



Regular Council Meeting
Town of Sundre Municipal Council Chambers
January 6, 2025
4:00 p.m.

1. **Call to Order**
Moment of Reflection
2. **Public Hearing:** None
3. **Agenda – Amendments and Adoption**
 - 3.1 January 6, 2025
 - 3.2 Councillor Absence (if applicable)
4. **Adoption of Previous Minutes**
 - 4.1 December 16, 2024 Regular Meeting of Council Minutes Pg. 1
5. **Delegation:**
 - 5.1 RFD William Stevenson, Conservative Candidate for the proposed Yellowhead Riding Pg. 6
6. **Administration:**
 - 6.1 RFD CAO's Year End Report – Community Services Pg. 8
 - 6.2 RFD CAO's Year End Report – Planning & Development Pg. 9
7. **Bylaws/Policies:** None
8. **Old Business:** None
9. **New Business:**
 - 9.1 RFD Declaration of Seniors Week 2025 Pg. 10
 - 9.2 RFD Funding for P3 Partnership Pg. 12
10. **Council Committee Reports:** None
11. **Council Invitations / Correspondence:** None
12. **Closed Meeting:**
 - 12.1 Advice From Officials, *FOIPP Act, Section 24*
 - 12.2 Confidential Evaluation, *FOIPP Act, Section 19*
13. **Adjournment**

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Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
December 16, 2024
4:00 P.M.

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, December 16, 2024, commencing at 4:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen
Councillor Todd Dalke
Councillor Jaime Marr
Councillor Paul Isaac
Councillor Chris Vardas

ABSENT: None

STAFF: Chief Administrative Officer, Linda Nelson
Director Corporate Services, Chris Albert
Director Community Development, Benazir Thaha Valencia
Shannon Milligan, Grants & Accounting Coordinator
Moe Fahey, Events & Festivals Coordinator
Operations Department:
Jim Hall Manager
Cody Hagen Gas Dept.
Connor Roth Gas Dept.
Willie Logan Roads
Dennis Winslow Roads
Ken Jewell Fleet Management
Shane Vollett Water / Wastewater
Jason Sykes Water / Wastewater
James Minor Water / Wastewater
Legislative Executive Assistant, Betty Ann Fountain

PUBLIC: 14

DELEGATION: 2 Representative of the Sundre Curling Club, *Lonny Holladay* and *Glen Smith*;
2 Representatives of the Sundre Health Professional Attraction & Retention Committee, *Gerald Ingeveld* and *Joyce Wicks*;
1 Sundre Resident, *Kim Free*.

PRESS: 1

CALL TO ORDER: The meeting was called to order at 4:00 p.m., with a moment of reflection on the business of the evening.

AGENDA – AMENDMENTS AND ADOPTION:

Res. 421-16-12-24 MOVED by Councillor Isaac that the agenda be approved as presented. **CARRIED**

Councillor Absence: None

ADOPTION OF THE PREVIOUS MINUTES:

Res.422-16-12-24 MOVED by Councillor Dalke that the Minutes of the Regular Council Meeting of Council held on December 2, 2024 be approved as presented. **CARRIED**

DELEGATION: **Sundre Curling Club**

Res. 423-16-12-24 MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation from the representative of the Sundre Curling Club as information and thank the volunteers of the Curling Club for providing recreation services and programs to our community. **CARRIED**

Sundre Health Professional Attraction & Retention Committee (SHPARC)

Res. 424-16-12-24 MOVED by Councillor Petersen that the Town of Sundre Council accept the report from the Sundre Health Professional Attraction & Retention Committee (SHPARC) as information and thank the Sundre Health Professional Attraction & Retention Committee members for their dedication and commitment to the community. **CARRIED**

Ideas for Better Communication

Res. 425-16-12-24 MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation by the Chief Executive Officer of Small town Girl Promotions as information. **CARRIED**

*Mayor Warnock called a 5 minute recess at 5:11 p.m.
Mayor Warnock reconvened the meeting at 5:16 p.m.*

BYLAWS/POLICIES: **Bylaw 2024-07 Municipal Election Bylaw**

Res. 426-16-12-24 MOVED by Councillor Anderson that the Town of Sundre Council give first reading to Bylaw 2024-07 being the Municipal Election Bylaw, a bylaw to establish certain election procedures. **CARRIED**

Initials

Res. 427-16-12-24 MOVED by Councillor Marr that the Town of Sundre Council give second reading to Bylaw 2024-07 being the Municipal Election Bylaw, a bylaw to establish certain election procedures.
Opposed: Unanimous

DEFEATED

Res. 428-16-12-24 MOVED by Councillor Marr that the Town of Sundre Council give second reading to Bylaw 2024-07 as amended, being the Municipal Election Bylaw, a bylaw to establish certain election procedures.
In Favour: Unanimous

CARRIED

Res. 429-16-12-24 MOVED by Councillor Petersen that the Town of Sundre Council give unanimous consent to proceed to third reading to Bylaw 2024-07 as amended, being the Municipal Election Bylaw, a bylaw to establish certain election procedures.

CARRIED

Res. 430-16-12-24 MOVED by Councillor Dalke that the Town of Sundre Council give third and final reading to Bylaw 2024-07 as amended, being the Municipal Election Bylaw, a bylaw to establish certain election procedures.

CARRIED

OLD BUSINESS:

Purchase of Vertical In-Line Pump and Motor

Res. 431-16-12-24 MOVED by Councillor Anderson that the Town of Sundre Council approve the final costing budget in the amount of \$16,000.00 with the funding to be drawn from the Utility Infrastructure Lifecycling Surplus Account.

CARRIED

NEW BUSINESS:

Town of Sundre Boardwalk Project

Res. 432-16-12-24 MOVED by Councillor Isaac that the Town of Sundre Council accept the Report on the Boardwalk Project, including the spending as information, and thank the volunteers and donors for the time, commitment, and true community spirit shown throughout the planning and construction of the boardwalk over that last 7 years.

CARRIED

Sundre Historical Society & Museum Good News

Res. 433-16-12-24 MOVED by Councillor Marr that the Town of Sundre Council congratulates the Sundre Historical Society and Museum Board members, staff, cultural leaders, artists, volunteers and supporters who contributed to another successful Culture Days celebration in Sundre on behalf of the citizens and visitors to Sundre.

CARRIED

 Initials

All-Council Meeting 2025

Res. 434-16-12-24

MOVED by Councillor Isaac that the Town of Sundre Council accept the invitation to the All-Council Meeting scheduled for February 26, 2025 at 5:00 p.m. and prepare questions in advance of the meeting date.

CARRIED

ADMINISTRATION:

November 2024 Departmental Reports

Res. 435-16-12-24

MOVED by Councillor Anderson that the Town of Sundre Council accept the November 2024 Departmental Reports as information.

CARRIED

CAO’s Year-End Report – Operations: Gas, Roads, Water/Wastewater & Lagoon

Res. 436-16-12-24

MOVED by Councillor Isaac that the Town of Sundre Council accept the year-end report from the CAO on the successes achieved by the Operations Department, and congratulate and thank each member of the team for their commitment and dedication to our community.

CARRIED

COUNCIL COMMITTEE REPORTS:

Council Committee Reports November 2024

Res. 437-16-12-24

MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock’s report for November 2024 as information.

CARRIED

COUNCIL KEY MESSAGE:

Council Key Messages November 2024

Res. 438-16-12-24

MOVED by Councillor Petersen that the Town of Sundre Council accept the Key Messages of Council for the month of November 2024, as information.

CARRIED

COUNCIL INVITATIONS / CORRESPONDENCE:

None

CARRIED

CLOSED MEETING:

Res. 439-16-12-24

MOVED by Councillor Marr that the Town of Sundre Council go into a closed meeting at 6:37 p.m.

CARRIED

Initials

Regular Council Minutes – December 16, 2024

Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected.

Mayor Warnock called a break at 6:37 p.m.

Mayor Warnock reconvened the closed meeting at 6:42 p.m.

The following were in attendance for the closed meeting session:
Chief Administrative Officer, Linda Nelson

Topic of Closed Meeting

12.1 Advice from Officials, FOIPP Act, Section 24

Councillor Isaac left the Closed Meeting at 6:55 p.m.

12.2 Advice from Officials, FOIPP Act, Section 24

12.3 Advice from Officials, FOIPP Act, Section 24

Res. 440-16-12-24

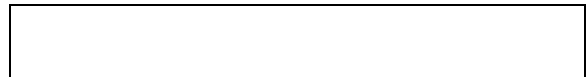
MOVED by Councillor Dalke that Council return to an open meeting at 7:37 p.m.
CARRIED

ADJOURNMENT

Res. 441-16-12-24

MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 7:38 p.m.
CARRIED

These Minutes approved this 6th Day of January 2025.



Mayor, Richard Warnock

Chief Administrative Officer, Linda Nelson



REQUEST FOR DECISION

COUNCIL DATE	January 6, 2025
SUBJECT	RFD William Stevenson, Candidate for Proposed Yellowhead Riding
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	5.1

BACKGROUND/PROPOSAL:

The Federal Government is proposing the creation of several new electoral ridings in Alberta due to population growth. Mr. William Stevenson, is running for the Conservative Party of Canada in the proposed new riding of Yellowhead. As an accountant, farmer and family man, he understands the issues that matter most to constituents including affordability and crime. Mr. Stevenson lives and runs his own accounting practice in the proposed riding.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Population changes and the addition of three new electoral districts required adjustments to every electoral district in Alberta. In determining the names of the electoral districts, the Commission for Alberta, appointed by the Speaker of the House, proposed names for the new ridings based on physical or historical references. The proposed Yellowhead riding consists of the towns of Banff, Canmore, Carstairs, Crossfield, Edson, Hinton, Rocky Mountain House and Sundre, the villages of Caroline and Cremona, the summer villages of Burnstick Lake, Ghost Lake and Waiporous, the municipal district of Bighorn and Clearwater County, and some portions of the MD of Greenview, Mountain View County, Rocky View County, Yellowhead County, the townsite of Jasper, Banff, Jasper National Parks, and Kananaskis, and Big Horn No. 114A, O'Chiese No. 223, Stoney No.'s 142,143,1114 and 142B, and Sunchild No. 202 reserves. A map of the proposed new riding is attached.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of Council's Strategic Plan, Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

That Council thank Mr. Stevenson for attending Council and accept his presentation as information.

MOTION:

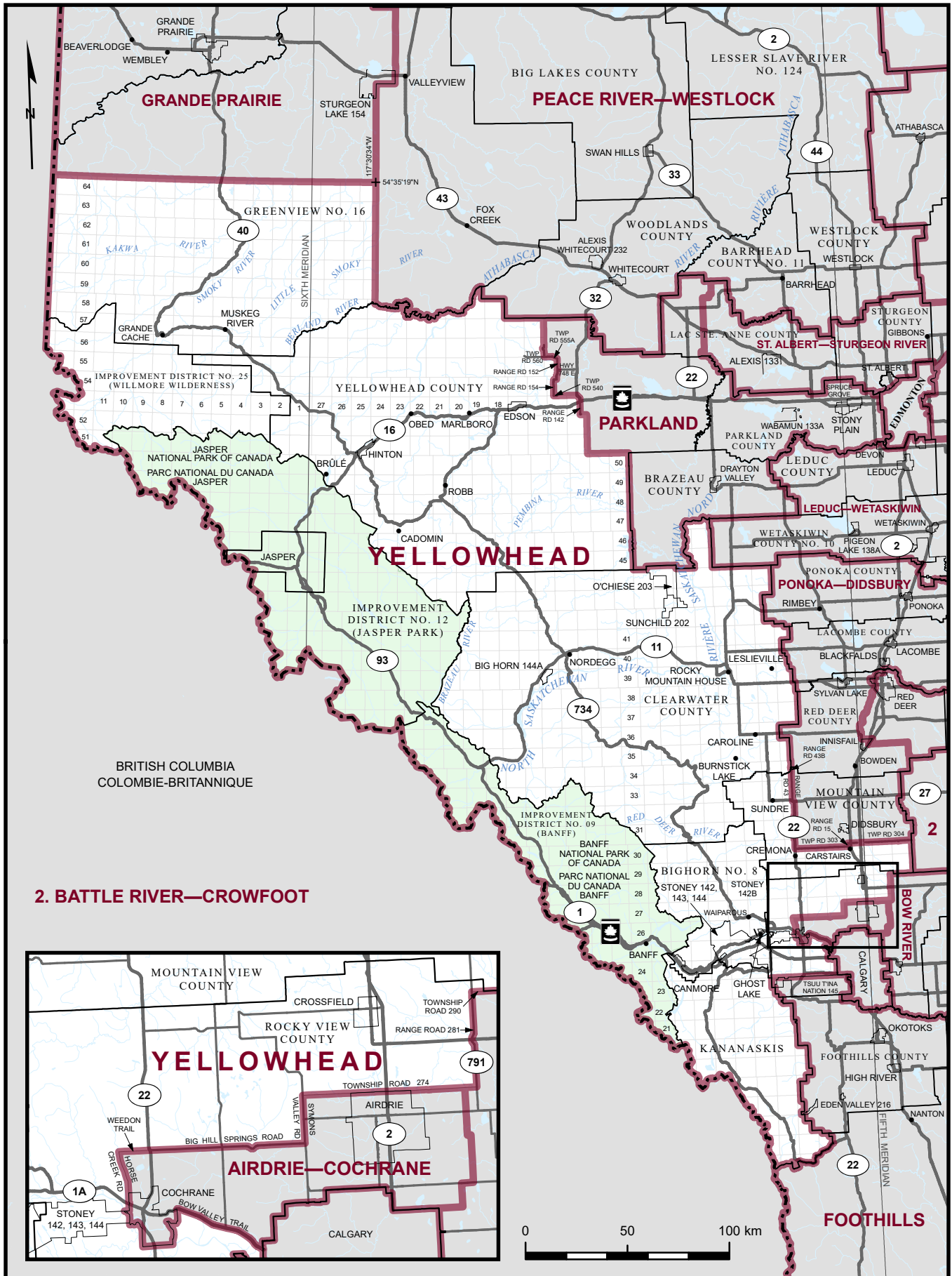
That the Town of Sundre Council thank Mr. Stevenson for attending Council and accept his presentation as information.

ATTACHMENTS: Map of the Proposed Yellowhead Riding.

Date Reviewed: January 2, 2025

CAO: *Linda Nelson*

YELLOWHEAD



2. BATTLE RIVER—CROWFOOT



REQUEST FOR DECISION

COUNCIL DATE	January 6, 2025
SUBJECT	RFD CAO's Year-End Report – Community Services
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	6.1

BACKGROUND/PROPOSAL:

Administration will provide a year-end report on the successes achieved by the Community Services Department, which includes, Community Centre, Arena, Outdoor Ice Rinks, Parks and Trails. Team Members will be present at the January 6th Council meeting.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Verbal Report by CAO.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 3, Environmental Stewardship, Pillar 4, Supportive Infrastructure, and Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council accept the year-end report from the CAO on the successes achieved by the Community Services Department, and congratulate and thank each member of the team for their commitment and dedication to our community.

MOTION:

That the Town of Sundre Council accept the year-end report from the CAO on the successes achieved by the Community Services Department, and congratulate and thank each member of the team for their commitment and dedication to our community.

Date Reviewed: January 2, 2025

CAO: *Linda Nelson*



REQUEST FOR DECISION

COUNCIL DATE	January 6, 2025
SUBJECT	RFD CAO's Year-End Report – Planning & Development
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	6.2

BACKGROUND/PROPOSAL:

Administration will provide a year-end report on the successes achieved by the Planning & Development Department, which includes, Development, Building and Safety Code Permits, Statutory Plans and the Land Use Bylaw. Team Members will be present at the January 6th Council meeting.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Verbal Report by CAO.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 3, Environmental Stewardship, Pillar 4, Supportive Infrastructure, and Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council accept the year-end report from the CAO on the successes achieved by the Planning & Development Department, and congratulate and thank each member of the team for their commitment and dedication to our community.

MOTION:

That the Town of Sundre Council accept the year-end report from the CAO on the successes achieved by the Planning & Development Department, and congratulate and thank each member of the team for their commitment and dedication to our community.

Date Reviewed: January 2, 2025

CAO: *Linda Nelson*



REQUEST FOR DECISION

COUNCIL DATE	January 6, 2025
SUBJECT	Senior's Week June 2 – 8, 2025
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9.1

BACKGROUND/PROPOSAL:

The Honourable Jason Nixon; Minister of Seniors, Community and Social Services is declaring and requesting municipal support to honour seniors of the past, present, and the future contributions of the seniors of this community and throughout Alberta, by proclaiming June 2-8, 2025, as Senior's Week in the Town of Sundre.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

See Declaration attached.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 2 of the Strategic Plan, Community Wellness

ADMINISTRATION RECOMMENDATIONS:

That Council proclaim June 2 – 8, 2025 as Senior's Week in Sundre.

MOTION:

That the Town of Sundre Council proclaim the week of June 2 - 8, 2025 as "Senior's Week" in the Town Sundre and that the Mayor be authorized to sign the declaration on behalf of Council and the citizens of Sundre.

ATTACHMENTS: Declaration Seniors' Week 2025

Date Reviewed: January 2, 2025

CAO: *Linda Nelson*



DECLARATION

In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 2 –8, 2025 to be Seniors' Week in

Community **Town of Sundre**

Official Title _____
Richard Warnock, Mayor

Official Signature

A handwritten signature in black ink, consisting of a stylized 'J' followed by 'Nixon'.

**The Honourable Jason Nixon; Minister of Seniors, Community
and Social Services**



REQUEST FOR DECISION

COUNCIL DATE	January 6, 2025
SUBJECT	RFD Funding for P3 Partnership
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9.2

BACKGROUND/PROPOSAL:

The Town of Sundre has formed a Steering Committee to pursue a Central Alberta Rural Health Campus that will meet the needs of Sundre and surrounding communities, which was adopted by Bylaw on March 25, 2024, under the Town of Sundre Committees Bylaw

DISCUSSION:

See attached report.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Council’s Strategic Plan Pillar 2 Community Wellness and Pillar 5 Sustainable and Responsible Governance.

COST ANALYSIS:

One-time contribution of \$22,500.00 with funds to be drawn from the General Corporate Stabilization Restricted Surplus Account.

ADMINISTRATION RECOMMENDATIONS:

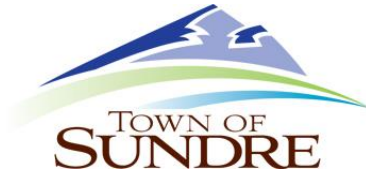
That Council approve the partnership between the Town of Sundre and the Hospital Futures Committee, in collaboration with P3 Capital Partners to further the efforts of the Town of Sundre in seeking avenues for the construction of a new hospital/ campus of care in the Town of Sundre, and further, that Council approve 50% of the funding, in the amount of \$22,500.00 in support of this initiative.

MOTION:

That Council approve the partnership between the Town of Sundre and the Hospital Futures Committee, in collaboration with P3 Capital Partners to further the efforts of the Town of Sundre in seeking avenues for the construction of a new hospital/campus of care in the Town of Sundre, and further, that Council approve funding in the amount of \$22,500.00 in support of this initiative, with funds to be drawn from the General Corporate Stabilization Restricted Surplus Account.

Date Reviewed: January 2, 2025

CAO: *Linda Nelson*



REPORT TO COUNCIL

COUNCIL DATE **January 6, 2025**
SUBJECT **Funding for P3 Partnership**
REPORT WRITER **Chief Administrative Officer**

BACKGROUND/PROPOSAL:

The Town of Sundre has formed a Steering Committee to pursue a Central Alberta Rural Health Campus that will meet the needs of Sundre and surrounding communities, which was adopted by Bylaw on March 25, 2024, under the Town of Sundre Committees Bylaw

DISCUSSION:

The Town’s new Hospital Steering Committee will play a pivotal role in shaping the direction and strategies towards our goal of a new Sundre Hospital/Health Complex.

A working group that will operate as a sub-committee to liaise with the project lead throughout the duration of the project has been struck.

The Myron Thompson Health Centre in Sundre is inadequate for current community demand, with an estimated cost of approximately \$20 million to replace the building, (as indicated by the 2010 AHS RECAP Evaluation). There are several critical issues with the facility that in the future will impact the safety and comfort of the patients.

The vision of the committee is to build a health campus that will not only fully replace the Myron Thompson Health Centre in providing emergency, acute, and continuing care to surrounding communities, but will leverage private partnership to provide an innovative community-supported training environment for rural-specialized medical professionals across the province.

The Committee has made great strides in our efforts, including collaborating with the Ministry of Health on discussions on possibilities for a future hospital and campus of care in Sundre. On October 18th, the Town and the Committee hosted Assistant Deputy Minister Christine Sewall (Finance and Capital Planning Division, Ministry of Health), on a tour of the Myron Thompson Health Care Centre, which began with a meeting between the Steering Committee and ADM Christine Sewell, and followed with a tour of the E-sim lab and the Hospital. ADM Sewel has committed to participating on the Steering Committee as a member, and has appointed 2 of

her staff members to participate on the working group committee, and subsequently, the staff members participated in an additional tour of the Myron Thompson Health Care centre.

The Hospital Futures Committee is willing to fund 50% of the costs to engage P3 Capital Partners to assist in further efforts in seeking avenues for the construction of a new hospital and Campus of Care in the Town of Sundre.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Council’s Strategic Plan Pillar 2 Community Wellness and Pillar 5 Sustainable and Responsible Governance.

COST ANALYSIS:

One-time contribution of \$22,500.00 with funds to be drawn from the General Corporate Stabilization Restricted Surplus Account.

ADMINISTRATION RECOMMENDATIONS:

That Council approve the partnership between the Town of Sundre and the Hospital Futures Committee, in collaboration with P3 Capital Partners to further the efforts of the Town of Sundre in seeking avenues for the construction of a new hospital/campus of care in the Town of Sundre, and further, that Council approve 50% of the funding, in the amount of \$22,500.00 in support of this initiative.

Report Writer

Linda Nelson
Chief Administrative Officer