



Regular Council Meeting

**Via Teleconferencing**

February 8, 2021

6:00 p.m.

1. **Call to Order**  
Moment of Reflection
2. **Public Hearing:** None
3. **3. Agenda – Amendments and Adoption**
  - 3.1 February 8, 2021 Regular Council Meeting
4. **Adoption of Previous Minutes**
  - 4.1 January 25, 2021 Regular Council Meeting Pg. 1
5. **Delegation:** None
6. **Bylaws/Policies:** None
7. **Old Business:** None
8. **New Business**
  - 8.1 RFD Council Chambers Technology Enhancement Pg. 5
  - 8.2 RFD Council Chambers Upgrade Pg. 6
  - 8.3 RFD E-Waste Drive Pg. 10
  - 8.4 RFD Grants to Organizations Pg. 11
  - 8.5 RFD 2021 Winter Ice Pg. 13
9. **Administration**
10. **Municipal Area Partnership (MAP):** None
11. **Council Committee Reports** Pg. 19
  - 11.1 Councillor Funke, January 2021 Pg. 20
12. **Council Invitations / Correspondence** Pg. 21
  - 12.1 Mayors of South Central Alberta letter to Premier Kenney Pg. 22
  - 12.2 Municipal District Bonnyville No. 87 Pg. 24
  - 12.3 Town of High River Pg. 26
13. **Closed Meeting**
  - 13.1 Advice from Officials, *FOIPP Act Section 24*
14. **Adjournment**

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Regular Council Meeting  
Minutes  
**Via Teleconferencing**  
January 25, 2021

The regular meeting of Council of the Municipality of Sundre was held via Teleconferencing on Monday, January 25, 2021 commencing at 6:00 p.m.

**IN ATTENDANCE** Mayor Terry Leslie  
Councillor Todd Dalke  
Councillor Cheri Funke  
Councillor Charlene Preston  
Councillor Richard Warnock  
Councillor Rob Wolfe

**ABSENT:** Councillor Paul Isaac

**STAFF** Chief Administrative Officer, Linda Nelson  
Director of Corporate Services, Chris Albert  
Director Ec. Development & Planning, Mike Marko (by phone)  
Sr Development Officer / Administrative Support, Betty Ann Fountain  
Communications, Chelsea Kruger

**PUBLIC** There were 6 members of the public in attendance.

**CALL TO ORDER** The meeting was called to order at 6:00 p.m., with a moment of reflection on the business of the evening.

**PUBLIC HEARING** **Bylaw 2020-09 Land Use District Map Amendment Land Use Bylaw 2018-10**  
The Public Hearing was held via teleconferencing and pursuant to the *Municipal Government Act, RSA 2000 Chapter M-26 and amendments* thereto.  
The Mayor declared the Public Hearing 2021-01-25 relating to Bylaw 2020-09 now open at 6:01 p.m.

**Purpose of Bylaw 2020-09:**

The purpose of Bylaw 2020-09 is to amend the Land Use District Map in Land Use Bylaw 2018-10 by changing the land use designation for a parcel legally described as Plan 5314FP, Block 1, Lots 12-13 from Flood Plain Industrial District (I-2) to Highway Commercial District (C-2).

**Order of Presentations:**

- Confirmation of Notices;
- Development Officer's report;
- Questions from Council to the Development Officer
- Public Communication (letters/emails) read into the minutes;
- Presentation(s) by those in Favour of the Bylaw (max. of 5 minutes);
- Presentation(s) by those in Opposition of the Bylaw (max. of 5 minutes);
- Any other person(s) deemed affected by the Bylaw;
- Closing statement of the Development Officer
- Further questions for the Development Officer
- Adjournment of the Public Hearing.

**CAO – Public Notifications**

Notification of the Public Hearing for Bylaw 2020-09 was published in the local newspaper on December 22<sup>nd</sup>, 2020 and January 12, 2021, and the Town's website from December 22<sup>nd</sup>, 2020 to January 25<sup>th</sup>, 2021. Adjacent Landowner Notifications were mailed via Canada Post on December 21<sup>st</sup>, 2020.

**Development Authority's Report:**

The Sr. Development Officer delivered a report and recommendation.

**Public Communications:**

The CAO read into the minutes communication from Mr. Ryan Sande, Property Owner.

**Those in Favour of the Bylaw:** Mr. Ryan Sande addressed Council.

**Those in Opposition to the Bylaw:** None

**Closing Statements:** The Senior Development Officer provided a brief closing statement.

**Call for a Motion:** the Mayor called for a motion to close the Public Hearing at 6:12 p.m.

*Res. 024-25-01-21* MOVED by Councillor Wolfe that the Council of the Town of Sundre has received sufficient information to make a decision on Bylaw 2020-09, being an amendment to Land Use Bylaw Map in Land Use Bylaw 2018-10, by changing the land use designation for a parcel legally described as Plan 5314FP, Block 1, Lots 12-13 from Flood Plain Industrial District (I-2) to Highway Commercial District (C-2), that the Public Hearing be closed.

**CARRIED**

**AGENDA – AMENDMENTS AND ADOPTION**

*Res. 025-25-01-21* MOVED by Councillor Funke that the Agenda be approved as presented.

**CARRIED**

**ADOPTION OF THE PREVIOUS MINUTES**

*Res. 026-25-01-21* MOVED by Councillor Preston that the Minutes of the Regular Meeting of Council held on January 11, 2021 be amended as follows:

1. *Res. 004-11-01-21 to read: Moved by Councillor Wolfe that the Minutes of the Special Meeting of Council held on December 23, 2020 be amended as follows:*
  1. *Revise list of Staff in Attendance to show Four (4) Firefighters and Town of Sundre Peace / Bylaw Officer in attendance.*

**CARRIED**

**DELEGATION** None

**BYLAWS & POLICIES****Bylaw 2020-09**

*Res. 027-25-01-21* MOVED by Councillor Warnock that the Town of Sundre Council give Second Reading to Bylaw 2020-09 being a Bylaw to amend the Land Use Bylaw Map of Land Use Bylaw 2018-10.

**CARRIED**

Regular Council Minutes – January 25, 2021

Res. 028-25-01-21 MOVED by Councillor Funke that the Town of Sundre Council give Third and Final Reading to Bylaw 2020-09 being a Bylaw to amend the Land Use Bylaw Map of Land Use Bylaw 2018-10

**CARRIED**

**OLD BUSINESS** None

**NEW BUSINESS**

**Behr Integrated Services**

Res. 029-25-01-21 MOVED by Councillor Wolfe that the Town of Sundre Council approve the proposal from Behr Integrated Services to participate in the selection process for the Town of Sundre Fire Chief position in the amount of Two Thousand Eight Hundred and Fifty Dollars (\$2,850.00) utilizing funds from the current operating budget.

**CARRIED**

**ADMINISTRATION**

**Departmental Reports – December / Year End 2020**

Res. 030-25-01-21 MOVED by Councillor Warnock that the Town of Sundre Council accept the Departmental Reports for December / Year End 2020 as information.

**CARRIED**

**MUNICIPAL AREA PARTNERSHIP** None

**COUNCIL REPORTS** **Council Committee Reports**

Res. 031-25-01-21 MOVED by Councillor Wolfe that the Town of Sundre Council accept Mayor Terry Leslie's, Councillor Cheri Funke's and Councillor Richard Warnock's reports for November-December 2020 and January 2021 as information.

*Councillor Warnock's report to Council was added as a supplemental item.*

**CARRIED**

**COUNCIL INVITATIONS/CORRESPONDENCE**

Res. 032-25-01-21 MOVED by Councillor Wolfe that the Town of Sundre Council accept the following letters to Sundre & District Curling Club; Mrs. Carolyn Sykes; Sundre Hospital Futures; Sundre Wellness Advocacy Committee as information.

**CARRIED**

Res. 033-25-01-21 MOVED by Councillor Preston that the Town of Sundre Council accept the Parkland Regional Library Board Meeting Minutes of November 12, 2020 as information.

**CARRIED**

Mayor Leslie excused all public members at 6:52 p.m. and advised that they are welcome to contact Administration the following day for Motions that may arise when Council returns to open meeting.

*Mayor Leslie called a 5 minute recess at 6:52 p.m.*

The following, including 6 Council members were in attendance for the closed meeting session:

Staff: Linda Nelson, Chief Administrative Officer

Chris Albert, Director Corporate Services

Public: None

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Initials

**CLOSED MEETING****Topic of Closed Meeting**13.1 Advice from Officials, *FOIPP Act* Section 24;13.2 Disclosure Harmful to Intergovernmental Relations, *FOIPP Act* Section 21.*Res. 034-25-01-21* MOVED by Councillor Dalke that Council go into closed meeting at 6:57 p.m.**CARRIED***Res. 035-25-01-21* MOVED by Councillor Dalke that Council return to open meeting at 8:26 p.m.**CARRIED****ADJOURNMENT***Res. 036-25-01-21* MOVED by Councillor Preston being that the agenda matters have been concluded the meeting adjourned at 8:26 p.m.**CARRIED**These Minutes approved this 8<sup>th</sup> day of February 2021


Mayor, Terry Leslie

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 Chief Administrative Officer, Linda Nelson



## REQUEST FOR DECISION

<b>COUNCIL DATE</b>	<b>February 8, 2021</b>
<b>SUBJECT</b>	<b>Council Chambers Technology Enhancement</b>
<b>ORIGINATING DEPARTMENT</b>	<b>Corporate Services</b>
<b>AGENDA ITEM</b>	<b>8.1</b>

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### **BACKGROUND:**

As a portion of the 2021 Ten Year Capital Plan, Council approved the expenditure of \$40,000 to upgrade the technology within Council Chambers. In addition, the Province of Alberta provided approximately \$283,000 of funding to offset the costs associated with mitigating the health risks of COVID-19. A portion of this provincial funding may be used towards technology in Council Chambers.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Several quotes and options were sourced to provide the best value, as well as long-term usefulness and scalability of the technology. The proposed solution includes the replacement of the existing microphone system with updated units that allow for better sound, hearing impaired connectivity for Council, meeting management, and voting capability. The existing display projectors will also be replaced to allow for a clearer image. In addition, HD pan/tilt/zoom cameras will be installed, along with the hardware required to combine, manage and record the various inputs from the room. This technology will help to return Council to in-person meetings and allow residents an additional avenue to receive information on Council operations.

### **ALIGNMENT WITH STRATEGIC PLAN**

This aligns with health guidelines and Council's strategic priorities of Community Well-being, Improved Communication and Risk Management.

### **COST AND FUNDING SOURCE**

The quoted costs of the project including estimation for installation is \$64,666 with the entire amount to be funded by the Province's M.O.S.T. grant.

### **ADMINISTRATION RECOMMENDATIONS:**

Administration recommends that Council continue to support Administration proceeding with the Council Chambers Technology Enhancement project.

### **MOTION:**

That the Town of Sundre Council continue to support Administration proceeding with the Council Chambers Technology Enhancement project.



## REQUEST FOR DECISION

**COUNCIL DATE:** February 8, 2021  
**SUBJECT:** Council Chambers Upgrade  
**ORIGINATING DEPARTMENT:** Corporate Services

### **AGENDA ITEM: 8.2**

#### **BACKGROUND/SUMMARY:**

Under the provincial Municipal Operating Support Transfer (MOST) grant received in November 2020, \$281,336.00 was received to help cover the cost of COVID-related health risk mitigation expenses. Under the terms of the grant, funds may be applied toward the purchase of new furniture to accommodate an improved design layout of Council Chambers, allowing for the installation of safety barriers and physical distancing.

#### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Administration sought quotes from multiple vendors to supply new desks and partitions that will support physical distancing within the Council chambers. The proposed furniture solution features what we believe is the best layout, the highest quality, and the most attractive desks for the best value. The option includes plexiglass safety partitions in between each seat, electrical ports flush-mounted on the desktops, custom designed front panels for privacy and modesty, and a significantly more durable and quality appearance than any other option, which we believe will help the desks stand the test of time.

#### **ALIGNMENT WITH STRATEGIC PLAN**

This aligns with health guidelines and Council's strategic priorities of Community Well-being, Improved Communication and Risk Management.

#### **COSTS/SOURCE OF FUNDING:**

The quoted costs of the project including delivery and installation is \$24,821.98 with the entire amount to be funded by the Province's M.O.S.T. grant.

#### **ADMINISTRATION RECOMMENDATIONS:**

Administration recommends that Council continue to support Administration proceeding with the Council Chambers Furniture Enhancement project.

#### **MOTION:**

That the Town of Sundre Council continue to support Administration proceeding with the Council Chambers Furniture Enhancement project.

Attachment: Design drawing

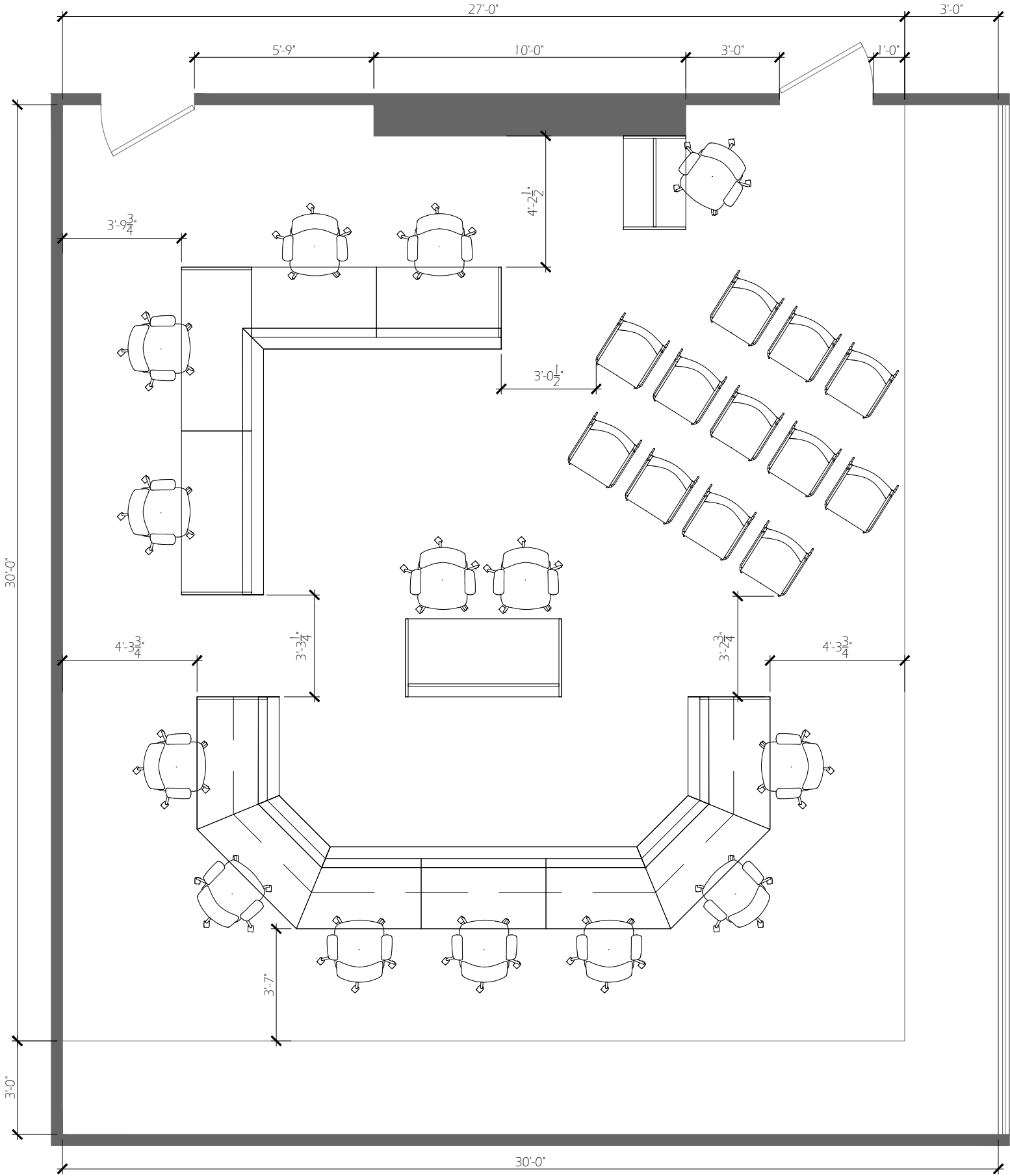
Date Reviewed: February 05, 2021 CAO: Linda Nelson



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REVISIONS	MM-DD-YY
LAYOUT FOR APPROVAL	11-26-2020
LAYOUT FOR APPROVAL	12-02-2020
LAYOUT FOR APPROVAL	12-07-2020
LAYOUT FOR APPROVAL	12-14-2020
LAYOUT FOR APPROVAL	01-04-2021
LAYOUT FOR APPROVAL	01-06-2021
LAYOUT FOR APPROVAL	01-07-2021

COUNCIL CHAMBERS  
PLAN VIEW



TOWN OF SUNDRE

FURNITURE PLAN

TOWN HALL

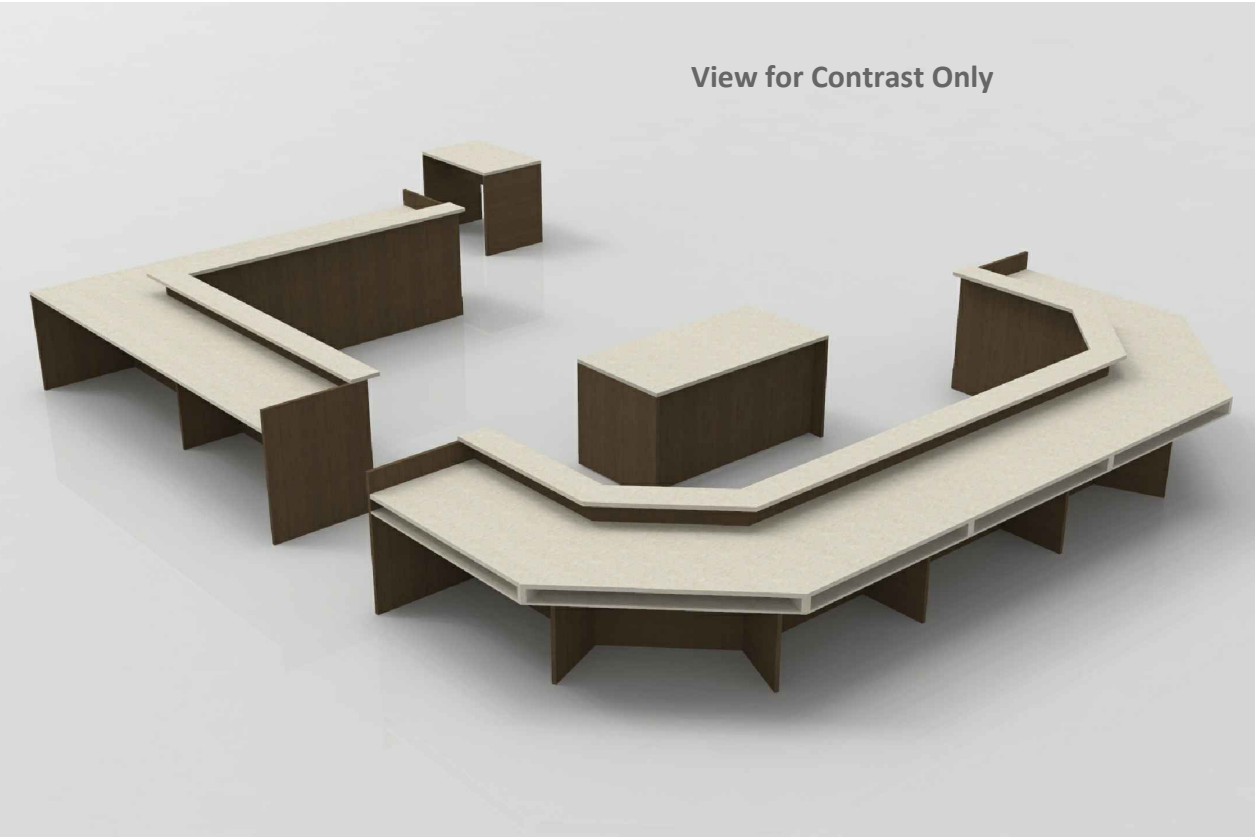
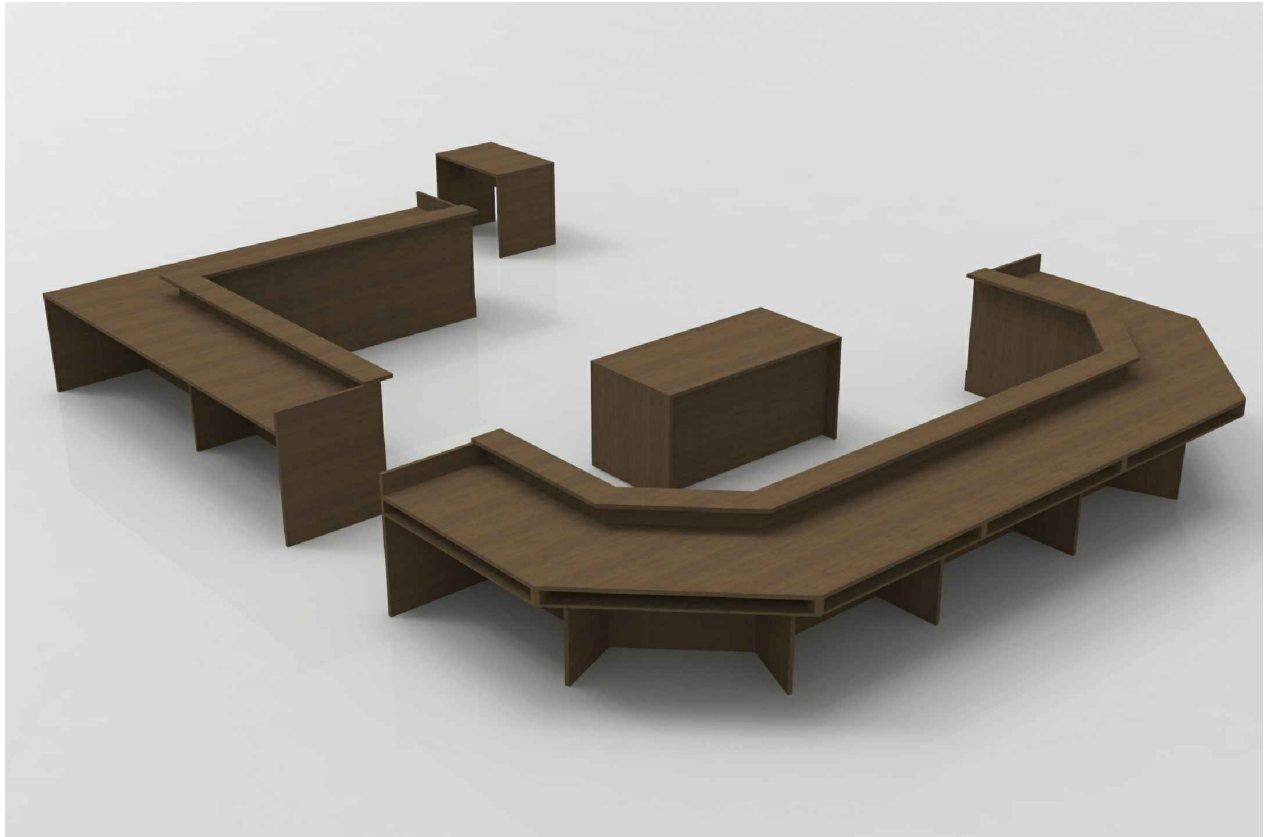
MAIN FLOOR

033-0001

NOVEMBER 26, 2020

SM / JT





COUNCIL CHAMBERS - ADMIN VIEW  
RENDERING - OPTION 1 ALL WOOD PRINT

COUNCIL CHAMBERS - ADMIN VIEW  
RENDERING - OPTION 1 2-TONE



COUNCIL CHAMBERS - COUNCIL VIEW  
RENDERING - OPTION 1 ALL WOOD PRINT

COUNCIL CHAMBERS - COUNCIL VIEW  
RENDERING - OPTION 1 2-TONE



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REVISIONS	MM-DD-YY
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LAYOUT FOR APPROVAL	01-06-2021
LAYOUT FOR APPROVAL	01-07-2021

TOWN OF SUNDRE

FURNITURE PLAN

TOWN HALL

MAIN FLOOR

033-0001

NOVEMBER 26, 2020

SM / JT

## 8.2b\_Illustrative Example Only





## REQUEST FOR DECISION

<b>COUNCIL DATE</b>	<b>February 8, 2021</b>
<b>SUBJECT</b>	<b>E-Waste Collection Drive</b>
<b>ORIGINATING DEPARTMENT</b>	<b>Corporate Services</b>
<b>AGENDA ITEM</b>	<b>8.3</b>

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### **BACKGROUND:**

Electronics Recycling Association (era.ca) approached the Director of Corporate Services regarding any unused IT hardware we may be storing for future disposal. Upon further discussions, it was determined that a town-wide collection drive may be more beneficial.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

ERA's website states

*The Electronic Recycling Association (ERA) is a non-profit organization committed to reducing unnecessary electronic waste by recycling and repurposing used electronics. We work with local companies to repurpose used electronics and IT equipment in a safe and secure manner. Our team works with community charities to provide repurpose computers and electronics to those in need. Contribute to our mission of reducing e-waste by recycling your unwanted electronic devices with the ERA.*

The proposed collection drive would run for a few weeks, possibly up to a month, and have residents and businesses bring their used electronics to the Town Office during normal business hours. Town staff would pre-screen the items against the approved list to ensure we are not passing along equipment that is unfit for donation or recycling. ERA also ensures the safe removal of any data on collected equipment according to NAID standards. All communication regarding the collection dates and process will be communicated through multiple information channels and will be coordinated by the Economic Development Department.

### **ALIGNMENT WITH STRATEGIC PLAN**

This aligns with Council's strategic priorities of Community Well-being, Improved Communication and Risk Management.

### **COST AND FUNDING SOURCE**

This is a free service being provided by ERA.

### **ADMINISTRATION RECOMMENDATIONS:**

Administration recommends that Council support Administration proceeding with the E-Waste Collection Drive.

### **MOTION:**

That the Town of Sundre Council support Administration proceeding with the E-Waste Collection Drive.

Date Reviewed: February 05, 2021

CAO: *Linda Nelson*



## REQUEST FOR DECISION

<b>COUNCIL DATE</b>	<b>February 8, 2021</b>
<b>SUBJECT</b>	<b>Grants to Organizations</b>
<b>ORIGINATING DEPARTMENT</b>	<b>Legislative Services</b>
<b>AGENDA ITEM</b>	<b>8.4</b>

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### **BACKGROUND/PROPOSAL:**

The Grants to Organizations Policy #A-012-00-POL allows for two (2) in-takes of applications for funding for non-profit organizations and charities that meet the criteria set out in the policy.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Council has approved \$25,000 in funding for the 1<sup>st</sup> Intake for the 2021 Grants to Organizations program.

14 applications were received on or before the deadline of January 31, 2021 with a total request of \$122,174.10

The Grant Review Committee met on February 4, 2021 to review the applications and make the recommendations per Schedule "A".

### **ALIGNMENT WITH STRATEGIC PLAN**

Strategic Priority 3. Community Well-being

*Goal 3.3 Continue to work with and value community groups.*

### **ADMINISTRATION RECOMMENDATIONS:**

That Council approve the recommended funding by the Grant Review Committee in the total amount of \$19,642

### **MOTION:**

That the Town of Sundre Council approve the Grants to Organizations Funding for the first intake for 2021 in the amount of \$19,642

Attachment: Schedule "A"

Date Reviewed: February 05, 2021

Acting CAO:

*Linda Nelson*

Grants to Organizations 1<sup>st</sup> Intake January 2021  
8.4\_SCHEDULE "A"

Grant Application #	Organization ( <i>by order of date received</i> )	Type of Grant	Amount Recommended
2021-001	Emeralds & Lace (Moe Fahey)	1-time Grant Property Development / Improvement <i>Benches, flower boxes, awnings, paint, lighting, safety door, curb stops</i>	\$1,900
2021-004	Sundre Pickleball Club	1-time Grant Community/Recreation Programming <i>Rehabilitation of tennis courts for use by pickleball club &amp; tennis players—paving/nets etc.</i>	\$5,000
2021-005	Boondox Family Restaurant	1-time Grant Property Development / Improvement <i>New signage</i>	\$1,500
2021-006	Sundre Volunteer Search & Rescue Society	1-time Grant Community Based Organization <i>To enable purchase of medical/rescue equipment</i>	\$3,242
2021-011	Sundre Daycare	1-Time Grant Community Based Organization <i>Enhancement of Programming (field trips / teaching life skills)</i>	\$2,500
2021-013	Byma Land and Cattle Ltd.	1-Time Grant Property Development / Improvement <i>Construction of rustic themed veranda, painting, landscaping improvements</i>	\$3,000
2021-014	Sundre Rodeo & Race Association	1-Time Grant Community Festival and Events <i>Advertising campaign for annual rodeo event</i>	\$2,500
<b>Total Amount Recommended</b>			<b>\$19,642.00</b>





## REQUEST FOR DECISION

**COUNCIL DATE:** February 8, 2021  
**SUBJECT:** Sundre Arena Winter Ice  
**ORIGINATING DEPARTMENT:** Community Services  
**AGENDA ITEM:** 8.5

### **BACKGROUND/PROPOSAL:**

There is interest/desire in the community to use the winter ice when restrictions are lifted by the Province. The Town's facility could accommodate the public adhering to the February 8, 2021 restrictions prescribed by the Province. There is still time, this season, for youth sport development outside of competitive activities. Youth continue to express desire to be active. Their well-being and mental health would benefit from being able to get out and skate in the arena, it would give our youth hope. Should Covid-19 provincial restrictions be amended, and the arena does not open staff will take the necessary steps to shut off the ice plant and plan for the winter season of 2021-2022.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

See attached Report to Council

### **ALIGNMENT WITH STRATEGIC PLAN:**

Continue to promote recreational opportunities and continue to work with and value community groups.

### **ADMINISTRATION RECOMMENDATIONS:**

Community Services recommends maintaining the winter ice in the arena and monitor the use/rental of the ice adhering to all provincial Covid-19 guidelines.

### **COSTS/SOURCE OF FUNDING:**

Current operational budget.

### **MOTION:**

That the Town of Sundre Council support maintaining the Arena winter ice in light of the upcoming February 8, 2021, Provincial "New plan easing of health-measures" to allow for limited use of the facility by the public.

That the Town of Sundre Council close the Arena for the winter ice 2020-21 season due to the continued COVID-19 restrictions.

### **ATTACHMENTS:**

8.5a\_Report to Council  
8.5b\_Step 1 Restrictions  
8.5c\_November 17, 2020 Guidelines

Date Reviewed: February 04, 2021

CAO: David Nelson



**COUNCIL DATE:** February 8, 2021  
**SUBJECT:** Sundre Arena  
**REPORT WRITER:** Sue Nelson, Manager Community Services

**BACKGROUND/PROPOSAL:**

There is interest/desire in the community to use the winter ice when restrictions are lifted by the Province. The following is a timeline of events that have impacted the operation of the arena and public access:

- Arena winter ice for the 2020-21 Season was delayed due to the new ice plant project;
- Arena opened on Monday, November 22, 2020, for the season with COVID-19 Arena User Guidelines in place;
- Friday, November 27, 2020, COVID-19 provincial mandated restrictions order, only rental of ice time to members of same household. Five (5) private rentals from November 27 to December 11;
- Saturday, December 12, 2020, COVID-19 provincial mandated restrictions order closed the arena;
- Friday, January 29, 2021, Province announced, "New plan will guide easing of health-measures".
- The amended restrictions would allow users into the arena after February 8<sup>th</sup> on a limited basis;
- Tuesday, February 2, 2021, Hockey Alberta announcement cancelled the 2020-21 season.

**CONCLUSION:**

The amended Covid-19 guidelines allow for limited use of the facility. Guidelines will be posted in several areas of the facility. Staff will be monitor all users of the facility to ensure compliance to the guidelines.

Date Reviewed February 04, 2021

CAO: *Sue Nelson*

February 3rd, 2021

To Linda Nelson:

Following is the information that I received from the Town Hall meeting yesterday for the new restrictions that will be implemented on Monday February 8<sup>th</sup>, 2021.

## **Alberta Health –COVID Restriction Changes for Step #1**

Yesterday February 2<sup>nd</sup>, 2021 Alberta Recreation & parks Association (ARPA) in collaboration with the Sport, Physical Activity and Recreation Branch with Alberta Culture, Multiculturalism and Status of Women (SPAR Branch) Hosted a Town Hall with Alberta Health representatives Susan Nolt Director of Public Health COVID -19 Emergency Operation Centre Planning Section and Damien Traverse engagement section chief COVID – 19 Emergency Operation Centre. The purpose for the Town hall Zoom meeting was to provide some clarity around some of the restriction changes that will be coming into place in Step #1 on Monday February 8<sup>th</sup> for recreation and sport that were announced on Friday, January 29.

The following are the restriction changes effective on Monday February 8<sup>th</sup> Step #1

### **Arena Ice Rinks:**

- 1) **Figure Skating** - Can have 1 on 1 training with a certified trainer. Coaches/Trainers should have on hand documentation that they are certified if in any case an inspector should ask. Can include a cohort family (Kids only.)
- 2) **Hockey** - Can have 1 on 1 training with 1 Child and 1 certified Coach.  
There can be groups of 1 on 1 as long as they can maintain 3 meters apart at all times. Coaches/Trainers should have on hand documentation that they are certified if in any case an inspector should ask.
- 3) **Schools**- yes, only jury school hours (PE classes) with restrictions in place. No after school programs
- 4) **Home Schooling** – Not sure at this time. Still having live discussion

### **Outdoor Ice Rinks:**

- 5) No Changes same as before 10 people: group activity 1 Trainer/Coach and 9 kids and maintaining a 2 meter distance. .( indoor 3 meters)
- 6) **Skating**- maintain 2 meters apart if not in same cohort family

### **Community Centre:**

- 1 on 1 with a certified Coach. Coaches/Trainers should have on hand documentation that they are certified if in any case an inspector should ask.
- 7) **Tennis** – 1 on 1 lessons with a certified trainer
- 8) **Basketball** – 1on 1 with certified trainer
- 9) **Pickle Ball** – No
- 10) **Indoor walking tracks** – No
- 11) **Meetings Rooms** – NO will be in Step 3
- 12) **Day Camps** – No



**All Trainers and coaches are to wear masks while they are Coaching/Training**

In Step 2, which looks to be around March 1<sup>st</sup> they will be easing the restrictions of indoor fitness and children's sports and allowing for more activity.

ARPA will be continuing to work with our partners in the SPAR Branch to provide additional clarity around restrictions and changes. ARPA will also be continuing to provide a voice for the sector sector what Steps 2, 3 and 4 could look like as well as the challenges we as a municipality are facing. Future town halls will be scheduled as we move forward in a sustainable way with a slow steady progress as we move into the next 3 steps in the weeks to come.

Sue Nelson  
Sundre Community Service Manager



## COVID-19 Arena Users Guidelines November 17, 2020

This document is to guide for users of the Sundre Arena into following safe but practical direction in sport. COVID – 19 pandemic is a moving dynamic. This guide is subject to revision or change at any time.

**All Arena Users:** Sport and recreation organizations are responsible for keeping track of all participants for each activity for the purpose of contact tracing in the event of an outbreak.

**Specific-Sport Guidelines:** Many sport governing bodies have developed sport-specific guidelines to provide direction on how their sports' activities can be modified to comply with Alberta Health Services (AHS) and Government directives regarding physical distancing and avoiding the sharing of common equipment. Groups are expected to follow the sport governing body's guidelines with respect to these modifications.

**Pre-screening measures:** Stay home if you are sick or displaying any symptoms of COVID-19. Follow the prescreen procedures outlined by your organization or Alberta Health Services.

**Physical Distancing:** Maintain 2-meter (6 feet) physical distancing between people, except those who reside in the same household or who belong to an existing cohort. When physical distancing can't be maintained a mask is highly recommended.

**Hand Sanitizer:** Sanitizer stations are located throughout the facility.

**Cleaning and Sanitizing:** Additional cleaning and sanitizing measures will be in place to ensure a safe and healthily environment for everyone. Arena staff will be disinfecting various areas of the arena and common touch points in between users. Bleachers are open with social distancing protocols in place and will **NOT** be regularly sanitized.

**Dressing Rooms:** Dressing room space will be extremely limited in order to provide greater physical distancing between individuals and groups. Shower facilities are not available. Try to minimize contacting high-touch point surfaces such as door handles and going in and out of dressing rooms. Indoor warm-up space is not available at this time.

**Arrival /Exit Times:** Players and coaches can enter the facility 15 minutes before their booking and must exit the facility 15 minutes after their booking. The facility will promote physical distancing by promoting one-way traffic flow to reduce interactions between groups. Players will enter through the main entrance and exit out through the player's dressing room entrance.

**Arrive ready to train or play:** Participants are encouraged to arrive with their required equipment on, (not including helmets, skates and gloves), as dressing room space will be limited to accommodate physical distancing. Groups or teams may be provided with more than one dressing room to allow for adequate space where possible. Bring a pre-filled, labeled water bottle. Bottle fill station is available but the drinking fountain is not.

**Additional support required:** User groups parents/guardian only allowed in dressing room with younger children requiring assistance with skate tying. (Must wear masks while managing the physical distancing guidelines.)

**Limit Contact only 50 people:** Where sports and activities cannot be modified to maintain distance, groups must limit the number of contacts between different participants. Playing within sport cohorts of up to 50 people including participants, officials, coaches, and trainers does this. Maximum of 50 people will be allowed on the ice at one time.

**Limited Spectators:** Enter/exit by main doors only. Spectators will not have access to the facility until the scheduled booking time, and should exit the facility as soon as the booking time slot has ended. Spectators will not be allowed in the participant areas. Bleacher area is available for maximum 50 spectators, must be seated (***no standing along rail or walkway***). Spectators are restricted to immediate family members, physical distancing should be maintained and masks are highly recommended.

#### **Rapid Response Plan**

If a player, coach, or manager becomes ill while at the arena, the following procedure will be followed:

- While preparing to immediately leave the facility or event, symptomatic individuals should perform proper hand hygiene, put on a non-medical facemask, and maintain at least 2 meters distance from all others.
- The individual should arrange, with assistance from team officials or the facility as necessary, for immediate transportation to their home/residence to begin isolation.
- Once a sick individual has left the facility or event, facility staff should clean and disinfect all surfaces and areas with which the individual may have come into contact.



## REQUEST FOR DECISION

<b>COUNCIL DATE</b>	<b>February 8, 2021</b>
<b>SUBJECT</b>	<b>Council Committee Reports</b>
<b>ORIGINATING DEPARTMENT</b>	<b>Legislative Services</b>
<b>AGENDA ITEM</b>	<b>11.</b>

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### **BACKGROUND/PROPOSAL:**

Councillor Cheri Funke has provided a report for Council's review and information for January 2021.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Please see attached report.

### **ALIGNMENT WITH STRATEGIC PLAN**

Strategic Priority 1. Sustainable Governance

*Goal 1.1 Improve communication and transparency with our stakeholders.*

### **ADMINISTRATION RECOMMENDATIONS:**

That Council accept Councillor Funke's Report as presented.

### **MOTION:**

That the Town of Sundre Council accept Councillor Cheri Funke's report for January 2021 as information.

Attachments: 11.1 Councillor Funke's report

Date Reviewed: February 09, 2021

CAO: 

## Council Report

January 2021

Councillor Cheri Funke

### January 5 – Water Futures – Meeting #7 – Via Zoom

This meeting was spent discussing where we are at right now in the project, our project coordinator sent out a summary document, for discussion. We also discussed some of the survey topics that have been sent in to date, the survey will close on the 15<sup>th</sup> of January and a small focus group was formed to summarize the survey results.

### January 19 – Water Futures – Meeting #8 – Via Zoom

The survey is now closed, a total of 96 responses were received. We have been receiving synopses for each survey question. We spent the meeting approving a table of Contents for the report and processes that we will follow to draft the report.

### January 22 – Red Deer River Watershed Alliance – Via Zoom

The Spring Forum will be held on or close to World Water Day which is March 22, this is when we will unveil the new Source Water film of which the Town of Sundre has a part of and it looks great!

The AGM is set for June of this year, my position as a sitting board member is up for re-election, with the support of Council, I would like to seek re-election. At our organizational meeting every year, the position of member representative is appointed by Council, but this does not mean that we automatically have a position on their board. As a sitting board member, we have a larger involvement with the projects that they are working on, we have a voice in a larger aspect when it comes to our river, and since AE&P is a large funder to this group, it allows for us to be involved in Government initiatives when it comes to the river.

Interesting note: It has been announced that there is now a 20-year agreement between Vesta Energy and the city of Lacombe, which will repurpose three of the City's former lagoon cells into revenue-generating properties. Once Vesta has obtained regulatory approvals, they are expected to use the decommissioned and currently underutilized City lagoon cells to store water for hydraulic fracturing throughout the region. This repurposing will increase the business revenue to the Municipality, in-turn easing the burden on residential taxpayers, via an annual payment to the Municipality and by paying the property tax on the land.

### January 26 – Water Futures – Meeting #9 – Via Zoom

The team is now sifting thru the risks and opportunities to clarify and confirm that these are clear and then look for gaps in the information.



## REQUEST FOR DECISION

<b>COUNCIL DATE</b>	<b>February 8, 2021</b>
<b>SUBJECT</b>	<b>Correspondence</b>
<b>ORIGINATING DEPARTMENT</b>	<b>Legislative Services</b>
<b>AGENDA ITEM</b>	<b>12</b>

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### **BACKGROUND/PROPOSAL:**

Correspondence received by, and/or sent by Legislative Services during the period of January 26<sup>th</sup> to February 4<sup>th</sup>, 2021.

### **ADMINISTRATION RECOMMENDATIONS:**

That Council accept the attached correspondence as information.

### **MOTION:**

- 12.1** That the Town of Sundre Council accept the Mayors of South Central Alberta letter to Premier Kenney as information.
- 12.2** That the Town of Sundre Council accept the letter from the Municipal District, Bonnyville No. 87 as information.
- 12.3** That the Town of Sundre Council determine a response to the letter from the Town of High River at Council's discretion.

### **ATTACHMENTS: 12.1, 12.2, 12.3**

Date Reviewed: February 05, 2021

CAO: Linda Nelson



January 22, 2021

Dear Premier Kenney,

Thank you so very much for all you and your colleagues are doing to try and guide us all through these unprecedented times.

We write to you today requesting clarity on the rural reopening plan for businesses in our rural Alberta municipalities.

As you know, many of the businesses in our municipalities have been devastated by restrictions placed upon them. It is heartbreaking for all of us to watch family businesses threatened, generational savings disappear, and the crushed dream of passing businesses to the next generation, all while understanding we are all “in this together”, for the greater good.

We have heard from so many of our rural businesses affected by the restrictions who simply want to hear “the plan” for the rural reopening so they can prepare to be part of the positive Albertan resiliency, bouncing back from this pandemic.

Rural is different from large urban. With city box stores never having been closed, the overwhelming of contact tracing, and, what is perceived as inconsistent messaging coming forward at times, our rural Alberta communities want desperately to hear your plan for us, so we can be part of the economic recovery we all need to happen.

We recognize and respect that your decisions are data and science driven, and we share with you the grief of lives lost in all our communities to COVID. We have all heard from our medical professionals about the fear of overwhelming our health care system, and we understand you must not let that happen. We ask to better understand the data on our rural municipalities that is guiding your reopening plans for our businesses.

Respectfully, could you please outline the data used to determine your plan for our rural municipalities, and the stages at which reopening will occur. We seek that clarification so we can work with our businesses, Chambers of Commerce, and our public. We believe we are all in this together and we want to do our part to clarify your plans for our communities – and assist you in conveying them to the public.

Thank you for all you are doing, and for the tremendous responsibility that history has placed on your shoulders, and those of your colleagues. Please let us know how we, and our Councils, might be of assistance in providing clarification to rural Albertans in our municipalities, about your reopening plans for us.

Sincerely,

The Mayors of South Central Alberta



Mayor Lance Colby, Carstairs

Mayor Tim Hagen, Cremona

Mayor Rhonda Hunter, Didsbury

Mayor Heather Colberg, Drumheller

Mayor Mike Muzychka, Olds

Mayor Mike Yargeau, Penhold

Mayor Terry Leslie, Sundre

Mayor Barry Kletke, Trochu

*Lance Colby*  
*Tim Hagen*

*Rhonda K. Hunter*

*H. Colberg*

*Mike Muzychka*

*Mike Yargeau*

*Terry Leslie*

*Barry Kletke*

[lancec@carstairs.ca](mailto:lancec@carstairs.ca)

[thagen@cremona.ca](mailto:thagen@cremona.ca)

[rhunter@didsbury.ca](mailto:rhunter@didsbury.ca)

[mayor@drumheller.ca](mailto:mayor@drumheller.ca)

[mmuzychka@olds.ca](mailto:mmuzychka@olds.ca)

[myargeau@townofpenhold.ca](mailto:myargeau@townofpenhold.ca)

[bkletke@eastlink.ca](mailto:bkletke@eastlink.ca)

cc: Premier Jason Kenney, [premier@gov.ab.ca](mailto:premier@gov.ab.ca)  
Honourable Devin Dreesen, Minister of Agriculture and Forestry [AF.minister@gov.ab.ca](mailto:AF.minister@gov.ab.ca)  
Honourable Jason Nixon, Minister of Environment and Parks [aep.minister@gov.ab.ca](mailto:aep.minister@gov.ab.ca)  
Honourable Nathan Cooper, Speaker [oldsdidsbury.threehills@assembly.ab.ca](mailto:oldsdidsbury.threehills@assembly.ab.ca)  
MLA Nate Horner, Drumheller. [Stettler@assembly.ab.ca](mailto:Stettler@assembly.ab.ca)





January 20, 2021

12.2

Town of Sundre  
PO Box 420  
Sundre, AB T0M 1X0

Attn: Mayor and Council

**RE: Need for a Stronger Western Canadian Municipal Advocate**

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The past few years have presented convincing evidence of the continued lack of advocacy and blatant disregard at the federal level for Western Canada's needs and one of its highly significant industries that impacts us all: the natural resources industry. Our Council here at the Municipal District of Bonnyville (M.D.) is beyond frustrated with this lack of effective representation that Western Canadian municipalities receive.

Currently, our only voice at the national table is that of the Federation of Canadian Municipalities (FCM). From their website, FCM states they *"...advocate for municipalities to be sure their citizens' needs are reflected in federal policies and programs. Year after year, our work benefits every municipal government and taxpayer in Canada, and our programming delivers tools that help municipalities tackle local challenges."*

**Question:** Do you feel that FCM advocates for the needs of your municipality or western Canada?

**Question:** Does the annual FCM Conference agenda/tours provide relevant value for your municipality?

**Question:** Are the needs of western Canada different than those of eastern Canada, and if so, is it time we entertain the idea of a WCM (Western Canadian Municipalities)?

To their credit, FCM did add a Western Economic Solutions Taskforce as one of their 15 program areas. Unfortunately, this initiative – which was created to mitigate the genuine alienation and hostility western Canadian municipalities experienced at the 2019 FCM Annual Conference held in Quebec City – has not produced any real results.

Our hope is that this letter will spark the much-needed conversation and potential solution to this long-standing issue. We sincerely request that you and your Council take the time to truly reflect on the level of service you are receiving from your current federal advocate. Are they truly the federal voice advocating for your citizens and your municipality?

The M.D. and many other communities across Alberta and western Canada are proud supporters and partners of the oil and gas industry. We wish to be a part of a solution that supports industry competitiveness rather than be forced to absorb Ontario's and Quebec's concepts of crippling changes that impact our municipal sustainability.

Thank you in advance for your Council's reflection on this topic and we look forward to hearing any feedback you may have.

Yours sincerely,



Greg Sawchuk  
Reeve

cc: Mr. Barry Morishita, President, Alberta Urban Municipalities Association  
Mr. Paul McLauchlin, President, Rural Municipalities of Alberta

/eq



12.3

309B Macleod Trail SW  
High River, Alberta Canada T1V 1Z5  
P: 403.652.2110 F: 403.652.2396  
www.highriver.ca

February 3, 2021

*OFFICE OF THE MAYOR*

**VIA E-MAIL: [townmail@sundre.com](mailto:townmail@sundre.com)**

Office of the Mayor,  
Town of Sundre  
PO Box 420  
Sundre, AB T0M 1X0

**Attention: Mayor Terrance Leslie**

**RE: Reinstatement of the 1976 Coal Development Policy**

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Dear His Worship:

In June of 2020, the Government of Alberta rescinded the Coal Development Policy (Coal Policy) without adequate consultation with First Nations, environmental groups, residents, property owners and local governments. This policy was originally developed with the intended purpose to guide coal extraction along the eastern slopes of the Rockies based upon a land use classification system and dictated where and how coal leasing, exploration and development could occur.

The Coal Policy introduced in 1976, guided coal extraction in one of the most important landscapes in Alberta and Canada. The Eastern Slopes provides water to users from the Rockies to the Hudson Bay. For 44 years, the policy provided essential protection of valuable water resources, ensuring downstream communities had access to clean drinking water, that farmers had access to irrigation water to protect their livelihoods and that ecosystems that tourists come to experience remained in their pristine state.

The rescindment of any policy that affects public lands and/or water resources, requires public consultation with First Nations, environmental groups, residents of Alberta, property owners and local municipalities. Without that consultation, our democratic processes are undermined.

In response to the Government of Alberta's action, the Town of High River's Council adopted the following resolution at its Regular Meeting of Council on January 11, 2021:

***BE IT RESOLVED THAT*** Council direct Administration to draft a letter to Premier Jason Kenney, requesting the immediate reinstatement of the 1976 Alberta Coal Policy which was rescinded on June 1, 2020;

**AND THAT** the letter requests that the Government of Alberta begin public consultation with Indigenous groups, environmental groups and all stakeholders in Alberta on any proposed revisions or replacement to this policy;

**AND FURTHER THAT** this letter be sent to the Minister of Environment & Parks Honorable Jason Nixon, Minister of Energy Honourable Sonya Savage as well as the MLA for Livingstone-Macleod Roger Reid.

This letter was sent to the Premier and Ministers on January 12, 2021 and a meeting has been requested with the Premier. To date, the Town of High River has neither received a response to our letter nor a meeting with the Premier.

Other local governments, public officials and Albertans have called upon the Government of Alberta to reinstate the Coal Policy. In response, the Government of Alberta has cancelled some of the coal leases but this is not adequate in order to protect water resources for downstream communities, such as High River.

Therefore, at the February 1, 2021 Special Meeting of Council, the following resolution was adopted:

**WHEREAS** Council adopted resolution #RC 14 -2021 requesting the Province of Alberta immediately re-instate the 1976 Coal Development Policy;

**AND WHEREAS** coal exploration and open pit mining will impact water resources for downstream communities affecting businesses, residents, ranchers, farmers and ecosystems;

**AND WHEREAS** coal exploration is causing irreparable damage to the landscapes and watersheds as well as adversely affecting the public's access, use and enjoyment of Crown lands on the Eastern Slopes of Alberta;

**AND WHEREAS** local First Nations groups, municipalities, landowners and ranchers are legally challenging the Province's rescindment of the 1976 Coal Policy in the Courts;

**BE IT RESOLVED THAT** Council request all coal exploration be immediately ceased on the Eastern Slopes of Alberta and cease issuance of any new exploration permits on the Eastern Slopes of Alberta until public consultation has taken place regarding the future of coal mining on the Eastern Slopes of Alberta;

**AND THAT** Council request the Government of Alberta & Premier Jason Kenney issue an immediate stop work order for all existing coal exploration permits on the Eastern Slopes of Alberta and cease issuance of any new exploration permits on the Eastern Slopes of Alberta until public consultation has taken place regarding the future of coal mining on the Eastern Slopes of Alberta;

**AND THAT** Council direct Administration to investigate legal options relating to the damage caused due to exploration on Alberta's Eastern Slopes.

**AND FURTHER THAT** Council direct Administration to prepare a letter with a copy of this resolution to all members of the Federation of Canadian Municipalities, Alberta Urban Municipalities Association, Rural Municipalities of Alberta, Municipalities of Saskatchewan, Saskatchewan Association of Rural Municipalities and Association of Manitoba Municipalities requesting their support to re-instate the 1976 Coal Development Policy.

In light of this resolution, the Town of High River is respectfully requesting that you consider drafting a letter of support to the Government of Alberta for the immediate Exploration Stop Work Order as well as the reinstatement of the Coal Policy.

Thank you for considering our request,

Sincerely,

A handwritten signature in black ink, appearing to read "Craig Snodgrass", enclosed within a large, loopy circular flourish.

Craig Snodgrass  
Mayor

CS/cp/kr