:21 p.m.				
Mayor Warnock reconvened the closed meeting at 7:27 p.m.				
Economic Development Officer left the Closed Meeting at 8:07 p.m.				
234	24-06-24	MOVED by Councillor Dalke that Council return to an open meeting at 8:18 p.m.		
235	24-06-24	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 8:19 p.m.		
	#/D/M/Y	July 15, 2024 Special Council Meeting		
Res. #	Date	Council Motion	Action	Status
236	15-07-24	MOVED by Councillor Vardas that the Agenda be approve as amended: Correction to the RFD for Item 6.2: Administration Recommendation to read "That Council give Second and Third Reading to Bylaw 2024-05, being a Bylaw to amend Schedule "A" of Land Use Bylaw 2018-10 District Map, for a Portion of S.E. 1/4, Sec. 9, Twn. 33, Rge. 5, W5M, contained within the Eagle Ridge Area Structure Plan from Urban Reserve (UR) to General Residential (R-2) and Public Service District (PS)"		
237	15-07-24	MOVED by Councillor Isaac that the Town of Sundre Council direct administration to correct the typographical error in the Summary of Dates for Bylaw 2021-06 Eagle Ridge Area Structure Plan Amendment adopted by Council on September 20, 2021, by changing the date for second reading from September 7th, 2021 to September 20, 2021, and by changing the date for third reading from September 7, 2021 to September 20, 2021, to read: "Read A Second Time this 20th day of September 2021 Motion No. 258-20-09-21" and "Read a Third and Final time this 20th day of September 2021 Motion No. 259-20-09-21"	Legislative Services	Appendix #56
Mayor Warnock recessed the Special Meeting of Council to go into Public Hearing 20240715				
238	15-07-24	MOVED by Councillor Petersen that the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2024-04 and Bylaw 2024-05, being an amendment to the Eagle Ridge Area Structure Plan and to amend the Land Use Bylaw 2018-10 District Map		
239	15-07-24	MOVED by Councillor Dalke that the Minutes of the Regular Council Meeting of Council held on June 24, 2024, be approved as amended as follow: CORRECT: typographical error on Page 4 of June 24, 2024 Minutes under Res. 222-24-06-24		
240	15-07-24	MOVED by Councillor Marr that the Town of Sundre Council give Second Reading to Bylaw 2024-04 being a bylaw to amend the Eagle Ridge Area Structure Plan by replacing the existing ASP with the revised as pending Schedule "A" of Bylaw 2024-04. Opposed: Councillor Petersen, Councillor Dalke		
241	15-07-24	MOVED by Councillor Petersen that the Town of Sundre Council give Third Reading to Bylaw 2024-04 being a bylaw to amend the Eagle Ridge Area Structure Plan by replacing the existing ASP with the revised as pending to Schedule "A" of Bylaw 2024-04. Opposed: Councillor Dalke		
242	15-07-24	MOVED by Councillor Anderson that the Town of Sundre Council give Second Reading to Bylaw 2024-05, being a Bylaw to amend Schedule "A" of Land Use Bylaw 2018-10 District Map, for a Portion of S.E. 1/4, Sec. 9, Twn. 33, Rge. 5, W5M, contained within the Eagle Ridge Area Structure Plan, from Urban Reserve District (UR) to General Residential District (R-2) and Public Service District (PS). Opposed: Councillor Dalke		
243	15-07-24	MOVED by Councillor Petersen that the Town of Sundre Council give Third Reading to Bylaw 2024-05, being a Bylaw to amend Schedule "A" of Land Use Bylaw 2018-10 District Map, for a Portion of S.E. 1/4, Sec. 9, Twn. 33, Rge. 5, W5M, contained within the Eagle Ridge Area Structure Plan, from Urban Reserve District (UR) to General Residential (R-2) and Public Service (PS). Opposed: Councillor Dalke		
Mayor Warnock called a 5 minute recess at 6:40 p.m.				
Mayor Warnock reconvened the Special meeting of Council at 6:45 p.m.				
244	15-07-24	MOVED by Councillor Marr that the Town of Sundre Council defer this agenda item to September 9, 2024 meeting of Council		
245	15-07-24	MOVED by Councillor Marr that the Town of Sundre Council grant the request from the owner of Suds & Sundries to utilize the allocated funding of \$5,000.00 from the original store front improvement of the installation of an awning to the construction of a roof-top extension and installation of new identification signage. Opposed: Councillor Marr	Legislative Services	Appendix 57
246	15-07-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the sponsorship of a "Hole" at the annual Play 4 Sundre Kidz Golf Tournament at a cost not to exceed \$500.00 with	Legislative Services	Appendix 58
247	15-07-24	MOVED by Councillor Isaac that the Town of Sundre Council reschedule the Regular Council Meeting from Monday, September 23rd to Monday, September 30th, 2024.	Legislative Services	Complete
248	15-07-24	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 6:56 p.m.		
Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected				
Mayor Warnock called a recess at 6:56 p.m.				
Mayor Warnock reconvened the closed meeting at 7:01 p.m.				
249	15-07-24	MOVED by Councillor Petersen being that the agenda matters have been concluded, the meeting was adjourned at 8:02 p.m.		
	#/D/M/Y	September 9, 2024 Regular Council Meeting		

Res. #	Date	Council Motion	Action	Status
250	09-09-24	MOVED by Councillor Anderson that the agenda be approved as amended as follows: 1. Defer Item 8.1 RCMP Q1 2024 Sundre Provincial Community Report to September 30, 2024, RFD 5.2 Delegation; Renumber Item 8.2 as 8.1; Add 8.2 RFD Centre Street North Waterline Replacement		
		Councillor Absence: Councillor Vardas notified CAO in compliance of 14.6 of the Council's Procedural Bylaw; and further Councillor Dalke requested to attend the meeting by phone, and		
251	09-09-24	MOVED by Councillor Isaac that the Minutes of the Special Council Meeting of Council held on July 15, 2024, be approved as presented.		
252	09-09-24	MOVED by Councillor Marr that the Town of Sundre Council direct administration to partner with Forrest Green to install the website link required to provide citizens with the ability to obtain non	Legislative Services / Corporate Services	Pending Signed Agreement
253	09-09-24	MOVED by Councillor Petersen that the Town of Sundre Council give First Reading to Bylaw 2024-06, being a Bylaw to adopt the Municipal Development Plan; and further		
254	09-09-24	MOVED by Councillor Marr that the Town of Sundre Council schedule a Public Hearing for Bylaw 2024-06 for October 7, 2024		
255	09-09-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the Q2 2024 Quarterly Financial Reports as information		
256	09-09-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the repair and replacement of the water lines within identified area along Centre Street between 1st Ave NW and Hwy 27 at a cost not to exceed \$675,000, with \$200,000 of the funding to be drawn from the Canada Community Building Fund Grant and the remaining \$475,000 to be drawn from the Local Government Fiscal Framework Grant		
257	09-09-24	MOVED by Councillor Marr that the Town of Sundre Council accept the information on the Municipal Indicator response as information		
258	09-09-24	MOVED by Councillor Isaac that the Town of Sundre Council proclaim the week of September 22nd to 28th, 2024 as Alberta Development Officers Week in the Town of Sundre	Legislative Services	Completed Sent to ADOA Appendix 59
259	09-09-24	MOVED by Councillor Marr that the Town of Sundre Council appoint Ms. Nila Stringer to the Sundre Library Board for a term of 3 years, beginning September 9, 2024, ending September 9, 2027	Legislative Services	Completed Appendix #60
260	09-09-24	MOVED by Councillor Petersen that the Town of Sundre Council appoint Mr. George Green to the Sundre Library Board for a term of 3 years, beginning September 9, 2024, ending September 9, 2027	Legislative Services	Completed Appendix #60
261	09-09-24	MOVED by Councillor Isaac that the Town of Sundre Council appoint Mr. George Waldren to the Sundre Library Board for a term of 3 years, beginning September 9, 2024, ending September 9, 2027	Legislative Services	Completed Appendix #60
262	09-09-24	MOVED by Councillor Anderson that the Town of Sundre Council appoint Mr. Simon Ducatel to the Sundre Library Board for a term of 3 years, beginning September 9, 2024, ending September 9, 2027	Legislative Services	Completed Appendix #60
263	09-09-24	MOVED by Councillor Isaac that the Town of Sundre Council purchase 1 table for 8 to the 2024 Sundre Hospital Gala to be held on November 16th, in an amount not to exceed \$800.00 with funds to be withdrawn from Council's Discretionary Funds to Local Organizations	Legislative Services	Completed Appendix #61
<i>Mayor Warnock called a 5-minute recess at 7:08 p.m.</i>				
<i>Project Manager, Carl McDonnell left the meeting at 7:10 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 7:14 p.m.</i>				
264	09-09-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the 2024 Alberta Municipalities (Abmunis) Resolution Book as information		
265	09-09-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the CAO's January to August 2024 new business report as information		
266	09-09-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the invitation from the Town of Ponoka to attend the WPCA Chuckwagon Races and Mayor Warnock's response, as		
267	09-09-24	MOVED by Councillor Marr that the Town of Sundre go into a closed meeting at 8:05 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a recess at 8:04 p.m.</i>				
<i>Mayor Warnock reconvened the closed meeting at 8:06 p.m.</i>				
268	09-09-24	MOVED by Councillor Isaac that Council return to an open meeting at 8:44 p.m.		
269	09-09-24	MOVED by Councillor Anderson, being that the agenda matters have been concluded, the meeting adjourned at 8:45 p.m.		
	#/D/M/Y	September 30, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
<i>Mayor Warnock recognized National Day for Truth and Reconciliation</i>				
270	30-09-24	MOVED by Councillor Anderson that the agenda be approved as presented		
271	30-09-24	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on September 9, 2024, be approved as presented		
272	30-09-24	MOVED by Councillor Marr that the Town of Sundre Council defer the STARS funding request for discussion and inclusion at Council's Fall Strategic Advisory Committee meeting	Legislative Services / Corporate Services	PENDING
273	30-09-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the Q1 2024 Provincial Community Report and Body-Worn Camera Project Overview as information		
<i>Mayor Warnock called a recess at 7:13 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 7:19 p.m.</i>				
274	30-09-24	MOVED by Councillor Vardas that the Town of Sundre Council appoints KPMG as the Town's auditors for the 2024 fiscal year		
275	30-09-24	MOVED by Councillor Petersen that the Town of Sundre Council accept the report from the Director of Corporate Services as information		

276	30-09-24	MOVED by Councillor Anderson that the Town of Sundre Council moves to set a reserve bid of \$317,000 for Lot 4, Block F, Plan 2574IK, Sundre, AB and furthermore, The property identified by Roll No. 615-003 will be offered for sale by public auction, at the Town Office on December 18, 2024 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore; A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid		
277	30-09-24	MOVED by Councillor Vardas that the Town of Sundre Council approve a reserve bid of \$5,530,000 for Lot 8, Block 3, Plan 1810863, Sundre AB, and furthermore, The property		
278	30-09-24	MOVED by Councillor Dalke that the Town of Sundre Council approve the Parkland Regional Library Board's proposed 2025 budget with a per capita rate of \$9.81	Legislative Services	Completed Appendix #62
279	30-09-24	MOVED by Councillor Marr that the Town of Sundre Council accept the June, July and August 2024 Departmental Reports as information		
280	30-09-24	MOVED by Councillor Dalke that the Town of Sundre Council accept Councillor Marr's report for June, July and August 2024, as information		
281	30-09-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the Key Messages of Council for the months of June, July and August 2024, as information		
282	30-09-24	MOVED by Councillor Petersen that the Town of Sundre Council accept the correspondence from Parkland Regional Library System as information	Legislative Services	Completed Appendix #62
283	30-09-24	MOVED by Councillor Vardas that the Town of Sundre Council go into a closed meeting at 7:57 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting, and advise there may be a Motion of Council expected</i>				
<i>Mayor Warnock called a recess at 7:57 p.m.</i>				
<i>Mayor Warnock reconvened the Closed Meeting at 8:00 p.m.</i>				
284	30-09-24	MOVED by Councillor Anderson that Council return to an open meeting at 8:21 p.m.		
285	30-09-24	MOVED by Councillor Vardas that the Town of Sundre Council unanimously supports Mayor Warnock putting in an application to join a regional advisory Health Council		
286	30-09-24	MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 8:24 p.m.		
	#/D/M/Y	October 7, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
<i>Mayor Warnock called the Regular Meeting of Council to order at 6:00 p.m.</i>				
<i>Mayor Warnock declared Public Hearing 20241007 relating to Bylaw 2024-06 being the Municipal Development Plan now open at 6:01 p.m. the Public Hearing was held and conducted in the Town of Sundre Municipal Council Chambers and pursuant to the Municipal Government Act, RSA 2000 Chapter M-26 and amendments thereto, and Council</i>				
287	07-10-24	MOVED by Councillor Anderson that the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2024-06 Municipal Development Plan		
288	07-10-24	MOVED by Councillor Marr that the Town of Sundre Council adjourn the October 7, 2024 Regular Meeting of Council at 6:30 p.m. to go in to the Organizational Meeting of Council		
<i>Mayor Warnock called a 5 minute recess at 6:30 p.m.</i>				
<i>Mayor Warnock reconvened the Organizational Meeting of Council at 6:44 p.m.</i>				
289	07-10-24	MOVED by Councillor Vardas that the Town of Sundre adopt the agenda of the Organizational Meeting of Council as presented		
290	07-10-24	MOVED by Councillor Vardas that the Town of Sundre Council seating arrangement remain the same as decided at the 2023 Organizational meeting. <i>Opposed: Councillor Dalke</i>		
291	07-10-24	MOVED by Councillor Dalke that the Town of Sundre Council appoint Councillor Anderson as the Deputy Mayor for the months of March 1, 2025 to October 19, 2025. <i>Councillor Anderson was nominated by Councillor Dalke; Councillor Anderson accepted</i>		
<i>Mayor Warnock made an introductory statement regarding the Role of Council as prescribed by the Municipal Government Act, RSA 2000, c.M-26</i>				
292	07-10-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the appointment of Mayor Warnock, Councillor Isaac, Councillor Vardas and Councillor Anderson to the Grants to Organizations Committee for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
293	07-10-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the appointment of Mayor Warnock, and Councillor Marr to the Sundre Wellness Advocacy Committee for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
294	07-10-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the appointment of Mayor Warnock, and Councillor Vardas to the Sundre Hospital Steering Committee (ad hoc) for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
295	07-10-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the appointment of Councillor Marr and Councillor Dalke as Alternate, to the PCSS (Greenwood Neighbourhood Place) Board for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
296	07-10-24	MOVED by Councillor Marr that the Town of Sundre Council approve the appointment of Councillor Petersen to the Sundre Municipal Library Board for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
297	07-10-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the appointment of Mayor Warnock, Councillor Dalke and Councillor Petersen to the Intermunicipal Collaboration Committee for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
298	07-10-24	MOVED by Councillor Marr that the Town of Sundre Council approve the appointment of Mayor Warnock to Mountain View Seniors' Housing for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
299	07-10-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the appointment of Mayor Warnock, and Councillor Chris Vardas as Alternate to the Mountain View Regional Waste Commission for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
300	07-10-24	MOVED by Councillor Marr that the Town of Sundre Council approve the appointment of Mayor Warnock, and Councillor Dalke to the Intermunicipal Planning Commission for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63

301	07-10-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the appointment of Councillor Isaac and Councillor Marr as Alternative to the Sundre & District Aquatic Society for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
302	07-10-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the appointment of Councillor Anderson as the Liaison between Council and the Central Alberta Economic Partnership for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
303	07-10-24	MOVED by Councillor Marr that the Town of Sundre Council approve the appointment of Councillor Dalke to Citizens on Patrol for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
304	07-10-24	MOVED by Councillor Marr that the Town of Sundre Council approve the appointment of Councillor Vardas to Sundre Hospital Futures - Attraction & Retention for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
305	07-10-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the appointment of Councillor Dalke and Mayor Warnock as Alternate, to the Red Deer River Municipal Users Group for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
306	07-10-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the appointment of Mayor Warnock to the Red Deer River Watershed Alliance for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
307	07-10-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the appointment of Mayor Warnock and Councillor Isaac as Alternate, to the Sundre & District Chamber of Commerce for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
308	07-10-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the appointment of Councillor Petersen and Councillor Marr as Alternate, to the Sundre & District Historical Society for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
309	07-10-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the appointment of Councillor Isaac to Sundre Forest Products / West Fraser Public Involvement Round Table for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
310	07-10-24	MOVED by Councillor Marr that the Town of Sundre Council approve the appointment of Councillor Dalke to the Parkland Regional Library Board for a one-year term, 2024-2025	Legislative Services	Completed Appendix #63
311	07-10-24	MOVED by Councillor Vardas that the Town of Sundre Council approves the 2025 Meeting Calendar as presented	Legislative Services	Completed (website)
312	07-10-24	MOVED by Councillor Petersen that the Town of Sundre Council approves the change to the commencement time for Regular Council Meetings from 6:00 p.m. to 4:00 p.m. starting on December 2, 2024 <i>Opposed: Councillor Dalke, Councillor Marr</i>	Legislative Services	Completed (website, utility insert, social media sites, office)
313	07-10-24	MOVED by Councillor Marr that the Town of Sundre Council accept the brief review of Council Procedural Bylaw 2022-06 as information and directs administration to add this topic to the agenda at the next Sundre Council Strategic Advisory Committee meeting	Legislative Services	Completed
314	07-10-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the review of Council Code of Conduct Bylaw 2020-07 as information and directs administration to add this topic to the agenda at the next Sundre Council Strategic Advisory Committee meeting	Legislative Services	Completed
315	07-10-24	MOVED by Councillor Isaac to adjourn the October 7, 2024, Organizational Meeting of Council, and return to the Regular Council Meeting at 8:22 p.m.		

Mayor Warnock called a 5 minute recess at 8:22 p.m.

Mayor Warnock reconvened the meeting at 8:30 p.m.

316	07-10-24	MOVED by Councillor Isaac that the Town of Sundre Council reconvene the October 7, 2024 Regular Meeting of Council at 8:30 p.m.		
317	07-10-24	MOVED by Councillor Vardas that the agenda be approved as presented		
318	07-10-24	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on September 30, 2024, be approved as presented		
319	07-10-24	MOVED by Councillor Isaac that the Town of Sundre Council give Second Reading to Bylaw 2024-06, being a Bylaw to adopt the Municipal Development Plan		
320	07-10-24	MOVED by Councillor Anderson that the Town of Sundre Council give Third and Final Reading to Bylaw 2024-06, being a Bylaw to adopt the Municipal Development Plan		
321	07-10-24	MOVED by Councillor Marr that the Town of Sundre Council maintain the FortisAlberta Franchise Fee at 12% effective January 1, 2025. <i>Opposed: Councillor Petersen, Councillor Dalke</i>		
322	07-10-24	MOVED by Councillor Vardas that the Town of Sundre Council approves a per gigajoule credit to be applied on utility bills issued in December 2024 for natural gas consumption used during November 2024. The per gigajoule rebate rate is dependent upon the total number of gigajoules sold. <i>Opposed: Councillor Dalke, Councillor Marr, Councillor Petersen, Councillor Anderson</i> DEFEATED		
323	07-10-24	MOVED by Councillor Anderson that the Town of Sundre Council transfers the Gas Alberta Inc. gas cost refund of \$30,040.32 to the Utilities Infrastructure Lifecycle Restricted Surplus Account. <i>Opposed: Councillor Dalke</i> CARRIED		
324	07-10-24	MOVED by Councillor Isaac that the Town of Sundre proclaim October 6 - 12, 2024 as Fire Prevention Week and urge all citizens of Sundre to ensure there are working smoke alarms in their homes and businesses and to support the many public safety activities and efforts of Sundre's fire and emergency services	Legislative Services	Completed Appendix #64
325	07-10-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the fee waiver for the Community Centre in an amount not to exceed \$262.50 (gst included), to be funded from	Legislative Services	Completed Appendix #65
326	07-10-24	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 9:06 p.m.		

Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected

Mayor Warnock called a recess at 9:06 p.m.

Mayor Warnock reconvened the Closed Meeting at 9:11 p.m.

The following were in attendance for the closed meeting session: Staff: Chief Administrative Officer Linda Nelson, Director of Corporate Services, Chris Albert

Director of Corporate Services, Chris Albert, left the meeting at 9:40 p.m.

327	07-10-24	MOVED by Councillor Anderson that Council return to an open meeting at 9:56 p.m.		
328	07-10-24	MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 9:57 p.m.		

#/D/M/Y	October 18- 20, 2024 Closed Meeting: Sundre Strategic Advisory Committee		
Res. #	Date	Council Motion	Action Status
Attending: Oct. 18		Mayor Richard Warnock, Councillor Connie Anderson, Councillor Owen Petersen, Councillor Jaime Marr, Councillor Paul Isaac, Councillor Chris Vardas. ABSENT: Councillor Todd Dalke	
Mayor Warnock called the October 18th, 2024 Strategic Advisory Committee Meeting to order at 4:02 p.m.			
329	28-10-24	MOVED by Councillor Isaac that the agenda be approved as presented	
330	28-10-24	MOVED by Councillor Isaac that Council go into closed meeting at 4:03 p.m. on October 18, 2024	
Mayor Warnock called a break at 4:45 p.m.			
Mayor Warnock reconvened the meeting at 4:53 p.m.			
Mayor Warnock called for a motion that Council come out of closed meeting at 6:26 p.m.			
331	28-10-24	MOVED by Councillor Marr that Council come out of closed meeting at 6:26 p.m.	
332	28-10-24	MOVED by Councillor Isaac that the meeting be adjourned at 6:27 p.m.	
Attending: Oct. 19		Mayor Richard Warnock, Councillor Connie Anderson, Councillor Owen Petersen, Councillor Jaime Marr, Councillor Paul Isaac, Councillor Chris Vardas, Councillor Todd Dalke.	
Mayor Warnock called the October 19th, 2024 Strategic Advisory Committee Meeting to order at 9:06 a.m.			
Mayor Warnock called for a motion for Council to go into closed meeting on October 19, 2024			
333	28-10-24	MOVED by Councillor Anderson that Council go into closed meeting at 9:06 a.m.	
Mayor Warnock called a break at 10:15 a.m.			
Mayor Warnock reconvened the meeting at 10:32 a.m.			
Mayor Warnock called a break at 11:13 a.m.			
Mayor Warnock reconvened the meeting at 11:24 a.m.			
Mayor Warnock called a recess (lunch) at 11:57 a.m.			
Mayor Warnock reconvened the meeting at 12:45 p.m.			
Fire Chief was excused from the meeting at 12:46 p.m.			
Councillor Dalke joined the meeting at 12:53 p.m.			
Mayor Warnock called a break at 2:25 p.m.			
Director of Community Development & Project Manager were excused from the meeting at 2:25 p.m.			
Mayor Warnock reconvened the meeting at 2:32 p.m.			
Councillor Dalke returned to the meeting at 2:37 p.m.			
Mayor Warnock called a break at 3:50 p.m.			
Mayor Warnock reconvened the meeting at 4:00 p.m.			
Councillor Isaac left the meeting at 5:11 p.m.			
Councillor Isaac returned to the meeting at 5:14 p.m.			
Mayor Warnock called for a motion to come out of closed meeting at 5:20 p.m.			
334	28-10-24	MOVED by Councillor Dalke that Council come out of closed meeting at 5:20 p.m.	
335	28-10-24	MOVED by Councillor Isaac that the meeting be adjourned at 5:21 p.m.	
Attending: Oct. 20		Mayor Richard Warnock, Councillor Connie Anderson, Councillor Owen Petersen, Councillor Jaime Marr, Councillor Paul Isaac, Councillor Chris Vardas, Councillor Todd Dalke	
Director of Corporate Services and Legislative Executive Assistant were excused at 8:53 a.m.			
Mayor Warnock called the October 20th Strategic Advisory Committee Meeting to order at 9:00 a.m.			
Mayor Warnock called for a motion for Council to go into closed meeting on October 20, 2024.			
336	28-10-24	MOVED by Councillor Isaac that Council go into closed meeting at 9:04 a.m.	
Mayor Warnock called a break at 10:08 a.m.			
Mayor Warnock reconvened the meeting at 10:30 a.m.			
Mayor Warnock called a recess (lunch) at 12:00 p.m.			
Mayor Warnock reconvened the meeting at 12:50 p.m.			
Mayor Warnock called for a motion to come out of closed meeting			

337	28-10-24	MOVED by Councilor Anderson that Council return to open meeting at 2:22 p.m on October 20, 2024.		
338	28-10-24	MOVED by Councilor Isaac being that the agenda matters have been concluded the meeting adjourned at 2:25 p.m. on October 20, 2024.		
	#/D/M/Y	October 28, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
339	28-10-24	MOVED by Councilor Anderson that the agenda be approved as amended as follows: 1. ADD 8.6_RFD West Fraser - Values, Objectives, Indicators and Targets; 2. ADD 11.1_RFD Correspondence - Mountain View County Board and Committees appointments		
340	28-10-24	MOVED by Councilor Isaac that the Minutes of the Organizational Meeting of Council held on October 7, 2024, be approved as presented		
341	28-10-24	MOVED by Councilor Dalke that the Minutes of the Regular Council Meeting of Council held on October 7, 2024, be approved as presented		
342	28-10-24	MOVED by Councilor Vardas that the Minutes of the 2024 Fall Strategic Advisory Committee Meeting held on October 18-20, 2024, be approved as presented		
343	28-10-24	MOVED by Councilor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Daycare Centre in the amount of \$1,500.00	Legislative Services	Completed Appendix #66
344	28-10-24	MOVED by Councilor Dalke that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Citizens on Patrol in the amount of \$500.00. <i>Opposed: Mayor Warnock, Councilor Anderson, Councilor Isaac, Councilor Petersen DEFEATED</i>		
345	28-10-24	MOVED by Councilor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Citizens on Patrol in the amount of \$250.00. <i>Opposed: Councilor Dalke CARRIED</i>	Legislative Services	Completed Appendix #67
346	28-10-24	MOVED by Councilor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Mountain View High School Rodeo in the amount of \$2,500.00	Legislative Services	Completed Appendix #68
347	28-10-24	MOVED by Councilor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for B.S. Productions in the amount of \$2,550.00	Legislative Services	Completed Appendix #69
348	28-10-24	MOVED by Councilor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Pickleball in the amount of \$2,000.00	Legislative Services	Completed Appendix #70
Councilor Vardas left the meeting at 6:19 p.m. after declaring that he has a pecuniary interest in the next decision of Council				
349	28-10-24	MOVED by Councilor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Original T's Family Restaurant in the amount of \$5,000.00	Legislative Services	Completed Appendix #71
Councilor Vardas returned to the meeting at 6:21 p.m.				
350	28-10-24	MOVED by Councilor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Seniors Indoor Walking Club in the amount of \$1,296.00	Legislative Services	Completed Appendix #72
351	28-10-24	MOVED by Councilor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Volunteer Search & Rescue in the amount of \$2,897.00	Legislative Services	Completed Appendix #73
352	28-10-24	MOVED by Councilor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre & District Aquatic Society in the amount of \$2,077.00	Legislative Services	Completed Appendix #74
353	28-10-24	MOVED by Councilor Petersen that the Town of Sundre Council approve an additional amount of funding of \$190.00 to Sundre Citizens on Patrol for a total award of \$440.00 <i>Opposed: Councilor Isaac</i>	Legislative Services	Completed Appendix #67
354	28-10-24	MOVED by Councilor Marr that the Town of Sundre Council appoint Ms. Carolyn Hellmer to the Sundre Library Board for a term of 3 years, beginning October 28, 2024, ending October 28, 2027	Legislative Services	Completed Appendix #75
355	28-10-24	MOVED by Councilor Isaac that the Town of Sundre Council appoint Dr. Janelle Baker to the Sundre Library Board for a term of 3 years, beginning October 28, 2024, ending October 28, 2027	Legislative Services	Completed Appendix #75
356	28-10-24	MOVED by Councilor Vardas that the Town of Sundre Council appoint Ms. Wendy Murphy to the Sundre Library Board for a term of 3 years, beginning October 28, 2024, ending October 28, 2027	Legislative Services	Completed Appendix #75
CAO verbally provided information to Council regarding the Regulatory Process required for municipalities to follow with the Tax Recovery of Property and Tax Recovery Sale of Property as prescribed by the Municipal Government Act				
357	28-10-24	MOVED by Councilor Isaac that the Town of Sundre Council accept the report from the Director of Corporate Services as information		
358	28-10-24	MOVED by Councilor Vardas that the Town of Sundre Council accept the verbal update require the Sundre Hospital from Mayor Warnock as information		
359	28-10-24	MOVED by Councilor Isaac that the Town of Sundre Council accept the update from the Sundre Health Professional Attraction and Retention Committee (SHPARC) as information and thank the Sundre Hospital Professional Attraction and Retention Committee members for their dedication and commitment to the community		
360	28-10-24	MOVED by Councilor Petersen that the Town of Sundre Council directs administration to invite a representative of West Fraser as a delegation to a future Council meeting to gain more insight into this subject (Values, Objectives, Indicators and Targets (Water & Wildfires)	Legislative Services	Pending
361	28-10-24	MOVED by Councilor Anderson that the Town of Sundre Council accept the September 2024 Departmental Reports as information		
362	28-10-24	MOVED by Councilor Dalke that the Town of Sundre Council accept Mayor Warnock's report for July, August and September 2024 as information		
363	28-10-24	MOVED by Councilor Isaac that the Town of Sundre Council accept Councilor Marr's report for September 2024 as information		
364	28-10-24	MOVED by Councilor Vardas that the Town of Sundre Council accept Councilor Isaac's report for September 2024 as information		
365	28-10-24	MOVED by Councilor Isaac that the Town of Sundre Council accept Councilor Anderson's report for September 2024 as information		
366	28-10-24	MOVED by Councilor Marr that the Town of Sundre Council accept the Key Messages of Council for the month of September 2024 as information		
367	28-10-24	MOVED by Councilor Isaac that the Town of Sundre Council accept the October 28, 2024 letter from Mountain View County advising the Town of Sundre Council of the appointments to the Inter-Municipal Collaboration Committee and the Sundre Library as information		
368	28-10-24	MOVED by Councilor Anderson that the Town of Sundre Council go into a closed meeting at 7:16 p.m.		
Mayor Warnock excused all public members and advised that they are welcomed to return to the Regular Council meeting as the conclusion of the closed meeting. There are no Motions of Council expected				

369	28-10-24	MOVED by Councillor Marr that Council return to an open meeting at 7:35 p.m.		
370	28-10-24	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:36 p.m.		
	#/D/M/Y	November 12, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
371	12-11-24	MOVED by Councillor Vardas that the agenda be approved as presented		
<i>Councillor Absence: Councillor Isaac and Councillor Petersen notified CAO in compliance of s. 14.6 of Council's Procedural Bylaw</i>				
372	12-11-24	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on October 28, 2024, be approved as presented.		
373	12-11-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the presentation from the representatives of the Sundre Municipal Library as information and thank the Sundre Municipal Library Board and staff for the services and programs they provide to the community		
374	12-11-24	MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the representative of the Sundre & District Chamber of Commerce as information and thank the Sundre & District Chamber of Commerce for the services and programs they provide to visitors to our community, and their support of area businesses		
375	12-11-24	MOVED by Councillor Marr that the Town of Sundre Council appoint Mr. Mike Beukeboom to the Inter-Municipal Subdivision and Development Appeal Board for a term of 2-years, ending at the October 2027 Organizational meeting of Council	Legislative Services	Completed Appendix #76
376	12-11-24	MOVED by Councillor Vardas that the Town of Sundre Council appoint Ms. Shelley Kohut to the Inter-Municipal Subdivision and Development Appeal Board for a term of 2-years, ending at the October 2027 Organizational meeting of Council	Legislative Services	Completed Appendix #77
377	12-11-24	MOVED by Councillor Marr that the Town of Sundre Council accept the letter from Oldman River Regional Services Commission (ORRSC) regarding NextGen 9-1-1 and work the GIS Department is doing to implement this system across Alberta, as information		
378	12-11-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the letter from the Town of Carstairs pertaining to the 2024-2025 Town of Carstairs Appointments to Boards and Committees, as information		
379	12-11-24	MOVED by Councillor Marr that the Town of Sundre Council go into a closed meeting at 6:37 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcomed to return to the Regular Council meeting as the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a short break at 6:38 p.m.</i>				
<i>Mayor Warnock reconvened the closed meeting at 6:40 p.m.</i>				
380	12-11-24	MOVED by Councillor Anderson that Council return to an open meeting at 6:47 p.m.		
381	12-11-24	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 6:48 p.m.		
	#/D/M/Y	November 25, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
382	25-11-24	MOVED by Councillor Petersen that the agenda be approved as presentec		
<i>Councillor Absence: Councillor Isaac notified CAO in compliance of 14.6 of the Council's Procedural Bylaw</i>				
383	25-11-24	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on November 12, 2024 be approved as presented		
384	25-11-24	MOVED by Councillor Vardas that the Town of Sundre Council accept the RCMP Q2 2024 Provincial Community Report as information		
385	25-11-24	MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the representatives of the Sundre Community Van Association as information with appreciation for the contributions of the associations' volunteers		
386	25-11-24	MOVED by Councillor Petersen that the Town of Sundre Council accept the presentation from the representatives of Nordicity as information		
<i>Mayor Warnock called a recess at 7:15 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 7:20 p.m.</i>				
387	25-11-24	MOVED by Councillor Marr that the Town of Sundre Council accept the Q3 2024 Quarterly Financial Reports as information		
388	25-11-24	MOVED by Councillor Anderson that the Town of Sundre Council approve and direct administration to include in the budget presentation, the increase of the number of working days in a one-week period for the Bylaw Officer, from 3 dyas per week, to 5 days per week. <i>In Favour: Councillor Anderson, Councillor Vardas, Councillor Dalke, Mayor Warnock. Opposed: Councillor Petersen, Councillor Marr. CARRIED</i>	Corporate Services	Completed
389	25-11-24	MOVED by Councillor Marr that the Town of Sundre Council approve and direct administration to include in the budget presentation, funding in the amount of \$5400.00 per year for two-years to STARS Air Ambulance. <i>In Favour: Councillor Marr, Councillor Anderson, Mayor Warnock. Opposed: Councillor Dalke, Councillor Petersen, Councillor Vardas. DEFEATED</i>		
390	25-11-24	MOVED by Councillor Petersen that the Town of Sundre Council approve and direct administration to include in the budget presentation, a \$1,000.00 increase to the annual funding provided to the Sundre & District Historical Society under the Annual Funding Agreement for a term of 2 years.	Corporate Services/ Leg. Services	Completed Appendix #78
391	25-11-24	MOVED by Councillor Vardas that the Town of Sundre Council support and direct administration to include in the budget presentation, a one-time fee in an amount not to exceed \$25,000 payable to Performance Sponsorship Group for the proposal to pursue naming rights for Town facilities. <i>In Favour: Councillor Vardas, Councillor Petersen, Councillor Anderson. Opposed: Councillor Marr, Councillor Dalke, Mayor Warnock. DEFEATED</i>		

392	25-11-24	MOVED by Councillor Vardas that the Town of Sundre Council direct administration to draft a Request for Decision for funding for the Performance Sponsorship Group Naming Rights Proposal, and draft a Naming Policy for adoption by resolution of Council	Legislative Services	Pending: Naming Policy
393	25-11-24	MOVED by Councillor Marr that the Town of Sundre Council approve and direct administration to include in the budget presentation, an upgrade to the plumbing and heating in the existing washroom in Greenwood Campground, in the amount of \$15,000.00, and to bring further information to the Regular Meeting of Council on December 2, 2024. In Favour: Councillor Marr, Councillor Vardas, Councillor Dalke, Councillor Anderson, Mayor Warnock. Opposed: Councillor Petersen. CARRIED	Corporate Services	Completed
394	25-11-24	MOVED by Councillor Vardas that the Town of Sundre Council support and direct administration to include in the budget presentation, the request to increase the annual funding to the Sundre & District Chamber of Commerce in the amount of \$4500 for one year term. In Favour: Mayor Warnock, Councillor Anderson. Opposed: Councillor Petersen, Councillor Dalke, Councillor Vardas, Councillor Marr. DEFEATED	Legislative Services	Completed Appendix #79
395	25-11-24	MOVED by Mayor Warnock that the Town of Sundre Council support and direct administration to include in the budget presentation, a reduction of \$50,000.00 in the funds to be transferred to the Restricted Surplus Account in 2025. In Favour: Mayor Warnock, Councillor Dalke, Councillor Anderson, Councillor Marr. Opposed: Councillor Vardas, Councillor Petersen. CARRIED	Corporate Services	Completed
396	25-11-24	MOVED by Councillor Anderson that the Town of Sundre Council directs administration to present the final proposed budget documents to Council on December 2, 2024.	Corporate Services	Completed
Mayor Warnock called a break at 9:59 p.m.				
Mayor Warnock reconvened the meeting at 10:04 p.m.				
397	25-11-24	MOVED by Councillor Petersen that the Town of Sundre Council accept the October 2024 Departmental Reports as information.		
398	25-11-24	MOVED by Councillor Vardas that the Town of Sundre Council accept Mayor Warnock's report for October 2024 as information.		
399	25-11-24	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Isaac's report for October 2024 as information.		
400	25-11-24	MOVED by Councillor Vardas that the Town of Sundre Council accept the Key Messages of Council for the month of October 2024 as information.		
401	25-11-24	MOVED by Councillor Petersen that the Town of Sundre Council discuss Council's availability to attend the meeting, and direct administration to advise Chinook's Edge of Council's preference of date and time. April 29, 2025; 5:00 p.m.	Legislative Services	Appendix #80
402	25-11-24	MOVED by Councillor Marr that the Town of Sundre go into a closed meeting at 10:10 p.m.		
403	25-11-24	MOVED by Councillor Dalke that Council return to an open meeting at 10:24 p.m.		
404	25-11-24	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 10:26 p.m.		
	#/D/M/Y	December 2, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
405	02-12-24	MOVED by Councillor Anderson that the agenda be approved as amended as follows: 1. MOVE Item 8.4 under New Business to 8.1 and renumber the balance of the agenda item:		
Councillor Absence: Councillor Isaac notified CAO in compliance of 14.6 of the Council's Procedural Bylaw				
406	02-12-24	MOVED by Councillor Petersen that the Minutes of the Regular Council Meeting of Council held on November 25, 2024 be approved as presented		
407	02-12-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the presentation from the representatives of the Sundre & District Aquatic Society as information and thank the Society and Aquatic Centre staff for the services and programs they provide to our community		
408	02-12-24	MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the Executive Director of the Sundre & District Historical Society / Museum as information, and thank the Society members, staff and volunteers for the services and programs they provide to residents and visitors to our community		
409	02-12-24	MOVED by Councillor Marr that the Town of Sundre Council waive the October 2024 Utility Billing for the Sundre & District Aquatic Society in the amount not to exceed \$2,608.22 which includes \$2,544.60 due November 30, plus penalty of \$63.62.	Corporate Services	Completed Appendix #81
Mayor Warnock called a break at 4:49 p.m.				
Mayor Warnock reconvened the meeting at 4:56 p.m.				
410	02-12-24	MOVED by Councillor Marr that the Town of Sundre Council re-affirms the adoption of the 2023-2026 Four-Year Operating Budget and 2025-2034 Ten-Year Capital Plan as amended, with total operating cash expenditures of \$9,856,416; \$9,937,347 and total operational revenues of \$5,454,350; \$5,462,350; in 2025 and 2026 respectively. With the remaining of \$4,402,066; \$4,474,997 in 2025 and 2026 respectively to be funded through taxation, Fortis Franchise Fee, MSI Operating Grant and Restricted Surplus Accounts where identified		
411	02-12-24	MOVED by Councillor Petersen that the Town of Sundre Council appoint Mrs. Betty Ann Formstone, as Returning Officer for the October 20, 2025 General Election, as per Section 13(1) of the Local Authorities Election Act	Legislative Services	
412	02-12-24	MOVED by Councillor Anderson that the Town of Sundre Council appoint Mr. Chris Albert, as Substitute Returning Officer for the October 20, 2025 General Election, as per Section 13(2.1) of the Local Authorities Election Act	Legislative Services	
413	02-12-24	MOVED by Councillor Petersen that the Town of Sundre Council grant the extension request for the use of the 2024 Grants to Organization funding in the amount of \$3,000.00 to Crude Energy Beverages Inc. for store front improvements to 104 Main Avenue East in 2025	Legislative Services	Completed Appendix #82
414	02-12-24	MOVED by Councillor Vardas that the Town of Sundre Council support the expenditure of the one-time fee of \$25,000 to Performance Sponsorship Group to conduct an asset assessment and report for Town owned facilities, with funds to be drawn from the Community Services Stabilization Restricted Surplus Account		

415	02-12-24	MOVED by Councillor Petersen that the Town of Sundre Council support the transfer of an amount not to exceed \$90,000.00 from the Community Services Stabilization Restricted Surplus Account to the Community Services Operating budget to support enhanced festivals and events in the Town of Sundre in 2025		
416	02-12-24	MOVED by Councillor Anderson that the Town of Sundre Council support the Town of Sundre application for additional funding under the Alberta Municipal Water/Wastewater Partnership Grant for Wastewater Technology		
417	02-12-24	MOVED by Councillor Marr that the Town of Sundre Council discuss Council's availability to attend the birthday celebration on December 11th, with direction to administration to advise the Library Manager that members of Council will attend and express sincere congratulations to the Sundre Municipal Library on the occasion of their 75th Birthday and the services they provide to our community	Legislative Services	Completed Appendix #83
418	02-12-24	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 5:41 p.m.		
Mayor Warnock excused all public members and advised that they are welcomed to return to the Regular Council meeting as the conclusion of the closed meeting. There are no Motions of Council expected				
Mayor Warnock called a break at 5:45 p.m. to allow time for KPMG to connect virtually to the closed meeting.				
Mayor Warnock reconvened the closed meeting at 5:50 pm.				
The following were attendance for the closed meeting session: Chief Administrative Officer Linda Nelson, Director Corporate Services Chris Albert, Virtually: Mr. Samuel Straki and Colin Mitchell of KPMG				
Director Corporate Services, Chris Albert left the Closed Session of Council at 6:13 p.m.				
419	02-12-24	MOVED by Councillor Anderson that Council return to an open meeting at 6:27 p.m.		
420	02-12-24	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 6:28 p.m.		
	#/D/M/Y	December 16, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
421	16-12-24	MOVED by Councillor Isaac that the agenda be approved as presented		
422	16-12-24	MOVED by Councillor Dalke that the Minutes of the Regular Council Meeting of Council held on December 2, 2024 be approved as presented.		
423	16-12-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation from the representative of the Sundre Curling Club as information as thank the volunteers of the Curling		
424	16-12-24	MOVED by Councillor Petersen that the Town of Sundre Council accept the report from the Sundre Health Professional Attraction & Retention Committee (SHPARC) as information and		
425	16-12-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation by Chief Executive Officer of Small Town Girl Promotions as information.		
Mayor Warnock called a 5 minute recess at 5:11 p.m.				
Mayor Warnock reconvened the meeting at 5:16 p.m.				
426	16-12-24	MOVED by Councillor Anderson that the Town of Sundre Council give first reading to Bylaw 2024-07 being the Municipal Election Bylaw, a bylaw to establish certain election procedures		
427	16-12-24	MOVED by Councillor Marr that the Town of Sundre Council give second reading to Bylaw 2024-07 being the Municipal Election Bylaw, a bylaw to establish certain election procedures. <i>Opposed: Unanimous. DEFEATED</i>		
428	16-12-24	MOVED by Councillor Marr that the Town of Sundre Council give second reading to Bylaw 2024-07 as amended, being the Municipal Election Bylaw, a bylaw to establish certain election procedures. <i>In Favour Unanimous, CARRIED</i>		
429	16-12-24	MOVED by Councillor Petersen that the Town of Sundre Council give unanimous consent for third reading to Bylaw 2024-07 as amended, being the Municipal Election Bylaw, a bylaw to establish certain election procedures.		
430	16-12-24	MOVED by Councillor Dalke that the Town of Sundre Council give third and final reading to Bylaw 2024-07 as amended, being the Municipal Election Bylaw, a bylaw to establish certain election procedures.		
431	16-12-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the final costing budget in the amount of \$16,000.00 with the finding to be drawn from the Utility Infrastructure Lifecycling Surplus Account.		
432	16-12-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the Report on the Boardwalk Project, including the spending as information, and thank the volunteers and donors for the time, commitment, and true community spirit shown throughout the planning and construction of the boardwalk over the last 7 years		
433	16-12-24	MOVED by Councillor Marr that the Town of Sundre Council congratulates the Sundre Historical Society and Museum Board members, staff, cultural leaders, artists, volunteers and supporters who contributed to another successful Culture Days celebration in Sundre on behalf of the citizens an visitors to Sundre.		
434	16-12-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the invitation to the All-Council Meeting scheduled for February 26, 2025 at 5:00 p.m. and prepare questions in advance of the meeting date.		
435	16-12-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the November 2024 Departmental Reports as information.		
436	16-12-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the year-end report from the CAO on the successes achieved by the Operations Department, and congratulate and thank each member of the team for their commitment and dedication to our community.		
437	16-12-24	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's report for November 2024 as information.		
438	16-12-24	MOVED by Councillor Petersen that the Town of Sundre Council accept the Key Messages of Council for the month of November 2024, as information.		
439	16-12-24	MOVED by Councillor Marr that the Town of Sundre Council go into a closed meeting at 6:37 p.m.		
Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no				

<i>Mayor Warnock called a break at 6:37 p.m.</i>				
<i>Mayor Warnock reconvened the closed meeting at 6:42 p.m.</i>				
440	16-12-24	MOVED by Councillor Dalke that Council return to an open meeting at 7:37 p.m		
441	16-12-24	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 7:38 p.m.		
<i>This concludes the Motions of Council for 2024.</i>				



CAO's NEW BUSINESS REPORT TO COUNCIL

COUNCIL DATE: January 20, 2025 Year End Report

Council requested periodic updates on the new businesses operating in Town at the Strategic Advisory Committee Meeting, held in October 2023.

New Business List to December 31, 2024

Blended Solutions, Bay 1, 306 Main AV. W.
Complete Home Collective, Bay 3, 306 Main AV. W.
Saveaton (Wholesale Warehouse), Bay 4, 586 Main AV. W.
Norwest Law Office, Bay 4, 117 Centre ST. S.
Dairy Queen, 556 Main AV. W.
Westview Co-op Liquor At Sundre, 103 Main AV. East
Rustic Foods, 206 Centre ST. N.
GTI Liquor Store, 829 Main Ave. West
Juicy Quill Tattoo, 503 – 7 ST SW
Western RV, 106 Main Ave. East
A. Gilbert – Stone Carving & Automotive Airbrushing, 503 – 7 ST SW

Under New Management or Re-located:

Harvest Heights
Chickens Greenhouse
Pet Value
McDonalds
Smarts (moved from Main Ave. West to 2 St NW)
Move Yourself Dance, #4, 47 Main Ave. West
THR Trucking, 1101 Main Ave. East
The Children's Emporium, #8, 200 Main Ave. West

Home Office (Permitted Use in Residential Districts)

Bookkeeping Services
Mobile Vendor
Transport Drive

Home Occupation (Discretionary Use in Residential Districts)

Vehicle Repair in Detached Garage
Quilting Classes



ALBERTA

ENVIRONMENT AND PROTECTED AREAS

Office of the Minister

Dear Elected Municipal Leaders,

Alberta is currently in a significant drought. During summer 2023, several water basins reached critical drought conditions due to low rainfall and high temperatures. The world is also experiencing El Niño, a global phenomenon occurring for the first time in seven years. It's causing less snow and rain, along with higher temperatures, heightening the potential for significant drought into spring and summer 2024, particularly in southern Alberta.

Alberta has five stages in its water management plan. Ranging from Stage 1, which is a minor drought, to Stage 5, which is a province-wide emergency. We are currently in Stage 4. The Government of Alberta is closely monitoring the situation and working to be prepared in case the province faces a similar – or worse – drought next year. Staff from Environment and Protected Areas, along with Agriculture and Irrigation, are working with water licence holders, major water users, and other partners to develop water conservation plans and water-sharing agreements.

Alberta has stood up a Drought Command Team in the event of an emergency and an early first draft of a 2024 Drought Emergency Plan has been completed and is now being refined. We have also initiated drought modelling work that will allow the province to determine how to maximize the province's water supply. Alberta is considering a wide range of tools and approaches to respond to an emergency situation, including both regulatory and non-regulatory tools.

The province will also be striking an advisory panel of leaders to help provide advice in the months ahead. And we are preparing for the future, looking at what long-term infrastructure is needed to help manage water supplies for future generations.

However, municipal action is also needed. In order to be fully prepared for a severe drought, municipal leaders throughout Alberta will need to take action. From my time as the Minister of Municipal Affairs, I have had the pleasure of meeting and working with many of you, and I am confident that Albertans will find their municipal leaders are ready and willing to deal with this challenge head-on.

That's why I am writing to all municipalities to ask that the following be undertaken in the coming months:

- 1.) Initiate efforts to monitor water supply infrastructure proactively, paying particular attention to water intake relative to water levels.
- 2.) Begin a review of the terms of your municipality's water licence so you are aware of any conditions that may limit your ability to withdraw water during a drought.
- 3.) Alert municipal water managers to prepare to be engaged with officials from the Drought Command Team, should conditions within your municipal water licence need to be triggered.
- 4.) Develop a water shortage plan so your municipality is prepared to respond if water availability decreases.

We are asking all water users to start planning now to use less water in 2024. We are committed to providing information and supporting any additional conservation efforts that your municipality may adopt in the future.

Stay up-to-date on precipitation and water levels through the Alberta Rivers app or the Alberta Rivers Basins web page at rivers.alberta.ca. To learn more about the impacts of drought on communities and the principles for sound water management, please visit alberta.ca/drought.

Environment and Protected Area would like to hear from your water management staff on perceived risks of drought in 2024, what impacts it could have on your operations, and how your municipality plans to mitigate risks. To connect with our team, please email epa.drought@gov.ab.ca.

Alberta has navigated many droughts before and has a long, proud history of coming together during tough times. I know we can count on our municipal partners to work together in the face of adversity.

Sincerely,



Rebecca Schulz
Minister of Environment and Protected Areas

cc: Honourable Ric McIver
Minister of Municipal Affairs

Honourable RJ Sigurdson
Minister of Agriculture and Irrigation

Stacey Smythe
Assistant Deputy Minister, Regulatory Assurance
Environment and Protected Areas



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

January 9, 2024

Chinook's Edge Real Estate Ltd.
o/a Suds & Sundries
PO Box 1277
Sundre, AB T0M 1X0
Attn: Mr. Tom King

Re: Amendment to Town of Sundre Grants to Organizations Funding

At the January 8, 2024 Regular Council Meeting, under Motion No. 004-08-01-24, Council approved your request to amend the timing for the use of the Grants to Organization funding, in the amount of \$5,000.00 approved in February 2023. This approval will allow the installation of the Suds & Sundries awning to occur in spring of 2024.

Council greatly appreciates the Suds & Sundries application to amend the timing of the use of the funds which embraces Council's Strategic Plan of responsible governance, transparency and communication with our citizens and community groups.

The Town encourages the creation of vibrant, attractive and diverse store fronts in the Central Commercial District. Suggested improvements may include but are not limited to: decorative/artistic signage, landscaping components such as ornamental trees in pots/boxes, hanging planters, sidewalk flower pots/boxes, repainting, cleaning or re-facing of facades, repair or restoration of storefront masonry, brickwork or wood, replacement of windows, entranceway modifications that improve the appearance and/or access to the commercial unit(s), redesign and reconstruction of the store front, installation of canopies and awnings, installation of exterior lighting, restoration of historic features, and construction of entrances for barrier free access for patrons.

Confirmation that the project has been completed, which may include pictures, along with a copy of the invoice for the work performed, is to be submitted to the Town of Sundre. A cheque will be mailed to your organization within 2 weeks of receiving this documentation.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



CHINOOK'S EDGE REAL ESTATE LTD

O/A Suds & Sundries

PO Box 1277, Sundre, AB, T0M 1X0

Linda Nelson
Chief Administrative Officer

Dear Ms. Nelson:

I am writing to request an extension concerning the grant that was approved for an awning to be placed outside our business at 107 Centre Street N (Suds & Sundries).

Due to the repayment of our CERB loan we have had to temporarily put our awning project on hold until the early Spring of 2024.

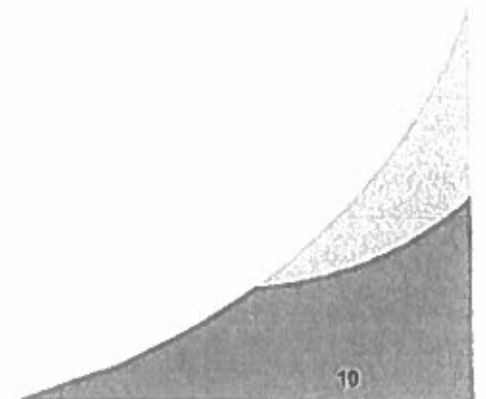
We are looking forward to proceeding with this project and hope that Council and the Grants Organization Committee would consider approving us for an extension.

Thank you for your understanding and consideration. Please do not hesitate to contact me if you have any questions.

Sincerely,
Tom King
Owner



403.638.6439
403-638-0149





717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 E. townmail@sundre.com

February 7, 2023

Suds & Sundries
PO Box 1277
107 Centre St. N
Sundre, AB T0M 1X0
Attn: Tom and Debra King

COPY

email: sudsandsundries@gmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Mr. and Mrs. King

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the February 6, 2023 Regular Council Meeting, Council approved an amount of \$5,000.00 to be applied to the Store Front Awning.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2023 budget of \$50,00.00, which is distributed in 3 separate in-takes of applications, into consideration. The Town received a total of fifteen (15) applications with a total of \$50, 746.00 in funding requests on the 1st intake for 2023, which is more than was allocated for the entire year.

Once you have confirmed that your project, program, or service, has been completed, and you have submitted your invoices, a cheque will be mailed to your organization, or the funds will be deposited by electronic funds transfer (EFT) within 2 weeks of receiving this documentation.

The funds must be used no later than December 31, 2023. If your project, program, or service cannot be completed in this timeline, you can apply for an extension by submitting a written request. Additionally, if your project, program, or service has not been completed or taken place in accordance with the application, the funds must be returned to the Town.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council

www.sundre.com



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

January 2024: Appendix #3

AR113125

December 15, 2023

Dear Chief Elected Officials:

The Alberta government recognizes local infrastructure is critical to Albertans and to supporting the province's economy, and we are committed to providing predictable, long-term infrastructure funding for all communities. As part of this commitment, I am pleased to announce the launch of the Local Government Fiscal Framework (LGFF) program, which will enable municipalities and Metis Settlements to build infrastructure and serve their communities more effectively.

With LGFF capital funding starting at \$722 million in 2024, the LGFF strikes a fair balance between predictable funding for communities and fiscal responsibility for government. To ensure no community experiences a year-over-year decrease from capital funding allocated under the Municipal Sustainability Initiative (MSI) in 2023, top-up funding will be available for affected communities as part of the transition to the LGFF in 2024. In addition to the legislated LGFF capital funding, based on *Budget 2023* targets and subject to Budget 2024 approval, local governments will have access to \$60 million in LGFF operating funding.

LGFF capital funding in future years will reflect the percentage change in provincial revenues from three years prior. This means in 2025, Alberta communities will receive \$820 million, an increase of nearly 14 per cent, in accordance with growth in provincial revenues between 2021/22 and 2022/23.

For local governments other than Calgary and Edmonton, the LGFF includes a new allocation formula that is substantially different than the one used under the MSI. While the new allocation formula has a greater focus on communities with limited local assessment bases, the formula was chosen to balance the needs of all types of communities – small and large, rural and urban – over the long term. In keeping with our commitment for predictable funding, 2024 and 2025 LGFF capital allocations for all local governments are now available on the program website (www.alberta.ca/local-government-fiscal-framework-capital-funding), to help you plan for the use of this funding. The website also includes a description of the new funding formula.

Last year, we heard through the online survey on the program design that local governments were highly satisfied with how the MSI has been administered. I am pleased to confirm the delivery of the new program will be largely similar to the MSI. While there are some changes to the LGFF capital component when compared to the MSI, we feel strongly these changes will improve the program for local governments and Alberta taxpayers alike. Additional information on the program design will be provided in an email to chief administrative officers, which they should receive shortly.

.../2

320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

Printed on recycled paper

In addition, estimated 2024 LGFF operating allocations, subject to approval in Budget 2024, are available on the program website (www.alberta.ca/local-government-fiscal-framework-operating-funding). The allocations will not change from what local governments received in 2023. LGFF operating guidelines will be available in 2024.

I am grateful for your council's work and the work of Alberta Municipalities, Rural Municipalities of Alberta, and the Metis Settlements General Council to help develop the LGFF program and allocation formula. I look forward to working with you to ensure your local infrastructure and operating needs continue to be supported as we grow and strengthen Alberta's economy.

Sincerely,

A handwritten signature in black ink that reads "Ric McIver". The signature is written in a cursive, slightly slanted style.

Ric McIver
Minister

cc: Chief Administrative Officers



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E.townmail@sundre.com

Office of the Chief Administrative Officer

January 3, 2024

Sundre and District Historical Society
PO Box 314
211 - 1st Ave SW
Sundre, AB T0M 1X0

Email: sundremuseum@telus.net

Attn: Carrie Couch, Museum Executive Director

Dear Ms. Couch,

RE: CULTURE DAYS NATIONAL TOP PARTICIPATING COMMUNITIES LISTING 2023

On behalf of Council, our citizens and visitors to Sundre, we congratulate the Sundre and District Historical Society and Museum for the significant cultural contributions you have made to our community. For Sundre to be recognized as the eighth top participating community by Culture Days National, out of all the Towns and Rural Areas of Canada is a magnificent achievement.

To all the volunteers, cultural leaders, artists, community organizations and supporters, we offer our sincere thank you, and congratulate you and your contributions to this well-deserved honour.

Culture Days events enrich our lives and would not come to life if not for the collective efforts of our community. We look forward to 2024, to celebrate with you the 15th anniversary of Culture Days celebrations.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR

/file

cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmall@sundre.com

Office of the Chief Administrative Officer

January 3, 2024

Town of Olds
4512 – 46 ST
Olds, AB T4H 1R5
Attn: Brent Williams, CAO

Via Email: caoadmin@olds.ca

Dear Brent,

RE: Support for Town of Old's ACP Grant Application

The Town of Sundre Council at the Regular Meeting of Council held on December 18, 2023, under Motion No. 348-18-12-23 gave their support to the Town of Olds for a grant application to Alberta Community Partnership (ACP) for Phase 2 of a Regional Multiplex Study.

We understand you have received support for the Phase 2 grant application from other regional municipalities and agencies, and we appreciate the significance of planning for the future.

Yours truly,

Linda Nelson, CLGM,CTAJ, EMR
Chief Administrative Officer

/file
cc: Council





717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

Office of the Chief Administrative Officer

January 26, 2024

Mayors of South Central Alberta
c/o Mayor Richard Warnock
PO Box 420
Sundre, AB T0M 1X0

RE: Support for Creation of a Mid-Sized Towns Mayor's Caucus

Dear Members,

The Town of Sundre Council at the Regular Meeting of Council held on January 22, 2024 under Motion No. 014-22-01-24, gave their full support to Mayor Warnock's membership in the Mid-Sized Towns Mayor's Caucus.

Council recognizes the need for solidarity in our conversations with each other and other levels of government to ensure the continued sustainability of Mid-Sized Towns, and as per the Terms of Reference agreed to pay the \$250 membership.

Yours truly,

Linda Nelson, CLGM,CTAJ, EMR
Chief Administrative Officer

/file
cc: Council

Town of Sundre Meeting Calendar 2024 *Feb #7*

January						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May						
S	M	T	W	TH	F	S
			1	2	3	4
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Regular Council Meeting
OCT. 7 Organizational Meeting
Holidays
Council Hiatus
ABMuni's Convention Red Deer, Sept 25-27
RMA Edmonton, Nov. 4-7
New Year's Day - Jan 1
Family Day - Feb 19
Good Friday - March 29
Easter Monday - April 1
Victoria Day - May 20
Canada Day - July 1
Council Hiatus - July 1 - Aug 31
Heritage Day - Aug 5
Labour Day - Sept 2
NDT&R - Sept 30
Thanksgiving - Oct 14
Remembrance Day - Nov 11 (Monday)
Christmas Day - Dec 25 (Wednesday)
Boxing Day - Dec 26 (Thursday)
Spring Workshop, April 19-21
Fall Workshop October 18-20
Open House (Spring Mar. 19 / Fall Sept. 10)
FCM - Calgary, June 6-9



#120, 6835 Railway Street SE Calgary, AB T2H 2V6
Telephone: (403) 230-2764 | Toll-Free: 1-866-EPILEPSY (1-866-374-5377) Email: info@epilepsycalgary.com | epilepsycalgary.com
Charitable Registration Number: 11890 0778 RR0031

Purple Day March 26 Proclamation

Epilepsy is a neurological disorder characterized by recurring seizures that can significantly impact an individual's physical, psychological, and social well-being.

- One in one hundred Albertans are currently living with a diagnosis of epilepsy.
- People of all ages, races, and backgrounds can develop epilepsy at any time in their lives.
- By learning about epilepsy and seizure first aid, we are better prepared to offer acceptance, understanding, and support for those impacted by epilepsy.

The Town of Sundre commends the work of the Epilepsy Association of Calgary in raising awareness and understanding of epilepsy, reducing stigma, and empowering those who live with epilepsy to participate fully in their communities.

I, Mayor Richard Warnock do hereby proclaim on behalf of the Citizens of Sundre, March 26, 2024 as "Purple Day" in Sundre.

Dated: February 26, 2024

Mayor Richard Warnock



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

March 12, 2024

306 Sports Society
o/a Shindo Kempko Karate-do
PO Box 2189
Didsbury, AB T0M 0W0
Attn:Perry Stokalko

Email: perrystokalko@gmail.com

RE: Town of Sundre Grants to Organizations Program

Dear Perry,

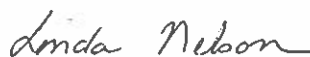
Thank you for your application for funding through the Town of Sundre Grants Program. The application for funding to be used towards the purchase of safety mats in the amount of \$5,000 was denied.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of twenty-five (25) applications with a total of \$107,314.00 in funding requests on the 1st intake for 2024, which is more than was allocated for the entire year.

Council values the initiatives of local sport organizations and the services they provide to the community, however, Council had the difficult role of determining which applications best met the intent within the Grants to Organizations Policy particularly since the requests at the 1st intake far exceeded the funds available for the entire year. We encourage you to continue applying, the next intake of applications is September 2024.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,


Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

March 12, 2024

Adam's Army Charitable Foundation
PO Box 554
Sundre, AB T0M 1X0
Attn: Lorrie Hamilton

Email: lleask@adamsarmy.ca

Re: Town of Sundre Grants to Organizations Program

Dear Lorrie,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the March 11, 2024 Regular Council Meeting, Council approved funding to be used towards promotion of the Adam's Army 2024 music festival in the amount of \$1,500.00.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of twenty-five (25) applications with a total of \$107,314.00 in funding requests on the 1st intake for 2024, which is more than was allocated for the entire year.

A cheque will be mailed to your organization within 2 weeks of receiving confirmation of expenditures (*copies of invoices or bookings*). This funding is allocated specific to the project described in the application, therefore, if the project does not take place funds will not be transferred.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,


Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

March 12, 2024

Alberta Institute for Wildlife Conservation
PO Box 68
Madden, AB T0M 1L0
Attn: Katrina Terrill, Acting Executive Director

Email: katrina.terrill@aiwc.ca

RE: Town of Sundre Grants to Organizations Program

Dear Katrina,

Thank you for your application for funding through the Town of Sundre Grants Program. The application for funding to be used towards wild animal rescue programs in the amount of \$2,500 was denied.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of twenty-five (25) applications with a total of \$107,314.00 in funding requests on the 1st intake for 2024, which is more than was allocated for the entire year.

Council values the Alberta Institute for Wildlife Conservation and the service it provides to the Central Alberta area, however, Council had the difficult role of determining which applications best met the intent within the Grants to Organizations Policy particularly since the requests at the 1st intake far exceeded the funds available for the entire year. We encourage you to continue applying, the next intake of applications is September 2024.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

March 12, 2024

The Children's Emporium
PO Box 1469
Sundre, AB T0M 1X0
Attn: Julie Sandilands

Email: childrensemporium2017@gmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Julie,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the March 11, 2024 Regular Council Meeting, Council approved funding to be used towards Store Front Improvements at your location of 104 – 6 Ave. West, in the amount of \$3,000.00.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of twenty-five (25) applications with a total of \$107,314.00 in funding requests on the 1st intake for 2024, which is more than was allocated for the entire year.

A cheque will be mailed to your organization within 2 weeks of receiving confirmation of expenditures (*copies of invoices or bookings*). This funding is allocated specific to the project described in the application, therefore, if the project does not take place funds will not be transferred.

Please consult with the Planning & Development Department, as there may be a requirement for development and building permits for the store front improvements.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

March 12, 2024

Crude Energy Beverages
PO Box 1831
Sundre, AB T0M 1X0
Attn: Kimberley Johnson

Email: kimberley@crude-energy.com

Re: Town of Sundre Grants to Organizations Program

Dear Kimberley,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the March 11, 2024 Regular Council Meeting, Council approved funding to be used towards Store Front Improvements at your location of 104 Main Avenue East in the amount of \$3,000.00.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of twenty-five (25) applications with a total of \$107,314.00 in funding requests on the 1st intake for 2024, which is more than was allocated for the entire year.

A cheque will be mailed to your organization within 2 weeks of receiving confirmation of expenditures (*copies of invoices or bookings*). This funding is allocated specific to the project described in the application, therefore, if the project does not take place funds will not be transferred.

Please consult with the Planning & Development Department, as there may be a requirement for a development and building permit for the store front improvements, along with a letter of endorsement by the property owner.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,


Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

March 12, 2024

Foothills Bluegrass Music (1986) Society
PO Box 84146, Market Mall PO
Calgary, AB T3A 5C4
Attn: Eric Holt

Email: info@foothillsbluegrass.com

Re: Town of Sundre Grants to Organizations Program

Dear Eric,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the March 11, 2024 Regular Council Meeting, Council approved funding to be used towards the promotion of the annual bluegrass festival in Sundre in the amount of \$2,000.00.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,000.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of twenty-five (25) applications with a total of \$107,314.00 in funding requests on the 1st intake for 2024, which is more than was allocated for the entire year.

A cheque will be mailed to your organization within 2 weeks of receiving confirmation of expenditures (*copies of invoices or bookings*). This funding is allocated specific to the project described in the application, therefore, if the project does not take place funds will not be transferred.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

March 12, 2024

Greenwood Neighbourhood Place (GNP)
Po Box 1846
Sundre, AB T0M 1X0
Attn: Donny Krahn, Executive Director

Email: donny.krahn@mygnp.org

Re: Town of Sundre Grants to Organizations Program

Dear Donny,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the March 11, 2024 Regular Council Meeting, Council approved funding to be used towards Sundre Seniors Connection in the amount of \$2,000.00.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of twenty-five (25) applications with a total of \$107,314.00 in funding requests on the 1st intake for 2024, which is more than was allocated for the entire year.

A cheque will be mailed to your organization within 2 weeks of receiving confirmation of expenditures (*copies of invoices or bookings*). This funding is allocated specific to the project described in the application, therefore, if the project does not take place funds will not be transferred.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

March 12, 2024

Grad Class 2024 Prom Committee
c/o Sundre High School
102 – 2 Ave. N.W.
Sundre, AB T0M 1X0
Attn: Cynthia Spurrier

Email: cynthiaspurrier@gmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Cynthia,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the March 11, 2024 Regular Council Meeting, Council approved funding to be used towards the 2024 Grad Class event in the amount of \$1,200.00.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of twenty-five (25) applications with a total of \$107,314.00 in funding requests on the 1st intake for 2024, which is more than was allocated for the entire year.

A cheque will be mailed to your organization within 2 weeks of receiving confirmation of expenditures (*copies of invoices or bookings*). This funding is allocated specific to the project described in the application, therefore, if the project does not take place funds will not be transferred.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

March 12, 2024

Olds & District Kiwanis Music Festival Society
Po Box 3934
Olds, AB T4H 1P6
Attn: Anjoli Rice

Email: anjoli19@hotmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Anjoli,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the March 11, 2024 Regular Council Meeting, Council approved funding to be used towards the 2024 Kiwanis Music Festival in the amount of \$500.00.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of twenty-five (25) applications with a total of \$107,314.00 in funding requests on the 1st intake for 2024, which is more than was allocated for the entire year.

A cheque will be mailed to your organization within 2 weeks of receiving confirmation of expenditures (*copies of invoices or bookings*). This funding is allocated specific to the project described in the application, therefore, if the project does not take place funds will not be transferred.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

March 12, 2024

Mainavekidzclub
PO Box 2118
Sundre, AB T0M 1X0
Attn: Dorothy Reeder, Director

Email: kidzmaf@gmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Dorothy,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the March 11, 2024 Regular Council Meeting, Council approved funding to be used towards the After School Kidz Club program (snacks & refreshments) in the amount of \$1,000.00.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of twenty-five (25) applications with a total of \$107,314.00 in funding requests on the 1st intake for 2024, which is more than was allocated for the entire year.

A cheque will be mailed to your organization within 2 weeks of receiving confirmation of expenditures (*copies of invoices or bookings*). This funding is allocated specific to the project described in the application, therefore, if the project does not take place funds will not be transferred.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,


Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

March 12, 2024

Mountain View Trading Post
PO Box 659
Sundre, AB T0M 1X0
Attn: Tracy Yuckin

Email: mountainviewtradingpost@gmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Tracy,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the March 11, 2024 Regular Council Meeting, Council denied your request for funding in the amount of \$30,000.00 to be used towards Store Front Improvements at your location of 104 Main Avenue East.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of twenty-five (25) applications with a total of \$107,314.00 in funding requests on the 1st intake for 2024, which is more than was allocated for the entire year.

Council values all businesses and the service you provide to the community, however, Council had the difficult role of determining which applications best met the intent within the Grants to Organizations Policy particularly since the requests at the 1st intake far exceeded the funds available for the entire year. We encourage you to continue applying, the next intake of applications is September 2024.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,


Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

March 12, 2024

Rockit Vocal Studios
Comp 3, Site 104, RR 3
Sundre, AB T0M 1X0
Attn: Emma Rushton

Email: emma@rockitvocalstudios.com

RE: Town of Sundre Grants to Organizations Program

Dear Emma,

Thank you for your application for funding through the Town of Sundre Grants Program. The application for funding to be used towards the promotion of a 2024 event (music workshops) in the amount of \$5,000 was denied.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of twenty-five (25) applications with a total of \$107,314.00 in funding requests on the 1st intake for 2024, which is more than was allocated for the entire year.

Council values the initiatives of local organizations and the services they provide to the community, however, Council had the difficult role of determining which applications best met the intent within the Grants to Organizations Policy particularly since the requests at the 1st intake far exceeded the funds available for the entire year. We encourage you to continue applying, the next intake of applications is September 2024.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,


Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

March 12, 2024

Sundre Citizens on Patrol (SCOPA)
PO Box 1047
Sundre, AB T0M 1X0
Attn: Jack Goodall

Email: goodalls@telus.net

RE: Town of Sundre Grants to Organizations Program

Dear Jack,

Thank you for your application for funding through the Town of Sundre Grants Program. The application for funding to be used towards the costs of citizen patrols (gas cards) in the amount of \$3,000 was denied.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of twenty-five (25) applications with a total of \$107,314.00 in funding requests on the 1st intake for 2024, which is more than was allocated for the entire year.

Council values the Sundre Citizens on Patrol, its members and the service it provides to the community, however, Council had the difficult role of determining which applications best met the intent within the Grants to Organizations Policy particularly since the requests at the 1st intake far exceeded the funds available for the entire year. We encourage you to continue applying, the next intake of applications is September 2024.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



www.sundre.com



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March 12, 2024

The Slingshot Garage
Comp 8, Site 19, RR 1
Sundre, AB T0M 1X0
Attn: Mark Brackley

Email: thebrackleys@gmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Mark & Shawna,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the March 11, 2024 Regular Council Meeting, Council approved funding to be used towards promotion of the annual slingshot event in the amount of \$1,000.00.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of twenty-five (25) applications with a total of \$107,314.00 in funding requests on the 1st intake for 2024, which is more than was allocated for the entire year.

A cheque will be mailed to your organization within 2 weeks of receiving confirmation of expenditures (*copies of invoices or bookings*). This funding is allocated specific to the project described in the application, therefore, if the project does not take place funds will not be transferred.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,


Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

March 12, 2024

Sundre & District Aquatic Society
PO Box 648
Sundre, AB T0M 1X0
Attn: Kari McQuaid, Manager

Email: sundreaquaplexmanager@gmail.com

RE: Town of Sundre Grants to Organizations Program

Dear Kari,

Thank you for your application for funding through the Town of Sundre Grants Program. The application for funding to be used towards the completion of the hot tub project in the amount of \$5,000 was denied.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of twenty-five (25) applications with a total of \$107,314.00 in funding requests on the 1st intake for 2024, which is more than was allocated for the entire year.

Council values the Sundre & District Aquatic Society and the service it provides to the community, however, Council had the difficult role of determining which applications best met the intent within the Grants to Organizations Policy particularly since the requests at the 1st intake far exceeded the funds available for the entire year. We encourage you to continue applying, the next intake of applications is September 2024.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

March 12, 2024

Sundre Broncs, Bulls & Wagons
PO Box 1218
Sundre, AB T0M 1X0
Attn: Dale Young

Email: bullsandwagons@sundrerodeo.com

Re: Town of Sundre Grants to Organizations Program

Dear Dale,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the March 11, 2024 Regular Council Meeting, Council approved funding to be used towards the promotion of the annual Sundre Broncs, Bulls & Wagons event in Sundre in the amount of \$3,000.00.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of twenty-five (25) applications with a total of \$107,314.00 in funding requests on the 1st intake for 2024, which is more than was allocated for the entire year.

A cheque will be mailed to your organization within 2 weeks of receiving confirmation of expenditures (*copies of invoices or bookings*). This funding is allocated specific to the project described in the application, therefore, if the project does not take place funds will not be transferred.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,


Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

March 12, 2024

Sundre Community Choir
PO Box 614
Sundre, AB T0M 1X0
Attn: Cheri Jahnke

Email: sundrecommunitychoir@gmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Cheri,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the March 11, 2024 Regular Council Meeting, Council approved funding to be used for the purchase of music and accessories in the amount of 500.00.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of twenty-five (25) applications with a total of \$107,314.00 in funding requests on the 1st intake for 2024, which is more than was allocated for the entire year.

A cheque will be mailed to your organization within 2 weeks of receiving confirmation of expenditures (*copies of invoices or bookings*). This funding is allocated specific to the project described in the application, therefore, if the project does not take place funds will not be transferred.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,


Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

March 12, 2024

Sundre Daycare Centre
PO Box 1498
Sundre, AB T0M 1X0
Attn: Soleil Mjolsness

Email: sundredaycare@gmail.com

RE: Town of Sundre Grants to Organizations Program

Dear Soleil,

Thank you for your application for funding through the Town of Sundre Grants Program. The application for funding to be used towards 2024 summer programming & field trips in the amount of \$5,000 was denied.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of twenty-five (25) applications with a total of \$107,314.00 in funding requests on the 1st intake for 2024, which is more than was allocated for the entire year.

Council values the Sundre Daycare Centre, and the service it provides to the families in our community, however, Council had the difficult role of determining which applications best met the intent within the Grants to Organizations Policy particularly since the requests at the 1st intake far exceeded the funds available for the entire year. We encourage you to continue applying, the next intake of applications is September 2024.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

March 12, 2024

Sundre Municipal Library
PO Box 539
Sundre, AB T0M 1X0
Attn: Joy Willihnganz

Email: jwillihnganz@prl.ab.ca

Re: Town of Sundre Grants to Organizations Program

Dear Joy,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the March 11, 2024 Regular Council Meeting, Council approved funding to be used towards the repair of the Story-Walk signs adjacent to the Main Avenue West trail in the total amount of \$140.00. The amount of the grant includes funding of \$80.00 for Plexi-glass sheets and \$60.00 for 2 hours of in-kind services by the Community Services Department.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of twenty-five (25) applications with a total of \$107,314.00 in funding requests on the 1st intake for 2024, which is more than was allocated for the entire year.

A cheque will be mailed to your organization within 2 weeks of receiving confirmation of expenditures (*copies of invoices or bookings*). This funding is allocated specific to the project described in the application, therefore, if the project does not take place funds will not be transferred.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council
Community Services



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

March 12, 2024

Sundre & District Historical Society & Museum
PO Box 314
Sundre, AB T0M 1X0
Attn: Carrie Couch, Executive Director

Email: executivedirector@sundremuseum.com

Re: Town of Sundre Grants to Organizations Program

Dear Carrie,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the March 11, 2024 Regular Council Meeting, Council approved funding to be used towards the 2024 Winterfest event in the amount of \$3,400.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of twenty-five (25) applications with a total of \$107,314.00 in funding requests on the 1st intake for 2024, which is more than was allocated for the entire year.

A cheque will be mailed to your organization within 2 weeks of receiving confirmation of expenditures (*copies of invoices or bookings*). This funding is allocated specific to the project described in the application, therefore, if the project does not take place funds will not be transferred.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,


Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

March 12, 2024

Sundre Pickleball Association
Box 6, Site 18, RR 1
Sundre, AB T0M 1X0
Attn: Rick Hertz

Email: rickhertz@gmail.com

RE: Town of Sundre Grants to Organizations Program

Dear Rick,

Thank you for your application for funding through the Town of Sundre Grants Program. The application for funding to be used towards the purchase of a Plexi-pave system in the amount of \$5,000 was denied.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of twenty-five (25) applications with a total of \$107,314.00 in funding requests on the 1st intake for 2024, which is more than was allocated for the entire year.

Council values the Sundre Pickleball Association and the service it provides to it's members, however, Council had the difficult role of determining which applications best met the intent within the Grants to Organizations Policy particularly since the requests at the 1st intake far exceeded the funds available for the entire year. We encourage you to continue applying, the next intake of applications is September 2024.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



www.sundre.com



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March 12, 2024

Sundre Rodeo & Race Association
PO Box 1218
Sundre, AB T0M 1X0
Attn: Jenn Anderson, Director

Email: janderson@integratire.ca

Re: Town of Sundre Grants to Organizations Program

Dear Jenn,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the March 11, 2024 Regular Council Meeting, Council approved funding to be used towards the promotion of the 2024 Sundre Rodeo event in Sundre in the amount of \$5,000.00.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of twenty-five (25) applications with a total of \$107,314.00 in funding requests on the 1st intake for 2024, which is more than was allocated for the entire year.

A cheque will be mailed to your organization within 2 weeks of receiving confirmation of expenditures (*copies of invoices or bookings*). This funding is allocated specific to the project described in the application, therefore, if the project does not take place funds will not be transferred.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

March 12, 2024

Sundre Volunteer Search & Rescue Society
PO Box 635
Sundre, AB T0M 1X0
Attn: Helen Jackson

Email: h.g.jackson49@gmail.com

RE: Town of Sundre Grants to Organizations Program

Dear Helen,

Thank you for your application for funding through the Town of Sundre Grants Program. The application for funding to be used towards the purchase of specialized rescue equipment in the amount of \$1,844 was denied.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of twenty-five (25) applications with a total of \$107,314.00 in funding requests on the 1st intake for 2024, which is more than was allocated for the entire year.

Council values the valuable contributions of the Sundre Volunteer Search & Rescue Society, its members and the service it provides to the community and visitors to the area, however, Council had the difficult role of determining which applications best met the intent within the Grants to Organizations Policy particularly since the requests at the 1st intake far exceeded the funds available for the entire year. We encourage you to continue applying, the next intake of applications is September 2024.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council

www.sundre.com



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March 12, 2024

The DEN S.Y.C.
Po Box 1846
Sundre, AB T0M 1X0
Attn: Heather Hicks, Director

Email: heather.hicks@mygnp.org

Re: Town of Sundre Grants to Organizations Program

Dear Heather,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the March 11, 2024 Regular Council Meeting, Council approved funding to be used towards the purchase of an i-pad and programming in the amount of \$1,000.00.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of twenty-five (25) applications with a total of \$107,314.00 in funding requests on the 1st intake for 2024, which is more than was allocated for the entire year.

A cheque will be mailed to your organization within 2 weeks of receiving confirmation of expenditures (*copies of invoices or bookings*). This funding is allocated specific to the project described in the application, therefore, if the project does not take place funds will not be transferred.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

March 12, 2024

West Country Cruisers – Sundre & Area
PO Box 1082
Sundre, AB T0M 1X0
Attn: Erin Erickson

Email: westcountrycruisers.sundre@gmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Erin,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the March 11, 2024 Regular Council Meeting, Council approved funding to be used for the advertising and promotion of the annual car show in the amount of \$1,500.00

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of twenty-five (25) applications with a total of \$107,314.00 in funding requests on the 1st intake for 2024, which is more than was allocated for the entire year.

A cheque will be mailed to your organization within 2 weeks of receiving confirmation of expenditures (*copies of invoices or bookings*). This funding is allocated specific to the project described in the application, therefore, if the project does not take place funds will not be transferred.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,


Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638 3551 | F. 403 638 2100 | E. townmail@sundre.com

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

March 18, 2024

Mountain View County
PO Bag 100
Didsbury, AB T0M 0W0
Attn: Mr. Jeff Holmes, CAO

RE: Municipal Area Partnership (MAP)

Dear Jeff,

The Town of Sundre Council gave their full support to withdraw as members of the Municipal Area Partnership at the regular meeting of Council held on March 11, 2024 by Motion No. 074-11-03-24.

Council supports that the remaining funds of \$23,917.21 be distributed based on the same ratio contributions that were made to the fund; and further, that Mountain View County will retain 40% of the funds totaling \$9,566.88 and distribute the remaining funds to the member Municipalities.

Council and administration look forward to many years of working collaboratively together under the Town of Sundre and Mountain View County Inter-municipal Collaborative Committee.

If you have any questions or concerns, please do not hesitate to call.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
Council



FROM THE OFFICE OF THE MAYOR

April 5, 2024

UCOC Foundation "Seeds of Hope"
Email: grants@united-church.ca

RE: Sundre Seniors Socialize Program

Dear Sir or Madame,

On behalf of Council and the Citizens of the Town of Sundre, I am very pleased to offer this letter of support for the Sundre Seniors Socialize Program's grant application to the United Church of Canada Foundation "Seeds of Hope.

The Sundre Seniors Socialize Program benefits approximately 50 – 60 seniors to each event held at the Sundre United Church. The program focuses on all vulnerable and socially isolated seniors, and continues to attract those who are 55+ that are single (bereaved, divorced or never married), those that are isolated or are lonely from caregiving responsibilities and /or are newcomers to the community. Events are held once a month on the second Wednesday. The programs three-part format has garnered positive evaluations, providing a nutritious, safe, catered meal and socializing, delivery of Community resources pertaining to health, social service programs, educational programs and offers from time to time guest speakers and music sessions for sensory stimulation.

The members of the Sundre United Church are a valuable resource as they provide a league of volunteers inclusive of other community members, who are committed to supporting each other, other seniors, and groups in our community. It is hoped that this letter of support will assist them in obtaining much needed funding for the Sundre Seniors Socialize Program.

Yours truly,

Richard Warnock
Mayor

c.c. Council
/file



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

April 9, 2024

Myron Thompson Health Centre (Sundre Hospital)
Bag 3,
709 1 ST NE
Sundre, AB T0M 1X0
Attn: Chantal Crawford, Site Manager

Email: chantal.crawford@ahs.ca

Re: 2024 Appointment to Sundre Hospital Steering Committee (ad hoc)

Dear Chantal,

The Town of Sundre Council gave their full support to appoint you as a member of the Sundre Hospital Steering Committee (ad hoc) at the regular meeting of Council held on April 8, 2024 by Motion No. 114-08-04-24, for the term of the committee.

The time and date of the first meeting of the committee will be provided to you in a timely manner by email by the Recording Secretary for the committee. Should you have any questions or concerns, please do not hesitate to contact Betty Ann Fountain, (403) 638-3551 ext. 114 or Email: bettyann.f@sundre.com

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council





717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

April 9, 2024

Heidi Overguard
RR 3, Site 102, Box 8
Sundre, AB T0M 1X0

Email: hmphoto@gmail.com

Re: 2024 Appointment to Sundre Hospital Steering Committee (ad hoc)

Dear Heidi,

The Town of Sundre Council gave their full support to appoint you as a member of the Sundre Hospital Steering Committee (ad hoc) at the regular meeting of Council held on April 8, 2024 by Motion No. 115-08-04-24, for the term of the committee.

The time and date of the first meeting of the committee will be provided to you in a timely manner by email by the Recording Secretary for the committee. Should you have any questions or concerns, please do not hesitate to contact Betty Ann Fountain, (403) 638-3551 ext. 114 or Email: bettyann.f@sundre.com

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

April 9, 2024

Greenwood Family Physicians
Bag 5
Sundre, AB T0M 1X0
Attn: Dr. Jonathan Somerville

Email: somerville.jon@gmail.com

Re: 2024 Appointment to Sundre Hospital Steering Committee (ad hoc)

Dear Dr. Somerville,

The Town of Sundre Council gave their full support to appoint you as a member of the Sundre Hospital Steering Committee (ad hoc) at the regular meeting of Council held on April 8, 2024 by Motion No. 116-08-04-24, for the term of the committee.

The time and date of the first meeting of the committee will be provided to you in a timely manner by email by the Recording Secretary for the committee. Should you have any questions or concerns, please do not hesitate to contact Betty Ann Fountain, (403) 638-3551 ext. 114 or Email: bettyann.f@sundre.com

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council





717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

April 9, 2024

Moose & Squirrel Medical Clinic
PO Box 990
Sundre, AB T0M 1X0
Attn: Dr. Michelle Warren

Email: admin@sundremedicalclinic.com

Re: 2024 Appointment to Sundre Hospital Steering Committee (ad hoc)

Dear Dr. Warren,

The Town of Sundre Council gave their full support to appoint you as a member of the Sundre Hospital Steering Committee (ad hoc) at the regular meeting of Council held on April 8, 2024 by Motion No. 117-08-04-24, for the term of the committee.

The time and date of the first meeting of the committee will be provided to you in a timely manner by email by the Recording Secretary for the committee. Should you have any questions or concerns, please do not hesitate to contact Betty Ann Fountain, (403) 638-3551 ext. 114 or Email: bettyann.f@sundre.com

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

April 16, 2024

Councillor Chris Vardas
c/o Town of Sundre
PO Box 420
Sundre, AB T0M 1X0

Email: chris.v@sundre.com

Re: 2024 Appointment of Members to Sundre Hospital Steering Committee (ad hoc)

Dear Councillor Vardas,

The Town of Sundre Council gave their full support to appoint you as a member of the Sundre Hospital Steering Committee at the regular meeting of Council held on April 8, 2024 by Motion No. 118-08-04-24 for a term of one (1) year, renewable at the annual Organizational Meeting.

The time and date of the first meeting of the committee will be provided to you in a timely manner by email by the Recording Secretary for the committee. Should you have any questions or concerns, please do not hesitate to contact Betty Ann Fountain, (403) 638-3551 ext. 114 or Email: bettyann.f@sundre.com

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

April 9, 2024

Parkland Regional Library System
4565 – 46 ST
Lacombe, AB T4L 0K2
Attn: Ron Sheppard, Executive Director

Email: info@prll.ab.ca

Re: Parkland Regional Library System 2023 Financial Statements

Dear Mr. Sheppard,

The Town of Sundre Council accepted as information the Parkland Regional Library System 2023 Financial Statements at the regular meeting of Council held on April 8, 2024 by Motion No. 119-08-04-24.

The Town of Sundre Council appreciates the information provided by the Parkland Regional Library System, and the thoroughness of the reports.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



Town of Sundre Resolution for Economic Development Week

Resolution

WHEREAS, the International Economic Development Council is the largest professional economic development organization dedicated to serving economic developers; and

WHEREAS, for 50 years, Economic Developers Alberta has been Alberta's leading economic development network, committed to advancing the economic development profession by providing resources, professional development and networking opportunities; and

WHEREAS, economic developers promote economic well-being and quality of life for their communities by creating, retaining, and expanding jobs that facilitate growth, enhance wealth, and provide a stable tax base; and

WHEREAS, economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses, which is the hallmark of Alberta's economy; and

WHEREAS, economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial, and federal governments, public-private partnerships, chambers of commerce, universities, and a variety of other institutions; and

WHEREAS, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

NOW, THEREFORE, BE IT RESOLVED that I, Richard Warnock, on behalf of the Council and Citizens of the Town of Sundre in the Province of Alberta, do hereby declare the week of May 6 - 10, 2024, as "Economic Development Week" in the Town of Sundre.



Mayor Richard Warnock



PROCLAMATION

**“Alberta Disability Services Professional Appreciation Week”
May 20 – 26, 2024**

The Alberta Disability Workers Association (ADWA) is the established professional voice and advocate for the 15, 000+ professionals employed in Community Disability Services (CDS) across the Province of Alberta. ADWA was formed in 2010, and one of our important roles is to heighten Albertan’s awareness of our essential and valuable workforce by publicly recognizing the positive impact the profession has on the lives of people with disabilities, their families and the overall community.

The Honourable Jason Nixon, Minister of Seniors, Community and Social Services has declared the week of May 20 – 26, 2024, as the Alberta Disability Services Professional Appreciation Week in Alberta.

WHEREAS: In perpetuity (3rd Monday in May) this declaration is a testament to the unwavering dedication and invaluable contributions made by disability service professionals in our communities.

WHEREAS: The ADWA is requesting that Alberta’s communities join in acknowledging this significant occasion, and by doing so, collectively raise awareness about the essential role that CDS professionals play in enhancing the lives of individuals with disabilities who live, work, and play in communities across Alberta.

DECLARATION: I, Richard Warnock, on behalf of the Council and Citizens of the Town of Sundre in the Province of Alberta, do hereby declare the week of May 20-26, 2024, Alberta Disability Services Professional Appreciation Week. Our community respects and honours the dedicated professionals working in disability services.

Dated this 29th of April, 2024

Richard Warnock, Mayor



DECLARATION

In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 3 – 9, 2024 to be Seniors' Week in

Community **Town of Sundre**

A handwritten signature in black ink that reads "Richard Warnock".

Official Title **Richard Warnock, Mayor**

Official Signature

A handwritten signature in black ink, appearing to be "Jason Nixon", written over a horizontal line.

The Honourable Jason Nixon; Minister of Seniors, Community and Social Services



Waive fee request

Betty Ann Fountain <bettyann.f@sundre.com>
To: sundrespruce20@gmail.com
Cc: Linda Nelson <linda.n@sundre.com>

Tue, May 14, 2024 at 10:40 AM

Good Morning Jane,
The Town of Sundre Council gave their approval to waive the Community Centre and Boardroom rental fee for the Seniors Fair, June 6th, at the regular meeting of Council held on May 13, 2024. The motion is recorded below.

Res. 165-13-05-24 MOVED by Councillor Anderson that the Town of Sundre Council approve the fee waiver for the Community Centre and Boardroom in the amount of \$277.77, to be funded from Council Discretionary Contributions to Local Organizations, for the Seniors Fair to take place June 6, 2024. CARRIED.

I advised Community Services staff this morning and provided a copy of the motion for their records.

Council wishes you and your volunteers much success and thank you for your work to support seniors.

Regards,
Betty Ann

On Tue, Apr 23, 2024 at 10:02 AM Sundre SPRUCE. <sundrespruce20@gmail.com> wrote:
{Quoted text hidden}



BETTY ANN FOUNTAIN

Legislative Executive Assistant

T. 403-638-3551 Ext. 114

F. 403-638-2100

bettyann.f@sundre.com

www.sundre.com



Fwd: Noise Relaxation bylaw

Betty Ann Fountain <bettyann.f@sundre.com>

Tue, May 14, 2024 at 10:48 AM

To: leask@adamsamy.ca

Cc: Sam Zhao <sam.z@sundre.com>, Robert Plews <robert.p@sundre.com>, Linda Nelson <linda.n@sundre.com>

Good Morning Lorrie,

The Town of Sundre Council gave their approval to relax the Community Standards Bylaw, Part 2 - Noise for the Adamstock music event scheduled for August 16; 6:00 p.m. to 2:00 a.m., and August 17; Noon to 2:00 p.m., at the regular meeting of Council held on May 13, 2024. The motion is recorded below.

Res. 166-13-05-24 **MOVED** by Councillor Petersen that the Town of Sundre Council approve the relaxation of the Community Standards Bylaw 2023-09, Part 2 -- Noise as requested. **CARRIED.**

Council appreciated the advance notice, and wish you and the volunteers much success.

Regards,
Betty Ann

[Quoted text hidden];

--



BETTY ANN FOUNTAIN

Legislative Executive Assistant

T. 403-638-3551 Ext. 114

F. 403-638-2100

bettyann.f@sundre.com

www.sundre.com



Innisfail Rotary Pro Rodeo Parade Registration Form



Saturday, June 15, 2024, 10:30am Parade Start

Organization/Business Name: Town of Sundre

Contact Person: Betty Ann Fountain, Leg. Services for Mayor Richard Warnock

Address: PO Box 420, 717 Main Ave. W. Sundre, AB TOM 1X0

Phone: (Work) 403-638-3551 x.114 (Cell – for day of the parade) 403-813-9488

Email: bettyann.f@sundre.com OR richard.w@sundre.com

<u>Float Category - Check one</u>	<u>Type of Entry - Check ALL that apply</u>
<input type="checkbox"/> Business/Industrial/Commercial	<input type="checkbox"/> Live Band on float or Marching Band
<input type="checkbox"/> Community Group/Organization/School	<input checked="" type="checkbox"/> Car/Truck
<input checked="" type="checkbox"/> Dignitary: <u>Mayor and Councillors</u>	<input type="checkbox"/> Walking
<input type="checkbox"/> Other (Please describe): _____	<input type="checkbox"/> Bicycle/Rollerblade/Scooter
_____	<input type="checkbox"/> Music/Sound System
_____	<input type="checkbox"/> Domestic Animals
_____	<input type="checkbox"/> Livestock

Waiver

We assume all liability relating to or arising from our involvement in the Innisfail 2024 Rotary Pro Rodeo Parade. We are aware that participants may appear in pictures and promotional materials used for future Town of Innisfail publications and have read and agreed to the Parade Rules & Regulations.

**** Registration forms must be submitted to the Town Office no later than Friday, June 7, 2024.**

Betty Ann Fountain Ba Fountain May 14, 2024
 Print Name Signature Date

Submit Registration Form and Insurance Certificate to the Town Office at 4943 53 Street in person, or by email to ask@innisfail.ca.



INVITATION TO SENIORS FAIR JUNE 6

2 messages

Betty Ann Fountain <bettyann.f@sundre.com>
To: sundrespruce20@gmail.com
Cc: Linda Nelson <linda.n@sundre.com>

Fri, May 31, 2024 at 10:09 AM

Good Morning Jane,
The Town of Sundre Council, at the May 27, 2024 meeting, accepted with pleasure, for Deputy Mayor Jaime Marr to participate and give opening remarks at 10:00 a.m. on June 6 at the Seniors Fair. With regret, Mayor Warnock is not available to attend.

As follows, is the Motion of Council:
Res. 181-27-05-024 MOVED by Councilor Isaac that the Town of Sundre Council accepts the invitation for Deputy Mayor Marr to participate and give opening remarks at the 10:00 a.m. opening of the Seniors Fair, June 6th, 2024.

If you have any questions, or concerns, please do not hesitate to contact me.

Sincerely,
Betty Ann

From: Sundre SPRUCE. <sundrespruce20@gmail.com>
Sent: Monday, May 20, 2024 8:23 PM
To: Linda Nelson <linda.n@sundre.com>
Subject: Re: Invites

Forgot to attach the schedule

On Mon, May 20, 2024 at 8:21 PM Sundre SPRUCE <sundrespruce20@gmail.com> wrote:

Sundre Senior SPRUCE Society would like to invite the mayor to give a few remarks at the 10 am opening of the Seniors Fair on June 6 at the Sundre Community Center during Seniors Week. We would also like to invite the members of the Town of Sundre Wellness Committee to attend, to gain insight into the Healthy Aging Alberta initiatives we have been working on.

Thank you in advance for your help in this matter

Jane Atkins

--



BETTY ANN FOUNTAIN
Legislative Executive Assistant

T. 403-638-3551 Ext. 114
F. 403-638-2100
bettyann.f@sundre.com
www.sundre.com

Sundre SPRUCE. <sundrespruce20@gmail.com>
To: Betty Ann Fountain <bettyann.f@sundre.com>

Fri, May 31, 2024 at 10:11 AM

Thank you for arranging this for us
Jane
[Quoted text hidden]



Mountain View C O U N T Y

June 3, 2024

Via e-mail

Mayor Richard Warnock
Town of Sundre

Dear Mayor Warnock:

Re: ICF Master Agreement Time Extension Request

As we approach the end of the current term outlined in our Master Agreement, Mountain View County is requesting an extension that will allow us to defer the ICF Review and Renegotiation requested by our urban partners until the middle 2 years of the next electoral term.

The County is making this request based on 2 key principles.

1. The advice received from the Minister Rebecca Schulz of Municipal Affairs dated April 11, 2023, states: *"We recommend municipalities hold off on renegotiation discussions in light of the potential for further amendments."* (To the Municipal Government Act and associated Regulations). The amendments from Municipal Affairs appear to be trending towards 2025 before they will be ready.
2. To remain consistent with the intent of the ICF Master agreement. The County supports not reviewing the Master Agreements in the year of an election or the First year after an election.

In the County's opinion extending the Master Agreement will provide continuity and stability while maintaining the ability to undertake a review in the near future that is informed by likely changes implemented by Municipal Affairs.

Our partnership has proven to be mutually beneficial, fostering growth, collaboration, and success for our organizations. The County recognizes it is a mutual decision on how to proceed, therefore, should you wish to have an ICC meeting to review and discuss options moving forward please contact me directly.

Sincerely,

Angela Aalbers
Reeve

Enclosed: April 11, 2023, Letter from Minister of Municipal Affairs

10 – 1408 Twp Rd 320, Didsbury AB, T0M 0W0
(403) 335-3311
www.mountainviewcounty.com



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Calgary-Shaw

MINISTERIAL ORDER NO. MSD:024/23

I, Rebecca Schulz, Minister of Municipal Affairs, pursuant to Section 605(2) of the *Municipal Government Act*, make the following order:

The date by which a municipality must review an intermunicipal collaboration framework, as required by Section 708.32(1) of the *Municipal Government Act*, is amended from at least every five years to at least every seven years.

This order expires March 31, 2027.

Dated at Edmonton, Alberta, this 16th day of April, 2023.



Rebecca Schulz
Minister of Municipal Affairs

Formal Invite to the 5th Annual Sundre Car Show

Betty Ann Fountain <bettyann.f@sundre.com>
To: West Country CRUISERS <westcountrycruisers.sundre@gmail.com>
Cc: Linda Nelson <linda.n@sundre.com>

Tue, Jun 11, 2024 at 9:56 AM

Good Morning Erin and Tom,

We are very pleased to advise that at the Regular Meeting of Council held June 10, 2024, the following motion was given regarding the attendance of Mayor Warnock at the 5th Annual Canada Day Car Show, scheduled for June 30, 2024 at the Rodeo Grounds:

"Res. 197-10-06-24 MOVED by Councillor Marr that the Town of Sundre Council accepts the invitation for Mayor Warnock or designated representative to participate and present the "Mayor's Choice Award" for best in show, at the 5th Annual Sundre Canada Day Car Show on June 30, 2024 at 2:30 p.m. at the Sundre Rodeo Grounds CARRIED"

Please provide any additional information you may have to assist Mayor Warnock, such as the name of the West Country Cruiser host and location to meet on site at the Rodeo Grounds to Legislative Services no later than Noon on June 26th to: bettyann.f@sundre.com

We wish you much success with this year's event.

Sincerely,

B.A. Fountain, for
Linda Nelson, CAO

[Quoted text hidden]



BETTY ANN FOUNTAIN

Legislative Executive Assistant

T. 403-638-3551 Ext. 114

F. 403-638-2100

bettyann.f@sundre.com

www.sundre.com

TOWN OF SUNDRE REVIEW OF BOARD MINUTES AND FINANCIAL DOCUMENT

1 message

Betty Ann Fountain <bettyann.f@sundre.com>
To: administration@prt.ab.ca

Tue, Jun 11, 2024 at 10:04 AM

Good Morning Kara,

At the Regular Meeting of Council held June 10, 2024, the following motion was given regarding the May 16, 2024 Draft Board Meeting Minutes and the 2023 Return on Investment documents provided to the Town of Sundre:

"Res. 198-10-06-24 MOVED by Councillor Dalke that the Town of Sundre Council accept the Parkland Regional Library System's, May 16, 2024 Draft Board Meeting Minutes and the 2023 Return on Investment document as information. **CARRIED**"

Best Regards,
Betty Ann



BETTY ANN FOUNTAIN

Legislative Executive Assistant

T. 403-638-3551 Ext. 114

F. 403-638-2100

bettyann.f@sundre.com

www.sundre.com



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

July 4, 2024

Sundre Petroleum Operators Group
PO Box 1833
Sundre, AB T0M 1X0
Attn: Tracey McCrimmon, Executive Director

Email: tracey.mccrimmon@spog.ab.ca

RE: Neighbours Day Breakfast August 23, 2024

Dear Ms. McCrimmon;

The Town of Sundre Council accepted the invitation for members of Council to attend and assist with the Neighbours Day Breakfast, August 23, 2024 at the Regular Meeting of Council held on June 24, 2024. The motion is recorded below for reference:

Res. 204-24-06-24 MOVED by Councillor Vardas that the Town of Sundre Council accept the verbal presentation from the CAO on behalf of Sundre Petroleum Operators Group as information, and further, that several members of Council agree to assist with the breakfast at the August 23, 2024 SPOG Neighbours Day Event Breakfast from 8:00 a.m. to 9:30 a.m.

Should there be any further information to be relayed to Council, please contact Betty Ann Fountain, Legislative Executive Assistant, (403) 638-3551, ext. 114 or email: bettyann.f@sundre.com

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file
cc: Council



FORREST GREEN VIRTUAL PRESENTATION TO COUNCIL

7 messages

Betty Ann Fountain <bettyann.f@sundre.com>
To: clive@forrestgreen.com
Cc: Linda Nelson <linda.n@sundre.com>

Tue, Sep 3, 2024 at 10:38 AM

Good Morning Clive,
As mentioned in previous emails to the Town of Sundre, a virtual presentation by a Forrest Green representative is possible to explain to Council the online criminal check service you provide.

We have two Council meeting dates in September as follows:

- September 9 at 6:00 p.m. (MST);
- September 30 at 6:00 p.m. (MST).

Please advise as soon as possible which date is best for you or your representative. When a date has been chosen, we will set up a "google meets" and provide you with the access.

Best regards,
Betty Ann

--



BETTY ANN FOUNTAIN

Legislative Executive Assistant

T. 403-638-3551 Ext. 114

F. 403-638-2100

bettyann.f@sundre.com

www.sundre.com

Clive Weighill <clive@forrestgreen.com>
To: Betty Ann Fountain <bettyann.f@sundre.com>
Cc: Linda Nelson <linda.n@sundre.com>

Tue, Sep 3, 2024 at 2:08 PM

Hello Betty Ann,

Thank you for getting back to me. I can certainly provide council with a virtual explanation of the criminal record check revenue partnership. Would it be an imposition to speak to council in October?? On the dates you have provided in September, I'm flying both days (the only two days that wouldn't work!!) If a September date is preferable, I can have an associate provide an overview. I would however, prefer to speak to council myself.

I will make anything work to suit council. All the best. Clive

Hello Betty Ann, thank you for your understanding. May I please attend the October 28 council meeting? Thanks again. Clive Weighill

[Quoted text hidden]

Betty Ann Fountain <bettyann.f@sundre.com>
To: Clive Weighill <clive@forrestgreen.com>

Tue, Sep 3, 2024 at 3:21 PM

Hello Clive,
We have added your presentation to Council on October 28th. About a week ahead of the meeting, I will be sending you more information. And on the day of, will be sending you the access information for the google meets.

Regards,
Betty Ann

[Quoted text hidden]

--



BETTY ANN FOUNTAIN

Legislative Executive Assistant

T. 403-638-3551 Ext. 114

F. 403-638-2100

bettyann.f@sundre.com

www.sundre.com

Clive Weighill <clive@forrestgreen.com>
To: Betty Ann Fountain <bettyann.f@sundre.com>

Tue, Sep 3, 2024 at 3:56 PM

Hello Betty Ann. Wow what a day! I've been able to alter my flight, I didn't want to wait until the end of October. I can now meet with council on September 9. I will send you a copy of a short PowerPoint that I'll be using for background information. I should only need 15-20 minutes. Thanks for understanding my schedule. Clive

Get Outlook for iOS

From: Betty Ann Fountain <bettyann.f@sundre.com>
Sent: Tuesday, September 3, 2024 3:21:23 PM
To: Clive Weighill <clive@forrestgreen.com>
Subject: Re: FORREST GREEN VIRTUAL PRESENTATION TO COUNCIL

[Quoted text hidden]

Betty Ann Fountain <bettyann.f@sundre.com>
To: Clive Weighill <clive@forrestgreen.com>

Tue, Sep 3, 2024 at 4:26 PM

Hello Clive,
You've been busy!! We have rescheduled you as a Delegation on September 9 at 6:00 p.m. Please send the power point to me via email, no later than 4:00 p.m. (MTS) on Wednesday, Sept 4th.

We use Google Meets, which isn't always cooperative for virtual meetings, but we will try to keep you online and in focus.



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

July 5, 2024

Sundre Municipal Library Board
PO Box 539
2, 96 – 2 Ave. N.W.
Sundre, AB T0M 1X0
Attn: Mr. Anton Walker, Chair

RE: Appointment of Board Member

Dear Anton,

The Town of Sundre Council was presented with a recommendation for an appointment to the Sundre Municipal Library Board at the June 24, 2024 Regular Council Meeting. Below is the resolution of Council relating to the appointment:

Res. 220-24-06-24 MOVED by Councillor Marr that the Town of Sundre Council appoint Mr. Allan Tarnoczi to the Sundre Library Board for a term of 3 years, beginning June 24, 2024, ending June 23, 2027.

Should you require additional information, please contact Legislative Services at (403) 638-3551 or email: townmail@sundre.com

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council

BOWDEN

Bowden Daze Rodeo

2024 Parade Registration
"SALUTE TO THE BOWDEN & DISTRICT
AGRICULTURAL SOCIETY"
Saturday, July 13th, 2024

Name of Participant or Business Town of Sundre
Contact Person Betty Ann Fountain, Legislative Services
Phone 403-638-3551 ext 114
Email bettyann.f@sundre.com
Address Po Box 420, 717 Main Av. W. Sundre AB T0M1X0
Entry Type (Please check all that apply)

- Business
- Antique
- Community
- Horse/Horse and buggy
- Kids
- Sports

Other (Please Specify) Municipality
Brief description of entry: Town of Sundre Truck and members of Council.

If horses or other livestock are part of your entry, please advise parade directors if you need special placing. (Away from loud music, flags, etc.)

Marshalling will take place at Bowden Grandview School (2238 - 21 Avenue) between 9:30 am and 10:30 am. The parade starts at 11 am sharp!

We encourage all participants to incorporate the parade theme into their entry through costume or decoration. Candy is allowed to be thrown from the floats.

Please complete this form and return it to the Town of Bowden office, 2101-20 Ave.
Phone: 403-224-3395 Fax: 403-224-2244 Email: info@bowden.ca

SALUTE TO THE BOWDEN & DISTRICT AGRICULTURAL SOCIETY





TOWN OF SUNDRE

BYLAW 2021-06

BEING A BYLAW OF THE TOWN OF SUNDRE TO ADOPT THE EAGLE RIDGE AREA STRUCTURE PLAN AS AMENDED, 2021-ASP002

WHEREAS pursuant to the Municipal Government Act, R.S.A. 2000, Chapter M-26 as amended or replaced from time to time, provides that a Council may by Bylaw adopt an area structure plan;

WHEREAS the Council of the Town of Sundre considers it expedient to adopt an area structure plan or an amendment to an area structure plan for the lands described and illustrated herein to facilitate the long-term strategic and sustainable growth of the Town; and

WHEREAS an area structure plan amendment has been prepared in accordance with the Municipal Government Act;

NOW THEREFORE THE COUNCIL OF THE TOWN OF SUNDRE, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, AND PURSUANT TO THE AUTHORITY CONFERRED UPON IT BY THE MUNICIPAL GOVERNMENT ACT, R.S.A. 2000, C. M-26, AS AMENDED, ENACTS AS FOLLOWS:

1. NAME OF BYLAW

1.1 This Bylaw may be cited as "Eagle Ridge Area Structure Plan, as amended."

2. PURPOSE OF BYLAW

2.2 The Eagle Ridge Area Structure Plan, as amended, shall manage the long-term strategic and sustainable growth of the lands herein as described and illustrated in Schedule "A" of this Bylaw.

3. EFFECTIVE DATE

3.3 All Schedules attached are part of and form part of this Bylaw.

3.4 This Bylaw shall come into full force and effect upon the date of the Third and Final Reading.

4. REPEAL

4.4 Bylaw No. 852 is hereby repealed.

READ A FIRST TIME this 16th day of August 2021 Motion No. 221-16-08-21

PUBLIC HEARING HELD this 20th day of September 2021

READ A SECOND TIME this 20th day of September 2021 Motion No. 258-20-09-21

READ A THIRD AND FINAL TIME this 20th day of September 2021 Motion No. 259-20-09-21

Mayor Terry Leslie

Chief Administrative Officer, Linda Nelson



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

July 18, 2024

Chinook's Edge Real Estate Ltd.
o/a Suds & Sundries
PO Box 1277
Sundre, AB T0M 1X0
Attn: Mr. Tom King

Re: Change of Scope to Store Front Improvement Project for Suds & Sundries

At your request, Council was provided with information regarding a Change of Scope to the store front improvement project for Suds & Sundries located at 107 Centre Street North. The Change of Scope for the project was approved by Council at the Special Meeting of Council on July 15th, 2024, under Motion No. 245-15-07-24.

Council greatly appreciates the application to amend the change of scope for the store front improvement project. The approval applies to the previously granted \$5,000.00 for the construction of a roof top extension and installation of new business identification signage.

As the Grants to Organizations funding was originally approved by Council in February 2023, the Town will require the project to be completed no later than September 30, 2024. Confirmation that the project has been completed, which may include pictures, along with copies of all invoice(s) for the work performed, are to be submitted to the Town of Sundre. A cheque will be mailed to your organization within 2 weeks of receiving this documentation.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council





Play 4 Sundre Kidz Golf

Dear Supporter

Original T's Family Restaurant along with the Moose & Squirrel Medical Clinic are proud to present our annual golf tournament that will fundraise for a child's opportunity to play sports.

We would like to take this opportunity to share with you that we have given out over \$80,000.00 to our Sundre and area kids for sports, activities and equipment over 6 years. We continue to hold registration twice a year to keep on giving back to the kids!

Our tournament will be held at the Coyote Creek Golf Course in Sundre Alberta on July 20th, 2024. We anticipate 144 golfers to attend and to support this great fundraiser.

This fantastic event has been successful throughout the past years due to the support and participation of our community members and businesses. We have created a variety of sponsorship levels tailored to varying price points.

Sponsorship Levels

- Hole-in-one – 2 available \$600
- Sponsor a hole – Whole hole \$500 – Half hole \$250
- Any item for raffle table or silent auction

Entry information:

- \$150 per person
- \$600 per team

Fee includes 18 holes, power cart, dinner, and a full day of fun. If you are interested in signing up as a sponsor, player, or a volunteer please contact Nicky Vardas @ 403-507-0404 or Connie Bjorkman @ 403-636-1391.

We continue to thank you for your consideration and support and hope to see you there!

The Play 4 Sundre Kidz Team

Annual Play 4 Sundre Kidz Golf Tournament Sponsorship Form

Hole in One \$600.00 - 2 available - You must provide your own hole in one insurance

Hole Sponsor \$500.00

½ Hole Sponsor \$250.00

Donation (any denomination or item) Value:

Organization: Town of Sundre

Contact Person: Linda Nelson, CAO

Address: Po Box 420, Sundre Zip: TOM 1X0

PH: 403-638-3551 Email: linda.n@sundre.com

Method of Payment: CK C/C Cash:

All cheques can be made payable to: Sundre Healthy Generations Fund or Play 4 Sundre Kidz

C/C #: _____ Expiry Date: _____

Authorized Signature: _____ CVC #: _____

For any further questions or concerns please contact one of the following
Nicky Vardas (403) 507-0404, and or Connie Bjorkman (403) 636-1391



**PROCLAMATION
ALBERTA DEVELOPMENT OFFICERS WEEK
SEPTEMBER 22nd TO SEPTEMBER 28th, 2024**

WHEREAS, A Development Officer is a current planning and development specialist with knowledge in current legislation, policy and bylaws, systems and technical requirements for physical development within communities in the Province of Alberta. A Development Officer enforces and administers land use regulations and policies on behalf of a municipality and is designated to the position of Development Authority by the municipality as defined by the Municipal Government Act, RSA 2000, Chapter M-26.

WHEREAS the Alberta Development Officers Association, representing professional Development Officers in Alberta, endorses Alberta Development Officers Week to recognize sound development and planning practices and the contribution made by Development Officers to the quality of development within our communities and environment; and,

WHEREAS Alberta Development Officers Week helps us to publicly recognize the work of our municipal colleagues in planning and development for the improvement of the Town of Sundre; and,

WHEREAS we recognize Development Officers and their commitment to public service; and,

NOW, THEREFORE, I, Richard Warnock, Mayor, on behalf of Council, administration and the citizens of Sundre, do hereby proclaim the week of September 22nd to September 28th, 2024, to be designated as Alberta Development Officers Week in the Town of Sundre.

Proclaimed this 9th day of September, 2024


Mayor Richard Warnock



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

FROM THE OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

September 11, 2024

Sundre Municipal Library Board
PO Box 539
2, 96 – 2 Ave. N.W.
Sundre, AB T0M 1X0
Attn: Mr. Anton Walker, Chair

RE: Appointment of Library Board Members

Dear Anton,

The Town of Sundre Council was presented with four (4) recommendations for appointment to the Sundre Municipal Library Board at the September 9, 2024 Regular Council Meeting. Below are the resolutions of Council relating to the appointments:

Res. 259-09-09-24 MOVED by Councillor Marr that the Town of Sundre Council appoint Ms. Nila Stringer to the Sundre Library Board for a term of 3 years, beginning September 9, 2024, ending September 9, 2027.

Res. 260-09-09-24 MOVED by Councillor Petersen that the Town of Sundre Council appoint Mr. George Green to the Sundre Library Board for a term of 3 years, beginning September 9, 2024, ending September 9, 2027.

Res. 261-09-09-24 MOVED by Councillor Isaac that the Town of Sundre Council appoint Mr. George Waldren to the Sundre Library Board for a term of 3 years, beginning September 9, 2024, ending September 9, 2027.

Res. 262-09-09-24 MOVED by Councillor Anderson that the Town of Sundre Council appoint Mr. Simon Ducatel to the Sundre Library Board for a term of 3 years, beginning September 9, 2024, ending September 9, 2027.

Should you require additional information, please contact Legislative Services at (403) 638-3551 or email: townmail@sundre.com

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



SALUTE TO OUR HEALTHCARE HEROES & HEALTH COMMUNITY

Sundre Hospital Legacy Gala

BETTER TOGETHER

Sundre Community Centre · Doors open at 5 pm

Thank you for purchasing tickets for the Sundre Hospital Futures Legacy Gala!

The following information was recorded for your registration:

Sundre Annual Gala 2024

Saturday, November 16, 2024 5:00 PM

Gala Table	\$800.00
Richard Warnock Your Tables Main Contact: Mayor Richard Warnock	
Total	\$800.00

Amount paid: \$800.00

Payment Method: Visa Credit card ending in 0662

Date: 9/16/2024

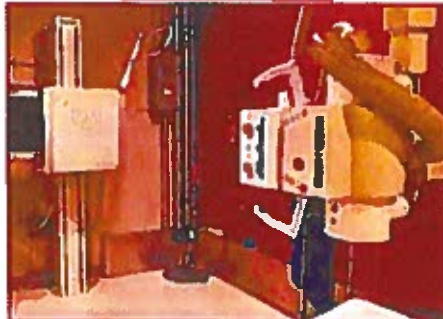
Company Name: Town of Sundre

On behalf of the Sundre Hospital Legacy Committee, thank you again for purchasing tickets to our Gala. We look forward to seeing you there!

JOIN OUR TEAM



OUR WISH LIST



WAYS TO GIVE



[E-Mail Sundre Hospital Futures](#)

[find us on facebook](#)



2025 PARKLAND LIBRARY SYSTEM REQUISITION

Betty Ann Formstone <bettyann.f@sundre.com>
Draft To: administration@prl.ab.ca

Tue, Oct 1, 2024 at 10:26 AM

Good Morning Kara,

The Town of Sundre Council, by Motion No. 278-30-09-24, approved the Parkland Regional Library Board's proposed 2025 budget with a per capita rate of \$9.81.

The Motion from the unratified minutes of September 30, 2024 is shown below:

Parkland Regional Library Board Proposed Increase to 2025 Requisition

Res. 278-30-09-24 MOVED by Councillor Dalke that the Town of Sundre Council approve the Parkland Regional Library Board's proposed 2025 budget with a per capita rate of \$9.81. **CARRIED**

In addition, the following Motion of Council was made pertaining to correspondence received from PRLS (message from Ron Sheppard, and PRLS Board Talk):

Parkland Regional Library System:

Res. 282-30-09-24 MOVED by Councillor Petersen that the Town of Sundre Council accept the correspondence from Parkland Regional Library System as information. **CARRIED**

If you require further information, please do not hesitate to contact me.

Regards,
Betty Ann



BETTY ANN FORMSTONE

T 403-638 3551 Ext 114

www.sundre.com



Parkland Regional Library System

4565 – 46 Street
Lacombe, AB T4L 0K2
Ph. 403-782-3850

October 4, 2024

Parkland Regional Library System would like to update your contact information and the information related to your PRLS board appointee.

Please fill out this form and return it to administration@prl.ab.ca

Name of Municipality/County: Town of Sundre

PRLS Representative Contact information

Name: Councillor Todd Dalke

Date appointed: 10/7/2024

Address: PO Box 420, Sundre AB TOM
1X0

Length of current term: 1 Year

Phone: 403-507-0367

Consecutive terms served: 7

Email: todd.d@sundre.com

Total consecutive years on PRL Board:
1

Resolution of Council No. 310-07-10-24

Alternate Representative Name: n/a

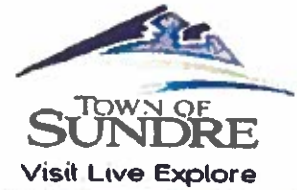
Mayor/Reeve: Mayor Richard Warnock

Manager/Administrator: Linda Nelson, Chief Administrative Officer

Email contact for your municipality: townmail@sundre.com

If your municipality does not elect/send a board member to Parkland board meetings, please let us know why. We may be able to offer assistance or guidance. Please see the following for more information on the Libraries Regulation regarding Parkland's board.

If you have any questions or concerns, please do not hesitate to contact us.
Thank you!



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

October 15, 2023

Central Alberta Economic Partnership
5013 – 49 AV
Red Deer, AB T4N 3X1
Attn: Ms. Tracy Gardner, Executive Director

Email: tracy@caepalberta.com

Dear Ms. Gardner

RE: 2024-2025 Appointment of Council Member to CAEP

The Town of Sundre Council appointed the following member of Council to the Central Alberta Economic Partnership group for a term of one (1) year, at the Organizational Meeting, held on October 7, 2024, under Motion No. 302-07-10-24;

Councillor Connie Anderson

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to Councillor Anderson to: connie.a@sundre.com

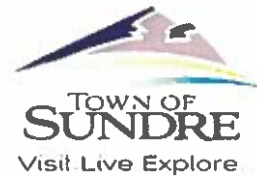
Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Councillor Anderson is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file
cc: Council



**Fire Prevention Week 2024
Proclamation**

WHEREAS, the Town of Sundre is committed to ensuring the safety and security of all those living in and visiting our community; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, roughly half of fire deaths happen in homes with either no smoke alarms or with no working smoke alarms; and

WHEREAS, working smoke alarms reduce the risk of dying in reported home fires almost in half; and

WHEREAS, smoke alarms sense smoke well before you can, alerting you to danger in the event of fire in which you may have as little as two minutes to escape safely; and

WHEREAS, Town of Sundre residents should install smoke alarms in every sleeping room, outside each separate sleeping area, and on every level of the home; and

WHEREAS, Town of Sundre residents will make sure their smoke alarms meet the needs of all their family members, including those with sensory or physical disabilities; and

WHEREAS, Town of Sundre residents should test smoke alarms at least once a month.

WHEREAS, residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, Town of Sundre first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, Town of Sundre residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2024 Fire Prevention Week™ theme, "Smoke alarms: Make them work for you.™," serves to remind us the importance of having working smoke alarms in the home.

THEREFORE I, Richard Warnock, Mayor on behalf of the Council and Citizens of the Town of Sundre, do hereby proclaim Oct. 6-12, 2024, as Fire Prevention Week, and I urge all the people of our community to ensure their homes have working smoke alarms and to support the many public safety activities and efforts of the Town of Sundre's fire and emergency services.

Richard Warnock, Mayor



RENTAL FEE WAIVER FOR HOSPITAL FUTURES GALA

1 message

Betty Ann Formstone <bettyann.f@sundre.com>
To: Callie Kletti <callie.k@sundre.com>, Jeff Elder <jeff.e@sundre.com>
Cc: Benazir Thaha Valencia <benazir.t@sundre.com>

Thu, Oct 10, 2024 at 2:50 PM

Hello Callie,

The motion of Council regarding the rental fee waiver for the 2024 Hospital Futures Gala from the October 7 Council meeting is below:

Sundre Hospital Futures

Res. 325-07-10-24 MOVED by Councillor Anderson that the Town of Sundre approve the fee waiver for the Community Centre in an amount not to exceed \$262.50 (GST included), to be funded from Council's Discretionary Contributions to Local Organizations, for the Sundre Hospital Futures Gala to be held on November 16, 2024.

Regards,
Betty Ann

..



BETTY ANN FORMSTONE

325-07-10-24

T. 403-638 3551 Ext 114

F. 403-638 2100

T. 325-07-10-24

www.sundre.com



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

FROM THE OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

October 31, 2024

Sundre Daycare Centre
PO Box 1498
Sundre, AB T0M 1X0
Attn: Harley Telgen

Email:sundredaycare@gmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Harley,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. Council approved funding for your organization in the amount of \$1,500.00 to be used towards the 2025 Bike Rodeo for advertising costs and refreshments for participants, at the October 28, 2024 Council Meeting. This funding is allocated specific to the project as described in your application, therefore, if the project does not take place funds will not be transferred.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. Staff salaries and operational costs may not be considered for funding under the policy. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of thirty six (36) applications with a total of \$132,780.00 in funding requests which is more than was allocated for the entire year (25 applications on the 1st Intake, and 9 applications on the 2nd Intake).

To receive the funding, your organization must provide confirmation (*copies of invoices for expenditures or bookings*) that your project or program has been completed. A cheque will be mailed to your organization within 2 weeks of receiving confirmation. Please forward documents to: Legislative Services c/o Betty Ann Formstone, by regular mail to PO Box 420, Sundre AB, T0M 1X0, or email: bettyann.f@sundre.com

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

FROM THE OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

October 31, 2024

Sundre Citizens on Patrol
c/o Box 1, Site 14, RR 2
Sundre, AB T0M 1X0
Attn: Mr. Gerald Ingeveld

Email: gsingeveld@gmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Gerald,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. Council approved funding in the amount of \$440.00 to be used towards professionally created promotional materials for print media and social media, at the October 28, 2024 Regular Council Meeting. This funding is allocated specific to the project as described in your application, therefore, if the project does not take place funds will not be transferred.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. The Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of thirty six (36) applications with a total of \$132,780.00 in funding requests which is more than was allocated for the entire year (25 applications on the 1st Intake, and 9 applications on the 2nd Intake).

To receive the funding, your organization must provide confirmation (*copies of invoices for expenditures or bookings*) that your project or program has been completed. A cheque will be mailed to your organization within 2 weeks of receiving confirmation. Please forward documents to: Legislative Services c/o Betty Ann Formstone, by regular mail to PO Box 420, Sundre AB, T0M 1X0, or email: bettyann.f@sundre.com

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

FROM THE OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

October 31, 2024

Mountain View High School Rodeo
c/o Box 15, Site 10, RR 2
Sundre, AB T0M 1X0
Attn: Randy & Tracy Wilson

Email: randygrwilson@gmail.com
twwilson2173@gmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Randy & Tracy,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. Council approved your request for funding in the amount of \$2,500.00 to be used towards the costs of hosting the 2024 High School Rodeo held in September, at the October 28, 2024 Regular Council Meeting. This funding is allocated specific to the project as described in your application.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. The Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of thirty six (36) applications with a total of \$132,780.00 in funding requests which is more than was allocated for the entire year (25 applications on the 1st Intake, and 9 applications on the 2nd Intake).

To receive the funding, your organization must provide confirmation (*copies of invoices for expenditures or bookings*) that your project or program has been completed. A cheque will be mailed to your organization within 2 weeks of receiving confirmation. Please forward documents to: Legislative Services c/o Betty Ann Formstone, by regular mail to PO Box 420, Sundre AB, T0M 1X0, or email: bettyann.f@sundre.com

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

FROM THE OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

October 31, 2024

B.S. Productions
c/o Syer, RR 2
Sundre, AB T0M 1X0
Attn: Jamie Syer

Email: info@bs-productions.ca

Re: Town of Sundre Grants to Organizations Program

Dear Jamie,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. Council approved funding for your organization in the amount of \$2,550.00 to be used towards printing and advertising costs for the Mary Poppins production, at the October 28, 2024 Council Meeting. This funding is allocated specific to the project as described in your application, therefore, if the project does not take place funds will not be transferred.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. The Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of thirty six (36) applications with a total of \$132,780.00 in funding requests which is more than was allocated for the entire year (25 applications on the 1st Intake, and 9 applications on the 2nd Intake).

To receive the funding, your organization must provide confirmation (*copies of invoices for expenditures or bookings*) that your project or program has been completed. A cheque will be mailed to your organization within 2 weeks of receiving confirmation. Please forward documents to: Legislative Services c/o Betty Ann Formstone, by regular mail to PO Box 420, Sundre AB, T0M 1X0, or email: bettyann.f@sundre.com

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



FROM THE OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

October 31, 2024

Sundre Pickleball Association
Box 6, Site 18, RR 1
Sundre, AB T0M 1X0
Attn: Rick Hertz

Email: rickhertz@gmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Rick,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. Council approved funding in the amount of \$2,000.00 to be used towards the purchase of a new net for the pickleball court, at the October 28, 2024 Council meeting. This funding is allocated specific to the project as described in your application, therefore, if the project does not take place funds will not be transferred.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. The Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of thirty six (36) applications with a total of \$132,780.00 in funding requests which is more than was allocated for the entire year (*25 applications on the 1st Intake, and 9 applications on the 2nd Intake*). All applicants are encouraged to seek funding from other organizations and levels of government.

To receive the funding, your organization must provide confirmation (*copies of invoices for expenditures or bookings*) that your project or program has been completed. A cheque will be mailed to your organization within 2 weeks of receiving confirmation. Please forward documents to: Legislative Services c/o Betty Ann Formstone, by regular mail to PO Box 420, Sundre AB, T0M 1X0, or email: bettyann.f@sundre.com

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

FROM THE OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

October 31, 2024

Original T's Family Restaurant
Po Box 354
Sundre, AB T0M 1X0
Attn: Mr. Chris Vardas

Email: trendies01@hotmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Chris,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. Council approved your request for funding in the amount of \$5,000.00 to be used towards the Store Front Improvement for your restaurant located at 401 Main Avenue West, at the October 28, 2024 Council Meeting. This funding is allocated specific to the project as described in your application.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. The Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of thirty six (36) applications with a total of \$132,780.00 in funding requests which is more than was allocated for the entire year (25 applications on the 1st Intake, and 9 applications on the 2nd Intake).

To receive the funding, your organization must provide confirmation (*copies of invoices for expenditures or bookings*) that your project or program has been completed. A cheque will be mailed to your organization within 2 weeks of receiving confirmation. Please forward documents to: Legislative Services c/o Betty Ann Formstone, by regular mail to PO Box 420, Sundre AB, T0M 1X0, or email: bettyann.f@sundre.com

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

FROM THE OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

October 31, 2024

Sundre Senior (50+) Walking Club
c/o Box 26, Site 119, RR 3
Sundre, AB T0M 1X0
Attn: Wendy Read & Irene McBee

Email: jwperead@gmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Wendy and Irene,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. Council approved your request for In-Kind funding in the amount of \$1,296.00 to be used towards the rental fee of the Sundre Community Centre, at the October 28, 2024 Council Meeting. This funding is allocated specific to the indoor walking program as described in your application.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. The Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of thirty six (36) applications with a total of \$132,780.00 in funding requests which is more than was allocated for the entire year (*25 applications on the 1st Intake, and 9 applications on the 2nd Intake*).

We have notified the Community Services Department on your behalf, who will keep a record of use for the Community Centre from October 2024 to April 2025.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

FROM THE OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

October 31, 2024

Sundre Volunteer Search & Rescue

PO Box 635

Sundre, AB T0M 1X0

Attn: Helen Jackson, SVSAR Grant-Fundraising Coordinator

Email: h.g.jackson49@gmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Helen,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. Council approved funding in the amount of \$2,897.00 to assist with the purchase of Cascade Rescue Equipment, at the October 28, 2024 Council Meeting. This funding is allocated specific to the project as described in your application, therefore, if the project does not take place funds will not be transferred.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. The Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of thirty six (36) applications with a total of \$132,780.00 in funding requests which is more than was allocated for the entire year (*25 applications on the 1st Intake, and 9 applications on the 2nd Intake*). All applicants are encouraged to seek funding from other organizations and levels of government.

To receive the funding, your organization must provide confirmation (*copies of invoices for expenditures or bookings*) that your project or program has been completed. A cheque will be mailed to your organization within 2 weeks of receiving confirmation. Please forward documents to: Legislative Services c/o Betty Ann Formstone, by regular mail to PO Box 420, Sundre AB, T0M 1X0, or email: bettyann.f@sundre.com

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR

Chief Administrative Officer

/file

cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

FROM THE OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

October 31, 2024

Sundre & District Aquatic Society

PO Box 648

Sundre, AB T0M 1X0

Attn: Kari McQuaid, Manager

Email: sundreaquaplexmanager@gmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Kari,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. Council approved your request for funding in the amount of \$2,077.00 to be used towards the installation of a Water Fountain/Bottle Filling Station, at the October 28, 2024 Council Meeting. This funding is allocated specific to the project as described in your application, therefore, if the project does not take place funds will not be transferred.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. The Grants to Organization Committee and Town of Sundre Council took the 2024 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of thirty six (36) applications with a total of \$132,780.00 in funding requests which is more than was allocated for the entire year (25 applications on the 1st Intake, and 9 applications on the 2nd Intake).

To receive the funding, your organization must provide confirmation (*copies of invoices for expenditures or bookings*) that your project or program has been completed. A cheque will be mailed to your organization within 2 weeks of receiving confirmation. Please forward documents to: Legislative Services c/o Betty Ann Formstone, by regular mail to PO Box 420, Sundre AB, T0M 1X0, or email: bettyann.f@sundre.com

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR

Chief Administrative Officer

/file

cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

FROM THE OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

October 30, 2024

Sundre Municipal Library Board
PO Box 539
2, 96 – 2 Ave. N.W.
Sundre, AB T0M 1X0
Attn: Joy Willihnganz, Library Manager

Email: jwillihnganz@prl.ab.ca

RE: Appointment of Library Board Members

Dear Joy,

The Town of Sundre Council was presented with three (3) recommendations for appointment to the Sundre Municipal Library Board at the October 28, 2024 Regular Council Meeting. Below are the resolutions of Council relating to the appointments:

Res. 354-28-10-24 MOVED by Councillor Marr that the Town of Sundre Council appoint Ms. Carolyn Hellmer to the Sundre Library Board for a term of 3 years, beginning October 28, 2024, ending October 28, 2027.

Res. 355-28-10-24 MOVED by Councillor Isaac that the Town of Sundre Council appoint Dr. Janelle Baker to the Sundre Library Board for a term of 3 years, beginning October 28, 2024, ending October 28, 2027.

Res. 356-28-10-24 MOVED by Councillor Vardas that the Town of Sundre Council appoint Ms. Wendy Murphy to the Sundre Library Board for a term of 3 years, beginning October 28, 2024, ending October 28, 2027.

Should you require additional information, please contact Legislative Services at (403) 638-3551 or email: townmail@sundre.com

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

November 19, 2024

Mr. Mike Beukeboom
PO Box 79
Sundre, AB T0M 1X0

Re: Appointment of Mr. Mike Beukeboom to Inter-municipal Subdivision & Development and Appeal Board (ISDAB)

Dear Mike,

The Town of Sundre Council gave their full support to appoint you as the Town's representative to the Intermunicipal Subdivision and Development Appeal Board at the Regular Meeting of Council held on November 12, 2024, by Motion No. 375-12-11-24, for a term ending at the Organizational Meeting of Council in October 2027.

The Council of the Town of Sundre would like to thank you for your continued interest and commitment to the Town of Sundre.

If you have any questions, please contact me at 403.638.3551 or email linda.n@sundre.com.

Warm regards,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: J. Allan, Town of Sundre, Clerk ISDAB
Town of Carstairs, Clerk ISDAB
Town of Didsbury, Clerk ISDAB
Village of Cremona, Clerk ISDAB



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

November 19, 2024

Ms. Shelley Kohut (Harder)
PO Box 1476
Sundre, AB T0M 1X0

Re: Appointment of Ms. Shelley Kohut to Inter-municipal Subdivision & Development and Appeal Board (ISDAB)

Dear Shelley,

The Town of Sundre Council gave their full support to appoint you as the Town's representative to the Intermunicipal Subdivision and Development Appeal Board at the Regular Meeting of Council held on November 12, 2024, by Motion No. 376-12-11-24, for a term ending at the Organizational Meeting of Council in October 2027.

The Council of the Town of Sundre would like to thank you for your continued interest and commitment to the Town of Sundre.

If you have any questions, please contact me at 403.638.3551 or email linda.n@sundre.com.

Warm regards,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: J. Allan, Town of Sundre, Clerk ISDAB
Town of Carstairs, Clerk ISDAB
Town of Didsbury, Clerk ISDAB
Village of Cremona, Clerk ISDAB





717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

December 11, 2024

Sundre & District Historical Society

PO Box 314

Sundre, AB T0M 1X0

ATTN: Carrie Couch, Executive Director

Email: executivedirector@sundremuseum.com

RE: INCREASE TO ANNUAL FUNDING IN 2025

Dear Carrie,

The Town of Sundre Council approved an increase of \$1,000.00 to the SDHS Annual Funding Agreement for 2025 and 2026 at the Regular Council Meeting held on November 25, 2024. Subsequently, the Budget was approved on December 2, 2024.

It was noted by Council, that the Society members, staff and many volunteers are an excellent example of community spirit. We cherish the park and museum and consider them a valuable tourism asset, and that the various programs organized by the Society, enhance the lives of our residents and visitors to our community.

Please contact the Legislative Services Department (403) 638-3551 or email: bettyann.f@sundre.com if you have any questions.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

December 11, 2024

Sundre & District Chamber of Commerce
PO Box 1085
500 Main Avenue East
Sundre, AB T0M 1X0
Attn: Sarah Henn, Executive Director

Email: scoc@telus.net

RE: REQUEST TO INCREASE ANNUAL FUNDING IN 2025

Dear Sarah,

The Town of Sundre Council debated the Sundre & District Chamber of Commerce's request to increase the annual funding in the amount of \$4,500.00 at the Regular Council Meeting held on November 25, 2024. The Motion of Council was defeated.

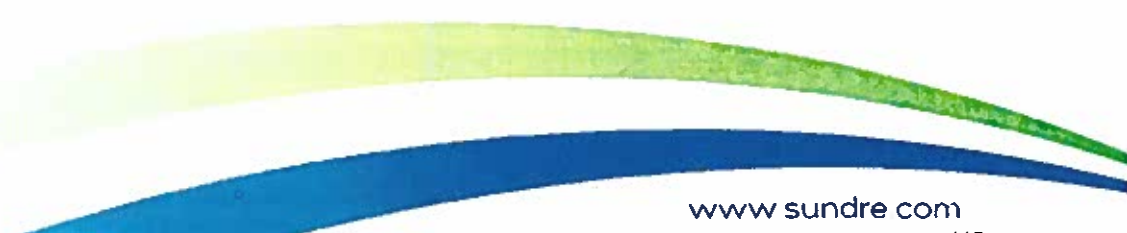
Council encourages all recipients of annual funding to explore a variety of avenues to raise funds for operational costs. Council approved the Town's 4-year operating budget for 2023-2026 which does not allow for substantial increases to the annual funding amounts agreed to in 2023.

Please contact the Legislative Services Department (403) 638-3551 or email: bettyann.f@sundre.com if you have any questions.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



RE: MEETING WITH CESD BOARD OF TRUSTEES

2 messages

Betty Ann Formstone <bettyann.f@sundre.com>
To: srussell@cesd73.ca
Cc: Linda Nelson <linda.n@sundre.com>

Tue, Nov 26, 2024 at 1:28 PM

Good Afternoon Shawn,
Mayor Warnock and Council of the Town of Sundre are very pleased to accept Chinook's Edge Board of Trustees invitation to meet in 2025.

The date and time preferred by Council is April 29, 2025 at 5:00 p.m.

Members of Council to attend are as follows:

- Mayor Richard Warnock (no chocolate);
- Councillor Connie Anderson (he/him);
- Councillor Owen Petersen
- Councillor Todd Dalke;
- Councillor Jaime Marr (she/her);
- Councillor Paul Isaac;
- Councillor Chris Vardas (he/him);
- CAO Linda Nelson.

To assist you in your preparations for the dinner, members of Council have no food allergies or special dietary requirements other than the 1 exception noted.

Warmest regards,
Betty Ann

--



BETTY ANN FORMSTONE

2025-11-26 1:28 PM

T. 403-638-3551 Ext. 114

F. 403-638-2100

bettyann.f@sundre.com

www.sundre.com

Shawn Russell <srussell@cesd73.ca>
To: Betty Ann Formstone <bettyann.f@sundre.com>
Cc: Linda Nelson <linda.n@sundre.com>

Tue, Nov 26, 2024 at 1:35 PM

Great - thank you.



SUNDRE AQUATIC CENTRE UTILITY BILL

Betty Ann Formstone <bettyann.f@sundre.com>
To: Kari McQuaid <sundreaquaplexmanager@gmail.com>

Wed, Dec 18, 2024 at 9:55 AM

Good Morning Kari,
For your records pertaining to the Aquatic Society's request to waive the November Utility Bill charges, please find below the Motion of Council of December 2, 2024 information that was provided to the Town's Utility Coordinator, and Director of Corporate Services.

Regards,
Betty Ann

----- Forwarded message -----
From: Betty Ann Formstone <bettyann.f@sundre.com>
Date: Mon, Dec 9, 2024 at 1:56 PM
Subject: SUNDRE AQUATIC CENTRE UTILITY BILL
To: Debbie Hilts <debbie.h@sundre.com>
Cc: Shannon Milligan <shannon.m@sundre.com>, Chris Albert <chris.a@sundre.com>

Hello,
Council approved waiving the October 24, 2024 utility billing for the Sundre Aquatic Centre at the Regular Council Meeting held on December 2, 2024.
As follows is the Motion of Council:

Request to Reverse Utility Service Charges for the Re-fill of Aquatic Centre

Res. 409-02-12-24 MOVED by Councillor Marr that the Town of Sundre Council waive the October 2024 Utility Billing for the Sundre & District Aquatic Society in the amount not to exceed \$2,608.22 which includes \$2,544.60 due November 30, plus penalty of \$63.62.
CARRIED

Thank you,
Betty Ann

--



BETTY ANN FORMSTONE

Legislative Executive Assistant

T. 403-638-3551 Ext. 114

F. 403-638-2100

bettyann.f@sundre.com

www.sundre.com



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From the Desk of the Chief Administrative Officer

December 18, 2024

Crude Energy Beverages
PO Box 1831
Sundre, AB T0M 1X0
Attn: Kimberely Johnson

Email: kimberley@crude-energy.com

Re: Amendment to Town of Sundre Grants to Organizations Funding

Dear Kimberely,

Council approved your request to amend the timing for the use of the Grants to Organization funding, in the amount of \$3,000.00 approved in February 2024, at the December 2, 2024 Regular Council Meeting, under Motion No. 413-02-12-24. This approval will allow the Store Front Improvements to 104 Main Avenue East to occur in 2025.

Council greatly appreciates the Crude Energy Beverages application to amend the timing of the use of the funds which embraces Council's Strategic Plan of responsible governance, transparency and communication with our citizens and community groups.

The Town encourages the creation of vibrant, attractive and diverse store fronts in the Central Commercial District. Suggested improvements may include but are not limited to: decorative/artistic signage, landscaping components such as ornamental trees in pots/boxes, hanging planters, sidewalk flower pots/boxes, repainting, cleaning or re-facing of facades, repair or restoration of storefront masonry, brickwork or wood, replacement of windows, entranceway modifications that improve the appearance and/or access to the commercial unit(s), redesign and reconstruction of the store front, installation of canopies and awnings, installation of exterior lighting, restoration of historic features, and construction of entrances for barrier free access for patrons.

Confirmation that the project has been completed, which may include pictures, along with a copies of the invoices for the work performed, is to be submitted to the Town of Sundre. A cheque will be mailed to your organization within 2 weeks of receiving this documentation.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



November 21, 2024

8.5a

Town of Sundre Grants to Organizations Program
717 Main Avenue West
PO Box 420
Sundre, AB T0M 1X0

Dear Council and Grants to Organizations Committee,

Thank you so much for choosing Crude Energy Beverages Inc as one of the recipients for Store Front Improvement funding in the amount of \$3000. We had been working diligently on store front improvement until August 2024. We stopped the work due to unforeseen circumstances at no fault of our own. We were given notice at the end of August to vacate our current premises (104 Main Avenue) by the end of 2024. We have since worked out a deal with the landlord and Crude Energy Beverages is allowed to remain in the location and at the beginning of February we will be taking over rent of the entire building. We are asking for an extension on the grant for the frontage improvements and hope it can be carried into 2025?

Thank you so much for your attention, time, patience and support on this matter. We look forward to working with you in the present and future.

Sincerely,



Kimberley Johnson
CEO Crude Energy Beverages Inc.
kimberley@crude-energy.com
403-593-1008

COPY

BIRTHDAY BASH DEC 11

Betty Ann Formstone <bettyann.f@sundre.com>
Draft To: Joy Willihnganz <jwillihnganz@prl.ab.ca>

Mon, Dec 9, 2024 at 3:07 PM

Hello Joy,

The following is a motion of Council pertaining to the December 11th Birthday Bash from the Regular Meeting of Council held on Dec. 2:

Invitation from Sundre Municipal Library.

Res. 417-02-12-24 MOVED by Councillor Marr that the Town of Sundre Council discuss Council's availability to attend the birthday celebration on December 11th, with direction to administration to advise the Library Manager that members of Council will attend and expresses sincere congratulations to the Sundre Municipal Library on the occasion of their 75th Birthday and the services they provide to our community.

Attending: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Marr, Councillor Vardas

CARRIED

Please note, Councillor Isaac was absent from the meeting, but has since been advised of this very special occasion.

Regards,
Betty Ann

--



BETTY ANN FORMSTONE

Legislative Executive Assistant

T. 403-638-3551 Ext. 114

F. 403-638-2100

bettyann.f@sundre.com

www.sundre.com

SCHEDULE A - 2024 Expenditures to Date**TOTAL COUNCIL BUDGET 2024: \$79,000****TOTAL EXPENDITURES TO DATE (December 31, 2024) \$53,675.96****BALANCE: \$25,324.04****Mayor Richard Warnock**

Date	Hosting Town	Description	Expense (less Tax)	Cost
9-Jan-24	MVC	S. McDougall Flat ASP	Per Diem	\$ 140.00
9-Jan-24	MVC	S. McDougall Flat ASP	Travel Per Diem	\$ 30.00
18-Jan-24	Drumheller	RDRMUG Annual Mtg	Per Diem	\$ 40.00
18-Jan-24	Drumheller	RDRMUG Board Mtg	Per Diem	\$ 80.00
23-Jan-24	Via Zoom	Community Health Needs Session	Per Diem	\$ 60.00
25-Jan-24	Red Deer	Red Deer Polytechnic Impact Breakfast	Milage	\$ 147.00
25-Jan-24	Red Deer	Red Deer Polytechnic Impact Breakfast	Per Diem	\$ 60.00
25-Jan-24	Red Deer	Red Deer Polytechnic Impact Breakfast	Travel Per Diem	\$ 40.00
6-Feb-24	Rocky Mtn. House	Refocusing AB Health	Milage	\$ 112.00
6-Feb-24	Rocky Mtn. House	Refocusing AB Health	Per Diem	\$ 100.00
6-Feb-24	Rocky Mtn. House	Refocusing AB Health	Travel Per Diem	\$ 40.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law Seminar	Accomodations	\$ 140.34
8-Feb-24	Calgary	Brownlee Emerging Trends Law Seminar	Registration	\$ 190.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law Seminar	Per Diem	\$ 280.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law Seminar	Travel Per Diem	\$ 60.00
23-Feb-24	In House	MTMC Mtg. Zoom	Per Diem	\$ 80.00
7-Mar-24	Didsbury	MTMC Didsbury	Milage	\$ 77.00
7-Mar-24	Didsbury	MTMC Didsbury	Per Diem	\$ 80.00
7-Mar-24	Didsbury	MTMC Didsbury	Travel Per Diem	\$ 30.00
7-Mar-24	Sundre	Sundre Chamber Board Mtg	Per Diem	\$ 80.00
8-Mar-24	Zoom	RDRWA Forum	Per Diem	\$ 200.00
13-Mar-24	Edmonton	ABMunis Leadership Caucus	Travel Per Diem	\$ 280.00
13-Mar-24	Edmonton	ABMunis Leadership Caucus	Per Diem	\$ 120.00
13-Mar-24	Edmonton	ABMunis Leadership Caucus	Accomodations	\$ 200.00
21-Mar-24	Zoom	RDRMUG	Per Diem	\$ 528.39
27-Mar-24	MVC	MVC S. McDougall Flat ASP Public Hearing	Milage	\$ 100.00

Mayor Richard Warnock con't

27-Mar-24	MVC	MVC S. McDougall Flat ASP Public Hearing	Per Diem	\$ 70.00
27-Mar-24	MVC	MVC S. McDougall Flat ASP Public Hearing	Travel Per Diem	\$ 100.00
10-Apr-24	EDO	EDO - Kananakas	Per Diem	\$ 30.00
10-Apr-24	EDO	EDO - Kananakas	Travel Per Diem	\$ 240.00
11-Apr-24	EDO	EDO - Kananakas	Per Diem	\$ 80.00
12-Apr-24	EDO	EDO - Kananakas	Per Diem	\$ 280.00
19-Apr-24	Red Deer	Spring Strategic Advisory Committee	Per Diem	\$ 160.00
19-Apr-24	Red Deer	Spring Strategic Advisory Committee	Travel Per Diem	\$ 280.00
20-Apr-24	Red Deer	Spring Strategic Advisory Committee	Per Diem	\$ 50.00
20-Apr-24	Red Deer	Spring Strategic Advisory Committee	Per Diem	\$ 280.00
21-Apr-24	Red Deer	Spring Strategic Advisory	Per Diem	\$ 240.00
2-May-24	Penhold	MTMC	Milage	\$ 227.85
2-May-24	Penhold	MTMC	Per Diem	\$ 80.00
2-May-24	Penhold	MTMC	Travel Per Diem	\$ 60.00
15-May-24	Rocky Mtn. House	Leadership	Milage	\$ 120.54
15-May-24	Rocky Mtn. House	Leadership	Per Diem	\$ 80.00
15-May-24	Rocky Mtn. House	Leadership	Travel Per Diem	\$ 40.00
16-May-24	Zoom	RDRMUG	Per Diem	\$ 80.00
6-Jun-24	Calgary	FCM	Per Diem	\$ 280.00
6-Jun-24	Calgary	FCM	Travel Per Diem	\$ 60.00
7-Jun-24	Calgary	FCM	Per Diem	\$ 280.00
8-Jun-24	Calgary	FCM	Per Diem	\$ 280.00
9-Jun-24	Calgary	FCM	Per Diem	\$ 160.00
11-Jun-24	Bowden	Bowden Parade	Parade Candy	\$ 255.68
20-Jun-24	Red Deer	Mayors/Reeves Meeting	Milage	\$ 147.00
20-Jun-24	Red Deer	Mayors/Reeves Meeting	Per Diem	\$ 120.00
20-Jun-24	Red Deer	Mayors/Reeves Meeting	Travel Per Diem	\$ 50.00
2-Jul-24	Sundre	Zoom - AB Mid-Sized Towns Mayors Caucus	Per Diem	\$ 80.00
4-Jul-24	Calgary	Mid-Sized Town Premier Meeting	Per Diem	\$ 160.00
4-Jul-24	Calgary	Mid-Sized Town Premier Meeting	Travel Per Diem	\$ 60.00
18-Jul-24	Red Deer	RDRMUG	Per Diem	\$ 240.00
18-Jul-24	Red Deer	RDRMUG	Travel Per Diem	\$ 50.00
6-Aug-24	Sundre	Hospital Future Engagement	Per Diem	\$ 140.00
10-Aug-24	Sundre	ASA Classic Opening	Milage	\$ 45.57
29-Aug-24	Ponoka	WPCA Chuckwagon Races	Milage	\$ 224.91
12-Sep-24	Carstairs	MVSH Golf Tournament	Milage	\$ 91.00

Mayor Richard Warnock con't

12-Sep-24	Sundre	Sundre Chamber of Comm. Mtg.	Per Diem	\$ 80.00
16-Sep-24	Acme	WasteWater Mtg.	Milage	\$ 155.40
16-Sep-24	Acme	WasteWater Mtg.	Per Diem	\$ 80.00
16-Sep-24	Acme	WasteWater Mtg.	Travel Per Diem	\$ 50.00
19-Sep-24	Drumheller	RDRMUG Mtg.	Milage	\$ 238.00
19-Sep-24	Drumheller	RDRMUG Mtg.	Per Diem	\$ 120.00
19-Sep-24	Drumheller	RDRMUG Mtg.	Travel Per Diem	\$ 80.00
19-Sep-24	Innisfail	Central AB Mayors Mtg.	Milage	\$ 49.00
19-Sep-24	Innisfail	Central AB Mayors Mtg.	Per Diem	\$ 80.00
19-Sep-24	Innisfail	Central AB Mayors Mtg.	Travel Per Diem	\$ 20.00
23-Sep	Red Deer	AB Municipalities Conference - 4 nights	Accomodations	\$ 796.04
23-Sep-24	Red Deer	AB Municipalities Conference Sept 23-27	Registration	\$ 1,113.00
23-Sep-24	Red Deer	AB Municipalities Conference Sept 23-27	Meal	\$ 30.00
24-Sep-24	Red Deer	AB Municipalities Conference Sept 23-27	Meal	\$ 24.00
sept 23-27	Red Deer	AB Municipalities Conference Sept 23-27	Per Diem	\$ 1,040.00
Sept 23-27	Red Deer	AB Municipalities Conference Sept 23-27	Travel Per Diem	\$ 50.00
4-Oct-24	Delburne	RDRWA	Milage	\$ 198.45
4-Oct-24	Delburne	RDRWA	Per Diem	\$ 200.00
4-Oct-24	Delburne	RDRWA	Travel Per Diem	\$ 60.00
10-Oct-24	Caroline	West Fraser	Milage	\$ 58.80
10-Oct-24	Caroline	West Fraser	Per Diem	\$ 120.00
10-Oct-24	Caroline	West Fraser	Travel Per Diem	\$ 20.00
17-Oct-24	Sundre	Chamber of Commerce Meeting	Per Diem	\$ 80.00
18-Oct-24	Red Deer	Fall Council Strategic Advisory Comm. Mtg.	Per Diem	\$ 120.00
18-Oct-24	Red Deer	Fall Council Strategic Advisory Comm. Mtg.	Travel Per Diem	\$ 50.00
19-Oct-24	Red Deer	Fall Council Strategic Advisory Comm. Mtg.	Per Diem	\$ 280.00
20-Oct-24	Red Deer	Fall Council Strategic Advisory Comm. Mtg.	Per Diem	\$ 280.00
1-Nov-24	Sundre	MTMC Meeting - Zoom	Per Diem	\$ 80.00
Nov 4-7	Edmonton	RMA Annual Conference Nov 4-7	Registration	\$ 1,097.25
Nov 4-7	Edmonton	RMA Annual Conference Nov 4-7	Accomodations	\$ 1,159.44

Mayor Richard Warnock con't

5-Nov-24	Edmonton	RMA Annual Conference Nov 4-7	milage	\$ 374.85
5-Nov-24	Edmonton	RMA Annual Conference Nov 4-7	Per Diem	\$ 280.00
5-Nov-24	Edmonton	RMA Annual Conference Nov 4-7	Travel Per Diem	\$ 120.00
6-Nov-24	Edmonton	RMA Annual Conference Nov 4-7	Per Diem	\$ 280.00
6-Nov-24	Edmonton	Appointment at Gov't House	Taxi	\$ 10.00
7-Nov-24	Edmonton	RMA Annual Conference Nov 4-7	Per Diem	\$ 120.00
13-Nov-24	Innisfail	Central AB Mayors Mtg.	Accomodations	\$ 86.11
14-Nov-24	Red Deer	RD Polytechnic Meeting	Milage	\$ 154.35
14-Nov-24	Red Deer	RD Polytechnic Meeting	Per Diem	\$ 80.00
14-Nov-24	Red Deer	RD Polytechnic Meeting	Travel Per Diem	\$ 50.00
14-Nov-24	Sundre	Chamber of Commerce Meeting	Per Diem	\$ 80.00
15-Nov-24	Sundre	RDRWA Meeting - Zoom	Per Diem	\$ 120.00
18-Nov-24	Edmonton	Meeting with Minister Dreeshen-Lagoon	Per Diem	\$ 80.00
18-Nov-24	Edmonton	Parking at Coast Hotel	Misc.	\$ 74.50
19-Nov-24	Edmonton	Tourism Industry Association Dinner	Registration	\$ 199.00
nov 18-19	Edmonton	Tourism Industry Association Dinner	Accomodations	\$ 1,116.00
18-Nov-24	Edmonton	Meeting with Minister Dreeshan	Accomodations	\$ 357.86
19-Nov-24	Edmonton	Tourism Industry Association Dinner	Milage	\$ 374.85
19-Nov-24	Edmonton	Tourism Industry Association Dinner	Per Diem	\$ 280.00
19-Nov-24	Edmonton	Tourism Industry Association Dinner	Travel Per Diem	\$ 120.00
21-Nov-24	Sundre	MTMC Premier Mtg. - Teams	Per Diem	\$ 80.00
4-Dec-24	MVCounty Office	MVC Sundre Airport @ MVC	Milage	\$ 73.50
4-Dec-24	MVCounty Office	MVC Sundre Airport @ MVC	Per Diem	\$ 120.00
4-Dec-24	MVCounty Office	MVC Sundre Airport @ MVC	Travel Per Diem	\$ 30.00
19-Dec-24	Red Deer	Central AB Mayors Mtg.	Milage	\$ 154.35
19-Dec-24	Red Deer	Central AB Mayors Mtg.	Per Diem	\$ 80.00
19-Dec-24	Red Deer	Central AB Mayors Mtg.	Travel Per Diem	\$ 50.00

Councillor Connie Anderson

Date	Hosting Town	Description	Expense (less Tax)	Cost
19-Apr-24	Red Deer	Spring Strategic Advisory	Mileage	\$ 147.00
April 19-21, 2024	Red Deer	Spring Strategic Advisory	Per Diem	\$ 800.00
April 19-21, 2024	Red Deer	Spring Strategic Advisory	Travel Per Diem	\$ 50.00
5-Jun-24	Calgary	FCM	Mileage	\$ 168.00
June 6 - 9	Calgary	FCM	Per Diem	\$ 1,000.00
June 6 - 9	Calgary	FCM	Travel Per Diem	\$ 80.00
27-Jun-24	Innisfail	AB Muni Leaders Caucus	Mileage	\$ 102.20
27-Jun-24	Innisfail	AB Muni Leaders Caucus	Per Diem	\$ 200.00
27-Jun-24	Innisfail	AB Muni Leaders Caucus	Travel Per Diem	\$ 30.00
23-Sep-24	Red Deer	AB Municipalities Conference	Registration	\$ 1,113.00
Sept 23,2024	Red Deer	AB Municipalities Conference	Accomodations	\$ 597.03
24-Sep-24	Red Deer	AB Municipalities Conference	Meal	\$ 20.00
24-Sep-24	Red Deer	AB Municipalities Conference	Mileage	\$ 147.00
sept 24-27	Red Deer	AB Municipalities Conference	Per Diem	\$ 1,040.00
Sept 24-27	Red Deer	AB Municipalities Conference	Travel Per Diem	\$ 40.00
18-Oct-24	Red Deer	Fall Council Strategic Advisory	Mileage	\$ 154.35
18-Oct-24	Red Deer	Fall Council Strategic Advisory	Per Diem	\$ 120.00
18-Oct-24	Red Deer	Fall Council Strategic Advisory	Travel Per Diem	\$ 40.00
19-Oct-24	Red Deer	Fall Council Strategic Advisory	Per Diem	\$ 280.00
20-Oct-24	Red Deer	Fall Council Strategic Advisory	Per Diem	\$ 280.00
21-Nov-24	Red Deer	CAEP	Mileage	\$ 154.35
21-Nov-24	Red Deer	CAEP	Travel Per Diem	\$ 40.00
21-Nov-24	Red Deer	CAEP	Per Diem	\$ 200.00
5-Dec-24	Red Deer	CAEP	Mileage	\$ 154.35
5-Dec-24	Red Deer	CAEP	Travel Per Diem	\$ 40.00
5-Dec-24	Red Deer	CAEP	Per Diem	\$ 100.00

Councillor Owen Petersen

Date	Hosting Town	Description	Expense (less Tax)	Cost
17-Jan-24	Sundre	GNP Meeting	Per Diem	\$ 80.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law	Accomodations	\$ 140.34
8-Feb-24	Calgary	Brownlee Emerging Trends Law	Registration	\$ 190.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law	Mileage	\$ 168.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law	Per Diem	\$ 280.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law	Travel Per Diem	\$ 60.00
21-Feb-24	Sundre	GNP Meeting	Per Diem	\$ 80.00
27-Mar-24	Sundre	GNP Meeting	Per Diem	\$ 80.00
April 19-21	Red Deer	Spring Strategic Advisory	Mileage	\$ 147.00
April 19-21	Red Deer	Spring Strategic Advisory	Per Diem	\$ 800.00
April 19-21	Red Deer	Spring Strategic Advisory	Travel Per Diem	\$ 50.00
2-May-24	Innisfail	AB Muni's Summer Caucus	Registration	\$ 110.00
15-May-24	Sundre	GNP Meeting	Per Diem	\$ 80.00

Councillor Owen Petersen con't

19-Jun-24	Sundre	GNP Meeting	Per Diem	\$ 80.00
27-Jun-24	Innisfail	AB Muni's Summer Caucus	Per Diem	\$ 200.00
27-Jun-24	Innisfail	AB Muni's Summer Caucus	Travel Per Diem	\$ 30.00
17-Jul-24	Sundre	GNP Meeting	Per Diem	\$ 80.00
21-Aug-24	Sundre	GNP Meeting	Per Diem	\$ 80.00
23-Sep-24	Red Deer	AB Municipalities Conference	Registration	\$ 1,113.00
23-Sep-24	Red Deer	AB Municipalities Conference	Accomodations	\$ 796.04
24-Sep-24	Red Deer	AB Municipalities Conference	Meal	\$ 24.00
Sept 23-27	Red Deer	AB Municipalities Conference	Mileage	\$ 147.00
Sept 23-27	Red Deer	AB Municipalities Conference	Per Diem	\$ 1,040.00
Sept 23-27	Red Deer	AB Municipalities Conference	Travel Per Diem	\$ 40.00
18-Oct-24	Sundre	GNP Strategic Planning	Per Diem	\$ 240.00
18-Oct-24	Red Deer	Council Strategic Advisory	Travel Per Diem	\$ 50.00
18-Oct-24	Red Deer	Council Strategic Advisory	Per Diem	\$ 120.00
19-Oct-24	Red Deer	Council Strategic Advisory	Per Diem	\$ 280.00
19-Oct-24	Red Deer	Council Strategic Advisory	Per Diem	\$ 280.00
24-Oct-24	Sundre	SDHS AGM	Per Diem	\$ 80.00
19-Nov-24	Sundre	SDHS meetin	Per Diem	\$ 80.00
20-Nov-24	Sundre	Library meeting	Per Diem	\$ 80.00

Councillor Todd Dalke

Date	Hosting Town	Description	Expense (less Tax)	Cost
23-Sep-24	Red Deer	AB Municipalities Conference	Registration	\$ 1,113.00
23-Sep-24	Red Deer	AB Municipalities Conference	Accommodations	\$ 597.03
19-Oct-24	Red Deer	Council Strategic Advisory	Mileage	\$ 154.35
19-Oct-24	Red Deer	Council Strategic Advisory	Per Diem	\$ 280.00
19-Oct-24	Red Deer	Council Strategic Advisory	Travel Per Diem	\$ 40.00
20-Oct-19	Red Deer	Council Strategic Advisory	Per Diem	\$ 280.00

Councillor Jaime Marr

Date	Hosting Town	Description	Expense (less Tax)	Cost
19-Apr-24	Red Deer	Spring Strategic Advisory Comm	Mileage	\$ 73.50
19-Apr-24	Red Deer	Spring Strategic Advisory Comm	Per Diem	\$ 280.00
20-Apr-24	Red Deer	Spring Strategic Advisory Comm	Per Diem	\$ 280.00
21-Apr-24	Red Deer	Spring Strategic Advisory Comm	Mileage	\$ 73.50
21-Apr-24	Red Deer	Spring Strategic Advisory Comm	Per Diem	\$ 240.00
21-Apr-24	Red Deer	Spring Strategic Advisory Comm	Travel Per Diem	\$ 50.00
3-May-24	Innisfail	AB Muni's Summer Caucus	Registration	\$ 110.00
13-Jun-24	Calgary	Ladies Elected Officials Meeting	Mileage	\$ 168.00
13-Jul-24	Bowden	Bowden Parade	Per Diem	\$ 120.00
27-Jun-24	Innisfail	ABMunis Spring Leaders Caucus	Per Diem	\$ 280.00
12-Sep-24	Airdrie	Ladies Elected Officials Meeting	Mileage	\$ 105.00
18-Sep-24	Carstairs	Local Ladies Networking Meetin	Mileage	\$ 61.60
23-Sep-24	Red Deer	AB Municipalities Conference	Registration	\$ 1,113.00
23-Sep-24	Red Deer	AB Municipalities Conference	Accommodation	\$ 597.03
24-Sep-24	Red Deer	AB Municipalities Conference	Meal	\$ 14.00

Councillor Jaime Marr con't

24-Sep-24	Red Deer	AB Municipalities Conference	mileage	\$ 147.00
24-Sep-24	Red Deer	AB Municipalities Conference	Travel Per Diem	\$ 40.00
27-Sep-24	Red Deer	AB Municipalities Conference	Per Diem	\$ 760.00
18-Oct-24	Red Deer	Council Strategic Advisory	Mileage	\$ 154.35
18-Oct-24	Red Deer	Council Strategic Advisory	Travel Per Diem	\$ 40.00
18-Oct-24	Red Deer	Council Strategic Advisory	Per Diem	\$ 120.00
19-Oct-24	Red Deer	Council Strategic Advisory	Per Diem	\$ 280.00
20-Oct-24	Red Deer	Council Strategic Advisory	Per Diem	\$ 280.00

Councillor Paul Isaac

Date	Hosting Town	Description	Expense (less Tax)	Cost
18-Apr-24	Red Deer	Spring Strategic Advisory Comm	mileage	\$ 147.00
18-Apr-24	Red Deer	Spring Strategic Advisory	Travel Per Diem	\$ 20.00
19-Apr-24	Red Deer	Spring Strategic Advisory	Per Diem	\$ 280.00
20-Apr-24	Red Deer	Spring Strategic Advisory	Per Diem	\$ 280.00
21-Apr-24	Red Deer	Spring Strategic Advisory	Per Diem	\$ 240.00
21-Apr-24	Red Deer	Spring Strategic Advisory	Travel Per Diem	\$ 20.00
23-Sep-24	Red Deer	AB Municipalities Conference	Registration	\$ 1,113.00
23-Sep-24	Red Deer	AB Municipalities Conference	Accommodations	\$ 796.04
23-Sep-24	Red Deer	AB Municipalities Conference	Meal	\$ 26.00
24-Sep-24	Red Deer	AB Municipalities Conference	Meal	\$ 30.00
23-Sep-24	Red Deer	AB Municipalities Conference	mileage	\$ 147.00
Sept 23-27	Red Deer	AB Municipalities Conference	Per Diem	\$ 1,040.00
Sept 23-27	Red Deer	AB Municipalities Conference	Travel Per Diem	\$ 40.00
18-Oct-24	Red Deer	Council Strategic Advisory	mileage	\$ 154.35
18-Oct-24	Red Deer	Council Strategic Advisory	Travel Per Diem	\$ 40.00
18-Oct-24	Red Deer	Council Strategic Advisory	Per Diem	\$ 120.00
19-Oct-24	Red Deer	Council Strategic Advisory	Per Diem	\$ 280.00
20-Oct-24	Red Deer	Council Strategic Advisory	Per Diem	\$ 280.00

Councillor Chris Vardas

Date	Hosting Town	Description	Expense (less Tax)	Cost
18-Jan-24	Ponoka County	CAEP	mileage	\$ 217.00
18-Jan-24	Ponoka County	CAEP	Per Diem	\$ 120.00
19-Apr-24	Red Deer	Spring Strategic Advisory Comm	Per Diem	\$ 280.00
19-Apr-24	Red Deer	Spring Strategic Advisory Comm	Travel Per Diem	\$ 50.00
20-Apr-24	Red Deer	Spring Strategic Advisory Comm	Per Diem	\$ 280.00
21-Apr-24	Red Deer	Spring Strategic Advisory Comm	Per Diem	\$ 240.00
23-Sep-24	Red Deer	AB Municipalities Conference Sept 23-27	Registration	\$ 1,113.00
23-Sep-24	Red Deer	AB Municipalities Conference Se	Accommodations	\$ 796.04
23-Sep-24	Red Deer	AB Municipalities Conference Se	Meal	\$ 25.00
sept 23-27	Red Deer	AB Municipalities Conference Sept 23-27	Mileage	\$ 147.00
sept 23-27	Red Deer	AB Municipalities Conference Sept 23-27	Per Diem	\$ 1,040.00

Councillor Chris Vardas con't

sept 23-27	Red Deer	AB Municipalities Conference Sept 23-27	Travel Per Diem	\$ 40.00
18-Oct-24	Red Deer	Council Strategic Advisory Committee meeting	mileage	\$ 74.24
18-Oct-24	Red Deer	Council Strategic Advisory Committee meeting	Per Diem	\$ 120.00
19-Oct-24	Red Deer	Council Strategic Advisory Committee meeting	Per Diem	\$ 280.00
20-Oct-24	Red Deer	Council Strategic Advisory Committee meeting	mileage	\$ 74.24
20-Oct-24	Red Deer	Council Strategic Advisory Committee meeting	Per Diem	\$ 280.00
20-Oct-24	Red Deer	Council Strategic Advisory Committee meeting	Travel Per Diem	\$ 40.00
22-Oct-24	Sundre	Hospital Futures meeting	Per Diem	\$ 80.00

DEPARTMENTAL REPORT

DEPARTMENT	Fire Department
SUBMITTED BY	Ross Clews Fire Chief
COUNCIL DATE	January 20, 2025
FOR MONTH(S) OF	December 2024
911 DISPATCHES:	
	<p>Emergency Response Numbers, 427 – 2024 Total</p> <ul style="list-style-type: none"> ❖ 203 – Town of Sundre ❖ 187 – Mountain View County ❖ 34 – Clearwater County ❖ 3 - MD of Bighorn <p>December 2024, Responses - 25</p>
Response Types:	<ul style="list-style-type: none"> ➤ Alarm – No Fire – Steam or Smoke Mistaken – 2 ➤ Alarm – No Fire – Unknown Odours - 1 ➤ Controlled Burn – Arrive on Scene – 1 ➤ Fire – Structure - 1 ➤ Medical First Response – 15 ➤ Motor Vehicle Collision - 4 ➤ Rubbish or grass fire (no dollar loss) -1
Results:	<ul style="list-style-type: none"> ➤ All incidents Responded, Managed and Resolved by SFD Members
TRAINING & ACTIVITIES	
In-Hall/Weekly:	<p>December 2024 consisted of the following:</p> <ul style="list-style-type: none"> ➤ Officer Meeting ➤ General Meeting <ul style="list-style-type: none"> ○ Truck Checks ○ Hall Duties ○ Christmas Decorating – Raising of Tree ➤ Ice Rescue <ul style="list-style-type: none"> ○ Practice Scenarios ○ Introduction to Ice with New Members ○ Shoreline Work ➤ Rope Rescue Training <ul style="list-style-type: none"> ○ Knots and Basics ○ 3:1 System <p>❖ 87 Sessions of Training Topics were delivered to members in 2024</p> <ul style="list-style-type: none"> ➤ Equipment Training delivered encompassed <ul style="list-style-type: none"> ○ Building Construction ○ Ventilation Basics and Horizontal Procedures ○ Handling Hoses and Tactics, Fire Mans Loop, Fire Scene Operations, Ropes, Knots, Doff PPE, SCBA, Hoseline Tactics, Air Bags, Heavy Lifting, Hydrant Connections, Portable Pump Operations, Pumper Operations, Rope Rescue, Rapid Intervention Teams, Fire Ground Tactics for Search and Rescue, River and Swift Water Rescue, Vehicle Roof/Door Removal, Traffic Control,

	<p>Protective Equipment, Wildland Fire Protection, Map Reading and Rural Addressing, Boat Operations, Pipeline Safety, Toxins and Decontamination, Controlled Burn, Fortis Alberta Training, Incident Organization, Radio Communications, MAYDAY, ATV, Confined Space and Chainsaw Course.</p> <ul style="list-style-type: none"> ➤ Medical Training delivered encompassed <ul style="list-style-type: none"> ○ Standard and Advanced First Aid with CPR ○ High Performance CPR Resuscitation ○ Naloxene ○ Pentrox ○ International Trauma Life Support <p><u>Community/Public Relations Events</u></p> <ul style="list-style-type: none"> ➤ Sundown in Sundre – 06 December 2024 ➤ Santa Claus Day at Firehall – 14 December 2024 <p>❖ Sundre Fire Department members participated in over 500 hours of Community/Public Relations Events in 2024. Members attended, hosted and encompassed</p> <ul style="list-style-type: none"> ○ Tours, Daycare Tours, Kindergarten, Slingshot Tour ○ Open Houses ○ SPOG and Party Program Vehicle Extrication Demos ○ Parades – Tall Timber Bike, Grad Prom and Town of Sundre ○ Sundre Pro Rodeo and Canada Day Fireworks ○ High School Vehicle Extrication Demonstration ○ GNP Charity Checkstop, Sundown in Sundre, Sundre Library ○ Pumpkin Carving, Halloween Candy Hand Out, Santa Claus at Firehall
<p><u>Formal Courses in-Progress/Upcoming:</u></p>	<ul style="list-style-type: none"> ➤ Advanced First Aid – TBD ➤ NFPA 1001 to be completed ➤ NFPA 1072 – Hazmat Awareness and Operation - TBD ➤ Drone Course – TBD ➤ Oxygen Provider Course – TBD
<p><u>Fire Hall:</u></p>	
<p><u>Building/Maintenance:</u></p>	<ul style="list-style-type: none"> ➤ Eaves troughing has temporary repairs, Obtaining quote for permanent repair by Q2 ➤ Parking Blocks to be Installed <p>❖ Emergency Management Space constructed.</p>
<p><u>SFD Units - Equipment</u></p>	
<p><u>Units:</u></p>	<ul style="list-style-type: none"> ➤ Unit #560, preconstruction ongoing with Mountainview County. ➤ New Unit #540 Ordered – expected date of Delivery 3rd Qtr -2025 ➤ Unit #541 in primary service. ➤ Unit 510 Replacement ordered – expected delivery Q1, 2025 delayed due to backorder of components <p>❖ Sundre Fire Department received New Pumper Unit 521.</p>
<p><u>Equipment:</u></p>	<ul style="list-style-type: none"> ➤ Annual flow tests completed.

<u>Safety Codes:</u>	
<u>Inspections -Occupancies</u>	<ul style="list-style-type: none"> ➤ Fire Inspections scheduled on Request – Complaint Basis Behind schedule currently
<u>Status:</u>	<ul style="list-style-type: none"> ➤ Safety Codes Officer training Members - 90% completed, 2 members completed. ➤ 5 Additional SFD Members to take training in 2024-2025

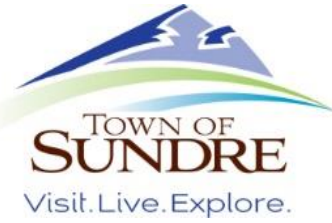
**Attachments: Incident Location Breakdown
Town of Sundre and Mountain View County Incident Hours**

Dec 2024 Sundre Fire Departmental Report Attachments



Sundre Fire Department

INCIDENTS	Town of Sundre incidents	Mountain View County	Clearwater County	Bighorn MD	Month Total	Last Month's Total	Year to Date Total
Outside Fires - Investigation					0	0	9
Control Burn - Arrived on scene			1		1	0	1
Fire - Machinery/Equipment					0	0	1
Fire - Motor Vehicle					0	1	3
Fire - Structure		1			1	3	11
Fire - Investigation (Explosion)					0	0	1
Investigation of Smoke					0	0	1
Alarm -No Fire - Unknown Odours		1			1	0	1
Alarm -No Fire - Steam or Smoke mistaken	2				2	3	26
Alarm -No Fire - detector activated					0	2	18
Alarm No Fire - accidental miscellaneous					0	0	4
False Alarm – Confirmed telephone					0	0	14
False Alarms-internal or local alarm system					0	0	1
Medical First Response	10	5			15	16	254
Medical - Stood Down					0	5	5
Medical Assist (lift)					0	0	4
Medical Assists					0	0	0
Miscellaneous Rescues					0	0	0
Motor Vehicle Collision		1	3		4	3	42
Mutual Aid Request					0	0	1
Public Hazard - Electrical					0	0	4
Public Hazard - Gasoline or Fuel					0	0	1
Public Service - Citizens trapped in Elevator					0	0	1
Public Service - Miscellaneous					0	0	1
Rescue					0	0	2
Rubbish or grass Fire (no dollar loss)		1			1	2	20
Rupture – Water Pipes					0	0	1
Total	12	9	4	0	25	35	427



Sundre Fire Department



December 2024		2024 Town Of Sundre Year to Date				2024 Mountain View County Year to Date			
INCIDENTS	Incident Time in Hours	Incidents	Total Incident Hours	Responders	Total Incident Hours	Incidents	Total Incident Hours	Responders	Total Incident Hours
Alarm No Fire - accidental miscellaneous	1.0	1	1	5	5.0	2	2	7	7.0
Alarm -No Fire - detector activated	1.0	4	4	25	25.0	8	8	21	21.0
Alarm -No Fire - detector activated	1.5	2	3	3	4.5				
Alarm -No Fire - detector activated	2.0					2	4	8	16.0
Alarm -No Fire - detector activated	3.5					1	3.5	2	7.0
Alarm -No Fire -Odours investigated	2.0					1	2	6	12.0
Alarm -No Fire - Steam or Smoke mistaken	1.0	30	30	71	71.0	8	8	18	18.0
Alarm -No Fire - Steam or Smoke mistaken	1.5	1	1.5	3	4.5				
False Alarm – Confirmed telephone	1.0	1	1	4	4.0	2	2	6	6.0
Fire - Investigation	1.5					1	1.5	9	13.5
Fire - Machinery/Equipment	2.0					1	2	5	10.0
Fire - Motor Vehicle	1.0	1	1	6	6.0				
Fire - Motor Vehicle	1.5					2	3	9	13.5
Fire - Motor Vehicle	2.0					1	2	10	20.0
Fire - Motor Vehicle	2.5					1	2.5	5	12.5
Fire - Structure	1.0	1	1	8	8.0				
Fire - Structure	1.5					1	1.5	7	10.5
Fire - Structure	2.0								
Fire - Structure	2.5					3	7.5	19	47.5
Fire - Structure	4.0	1	4	12	48.0				
Fire - Structure	4.5	1	4.5	9	40.5				
Fire - Structure	5.5					1	5.5	6	33.0
Fire - Structure	9.0					1	9	14	126.0
Investigation of Smoke	1.0	1	1	2	2.0				
Medical Assist (lift)	1.0	2	2	5	5.0	2	2	6	6.0
Medical First Response	1.0	127	127	324	324.0	62	62	177	177.0
Medical First Response	1.5	13	19.5	35	52.5	30	45	80	120.0
Medical First Response	2.0	1	2	6	12.0	9	18	30	60.0
Medical First Response	2.5		0			1	2.5	2	5.0
Medical Stood Down	1.0	3	3	6	6.0	2	2	3	3.0

December 2024		2024 Town Of Sundre Year to Date				2024 Mountain View County Year to Date			
Motor Vehicle Collisions	1.0	3	3	13	13.0	4	4	22	22.0
Motor Vehicle Collisions	1.5	1	1.5	7	10.5	11	16.5	64	96.0
Motor Vehicle Collisions	2.0		0			4	8	20	40.0
Motor Vehicle Collisions	2.5		0			2	5	14	35.0
Motor Vehicle Collisions	3.5		0			1	3.5	4	14.0
Mutual Aid Request	3.0		0			1	3	10	30.0
Outside Fires - Investigation	1.0		0			3	3	11	11.0
Outside Fires - Investigation	1.5		0			1	1.5	4	6.0
Outside Fires - Investigation	2.0		0			1	2	3	6.0
Outside Fires - Investigation	3.0		0			1	3	5	15.0
Public Hazard - gasoline of fuel wash down	1.0	1	1	3	3.0				
Public Hazard - Electrical	1.0					2	2	8	8.0
Public Hazard - Electrical	1.5					1	1.5	4	6.0
Public Service - Citizens trapped in elevator	1.0	1	1	3	3.0				
Public Service - Miscellaneous	1.0	1	1	4	4.0				
Rescue- miscellaneous	2.0					1	2	5	10.0
Rescue - Miscellaneous	2.5					1	2.5	3	7.5
Rubbish or grass Fire (no dollar loss)	1.0	3	3	13	13.0	2	2	9	9.0
Rubbish or grass Fire (no dollar loss)	1.5	1	1.5	3	4.5	5	7.5	33	49.5
Rubbish or grass Fire (no dollar loss)	2.0					1	2	2	4.0
Rubbish or grass Fire (no dollar loss)	2.5		0			2	5	11	27.5
Rubbish or grass Fire (no dollar loss)	3.0		0			2	6	21	63.0
Rubbish or grass Fire (no dollar loss)	3.5		0			1	3.5	4	14.0
Rupture – Water Pipes	1.0	1	1	5	5.0				
Total	--N/A--	202	218.5	575	674	189	279	707	1218



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DEPARTMENTAL REPORT

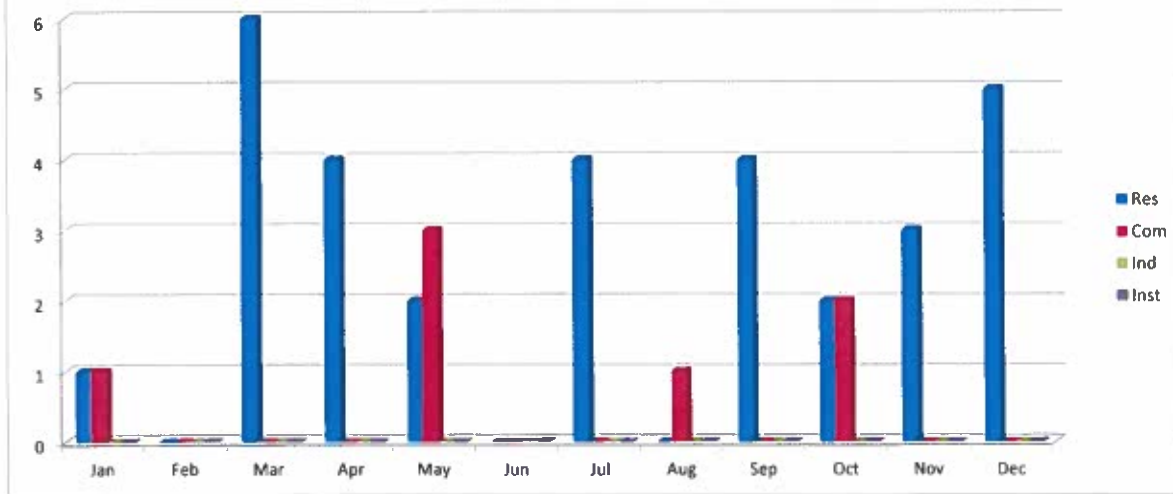
DEPARTMENT:	Community Development - Planning & Development
SUBMITTED BY:	Benazir Thaha Valencia, Director of Community Development
COUNCIL DATE:	January 20, 2025
FOR MONTH OF:	December 2024
TOPIC / PROJECT #1	Development Permits
Total 1 Development Permit	Development Permit was issued for: - 2x Four-Unit Rowhouses with front attached garages
TOPIC / PROJECT #2	Building Permits
Total 6 Building Permits	Building Permits were issued for: - Rooftop Solar Panels - Demolition of dwelling and detached garage
TOPIC / PROJECT #3	Safety Code Permits
Total 10 Safety Code Permits	Safety Code Permits were issued for residential upgrades/renovations and new residential developments Electrical Permits: 6 Gas Permits: 3 Plumbing: 1
TOPIC / PROJECT #4	Compliance Stamps/Letters (from Real Property Reports)
Total 2 Compliances completed.	Real Property Reports are submitted to the Town with a request for a Stamp/Letter of Compliance to facilitate the sale of a property. The role of Administration is to assist property owners to solve non-compliant issues.
TOPIC / PROJECT #5	Downtown Area Redevelopment Plan
	Background Research and project setup (Project Management Plan).
TOPIC / PROJECT #6	Land Use Bylaw
	Preparing Land Use Bylaw text amendments for Council's review in the New Year

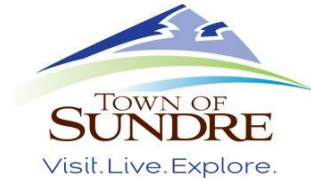
ATTACHMENT: December 2024 Building Permit Statistics

**MONTHLY BUILDING REPORT
FOR THE MONTH OF DECEMBER 2024**

YEAR END REPORT

	Dec. 2024			2024 Year To Date			DEC. 2023 Year to Date		
	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value
RESIDENTIAL									
Two-Storey Bungalows				0	0	\$ -	0	0	\$ -
Bi-Level	0	0	\$ -	3	3	\$ 1,180,000	1	1	\$ 400,000
Duplex/Semi Det.				0	0	\$ -	2	2	\$ 735,000
Multi-Family				0	0	\$ -	0	0	\$ -
Mobile Homes				6	6	\$ 1,360,000	0	0	\$ -
Accessory Buildings				36	2	\$ 3,200,000	0	0	\$ -
Renovation/Addition	0	5	\$ 100,658	2	2	\$ 200,000	0	0	\$ -
				0	1	\$ 3,850	6	6	\$ 132,000
				0	17	\$ 300,370	0	17	\$ 299,800
				0	0	\$ -			
Sub-Total	0	5	\$ 100,658	47	31	\$ 6,244,220	3	26	\$ 1,566,800
COMMERCIAL									
Building Starts		No. of Permits	Building Value		No. of Permits	Building Value		No. of Permits	Building Value
Renovation/Addition		0	\$ -		0	0		2	\$ 2,300,000
		0	\$ -		8	\$ 1,026,937		2	\$ 3,250,000
		0	\$ -		8	\$ 1,026,937		4	\$ 5,550,000
INDUSTRIAL									
Building Starts		No. of Permits	Building Value		No. of Permits	Building Value		No. of Permits	Building Value
Renovation/Addition		0	\$ -		0	\$ -		1	\$ 2,300,000
		0	\$ -		0	\$ -		0	\$ -
		0	\$ -		0	\$ -		1	\$ 2,300,000
INSTITUTIONAL									
Building Starts		No. of Permits	Building Value		No. of Permits	Building Value		No. of Permits	Building Value
Renovation/Addition		0	\$ -		0	\$ -		1	\$ 84,870
		0	\$ -		0	\$ -		0	\$ -
		0	\$ -		0	\$ -		1	\$ 84,870
TOTAL	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value
	0	5	\$ 100,658	47	39	\$ 7,271,157	3	32	\$ 9,501,670





DEPARTMENTAL REPORT

DEPARTMENT:	Community Services
SUBMITTED BY:	Geoff Whittaker
COUNCIL DATE:	January 20, 2025
FOR MONTH OF:	December, 2024

TOPIC #1	Community Centre
	<p>Regular User Groups keeping gym busy –</p> <ul style="list-style-type: none"> ● Tae Kwon Do ● Gymnastics ● Walking Club ● Pickleball ● Small Hoops <p>Additional Events:</p> <ul style="list-style-type: none"> ● West Fraser Employee Christmas Party ● Sundre Library Family Gym Time
Action Steps / Successes	Steady bookings for the Community Centre continue to come in from a variety of user groups.
TOPIC #2	Arena
	<p>Arena continues to be busy with all regular user groups having started their seasons. Events:</p> <ul style="list-style-type: none"> ● Hosted U13 Minor Hockey Tournament ● Hosted Free Public Skate and Sticks and Pucks on Christmas Eve ● Multiple Private rentals and Birthday bookings <p>Maintenance:</p> <ul style="list-style-type: none"> ● Put up new wall advertisements ● Scheduled mid-season maintenance <p>Attended a meetings regarding the installation of LiveBarn at the arena.</p>
Action Steps / Successes	Hockey Tournaments were very successful and well attended.
TOPIC #3	Outdoor Rinks (2nd Ave NW & Royal Purple Park)
	Staff continue to monitor and maintain the 2 outdoor rinks.
Action Steps / Successes	The 2 outdoor rinks are getting lots of use; The old Olympia (rink ice resurfer) which we keep as a backup has been used this year to maintain the ice on the permanent outdoor rink giving us a great surface for skating

Attachment: CS Lobby Christmas 2024



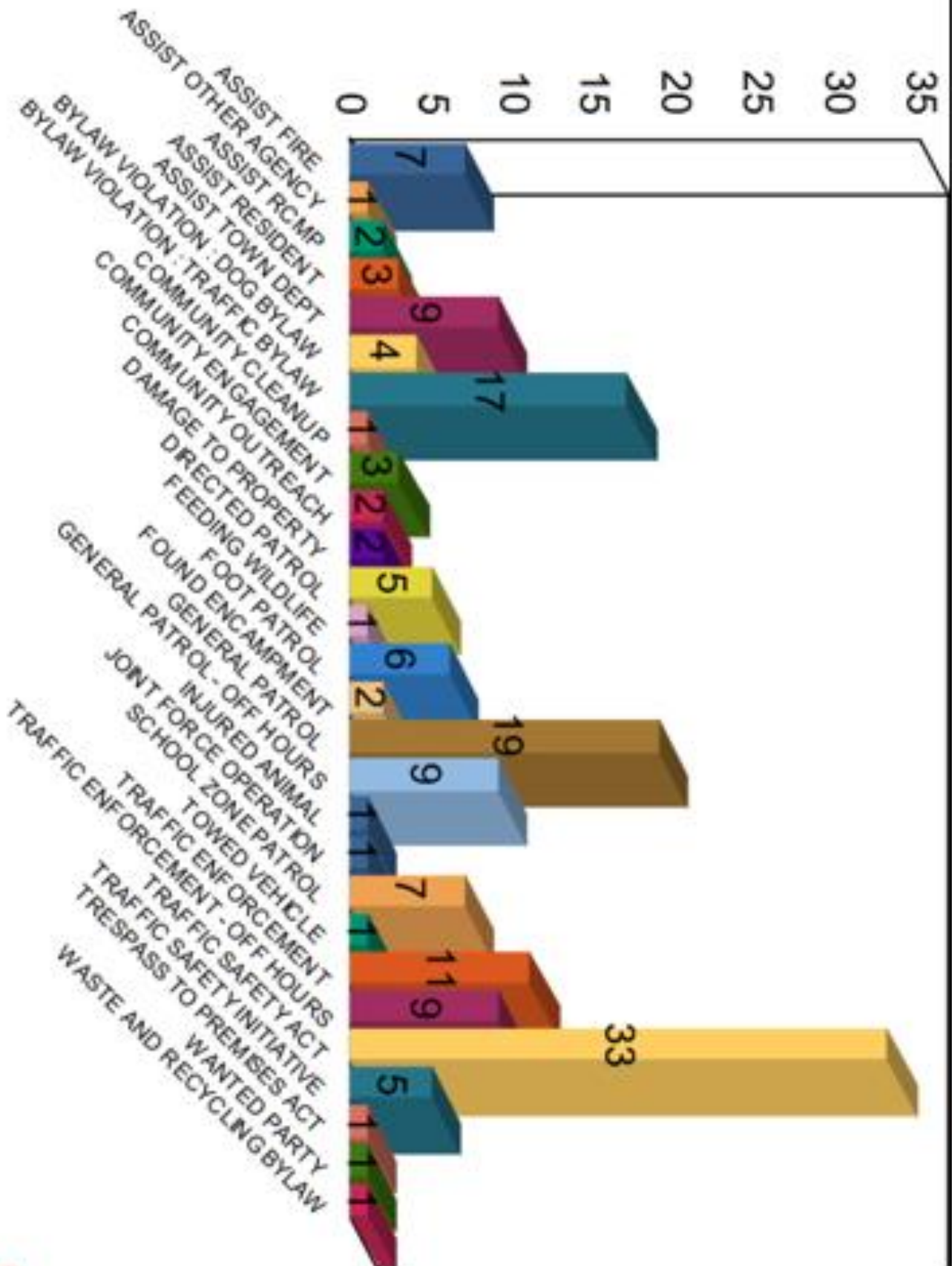


DEPARTMENTAL REPORT

DEPARTMENT:	Municipal Enforcement
SUBMITTED BY:	Peace Officer Sam Zhao
COUNCIL DATE:	2025/01/20
FOR MONTH OF:	December 2024

<p>TOPIC / PROJECT #1</p>	<p>Calls for Service – December <i>See next page for larger view</i></p>																																																						
<p>STATUS OF PROJECT Completed:</p>	<table border="1"> <caption>Count of Incident Types</caption> <thead> <tr> <th>Incident Type</th> <th>Count</th> </tr> </thead> <tbody> <tr><td>ASSIST FIRE</td><td>7</td></tr> <tr><td>ASSIST OTHER AGENCY</td><td>1</td></tr> <tr><td>ASSIST RCMP</td><td>2</td></tr> <tr><td>ASSIST RESIDENT</td><td>3</td></tr> <tr><td>ASSIST TOWN DEPT</td><td>9</td></tr> <tr><td>BYLAW VIOLATION - DOG BYLAW</td><td>4</td></tr> <tr><td>COMMUNITY BYLAW</td><td>17</td></tr> <tr><td>COMMUNITY CLEANUP</td><td>3</td></tr> <tr><td>COMMUNITY ENGAGEMENT</td><td>2</td></tr> <tr><td>DAMAGE TO PROPERTY</td><td>2</td></tr> <tr><td>DIRECTED PATROL</td><td>5</td></tr> <tr><td>FEEDING WILDLIFE</td><td>1</td></tr> <tr><td>FOOT PATROL</td><td>6</td></tr> <tr><td>FOUND ENCAMPMENT</td><td>2</td></tr> <tr><td>GENERAL PATROL</td><td>19</td></tr> <tr><td>GENERAL PATROL - OFF HOURS</td><td>9</td></tr> <tr><td>INJURED ANIMAL</td><td>1</td></tr> <tr><td>JOINT FORCE OPERATION</td><td>1</td></tr> <tr><td>SCHOOL ZONE PATROL</td><td>7</td></tr> <tr><td>TOWED VEHICLE</td><td>1</td></tr> <tr><td>TRAFFIC ENFORCEMENT</td><td>11</td></tr> <tr><td>TRAFFIC ENFORCEMENT - OFF HOURS</td><td>9</td></tr> <tr><td>TRAFFIC SAFETY INITIATIVE</td><td>33</td></tr> <tr><td>TRESPASS TO PREMISES ACT</td><td>5</td></tr> <tr><td>WANTED PARTY</td><td>1</td></tr> <tr><td>WASTE AND RECYCLING BYLAW</td><td>1</td></tr> </tbody> </table>	Incident Type	Count	ASSIST FIRE	7	ASSIST OTHER AGENCY	1	ASSIST RCMP	2	ASSIST RESIDENT	3	ASSIST TOWN DEPT	9	BYLAW VIOLATION - DOG BYLAW	4	COMMUNITY BYLAW	17	COMMUNITY CLEANUP	3	COMMUNITY ENGAGEMENT	2	DAMAGE TO PROPERTY	2	DIRECTED PATROL	5	FEEDING WILDLIFE	1	FOOT PATROL	6	FOUND ENCAMPMENT	2	GENERAL PATROL	19	GENERAL PATROL - OFF HOURS	9	INJURED ANIMAL	1	JOINT FORCE OPERATION	1	SCHOOL ZONE PATROL	7	TOWED VEHICLE	1	TRAFFIC ENFORCEMENT	11	TRAFFIC ENFORCEMENT - OFF HOURS	9	TRAFFIC SAFETY INITIATIVE	33	TRESPASS TO PREMISES ACT	5	WANTED PARTY	1	WASTE AND RECYCLING BYLAW	1
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<p>Action Steps / Successes</p>	<p>Municipal Enforcement responded to 164 calls for service in the month of November 2024</p>																																																						

Count of IncidentTypes



Attachment #1

Municipal Enforcement completed 10 weeks of Small Hoops, hosted in partnership with GNP and Sundre RCMP



Attachment #2

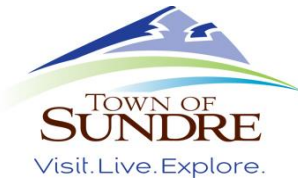
Municipal Enforcement partnered with the Town of Didsbury in hosting a Joint Force Operation to check for valid documentation



DEPARTMENTAL REPORT

DEPARTMENT:	Operations
SUBMITTED BY:	Jim Hall
COUNCIL DATE:	January 20, 2025
FOR MONTH OF:	December 2024

TOPIC / PROJECT #1	Roads Snow Removal
STATUS OF PROJECT In progress: * Completed:	The roads department has continued with snow removal maintenance throughout the Town, communicating the schedule using the zone map and signage noting scheduled date in neighbourhoods.
Action Steps / Successes	The maintenance aspect to snow removal will allow for the reduction of snow melt (water) during warmer temperatures and springtime including a reduction in the use of winter sand in storm events.
TOPIC / PROJECT #2	Water leak and infiltration reductions
STATUS OF PROJECT In progress: * Completed:	The operators are noting the water treatment plant is producing an average monthly rate of 1398 c/m/day. The lagoon is receiving 1132 c/m/day.
Action Steps / Successes	Staff continue to monitor daily trends and chart results for monthly usage and capacities. Review of any changes to future capital planning will continue based on leak surveys. Non-emergency water leak surveys will commence in Q2
TOPIC / PROJECT #3	Emergency Generators
STATUS OF PROJECT In progress: Yes Completed:	All generators for the water treatment and lagoon facilities were power supply tested in accordance to our annual compliance.
Action Steps / Successes	All units passed the testing. Some issues with gas supply at the WTP was experienced. A report for future actions was completed with additional tests during monthly test schedules
TOPIC / PROJECT #4	Gas Line Heater
STATUS OF PROJECT In progress: Completed: Yes	Since its installation, the new unit has operated with few issues. Some small repairs were performed by the vendor.
Action Steps / Successes	In December, during the cold snap, During the cold snap, the unit ran flawlessly. It has been noted that the unit is very efficient with gas usage volumes and run times.
TOPIC / PROJECT #5	Fleet Management
STATUS OF PROJECT In progress: Completed: Yes	Repairs were made by the fleet manager/mechanic to the unit utilized for sidewalk and trail clearing. Operations cleared snow where applicable throughout town
Action Steps / Scheduled Events / Successes	Operations cleared snow where applicable throughout town. There were no concerns received from the public
TOPIC / PROJECT #6	RMO Station Maintenance
STATUS OF PROJECT In progress: Completed: Yes	The pressure station has dual operating systems. The pressure control was switched and is operating correctly. Some replacement parts will be installed in the spring (warmer temperatures)
Action Steps / Scheduled Events / Successes	All systems for the Town's distribution system were analyzed in 2024, utilizing trends of odorant usage, billing, pressures, low % of unaccounted for gas and 2024 leak surveys

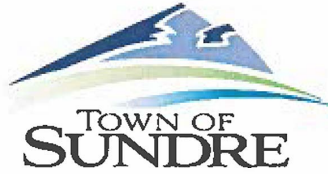


DEPARTMENTAL REPORT

DEPARTMENT:	Economic Development
SUBMITTED BY:	Jon Allan
COUNCIL DATE:	January 20, 2025
FOR MONTH OF:	December 2024

TOPIC #1	Business Attraction, Retention and Expansion
STATUS OF PROJECT Ongoing	Work conducted to support business development and diversification within Sundre.
Action Steps / Successes	<ol style="list-style-type: none"> 1) Under the Alberta Advantage Immigration Program, <ol style="list-style-type: none"> a. Rural Entrepreneur Stream meetings and/or town tours were conducted with prospective international investors in the month of December. 2) Continue to promote Sundre as a great place to invest and develop. 3) The Downtown Area C-1 vacancy rate has reduced to a historic low of 2.8%. <ol style="list-style-type: none"> a. Vacancy is expected to reduce even lower in the new year. b. Continue to promote Sundre for construction of mixed-use commercial and residential developments to ease the burden on our tight commercial rental market. 4) Small Communities Opportunity Program (SCOP) grant funding application completed for a non-residential gap analysis and capital leakage study. 5) Met with Regional Business Support Network (RBSN) in Olds to discuss having Sundre endorse the Community Futures-led initiative to support local businesses; support granted and Sundre will now work with RBSN to help local businesses retain support through the initiative. 6) Met with regional municipalities in Innisfail to discuss Alberta Advantage Immigration Program - Rural Renewal Stream; multiple municipalities (such as Innisfail) have paused the program due to major program issues and abuse of the program.
TOPIC #2	Mountain View Regional Film Office
STATUS OF PROJECT In progress	Film development in support of economic diversification, workforce development, and awareness generation about Sundre and our partners.
Action Steps / Successes	<ol style="list-style-type: none"> 1. 2024 Stats: <ol style="list-style-type: none"> a. 3 inquiries b. 1 production (Abracadavers Season 3) 2. Revisions to the draft Strategic Organizational Development Plan continue. <ol style="list-style-type: none"> a. Next steps: <ol style="list-style-type: none"> i. Revise and finalize the final plan. ii. Begin work with partner municipalities on devising joint policies in support of film-friendliness.

	<ul style="list-style-type: none"> iii. Budget preparation (using existing budget). 3. Met with Alberta Film Commission and Calgary Film Office.
TOPIC #3	Tourism Development and Promotion
STATUS OF PROJECT Ongoing	Work conducted to promote Sundre and expand partnerships and tourism service opportunities in the area.
Action Steps / Successes	<ul style="list-style-type: none"> 1. Continued online promotion of Sundre through social media and curated content creation. <ul style="list-style-type: none"> a. Next steps: continuing promotional activities in support of year-round tourism.
TOPIC #4	Community Development
STATUS OF PROJECT Ongoing	Work completed to support the development of amenities, education/workforce and quality of living in the Town of Sundre.
Action Steps / Successes	<ul style="list-style-type: none"> 1. Trails maps printed and distributed to local businesses and VIC. 2. Interactive trails map operable and push notifications functional. 3. Confirmed RDP Health Care Aide program will proceed in 2025
TOPIC #5	Events and Festivals
STATUS OF PROJECT Ongoing	2025 Winterfest planning is ongoing.
Action Steps / Successes	<ul style="list-style-type: none"> 1. Winterfest & the Mountain Survivalist Competition (MSC): <ul style="list-style-type: none"> a. \$6000 to \$7000 in sponsorships secured. b. A number of suppliers confirmed. c. Promotion of MSC and recruitment of participants started. d. Next Steps: <ul style="list-style-type: none"> i. Complete promotional materials. ii. Complete final logistics, suppliers and organizing.



REQUEST FOR DECISION

COUNCIL DATE: January 20, 2025
SUBJECT: Bylaw 2025-02 Land Use Bylaw Amendment
ORIGINATING DEPARTMENT: Planning & Development
AGENDA ITEM: 7.1

BACKGROUND/PROPOSAL:

Bylaw 2025-02 are text amendments to Land Use Bylaw 2018-10 to provide administrative changes for clarity, consistency and promote new residential and industrial development opportunities.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Refer to Report to Council attached.

ALIGNMENT WITH STRATEGIC PLAN:

This matter aligns with Council's Strategic Plan under Pillar 1, Community Development and Pillar 5 Sustainable & Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

Administration recommends that Council give First Reading to 2025-02 and set a Public Hearing date for February 24, 2025.


MOTION:

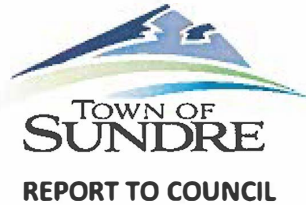
That the Town of Sundre Council give first reading to Bylaw 2025-02 being a bylaw to amend the Land Use Bylaw; and further

That the Town of Sundre Council set Monday, February 24, 2025 at 4:00 PM for a Public Hearing to Bylaw 2025-02 Land Use Bylaw Amendment.

Attachments: Report to Council and Bylaw 2025-02

Date Reviewed: January 16, 2025

CAO: 



COUNCIL DATE: January 20, 2025
SUBJECT: Bylaw 2025-02 Land Use Bylaw Amendment (*Text Amendments*)
REPORT WRITER: Planning and Development
AGENDA ITEM: 7.1a

BACKGROUND/PROPOSAL:

A Land Use Bylaw is a 'living' document designed to evolve alongside municipal growth. It establishes the rules and regulations for development within the Town and guides decisions on development permits and subdivisions.

Bylaw 2025-02 proposes amendments to Land Use Bylaw 2018-10 to:

- Expand Housing Options in Sundre by:
 - Adding "Housing, Accessory Suite" as a discretionary use in the Low Density Residential (R-1), Estate Residential (R-4), and Serviced Estate Residential (R-4A) districts.
 - Removing the requirement for the property owner to occupy the dwelling containing an accessory suite.
 - Permitting "Housing, Single Detached Dwelling" and adding "Housing, Semi-detached Dwelling" as a discretionary use in the Manufactured Home Subdivision District, allowing more redevelopment options beyond manufactured or modular homes.
- Ensure Clarity and Consistency by:
 - Adding "Housing, Manufactured Home, not to exceed 20 years in age (CSA A277 or CSA Z240 models)" as a discretionary use in the Manufactured Home (R-3) 1.2 Manufactured Home Subdivision District, aligning it with the Manufactured Home Park District.
- Update Seasonal Residential District (S-R) Regulations based on consultations with Riverside Village by:
 - Revising recreational vehicle and park model standards to remove overly restrictive regulations that are difficult for the Town to enforce.
- Amend the Flood Plain Industrial District (I-2) to accommodate a proposed self-storage facility following a development permit application.
- Remove a Site-Specific Regulation in the Highway Commercial (C-2) District due to the vacancy of previous tenants.

CONCLUSION:

The proposed amendments in Bylaw 2025-02 aim to enhance housing development options, improve regulatory clarity, and address enforcement challenges within the Town of Sundre's Land Use Bylaw. These changes support sustainable growth, align with community needs, and streamline regulations for more effective implementation.

RECOMMENDED ACTION:

That the Town of Sundre Council give first reading to Bylaw 2025-02 being a bylaw to amend the Land Use Bylaw and set a Public Hearing date of February 24, 2025.

Attachment: Bylaw 2025-02

Date Reviewed: January 16, 2025

CAO: *Andre Debra*



7.1b

TOWN OF SUNDRE

BYLAW 2025-02

BEING A BYLAW OF THE TOWN OF SUNDRE TO AMEND LAND USE BYLAW 2018-10

WHEREAS, Section 639 of the *Municipal Government Act*, R.S.A. 2000, Chapter M-26 and amendments thereto requires Council to enact a Land Use Bylaw;

AND WHEREAS, Section 191 (1) of the *Municipal Government Act*, R.S.A. 2000 Chapter M-26 and amendments thereto authorizes Council to adopt a Bylaw to amend a Land Use Bylaw;

NOW THEREFORE, the Council of the Town of Sundre, in the Province of Alberta hereby enacts the following amendments to Land Use Bylaw 2018-10.

Portions of Land Use Bylaw 2018-10 to be amended as follows:

PART TWO: DEFINITIONS

2. USE DEFINITIONS

DELETE: Recreation Vehicle means a vehicle or portable structure designed and intended to provide temporary living accommodation for travel or recreation purposes which either has its own motor power or is mounted to or drawn by another motorized vehicle; and without limiting the generality of the foregoing, includes a motor home, truck camper, tent trailer, fifth wheel, or travel trailer but does not include a mobile home or any vehicle or trailer over 2.44 m in width.

ADD: Recreation Vehicle means a vehicle or portable structure designed and intended to provide temporary living accommodation for travel or recreation purposes which either has its own motor power or is mounted to or drawn by another motorized vehicle; and without limiting the generality of the foregoing, includes a motor home, truck camper, tent trailer, fifth wheel, or travel trailer but does not include a mobile home or any vehicle or trailer over 2.60 m in width.

DELETE: Recreation Vehicle – Park Model means a recreation vehicle conforming to CAN/CSA series Z241, or the equivalent, mounted on a single chassis, on wheels, and is relocatable from time to time, may not exceed 538 sq. ft. (50 sq. m.) in size and to a maximum of 4.5 m. in height, may have a footprint of 12' x 44' (528 sq. ft.), 13' x 41' (533 sq. ft.) or 14' x 38' (532 sq. ft.) or similar but shall not exceed 538 sq. ft., and shall be identified with a CSA sticker and product number.

ADD: Recreation Vehicle – Park Model means a recreation vehicle conforming to CAN/CSA series Z241, or the equivalent, mounted on a single chassis on wheels, that is relocatable from time to time and has a minimum width of 2.6 m [8.5 feet] and a total maximum gross floor area of 50 sq m (538.2 sq ft) including the loft, if any.

PART THREE: GENERAL REGULATIONS

6.5 Accessory Suites

- a) ~~Accessory suites may only be situated in a detached dwelling, which is occupied by the registered owner.~~
- b) The number of accessory suites per detached dwelling is limited to one (1).
- c) Off-street parking will be provided in accordance with Section 3(1) of Part Three.
- d) ~~Accessory suites will only be permitted in R-2 districts where the subject parcel area is a minimum of 470 m² for interior parcels and 560 m² for corner parcels.~~

PART FOUR: LAND USE DISTRICT REGULATIONS

Low Density Residential District (R-1)

General Purpose: To provide an area for low-density residential development in the form of single detached dwellings and compatible uses, herein listed, which are connected to the municipal sewer and water systems.

Permitted Uses: Accessory Building
Home Office
Housing, Single Detached Dwellings
Protective Emergency Services
Public Parks

Discretionary Uses: Adult Care Residence
Alternate Energy Systems
Bed and Breakfast Accommodation
Day care facility – neighbourhood
Day home facility
Group Homes, Limited
Home Occupation
ADD: Housing, Accessory Suite
Public and quasi-public uses
Public utility buildings
Temporary Residential Sales Centre

Any use that is similar, in the opinion of the Development Authority, to the permitted or discretionary uses described above.

Estate Residential District (R-4)

General Purpose: To provide an area for low-density residential development in the form of single detached dwellings and compatible uses, herein listed. Connection to municipal sewer and water systems is required, with exception to those properties not capable of connecting to municipal services due to their alignment adjacent to the provincial highway and identified in Table 1. However, with new development, connection to municipal services must be made possible and connection to municipal services will be required.

Permitted Uses: Accessory Building
 Home Office
 Housing, Single Detached Dwellings
 Public Parks
 Protective Emergency Services

Discretionary Uses: Alternate Energy Systems
 Bed and Breakfast Accommodation
 Day care facility – neighbourhood
 Day home facility
 Home Occupation
 ADD: Housing, Accessory Suite
 Housing, Garden Suite
 Public and quasi-public uses
 Public utility buildings
 Temporary Residential Sales Centre

Serviced Estate Residential District (R-4A)

General Purpose: To provide an area for Single Detached Dwelling residential development on large sites and compatible uses, herein listed, which are connected to the municipal sewer and water systems.

Permitted Uses: Accessory Building
 Home Office
 Housing, Single Detached Dwellings
 Public Parks

Discretionary Uses: Alternate Energy Systems
 Bed and Breakfast Accommodation
 Day care facility – neighbourhood
 Day home facility
 Home Occupation
 ADD: Housing, Accessory Suite
 ADD: Housing, Garden Suite
 Public and quasi-public uses
 Public utility buildings
 Temporary Residential Sales Centre

Any use that is similar, in the opinion of the Development Authority, to the permitted or discretionary uses described above.

Highway Commercial District (C-2)

DELETE: Site Specific Exception No. 2:

~~Plan 6114JK, Lot 19 (civic address 104 Main Avenue East) allowance for the manufacturing of recreational style “cabins” on the premises, with display of the “cabins” to be located in rear and east side yards of the property. If at any time, should the tenant vacate the premises, the Site Specific Exception will expire.~~

Manufactured Home District (R-3)

*Land Use Bylaw 2018-10
Land Use Bylaw Amendment 2025-02*

1.2 Manufactured Home Subdivision District

General Purpose: To provide an area for and to regulate the development and use of land for manufactured home subdivisions and other uses, herein listed, which are compatible with a residential area. The subdivision is comprehensively designed wherein manufactured homes are installed on privately owned lots. The area is to be connected to municipal sewer and water systems.

Permitted Uses: Accessory Buildings (detached garage and shed)
Addition and Attached Garage
Deck
Home Office
Housing, Manufactured Home, not to exceed 10 years in age (CSA A277 or CSA Z240 models)
Housing, Modular Home
ADD: Housing, Single Detached Dwelling
Public Parks
Protective Emergency Services
Public Utility Building

Discretionary Uses: Day Care Facility – Neighbourhood
Day Home Facility
Home Occupation
ADD: Housing, Semi-Detached Dwelling
ADD: Housing, Manufactured Home, not to exceed 20 years in age (CSA A277 or CSA Z240 models)
Public and Quasi-public uses
Temporary Residential Sales Centre
Any use that is similar, in the opinion of the Development Authority, to the permitted or discretionary uses described above.

Seasonal Residential District (SR)

General Purpose: To provide for and control the placement of Recreational Vehicles (motorhomes, 5th wheel, pull trailer) and Park Model Homes not designed for year-round occupancy, the placement of accessory structures and associated facilities.

1.0 General Regulations

~~DELETE: 1.2 Recreational Vehicle Construction~~

~~Only manufacturers that are members of and are recognized by the Canadian Recreation Vehicle Association (CRVA) and be licensed for manufacture of Recreation Vehicles shall build all Recreation Vehicle units, with the exception of Park Models, in a controlled factory environment. All Recreation Vehicles built in a certified factory must be CSA and/or ULC approved prior to leaving the factory. No Recreation Vehicle may be constructed on-site.~~

~~If a Park Model is built outside a certified factory, it must have had inspections by all building disciplines prior to the unit being delivered to the lot. If a Park Model is constructed outside the Town of Sundre's jurisdiction, proof of inspections must be provided to the Town prior to delivery~~

of the unit, otherwise, the unit will be subject to being inspected by the Town's Inspection Agency at the owner's sole expense.

DELETE: 3.0 Recreation Vehicle Standards:

~~Maximum Length Recreation Vehicles: 12.2 m. (except Park Models)~~

~~Maximum Length Park Models: Removed~~

~~Maximum Width:~~

~~Recreation Vehicles: (except Park Models)~~

~~2.4 m. but extendable using factory installed slide-outs only~~

DELETE: 3.1 CSA Standards for Park Models

- ~~i. A Park Model is a home built on a single chassis with wheels meeting the national building standards code CSA Z241A.~~
- ~~ii. Park Model may not exceed 538 sq. ft. (50 sq. m.) in size and to a maximum of 4.5m. in height.~~
- ~~iii. Park Model may have a footprint of 12' x 44' (528 sq. ft.), 13' x 41' (533 sq. ft.) or similar sizing to a maximum of 538 sq. ft.~~
- ~~iv. Park Models shall be identified with a CSA sticker and product number.~~

3.3 Miscellaneous:

DELETE: ~~All recreation vehicles must retain their travel ability and be livable with the removal of any additions. Axels, wheels and hitches must remain on the vehicle as well as all original doorways and doors. Park models may have hitches removed but they must remain available on the lot for immediate reinstallation if required.~~

ADD: "All recreational vehicles must retain their travel ability and be livable with the removal of any additions. With the exception of park models, axles, wheels and hitches must remain on the vehicle, as well as the original doorways and doors. Park models may have hitches, axles and wheels removed but hitches must remain available on the lot for immediate reinstallation and axle hangers must be maintained in good condition so axles with wheels can be installed if required."

Flood Plain Industrial District (I-2)

General Purpose: To provide an area for flood compatible industrial uses, and other uses, herein listed, which are acceptable in an area that lies within the 1:100-year floodplain of the Red Deer River.

Permitted Uses: Nil

Discretionary Uses: Accessory Building
Alternate Energy Systems
Automotive and Equipment Repair Shops
Automotive and Recreational Vehicle - Sales/Rentals
Auto wrecking yards
Cannabis Retail Store
Equipment and Storage Yard
General Industrial Uses, Minor Impact
ADD: Mini or Self Storage
Sea cans
Signs (except Billboards)
Public Utility building
Veterinary Services, Major
Any use that is similar, in the opinion of the Development Authority, to the discretionary uses described above.

This Bylaw shall come into full force and effect upon the date of the third and final reading.

READ A FIRST TIME this ___ day of _____ 2025 Motion No. _____;

PUBLIC HEARING HELD this ___ day of _____ 2025;

READ A SECOND TIME this ___ day of _____ 2025 Motion No. _____;

READ A THIRD AND FINAL TIME this ___ day of _____ 2025 Motion No. _____.

Mayor, Richard Warnock

Chief Administrative Officer, Linda Nelson



REQUEST FOR DECISION

COUNCIL DATE	January 20, 2025
SUBJECT	RFD Expression of Interest to Host Seniors' Week 2025
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9.1

BACKGROUND/PROPOSAL:

The Honourable Jason Nixon; Minister of Seniors, Community and Social Services is declared June 2 – 8, 2025 as Seniors' Week in Alberta.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Each year, the Government of Alberta joins Albertans across the province to celebrate seniors and their contributions to our communities. Alberta Seniors, Community and Social Services is offering an opportunity for communities or organizations to partner with Alberta Seniors, Community and Social Services to co-host the Seniors' Week provincial launch on Monday, June 2, 2025. Co-hosting the launch will highlight your community's activities and give you an opportunity to collaborate with government and local organizations.

Traditionally, up to 500 people attend the provincial launch in person. The purpose of the launch event is to encourage Albertans to recognize and celebrate contributions of seniors in Alberta and to take part in Seniors' Week events.

Should the Town of Sundre be successful in its application to co-host the 2025 Seniors' Week launch, the Town's Events & Festivals Coordinator will collaborate with local organizations and businesses to plan the provincial launch.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Council's Strategic Plan, Pillar1 Community Development and Pillar 2 Community Wellness.

COSTS/FUNDING:

Alberta Seniors, Community and Social Services will provide a grant of up to \$5,000 to the successful applicant to help offset the cost of co-hosting the Seniors' Week provincial launch event.

ADMINISTRATION RECOMMENDATIONS:

That Council support the application to Alberta Seniors, Community and Social Services for the Town of Sundre to co-host the Seniors' Week launch on June 2, 2025.

MOTION:

That the Town of Sundre Council support the application to Alberta Seniors, Community and Social Services for the Town of Sundre to co-host the Seniors' Week launch on June 2, 2025.

ATTACHMENTS: Expression of Interest Seniors' Week 2025

Date Reviewed: January 09, 2025

CAO: *Amanda Nelson*



Seniors' Week 2025 Expression of Interest to Co-Host Opening Event

Introduction

Each year, the Government of Alberta joins Albertans across the province to celebrate seniors and their contributions to our communities. Seniors' Week is held annually during the first full week of June. In 2025, this will take place from June 2 to 8. To learn more about Seniors' Week, please visit alberta.ca/seniors-week.aspx.

Alberta Seniors, Community and Social Services is offering an opportunity for your community or organization to partner with us to co-host the Seniors' Week provincial launch on Monday, June 2, 2025. Co-hosting the launch will highlight your community/organization's activities and give you an opportunity to collaborate with government and local organizations.

Background

This year marks the 39th annual Seniors' Week. Traditionally, up to 500 people attend the provincial launch in person.

The purpose of the launch event is to encourage Albertans to recognize and celebrate contributions of seniors in Alberta and to take part in Seniors' Week events.

Alberta Seniors, Community and Social Services will provide a grant of up to \$5,000 to the successful applicant to help offset the cost of co-hosting the Seniors' Week provincial launch event.

Selection Process

Proposals will be reviewed to ensure all criteria are met. Organizations being considered may be interviewed in person or by telephone. All applicants will be notified of their application status as per the timelines listed.

Timelines

Issue Expression of Interest	December 9, 2024
Deadline for submissions	February 21, 2025
Co-host notification	March 31, 2025

Co-Host Criteria

Priority will be given to an organization or community that:

- Can demonstrate available time and resources to actively participate in planning the provincial launch event;
- Has demonstrated a commitment to seniors;
- Has demonstrated a history of strong community relationships and partnerships;
- Can offer a range of activities, such as an information fair, entertainment, refreshments, and/or intergenerational activities;
- Has an accessible location with adequate parking and/or alternate transportation available; and
- Has demonstrated adaptability and flexibility in its plan to incorporate an online component or ability to hold or make the event virtual.

Roles and Responsibilities

Alberta Seniors, Community and Social Services

- Provides a grant to the co-host of up to \$5,000 to offset the cost of the event; and
- Participates in all aspects of event planning, including creating an agenda, promotional and public relations materials, and providing assistance at the event.

Community or Organization

- Plans the event with Alberta Seniors, Community and Social Services;
- Secures venue and manages technical aspects of the event;
- Obtains community support and sponsorship;
- Obtains volunteers as needed;
- Liaises with community organizations and municipal staff;
- Coordinates activities and services;
- Promotes the event locally to ensure its success; and
- Provides a report summary that includes approximate number of attendees, recommendations for improvements to future events, and summary of costs.

Expression of Interest Proposal

Please provide a detailed proposal in a separate document. Submit proposals no later than Friday February 21, 2025.

A complete proposal will include:

Contact and organization information:

- | | |
|---|---|
| <input type="checkbox"/> Organization name | <input type="checkbox"/> Organization website |
| <input type="checkbox"/> Contact person name | <input type="checkbox"/> Number of paid staff |
| <input type="checkbox"/> Contact person title | <input type="checkbox"/> Number of regular |
| <input type="checkbox"/> Email address | volunteers |
| <input type="checkbox"/> Phone number | |

Proposed event information:

- Explain why you believe your organization is well-positioned to co-host the Seniors' Week Provincial Launch event:
 - Description of proposed events/activities
 - Proposed agenda
- Tell us about the venue:
 - Location (venue/facility)
 - Capacity
 - Accessibility
 - Technical capabilities

Letters of commitment and support:

- Letter from a senior official of your organization (e.g., board president, mayor, Chief or senior municipal official) confirming support for the event.
- Letters of commitment from organizations (e.g., municipal government, other community-based organizations) confirming they support the event.

Submissions

Please direct all questions and submissions to:

- Email: seniorsinformation@gov.ab.ca
- Mail: Alberta Seniors, Community and Social Services
Attention: Seniors Strategic Services Branch - Seniors' Week Launch
Capital Boulevard Building
12th Floor, 10044 – 108th Street
Edmonton AB T5J 3S7

Deadline for submissions: **Friday February 21, 2025, at 4:30 p.m. (MST)**

- Organizations will receive a confirmation when their proposal has been received.
- The successful applicant will be notified by March 31, 2025.



REQUEST FOR DECISION

COUNCIL DATE	January 20, 2025
SUBJECT	Report on Tax Roll 1636.000 Tax Recovery
ORIGINATING DEPARTMENT	Corporate Services
AGENDA ITEM	9.2

BACKGROUND/PROPOSAL:

Division 8 – Recovery of Taxes Related to Land of the *Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26* sets out the requirements for the tax recovery process.

Sections 411, 436.02 and 438 allow a municipality to attempt to recover tax arrears by following the legislated requirements of the MGA and in accordance with any other Act or common law right.

Section 424(1) states “The municipality at whose request a tax recovery notification was endorsed on the certificate of title for a parcel of land may become the owner of the parcel after the public auction, if the parcel is not sold at the public auction”.

Section 420(1) states “From the date on which a parcel of land is offered for sale at a public auction, the municipality is entitled to possession of the parcel”.

On October 23, 2024 the Town of Sundre held the public auction for Roll 1636.000 which is Lot 37, Block 3, Plan 8010730, Sundre, AB with no successful bids.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

See attached report.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Pillar 5 of the Strategic Plan-Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS

That Council accept the report for information.

MOTION:

The Town of Sundre Council accept the report from the Director of Corporate Services as information.

Date Reviewed: January 15, 2025

CAO: 



REPORT TO COUNCIL

COUNCIL DATE: January 20, 2025
SUBJECT: Report on Tax Roll #1636.000 Tax Recover
REPORT WRITER: Corporate Services
AGENDA ITEM: 9.2a

BACKGROUND/PROPOSAL:

Division 8 – Recovery of Taxes Related to Land of the *Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26* sets out the requirements for the tax recovery process.

Sections 411, 436.02 and 438 allow a municipality to attempt to recover tax arrears by following the legislated requirements of the MGA and in accordance with any other Act or common law right.

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Section 420(1) states “From the date on which a parcel of land is offered for sale at a public auction, the municipality is entitled to possession of the parcel”.

On October 23, 2024 the Town of Sundre held the public auction for Roll 1636.000 which is Lot 37, Block 3, Plan 8010730, Sundre, AB with no successful bids.

DISCUSSION:

Administration obtained legal advice, and it was recommended that the Town proceed first with obtaining vacant possession of the property and then proceed with acquisition. Other options discussed were non-vacant acquisition or to do nothing further. Not proceeding at all is a limited option that should always be considered but rarely actioned, as doing so can provide a significant precedence. Once the Town acquires ownership, taxes are no longer assessable and there are liability concerns with acquiring a non-vacant property, as well proceeding with next steps becomes more difficult.

The recommended action of vacant possession would involve legal counsel first sending a demand letter to the property owner, which while not required is a good faith effort to resolve the situation prior to court action. Following the expiry of the demand letter, legal counsel would initiate an application to the courts for an order to vacate the property and the court will determine an appropriate deadline. Once vacated the Town would obtain ownership on title and proceed with sale on the open market.

During the process, the property owner does have the alternative to settle all outstanding amounts and retain ownership of the property. Legal costs, as well as possible remediation and selling costs, are added as an amount owing to the tax roll and are the responsibility of the property owner. Should the property proceed to sale on the open market, the Town has an obligation to obtain a price as close as reasonably possible to the market value.

RECOMMENDATION:

That Council accept the report as information.

Date Reviewed: January 15, 2025

CAO: Jinda Nelson



REQUEST FOR DECISION

COUNCIL DATE	January 20, 2025
SUBJECT	RFD Social Media Policy
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9.3

BACKGROUND/PROPOSAL:

Mayor Warnock has requested a discussion on the Social Media Policy.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Discussion to take place during the Council meeting.

ALIGNMENT WITH STRATEGIC PLAN

Pillar 5- Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

N/A

COSTS/FUNDING:

N/A

MOTION:

That Council direct administration to bring the existing Social Media Policy to the Bylaw Policy Review Committee for review for the purpose of providing clarification to information that has come forward.

Date Reviewed: January 16, 2025

CAO: Amela Nubun



TOWN OF SUNDRE POLICY #A-007-01-POL
POLICY NAME: Social Media

TOWN OF SUNDRE POLICY INDEX	
Policy Number	A-007-01-POL
Policy Title	Social Media
Approval Date	January 21, 2013
Resolution Number	35/13
Revision Date	March 25, 2024
Resolution Number	096-25-03-24
Date of Review	2024
Responsible Department	Legislative Services
Related Bylaws/Acts/Regulations	MGA

1. Policy Statement

The Town of Sundre values and encourages communication with its residents and businesses and supports the use of Town hosted social media venues as an additional communication tool for sharing information, encouraging dialogue with its citizens, and facilitating engagement by and with the community on Town hosted social media venues. Social media shall be a tool for relaying the initiatives, strategies and goals of the Town, publishing news stories and events in a timely fashion, correcting false or misleading information, and promoting the Town of Sundre as a place to Visit. Live. Explore.

2. Purpose

This Policy will establish guidelines and protocols that the Town of Sundre (including Council and all employees), will follow primarily in the use of its social media profiles, with additional guidance on the use of personal accounts, in order to:

- Promote a positive “voice” online.
- Set expectations in accordance with best practices.
- Mitigate risk, and
- Manage elector expectations.

3. Definitions

- 3.1 "Chief Administrative Officer" means the Chief Administrative Officer for the Town of Sundre.
- 3.2 "Director" or "Manager" means the staff member accountable for their department.
- 3.3 "Employee" means a person who is filling a position for the town. This includes a permanent, part time, casual employees, and paid on call positions.
- 3.4 "Message" means any online communications including posts, blog posts, wall posts, tweets, document posting, video posting, comments, replies, direct messages, events, invitations, and any other means of online communication.
- 3.5 Misinformation is the sharing of inaccurate and misleading information which creates the general impression that the information is correct, and has the potential to create doubt and confusion, reduce confidence in the Town, and reduce trust and cooperation between citizens. This includes disseminating only partial or one-sided information.

- 3.6 "Official correspondence" means communications written, faxed, or emailed to the Town of Sundre that include the writer's name and contact information.
- 3.7 "Social Media channels" means technologies and on-line sites used by the Town to share opinions and information, promote discussion, and build relationships, including, but not limited to:

- Microblogging: Twitter
- Blogging: all branded and non-branded platforms
- Video sharing: YouTube
- Photo sharing: Flickr, Picasa, Photobucket, Document sharing: Google docs, SlideShare, Bookmarking: dig, reddit
- Social Networking: LinkedIn, Facebook, Myspace, Twitter
- Forums
- Wikipedia
- Geo-mapping: Google maps, Bing maps

- 3.8 "Regular business hours" means 8:00 am - 4:00 pm, Monday - Friday, exclusive of statutory holidays, or as amended by Council from time to time.
- 3.9 "Social media user" means the people who post comments or questions on the social media channels populated by the Town, or on other social media sites that reference Town business.
- 3.10 "Town" means the Town of Sundre as incorporated under the *Municipal Government Act* R.S.A. 2000, C. M-26 as amended.

4. Responsibilities

- 4.1 Town Council to:
 - 4.1.1 approve this policy and any amendments by resolution.
 - 4.1.2 consider the allocation of resources for successful implementation of this policy in the annual budget process.
 - 4.1.3 understand and adhere to this policy.
- 4.2 Chief Administrative Officer to:
 - 4.2.1 administer this policy and approve procedures.
 - 4.2.2 ensure policy and procedure reviews occur.
 - 4.2.3 verify the implementation of this policy and its procedures.
- 4.3 Director or Manager to:
 - 4.3.1 ensure that all Department employees are familiar with the policy.
 - 4.3.2 administer the policy within the Department.
 - 4.3.3 recommend changes in policy and procedures.
- 4.4 Dedicated Social Media Personnel to:
 - 4.4.1 populate, manage, monitor, and maintain the Town's online presence (including website and social media)
 - 4.4.2 ensure the use of social media complies with all approved policies and procedures.
- 4.5 Employees to:
 - 4.5.1 understand and adhere to this policy and procedure.
 - 4.5.2 ensure any use of social media related to Town business is only for the purpose of fulfilling job duties.

5. Scope

This policy applies to all Town of Sundre departments, functions, employees, paid volunteers, consultants or contractors working on behalf of or as a representative of the Town, who use any official Town social media accounts.

This Policy applies to Staff and Council. If Councilors establish their own social media accounts, a disclaimer stating that the opinions presented are their own and do not reflect the official position of the Town. This policy does not relieve Councilors of their legal obligations under the Municipal Government Act, the Council Code of Conduct Bylaw, or any other applicable legislation.

6. Single Entity and Voice

6.1 The Town will conduct itself on social media sites as a single entity identified as the Town of Sundre in the username.

6.2 Town Departments shall participate in social media through preparing information regarding important events and communications for posting in Town social media sites through the dedicated social media personnel.

6.3 Town social media accounts will be maintained with a single "voice" being representative of the Town as a whole organization and be maintained as consistently as possible with the broader communication goals of the Town in mind.

6.4 The Town may use associated social media accounts for specific projects provided that the account is clearly linked to the Town's main social media accounts, is consistent with this policy, is maintained with the same principles as the main accounts and is limited to the lifespan and scope of the project. Information that may be "sensitive" shall be approved by the CAO prior to posting.

6.5 Dedicated Social Media Personnel will develop a social media "persona" for each area of social media activity i.e., a guideline for tone, language, attitude, writing style and other specifications for interacting with the community.

7. General Provisions

7.1 Social media messages of any kind will not be considered official correspondence.

7.2 Messages of any kind will not be considered official records of public opinion and will not be recorded as such. In some cases, comments may be forwarded to administration for information purposes.

7.3 The Town of Sundre cannot commit to replying to every comment; however, Dedicated Social Media Personnel will make every effort to respond to questions and comments posted on Town Social Media sites as quickly as possible during regular business hours as appropriate.

7.4 Posts and comments to and from the Town in connection with the transaction of public business are subject to the Freedom of Information and Protection of Privacy Act and may be disclosed to third parties.

7.5 While endeavoring to allow free and unfettered conversation, the Town will not tolerate comments that are offensive to an individual or organization, rude in tone, or abusive as determined by the Town. Content, comments, or links containing any of the following will not be allowed on the Town's social media channels and the Town reserves the right to restrict or remove any content that is deemed in violation of this policy or any applicable law.

- Comments not topically related to the particular social media article being commented on or to the social media site in general;
- Slanderous or defamatory remarks, obscene language or sexual content;
- Content that promotes, fosters or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation;
- Misinformation
- Promotion of commercial services or products other than significant sponsors, affiliations or business partnerships;
- Comments in support of or opposition to political campaigns;
- Promotion of illegal activities;
- Information that may compromise the safety or security of the public or public systems;
- Content that violates a legal ownership interest of any other party;
- Content written in a language other than the official languages of Canada; or
- Any other content deemed unsuitable for the social media site.

7.6 Should a comment or post contravene any of the guidelines listed above, Dedicated Social Media Personnel shall make a copy of the comment for the record and delete the post. The offending user may be blocked from the Town's social media channels at the discretion of Town Administration.

7.7 All content created by employees using Town Social Media channels must be professional, accurate, and consistent with the Town's policies and meet the Town's visual standards.

7.8 Town social media profiles will all contain a disclaimer with information about the hours when responses can be expected, and the kind of dialogue permitted on the site. Dedicated Social Media Personnel will set up disclaimers when the social media account is set up.

7.9 The Town of Sundre Council is committed to transparency and is accountable to the electors of the municipality. The public have a right to know when information is incorrect or is posted that misrepresents or misleads the public on any social media site.

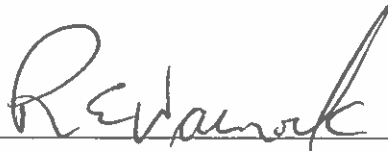
7.9.1 Rather than using digital tools to inform people and elevate civic discussion, social and digital platforms have been used to deceive, mislead, or harm others through creating or disseminating information that is incorrect, malicious, or one sided, with the intent to cause harm. In this case, the Town may correct the information by reporting the information at a regular council meeting, or by posting a Council statement on the Town of Sundre Website.

7.9.2 In situations where misinformation is related to information that the Town is legally obligated to protect, such as where an individual's rights to privacy may be violated through the release of such information, the Town may correct the information by posting a Council statement on the Town of Sundre Website, to the extent that is legally permissible. Where information is protected, the Town of Sundre will at a minimum state the information is incorrect, and provide details related to legal responsibilities for protecting the information.

8. Ethical Social Media Conduct

- 8.1 Town Social Media channels shall be used for business communication and for the purpose of fulfilling job duties in accordance with Town goals and objectives and not for personal use.
- 8.2 Employees participating in any online discussion on their own are expected to conduct themselves at all times in accordance with accepted ethical conduct and practices. Use professional judgment even when on personal social media profiles. Employees are perceived as a representative of the Town, due to the nature of municipal government.
- 8.3 Ethical Social Media conduct includes:
- Participant protection and respect are paramount;
 - Employees will use every effort to keep their interactions factual and accurate;
 - Employees will strive for transparency and openness in interactions;
 - Employees will provide links to credible sources of information to support their interactions, when possible;
 - Employees will publicly correct any information that is later found to be in error;
 - Employees will protect privacy and permissions;
 - Employees will respect the rules of the social media site;
 - Employees will exercise caution and discretion when commenting publicly on issues, programs and policies related to Town activities, or any activities of other levels of government and shall not use their position to lend weight to the public expression of any personal views.
- 8.4 When participating online as their own person, employees should use a disclaimer. Inform people that your views are your own, and do not necessarily reflect the views of the Town of Sundre.
- 8.5 This policy is subject to the provisions of the Town of Sundre Employee Handbook.

9. End of Policy



Mayor, Richard Warnock



Chief Administrative Officer, Linda Nelson



REQUEST FOR DECISION

COUNCIL DATE	JANUARY 20, 2025
SUBJECT	Council Committee Reports for December 2024
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	10.1

BACKGROUND/PROPOSAL:

The Mayor and Councillors have provided reports for Council’s review and information for the month of December 2024.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please see attached reports.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council accept Mayor Warnock’s report for December 2024 as information.

That Council accept Councillor Marr’s reports for October, November and December 2024 as information.

That Council accept Councillor Anderson’s report for November and December 2024 as information.

MOTION:

That the Town of Sundre Council accept Mayor Warnock’s report for December 2024 as information.

That the Town of Sundre Council accept Councillor Marr’s reports for October, November and December 2024 as information.

That the Town of Sundre Council accept Councillor Anderson’s report for November and December 20224 as information.

ATTACHMENTS:

- 10.1a Mayor Warnock’s report
- 10.1b Councillor Marr’s reports
- 10.1c Councillor Anderson’s report

Date Reviewed: January <u>16</u> , 2025	CAO: <u>Amide Nebun</u>
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*COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF MAYOR RICHARD WARNOCK*

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com
For the Month of December 2024

Bylaw Policy Review Committee

Date of Meeting:

No Meeting

Emergency Management Advisory Committee

Date of Meeting:

No Meeting

Intermunicipal Collaboration Committee

Date of Meeting: December 10

A Joint MVC – Sundre ICC meeting was held in Sundre Council Chambers to discuss Fire Services and joint municipality 2025 agenda items.

Mountain View Senior’s Housing

Date of Meeting: December 12

Regular Board Meeting held Dec 12 at MVSH Olds. Important agenda Items discussed : 2025 Revised Capital Budget and 2026-2029 forecast, 2025 board schedule, October financials and debt summary – Key Messages Attached

Mountain View Regional Waste Management Committee

Date of Meeting: December 09

Regular Board meeting held Dec 09 at Mountain View County office. Important items discussed were: shredder lease early payment, EPR application, Didsbury truck route application, landfill operations and statement of financial performance up to Oct 31, 2024. Dates discussed and set for the 2025 year.

Intermunicipal Planning Commission

Date of Meeting:

No Meeting

Red Deer River Municipal Users Group

Date of Meeting:

Councillor Todd Dalke now Sundre Council representative on this committee

Red Deer River Watershed Alliance

Date of Meeting:

No Meeting

Sundre Petroleum Operators Group

Date of Meeting:

No Meeting

Sundre Wellness Advocacy Committee

Date of Meeting:

No Meeting

Other:

Date of Meeting:

December 01 – Attended the Town of Sundre Light up event at Greenwood Park gazebo – so much fun to have kids there and thanks to all the supporters that made this a great event.

December 02 – Sundre Regular Council Meeting – This was a very important meeting as Council affirmed the 2025 Budget – Agenda and Minutes @ www.sundre.com

December 04 – Attended the Mountain View County – Sundre Airport Concept Planning Committee meeting to set up the work plan for 2025. When completed this will be added to the South McDougall Flats Area Structure Plan

December 09 – Attended with Councillor Marr the GNP Sundre Santa’s tour at Country Roads RV building – What a Fantastic program for our community and Council thanks all the volunteers that make this event happen every year.

December 11 – Attended with Council the Sundre Library 75th Anniversary event that included a science presentation and crafts for the kids. Thank you, Sundre Library Board.

December 13 – Held a Coffee with the Mayor at the Sundre Seniors Supportive Living facility.

December 14 - Attended the Sundre Fire Department – Santa event at the Fire Hall – Thank you Sundre Fire Department Chief and Volunteer Fire Fighters for hosting this great event.

December 16 – Sundre Regular Council Meeting – Agenda and Minutes @ www.sundre.com

December 18 – Attended the Mountain View Seniors Housing – Sundre Seniors Days held at Sundre Supportive Living, this was very well supported and attended.

December 19 – Attended the Central Alberta Mayors and Reeves meeting held in Red Deer. This is held quarterly to discuss what is happening in the respective communities with individual municipality updates.

December 25 to January 01, 2025 – Merry Christmas and Happy New Year to All.



**COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF COUNCILLOR MARR**

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

For the Month of OCTOBER

Bylaw Policy Review Committee

Date of Meeting: TBD

No meeting scheduled

Emergency Management Advisory Committee

Date of Meeting: TBD

No meeting scheduled

GNP / FCSS

Date of Meeting: October 16, 2024

Introduced myself to board and staff. Learned GNP does a strategic plan every year (wow) and ensures separate books for GNP and FCSS. Looking forward to working with this board as my history working with GNP and FCSS goes back many years and the programs and services they provide to the community is amazing. Interested to learn more about their finances and was surprised to receive a few questions following my first meeting inquiring about where the town funds came from when the Town transferred FCSS to GNP. I was also asked about how the organization was able to create GIC's – did the town start them or did GNP? I was also asked about the removal of funds to GNP a few years ago. With the new council switch I hadn't read up on the history and let the board member know I would look into the answers and follow up at next meeting. I was able to meet with office staff and clarify details. I was given a fantastic binder with a lot of information and was able to send an email to the board member prior to the meeting. I do plan on adding my comments to my verbal report at next meeting scheduled in November.

Sundre Municipal Library Board

Date of Meeting: No meetings scheduled.

Sundre Aquatic Society

Date of Meeting: No meetings scheduled.

SPOG

Date of Meeting: TBD

Nothing to report.

Other:

Date of Meeting:

- October 7, 2024 – Public Hearing (MDP) 6pm
- October 7, 2024 – Regular Council Meeting 7pm
- October 9, 2024 – Phone meeting with Linda
- October 18 – 20, 2024 – Fall Workshop (Red Deer)
- October 26, 2024 – Visited the Museum/Library/Den Haunted village with my children 5pm – 8pm
- October 28, 2024 – Regular Council Meeting 6pm

**COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF COUNCILLOR MARR**



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

For the Month of NOVEMBER

Bylaw Policy Review Committee

Date of Meeting: TBD

No meeting scheduled

Emergency Management Advisory Committee

Date of Meeting: TBD

No meeting scheduled

GNP / FCSS

Date of Meeting: November 20, 2024

Reviewed the GNP and FCSS budget and year end financials. I asked a lot of questions and was able to get much clarification from their book keeper. Organization seems very knowledgeable about limitation on FCSS funding. MVC is going to look into obtaining more funds to assist with the annual volunteer appreciation event. I gave my verbal report and the board seem pleased with my sleuthing skills. All funds transferred to GNP for FCSS were funds given to the town from the government. It appears many of the programs being run are via the GNP funding model which requires many volunteer hours and fundraising efforts. FCSS programs are well funded but operating costs including admin and salary continue to be difficult to obtain via grants due to their nature. Program Cuts: Cooking up connections, outdoor walk. Concerns: Number of days the office is open continues to be inadequate based on the number of missed phone calls (messages) and emails.

Sundre Municipal Library Board

Date of Meeting: No meeting

Wellness Committee

Date of Meeting: November 12, 2024 10am-12pm

Introduced to the committee – heard a delegation from 2 mental health and addiction workers from Sundre and area. Very active and engaged committee, looking forward to working with this group. Pleased to see this committee adopt councils focus of mental health awareness as one of our strategic priorities.

Other:

Date of Meeting:

November 12, 2024 – Regular Council Meeting 6pm
November 13, 2024 – Elected Official meeting (Innisfail) 4pm – 7pm
November 16, 2024 – Hospital Gala 5pm – 10pm
November 19, 2024 – Public Town Hall (phone mtg) 7:30am – 8:30am
November 25, 2024 – Regular Council Meeting 6pm
November 27, 2024 4:30pm meeting with community member (park naming)



**COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF COUNCILLOR MARR**

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

For the Month of DECEMBER

Bylaw Policy Review Committee

Date of Meeting: TBD

No meeting scheduled

Emergency Management Advisory Committee

Date of Meeting: TBD

No meeting scheduled

GNP / FCSS

Date of Meeting: December 18, 2024

End of year meeting – potluck. I’m unable to attend this meeting and have asked Councilor Dalke to attend in my stead.

Sundre Municipal Library Board

Date of Meeting: No meeting

Sundre Aquatic Society

Date of Meeting: No meeting

SPOG

Date of Meeting: TBD

Other:

Date of Meeting:

December 2, 2024 – Regular Council Meeting 4pm
December 9, 2024 – Tour Santa’s Hamper via GNP Executive Director, Donny – well done. 125 baskets built. SO proud of our community and all of their donations. Amazing volunteers, thank you just doesn’t seem enough. Would love to see them appreciated more for their efforts.
December 11, 2024 – Library 75th birthday party celebration 6pm-7pm
December 12, 2024 – Ladies Elected Officials Meeting (Okotoks) – did not attend
December 16, 2024 – Regular Council Meeting 4pm



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

For the Month of November / December 2024

Bylaw Policy Review Committee

Date of Meeting:

No meeting scheduled

Emergency Management Advisory Committee

Date of Meeting:

No meeting scheduled

CAEP

Date of Meeting: November 21, 2024

I attended the CAEP AGM at the Heritage Ranch in Red Deer. As it was my first meeting it was very informative. Altalink made a presentation that included a lot of facts. Unfortunately there was not hand out. Other information provided pertained to a report on EV charging and how it was very expensive to run a station according to sources at Fortis, and they talked about applications for Solar units. There were 2000 applications last year and they are expecting it to double in 2025. CAEP is rebranding their image and alignment. More information to come. There was a lengthy discussion on the Howse Pass Corridor, with a focus on Transportation and Logistics. Rocky Mountain House is a big push behind this. On December 5 I attended a Board Meeting. Our Regional Economic Development representative, Nichole, was there and made a short report. She talked about the Job Creation grant, and the Summer Students Grant. In September 2025 the Webster Global Summit Conference is coming to Red Deer. It is for Economic Development. Olds has a program running right now called the BROOD and is all about employment. Not much information was provided as they have no representation at the meetings. Our contribution is .70 per capita if I got the figures right. Since CAEP only has one employee they run very lean.

Other:

Date of Meeting:

December 2, 2024 – Regular Council Meeting 4pm
December 11, 2024 – Library 75th birthday celebration 6pm-7pm
December 16, 2024 – Regular Council Meeting 4pm



REQUEST FOR DECISION

COUNCIL DATE January 20, 2025
SUBJECT Council Key Messages
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM 10.2

BACKGROUND/PROPOSAL:

Each month an insert with key messages from the Office of Council is included in the mailing of the Town of Sundre Utility bills.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The Key Monthly Messages will be incorporated into the Town of Sundre Regular Council Meeting Agenda at the end of each month to ensure we reach as many residents as possible.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Pillar 5 of the Strategic Plan-Sustainable and Responsible Governance.

MOTION:

That the Town of Sundre Council accept the Key Messages of Council for the Year 2024 as information.

ATTACHMENTS:

10.2 a: Key Messages from the Office of Council for Year 2024

Date Reviewed: January 09, 2025

CAO: Amida Nelson

FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH of DECEMBER, 2024

December 2, 2024

Council approved the operating budget with a small increase of less than 1%, after extensive deliberation over the past year, and at the November 25 Council meeting. It is important to remember that increases to the operating budget are not indicative of increases to the tax rate, as this is dependant of assessed values of a property and other sources of revenue.

The Aquaplex appeared as a delegation to provide a report on their outstanding accomplishments in 2024, as well as their end of year financial statements. Council was impressed with the number of projects completed and expressed appreciation for all they do for the community.

The Sundre and District Historical Society appeared as a delegation to report on their accomplishments for 2024, and to provide their financial statements. This amazing organization has had a very successful year and continues to provide exceptional experiences to visitors and residents alike.

December 16, 2024

The CAO reported on the end results of the many projects completed this year, which include a reduction in water loss by 661,000 litres per day, and a reduction in inflow and infiltration to the lagoons by 690,000 litres per day. A full report is available on the Town website under Latest News.

2024 has come and gone with many great accomplishments here in our small town. It gives me great pleasure to acknowledge the work done by all our Councillors, through a good team effort, and support for administration in deliverables on all five of our strategic pillars.

Pillar 1 – Community Development – The fantastic boardwalk was built that gives all our residents and visitors a unique experience. Every time they walk the boardwalk there are different views to take in.

Pillar 2 – Community Wellness – The Committee of Council: Wellness Advisory Committee, has worked with Chinook Edge School Division, Sundre Mental Health Professionals and continuous collaboration with both the Sundre Hospital Futures Committee and SHPARC.

Pillar 3 – Environmental Stewardship – This pillar is exciting because in September the four-season testing for the new wastewater technology was completed and results sent to AB Environment for review and future approval. The new technology can be built and put to work in alliance with our philosophy of pristine water out of the Red Deer River and pristine water returned. This environmentally friendly new technology will be a great asset and is pending approval by AB Environment.

Pillar 4 – Supportive Infrastructure – We all know the pains of the work in 2024 with the main avenue underground completed prior to the 2025 Alberta Transportation overlay project. Also, we completed 2nd Street NW and Centre Street from the traffic lights to the Bearberry Bridge. These projects were a massive undertaking for a small town but were critical to ensure water and wastewater security for many years to come.

Pillar 5 – Sustainable & Responsible Governance – The Financial Framework prepared by Administration and adopted by Council during this term has made it possible to get critical projects complete and to implement controls for administration to work within budget. This had been a challenge in the past, but Council recognized that this was needed. The foundation was started in 2018 and continued to be completed to achieve a full balanced capital future that includes Government Funding combined with good operating budget controls, striving to hold tax increases to cost of living increments.

Now - 2025 – Goals to be considered – I will propose discussion to Council on Community Infrastructure, Economic Development, Public Engagement, Supporting Youth Engagement, Health and Wellbeing and Sustainability Resilience.

I look forward to 2025 and give thanks to our Residents for your continued support of all of Council – and I personally give thanks to all your Councillors that help me every day, a great team that all love Sundre.

Remember my invitation to visit with the Mayor; I always look forward to respectful conversations on what is happening today and suggestions for future improvements.

Respectfully

Mayor Warnock



FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH of NOVEMBER, 2024

November 12, 2024

The Library provided a very detailed presentation on 2024 Year to Date accomplishments and trends, as well as details on their strategies for 2025 and beyond, and the proposed budgets for 2025 to 2028. Council was impressed with the detail, and the many accomplishments from 2024. The presentation package can be found on the Town website under the agenda for November 12, 2024.

The Chamber of Commerce appeared as a delegation to discuss the highlights of work done in 2024 as is required under the annual funding agreement. Council was pleased with the information provided and the accomplishments. The Chamber Annual General Meeting and election of new board members will take place in January 2026.

November 25, 2024

Council heard from 2 delegations. The RCMP provided the Q2 report and Crime Statistics. Council was impressed with the level of service the RCMP provides to Sundre. A reminder to call **1-800-222-TIPS(8477)** for Crime Stoppers tips to RCMP. The Community Van Coordinator provided a comprehensive report on some of the great work this group provides to the entire community of Sundre and area. Council is very supportive of the great work provided by the Community Van volunteers.

Council was pleased to see interested residents attend the November 25th Council meeting to hear budget deliberations and anticipate more regular attendance with the meetings changing from 6:00 pm to 4:00 pm for future Council meetings, beginning on December 2, 2024.

FROM THE DESK OF THE MAYOR

Dear Residents:

As your Mayor I had the privilege of attending the Rural Municipalities Association's annual fall conference and by doing so, I heard that the rural county message is the same that we have here in Sundre. The facts are that finding the money to address the critical infrastructure deficits and build a platform for getting the work done is a very large task. I wish to take a moment to update you on the important work being done by our administration and your council to build a plan that not only is sustainable on paper but can be done within our financial framework, in compliance with the Municipal Government Act for multi year operating and capital budget plans.

This process is more than just numbers, it included completing the master servicing study, many workshop hours spent in setting priorities and investing in infrastructure that supports our residents, local businesses, access to essential services and enhancing public safety. I am incredibly proud of the diligence shown by your councillors and the administrative team in analyzing and committing to our mission to make decisions that are both responsible and forward-looking, while always keeping in mind the desire to keep our budgets tight so that the results are a stable tax mill rate.

As we work through and finalize the budget that is effectively committed to transparency and accountability, our goal is to have a good preliminary foundational and sound 2025 budget that continues into 2026.

Thank you for your continued trust and support for your hard-working dedicated council.

Mayor Warnock

Respectfully
Mayor Richard Warnock

FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH of October, 2024

October 7, 2024

Council held a Public Hearing for the Municipal Development Plan (MDP) and approved 2nd and 3rd Reading. The (MDP) provides a strategic framework for guiding growth and development over the next 25 years. Its primary goals are to promote sustainable expansion, enhance the quality of life for residents, and accommodate population and economic growth within an environmentally sustainable framework. The final MDP was a culmination of extensive public consultation over a 2-year period, and research by staff into best practises, based on public feedback, previous plans, and contributions from various Town departments and community agencies. Council was appreciative of the hard work by staff and is very pleased with the final plan. Staff would be pleased to meet with anyone interested in learning more about the plan.

Council held it's annual organizational meeting on October 7th, and had lengthy discussions on appointments to Committees, Boards and Commissions, reviewed the procedural Bylaw and the Council Code of Conduct Bylaw. The time for Council meetings has changed from 6:00 pm to 4:00 pm, starting on December 2nd, 2024.

October 28, 2024

Council was impressed with the departmental reports and all the great work done by Town staff. Citizens are encouraged to visit the Town's website and access the agenda for the second Council meeting of each month to read about work being done in the Town.

Council approved grants to 9 organizations for the second grant intake for 2024. Organizations have received a combined total of \$50,000.00 for the 2024 year.

FROM THE DESK OF THE MAYOR

The Mayor and Council have been working with the Hospital Futures Committee on planning for a new hospital in the Town of Sundre for several years.

We are interested in working with the province in alignment with the Premier's objectives for health care in Alberta, which specifically state:

- A primary focus of our government over the next four years will be to ensure Albertans have improved access to world-class health care when and where they need it.
- We need to foster an environment within AHS and the entire health community that welcomes innovation and incentivizes the best patient care.
- Working to address rural health challenges such as access to health care professionals.
- Working with municipalities, post-secondary institutions, doctors, and allied health providers to identify strategies to attract and retain health care workers to rural Alberta.

The Myron Thompson Health Centre in Sundre is inadequate for current community demand. There are several critical issues with the facility that in the future will impact the safety and comfort of the patients.

On March 25, 2024, Council approved a Terms of Reference for a Hospital Steering Committee that outlines the purpose, composition, roles, and responsibilities for this new committee of Council. The committee will play a pivotal role in shaping the direction and strategies towards our goal of a new Sundre Hospital/Health Complex.

On October 18th, the Town and the Committee hosted Assistant Deputy Minister Christine Sewall (Finance and Capital Planning Division, Ministry of Health), on a tour of the Myron Thompson Health Care Centre, which began with a meeting between the Steering Committee and ADM Christine Sewell, and followed with a tour of the E-sim lab and the Hospital. I encourage all who are interested in hearing more about this objective, to reach out to the Town to set up a meeting with the Mayor

Respectfully
Mayor Richard Warnock



FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH of September, 2024

September 30, 2024

STARS Air Ambulance representatives provided Council with a very informative presentation regarding STARS ambulatory service to the Town of Sundre. Since 2020, STARS has responded to Sundre Hospital 53 times providing critical inter-facility transfers, and 31 near Sundre responses. This service is provided at no cost to the patient.

The Sundre RCMP Detachment Commander delivered the Q1 Provincial Community Report (April 1 – June 30, 2024). Sundre Detachment participated in 20 Police/Community Relations events, in Sundre and surrounding communities, including 12 Community connection meetings, 3 town halls and 5 meetings with Community Partners

Council has received many “bouquets” for Town Crews for various projects that benefit the citizens of Sundre, including the new storm swale on 1 Ave. NW, the underground work and waterline looping, paving and sidewalk along 2 Ave NW, and the critical infrastructure replacement project on Centre St. N. We are also receiving many positive comments about the visibility and community engagements with our Peace Officer and Bylaw Officer.

FROM THE DESK OF THE MAYOR

September brings residents and businesses towards regular routines and responsibilities as school returns, sports sign up and schedules going at full speed and many other events being planned. I want to take a moment to express my gratitude for the resilience, dedication, and spirit you bring to our community every day.

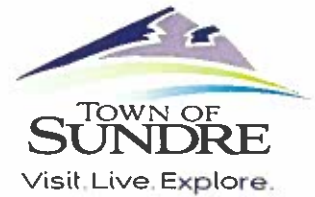
This fall season presents your Council with opportunities to work together and build on the progress we’ve made so far in 2024. The September 09 Council meeting presented the Quarter 2 financial update showing that administration worked within budget while performing the critical water underground infrastructure on Main Avenue and 2nd St NW.

As you all know, the Government of Alberta, Transportation and Economic Corridors, are doing the overlay project on highway 22/27 starting next spring. Council chose to put off the Centre St North underground infrastructure replacement until 2026 because it would be very difficult for all of our businesses and residents to have two major roads under construction and partially or totally closed at the same time. However, the assessment on Centre St North revealed 5 to 6 or more major leaks on the first block, so Council approved an emergent replacement. This is a critical fix as if the pipes burst, it would have a major impact on the businesses in that area, This will not impact taxes in 2025, as it is a capital expense and we are using Provincial Grants to cover this critical replacement as a responsible, sustainable government.

As we move forward, let's continue to support one another, shop local, and uphold the principles of respect, collaboration, and innovation to ensure that Sundre remains the place of choice to live, work, and grow.

Thank you for being a part of what makes Sundre so special! The quality of our future and way of life depends on residents and businesses working together every day.

Respectfully
Mayor Richard Warnock



FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH OF AUGUST, 2024

Hello Everyone:

As August has come and gone, I realize that our summer is quickly going to be behind us as fall approaches. Council has been on a short hiatus but the work in our great Town continues each day, and I give thanks to our staff who work hard for us, many times with little appreciation. Please wave and say hello to them when you can.

My summer has been quite busy. I have been working with other medium sized Towns to analyze infrastructure deficits so that as a group we can advocate for Federal and Provincial funding to assist our residents with some of the very expensive critical projects, such as the deep services that were replaced on main avenue (Hwy 27) and 2nd Street NW this year. As Alberta Transportation will be starting on the overlay project in 2025, we have decided that our next large project of replacement of the critical underground infrastructure and the road rehabilitation on centre street north will be postponed to 2026 to give relief to our businesses and residents, by not having two main roads under construction at the same time.

On another note, we have been working very hard with AHS and the AB Government to achieve a stronger environment for Health Care in Sundre and Community. A few examples of our areas of focus are Community Health and Wellbeing, Healthcare and Long-term Care for Seniors, Environmental Quality and Health, and Mental Health accessibility here in Sundre.

There is much more that your council and I will be working on this fall, including working together with the Hospital Futures Committee on a future new hospital to enhance our total health care services, and the completion of our new innovative technology testing on our Wastewater Treatment facility.

ALSO, please remember to attend our annual fall open house on September 10th, at the Town Council Chambers to give your input on our levels of service, capital projects, and future budgets.

Wishing our younger families a welcoming return to school, and we ask that you please drive safely to protect our children as they continue their education in our fantastic schools.

Respectfully,
Mayor Richard Warnock.



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FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH OF JULY, 2024

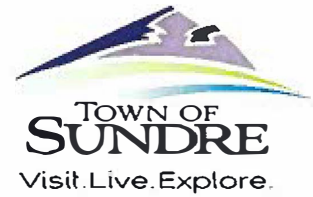
Residents

As we find ourselves in the heart of summer, I want to extend a heartfelt thankyou to everyone who participated in the Canada Day Museum celebration and for joining our Town of Sundre Council Barbeque.

As we enjoy the warm weather, I encourage everyone to take advantage of the various events and activities planned by our great staff and volunteers around Sundre, such as the farmers market, the market on the berm, the GNP Town walking days, and the great riverfront Gazebo at Greenwood Campground.

Thank you for being an integral part of our community, it's people like you who make our town vibrant and welcoming, to all that make memorable moments every day in Sundre.

Respectfully
Mayor Richard Warnock



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FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH OF JUNE, 2024

June 10, 2024

Council was provided with the 1st Quarter Financial Report and Pro Forma. The Town is in a good financial position and the numbers were as expected for this time of year.

Council was provided with the construction report on the Hwy 27 project and was happy with the progress to date. This project has been complicated due to the volume of traffic, the requirement to accommodate the oversize loads that use this highway, and the unknown factors that arise due to the age of the infrastructure.

June 24, 2024

The highway 27 critical underground replacement project is nearing completion, with a few areas outside of the highway that will be completed this year. We replaced 650 metres of water mains, 242 metres of sanitary mains, 192 metres of water service lines, 100 metres of sanitary service lines, 20 service valves, 4 hydrants, and identified and repaired 3 major water leaks. A full report will be prepared for Council in the fall.

The Town has embarked upon a rigorous proactive maintenance program for our critical infrastructure to extend the life of the infrastructure thereby reducing costly repairs which are paid for by our community. Council approved the purchase of sewer flushing equipment to ensure staff have the equipment required to fulfill this objective.

Council was impressed with the Building Permit Statistics this month. Last year at this time (May 2023) we had issued a total of 8 permits which included 2 dwelling units with a total construction value of \$890,000; this year by the end of May 2024, we had issued 17 permits which includes 43 dwelling units for a total construction value of \$6,016,200.00.

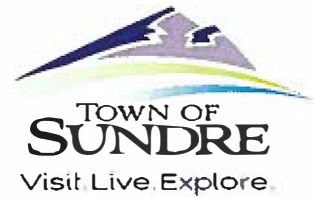
FROM THE DESK OF THE MAYOR

The Boardwalk Grand opening took place on June 14. This project commenced in 2017, built entirely by volunteers, donations from local businesses, and support from the Town through an application for Federal Gas Tax Grant funding to assist with the lumber needed to build the boardwalk, meaning there was no impact to taxes. This is a fine example of how the Town of Sundre's amazing citizens pull together and take the initiative to improve the quality of life of our residents through selflessly contributing their time and talents to community projects such as this. As Mayor of Sundre, I personally thank each and every volunteer and donor for this fantastic project that will benefit our residents for many years.

The 2024 Sundre Rodeo and Parade were one of the many highlights for the month of June, with numerous citizens and visitors partaking in the Town of Sundre's true western hospitality, and to enjoy the beautiful natural settings in the community.

This year's car show had 127 participants. Expectations are that this will continue to grow and become more popular than it already is. I was honored to attend and present the Mayors Choice award for the show and enjoyed the event very much.

Respectfully
Mayor Richard Warnock



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FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH OF MAY, 2024

May 13, 2024

Sundre's Seniors Protected and Respected Under Community Engagement (S.P.R.U.C.E.) is hosting a Seniors Fair – Healthy Aging, June 6. Representatives of S.P.R.U.C.E. requested a fee waiver for the rental of the Community Centre and the Boardroom for this initiative. The event will be open to the public, with a focus on seniors as this event occurs in Seniors Week. Council was pleased to waive the fee for this event.

Council directed administration to contact Transportation and Economic Corridors with concerns regarding the traffic backups at Centre street, particularly during school hours, and to try to come up with solutions to alleviate the congestion.

May 27, 2024

The RCMP Detachment Commander presented the 4th Quarter Provincial Community Report and Crime statistics. Council were pleased to hear that there is a reduction in property crime.

Planning for Canada Day is well underway, Council is looking forward to the free BBQ put on by the Town for our residents!

The underground infrastructure replacement on Hwy 27 is nearing completion. The replacement of the underground infrastructure was long overdue, and although there have been some inconveniences, this was a critical project that needed to be addressed.

FROM THE DESK OF THE MAYOR

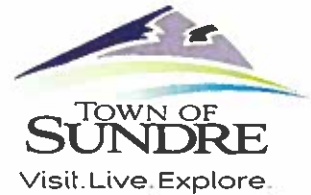
As we approach the height of the wildfire season, I want to take a moment to address a critical issue that affects us all. Our community is blessed with beautiful landscapes and natural resources, but with this beauty comes the responsibility to protect it from the devastating impacts of wildfires.

Wildfires pose a significant threat to our homes, our environment, and our safety. Fighting wildfires falls under the jurisdiction of the Government of Alberta, but our Sundre Fire Department is well aware of the risks and undergoes constant training as they do their best to be prepared for a large event. Additionally, our Emergency Management Team and Fire Department is part of a Regional Emergency Management Team that includes all of the Regional Fire Departments and Emergency Management staff.

We can all help, because the statistics show that over 60% of the wildfires started in Alberta are caused by Humans. Please practice fire safety at home, be vigilant outdoors, stay informed and support community efforts that aim to reduce wildfire risks.

Thank you for your cooperation and dedication to making our community a safer place.

Respectfully
Mayor Richard Warnock



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FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH OF APRIL, 2024

April, 2024

The Municipal Government Act requires municipalities to prepare annual audited financial statements and a financial information return by May 1 of each year. The audited financial statement ensures accountability and transparency and provides citizens with the opportunity to see the actual year-end financial results. Because the auditors report to Council, staff leave the chambers during the closed session to allow council to ask questions about internal controls and any identified risks or unusual practises. Council was pleased that the Town once again had a clean audit, and that we are in a financially secure position, with no identified risks.

The Town received a letter from Alberta Environment requesting that the Town voluntarily reduce our water consumption by 5 to 10% if required by the Province. Council reviewed the Water Conservation Bylaw that was originally approved in 2007 and amended in 2019. Council requested one revision to the Bylaw. Section 4.1 of the previous Bylaw included a clause that would allow the Town to shut off a persons water, as follows: *4.1 A Person committing a breach of any of the provisions of this Bylaw, upon conviction of breach thereof, may forfeit the right to be supplied with water, and shall be liable to penalty as outlined below.* The amendment to the Bylaw, was to revise clause 4.1 to remove the reference to a person committing a breach of the Bylaw forfeiting the right to be supplied with water. Council requested that this section be amended to remove the words "may forfeit the right to be supplied with water" to ensure that a person's right to have access to clean drinking water was not compromised. The water conservation Bylaw will assist the Town in meeting the required water use reduction should it be required. The Town is also actively locating and repairing leaks in our water infrastructure.

Council was presented with the Building Permit statistics to date for the end of April. There are a total of 30 new residential units being constructed in Sundre in 2024 to date. This includes the renovation of the Parkland Hotel to residential units (24), and 6 additional multi family units (2 three plex units).

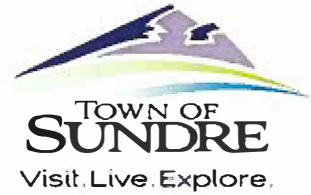
FROM THE DESK OF THE MAYOR

In today's world, there many variables in how information is provided to all of us, so I wish to discuss in this message - "Transparency" - Proactive, open communications that provide residents with valuable information which is not otherwise readily available, and which will serve them in being better informed and invested in their community.

The Town has made great strides in our ongoing efforts to provide transparent communication to our residents. On the Town website (www.sundre.com), through the Council meeting agendas, we provide monthly reports from each department of the Town, mayor and councillor committee reports, and council spending reports. In addition, we prepare Key Messages from council meetings and include them in our agendas and the monthly utility bill to keep you informed. Additionally, there are two open house events per year for residents to come forward to present their comments and wishes for the future, and we have project specific and/or public interest sessions as required. Information is provided in the weekly edition of the *Albertan*, and information is provided on the Town website. We also have a citizen communication form for concerns or comments on the website.

As your Mayor I continue to offer the opportunity to "meet with the Mayor " by contacting the Town and arranging a suitable time for us to get together. So please use these tools and my future monthly utility messages that highlight the great work this Council is doing for the community each and every day. We all wish to keep you informed.

Respectfully
Mayor Richard Warnock



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FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH OF MARCH, 2024

March 11, 2024

Council approved grants in the amount of \$29,740 out of the total budget of \$50,000.00 for 2024. Each year Council receives requests for more than the Town budgets for, this year the requests for the first intake totalled \$107,314 which exceeds the total amount budgeted for in 2024. The second intake for the remaining \$20.260 will occur in September, 2024.

Administration updated Council on the meeting with the downtown corridor businesses regarding the Hwy 27 construction project. Three separate meetings have been scheduled, with the first being for the downtown businesses whose access was closed during the 2023 construction and those who will be impacted by the remainder of the Town's construction in spring 2024. The meeting was to discuss a proposed traffic accommodation strategy/detour route to mitigate the impact to the businesses. The second meeting was with the residents who will be impacted by the detour route, and the third meeting will be for the general public and other businesses who may be impacted by the Hwy construction. The intent is to provide information on the construction in 2024 and 2025, and the proposed traffic accommodation strategy.

March 25, 2024

Council approved updates to several Bylaws, including the addition of a new Committee of Council that will work with the Hospital Futures Group and consultants in the planning for a possible new hospital.

Administration presented the fourth quarter pro forma financial reporting. Council was pleased with the report and had numerous questions and discussion on the results, as 2023 was the first complete year in the four-year budgeting cycle.

The date for the information session for the Hwy 27 construction is April 24th, 2024, from 5:00 pm to 8:00 pm at the Sundre Community Centre.

FROM THE DESK OF THE MAYOR

As spring blooms around us, your Council is working hand in hand with administration towards the completion of our 2023 audit, that confirms good budget practices and secures a future for our community.

Just as nature rejuvenates itself during this season, we renew our commitment to fostering cooperation as we work through the completion of the critical underground construction on Highway 27 and Second Street North.

The heavy workload of negotiating with Transportation Economic Corridors by our Chief Administrative Officer and her staff to complete a workable traffic detour to give the much-needed assistance to the businesses on main avenue has been completed.

As we march forward into spring and the upcoming summer season, let us remember that our greatest strength lies with our residents and businesses working together, so please remember to shop local to help them overcome their challenges.

We are asking for everyone's cooperation and driving courtesy during the construction period in 2024 and 2025.

Happy Spring!

Respectfully

Mayor Richard Warnock



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FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH OF February, 2024

February 12, 2024

Council received the 3rd Quarter report from the Sundre RCMP Detachment Commander. The report services to provide a snapshot of the Human Resources, Financial Data and Crime Statistics for the Town of Sundre.

Council approved additional funding for the Spray Patch Equipment, which will increase the road maintenance level of service to the community.

February 25, 2024

The Honorable Jason Nixon presented 2 of our firefighters with 30 Year Long Service medals. Council expressed appreciation, and commented on how fortunate we are to have such dedicated, community minded professionals on our department.

Council approved the Fire Services and 10th Street Maintenance Agreements between the Town and Mountain View County. This is an excellent example of the collaborative efforts, and great working relationship we have with our County neighbors.

The dates for the Spring Open House and Fall Open House dates have been changed to March 19th and September 10th.

FROM THE DESK OF THE MAYOR

Council had some big decisions to make at the regular February Council meetings.

On Feb 12 Council gave final approval of funding so that administration could order the new roads "Spray Patch Machine", that will greatly improve the durability of potholes and road repairs with a more permanent fix. This we hope will be appreciated by everyone.

At the Feb 12 meeting administration presented the final "Development Design Guidelines" that provides developers with the information required to comply with the Engineering Standards for all development within the Town.

Two major Sundre/Mountainview County Inter collaboration agreements were approved by Council, the 10th street road agreement and the Fire Services Sub-Agreement. This resulted from great collaboration between Sundre and Mountainview County at both the ICC and Council meetings.

As we all look forward to spring, a reminder to please mark your calendars and attend if possible the Council open house being held on March 19th.

Respectfully
Mayor Richard

FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH OF January 2024

January 8, 2024

Council received a letter from the province indicating the potential for drought conditions in 2024. Council provided direction to the CAO to commence work on a water shortage plan.

January 22, 2024

A Board Member of the Red Deer River Watershed Alliance who's members serve as the designated Watershed Planning and Advisory Council for the Red Deer River watershed, under the Government of Alberta's Water for Life Strategy, provided Council with information regarding several water awareness sessions being planned for Sundre in May. The first session scheduled for May 2, is for students of River Valley School, the second session, May 3rd is for the public. More information regarding these educational sessions will be posted on the Town's website.

Council heard year-end reports from all departments, of the amazing successes, projects and initiatives that were completed in 2023. Administration will prepare a copy of the report which will be placed on the Town's website so that citizens have an opportunity to view the accomplishments.

Council was provided with a year-end report from Planning & Development regarding building permit statistics, which includes a comparison of the number of projects and construction values from 2022 and 2023. In 2022, 8 commercial, industrial and institutional renovations were completed at a total value of \$175,000. In 2023, 6 commercial, industrial and institutional projects (renovations and new builds) were completed or are under construction with values equaling \$7,934,870. Overall, along with 25 residential projects, the total construction values for 2023 equaled \$9,501,670 compared to \$1,938,385 in 2022.

FROM THE DESK OF THE MAYOR

January, the first month of 2024 has come and gone, the time goes by so quickly, and to me this means that spring and summer is just around the corner. The Town of Sundre has received a letter from the Minister of Environment and Protected Areas, Rebecca Schulz, regarding the potential of a severe drought heading our way this year.

Sundre council has asked administration to review the current Water Conservation Bylaw and update it to include a four stage process and preparation of a water shortage plan to ensure our residents can be proactive if this challenging time becomes crucial to our water supply. We recognize we are still in winter season, but your Town Council wants to ensure that water conservation best practices will be on everybody's mind early. Please raise the awareness about the importance of conserving water because informed and engaged communities are more likely to adopt sustainable practices.

As responsible stewards of our environment and community, Sundre, the first town on the Red Deer River, has always been a leader whose values have been pristine waters in and pristine waters out. Council thanks you all for the future conservation measures that ensure a sustainable future.

Respectfully
Mayor Richard Warnock