



Regular Council Meeting
Town of Sundre Municipal Council Chambers
May 16, 2022
6:00 p.m.

1. **Call to Order**
Moment of Reflection
2. **Public Hearing:** None
3. **Agenda – Amendments and Adoption**
3.1 May 16, 2022 Regular Council Meeting
4. **Adoption of Previous Minutes**
4.1 April 25, 2022 Regular Council Meeting Pg. 1
5. **Delegation:**
5.1 Sage Analytics Ltd. – Strategic Plan Pg. 5
6. **Bylaws/Policies:**
6.1 Bylaw 2021-05 Sundre Hills Area Structure Plan Pg. 6
7. **Old Business:** None
8. **New Business**
8.1 RFD Capital Spending RSA Transfers Pg. 40
8.2 RFD Safety Codes Council Internal Audit – Bldg., Elec., Gas & Plumbing Pg. 42
8.3 RFD Gym Floor Pg. 44
8.4 RFD Strategic Plan Pg. 45
8.5 RFD MVSH Foundation’s 1st Annual Rustic Family Fair and Fundraising Event Pg. 46
8.6 RFD Senior’s Week Pg. 49
8.7 RFD World Elder Abuse Awareness Day Pg. 54
9. **Administration**
9.1 RFD Appointment of Development and Subdivision Authority Pg. 56
9.2 RFD Departmental Reports - April Pg. 58
10. **Municipal Area Partnership (MAP):**
11. **Council Committee Reports - April**
11.1 Mayor Richard Warnock Pg. 88
11.2 Councillor Jaime Marr Pg. 92
11.3 Councillor Paul Isaac Pg. 94
12. **Council Invitations / Correspondence**
12.1 Letter Honourable Jason Nixon, Grant for Lighting Project Pg. 96
12.2 Letter Town of Coaldale Pg. 97
12.3 Letter Town of Mundare Pg. 99
12.4 Letter Village of Caroline Pg. 101
12.5 Sundre & District Historical Society Pg. 102
13. **Closed Meeting**
13.1 Business Interests of a Third Party, *FOIPP Act Section 16*
13.2 Advice from Officials, *FOIPP Act Section 24*
14. **Adjournment**

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Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
April 25, 2022

The closed meeting of Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, April 25, 2022, commencing at 6:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen (by phone)
Councillor Todd Dalke
Councillor Jaime Marr
Councillor Paul Isaac

ABSENT: Councillor Chris Vardas

STAFF: Chief Administrative Officer, Linda Nelson
Director of Corporate Services, Chris Albert
Senior Planner, Benazir Thaha Valencia
Administrative Support, Betty Ann Fountain & Anne-Marie Jonke

PUBLIC: There were 3 members of the public in attendance (Delores Dercach, Rob Wolfe, Bruce Kendall) and 1 member of the Press.

CALL TO ORDER: The meeting was called to order at 6:02 p.m., with a moment of reflection on the business of the evening.

PUBLIC HEARING: None

AGENDA – AMENDMENTS AND ADOPTION:

Res. 120-25-04-22 MOVED by Councillor Isaac that the agenda be approved as presented.

CARRIED

ADOPTION OF THE PREVIOUS MINUTES:

Res. 121-25-04-22 MOVED by Councillor Dalke that the Minutes of the Regular Council Meeting of Council held on April 11, 2022, be approved as presented.

CARRIED

DELEGATION: **Sundre Strong**

Res. 122-25-04-22 MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation from the Sundre Strong representative as information.

Councillor Isaac left the meeting at 6:23 p.m.

Councillor Isaac returned to the meeting at 6:25 p.m.

CARRIED

Price Waterhouse Cooper, LLP

Res. 123-25-04-22 MOVED by Councillor Isaac that the Town of Sundre Council thank the representatives of Price Waterhouse Cooper, LLP and accept their presentation as information.

CARRIED

Mayor Warnock excused all public members at 6:36 p.m. and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting.

Mayor Warnock called a 5 minute recess at 6:36 p.m.

The following, including 7 Council members, were in attendance for the closed meeting session:

Staff: Linda Nelson, Chief Administrative Officer

Chris Albert, Director Corporate Services

Public: PricewaterhouseCoopers LLP representatives Angela Loo, and Joy Dutta

CLOSED MEETING

Topic of Closed Meeting

13.1 Advice from Officials, *FOIPP Act* Section 24;

Res. 124-25-04-22 MOVED by Councillor Isaac that Council go into closed meeting at 6:36 p.m.

CARRIED

Res. 125-25-04-22 MOVED by Councillor Anderson that Council return to open meeting at 6:52 p.m.

CARRIED

IN ATTENDANCE:

Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen (by phone)
Councillor Todd Dalke
Councillor Jaime Marr
Councillor Paul Isaac

ABSENT:

Councillor Chris Vardas

STAFF:

Chief Administrative Officer, Linda Nelson
Director of Corporate Services, Chris Albert
Senior Planner, Benazir Thaha Valencia
Administrative Support, Betty Ann Fountain & Anne-Marie Jonke

PUBLIC:

There was 1 member of the Press.

RETURN TO OPEN MEETING: 2021 Audited Financial Statements, Auditor's Report and Financial Information Return

Res. 126-25-04-22 MOVED by Councillor Anderson that the Town of Sundre Council move to accept the 2021 Auditor's Report and 2021 Audited Financial Statements; and

Res. 127-25-04-22 MOVED by Councillor Dalke that the Town of Sundre Council move to accept the 2021 Financial Information Return as presented by Price Waterhouse Cooper LLP; and furthermore

Res. 128-25-04-22 MOVED by Councillor Marr that the Town of Sundre Council direct Administration to forward said documents to the Minister as prescribed by Section 278 of the *Municipal Government Act*.

CARRIED

BYLAWS/POLICIES: None

OLD BUSINESS: None

NEW BUSINESS: **Appointment of Assessor**

Res. 129-25-04-22 MOVED by Councillor Marr that the Town of Sundre Council supports the selection of Wild Rose Assessment Services Inc. for a three-year term from May 1, 2022 – April 30, 2025 with (2) optional two-year renewal terms; and furthermore

That the Town of Sundre Council appoints Kevin Bohlken of Wild Rose Assessment Services Inc. as the Town's designated officer to perform the Town of Sundre's assessment duties.

CARRIED

Res. 130-25-04-22 **Proclamation Longest Day of SMILES®**
MOVED by Councillor Anderson that the Town of Sundre Council proclaim June 19, 2022 as the Longest Day of **SMILES®** in Sundre.

In Favour: Mayor Warnock, Councillor Anderson, Councillor Marr, Councillor Isaac

Objection: Councillor Dalke

CARRIED

Res. 131-25-04-22 **Proclamation Rural Health Professions Action Plan (RhPAP)**
MOVED by Councillor Isaac that the Town of Sundre Council proclaim May 30 to June 3, 2022 as Alberta Rural Health Week in Sundre.

CARRIED

ADMINISTRATION: **Departmental Reports - March**

Res. 132-25-04-22 MOVED by Councillor Isaac that the Town of Sundre Council accept the Departmental Reports for March 2022 as information.

Councillor Isaac left the meeting at 7:11 p.m.

Councillor Isaac returned to the meeting at 7:13 p.m.

CARRIED

MUNICIPAL AREA PARTNERSHIP: None

COUNCIL REPORTS: **Council Committee Reports**

Res. 133-25-04-22 MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's report as information.

CARRIED

Res. 134-25-04-22 MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's report as information.

CARRIED

Res. 135-25-04-22 MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Petersen's report as information.

CARRIED

Res. 136-25-04-22 MOVED by Councillor Dalke that the Town of Sundre Council accept Councillor Isaac's report as information.

CARRIED

Res. 137-25-04-22 MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Anderson's report as information.

CARRIED

COUNCIL INVITATIONS/CORRESPONDENCE: None

Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting.

Mayor Warnock called a recess at 7:17 p.m.

The following were in attendance for the closed meeting session:

Staff: Linda Nelson, CAO

CLOSED MEETING

Topic of Closed Meeting

13.1 Advice from Officials, *FOIPP Act Section 24*.

Res. 138-25-04-22 MOVED by Councillor Isaac that Council go into closed meeting at 7:17 p.m.

CARRIED

Res. 139-25-04-22 MOVED by Councillor Isaac that Council return to an open meeting at 7:49 p.m.

CARRIED

ADJOURNMENT

Res. 140-25-04-22 MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 7:50 p.m.

CARRIED

Initials

These Minutes approved this 25th Day of April 2022.

Mayor, Richard Warnock

Chief Administrative Officer, Linda Nelson



REPORT TO COUNCIL

COUNCIL DATE: May 16, 2022

SUBJECT: Delegation - Sage Analytics Ltd. - Strategic Plan for the Town of Sundre

REPORT WRITER: Legislative Services

AGENDA ITEM: 5.1

BACKGROUND/PROPOSAL:

On April 9, 2022, Council and Administration participated in a facilitated strategic planning session, with the intent to produce an overall outcome of a common vision and priorities over the next four to five years.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Shari-Anne Doolaege, President, Sage Analytics, was commissioned to facilitate the strategic planning process that would result in a formal Strategic Plan that will reflect the goals and objectives of this Council.

The Strategic Plan will be presented to Council further to the agenda for discussion and decision.

ALIGNMENT WITH STRATEGIC PLAN:

Governance transparency and improved communication with stakeholders.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the presentation from Sage Analytics as information

MOTION:

That the Town of Sundre Council thank Ms. Doolaege of Sage Analytics and accept the presentation as information.

Date Reviewed: May 12, 2022

CAO: *Linda Nelson*



REQUEST FOR DECISION

COUNCIL DATE: May 16, 2022
SUBJECT: Sundre Hills Area Structure Plan
ORIGINATING DEPARTMENT: Planning & Development
AGENDA ITEM 6.1

BACKGROUND/PROPOSAL:

Bylaw 2021-05 is to implement the Sundre Hills Area Structure Plan (SHASP) for two (2) bareland quarter sections, legally described as Plan 1911237, Block 1 (4.55 ha); NE 1/4, Sec. 9, Twn. 33, Rge. 5 W5M (65.2 ha); NW ¼, Sec. 9, Twn. 33, Rge. 5, W5M (65.2 ha) and Lot 1, Descriptive Plan 8811669. These lands are located directly east of Highway 22, South of Township Road 332 and west of Centre Street N.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The proposed SHASP aligns with the Town's Municipal Development (MDP) and Parks and Open Space Plan. The MDP identifies these lands for future residential, commercial, and public/institutional development.

The Developer subdividing and/or developing will be required to construct to urban standards and pay special area assessments and offsite levies and will be required to connect to municipal services.

Land uses will be established through a separate redesignation process (Land Use Bylaw Amendment) for compatible residential, commercial and public/institutional uses.

ALIGNMENT WITH STRATEGIC PLAN:

The SHASP aligns with Council's Strategic Plan by promoting the diversification of residential housing options, improved communication, and transparency with stakeholders and recreational opportunities.

ADMINISTRATION RECOMMENDATIONS:

Administration recommends that Council give First Reading to Bylaw 2021-05 and set a Public Hearing date for June 27, 2022.

COSTS/SOURCE OF FUNDING:

N/A

MOTION:

THAT the Town of Sundre Council give First Reading to Bylaw 2021-05, being a Bylaw to adopt the Sundre Hills Area Structure Plan.

THAT the Town of Sundre Council schedule a Public Hearing for Bylaw 2021-05 on June 27, 2022.

ATTACHMENTS:

Bylaw 2021-05 (Sundre Hills Area Structure Plan)

Date Reviewed: May 12, 2022

CAO: *Linda Nelson*



TOWN OF SUNDRE

BYLAW 2021 - 05

BEING A BYLAW OF THE TOWN OF SUNDRE TO ADOPT THE SUNDRE HILLS AREA STRUCTURE PLAN, 2021-ASP001

WHEREAS pursuant to the *Municipal Government Act* R.S.A. 2000, Chapter M-26 as amended or replaced from time to time, provides that a Council may by Bylaw adopt an area structure plan;

WHEREAS the Council of the Town of Sundre considers it expedient to adopt an area structure plan for the lands described and illustrated herein to facilitate the long-term strategic and sustainable growth of the Town; and

WHEREAS an area structure plan has been prepared in accordance with the *Municipal Government Act*;

NOW THEREFORE THE COUNCIL OF THE TOWN OF SUNDRE, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, AND PURSUANT TO THE AUTHORITY CONFERRED UPON IT BY THE MUNICIPAL GOVERNMENT ACT, R.S.A. 2000, C. M-26, AS AMENDED, ENACTS AS FOLLOWS:

1. NAME OF BYLAW

This Bylaw may be cited as "Sundre Hills Area Structure Plan."

2. PURPOSE OF BYLAW

This Bylaw shall manage the long-term strategic and sustainable growth of lands herein described and illustrated in Schedule "A" of this Bylaw.

3. EFFECTIVE DATE

All Schedules attached are part of and form part of this Bylaw.

This Bylaw shall come into full force and effect upon the date of the Third and Final Reading.

READ A FIRST TIME this ____ day of _____ 2022 Motion No. _____

PUBLIC HEARING HELD this ____ day of _____ 2022

READ A SECOND TIME this ____ day of _____ 2022 Motion No. _____

READ A THIRD AND FINAL TIME this ____ day of _____ 2022 Motion No. _____

Mayor, Richard Warnock

Chief Administrative Officer, Linda Nelson

SCHEDULE "A"

2021-ASP001

SUNDRE HILLS AREA STRUCTURE PLAN



Sundre Hills

SUNDRE HILLS AREA STRUCTURE PLAN

MAY 2022

SUNDRE HILLS AREA STRUCTURE PLAN

Within the

N ½ SEC. 9-33-5-5

TOWN OF SUNDRE

BRIDGEWATER LANDS I & II

by

BRIDGEWATER LANDS

19 Wildflower Hill,

Calgary, Alberta T3Z1C1

May 2022

TABLE OF CONTENTS

1.0 INTRODUCTION	1
1.1 PLAN PURPOSE	1
1.2 PLAN JURISDICTION	1
1.3 PLAN LOCATION.....	2
1.4 PLAN COMPLIANCE.....	3
1.5 PLAN ELEMENTS	4
1.6 PLAN INTERPRETATION	4
1.7 PLAN AMENDMENTS	4
1.8 MAP INTERPRETATION	5
1.9 PLAN CONSISTENCY	5
1.10 DEFINITIONS	5
2.0 EXISTING SITE FEATURES	6
2.1 TOPOGRAPHIC FEATURES	6
2.2 DRAINAGE BASIN	6
2.3 WELL SITES & BATTERIES	7
2.4 TELECOMMUNICATION RIGHTS OF WAY	7
2.5 EXISTING LAND USES	7
2.6 ADJACENT LAND USES	7
2.7 BUILDINGS	7
2.8 VEGETATION AND SOILS	7
2.9 SURFACE GEOLOGY	8
2.10 EXISTING TRANSPORTATION NETWORK	8
2.11 EXISTING ACCESS	8
2.12 MAJOR FRANCHISED UTILITIES	8
3.0 PLAN PRINCIPLES & OBJECTIVES.....	9
4.0 CONCEPT PLAN.....	10
4.0 PLAN OVERVIEW	10
4.1 RESIDENTIAL OVERVIEW	12
4.2 HEALTH AND WELLNESS CAMPUS	13
4.3 COMMERCIAL OVERVIEW	13
4.4 OPEN SPACE/PATHWAYS	14
4.5 ENVIRONMENTAL SIGNIFICANT AREAS.....	15
4.6 PHASING.....	17
5.0 TRANSPORTATION NETWORK	21
5.1 TRANSPORTATION NETWORK STRATEGIES	22
6.0 SERVICING INFRASTRUCTURE.....	23
6.1 WATER SUPPLY & DISTRIBUTION.....	25
6.2 WASTE WATER COLLECTION SYSTEM	26
6.3 WASTE WATER SYSTEM STRATEGIES	26
6.4 STORM WATER MANAGEMENT.....	26
7.0 SUPPORT SERVICES	27
7.0 SOLID WASTE MANAGEMENT	27
7.1 EMERGENCY SERVICES	27

BIBLIOGRAPHY (UNDER SEPARATE COVER)

Certificates of Title - N ½ 9-33-5-5

Traffic Impact Assessment, D&A Paulichuk Consultants Ltd. N ½ 9-33-5-5 for Sundre Hills, Town of Sundre.

Biophysical Assessment Report, N ½ 9 33-5-5 Sundre Hills, Town of Sundre, Prepared by MCA Environmental Management.

Preliminary Servicing Report, SD Consulting Group-Canada-Inc. dated February 19, 2020.

Sundre Hills Storm Water Management Plan prepared for Bridgewater Lands Sundre I & II Ltd. by River Engineering Consulting dated December 20th, 2019.

Shallow Subsoil and Groundwater Site Investigation, Almor Testing Services Ltd. for N ½ 9-33-5-5 for Sundre Hills, Town of Sundre dated December, 2017.

Compilation of typical housing units which are examples of housing units which may be used in Sundre Hills, Bridgewater Lands, June 2019.

1.0 INTRODUCTION

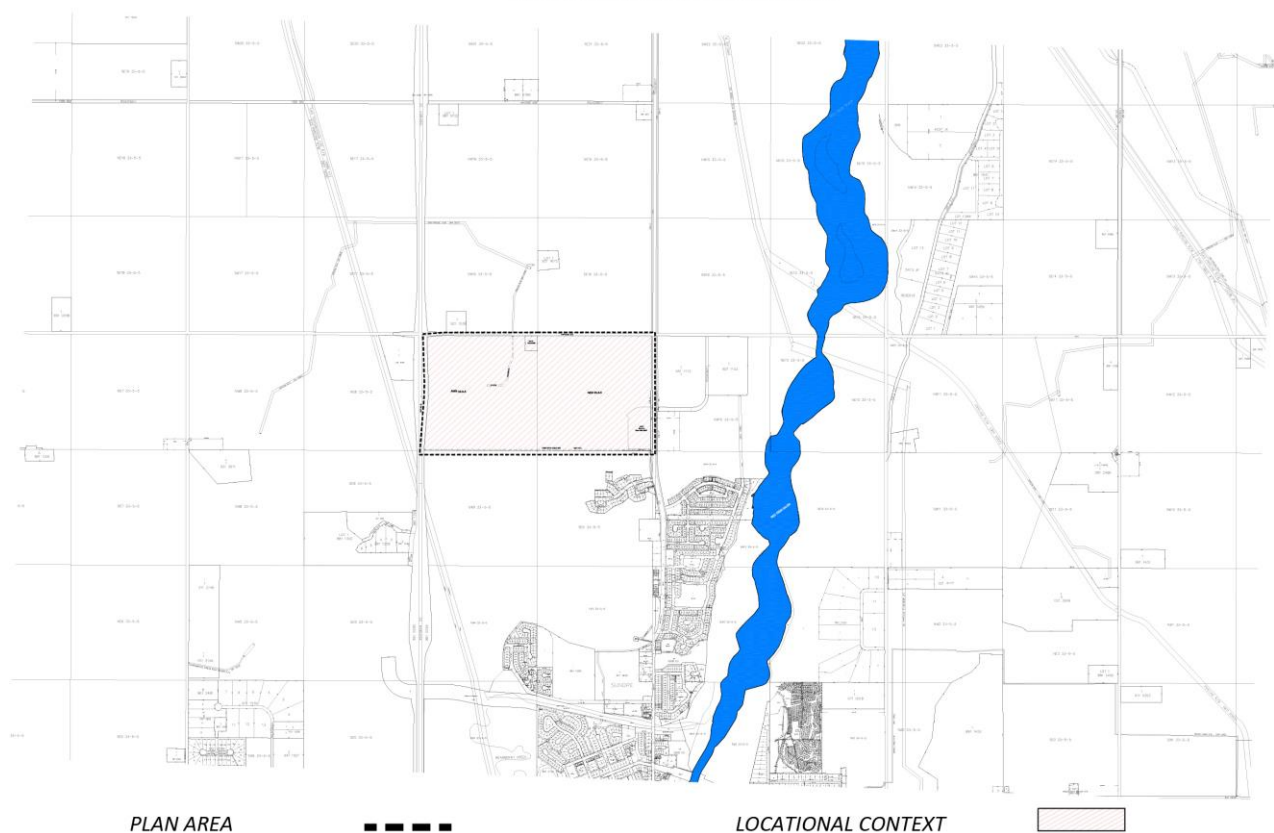
1.1 PURPOSE OF THE AREA STRUCTURE PLAN

The primary purpose of the Sundre Hills Area Structure Plan is to establish a process of sequencing to ensure that development occurs in a logical, efficient and sequential manner as acknowledged in Section 6.2.5 of the Town of Sundre Municipal Development Plan. The Plan is further intended to identify key issues such as land use, servicing, aesthetic design, transportation networks and municipal reserve issues, and to provide viable options in the solution of those issues.

1.2 PLAN AREA JURISDICTION

The Sundre Hills Area Structure Plan is, as shown in Figure 1 (*Locational Context*), located within the municipal jurisdiction of the Town of Sundre.

FIGURE 1 LOCATIONAL CONTEXT



This plan consists of policy statements and conceptual representations that provide the framework to promote the following principles:

- Promote sustainable development;
- Promote the expansion of the tax base within the Town of Sundre;
- Acknowledge and promote the development potential of the lands while recognizing the geographical importance within both the local and regional context;
- Create a visually appealing mixed use-built environment.

1.3 PLAN LOCATION

The Plan Area, as shown below is situated east of Highway 22 and south of Township Road 332 on the extreme north municipal boundary of the Town of Sundre and is described as:

- North East ¼ Section 9, Township 33, Range 5, West of the 5th Meridian containing 147.21 acres (59.57 hectares).
- Lot 1, Block 1, Plan 191-1237 from within the N.E. 9-33-5-5- containing 11.24 acres (4.55 hectares).
- North West ¼ Section 9, Township 33, Range 5, West of the 5th Meridian containing 151.44 acres (61.29 hectares).
- Lot 1, Descriptive Plan 881-1669 from within the N.W. 9-33-5-5 containing 2.22 acres (.899 hectares).

FIGURE 1A PLAN AREA



PLAN AREA - - - - -

1.4 PLAN COMPLIANCE

The Sundre Hills Area Structure Plan is prepared in accordance with the requirements as stipulated within the Municipal Government Act. The specific legislation under Section 633 of the MGA enabling the creation of Area Structure Plans states:

For the purpose of providing a framework for subsequent subdivision and development of an area of land, a council may, by bylaw, adopt an area structure plan.

- (2) An area structure plan
 - (a) must describe
 - (i) the sequence of development proposed for the area;
 - (ii) the land uses proposed for the area, either generally or with respect to specific parts of the area;
 - (iii) the density of population proposed for the area either generally or with respect to specific parts of the area;
 - (iv) the general location of major transportation routes and public utilities, and
 - (b) may contain any other matters the council considers necessary.

The Sundre Hills Area Structure Plan is a statutory plan, which is also prepared in accordance with the requirements of Section 6.2.4 of the Town of Sundre Municipal Development Plan in which 'An area structure plan shall be required for development areas of 30+ hectares (74 acres).

1.5 KEY ELEMENTS OF THE PLAN

The two key elements in the Area Structure Plan are:

- A process that is structured to coordinate development intensification in concert with transportation capacities and servicing capabilities.
- Policy Statements supplemented with a Land Use Concept Plan to establish a logical and sequential pattern of development.

1.6 POLICY INTERPRETATION

The explanatory text accompanying a policy within the Plan is provided for information purposes only to enhance the understanding of the policy. If an inconsistency arises between this text and a policy, the policy will take precedence.

Where “shall” is used in a policy, the policy is considered mandatory. However, where actual quantities or numerical standards are contained within the policy, such quantities or standards may be varied, provided that the variance is necessary to address unique circumstances that would otherwise render compliance impractical or impossible, and the general intent of the policy is still achieved.

Where “should” is used in a policy, the intent is that the policy is to be complied with. However, the policy may be varied in a specific situation provided that the variance is necessary to address unique circumstances that will otherwise render compliance impractical or impossible, or to introduce an acceptable alternate means to otherwise achieve the general intent of the policy.

1.7 PLAN AMENDMENTS

In order to amend this Plan, including any changes to the text or maps within, an amendment to the Plan will be required to be approved by Bylaw. An amendment will require the holding of a statutory public hearing together with public notification carried out in accordance with the requirements of the Municipal Government Act.

Where an amendment to the Plan is requested, the applicant will be required to submit supporting information necessary to evaluate and justify the amendment. Such changes will be made from time to time as determined necessary to ensure that the text and maps remain accurate.

1.8 MAP INTERPRETATION

Unless otherwise specified within the Plan, the boundaries or locations of any symbols or areas shown on a map are approximate only, not absolute, and shall be interpreted as such. They are not intended to define exact locations except where they coincide with clearly recognizable physical features or fixed boundaries, such as property lines or road and utility rights-of-way.

1.9 CONSISTENCY AND MONITORING OF THE PLAN

It is intended that consistency between the Plan and any other policy directives which have been approved by Council be maintained, including but not limited to, the Municipal Development Plan of the Town of Sundre.

In order to ensure the Plan remains current and relevant, it will be monitored over time. If any changes are deemed necessary as a result of future monitoring, the Plan will be modified through the amendment process.

1.10 DEFINITIONS

In this Area Structure Plan, the following interpretations shall apply:

Council means the Council of the Town of Sundre.

Developer means, the registered landowner or any future landowner.

Land Use Reclassification, Tentative Plan, Subdivision Stage means that stage of the land development process, which follows Council approval of the Area Structure Plan. This stage is followed by a “Development Agreement” between the Developer and the Town of Sundre.

May is an operative word meaning a choice is available, with no particular direction or guidance intended.

MDP means, The Town of Sundre Municipal Development Plan.

Qualified Professional means a professional engineer, geologist, or geophysicist licensed to practice in the Province of Alberta.

Shall is an operative word which means the action is obligatory.

SHASP means, the Sundre Hills Area Structure Plan.

Should is an operative word which means that in order to achieve local goals and objectives it is strongly advised that the action be taken.

2.3 WELLSITE AND BATTERIES

There are two well sites located with the Plan Area as shown on Figure 2 (*Constraints & Opportunities*). Based on information provided by the Alberta Energy Regulator, well # 0021341 was abandoned and has since been reclaimed.

Records indicated that well # 0116980 is presently owned by Devon Resources and has been re-entered. Pipeline Right of Way # 041-0745 conveys product from the well site and access to the site is as shown on Figure 2 (*Constraints & Opportunities*).

2.4 TELECOMMUNICATIONS RIGHT OF WAY

Right of Way Plan 951-1127 which is located along the south boundary of the Plan Area contains a Fibre Optic line.

2.5 EXISTING USE OF LANDS

In acknowledging that the Plan Area is presently designated of Future Urban Reserve land the existing use of the land is primarily the maintenance of grasslands for the pasturing and grazing of cattle.

2.6 EXISTING USE OF ADJACENT LAND

Lands south of the Plan Area are contained within the Eagle Ridge Area Structure Plan and although partially subdivided, remain for the most part vacant but will be developed as a residential community. Lands north of the Plan Area are agricultural and used primarily as pasture lands. The Plan Area is bounded on the west by Highway # 22, on the north by Town Road 33-2 and to the east by Centre Street. Lands to the east, which are located in Mountain View County, consist of small holding parcels, minor agriculture pursuits, and the Town of Sundre Waste Water Disposal lagoon is to the east of the small holding parcel.

2.7 BUILDINGS

As shown in Figure 2 (*Constraints & Opportunities*) there is a 1,000 sq. ft. dwelling unit, (which was constructed in the 1960's) a Quonset and several out buildings located within the Plan Area which serve as the primary residence for the quarter section. At the present time this dwelling unit is rented. In addition, there is a dwelling unit and several out buildings located on Lot 1, Plan 881-1669 within the North West quarter.

2.8 VEGETATION & SOILS

The Plan Area primarily consists of class 5C soils in accordance with the Canada Land Inventory with land limitations related primarily to climate, drainage and marginal soil characteristics. Throughout the Plan Area there exists a series of wind rows or shelter belts which provide both wind and soil erosion protection. The clearly defined hillside supports a mature stand of trees which remain undisturbed.

2.9 SURFICIAL GEOLOGY

According to the Geological Map of Alberta produced by the Alberta Geological Survey, the strata underlying the surficial deposits in the area are sandstones of the Paleocene Upper Paskapoo Formation. These aquifers typically consist of moraine units of sandstone and mudstone.

2.10 EXISTING TRANSPORTATION NETWORK

Figure 2 (*Constraints & Opportunities*), illustrates the major features of the area's existing transportation network. Significant elements of the transportation network which impact the Plan Area are the Township Road 332 to the north, Highway No. 22 which bounds the Plan Area to the west, and Centre Street which is located on the east boundary of the Plan Area.

2.11 EXISTING ACCESS

There are at present five access points to the Plan Area from the transportation network as shown on Figure 2 (*Constraints & Opportunities*).

The easterly access, which is from Centre Street, serves the lower portion of the north east quarter section which included the building site which has since been removed.

The upper bench of the north east quarter is served from Township Road 332 and this access is primarily for agricultural purposes.

Access to NW. 9-33-5-5 is via Township Road 332 and serves the existing building site.

2.12 MAJOR FRANCHISED UTILITIES

Fortis Alberta owns an overhead power transmission line, which is located on the north and west boundary of the Plan Area. The subdivision will require connection to these lines for electrical servicing.

Foothills Natural Gas Co-op is presently located within the development lands and parallels Centre Street North as shown in Figure 2 (*Constraints & Opportunities*).

As the Plan Area is developed, the existing Foothills Natural Gas Coop service as shown in Figure 2 (*Constraints and Opportunities*) will be discontinued and abandoned and the Plan Area will then be serviced by the Town of Sundre Natural Gas Franchise.

The TELUS Fibre Optics line located within Right of Way Plan 951-1127, along the south boundary of the Plan Area is a component of the Alberta Supernet network will be retained.

3.0 PLAN PRINCIPLES AND OBJECTIVES

The purpose of the SHASP is to provide a comprehensive planning frame work that will embrace the vision of the Town of Sundre Municipal Development Plan by Promoting:

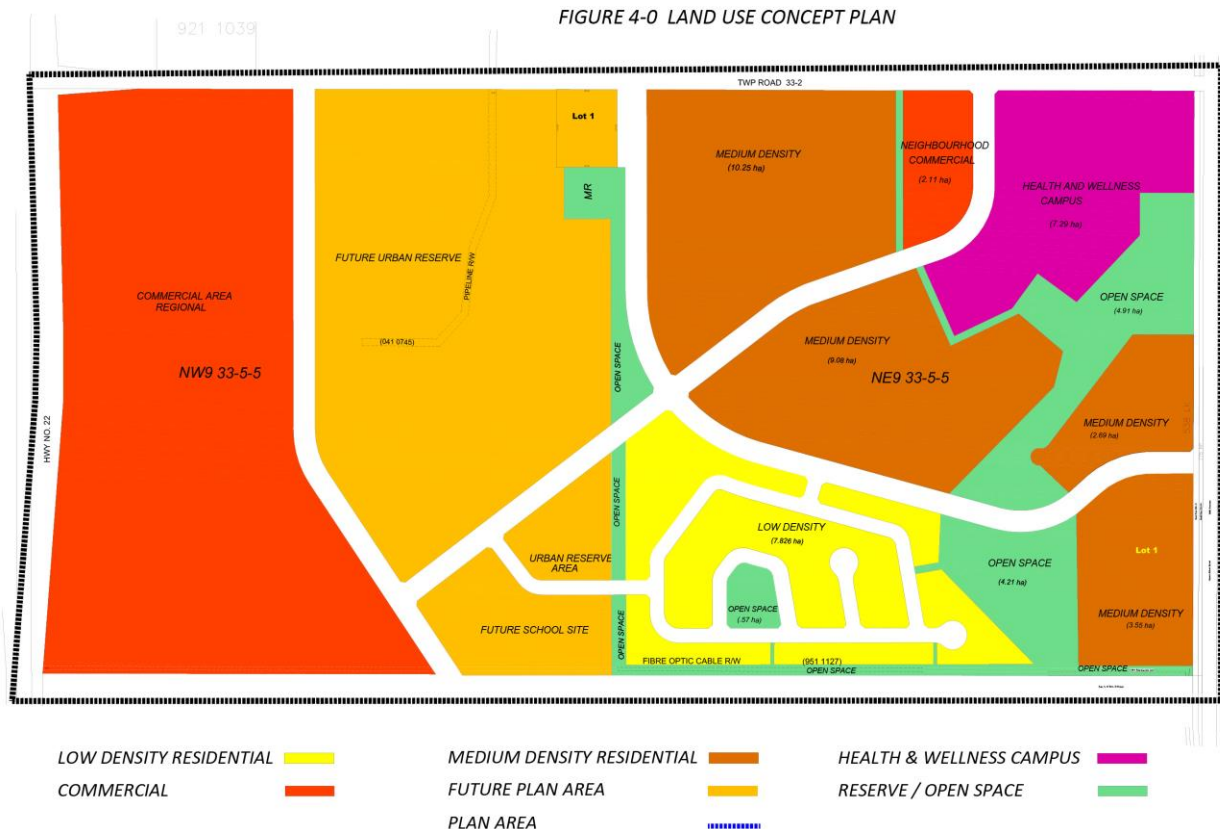
- Expansion of the Town of Sundre;
- A mixed-use sense of place and community;
- Foster business development to serve the needs of the local community;
- Integration of Live, Work and Play opportunities; and
- The application of the Triple Bottom Line approach to achieving sustainable development.
- The introduction of a comprehensive and innovative Health and Wellness Campus.

The primary objectives of the Sundre Hills ASP are:

- 1) Promote a transportation network that includes multi modes of transportation including automobiles, cycling and walking and identify a strategy for providing open space and trails including linkage to existing open spaces and trail systems, promoting interconnected road and path way systems that facilitate efficient provision of municipal services and maintenance.
- 2) Provide for the efficient design and sequential delivery of integrated water/waste water servicing, storm water drainage systems and other associated infrastructure necessary to support a phased development.
- 3) Identify lands suitable for recreational opportunities which may include both active and passive land based recreational opportunities.
- 4) Ensure protection of environmentally sensitive areas while acknowledging the utilization of environmental areas for public and private outdoor recreational activities such as walking, hiking, wildlife viewing, interpretative opportunities and scenic view appreciation
- 5) Recognize and maintain the landscape and other environmental qualities of the Plan Area.
- 6) Promote the continued diversification of the local economy by examining economic opportunities and economic viability.
- 7) Provide a comprehensive mix of housing, commercial and institutional business opportunities, types, densities and lot sizing to meet the needs of an inclusive community while maintaining the 'Small Town' character, and where possible reducing the development footprint by minimizing site disturbance through practices such as cluster development where possible.
- 8) Promote crime deterrence through the application of Crime Prevention Through Environmental Design (CPTED) criteria by incorporating into the design visible public spaces, clear boundaries between private spaces and identifiable points.

4.0 LAND USE CONCEPT

The land use concept as shown in Figure 4-0 (*Land Use Concept Plan*) consists of prescribed uses of land, utility infrastructure, storm water management, recreation and open space, environmental protection, the preservation of natural areas and a comprehensive transportation network for the Plan Area.



4.0.1 PLAN OVERVIEW

The plan will incorporate the principals of 'Responsible Growth' by embracing the goals of Section 6.2 of the Town of Sundre Municipal Development Plan by specifically *'managing the growth and development in an environmentally socially fiscally responsible and sustainable manner that benefits existing and future residents of the community and to ensure that new development enhances the sense of community and is compatible with the heritage, character and physical setting of Sundre's small town character'*.

To achieve these objectives, best practices such as Architectural Controls and Guidelines, Landscape and Site Design Guidelines will be introduced to support the creation and maintenance of a high quality, aesthetically pleasing, harmonious and sustainable community by implementing the following strategies:

- 4.0.1 Detailed and comprehensive Architectural, Landscape and Site Design standards and guidelines supporting the creation and maintenance of a high quality, aesthetically pleasing and harmonious community shall be created at the time of new subdivision

and development to ensure that all new development within the Plan Area meets the objective of community enhancement, compatibility and physical setting.

- 4.0.2 Where possible buildings within the Plan Area shall be orientated to provide greater exposure to the sun and create solar heating and solar capture opportunities.
- 4.0.3 Opportunities to introduced solar power, wind generations and geo thermal heating will be examined in all phases of development.
- 4.0.4 The use of high efficiency and energy efficient building materials, fixtures and appliances within the Plan Area shall be encouraged.
- 4.0.5 The re-use of recycled materials within the Plan Area shall be encouraged where possible.
- 4.0.6 The harvesting of rain water within the Plan Area for irrigation purposes shall be encouraged.

The proposed guidelines will also incorporate the following principles:

- Low Impact Landscaping;
- Dark Sky Policy provisions and;
- Where possible the application of LEED principles.

DARK SKIES

Light pollution is caused by excessive electrical light emitted from homes, recreational facilities, restaurants, business, street lamps and many other sources. It has negative impacts on many species of animals, including the Escarpment's many night migrating birds that use the stars for navigation and get disoriented by electrical glare. To prevent urban light from polluting the beauty of our clear night skies, particularly because of the effects that unnatural levels of light can have on the sensitive Escarpment environment such as the plants, insects, mammals, amphibians and wildlife that live there, Sundre Hills ASP will implement a Dark Sky's Policy.

- 4.0.7 The incorporation of "Dark Sky Strategies" within the Plan Area shall be encouraged.
- 4.0.8 Where possible the use of harsh white outdoor lights will be replaced with softer yellow, orange or red bulbs that are less reflective and therefore less polluting and install timers or motion sensors that will automatically switch lights on only when they are needed.
- 4.0.9 The location, frequency, illumination and construction of external light fixtures shall be in accordance with standards and guidelines as established by the Dark Skies Organization.

The 'Mixed Use Built Environment' shall provide for the introduction of a mix of land uses which includes varied forms of residential development to meet the needs of a diverse range of lifestyles, age, income, personal preference and ownership options; Commercial Development which meets the needs of the local residents, as well as residents of the surrounding area and tourists; and a Health and Wellness Campus which will address the both the short- and long-term Health and Wellness needs of the community and the region as a whole.

In addition, this Land Use Concept Plan shall identify and incorporate significant environmental and open space areas to protect environmentally sensitive areas and to enhance the liveability of the community by promoting a Park, Open Space and Pathway/Trail system which integrates the Plan Area with the community and beyond.

4.1 RESIDENTIAL OVERVIEW

The 'built environment' shall provide for the introduction of mixed land uses which include residential development to meet the needs of a diverse range of lifestyles, age, aging in place, cost effective starter homes, income, personal preference and ownership options.

This 'built environment' shall provide for the grouping of residential units in a series of residential density clusters in which the Low Density Residential shall offer a range of single detached and semi-detached dwelling units to meet the diverse needs of the community.

Medium Density Residential is introduced to provide a greater or higher range of residential density and shall primarily focus on the provision of mixed housing types and styles such as semi-detached, duplex, multiplex, attached and apartment dwelling configuration. The Medium Density Residential areas also provide for the inclusion of multi floor buildings.

- 4.1.1 All residential subdivision within the Plan Area shall be developed within a lane less subdivision.
- 4.1.2 All residential units constructed within the Plan Area shall have a street facing attached garage.
- 4.1.3 The developer shall incorporate within each stage of development a significant number of residential units focused on meeting the immediate needs of affordable housing within the community.
- 4.1.4 Duplex and Multi family residential units shall make up at least 25% of the total housing units.
- 4.1.5 Multi family housing shall be located in close proximity to the major collector and arterial roads and adjacent or near open space and path systems.

4.2 HEALTH AND WELLNESS CAMPUS OVERVIEW

The Town of Sundre Municipal Development Plan has provided for the proposed location of a Regional Hospital with ancillary and associated uses within the Plan Area. The plan provides for the creation of a Health and Wellness Campus Overlay which envelopes the proposed Regional Hospital site as well as a broad range of uses which may be considered ancillary to the hospital. These may include uses such as Emergency Services, Hospital Employee Accommodation facility, a Professional Centre for the provision of medical professional care and associated services, a Residential Centre or 'POD' which may include Aging in Place and an Assisted Living Centre amongst other complimentary as well as associated uses such as Medical Clinic, Fitness and Wellness facilities.

- 4.2.1 Prior to the subdivision and development of the Health and Wellness Campus as identified in Section 6.2.6 the Town of Sundre Municipal Development Plan, the Developer shall provide a comprehensive outline plan for the Health and Wellness Campus, as determined by the Town of Sundre and to the satisfaction of the Town of Sundre

4.3 COMMERCIAL OVERVIEW

In recognizing the goals and objectives of Section 6.4 of the Municipal Development Plan, the concept plan encourages the introduction of Commercial built forms which are sustainable, architecturally controlled and address the needs of the local residents, as well as residents of the surrounding area and the motoring public.

In promoting the continued diversification of the local economy and expansion of the tax base, the concept plan provides for a Regional Commercial area located in proposed Cell 'E' which is located and designed to serve the needs of both local, as well as regional residents and to serve the motoring public.

In addition, the plan provides for the creation of a neighbourhood commercial area within the proposed Cell 'D' to serve the needs of the immediate or local community. The neighbourhood commercial area may entail a convenience store/gas bar, fast food facilities, child care centre, grocery store and other local uses to serve the local community etc.

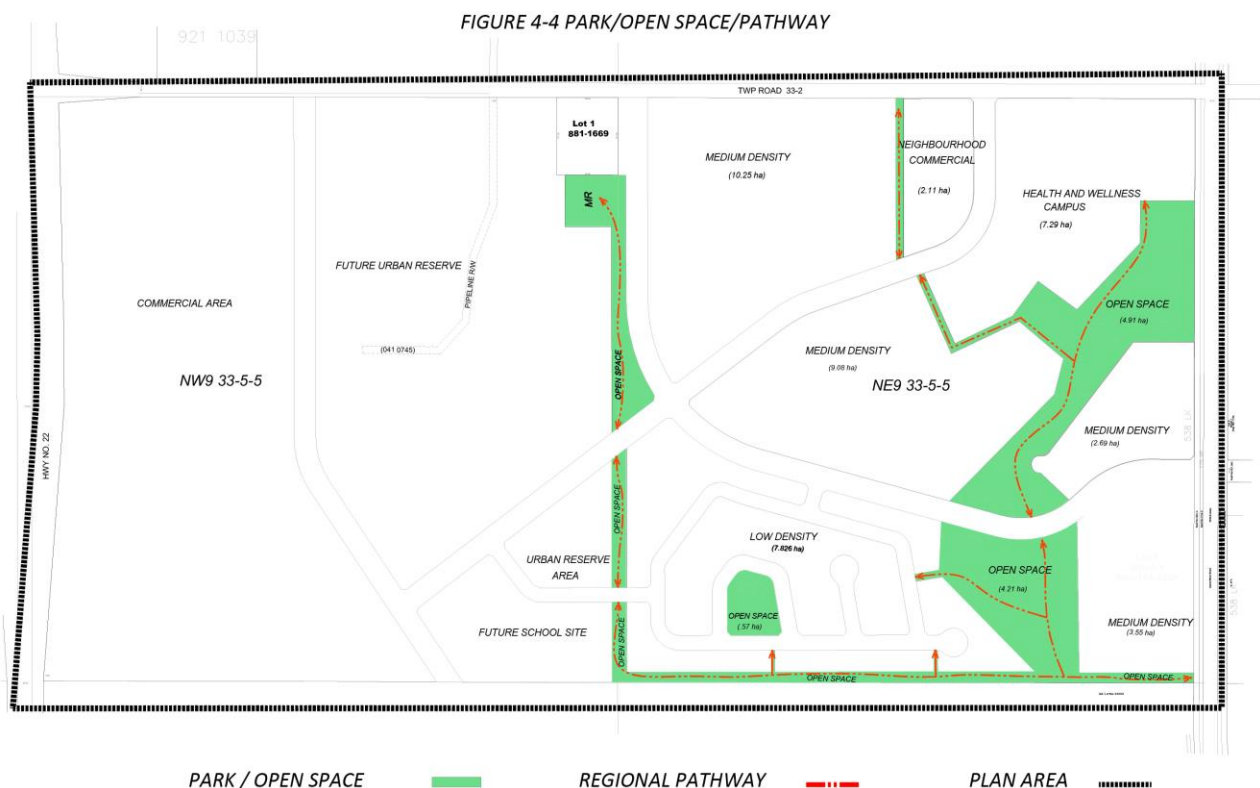
It is recognized that the need for these commercial areas is based on several factors which include economic opportunity and the introduction of the commercial uses that are aligned with the following policies.

- 4.3.1 Prior to the subdivision and development of the Regional Commercial Area as identified in the Section 6.2.6 of the Town of Sundre Municipal Development Plan, the Developer shall be required to provided a comprehensive outline plan, as determined by the Town of Sundre and to the satisfaction of the Town of Sundre.

4.4 PARKS/ OPEN SPACE / PATHWAYS

The provision of green space for walking paths and common recreation areas, which promote active and passive recreation activities combined with interpretative educational opportunities are critical components of a comprehensive transportation network as envisioned in the ASP. The open space and recreational lands concept within the SHASP are comprised of six key elements as shown in Figure 4-4 (*Open Space/Pathways*).

This Open Space/Pathways plan which is concentrated within the N.E. 9-33-5-5 forms part of the integrated regional Transportation network and consists of 11.62 ha. (28.73 ac.) Municipal Reserve dedication. Additional dedication of Open Space/Pathway lands will occur as development extends into the N.W. 9-33-5-5.



- 4.4.1 Contiguous blocks of Open Space /Pathways in conjunction with or integrated within the Storm Water retention areas shall be provided to enhanced educational and passive recreational opportunities to compliment the open space concepts.
- 4.4.2 Where possible, educational and interpretative opportunities and points of interest should be incorporated into the open space/pathway and reserve system strategy.
- 4.4.3 Local and Regional Pathways/trail systems shall be aligned with existing and future external pathway/trail systems.

- 4.4.4 Pathway/trail systems shall, where possible, be incorporated into landscape buffers and sound attenuation berms thereby increasing both the utility and the aesthetics of the berms and buffers.
- 4.4.5 Pathway/trail systems shall, where possible, serve as a 'transition' between differing proposed and existing land uses.
- 4.4.6 Municipal Reserve dedication may be required at the time of subdivision.
- 4.4.7 A comprehensive Landscape Plan relating to the development of the integrated Open Space/Pathways shall be provided at the time of subdivision.
- 4.4.8 The Pathway/ Trail system shall be a designed to facilitate both a combined Pedestrian walking path and Bicycle path system.

4.5 ENVIRONMENTALLY SIGNIFICANT AREAS

Section 8.4 of the Town of Sundre Municipal Development Plan places an emphasis on environmental considerations by clearly defining objectives of the plan relating primarily to the natural environment, and particularly three key components:

- Conserve and incorporate natural features as an integral part of the community open space system.
- Promote environmental sustainability principles in land use planning decisions and development practices.
- Recognize the value and contribution natural areas and functions make towards the quality of the urban settings.

The following specific objectives were identified to enhance these particular areas of concern which have been reinforced in this Area Structure Plan:

- To protect the environmental resources – air, water, soil, vegetation, habitats of the Plan Area from degradation;
- To visually enhance the environment of the area by creating and maintaining a pleasing overall landscape that will be attractive to both residential and business occupants and contain attributes employees will appreciate;
- To encourage the integration of natural features such as existing wetlands and natural tree stands into the development;
- To allow conservation areas to be accessed for interpretive learning opportunities, passive recreational activities while maintaining the natural habitat;
- To ensure all development on or near the Parks/Open Space/Reserve areas are supported by a Parks/Open space/Reserve Management Statement satisfactory to the Town of Sundre;

- To address any historic resources related to issues of the plan.

MCA Environmental Consultants were engaged to undertake a biophysical assessment of the Plan Area to identify areas of environmental sensitivities. The Biophysical Assessment formed the basis for the protection of sensitive slopes and natural tree stands that serve as important habitat for various species of wildlife and fowl.

The Sundre Hills Area Structure Plan embraces these principles and objectives and has integrated the essence of the principles into all phases of the plan as demonstrated in the expansion of the principles and objectives outlined in Section 3.0 of the Area Structure Plan. The objectives of the ASP include specific references to sustainability, environmental and corporate responsibility as well as the creation of a work – home – play community. To achieve these objectives the following strategies are incorporated into the Area Structure Plan through the full life of the development. The purpose of these strategies is to ensure existing environmentally significant areas within the Plan boundaries are protected, where possible, while also providing opportunities for the development of new environmental features.

- 4.5.1 The Storm Water retention areas shall be designed within the Park/Open Space/Pathway areas to provide enhanced educational and passive recreational opportunities to compliment the open space concepts.
- 4.5.2 Where possible, educational and interpretative opportunities and points of interest should be incorporated into the open space/pathway and reserve system strategy.
- 4.5.3 Local and Regional Pathways/Trail systems shall be aligned with existing and future external pathway/trail systems.
- 4.5.4 Pathway/Trail systems shall, where possible, be incorporated into landscape buffers and sound attenuation berms thereby increasing both the utility and the aesthetics of the berms and buffers.
- 4.5.5 Pathway/Trail systems shall, where possible, serve as a ‘transition’ between differing proposed and existing land uses.
- 4.5.6 Municipal Reserve dedication shall be required at the time of subdivision.
- 4.5.7 Existing environmental significant areas, such as the tree stands, shelter belts and low-lying areas shall be protected where possible.
- 4.5.8 Prior to development, comprehensive site design guidelines shall be prepared to ensure that the environmental integrity of the Plan Area is maintained and further enhanced.
- 4.5.9 As a condition of subdivision, the Developer may be required to conduct a Biophysical Impact Assessment (BIA), prepared by a qualified professional, providing a desktop and field assessment of the subject lands to identify any valued ecosystems or areas of environmental significance.

- 4.5.10 Should wetlands or areas of environmental significance be identified; the Developer may be required to obtain all necessary approvals from Alberta Environment and Parks under the Water Act prior to entering into any Development Agreement with the Town of Sundre.

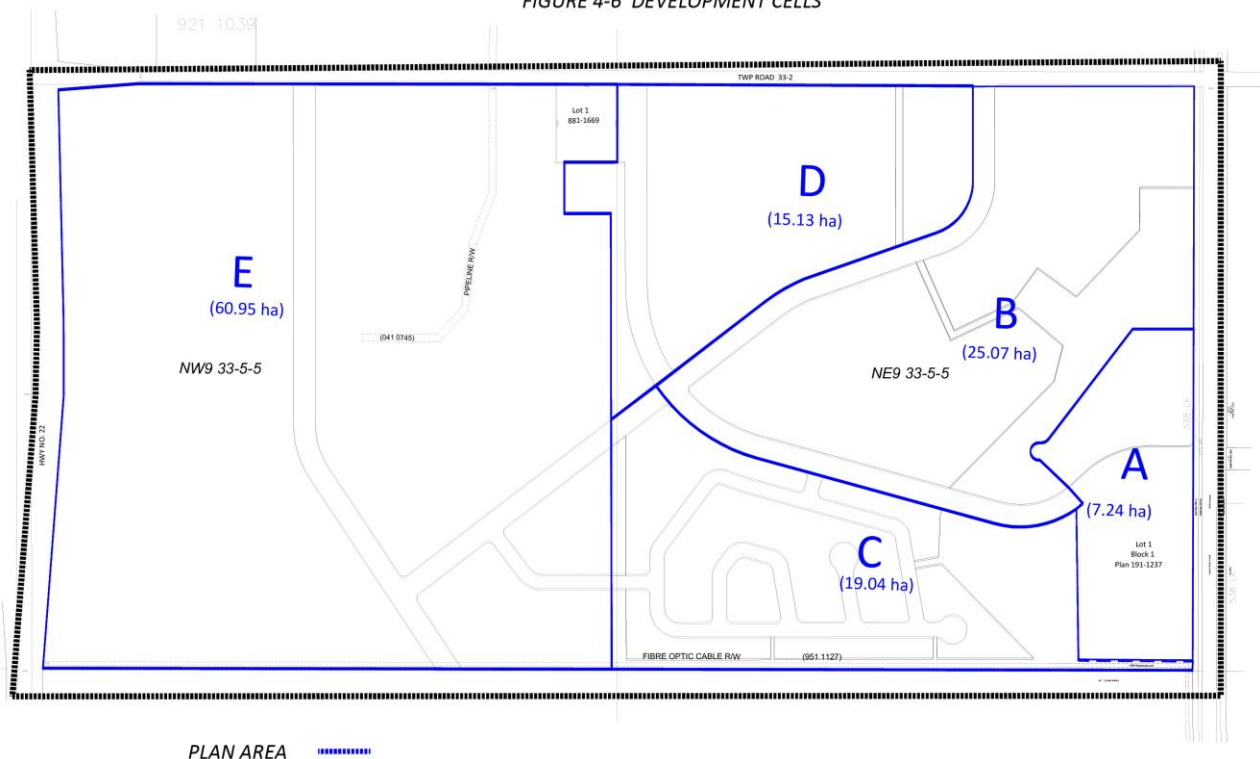
4.6 PHASE DEVELOPMENT

As a primary objective of the Area Structure Plan as stated in Section 3.0 the plan envisions a phased development, the timing of which is influenced by several factors notwithstanding:

- The immediate needs of the landowner;
- Market conditions;
- A coordinated approach in the provision and construction of the 'on site' infrastructure requirements;
- A coordinated approach in the provision and construction of the 'external' infrastructure improvements and in particular the transportation network;
- The establishment of an economic model that reflects the nature of the development and the limitations of front-loading financial obligations.

The SHASP is designed as a scalable development divided into a series of cells as shown in Figure 4-6 (*Development Cells*). This phased development may be advanced on a cell-by-cell basis or through the consolidation of entire cells or parts thereof to facilitate a cohesive, incremental, integrated and responsive development plan.

FIGURE 4-6 DEVELOPMENT CELLS



It should be noted that, notwithstanding the above, external elements and external requirements significantly impact the Plan Area and these factors may either expedite or defer individual phase progression. It is acknowledged that the development and maturation of a comprehensive transportation and infrastructure network is a critical element in the advancement of the concept plan.

DEVELOPMENT CELLS AND DENSITIES

CELL	LAND USE	HECTARES	ACRES	U/P/A RANGE
CELL 'A'	MEDIUM DENSITY - RESIDENTIAL	7.24	17.89	
	<i>Mixed Residential</i>	6.70	16.56	16 -18 Units Approx
	<i>Road</i>	0.54	1.32	
CELL 'B'	MIXED USE - MEDIUM DENSITY	25.07	61.95	
	<i>Health and Wellness Campus</i>	7.29	18.01	
	<i>Mixed Residential</i>	9.08	22.43	18-20 Units Approx
	<i>Open Space</i>	4.91	12.13	
	<i>Road</i>	3.80	9.39	
CELL 'C'	LOW DENSITY - RESIDENTIAL	19.04	47.05	8-10 Units Approx
	<i>Detached/Semi Detached Housing</i>	8.89	21.99	
	<i>Open Space</i>	5.14	12.7	
	<i>Road</i>	5.00	12.36	
CELL 'D'	MIXED USE - MEDIUM DENSITY	15.13	37.37	
	<i>Neighbourhood Commercial</i>	2.11	5.21	
	<i>Mixed Residential</i>	10.25	25.33	18-20 Units Approx
	<i>Road</i>	1.38	3.41	
	<i>Open Space</i>	1.39	3.43	
CELL 'E'	FUTURE PLAN AREA	59.92	148.06	

Note:

Overall density for the Plan Area excluding Cell 'E' is proposed as approximately 5.5 Units/Acre. Units per Acre are identified as averages while the projected population excluding Cell 'E' is approximately 2,400 persons.

4.6.1 Phasing Strategies

- 4.6.1 Phasing shall include the redesignation, subdivision and development identified in the Concept Plan as shown in Figure 4-0 (*Land Use Concept Plan*).
- 4.6.2 The redesignation of lands contained within each phase shall be obtained concurrently to the subdivision approval for the respective phase.
- 4.6.3 In acknowledging the goals and policies of the Town of Sundre Municipal Development Plan, the SHASP shall provide for the orderly and economic development of the Plan Area by facilitating the orderly transition of land from agricultural and small holding use to that of a comprehensive mixed use-built environment.
- 4.6.4 In acknowledging the goals and policies of the Town of Sundre Municipal Development Plan, the SHASP shall provide for the introduction of individual phasing the timing of which aligns with the expansion and/or introduction of associated municipal infrastructure.
- 4.6.5 At the time of subdivision, the Developer shall be required to enter into a Development Agreement with the Town of Sundre for the construction of a potable water distribution system and associated storage facilities, a waste water collection system, storm water management facilities including drainage channels and retention and detention ponds, as well as implementation of a comprehensive and robust transportation network.
- 4.6.6 Prior to the subdivision and development of Cell 'E' and Regional Commercial Area as identified in the Section 6.2.6 of the Town of Sundre Municipal Development Plan, the Developer shall be required to provided a comprehensive outline plan, as determined by the Town of Sundre and to the satisfaction of the Town of Sundre.
- 4.6.7 The Developer acknowledges that, subject to the amendment of this plan, a future school site from within Cell 'E' as shown within Figure 4.0 (*Land Use Concept Plan*) may be required to the satisfaction of the Town of Sundre and the relevant school authorities.
- 4.6.8 In recognition of the long-term development horizon of the Future Development Cell 'E', and upon the appropriate updates of the ASP, the Town of Sundre may consider the introduction of transitional land uses with varied levels of infrastructure services within this cell.

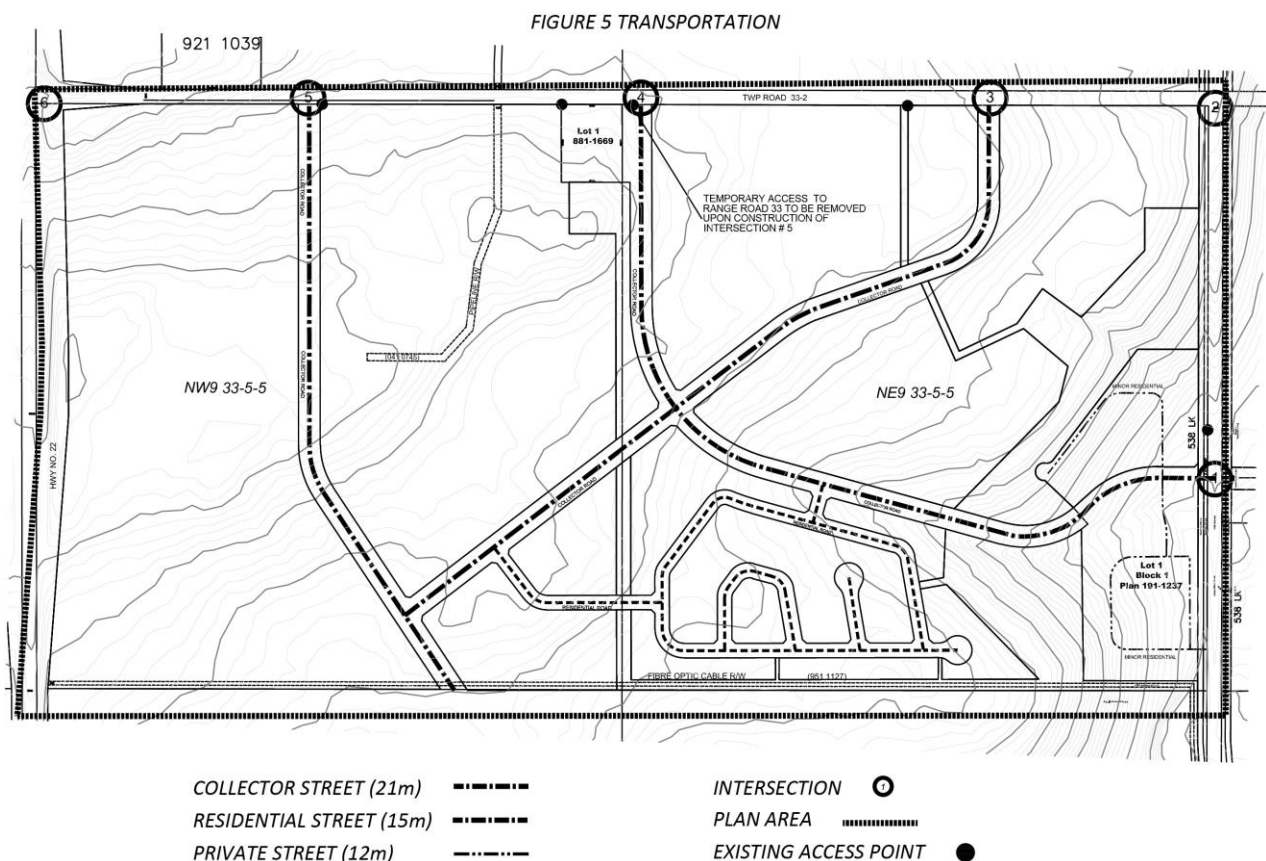
5.0 TRANSPORTATION NETWORK

The purpose of the transportation strategy is to create an efficient, effective and safe road network to service the Plan Area by incorporating into the Plan the Transportation objectives stated in Section 7.2 of the Municipal Development Plan and an important element of the Municipal Development Plan is the delivery of an integrated and connective Transportation Network which includes interconnective walking and cycling modalities.

Figure 5 (*Transportation*), identifies the existing and proposed internal roads within the Plan Area and their connectivity to the existing transportation network.

Regional connectivity is an important element in the delivery of a comprehensive and multi modality transportation system at a municipal level. Access to the lands lying south of the Plan Area are proposed through two points of access

These internal roads will be dedicated to Collector, Residential and Private Street standards as stipulated in Table 2.2 of the Town of Sundre Master Transportation Plan and the Town of Sundre Development Design Guidelines, with a road classification right of way width of 21 meter, 15 meters and 12 meters respectively.



The initial access is located within Cell 'A' and a future access point is located within Cell 'E' as shown within Figure 5 (*Transportation*). The Traffic Impact Assessment completed by DA Paulichuk Ltd., indicates that no additional improvements at the intersection of Highway No. 22 and Township Road 332 are required at this time. However, as future phasing and development occurs, further assessment of the intersection may be required and additional improvements may be provided in accordance with the Traffic Impact Assessment.

5.1 Transportation Network Strategies

- 5.1.1 All internal roads shall be designed and constructed in accordance with and to the satisfaction of the Town of Sundre Master Transportation Plan and the Town of Sundre Development Design Guidelines.
- 5.1.2 Unless otherwise stated, and subject to the application of an 'Endeavor to Assist' by the Town of Sundre, the Developer, at his sole cost and expense, shall construct the improvements deemed necessary in future subdivision to Centre Street, Highway 22 and Township Road 332 as a result of the proposed development within the Plan Area.
- 5.1.3 The Town of Sundre may include "endeavour to assist" provisions in the development agreement in order to compensate the developer for any other developments that might benefit from these improvements.
- 5.1.4 As a condition of future subdivision, the Developer shall be required to obtain a Roadside Development Permit from Alberta Transportation for the implementation of any upgrades to the provincial highway network.
- 5.1.5 As a condition of future subdivision, the Developer shall be required to provide payment of the Transportation Off-Site Levy, in accordance with the applicable levy at time of subdivision approval, for the total gross acreage of the lands proposed to be subdivided and developed.
- 5.1.6 Upon completion of Intersection # 5 as shown in Figure #5 (*Transportation*), the direct access at Range Road 332, at a point shown as Intersection # 4 may be removed.
- 5.1.7 When appropriate, and as indicated in the Traffic Impact Assessment, the incorporation of 'round a bouts' in lieu of signalization or controlled intersections with stop signs shall be considered.
- 5.1.8 Transit turn-out and bike racks shall be provided as determined by the Town of Sundre.
- 5.1.9 To ensure continuity and alignment of the Regional Transportation Network including local streets and pathways on congruent lands the Developer shall provide confirmation of alignment at the time of subdivision and development.

6.0 SERVICING INFRASTRUCTURE

The purpose of the Servicing Infrastructure Strategy is to provide for the installation of appropriate utility infrastructure necessary to support the entire development of the 126.39 ha. mixed use-built environment. A report prepared by SD Consulting Canada Inc. dated February 20th, 2020 outlines the preliminary servicing of the Plan Area.

In addition to specific field testing completed by SD Consulting Ltd. in preparation of the servicing infrastructure strategy, the Developer referenced an additional field data collection report relating to subsoil and near surface groundwater investigations.

In the preparation of the servicing strategy the soil structure and geological integrity was examined through the preparation of a Geotechnical Report prepared by Almor Testing Services Ltd. dated December, 2017.

The report prepared by Almor Testing Services Ltd. included the drilling and monitoring of a series of bore holes to a depth of 7 meters. The bore holes provided information relating to subsurface soil structure as well as current conditions relating to near surface groundwater.

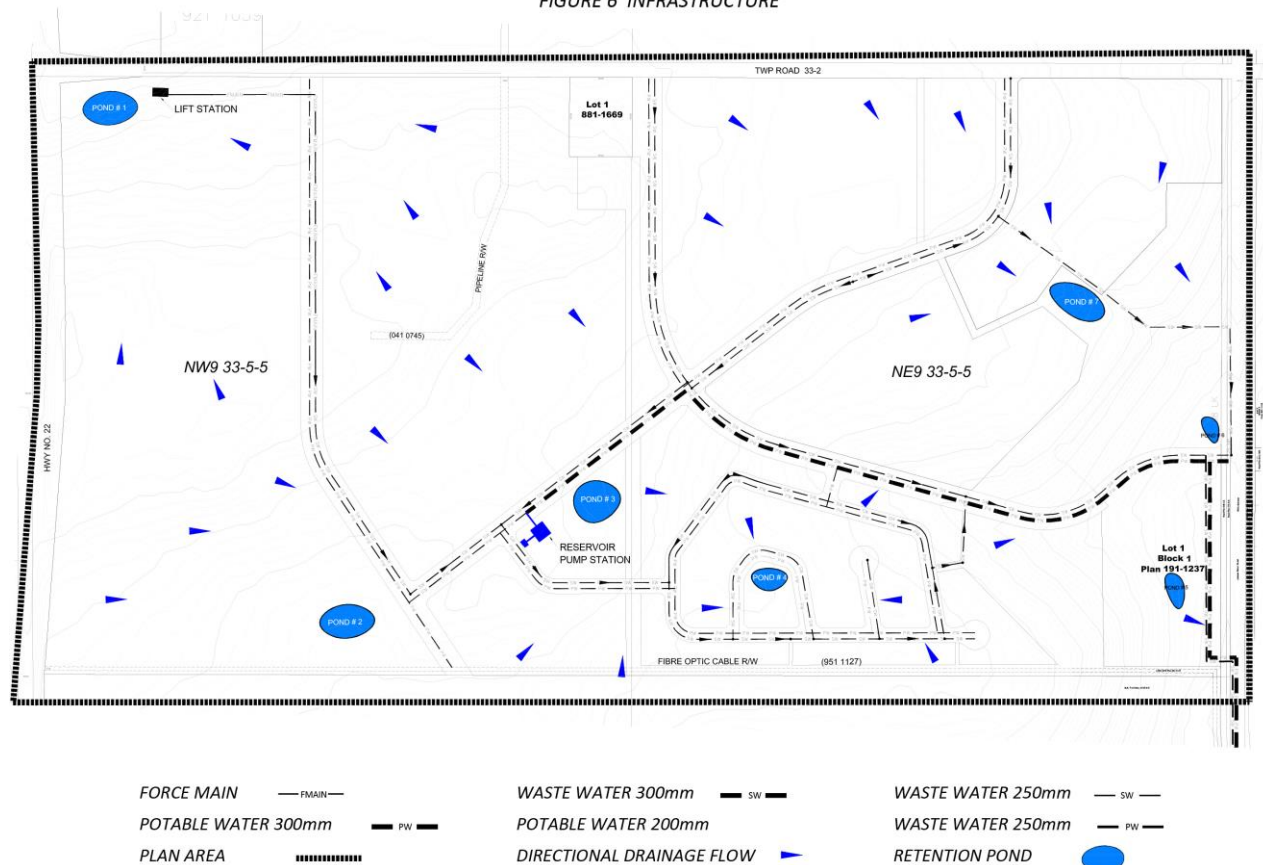
The report indicated the presence of near surface groundwater in a couple of test locations and confirmed that future development and the construction of a comprehensive storm water management system would address those specific anomalies. In addition, the soil analysis provided by Almor Testing confirmed that the soil structures identified would be compatible with the development anticipated.

- 6.0.1 The Developer, at the time of subdivision shall undertake a Geotechnical Investigation relating to the locations and specific nature of the proposed improvements such as internal roads, waste water and potable water lines and appurtenances, as well as additional storm water facilities to the satisfaction of the Town of Sundre.
- 6.0.2 As a condition of future subdivision, the Developer may be required to provide an updated report or conduct further geotechnical testing within the boundaries of the proposed phase of development for incorporation into the detailed design of the development.
- 6.0.3 As a condition of future subdivision, the Developer shall submit to the Town of Sundre a Construction Management Plan addressing noise mitigation measures, traffic accommodation, sedimentation and dust control, management of storm water during construction, erosion and weed control, construction practices, waste management, firefighting procedures, evacuation plan, hazardous material containment and all other relevant construction management details.
- 6.0.4 As a condition of future subdivision, the Developer shall be required to provide payment of the Town of Sundre Offsite Levies in accordance with the applicable levy at time of subdivision approval or as agreed by the Town of Sundre.

- 6.0.5 At the time of subdivision, the Developer shall be required to enter into a Development Agreement with the Town of Sundre for the construction of a potable water distribution system and associated storage facilities; a waste water collection system, storm water management facilities including drainage channels, retention and detention ponds and storm water management facilities as well as implementation of a comprehensive and robust transportation network.
- 6.0.6 Where servicing infrastructure (including off sites) have been constructed at the sole cost of the developer and where it has been determined that the benefits of such infrastructure serve additional lands, the Town of Sundre shall assist in the recovery of costs through an Endeavour to Assist.
- 6.0.7 As a condition of subdivision, the Developer may be required to provide an updated Servicing Report including hydraulic and water model analysis of the proposed phase of development for incorporation into the detailed design of the development.
- 6.0.8 The Developer shall be required to obtain all required permits and licenses from Alberta Environment and Parks for the design, construction and operation of the Waste Water collection, Storm Water Management and Potable Water systems.
- 6.0.9 At the time of subdivision, the Developer shall enter into a Development Agreement with the Town of Sundre and shall provide, at the sole cost and expense of the Developer, for the installation of shallow utilities such as Electrical, Natural Gas and Telecommunication services to the satisfaction of the Town of Sundre.

In acknowledging that Municipal water, waste water and fire protection services will be available within the Plan Area as shown in Figure 6 (*Infrastructure*). Each lot will have access to municipal water distribution and waste water collection systems.

FIGURE 6 INFRASTRUCTURE



Storm water ponds will be constructed within the Plan Area, in accordance with the Storm Water Management Plan prepared by River Engineering Ltd. and dated December 20, 2019. The report emphasized the statutory requirement to prevent downstream impacts due to water runoff to ensure that the volume of water leaving the site post development does not exceed that of pre-development. Sizing and detailed design of the servicing infrastructure including the storm water management will be completed in conjunction with the subdivision and development of the project and administered through the development agreement process.

6.1 Water Supply and Distribution

In recognizing that the municipal water supply is not infinite, water demand management and water conservation will be introduced into the initial phase of development.

- 6.1.1 Lot levies and connection fees shall be imposed at the time of subdivision approval; however, consideration may be given to deferment subject to the approval of the Town of Sundre.
- 6.1.2 At time of future subdivision, the Developer shall enter into a Development Agreement for the design and construction of the water distribution and fire suppression system in accordance with the Town of Sundre Master Utility Plan.

- 6.1.3 At the time of future subdivision, the Developer shall dedicate the land necessary for the location of a future pump station and storage reservoir as shown in Figure 6 (*Infrastructure*) as outlined in the Town of Sundre Master Utility Plan.

6.2 Waste Water Collection System

The majority of the Plan Area is proposed to be serviced with gravity-based waste water collection system as reflected in the Town of Sundre Utility Master Plan. The primary waste water gravity system will flow in an easterly direction reflecting the topography of the area and designed to support all development cells with the exception of Cell 'E'. While acknowledging that Cell 'E' is located in a future development cell it is also important to note that portions of these lands may require a Waste Water Lift Station to service portions of the Cell. Within Cell 'E', a waste water gravity flow system is proposed to flow north westerly in alignment with the existing topography and supplemented with a lift station and force main which will be located in the extreme north west corner of the Plan Area. This force main will direct waste water easterly to connect with the main gravity system as shown on Figure 6 (*Infrastructure*).

Sizing and detailed design of the sanitary sewer system including 'lift station and force main' will be completed in conjunction with the subdivision and development of the project and administered through the development agreement process.

6.3 Waste Water System Strategies

- 6.3.1 Lot levies, connection and access fees to the sewage collection system may be imposed at the time of subdivision approval or consideration may be given to deferment subject to the approval of the Town of Sundre.
- 6.3.2 As a condition of future subdivision, the Developer shall be required to provide engineering drawings, prepared by a qualified professional, for the proposed wastewater collection systems, lift station and force main systems and enter into a Development Agreement with the Town of Sundre for the construction of the said infrastructure.

6.4 Storm Water Management

Managing storm water will ensure large volumes of water created by storm events will not leave the Plan Area in an uncontrolled manner. The purpose of this is to prevent soil erosion or wash out conditions both within the Plan Area and on neighbouring lands. A preliminary Storm Water Management Plan was completed by River Engineering Ltd for the purpose of examining storm water and flood management for the Plan Area.

- 6.4.1 The Developer shall provide a detailed and comprehensive storm water management plan for the Plan Area to the satisfaction of Alberta Environment and the Town of Sundre.

6.4.2 Utilizing best management practices, a drainage system, utilizing the existing topography, when possible, shall be used for storm water management and accomplished by using piping, public roadway and ditches, culverts and drainage swales along lot lines, within the green space areas including the provision of easements where necessary.

6.4.3 As a condition of future subdivision, the Developer shall be required to provide a detailed Storm Water Management Plan (SWMP) and design drawings for the proposed ponds including all related stormwater infrastructure in accordance with all applicable watershed management plans, specifications and servicing standards of the Town of Sundre, Alberta Environment regulations and best practices.

6.4.4 As a condition of future subdivision, the Developer shall be required to prepare an Erosion and Sediment control plan, prepared by a qualified professional.

7.0 Solid Waste Management

7.0.1 At the time of subdivision, the Developer shall, to the satisfaction of the Town of Sundre, prepare a comprehensive Solid Waste and Recycling Management strategy addressing construction, commercial and residential needs which may include the feasibility of composting capabilities.

7.1 Emergency Services

The design of a safe neighbourhood has been identified as a key objective in the preparation of this SHASP. While crime deterrence can be promoted through safe neighbourhood design using various design techniques such as visible public or open spaces and clear boundaries between open spaces and identifiable points, it is still imperative that a relationship with the Emergency Services of the Town of Sundre be established. This relationship should be developed as an integral component of the initial design and matured through the development of strong communication and community participation.

Fire Protection Services will be provided by the Fire Services of Town of Sundre and the recommendations previously provided by the Fire Services have been incorporated into the plan.

7.1.1 The Developer, through direct consultation with the Fire Services of the Town of Sundre, shall prepare a safe neighbourhood strategy and Fire Smart Strategy for implementation within the SHASP.

7.1.2 As a condition of future subdivision, the Developer shall provide a Construction Emergency Response Plan to the satisfaction of the Fire Services of the Town of Sundre.

7.1.3 As a condition of future subdivision, the Developer through directed consultation with the Emergency Services of the Town of Sundre, shall prepare a safe neighbourhood strategy and Crime Deterrence Plan for implementation within the Sundre Hills Area Structure Plan Area.



REQUEST FOR DECISION

COUNCIL DATE	May 16, 2022
SUBJECT	Capital Spending RSA Transfers
ORIGINATING DEPARTMENT	Corporate Services
AGENDA ITEM	8.1

BACKGROUND/PROPOSAL:

All transfers in to or out of Restricted Surplus Accounts (RSAs) require a motion of Council. To ensure proper accountability, unspent funds from completed capital projects should be returned to the respective RSA.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

See attached Report to Council

ALIGNMENT WITH STRATEGIC PLAN

Strategic Plan Priorities

- 1.1 Improve communication and transparency with our stakeholders.
- 4. Financial Stability

ADMINISTRATION RECOMMENDATIONS:

Administration recommends Council transfer the unspent funding as outlined in each of the separate 8 motions.

MOTION(s):

The Town of Sundre Council approves the transfer of \$31,543 to the Utilities Lifecycling RSA in unspent funding for the Lagoon Critical Equipment Upgrade capital project.

The Town of Sundre Council approves the transfer of \$5,235 to the Municipal Lifecycling RSA in unspent funding for the Bearberry Creek Bridge Upgrades capital project.

The Town of Sundre Council approves the transfer of \$2,683 to the Utilities Lifecycling RSA in unspent funding for the Gas Piping Change Out capital project.

The Town of Sundre Council approves the transfer of \$6,390 to the Utilities Lifecycling RSA in unspent funding for the Electrofusion Welder capital project.

The Town of Sundre Council approves the transfer of \$20,000 to the Municipal Lifecycling RSA in unspent funding for the Tree Planting Program capital project.

The Town of Sundre Council approves the transfer of \$100,000 to the Municipal Lifecycling RSA in unspent funding for the Upgrade Greenwood Campground Power Services capital project.

The Town of Sundre Council approves the transfer of \$284,722 to the Municipal Lifecycling RSA in unspent funding for the Replace Arena Ice Plant capital project.

The Town of Sundre Council approves the transfer of \$2,468 to the Utilities Lifecycling RSA in unspent funding for the Main Lift Station Controls capital project.

Date Reviewed: May 12, 2022

CAO: *Linda Nelson*



REPORT TO COUNCIL

COUNCIL DATE: May 16, 2022
SUBJECT: Capital Spending RSA Transfers
ORIGINATING DEPARTMENT: Corporate Services
AGENDA ITEM: 8.1a

BACKGROUND/PROPOSAL:

All transfers in to or out of Restricted Surplus Accounts (RSAs) require a motion of Council. To ensure proper accountability, unspent funds from completed capital projects should be returned to the respective RSA.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Utilizing the December 31, 2021 Capital Project Listing, previously included with the Q4 2021 Quarterly Financial Reporting, completed capital projects with remaining funding have been identified for transfer back to the respective RSA. Small dollar variances, less than \$1,000, are not identified for transfer. As well, projects identified as “cancelled” will have the full approved amount returned to RSA but may be re-submitted for approval in future capital planning, pending alignment with Council’s Strategic Priorities. A separate motion will be required for each capital project transfer.

- 1) Project #OP19-07 – Lagoon Critical Equipment Upgrade – Budget of \$1,538,642; actual costs of \$1,507,099; return \$31,543 to Utilities Lifecycling RSA
- 2) Project #OP19-03 – Bearberry Creek Bridge Upgrades – Budget of \$50,225; actual costs of \$44,990; return \$5,235 to Municipal Lifecycling RSA
- 3) Project #OP19-05 – Gas Piping Change Out – Budget of \$50,000; actual costs of \$47,317; return \$2,683 to Utilities Lifecycling RSA
- 4) Project #OP19-06 – Electrofusion Welder – Budget of \$11,000; actual costs of \$4,610; return \$6,390 to Utilities Lifecycling RSA
- 5) Project #CS19-01 – Tree Planting Program – Budget of \$20,000; project cancelled; return \$20,000 to Municipal Lifecycling RSA
- 6) Project #CS19-03 – Upgrade Greenwood Campground Power Services – Budget of \$100,000; project cancelled; return \$100,000 to Municipal Lifecycling RSA
- 7) Project #CS19-04 – Replace Arena Ice Plant – Budget of \$1,000,000; actual costs of \$715,278; return \$284,722 to Municipal Lifecycling RSA
- 8) Project #OP21-03 – Main Lift Station Controls – Budget of \$36,000; actual costs of \$33,532; return \$2,468 to Utilities Lifecycling RSA

ALIGNMENT WITH STRATEGIC PRIORITIES:

Strategic Plan Priorities

- 1.1 Improve communication and transparency with our stakeholders.
4. Financial Stability

ADMINISTRATION RECOMMENDATIONS:

Administration recommends Council transfer the unspent funding as outlined in the motions.

COSTS/SOURCE OF FUNDING:

N/A



REQUEST FOR DECISION

COUNCIL DATE	May 16, 2022
SUBJECT	Safety Codes Council Internal Review – Building, Electrical, Gas & Plumbing Disciplines
ORIGINATING DEPARTMENT	Planning and Development
AGENDA ITEM	8.2

BACKGROUND/PROPOSAL:

As an accredited agency we are responsible to conduct a yearly internal audit of the following Safety Code Disciplines: Building, Electrical, Gas, Plumbing and Fire.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

On April 11, 2022, the Town received the results of the Internal Review for the Building, Electrical, Gas and Plumbing Disciplines from the Safety Codes Council Administrator of Accreditation. The approved review document stated: “thank you for the thorough and comprehensive review and the effort put into completing the review.”

Administration is to be congratulated for achieving an excellent result, noting that all departments of the Town of Sundre make all efforts to ensure the Town of Sundre continues to recognize the importance of public safety for all its citizens.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 1.Sustainable Governance

Goal 1.1 Improve communication and transparency with our stakeholders

ADMINISTRATION RECOMMENDATIONS:

That Council accept the letter from the Safety Codes Council in regard to the 2021 Annual Internal Review under the Building, Electrical, Gas and Plumbing Disciplines as information.

MOTION:

That the Town of Sundre Council accept the letter from the Safety Codes Council in regard to the 2021 Annual Internal Review under the Building, Electrical, Gas and Plumbing Disciplines as information.

Attachment: April 11, 2022 Safety Codes Council letter

Date Reviewed: May 12, 2022

CAO: *Linda Nelson*

April 11, 2022

Linda Nelson
Chief Administrative Officer
Town of Sundre
BOX 420
Sundre AB T0M 1X0

Dear Linda Nelson:

**RE: 2021 Annual Internal Review
Town of Sundre - Accreditation No: M000319**

The Town of Sundre 2021 Annual Internal Review (AIR) for the building, electrical, gas and plumbing disciplines has been approved. You can view the signed AIR document on your organization dashboard on Council Connect.

I would like to thank you for the thorough and comprehensive review and the effort put into completing the review.

Should you have any questions, please do not hesitate to call the Accreditation Department. We can be reached toll-free at 1-888-413-0099 or by email at accreditation@safetycodes.ab.ca.

Best Regards,



Peter Burrows
Accreditation Coordinator

SM



REQUEST FOR DECISION

COUNCIL DATE: May 16, 2022
SUBJECT: Community Center Gym Floor Replacement
ORIGINATING DEPARTMENT: Community Services
AGENDA ITEM 8.3

BACKGROUND/PROPOSAL:

Council supported the replacement of the community center gymnasium floor in 2022 as part of the ten-year Capital plan. A Request for Proposal was implemented in April 2022 to secure an experienced contractor.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Three (3) submissions were received by the RFP closing deadline of April 8, 2022, from a range of qualified contractors specializing in quality sport flooring replacements and major rehabilitation.

The cost for full removal and replacement of the gym floor was estimated at \$80,000 back in 2020. A more thorough investigation was conducted in April 2022 to determine the overall condition of the gym floor and options. It was concluded that the existing floor is in good condition and the best option is to complete major rehabilitation of the existing floor. This will include sanding, refinishing, new metal door thresholds, new floor hole covers, new durable baseboards, 2 coats of water sealer and oil modified finish. This major rehabilitation is expected to last 20-30 years with good maintenance.

The new cost for major rehabilitation is \$35,000 compared to the original estimate of \$80,000.

This project has been awarded to West Source Athletic Surfacing (Calgary, AB). Work is expected to begin June 2022. Work is expected to last about 3 weeks.

ALIGNMENT WITH STRATEGIC PLAN

Service Delivery
Community Well-being
Financial Stability

ADMINISTRATION RECOMMENDATIONS:

Administration is recommending that Town of Sundre Council receive the report on the Community Centre gym floor replacement as information.

MOTION:

The Town of Sundre Council accept the report on the Community Centre gym floor replacement as information.

Date Reviewed: May 12, 2022

CAO: *Linda Nelson*



REPORT TO COUNCIL

COUNCIL DATE: May 16, 2022

SUBJECT: Sage Analytics Ltd. - Strategic Plan for the Town of Sundre

REPORT WRITER: Legislative Services

AGENDA ITEM: 8.4

BACKGROUND/PROPOSAL:

On April 9, 2022, Council and Administration participated in a facilitated strategic planning session, with the intent to produce an overall outcome of a common vision and priorities over the next four to five years.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Shari-Anne Doolaege, President, Sage Analytics, was commissioned to facilitate the strategic planning process that would result in a formal Strategic Plan that will reflect the goals and objectives of this Council.

The Strategic Plan will be provided to Council for discussion and decision as a supplementary item to the agenda.

ALIGNMENT WITH STRATEGIC PLAN:

Governance transparency and improved communication with stakeholders.

ADMINISTRATION RECOMMENDATIONS:

That Council adopt 2022-2026 Strategic Plan as presented by Sage Analytics.

MOTION:

That the Town of Sundre Council adopt the Town of Sundre 2022 – 2026 Strategic Plan as presented by Sage Analytics.

Date Reviewed: May 12, 2022

CAO: *Linda Nelson*



REQUEST FOR DECISION

COUNCIL DATE	May 16, 2022
SUBJECT	MVSH Rustic Family Fair and Fundraiser
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.5

BACKGROUND/PROPOSAL:

Mountain View Seniors Housing (MVSH) Foundation supports four lodges and eleven senior self-contained building in Mountain View County, which includes one lodge and several self-contained units in Sundre. A registered charity, the foundation serves as a vehicle through which funds can be raised to assist with the purchase of furniture, equipment and programs for seniors.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

MVSH Foundation has two key annual fundraising events. This year's spring event is a good old fashion fair for all ages with fun games, entertainment and refreshments. The event will be held at the Heritage Centre in Cremona on Thursday, June 2nd from 4 to 9 p.m. Individual or sponsorship tickets may be purchased under a Platinum, Gold, Silver or Bronze program as shown on the brochure attached.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Plan Priority 3. Community Well-being

3.3 Continue to work with and value community groups.

ADMINISTRATION RECOMMENDATIONS:

At Council's discretion.

COSTS/FUNDING:

Individual ticket \$50 per person or Sponsor Level: Platinum \$3000; Gold \$1500; Silver \$1000 or Bronze \$500

MOTION:

That the Town of Sundre Council accept the brochure regarding the MVSH Foundation's Rustic Family Fair as information;

Alternative:

That the Town of Sundre Council defer sponsorship of the MVSH Foundation's Rustic Family Fair to the Grants to Organizations Committee for recommendation to Council;

Alternative:

That the Town of Sundre Council sponsor the MVSH Foundation's Rustic Family Fair at a Platinum, Gold, Silver or Gold Level in the amount of \$_____.

ATTACHMENTS: MVSH Foundation Brochure

Date Reviewed:

May 12, 2022

CAO: *Linda Nelson*

MAKING A DIFFERENCE IN OUR COMMUNITY!

Mountain View Seniors' Housing Foundation supports four lodges and eleven senior self-contained buildings in Mountain View County and is a registered charity established in 2002. The Foundation is intended to be a vehicle through which funds can be raised to assist the work of Mountain View Seniors' Housing (MVSH). We raise funds on behalf of MVSH to purchase furniture and equipment and help fund activities bettering the lives of our seniors.

The Foundation is governed by a volunteer Board of Directors, with operations managed by a part-time Executive Director.

VISION

Mountain View Seniors' Housing Foundation supports a culture of caring and sustainability by ethically fundraising to improve the quality of life for our residents, through individual donors, corporate and community partnerships.

MISSION

Mountain View Seniors' Housing Foundation is a trusted charity that aims to raise awareness and funds by collaborating with community partners with a goal to transform our buildings into homes and to provide quality care and outcomes for our residents.



FOR TICKETS

P: 403.556.2957

E: foundation@mvsh.ca

Tickets can also be purchased
online at www.mvsh.ca



8.5a

MOUNTAIN VIEW SENIORS' HOUSING FOUNDATION

RUSTIC FAMILY FAIR



THURSDAY JUNE 2ND 4 - 9PM
HERITAGE CENTRE IN CREMONA

GOOD OLD FASHION FUN AND GAMES
BEEF ON A BUN DINNER WITH ALL THE TRIMMINGS / HOT DOGS FOR THE KIDS
SILENT AUCTION SHOW AND SHINE SQUARE DANCING



**ENTERTAINMENT
BY DUSTIN FARR**

TUG-A-WAR
HULA HOOP CONTEST
CHUCK WAGON RACES
PRIZES!

IN SUPPORT OF:



47



MOUNTAIN VIEW SENIORS' HOUSING FOUNDATION IS EXCITED TO HOST

RUSTIC FAMILY FAIR & FUNDRAISING EVENT

JOIN US JUNE 2ND 2022

Location: Heritage Centre, Cremona, AB

Event times: from 4 to 9pm

Entertainment by: **DUSTIN FARR**

Tickets \$50 per person. Kids 12 and under free (must be accompanied by an adult)

SPONSORSHIP

The Mountain View Seniors' Housing Foundation has two key annual fundraising events.

Our spring fundraising event brings together community, sponsors and vendors for a day of family fun, entertainment and networking.

Our Annual Golf Classic held in September

The Foundation operates a Sponsorship Program that provides an opportunity for organizations to contribute at a variety of donation levels for each Annual Event.

Sponsorship dollars assist with presenting the two annual fundraising events.

WHERE DOES YOUR SUPPORT GO

When you donate to Mountain View Seniors' Housing Foundation we are able to enhance the lives of our residents by funding activities, purchasing specialized furniture and equipment that is needed to create safe and homelike environments. As a trusted local charity, Mountain View Seniors' Housing Foundation strives to support keeping our seniors in our communities.

FOR TICKETS AND SPONSORSHIP

Tickets can be purchased online at **www.mvsh.ca** or by contacting:

April Mattson:

P: 403-556-2957

E: foundation@mvsh.ca

SILENT AUCTION SPONSORSHIP

Name acknowledgement on silent auction table.

All silent auction items need to be delivered to Mountain View Seniors' Housing Foundation by May 25, 2022.

Mountain View Seniors' Housing Foundation
#301, 6501 - 51st Street
Olds, Alberta T4H 1Y6



SPONSORSHIP OPPORTUNITIES

PLATINUM SPONSOR - \$3,000

16 Event tickets (\$800 value)
Superior signage at the event
Major Sponsor recognition during the event
Recognition on our Facebook page

GOLD SPONSOR - \$1,500

8 Event tickets (\$400 value)
Logo prominence at the event
Sponsor recognition during the event
Recognition on our Facebook page

SILVER SPONSOR - \$1,000

4 Event tickets (\$200 value)
Logo prominence at the event
Recognition on our Facebook page

BRONZE SPONSOR - \$500

2 Event tickets (\$100 value)
Recognition on our Facebook page





REQUEST FOR DECISION

COUNCIL DATE	May 16, 2022
SUBJECT	Senior's Week
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.6

BACKGROUND/PROPOSAL:

The Honourable Josephine Pon, Minister of Seniors and Housing is requesting municipal support to honour seniors for their past, present, and future contributions to communities throughout Alberta.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

See Minister Pon's message attached.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Plan Priority 3. Community Well-being
3.3 Continue to work with and value community groups.

ADMINISTRATION RECOMMENDATIONS:

That Council proclaim June 6 – 12, 2022 as Senior's Week in Sundre.

MOTION:

That the Town of Sundre Council proclaim the week of June 6 - 12, 2022 as "Senior's Week" on behalf of the citizens of Sundre.

ATTACHMENTS:

Celebrate and Support Alberta Seniors
Proclamation

Date Reviewed: May 12, 2022

CAO: *Linda Nelson*

Age-Friendly Alberta Newsletter



Message from Honourable Josephine Pon Minister of Seniors and Housing April 2022

Earlier this year, Alberta's government released *Budget 2022*. We titled it *Moving Forward*, as that's exactly what we are doing. *Budget 2022* is moving Alberta forward by strengthening our health care system, getting more Albertans working, and bringing our finances back into the black. I am thrilled to share that, for the first time in over a decade, our province is presenting a balanced budget and targeting modest surpluses for each of the next three fiscal years.

Under *Budget 2022*, operating expenses for Seniors and Housing was increased by 4.2 per cent over 2021-22. This means we will continue to support Alberta seniors most in need, ensuring vulnerable seniors can count on a stable source of income.

Alberta's government provides more than \$8.6 billion in services and supports to Alberta seniors each year. This includes financial support, health benefits, as well as housing and health supports for seniors with low income. Of that, Seniors and Housing has allocated \$491 million to provide seniors financial assistance. Our seniors' benefit programs are one of the reasons Alberta has the lowest seniors poverty rate in Canada.

We continue to support seniors and seniors-serving organizations while we move out of the COVID-19 pandemic. This includes assisting seniors' lodges in complying with public health orders, by providing approximately \$2.5 million each month to seniors' lodges across Alberta. We deeply appreciate the critical work of staff and volunteers in seniors' lodges and seniors' organizations to keep seniors safe, healthy, and engaged in their communities. Alberta's government will continue to ensure seniors have the supports and resources they need.

We are also taking action to provide more affordable and accessible housing options for Albertans with low income through our *Stronger Foundations* strategy. The strategy looks out over 10 years, and maps out the changes needed to provide safe, stable, affordable housing for an additional 25,000 households, to a total of 82,000 households. *Budget 2022* reflects the first years of funding for implementation as we conduct needs assessments in communities, develop innovative models, and expand our partnerships.

I am also pleased to share nominations for the 2022 *Minister's Seniors Service Awards* are now open! This annual celebration recognizes outstanding Albertans who support seniors, lead the way for improved services, and contribute to strong communities. Nominations are being accepted for individuals, businesses, and nonprofit organizations that support seniors through their extraordinary volunteerism, philanthropy, innovation, or outstanding service.

This year's Special Service Award is called *Building Better Together*, and will highlight an Alberta individual, business, group, or nonprofit organization that strives to bring together organizations and service providers to build collaborative networks for improving services to seniors.

I encourage you to think about the people and organizations around you that really step up to support seniors and [nominate them](#) for a Minister's Seniors Service Award. The nomination deadline has been extended to June 30.

I hope you find this issue of the age-friendly newsletter informative and helpful. Thank you for all your hard work to make our province better for seniors.

Josephine Pon
Minister of Seniors and Housing
April 2022

In this Issue

- Seniors' Week
- Intergenerational Day
- World Elder Abuse Awareness Day
- Seniors Programs Lunch and Learns
- Nomination Deadline Extended! Nominate an Outstanding Albertan for a Minister's Seniors Service Award Today!
- CORE Alberta
- Double Duty Caregivers: Impacts of COVID-19
- Caregivers Together 2022 - Conference

Seniors' Week

Seniors' Week is celebrated every year during the first week of June. Seniors' Week 2022 is June 6-12 and will be kicked off with a provincial launch event co-hosted by the Town of Taber on June 6.

Throughout Seniors' Week, hundreds of events, both virtual and in-person, will take place across the province. Albertans of all ages can attend an event, catch up with the seniors in their lives, or thank those who have made a difference in their community. Seniors' Week is a wonderful opportunity to recognize and celebrate seniors and their enormous contributions to our families, communities, and our province. Seniors have helped build Alberta into the great province it is today.

Please visit the [Seniors' Week website](#) for more information.

Intergenerational Day

Intergenerational Day is June 1 each year. It began in Canada in 2010 to recognize the backgrounds, experiences, and contributions of all generations to help build greater understanding. This occasion promotes the rich and sustainable connections between generations.

Intergenerational Day reminds us that, by sharing our experiences and learning from each other, we are making our communities, and our province, stronger.

For more information, please click [here](#).

World Elder Abuse Awareness Day

June 15 is World Elder Abuse Awareness Day. It is the official United Nations International day acknowledging the significance of elder abuse as a public health and human rights issue. It was established in 2006 to bring global attention to the abuse of older adults.

You can get involved and help raise awareness of the prevention of elder abuse by joining the Alberta Elder Abuse Awareness Council. To learn more, click [here](#).

If you are in immediate danger call 911.

For information and resources, call the Family Violence Info Line at 310-1818.

To learn more about elder abuse, click [here](#).

Seniors Programs Lunch and Learns

The Community Programs team with Seniors and Housing is hosting a number of lunch and learn presentations on seniors financial assistance programs and related seniors programs. Upcoming topics include: Alberta Seniors Benefit and Supplementary Accommodation Benefit, Special Needs Assistance for Seniors, Seniors Home Adaptation and Repair Program, Seniors Property Tax Deferral Program, Dental and Optical Assistance for Seniors programs, and more.

Be sure to sign up for Collaborative Online Resources and Education (CORE) Alberta and join the [CORE Alberta "Government of Alberta – Seniors Service Provider Resource Guide"](#) group to be notified when new sessions are scheduled.

Nomination Deadline Extended!

Nominate an Outstanding Albertan for a Minister's Seniors Service Award Today!

Since 1998, the Minister's Seniors Service Awards have celebrated Albertans who go the extra mile to support seniors. The Minister's Seniors Service Awards are open and accepting nominations for individuals, businesses, and nonprofit organizations who support seniors in Alberta, lead the way for improved services, and contribute to strong Alberta communities.

So many Albertans are selflessly investing their time, energy, and resources to support seniors. Recognize an outstanding Albertan, business, or nonprofit organization today by nominating them for a Minister's Seniors Service Award! It's so easy to submit a nomination, either online or using the fillable form.

The nomination deadline for the 2022 awards has been extended to June 30, 2022! Don't miss this amazing opportunity to look around your community and seek out the doers – those individuals, businesses, and nonprofit organizations who donate their time, products, and support to recognize and celebrate seniors during Seniors' Week and throughout the year, and nominate them today.

For more information about the Minister's Seniors Service Awards and to nominate an outstanding Albertan, please click [here](#).

CORE Alberta

Collaborative Online Resources and Education (CORE) Alberta is the online knowledge hub for community-based seniors-serving organizations and allied agencies and individuals in Alberta.

CORE is designed to provide up-to-date information, resources, and training opportunities. It makes communication, coordination, and collaboration easier, which helps build capacity, strengthen the network, and develop a collective and cohesive voice among volunteers, staff, and others who support healthy aging initiatives.

Double Duty Caregivers: Impacts of COVID-19

The COVID-19 pandemic has had a profound effect on all people in Canada, including family caregivers and healthcare providers. We expect the impact may be even greater for "double-duty" caregivers.

Double-duty caregivers are family caregivers who are employed in the healthcare field while also providing unpaid care outside of work (to a family member, chosen family, friend, or neighbour). The impact of the dual formal care role in healthcare and family caregiving can have implications for health providers.

Dr. Jasneet Parmar and her research team from the University of Alberta are inviting family caregivers who are also working in healthcare to participate in a [survey](#) to understand the impacts of dual caregiving roles.

The survey is open until June 30, 2022.

Caregivers Together 2022 - Conference

Caregivers Alberta is hosting *Caregivers Together 2022*, their first ever provincial caregivers conference, taking place virtually May 12 to 14, 2022. The conference will feature an informative keynote by Andre Picard, and a cameo appearance by Jann Arden.

The conference provides an opportunity to:

- Come together as a community that understands caregiving
- Re-connect with other caregivers or professionals
- Form new relationships in your network
- Enjoy some self-care opportunities
- Browse an expo of potential, new, game-changing resources

For more information and to register for the conference, click [here](#).



[Website](#)



[Email](#)

For a print-friendly version click on "Read it online" at the top of the page



PROCLAMATION
 “SENIOR’S WEEK”
 June 6th to 12th, 2022

Seniors’ Week has been celebrated since 1986 to celebrate and recognize seniors throughout the province. Seniors’ Week is a great opportunity to honour and recognize all those seniors who have contributed to making our families, communities, and our province stronger.

WHEREAS: Sundre seniors are a strong and vital part of our communities. As parents and grandparents, mentors and friends, employees and employers, they make a difference in our lives. It is important that we continue to recognize, celebrate, and support seniors, daily.

WHEREAS: Sundre seniors are valued members of our community, and it is our intention to honour seniors for their past, present, and future contributions to communities throughout Alberta.

WHEREAS: The inclusion and well-being of Sundre Seniors is in the best interest of all sectors of our community and further adds to the life and vibrancy of our Town.

RESOLVED, I, Richard Warnock, on behalf of the Council and the Citizens of the Town of Sundre in the Province of Alberta do hereby designate the week of June 6th to 12th, 2022 as “Senior’s Week”; encouraging all Sundre residents, organizations, and agencies to honour and recognize all that seniors have contributed to making our families, communities, and our province stronger.

Dated this 16th day of May, 2022

Richard Warnock, Mayor



REQUEST FOR DECISION

COUNCIL DATE	May 16, 2022
SUBJECT	World Elder Abuse Awareness Day - Proclamation
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.7

BACKGROUND/PROPOSAL:

The International Network for the Prevention of Elder Abuse established World Elder Abuse Awareness Day on June 15, 2006. Since its inception, organizations from around the world have held events to raise awareness of elder abuse. Preventing and addressing elder abuse is a shared responsibility and requires engagement and action on the part of all sectors of society. This begins with knowledge. By understanding the nature and scope of elder abuse, all community members can take proactive steps to help prevent situations where it could occur.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

June 15th is recognized all around the world as World Elder Abuse Awareness Day. Seniors Protected and Respected Under Community Engagement (S.P.R.U.C.E.), under the umbrella of Greenwood Neighbourhood Place Society, has been working hard to move forward with several action plans recommended by the Sundre Coordinated Community Response (CCR) committee.

The committee is requesting the Town of Sundre to proclaim June 15th, 2022 as World Elder Abuse Awareness Day. In addition, the committee requests permission to fly the Elder Abuse Awareness Day Flag at the Town of Sundre office on that day.

ALIGNMENT WITH STRATEGIC PLAN

3. Community Well-being.

COSTS/SOURCE OF FUNDING:

None.

ADMINISTRATION RECOMMENDATIONS:

That the Council of the Town of Sundre endorse and proclaim June 15, 2022, as World Elder Abuse Awareness Day in the Town of Sundre and give permission to the committee to fly the Elder Abuse Awareness Day Flag at the Town of Sundre office that day.

MOTION:

That the Council of the Town of Sundre proclaim June 15, 2022, as World Elder Abuse Awareness Day in the Town of Sundre and permit the committee to fly the Elder Abuse Awareness Day Flag at the Town of Sundre office that day.

ATTACHMENTS:

8.7a Proclamation



TOWN OF SUNDRE WORLD ELDER ABUSE AWARENESS DAY PROCLAMATION

The International Network for the Prevention of Elder Abuse established World Elder Abuse Awareness Day on June 15, 2006. Since its inception, organizations from around the world have held events to raise awareness of elder abuse. Preventing and addressing elder abuse is a shared responsibility and requires engagement and action on the part of all sectors of society. This begins with knowledge. By understanding the nature and scope of elder abuse, all community members can take proactive steps to help prevent situations where it could occur.

WHEREAS: Sundre seniors are valued members of our community, and it is our collective responsibility to ensure that they live safely; and

WHEREAS: Abuse of older adults is a tragedy inflicted against vulnerable seniors and is an ever-increasing problem that crosses all socio-economic boundaries in today's society, and

WHEREAS: Seniors should be treated with respect and dignity to enable them to continue to serve as leaders, mentors, volunteers and important, active members of society, and

WHEREAS: We must address and begin to bridge the ever-growing inter-generational gap by cultivating the appreciation and respect for older adults across all generations in Sundre through collaborative community initiatives, and

WHEREAS: Combating abuse and empowering older adults will help improve the quality of life for all seniors in the Sundre area, allowing them to continue to live as independently as possible, adding to their overall health and well-being, and

WHEREAS: We are all responsible for building a safer, inclusive, and more age friendly community for our Sundre elders, and

WHEREAS: We need to know the signs and indicators of elder abuse and what actions everyone can take to prevent it, by being equipped with awareness and education on this topic for all community members and community senior service providers, and

WHEREAS: The inclusion and well-being of Sundre Seniors is in the best interest of all sectors of our community and further adds to the life, attractiveness and vibrancy of our town.

THEREFORE, I, Mayor Richard Warnock, on behalf of the Council and Citizens of the Town of Sundre, from this day forth, proclaim June 15 "Elder Abuse Awareness Day" in Sundre Alberta. I encourage all residents, organizations, and agencies to take action against Elder Abuse. At the same time, as a collective, we will recognize and celebrate the accomplishments of the older adults in our community.

Mayor Richard Warnock

Date



REQUEST FOR DECISION

COUNCIL DATE: May 16, 2022
SUBJECT: Appointment of Development & Subdivision Authority
ORIGINATING DEPARTMENT: Legislative Services
AGENDA ITEM 9.1

BACKGROUND/PROPOSAL:

Sections 1.7 and 1.8 of the Town's Land Use Bylaw states that the Chief Administrator Officer is a Development and Subdivision Authority and may appoint one or more Development and Subdivision Officers as considered necessary.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The position of Development Officer and Subdivision Officer is essential for the administration of the development process. The Development Officer and Subdivision Officer is also a Development and Subdivision Authority for certain decisions pertaining to applications that the department receives.

Benazir Thaha Valencia has achieved the qualifications and experience for this function and has been appointed by the Chief Administrative Officer a Town of Sundre Development and Subdivision Authority.

ALIGNMENT WITH STRATEGIC PLAN

Service Delivery, Communication and Transparency with Stakeholders

ADMINISTRATION RECOMMENDATIONS:

That Council accept the letter of appointment for Benazir Thaha Valencia, Sr. Planner as a Development and Subdivision Authority for the Town of Sundre as information.

MOTION:

The Town of Sundre Council accept the letter of appointment for Benazir Thaha Valencia, Sr. Planner as a Development and Subdivision Authority for the Town of Sundre as information.

Date Reviewed: May 12, 2022

CAO: *Linda Nelson*

From the Desk of the Chief Administrative Officer

May 6, 2022

Benazir Thaha Valencia
c/o Town of Sundre
PO Box 420
Sundre, AB T0M 1X0

RE: Appointment as Development and Subdivision Authority

Dear Ms. Valencia,

The Chief Administrative Officer, under Land Use Bylaw 2018-10, Part One, s. 1.7 and s. 1.8 may appoint one or more Development Officers and Subdivision Officers as considered necessary.

The position of Development Officer and Subdivision Officer is essential for the administration of the development process. The Development Officer and Subdivision Officer is also a Development Authority for certain decisions on applications the department receives.

Benazir, you have achieved the qualifications and experience for this function, therefore, as Chief Administrative Officer, I take this opportunity to appoint you as a Town of Sundre Development and Subdivision Authority.

I look forward to working with you and the Planning and Development Team.

Sincerely,



Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



REQUEST FOR DECISION

COUNCIL DATE	May 16, 2022
SUBJECT	Departmental Reports – April 2022
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9.2

BACKGROUND/PROPOSAL:

The following Departmental Reports for April 2022 are provided to Council for their review and information:

- a) Linda Nelson, Chief Administrative Officer
- b) Benazir Thaha Valencia, Senior Planner
- c) Jim Hall, Operations Manager
- d) Sue Nelson, Community Services
- e) Ross Clews, Fire Chief
- f) Jon Allan, Economic Development Officer
- g) Sundre Municipal Library

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please see attached reports.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Plan Priority 1. Sustainable Governance

- 1.1 Improve communication and transparency with our stakeholders.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the attached Departmental Reports as information.

MOTION:

That the Town of Sundre Council accept the Departmental Reports for April 2022 as information.

ATTACHMENTS:

Department Reports

Date Reviewed: May 12, 2022

CAO:

Linda Nelson

#/D/M/Y	January 10, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
001-10-01-22	MOVED by Councillor Anderson that the agenda be approved as presented.		
002-10-01-22	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on December 20, 2021, be approved as presented.		
003-10-01-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Mountain View Regional Parks, Recreation, and Culture Master Plan and presentation as information.		
004-10-01-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the Council Orientation Public Participation Policy review as presented for information.		
005-10-01-22	MOVED by Councillor Petersen that the Town of Sundre Council waive the whole fee of the assessed penalties on Roll 909000 in the amount of \$3,014.76.		
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock		√
	Councillor Connie Anderson		√
	Councillor Owen Petersen	√	
	Councillor Todd Dalke		√
	Councillor Jaime Marr	√	
	Councillor Paul Isaac		√
	Councillor Chris Vardas		√
	TOTAL VOTES	2	5
			DEFEATED
006-10-01-22	MOVED by Councillor Dalke that the Town of Sundre Council waive a portion of the assessed penalties on Roll 909000 in the amount of \$1908.00.		
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock		√
	Councillor Connie Anderson		√
	Councillor Owen Petersen	√	
	Councillor Todd Dalke	√	
	Councillor Jaime Marr	√	
	Councillor Paul Isaac		√
	Councillor Chris Vardas		√
	TOTAL VOTES	3	4
			DEFEATED
007-10-01-22	MOVED by Councillor Marr that the Town of Sundre Council waive a portion of the assessed penalties on Roll 909000 in the amount of \$1,008.00.		
	MEMBER	IN FAVOUR	OPPOSED

	Mayor Richard Warnock	√	
	Councillor Connie Anderson	√	
	Councillor Owen Petersen		√
	Councillor Todd Dalke		√
	Councillor Jaime Marr	√	
	Councillor Paul Isaac	√	
	Councillor Chris Vardas	√	
	TOTAL VOTES	5	2
			CARRIED
008-10-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept the correspondence from the National Police Federation as presented, as information.		
009-10-01-22	MOVED by Councillor Isaac that Council go into closed meeting at 7:31 p.m.		
010-10-01-22	MOVED by Councillor Dalke that Council return to an open meeting at 8:34 p.m.		
011-10-01-22	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 8:35 p.m.		
#/D/M/Y	January 24, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
	CAO, Linda Nelson introduced to Council, Benazir Thaha Valencia, Senior Planner, welcoming Benazir to the Team.		
012-24-01-22	MOVED by Councillor Vardas that the agenda be approved as presented.		
013-24-01-22	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on January 10, 2022, be approved as presented.		
014-24-01-22	MOVED by Councillor Dalke that the Town of Sundre Council approve the amendment to Schedule "H", the Terms of Reference for the Sundre Wellness Advocacy Committee. Opposed: Councillor Marr		
015-24-01-22	MOVED by Councillor Isaac that the Town of Sundre Council appoint Mr. Gerald Ingeveld and Mrs. Joyce Wicks to the Sundre Community Wellness Advocacy Committee for a one-year term, ending October 2022.	Leg. Serv. Completed	Appendix 1 & 2
016-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept the enclosed documents on the Regional Rail for passenger rail services between Edmonton and Calgary as information.		
017-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council direct Administration to draft a letter of support for the proposed Regional Rail service between Edmonton and Calgary.	Leg. Serv. Completed	Appendix 3
018-24-01-22	MOVED by Councillor Vardas that the Town of Sundre Council directs Administration to compose a letter of support for the "Origins" project.	Leg. Serv. Completed	Appendix 4

019-24-01-22	MOVED by Councillor Petersen that the Town of Sundre Council reaffirm support for a facilitated strategic planning session for the Town of Sundre on April 9th and 10th, 2022.		
020-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept the 2021 Year End Departmental Reports as information.		
021-24-01-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's report as information.		
022-24-01-22	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Anderson's report as information.		
023-24-01-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Isaac's report as information.		
024-24-01-22	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Petersen's report as information.		
025-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept Councillor Vardas's report as information.		
026-24-01-22	MOVED by Councillor Petersen that the Town of Sundre Council accept Councillor Marr's report as information.		
027-24-01-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the correspondence from Mountain View Senior's Housing as presented, as information.		
028-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept the correspondence to Didsbury Mayor Rhonda Hunter regarding a Regional Chili Cook-Off, as information.	Leg. Serv. Complete	Appendix 5
029-24-01-22	MOVED by Councillor Marr that Council go into closed meeting at 6:49 p.m.		
030-24-01-22	MOVED by Councillor Isaac that Council return to an open meeting at 7:58 p.m.		
031-24-01-22	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 7:58 p.m.		
#/D/M/Y	February 7, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
	CAO, Linda Nelson introduced to Council, Justin Caslor, Director of Infrastructure, welcoming Justin to the Team.		
032-07-02-22	MOVED by Councillor Anderson that the agenda be approved as presented.		
	CAO, Linda Nelson, acknowledged that Councillor Isaac adhered to the MGA and notified the CAO earlier of his absence this evening.		
033-07-02-22	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on January 24, 2022, be approved as presented.		
034-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Citizens on Patrol in the amount of \$1,000.		

035-07-02-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for Olds and District Music Festival in the amount of \$500.		
036-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Seniors Walking Club in the amount of \$1,136.		
037-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Municipal Library in the amount of \$270.		
038-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Shady Grove Bluegrass Festival in the amount of \$1,500.		
039-07-02-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for 2022 Sundre Pro Rodeo Parade Committee in the amount of \$3,000.		
040-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations Funding for Historical Society and Chamber of Commerce Winterfest in the amount of \$2,825.		
041-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Greenwood Neighbourhood Place – The Den Youth Centre in the amount of \$2,250.		
042-07-02-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Arts Society in the amount of \$4,000.		
043-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre West Country Centre in the amount of \$1,000.		
044-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre U13 Provincial Ice Hockey Tournament in the amount of \$3,000 in kind.		
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock	√	
	Councillor Connie Anderson	√	
	Councillor Owen Petersen		√
	Councillor Todd Dalke		√
	Councillor Jaime Marr		√
	Councillor Paul Isaac	x	x
	Councillor Chris Vardas	√	
	TOTAL VOTES	3	3
		DEFEATED	
045-07-02-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre U13 Provincial Ice Hockey Tournament in the amount of \$1653 in kind.		

	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock	√	
	Councillor Connie Anderson	√	
	Councillor Owen Petersen	√	
	Councillor Todd Dalke		√
	Councillor Jaime Marr		√
	Councillor Paul Isaac	x	x
	Councillor Chris Vardas	√	
	TOTAL VOTES	4	3
			CARRIED
046-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Pickleball Group in the amount of \$0.00.		
047-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council approve the QMP for the Sundre Gas Utility and that the Mayor and CAO be authorized to sign on behalf of Council.	Leg Serv. Complete	Appendix 6
048-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council proclaim the week of May 9 to 13, 2022 as "Economic Development Week" in Sundre.	Leg. Serv. Complete	Appendix 7
049-07-02-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the presentation by staff as information.		
050-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council accept the correspondence from the Town of Gibbons as presented, as information.		
051-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the correspondence to Alberta Regional Rail in Support of Regional Rail in MVC as presented as information.		
052-07-02-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the correspondence to Enhanced Energy Inc. in support of CCU as presented as information.		
053-07-02-22	MOVED by Councillor Dalke that Council go into closed meeting at 7:21 p.m.		
054-07-02-22	MOVED by Councillor Anderson that Council return to an open meeting at 8:10 p.m.		
055-07-02-22	MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 8:10 p.m.		
#/D/M/Y	February 28, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
056-28-02-22	MOVED by Councillor Anderson that the agenda be approved as presented.		

057-28-02-22	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on February 7, 2022, be approved as presented.		
058-28-02-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Sundre RCMP presentation, as information.		
059-28-02-22	MOVED by Councillor Petersen that the Town of Sundre Council extends their gratitude to the former mayor and councillors for their years of service to this community.		
060-28-02-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the broadband report as information.		
061-28-02-22	MOVED by Councillor Marr that the Town of Sundre accept update on the Wastewater Treatment Facility Pilot project as information.		
062-28-02-22	MOVED by Councillor Vardas that the Town of Sundre Council appoint Councillor Marr to the Sundre Communities in Bloom Ad hoc Committee.	Leg Serv. Complete	Appendix 8
063-28-02-22	MOVED by Councillor Marr that the Town of Sundre Council accept the report on the Regional Film Production and Tech Information Database and Website as information.		
Councillor Dalke out of meeting at 6:49 p.m. Councillor Dalke returned to meeting at 6:50 p.m.			
064-28-02-22	MOVED by Councillor Anderson that the Town of Sundre Council proclaim March 8, 2022, as International Women's Day in the Town of Sundre.	Leg Serv. Complete	Appendix 9
065-28-02-22	MOVED by Councillor Marr that the Town of Sundre Council accept the Departmental Reports for January 2022 as information.		
Councillor Isaac out of meeting at 6:54 p.m.			
066-28-02-22	MOVED by Councillor Petersen that the Town of Sundre Council accept Mayor Warnock's report as information.		
067-28-02-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Isaac's report as information.		
068-28-02-22	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's report as information.		
Councillor Isaac returned to meeting 6:57 p.m.			
069-28-02-22	MOVED by Councillor Vardas that the Town of Sundre Council direct administration to contact our neighbouring municipalities and to discuss the viability of hosting one of the two Alberta Games events.		Report given at March 14, 2022 RCM
070-28-02-22	MOVED by Councillor Petersen that Council go into closed meeting at 7:12 p.m.		
Chris Albert and Third-Party attendee left the closed meeting at 8:00 p.m.			
071-28-02-22	MOVED by Councillor Isaac that Council return to an open meeting at 9:24 p.m.		

072-28-02-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 9:24 p.m.		
#/D/M/Y	March 14, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
073-14-03-22	MOVED by Councillor Anderson that Council go into closed meeting at 5:28 p.m.		
074-14-03-22	MOVED by Councillor Dalke that Council return to an open meeting at 6:00 p.m.		
075-14-03-22	MOVED by Councillor Vardas that the agenda be approved as presented.		
076-14-03-22	MOVED by Councillor Marr that the Minutes of the Regular Council Meeting of Council held on February 28, 2022, be approved as presented.		
077-14-03-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation on the current mental health and wellness climate in Sundre as information.		
078-14-03-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the presentation from the SPOG representative as information.		
079-14-03-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the update as information.		
080-14-03-22	MOVED by Councillor Marr that the Town of Sundre Council accept the Q4 2021 Quarterly Financial reports as information.		
081-14-03-22	MOVED by Councillor Anderson that the Town of Sundre Council table this topic to the March 28 regular council meeting.	Form 26 Local Authorities Election Act - Tabled & Moved to March 28	See Motion: 094-28-03-22
082-14-03-22	MOVED by Councillor Isaac that the Town of Sundre Council support the request to enter into an Engineering Services Agreement with McElhanney Inc. for a period of two years (2), with two options to renew for two years for each term, and that the CAO be authorized to sign the Agreement on behalf of the Town.		
083-14-03-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the correspondence from Alberta Municipalities (formerly AUMA) on the pending resolution entitled "Cannabis Assessment and Taxation" as information.		
084-14-03-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the correspondence from the Minister of Municipal Affairs on Budget 2022 as presented as information.		
085-14-03-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the correspondence from the Mayor of Red Deer, letter of gratitude, as presented as information.		

086-14-03-22	MOVED by Councillor Petersen that Council go into closed meeting at 7:35 p.m.		
087-14-02-22	MOVED by Councillor Petersen that Council return to an open meeting at 8:50 p.m.		
088-14-03-22	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:50 p.m.		
#/D/M/Y	March 28, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
089-28-03-22	MOVED by Councillor Petersen that the agenda be approved as amended as follows: 1) Change to Item 5.4; the delegation for Sundre Strong had to cancel due to illness and will reschedule for another date.		
090-28-03-22	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on March 14, 2022, be approved as presented.		
091-28-03-22	MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the Sundre SPRUCE will take the challenge and choose a date to meet with SPRUCE.		
092-28-03-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the presentation from the Sundre & District Historical Society representative as information.		
093-28-03-22	MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the Sundre Aquaplex representative as information.		
094-28-03-22	MOVED by Councillor Petersen that the Town of Sundre Council does not choose to pursue collection of the monies at this time, but that we set a date that it be paid in a year from today.		
095-28-03-22	MOVED by Councillor Marr that the Town of Sundre Council approve the increase in the Capital Budget to \$85,000 for the installation of lighting along the Lions Park and Prairie Creek Pathways, with funding to be drawn from the Gas Tax and the Community Revitalization Fund.		
096-28-03-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the verbal presentation as information.		
097-28-03-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the Departmental Reports for February 2022 as information.		
098-28-03-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's report as information.		
099-28-03-22	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Vardas' report as information.		
100-28-03-22	MOVED by Councillor Petersen that the Town of Sundre Council accept Councillor Marr's report as information.		
101-28-03-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Petersen's report as information.		

102-28-03-22	MOVED by Councillor Dalke that the Town of Sundre Council participate in the Bowden Daze Parade.	Leg. Serv. To advise # of attendees	Appendix 10
103-28-03-22	MOVED by Councillor Petersen that Council go into closed meeting at 7:20 p.m.		
104-28-03-22	MOVED by Councillor Dalke that Council return to an open meeting at 7:40 p.m.		
105-28-03-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 7:40 p.m.		
#/D/M/Y	April 11, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
106-11-04-22	MOVED by Councillor Isaac that the agenda be approved as presented or amended as follows: 1. Remove Item 5 Delegation - Sundre Strong unable to attend meeting.		
107-11-04-22	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on March 28, 2022, be approved as presented.		
108-11-04-22	MOVED by Councillor Dalke that the Town of Sundre Council give first reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
109-11-04-22	MOVED by Councillor Anderson that the Town of Sundre Council give second reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
110-11-04-22	MOVED by Councillor Marr that the Town of Sundre Council give unanimous consent for Third and Final Reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
110-11-04-22	MOVED by Councillor Vardas that the Town of Sundre Council give third and final reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
111-11-04-22	MOVED by Councillor Vardas that the Town of Sundre Council give third and final reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
112-11-04-22	MOVED by Councillor Anderson that the Town of Sundre Council proclaim the week of May 12 to 21, 2022 as "National Public Works Week" in Sundre.		
113-11-04-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the invitation to participate in the pancake breakfast for Aggie Days on May 14, 2022, and in gratitude proclaim May 14, 2022, as "Thank a Farmer Day" in the Town of Sundre.	Leg. Serv. to advise MVC # of attendees	
114-11-04-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the letter from the Safety Codes Council regarding the 2021 Annual Internal Review under the Fire Discipline as information.		

115-11-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the verbal report delivered by the Chief Administrative Officer regarding the Provincial U13 Hockey Tournament held at the Sundre Arena, March 31 to April 3, 2022, as information.		
116-11-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the letter from the Town of Fox Creek as information and that Administration prepare a letter in support of the Town of Fox Creek to the Alberta Utilities Commission.	Leg. Serv. Complete	Appendix 11
117-11-04-22	MOVED by Councillor Isaac that Council go into closed meeting at 6:50 p.m.		
118-11-04-22	MOVED by Councillor Anderson that Council return to an open meeting at 7:20 p.m.		
119-11-04-22	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 7:20 p.m.		
#/D/M/Y	April 25, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
120-25-04-22	MOVED by Councillor Isaac that the agenda be approved as presented.		
121-25-04-22	MOVED by Councillor Dalke that the Minutes of the Regular Council Meeting of Council held on April 11, 2022, be approved as presented.		
122-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation from the Sundre Strong representative as information.		
	<i>Councillor Isaac left the meeting at 6:23 p.m.</i>		
	<i>Councillor Isaac returned to the meeting at 6:25 p.m.</i>		
123-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council thank the representatives of Price Waterhouse Cooper, LLP and accept their presentation as information.		
	Mayor Warnock excused all public members at 6:36 p.m. and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting.		
	<i>Mayor Warnock called a 5 minute recess at 6:36 p.m.</i>		
	The following, including 7 Council members, were in attendance for the closed meeting session:		
	Staff: Linda Nelson, Chief Administrative Officer, Chris Albert, Director of Corporate Services		
	Public: PriceWaterhouseCoopers LLP Representatives - Angela Loo, and Joy Dutta		
CLOSED MEETING	Topic of Closed Meeting - Advise from Officials FOIPP Act Section 24		
124-25-04-22	MOVED by Council 6:36 p.m. that Council go into closed meeting at 6:41 p.m.		
	<i>Linda Nelson, CAO and Chris Albert left the closed meeting at 6:45 p.m.</i>		
125-25-04-22	MOVED by Councillor Anderson that Council return to open meeting at 6:52 p.m.		

126-25-04-22	MOVED by Councillor Anderson that the Town of Sundre Council move to accept the 2021 Auditor's Report and 2021 Audited Financial Statements; and		
127-25-04-22	MOVED by Councillor Dalke that the Town of Sundre Council move to accept the 2021 Financial Information Return as presented by Price Waterhouse Cooper LLP; and furthermore		
128-25-04-22	MOVED by Councillor Marr that the Town of Sundre Council direct Administration to forward said documents to the Minister as prescribed by Section 278 of the <i>Municipal Government Act</i> .	Corporate Services Completed	
129-25-04-22	MOVED by Councillor Marr that the Town of Sundre Council supports the selection of Wild Rose Assessment Services Inc. for a three-year term from May 1, 2022 - April 30, 2025 with (2) optional two-year renewal terms; and furthermore		
	That the Town of Sundre appoints Kevin Bohlken of Wildrose Assessment Inc. as the Town's designated officer to perform the Town of Sundre's assessment duties.		
130-25-04-22	MOVED by Councillor Anderson that the Town of Sundre Council proclaim June 19, 2022 as the Longest Day of SMILES® in Sundre	Leg. Service Post to Website on June 1	Appendix 12
	<i>In Favour: Mayor Warnock, Councillor Anderson, Councillor Marr, Councillor Isaac</i> <i>Objection: Councillor Dalke</i>		
131-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council proclaim May 30 to June 3, 2022 as Alberta Rural Health Week in Sundre.	Leg. Service Post to Website on May 24	Appendix 13
132-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Departmental Reports for March 2022 as information.		
	<i>Councillor Isaac left the meeting at 7:11 p.m.</i>		
	<i>Councillor Isaac returned to the meeting at 7:13 p.m.</i>		
133-25-04-22	Mayor Warnock's report as information.		
134-25-04-22	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's report as information.		
135-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Petersen's report as information.		
136-25-04-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Councillor Isaac's report as information.		
137-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Anderson's report as information.		
	<i>Mayor Warnock called a recess at 7:17 p.m.</i>		
138-25-04-22	MOVED by Councillor Isaac that Council go into closed meeting at 7:17 p.m.		
139-25-04-22	MOVED by Councillor Isaac that Council return to an open meeting at 7:49 p.m.		
140-25-04-22	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 7:50 p.m.		



PROCLAMATION

WHEREAS, in these unprecedented times, Operation Smile Canada recognizes the importance of engaging community members in ways that enable them to use their passion and creativity to encourage positive change;

WHEREAS, The Longest Day of SMILE® encourages community ambassadors to raise awareness and funds to help a child born with a cleft condition smile and change their life with free, safe, cleft surgery and comprehensive care. From sun-up to sun-down, from coast to coast to coast, Canadians are dedicating June 19, 2022, and time leading up to it, to helping children SMILE;

THEREFORE, I, Mayor Richard Warnock, on behalf of Town of Sundre Council and Citizens, proclaim June 19, 2022, as the Longest Day of SMILE® in Sundre.

Mayor Richard Warnock

Date

Longest Day of  SMILES®



PROCLAMATION

WHEREAS, Rural Health providers are powerful assets in their communities. Not only do their health-care skills and practices enhance their community's quality of life, but these professionals also contribute to rural life on a more personal level. They have special relationships with their patients and community as family, friends, neighbour, volunteers, teachers and mentors;

WHEREAS, Community Volunteers, lead by local health professional attraction and retention committees, are the heart and soul of their communities. These local volunteers go above and beyond to support health care and health-care providers in their communities, developing innovative and collaborative approaches to successfully attract and retain health-care providers, and help keep health care close to home;

THEREFORE, I, Mayor Richard Warnock, on behalf of Town of Sundre Council and Citizens, do hereby proclaim, May 30 to June 3, 2022, as Alberta Rural Health Week in Sundre. I urge all community residents to show appreciation for the contributions of the rural health professionals and community volunteers whose abilities and efforts enhance the quality of life in rural Alberta

Mayor Richard Warnock

Date



SCHEDULE A - 2022

Mayor Richard Warnock

\$ 21,500.00

Date	Description	Expense	Cost	Balance
01-20-2022	Red Deer River Municipal Users Group Regular Meeting	Per Diem	\$ 100.00	\$ 21,400.00
01-05-2022	ABMunis EPR Municipal Workshop	Per Diem	\$ 80.00	\$ 21,320.00
01-17-2022	Sundre Wellness Advocacy Committee	Per Diem	\$ 80.00	\$ 21,240.00
01-18-2022	Mayors South Central Alberta Committee	Per Diem	\$ 80.00	\$ 21,160.00
01-19-2022	ABMunis Alberta Provincial Police Service	Per Diem	\$ 80.00	\$ 21,080.00
02-23-2022	SPOG - Meeting Olds	Per Diem	\$ 100.00	\$ 20,980.00
02-02-2022	Keep Alberta RCMP Engagement Meeting - Olds	Per Diem	\$ 120.00	\$ 20,860.00
02-10-2022	AB Provincial Police Transition Study Meeting - Olds	Per Diem	\$ 120.00	\$ 20,740.00
02-14-2022	Sundre Wellness Advocacy Committee - Sundre	Per Diem	\$ 80.00	\$ 20,660.00
02-17-2022	Brownlee LLP Emerging Trends in Municipal Law - Zoom Meeting	Per Diem	\$ 240.00	\$ 20,420.00
02-02-2022	Keep AB RCMP, Provincial Police Study Meeting, MVSH Chair , Succession Meeting, SPOG, CAEP	Mileage/Meals	\$ 337.00	\$ 20,083.00
02-03-2022	Mayor's Meeting	Food	\$ 28.19	\$ 20,054.81
03-09-2022	ABMunis - Leadership Caucus	Mileage	\$ 311.10	\$ 19,743.71
03-09-2022	ABMunis - Leadership Caucus	Meals	\$ 23.15	\$ 19,720.56
03-10-2022	ABMunis - Leadership Caucus	Hotel	\$ 535.99	\$ 19,184.57
03-16-2022	Central Alberta Mayors and Reeves Mtg. Red Deer	Mileage	\$ 64.05	\$ 19,120.52
03-17-2022	Red deer River Municipal Users Group Regular Meeting - Drumheller	Mileage	\$ 197.03	\$ 18,923.49
03-23-2022	Sunpine Fores Products Mtg. - Caroline	Mileage	\$ 48.80	\$ 18,874.69
03-16-2022	Central Alberta Mayors and Reeves Mtg. Red Deer	Per Diem	\$ 140.00	\$ 18,734.69
03-17-2022	Red Deer River MUG Drumheller	Per Diem	\$ 280.00	\$ 18,454.69
03-23-2022	Sunpine SPRIT Meeting - Caroline	Per Diem	\$ 140.00	\$ 18,314.69
03-09-2022	ABMunis Municipal Leadership Caucus Edmonton	Per Diem	\$ 600.00	\$ 17,714.69
03-15-2022	Mayor's South Central Alberta Meeting	Per Diem	\$ 80.00	\$ 17,634.69
03-16-2022	Red Deer Municipal Users Group Reg Meeting - Drumheller	Hotel	\$ 161.32	\$ 17,473.37
9-Apr-22	Council Strategic Planning Session	Per Diem	\$ 280.00	\$ 17,193.37
14-Apr-22	ICC Meeting - Sundre/MVC	Per Diem	\$ 120.00	\$ 17,073.37
14-Apr-22	Sundre Wellness Advocacy Meeting	Per Diem	\$ 80.00	\$ 16,993.37
23-Apr-22	Council Spring Workshop - Red Deer	Per Diem	\$ 280.00	\$ 16,713.37
24-Apr-22	Council Spring Workshop - Red Deer	Per Diem	\$ 240.00	\$ 16,473.37
22-Apr-22	Council Spring Workshop - Travel	Per Diem	\$ 20.00	\$ 16,453.37
22-Apr-22	Council Spring Workshop - Travel	Per Diem	\$ 20.00	\$ 16,433.37
22-Apr-22	ABMunis - Sustainability & Environment	Mileage	\$ 129.23	\$ 16,304.14
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodations	\$ 316.12	\$ 15,988.02
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 53.50	\$ 15,934.52
			\$ 5,565.48	\$ 15,934.52
			Spent	Remaining

Councillor Todd Dalke

\$ 12,650.00

Date	Description	Expense	Cost	Balance
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodation	\$ 316.12	\$ 12,333.88
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 71.00	\$ 12,262.88
			\$ 387.12	\$ 12,262.88
			Spent	Remaining

Councillor Paul Isaac

\$ 12,650.00

Date	Description	Expense	Cost	Balance
22-Mar-08	Meeting with Minister Hornier	Per Diem	\$ 80.00	\$ 12,570.00
22-Mar-09	Municipal Leadership Caucus - Edmonton	Per Diem	\$ 640.00	\$ 11,930.00
4-Apr-22	Spring Workshop Red Deer	Per Diem	\$ 640.00	\$ 11,290.00
22-Mar-08	Municipal Leadership Caucus - Edmonton	Mileage	\$ 328.18	\$ 10,961.82
22-Mar-08	Municipal Leadership Caucus - Edmonton	Meal	\$ 63.46	\$ 10,898.36
22-Mar-08	Municipal Leadership Caucus - Edmonton	Cab ride	\$ 16.20	\$ 10,882.16
22-Apr-22	Spring Workshop Red Deer	Mileage	\$ 134.20	\$ 10,747.96
22-Apr-22	Spring Workshop Red Deer	Meal	\$ 14.09	\$ 10,733.87
9-Apr-22	2022 Strategic Planning	Per Diem	\$ 280.00	\$ 12,370.00
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodations	\$ 316.12	\$ 12,053.88
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 55.00	\$ 11,998.88
			\$ 651.12	\$ 11,998.88
			Spent	Remaining

Councillor Jaime Marr

\$ 12,650.00

Date	Description	Expense	Cost	Balance
01-19-2022	Library Monthly Meeting	Per Diem	\$ 80.00	\$ 12,570.00
01-18-2022	Aquaplex Monthly Meeting	Per Diem	\$ 80.00	\$ 12,490.00
02-03-2022	ITAC Calgary Conference Registration	Registration	\$ 299.00	\$ 12,191.00
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodation	\$ 316.12	\$ 11,874.88
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 50.00	\$ 11,824.88
			\$ 825.12	\$ 11,824.88
			Spent	Remaining

Councillor Owen Peterson

\$ 12,650.00

Date	Description	Expense	Cost	Balance
01-18-2022	Museum Board Meeting	Per Diem	\$ 80.00	\$ 12,570.00
02-15-2022	SDHS Monthly Meeting	Per Diem	\$ 80.00	\$ 12,490.00
03-15-2022	SDHS Monthly Meeting	Per Diem	\$ 80.00	\$ 12,410.00
04-23-2022	Spring Workshop April 22 - 24, 2022 Red Deer	Per Diem	\$ 610.00	\$ 11,800.00
04-19-2022	SDHS Monthly Meeting	Per Diem	\$ 80.00	\$ 11,720.00
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodation	\$ 316.12	\$ 11,403.88
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 51.50	\$ 11,352.38
			\$ 1,297.62	\$ 11,352.38
			Spent	Remaining

Councillor Chris Vardas

\$ 12,650.00

Date	Description	Expense	Cost	Balance
02-17-2022	Sundre to Nexsource Sylvan/CAEP Meeting Red Deer	Mileage	\$ 341.18	\$ 12,308.82
02-17-22	CAEP Nexsource Feb 17 - 23, 2022	Per Diem	\$ 600.00	\$ 11,708.82
02-03-2022	ITAC - Calgary - Conference Registration	Registration	\$ 299.00	\$ 11,409.82
2022-03-07	ITAC Calgary - March 7 - 9, 2022	Per Diem	\$ 680.00	\$ 10,729.82
2022-04-09	2022 Strategic Planning	Per Diem	\$ 280.00	\$ 10,449.82
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodations	\$ 316.12	\$ 10,133.70
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 65.00	\$ 10,068.70
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Per Diem	\$ 640.00	\$ 9,428.70
			\$ 3,221.30	\$ 9,428.70
			Spent	Remaining

Councillor Connie Anderson

\$ 12,650.00

Date	Description	Expense	Cost	Balance
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodations	\$ 316.12	\$ 12,333.88
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 51.00	\$ 12,282.88
			\$ 367.12	\$ 12,282.88
			Spent	Remaining

DEPARTMENTAL REPORT

DEPARTMENT	Planning and Development
SUBMITTED BY	Benazir Thaha Valencia, Sr. Planner
DATE	May 16, 2022
FOR MONTH OF	April 2022

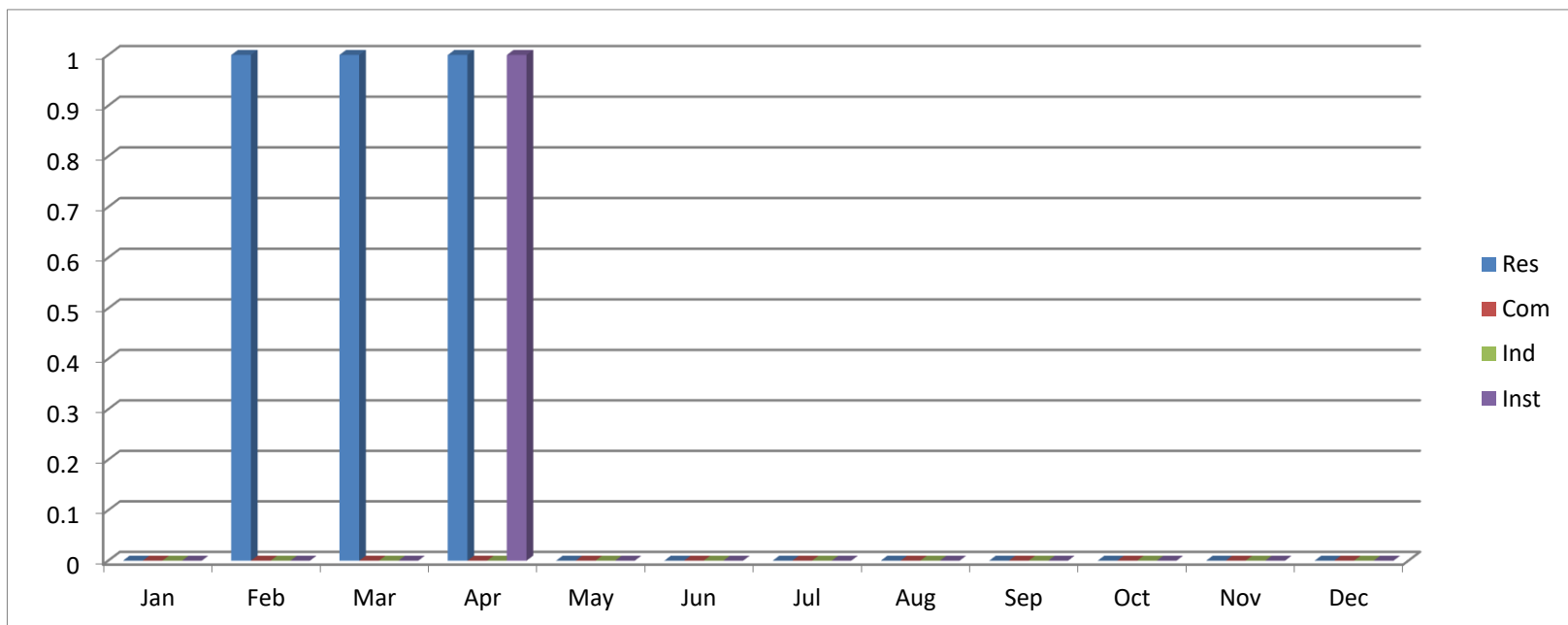
TOPIC #1	Development and Building Permits
ISSUES:	<ul style="list-style-type: none"> • Development Permits – 6 • Building Permits – 7 • Electrical Permits – 3 • Gas Permits – 0 • Plumbing Permits – 0
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Permitted Development Permits included: <ul style="list-style-type: none"> • 1 Permitted Change of Use (bakery); • 2 Commercial renovations (lean-to, expansion of outdoor patio); • Residential Projects (modular home, garage, roof over deck); • Building Permit issued include commercial renovations, detached accessory buildings, new modular home, removal of old mobile home, residential renovation • Electrical & Gas Permits issued for a variety of residential projects.
TOPIC #2	Real Property Reports (RPRs)
ISSUES:	<ul style="list-style-type: none"> • RPRs - 0
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • RPRs are submitted with a request for a Stamp of Compliance to facilitate the sale of the property. The role of Administration is to assist property owners to solve non-compliant issues.
TOPIC #3	Area Structure Plans (ASP)
ISSUES:	<ul style="list-style-type: none"> • Internal review of two (2) Area Structure Plans ongoing for NW quarter sections (Mountain Spring and Sundre Hills)
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Mountain Spring: Planning and Engineering comments will be shared with Developer's Consultants providing opportunity to amend the ASP for Mountain Spring before formal external circulation and first reading of bylaw; • Sundre Hills: Planning and Engineering comments will be shared with Developer's Consultant before first reading and public hearing
TOPIC #4:	Re-designations (amendments to the Land Use Bylaw Map)
ISSUES:	<ul style="list-style-type: none"> • 0 re-designation applications received in April 2022
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • 0 Public Hearings were scheduled.
	Although no redesignation applications were received in April 2022, Administration is anticipating applications to come forward for development in the NW quarters.

TOPIC #3:	Subdivision
ISSUES:	<ul style="list-style-type: none"> 0 subdivision applications were received and processed:
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> 1 subdivision extension was granted for Sundre Hills Condo project; Although no subdivision applications were received in April 2022, Administration is tracking the Developer's progress to meet conditions of 2019 subdivision approvals and anticipates applications will be forthcoming in 2022 for development in the NW quarters.
TOPIC #5:	Land Use Bylaw
ISSUES:	<ul style="list-style-type: none"> No Public Hearings were scheduled.
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> Administration is reviewing the Land Use Bylaw and "housekeeping" amendments may be forthcoming.
TOPIC #6	Municipal Development Plan (MDP)
ISSUES:	<ul style="list-style-type: none"> The Town's Municipal Plan was drafted and approved by Council in 2013.
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> Administration is reviewing the MDP. Amendments to the MDP, if proposed, will require public consultation, circulation to developers, internal departments, and external agencies for comment.
TOPIC # 8:	Administrative
ISSUES:	<ul style="list-style-type: none"> Filing Project – ongoing.
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> Improved departmental efficiencies, knowledge, and team building. Improves overall departmental performance, transparency, and stakeholder engagement. Succession planning underway to build capacity within the department.

Attachments	April 2022 Building Permit Statistics CAO's Development Permit Report
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MONTHLY BUILDING REPORT FOR THE MONTH OF APRIL 2022

		Apr. 2022		2022 Year To Date			2021 Year to Date		
	Dwelling	No. of	Building	Dwelling	No. of	Building	Dwelling	No. of	Building
	Units	Permits	Value	Units	Permits	Value	Units	Permits	Value
RESIDENTIAL									
Two-Storey	0	0	\$ -	0	0	\$ -	0	0	\$ -
Bungalows	0	0	\$ -	0	0	\$ -	0	0	\$ -
Bi-Level				0	0	\$ -	0	0	
	0	0	\$ -	0	0	\$ -	0	0	\$ -
Duplex/Semi Det.				0	0	\$ -	0	0	
Multi-Family	0	0	\$ -	0	0	\$ -	0	0	
Mobile Homes	0	0	\$ -	0	0	\$ -	0	0	\$ -
Accessory Buildings		1	\$ 35,000	0	1	\$ 35,000		2	\$ 14,000
Renovation/Addition		0	\$ -	0	2	\$ 27,000	0	5	\$ 46,500
				0					
Sub-Total	0	1	\$ 35,000	0	3	\$ 62,000	0	7	\$ 60,500
COMMERCIAL		No. of	Building		No. of	Building		No. of	Building
		Permits	Value		Permits	Value		Permits	Value
		0	\$ -		0	\$ -		0	\$ -
		0	\$ -		0	\$ -		2	\$ 284,619
		0	\$ -		0	\$ -		2	\$ 284,619
INDUSTRIAL		No. of	Building		No. of	Building		No. of	Building
		Permits	Value		Permits	Value		Permits	Value
		0	\$ -		0	\$ -		0	
		1	\$ 2,000		1	\$ 2,000		0	\$ -
		1	\$ 2,000		1	\$ 2,000		0	\$ -
INSTITUTIONAL		No. of	Building		No. of	Building		No. of	Building
		Permits	Value		Permits	Value		Permits	Value
		0	\$ -		0	\$ -		0	\$ -
		0	\$ -		0	\$ -		1	18575
		0	\$ -		0	\$ -		1	\$ 18,575
TOTAL	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value
	0	2	\$ 37,000	0	4	\$ 64,000	0	10	\$ 363,694





MEMO

TO: Linda Nelson, CAO
FROM: Betty Ann Fountain, Sr. Development Officer
RE: April 2022 Commercial, Industrial, Institutional Projects

COMMERCIAL

<u>Development / Building Permit</u>	<u>District</u>	<u>Civic Address</u>	<u>Project</u>	<u>Value</u>
2022-D10 & B 0005 22	I-1	503 – 7 ST SW	Int. Renovations (All You Knead Bakery)	\$2,000
2022-D12	C-1	303 Main AV. W.	Expansion of Outdoor Patio	\$15,000
2022-D13	I-1	101 – 7 ST SW	Attached Lean-to	\$25,000

Legend:

C-1 Central Commercial
C-2 Highway Commercial
C-3 Neighbourhood Commercial
I-1 Light Industrial
I-2 Flood Plain Industrial
PS Public Service

Value: n/a = no building permit required

DEPARTMENTAL REPORT

DEPARTMENT	Operations
SUBMITTED BY	Jim Hall
DATE	May 11, 2022
FOR MONTH OF	April 2022

TOPIC #1	Utility Line Locating
Progress	<ul style="list-style-type: none"> Locate tickets for gas water wastewater and storm mains have dramatically increased due to residential spring projects and the increased drilling of fiber optic service
Action	<ul style="list-style-type: none"> The utility staff are successfully managing the work load and able to maintain schedules to complete additional service projects
TOPIC #2	Lead Protocol
Progress	<ul style="list-style-type: none"> AE&P has instructed municipalities to commence lead testing in residential and multi-person buildings. Testing is being done to ensure that drinking water through taps, faucets are meeting < .5 mg/l
Next Steps	<ul style="list-style-type: none"> Operations has compiled the test sites for this requirement. Information will be sent to the homeowners for approval to sample drinking water from a faucet. The data collected will direct the Town in the next steps listed by AE&P
TOPIC # 3:	Gas Supply
Progress	<ul style="list-style-type: none"> There have been reports that residents and business owners have been approached by an investor owned gas and electricity supplier attempting to sell energy in Sundre.
Next Steps	<ul style="list-style-type: none"> Advertisements have been placed advising that this company cannot provide gas supply or service. The company has been contacted by the Fed. Gas to correct this information.
TOPIC # 4:	Fibre Optic Construction
Progress	<ul style="list-style-type: none"> Cross Cut has been very responsive to concerns on regarding remediation of disturbed areas. Operations is working closely with Cross Cut staff to ensure a timely response to resident's concerns.
Next Steps	<ul style="list-style-type: none"> Crosscut has indicated remediation of disturbed areas are a high priority and is responding daily.
TOPIC # 5:	Fleet Department
Progress	<ul style="list-style-type: none"> Our mechanic fleet manager is ensuring summer construction and maintenance equipment is ready for use by Community Services and Operations staff.
Next Steps	<ul style="list-style-type: none"> Equipment is reported to be in good operational condition

TOPIC # 6:	West Country Snow Pack
Progress	<ul style="list-style-type: none"> • There is indication that mountain ranges still have snow however it has been reported that general conditions are very dry.
Next Steps	<ul style="list-style-type: none"> • Weather pattern experts have indicated a trend for a slow cool spring with precipitation.

DEPARTMENTAL REPORT

DEPARTMENT	Community Services
SUBMITTED BY	Sue Nelson
DATE	May 11, 2022
FOR MONTH OF	April 2022

TOPIC #1	Community Service Shop (shed)
ISSUES:	<ul style="list-style-type: none"> April 12 an unfortunate incident occurred at the Community Service Shop (shed) resulting in the theft of diesel fuel and fuel containers.
RESOLUTIONS	<ul style="list-style-type: none"> To prevent further incidents staff installed of a sheet of metal high enough that no one will be able to climb over it and enter the shed.
TOPIC #2	Community Services & Community Centre
ISSUES:	<ul style="list-style-type: none"> The plexiglass dividers were prepared for storage and removed from the Council Chambers; Staff attended the AARFP Conference in Red Deer; Consulted with Karen Tubb, Sundre Library to coordinate the installation of the Library Story Stroll (story-walk) posts along Main Avenue West; Interviews were conducted and we welcome to two (2) summer students; Minor Ball utilized the Community Centre gym for practices due to inclement weather; Centre was busy with pickleball, indoor walking group, softball pitching clinic, private birthday parties, minor ball coaching clinic, minor ball awards night and the Job Fair that was well attended.
RESOLUTIONS/SUCCESSES:	<ul style="list-style-type: none"> April was a busy month for the Community Centre with pickleball, indoor walking group, softball pitching clinic, private birthday parties, minor ball coaching clinic, minor ball awards night and the Job Fair that was well attended.
TOPIC #2	Arena
ISSUES:	<ul style="list-style-type: none"> Sundre Minor hockey hosted a very successful the U13 Provincials the first weekend of April;
RESOLUTIONS/SUCCESSES:	<ul style="list-style-type: none"> Kudo's to the organizers, players, coaches, parents and the community for supporting this event; Staff performed final maintenance / cleaning of the dressing rooms and common areas.
TOPIC # 3:	Parks
ISSUES:	<ul style="list-style-type: none"> The tennis nets have been installed; Scheduled spring clean up of boulevards has commenced, weather permitting; Inspections of playgrounds ongoing; Ball diamond bleachers received a facelift (painting).
RESOLUTIONS/SUCCESSES:	<ul style="list-style-type: none"> Spring and summer maintenance schedules have been set;

DEPARTMENTAL REPORT

DEPARTMENT	Fire Department
SUBMITTED BY	Ross Clews Fire Chief
DATE	May 12, 2022
FOR MONTH OF	April 2022

911 DISPATCHES:	
	Emergency Response Numbers, 109 Total Year to Date APRIL 2022, Responses - 29 Total
Response Types:	<ul style="list-style-type: none"> ➤ Medical Assist - 10 ➤ Alarms - 3 ➤ Structure Fire - 2 ➤ Motor Vehicle Collisions - 3 ➤ Outside/vegetation fire - 11
Results:	<ul style="list-style-type: none"> ➤ All incidents Responded, Managed and Resolved by SFD Members
TRAINING:	
In-Hall/Weekly:	<ul style="list-style-type: none"> ➤ Poisoning, Overdose, and Narcan administration training ➤ Flood water rescue Training ➤ Wildland interface protection and fire Training ➤ New-Recruit Training NFPA 1001 level I <p>Integrated with regular training nights</p>
Formal Courses in-Progress/Upcoming:	<ul style="list-style-type: none"> ➤ NFPA 1041 Level I - 4 Members Online Course in Progress ➤ NFPA 1041 Level II - 2 Member Online Course in Progress ➤ Safety Codes Fire Inspector Level A – 3 Members Online in Progress 75% Completed ➤ Wildland Urban Interface – Date TBD ➤ NFPA 1002 Differed till Fall Date TBD ➤ NFPA 1051 Course Dates April 22-24 9 SFD and 6 Cremona members completed waiting on OFC for Exams ➤ Farm Extrication & Machinery Entrapment Rescue Symposium 4 Members June 3-5th ➤ Hosting Community Naloxone information clinic with AHS June 16th ➤ SFD is Hosting ICS-200 In person Course Sept 6&7th 2022 ➤ RCMP, AHS, Sundre High, P.A.R.T.Y. program May 12th ➤ RCMP & SFD campfire safety awareness tour west country May long weekend ➤ Observe Plains-Midstream Mock disaster pipeline break. May 18th ➤ SFD Member Hearing Test and SCBA Mask fit testing May 18th
Fire Hall:	
AHS/E-Sim Lab:	Construction 90% Complete - Hospitals Futures Foundation NTR

<u>Building/Maintenance:</u>	➤ EMS Side Furnace repair and quote new other options
<u>SFD Units - Equipment</u>	
<u>Units:</u>	Annual Pumper Service and Testing Booked for May 10
<u>Equipment:</u>	➤ 3 Sets of Bunker gear to be ordered 4-Month Delivery ➤ Emergency generator Battery failure. Replaced
<u>Safety Codes:</u>	
<u>Inspections -Occupancies</u>	➤ Fire Inspections scheduled on Request – Complaint Basis Behind schedule currently
<u>Status:</u>	➤ 3 Members - training to become Safety Codes Officers

DEPARTMENTAL REPORT

DEPARTMENT	Economic Development and Communications
SUBMITTED BY	Jonathan Allan
DATE	May 11, 2022
FOR MONTH OF	April 2022

TOPIC #1	Community Development, Business Development and Vacancy Rates
ISSUES:	<ul style="list-style-type: none"> VACANCY RATES <ul style="list-style-type: none"> April vacancy rate was estimated at 5.1% as a proportion of square footage available in the C1 district downtown. Residential vacancies in buildings with 4+ units are still estimated to be ~1%. Industrial building vacancies are estimated to be <1%. Health Care Aide program offered by Campus Alberta Central was cancelled due to low enrollment, likely stemming from a significant increase in tuition costs. The program is offered jointly in Sundre and in Rocky Mountain House; Sundre's enrollment had only 3 students, while RMH had none.
RESOLUTIONS/SUCCESSES:	<ul style="list-style-type: none"> Attended Youth Job Fair, 45 youth attended, with several successful applicants obtaining immediate employment. Continued work with Town of Didsbury and Mountain View County on Film Promotion FDI project.
TOPIC #2	Tourism Development
RESOLUTIONS/SUCCESSES:	<ul style="list-style-type: none"> Continued management and coordination of Explore Sundre tourism advertising campaign; completed campaign report for Travel Alberta regarding the 2021 ad campaign; strategic planning for 2022 campaign ongoing; applying for \$100,000 Travel Alberta grant in May. Conducted two Proprietors' Series photo sessions with local businesses. Met with and conducted a tour with the owner of a hot air balloon company interested in operating in Sundre. This business would add to the dynamic tourism offerings of our community. Continued collaborating with a new backroad adventure rental business establishing operations in the Sundre area.
TOPIC # 3:	Broadband Fibre Optic Development
ISSUES:	<ul style="list-style-type: none"> N/A
RESOLUTIONS/SUCCESSES:	<ul style="list-style-type: none"> Xplornet Communications fibre optic deployment ongoing. Attended XCI Enterprise open house; invited them to meet with the Town's Dept. of Corporate Services.
TOPIC # 4:	Other Projects
ISSUES:	N/A
RESOLUTIONS/SUCCESSES:	<ul style="list-style-type: none"> Continued work on pathway lighting project; trenching to occur in May, with installation of lights in June. Anticipate project completion by Canada Day.
TOPIC # 5:	Committees, Meetings, Conferences and Professional Development
RESOLUTIONS/SUCCESSES:	<ul style="list-style-type: none"> Attended Economic Developers Alberta professional conference. <ul style="list-style-type: none"> Presented a breakout session regarding the Business Visitation & Triage Program. The Town of Sundre won two Community Economic Renewal Awards for the Sundre Light Garden.
TOPIC # 6:	Communications
RESOLUTIONS/SUCCESSES:	<ul style="list-style-type: none"> Updated website(s) as necessary; Succession planning / training continues to build capacity for website and social media communications; Issued economic development newsletter.

DEPARTMENTAL REPORT

DEPARTMENT	Sundre Municipal Library
SUBMITTED BY	Karen Tubb
DATE	May 16, 2022
FOR MONTH OF	April

TOPIC #1	Youth Employment
ISSUES:	Supporting youth in job search skills
RESOLUTIONS/SUCCESES:	The library has partnered with Sundre Chamber of Commerce and The Den to support a Young Persons Job Fair, being held at the end of April. The library hosted a job fair in 2019 and was pleased to be able to draw on our experience to assist with planning this year's. It was great to be able to demonstrate our library subscribed program which enables job seekers to produce a professional looking resume and cover letter.
TOPIC #2	Building Connections
ISSUES:	Supporting families after Covid isolation
RESOLUTIONS/SUCCESES:	As well as our well attended Preschool Rhyme Times and Lego Clubs, we have initiated a weekly Parent Connect program. This provides an opportunity for parents to connect while children engage in unstructured play and occasional crafts activities. This provides an introduction to Mountain View Family Resource Network and the mental health supports they can provide to families. In April we organized family events: Snake Meet and Greet (3 one hour sessions with an educational introduction to different types of nonvenomous snakes) and Ukrainian Style Egg decorating (Pysanky). See attached photo of some the eggs created during our class.

TOPIC # 3:	Tough Topics
ISSUES:	Helping youth access up-to-date information on tough topics like consent, body image, addictions, and depression.
RESOLUTIONS/SUCSESSES:	Have you used a QR code to open a menu at a restaurant or to get information from a display? We know teens access most of their information on line and wondered how to help them find up-to-date, accurate information. We are developing a 'landing page', accessed through a QR code, with links to websites, recommended by medical professionals, and lists of resource materials available through the library. The QR code will be promoted in the library, the schools, and around town through posters, and attached to free graphic novels distributed through The Den. This is a collaborative project undertaken with assistance from the Olds and Sundre PCNs.
TOPIC # 4:	Special Event
ISSUES:	How to safely host an annual fundraising event.
RESOLUTIONS/SUCSESSES:	<p>Books2Eat is a global event, celebrated every year near the beginning of April, which brings people together around a love of good food and great books. Traditionally, local restaurants and chefs prepare a dish and display connected to a book. The chefs donate their creations to the library and attend the event to represent their restaurants and join in the fun. Guests pay to attend, coming together to enjoy an afternoon of refreshments, food and conviviality.</p> <p>With the unpredictable nature of Covid, instead of hosting an in person event, we once again held a Books2Eat with a Twist. Three local restaurants prepared special meals and made them available at a reduced rate. The library promoted the event and sold tickets. Once again, this was a very popular event with 76 tickets sold.</p> <p>We appreciate the flexibility and creativity of the restaurants who participated and thank them for their support of the library.</p>

Examples of “Pysanky”





REQUEST FOR DECISION

COUNCIL DATE	May 16, 2022
SUBJECT	Council Committee Reports - April
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	11.

BACKGROUND/PROPOSAL:

Councillors have provided reports for Council's review and information for April 2022.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please see attached reports.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 1. Sustainable Governance

Goal 1.1 Improve communication and transparency with our stakeholders.

ADMINISTRATION RECOMMENDATIONS:

That Council accept Mayor Warnock, Councillor Marr, and Councillor Isaac reports as presented.

MOTION:

That the Town of Sundre Council accept Mayor Warnock's report as information.

That the Town of Sundre Council accept Councillor Marr's report as information.

That the Town of Sundre Council accept Councillor Isaac's report as information.

Attachments: 11.1 Mayor Warnock's report
11.2 Councillor Marr's report
11.3 Councillor Isaac's report

Date Reviewed: May 12, 2022

CAO: *Linda Nelson*



*COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF MAYOR RICHARD WARNOCK*

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

Intermunicipal Collaboration Committee

Date of Meeting: April 14, 2022

Sundre and Mountain View County ICC Meeting was held in Sundre Council Chambers.

The closed session agenda held orientation and reviews of the Master Agreement, Fire Services Agreement and the Recreation and Culture Funding Agreement.

In addition discussion was held on Environmental, Water and Waste Water issues.

Mountain View Senior's Housing

Date of Meeting:

No April Meeting

Mountain View Regional Waste Management Committee

Date of Meeting:

No April Meeting

Intermunicipal Planning Commission

Date of Meeting:

No April Meeting

Red Deer River Municipal Users Group

Date of Meeting:

No April Meeting

Red Deer River Watershed Alliance

Date of Meeting:

No April Meeting

Sundre Forest Products

Date of Meeting:

No April Meeting

Sundre Petroleum Operators Group

Date of Meeting:

No April Meeting

Coordinated Community Response

Date of Meeting:

No April Meeting

Sundre Wellness Advocacy Committee

Date of Meeting: April 14, 2022

The meeting was held in Sundre Council Chambers and the following Agenda Items were discussed.

Lobby Efforts required between Hospital Futures and Wellness Committee

EMS Ambulance update

Rural Municipalities and Alberta Municipalities future resolution

Sundre hospital staffing updates

Health Care Aide training

Long Term Care in Sundre

Other: Meetings

Date of Meeting: Month of April

April 05 – Attended the Aquaplex tour invitation

April 08 – Attended the Alberta Environment & Parks presentation on Extended Producer Responsibility on Household hazardous & special products collections

April 09 – Attended the full day Council Strategic Planning session to prepare for our next four year Vision, Mission and Values to prepare the foundation for our four year budget

April 11 - Sundre Regular Council Meeting – Agenda and Minutes on Web Page

April 13 – Attended the Sundre Ministerial Meeting – looking at a future Mayors Breakfast to be held.

April 22 – Attended the Alberta Municipalities Sustainability and Environment Meeting in Edmonton. This meeting was all day and had a detailed agenda, including such items as – Municipal Water Principals, Extended Producer Responsibility updates, Alberta Municipalities Waste Water Innovation presentation, Alberta Coal Policy report, Municipal Climate Change other environmental reports.

April 22/23/24 – Council Spring Workshop was held to hold detailed discussions on Sundre's services and next four year requirements so that Administration can prepare the action plan and preliminary four year budget that will be approved later this fall.

April 25 – Sundre Regular Council Meeting – Agenda and Minutes on Web Page

April 26 – Attended the Sundre Hospital Futures Committee meeting

April 29 – Attended the Alberta Environment & Parks presentation on Extended Producer Responsibility on Plan Design and Framework.

April 30 – Sundre's New Waste Water Treatment plant project and funding was announced and attended by Premier Kenney and Minister Nixon at the location to officially start this construction project.



*COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF COUNCILLOR JAIME MARR*

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

Communities in Bloom Committee

Date of Meeting: TBD

No meeting in April.

Events and Festivals Committee

Date of Meeting: TBD

No meeting in April.

FCSS (Greenwood Neighbourhood Place) Board (ALTERNATE)

Date of Meeting: TBD

Nothing to report.

Grant Review Committee

Date of Meeting: TBD

No meeting in April.

Sundre Municipal Library Board (TRUSTEE)

Date of Meeting: April 20, 2022 via hybrid In-Person / Zoom 1:00pm

I was able to attend the library meeting in person this month due to the lovely dump of snow we received. The new computer stations are up and looking great. No applicants for the summer reading coordinator position, but an upcoming job fair may bring a prospective new hire. Optimism abounds. Decision made not to renew zoom software – the board has been transitioning back to in-person meetings and this decision would save them \$300 annually. I made note that I would have to continue to call in as the library meetings were held during my regular working hours and I would not be able to attend in person.

Reminded library manager council was getting ready for next 4yr budget cycle and spring workshop. She is in close contact with CAO and didn't foresee any additional funding needed.

Sundre & District Aquatic Society

Date of Meeting: April 13, 2022 6:00pm

Met with the Aquaplex board and manager in the curling rink basement meeting room. They discussed their upcoming AGM and updated everyone on the capital projects. They clarified what it meant to be a ‘family’ for a family pass, discussed their 20-year celebration – which will take place Saturday, June 25th – more details and advertising along with a 50/50 fundraiser will soon be announced. They discussed their aged Bylaws and I let them know council would be doing our 4-year strategic plan, budget, and spring workshop. Board didn’t foresee any additional funding required and seemed determined to focus on fundraising efforts. I thanked them for presenting to Council and inviting us to their facility for a tour. The Aquatic board was happy to do this and made a special note to acknowledge the mayor’s attendance.

Sundre & District Historical Society (ALTERNATE)

Date of Meeting: TBD

Nothing to report.

Sundre Petroleum Operators Group

Date of Meeting: TBD

No meeting in April.

Other

Date of Meeting: See below

April 5, 2022 – 7:00pm Aquaplex Facility Tour
April 11, 2022 6:00pm Regular Council Meeting (Agenda & Minutes on Town Website)
April 13, 2022 – 7:30pm Sundre & District Cemetery AGM – held in the Elks Hall
April 25, 2022 6:00pm Regular Council Meeting (Agenda & Minutes on Town Website)

Apr-22

Councillor Paul Isaac

Council Committee's :

Sundre School Liaison - No Meetings

Sundre & District Chamber of Commerce - Alternate

Sundre Municipal Library Board - Alternate

1. - Saturday April 9, 2022 - 8:30 - 4:30 / Strategic Planning Workshop at Town Chambers
2. - Monday April 11, 2022 6:00 pm / Regular Council Meeting at Town Chambers
3. - Monday April 25, 2022 - 6:00 pm / Regular Council Meeting at Town Chambers



REQUEST FOR DECISION

COUNCIL DATE	May 16, 2022
SUBJECT	Correspondence
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	12.

BACKGROUND/PROPOSAL:

Correspondence received by, and/or sent by Legislative Services.

ADMINISTRATION RECOMMENDATIONS:

That Council determine a response to the correspondence from the Town of Bowden.

MOTION:

- 12.1 That the Town of Sundre Council accept the April 21, 2022 letter from the Honourable Jason Nixon, MLA as information.
- 12.2 That the Town of Sundre Council accept the May 9, 2022 letter from the Town of Coaldale as information.
- 12.3 That the Town of Sundre Council accept the May 9, 2022 letter from the Town of Mundare as information.
- 12.4 That the Town of Sundre Council accept the letter received May 11, 2022 from the Village of Caroline as information;

Alternative,

- 12.4 That the Town of Sundre Council direct administration to compose a letter in support of the Village of Caroline's seniors housing project to be signed on behalf of council by Mayor Warnock.
- 12.5 That the Town of Sundre Council accept the May 12, 2022 letter to the Sundre & District Historical Society in support of a grant application for Alberta Culture Days 2022 as information.

ATTACHMENTS:

- 12.1 Letter from the Honourable Jason Nixon
- 12.2 Letter from Town of Coaldale
- 12.3 Letter from Town of Mundare
- 12.4 Letter from Village of Caroline
- 12.5 Letter to Sundre & District Historical Society

Date Reviewed: May 12, 2022

CAO: *Linda Nelson*



LEGISLATIVE ASSEMBLY
ALBERTA

The Honourable Jason Nixon, MLA
Rimbey-Rocky Mountain House-Sundre
Minister of Environment and Parks
Government House Leader

April 21, 2022

His Worship Richard Warnock
Mayor, Town Of Sundre
717 Main Ave W, Box 420
Sundre, Alberta, T0M 1X0

Dear Mayor Warnock:

I am writing in congratulations of your recent funding approval of \$70,000 for the install of lights on 410 meters of park pathways from the Canada Community-Building Fund.

There is no doubt that this allocation of funds will assist the Town of Sundre with revitalized infrastructure in its community supporting the use of park pathways in town.

Upon completion of this project, I would be thrilled to attend the unveiling and announcement of the new lights. Wishing you all the best as you implement the Canada Community-Building Fund.

Sincerely,

Hon. Jason Nixon, MLA
Rimbey – Rocky Mountain House - Sundre

May 9, 2022

Alberta Utilities Commission

106 Street Building
10th Floor, 10055 106
Street Edmonton,
Alberta T5J 2Y2

Dear Utilities Commission:

RE: Increasing Utility Fees

Please accept this correspondence as a letter of support in addition to the correspondence you have already received from the Town of Fox Creek, dated March 23, 2022.

The Town of Coaldale joins in the increasing concern across the province regarding the rising utility fees for both natural gas and electricity. This concern is being felt throughout the public and private spheres, and we urge the Commission to take serious note of the concerns herein.

Over the past two years, residents of both Coaldale and the province have felt the ever-increasing strain of the ongoing COVID-19 pandemic coupled with increasing job insecurity and the rapid inflation of food, fuel, and housing costs. The rising costs of utilities have placed an additional strain on residents' already thin bottom lines.

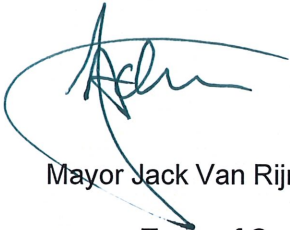
It is important to note that the rising costs are not just impacting residents, but non-profits, small businesses, and commercial industries. Many of the aforementioned are in jeopardy of closing or being forced to stop their services to our communities due to the increasing costs of utilities.

As representatives of our community, we also note that it is wholly unacceptable that the rising costs of utilities have led to increased private profits, as has been noted in the media lately. In our estimation, increased private profits seems to be a step too far given the undue hardship the public has faced these past two years and will likely continue to face unless the Commission takes swift action. As members of Council and representatives for our community's citizens, we believe now is not the time to be taking more money from the pockets of Albertans. Now is the time to be supporting Albertans when and where they need it most.

Alongside the Town of Fox Creek, the Town of Coaldale is urging the Commission to review the fees being charged on top of the actual usage fees while giving strict attention to the amount of profit corporations are making off of our residents and Albertans.

Your time and consideration for our residents, businesses, and non-profits is greatly appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jack Van Rijn', with a large, sweeping circular flourish underneath it.

Mayor Jack Van Rijn

cc: Town of Coaldale Council
Mr. Grant Hunter, MLA
Alberta Municipalities
Town of Fox Creek



TOWN OF MUNDARE

P.O. Box 348, Mundare, Alberta T0B 3H0

Telephone: (780) 764-3929

Fax: (780) 764-2003

E-mail: reception@mundare.ca

www.mundare.ca

12.3

May 9, 2022

The Honourable Tyler Shandro
Minister of Justice and Solicitor General
204, 10800-97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister:

Re: Alberta Provincial Police Force

Town council discussed the Alberta Provincial Police Service Transition Study after attending a municipal engagement session. Based on the information provided, Town Council cannot support the transition to a provincial police force.

The information provided at the engagement session did not provide enough information that a provincial police force would provide a better service than what we currently receive. In fact, it raised a question if our service level will be reduced. Under the proposed Hub model, we do not know if our detachment would lose members to work in the service hub.

What was evident from the session is that the Provincial cost to operate a provincial police force would increase. As per the information provided, the Province currently pays \$399 million for police services and the cost of the provincial police force would be between \$538-562 million, however there was no information provided as to how this extra cost would be funded.

As you are aware, as of April 1, 2020, municipalities that receive policing under the Provincial Police Services Agreement (PPSA) are required to pay a portion of the policing costs. In 2023/2024, that portion will be 30%. It stands to reason that the costs to these municipalities would increase with the implementation of a provincial police force.

The requirement to pay for policing puts enormous pressure on our budget. In 2023, it is estimated that the town will pay \$47,740 which is equal to about a 0.5 mill based on the 2022 assessment. Further increases in policing costs may result in reduced services to our residents.

We believe that before the Province makes any decision on the transition to a provincial police force, it is imperative that further information be provided to municipalities on how our current service will be affected and how the transition and increased operating expenses will be funded.

Council would also like to raise the issue of fine and penalty revenue. The intent of Section 162 of the Traffic Safety Act is that fines and penalties should be distributed on the basis of who pays for policing, however, this section does not apply to PPSA communities. We hereby ask that section 162 be amended to allow for the distribution of fines and penalties to PPSA communities at the same percentage that they pay for police services.

We thank you for considering our requests.

Sincerely yours,



Cheryl Calinoiu
Mayor

cc: Honourable Jason Kenney, Premier
MLA Jackie Armstrong-Homeniuk, Vegreville-Fort Saskatchewan
Alberta Municipalities
AB Munis
RMA



Box 148
5004-50 Avenue
Caroline, AB T0M 0M0
T: (403)722-3781
F: (403)722-4050
Email: info@villageofcaroline.com

12.4

Mayor Richard Warnick
Town of Sundre
717 Main Ave W
Sundre, AB
T0M 1X0

Dear Mayor Warnick,

I am writing you on behalf of the Village of Caroline and the Chamber of Commerce asking you for a letter of support for our seniors housing project. This is a very important project to our community and I know you value the importance of growing old in your community amongst your family and friends.

At this time the project which is spearheaded by our Caroline Chamber of Commerce and Keys 2 Housing Communities is ready to go to the next step which is a presentation of the project to the Provincial Government. As Sam Smaldon and Keys 2 Housing committees have already completed a successful Seniors Housing Project in Sundre your experience would be a valuable asset to the completion of this project.

Thanking you in advance for your letter of support for our Caroline Senior Housing Project

Mayor Debbie Nelson
Village of Caroline
dnelson@villageofcaroline.com



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

May 12, 2022

Sundre & District Historical Society

PO Box 314

Sundre, AB T0M 1X0

Attn: Hailey Lightbown, Executive Director

Email: sundremuseum@telus.net

RE: Grant Application Alberta Culture Days 2022

Dear Ms. Lightbown,

It is with great pleasure and pride that we write this letter of support for your application for a grant to assist with a three (3) day event to be held during Alberta Culture Days, 2022.

We are very fortunate to have such a facility, with active and caring volunteers in our community that enjoy hosting, engaging and entertaining citizens and visitors of all ages to our Town.

We all look forward to the events that the Sundre Museum has planned, including vendors in the park, art exhibits, artists on site displaying their skills, a pioneer demonstration, music, and the international flavours of our local restaurants.

The Town of Sundre is very optimistic that this three day event will be a great success. This event will be an excellent opportunity to offer citizens and visitors to our Town a venue to gather socially, share unique skills and stories and to celebrate our history.

Sincerely,

Mayor Richard Warnock

/file

cc: Council



Alberta Culture Days 2022

May 11, 2022

To Whom it May Concern,

Re: Celebration Site Application - Cover Letter

The Sundre & District Historical Society (SDHS) is a passionate group of people providing a unique destination, exhibiting our local history and its people. We preserve and celebrate "The Way We Were" by embracing our future, providing a facility for exhibits and activities centered on art, culture, education, information, and celebrations for the community, tourists, schools, and other organizations.

We are partnering with the local restaurants in Sundre. We are excited to submit our grant proposal to act as a host site for the upcoming Alberta Culture Days 2022. We are committed to planning a three-day event where our community and visitors discover, experience, and celebrate arts and culture through local events and activities, in person and online.

Our events will take place throughout our community. We will advertise using local mediums like the electronic digital sign, the Sundre on the Go newsletter, the Town of Sundre website, and radio station. We will ensure the Government of Alberta is recognized at all events and on all advertising posters and marketing materials.

We hope to provide a broad spectrum of events that encompass and celebrate the wide and vast array of humans that populate the Sundre and District Area. From youth, families, seniors, Indigenous, and all other minority groups we want to make all events open, nonpartisan, and celebratory.

Our list of events is as follows:

Vendors in the Park.

This project will celebrate the skills and talents of the people of Sundre. Hosting these vendors in the museum grounds allows the artisans to show off and sell their wares while the local public has the opportunity to support local. This event will be held in the Museum Pioneer Village, weather permitting.

We are so encouraged and optimistic to offer such a vast culture day experience but believe our community is ready to celebrate, get outside and start building relationships, share stories and celebrate what it means to not only be a Canadian or Albertan but a purveyor of history. We look forward to your response and welcome any questions you may have.

Kind regards,

Hailey Lightbown - Executive Director Sundre & District Museum