



Regular Council Meeting
Town of Sundre Municipal Council Chambers
December 18, 2023
6:00 p.m.

1. **Call to Order**
Moment of Reflection
2. **Public Hearing:** None
3. **Agenda – Amendments and Adoption**
 - 3.1 Councillor Absence - None
 - 3.2 December 18, 2023
4. **Adoption of Previous Minutes**
 - 4.1 December 4, 2023 Regular Council Meeting Pg. 1
5. **Delegation:**
 - 5.1 RFD Delegation – Sundre Community Van Association Pg. 6
6. **Bylaws/Policies:**
 - 6.1 RFD Bylaw 2023-10 Backyard Chicken Pilot Program Pg. 21
7. **Old Business:** None
8. **New Business:**
 - 8.1 RFD Request for Letter of Support – Town of Olds ACP Application Pg. 34
 - 8.2 RFD Municipal Indicator Report Pg. 36
9. **Administration:**
 - 9.1 RFD Departmental Reports November Pg. 43
10. **Municipal Area Partnership (MAP):** None
11. **Council Committee Reports:**
 - 11.1 RFD Council Reports November Pg. 80
 - 11.2 RFD Council Key Messages Pg. 83
12. **Council Invitations / Correspondence:**
 - 12.1 RFD Correspondence - Culture Days Pg. 86
Pg. 87
13. **Closed Meeting:**
 - 13.1 Advice from Officials, *FOIPP Act Section 23*
 - 13.2 Confidential Evaluations, *FOIPP Act Section 19*
 - 13.3 Privileged Information, *FOIPP Act Section 27*
14. **Adjournment**



Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
December 4, 2023

4.1

The regular meeting of Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, December 4, 2023, commencing at 6:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen
Councillor Todd Dalke
Councillor Jaime Marr
Councillor Paul Isaac
Councillor Chris Vardas

ABSENT:

STAFF: Chief Administrative Officer, Linda Nelson
Director Corporate Services, Chris Albert
Administrative Support, Betty Ann Fountain

PUBLIC: 22, including representatives of Travel Alberta: Cam Spence & Dayna Smockum Sgt. Poon of the Sundre RCMP Detachment, and Donny Krahn and Lori Marsden of Greenwood Neighbourhood Place.

PRESS: 1

CALL TO ORDER: The meeting was called to order at 6:02 p.m., with a moment of reflection on the business of the evening.

PUBLIC HEARING: None

AGENDA – AMENDMENTS AND ADOPTION:

Res. 326-04-12-23 MOVED by Councillor Vardas that the agenda be approved presented or amended as follows:

- 6.1a_Textual Amendment to Report to Council, A-012-00 POL Grants to Organization Policy, Criteria of Grants, should read “Under Number 3”;
- 6.1a_Textual Amendment to Report to Council, A-012-00 POL Grants to Organizations Policy, Section 8 to be corrected to read Section 7 and Under 8.6 corrected to 7.6;
- 6.2_Textual Amendment to Bylaw 2023-09, Community Standards, Section 7.6(d) to be corrected from thirty (3) days to thirty (30) days;
- 6.3 Textual Amendment to Bylaw 2023-10 Backyard Chicken Pilot Program, Appendix 3: Backyard Chicken Pilot Program License Application, correct “program shall run for two (2) years to “program shall run for one (1) year. *Councillor Absence, None*

CARRIED

Initials

ADOPTION OF THE PREVIOUS MINUTES:

Res. 327-04-12-23 MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on November 20, 2023, be approved as presented or amended as follows:

1. *Amend Motion #318-20-11-23 - Add Councillor Anderson to "In Favour"*
2. *Amend Motion #320-20-11-23 - correct title of agenda item "Departmental Reports – March" to read "Departmental Report – October"*

CARRIED**DELEGATION:****Travel Alberta**

Res. 328-04-12-23 MOVED by Councillor Isaac that the Town of Sundre Council thank the representatives of Travel Alberta for attending Council and accept the presentation as information.

CARRIED**RCMP Detachment Commander – 2Q Sundre Provincial Community Report**

Res. 329-04-12-23 MOVED by Councillor Petersen that the Town of Sundre Council thank the Detachment Commander for attending Council and accept the 2nd Quarter Sundre Provincial Community Report as information.

CARRIED**Greenwood Neighbourhood Place**

Res. 330-04-12-23 MOVED by Councillor Dalke that the Town of Sundre Council accept the Executive Director's presentation as information with appreciation for the contributions of GNP to our community.

CARRIED**BYLAWS /POLICIES:****Policy A012-00 POL Grant to Organizations**

Res. 331-04-12-23 MOVED by Councillor Marr that the Town of Sundre Council approve Policy A-012-00 POL, Grants to Organizations Policy as presented.

CARRIED**Bylaw 2023-09 Community Standards Bylaw**

Res. 332-04-12-23 MOVED by Councillor Petersen that the Town of Sundre Council give first reading to Bylaw 2023-09 being a "Community Standards Bylaw" a bylaw to regulate community standards that may affect a Neighbourhood livability.

CARRIED

 Initials

Res. 333-04-12-23

MOVED by Councillor Petersen that the Town of Sundre Council table Bylaw 2023-09 Community Standards Bylaw, Part 3: Curfew, Schedule 3.1 and directs administration to do further research and bring back the bylaw to the Bylaw and Policy Committee in January 2024.

In Favour: Councillor Petersen, Councillor Anderson, Councillor Dalke, Councillor Isaac, Councillor Vardas, Mayor Warnock

Opposed: Councillor Marr

CARRIED

Bylaw 2023-10 Backyard Chicken Pilot Program Bylaw

Res. 334-04-12-23

MOVED by Councillor Vardas that the Town of Sundre Council give first reading to Bylaw 2023-10 being the “Backyard Chicken Pilot Program” for a 1 year term, commencing in January 2024 and ending in January 2025.

CARRIED

Council tabled Bylaw 2023-10 Backyard Chicken Pilot Program Bylaw and directed administration to amend Bylaw 2023-10 being the “Backyard Chicken Pilot Program Bylaw” by removing the “Adjacent Landowner Consent Form” and bring the amended Bylaw back to Council for second and third reading on December 18, 2023.

Policy C-041-00 POL Corporate Credit Card Policy

Res. 335-04-12-23

MOVED by Councillor Petersen that the Town of Sundre Council adopt Policy C-041-00 POL being a policy to ensure that corporate credit cards are used for appropriate purposes and that adequate controls are established for day-to-day use.

CARRIED

Mid-Sized Town Mayor Caucus

Res. 336-04-12-23

MOVED by Councillor Anderson that the Town of Sundre Council supports the Mayor’s participation in the initiative to explore the creation of a Mid-Sized Towns Mayors Caucus.

CARRIED

Mayor Warnock called a 5 minute recess at 7:45 p.m.

Mayor Warnock resumed the meeting at 7:53 p.m.

OLD BUSINESS:

None

The following were in attendance for the closed meeting session:
Staff: Chief Administrative Officer, Linda Nelson

Topic of Closed Meeting

- 13.1 Advice from Officials, *FOIPP Act Section 24*;
- 13.2 Local Public Body Confidences, *FOIPP Act Section 23*;
- 13.3 Confidential Evaluations, *FOIPP Act Section 19*;

Res. 341-04-12-23 MOVED by Councillor Isaac that Council return to an open meeting at 10:01 p.m.

ADJOURNMENT

Res. 342-04-12-23 MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 10:02 p.m.

CARRIED

These Minutes approved this 18th Day of December 2023.

[Signature Box]

Mayor, Richard Warnock

Chief Administrative Officer, Linda Nelson



REQUEST FOR DECISION

COUNCIL DATE	December 18, 2023
SUBJECT	Delegation: Sundre Community Van
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	5.1

BACKGROUND/PROPOSAL:

The President of the Sundre Community Van Association has requested to appear before Council to highlight 2023 activities and future plans.

DISCUSSION:

See PowerPoint presentation attached.

ALIGNMENT WITH STRATEGIC PLAN

This aligns with Council's Strategic Plan under Pillar 2, Community Wellness and Pillar 5, Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the presentation as information.

MOTION:

That the Town of Sundre Council accept the presentation by the President of the Sundre Community Van Association as information with appreciation for the contributions of the association's volunteers.

Attachments: PowerPoint Presentation

Date Reviewed: December 14, 2023

CAO: Amida Nebo

Sundre Community Van Association

Town of Sundre Council Meeting Presentation, Dec 18, 2023

PAST...

PRESENT...

FUTURE!



PAST 1 of 3



July 2023...

A new board,

A new logo,

A new vision!



PAST 2/3



...Non Profit Association, Established in 1997, 26th year,
...long history of cooperating with the town to provide tax receipts.

Town of Sundre
Official Donation Receipt
Box 420, Sundre, Alberta T0M 1X0
(403) 638-3551

No 041
March 19 2022

Received From [Redacted]

The Amount Of One thousand dollars

For Sundre Community Van Assoc'n \$1,000.00

Municipal Clerk [Redacted]

PAST 3/3



...Local donations from past several years allowed the SCVA to provide \$50,000.00 towards the new bus.

...Healthy Aging Alberta granted \$120,000.00, towards new bus.

PAST 3/3



...Local donations from past several years allowed the SCVA to provide \$50,000.00 towards the new bus.

...Healthy aging Alberta granted \$120,000.00, towards new bus.

...New bus is now 'Old' News... :)

PRESENT 1/2



...client base is +55 seniors and those who need wheelchairs, (subsidized).

...host service on each run to assist ridership, (volunteers),

...once a week town shuttle for shopping, socializing, and appointments, (subsidized),

... weekly trips to Olds Food Bank for Sundre residents (subsidized).

PRESENT 2/2



...wheelchair accessible and regular seats for trips to Red Deer, Olds, and Calgary for medical appointments (subsidized).

...service area to 10 kilometers around town to bring shopping and 'socializing' seniors into town (subsidized).

...provide transportation to churches, restaurants, social gatherings, safe drives, weddings, etc. (non-subsidized)

... look for opportunities to offer rides for Sundre community events.

FUTURE ^{1/5}



...work cooperatively with other local groups and boards to offer special services for community events and celebrations,

... work with town businesses and Chamber of Commerce to provide patrons with increased shopping opportunities,

...plans are underway to provide First Aid Training to all volunteers.

FUTURE ^{2/5}



Town of Sundre Opportunities for Discussion

... include Van information in newsletters to raise awareness of the vans' services for senior citizens,

ie. Boardwalk tours, tourist opportunities, socializing, etc...

FUTURE ^{3/5}



Town of Sundre Opportunities for Discussion

... include Van information in newsletters to raise awareness of the vans' services for senior citizens,
ie. Boardwalk tours, tourist opportunities, socializing, etc...

...expand van service to single parent, low income citizens for shopping.

FUTURE 4/5



Town of Sundre Opportunities for Discussion

- ...include Van information in newsletters to raise awareness of the vans' services for senior citizens,
 - ie. Boardwalk tours, tourist opportunities, socializing, etc...
- ...expand van service to single parent, low income citizens for shopping.
- ...revisit the tax receipt / collection to provide better utilization for SCVA operations.

FUTURE 5/5



Town of Sundre Specific Requests

...enter a formal agreement (understanding) to provide the van and drivers for emergency use, medical transportation, evacuations, etc.

... raise awareness to town employees to provide volunteer driving opportunities. Separate from city, but provide familiarity with van operation.

Our thanks to the...

Town of Sundre,
County of Mountain View,
the citizens, businesses, and
volunteers for continuing support.



Questions???

Next Steps???





REQUEST FOR DECISION

COUNCIL DATE December 4, 2023
SUBJECT Bylaw 2023-10 Backyard Chicken Pilot Program Bylaw
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM 6.1

BACKGROUND/PROPOSAL:

At the Regular Meeting of Council on December 8, 2023, Council gave first reading to Bylaw 2023-10 Backyard Chicken Pilot Program. Second and third reading of the Bylaw was tabled. Council directed that Bylaw 2023-10 be brought back to Council on December 18th with the a revised Bylaw that has removed the requirement of an applicant to obtain the consent of an adjacent landowner to enable the keeping of backyard chickens.

The purpose of Bylaw 2023-10 is to regulate and control animals and activities in relation to the implementation of a Backyard Chicken Pilot Program in residential districts.

Bylaw 2023-10 was reviewed by Council on December 8, 2023 and the Bylaw and Policy Review Committee on November 15, 2023.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

See the revised Bylaw 2023-10 attached.

ALIGNMENT WITH STRATEGIC PLAN

Pillar #2 – Community Wellness and Pillar #5 – Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council give Second and Third readings to Bylaw 2023-10 being the “Backyard Chicken Pilot Program” for a 1-year term, commencing in January 2024 and ending in January 2025.

MOTION:

That the Town of Sundre Council give second reading to Bylaw 2023-10 being the “Backyard Chicken Pilot Program” for a 1-year term, commencing in January 2024 and ending in January 2025.

That the Town of Sundre Council give unanimous consent for third reading to Bylaw 2023-10 being the “Backyard Chicken Pilot Program” for a 1-year term, commencing in January 2024 and ending in January 2025.

That the Town of Sundre Council give third and final reading to Bylaw 2023-09 being the “Backyard Chicken Pilot Program” for a 1-year term, commencing in January 2024 and ending in January 2025.

Date Reviewed: December 14, 2023

CAO: Amela Nelson



**TOWN OF SUNDRE
BYLAW NO. 2023-10**

A BYLAW TO PROVIDE FOR LICENSING, REGULATION AND CONTROL OF BACKYARD CHICKENS IN THE TOWN OF SUNDRE, PROVINCE OF ALBERTA

WHEREAS Section 7 (h) of the *Municipal Government Act*, RSA 2000, c. M-26, as amended, authorizes municipalities to pass bylaws for municipal purposes respecting wild and domestic animals and activities in relation to them;

WHEREAS Council considers it advisable to pass a bylaw to regulate and control Animals and activities in relation to them in the Town of Sundre;

NOW, THEREFORE, THE COUNCIL OF THE TOWN OF SUNDRE, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

This Bylaw may be cited as the “Backyard Chicken Pilot Program Bylaw”.

1.0 Definitions – for the purpose of this bylaw:

- 1.1 **“Act”** means the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto;
- 1.2 **“Animal Health Act”** means Statutes of Alberta, 2007 Chapter A-40.2;
- 1.3 **“Backyard Chicken”** means a hen that is at least 16 weeks of age and kept for non-commercial purposes;
- 1.4 **“Chief Administrative Officer or CAO”** means the Chief Administrative Officer (CAO) of the Town of Sundre, who as per the *Municipal Government Act*, is the only employee of Council;
- 1.5 **“Coop”** means a fully enclosed weatherproof structure and attached outdoor enclosure (run), to be located in a rear yard only. The chicken coop may be a permanent structure or a “chicken tractor” which is a “mobile” coop;
- 1.6 **“Council”** means the elected officials of the Town of Sundre;
- 1.7 **“Hen”** means a female chicken;
- 1.9 **“License”** means a Backyard Chicken License issued by the Town to the Owner of a Chicken(s);

- 1.10 **“Outdoor Enclosure”** means a securely enclosed, roofed outdoor area attached to and forming part of a coop having a bare earth or vegetated floor for urban hens to roam;
- 1.11 **“Owner”** means a person to whom a backyard chicken is licensed pursuant to this Bylaw.
- 1.12 **Peace Officer** means a person so appointed under the *Municipal Government Act* s. 209, and includes any inspector designated by the Chief Administrative Officer, to perform the duties of Community Peace Officer with respect to the enforcement of this Bylaw; and includes a Bylaw Officer or a Member of the Royal Canadian Mounted Police;
- 1.13 **Premises Identification Number (PID)** means a way of linking livestock and poultry to specific parcels of land for animal disease and emergency response situations, a Provincial requirement under the *Alberta Animal Health Act*;
- 1.13 **Property** means a parcel of land including any buildings;
- 1.14 **“Rooster”** means a domesticated male chicken. Roosters are prohibited;
- 1.15 **“Town”** means the municipal corporation of the Town of Sundre, in the Province of Alberta
- 1.16 **“Violation Ticket”** means a ticket issued pursuant to Part 2 of the Provincial Offenses Procedure Act, R.S.A. 2000, c. P-34, as amended, and any regulations thereunder
- 1.17 **“Violation Tag”** means a written notice, in a form approved by the Chief Administrative Office, issued by a Contractor, Community Peace Officer, or Bylaw Enforcement Officer, to advise a person that a violation of this Bylaw has occurred and that, by payment of a specified amount to the Town Office within a set time period, that person will avoid prosecution for the offence

2.0 Purpose

- 2.1 The purpose of the Backyard Chicken Pilot Program is to regulate and control the keeping of backyard chickens in the Town of Sundre during a defined pilot program period.

3.0 Pilot Program Regulations

- 3.1 The length of the Backyard Chickens Pilot Program shall be one (1) year effective January 4, 2024, ending January 4, 2025. *(one month after bylaw passes to allow for administrative work – development of license, advertising etc.)*
- 3.2 Participants must acknowledge the Pilot Program as a trial.
- 3.3 Applicants must acknowledge, and follow all procedures recommended by Provincial and Federal laws and regulations pertaining to the keeping of backyard chickens or urban hens.

Resources:

Obtaining a Premises Identification Number (PID) under the Alberta Animal Health Act;

Canadian Food Inspection Agency (biosecurity procedures to reduce potential for disease outbreak);

- 3.4 Should the Pilot Program not result in the implementation of a formal Municipal Backyard Chicken program; participants will have 90 days from the end of the Pilot program to re-home backyard chickens.

4.0 Prohibitions

- 4.1 No person within the Town of Sundre limits shall keep:
- (a) A rooster;
 - (b) A hen, other than a backyard chicken for which a valid backyard chicken license has been issued.

5.0 Licensing of Chickens

- 5.1 A person may apply to keep a minimum of two (2) and a maximum of (4) chickens by:
- (a) submitting a completed license application form provided by the Town;
 - (b) submitting a property site plan indicating the dimensions of the coop and setbacks from property lines;
 - (c) submitting evidence that the applicant has sufficient hen-keeping experience **or** has completed an approved hen-keeping course proving that they are able to ensure the health and safety of backyard chickens year-round **or** will be mentored by an experienced backyard chicken owner.

Resources:

- Alberta.ca/keeping-your-flock-healthy
 - Alberta Farm Animal Care (AFAC), Backyard Chicken and Small Flock Care Workshop or email: afac@afac.ab.ca (AFAC for further information);
 - River City Chickens (or University of Alberta Botanic Garden), Chickens 101
 - River City Chickens - Resources
 - Backyard Chickens Learning Center
 - Poultry World
 - Keeping Chickens Newsletter
 - About Small Flock Poultry (Government of Alberta)
 - Raising Chickens in Alberta (Government of Alberta)
 - Canadian Food Inspection Agency, [How to Prevent and Detect Disease in Backyard Flocks and Pet Birds](#)
- (d) providing proof of ownership of the property on which the Chickens will be kept, or providing written consent from the owner of the property;
- (e) paying a license fee of \$30.00 valid only for the term of the pilot project;
- (f) license fees that have been paid shall not be refunded or rebated;

- (g) there shall be a maximum of five (5) backyard chicken licenses available during the pilot program;
 - (h) the Chief Administrative Officer may not issue or renew a backyard chicken license until satisfied that:
 - i. the applicant is the owner of the property on which the backyard chickens will be kept; or that the owner of the property has provided written consent to a tenant;
 - ii. all pilot program guidelines and regulations are being complied with and
 - iii. the applicant has complied with all Provincial and Federal regulations for the keeping of domestic livestock (backyard chickens);
 - iv. Adjacent Landowners have been notified of their right to appeal.
- 5.2 License fees shall not be reduced or prorated no matter the month of purchase or total number of backyard chickens being obtained, shall only be valid during the duration of the pilot program, and proof of license shall upon request be produced as evidence of an approved license to the Town's Peace Officer.
- 5.3 An owner shall forthwith notify the Town of any changes with respect to any information provided in an application for a license under this Bylaw.

6.0 Responsibilities of the Owner

- 6.1 A person who keeps backyard chickens must:
- (a) Take training or be mentored by an experienced backyard chicken owner which is designed to provide adequate information regarding the successful keeping of hens in an urban area through a winter cycle, and remain current with best management practices of Hen Keeping guidelines;
 - (b) provide each backyard chicken with a minimum of 0.37 m² of interior floor area, and at least 0.92 m² of outdoor enclosure within the coop;
 - (c) Ensure that each coop is:
 - a. *Located within a fully fenced rear yard with a minimum fence height of 1.22 m (4 ft);*
 - b. No larger than 10.0 m² indoor floor area;
 - c. A minimum of 3.0 m from a dwelling unit;
 - d. A minimum of 1.0 m from any side or rear lot line;
 - e. A minimum of 3.60 m. if a corner residential lot;
 - f. A minimum of 1.0 m from any detached accessory building;
 - g. No more than 3.0 m in height
 - h. Only one (1) coop per property shall be permitted
 - (d) Provide and maintain, in the Coop, at least one nest box per Coop and one perch per hen that is at least 15cm long.
 - (e) Provide each backyard chicken with food, water, shelter, light, ventilation, care and opportunities for essential behaviors such as scratching, dustbathing, and roosting, all sufficient to maintain the backyard chicken in good health.
 - (f) Keep backyard chickens in the coop at all times;

- (g) Maintain the coop in good repair and sanitary conditions, and free from vermin and noxious or offensive smells and substances;
- (h) Construct and maintain the coop to prevent any rodent from harboring underneath or within it, and to prevent entrance by any other animal;
- (i) Keep feed and manure stored in fully enclosed containers within the coop.
- (j) Ensure that no more than 3 cubic feet of manure is stored at one time;
- (k) Keep water in the coop at all times;
- (l) Remove leftover feed, trash and manure in a timely manner;
- (m) Ensure all backyard chicken related waste be put into compostable bags in compost bins (residential green carts);

6.2 No person who keeps backyard chickens shall:

- (a) Sell eggs, meat or other products derived from backyard chickens;
- (b) Slaughter any backyard chicken on the property or within Town boundaries;
- (c) Dispose of a backyard chicken except by delivering it to a farm, abattoir, veterinarian, or other operation that is lawfully permitted to dispose of such; and,
- (d) Keep a backyard chicken in a cage, kennel, or any other form of shelter other than a coop.

7.0 Offences and Penalties

- 7.1 Where an Officer believes that a person has contravened any provision of this Bylaw, he may serve upon such person a Violation Ticket in accordance with Part 2 of the *Provincial Offences Procedure Act*, R.S.A. 2000, c-P-34.
- 7.2 Notwithstanding Section 7.1, an Officer may , in lieu of prosecution, issue to any person by personal service or regular mail, a Bylaw Violation Tag in a form as approved by the Chief Administrative Officer.
- 7.3 A person who has been issued a Bylaw Violation Tag in respect of a contravention of this Bylaw and who has fully paid the penalty in lieu of prosecution prescribed thereon within the time allowed for payment shall not be liable to prosecution for the contravention.
- 7.4 This section shall not prevent any officer from issuing a violation ticket requiring the court appearance of the defendant, pursuant to the provisions of the *Provincial Offences Procedure Act*, R.S.A. 2000, c.P-34, or from laying an information instead of issuing a violation ticket.

8.0 General

- 8.1 Nothing in the Backyard Chicken Pilot Program Bylaw relieves a person from complying with any Federal or Provincial law or regulation, other Town Bylaw, or any requirement of any lawful permit, order or license.

9.0 Enactment

9.1 This Bylaw shall come into effect when it has received third reading and has been duly signed.

9.2 This Bylaw shall be rescinded at the end of the Pilot Program effective _____, 202__.

10.0 Schedule A and Appendix 1, 2 and 3

Read for a first time on this 4th day of December 2023; Motion No. _____

Read for the second time on this ____ day of _____ 20__; Motion No. _____

Given unanimous consent for third reading to Bylaw 2023-10 on this ____ day of _____ 20__; Motion No _____

Read for the third and final time on this ____ day of _____ 20__; Motion No. _____

Mayor

Chief Administrative Officer

<p style="text-align: center;">Schedule "A" Bylaw No. _____ Backyard Chicken Pilot Program</p>		
<p style="text-align: center;">Failure to Comply with Bylaw</p>		
<u>Offense</u>	1 st Offense	2 nd Offense
Fail to License Backyard Chicken Coop	\$200	\$400
Rooster within Town boundaries	\$200	\$400
Hens running at large	\$200	\$400
Failure to renew backyard chicken license	\$200	\$400

Failure to provide safe, clean, and adequate shelter for a backyard chicken(s) or to take the appropriate steps to ensure veterinary care for unhealthy bird(s) shall result in the following:

- 1st Offense will be cause for the backyard chicken owner to receive a warning letter (copy to Inspection and Investigation Section, Animal Health and Assurance Branch Agriculture and Forestry);
- In the event of a second offence within a twelve (12) month period a Violation Ticket will be issued in the amount of \$200 and notification to Inspection and Investigation Section, Animal Health and Assurance Branch Agriculture and Forestry;
- In the event of a third offense within a twelve (12) month period, the minimum and specified penalty shall double and will be cause for a Violation Ticket to be issued in the amount of \$400. The property owner must take action to rehome / dispose of any backyard chicken(s) and remove coop from property. The Town will suspend the license for backyard chickens, and provide notification to Inspection and Investigation Section, Animal Health and Assurance Branch Agriculture and Forestry for consideration of further action.

APPENDIX:

1. Example of Chicken Coops
2. Adjacent Landowner Information Sheet
3. Pilot Application Form

Appendix 1

Figure 1: Example of a Chicken Coop

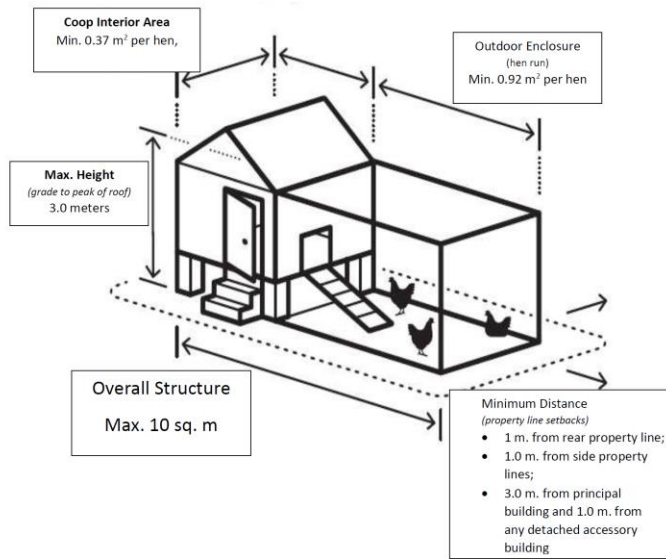


Figure 2: Example of a Chicken Tractor

- Chicken tractors are movable pens that you can use in your backyard. They give chickens access to fresh grass and soil and also help fertilize the soil;
- A chicken tractor also gives some shelter from predators and weather.



Overall Structure Size: Max. 10 sq. m.
 Coop Interior Area: Min. 0.37 m² per hen
 Coop Exterior Area: Min. 0.92 m² per hen
 Max. Height: 3.0 m.
 Minimum Distance (property line setbacks)

- 1 m. from rear property line;
- 1.0 m. from side property lines;
- 3.0 m. from principal building and 1.0 m. from any detached accessory building



**ADJACENT LANDOWNER INFORMATION SHEET
BACKYARD CHICKEN PILOT PROGRAM
BYLAW 2023-10**

Section 5 of Bylaw 2023-10, Backyard Chicken Pilot Program requires a property owner who wishes to keep backyard chickens to apply for a license issued by the Town of Sundre. General regulations of the Bylaw are:

- A person may apply to keep a minimum of two (2) and a maximum of (4) chickens;
- Roosters are prohibited;
- Term of the pilot program is January 2024 to January 2025;

A person affected by the issuance of the license to keep chickens under Bylaw 2023-10, may appeal the issuance of the license to Town of Sundre Council.

An appeal, in writing must be accompanied by an appeal fee of \$50.00 and must be received no less than 10 days prior to a scheduled Council meeting. Appeals are to be addressed to:

Town of Sundre
PO Box 420
Sundre, AB T0M 1X0
Attn: Chief Administrative Officer

Please contact the Town of Sundre, (403) 638-3551 if you have any questions concerning Bylaw 2023-10 or questions with respect to the appeal process.

The Town of Sundre collects personal information, including name and contact information, for the purpose of providing programs, services and contacting customers in this regard. The Town of Sundre is authorized to collect this personal information under Section 33 of the *Freedom of Information and Protection of Privacy Act* and by Section 3 of the *Municipal Government Act*. Please contact the Town of Sundre, 717 Main Avenue West P.O. Box 420 Sundre, AB T0M1X0, phone 403-638-3551 or email: townmail@sundre.com if you have questions about this collection of information



BACKYARD CHICKEN PILOT PROGRAM LICENSE APPLICATION

The Town of Sundre under Bylaw 2023-10 has adopted a Backyard Chicken Pilot Program. The program shall run for one (1) year effective January, 2024 to January 2025. Approval of this application will grant the applicant a license to keep backyard chickens for a one (1) year period under the Pilot Program. The license will expire at the end of the program. The continuation of the program will be reviewed based on the results of the pilot program. If the program is continued, successful applicants will be prioritized for license renewal.

Residential property owners must comply with the conditions of Bylaw 2023-10. Failure to comply and maintain all the requirements of the Backyard Chicken Pilot Program Bylaw, and applicable Provincial regulations will lead to the license being revoked, and the chickens must be removed from the property at the applicant’s expense within 30 days of notification. The Town has the authority to cancel the pilot program with 90 days written notice within which the hens must also be removed from the property at the applicant’s expense. Keeping hens without a license will result in a charge under Schedule “A” of Bylaw 2023-10.

The Town of Sundre shall issue a maximum of five (5) backyard chicken licenses during the term of the pilot program.

Please complete this form and attach all supporting documents. To submit the application package, applicants may email their application to: townmail@sundre.com or drop it off at the Town Administration Building, 717 Main Avenue West during regular office hours 8:00 a.m. to 4:00 p.m., Monday to Friday. All materials submitted must be clear, legible and precise.

APPLICANT INFORMATION

NAME: *(please print)* _____ Home Phone # _____

Email: _____ Cell Phone#: _____ Work Ph #: _____

Mailing Address: _____, Sundre AB T0M 1X0

Civic Address: _____

Are you the registered owner of this property? yes no

If no, have you included a letter of authorization from the property owner? yes no

How many backyard hens will be kept on the property and how will you provide heat in winter months?

of backyard hens: _____

Method of Heating Coop: _____

Size of backyard chicken coop (*indoor floor area*): _____ sq. m. / sq. ft. and Outdoor Enclosure _____ sq. m. / sq. ft.

COMPLIANCE WITH BACKYARD CHICKEN PILOT PROGRAM CONDITIONS				
Will the chicken enclosure be located in a rear yard fully fenced at least 1.22 m. (4 ft) in height?	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
Will the chicken enclosure be located a minimum of 3.0 m. (10 ft) from a dwelling unit?	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
Will the chicken enclosure be located a minimum of 1.0 m. (3.2 ft) from the rear yard property line?	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
Will the chicken enclosure be located a minimum of 1.0 m. (3.2 ft) from the side yard property lines?	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
If your property a corner residential lot will the chicken enclosure be located a minimum of 3.60 m (12 ft) from any street adjacent to the property?	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
Will the chicken enclosure be no larger than 10.0 sq. m. (108 sq. ft) of indoor floor area?	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO

TERMS AND CONDITIONS

The applicant must ensure they have met all of the licensing requirements and submitted all required documentation. Check all that apply:

- I have registered for a Premises Identification Number and my number is: _____.
- I have a plan for how to manage organic waste from by chickens that will not result in odour issues or an unsightly property.
- I agree to immediately notify the Town of Sundre and the Province as required, of any disease or welfare issues that arise and to take all necessary steps to rectify the situation.

Please note the name and contact information of the nearest veterinarian(s) to my property that accept and treat chickens (include name, phone number and email address):

Clinic Name: _____ Veterinarian Name: _____
 Phone#: _____ After Hours #: _____
 Email: _____

- I have taken a backyard chicken (urban hen) training course or have registered for a session (online training applicable).

Session Date: _____ Session Instructor / Organization _____

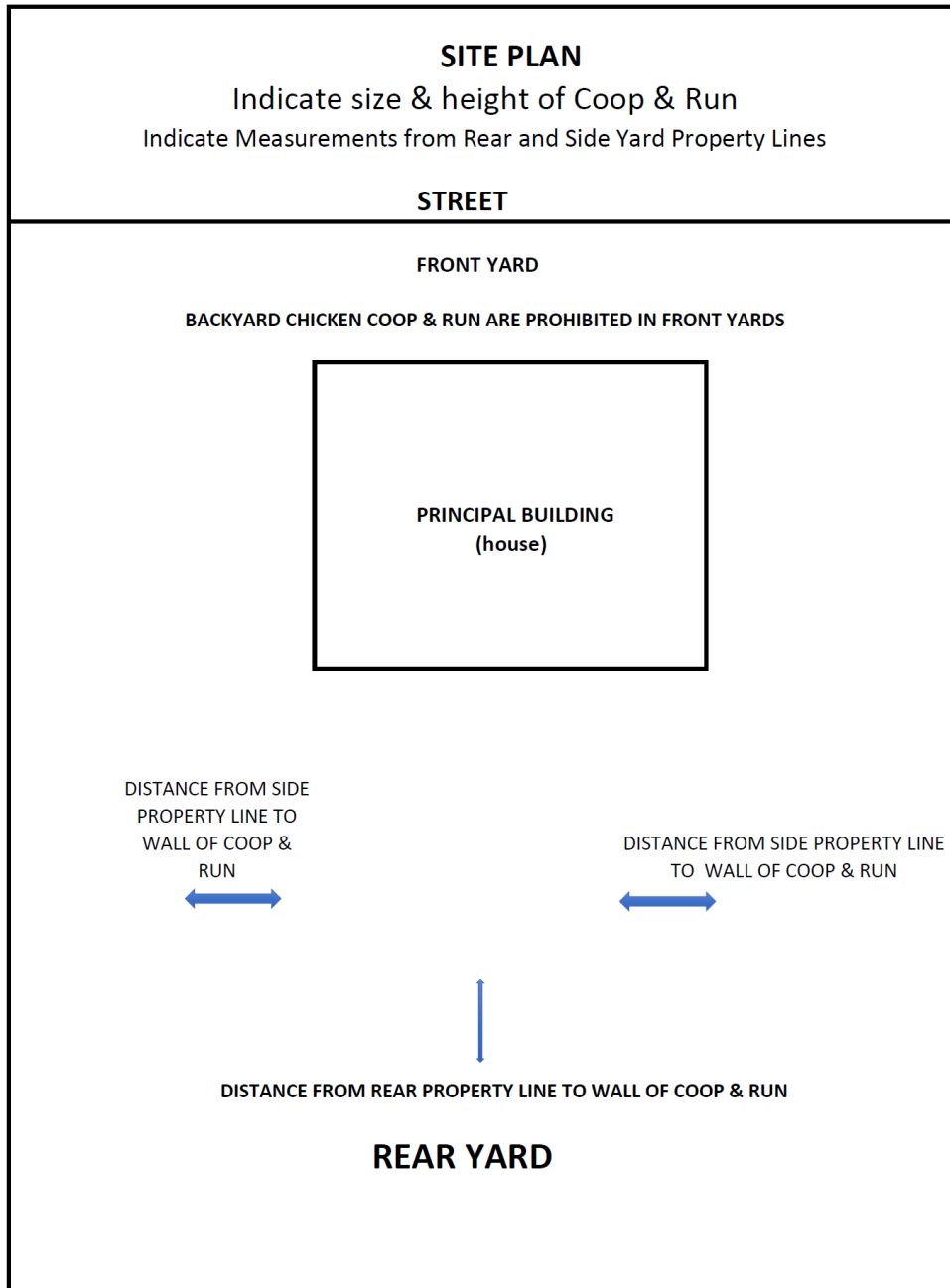
- I have read and understand the requirements of the Backyard Chicken Pilot Program Bylaw.
- I acknowledge that the Backyard Chicken Pilot Program may require periodic inspection(s) by the Town of Sundre.
- I understand that after the issuance of a Backyard Chicken Pilot Program License that failure to maintain and abide by all requirements of the Pilot Program as outlined in Bylaw 2023-10, and any applicable Provincial requirements / regulations will result in the license to be revoked by the Town of Sundre, and that all chickens must be removed from the property within 30 days at the applicants own expense.
- I understand that the Town of Sundre has the authority to discontinue the Backyard Chicken Pilot Program with 90 days notification to all license holders, and that all chickens must be removed from the property at the applicants own expense.
- I understand that a Backyard Chicken Pilot Program License is non-transferable. Relocation of the Backyard Chickens and/or Coop & Run will require the submission of a new Backyard Chicken Pilot Program application, and applicable documentation and fee for approval by the Town of Sundre.
- I understand that the license when approved is for a period of one (1) year. The license will expire at the end of the pilot program. License renewal and the continuation of the program will be reviewed based on the results of the pilot program.

Name of Applicant (please print) _____ Date: _____

Signature of Applicant: _____

The Town of Sundre collects personal information, including name and contact information, for the purpose of providing programs, services and contacting customers in this regard. The Town of Sundre is authorized to collect this personal information under Section 33 of the *Freedom of Information and Protection of Privacy Act* and by Section 3 of the *Municipal Government Act*. Please contact the Town of Sundre, 717 Main Avenue West P.O. Box 420 Sundre, AB T0M1X0, phone 403-638-3551 or email: townmail@sundre.com if you have questions about this collection of information

Site Sketch to be completed and submitted with application (sketch must show distances from rear and side yard property lines to wall of coop and run per the conditions of Bylaw 2023-10.





REQUEST FOR DECISION

COUNCIL DATE	December 18, 2023
SUBJECT	Town of Olds Request for Letter of Support ACP Application
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.1

BACKGROUND/PROPOSAL:

The Town of Olds is requesting that the Town of Sundre Council support a grant application to Alberta Community Partnership (ACP) for Phase 2 of a Regional Multiplex Study. Town of Olds is currently conducting Phase 1, a condition assessment and feasibility study which will conclude in March 2024.

DISCUSSION:

See attached letter.

ALIGNMENT WITH STRATEGIC PLAN

This aligns with Council's Strategic Plan Pillar 5 Sustainable & Responsible Governance.

MOTION:

That the Town of Sundre Council supports the Town of Old's application to Alberta Community Partnership for the purpose of conducting Phase 2 of a Regional Multiplex Study.

Date Reviewed: December 14, 2023

CAO: *Janida Nwan*

Office Of the Mayor

November 29, 2023

His Worship
Richard Warnock
Town of Sundre

Request for Letter of Support for the Town of Olds Alberta Community Partnership Application

Dear Mayor Warnock,

I hope this letter finds you well. On behalf of the Town of Olds Council, we are respectfully asking for Sundre's support to an Alberta Community Partnership (ACP) grant application for Phase 2 of a Regional Multiplex Study. This support would require a resolution from Sundre Town Council.

At present, the Town is undertaking a condition assessment and feasibility study of the Olds Sportsplex (Phase 1). This effort, which should be concluded by March 2024, will provide an engineering report on the current state of the building and its machinery; an opinion on its suitability for the current and future recreation needs of Olds and area; a high-level cost to achieve ~30 more years of life from the building; and an opinion on whether the Town should invest in this building or seek to build a new facility. The consultants are relying and expanding on the Mountain View Regional Parks, Recreation and Culture Master Plan from 2021 to inform the needs assessment portion.

Regardless of the outcome of Phase 1, we are certain that a significant capital project will be required, probably within 7 – 10 years; starting to plan now is imperative for the Town of Olds. To date, we have received letters of support from Olds College of Agriculture and Technology, Chinook's Edge School Division, and Mountain View County, and have requested similar letters from our other municipal neighbours.

The Town will be the managing partner. No financial cost is being asked of Sundre for this study and this project will not proceed in 2024 should the grant application be unsuccessful.

Sincerely,



Her Worship
Mayor Judy Dahl



REQUEST FOR DECISION

COUNCIL DATE	December 18, 2023
SUBJECT	Municipal Indicator Report
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.2

BACKGROUND/PROPOSAL:

Municipal indicators are a proactive warning tool for municipalities.

Alberta Municipal Affairs annually calculates an aggregate performance measure (percentage of municipalities potentially not facing long term viability challenges) using financial, governance and community indicators and provides the results of the previous year to each municipality on a yearly basis.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

These indicators provide each municipality and the department with useful information and help to highlight emerging challenges.

Specific aspects of a municipality's governance, finances, or community are weighed against defined benchmarks to provide a general indication of acceptable risk.

If a municipality flagged a critical indicator, 'auditor outcome' or 'ministry intervention', or 3 or more of the 11 non-critical indicators for 3 consecutive years, ministry staff may contact them to discuss additional support that may be needed.

The Town of Sundre did not flag any of the Municipal Indicators for the 2022 year, as shown in the attached Visual Analytics.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Pillar 5 of the Strategic Plan-Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS

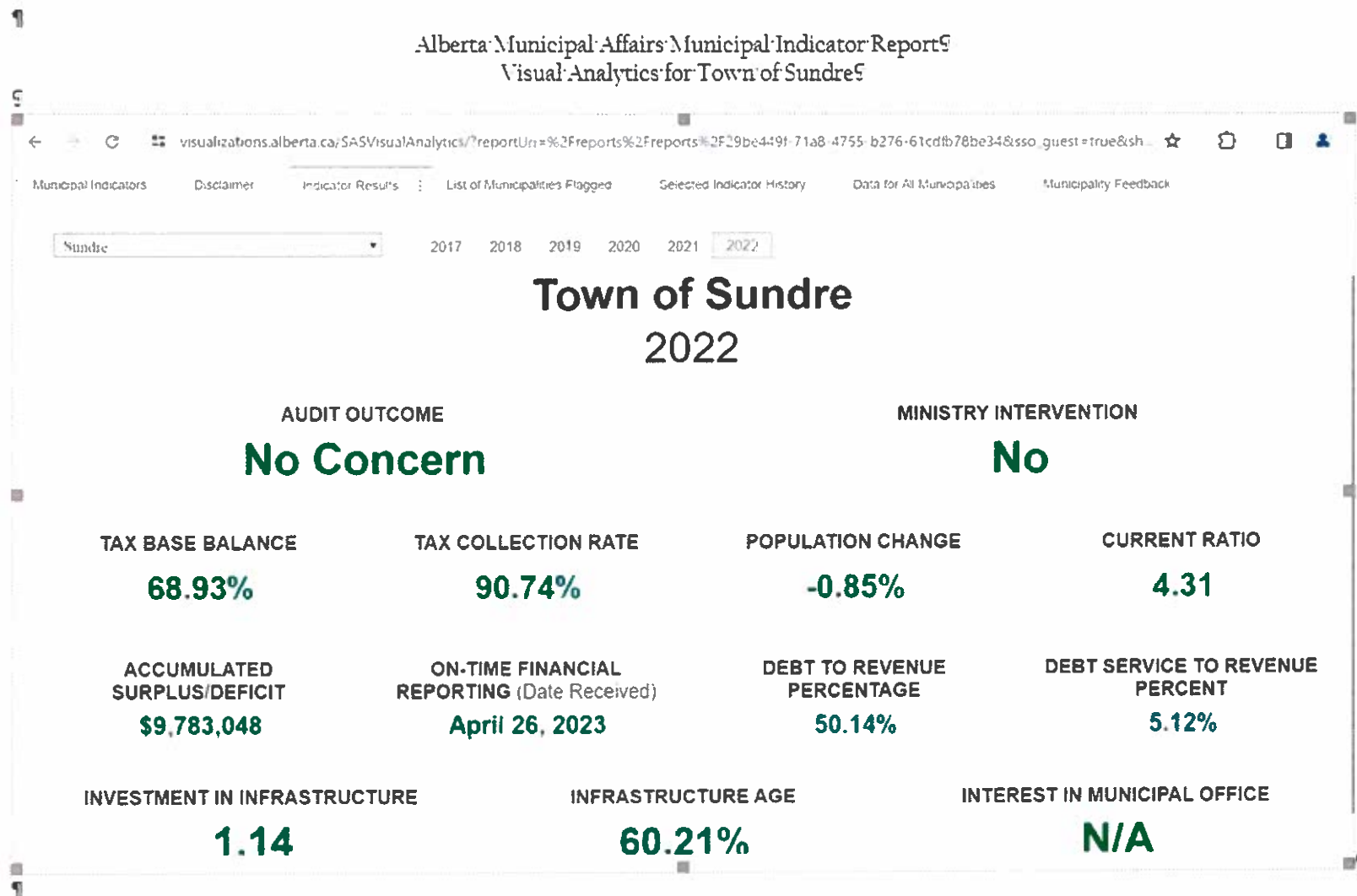
That the Town of Sundre Council accept the Town of Sundre Municipal Indicator Report as information.

MOTION:

That the Town of Sundre Council accept the Town of Sundre Municipal Indicator Report as information.

Date Reviewed: December 14, 2023

CAO: David Nelson



Municipal Indicators

Find out more about how each municipal indicator is calculated and what the results mean

Each indicator is intended to measure a specific aspect of the municipality's governance, finances, or community.

Each indicator has a defined benchmark. The benchmarks established by Municipal Affairs for each indicator are rules of thumb that provide a general indication of acceptable risk; however, a municipality may have unique circumstances or alternative strategies that justify a different result. Should a municipality flag an indicator, Municipal Affairs allows stakeholders to provide an explanation as to result. This explanation is then published next to the indicator result on the Municipal Indicators' Dashboard.

Indicator and Description	Expected Result	What It Means	Suggested Follow Up for Exceptions
<p>1 - Audit Outcome</p> <p>An audit report in the municipality's audited annual financial statements.</p>	<p>The audit report does not identify a going concern risk or denial of opinion.</p>	<p>The municipal auditor was able to complete the audit and express an opinion and did not identify a specific concern about the ability of the municipality to meet its financial obligations.</p>	<p>Follow auditor recommendations to resolve denial of opinion issues. Consider obtaining professional financial consulting services or requesting a viability review to address going concern issues.</p>
<p>2 - Ministry Intervention</p> <p>Interventions authorized by the Minister of Municipal Affairs in accordance with the <i>Municipal Government Act</i>, such as a viability review, or where directives were issued pursuant to an inspection.</p>	<p>The municipality was not the subject of a Municipal Affairs intervention.</p>	<p>Municipal Affairs is not undertaking a formal intervention with respect to the municipality. The Minister typically intervenes only when requested by a council or through a petition, and only issues directives in cases where significant concerns are evident.</p>	<p>Complete Minister-directed processes and actions.</p>

See the indicator results at alberta.ca/municipal-indicators.aspx

Indicator and Description	Expected Result	What It Means	Suggested Follow Up for Exceptions
<p>3 - Tax Base Balance</p> <p>The proportion of the total municipal tax revenue generated by residential and farmland tax base, regardless of whether it is municipal property taxes, special taxes, or local improvement taxes.</p>	<p>The municipality's residential and farmland tax revenue accounts for no more than 95 per cent of its total tax revenue. Summer Villages are excluded from this indicator to better reflect their geographical and economic conditions.</p>	<p>The municipality can rely in some measure on its non-residential tax base to generate a portion of its tax revenues. These properties are typically taxed at a higher rate than residential and farmland properties.</p>	<p>Ensure taxes on residential and farmland properties are sufficient to meet budgeted expenditure requirements.</p>
<p>4 - Tax Collection Rate</p> <p>The ability of the municipality to collect own-source revenues, including property taxes, special taxes, local improvement taxes, and grants-in-place-of-taxes.</p>	<p>The municipality collects at least 90 per cent of the municipal taxes (e.g. property taxes, special taxes) levied in any year.</p>	<p>The municipality is able to collect its tax revenues and use those funds to meet budgeted commitments and requisitioning obligations.</p>	<p>Review tax collection and recovery policies and processes.</p>
<p>5 - Population Change</p> <p>The change in population of the municipality over the past ten years based on the Municipal Affairs Population List.</p>	<p>The population has not declined by more than 20 per cent over a ten-year period. Summer Villages are excluded from this measure because of the small permanent population.</p>	<p>The population of the municipality is stable or growing.</p>	<p>Consider how services and infrastructure can be scaled down to accommodate reduced demands.</p>

See the indicator results at alberta.ca/municipal-indicators.aspx

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Indicator and Description	Expected Result	What It Means	Suggested Follow Up for Exceptions
<p>6 - Current Ratio</p> <p>The ratio of current assets (cash, temporary investments, accounts receivable) to current liabilities (accounts payable, temporary borrowings, current repayment obligations on long-term borrowings).</p>	<p>The ratio of current assets to current liabilities is greater than one. This indicator is not typically measured if the municipality's total assets exceed current assets by a factor of two or more, as these municipalities typically have significant financial resources including long-term investments, but manage with minimal current assets.</p>	<p>The municipality is able to pay for its current financial obligations using cash or near-cash assets.</p>	<p>Consider increasing revenues or reducing costs to provide additional working capital.</p>
<p>7 - Accumulated Surplus/Deficit</p> <p>The total assets of the municipality net of total debt, excluding equity in tangible capital assets (tangible capital property less debts related to tangible capital property).</p>	<p>The municipality has a positive (above zero) surplus.</p> <p>An accumulated deficit is a violation of Section 244 of the <i>Municipal Government Act</i>. Municipalities in a deficit position are required to recover the shortfall in the next year.</p>	<p>The municipality has more operational assets than liabilities, which generally provides the municipality with cash flow to meet ongoing obligations and manage through lean periods of the year where costs may exceed revenues.</p>	<p>Consider increasing revenues or reducing costs to provide additional surplus and maintain working capital.</p>
<p>8 - On-Time Financial Reporting</p> <p>Whether the municipality successfully submitted its completed annual financial statements and financial information return to Municipal Affairs by the legislated due date.</p>	<p>The municipality's financial statements and financial information return for the preceding calendar year are received by Municipal Affairs no later than May 1st or the approved extension date.</p>	<p>The municipality is preparing its audited financial reports on a timely basis. Financial reporting is an important aspect of municipal accountability to its residents and businesses.</p>	<p>Consider additional resources to complete year-end accounting on a timely basis.</p>

See the indicator results at alberta.ca/municipal-indicators.aspx

Indicator and Description	Expected Result	What It Means	Suggested Follow Up for Exceptions
<p>9 - Debt to Revenue Percentage</p> <p>The total amount of municipal borrowings, including long term capital leases, as a percentage of total municipal revenues.</p>	<p>The municipality's total borrowings represent less than 120 per cent (160 per cent for municipalities with a higher regulated debt limit) of its total revenue.</p>	<p>The municipality has maintained reasonable levels of borrowing debt.</p>	<p>Review anticipated funding sources for debt repayments to ensure borrowing commitments can be met.</p>
<p>10 - Debt Service to Revenue Percentage</p> <p>The total cost of making scheduled repayments (including interest) on borrowings as a percentage of total municipal revenues.</p>	<p>The municipality's total costs for borrowing repayments do not exceed 20 per cent (28 per cent for municipalities with a higher regulated debt limit) of its total revenue.</p>	<p>The municipality has assumed a reasonable level of borrowing repayment obligations.</p>	<p>The municipality has assumed a reasonable level of borrowing repayment obligations.</p>
<p>11 - Investment In Infrastructure</p> <p>The total cost of annual additions (through purchases or construction) to tangible capital assets (vehicles, equipment, buildings, roads, utility infrastructure, land) relative to the annual amortization (depreciation) on all tangible capital assets - measured as a five year average.</p>	<p>The municipality's average capital additions exceed the average amortization (depreciation).</p>	<p>The municipality is replacing its existing tangible capital assets and investing in new assets and infrastructure at a rate exceeding the estimated wear or obsolescence of its existing assets.</p> <p>This measure does not account for the effects of inflation; typically, replacement costs for new assets exceed the historic cost of existing assets.</p>	<p>Review asset replacement activities over past years and anticipated capital additions in future years to ensure average annual additions exceed average annual amortization. Consider conducting a study of municipal infrastructure to ensure that future service requirements can be met.</p>

See the indicator results at alberta.ca/municipal-indicators.aspx

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Indicator and Description	Expected Result	What It Means	Suggested Follow Up for Exceptions
<p>12 - Infrastructure Age</p> <p>The net book value of tangible capital assets as a percentage of the total original costs. Net book value is the original purchase cost less amortization (depreciation).</p>	<p>The net book value of the municipality's tangible capital assets is greater than 40 per cent of the original cost.</p>	<p>The municipality is replacing existing assets on a regular basis. If the municipality is adding new services or expanding facilities and infrastructure, it would be expected that the ratio would be higher than 40 per cent.</p>	<p>Consider conducting a study of municipal infrastructure to ensure that future service requirements can be met.</p>
<p>13 - Interest in Municipal Office</p> <p>The number of candidates running in a municipal election relative to the total number of councillor positions up for election.</p>	<p>The number of candidates exceeded the number of councillor positions.</p>	<p>The ratio of candidates to total council positions measures the willingness of electors to run for municipal office.</p>	<p>Consider increased focus on community engagement.</p>

See the indicator results at alberta.ca/municipal-indicators.aspx



REQUEST FOR DECISION

COUNCIL DATE December 18, 2023
SUBJECT Departmental Reports – November 2023
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM 9.1

BACKGROUND/PROPOSAL:

The following Departmental Reports for November 2023 are provided to Council for their review and information:

- a) Chief Administrative Officer
 - i. Motion Log
 - ii. Council Expenses
- b) Fire Chief
- c) Senior Manager Planning & Economic Development
 - i. Planning and Development
 - ii. Economic Development
 - iii. Community Services
- d) Community Peace/Bylaw Officer
- e) Operations

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

See attached reports.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council accept the November 2023 Departmental Reports as information.

MOTION:

That the Town of Sundre Council accept the Departmental Reports for November 2023 as information.

ATTACHMENTS:

Departmental Reports

Date Reviewed: December 14, 2023

CAO Linda Nebo

9.1a (i)

	#/D/M/Y	January 09, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
001	09-01-23	MOVED by Councillor Marr that the Agenda be approved as presented		
002	09-01-23	MOVED by Councillor Vardas that the Minutes of the Regular Meeting Minutes of Council held on December 19, 2022, be approved as presented.		
003	09-01-23	MOVED by Councillor Petersen, that the Town of Sundre Council accepts the Director of Corporate Services, on behalf of the CAO presentation on the History and Status of the Bylaw Review Project initiated in 2018		
004	09-01-23	MOVED by Councillor Anderson, that the Town of Sundre Council recommends that discussions take place regarding the Closing of Recycling Depots, as well as, the Funding and Staffing of Victims Services be considered for inclusion on the January 26, 2023 MAP Agenda.		
005	09-01-23	MOVED by Councillor Vardas, that the Town of Sundre Council accepts the invitation from the Sundre Branch #223 Legion as information.		
006	09-01-23	MOVED by Councillor Dalke, that Council go into closed meeting at 6:30 p.m.		
007	09-01-23	MOVED by Councillor Anderson, that Council return to an open meeting at 7:38 p.m.		
008	09-01-23	MOVED by Councillor Dalke, that the Town of Sundre Council requests Administration to send a letter to notify MVC that the Town of Sundre would like to begin the process to review the current ICF Master agreements.	Legislative Services	Appendix # 1
009	09-01-23	MOVED by Councillor Petersen, that Council go into closed meeting at 7:40 p.m.		
010	09-01-23	MOVED by Councillor Vardas, that Council return to an open meeting at 7:45 p.m.		
011	09-01-23	MOVED by Councillor Petersen, being that the agenda matters have been concluded the meeting adjourned at 7:46 p.m.		
	#/D/M/Y	January 23, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
015	23-01-23	MOVED by Councillor Dalke, that the Agenda be approved and amended as follows: Add: RFD 8.4 Mountain View County All-Council ICC Meeting 13.2 Local Body Confidences, FOIPP Act Section 23 Appendix #24 to Departmental Reports		
016	23-01-23	MOVED by Councillor Anders Andersen, that the Minutes of the Regular Meeting Minutes of Council held on January 9, 2023, be approved as presented.		
017	23-01-23	Mayor and CAO or Gas Utility Manager to sign the attached forms, noting that Council and the CAO and or Gas Utility Manager have reviewed the QMP in its entirety, and the urban gas utility hereby accepts the responsibility for compliance of their distribution system with this plan.		
018	23-01-23	MOVED by Councillor Isaac, that the Town of Sundre Council accepts Administration's verbal presentation for information.		
019	23-01-23	MOVED by Councillor Petersen, that the Town of Sundre Council accepts the CAO's report on Tourism as information.		
020	23-01-23	MOVED by Councillor Isaac, that the Town of Sundre Council direct Administration to coordinate a date for the all-Council ICC Meeting with Mountain View County	Legislative Services	Appendix # 2
021	23-01-23	MOVED by Councillor Dalke, that the Town of Sundre Council accepts the Departmental Reports for Year 2022 as information.		
022	23-01-23	MOVED by Councillor Anderson, that the Town of Sundre Council accepts the Article titled Thank you to You, from the December 9, 2022, edition of the Municipal Information News Network, by author Gord Hume as information.		
023	23-01-23	MOVED by Councillor Marr, that the Town of Sundre Council accept Mayor Warnock's report as information.		
024	23-01-23	MOVED by Councillor Anderson, that Council go into closed meeting at 7:00 p.m.		
025	23-01-23	MOVED by Councillor Petersen, that Council return to an open meeting at 7:38 p.m.		
026	23-01-23	MOVED by Councillor Dalke, that Town of Sundre supports the following recycling service level: Close all recycling sites.		
027	23-01-23	MOVED by Councillor Anderson, being that the agenda matters have been concluded the meeting adjourned at 7:39 p. m.		
	#/D/M/Y	February 6, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
028	06-02-23	MOVED by Councillor Isaac, that the Agenda be approved and amended or presented as follows: Addition of RFD 9.1 – Amendment to Council Date		

029	06-02-23	MOVED by Councillor Anderson, that the Minutes of the Regular Meeting Minutes of Council held on January 23, 2023, be approved as presented.		
030	06-02-23	MOVED by Councillor Isaac, that the Town of Sundre Council thank Carolyn McTigue for her presentation and accept the Crime Prevention Liaison for Southern Alberta District presentation as information.		
031	06-02-23	MOVED by Councillor Petersen, that the Town of Sundre Council approves the Terms of Reference with changes as presented.		
032	06-02-23	MOVED by Councillor Dalke, that the Town of Sundre Council approve the Grants to Organizations funding for Mainavekidzclub in the amount of \$1,000.00.	Legislative Services	Appendix #3
033	06-02-23	MOVED by Councillor Petersen, that the Town of Sundre Council approve the Grants to Organizations funding for Olds & District Kiwanis Music Festival in the amount of \$600.	Legislative Services	Appendix #4
034	06-02-23	MOVED by Councillor Marr, that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Seniors Indoor Walking Club in the amount of \$1,604.	Legislative Services	Appendix #5
035	06-02-23	MOVED by Councillor Petersen, that the Town of Sundre Council approve the Grants to Organizations funding for Foothills Condo Association in the amount of \$1,000. IN FAVOUR: Mayor Warnock, Councillor Petersen, Councillor Marr. OPPOSED: Councillor Anderson, Councillor Dalke, Councillor Isaac. DEFEATED	Legislative Services	Appendix #6
036	06-02-23	MOVED by Councillor Marr, that the Town of Sundre Council approve the Grants to Organizations funding for Foothills Condo Association in the amount of \$500. IN FAVOUR: Mayor Warnock, Councillor Petersen, Councillor Marr. OPPOSED: Councillor Anderson, Councillor Dalke, Councillor Isaac. DEFEATED	Legislative Services	Appendix #6a
037	06-02-23	MOVED by Councillor Dalke, that the Town of Sundre Council approve the Grants to Organizations funding for The Slingshot Garage in the amount of \$1,100	Legislative Services	Appendix #7
038	06-02-23	MOVED by Councillor Marr, that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Grad Committee in the amount of \$1,700. OPPOSED: Councillor Dalke opposed	Legislative Services	Appendix #8
039	06-02-23	MOVED by Councillor Marr, that the Town of Sundre Council approve the Grants to Organizations funding for West Country Cruisers-Sundre in the amount of \$1,500 00	Legislative Services	Appendix #9
040	06-02-23	MOVED by Councillor Petersen, that the Town of Sundre Council approve the Grants to Organizations funding for the Sundre & District Historical Society and Sundre and District Chamber of Commerce in the amount of \$2,400.00. OPPOSED: Councillor Dalke opposed	Legislative Services	Appendix #10
041	06-02-23	MOVED by Councillor Dalke, that the Town of Sundre Council approve the Grants to Organizations funding for the Foothills Bluegrass Music Society in the amount of \$2,000.	Legislative Services	Appendix #11
042	06-02-23	MOVED by Councillor Petersen, that the Town of Sundre Council approve the Grants to Organizations funding for the Sundre Volunteer Search and Rescue Society in the amount of \$2,000 to be utilized for the Electrical and Heating installation in the proposed expansion project. OPPOSED: Councillor Isaac	Legislative Services	Appendix #12
043	06-02-23	MOVED by Councillor Andersen, that the Town of Sundre Council approve the Grants to Organizations funding for the Sundre Rodeo and Race Association in the amount of \$5,000. 00.	Legislative Services	Appendix #13
044	06-02-23	MOVED by Councillor Marr, that the Town of Sundre Council defer funding for Sundre Minor Hockey (nets) as this may be considered an Operational item under Community Services.	Legislative Services	Appendix #14
045	06-02-23	MOVED by Councillor Marr, that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Minor Hockey (Jerseys) in the amount of \$0.00.	Legislative Services	Appendix #15
046	06-02-23	MOVED by Councillor Anderson, that the Town of Sundre Council approve the to Organizations funding for Suds & Sundries in the amount of \$5,000.	Legislative Services	Appendix #16
047	06-02-23	MOVED by Councillor Petersen, that the Town of Sundre Council approve the Grants to Organizations funding for Greenwood Neighbourhood Place, Sundre Seniors Connection program in the amount of \$2,000.	Legislative Services	Appendix #17
048	06-02-23	MOVED by Councillor Isaac, that the Town of Sundre Council approve the change to the Regular Council Meeting Scheduled for February 27th to February 21st, 2023 in alignment with Procedural Bylaw 2022-06.		
049	06-02-23	MOVED by Councillor Petersen, that the Town of Sundre Council accepts the correspondence to the CAO of Mountain View County as information.		
050	06-02-23	MOVED by Councillor Anderson, that Council go into closed meeting at 7:23 p.m.		

051	06-02-23	MOVED by Councillor Marr, being that the agenda matters have been concluded the meeting adjourned at 7:54 p.m.		
	#/D/M/Y	February 21, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
052	21-02-23	MOVED by Councillor Petersen that the Agenda be approved amended as follows: 1.Move B.2_RFD 3rd Quarter 2022 Sundre RCMP Report to S.2 under Delegations. 2.Add Closed Meeting under FOIP s. 17 Disclosure Harmful to Private Information.		
053	21-02-23	MOVED by Councillor Anderson that the Minutes of the Regular Meeting Minutes of Council held on February 6, 2023, be approved as presented.		
054	21-02-23	MOVED by Councillor Isaac that the Town of Sundre Council thank the Town of Sundre Fire Department for the Lucas Resuscitation (CPR) demonstration and accept as information.		
055	21-02-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the Sundre RCMP Detachment 3 rd Quarter 2022 Statistics Report as information		
056	21-02-23	MOVED by Councillor Petersen that the Town of Sundre Council proclaim the week of June 5 - 11, 2023 as "Senior's Week" in the Town of Sundre.		
057	21-02-23	MOVED by Councillor Anderson that the Town of Sundre Council direct administration to submit the resolution to the Alberta Municipalities Resolution Session no later than May 31, 2023.	Legislative Services	Completed
058	21-02-23	MOVED by Councillor Petersen that the Town of Sundre Council accept the information provided regarding applying to the Calgary Flames for new hockey nets for the arena as information.		
059	21-02-23	MOVED by Councillor Anderson that the Town of Sundre Council accept the CAO's verbal report as information		
060	21-02-23	MOVED by Councillor Dalke that the Town of Sundre Council accept the Departmental Reports for January 2023 as information.		
061	21-02-23	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's January 2023 report as information.		
062	21-02-23	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr's January 2023 report as information.		
063	21-02-23	MOVED by Councillor Dalke that Council go into closed meeting at 6:57 p.m.		
064	21-02-23	MOVED by Councillor Dalke that Council return to an open meeting at 7:07 p.m.		
065	21-02-23	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:07 p.m.		
	#/D/M/Y	March 13, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
66	13-03-23	MOVED by Councillor Isaac, that the Agenda be approved as presented.		
067	13-03-23	MOVED by Councillor Petersen, that the Minutes of the Regular Meeting Minutes of Council held on February 21, 2023, be approved as presented.		
068	13-03-23	MOVED by Councillor Isaac, that the Town of Sundre Council thank Sundre Rodeo & Race Association for the presentation and accept the presentation as information.		
069	13-03-23	MOVED by Councillor Marr, that the Town of Sundre Council approve the amended Arena Facility & Ice Allocation Policy E-004-00-POL as presented.		
070	13-03-23	MOVED by Councillor Vardas, that the Town of Sundre Council could approve the relaxation of Noise Bylaw 818 s.16(b), as requested.	Legislative Services	Appendix #18
071	13-03-23	MOVED by Councillor Petersen, that the Town of Sundre Council accept the Q4 2022 Quarterly Financial Reports, as information.		
072	13-03-23	MOVED by Councillor Isaac, that the Town of Sundre Council accept the CAO's verbal report on the 2023 Alberta Tourism Advocacy Summit as information.		
073	13-03-23	MOVED by Councillor Vardas, that the Town of Sundre Council accept the Minister of Health letter as information, and that the Mayor request a meeting with MLA Nixon to discuss the letter.	Legislative Services	Appendix #19
074	13-03-23	MOVED by Councillor Marr, that the Town of Sundre Council accept the Sundre Daycare Centre letter as information.		
075	13-03-23	MOVED by Councillor Peterson, that Council go into closed meeting at 8:10 p.m.		
076	13-03-23	MOVED by Councillor Marr, that Council return to an open meeting at 9:06 p.m.		
077	13-03-23	MOVED by Councillor Isaac, being that the agenda matters have been concluded the meeting adjourned at 9:07 p.m.		
	#/D/M/Y	March 27, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status

078	27-03-23	MOVED by Councillor Isaac, that the Agenda be approved as presented.		
079	27-03-23	MOVED by Councillor Anderson, that the Minutes of the Regular Meeting Minutes of Council held on March 13, 2023, be approved as presented.		
080	27-03-23	MOVED by Councillor Isaac, that the Town of Sundre Council thank Linda Nelson for her service to the Town of Sundre, Emergency Management Services and other municipalities for her dedicated service and recognizes the significance of the Queens Jubilee Medal that was presented to Linda Nelson by MLA Jason Nixon.		
081	27-03-23	MOVED by Councillor Petersen, that the Town of Sundre Council give First Reading to Bylaw 2023-01, being a Bylaw to adopt the Mountain Springs Area Structure Plan.		
082	27-03-23	MOVED by Councillor Isaac, that the Town of Sundre accept the Mountain View Regional Film Office presentation as information.		
083	27-03-23	MOVED by Councillor Marr, that the Town of Sundre Council approve the McElhanney Engineering proposal for Funding the Underground Infrastructure Replacement Plan with funding in the amount of \$110,000, to be drawn from General Corporate Stabilization RSA. Councillor Dalke opposed		
084	27-03-23	MOVED by Councillor Petersen, that the Town of Sundre Council proclaim the week of May 21 st - 27 th , 2023, as "National Public Works Week".		
085	27-03-23	MOVED by Councillor Anderson, that the Town of Sundre Council accept the CAO report on the March 23, 2023, Open House as information.		
086	27-03-23	MOVED by Councillor Marr, that the Town of Sundre Council accept the Departmental Reports for February 2023 as information		
087	27-03-23	MOVED by Councillor Isaac, that the Town of Sundre Council approve the change to the Regular Council Meeting scheduled for May 29 th to May 30 th , 2023.		
088	27-03-23	MOVED by Councillor Anderson, that the Town of Sundre Council accept Mayor Warnock's February 2023 report as information.		
089	27-03-23	MOVED by Councillor Petersen, that the Town of Sundre Council accept Councillor Marr's February 2023 report, as information.		
090	27-03-23	MOVED by Councillor Marr, that the Town of Sundre Council Anderson's January 2023 report as information.		
091	27-03-23	MOVED by Councillor Anderson, that the Town of Sundre Council go into a closed meeting at 7:00 p.m.		
092	27-03-23	MOVED by Councillor Anderson, that the Town of Sundre Council return to an open meeting at 7:20p.m.		
093	27-03-23	MOVED by Councillor Petersen, being that the agenda matters have been concluded the meeting adjourned at 7:21 p.m.		
	#/D/M/Y	April 11, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
094	11-04-23	MOVED by Councillor Vardas that the Agenda be approved as presented		
095	11-04-23	MOVED by Councillor Anderson that the Minutes of the Regular Meeting Minutes of Council held on March 27, 2023, be approved as presented		
096	11-04-23	MOVED by Councillor Vardas that the Town of Sundre Council give First Reading to Bylaw 2023-03, 2023 Tax Rate Bylaw		
097	11-04-23	MOVED by Councillor Marr that the Town of Sundre Council give Second Reading to Bylaw 2023-03, 2023 Tax Rate Bylaw		
098	11-04-23	MOVED by Councillor Petersen that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2023-03, 2023 Tax Rate Bylaw		
099	11-04-23	MOVED by Councillor Marr that the Town of Sundre Council give Third and Final Reading to Bylaw 2023-03, 2023 Tax Rate Bylaw		
100	11-04-23	MOVED by Councillor Isaac that the Town of Sundre approve the fee waiver for the Community Centre in the amount of \$169.25, to be funded from Council Discretionary Contributions to Local Organizations, for the second Annual Job Fair to take place April 27th, 2023		
101	11-04-23	MOVED by Councillor Anderson that the Town of Sundre Council accept Mayor Warnock' report as information		
102	11-04-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the CAO's update on the Lagoon project as information		
103	11-04-23	MOVED by Councillor Anderson that the Town of Sundre Council amend the Minutes of December 5, 2022, to reflect Motion #348-05-12-22 as follows:		

		The Town of Sundre Council adopts the 2023 Four-Year Operating Budget and Ten-Year Capital Plan as presented with total operating cash expenditures of \$9,067,227; \$9,241,963; \$9,412,090; \$9,598,331 and total operational revenues of \$5,112,850; \$5,129,350; \$5,134,850; \$5,149,850 in 2023, 2024, 2025 and 2026 respectively. With the remaining \$3,954,377; \$4,112,613; \$4,277,240; \$4,448,481 in 2023, 2024, 2025, 2026 respectively to be funded through taxation, Fortis Franchise Fee, MSI Operating Grant and Restricted Surplus Accounts where identified."		
104	11-04-23	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 6:33 p.m.		
<i>Mayor Warnock called a 5 minutes recess at 6:34 p.m.</i>				
<i>Benazir Thaha Valencia left the meeting at 6:48 p.m.</i>				
<i>Chris Albert left the meeting at 7:13 p.m.</i>				
<i>Councillor Anderson left the meeting at 7:20 p.m.</i>				
105	11-04-23	MOVED by Councillor Isaac that the Town of Sundre Council return to an open meeting at 7:25 p.m.		
106	11-04-23	MOVED by Councillor Isaac being that agenda matters have been concluded the meeting adjourned at 7:26 p.m.		
	#/D/M/Y	April 21, 2023 Special Closed Council Meeting (Spring Workshop)		
Res. #	Date	Council Motion	Action	Status
107	21-04-23	MOVED by Councillor Marr that the agenda be approved as presented		
108	21-04-23	MOVED by Councillor Isaac that Council go into closed meeting at 9:12 a.m. on April 21, 2023.		
		<i>Mayor Warnock called a 10 minute recess at 10:05 a.m.</i>		
		<i>Mayor Warnock reconvened the meeting at 10:15 a.m.</i>		
		<i>Mayor Warnock called a 10 minute recess at 11:00 a.m.</i>		
		<i>Mayor Warnock reconvened the meeting at 11:10 a.m.</i>		
		<i>Mayor Warnock called a 50 minute recess at 12:10 p.m.</i>		
		<i>Mayor Warnock reconvened the meeting at 1:00 p.m.</i>		
		<i>Mayor Warnock called a 10 minute recess at 2:15 p.m.</i>		
		<i>Mayor Warnock reconvened the meeting at 2:25 p.m.</i>		
		<i>Mayor Warnock called a 10 minute recess at 2:57 p.m.</i>		
		<i>Mayor Warnock reconvened the meeting at 3:07 p.m.</i>		
		<i>Mayor Warnock recessed the April 21, 2023 meeting at 4:00 p.m.</i>		
		<i>Mayor Warnock reconvened the meeting on April 22, 2023 at 9:00 a.m.</i>		
		<i>Mayor Warnock called a 10 minute recess at 10:00 a.m.</i>		
		<i>Mayor Warnock reconvened the meeting at 10:10 a.m.</i>		
		<i>Mayor Warnock called a 10 minute recess at 11:10 a.m.</i>		
		<i>Mayor Warnock reconvened the meeting at 11:20 a.m.</i>		
		<i>Mayor Warnock called a 45 minute recess at 12:25 p.m.</i>		
		<i>Mayor Warnock reconvened the meeting at 1:10 p.m.</i>		
		<i>Ross Clews, Benazir Thaha Valencia, Jim Hall and Shantele Smith left the April 22, 2023 meeting at 1:30 p.m.</i>		
		<i>Mayor Warnock called a 5 minute recess at 2:50 p.m.</i>		
		<i>Mayor Warnock reconvened the meeting at 2:55 p.m.</i>		
		<i>Mayor Warnock recessed the April 22, 2023 meeting at 4:35 p.m.</i>		
		<i>Mayor Warnock reconvened the meeting on April 23, 2023 at 9:00 a.m.</i>		
		<i>Mayor Warnock called a 15 minute recess at 10:00 a.m.</i>		
		<i>Mayor Warnock reconvened the meeting at 10:15 a.m.</i>		
		<i>Mayor Warnock called a 50 minute recess at 12:10 p.m.</i>		
		<i>Chris Albert, and Betty Ann Fountain left the April 23 meeting at 12:50 p.m.</i>		
		<i>Mayor Warnock reconvened the meeting at 1:00 p.m.</i>		
		<i>Linda Nelson, CAO left the April 23, 2023 meeting at 2:57 p.m.</i>		
		<i>Linda Nelson, CAO returned to the meeting at 3:14 p.m. on April 23, 2023.</i>		
109	21-04-23	MOVED by Councillor Anderson that Council return to open meeting at 3:15 p.m. on April 23, 2023.		
110	21-04-23	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 3:16 p.m. on April 23, 2023.		
	#/D/M/Y	April 24, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
111	24-04-23	MOVED by Councillor Anderson that the agenda be approved as amended: 1. Add 13.3: Local Public Body Confidences, FOIPP Section 23		

112	24-04-23	MOVED by Councillor Vardas the the Minutes of the Regular Council Meeting of Council held on April 11, 2023 be approved as presented.		
113	24-04-23	MOVED by Councillor Vardas that the Town of Sundre Council thank the representatives of KPMG LLP and accept their presentation as information.		
114	24-04-23	MOVED by Councillor Vardas that the Town of Sundre Council go into a closed meeting at 6:07 p.m. with the Mayor advising that the public is welcome to return to the Regular Council meeting at the conclusion of the closed meeting.		
CAO Linda Nelson and Director of Corporate Services, Chris Albert, left the meeting at 6:21 p.m.				
115	24-04-23	MOVED by Councillor Vardas that Council return to an open meeting at 6:27 p.m.		
116	24-04-23	MOVED by Councillor Isaac that the Town of Council move to accept the 2022 Auditor's Report and approve the 2022 Audited Financial Statements; and		
117	24-04-23	MOVED by Councillor Anderson that the Town of Sundre Council move to approve the 2022 Financial Information document; and		
118	24-04-23	Furthermore, MOVED by Councillor Marr that the Town of Sundre Council direct Administration to forward said documents to the Minister as prescribed by Section 278 of the <i>Municipal Government Act</i> .		
119	24-04-23	MOVED by Councillor Petersen that the Town of Sundre Council accept the Departmental Reports for March 2023 as information.		
120	24-04-23	MOVED by Councillor Marr that the Town of Sundre Council accept Mayor Warnock's report as information.		
121	24-04-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the letter from the Mountain View Seniors' Housing as information.		
122	24-04-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the letter from the Honourable Jason Nixon, MLA as information.		
123	24-04-23	MOVED by Councillor Dalke that the Town of Sundre accept the letter of support to the Sundre & District Museum for Alberta Cultur Days 2023 as information.		
124	24-04-23	MOVED by Councillor Marr that the Town of Sundre Council accept the letter and the CAO's verbal update pertaining to concerns of 5G installations as information.		
125	24-04-23	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 6:56 p.m.		
Mayor Warnock called a 5 minute recess at 6:56 p.m.				
126	24-04-23	MOVED by Councillor Isaac that Council return to an open meeting at 7:27 p.m.		
127	24-04-23	MOVED by Councillor Anderson that Council authorize the Mayor to sign the letter to the Province of Alberta as requested by the Mayor of Ponoka.		
128	24-04-23	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 7:30 p.m.		
	#/D/M/Y	May 8, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
129	08-05-23	MOVED by Councillor Dalke that the agenda be approved as amended: 1.Remove 3.2 from the Agenda, Councillor Anderson will be attending the meeting via google meets. 2. Amend 13.1 from Advice from Officials, FOIPP Section 24 to Privileged Information, FOIPP Section 27.		
130	08-05-23	MOVED by Councillor Vardas that the Minutes of the Special Council Meeting held on April 21, 2023, be approved as presented.		
131	08-05-23	MOVED by Councillor Marr that the Minutes of the Regular Council Meeting held on April 24, 2023, be approved as presented.		
132	08-05-23	MOVED by Councillor Marr that the Town of Sundre accept Ms. Berg's presentation as information.		
Councillor Dalke left the meeting at 6:14 p.m.				
Councillor Dalke returned to the meeting at 6:16 p.m.				
133	08-05-23	MOVED by Councillor Vardas that the Town of Sundre Council approves the transfer of \$10,000 to the Fire - Capital RSA in unspent funding for the Unit 581 ATV Utility Cart capital project. Councillor Isaac joined the meeting at 6:23 p.m. Abstaining: Councillor Isaac In Favour: Mayor Warnock, Councillor Marr, Councillor Isaac, Councillor Vardas, Councillor Anderson Opposed: Councillor Dalke		
134	08-05-23	MOVED by Councillor Marr that the Town of Sundre Council approves the transfer of \$2123 to the Fire - Capital RSA in unspent funding for the Unit 570 Honda quad capital project.		

135	08-05-23	MOVED by Councillor Vardas that the Town of Sundre Council approves the transfer of \$2,404 to the Municipal Lifecycling RSA in unspent funding for the Port-a-Potties capital project.		
136	08-05-23	MOVED by Councillor Vardas that the Town of Sundre Council approves the transfer of \$5,674 to the Municipal New Projects RSA in unspent funding for the Council Chambers Upgrade capital project.		
137	08-05-23	MOVED by Councillor Isaac that the Town of Sundre Council approves the transfer of \$15,093 to the Municipal Lifecycling RSA in unspent funding for the Sweeper Unit 1138 capital project.		
138	08-05-23	MOVED by Councillor Marr that the Town of Sundre Council approves the allocation of the \$719,539 of 2021 and 2022 operational surpluses for transfer as follows: \$471,038 to General Corporate Stabilization RSA, \$32,688 to Corporate Services Stabilization RSA, \$14,077 to Protective Services Stabilization RSA, \$82,063 to Development Stabilization RSA, and \$119,673 to Community Services Stabilization RSA. In Favour: Mayor Warnock, Councillor Marr, Councillor Isaac, Councillor Vardas, Councillor Anderson Opposed: Councillor Dalke		
139	08-05-23	MOVED by Councillor Vardas that the Town of Sundre Council approve the revised waste services agreement, and the Mayor and CAO be authorized to sign the agreement on behalf of the Town.		
140	08-05-23	MOVED by Councillor Marr that the Town of Sundre Council approves the Joint Use and Planning Agreement between the Town of Sundre and Chinook's Edge School Division, and that the Mayor and CAO be authorized to sign the agreement on behalf of the Town of Sundre. In Favour: Mayor Warnock, Councillor Marr, Councillor Isaac, Councillor Vardas, Councillor Anderson Opposed: Councillor Dalke		
141	08-05-23	MOVED by Councillor Isaac that the Town of Sundre Council approves the Lease Agreement between the Town of Sundre and Chinook's Edge School Division, and that the Mayor and CAO be authorized to sign the agreement on behalf of the Town of Sundre.		
142	08-05-23	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's Key Messages from the April 13, 2023, Municipal Area Partnership meeting as information.		
143	08-05-23	MOVED by Councillor Vardas that the Town of Sundre Council go into a closed meeting at 7:05 p.m.		
144	08-05-23	MOVED by Councillor Isaac that Council return to an open meeting at 8:20 p.m.		
145	08-05-23	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 8:21 p.m.		
	#/D/M/Y	May 30, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
146	30-05-23	MOVED by Council Isaac that the Agenda be amended as follows: Item 6.1: Bylaw 2023-02, Replace Pages 10 and 25; item 12.: Addition of Item 12.2 - West Country Cruisers Invitation		
147	30-05-23	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting held on May 8, 2023 be approved as presented.		
148	30-05-23	MOVED by Councillor Petersen that the Town of Sundre Council give first reading to Bylaw 2023-02 being a bylaw to amend the Land Use Bylaw.		
149	30-05-23	MOVED by Councillor Anderson that the Town of Sundre Council set Monday, June 26, 2023 at 6:00 p.m. for a Public Hearing for Bylaw 2023-02 Land Use Bylaw Amendment.		
150	30-05-23	MOVED by Councillor Marr that the Town of Sundre Council accept the Q1 2023 Quarterly Financial Reports as information.		
151	30-05-23	MOVED by Councillor Dalke that the Town of Sundre Council accept the letter from the Safety Codes Council approving the results of the 2022 annual internal review for the building, plumbing, gas, electric and fire disciplines for the Town of Sundre as information.		
152	30-05-23	MOVED by Councillor Anderson that the Town of Sundre Council approve additional funding in the amount of \$4,500.00 for the Chamber of Commerce for 2023	Legislative Services/Corporate Services	Appendix #21
153	30-05-23	MOVED by Councillor Petersen that the Town of Sundre Council approve that the additional funds for the Chamber of Commerce be drawn from the General Corporate Stabilization Fund		
154	30-05-23	MOVED by Councillor Vardas that the Town of Sundre Council directs administration to open negotiations with the Chamber of Commerce for future funding with information to be brought forward to Fall Workshop	Legislative Services/Corporate Services	Appendix # 21a

155	30-05-23	MOVED by Councillor Petersen that the Town of Sundre Council approve additional funding in the amount of \$55,000.00 for the Aquaplex for 2023. In Favour: None. Opposed: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Marr, Councillor Isaac, Councillor Vardas DEFEATED		
156	30-05-23	MOVED by Councillor Marr that the Town of Sundre Council approve additional funding in the amount of \$5,000.00 for the Aquaplex for 2023. In favour: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Marr. Opposed: Councillor Isaac, Councillor Vardas CARRIED	Legislative Services/Corporate Services	Appendix # 22
157	30-05-23	MOVED by Councillor Dalke that the Town of Sundre Council approve that the additional funds for the Aquaplex be drawn from the General Corporate Stabilizaation Fund. In Favour: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Marr. Opposed: Councillor Isaac, Councillor Vardas. CARRIED		
158	30-05-23	MOVED by Councillor Marr that the Town of Sundre Council approve funding in the amount of \$15,000.00 in 2023 for the Chinooks Edge School Division. In Favour: None. Opposed: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councilor Marr, Councillor Isaac, Councillor Vardas. DEFEATED	Legislative Services	Appendix # 23
159	30-05-23	MOVED by Councillor Vardas that the Town of Sundre Council approve the appointment of Mr. Allan Tarnoczi to the Sundre Library Board, for a 3-year term beginning June 1, 2023, ending October 31, 2026	Legislative Services	Appendix # 24
160	30-05-23	MOVED by Councillor Anderson that the Town of Sundre Council accept the Departmental Reports for April 2023 as information		
161	30-05-23	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's April 2023 report as information		
162	30-05-23	MOVED by Councillor Petersen that the Town of Sundre Council accept Councillor Isaac's April 2023 report as information		
163	30-05-23	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's March and April 2023 reports as information		
164	30-05-23	MOVED by Councillor Marr that the Town of Sundre Council accept the Key Messages of Council for the month of April 2023 as information		
165	30-05-23	MOVED by Councillor Dalke that the Town of Sundre Council accept the invitation to participate in the annual Innisfail Rodeo Parade, Saturday, June 17, 2023 at 10:30 a.m. Administration to prepare the Innisfail Rotary Rodeo Parade Registration Form	Legislative Services	Appendix #25
166	30-05-23	MOVED by Councillor Petersen that the Town of Sundre Council accept the invitation for Mayor Warnock or designate, to participate in the West Country Cruisers awards presentation on July 1, 2023 at 1:30 p.m.	Legislative Services	Appendix # 26
167	30-05-23	MOVED by Councillor Anderson that the Town of Sundre Council go into a closed meeting at 7:30 p.m.		
<i>Mayor Warnock called a 5 minute recess at 7:30 p.m.</i>				
<i>Mayor Warnock resumed the Closed Meeting at 7:35 p.m.</i>				
168	30-05-23	MOVED by Councillor Isaac that Council return to an open meeting at 9:59 p.m.		
169	30-05-23	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 10:00 p.m.		
	#/D/M/Y	June 12, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
170	12-06-23	MOVED by Councillor Isaac that the Agenda be approved as presented		
171	12-06-23	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting held on May 30, 2023, be approved as presented.		
172	12-06-23	MOVED by Councillor Dalke that the Town of Sundre Council give First Reading to Bylaw 2023-04 being a bylaw to amend the Land Use Bylaw.		
173	12-06-23	MOVED by Councillor Isaac that the Town of Sundre Council set Monday, June 26 th , 2023, at 6:00 p.m. for a Public Hearing to Bylaw 2023-04 Land Use Bylaw Amendment.		
174	12-06-23	MOVED by Councillor Marr that the Town of Sundre Council proclaim June 15, 2023, as World Elder Abuse Awareness Day in the Town of Sundre.		

175	12-06-23	Moved by Councillor Marr that the Town of Sundre Council fly the Elder Abuse Awareness Day Flag at the Town of Sundre office June15, 2023, in the Town of Sundre. In Favour: Councillor Anderson and Councillor Isaac Opposed: Mayor Warnock, Councillor Petersen, Councillor Dalke, Councillor Marr, Councillor Vardas. DEFEATED		
176	12-06-23	Moved by Councillor Isaac that the Town of Sundre Council direct Administration to draft a letter to Spruce to explain the future direction on Flag protocols in the future.	Legislative Services	Appendix # 27
177	12-06-23	MOVED by Councillor Petersen that the Town of Sundre Council accept the Sundre Municipal Library 2022 Year End Financial Report as information.		
178	12-06-23	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 6:15 p.m.		
179	12-06-23	MOVED by Councillor Dalke that Council return to an open meeting at 7:01 p.m.		
180	12-06-23	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:02 p.m.		
	#/D/M/Y	June 26, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
181	26-06-23	That the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2023-02, being a "housekeeping" amendment to Land Use Bylaw Land Use Bylaw 2022-10		
182	26-06-23	That the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2023-04, by adding two (2) site specific exceptions to the Highway Commercial District (C-2) for the property legally described as Plan 6114JK, Lot 19; Civic Address: 104 Main Avenue East; and to allow the installation of two (2) "c-can" type storage containers for the west side bay, and the manufacturing of recreational style "cabins" in the east side bay, and further an amendment to the definition for Custom Manufacturing Establishments.		
183	26-06-23	MOVED by Councillor Vardas that the Agenda be amended as follows: 1. Replacement of RFD 8.2a 2. Replacement of the first page of Fire Department, May 2023 Departmental Report. 3. Bowden Parade		
184	26-06-23	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting held on June 12, 2023, be approved as presented.		
185	26-06-23	MOVED by Councillor Vardas that the Town of Sundre Council give Second reading to Bylaw 2023-02 being a bylaw to amend the Land Use Bylaw		
186	26-06-23	MOVED by Councillor Dalke that the Town of Sundre Council give Third and Final reading to Bylaw 2023-02 being a bylaw to amend the Land Use Bylaw.		
187	26-06-23	MOVED by Councillor Petersen that the Town of Sundre Council give Second Reading to Bylaw 2023-04 being a Bylaw to amend the Land Use Bylaw		
188	26-06-23	MOVED by Councillor Anderson that the Town of Sundre Council give Third and Final Reading to Bylaw 2023-04.		
189	26-06-23	MOVED by Councillor Dalke that the Town of Sundre Council give First Reading to Bylaw 2023-05 being a Bylaw to amend the Land Use Bylaw Map by redesignating a parcel legally described as Plan 1347GF, Block 1, Lots 8-12 from General Residential (R 2) to Central Commercial District (C-1).		
190	26-06-23	MOVED by Councillor Vardas that the Town of Sundre Council set Tuesday, September 5, 2023, at 6:00 p.m. for a Public Hearing to Bylaw 2023-05 Land Use Bylaw Amendment.		
191	26-06-23	MOVED by Councillor Vardas that the Town of Sundre Council re-address the one way and bring back to the Fall Workshop for clarification of the level of service.	Legislative Services	Fall Workshop
192	26-06-23	MOVED by Councillor Vardas that the Town of Sundre Council accept the attached Traffic Study of Highway 27 Eastbound at 7 th St. SW, as information.		
193	26-06-23	MOVED by Councillor Marr that the Town of Sundre Council accept the report from the Director of Corporate Services as information.		

194	26-06-23	<p>MOVED by Councillor Dalke that the Town of Sundre Council moves to set a reserve bid of \$145,000 for Lot 8, Block 1, Plan 4875FQ, Sundre, AB, and furthermore,</p> <p>The property identified by Roll No. 914000 will be offered for sale by public auction, at the Town Office on Wednesday, October 25th, 2023, at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,</p> <p>A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.</p>		
195	26-06-23	<p>MOVED by Councillor Vardas that the Town of Sundre Council moves to set a reserve bid of \$175,000 for THE NORTHERLY 280 FT. OF THE WESTERLY 580 FT. OF THE SW ¼ SEC.33, TWP 32, RGE 5, W5M Sundre, AB, and furthermore,</p> <p>The property identified by Roll No. 4305000 will be offered for sale by public auction, at the Town Office on Wednesday, October 25th, 2023, at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,</p> <p>A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.</p>		
196	26-06-23	<p>MOVED by Councillor Dalke that the Town of Sundre Council direct administration to proceed with the dog park project at a cost not to exceed \$30,000.00 plus GST, with funds to be drawn from the Municipal New Projects RSA.</p> <p>In Favour: Councillor Marr, Councillor Dalke</p> <p>Opposed: Councillor Anderson, Councillor Vardas, Councillor Petersen, Warnock</p> <p>DEFEATED</p>		
197	26-06-23	<p>MOVED by Councillor Vardas that council direct administration to bring information back based on the results of the eastside campground lands and further discussions with developers and bring information to a special council.</p> <p>In Favor: Councillor Anderson, Councillor Petersen, Mayor Warnock, Councillor Marr, Councillor Vardas</p> <p>Opposed: Councillor Dalke</p> <p>CARRIED</p>	Legislative Services	Special Council Meeting to be Scheduled
198	26-06-23	<p>MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for Sundre West Country Centre in the amount of \$1,500.00</p>	Legislative Services	Appendix #28
199	26-06-23	<p>MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Chamber of Commerce Visitor Information Centre in the amount of \$9,941.35.</p>	Legislative Services	Appendix #29
200	26-06-23	<p>MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for Broncs, Bulls and Wagons in the amount of \$3,000.00.</p>	Legislative Services	Appendix #30
201	26-06-23	<p>MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Community Choir & Handbells in the amount of \$750.00.</p>	Legislative Services	Appendix #31
202	26-06-23	<p>MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Pickleball Association in the amount of \$1,000.00.</p>	Legislative Services	Appendix #32
203	26-06-23	<p>MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Youth Hoops Basketball Camp in the amount of \$800.00.</p>	Legislative Services	Appendix #33

204	26-06-23	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for Sundre & District Allied Arts Society in the amount of \$5,000.00.	Legislative Services	Appendix #34
205	26-06-23	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for the Play 4 Sundre Kidz in the amount of \$500.00.	Legislative Services	Appendix #35
206	26-06-23	MOVED by Councillor Petersen that the Town of Sundre Council approve the transfer of \$1604.00 to the Council Discretionary Fund.		
207	26-06-23	MOVED by Councillor Petersen that the Town of Sundre Council directs administration to advertise that a 3rd Intake of applications will not be considered.	Legislative Services	Appendix #36
208	26-06-23	MOVED by Councillor Marr that the Town of Sundre Council accept the Departmental Reports for May 2023 as information.		
209	26-06-23	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's, Councillor Marr's and Councilor Isaac's May 2023 reports as information.		
210	26-06-23	MOVED by Councillor Vardas that the Town of Sundre Council accept the Key Messages of Council for the month of May 2023 as information.		
211	26-06-23	MOVED by Councillor Peterson that the Town of Sundre Council accept the letter from Alberta Municipal Affairs Minister, Ric McIver as information.		Appendix #37
212	26-06-23	MOVED by Councillor Vardas that the Town of Sundre Council go into a closed meeting at 8:33 p.m.		
213	26-06-23	MOVED by Councillor Dalke that the Town of Sundre Council that Council return to an open meeting at 9:02 p.m.		
214	26-06-23	MOVED by Councillor Anderson that the Town of Sundre being that the agenda matters have been concluded the meeting adjourned at 9:03 p.m.		
	#/D/M/Y	August 14, 2023 Special Open Council Meeting (Dog Park Decision)		
Res. #	Date	Council Motion	Action	Status
215	14-08-23	MOVED by Councillor Anderson that the agenda be approved as amended. 1.Remove Item 6.1 – Closed Meeting		
216	14-08-23	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting held on June 26, 2023, be approved as presented.		
217	14-08-23	MOVED by Councillor Dalke that the Town of Sundre Council direct administration to proceed with the temporary off-leash dog park project at a cost not to exceed \$21,587.00 plus GST, with funds to be drawn from the Municipal New Projects RSA In Favour: Councillor Dalke, Councillor Marr, Councillor Petersen, Mayor Warnock Opposed: Councillor Vardas, Councillor Anderson CARRIED		
218	14-08-23	MOVED by Councillor Marr that the Town of Sundre Council approves accepting the AIC Construction tender and a revised total project budget of \$2.9 M, with the additional \$1,094,000 to be drawn from the Utility Lifecycling RSA, net of outside funding received for this project.		
219	14-08-23	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 3:42 p.m.		

	#/D/M/Y	September 5, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
220	05-09-23	MOVED by Councillor Anderson that the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2023-05, being an amendment to the Land Use Bylaw Map.		
221	05-09-23	MOVED by Councillor Vardas that the Agenda be approved amended as follows: 1. Addition of 4 Items under FOIPP 24, Advice from Officials		
222	05-09-23	MOVED by Councillor Marr that the Minutes of the Special Open Meeting of Council held on August 14, 2023 be approved as presented.		
223	05-09-23	MOVED by Councillor Petersen that the Town of Sundre Council thank Ms. Lisa Nicholson for the Hope 4 MVC Kids Society presentation and accept the presentation as information.		
224	05-09-23	MOVED by Councillor Vardas that the Town of Sundre Council give Second Reading to Bylaw 2023-05, being a Bylaw to amend the Land Use Bylaw Map by redesignation a parcel legally described as Plan 1347GF, Block 1, Lots 8-12 from General Residential (R-2) to Central Commercial District (C-1).		
225	05-09-23	MOVED by Councillor Isaac that the Town of Sundre give Third and Final Reading to Bylaw 2023-05, being a Bylaw to amend the Land Use Bylaw Map by redesignating a parcel legally described as Plan 1347GF, Block 1, Lots 8-12 from General Residential (R-2) to Central Commercial District (C-1).		
226	05-09-23	MOVED by Councillor Anderson that the Town of Sundre give First Reading to Bylaw 2023-06 a Bylaw to Authorize Temporary Borrowing Facilities.		
227	05-09-23	MOVED by Councillor Petersen that the Town of Sundre give Second Reading to Bylaw 2023-06 being a Bylaw to Authorize Temporary Borrowing Facilities.		
228	05-09-23	MOVED by Councillor Anderson that the Town of Sundre give Unanimous Consent to proceed to third reading by Bylaw 2023-06 being a Bylaw to Authorize Temporary Borrowing Facilities.		
229	05-09-23	MOVED by Councillor Marr that the Town of Sundre give Third and Final Reading to Bylaw 2023-06 being a Bylaw to Authorize Temporary Borrowing Facilities.		
230	05-09-23	MOVED by Councillor Vardas that the Town of Sundre Council accept the Q2 2023 Quarterly Financial Reports as information.		
231	05-09-23	MOVED by Councillor Isaac that the Town of Sundre Council proclaim the week of September 19th to 22nd, 2023 as Alberta Development Officers Week in the Town of Sundre.		
232	05-09-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the Sundre RCMP Detachment 1st Quarter 2023 Statistics Report as information.		
233	05-09-23	MOVED by Councillor Anderson that the Town of Sundre Council accept the update from Sundre & District Museum as information	Corp. Services / Communications post event information to website and Utility Insert	Appendix #38 Completed
234	05-09-23	MOVED by Councillor Marr that Council go into closed meeting at 7:33 p.m. <i>Mayor Warnock called a 5 minute recess at 7:33 p.m.</i>		
235	05-09-23	MOVED by Councillor Vardas that Council return to an open meeting at 8:34 p.m.		
236	05-09-23	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:34 p.m.		
	#/D/M/Y	September 18, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
237	18-09-23	MOVED by Councillor Isaac that the Agenda be approved as amended as follows: 1. 3.2 Councillor absence confirmed by the CAO; 2. Remove Closed Session 13.1		
238	18-09-23	MOVED by Councillor Marr that the Minutes of the Regular Meeting of Council held on September 5, 2023 be approved as presented.		
239	18-09-23	MOVED by Councillor Anderson that the Town of Sundre Council thank Mr. Gerald Ingeveld and Mrs. Heidi Overguard of the Sundre Hospital Futures Board for the update on Board activities and accept the presentation as information.		
240	18-09-23	MOVED by Councillor Petersen that the Town of Sundre Council purchase one table of eight, with funds drawn from Council's Discretionary Fund for Grants	Corp. Services	Appendix #39
241	18-09-23	MOVED by Councillor Vardas that the Town of Sundre Council waive the Community Centre rental fee for the Sundre Hospital Futures Gala on November 18, 2023	Comm. Services	Appendix #40
242	18-09-23	MOVED by Councillor Marr that the Town of Sundre Council repeal Bylaw 2019-07 Borrowing Bylaw effective this date of September 18, 2023		

243	18-09-23	MOVED by Councillor Marr that the Town of Sundre council approve the new Quality Management Plan as presented, and direct administration to forward the Quality Management Plan to the Administrator of Accreditation for further processing.	Leg. Services	Appendix #41
244	18-09-23	MOVED by Councillor Vardas that the Town of Sundre support the application for Alberta Community Partnership Grant to ceate a Regional Emergency Social Services Plan		
245	18-09-23	MOVED by Councillor Petersen that the Town of Sundre Council supports Mountain View County as the managing partner for the grant		
246	18-09-23	MOVED by Councillor Marr that the Town of Sundre Council support administrative assistance to complete the ESS grant project		
247	18-09-23	MOVED by Councillor Vardas that the Town of Sundre Council accept the Departmental Reports for June, July, and August 2023 as information		
248	18-09-23	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's, Councillor Marr's and Councillor Petersen's reports for June, July, and August 2023 as information		
249	18-09-23	MOVED by Councillor Anderson that the Town of Sundre Council accept the Key Messages of Council for the months of June, July, and August 2023 as information		
250	18-09-23	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:00 p.m.		
	#/D/M/Y	October 2, 2023 Organizational Meeting		
Res. #	Date	Council Motion	Action	Status
251	02-10-23	MOVED by Councillor Anderson that the Town of Sundre Council adopt the agenda as amended as follows: 1. Item 4.1 RFD Appointment of Deputy Mayor, Motion amended; 2. Item 6.1 Committee Appointment Schedule "A" amended.		
252	02-10-23	MOVED by Councillor Vardas that the Town of Sundre Council seating arrangement remain the same as decided at the 2022 Organizational Meeting		
253	02-10-23	MOVED by Councillor Isaac that the Town of Sundre Council appoint Jaime Marr as the Deputy Mayor for the months of November 1, 2023 to June 30, 2024 and that Council appoint Owen Petersen as the Deputy Mayor from July 1, 2024 to February 28, 2025		
254	02-10-23	MOVED by Councillor Anderson that the Town of Sundre Council approves the 2024 Meeting Calendar as presented		
255	02-10-23	MOVED by Councillor Vardas that the Town of Sundre Council approve the following appointments to Council Committees, Boards and Commissions for a one-year term, 2023-2024 as per Schedule "A", as amended:	Leg. Services	Appendix #42-57
		Mayor Warnock, Councillor Anderson, Councillor Petersen, and Councillor Marr to the Grant Review Committee for a one-year term, 2023-2024;		
		Mayor Warnock, and Councillor Petersen to the Sundre Wellness Advocacy Committee for a one-year term, 2023-2024;		
		Councillor Petersen and Councillor Dalke as Alternate to the FCSS (Greenwood Neighbourhood Place) Board for a one-year term, 2023-2024;		
		Councillor Marr to the Sundre Municipal Library Board for a one-year term, 2023-2024;		
		Mayor Warnock, Councillor Vardas and Councillor Petersen to the Intermunicipal Collaboration Committee for a one-year term, 2023-2024;		
		Mayor Warnock to Mountain View Senior's Housing for a one-year term, 2023-2024;		
		Mayor Warnock and Councillor Vardas as Alternative, to the Mountain View Regional Waste Management Committee for a one-year term, 2023-2024;		
<i>Councillor Dalke joined the Organizational Meeting at 6:14 p.m.</i>				
		Mayor Warnock and Councillor Dalke to the Intermunicipal Planning Commission for a one-year term, 2023-2024;		
		Councillor Marr and Councillor Dalke as Alternative to the Sundre & District Aquatic Society for a one-year term, 2023-2024;		
		Councillor Vardas as the Liaison between Council and the Central Alberta Economic Partnership for a one-year term, 2023-2024;		
		Councillor Dalke to Citizens on Patrol for a one-year term, 2023-2024;		
		No appointment to Sundre Search & Rescue;		
		Councillor Vardas to Sundre Hospital Futures (Attraction/Retention) for a one-year term, 2023-2024;		
		Mayor Warnock and Councillor Dalke as Alternative, to the Red Deer River Municipal Users Group for a one-year term, 2023-2024;		
		Mayor Warnock to the Red Deer River Watershed Alliance for a one-year term, 2023-2024;		

		Mayor Warnock and Councillor Isaac to the Sundre & District Chamber of Commerce for a one-year term, 2023-2024;		
		Councillor Dalke to the Sundre & District Historical Society for a one-year term, 2023-2024;		
		Councillor Isaac to Sundre Forest Products / West Fraser Public Involvement round Table for a one-year term, 2023-2024;		
		No appointment to the Sundre Petroleum Operators Group (SPOG), 2023-2024.		
256	02-10-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the brief review of Council Procedure Bylaw 2022-06 as information		
257	02-10-23	MOVED by Councillor Dalke that the Town of Sundre Council accept the review of Council Code of Conduct Bylaw 2020-07 as information		
258	02-10-23	MOVED by Councillor Isaac to adjourn the October 2, 2023, Organizational Meeting of Council, and revert to a Regular Council Meeting at 6:41 p.m.		
	#/D/M/Y	October 2, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
259	02-10-23	MOVED by Councillor Anderson that the Agenda be approved as presented		
260	02-10-23	MOVED by Councillor Isaac that the Minutes of the Regular Meeting of Council held on September 18, 2023 be approved as presented		
261	02-10-23	MOVED by Councillor Vardas that the Town of Sundre Council grant the request from the Sundre Volunteer Search and Resue Society to utilize the allocated funding of \$2,000.00 from electrical and heating renovations to rehabilitation and replacement of the facility's overhead door		
262	02-10-23	MOVED by Councillor Marr that the Town of Sundre Council proclaim October 8 - 14, 2023 as Fire Prevention Week, and urge all the citizens of Sundre to "Cook Safely" and to support the many public safety activities and efforts of Sundre's fire and emergency services		
263	02-10-23	MOVED by Councillor Vardas that the Town of Sundre Council approves the budget increase of \$38,000 for the replacement of Unit 510, for a total budget of \$169,000, with the Town's additional portion of \$19,000 to be withdrawn from the Fire Capital Restricted Surplus Account		
264	02-10-23	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 7:02 p.m.		
<i>Mayor Warnock called a 5 minute recess at 7:02 p.m.</i>				
<i>Mayor Warnock resumed the Closed Meeting at 7:07 p.m.</i>				
265	02-10-23	MOVED by Councillor Anderson that Council return to an open meeting at 7:26 p.m.		
266	02-10-23	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:27 p.m.		
	#/D/M/Y	October 13, 2023 Special Closed Council Meeting (Fall Workshop)		
Res. #	Date	Council Motion	Action	Status
267	13-10-23	MOVED by Councillor Isaac that the agenda be approved as presented.		
268	13-10-23	MOVED by Councillor Isaac that Council go into closed meeting at 9:12 a.m on October 13, 2023.		
		<i>Mayor Warnock called a 15 minute break at 10:15 a.m.</i>		
		<i>Mayor Warnock reconvened the meeting at 10:30 a.m.</i>		
		<i>Mayor Warnock called a 10 minute break at 11:19 a.m.</i>		
		<i>Mayor Warnock reconvened the meeting at 11:30 a.m.</i>		
		<i>Councillor Vardas left the meeting at 11:47 a.m.</i>		
		<i>Councillor Vardas re-joined the meeting at 11:49 a.m.</i>		
		<i>Mayor Warnock called a 45 minutes break (lunch) at 12:15 p.m.</i>		
		<i>Mayor Warnock reconvened the meeting at 1:01 p.m.</i>		
		<i>Councillor Vardas left the meeting at 1:14 p.m.</i>		
		<i>Councillor Vardas re-joined the meeting at 1:15 p.m.</i>		
		<i>Mayor Warnock called a 15 minute break at 2:10 p.m.</i>		
		<i>Councill Isaac left the meeting at 2:10 p.m.</i>		
		<i>Mayor Warnock reconvened the meeting at 2:20 p.m.</i>		
		<i>Councillor Isaac re-joined the meeting at 2:27 p.m.</i>		
		<i>Mayor Warnock called for a motion to come out of closed meeting at 4:22 p.m.</i>		
269	13-10-23	MOVED by Councillor Anderson to come out of closed meeting at 4:23 p.m.		
270	13-10-23	MOVED by Councillor Isaac to adjourn the meeting at 4:23 p.m.		
		<i>Mayor Warnock called the closed meeting to order at 9:00 a.m.</i>		
		<i>Mayor Warnock called for a motion to reconvene the October 14, 2023 closed meeting of Council</i>		
271	14-10-23	MOVED by Councillor Petersen to reconvene the closed meeting of Council at 9:01 a.m.		
		<i>Councillor Isaac left the meeting at 9:38 a.m.</i>		

		Councillor Isaac re-joined the meeting at 9:43 a.m.		
		Councillor Isaac left the meeting at 10:06 a.m.		
		Councillor Vardas left the meeting at 10:06 a.m.		
		Mayor Warnock called a 15 minute break at 10:08 a.m.		
		Mayor Warnock reconvened the meeting at 10:25 a.m.		
		Councillor Isaac re-joined the meeting at 10:36 a.m.		
		Councillor Petersen left the meeting at 10:50 a.m.		
		Councillor Petersen re-joined the meeting at 10:52 a.m.		
		Mayor Warnock called a 15 minute break at 11:09 a.m.		
		Mayor Warnock reconvened the meeting at 11:27 a.m.		
		Mayor Warnock called a 30 minute break (lunch) at 12:26 p.m.		
		Mayor Warnock reconvened the meeting at 1:03 p.m.		
		Councillor Marr re-joined the meeting at 1:06 p.m.		
		Manager Planning and Ec. Development, Fire Chief and Manager Operations were excused from the meeting at 1:20 p.m.		
		Mayor Warnock reconvened the closed meeting at 1:26 p.m.		
		Mayor Warnock called a 15 minute break at 2:11 p.m.		
		Mayor Warnock reconvened the meeting at 2:30 p.m.		
		Councillor Anderson left the meeting at 4:05 p.m.		
		Mayor Warnock called for a motion to come out of closed meeting at 4:15 p.m.		
272	14-10-23	MOVED by Councillor Dalke to come out of closed meeting at 4:15 p.m.		
273	14-10-23	MOVED by Councillor Isaac to adjourn the meeting at 4:16 p.m.		
274	15-10-23	Mayor Warnock called for a motion to reconvene the October 15, 2023 closed meeting of Council		
		Councillor Isaac left the meeting at 9:10 a.m.		
		Councillor Isaac re-joined the meeting at 9:18 a.m.		
		Mayor Warnock called a 20 minute break at 9:53 a.m.		
		Mayor Warnock reconvened the meeting at 10:12 a.m.		
		Mayor Warnock called a 10 minute break at 11:24 a.m.		
		Mayor Warnock reconvened the meeting at 11:34 a.m.		
		Councillor Dalke left the meeting at 11:56 a.m.		
		Councillor Dalke re-joined the meeting at 11:58 a.m.		
		Mayor Warnock called a 45 minute break (lunch) at 12:22 p.m.		
		Mayor Warnock excused Administrative Support and Director of Corporate Services at 1:15 p.m.		
		Mayor Warnock reconvened the meeting at 1:20 p.m.		
		Mayor Warnock excused the CAO at 2:00 p.m.		
		Mayor Warnock called for a motion to come out of closed meeting at 2:26 p.m.		
275	15-10-23	MOVED by Councillor Isaac that Council return to open meeting at 2:26 p.m. on October 15, 2023		
276	15-10-23	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 2:37 p.m. on October 15, 2023.		
	#/D/M/Y	October 23, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
277	23-10-23	MOVED by Councillor Marr that the Agenda be approved as amended as follows: 1. Add 8.5 Proclamation, month of November, Family Violence Prevention Month, Mountain View Emergency Shelter Society; 2. Add 8.6 Red Deer River Municipal Users Group - support for advocacy for in-line storage on the Red Deer River		
278	23-10-23	MOVED by Councillor Isaac that the Minutes of the Organizational Meeting held on October 2, 2023 be approved as presented.		
279	23-10-23	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on October 2, 2023 be approved as presented.		
280	23-10-23	MOVED by Councillor Vardas that the Minutes of the Closed Meeting of Council held on October 13-15, 2023 be approved as presented.		
281	23-10-23	MOVED by Councillor Marr that the Town of Sundre Council appoint Councillor Dalke to the Parkland Regional Library Board for a one (1) year Term beginning November 1, 2023, ending October 31, 2024.	Legislative Services	Appendix #58 Completed
282	23-10-23	MOVED by Councillor Petersen that the Town of Sundre Council accept the Traffic Study of Highway 27 Eastbound at 6 Street S.E., as information.		
283	23-10-23	MOVED by Councillor Petersen that the Town of Sundre Council approve the amended 2023 and 2024 Meeting calendars as presented. <i>In Favour: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Marr, Councillor Isaac, Councillor Vardas. Opposed: Councillor Dalke</i>		
284	23-10-23	MOVED by Councillor Anderson that the Town of Sundre Council increase the FortisAlberta Franchise Fee from 10% to 12% effective January 1, 2024. <i>In Favour: Mayor Warnock, Councillor Anderson, Councillor Vardas, Councillor Isaac. Opposed: Councillor Petersen, Councillor Dalke, Councillor Marr.</i>		

285	23-10-23	MOVED by Councillor Marr that the Town of Sundre Council proclaim November 2023, Family Violence Prevention Month in Sundre.		
286	23-10-23	MOVED by Councillor Dalke that the Town of Sundre Council supports the advocacy efforts of the RDRMUG to urge the Minister of Agriculture to include in his budget presentation to the Finance Minister funds for a feasibility study for in-line storage on the Red Deer River and further directs administration to draft a letter of support of the RDRMUG advocacy efforts.	Legislative Services	Completed Appendix #59
287	23-10-23	MOVED by Councillor Petersen that the Town of Sundre Council accept the Departmental Reports for September 2023 as information.		
288	23-10-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the verbal report regarding the October 18th, 2023 MAP Key Messages as information.		
289	23-10-23	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's report for the month of September 2023 as information.		
290	23-10-23	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's report for September 2023 as information.		
291	23-10-23	MOVED by Councillor Vardas that the Town of Sundre Council accept the Key Messages of Council for the month of September 2023 as information.		
292	23-10-23	MOVED by Councillor Marr that the Town of Sundre Council accept the letter to Sundre Hospital Futures in support of a Grant Application as information.		
293	23-10-23	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 7:06 p.m.		
<i>Mayor Warnock called a 5 minute recess at 7:06 p.m.</i>				
<i>Mayor Warnock resumed the Closed Meeting at 7:16 p.m.</i>				
294	23-10-23	MOVED by Councillor Isaac that Council return to an open meeting at 7:44 p.m.		
295	23-10-23	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:44 p.m.		
	#/D/M/Y	November 6, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
296	06-11-23	MOVED by Councillor Isaac that the Agenda be approved as presented		
297	06-11-23	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on October 22, 2023 be approved as presented		
298	06-11-23	MOVED by Councillor Vardas that the town of Sundre Council thank Trustee Leslie and the representatives of River Valley School, Wendy Murphy and Sundre High School, Angela Sandberg for their presentation to Council and accept the presentation as information		
299	06-11-23	MOVED by Councillor Dalke that the Town of Sundre Council approves a per gigajoule credit to be applied on utility bills issued in December 2023 for natural gas consumption used during November 2023. The per gigajoule rebate rate is dependent upon the total number of gigajoules sold. In Favour: Councillor Dalke, Mayor Warnock, Councillor Isaac, Councillor Vardas, Deputy Mayor Marr. Opposed: Councillor Anderson		
300	06-11-23	MOVED by Councillor Vardas that the Town of Sundre appoints KPMG as the Town's auditors for the 2023 fiscal year		
301	06-11-23	MOVED by Councillor Anderson that the Town of Sundre Council approve the Parkland Regional Library Board's proposed budget with a per capita rate of \$9.18		
302	06-11-23	MOVED by Councillor Dalke that the Town of Sundre Council approves that commitment of \$25,000.00, from the existing approved Four-Year Operating Budget, in support of the feasibility study application to FCM		
303	06-11-23	MOVED by Councillor Anderson that the Town of Sundre Council support the Sundown in Sundre Santa Event, if approved by NAVCANADA, recognizing that written permission from Chinook's Edge Scholle Division in support of the event is to be obtained.	Legislative Serv.	Appendix #60
304	06-11-23	MOVED by Councillor Isaac that the Town of Sundre Council proclaim November 2023 as "Seniors' Falls Prevention Month" in the Town of Sundre		
305	06-11-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the invitation for a representative of the Town of Sundre to attend the 2023 Remembrance Day Service at River Valley School. Mayor Warnock will attend		
306	06-11-23	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 6:57 p.m.		
	#/D/M/Y	November 20, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
307	20-11-23	MOVED by Councillor Anderson that the agenda be approved as presented. <i>Council Absence, Councillor Vardas, joining by phone at 6:45 p.m.</i>		
308	20-11-23	MOVED by Councillor Petersen that the Minutes of the Regular Council Meeting of Council held on November 6, 2023, be approved as presented		

309	20-11-23	MOVED by Councillor Dalke that the Town of Sundre Council thank and accept the presentation from Ms. Joy Willihnganz of the Sundre Municipal Library as information		
310	20-11-23	MOVED by Councillor Anderson that the Town of Sundre Council go into a closed meeting at 6:17 p.m. with Mayor advising that the public is welcome to return to the Regular Council meeting at the conclusion of the closed meeting. The following, including 6 Council members were in attendance for the closed meeting session: Absent, Councillor Vardas. Staff: Acting Chief Administrative Officer, Chris Albert, Administrative Support, Betty Ann Fountain; Public: KPMG LLP representatives Colin Mitchell and Samuel Straka.		
311	20-11-23	MOVED by Councillor Isaac that Council return to an open meeting at 6:47 p.m.		
		<i>Mayor Warnock called a 3 minute recess at 6:47 p.m.</i>		
		<i>Administrative Support invited the public to re-enter the Council Chambers</i>		
		<i>Mayor Warnock resumed the regular meeting of Council at 6:51 p.m.</i>		
312	20-11-23	MOVED by Councillor Isaac that the Town of Sundre Council give first reading to Bylaw 2023-07 "Fees and Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective January 1, 2024		
313	20-11-23	MOVED by Councillor Petersen that the Town of Sundre Council give second reading to Bylaw 2023-07 "Fees and Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective January 1, 2024 amended as follows: the Bylaw to reflect no change to the Water Flat Fee (per month) and no change to the Wastewater Flat Fee. In Favour: Councillor Petersen, Councillor Marr. Opposed: Councillor Vardas, Councillor Anderson, Councillor Isaac & Mayor Warnock. DEFEATED		
314	20-11-23	MOVED by Councillor Anderson that the Town of Sundre Council give second reading to Bylaw 2023-07 "Fees and Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective January 1, 2024. In Favour: Councillor Vardas, Councillor Anderson, Councillor Isaac & Mayor Warnock. Opposed: Councillor Petersen, Councillor Marr, Councillor Dalke. CARRIED		
315	20-11-23	MOVED by Councillor Isaac that the Town of Sundre Council give unanimous consent for third reading to Bylaw 2023-07 "Fees and Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective January 1, 2024		
316	20-11-23	MOVED by Councillor Anderson that the Town of Sundre Council give third and final reading to Bylaw 2023-07 "Fees and Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective January 1, 2024. In Favour: Councillor Vardas, Councillor Anderson, Councillor Isaac, Councillor Marr and Mayor Warnock. Opposed Councillor Petersen, Councillor Dalke. CARRIED		
317	20-11-23	MOVED by Councillor Marr that the Town of Sundre Council direct administration on the level of service expected for this one-way back lane by removing the one-way signs and return the lane to two-way traffic. In Favour: Councillor Marr, Councillor Anderson, Councillor Dalke. Opposed: Councillor Vardas, Councillor Petersen, Councillor Isaac and Mayor Warnock. DEFEATED		
318	20-11-23	MOVED by Councillor Petersen that the Town of Sundre Council directs administration to maintain the one-way line as it exists with no increase to the level of service for the lane. In Favour: Councillor Anderson, Councillor Petersen, Councillor Vardas, Councillor Isaac, and Mayor Warnock. Opposed: Councillor Marr, Councillor Dalke. CARRIED		
		<i>Councillor Vardas left the meeting at 8:19 p.m.</i>		
		<i>Mayor Warnock called a 5 minute recess at 8:19 p.m.</i>		
		<i>Mayor Warnock resumed the meeting at 8:24 p.m.</i>		
319	20-11-23	MOVED by Councillor Dalke that the Town of Sundre Council accept the Q3 2023 Quarterly Financial Reports as information		
320	20-11-23	MOVED by Councillor Anderson that the Town of Sundre Council accept the Departmental Reports for October 2023 as information		
321	20-11-23	MOVED by Councillor Marr that the Town of Sundre Council accept Mayor Warnock's report, Councillor Anderson's report and Councillor Isaac's report for October as information		
322	20-11-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the Key Messages of Council for the month of October 2023 as information		
323	20-11-23	MOVED by Councillor Anderson that the Town of Sundre Council go into a closed meeting at 8:43 p.m.		
		<i>Mayor Warnock called a 5 minute recess at 8:43 p.m.</i>		
		<i>The following were in attendance for the closed meeting session: Acting CAO, Chris Albert and Economic Development Officer, Jon Allan</i>		

		<i>Jon Allan left the Closed Meeting at 9:08 p.m.</i>		
324	20-11-23	MOVED by Councillor Isaac that Council return to an open meeting at 9:36 p.m.		
325	20-11-23	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 9:37 p.m.		

SCHEDULE A - 2023 Expenditures to Date

Mayor Richard Warnock

Date	Hosting Town	Description	Expense (less Tax)	Cost	Balance
					\$ 17,000.00
10-Jan-23		South McDougall - Area Structure Plan (ASP)	Per Diem	\$ 150.00	\$ 16,850.00
10-Jan-23		South McDougall - Area Structure Plan (ASP)	Mileage	\$ 68.00	\$ 16,782.00
18-Jan-23	Red Deer	Red Deer River Municipal Users Group	Mileage	\$ 231.20	\$ 16,550.80
18-Jan-23	Red Deer	Red Deer River Municipal Users Group	Per Diem	\$ 280.00	\$ 16,270.80
24-Jan-23	Red Deer	Red Deer Polytechnic	Mileage	\$ 142.00	\$ 16,128.80
24-Jan-23	Red Deer	Red Deer Polytechnic	Per Diem	\$ 130.00	\$ 15,998.80
26-Jan-23	County	Municipal Aera Partnership	Mileage	\$ 68.00	\$ 15,930.80
26-Jan-23	County	Municipal Aera Partnership	Per Diem	\$ 110.00	\$ 15,820.80
8-Feb-23	Spruce	Spruce - Coordinate Response	Meeting Per Diem	\$ 80.00	\$ 15,740.80
8-Feb-23	Calgary	Emerging Trends	Hotel	\$ 143.07	\$ 15,597.73
9-Feb-23	Calgary	Emerging Trends	Registration	\$ 185.00	\$ 15,412.73
9-Feb-23	Calgary	Emerging Trends	Meals	\$ 35.00	\$ 15,377.73
9-Feb-23	Calgary	Emerging Trends	Meeting Per Diem	\$ 280.00	\$ 15,097.73
9-Feb-23	Calgary	Emerging Trends	Travel Per Diem	\$ 60.00	\$ 15,037.73
14-Feb-23	County	Mountainview County ASP Meeteing	Meeting Per Diem	\$ 80.00	\$ 14,957.73
14-Feb-23	County	Mountainview County ASP Meeteing	Travel Per Diem	\$ 30.00	\$ 14,927.73
8-Mar-23	Calgary	Eco Growth	Mileage	\$ 163.20	\$ 14,764.53
8-Mar-23	Calgary	Eco Growth	Meeting Per Diem	\$ 80.00	\$ 14,684.53
8-Mar-23	Calgary	Eco Growth	Travel Per Diem	\$ 60.00	\$ 14,624.53
8-Mar-23	Calgary	Deshmesh Culture Centre	Meeting Per Diem	\$ 80.00	\$ 14,544.53
16-Mar-23	Drumheller	RDRMUG Executive	Mileage	\$ 231.20	\$ 14,313.33
16-Mar-23	Drumheller	RDRMUG Executive	Meeting Per Diem	\$ 80.00	\$ 14,233.33
16-Mar-23	Drumheller	RDRMUG Executive	Travel Per Diem	\$ 80.00	\$ 14,153.33
16-Mar-23	Drumheller	RDRMUG Board	Meeting Per Diem	\$ 120.00	\$ 14,033.33
21-Mar-23	Sundre	Mayors of South Central Alberta	Meeting Per Diem	\$ 100.00	\$ 13,933.33
22-Mar-23	Blackfalds	RDRWA	Mileage	\$ 156.40	\$ 13,776.93
22-Mar-23	Blackfalds	RDRWA	Meeting Per Diem	\$ 160.00	\$ 13,616.93
22-Mar-23	Blackfalds	RDRWA	Travel Per Diem	\$ 50.00	\$ 13,566.93
29-Mar-23	Edmonton	AB Municipalities Leadership Caucus	Hotel	\$ 626.64	\$ 12,940.29
29-Mar-23	Edmonton	AB Municipalities Leadership Caucus	Mileage	\$ 346.80	\$ 12,593.49
29-Mar-23	Edmonton	AB Municipalities Leadership Caucus	Registration	\$ 350.00	\$ 12,243.49
29-Mar-23	Edmonton	AB Municipalities Leadership Caucus	Meals	\$ 81.75	\$ 12,161.74
29-Mar-23	Edmonton	AB Municipalities Leadership Caucus	Meeting Per Diem	\$ 280.00	\$ 11,881.74
29-Mar-23	Edmonton	AB Municipalities Leadership Caucus	Travel Per Diem	\$ 120.00	\$ 11,761.74
30-Mar-23	Edmonton	AB Munis Presidents & Leadership Caucus	Meeting Per Diem	\$ 280.00	\$ 11,481.74
31-Mar-23	Edmonton	AB Municipalities Leadership Caucus	Meeting Per Diem	\$ 160.00	\$ 11,321.74
13-Apr-23	MVC	MAP Committee Meeting	Meeting Per Diem	\$ 80.00	\$ 11,241.74
13-Apr-23	MVC	MAP Committee Meeting	Travel Per Diem	\$ 30.00	\$ 11,211.74
18-Apr-23	Ponoka	Ponoka Central AHS Issues	Mileage	\$ 209.44	\$ 11,002.30
18-Apr-23	Ponoka	Ponoka Central AHS Issues	Meeting Per Diem	\$ 100.00	\$ 10,902.30
18-Apr-23	Ponoka	Ponoka Central AHS Issues	Travel Per Diem	\$ 60.00	\$ 10,842.30

Mayor Richard Warnock con't					
20-Apr-23	Sundre	AB Munis FOMG Climate Risk	Meeting Per Diem	\$ 60.00	\$ 10,782.30
21-Apr-23	Canmore	Spring Workshop	Meeting Per Diem	\$ 840.00	\$ 9,942.30
21-Apr-23	Canmore	Spring Workshop	Travel Per Diem	\$ 70.00	\$ 9,872.30
24-May-23	Toronto	FCM - Federation of Cdn Municipalities	Meeting Per Diem	\$ 1,120.00	\$ 8,752.30
24-May-23	Toronto	FCM - Federation of Cdn Municipalities	Travel Per Diem	\$ 280.00	\$ 8,472.30
13-Jun-23	Drayton Valley	Leadership Caucus	Mileage	\$ 218.96	\$ 8,253.34
13-Jun-23	Drayton Valley	Leadership Caucus	Meeting Per Diem	\$ 200.00	\$ 8,053.34
13-Jun-23	Drayton Valley	Leadership Caucus	Travel Per Diem	\$ 80.00	\$ 7,973.34
16-Jun-23	Rocky Mountain	Minister Nixon	Mileage	\$ 108.80	\$ 7,864.54
19-Jun-23	Edmonton	Minister Dreeshen	Mileage	\$ 346.80	\$ 7,517.74
19-Jun-23	Edmonton	Minister Dreeshen	Meeting Per Diem	\$ 120.00	\$ 7,397.74
19-Jun-23	Edmonton	Minister Dreeshen	Travel Per Diem	\$ 120.00	\$ 7,277.74
21-Jun-23	Red Deer	Central AB Mayor	Mileage	\$ 142.80	\$ 7,134.94
21-Jun-23	Red Deer	Central AB Mayor	Meeting Per Diem	\$ 120.00	\$ 7,014.94
21-Jun-23	Red Deer	Central AB Mayor	Travel Per Diem	\$ 60.00	\$ 6,954.94
11-Jul-23	MVC	South McDougall Flats	Meeting Per Diem	\$ 100.00	\$ 6,854.94
11-Jul-23	MVC	South McDougall Flats	Travel Per Diem	\$ 30.00	\$ 6,824.94
12-Jul-23	Innisfail	Ind Machine Demo	Meeting Per Diem	\$ 120.00	\$ 6,704.94
12-Jul-23	Innisfail	Ind Machine Demo	Travel Per Diem	\$ 40.00	\$ 6,664.94
20-Jul-23	Red Deer	RDRMUG/RDRWSA Meeting	Mileage	\$ 142.80	\$ 6,522.14
20-Jul-23	Red Deer	RDRMUG/RDRWSA Meeting	Travel Per Diem	\$ 50.00	\$ 6,472.14
20-Jul-23	Red Deer	RDRMUG/RDRWSA Meeting	Meeting Per Diem	\$ 160.00	\$ 6,312.14
12-Sep-23	Drumheller	Mayors of South Central Alberta	Mileage	\$ 231.20	\$ 6,080.94
12-Sep-23	Drumheller	Mayors of South Central Alberta	Meeting Per Diem	\$ 100.00	\$ 5,980.94
12-Sep-23	Drumheller	Mayors of South Central Alberta	Travel Per Diem	\$ 80.00	\$ 5,900.94
21-Sep-23	Drumheller	RDRMUG	Mileage	\$ 231.20	\$ 5,669.74
21-Sep-23	Drumheller	RDRMUG	Meeting Per Diem	\$ 120.00	\$ 5,549.74
21-Sep-23	Drumheller	RDRMUG	Travel Per Diem	\$ 80.00	\$ 5,469.74
21-Sep-23	Drumheller	RDRMUG	Meals	\$ 24.97	\$ 5,444.77
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Hotel	\$ 1,172.00	\$ 4,272.77
26-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Registration	\$ 1,170.00	\$ 3,102.77
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Meals	\$ 58.26	\$ 3,044.51
29-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Meeting Per Diem	\$ 1,120.00	\$1,924.51
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Travel Per Diem	\$ 120.00	\$1,804.51
13-Oct-23	Red Deer	Fall Workshop	Meeting Per Diem	\$ 840.00	\$964.51
13-Oct-23	Red Deer	Fall Workshop	Travel Per Diem	\$ 70.00	\$894.51
11-Oct-23	MVC	MAP Committee Meeting	Mileage	\$ 100.00	\$ 794.51
11-Oct-23	MVC	MAP Committee Meeting	Meeting Per Diem	\$ 100.00	\$ 694.51
11-Oct-23	MVC	MAP Committee Meeting	Travel Per Diem	\$ 30.00	\$ 664.51
2-Nov-23	MVC	Mtnview Regional Film Meeting	Mileage	\$ 68.00	\$ 596.51
2-Nov-23	MVC	Mtnview Regional Film Meeting	Meeting Per Diem	\$ 80.00	\$ 516.51
2-Nov-23	MVC	Mtnview Regional Film Meeting	Travel Per Diem	\$ 30.00	\$ 486.51
5-Nov-23	Edmonton	Rural Municipalities of Alberta (RMA)	Registration	\$ 992.00	\$ 505.49
5-Nov-23	Edmonton	Rural Municipalities of Alberta (RMA)	Hotel	\$ 983.49	\$ 1,488.98

Mayor Richard Warnock con't					
5-Nov-23	Edmonton	Rural Municipalities of Alberta (RMA)	Mileage	\$ 346.80	-\$ 1,835.78
5-Nov-23	Edmonton	Rural Municipalities of Alberta (RMA)	Travel Per Diem	\$ 120.00	-\$ 1,955.78
6-Nov-23	Edmonton	Rural Municipalities of Alberta (RMA)	Meeting Per Diem	\$ 720.00	-\$ 2,675.78
22-Nov-23	MVC	MVC South McDougal ASP	Meeting Per Diem	\$ 120.00	-\$ 2,795.78
28-Nov-23	Innisfail	South Central AB Mayors	Mileage	\$ 22.57	-\$ 2,818.35
28-Nov-23	Innisfail	South Central AB Mayors	Meeting Per Diem	\$ 100.00	-\$ 2,918.35
28-Nov-23	Innisfail	South Central AB Mayors	Travel Per Diem	\$ 40.00	-\$ 2,958.35

Councillor Connie Anderson

Date	Hosting Town	Description	Expense (less Tax)	Cost	Balance
					\$ 7,000.00
9-Feb-23	Calgary	Emerging Trends	Registration	\$ 185.00	\$ 6,815.00
9-Feb-23	Calgary	Emerging Trends	Mileage	\$ 163.20	\$ 6,651.80
9-Feb-23	Calgary	Emerging Trends	Meeting Per Diem	\$ 280.00	\$ 6,371.80
9-Feb-23	Calgary	Emerging Trends	Travel Per Diem	\$ 60.00	\$ 6,311.80
21-Apr-23	Canmore	Spring Workshop	Meeting Per Diem	\$ 840.00	\$ 5,471.80
21-Apr-23	Canmore	Spring Workshop	Travel Per Diem	\$ 70.00	\$ 5,401.80
13-Oct-23	Red Deer	Fall Workshop	Meeting Per Diem	\$ 840.00	\$ 4,561.80
13-Oct-23	Red Deer	Fall Workshop	Travel Per Diem	\$ 70.00	\$ 4,491.80

Councillor Owen Petersen

Date	Hosting Town	Description	Expense (less Tax)	Cost	Balance
					\$ 7,000.00
8-Feb-23	Calgary	Emerging Trends	Hotel	\$ 143.07	\$ 6,856.93
9-Feb-23	Calgary	Emerging Trends	Registration	\$ 185.00	\$ 6,671.93
9-Feb-23	Calgary	Emerging Trends	Meals	\$ 15.00	\$ 6,656.93
9-Feb-23	Calgary	Emerging Trends	Mileage	\$ 163.20	\$ 6,493.73
9-Feb-23	Calgary	Emerging Trends	Meeting Per Diem	\$ 280.00	\$ 6,213.73
9-Feb-23	Calgary	Emerging Trends	Travel Per Diem	\$ 60.00	\$ 6,153.73
28-Feb-23	Sundre	Sundre District & Historical Society (SDHS)	Meeting Per Diem	\$ 80.00	\$ 6,073.73
8-Mar-23	Calgary	Eco and Dashmesh Tour	Mileage	\$ 163.20	\$ 5,910.53
8-Mar-23	Calgary	Eco and Dashmesh Tour	Meeting Per Diem	\$ 160.00	\$ 5,750.53
8-Mar-23	Calgary	Eco and Dashmesh Tour	Travel Per Diem	\$ 60.00	\$ 5,690.53
21-Mar-23	Sundre	SDHS Monthly Meeting	Meeting Per Diem	\$ 80.00	\$ 5,610.53
29-Mar-23	Edmonton	Spring Municipal Leaders Caucus	Mileage	\$ 346.80	\$ 5,263.73
29-Mar-23	Edmonton	Spring Municipal Leaders Caucus	Hotel	\$ 417.76	\$ 4,845.97
29-Mar-23	Edmonton	Spring Municipal Leaders Caucus	Parking	\$ 38.00	\$ 4,807.97
29-Mar-23	Edmonton	Spring Municipal Leaders Caucus	Registration	\$ 200.00	\$ 4,607.97
29-Mar-23	Edmonton	Spring Municipal Leaders Caucus	Meals	\$ 41.18	\$ 4,566.79
29-Mar-23	Edmonton	Spring Municipal Leaders Caucus	Meeting Per Diem	\$ 280.00	\$ 4,286.79
29-Mar-23	Edmonton	Spring Municipal Leaders Caucus	Travel Per Diem	\$ 120.00	\$ 4,166.79
18-Apr-23	Sundre	SDHS Regular Meeting	Meeting Per Diem	\$ 80.00	\$ 4,086.79
21-Apr-23	Canmore	Spring Workshop	Mileage	\$ 306.40	\$ 3,780.39
21-Apr-23	Canmore	Spring Workshop	Meeting Per Diem	\$ 840.00	\$ 2,940.39
21-Apr-23	Canmore	Spring Workshop	Travel Per Diem	\$ 70.00	\$ 2,870.39
16-May-23	Sundre	SDHS Regular Meeting	Meeting Per Diem	\$ 80.00	\$ 2,790.39
20-Jun-23	Sundre	SDHS Regular Meeting	Meeting Per Diem	\$ 80.00	\$ 2,710.39
19-Sep-23	Sundre	SDHS Monthly Meeting	Meeting Per Diem	\$ 80.00	\$ 2,630.39
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Hotel	\$ 1,172.00	\$ 1,458.39

Councillor Owen Petersen con't					
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Registration	\$ 1,170.00	\$288.39
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Mileage	\$ 346.80	-\$58.41
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Meeting Per Diem	\$ 760.00	-\$818.41
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Travel Per Diem	\$ 120.00	-\$938.41
13-Oct-23	Red Deer	Fall Workshop	Mileage	\$ 142.80	-\$1,081.21
13-Oct-23	Red Deer	Fall Workshop	Meeting Per Diem	\$ 800.00	-\$1,881.21
13-Oct-23	Red Deer	Fall Workshop	Travel Per Diem	\$ 50.00	-\$1,931.21
17-Oct-23	Sundre	Sundre District & Historical Society (SDHS)	Meeting Per Diem	\$ 80.00	-\$2,011.21

Councillor Todd Dalke

Date	Hosting Town	Description	Expense (less Tax)	Cost	Balance
					\$ 7,000.00
9-Feb-23	Calgary	Emerging Trends	Registration	\$ 185.00	\$ 6,815.00
9-Feb-23	Calgary	Emerging Trends	Mileage	\$ 163.20	\$ 6,651.80
9-Feb-23	Calgary	Emerging Trends	Meeting Per Diem	\$ 280.00	\$ 6,371.80
9-Feb-23	Calgary	Emerging Trends	Travel Per Diem	\$ 60.00	\$ 6,311.80
21-Apr-23	Canmore	Spring Workshop	Meeting Per Diem	\$ 840.00	\$ 5,471.80
21-Apr-23	Canmore	Spring Workshop	Travel Per Diem	\$ 70.00	\$ 5,401.80
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Hotel	\$ 1,196.00	\$ 4,205.80
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Registration	\$ 1,170.00	\$ 3,035.80
13-Oct-23	Red Deer	Fall Workshop	Meeting Per Diem	\$ 840.00	\$ 2,195.80
13-Oct-23	Red Deer	Fall Workshop	Travel Per Diem	\$ 70.00	\$ 2,125.80

Councillor Jaime Marr

Date	Hosting Town	Description	Expense (less Tax)	Cost	Balance
					\$ 7,000.00
24-Jan-23	Sundre	Pool Committee Meeting	Meeting Per Diem	\$ 40.00	\$ 6,960.00
9-Feb-23	Calgary	Emerging Trends	Registration	\$ 185.00	\$ 6,775.00
9-Feb-23	Calgary	Emerging Trends	Meeting Per Diem	\$ 280.00	\$ 6,495.00
9-Feb-23	Calgary	Emerging Trends	Travel Per Diem	\$ 30.00	\$ 6,465.00
21-Apr-23	Canmore	Spring Workshop	Meeting Per Diem	\$ 840.00	\$ 5,625.00
21-Apr-23	Canmore	Spring Workshop	Travel Per Diem	\$ 70.00	\$ 5,555.00
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Hotel	\$ 1,196.00	\$ 4,359.00
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Registration	\$ 1,170.00	\$ 3,189.00
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Meals	\$ 225.00	\$ 2,964.00
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Mileage	\$ 346.80	\$ 2,617.20
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Meeting Per Diem	\$ 840.00	\$ 1,777.20
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Travel Per Diem	\$ 70.00	\$ 1,707.20
13-Oct-23	Red Deer	Fall Workshop	Meeting Per Diem	\$ 840.00	\$ 867.20
13-Oct-23	Red Deer	Fall Workshop	Travel Per Diem	\$ 70.00	\$ 797.20

Councillor Paul Isaac

Date	Hosting Town	Description	Expense (less Tax)	Cost	Balance
					\$ 7,000.00
8-Feb-23	Calgary	Emerging Trends	Hotel	\$ 143.07	\$ 6,856.93
9-Feb-23	Calgary	Emerging Trends	Registration	\$ 185.00	\$ 6,671.93
9-Feb-23	Calgary	Emerging Trends	Meals	\$ 32.00	\$ 6,639.93
9-Feb-23	Calgary	Emerging Trends	Mileage	\$ 163.20	\$ 6,476.73
9-Feb-23	Calgary	Emerging Trends	Meeting Per Diem	\$ 280.00	\$ 6,196.73
9-Feb-23	Calgary	Emerging Trends	Travel Per Diem	\$ 60.00	\$ 6,136.73
21-Apr-23	Canmore	Spring Workshop	Meeting Per Diem	\$ 280.00	\$ 5,856.73
21-Apr-23	Canmore	Spring Workshop	Travel Per Diem	\$ 70.00	\$ 5,786.73
22-Apr-23	Canmore	Spring Workshop	Meeting Per Diem	\$ 280.00	\$ 5,506.73
23-Apr-23	Canmore	Spring Workshop	Meeting Per Diem	\$ 280.00	\$ 5,226.73
24-May-23	Toronto	FCM - Federation of Cdn Municipalities	Meeting Per Diem	\$ 1,120.00	\$ 4,106.73
24-May-23	Toronto	FCM - Federation of Cdn Municipalities	Travel Per Diem	\$ 280.00	\$ 3,826.73
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Hotel	\$ 1,196.00	\$ 2,630.73
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Registration	\$ 1,170.00	\$ 1,460.73
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Mileage	\$ 346.80	\$ 1,113.93
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Meeting Per Diem	\$ 1,080.00	\$33.93
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Travel Per Diem	\$ 120.00	-\$86.07
13-Oct-23	Red Deer	Fall Workshop	Meeting Per Diem	\$ 840.00	-\$926.07
13-Oct-23	Red Deer	Fall Workshop	Travel Per Diem	\$ 70.00	-\$996.07
25-Oct-23	Lake Louise	Alberta Recreation & Parks Conf. Oct 25-29	Hotel	\$ 807.52	-\$1,803.59
oct 25-28, 2023	Lake Louise	Alberta Recreation & Parks Conf. Oct 25-29	Travel Per Diem	\$ 120.00	-\$1,923.59
oct 25-28, 2023	Lake Louise	Alberta Recreation & Parks Conf. Oct 25-29	Meeting Per Diem	\$ 840.00	-\$2,763.59
oct 25-28, 2023	Lake Louise	Alberta Recreation & Parks Conf. Oct 25-29	Registration	\$ 845.00	-\$3,608.59
25-Oct-23	Lake Louise	Alberta Recreation & Parks Conf. Oct 25-29	Mileage	\$ 378.08	-\$3,986.67

Councillor Chris Vardas

Date	Hosting Town	Description	Expense (less Tax)	Cost	Balance
					\$ 7,000.00
03-Mar-23	Olds	MVSH Board Retreat	Meeting Per Diem	\$ 200.00	\$ 6,800.00
03-Mar-23	Olds	MVSH Board Retreat	Travel Per Diem	\$ 20.00	\$ 6,780.00
08-Mar-23	Calgary	ECO Growth/Desh Mest	Mileage	\$ 137.40	\$ 6,642.60
08-Mar-23	Calgary	ECO Growth/Desh Mest	Meeting Per Diem	\$ 160.00	\$ 6,482.60
08-Mar-23	Calgary	ECO Growth/Desh Mest	Travel Per Diem	\$ 60.00	\$ 6,422.60
04-Apr-23	Didsbury	Mountianview Fim	Mileage	\$ 74.80	\$ 6,347.80
20-Apr-23	Canmore	Council Spring Workshop	Travel Per Diem	\$ 70.00	\$ 6,277.80
21-Apr-23	Canmore	Council Spring Workshop	Meeting Per Diem	\$ 280.00	\$ 5,997.80
22-Apr-23	Canmore	Council Spring Workshop	Meeting Per Diem	\$ 280.00	\$ 5,717.80
23-Apr-23	Canmore	Council Spring Workshop	Meeting Per Diem	\$ 280.00	\$ 5,437.80
16-May-23	Sundre	Hospital Futures	Meeting Per Diem	\$ 100.00	\$ 5,337.80
24-May-23	Toronto	FCM - Federation of Cdn Municipalities	Meeting Per Diem	\$ 1,120.00	\$ 4,217.80
24-May-23	Toronto	FCM - Federation of Cdn Municipalities	Travel Per Diem	\$ 280.00	\$ 3,937.80
29-May-23	Toronto	FCM - Federation of Cdn Municipalities	Parking	\$ 76.28	\$ 3,861.52
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Hotel	\$ 1,196.00	\$ 2,665.52
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Registration	\$ 1,170.00	\$ 1,495.52
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Meeting Per Diem	\$ 1,120.00	\$ 375.52
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Travel Per Diem	\$ 120.00	\$ 255.52
13-Oct-23	Red Deer	Fall Workshop	Meeting Per Diem	\$ 640.00	-\$384.48

Councillor Chris Vardas con't					
13-Oct-23	Red Deer	Fall Workshop	Travel Per Diem	\$ 50.00	-\$434.48
13-Oct-23	Red Deer	Fall Workshop	Mileage	\$ 142.80	-\$577.28
25-Oct-23	Lake Louise	Alberta Recreation & Parks Conf. Oct 25-29	Hotel	\$ 807.52	-\$1,384.80
oct 25-28, 2023	Lake Louise	Alberta Recreation & Parks Conf. Oct 25-29	Travel Per Diem	\$ 120.00	-\$1,504.80
oct 25-28, 2023	Lake Louise	Alberta Recreation & Parks Conf. Oct 25-29	Meeting Per Diem	\$ 840.00	-\$2,344.80
oct 25-28, 2023	Lake Louise	Alberta Recreation & Parks Conf. Oct 25-29	Registration	\$ 845.00	-\$3,189.80



DEPARTMENTAL REPORT

DEPARTMENT	Fire Department
SUBMITTED BY	Ross Clews Fire Chief
DATE	December 11, 2023
FOR MONTH(S) OF	November 2023
911 DISPATCHES:	
	Emergency Response Numbers, 311 Year to Date November 2023, Responses – 26 Total
Response Types:	<ul style="list-style-type: none"> ➤ Alarms – No Fire – Steam or Smoke Mistaken – 1 ➤ Medical First Response – 19 ➤ Mutual Aid Request – 1 ➤ Motor Vehicle Collisions - 2 ➤ Rubbish or grass Fire (no dollar loss) - 3 <p style="text-align: center;">Location Breakdown as Chart Below</p>
Results:	<ul style="list-style-type: none"> ➤ All incidents Responded, Managed and Resolved by SFD Members
TRAINING & ACTIVITIES	
In-Hall/Weekly:	<p>November 2023 in House Training consisted of the following:</p> <ul style="list-style-type: none"> ➤ Personal Protective Equipment <ul style="list-style-type: none"> ○ Timing of Donning and Doffing ➤ Advanced First Aid <ul style="list-style-type: none"> ○ Vital Signs ○ Assessment Skills ○ Motor ○ Head to Toe Assessment ○ Anatomy/Physiology ○ Airway Management ○ Shock ○ Medical Scenarios ➤ Under and In Full Mask <ul style="list-style-type: none"> ○ Wall and Ladder Breach ○ Mayday Hose Evacuation ○ Stair Egress/Hose Advancement ○ Building Construction ➤ Vehicle Extrication Tool Familiarity ➤ Ice Rescue <ul style="list-style-type: none"> ○ Overview of Basics on River <p>Community/Public Relations Events</p> <ul style="list-style-type: none"> ➤ Laying of Wreath Remembrance Day ➤ Fire Chief attended Chiefs Meeting – 10 November 2023

	<ul style="list-style-type: none"> ➤ Mountain View Senior's Lodge Inspection – 15 November, 2023
Formal Courses in- Progress/Upcoming:	<ul style="list-style-type: none"> ➤ Advanced First Aid for 6 members – To be Completed, December 2023
Fire Hall:	
Building/Maintenance:	<ul style="list-style-type: none"> ➤ Sump Pump Cleanout – 10 November 2023 ➤ Furnace in Ambulance Bay currently in Progress. ➤ Remodel Training Room to incorporate EOC for Disaster Management. <ul style="list-style-type: none"> ○ Discussion had with AHS. ○ Construction is in Progress.
SFD Units - Equipment	
Units:	<ul style="list-style-type: none"> ➤ New Replacement Fire Truck Expected Delivery Changed to November 2023
	<ul style="list-style-type: none"> ➤ Unit 510 Replacement is ordered
Equipment:	<ul style="list-style-type: none"> ➤ Nothing to Report
Safety Codes:	
Inspections -Occupancies	<ul style="list-style-type: none"> ➤ Fire Inspections scheduled on Request – Complaint Basis Behind schedule currently
Status:	<ul style="list-style-type: none"> ➤ Safety Codes Officer training 2 Members - 90% completed, 1 member complete. ➤ 4 Additional SFD Members to take training in 2023

INCIDENTS	Town of Sundre	Mountain View County	Clearwater County	Bighorn MD	Total	Last Month's Total	Year to Date Total
Fires							4
Outside Fires							5
Control Burn - Arrived on scene							4
Rubbish/Grass Fires		3			3	1	24
Investigation of Smoke						1	6
Electrical Public Hazard							2
Alarm -No Fire - Steam or Smoke mistaken	1				1	3	21
Alarm -No Fire - detector activated							8
Alarm No Fire – Miscellaneous							2
False Alarms-internal or local alarm system							13
Gas Leak Miscellaneous							1
Gas Leak Natural Gas							0
Gas Leak Response to CO							3
Medical First Response	10	7	2		19	13	82
Medical Assists							80
Medical Assists-stood down							0
Miscellaneous Rescues						1	1
Motor Vehicle Collisions	1	1			2	4	42
Mutual Aid Requests				1	1	1	7
Public Hazard - miscellaneous							2
Miscellaneous							4
Total	12	11	2	1	26	24	311

DEPARTMENTAL REPORT

DEPARTMENT	Planning and Economic Development
SUBMITTED BY	Benazir Thaha Valencia, Senior Manager of Planning & Economic Development
COUNCIL DATE	December 18, 2023
FOR MONTHS OF	November 2023
Development Permits:	3 - Change of Use for an existing commercial building creating residential & 1 commercial unit; 1 Single Family Dwelling in a new subdivision; 1 minor residential improvement project
Building Permits:	Permit issued for residential minor project
Electrical Permits: 4 Gas Permits: 0 Plumbing Permits: 1	Safety Code Permits were issued for a new residential dwelling and a variety of minor residential projects
Real Property Reports	1 RPR's are submitted with a request for a Stamp of Compliance to facilitate the sale of a property. The role of Administration is to assist property owners to solve non-compliant issues.
Area Structure Plans	<ul style="list-style-type: none"> Administration continues to collaborate with developer's representatives to develop a plan for adoption by Council (Sundre Hills, Mountain Springs);
Land Use Bylaw	<ul style="list-style-type: none"> Review of land use bylaw to ensure clarity in language and regulations for applicants is an ongoing process;
Municipal Development Plan	<ul style="list-style-type: none"> At the public engagement stage of the project. Stakeholder workshop set for Dec. 11th
Brookside Subdivision	<ul style="list-style-type: none"> Subdivision progressing with construction of underground infrastructure, shallow services and road/sidewalk. Collaborative on-site inspections conducted by Town's consulting engineer, water & wastewater and P & D staff; Next Steps: issuance of Certificate of Completion documents, providing a draft of the Development Agreement for Developer's review and signatures.
Design Standards	<ul style="list-style-type: none"> Design Standards documents (final draft) under review by Planning & Development, Operations, and Water & Wastewater staff. Next Step: provide draft to developers for review and comment.
Utilities Master Plan	<ul style="list-style-type: none"> Town's Engineer Consultant providing an update to the UMP. Next Step: To be reviewed by Planning & Development, Operations, and Water & Wastewater staff.
Trail Connectivity Assessment	<ul style="list-style-type: none"> Completed the assessment of pathways and trail connectivity.
Attachments	<ol style="list-style-type: none"> CAO Commercial / Industrial Report Building Permit Statistics



MEMO

TO: Linda Nelson, CAO
FROM: Betty Ann Fountain, Sr. Development Officer
RE: November 2023 Commercial, Industrial, Institutional Projects

COMMERCIAL

<u>Development / Building Permit</u>	<u>District</u>	<u>Civic Address</u>	<u>Project</u>	<u>Value</u>
2023-D44	C-1	307 Main Ave. W.	Change of Use – Motel to Mixed Use (12 bachelor units, 7 1-bedroom units & 5 2-bedroom residential units & 1 commercial unit – laundry mat)	Building Permit to be submitted.

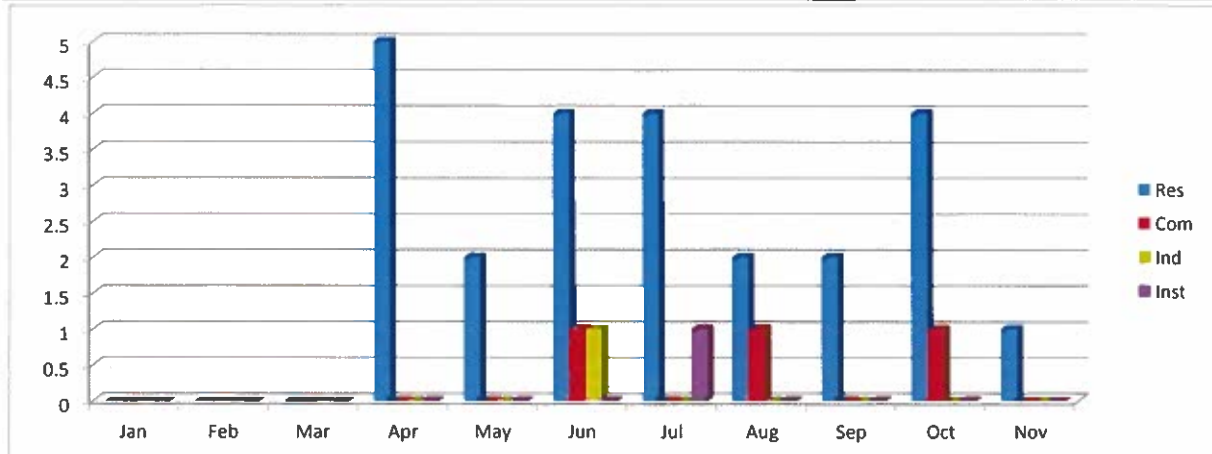
Legend:

- C-1 Central Commercial
- C-2 Highway Commercial
- C-3 Neighbourhood Commercial
- I-1 Light Industrial
- I-2 Flood Plain Industrial
- PS Public Service

Value: n/a = no building permit required

**MONTHLY BUILDING REPORT
FOR THE MONTH OF NOVEMBER 2023**

	Nov. 2023			2023 Year To Date			2022 Year To Date		
	Dwelling	No. of		Dwelling	No. of		Dwelling	No. of	
	Units	Permits	Building Value	Units	Permits	Building Value	Units	Permits	Building Value
RESIDENTIAL									
Two-Storey Bungalows				0	0	\$ -	0	0	\$ -
Bi-Level	0	0	\$ -	1	1	\$ 360,000	0	0	\$ -
Duplex/Semi Det.				0	0	\$ -	4	4	\$ 950,000
Multi-Family				0	0	\$ -	0	0	\$ -
Mobile Homes	0	0	0	0	0	\$ -	2	2	\$ 600,000
Accessory Buildings		0	\$ -	0	6	\$ 132,000		3	\$ 45,000
Renovation/Addition	0	1	\$ 15,000	0	15	\$ 259,800	0	17	\$ 168,385
Sub-Total	0	1	\$ 15,000	1	23	\$ 1,151,800	6	26	\$ 1,763,385
COMMERCIAL		No. of	Building		No. of	Building		No. of	Building
Building Starts		Permits	Value		Permits	Value		Permits	Value
Renovation/Addition									
		0	\$ -		2	\$ 2,300,000		0	\$ -
		0	\$ -		1	\$ 250,000		6	\$ 148,000
		0	\$ -		3	\$ 2,550,000		6	\$ 148,000
INDUSTRIAL		No. of	Building		No. of	Building		No. of	Building
Building Starts		Permits	Value		Permits	Value		Permits	Value
Renovation/Addition									
		0	\$ -		1	\$ 2,300,000		0	\$ -
		0	\$ -		0	0		2	\$ 27,000
		0	\$ -		1	\$ 2,300,000		2	\$ 27,000
									0
INSTITUTIONAL		No. of	Building		No. of	Building		No. of	Building
Building Starts		Permits	Value		Permits	Value		Permits	Value
Renovation/Addition									
		0	\$ -		1	\$ 84,870		0	\$ -
		0	\$ -		0	\$ -		0	\$ -
		0	\$ -		1	\$ 84,870		0	\$ -
TOTAL	Dwelling	No. of	Building Value	Dwelling	No. of	Building Value	Dwelling	No. of	Building Value
	Units	Permits		Units	Permits		Units	Permits	
	0	1	\$ 15,000	2	29	\$ 6,106,670	6	34	\$ 1,938,385



DEPARTMENTAL REPORT

DEPARTMENT	Economic Development
SUBMITTED BY	Jonathan Allan
COUNCIL DATE	December 18, 2023
FOR MONTH OF	November 2023

TOPIC #1	Community Development, Business Development and Vacancy Rates
ISSUES:	<ul style="list-style-type: none"> • VACANCY RATES <ul style="list-style-type: none"> ○ November commercial vacancy was estimated at 6.8% as a proportion of square footage available in the C1 district downtown.
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Attended National Franchise Show in Calgary; • Conducted tours for prospective investors; • Corresponded with Rural Entrepreneur Stream candidates.
TOPIC #2	Tourism Development
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Continued coordination of Explore Sundre tourism advertising campaign; • Continued work on new 2024 Visitor Guide; • Attended Travel Alberta meeting; • Attended initial planning session for Winterfest 2024.
TOPIC # 3:	Committees, Conferences and Professional Development
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Attended CAEP Fall general meeting.
TOPIC # 4:	Communications
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Updated website(s) as necessary.
TOPIC #4	Regional Collaboration: Mountain View Regional Film Office (MVRFO)
	<ul style="list-style-type: none"> • Continued updating Mountain View Regional Film Office website; • Attended Banff Mountain Film Festival on behalf of MVRFO; • Worked with MVRFO partners to begin strategic planning process; • Met with agency on prospect of recruiting international film productions to Sundre area.

DEPARTMENTAL REPORT

DEPARTMENT	Community Services
SUBMITTED BY	Geoff Whittaker
COUNCIL DATE	December 18, 2023
FOR MONTH OF	November 2023

TOPIC #1	Community Centre
	<ul style="list-style-type: none"> • Another busy month with the regular user's groups: Taekwondo, Gymnastics, Pickle Ball and Indoor Walking Group; • Small Hoops Basketball has commenced; • November bookings for the Community Centre include: Christmas Farmers Market, Hospital Gala, West Fraser Kids Party.
TOPIC #2	Parks
	<ul style="list-style-type: none"> • Lights have been installed on the outdoor permanent rink and boards are scheduled to be installed in December; • Community Services team is responsible for snow clearing of the sidewalks and pathways this winter; • Christmas lights were hung at the campground gazebo area, on the street lights on Main Ave and Centre ST, and at the town office.
TOPIC # 3:	Arena
	<ul style="list-style-type: none"> • The arena is in full swing this season, nights and weekends are booked solid; • Sticks n' Pucks and Public Skating have seen good numbers of participants; • The "Power Edge Pro" hockey training was well attended.



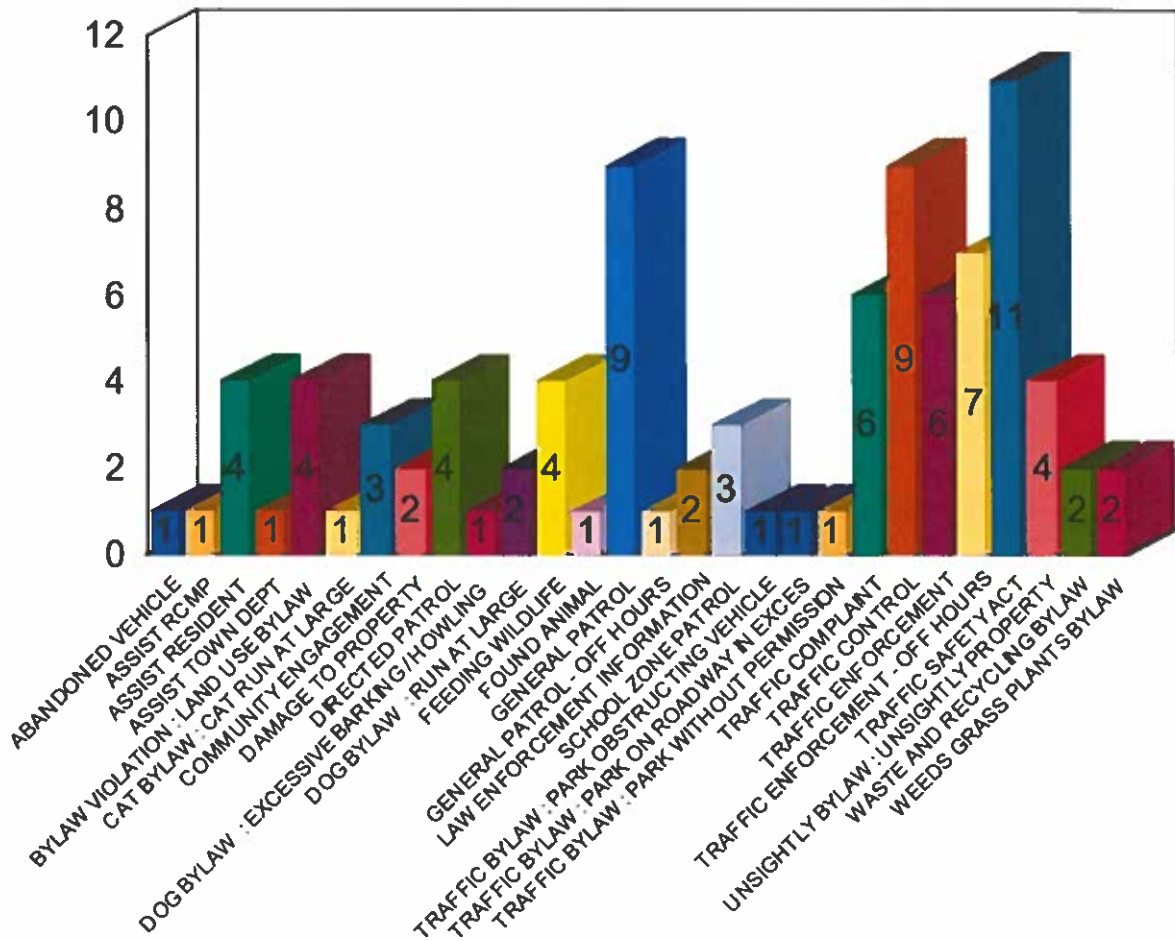
DEPARTMENTAL REPORT

DEPARTMENT	Municipal Enforcement
SUBMITTED BY	CPO Sam Zhao
COUNCIL DATE	December 18, 2023
FOR MONTH OF	November 2023

Calls for Service – October 2023

October total – 94

Year to date total – 891





REMEMBRANCE DAY
Left We Forget

Sundre RCMP and Sundre Municipal Enforcement attended Remembrance Day Ceremonies at Sundre High School and River Valley School on Nov 8th and Nov 11th



DEPARTMENTAL REPORT

DEPARTMENT	Operations
SUBMITTED BY	Jim Hall
COUNCIL DATE	December 18, 2023
FOR MONTHS OF	November 2023

TOPIC #1	Highway 27 Underground Project
Progress	Work was stopped in November due to uncertain weather conditions.
Action	Successful repairs completed for a leak that affected a customer and leaks found in the existing system altered to new material.
TOPIC #2	Hwy 27 Underground 2024
Progress	The sections completed this year required 13 temporary services to be installed and managed. A majority of them have been upgraded from copper to new plastic services.
Next Steps	The contractor provided no charge additional days to assist in the planning of the 2024 requirements.
TOPIC #3	Brookside Development Gas Installation
Progress	Staff completed the 825 feet of service main works for the initial phase of 12 new homes completing all necessary documentation and inspection forms
Next Steps	Preparations for individual gas servicing are under way
TOPIC # 3:	Water leak survey
Progress	Staff and the contractor found water leaks were found during the project location of 4 th to 2 nd Street. Suspected leaks not found in the existing underground cast steel mains were noted in the condition of joints removed once bursting was completed
Next Steps	The water department has noted a dramatic drop in water loss with the numerous leaks and a seamless water main installation. The department will continue to correlate and monitor potential leaks and rate of loss prior to shut down of Hwy mains 2000 cu/day. Current flows are 1550 cu/day
TOPIC # 4:	Sidewalk snow clearing
Progress	Community services has begun scheduling snow removal when required
Next Steps	Operations has received very few concerns in 2023

TOPIC # 5:	Wastewater reduction
Progress	Included in the water leakage reduction with Hwy27 upgrades, staff have noted a reduction in the effluent at the lagoon. Past average flows of 1300 cu/day vs 1100 cu/day
Next Steps:	Staff will continue to monitor flows
TOPIC # 6:	Gas Utility records and capacity study
Progress	The gas department will continue GIS mapping of mains for accurate locations, size and materials
Next Steps	This information once gathered will assist in developing a scope and cost for current and future development for gas capacity
TOPIC # 7:	Gas Development Standards Section
Progress	The standards listed in the document are complied with applicable codes and best practices from other Alberta gas utilities
Next Steps	This standard fully assisted in the gas installation of new mains in a shared trench design with other utilities. New developers will be able to understand this utility with more confidence



REQUEST FOR DECISION

COUNCIL DATE	December 18, 2023
SUBJECT	Council Committee Reports
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	11.1

BACKGROUND/PROPOSAL:

Council have provided reports for Council’s review and information for the month of November 2023.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please see attached reports.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council accept Mayor Warnock’s report for November 2023 as presented.

MOTION:

That the Town of Sundre Council accept Mayor Warnock’s report for November 2023 as information.

ATTACHMENTS:

11.1a Mayor Warnock’s report

Date Reviewed: December 14, 2023

CAO: *Linda Nelson*



**COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF MAYOR RICHARD WARNOCK**

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com
For the Month of November 2023

**Bylaw Policy Review Committee
Date of Meeting: November 15**

Committee met with review of the following to make recommendations to Council:
Policy A-012-00 Grants to Organizations Policy
Bylaw 2023-09 Community Standards Bylaw
Bylaw 2023-10 Backyard Chickens Pilot Program Bylaw
Policy C-041-00 Corporate Credit Card Policy

**Emergency Management Advisory Committee
Date of Meeting:**

No November Meeting

**Intermunicipal Collaboration Committee
Date of Meeting:**

No November Meeting

**Mountain View Senior’s Housing
Date of Meeting: November 16**

Organizational and Regular Board Meeting held at MVSH Olds.

Organizational meeting covered elections, banking requirements and committee appointments - Dwayne Fulton, Mountain View County Councillor was elected Chair for 2023/2024 year and Richard Warnock, Town of Sundre Mayor as Vice-Chair.

The Regular Board meeting was held right after the org. meeting with agenda items of: Life lease options. Government of Alberta response to Board Alternates, Vacancy/Occupancy report, Capital Budget update, and MVSH policies update.

**Red Deer River Municipal Users Group
Date of Meeting: November 16**

Due to meeting date conflict – Councillor Todd Dalke attended the regular board meeting of RDRMUG held in Drumheller.

**Red Deer River Watershed Alliance
Date of Meeting:**

No November Meeting

**Sundre Petroleum Operators Group
Date of Meeting:**

No November Meeting

Cont’d on page 2

Sundre Wellness Advocacy Committee

Date of Meeting: November 20

Committee meeting was held in Council Chambers with agenda: Review of current status of EMS in our community, Review of Government of Alberta announcement on refocusing Alberta's Health Care System, Committee 2024 work plan and discussion on the joint David Thompson and Yellowhead East health advisory committees.

Other: November 2023 Meetings

Nov 01 – Attended the Alberta Health Services – Fall prevention “Walk with the Mayors”. This year the event was held at the Olds College.

Nov 02 – Attended a Mountain View Regional Film Office – Policy and Terms of Reference meeting held at Mountain View County office.

Nov 03 – With CAO Linda Nelson, delivered 5 welcome baskets to new businesses that have started up in Sundre.

Nov 06 – Attended Sundre Regular Council meeting by telephone, the meeting was chaired by Deputy Mayor Jamie Marr, who did an excellent job in my absence. For Agenda and Minutes please go to www.sundre.com.

Nov 06 to Nov 09 – Attended the Rural Municipalities Conference in Edmonton. It was very informative to see how the rural members discussed and passed or failed the resolutions presented, rural focused workshops and meetings, and as well a great Ministerial Forum.

Nov 11 – Attended the Remembrance Day ceremony held at Riverside school and placed a Town of Sundre wreath in honor of all our local veterans.

Nov 14 – Attended the Museum Metis display blessing and presented a thankyou on behalf of the Town of Sundre and All of Council.

Nov 15 – Attended the Sundre Ministerial meeting – that discussed the Christmas community carol singing event being held at the Sundre community Center on Dec 03.

Nov 16 – Attended with Minister Nixon , the Alberta Healthy Communities support of the Town of Sundre Community Van with a grant sponsored by Government of Alberta that along with the Town of Sundre and local fund raising will be bringing a new van to service seniors in our community.

Nov 18 – Attended with members of Council the Sundre Hospital Futures Gala that is not only a great fund raiser but shows such support for the work done by them for our hospital.

Nov 20 – Attended and Chaired the Sundre Regular Council Meeting held in Council Chambers. For meeting agenda and minutes please go to www.sundre.com.

Nov 22 – Attended the Coffee with the Mayor at the Sundre Seniors Supportive Living facility.

Nov 22 – Attended the Mountain View County – South McDougall Flats Area Structure Plan open house held at the Sundre Legion – for public input into the changes being proposed to the ASP.

Nov 28 – Attended the Mayors of South Central Alberta meeting held at Innisfail Council Chambers with a presentation by AB Munis President and VP Of Towns, and additional discussions around community updates complete with what lobby efforts are required.

Nov 30 – Attended and presented on behalf of the Board the Mountain View Seniors Housing annual Christmas party that included long service awards



REQUEST FOR DECISION

COUNCIL DATE	December 18, 2023
SUBJECT	Council Key Messages
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	11.2

BACKGROUND/PROPOSAL:

Each month an insert with key messages from the Office of Council is included in the mailing of the Town of Sundre Utility bills.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The Key Monthly Messages will be incorporated into the Town of Sundre Regular Council Meeting Agenda at the end of each month to ensure we reach as many residents as possible.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Pillar 5 of the Strategic Plan-Sustainable and Responsible Governance.

MOTION:

That the Town of Sundre Council accept the Key Messages of Council for the month of November 2023 as information.

ATTACHMENTS:

11.2a Key Messages from the Office of Council for November 2023

Date Reviewed: December 14, 2023

CAO: *Amida Rubin*



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FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH OF NOVEMBER, 2023

November 06, 2023

The Chinook's Edge School Division Trustee and members of River Valley School and Sundre High School appeared as a delegation and presented their priorities and recommendations, as well as the 2022-2023 year in review, which included the benefits of good attendance, great academic stats in Sundre vs provincial average, and other important information. Council was impressed with the vast and incredible work and accomplishments described in the presentation, and encouraged anyone with questions or concerns to reach out to the School Division at www.cesd73.ca.

Council proclaimed the month of November as Seniors Fall Prevention Month. The intent of this proclamation is to bring awareness to the fact that falls are the leading cause of injuries amongst seniors and that 20-30% of seniors in Alberta will fall at least once a year, and that falls contribute to over 9,000 hospital admissions and 33,580 emergency department visits each year.

November 20, 2023

Council received a presentation on the 2023 Year to Date results and trends, as well as the plans for 2024 from the Sundre Municipal Library. Council was thoroughly impressed with the goals and objectives accomplished in 2023 and is looking forward to the results of the 2024 goals and objectives.

Council received the Q3 Financial report and were pleased to hear that the Town's financial position is line with expectations for this time period.

The outdoor rink is scheduled for completion by mid-December, and pending favorable weather conditions for ice, we are hoping it will be open for the Christmas season.

FROM THE DESK OF THE MAYOR

As we approach the end of another year, I find myself reflecting on the incredible journey we've undertaken as a community. It has been two years of challenges, triumphs and most importantly this year getting things done that enhance Sundre.

First, our committee of council - Sundre Wellness Advocacy Committee - was successful in getting both the Rural Municipalities of Alberta and Alberta Municipalities to pass a resolution to support additional training for combined Lab/Xray Technicians. Second, the first phase of the deep services on main were completed on schedule, a big thanks to everyone that continued to support the businesses during this construction period. Third, as mentioned before, our trail connectivity is showing results with better trails for our residents and visitors that come to our great town.

There are many, many more I could list as this year has also seen remarkable efforts in community engagement, through volunteer programs, events, and outreach initiatives that strengthened the bonds that make Sundre a truly a special Town for everyone.

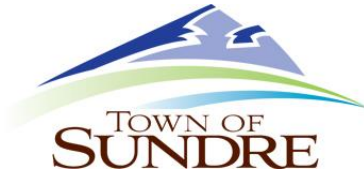
I look ahead to next year, where there will undoubtedly be new challenges to face and opportunities to seize. As your Mayor, I am committed to working tirelessly to ensure that 2024 will continue to build on the strengths that all the community contributes each and every day.

When you see one of your Town Councillors around our community, please say "Thank You" for all the work they do every day to support you and I in making Sundre the place we are proud to call home.

I wish you all a great holiday season. Please note that the Town of Sundre office will be closed over the Christmas season from December 25 to January 02, 2024.

Respectfully,

Richard Warnock, Mayor



REQUEST FOR DECISION

COUNCIL DATE	December 18, 2023
SUBJECT	Correspondence
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	12.

BACKGROUND

Each year, Culture Days represents a coordinated national effort to increase access, participation and appreciation of arts and culture. More than 3,000 Culture Days events took place in over 300 communities in Canada, presented by 1,275 organizers and delivered in 50 languages.

The Town of Sundre is recognized as one of the Top Participating Communities in 2023 with over 20 events organized in 2023.

DISCUSSION:

CAO verbal report.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the attached correspondence for information by passing a separate Motion for each item of correspondence.

MOTION:

That the Town of Sundre Council accept the correspondence regarding Culture Days, and the CAO's verbal report as information.

ATTACHMENTS:

12.1 News Release – 2023 Culture Days

Date Reviewed: December 14, 2023

CAO: *Linda Nelson*

Copy of Email Message from Shannon Bowler, Executive Director, Culture Days National

To: richard.w@sundre.com

Subject: **Congratulations Sundre for Ranking in Culture Days Top Participating Communities!**

Dear Mayor Richard Warnock,

I am pleased to share the news with you that Sundre has been recognized on the Culture Days 2023 Top Participating Communities Listing! Each year, Culture Days releases the attached infographic—a highly anticipated ranking of communities from across the country with the most registered Culture Days programs and events.

Culture Days congratulates Sundre for ranking 8th nationally among Towns and Rural Areas, with over 20 events organized for the 2023 celebrations!

This annual recognition is a fantastic indicator that Sundre is an active champion for arts and culture. In 2023, hundreds of cities, towns, and regions of all sizes embraced Culture Days to create, share, and celebrate through local arts and culture—attracting a record national audience estimated at 4.4 million people to over 3,000 events. Read more about the reach and success of this year's Culture Days on our [2023 Highlights page](#).

We invite you to join us in congratulating all the cultural leaders, artists, volunteers, and supporters who contributed to another successful Culture Days celebration in Sundre! Please consider sharing news about Sundre's ranking on the Culture Days Top Participating Communities Lists with your constituents. We've provided a few social media graphics below that you are welcome to use, and please tag Culture Days National (@CultureDays), #AlbertaCultureDays and #CultureDays to help spread the news!

ABOUT CULTURE DAYS

Culture Days has become the largest cultural event in Canada, attracting millions of annual attendees to thousands of free activities hosted by artists, cultural organizations and municipalities in hundreds of communities across the country.

Approaching our 15th Anniversary, Culture Days programs invite the public to get hands-on and behind-the-scenes to highlight the importance of arts and culture by connecting communities and creators. The Culture Days national office works with provincial partners and a wide network of event organizers, from grassroots community volunteers to major institutions. As a leading national voice for an active and engaged cultural life, Culture Days provides a range of tools and skill development resources that lead to greater cultural engagement. Visit culturedays.ca for more information.

Yours Sincerely,

Shannon Bowler
Executive Director
Culture Days National

[Mark your calendar for the 15th annual Culture Days: September 20 - October 13, 2024!](#)



Culture Days 2023 Breaks Another Attendance Record with 4.4M Participants

The national organization celebrates by recognizing Top Participating Communities

TORONTO November 28, 2023 Culture Days has bested last year's record-breaking attendance, with a staggering 4.4 million people taking time to share, create, and celebrate arts and culture nationwide from September 22 through October 15, 2023.

Each year, Culture Days represents a coordinated national effort to increase access, participation, and appreciation of arts and culture. Through expressions of creativity, culture, and connection, each participating community's vibrance and diversity is on display during the annual celebration. More than 3,000 Culture Days events took place in over 300 communities across Canada, presented by 1,275 organizers and delivered in 50 languages. September 30 featured dedicated Truth and Reconciliation programming with more than 130 events honouring the histories and creative expressions of First Nations, Métis, and Inuit cultures and communities.

Culture Days would not come to life without the municipalities, individual creators, libraries, community centres, arts organizations, galleries, museums, and artist collectives who design and present thousands of free opportunities for the public to participate in. Culture Days is honoured to recognize the dedication and efforts of every organizer and to highlight this year's [Top Participating Communities list](#). Hailing from rural and urban communities, municipalities, cities and towns, each ranking community is a dedicated champion of enrichment through arts, culture, and creativity.

“It’s heartwarming to witness how Culture Days can guide community members towards uncovering hidden gems right in their own backyard.” - Ontario Culture Days Organizer

The Culture Days event encourages people across Canada to enrich their lives through creativity and expression and instill in themselves a greater appreciation for the ways that artists, creatives, and the cultural sector enhance and contribute to our communities. Visit the [2023 Highlights page](#), and learn more about the impact of Culture Days through our [Video Profiles](#), [Research](#), [Media & Gallery](#) and [Blog](#). Our latest: the role of [artists as placemakers in Canada’s Chinatowns](#).

Culture Days 2024

Our anniversary is coming! **The 15th annual Culture Days celebration will take place from September 20th to October 13th, 2024.**

Follow us all year long #CultureDays and @CultureDays

[Twitter](#) | [Facebook](#) | [Instagram](#)

About Culture Days

Culture Days has become the largest cultural event in Canada, attracting millions of annual attendees to thousands of free activities and performances hosted by artists, cultural organizations and municipalities in over hundreds of communities across Canada. Culture Days highlights and amplifies the diverse arts and cultural life of our communities. As a leading national voice for an active and engaged cultural life, Culture Days provides a range of tools and skill development resources that lead to greater cultural engagement. The Culture Days annual national awareness campaign culminates in a three-week celebration of the arts. Culture Days is a registered charity. Visit culturedays.ca for more information.

Financial support for Culture Days is provided by the Government of Canada through the Department of Canadian Heritage and the Canada Council for the Arts. Culture Days is also made possible through the support of Pattison (National Out-of-home Media Partner), Cineplex Media (National Media Partner), and BT/A (National Creative Partner).

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For media inquiries, please contact:

Mercedes Blackwood | 416.557.3361 | mercedes@blackcoffeecomunications.ca

CULTURE DAYS

TOP PARTICIPATING COMMUNITIES IN 2023

Overall

1. Oakville, ON

2. Winnipeg, MB

3. Town of Halton Hills, ON

4. Richmond, BC

5. Elora & Fergus, ON

6. Milton, ON

7. Toronto, ON

8. Vaughan, ON

9. St.Catharines, ON

10. Vancouver, BC



CULTURE DAYS

TOP PARTICIPATING COMMUNITIES IN 2023

1. Elora & Fergus, ON

2. Yorkton, SK

3. Canmore, AB

4. Vernon, BC

4. Flin Flon, MB

Towns and Rural Areas

5. Scugog, ON

6. High River, AB

7. The Pas, MB

8. Sundre, AB

9. Minto, ON



CULTURE DAYS

TOP PARTICIPATING COMMUNITIES IN 2023

1. Oakville, ON
2. Town of Halton Hills, ON
3. Richmond, BC
4. Milton, ON
5. Vaughan, ON
6. St. Catharines, ON

Mid-size Cities

7. Waterloo, ON
8. North Vancouver, BC
9. Sault Ste. Marie, ON
10. Cambridge, ON
10. Thunder Bay, ON



CULTURE DAYS

TOP PARTICIPATING COMMUNITIES IN 2023

1. Winnipeg, MB
2. Toronto, ON
3. Vancouver, BC
4. Calgary, AB
5. Edmonton, AB

Urban Centres

