



Regular Council Meeting
Town of Sundre Municipal Council Chambers
December 22, 2025
4:00 p.m.

1. **Call to Order**
Moment of Reflection
2. **Public Hearing:** None
3. **Agenda – Amendments and Adoption**
 - 3.1 December 22, 2025
 - 3.2 Councillor Absence (if applicable)
4. **Adoption of Previous Minutes**
 - 4.1 December 8, 2025 Regular Meeting of Council Minutes Pg. 1
5. **Delegation:** None
6. **Bylaws/Policies:** None
7. **Old Business:**
 - 7.1 RFD Budget Decision Pg. 7
8. **New Business:** None
9. **Administration:**
 - 9.1 RFD Departmental Reports, November 2025 Pg. 9
10. **Council Committee Reports:**
 - 10.1 RFD Council Committee Reports: September, October & November 2025 Pg. 82
 - 10.2 RFD Council Key Messages, November 2025 Pg. 91
11. **Council Invitations / Correspondence:** RFD Correspondence/Invitations Pg. 93
 - 11.1 Parkland Regional Library System Correspondence Pg. 94
 - 11.2 Mountain View County Letter – Request for Strategic Priorities Pg. 107
12. **Closed Meeting:**
 - 12.1 Advice From Officials, *Access To Information Act, Section 29*
 - 12.2 Advice From Officials, *Access to Information Act, Section 29*
13. **Adjournment**

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Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
December 8, 2025
4:00 P.M.

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, December 8, 2025, commencing at 4:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Jaime Marr
Councillor Paul Isaac
Councillor Connie Anderson
Councillor Todd Dalke
Councillor Owen Petersen
Councillor Cheri Buchan

ABSENT: None

STAFF: Chief Administrative Officer, Linda Nelson
Director Corporate Services, Chris Albert
Director Community Development, Benazir Thaha Valencia
Legislative Executive Assistant, Betty Ann Formstone

PUBLIC: 1

DELEGATION: Joy Willihnganz, Manager, Sundre Municipal Library.

DELEGATION: Mr. Leo Chubb” Richards.

PRESS: 1

CALL TO ORDER: The meeting was called to order at 4:00 p.m., with a moment of reflection on the business of the evening.

AGENDA – AMENDMENTS AND ADOPTION:

Res. 409-08-12-25 MOVED by Councillor Anderson that the agenda be approved as presented.

CARRIED

Councillor Absence: None

ADOPTION OF THE PREVIOUS MINUTES:

Res. 410-08-12-25 MOVED by Councillor Marr that the Minutes of the Regular Meeting of Council held on November 24, 2025 be approved as presented. **CARRIED**

DELEGATION: **Sundre Municipal Library Year-End Report**

Res. 411-08-12-25 MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the representative of the Sundre Municipal Library as information and thank the Sundre Library Board and staff for the services and programs they provide to the community. **CARRIED**

Chubb’s Water Hauling Service

Res. 412-08-12-25 MOVED by Councillor Buchan that the Town of Sundre Council accept Mr. Richards’s presentation as information.
In Favour: None
Opposed: Unanimous **DEFEATED**

Res. 413-08-12-25 MOVED by Councillor Petersen that the Town of Sundre Council is unable to support Mr. Richard’s request to waive the outstanding bulk water charges in the amount of \$258.06.
In Favour: Councillor Marr, Councillor Isaac, Councillor Anderson, Mayor Warnock, Councillor Dalke, Councillor Petersen, Councillor Buchan
Opposed: None **CARRIED**

BYLAWS/POLICIES: **Bylaw 2025-13 Council Procedural Bylaw**

Res. 414-08-12-25 MOVED by Councillor Isaac that the Town of Sundre Council give First Reading to Bylaw 2025-13, being the Council Procedural Bylaw. **CARRIED**

Res. 415-08-12-25 MOVED by Councillor Anderson that the Town of Sundre Council give Second Reading to Bylaw 2025-13, being the Council Procedural Bylaw.
In Favour: None
Opposed: Unanimous **DEFEATED**

Initials

Res. 416-08-12-25 MOVED by Councillor Buchan that the Town of Sundre Council amend Bylaw 2025-13, s. 22.4, being the Council Procedural Bylaw, to state “the CAO shall record the names of those who vote against a motion in the Minutes”.
In Favour: Councillor Marr, Councillor Isaac, Councillor Anderson, Mayor Warnock, Councillor Petersen, Councillor Buchan
Opposed: Councillor Dalke

CARRIED

Res. 417-08-12-25 MOVED by Councillor Buchan that the Town of Sundre Council give Second Reading to Bylaw 2025-13 as amended, being the Council Procedural Bylaw.

CARRIED

Res. 418-08-12-25 MOVED by Councillor Marr that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2025-13 as amended, being the Council Procedural Bylaw.

CARRIED

Res. 419-08-12-25 MOVED by Councillor Petersen that the Town of Sundre Council give Third and Final Reading to Bylaw 2025-13 as amended, being the Council Procedural Bylaw.
In Favour: Councillor Marr, Councillor Isaac, Councillor Anderson, Mayor Warnock, Councillor Petersen, Councillor Buchan
Opposed: Councillor Dalke

CARRIED

Mayor Warnock called a recess at 5:12 p.m.
Mayor Warnock reconvened the meeting at 5:18 p.m.

OLD BUSINESS: None

NEW BUSINESS: **Council’s Cell Phone Allowance**

Res. 420-08-12-25 MOVED by Councillor Buchan that the Town of Sundre Council be reimbursed \$75.00 per month for cell phone use, keeping in line with administration’s reimbursement amount; and further, that individual Councillors must submit quarterly phone bills for reimbursement otherwise that Councillor will lose the privilege for reimbursement.
In Favour: Councillor Buchan
Opposed: Councillor Marr, Councillor Isaac, Councillor Anderson, Mayor Warnock, Councillor Dalke, Councillor Petersen

DEFEATED

Initials

- Res. 421-08-12-25* MOVED by Councillor Dalke that the Town of Sundre Council maintain the \$100.00 per month cell phone allowance with each Councillor submitting copies of cell phone bills Monthly or Quarterly to receive reimbursement.
In Favour: Councillor Marr, Councillor Isaac, Mayor Warnock, Councillor Dalke, Councillor Petersen
Opposed: Councillor Buchan, Councillor Anderson

CARRIED**Council Committee Appointments**

- Res. 422-08-12-25* MOVED by Councillor Buchan that the Town of Sundre Council appoint Mayor Warnock as Chair to the Visitor Information Centre Research Review Committee (Ad Hoc) until such time as discussions have been concluded and the Ad Hoc Committee is disbanded.

CARRIED

- Res. 423-08-12-25* MOVED by Mayor Warnock that the Town of Sundre Council appoint Councillor Isaac to the Visitor Information Centre Research Review Committee (Ad Hoc) until such time as discussions have been concluded and the Ad Hoc Committee is disbanded.

CARRIED

- Res. 424-08-12-25* MOVED by Mayor Warnock that the Town of Sundre Council appoint Councillor Petersen to the Visitor Information Centre Research Review Committee (Ad Hoc) until such time as discussions have been concluded and the Ad Hoc Committee is disbanded.

CARRIED**Council Reporting at Council Meetings**

- Res. 425-08-12-25* MOVED by Councillor Marr that the Town of Sundre Council commits to monthly Council reports either written or verbal at the first Regular Council meeting of each month commencing on January 12, 2026.
In Favour: Councillor Marr, Councillor Anderson, Mayor Warnock, Councillor Dalke, Councillor Petersen, Councillor Buchan
Opposed: Councillor Isaac

CARRIED**2023-2026 Four-Year Operating Budget and Ten-Year Capital Plan (2026 Version)**

- Res. 426-08-12-25* MOVED by Councillor Buchan that the Town of Sundre Council amend the 2023 - 2026 Four-Year Operating Budget to reflect that the \$80,000 cost of the Pilot

Initials

Festival and Events Coordinator Project be supported by funds to be drawn from the General Corporate Stabilization Restricted Surplus Account, not the Operating Budget as presented.

In Favour: Councillor Marr, Councillor Anderson, Mayor Warnock, Councillor Dalke, Councillor Buchan

Opposed: Councillor Isaac, Councillor Petersen

CARRIED

Res. 427-08-12-25

MOVED by Councillor Anderson that the Town of Sundre defer decision of the 2023 - 2026 Four-Year Operating Budget and 2026 – 2035 Ten-Year Capital Plan to the December 22, 2025 Regular Meeting of Council.

In Favour: Councillor Marr, Councillor Anderson, Mayor Warnock, Councillor Dalke, Councillor Petersen, Councillor Buchan

Opposed: Councillor Isaac

CARRIED

ADMINISTRATION:

None

COUNCIL:

None

**COUNCIL INVITATIONS /
CORRESPONDENCE:**

Mayor’s Letter to Provincial Electoral Boundaries Commission

Res. 428-08-12-25

MOVED by Councillor Dalke that the Town of Sundre Council accept the Mayor’s letter to the Provincial Electoral Boundaries Commission as information.

CARRIED

CAO’s Letter to Provincial Electoral Boundaries Commission

Res. 429-08-12-25

MOVED by Councillor Buchan that the Town of Sundre Council accept the Chief Administrative Officer’s letter to the Provincial Electoral Boundaries Commission as information.

CARRIED

Invitation to Attend the Guild of Filipino-Canadian Christmas Celebration

Res. 430-08-12-25

MOVED by Councillor Marr that the Town of Sundre Council accept the invitation for the Mayor and Deputy Mayor to attend the Guild of Filipino-Canadian of Sundre Alberta’s Christmas celebration at the Sundre Community Centre commencing at 2:00 p.m. on December 27, 2025.

CARRIED

CLOSED MEETING:

Initials

Res. 431-08-12-25 MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 6:14 p.m.

CARRIED

Mayor Warnock excused all members of the public and advised that they may leave or remain in the Council Chambers as Council retreats to the boardroom. There are no Motions of Council expected, and that at this time the Live Stream is ending.

*Mayor Warnock called a break at 6:15 p.m.
Mayor Warnock reconvened the meeting at 6:20 p.m.*

The following were in attendance for the Closed Meeting:
Chief Administrative Officer, Linda Nelson
Director Corporate Services, Chris Albert

Topic of Closed Meeting

12.1 Advice from Officials, Access To Information Act, Section 29

Res. 432-08-12-25 MOVED by Councillor Anderson that Council return to an open meeting at 7:00 p.m.

CARRIED

ADJOURNMENT

Res. 433-08-12-25 MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 7:01 p.m.

CARRIED

These Minutes approved this 22nd Day of December, 2025.

Mayor, Richard Warnock

Chief Administrative Officer, Linda Nelson

Initials



REQUEST FOR DECISION

COUNCIL DATE: December 22, 2025

SUBJECT: 2023 – 2026 Four-Year Operating Budget and Ten-Year Capital Plan (2026 Version)

ORIGINATING DEPARTMENT: Corporate Services

AGENDA ITEM: 7.1

BACKGROUND/PROPOSAL:

Town of Sundre Council directed administration to amend the 2023 - 2026 Four-Year Operating Budget to reflect that the \$80,000 cost of the Pilot Festival and Events Coordinator Project be supported by funds to be drawn from the General Corporate Stabilization Restricted Surplus Account, not the Operating Budget as presented under Motion No. Res. 426-08-12-25 at the December 8, 2025 Council meeting.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Council deferred the decision to re-affirm the 2023 - 2026 Four-Year Operating Budget and 2026 – 2035 Ten-Year Capital Plan to the December 22, 2025 Regular Meeting of Council.

ALIGNMENT WITH STRATEGIC PRIORITIES:

This item aligns with Council’s Strategic Plan Pillar 5, Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

Administration recommends Council re-affirms its adoption of the 2023 – 2026 Four-Year Operating Budget and 2026 – 2035 Ten-Year Capital Plan in its entirety as presented, which results in cash requirement increases of 4.79% in 2026.

MOTION:

The Town of Sundre Council re-affirms the adoption of the 2023 - 2026 Four-Year Operating Budget and 2026 – 2035 Ten-Year Capital Plan as amended, with total operating cash expenditures of \$10,093,273 and total operational revenues of \$5,480,350 in 2026. With the remaining \$4,612,923 to be funded through taxation, Fortis Franchise Fee, LGFF Operating Grant and Restricted Surplus Accounts where identified.

Attachments:

Summary Sheet: 2023 to 2026 Four-Year Operating Budget

Date Reviewed: December <u>16</u> , 2025	CAO: <u>Amida Nelson</u>
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**Town of Sundre
2023 to 2026 Four-Year Operating Budget**

SUMMARY

	2023		2024		2025		2026
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget
11 - Legislative	(415,692)	(455,470)	(457,374)	(513,399)	(448,231)	(520,094)	(490,761)
12 - Corporate Services	(654,709)	(606,531)	(578,265)	(618,461)	(676,857)	(635,801)	(623,985)
17 - Census	-	-	-	-	-	-	-
18 - Elections	-	-	-	-	(1,047)	(4,000)	-
21 - Municipal Enforcement	(152,925)	(126,172)	(196,118)	(125,456)	(175,488)	(179,098)	(200,513)
23 - Fire	(231,995)	(188,001)	(102,939)	(198,158)	(84,199)	(144,318)	(160,325)
24 - Emergency Management	(21,236)	(25,355)	(4,820)	(14,447)	(4,452)	(14,614)	(14,734)
26 - Animal Control	(25,607)	(23,500)	6,104	(22,500)	(8,518)	(10,919)	(15,680)
32 - Roads	(568,226)	(535,730)	(597,505)	(544,192)	(552,122)	(551,999)	(569,966)
35 - Shop	(80,202)	(54,208)	(104,430)	(57,301)	(119,365)	(75,011)	(80,927)
41 - Water	254,045	354,659	510,347	468,721	371,701	431,506	401,978
42 - WasteWater	235,973	227,734	298,565	256,913	297,655	283,986	254,694
43 - Solid Waste	66,314	56,891	97,223	63,608	118,430	60,819	66,196
61 - Planning & Development	(283,922)	(301,878)	(210,160)	(214,466)	(180,459)	(299,499)	(249,997)
63 - Economic Development	(259,559)	(263,974)	(266,805)	(264,430)	(264,302)	(268,861)	(275,394)
77 - Sundre Community Centre	(46,496)	(45,966)	(73,888)	(82,642)	(71,474)	(99,431)	(105,479)
80 - Arena	(149,084)	(163,338)	(228,310)	(243,931)	(199,904)	(227,245)	(243,469)
82 - Greenwood Campground	(13,753)	(33,119)	(7,081)	(29,818)	14,547	(29,866)	(31,754)
84 - Parks	(190,088)	(178,468)	(203,045)	(195,918)	(172,644)	(195,284)	(204,961)
85 - Recreation & Culture	(90,281)	(70,000)	(57,085)	(70,000)	(66,456)	(70,000)	(70,000)
86 - Community Services	(105,840)	(136,931)	(114,853)	(149,074)	(216,565)	(120,983)	(184,707)
87 - Trails	(25,051)	(38,638)	(30,936)	(45,793)	(29,087)	(44,561)	(46,363)
89 - Outdoor Recreation	(59,859)	(39,457)	(48,389)	(35,221)	(36,056)	(31,234)	(34,955)
91 - Gas	178,726	251,845	186,489	289,785	143,398	284,516	261,254
	(2,639,467)	(2,395,607)	(2,183,275)	(2,346,180)	(2,361,495)	(2,461,991)	(2,619,848)
Funding Required by Outside Organizations							
51 - FCSS	(33,372)	(32,770)	(33,574)	(33,373)	(33,574)	(33,575)	(33,575)
75 - Library	(133,205)	(136,500)	(134,769)	(139,000)	(138,806)	(139,500)	(142,500)
00 - Provincial Police Funding Model	(109,668)	(115,000)	(157,399)	(170,000)	(156,282)	(170,000)	(170,000)
Debtenture Payment Requirements							
Principal portion	(341,895)	(342,000)	(354,819)	(356,000)	(368,255)	(370,000)	(423,000)
Interest portion	(171,142)	(175,000)	(158,128)	(161,000)	(147,091)	(147,000)	(234,000)
Transfers to Restricted Surplus Accounts							
Municipal - New Projects	(82,144)	(67,500)	(303,813)	(300,000)	(160,000)	(150,000)	(50,000)
Utilities - New Projects	-	-	-	-	-	-	-
Municipal - Lifecycling	(166,191)	(100,000)	(206,723)	(190,000)	(241,000)	(225,000)	(225,000)
Utilities - Lifecycling	(590,558)	(475,000)	(621,913)	(580,000)	(600,000)	(590,000)	(600,000)
Fire Services	(154,420)	(115,000)	(126,682)	(115,000)	(120,000)	(115,000)	(115,000)
Cash Requirements	(4,422,062)	(3,954,377)	(4,281,095)	(4,390,553)	(4,326,503)	(4,402,066)	(4,612,923)
percentage increase (over previous budget year)				11.03%		0.26%	4.79%
Non-Operating Revenues							
Property Taxes	3,507,046	3,514,377	3,701,486	3,710,553	3,689,642	3,717,066	3,912,923
Tax Penalties	146,385	115,000	170,269	100,000	113,228	90,000	90,000
Investment Income	494,791	50,000	402,263	250,000	243,057	225,000	150,000
Fortis Francise Fee	240,027	245,000	304,197	300,000	303,403	320,000	330,000
LGFF Operating	66,181	30,000	62,972	30,000	65,000	50,000	50,000
General Corporate Stabilization RSA	-	-	-	-	-	-	80,000
	4,454,430	3,954,377	4,641,187	4,390,553	4,414,330	4,402,066	4,612,923
Budget Surplus (Deficit)	32,368	-	360,092	-	87,827	-	-
Other Budget information:							
Non-Cash Budget Items							
Amortization	(2,082,968)	(2,422,100)	(2,169,739)	(2,422,100)	(2,300,000)	(2,422,100)	(2,422,100)
Total Cash Expenditures		(9,067,227)		(9,735,903)		(9,856,416)	(10,093,273)
Total Cash Revenues		5,112,850		5,345,350		5,454,350	5,480,350
Total Cash Requirements		(3,954,377)		(4,390,553)		(4,402,066)	(4,612,923)



REQUEST FOR DECISION

COUNCIL DATE	December 22, 2025
SUBJECT	RFD Departmental Reports – November 2025
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9.1

BACKGROUND/PROPOSAL:

The following Departmental Reports for November 2025 are being provided to Council for their review and information:

- a) Chief Administrative Officer
- b) Fire Chief
- c) Community Development (Planning & Development / Community Services)
- d) Community Peace Officer
- e) Operations
- f) Economic Development

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Verbal Report by CAO.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council accept the November 2025 Departmental Reports as information.

MOTION:

That the Town of Sundre Council accept the November 2025 Departmental Reports as information.

ATTACHMENTS:

November 2025 Departmental Reports

Date Reviewed: December 17, 2025

CAO: *Linda Nelson*

	#/D/M/Y	January 06, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	2
001	06-01-25	MOVED by Councillor Anderson that the agenda be approved as presented			
<i>Councillor Attendance by Phone: Councillor Dalke notified CAO in compliance of s.14.6 of Council's Procedural Bylaw</i>					
002	06-01-25	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on December 16, 2024 be approved as presented			
003	06-01-25	MOVED by Councillor Petersen that the Town of Sundre Council thank Mr. Stevenson for attending Council and accept his presentation as information			
004	06-01-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the year-end report from the CAO on the successes achieved by the Community Services Department and congratulate and thank each member of the team for their commitment and dedication to our community			
005	06-01-25	MOVED by Councillor Marr that the Town of Sundre Council accept the year-end report from the CAO on the successes achieved by the Planning and Development Department and congratulate and thank each member of the team for their commitment and dedication to our community			
006	06-01-25	MOVED by Councillor Petersen that the Town of Sundre Council proclaim the week of June 2 - 8, 2025 as "Senior Week" in the Town of Sundre and that the Mayor be authorized to sign the declaration on behalf of Council and the citizens of Sundre	Legislative Services	Completed Appendix #1	
007	06-01-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the partnership between the Town of Sundre and the Hospital Futures Committee, in collaboration with P3 Capital Partners to further the efforts of the Town of Sundre in seeking avenues for the construction of a new hospital/campus of care in the Town of Sundre, and further, that Council approve funding in the amount of \$22,500.00 in support of this initiative, with funds to be drawn from the General Corporate Stabilization Restricted Surplus Account			
008	06-01-25	MOVED by Councillor Isaac that the Town of Sundre Council authorize the CAO to sign the agreement with the Sundre Hospital Futures Committee and P3 Capital Partners			
009	06-01-25	MOVED by Councillor Anderson that the Town of Sundre Council go into a closed meeting at 4:52 p.m.			
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>					
<i>Mayor Warnock called a break at 4:52 p.m.</i>					
<i>Mayor Warnock reconvened the closed meeting at 4:57 p.m.</i>					
<i>The Director of Corporate Services left the Closed Meeting at 5:25 p.m.</i>					
010	06-01-25	MOVED by Councillor Anderson that Council return to an open meeting at 6:07 p.m.			
011	06-01-25	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 6:08 p.m.			
	#/D/M/Y	January 20, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	10
012	20-01-25	MOVED by Councillor Marr that the agenda be approved as amended as follows: 1. Replace Pg. 3 of January 20th Agenda, due to error in Minutes of January 6, 2025			
013	20-01-25	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on January 6, 2025 be approved as amended: 1. Revise Motion Number Res. 007-06-01-25 to reflect the correct amount of funding for P3 Partnership from \$25,000.00 to \$22,500.00			

014	20-01-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the year-end report from the CAO on the successes achieved by the Sundre Fire Department, and congratulate and thank each member of the department for putting your lives on hold to respond at a moment's notice to an emergency, for putting yourself in danger on a continuous basis, for participating in community events and educating the public on fire safety, and for your commitment and dedication to our community		
015	20-01-25	MOVED by Councillor Anderson that the Town of Sundre Council accept the year-end report from the CAO on the successes achieved by the Community Peace Officer / Bylaw Officer, and congratulate and thank each member of the team for their commitment and dedication to our community, and for ensuring our community is a safe and secure place where we can live, work, play and raise our families		
016	20-01-25	MOVED by Councillor Dalke that the Town of Sundre Council accept the December 2024 Departmental Reports as information		
017	20-01-25	MOVED by Councillor Vardas that the Town of Sundre Council give first reading to Bylaw 2025-02 being a bylaw to amend the Land Use Bylaw and further;		
018	20-01-25	MOVED by Councillor Isaac that the Town of Sundre Council set Monday, February 24, 2025 at 4:00 p.m. for a Public Hearing to Bylaw 2025-02 Land Use Bylaw Amendment		
019	20-01-25	MOVED by Councillor Petersen that the Town of Sundre Council support the application to Alberta Seniors, Community and Social Services for the Town to co-host the Seniors' Week launch on June 2, 2025		
020	20-01-25	MOVED by Councillor Vardas that the Town of Sundre Council accept the report from the Director of Corporate Services as information		
021	20-01-25	MOVED by Mayor Warnock that the Town of Sundre Council directs administration to bring the existing Social Media Policy to the Bylaw Policy Review Committee for review for the purpose of clarification to information that has come forward	Legislative Services	Pending: Committee Meeting Date to be set
022	20-01-25	MOVED by Councillor Anderson that the Town of Sundre Council accept Mayor Warnock's report for December 2024 as information		
023	20-01-25	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr's reports for October, November and December 2024 as information		
024	20-01-25	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Anderson's report for November and December 2024 as information		
025	20-01-25	MOVED by Councillor Anderson that the Town of Sundre Council accept the Key Messages of Council for the Year 2024 as information		
026	20-01-25	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 5:05 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a break at 5:05 p.m.</i>				
<i>Mayor Warnock reconvened the closed meeting at 5:12 p.m.</i>				
<i>CAO left the Closed Meeting at 5:45 p.m.</i>				
027	20-01-25	MOVED by Councillor Anderson that Council return to an open meeting at 6:28 p.m.		
028	20-01-25	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 6:29 p.m.		
	#/D/M/Y	February 10, 2025 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
029	10-02-25	MOVED by Councillor Petersen that the agenda be approved as presented		
<i>Councillor Absence: Councillor Vardas and Councillor Anderson notified the CAO in compliance of s.14.6 of Council's Procedural Bylaw</i>				

**# of Public
Attending
Council**

3

030	10-02-25	MOVED by Councillor Isaac that the Minutes of the Regular Council Meeting of Council held on January 20, 2025 be approved as presented			
031	10-02-25	MOVED by Councillor Dalke that the Town of Sundre Council thank the representatives of West Fraser for the very informative presentation and to continue to work together to maintain our good neighbour relationship			
032	10-02-25	MOVED by Councillor Marr that the Town of Sundre Council proclaim February 13, 2025 as Wear Red Canada Day in the Town of Sundre, and further that the Mayor sign the proclamation on behalf of Council and the citizens of Sundre	Legislative Services	Appendix #2	
033	10-02-25	MOVED by Councillor Marr that the Town of Sundre Council approve the accounting firm of Sunstone Chartered Professional Accountants as the Sundre Municipal Library's financial reviewers			
034	10-02-25	MOVED by Councillor Petersen that the Town of Sundre Council proclaim March 26, 2025 as "Purple Day" in the Town of Sundre, and further that the Mayor sign the proclamation on behalf of Council and the citizens of Sundre	Legislative Services	Appendix #3	
035	10-02-25	MOVED by Councillor Isaac that the Town of Sundre Council approve the request for a relaxation to the Community Standards Bylaw 2023-09, Part 2 Noise, on certain days to be determined, to enable the Highway 27 construction contractor to work before 7:00 a.m. and after 10:00 p.m. during concrete pours and asphalt work			
036	10-02-25	MOVED by Councillor Petersen that the Town of Sundre Council support the grant application for the Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Program, for the purpose of developing a wildfire management plan / preparedness guide			
037	10-02-25	MOVED by Councillor Isaac that the Town of Sundre Council to fund the rental fee of \$367.50 for the use of the Sundre Community Centre for a Celebration of Life for Mr. Marty Butts on March 15, 2025, with funds to be drawn from Council's Discretionary Contributions to Local Organizations			
038	10-02-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the thank-you card from the Sundre & District Historical Society as information and appreciation			
039	10-02-25	MOVED by Councillor Marr that the Town of Sundre Council accepts the invitation for Mayor Warnock and members of Council to attend the Annual Women in Business Awards Luncheon on March 7, 2025 and requests that administration purchase the required number of tickets for the Councillors who wish to attend. Individual Councillor to advise administration of their availability to attend. <i>Opposed: Councillor Isaac</i>	Legislative Services		
040	10-02-25	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 5:16 p.m.			
<i>Mayor Warnock excused all members of the public and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are not Motions of Council expected</i>					
<i>Mayor Warnock called a break at 5:16 p.m.</i>					
<i>Mayor Warnock reconvened the closed meeting at 5:22 p.m.</i>					
<i>The following were in attendance for the closed meeting session: Acting Chief Administrative Officer Chris Albert and Director of Community Development, Benazir Thaha Valencia</i>					
<i>Director of Community Development left the closed meeting at 5:41 p.m.</i>					
<i>Acting Chief Administrative Officer left the Closed Meeting at 6:05 p.m.</i>					
041	10-02-25	MOVED by Councillor Petersen that Council return to an open meeting at 6:37 p.m.			
042	10-02-25	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 6:38 p.m.			
	#/D/M/Y	February 24, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	9
043	24-02-25	MOVED by Councillor Anderson that the Council of the Town of Sundre has received sufficient information to close Public Hearing No. 20250224 pertaining to Bylaw 2025-02 being a bylaw to amend Land Use Bylaw 2018-10			
044	24-02-25	MOVED by Councillor Petersen that the agenda be approved amended as follow: ADD 3.3 CAO introduction of new staff member: Finance & Grants Coordinator, Pam Bewick			

Councillor Absence: Councillor Dalke notified CAO that he would be attending the meeting by phone (google meets) in compliance of Council's Procedural Bylaw				
CAO introduced Pam Bewick, Finance and Grants Coordinator to Council				
045	24-02-25	MOVED by Councillor Vardas that the Minutes of the Regular Meeting of Council held on February 10, 2025 be approved as presented		
046	24-02-25	MOVED by Councillor Marr that the Town of Sundre Council give Second Reading to Bylaw 2025-02 being a bylaw to amend the Land Use Bylaw 2018-10		
047	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council give Third Reading to Bylaw 2025-02 being a bylaw to amend Land Use Bylaw 2018-10		
048	24-02-25	MOVED by Councillor Marr that the Town of Sundre Council give First Reading to Bylaw 2025-01 "Council Committees Bylaw" by adding Schedule "G", the Ad Hoc Downtown ARP Committee		
049	24-02-25	MOVED by Councillor Vardas that the Town of Sundre Council give Second Reading to Bylaw 2025-01 "Council Committees Bylaw" by adding Schedule "G", the Ad Hoc Downtown ARP Committee		
050	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2025-01 "Council Committees Bylaw" by adding Schedule "G", the Ad Hoc Downtown ARP Committee		
051	24-02-25	MOVED by Councillor Petersen that the Town of Sundre Council give Third and Final Reading to Bylaw 2025-01 "Council Committees Bylaw" by adding Schedule "G", the Ad Hoc Downtown ARP Committee		
052	24-02-25	MOVED by Councillor Vardas that the Town of Sundre approve Policy A-013-00-POL, Naming Policy a recommended by the Bylaw & Policy Review Committee as presented. <i>Opposed: Councillor Dalke</i>		
053	24-02-25	MOVED by Councillor Marr that the Town of Sundre Council give First Reading to Bylaw 2025-03, being the Wildlife Feeding and Attractant Management Bylaw, a bylaw that supports the prevention and implementation of corrective measures to reduce the risks related to Human-Wildlife conflict.		
054	24-02-25	MOVED by Councillor Marr that the Town of Sundre Council give Second Reading to Bylaw 2025-03, being the Wildlife Feeding and Attractant Management Bylaw, a bylaw that supports the prevention and implementation of corrective measures to reduce the risks related to Human-Wildlife conflict.		
055	24-02-25	MOVED by Councillor Marr that the Town of Sundre Council give Unanimous Consent to proceed to third reading to Bylaw 2025-03, being the Wildlife Feeding and Attractant Management Bylaw, a bylaw that supports the prevention and implementation of corrective measures to reduce the risks related to Human-Wildlife conflict.		
056	24-02-25	MOVED by Councillor Marr that the Town of Sundre Council give Third and Final Reading to Bylaw 2025-03, being the Wildlife Feeding and Attractant Management Bylaw, a bylaw that supports the prevention and implementation of corrective measures to reduce the risks related to Human-Wildlife conflict.		
Councillor Isaac left the meeting at 5:19 p.m.				
Councillor Isaac returned to the meeting at 5:21 p.m.				
057	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the amendments to Policy A-008-POL, Flag Policy, as amended, as recommended by the Bylaw & Policy Review Committee		
058	24-02-25	MOVED by Councillor Marr that the Town of Sundre Council approve the amendments to Policy A-007-01-POL, Social Media Policy as recommended by the Bylaw and Policy Review Committee		
059	24-02-25	MOVED by Councillor Vardas that the Town of Sundre Council give First Reading to Bylaw 2025-05, being the Civic Addressing Bylaw, a bylaw to establish consistent civic addressing and street naming system, and to regulate the display of civic addresses in order to identify properties and to accommodate the delivery of municipal and emergency services		

060	24-02-25	MOVED by Councillor Isaac that the Town of Sundre Council give Second Reading to Bylaw 2025-05, being the Civic Addressing Bylaw, a bylaw to establish a consistent civic addressing and street naming system, and to regulate the display of civic addresses in order to identify properties and to accommodate delivery of municipal and emergency services		
061	24-02-25	MOVED by Councillor Marr that the Town of Sundre Council give Unanimous Consent to proceed to third reading to Bylaw 2025-05, being the Civic Addressing Bylaw, a bylaw to establish a consistent civic addressing and street naming system, and to regulate the display of civic addresses in order to identify properties and to accommodate the delivery of municipal and emergency services		
<i>Mayor Warnock called a break at 5:43 p.m. in order to re-connect with Councillor Dalke via phone</i>				
<i>Mayor Warnock reconvened the Council Meeting at 5:49 p.m.</i>				
062	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council give Third and Final Reading to Bylaw 2025-05, being the Civic Addressing Bylaw, a bylaw to establish a consistent civic addressing and street naming system, and to regulate the display of civic addresses in order to identify properties and to accommodate the delivery of municipal and emergency services		
063	24-02-25	MOVED by Councillor Anderson that the Town of Sundre approve the Grants to Organizations funding for The Sundre Men's Shed in the amount of \$1000. <i>Opposed: Councillor Dalke</i>	Legislative Services	Appendix #'s 4-21
064	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Olds & District Kiwanis Music Festival in the amount of \$500	Legislative Services	Appendix #'s 4-21
065	24-02-25	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for West Country Cruisers in the amount of \$1,000	Legislative Services	Appendix #'s 4-21
066	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Greenwood Neighbourhood Place (Sundre Senior's Connection) in the amount of \$1,000	Legislative Services	Appendix #'s 4-21
067	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for GNP The Den S.Y.C. in the amount of \$2,000	Legislative Services	Appendix #'s 4-21
068	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Royal Canadian Legion in the amount of \$5,000	Legislative Services	Appendix #'s 4-21
069	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for the Sundre Aquaplex in the amount of \$1,000 to be used for the cost of EMS and Lifeguards for the Triathlon. <i>Opposed: Councillor Dalke</i>	Legislative Services	Appendix #'s 4-21
070	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Rockit Vocal Studios in the amount of \$420 for one-weekend rental fee of the Community Centre. <i>Opposed: Councillor Marr</i>	Legislative Services	Appendix #'s 4-21
071	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Rockit Vocal Studios in the amount of \$0.00. <i>In Favour: Mayor Warnock, Councillor Anderson, Councillor Vardas. Opposed: Councillor Marr, Councillor Dalke, Councillor Petersen, Councillor Isaac. DEFEATED</i>	Legislative Services	Appendix #'s 4-21
072	24-02-25	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Rockit Vocal Studios in the amount of \$1,000 to be awarded at the discretion of Council. <i>In Favour: Councillor Marr, Councillor Petersen, Councillor Isaac, Councillor Dalke. Opposed: Mayor Warnock, Councillor Vardas, Councillor Anderson. CARRIED</i>	Legislative Services	Appendix #'s 4-21
073	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre & District Historical Society in the amount of \$4,000. <i>Opposed: Councillor Petersen</i>	Legislative Services	Appendix #'s 4-21
074	24-02-25	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Broncs, Bulls & Wagons in the amount of \$3,000	Legislative Services	Appendix #'s 4-21

075	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Mainavekidzclub in the amount of \$500. <i>Opposed: Councillor Dalke</i>	Legislative Services	Appendix #'s 4-21
076	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Community Choir in te amount of \$0.00. <i>Opposed: Councillor Petersen</i>	Legislative Services	Appendix #'s 4-21
077	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Rodeo & Race Association in the amount of \$5,000	Legislative Services	Appendix #'s 4-21
078	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Volunteer Search & Rescue in the amount of \$0.00. <i>Opposed: Councillor Dalke</i>	Legislative Services	Appendix #'s 4-21
079	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Foothills Bluegrass Music Festival in the amount of \$1,500	Legislative Services	Appendix #'s 4-21
080	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Slingshot Garage in the amount of \$0.00. <i>Opposed: Councillor Petersen, Councillor Marr, Councillor Dalke</i>	Legislative Services	Appendix #'s 4-21
081	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Seniors SPRUCE in the amount of \$500. <i>Opposed: Councillor Marr</i>	Legislative Services	Appendix #'s 4-21
082	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for sundre Citizens on Patrol in the amount of \$500	Legislative Services	Appendix #'s 4-21
083	24-02-25	MOVED by Councillor Isaac that the Town of Sundre Council approve the fee waiver for the Arena in an amount not to exceed \$1,706.25 (GST included), to be funded from Council's Discretionary Contributions to Local Organizations, for the 2025 Grad Class Celebratin, June 23-28, 2025. <i>In Favour: Mayor Warnock, Councillor Vardas, Councillor Anderson, Councillor Isaac, Councillor Dalke. Opposed: Councillor Petersen, Councillor Marr. CARRIED</i>	Legislative Services	Appendix #22
084	24-02-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the January 2025 Departmental Reports as information		
085	24-02-25	MOVED by Councillor Petersen that the Town of Sundre Council accept Mayor Warnock's report for January 2025 as information		
<i>Councillor Vardas requested that the Chair approve the inclusion of a verbal report. Accepted</i>				
086	24-02-25	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Marr's report for January 2025 as information		
087	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Vardas's verbal report for January 2025 as information		
088	24-02-25	MOVED by Councilor Marr that the Town of Sundre Council accept the Key Messages of Council for the month of January 2025 as information		
089	24-02-25	MOVED by Councillor Petersen that the Town of Sundre Council accept the thank you card from the U9 Huskie Howl Black and White Squads with appreciation and as information		
090	24-02-25	MOVED by Councillor Marr that the Town of Sundre Council accept the thank you letter from the Sundre Municipal Library with appreciation and as information		
091	24-02-25	MOVED by Councillor Vardas that the Town of Sundre Council go into a closed meeting at 7:54 p.m.		
<i>Councillor Dalke disconnected (Google Meets) from the meeting at 7:54 p.m.</i>				
<i>Mayor Warnock excused all members of the public and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are not Motions of Council expected</i>				
<i>Mayor Warnock called a break at 7:55 p.m.</i>				
<i>Mayor Warnock reconvened the Closed Meeting at 8:00 p.m.</i>				
<i>Chief Administrative Officer left the Closed Meeting at 8:09 p.m.</i>				
092	24-02-25	MOVED by Councillor Isaac that Council return to an open meeting at 8:30 p.m.		
093	24-02-25	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 8:42 p.m.		

	#/D/M/Y	March 10, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	1
094	10-03-25	MOVED by Councillor Isaac that the agenda be approved as amended as follows: ADD Item 8.2, Verbal Report, Survey by Minister of Jobs for the Childcare Needs Assessment			
095	10-03-25	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on February 24, 2025 be approved as presented			
096	10-03-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the Q4 2024 Sundre Provincial Community Report as information			
097	10-03-25	MOVED by Councillor Anderson that the Town of Sundre Council accept the Acting CAO's verbal report as information			
<i>Mayor Warnock called a break at 5:22 p.m.</i>					
<i>Mayor Warnock reconvened the meeting at 5:27 p.m.</i>					
098	10-03-25	MOVED by Councillor Anderson that the Town of Sundre Council accept the Q4 (2024) Quarterly Financial Report as information			
099	10-03-25	MOVED by Councillor Marr that the Town of Sundre Council support Councillor Marr's active role in completing the Childcare Assessment Survey			
100	10-03-25	MOVED by Councillor Dalke that the Town of Sundre Council accept the letter of concern as information			
101	10-03-25	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 5:56 p.m.			
<i>Mayor Warnock excused all members of the public and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>					
<i>Mayor Warnock called a break at 5:56 p.m.</i>					
<i>Mayor Warnock reconvened the Closed Meeting at 6:03 p.m.</i>					
102	10-03-25	MOVED by Councillor Isaac that Council return to an open meeting at 6:29 p.m.			
103	10-03-25	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 6:30 p.m.			
	#/D/M/Y	March 24, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	9
104	24-03-25	MOVED by Councillor Isaac that the agenda be approved as amended as follows: <i>REPLACE: Under Item 9.2, Pages 81-99, Emergency Preparedness and Response Program; Safety and Loss Management System (SLMS); and 2022 Integrity Management Program (IMP) with the 2025 Integrity Management Program.</i>			
105	24-03-25	MOVED by Councillor Petersen that the Minutes of the Regular Meeting of Council held on March 10, 2025 be approved as presented			
106	24-03-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the year-end report from the CAO on the successes achieved by the Legislative Department, Economic Development and Corporate Services, and congratulate and thank each member of the departments for their professionalism, commitment and dedication to our community			
107	24-03-25	MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the representative of Wild Rose Assessment Services as information			
<i>Mayor Warnock called a break at 5:22 p.m.</i>					
<i>Mayor Warnock reconvened the meeting at 5:29 p.m.</i>					
108	24-03-25	MOVED by Councillor Vardas that the Town of Sundre Council direct administration to make provisions for the portable toilet to remain in place at the ball diamonds to the end of September 2025, with the funding for the additional costs to be drawn from the Community Services Stabilization Restrictive Surplus Account, in an amount up to \$1,530.37 (GST included) and the \$85.00 fee for delivery and pick up. <i>Opposed: Councillor Dalke</i>			

109	24-03-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation from Greenwood Neighbourhood Place as information with appreciation for the contributions of GNP to our community			
110	24-03-25	MOVED by Councillor Anderson that the Town of Sundre Council provide direction on proceeding with the annexation process in partnership with Mountain View County for parcels within NW 10-33-5-W5M, the parcel within NE 10-33-5-W5M and adjacent roads.			
111	24-03-25	MOVED by Councillor Vardas that the Town of Sundre Council approve the Mayor abd CAO to sign the Quality Management Plan (QMP) and the 2025 Integrity Management Plan (IMP), noting that Council, the CAO and the Operations Manager have reviewed the QMP and the IMP in their entirety, and the urban gas utility hereby accepts the responsibility for compliance of their distribution system with these plans			
<i>Mayor Warnock called a break at 6:38 p.m.</i>					
<i>Mayor Warnock reconvened the meeting at 6:43 p.m.</i>					
112	24-03-25	MOVED by Councillor Dalke that the Town of Sundre Council approve the selection of Superior Safety Codes Inc. as the Town of Sundre's Accrediated Safety Codes Agency, for a term of three years, ending on march 31, 2028, and that the CAO be authorized to the sign the contract on behalf of the Town of Sundre	Legislative Services, P&D		Appendix 23-25
113	24-03-25	MOVED by Councillor Anderson that the Town of Sundre Council accept the February 2025 Departmental Reports as information			
114	24-03-25	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's report for February 2025 as information			
115	24-03-25	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's report for February 2025 as information			
116	24-03-25	MOVED by Councillor Petersen that the Town of Sundre Council accept the Key Messages of Council for the month of February 2025 as information			
117	24-03-25	MOVED by Councillor Marr that the Town of Sundre Council go inot a closed meeting at 6:52 p.m.			
<i>Mayor Warnock excused all members of the public and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>					
<i>Mayor Warnock called a break at 6:53 p.m.</i>					
<i>Mayor Warnock reconvened the Closed Meeting at 6:59 p.m.</i>					
118	24-03-25	MOVED by Councillor Dalke that Council return to an open meeting at 7:15 p.m.			
119	24-03-25	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:16 p.m.			
	#/D/M/Y	April 7, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	1
120	07-04-25	MOVED by Councillor Marr that the agenda be approved as amended as follows: ADD Item 11.1 RFD Invitation to Mayor for Volunteer Appreciation Dinner			
121	07-04-25	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on March 24, 2025 be approved as presented			
122	07-04-25	MOVED by Councillor Vardas that the Town of Sundre Council thank the members of the Cowboy Trail 4-H Club for attending the Council meeting and accept their presentations as information nd wish each member much success in their future endeavours			
123	07-04-25	MOVED by Councillor Marr that the Town of Sundre Council accept the presentation as information and further, support the proactive steps by the Alberta Forest Products Association to ensure the resilience and long-term sustainability of Sundre's forestry sector, and that the Mayor sign the letter addressed to the Premier on behalf of Council and the citizens of Sundre. TABLED			

124	07-04-25	MOVED by Councillor Petersen that the Town of Sundre Council table Motion Number 123-07-04-25 until the Mayor and Chief Administrative Officer have had an opportunity to meet with a representative of Sundre's West Fraser facility, and futher, to bring back the Alberta Forest Products Association letter to the Premier, at the April 28 Regular Council Meeting. CARRIED		
125	07-04-25	MOVED by Councillor Marr that the Town of Sundre Council give First Reading to Bylaw 2025-04 being the 2025 Tax Rate Bylaw		
126	07-04-25	MOVED by Councillor Petersen that the Town of Sundre Council give Second Reading to Bylaw 2025-04, being the 2025 Tax Rate Bylaw		
127	07-04-25	MOVED by Councillor Anderson that the Town of Sundre Council give Unanimous Consent for third and final reading to Bylaw 2025-04, being the 2025 Tax Rate Bylaw		
128	07-04-25	MOVED by Councillor Vardas that the Town of Sundre Council give Third and Final Reading to Bylaw 2025-04, being the 2025 Tax Rate Bylaw, as presented		
129	07-04-25	MOVED by Councillor Dalke that the Town of Sundre Council accept the Sundre Municipal Library Year-End Financial Report as information		
130	07-04-25	MOVED by Councillor Petersen that the Town of Sundre Council direct administration to bring forward to the next Regular Council meeting a Bylaw establishing the 2025 Municipal Tax Levy and Mountain View Seniors Tax Levy for properties designated as Affordable Housing the Minister of Seniors, Community and Social Services at 100% of the levies established under Bylaw 2025-04. <i>Opposed: Unanimous</i>		
131	07-04-25	MOVED by Councillor Petersen that the Town of Sundre Council accept the report from the Director of Corporate Services as information. <i>Opposed: Councillor Dalke</i>		
132	07-04-25	MOVED by Councillor Marr that the Town of Sundre accept the invitation from Greenwood Neighbourhood Place for Mayor Warnock or designate, to participate and give opening remarks at the Friday, April 25, 2025 at 6:00 p.m., Volunteer Event at the Sundre Legion		
133	07-04-25	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 5:47 p.m.		
<i>Mayor Warnock excused all members of the public and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are not Motion of Council expected</i>				
<i>Mayor Warnock called a break at 5:47 p.m.</i>				
<i>Mayor Warnock reconvened the Closed Meeting at 6:00 p.m.</i>				
134	07-04-25	MOVED by Councillor Isaac that Council return to an open meeting at 6:05 p.m.		
135	07-04-25	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 6:06 p.m.		
	#/D/M/Y	April 12, 2025 Strategic Advisory Committee Meeting		
Res. #	Date	Council Motion	Action	Status
136	12-04-25	MOVED by Councillor Petersen tha the agenda be approved as presented		
137	12-04-25	MOVED by Councillor Anderson that Council go into a closed meeting at 9:03 a.m.		
<i>Mayor Warnock called a break at 10:03 a.m.</i>				
<i>Mayor Warnock reconvened the closed meeting at 10:16 a.m.</i>				
<i>Mayor Warnock called a break at 11:10 a.m.</i>				
<i>Mayor Warnock reconvened the closed meeting at 11:18 a.m.</i>				
<i>Mayor Warnock called a break for lunch at 11:57 p.m.</i>				
<i>Mayor Warnock reconvened the closed meeting at 12:41 p.m.</i>				
<i>Mayor Warnock called a break at 2:10 p.m.</i>				
<i>Mayor Warnock reconvened the closed meeting at 2:20 p.m.</i>				
<i>Mayor Warnock called a break at 3:40 p.m.</i>				
<i>Mayor Warnock reconvened the closed meeting at 3:50 p.m.</i>				
<i>Mayor Warnock called for a motion to come out of closed meeting at 4:37 p.m.</i>				
138	12-04-25	MOVED by Councillor Marr that the Town of Sundre Council come out of Closed Meeting at 4:37 p.m.		

139	12-04-25	MOVED by Councillor Anderson to ajourn the meeting at 4:38 p.m.			
	#/D/M/Y	April 13, 2025 Strategic Advisory Committee Meeting			
Res. #	Date	Council Motion	Action	Status	
<i>Mayor Warnock called the April 13 Strategic Advisory Committee Meeting to order at 9:10 a.m.</i>					
<i>Mayor Warnock called for a motion to go into Closed Meeting</i>					
140	12-04-25	MOVED by Councillor Isaac that Council go into Closed Meeting at 9:10 a.m.			
<i>Mayor Warnock called a break for lunch at 12:01 p.m.</i>					
<i>Mayor Warnock reconvened the closed meeting at 12:45 p.m.</i>					
<i>Mayor Warnock called for a motion to come out of closed meeting</i>					
141	12-04-25	MOVED by Councillor Isaac that Council come out of Closed Meeting at 1:40 p.m.			
142	12-04-25	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 1:43 p.m.			
	#/D/M/Y	April 28, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	1
143	28-04-25	MOVED by Councillor Isaac that the agenda be approved as amended as follows: 1. ADD under Old Business, 9.1 RFD Letter of Support			
<i>Councillor Absense: Councillor Petersen notified CAO in compliance of s. 14.6 of Council's Procedural Bylaw</i>					
144	28-04-25	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on April 7, 2025, be approved as presented			
145	28-04-25	MOVED by Councillor Dalke that the Minutes of the Statgic Advisory Committee Meeting of April 12-13, 2025, be approved as presented			
146	28-04-25	Moved by Councillor Isaac that the Town of Sundre Council thank the representatives of KPMG LLP and accept the Audited Financial Statements and Financial Information Return for 2024 as information			
<i>CLOSED MEETING: Mayor Warnock advised the public that they are welcome to remain in the Council Chambers until Council returns from the Board Room</i>					
147	28-04-25	MOVED by Councillor Marr that the Town of Sundre Council go into a closed meeting at 4:08 p.m.			
<i>The following were in attendance for the Closed Meeting: 7 Council members, CAO, Director Corporate Services, 2 representatives of KPMG LLP</i>					
<i>Topic of the Closed Meeting: Management Letter Discussion, FOIPP Act Section 24(1)(b)</i>					
<i>CAO and Director Corporate Services left the closed meeting, returning to the Council Chambers at 4:32 p.m.</i>					
<i>Mayor Warnock, Council and representatives of KPMG returned to the Council Chambers at 4:44 p.m.</i>					
148	28-04-25	MOVED by Councillor Anderson that Council return to an open meeting at 4:45 p.m.			
149	28-04-25	MOVED by Councillor Anderson that the Town of Sundre Council move to approve the 2024 Auditor's Report and the 2024 Audited Financial States and the 2024 Financial Information Return; and furthermore			
150	28-04-25	MOVED by Councillor Isaac that the Town of Sundre Council direct Administration to forward said documents to the Minister as prescribed by Section 278 of the <i>Municipal Government Act</i>			
<i>KPMG Representatives, Colin Mitchell and Samuel Straka, left the meeting at 5:06 p.m.</i>					
151	28-04-25	MOVED by Councillor Marr that the Town of Sundre Council give Frist Reading to Bylaw 2025-08, being the Council Procedural Bylaw			
152	28-04-25	MOVED by Councillor Anderson that the Town of Sundre Council give Second Reading to Bylaw 2025-08, being the Council Procedural Bylaw			
153	28-04-25	MOVED by Councillor Vardas that the Town of Sundre give Unanimous Consent for Third and Final Reading to Bylaw 2025-08, being the Council Procedural Bylaw			
154	28-04-25	MOVED by Councillor Marr that the Town of Sundre Council give Third and Final Reading to Bylaw 2025-08, being the Council Procedural Bylaw			
155	28-04-25	MOVED by Councillor Marr that the Town of Sundre Council rescind Bylaw 2023-01; and			

156	28-04-25	MOVED by Councillor Vardas that the Town of Sundre Council give First Reading to Bylaw 2025-07, being a Bylaw to adopt the Mountain Springs Area Structure Plan, and furthermore		
157	28-04-25	MOVED by Councillor Anderson that the Town of Sundre Council set Monday, June 9, 2025 at 4:00 p.m. for Public Hearing to Bylaw 2025-07		
158	28-04-25	MOVED By Councillor marr that the Town of Sundre Council that Council supports the signing of the Alberta Forest Products Association's letter to the Premier by Mayor Warnock on behalf of Council and the citizens of Sundre	Leg. Services	Complete Appendix # 26

Mayor Warnock called a break at 5:21 p.m.

Mayor Warnock reconvened the meeting at 5:27 p.m.

159	28-04-25	MOVED by Councillor Isaac that the Town of Sundre Council supports and is committed to safe workplaces by observing the National Day of Mourning, and by promoting safe work environments for all members of our community		
160	28-04-25	MOVED by Councillor Vardas that the Town of Sundre Council proclaim the week of May 19 - 23, 2025 as "Alberta Disability Services Professionals Appreciation Week" in the Town of Sundre and that the Mayor be authorized to sign the proclamation on behalf of Council and the citizens of Sundre		
161	28-04-25	MOVED by Councillor Marr that the Town of Sundre Council approve funding not to exceed \$100,000.00, which includes the budget overrun for the crushing and rehabilitation of a number of laneways, with funds to be withdrawn from the General Corporate Stabilization Restricted Surplus Account. <i>Opposed: Councillor Anderson</i>		
162	28-04-25	MOVED by Councillor Marr that the Town of Sundre Council support the submission of a resolution for "Rural Participation on the Integration Council for Refocusing Alberta's Health Care System" to the 2025 Alberta Municipalities Conference by June 30, 2025		
163	28-04-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the March 2025 Departmental Reports as information		
164	28-04-25	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's report for March 2025 as information		
165	28-04-25	MOVED by Councillor Marr that the Town of Sundre Council accept the Key Messages of Council for the month of March 2025 as information	Leg. Services	Posted to Website
166	28-04-25	MOVED by Councillor Dalke that the Town of Sundre Council accept the correspondence from Parkland Regional Library System as information		
167	28-04-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the Alberta Declaration for Nursing Week, May 12 - 18, 2025, from the Honourable Adriana Lagrange, as information, with a special thank you to all nurses serving in our community		
168	28-04-25	MOVED by Councillor Isaac that the Town of Sundre Council congratulate Mayor Warnock on achieving the Municipal Elected Leaders Certificate		

Mayor Warnock advised the public that they are welcome to stay in the Council Chambers as Council retreats to the Board Room. There are no Motions of Council expected

169	28-04-25	MOVED by Councillor Anderson that the Town of Sundre Council go into a closed meeting at 5:56 p.m.		
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Mayor Warnock called a break at 5:57 p.m.

Mayor Warnock reconvened the closed meeting at 6:05 p.m.

170	28-04-25	MOVED by Councillor Isaac that Council return to an open meeting at 6:08 p.m.		
171	28-04-25	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 6:09 p.m.		

Res. #	#/D/M/Y	May 12, 2025 Regular Council Meeting	Action	Status	# of Public
172	12-05-25	MOVED by Councillor Vardas that the agenda be approved as presented			2

Councillor Absence: Councillor Isaac advised the Acting CAO in compliance of s. 14.6 of Council's Procedural Bylaw

173	12-05-25	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on April 28, 2025 be approved		
174	12-05-25	MOVED by Councillor Vardas that the Town of Sundre Council give First Reading to Bylaw 2025-10, being a bylaw to amend the Municipal Development plan; and further		

175	12-05-25	MOVED by Councillor Vardas that the Town of Sundre Council set Monday, May 26, 2025, at 4:00 p.m. for a Public Hearing to Bylaw 2025-10		
176	12-05-25	MOVED by Councillor Petersen that the Town of Sundre Council give First Reading to Bylaw 2025-09, being a bylaw to amend the Land Use Bylaw Map to redesignate the Estate Residential District (R-4) lot, legally described as Plan 8410936, Block 3, Lot 6 (Civic Address of 1107 1 Ave NE), to General Residential (R-2); and further		
177	12-05-25	MOVED by Councillor Petersen that the Town of Sundre Council set Monday, May 26, 2025, at 4:00 p.m. for a Public Hearing to Bylaw 2025-09		
178	12-05-25	MOVED by Councillor Vardas that the Town of Sundre Council sponsor the 2025 Mountain View Seniors' Housing Foundation's annual golf tournament, with funds to be drawn from the Council Discretionary Fund, as a GOLD sponsor. <i>In Favour: Councillor Vardas. Opposed: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Marr</i> DEFEATED		
179	12-05-25	MOVED by Mayor Warnock that the Town of Sundre Council sponsor the 2025 Mountain View Seniors' Housing Foundation's annual golf tournament, with funds to be drawn from the Council Discretionary Fund, as a SILVER sponsor. <i>In Favour: Mayor Warnock, Councillor Vardas, Councillor Petersen, Councillor Anderson, Councillor Dalke. Opposed: Councillor Marr</i> CARRIED	Legislative Services	
180	12-05-25	MOVED by Councillor Marr that the Town of Sundre Council appoint Ms. Laura K. Kutz of Kutz Law Office, to the Ad-Hoc Downtown ARP Committee for the term of the Committee	Legislative Services	Complete Appendices # 27-33
181	12-05-25	MOVED by Councillor Anderson that the Town of Sundre Council appoint Mr. Aaron Melin - Citizen and Project Manager for McElhanney Ltd., to the Ad-Hoc Downtown ARP Committee for the term of the Committee	Legislative Services	Complete Appendices # 27-33
182	12-05-25	MOVED by Councillor Petersen that the Town of Sundre Council appoint Mr. Tom Boucher - Citizen, to the Ad-Hoc Downtown ARP Committee for the term of the Committee	Legislative Services	Complete Appendices # 27-33
183	12-05-25	MOVED by Councillor Dalke that the Town of Sundre Council appoint Mr. Brad Lindeburgh - Citizen, to the Ad-Hoc Downtown ARP Committee for the term of the Committee	Legislative Services	Complete Appendices # 27-33
184	12-05-25	MOVED by Councillor Marr that the Town of Sundre Council appoint Ms. Corynn Wylie - Citizen and Educator, to the Ad-Hoc Downtown ARP Committee for the term of the Committee	Legislative Services	Complete Appendices # 27-33
185	12-05-25	MOVED by Councillor Vardas that the Town of Sundre Council appoint Mr. Steve Bouchet - local business operator and land developer, to the Ad-Hoc Downtown ARP Committee for the term of the Committee	Legislative Services	Complete Appendices # 27-33
186	12-05-25	MOVED by Mayor Warnock that the Town of Sundre Council appoint Mr. Cam Bowman - General Manager Freson's Bros., to the Ad-Hoc Downtown ARP Committee for the term of the Committee	Legislative Services	Complete Appendices # 27-33
187	12-05-25	MOVED by Councillor Vardas that the Town of Sundre Council approve, contingent on appropriate funding from Mountain View County, proceeding with the scoped projects, with a Town contribution not to exceed \$115,000 to be drawn from the Municipal Infrastructure Lifecycle Restricted Surplus Account.		
188	12-05-25	MOVED by Councillor Marr that the Town of Sundre Council approve an electronic recording of the key messages and the message from the Office of Council by the Mayor and have the recording posted on the Town's website and social media page		
189	12-05-25	MOVED by Councillor Petersen that the Town of Sundre Council accepts the invitation for Mayor Warnock or designated representative to participate in the annual Canada Day Flag Raising on July 1st from 10:30 a.m. to 11:30 a.m. at the Sundre & District Museum	Legislative Services	Complete Appendix #34
190	12-05-25	MOVED by Councillor Vardas that the Town of Sundre Council accepts the invitation for Mayor Warnock or designated representative to participate and present the "Mayor's Choice Award" for best in show, at the 6th Annual Sundre Canada Day Car Show on June 29, 2025 at 3:00 p.m.	Legislative Services	Complete Appendix #35

191	12-05-25	MOVED by Councillor Petersen that the Town of Sundre Council accepts the invitation to participate in the Sundre Seniors' Supportive Living Facility's celebration on June 4, 2025, providing a speech and written message to be included in a "time-capsule" to be opened in 2035, Mayor sends his regrets, Deputy Mayor to attend	Legislative Services	Complete Appendix #36	
192	12-05-25	MOVED by Councillor Vardas that the Town of Sundre Council go into a closed meeting at 4:55 p.m.			
<i>Mayor Warnock excused all members of the public and advised that they may leave or remain the Council Chambers as Council retreats to the board room. There are no Motions of Council expected</i>					
<i>Mayor Warnock called a break at 4:55 p.m.</i>					
<i>Mayor Warnock reconvened the Closed Meeting at 5:01 p.m.</i>					
<i>Acting CAO left the closed meeting at 5:08 p.m.</i>					
193	12-05-25	MOVED by Councillor Petersen that the Council return to an open meeting at 5:25 p.m.			
194	12-05-25	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 5:26 p.m.			
	#/D/M/Y	May 26, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	4
195	26-05-25	MOVED by Councillor Isaac that the Town of Sundre Council has received sufficient information to close Public Hearing No. 20250526(1) pertaining to Bylaw 2025-09 being a bylaw to amend the Land Use Bylaw Map			
196	26-05-25	MOVED by Councillor Anderson that the Town of Sundre Council has received sufficient information to close Public Hearing No. 20250526(2) pertaining to Bylaw 2025-10 being a bylaw to amend the Municipal Development Plan			
197	26-05-25	MOVED by Councillor Vardas that the agenda be approved as amended, as follows: <i>ADD: 11.7 Invitation to Council to attend the Guild of Filipino-Canadian of Sundre Alberta and Area Meet & Greet Fundraiser Event, May 31, 2025, from 11:00 a.m. to 5:00 p.m. at the Sundre Community Centre.</i>			
<i>Councillor Absence: Councillor Dalke did not advise the Acting CAO that he would be late or not attending the meeting in compliance of s.14.6 of Council's Procedural Bylaw. Councillor Dalke joined the meeting at 4:43 p.m.</i>					
198	26-05-25	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on May 12, 2025, be approved as presented			
199	26-05-25	MOVED by Councillor Petersen that the Town of Sundre Council give Second Reading to Bylaw 2025-09, being a bylaw to amend the Land Use Bylaw Map to redesignate the Estate Residential District (R-4) lot, legally described as Plan 8410936, Block 3, Lot 6 (Civic Address of 1107 1 Ave. NE), to General Residential District (R-2)			
200	26-05-25	MOVED by Councillor Petersen that the Town of Sundre Council give Third Reading to Bylaw 2025-09, being a bylaw to amend the Land Use Bylaw Map to redesignate the Estate Residential District (R-4) lot, legally described as Plan 8410936, Block 3, Lot 6 (Civic Address of 1107 1 Ave. NE), to General Residential District (R-2)			
<i>Mayor Warnock called a break at 4:45 p.m.</i>					
<i>Mayor Warnock reconvened the meeting at 4:50 p.m.</i>					
201	26-05-25	MOVED by Councillor Marr that the Town of Sundre Council give Second Reading to Bylaw 2025-10, being a bylaw to amend the Municipal Development Pla			
202	26-05-25	MOVED by Councillor Vardas that the Town of Sundre Council give Third Reading to Bylaw 2025-10, being a bylaw to amend the Municipal Development Plan			
203	26-05-25	MOVED by Councillor Anderson that the Town of Sundre Council accept the Acting Chief Administrative Officer's verbal report regarding the Facility Funding received from Mountain View County as information			
204	26-05-25	MOVED by Councillor Marr that the Town of Sundre Council accept the April 2025 Departmental Reports as information			
205	26-05-25	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's report for April 2025 as information			
206	26-05-25	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr's reports for March and April 2025 as information			

207	26-05-25	MOVED by Councillor Marr that the Town of Sundre Council accept the Key Messages of Council for the month of April 2025 as information			
208	26-05-25	MOVED by Councillor Vardas that the Town of Sundre Council acknowledge Alberta Rural Health Week, May 26-30, 2025, with a special thank you to all health professionals who serve in our community	Legislative Services	Completed Appendix #37 Posted to Town's website & social media page	
209	26-05-25	MOVED by Councillor Petersen that the Town of Sundre Council accept the Parkland Regional Library System 2024 Financial Statement and Report to the Audit Committee as information			
210	26-05-25	MOVED by Councillor Anderson that the Town of Sundre Council accept the invitation for the Mayor or the Deputy Mayor to attend the Opening of the Sundre Seniors' Fair on Tuesday, June 3, 2025 <i>Mayor send his regrets, Deputy Mayor will attend</i>	Legislative Services	Completed Appendix #38	
211	26-05-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the invitation for Mayor Warnock to attend the Ponoka Stampede on Friday, June 27 as information, and direct administration to send the RSVP on behalf of the Mayor	Legislative Services	Completed Appendix #39	
212	26-05-25	MOVED by Councillor Petersen that the Town of Sundre Council decline with regret, the invitation to participate in the 25th Annual Kickn' Country Parade, Thursday, July 31, 2025	Legislative Services	Completed Appendix #40	
213	26-05-25	MOVED by Councillor Petersen that the Town of Sundre Council accept the invitation to participate in the Town of Bowden Daze Rodeo Parade on Saturday, July 12, 2025 <i>Councillor Petersen & Councillor Anderson</i>	Legislative Services	Completed Appendix #41	
214	26-05-25	MOVED by Councillor Vardas that the Town of Sundre Council accept the invitation for the Deputy Mayor to attend the Guild of Filipino-Canadian of Sundre Alberta and Area Meet & Greet Fundraiser Event, on Saturday, May 31, 2025 from 11:00 a.m. to 5:00 p.m. <i>Mayor sends his regrets, Deputy Mayor will attend</i>	Legislative Services	Completed Appendix #42	
215	26-05-25	MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 5:30 p.m.			
	#/D/M/Y	June 9, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	8
<i>Mayor Warnock addressed the public sitting in the Council Chambers and welcomed the public attending the meeting by Live-Stream. We are serving notice that this meeting is being live-streamed. The camera will focus only on Council, not individuals sitting in the gallery.</i>					
216	09-06-25	MOVED by Councillor Petersen that the Town of Sundre Council has received sufficient information to close Public Hearing No. 20250609 pertaining to Bylaw 2025-07 being a bylaw to adopt the Mountain Springs Area Structure Plan			
217	09-06-25	MOVED by Councillor Marr that the agenda be approved as amended as follows: ADD 11.2 Correspondence & Invitations: Greenwood Neighbourhood Place 25th Anniversary, June 18, 2025			
<i>Councillor Absence: Councillor Vardas and Councillor Isaac advised the Acting CAO in compliance of s.14.6 of Council's Procedural Bylaw</i>					
218	09-06-25	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on May 26, 2025 be approved as presented			
219	09-06-25	MOVED by Councillor Anderson that the Town of Sundre Council thank the Detachment Commander for attending Council and accepts the Sundre Quarterly Provincial Community Report and Crime Statistics for January to March 2021 to 2025 as information			
220	09-06-25	MOVED by Councillor Marr that the Town of Sundre Council give Second Reading to Bylaw 2025-07 as amended, being a bylaw to adopt the Mountain Springs Area Structure Plan			
221	09-06-25	MOVED by Councillor Petersen that the Town of Sundre Council give Third Reading to Bylaw 2025-07 as amended, being a bylaw to adopt the Mountain Springs Area Structure Plan			

222	09-06-25	MOVED by Councillor Marr that the Town of Sundre Council give First Reading to Bylaw 2025-6, being a bylaw to amend the Land Use Bylaw Map by redesignating five residential lots, legally described as Plan 991 2954, Block 18, Lots 2 - 6, from Low Density Residential (R-1) to General Residential (R-2), and further		
223	09-06-25	MOVED by Councillor Marr that the Town of Sundre set Monday, June 23, 2025, at 4:00 p.m. for a Public Hearing to Bylaw 2025-06		
224	09-06-25	MOVED by Councillor Anderson that the Town of Sundre Council accept the Q1 2025 Quarterly Financial Reports as information		
225	09-06-25	MOVED by Councillor Dalke that the Town of Sundre Council accept the report from the Director of Corporate Services as information		
226	09-06-25	MOVED by Councillor Petersen that the Town of Sundre Council moves to set a reserve bid of \$153,000 for Lot 74, Block 3, Plan 8010730 Sundre, AB ; and furthermore The property identified by Roll No. 1673.000 will be offered for sale by public auction, at the Town Office on October 15, 2025 at 9:00 a.m. , with the terms and conditions of sale being cash or certified cheque; and furthermore A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by the new owner, due within thirty (30) days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid		
227	09-06-25	MOVED by Councillor Dalke that the Town of Sundre Council moves to set a reserve bid of \$175,000 for Lot 12, Block 1, Plan 8910856, Sundre AB ; and furthermore The property identified by Roll No. 1812.000 will be offered for sale by public auction, at the Town Office on October 15, 2025 at 9:00 a.m. , with the terms and conditions of sale being cash or certified cheque; and furthermore A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by the new owner, due within thirty (30) days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid		
228	09-06-25	MOVED by Councillor Marr that the Town of Sundre Council moves to set a reserve bid of \$140,000 for Lot 1, Block 2, Plan 9610892, Sundre AB ; and furthermore The property identified by Roll No. 2501.000 will be offered for sale by public auction, at the Town Office on October 15, 2025 at 9:00 a.m. , with the terms and conditions of sale being cash or certified cheque; and furthermore A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by the new owner, due within thirty (30) days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid		
229	09-06-25	MOVED by Councillor Anderson that the Town of Sundre Council moves to set a reserve bid of \$188,000 for Lot 30, Block 3, Plan 9610892, Sundre AB ; and furthermore The property identified by Roll No. 2538.000 will be offered for sale by public auction, at the Town Office on October 15, 2025 at 9:00 a.m. , with the terms and conditions of sale being cash or certified cheque; and furthermore A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by the new owner, due within thirty (30) days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid		
<i>Mayor Warnock called at break at 5:17 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 5:21 p.m.</i>				
230	09-06-25	MOVED by Councillor Petersen that the Town of Sundre Council accept the Town of Sundre's Director of Emergency Management's verbal debrief of the June 5, 2025 Emergency Management Regional Functional Exercise as information		

231	09-06-25	MOVED by Councillor Anderson that the Town of Sundre Council accept the following documents provided by Parkland Regional Library System: 2024 Return on Investment Report, PRLS Board Talk and Draft Board Minutes of May 15, 2025 as information		
232	09-06-25	MOVED by Councillor Anderson that Councillor Dalke and Councillor Petersen attend the Greenwood Neighbourhood Place 25th Anniversary Celebratin event on Wednesday, June 18, 2025 at 1:00 p.m.	Legislative Services	Appendix #43
233	09-06-25	MOVED by Councillor Dalke that the Town of Sundre Council go into a closed meeting at 5:50 p.m.		
<i>Mayor Warnock advised the public in the Council Chambers that they are welcome to remain in the Council Chambers as Council retreats to the Board Room, and that the live-stream has ended. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a break at 5:40 p.m.</i>				
<i>Mayor Warnock reconvened the Closed Meeting at 5:45 p.m.</i>				
234	09-06-25	MOVED by Councillor Anderson that Council return to an open meeting at 6:03 p.m.		
235	09-06-25	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 6:04 p.m.		
	#/D/M/Y	June 23, 2025 Regular Council Meeting		# of Public Attending Council
Res. #	Date	Council Motion	Action	Status
				0
<i>Mayor Warnock addressed the public sitting in the Council Chambers and welcomed the public attending the meeting by Live-Stream. We are serving notice that this meeting is being live-streamed. The camera will focus only on Council, not individuals sitting in the gallery.</i>				
236	23-06-25	MOVED by Councillor Marr that the Town of Sundre Council has received sufficient information to close Public Hearing No. 20250623 pertaining to Bylaw 2025-06 being a bylaw to amend the Land Use Bylaw Map		
237	23-06-25	MOVED by Councilor Vardas that the agenda be approved as presented		
<i>Councillor Absence: Councillor Isaac adviced the Acting CAO in compliance of s. 14.6 of Council's Procedural Bylaw</i>				
238	23-06-25	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on June 9, 2025 be approved as presented		
239	23-06-25	MOVED by Councillor Dalke that the Town of Sundre Council accept the verbal presentation regarding the fundraising event as information		
240	23-06-25	MOVED by Councillor Vardas that the Town of Sundre Council accept the presentation from Sundre Petroleum Operators Group and at Council's discretion assist with the Neighbourhood Day Breakfast from 8:00 a.m. to 9:30 a.m. on Friday, August 22, 2025	Legislative Services	Appendix #44
241	23-06-25	MOVED by Councillor Petersen that the Town of Sundre Council give Second Reading to Bylaw 2025-06, being a Bylaw to amend the Land Use Bylaw Map by redesignating five residential lots, legally described as Plan 9912954, Block 18, Lots 2-6, from Low Density Residential (R-1) to General Residential (R-2)		
242	23-06-25	MOVED by Councillor Marr that the Town of Sundre Council give Third Reading to Bylaw 2025-06, being a Bylaw to amend the Land Use Bylaw Map by redesignating five residential lots, legally described as Plan 9912954, Block 18, Lots 2-6, from Low Density Residential (R-1) to General Residential (R-2)		
<i>Mayor Warnock called a break at 4:56 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 5:00 p.m.</i>				
243	23-06-25	MOVED by Councillor Petersen that the Town of Sundre Council accept for information the report from the Economic Development Officer on behalf of the Mountain View Regional Film Office		
244	23-06-25	MOVED by Councillor Anderson that the Town of Sundre Council approves the tranfer of additional funding in the amount of \$1,693 from the Utilities Lifecycling RSA for the Gas Line Heater capital project		
245	23-06-25	MOVED by Councillor Vardas that the Town of Sundre Council approves the transfer of \$8,286 to the Fire Capital RSA in unspent funding for the Superior Pumper Unit Replacement capital project		

246	23-06-25	MOVED by Councillor Marr that the Town of Sundre Council approves the transfer of \$405,089 to the Utilities Lifecycling RSA in unspent funding for the Hwy. 27 Water & Wastewater Upgrades capital project			
247	23-06-25	MOVED by Councillor Dalke that the Town of Sundre Council approves the transfer of \$12,833 to the Municipal Lifecycling RSA in unspent funding for the Unit 145 capital project			
248	23-06-25	MOVED by Councillor Petersen that the Town of Sundre Council approves the transfer of \$2,156 to the General Corporate Stabilization RSA in unspent funding for the Confined Space Entry Equipment capital project			
249	23-06-25	MOVED by Councillor Anderson that the Town of Sundre Council approves the transfer of \$1,203 to the Municipal New Projects RSA in unspent funding for the 1 Avenue N.W. Swale capital project			
250	23-06-25	MOVED by Councillor Marr that the Town of Sundre Council approves the transfer of \$6,877 to the Municipal New Project RSA in unspent funding for the Sewer Flushing Equipment capital project			
251	23-06-25	MOVED by Councillor Marr that the Town of Sundre Council accept the May 2025 Departmental Reports as information			
252	23-06-25	MOVED by Councillor Vardas that the Town of Sundre Council accept Mayor Warnock's report for May 2025 as information			
253	23-06-25	MOVED by Councillor Petersen that the Town of Sundre Council accept the Key Messages of Council for the month of May 2025 as information			
254	23-06-25	MOVED by Councillor Dalke that the Town of Sundre Council accept the letter from the Honourable Todd Loewen, Minister of Forestry and Parks pertaining to the Town of Sundre's letter of April 29 to the province in support of the efforts of the Alberta Forest Products Association to ensure a sustainable forestry industry in Alberta, as information			
255	23-06-25	MOVED by Councillor Marr that the Town of Sundre Council accept the letter of resignation of Nila E. Stringer from the Sundre Municipal Library Board, and thank Ms. Stringer for her years of service to our community	Legislative Services	Appendix #45	
256	23-06-25	MOVED by Councillor Vardas that the Town of Sundre Council accept the invitation for the Mayor or a Designated Councillor to attend the Sundre Pickleball Association's Celebration (Repaving Completion) event on Monday, June 30, 2025 at 9:30 a.m., at the pickleball court; and further direct administration to send an RSVP to the association. Opposed: Unanimous; DEFEATED			
257	23-06-25	MOVED by Councillor Marr that the Town of Sundre Council accept the invitation for the Mayor and Council to attend the Sundre Pickleball Association's Celebration (Repaving Completion) event on Monday, June 30, 2025 at 9:30 a.m., at the pickleball court; and further direct administration to send an RSVP to the association	Legislative Services	Appendix #46	
258	23-06-25	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 5:44 p.m.			
	#/D/M/Y	July 10, 2025 Special Closed Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	0
259	10-07-25	MOVED by Councillor Isaac that the agenda be approved a presented			
260	10-07-25	MOVED by Councillor Dalke that the Town of Sundre Council go into Closed Meeting at 6:07 p.m.			
<i>Legislative Executive Assistant left the meeting at 6:07 p.m.</i>					
261	10-07-25	MOVED by Councillor Vardas that the Special Closed Meeting of Council be adjourned at 7:11 p.m.			
<i>Legislative Executive Assistant, Betty Ann Formstone, returned to the Council Chambers at 7:13 p.m.</i>					
<i>Mayor Warnock called a break at 7:14 p.m. in order to give Councillor Anderson opportunity to join via phone</i>					
<i>Mayor Warnock reconvened the meet at 7:20 p.m.</i>					
262	10-07-25	MOVED Unanimously that the Town of Sundre Council to go back into an Open Meeting at 7:23 p.m.			

263	10-07-25	MOVED by Councillor Petersen that the Town of Sundre Council give \$24,999 to the Sundre & District Historical Society for operations, payable in three installments of \$8,333 on the last day of July, August, and September, 2025; contingent on the Museum remaining open, with funds to be drawn from the Community Services Stabilization Restricted Surplus Account. <i>In Favour: Councillor Petersen, Councillor Marr, Councillor Vardas, Councillor Isaac, Mayor Warnock, and Councillor Anderson. Opposed: Councillor Dalke</i>			
264	10-07-25	MOVED by Mayor Warnock that the Town of Sundre Council direct administration to work with the Board of the Sundre & District Historical Society and the sitting Council member to the Sundre & District Historical Society Board with a report to come to Council at a later date.			
265	10-07-25	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 7:52 p.m.			
	#/D/M/Y	September 8, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	1
<i>Mayor Warnock addressed the public sitting in the Council Chambers and welcomed the public attending the meeting by Live-Stream. We are serving notice that this meeting is being live-streamed. The camera will focus only on Council, not individuals sitting in the gallery.</i>					
266	08-09-25	MOVED by Councillor Isaac that the agenda be approved as presented			
<i>Councillor Absence: Councillor Vardas advised the CAO in compliance of s.14.6 of Council's Procedural Bylaw</i>					
267	08-09-25	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on June 23, 2025 be approved as presented			
268	08-09-25	MOVED by Councillor Petersen that the Minutes of the Special Meeting of Council held on July 10, 2025 be accepted as presented			
269	08-09-25	MOVED by Councillor Marr that the Town of Sundre Council thank the Detachment Commander for attending Council and accept the Sundre Provincial Community Report and Crime Statistics as information and congratulates Sgt. Harding on her promotion and appointment as detachment commander.			
270	08-09-25	MOVED by Councillor Petersen that the Town of Sundre Council give First Reading to Bylaw 2025-11 "Council Committees Bylaw", by adding Schedule "H" the Naming Committee			
271	08-09-25	MOVED by Councillor Petersen that the Town of Sundre Council give Second Reading to Bylaw 2025-11 "Council Committees Bylaw", by adding Schedule "H" the Naming Committee			
272	08-09-25	MOVED by Councillor Dalke that the Town of Sundre gives Unanimous Consent for Third and Final Reading to Bylaw 2025-11 "Council Committees Bylaw", by adding Schedule "H", the Naming Committee			
273	08-09-25	MOVED by Councillor Anderson that the Town of Sundre gives Third and Final Reading to Bylaw 2025-11 "Council Committees Bylaw", by adding Schedule "H", the Naming Committee			
274	08-09-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the Q2 2025 Quarterly Financial Reports as information			
275	08-09-25	MOVED by Councillor Anderson that the Town of Sundre Council appoints KPMG as the Town's auditors for the 2025 fiscal year			
276	08-09-25	MOVED by Councillor Petersen that the Town of Sundre Council support the grant application to the Forest Improvement Association of Alberta (FRIAA) FireSmart Program, for the purpose of implementing a vegetation management plan			
277	08-09-25	MOVED by Councillor Isaac that the Town of Sundre Council proclaims the week of September 23 to 26, 2025 as Alberta Development Officers Week in the Town of Sundre, and further, that the Mayor sign the proclamation on behalf of Council and the citizens of Sundre	Legislative Services	Completed, posted on website and front reception	

278	08-09-25	MOVED by Councillor Dalke that the Town of Sundre Council proclaim October 9, 2025 as National Depression Screening Day in Sundre and further, that the Mayor sign the proclamation on behalf of Council and the citizens of Sundre, and further, that Council directs administration to post the proclamation on the Town's website with web link to obtain more information	Legislative Services	Completed, posted on website and front reception	
279	08-09-25	MOVED by Councillor Marr that the Town of Sundre Council accept the Chief Administrative Officer's verbal report on the achievement of a member of administration as information and further, congratulate the member of administration on her achievements			
<i>Mayor's Request: Mayor Warnock requested that each Councillor present a verbal report on their committee / board participation over the past four years at the final meeting of the current Council on October 6, 2025. this report is intended to inform all members of Council and the public about the work done on various committees and boards. Accepted by Concensus</i>					
280	08-09-25	MOVED by Councillor Anderson that the Town of Sundre Council accept the letter of introduction from the new Commanding Officer of the Alberta Royal Canadian Mounted Police, Deputy Commissioner Trevor Daroux, as information			
281	08-09-25	MOVED by Councillor Marr that the Town of Sundre Council accept the letter from the Sundre & District Aquatic Society regarding the cancellation of the Triathlon as information			
282	08-09-25	MOVED by Councillor Petersen that the Town of Sundre Council accept the letter of support to the Sundre Rodeo & Race Association as information			
283	08-09-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the sponsorship letter from the Sundre Hospital Futures Committee pertaining to the November 15, 2024 Gala as information			
284	08-09-25	MOVED by Councillor Petersen that the Town of Sundre Council directs administration to purchase 1 table of 8 at a cost of \$800.00 for the Gala on November 15, 2025, with \$426.25 drawn from Council's Discretionary Fund to Local Organizations and the balance of the funds required in the amount of \$373.75 to be drawn from the Community Services Operating Budget. <i>In Favour: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Marr, Councillor Isaac. Opposed: Councillor Dalke</i>	Legislative Services	Completed	
285	08-09-25	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 5:14 p.m.			
<i>Mayor Warnock excused all members of the public and advised that they may leave or remain the Council Chambers as Council retreats to the board room. There are no Motions of Council expected, and that at this time the Live Stream is ending</i>					
<i>Mayor Warnock called a break at 5:14 p.m.</i>					
<i>Mayor Warnock reconvened the Closed Meeting at 5:20 p.m.</i>					
286	08-09-25	MOVED by Councillor Dalke that Council return to an open meeting at 6:40 p.m.			
287	08-09-25	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 6:41 p.m.			
	#/D/M/Y	September 22, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	21
288	22-09-25	MOVED by Councillor Dalke that the agenda be approved as amended: 1. ADD 5.2 Delegation: History of Knot Family and Land Donation			
289	22-09-25	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on September 8, 2025 be approved as presented			
290	22-09-25	MOVED by Councillor Marr that the Town of Sundre Council accept the information pertaining to Knot's Glen Memorial Park as information, and further; That the Town of Sundre Council direct administration to place this item on the next Naming Committee meeting agenda	Legislative Services	Naming Committee Meeting date TBD	
291	22-09-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the information regarding the history pertaining to the land that was donated to the Town by the Knot Family, and further; That the Town of Sundre Council direct administration to bring this information forward to the next Naming Committee meeting agenda	Legislative Services	Naming Committee Meeting date TBD	

292	22-09-25	MOVED by Councillor Anderson that the Town of Sundre Council maintain the Fortis Franchisee Fee at 12% effective January 1, 2026			
293	22-09-25	MOVED by Councillor Petersen that the Town of Sundre Council grant permission to the University of Alberta Library to digitize the Town's history book "The Little Town that Could", under an Attribution-NonCommercial-No Derivatives License (CC BY-NC-ND); and further, that Council authorizes the Chief Administrative Officer to sign and submit the required documents to the University of Alberta Library			
<i>Mayor Warnock called a break at 4:48 p.m.</i>					
<i>Mayor Warnock reconvened the meeting at 4:53 p.m.</i>					
294	22-09-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the June, July and August 2025 Departmental Reports as information			
295	22-09-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the CAO's verbal report for further discussion			
296	22-09-25	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's report for June and July 2025 as information			
297	22-09-25	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr's reports for May, June, July and August as information			
298	22-09-25	MOVED by Councillor Petersen that the Town of Sundre Council accept the Key Messages of Council for the months of June, July and August 2025 as information			
299	22-09-25	MOVED by Councillor Marr that the Town of Sundre Council accept the letter from Mountain View County dated September 12, 2025 pertaining to Bill 50 and ICF impacts as information			
300	22-09-25	MOVED by Councillor Anderson that the Town of Sundre Council accept the letter to APEGA Summit Awards Committee dated September 12, 2025 as information			
301	22-09-25	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 5:47 p.m.			
<i>Mayor Warnock excused all members of the public and advised that they may leave or remain in the Council Chambers as Council retreats to the boardroom. There are no Motions of Council expected, and that at this time the Live Stream is ending</i>					
<i>Mayor Warnock called a break at 5:47 p.m.</i>					
<i>Mayor Warnock reconvened the Closed Meeting at 5:52 p.m.</i>					
302	22-09-25	MOVED by Councillor Dalke that Council return to an open meeting at 6:15 p.m.			
303	22-09-25	MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 6:16 p.m.			
	#/D/M/Y	October 6, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	8
304	06-10-25	MOVED by Councillor Isaac that the agenda be approved as presented			
305	06-10-25	MOVED by Councillor Vardas that the Minutes of the Regular Meeting of Council held on September 22, 2025 be approved as presented			
306	06-10-25	MOVED by Councillor Petersen that the Town of Sundre Council accept the presentation from the representative of the Sundre Bike n' Ski Club as information; and further, The Parks, Trails and Open Spaces Plan be incorporated into the spring planning sessions in the future for Council's information and review	Legislative Services	Pending Spring Session, April 2026	
307	06-10-25	MOVED by Councillor Marr that the Town of Sundre Council proclaim October 5-11, 2025 as Fire Prevention Week, and urge all the citizens of Sundre to ensure Lithium-Ion Batteries are being used safely in their homes and businesses and to support the many efforts of Sundre's Fire and Emergency Services; and further that the Mayor, on behalf of Council and Citizens of Sundre, sign the Fire Prevention Week Proclamation	Legislative Services	Completed: Posted on website/FB/front reception	
308	06-10-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Play for Sundre Kidz in the amount of \$500.00 to be awarded at the discretion of Council	Legislative Services	Appendices 55-61 Completed	

309	06-10-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for West Country Seniors Centre in the amount of \$5,000.00 to be awarded at the discretion of Council. <i>In Favour: Councillor Anderson, Councillor Petersen, Councillor Marr, Councillor Isaac, Councillor Vardas, Mayor Warnock. Opposed: Councillor Dalke</i>	Legislative Services	Appendices 55-61 Completed
310	06-10-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre & District Aquatic Society in the amount of \$5,000.00 to be awarded at the discretion of Council	Legislative Services	Appendices 55-61 Completed
311	06-10-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for McDougall Flats Community Hall Association in the amount of \$0.00 to be awarded at the discretion of Council. <i>In Favour: Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Isaac, Councillor Vardas, Mayor Warnock. Opposed: Councillor Marr</i>	Legislative Services	Appendices 55-61 Completed
312	06-10-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Travel & Tourism Information Centre in the amount of \$0.00 to be awarded at the discretion of Council	Legislative Services	Appendices 55-61 Completed
313	06-10-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Volunteer Search & Rescue in the amount of \$1,080.00 to be awarded at the discretion of Council	Legislative Services	Appendices 55-61 Completed
314	06-10-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Hope 4 MVC Kids Society in the amount of \$3,000.00 to be awarded at the discretion of Council	Legislative Services	Appendices 55-61 Completed
315	06-10-25	MOVED by Councillor Vardas that the Town of Sundre approve the waiving of the Community Centre Rental Fee in an amount not to exceed \$262.50 (GST included) with funds to be withdrawn from the Community Services, Grants to Organizations 2025 budget	Legislative Services	Appendices 55-61 Completed
316	06-10-25	MOVED by Councillor Dalke that the Town of Sundre Council approve the Parkland Regional Library Board's proposed 2026 budget with a per capita rate of \$9.99	Legislative Services	Completed
317	06-10-25	MOVED by Councillor Marr that the Town of Sundre Council accept the verbal report from the CAO, and further, directs administration to amend the 2025 Council Calendar to remove the Regular Council meeting date of October 27, 2025 from the 2025 Council Calendar	Legislative Services	Completed
318	06-10-25	MOVED by Councillor Isaac that the Town of Sundre Council accept each Councillor's verbal report on their four years of work on various committees and boards, as information		
319	06-10-25	MOVED by Councillor Dalke that the Town of Sundre Council accept the September 11, 2025 Parkland Regional Library Board Meeting Minutes and the PRLS Board Talk newsletter, as information		
320	06-10-25	MOVED by Councillor Anderson that the Town of Sundre Council go into closed meeting at 5:38 p.m.		
321	06-10-25	MOVED by Councillor Vardas that Council return to an open meeting at 6:13 p.m.		
322	06-10-25	MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 6:14 p.m.		
MUNICIPAL ELECTION DAY OCTOBER 20, 2025				
	#/D/M/Y	October 27, 2025 Organizational Council Meeting		# of Public Attending Council
Res. #	Date	Council Motion	Action	Status
				8
<i>Chief Administrative Officer called the meeting to order at 4:00 p.m. and conducted the meeting until all Elected Officials were sworn in and signed the Oath of Office Certificate</i>				
<i>Mayor Warnock having completed the Oath of Office and the signing of the Oath of Office Certificate conducted the meeting from this point forward</i>				
323	27-10-25	MOVED by Councillor Anderson that the Town of Sundre Council adopt the Organizational Meeting of Council agenda as presented		

324	27-10-25	MOVED by Councillor Marr that the Town of Sundre Council accept the review by the CAO of Council Procedural Bylaw 2025-08 as information		
<i>Agenda Item 5.1, Assignment of Seating, deferred for descion until the Deputy Mayor appointment(s) confirmed</i>				
325	27-10-25	MOVED by Councillor Marr that the Town of Sundre Council appoint a Deputy Mayor for the full 4-year term. DEFEATED		
326	27-10-25	MOVED by Mayor Warnock that the Town of Sundre Council adopt the Deputy Mayor appointments as follows and further that the Deputy Mayor sit to the right of the Mayor. <i>In Favour: Mayor Warnock, Councillor Dalke, Councillor Marr, Councillor Isaac, Councilor Petersen, Councillor Buchan. Opposed: Councillor Anderson.</i> CARRIED		
<i>The Deputy Mayor Appointments for the 2025-2029 term of Council are as follows:</i>				
<i>Councillor Anderson, October 2025 to June 2026</i>				
<i>Councillor Dalke, July 2026 to February 2027</i>				
<i>Councillor Isaac, March 2027 to October 2027</i>				
<i>Councillor Marr, November 2027 to June 2028</i>				
<i>Councillor Petersen, July 2028 to February 2029</i>				
<i>Councillor Buchan, March 2029 to October 2029</i>				
327	27-10-25	MOVED by Mayor Warnock that the Town of Sundre Council adopt the seating arrangement for the period of October 2025 to October 2026 as seen from the public gallery as follows: Councillor Marr, Councillor Isaac, Councillor Anderson, Mayor Warnock, Councillor Dalke, Councillor Petersen, Councillor Buchan		
328	27-10-25	MOVED by Councillor Isaac that the Town of Sundre Council designate the following individuals to have signing authority for the Town of Sundre: Mayor Richard Warnock, Councilor Todd Dalke, Councillor Owen Petersen, Councillor Connie Anderson, Councillor Jaime Marr, Councillor Paul Isaac, Councillor Cheri Buchan, Chief Administrative Officer Linda Nelson, Director of Corporate Services Chris Albert		
329	27-10-25	MOVED by Councillor Marr that the Town of Sundre Council accepts Administration's verbal presentation for information		
330	27-10-25	MOVED by Councillor Buchan that the Town of Sundre Council approve the 2026 Meeting Calendar as presented. <i>In Favour: Mayor Warnock, Councillor Isaac, Councillor Anderson, Councillor Dalke, Councillor Petersen, Councillor Buchan. Opposed: Councillor Marr</i>		
331	27-10-25	MOVED by Mayor Warnock that the Town of Sundre Council defer the appointments to Council Committees to the Regular Meeting of Council to be held on November 10, 2025.		
332	27-10-25	MOVED by Councillor Petersen to adjourn the October 27, 2025, Organizational Meeting of Council at 5:13 p.m.		
	#/D/M/Y	November 1 & 2, 2025 Strategic Advisory Committee Meeting - Red Deer		# of Public Attending Council
<i>Mayor Warnock called the November 1, 2025 Stragetic Advisory Committee Meeting to order at 9:00 a.m.</i>				0
333	27-10-25	MOVED by Councillor Buchan that the agenda be approved as presented		
334	27-10-25	MOVED by Councillor Anderson that Council go into closed meeting at 9:02 a.m. on November 1, 2025		
<i>Councillor Isaac left the meeting at 9:55 a.m.</i>				
<i>Councillor Isaac returned to the meeting at 10:01 a.m.</i>				
<i>Mayor Warnock called a break at 10:11 a.m.</i>				
<i>Mayor Warnock reconvened the meeting at 10:31 a.m.</i>				
<i>Councillor Petersen left the meeting at 11:24 a.m.</i>				
<i>Councillor Petersen returned to the meeting at 11:27 a.m.</i>				
<i>Councillor Isaac left the meeting at 11:40 a.m.</i>				
<i>Councillor Isaac returned to the meeting at 11:44 a.m.</i>				
<i>Mayor Warnock called a break in the meeting for lunch at 12:10 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 12:45 p.m.</i>				
<i>Mayor Warnock called a break at 2:00 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 2:15 p.m.</i>				
<i>Mayor Warnock called a break at 3:00 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 3:15 p.m.</i>				
<i>Councillor Isaac left the meeting at 3:37 p.m.</i>				
<i>Councillor Isaac returned to the meeting at 3:46 p.m.</i>				
<i>Mayor Warnock called for a motion that Council come out of closed meeting at 4:36 p.m.</i>				
335	27-10-25	MOVED by Councillor Petersen that Council come out of closed meeting at 4:37 p.m.		

336	27-10-25	MOVED by Councillor Buchan that the meeting be adjourned at 4:38 p.m.			
<i>Mayor Warnock called the November 2, 2025 Strategic Advisory Committee Meeting to order at 9:00 a.m.</i>					
<i>Mayor Warnock called for a motion for Council to go back into closed meeting on November 2, 2025</i>					
337	27-10-25	MOVED by Councillor Anderson that Council go into closed meeting at 9:00 a.m.			
<i>Mayor Warnock called a break at 10:00 a.m.</i>					
<i>Mayor Warnock reconvened the meeting at 10:15 a.m.</i>					
<i>Mayor Warnock called a break at 11:00 a.m.</i>					
<i>Mayor Warnock reconvened the meeting at 11:15 a.m.</i>					
<i>Mayor Warnock called a break for lunch at 12:00 p.m.</i>					
<i>Mayor Warnock called a break at 2:00 p.m.</i>					
<i>Mayor Warnock reconvened the meeting at 2:15 p.m.</i>					
<i>Mayor Warnock called a break at 3:00 p.m.</i>					
<i>Mayor Warnock reconvened the meeting at 3:15 p.m.</i>					
<i>Mayor Warnock called for a motion for Council to come out of closed meeting at 4:40 p.m.</i>					
338	27-10-25	MOVED by Councillor Isaac that Council come out of close meeting at 4:41 p.m.			
339	27-10-25	MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 4:42 p.m. on November 2, 2025.			
	#/D/M/Y	November 10, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	1
340	10-11-25	MOVED by Councillor Petersen that the agenda be approved as amended as follows: ADD: 12.2 Advice to Officials, <i>Access To Information Act, Section 29</i> ; REVISE: 12.2 as 12.3 Confidential Evaluations, <i>Access To Information Act, Section 22</i>			
<i>Councillor Absence: Councillor Dalke did not the CAO that he would be late or not attending the meeting in compliance of s.14.6 of Council's Procedural Bylaw.</i>					
341	10-11-25	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on October 6, 2025 be approved as presented			
342	10-11-25	MOVED by Councillor Marr that the Minutes of the Organizational Meeting of Council held on October 27, 2025 be approved as presented			
343	10-11-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation from the representatives of the Sundre & District Aquatic Society as information and thank the Society and Aquatic Centre staff for services and programs they provide to our community			
344	10-11-25	MOVED by Councillor Petersen that the Town of Sundre Council give First Reading to Bylaw 2025-12 "Council Committees Bylaw", by adding Schedule "I", the Terms of Reference for the Wastewater Facility Construction Oversight Committee (Ad Hoc); Schedule "J", the Terms of Reference for the Wastewater Facility Technology Oversight Committee (Ad Hoc); and Schedule "K" the Terms of Reference for Visitor Information Centre Research Review Committee (Ad Hoc).			
345	10-11-25	MOVED by Councillor Isaac that the Town of Sundre Council give Second Reading to Bylaw 2025-12 "Council Committees Bylaw", by adding Schedule "I", the Terms of Reference for the Wastewater Facility Construction Oversight Committee (Ad Hoc); Schedule "J", the Terms of Reference for the Wastewater Facility Technology Oversight Committee (Ad Hoc); and Schedule "K" the Terms of Reference for Visitor Information Centre Research Review Committee (Ad Hoc).			
346	10-11-25	MOVED by Councillor Anderson that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2025-12 "Council Committees Bylaw", by adding Schedule "I", the Terms of Reference for the Wastewater Facility Construction Oversight Committee (Ad Hoc); Schedule "J", the Terms of Reference for the Wastewater Facility Technology Oversight Committee (Ad Hoc); and Schedule "K" the Terms of Reference for Visitor Information Centre Research Review Committee (Ad Hoc).			

347	10-11-25	MOVED by Councillor Marr that the Town of Sundre Council gives Third and Final Reading to Bylaw 2025-12 "Council Committees Bylaw", by adding Schedule "I", the Terms of Reference for the Wastewater Facility Construction Oversight Committee (Ad Hoc); Schedule "J", the Terms of Reference for the Wastewater Facility Technology Oversight Committee (Ad Hoc); and Schedule "K" the Terms of Reference for Visitor Information Centre Research Review Committee (Ad Hoc).		
348	10-11-25	MOVED by Councillor Marr that the Town of Sundre Council direct Administration to defer recovery of tax arrears on the 49 lots designated as Eagle Ridge until such time as the properties are developable or the end of this Council Term, whichever occurs first	Corporate Services	Completed
349	10-11-25	MOVED by Councillor Buchan that the Town of Sundre Council accept the report from the CAO for Lot 27, Block 2, Plan 8010730 as information		
350	10-11-25	MOVED by Councillor Petersen that the Town of Sundre Council grant the extension for the use of the 2025 Grants to Organizations funding in the amounts of \$420.00 and \$1,000.00 to the spring of 2026 for Rockit Vocal Studios	Community Services	Appendix #76 Completed, Notification to Applicant. Event Feb 2026
351	10-11-25	MOVED by Councillor Marr that the Town of Sundre Council provide direction on proceeding with the action items from the 2025 Fall Strategic Advisory Committee workshop		
352	10-11-25	MOVED by Councillor Petersen that the Town of Sundre Council appoint to the Bylaw & Policy Review Committee Mayor Warnock, Councillor Marr, Councillor Isaac, Councillor Anderson, Councillor Dalke, Councillor Petersen and Councillor Buchan, for a one-year term, 2025-2026.	Legislative Services	
353	10-11-25	MOVED by Councillor Isaac that the Town of Sundre Council appoint to the Sundre Emergency Advisory Committee , Mayor Warnock, Councillor Marr, Councillor Isaac, Councillor Anderson, Councillor Dalke, Councillor Petersen and Councillor Buchan, for a one-year term, 2025-2026.		
354	10-11-25	MOVED by Councillor Anderson that the Town of Sundre Council appoint to the Sundre Strategic Advisory Committee , Mayor Warnock, Councillor Marr, Councillor Isaac, Councillor Anderson, Councillor Dalke, Councillor Petersen and Councillor Buchan, for a one-year term, 2025-2026.		
355	10-11-25	MOVED by Councillor Buchan that the Town of Sundre Council appoint to the Naming Committee , Mayor Warnock, Councillor Marr, Councillor Isaac, Councillor Anderson, Councillor Dalke, Councillor Petersen and Councillor Buchan, for a one-year term, 2025-2026.		
356	10-11-25	MOVED by Councillor Isaac that the Town of Sundre Council appoint to the Grant Review Committee , Mayor Warnock, Councillor Isaac, Councillor Marr and Councillor Dalke for a one-year term, 2025-2026.		
357	10-11-25	MOVED by Councillor Anderson that the Town of Sundre Council appoint to the Sundre Wellness Advocacy Committee , Mayor Warnock and Councillor Buchan for a one-year term, 2025-2026.		
358	10-11-25	MOVED by Councillor Marr that the Town of Sundre Council appoint to the Sundre Hospital Steering Committee , Mayor Warnock and Councillor Petersen for a one-year term, 2025-2026.		
359	10-11-25	MOVED by Councillor Anderson that the Town of Sundre Council appoint to the FCSS (Greenwood Neighbourhood Place) Committee , Mayor Warnock and Councillor Marr as Alternate, for a one-year term, 2025-2026.	Legislative Services	Appendices 62-76 Completed
360	10-11-25	MOVED by Councillor Petersen that the Town of Sundre Council appoint to the Sundre Municipal Library Board , Councillor Dalke for a one-year term, 2025-2026.	Legislative Services	Appendices 62-76 Completed
361	10-11-25	MOVED by Councillor Marr that the Town of Sundre Council appoint to the Intermunicipal Collaboration Committee , Mayor Warnock, Councillor Marr and Councillor Buchan for a one-year term, 2025-2026.	Legislative Services	Appendices 62-76 Completed
362	10-11-25	MOVED by Councillor Petersen that the Town of Sundre Council appoint to the Mountain View Regional Waste Management Committee , Councillor Dalke and Mayor Warnock as Alternate, for a one-year term, 2025-2026.	Legislative Services	Appendices 62-76 Completed
363	10-11-25	MOVED by Councillor Isaac that the Town of Sundre Council appoint to the Intermunicipal Planning Commission , Mayor Warnock and Deputy Mayor Designate for a one-year term, 2025-2026.	Legislative Services	Appendices 62-76 Completed
364	10-11-25	MOVED by Councillor Anderson that the Town of Sundre Council appoint to the Mountain View Seniors' Housing Board , Mayor Warnock, for a one-year term, 2025-2026.	Legislative Services	Appendices 62-76 Completed

365	10-11-25	MOVED by Councillor Isaac that the Town of Sundre Council appoint to the RAC 10 (AB Health Rural Advisory Council) , Mayor Warnock, for a one-year term, 2025-2026.		
366	10-11-25	MOVED by Councillor Anderson that the Town of Sundre Council appoint to the MTMC (Mid-sized Mayor's Caucus) , for a one-year term, 2025-2026.		
367	10-11-25	MOVED by Councillor Isaac that the Town of Sundre Council appoint to the Central Alberta Mayor's and Reeves Meeting , Mayor Warnock, for a one-year term, 2025-2026.		
368	10-11-25	MOVED by Councillor Petersen that the Town of Sundre Council appoint to the Sundre & District Aquatic Society , Councillor Isaac and Councillor Dalke as Alternate, for a one-year term, 2025-2026.	Legislative Services	Appendices 62-76 Completed
369	10-11-25	MOVED by Councillor Isaac that the Town of Sundre Council appoint to the Central Alberta Economic Partnership , Councillor Anderson as the Liaison between Council and the CAEP, for a one-year term, 2025-2026.	Legislative Services	Appendices 62-76 Completed
370	10-11-25	MOVED by Councillor Buchan that the Town of Sundre Council appoint to Citizens on Patrol , Councillor Dalke for a one-year term, 2025-2026.	Legislative Services	Appendices 62-76 Completed
371	10-11-25	MOVED by Councillor Marr that the Town of Sundre Council appoint to the Sundre Hospital Futures Advisory Committee (Attraction/Retention) , Councillor Petersen for a one-year term, 2025-2026.	Legislative Services	Appendices 62-76 Completed
372	10-11-25	MOVED by Councillor Anderson that the Town of Sundre Council appoint to the Red Deer River Municipal Users Group , Mayor Warnock and Councillor Dalke as Alternate, for a one-year term, 2025-2026.	Legislative Services	Appendices 62-76 Completed
373	10-11-25	MOVED by Councillor Buchan that the Town of Sundre Council appoint to the Red Deer River Watershed Alliance , Mayor Warnock, for a one-year term, 2025-2026.	Legislative Services	Appendices 62-76 Completed
374	10-11-25	MOVED by Councillor Petersen that the Town of Sundre Council appoint to the Sundre & District Chamber of Commerce , Mayor Warnock and Councillor Isaac as Alternate, for a one-year term, 2025-2026.	Legislative Services	Appendices 62-76 Completed
375	10-11-25	MOVED by Councillor Isaac that the Town of Sundre Council appoint to the Sundre & District Historical Society , Councillor Marr and Councillor Anderson as Alternate, for a one-year term, 2025-2026.	Legislative Services	Appendices 62-76 Completed
376	10-11-25	MOVED by Councillor Petersen that the Town of Sundre Council appoint to Sundre Forest Products / West Fraser , Councillor Isaac for a one-year term, 2025-2026.	Legislative Services	Appendices 62-76 Completed
377	10-11-25	MOVED by Councillor Marr that the Town of Sundre Council appoint to the Parkland Regional Library Board , Councillor Dalke for a one-year term, 2025-2026.	Legislative Services	Appendices 62-76 Completed
378	10-11-25	MOVED by Councillor Buchan that the Town of Sundre Council accept the letter and Annual Report from the Red Deer River Watershed Alliance as information; and further:		
379	10-11-25	MOVED by Councillor Marr that the Town of Sundre Council directs administration to invite representatives of the Red Deer River Watershed Alliance as a delegation to Council in the spring of 2026.	Legislative Services	Pending Spring 2026
380	10-11-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the letter from Mountain View County as information.		
381	10-11-25	MOVED by Councillor Buchan that the Town of Sundre Council accept the letter from the Town of Carstairs as information.		
382	10-11-25	MOVED by Councillor Marr that the Town of Sundre Council accept the letter of congratulations from the Honourable Dan Williams, Minister of Municipal Affairs, as information.		
<i>Councillor Dalke arrived and joined the meeting at 5:22 p.m.</i>				
383	10-11-25	MOVED by Councillor Buchan that the Town of Sundre Council go into a closed meeting at 5:23 p.m.		
<i>Mayor Warnock excused all members of the public and advised they may leave or remain the the Council Chambers as Council retreats to the boardroom.</i>				
<i>Mayor Warnock called a break at 5:23 p.m.</i>				
<i>Mayor Warnock reconvened the Closed Meeting at 5:30 p.m.</i>				
<i>CAO, Linda Nelson left the Closed Meeting at 5:55 p.m.</i>				
<i>Mayor Warnock called a break at 5:55 p.m.</i>				
<i>Mayor Warnock reconvened the Closed Meeting at 6:00 p.m.</i>				
384	10-11-25	MOVED by Councillor Buchan that Council return to an open meeting at 6:12 p.m.		
385	10-11-25	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 6:13 p.m.		

	#/D/M/Y	November 24, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	3
386	24-11-25	MOVED by Councillor Dalke that the agenda be approved as amended as follows: AMEND: Item 4.2, November 10, 2025 Minutes - remove Councillor Vardas, add Councillor Buchan; REVISE: 7.1a Report to Council Arena Upgrades (printed copy provided); ADD Supplemental: 9.1b Fire Department Report, September & October 2025			
<i>Councillor Absence: Councillor Paul Isaac advised the Director of Corporate Services of his absence in compliance of s.14.6 of Council's Procedural Bylaw</i>					
387	24-11-25	MOVED by Councillor Buchan that the Minutes of November 1 & 2, 2025 Strategic Advisory Committee Meeting be approved as presented			
388	24-11-25	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on November 10, 2025 be approved as amended			
389	24-11-25	MOVED by Councillor Marr that the Town of Sundre Council thank the Detachment Commander for attending Council and accepts the Sundre Quarterly Policing Report and Crime Statistics as information			
390	24-11-25	MOVED by Councillor Anderson that the Town of Sundre Council accept the Director of Community Development update on the Arena Renovations Project as information and directs Administration to share a copy of the report with Mountain View County	Corporate Services	Completed; Report sent to MVC CAO	
391	24-11-25	MOVED by Councillor Marr that the Town of Sundre Council accept the Q3 2025 Quarterly Financial Reports as information			
<i>Mayor Warnock called a break at 4:52 p.m.</i>					
<i>Mayor Warnock reconvened the meeting at 4:59 p.m.</i>					
392	24-11-25	MOVED by Councillor Petersen that the Town of Sundre Council approve the addition of \$15,000 to the 2026 Operating Budget for mapping updates			
393	24-11-25	MOVED by Councillor Marr that the Town of Sundre Council approves the addition of \$6,000 to the 2026 Operating Budget for the replacement of personal gas monitors			
394	24-11-25	MOVED by Councillor Buchan that the Town of Sundre Council direct administration to continue with the Festivals and Events Pilot project as a contracted position for 2026 at a cost not to exceed \$80,000; and further directs administration to create a reporting platform providing statistics to include number of events, number of participants, volunteers, in-kind and grant contributions. <i>In Favour: Councillor Buchan, Councillor Marr, Councillor Anderson, Councillor Petersen, Mayor Warnock. Opposed: Councillor Dalke</i>	Legislative Services	Pending 2026 Events	
395	24-11-25	MOVED by Councillor Petersen that the Town of Sundre Council approves the addition to the 2026 Operating Budget to increase by .5 (half-time) the Administrative Assistant position at at cost of \$35,000 peer year. <i>In Favour: Councillor Petersen, Councillor Anderson, Councillor Marr, Mayor Warnock. Opposed: Councillor Dalke, Councillor Buchan</i>			
396	24-11-25	MOVED by Councillor Buchan that the Town of Sundre Council reduce the budget for Federation of Canadian Municipalities (FCM) from \$12,000 per year to \$6,000 per year for Mayor or designate and CAO or designate to attend the annual conference. <i>In Favour: Councillor Buchan, Councillor Marr, Councillor Anderson, Councillor Petersen, Mayor Warnock. Opposed: Councillor Dalke</i>			
397	24-11-25	MOVED by Councillor Petersen that the Town of Sundre directs Administration to present the final proposed budget documents to Council on December 8, 2025	Corporate Services	Pending. Budget Decision deferred to Dec. 22, 2025	
<i>Mayor Warnock called a break at 6:41 p.m.</i>					
<i>Mayor Warnock reconvened the meeting at 6:46 p.m.</i>					
398	24-11-25	MOVED by Mayor Warnock that the Town of Sundre Council direct administration to proceed with posting the Request for Expression of Interest on the Alberta Purchasing Connection	Corporate Services	Completed Dec. 1, 2025	

399	24-11-25	MOVED by Councillor Marr that the Town of Sundre Council approve the change to the commencement time for Regular Council Meetings from 4:00 p.m. to 5:00 p.m. starting on January 12, 2026. <i>In Favour: Councillor Marr, Councillor Buchan, Councillor Dalke, Councillor Petersen, Mayor Warnock. Opposed: Councillor Anderson</i>		
400	24-11-25	MOVED by Councillor Dalke that the Town of Sundre Council give approval to Mayor Warnock to write a letter of concern to the Alberta Electoral Boundaries Commission pertaining to the proposed changes to the Rimbey-Rocky Mountain House-Sundre electoral boundary; and further		Appendix #77
401	24-11-25	MOVED by Councillor Dalke that the Town of Sundre direct the Chief Administrative Officer to write a letter of concern to the Alberta Electoral Boundaries Commission pertaining to the proposed changes to the Rimbey-Rocky Mountain House-Sundre electoral boundary	Legislative Services	Appendix 78 Completed
402	24-11-25	MOVED by Councillor Anderson that the Town of Sundre Council accept the September and October 2025 Departmental Reports as information		
403	24-11-25	MOVED by Councillor Buchan that the Town of Sundre Council accept the Key Messages of Council for the months of September and October, 2025, as information		
404	24-11-25	MOVED by Councillor Petersen that the Town of Sundre Council reaffirm their commitment and support to participate in a 1-day strategic planning session lead by the Chief Administrative Officer on January 17, 2026 commencing at 9:00 a.m.		
405	24-11-25	MOVED by Councillor Buchan that the Town of Sundre Council accept the letter from the Alberta Museum Association as information		
406	24-11-25	MOVED by Councillor Petersen that the Town of Sundre Council go into a close meeting at 8:17 p.m.		
<i>Mayor Warnock excused all members of the public and advised that they may leave or remain in the Council Chambers as Council retreats to the boardroom. There are no Motions of Council expected, and that at this time the Live Stream is ending</i>				
<i>Mayor Warnock called a break at 8:17 p.m.</i>				
<i>Mayor Warnock reconvened the Closed Meeting at 8:26 p.m.</i>				
<i>The following were in attendance for the Closed Meeting: Director of Corporate Services, Chris Albert and Virtually, KPMG LLP representatives, Colin Mitchell and Samuel Straka</i>				
<i>The KPMG Representatives left the Closed Meeting at 8:43 p.m.</i>				
407	24-11-25	MOVED by Councillor Dalke that Council return to an open meeting at 9:07 p.m.		
408	24-11-25	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 9:08 p.m.		



November 17, 2025

Parkland Regional Library System would like to update your contact information and the information related to your PRLS board appointee.

Please fill out this form and return it to administration@prl.ab.ca

Name of Municipality/County: Town of Sundre

PRLS Representative Contact information

Name: Councillor Todd Dalke

Date appointed: 11/25/2010

Address: PO Box 420, Sundre AB TOM
1X0

Length of current term: 1 Year

Phone: 403-507-0367

Consecutive terms served: 3

Email: todd.d@sundre.com

Total consecutive years on PRL Board:
2

Resolution of Council No. 377-10-11-25

Alternate Representative Name: n/a

Mayor/Reeve: Mayor Richard Warnock

Manager/Administrator: Linda Nelson, Chief Administrative Officer

Email contact for your municipality: townmail@sundre.com

If your municipality does not elect/send a board member to Parkland board meetings, please let us know why. We may be able to offer assistance or guidance. Please see the following for more information on the Libraries Regulation regarding Parkland's board.

If you have any questions or concerns, please do not hesitate to contact us.
Thank you!

Due to legislative requirements found in The Alberta Libraries Regulation, board appointment terms cannot exceed three years and board member appointments cannot serve more than nine consecutive years without the approval of 2/3 of all the members of the council. Please also note that alternate members appointed to the system board cannot act on behalf of the board appointee for more than two consecutive meetings except by resolution of the system board. If the system board is found not in compliance with any and all legislation, **provincial operating grants may be withheld**. Should you find it difficult to obtain a suitable individual to sit on the system board, you can select any citizen not employed by the Parkland board. The board appointees do not have to be municipal councilors. In addition, one board member may represent multiple municipalities. Lastly, if a board member misses 3 consecutive board meetings, the board member is deemed to have resigned.

Alberta Libraries Act, Section 16:

A library system board shall consist of (a) one member for each municipality, Metis settlement and school authority that is a member of the library system who is appointed by the council of the municipality, Metis settlement or school authority,

Alberta Libraries Act, section 31:

A person is disqualified from remaining a member of a board if the person fails to attend, without being authorized by a resolution of the board to do so, 3 consecutive regular meetings of the board. (2) If a member of a board is disqualified from remaining a member under subsection (1), the person is deemed to have resigned the person's seat on the board.

Libraries Regulation, page 17

Library system board members:

32(1) When a library system board is established, it shall prepare a list that names every library system board member appointed by the councils that have signed the agreement.

(2) An appointment under section 16(a) of the Act shall not exceed a term of 3 years.

(3) A council of a municipality, Metis settlement or school authority shall not appoint a member under section 16(a) of the Act to serve for more than 9 consecutive years without the approval of 2/3 of all the members of that council.

(6) The alternate member shall not act in place of the library system board member at more than 2 consecutive meetings except by resolution of the library system board.



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

November 24, 2025

Royal Canadian Mounted Police
Citizens on Patrol Group
215 - 6 Avenue NE
Sundre, AB T0M 1X0

Attn: Detachment Commander

Email: courtney.harding@rcmp-grc.gc.ca

Re: 2025-2026 Appointment to Citizens on Patrol Group

Dear Sgt. Harding,

The Town of Sundre Council appointed the following member of Council to the Sundre Citizens on Patrol Group for a term of one (1) year, at the Organizational Meeting held on November 10, 2025 under Motion No. 370-10-11-24;

Councillor Todd Dalke

We ask that you please forward your meeting schedule and any pre-meeting information directly to Councillor Dalke, as noted below:

Councillor Todd Dalke
Email: todd.d@sundre.com
Phone: (403) 507-0367

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Formstone, Legislative Services, bettyann.f@sundre.com to ensure Councillor Dalke is kept current in all matters.

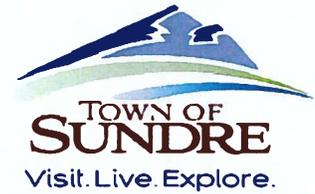
If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council
gsingeveld@gmail.com



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From the Office of the Chief Administrative Officer

November 24, 2025

Sundre Family Community Support Services (FCSS)
c/o Greenwood Neighbourhood Place
Box 1846
Sundre, AB T0M1X0
Attn: Ms. Bree Odd, Executive Director

Email: bree.odd@mygnp.org

Re: 2025-2026 Appointment to the Greenwood Neighbourhood Place / FCSS

Dear Ms. Odd,

The Town of Sundre Council appointed the following members of Council to the Greenwood Neighbourhood Place / FCSS group for a term of one (1) year, at the Organizational Meeting held on November 10, 2025, under Motion No. 359-10-1-25.

**Mayor Richard Warnock and
Alternate, Councillor Jaime Marr**

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to Mayor Warnock to: richard.w@sundre.com

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Formstone, Legislative Services, bettyann.f@sundre.com to ensure Mayor Warnock is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



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From the Office of the Chief Administrative Officer

November 24, 2025

Intermunicipal Collaborative Committee
Mountain View County
Bag 100
Didsbury, AB T0M 0W0
Attn: Mr. Jeff Holmes, CAO

Email: jholmes@mvcounty.com

Re: 2025-2026 Appointment of Members to Intermunicipal Collaborative Committee (ICC)

Dear Jeff;

The Town of Sundre Council appointed the following members of Council to the Intermunicipal Planning Commission (ICC) for a term of one (1) year, at the Organizational Meeting held on November 10, 2025, under Motion No. 361-10-11-25 ;

**Mayor Richard Warnock
Councillor Jaime Marr, and
Councillor Cheri Buchan**

Please feel free to forward any pertinent information to the Recording Secretary for the ICC via email to bettyann.f@sundre.com

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



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From the Office of the Chief Administrative Officer

November 24, 2025

Intermunicipal Planning Commission
Mountain View County
Bag 100
Didsbury, AB T0M 0W0
Attn: Mr. Jeff Holmes, CAO

Email: jholmes@mvcounty.com

Re: 2025-2026 Appointment of Members to IMPC

Dear Jeff;

The Town of Sundre Council appointed the following members of Council to the Intermunicipal Planning Commission (IMPC) for a term of one (1) year, at the Organizational Meeting held on November 10, 2025, under Motion No. 363-10-11-25;

**Mayor Richard Warnock, and
Deputy Mayor Designate**

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to Mayor Warnock and Deputy Mayor Connie Anderson to:

Mayor Richard Warnock
Email: richard.w@sundre.com

Deputy Mayor Connie Anderson (Oct. 2025 to June 2026)
Email: connie.a@sundre.com

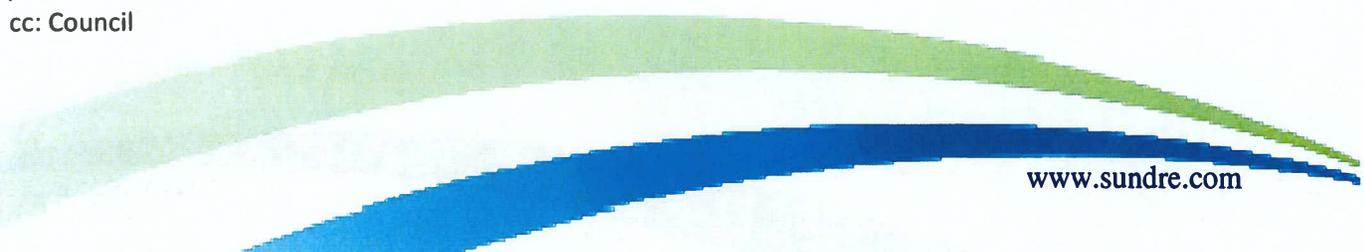
Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Formstone, Legislative Services, bettyann.f@sundre.com to ensure that Mayor Warnock and the Deputy Mayor Designate are kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

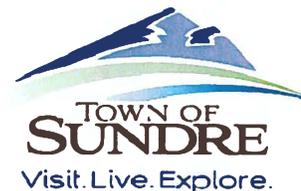
Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



www.sundre.com



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From the Office of the Chief Administrative Officer

November 24, 2025

Mountain View Regional Waste Management Commission
Box 2130
1414 – 16 Street
Didsbury, AB T0M 0W0

Attn: Michael Wuetherick, CAO

Email: office@mountainviewwaste.ca

Re: 2025-2026 Appointment to the MVRWMC

Dear Mr. Wuetherick,

The Town of Sundre Council appointed the following members of Council to the Mountain View Regional Waste Management Commission for a term of one (1) year, at the Organizational Meeting held on November 10, 2025, under Motion No. 362-10-11-25;

**Councillor Todd Dalke, and
Alternate, Mayor Richard Warnock**

We ask that you please forward your meeting schedule and any pre-meeting information directly to Councillor Dalke as noted below:

Councillor Todd Dalke
todd.d@sundre.com

Please “cc” meeting schedule(s) or any pre-meeting information to Betty Ann Formstone, Legislative Services, bettyann.f@sundre.com to ensure Councillor Dalke is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council

From the Office of the Chief Administrative Officer

November 24, 2025

Mountain View Seniors' Housing
301, 6501 – 51 Street
Olds, AB T4H 1Y6
Attn: Ms. Stacey Stilling, CAO

Email: stacey.stilling@mvsh.ca

Re: 2025-2026 Appointment to Mountain View Seniors' Housing Board

Dear Ms. Stilling,

The Town of Sundre Council appointed the following member of Council to the Mountain View Senior's Housing for a term of one (1) year, at the Organizational Meeting held on November 10, 2025, under Motion No. 364-10-11-25;

Mayor Richard Warnock

We ask that you please forward your meeting schedule and any pre-meeting information directly to Mayor Warnock as follows:

Mayor Richard Warnock
Email: richard.w@sundre.com
Phone: (403) 813-9488

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Formstone, Legislative Services, bettyann.f@sundre.com to ensure Mayor Warnock is kept current in all matters.

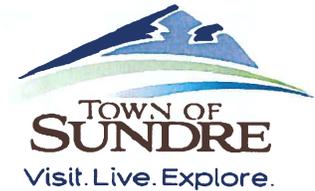
If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,



Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

November 24, 2025

Red Deer River Municipal Users Group
c/o Town of Drumheller
224 Centre Street
Drumheller, AB T0J 0Y4

Attn: Mr. Rudy Friesen, Executive Director

Email: execdir@rdrmug.ca

Re: 2025-2026 Appointment to the Red Deer River Municipal Users Group

Dear Mr. Friesen,

The Town of Sundre Council appointed the following members of Council to the Red Deer River Municipal Users Group for a term of one (1) year, at the Organizational Meeting held on November 10, 2025, under Motion No. 372-10-11-25:

**Mayor Richard Warnock, and
Alternate Councillor Todd Dalke**

We ask that you please forward your meeting schedule and any pre-meeting information directly to Councillor Dalke and Mayor Warnock as noted below:

Mayor Richard Warnock
Email: richard.w@sundre.com
Phone: (403) 813-9488

Councillor Todd Dalke
Email: todd.d@sundre.com
Phone: (403) 507-0367

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Formstone, Legislative Services, bettyann.f@sundre.com to ensure Mayor Warnock and Councillor Dalke are kept current in all matters.

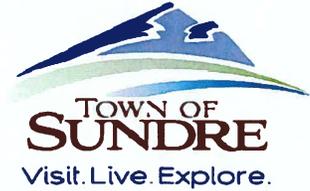
If you require additional information, please contact our Legislative Services Department at 403-638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

November 24, 2025

Red Deer River Watershed Alliance
4918 – 59 Street
Red Deer, AB T4N 2N1
Attn: Ms. Francine Forrest, Executive Director

Email: info@rdrwa.ca

Re: 2025-2026 Appointment to the Red Deer River Watershed Alliance

Dear Ms. Forrest,

The Town of Sundre Council appointed the following member of Council to the Red Deer River Watershed Alliance for a term of one (1) year, at the Organizational Meeting held on November 10, 2025, under Motion No. 373-10-11-25

Mayor Richard Warnock

We ask that you please forward your meeting schedule and any pre-meeting information directly to Mayor Warnock, as noted below:

Mayor Richard Warnock
Email: richard.w@sundre.com
Phone: (403) 813-9488

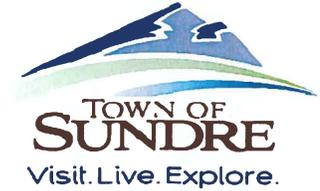
Please “cc” meeting schedule(s) or any pre-meeting information to Betty Ann Formstone, Legislative Services, bettyann.f@sundre.com to ensure Mayor Warnock is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

November 24, 2025

Sundre and District Chamber of Commerce
Sundre, AB T0M 1X0

Attn: Sarah Kennedy, President

Email: SCOC@telus.net

Re: 2025-2026 Appointment to the Sundre and District Chamber of Commerce

Dear Sarah,

The Town of Sundre Council appointed the following members of Council to the Sundre and District Chamber of Commerce for a term of one (1) year, at the Organizational Meeting held on November 10, 2025, under Motion No. 374-10-11-25;

**Mayor Richard Warnock, and
Alternate, Councillor Paul Isaac**

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful directly to Mayor Warnock and Councillor Isaac, as noted below:

Mayor Richard Warnock
Email: richard.w@sundre.com
Phone: (403) 813-9488

Alternate: Councillor Paul Isaac
Email: paul.i@sundre.com
Phone: (403) 507-5309

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Formstone, Legislative Services, bettyann.f@sundre.com to ensure Mayor Warnock is kept current in all matters.

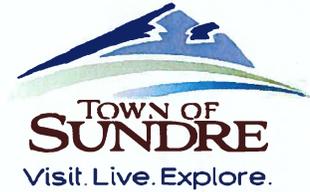
If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

November 24, 2025

Sundre and District Historical Society
PO Box 314
211 - 1st Ave SW
Sundre, AB T0M 1X0

Attn: Ms. Carrie Couch, Museum Executive Director Email: executivedirector@sundremuseum.com

Re: 2025-2026 Appointment to the Sundre & District Historical Society

Dear Carrie,

The Town of Sundre Council appointed the following members of Council to the Sundre and District Historical Society for a term of one (1) year, at the Organizational Meeting held on November 10, 2025, under Motion No. 375-10-11-25.

**Councillor Jaime Marr; and
Alternate, Councillor Connie Anderson**

We ask that you please forward your meeting schedule and any pre-meeting information directly to Councillor Marr, as noted below:

Councillor Jamie Marr
Email: jaimem@sundre.com
Phone: (403) 638-7980

Alternate: Councillor Connie Anderson
Email: conniea@sundre.com
Phone: (403) 638-8324

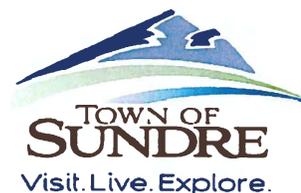
Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Formstone, Legislative Services, bettyann.f@sundre.com to ensure Councillor Marr is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

November 10, 2025

Sundre and District Aquatic Society
P.O. Box 648
Sundre, AB T0M1X0
Attention: Blair Rushka, President

Email: sundreaquaplex@gmail.com

Re: 2025-2026 Appointment to Sundre and District Aquatic Society

Dear Mr. Rushka,

The Town of Sundre Council appointed the following members of Council to the Sundre and District Aquatic Society for a term of one (1) year, at the Organizational Meeting held on November 10, 2025, under Motion No. 368-10-11-25:

**Councillor Paul Isaac; and
Alternate, Councillor Todd Dalke**

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful directly to Councillor Isaac, as noted below:

Councillor Paul Isaac
Email: paul.i@sundre.com
Phone: (403) 507-5309

Alternate: Councillor Todd Dalke
Email: todd.d@sundre.com
Phone: (403) 507-0367

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Formstone, Legislative Services, bettyann.f@sundre.com to ensure Councillor Isaac is kept current in all matters.

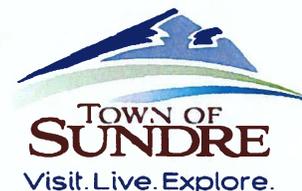
If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council
Aquaplex Manager (sundreaquaplexmanager@gmail.com)



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

November 10, 2025

Sundre Forest Products / West Fraser
Public Involvement Round Table
PO Box 1
Highway 584 W.
Sundre, AB T0M 1X0

Attention: Mr. Jason Foote

Email: jason.foote@westfraser.com

Re: 2025-2026 Appointment to the Sundre Forest Products/West Fraser Round Table

Dear Mr. Foote,

The Town of Sundre Council appointed the following member of Council to Sundre Forest Products / West Fraser's Public Involvement Round Table for a term of one (1) year, at the Organizational Meeting held on November 10, 2025, under Motion No. 376-10-11-25;

Councillor Paul Isaac

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful directly to Councillor Isaac, as noted below:

Councillor Paul Isaac
Email: paul.i@sundre.com
Phone: (403) 507-5309

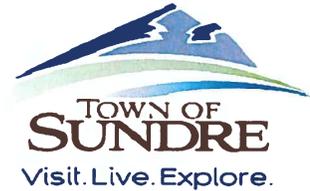
Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Formstone, Legislative Services, bettyann.f@sundre.com to ensure Councillor Isaac is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

November 24, 2025

Alberta Health Services
Sundre Hospital Futures
Bag 3
701 – 1 Street NE
Sundre, AB T0M 1X0

Attn: Mr. Gerald Ingeveld, Chair

Email: ggingeveld@gmail.com

RE: 2025-2026 Appointment to the Sundre Hospital Futures Advisory Committee

Dear Mr. Ingeveld,

The Town of Sundre Council appointed the following member of Council to the Sundre Hospital Futures Advisory Committee for a term of one (1) year, at the Organizational Meeting held on November 10, 2025, under Motion No. 371-10-11-25;

Councillor Owen Petersen

We ask that you please forward your meeting schedule and any pre-meeting information directly to Councillor Petersen, as noted below:

Councillor Owen Petersen
Email: owen.p@sundre.com
Phone: (403) 638-7998

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Formstone, Legislative Services, bettyann.f@sundre.com to ensure Councillor Petersen is kept current in all matters.

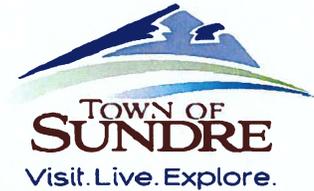
If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

November 24, 2025

Sundre Municipal Library Board
Box 539
#2, 96 – 2 Avenue NW
Sundre, AB T0M 1X0

Attn: Ms. Joy Willihnganz, Manager

Email: jwillihnganz@prl.ab.ca

Re: 2025-2026 Appointment to the Sundre Municipal Library Board

Dear Ms. Willihnganz,

The Town of Sundre Council appointed the following member of Council to the Sundre Municipal Library Board for a term of one (1) year, at the Organizational Meeting held on November 10, 2025 under Motion No. 360-10-11-25:

Councillor Todd Dalke

We ask that you please forward your meeting schedule and any pre-meeting information directly to Councillor Dalke, as noted below:

Councillor Todd Dalke
Email: todd.d@sundre.com
Phone: (403) 507-0367

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Formstone, Legislative Services, bettyann.f@sundre.com to ensure Councillor Dalke is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



November Appendix 77

Betty Ann Formstone <bettyann.f@sundre.com>

EXTENSION OF USE OF GRANTS TO ORGANIZATIONS FUNDING TO 2026

2 messages

Betty Ann Formstone <bettyann.f@sundre.com>
To: emma@rockitvocalstudios.com

Wed, Nov 19, 2025 at 2:50 PM

Good Afternoon Emma,
Below is the Motion of Council from the November 10, 2025 Regular Meeting of Council pertaining to your request for an extension of the use of Grants to Organizations Funding.

Community Services has been notified, and will be happy to assist you in booking the Community Centre in the future. The in-kind amount of \$420 is to cover the rental cost of the Community Centre.

After your event has occurred, please forward any invoices to me for processing of the \$1,000 granted by Council.

Grants to Organizations Request to Extend Use of Funds

Res. 350-10-11-25 MOVED by Councillor Petersen that the Town of Sundre Council grant the extension for the use of the 2025 Grants to Organizations funding in the amounts of \$420.00 and \$1,000.00 to the spring of 2026 for Rockit Vocal Studios. **CARRIED**

Best Regards,
Betty Ann

--



BETTY ANN FORMSTONE

Legislative Executive Assistant

T. 403-638-3551 Ext. 114

F. 403-638-2100

bettyann.f@sundre.com

www.sundre.com

Emma Harding <emma@rockitvocalstudios.com>
Reply-To: emma@rockitvocalstudios.com
To: Betty Ann Formstone <bettyann.f@sundre.com>

Wed, Nov 19, 2025 at 2:58 PM

Thank you so much Betty Ann! I shall start the planning accordingly!

All the best,
Emma

December 2, 2025

To The Honourable Members of the Electoral Boundaries Commission

Dear Commissioners:

RE: PROPOSED MOUNTAIN VIEW KNEEHILL CONSTITUENCY BOUNDARIES

On behalf of the Town of Sundre residents and my fellow Town Councillors, we would like to recognize the substantial work and time the Commission members have expended to date, for seeking and considering feedback from impacted communities, and for the effective representation of all Albertans.

Further, we advise the Commission that the proposed boundary configuration for Sundre hinders effective representation, and on November 24, 2025, the following motion was passed by Town Council with unanimous consent:

Res. 400-24-11-25 MOVED by Councillor Dalke that the Town of Sundre Council give approval to Mayor Warnock to write a letter of concern to the Alberta Electoral Boundaries Commission pertaining to the proposed changes to the Rimbey-Rocky Mountain House-Sundre electoral boundary. **CARRIED**

We advocate for Sundre's inclusion in a western-aligned constituency and submit the following points for consideration:

1. Strong Community of Interest with Western Municipalities:

- Sundre is a regional service hub (hospital, schools, social services, emergency/fire services) for areas to its west, including areas within the MD of Bighorn, and Clearwater County.
- Economic alignment is clearly western-focused: Our key industries (oil and gas, forestry/sawmill, tourism) contrast sharply with the eastern agricultural economy.
- Operational cooperation is already established through mutual aid agreements with the MD of Bighorn and Clearwater County.

- Sundre has been identified as one of 10 Destination Development Zones through Travel Alberta, and is more geographically and strategically aligned with Banff, Big Horn and Rocky Mountain House.

2. Risk of Diluted Representation:

- The current proposal combines geographically and economically diverse areas. A representative for this large, varied constituency would face challenges addressing the specific, shared regional issues facing Sundre and its immediate neighbors.
- Effective inter-municipal coordination is compromised when key partners must liaise with different elected representatives.

3. Contradiction of "Effective Representation" Criteria:

- The proposed boundary fails to recognize natural community interaction patterns, potentially going against the Commission's requirement for boundaries that support robust and effective representation.

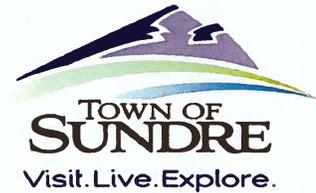
Again, we are deeply grateful for the work done to date, and for your representation of all Albertans. We recognize that the current proposed boundaries have been presented for community feedback and input, and we respectfully request that you take our concerns into consideration prior to finalizing the provincial constituency boundaries.

Yours truly,



Richard Warnock, Mayor

Town of Sundre



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

December 2, 2025

To The Honourable Members of the Electoral Boundaries Commission

Dear Commissioners:

RE: PROPOSED MOUNTAIN VIEW KNEEHILL CONSTITUENCY BOUNDARIES

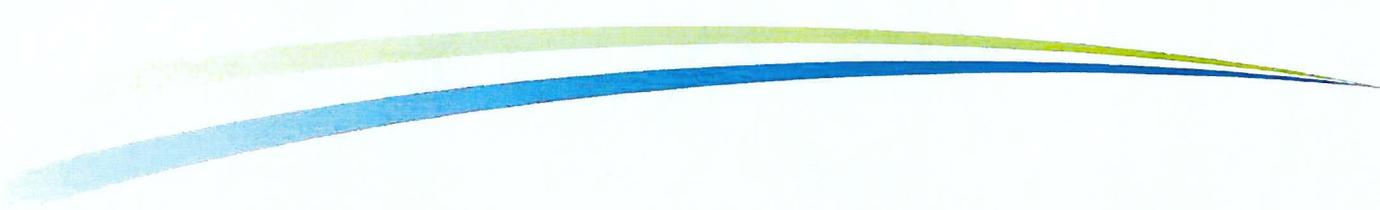
We wish to thank the Commission members for leading the mammoth task of reviewing provincial constituency boundaries prior to the next Alberta General Election, and for the great work done to date. We are also thankful for the opportunity to provide meaningful feedback from the viewpoint of a community that will be deeply impacted by the proposed changes to our current electoral boundaries, from both an operational and cultural perspective.

On November 24, 2025, the Town of Sundre Council passed the following resolution:

Res. 401-24-11-25 MOVED by Councillor Dalke that the Town of Sundre direct the Chief Administrative Officer to write a letter of concern to the Alberta Electoral Boundaries Commission pertaining to the proposed changes to the Rimbey-Rocky Mountain House-Sundre electoral boundary. **CARRIED**

As directed by Council, we wish to formally submit that the current draft boundaries for the proposed Mountain View-Kneehill constituency will negatively impact effective representation for the Town of Sundre, amongst other concerns described below.

By combining disparate regions, the proposed boundary risks diluting Sundre's voice. To effectively address regional issues, our municipalities currently coordinate efforts. Under the proposed boundaries, our local governments (Sundre, MD of Bighorn, Clearwater County, Rocky Mountain House) would have to coordinate with different MLAs, introducing unnecessary administrative friction and hindering effective regional representation. This directly challenges the Commission's mandate to support effective representation.



The proposed configuration goes against the established patterns of how our communities interact. Sundre functions as a western hub, providing essential services—hospital, schools, social services, and emergency/fire services to name a few—to residents of the MD of Bighorn Mountain View County and Clearwater County. Our main industries (oil and gas, sawmills, tourism) align fundamentally with western economic realities rather than the agricultural focus of communities east of Highway 22.

In addition, Sundre has been named as one of the 10 Destination Development Zones in the Province of Alberta, and we have worked very hard to establish relationships with the many Tourism Operators in the area, and our partner Municipalities to the north, south and west. Tourism has been named as one of the primary objectives in the Town of Sundre's Strategic Plan, and we have many common ambitions that align with the goals of our western and northern neighbors.

We strongly recommend and request that Sundre be realigned to connect with communities located to the west of Highway 22, with which we share significant communities of interest and geographic realities.

We respectfully request that the Commission acknowledge the Town of Sundre's viewpoint that there are additional considerations impacting municipalities that should be considered in the review, apart from population, and revisit the boundaries proposed in the initial review.

Yours truly,

A handwritten signature in black ink that reads "Linda Nelson". The signature is written in a cursive, flowing style.

Linda Nelson, CLGM, CTAJ, EMR

Chief Administrative

SCHEDULE A - 2025 Expenditures to Date**TOTAL COUNCIL BUDGET 2025: \$79,000****TOTAL EXPENDITURES TO DATE November 30, 2025 \$57,829.64****BALANCE: \$21,170.36****Mayor Richard Warnock**

Date	Hosting Town	Description	Expense (less Tax)	Cost
8-Jan-25	Edmonton	Meeting with Minister Schulz	Mileage	\$ 385.56
8-Jan-25	Edmonton	Meeting with Minister Schulz	Accommodations	\$ 239.17
8-Jan-25	Edmonton	Meeting with Minister Schulz	Per Diem	\$ 120.00
8-Jan-25	Edmonton	Meeting with Minister Schulz	Travel Per Diem	\$ 120.00
9-Jan-25	Sundre	Mayors Caucus - Teams Meeting	Per Diem	\$ 120.00
14-Jan-25	MVC	MVC Sundre Airport	Per Diem	\$ 100.00
14-Jan-25	MVC	MVC Sundre Airport	Travel Per Diem	\$ 30.00
17-Jan-25	Sundre	RDRWA - Zoom Meeting	Per Diem	\$ 120.00
23-Jan-25	Sundre	MTMC - Minister Mclver - Teams Meeting	Per Diem	\$ 80.00
23-Jan-25	Sundre	Sundre Chamber of Commerce Meeting	Per Diem	\$ 80.00
28-Jan-25	Red Deer	Red Deer Polytechnic	Mileage	\$ 158.76
28-Jan-25	Red Deer	Red Deer Polytechnic	Per Diem	\$ 80.00
28-Jan-25	Red Deer	Red Deer Polytechnic	Travel Per Diem	\$ 50.00
29-Jan-25	MVC	MVC - Hospital	Mileage	\$ 75.60
29-Jan-25	MVC	MVC - Hospital	Per Diem	\$ 80.00
29-Jan-25	MVC	MVC - Hospital	Travel Per Diem	\$ 30.00
Feb 5-6	Calgary	Brownlee	Registration	\$ 219.45
Feb 5-6	Calgary	Brownlee	Accommodations	\$ 186.37
Feb 5-6	Calgary	Brownlee	Per Diem	\$ 280.00
Feb 5-6	Calgary	Brownlee	Travel Per Diem	\$ 60.00
19-Feb-25	Sundre	SPRUCE Meeting at Legion	Per Diem	\$ 60.00
20-Feb-25	Sundre	ABMunis EOEP Zoom	Per Diem	\$ 100.00
26-Feb-25	MVC Office	MVC All Council Meeting	Mileage	\$ 75.60
26-Feb-25	MVC Office	MVC All Council Meeting	Per Diem	\$ 80.00
26-Feb-25	MVC Office	MVC All Council Meeting	Travel Per Diem	\$ 30.00
27-Feb-25	Sundre	ABMunis EOEP Zoom	Per Diem	\$ 100.00
March 4-6	Edmonton	ABMunis Presidents Summit/Spring Caucus	Mileage	\$ 385.56
March 4-6	Edmonton	ABMunis Presidents Summit/Spring Caucus	Per Diem	\$ 720.00

Mayor Warnock Con't				
March 4-6	Edmonton	ABMunis Presidents Summit/Spring Caucus	Travel Per Diem	\$ 120.00
March 4-6	Edmonton	ABMunis Presidents Summit/Spring Caucus	Registration	\$ 375.00
March 4-6	Edmonton	ABMunis Presidents Summit/Spring Caucus	Accommodations	\$ 1,422.78
8-Mar-25	Sundre	MTMC Board Meeting - Zoom	Per Diem	\$ 80.00
12-Mar	Banff	AWWOA Conference	Registration	\$ 525.00
12-Mar-25	Banff	AWWOA Conference	Mileage	\$ 266.11
12-Mar-25	Banff	AWWOA Conference	Accommodations	\$ 449.53
12-Mar-25	Banff	AWWOA Conference	Per Diem	\$ 520.00
12-Mar-25	Banff	AWWOA Conference	Travel Per Diem	\$ 80.00
17-Mar-25	Edmonton	AB Muni's EOEP - Strat Plan	Mileage	\$ 385.56
17-Mar-25	Edmonton	AB Muni's EOEP - Strat Plan	Per Diem	\$ 280.00
17-Mar-25	Edmonton	AB Muni's EOEP - Strat Plan	Travel Per Diem	\$ 120.00
20-Mar-25	Innisfail	Mayors/Reeves	Mileage	\$ 114.91
20-Mar-25	Innisfail	Mayors/Reeves	Per Diem	\$ 80.00
20-Mar-25	Innisfail	Mayors/Reeves	Travel Per Diem	\$ 40.00
21-Mar-25	Sundre	RDRWA Board meeting - Zoom	Per Diem	\$ 80.00
27-Mar-25	Sundre	ABMunis EOEP - Public Engagement	Per Diem	\$ 100.00
3-Apr-25	Sundre	EOEP Public Engagement	Per Diem	\$ 100.00
7-Apr-25	Sundre	MTMC Meeting - Zoom	Per Diem	\$ 40.00
10-Apr-25	Sundre	EOEP Public Engagement	Per Diem	\$ 100.00
11-Apr-25	Red Deer	Council Strategic Advisory Committee Meeting	Travel Per Diem	\$ 50.00
12-Apr-25	Red Deer	Council Strategic Advisory Committee Meeting	Per Diem	\$ 280.00
13-Apr-25	Red Deer	Council Strategic Advisory Committee Meeting	Per Diem	\$ 240.00
13-Apr-25	Red Deer	Council Strategic Advisory Committee Meeting	Travel Per Diem	\$ 40.00
1-May-25	Red Deer	P3Partnership - Premier's Dinner	Mileage	\$ 158.76
1-May-25	Red Deer	P3Partnership - Premier's Dinner	Per Diem	\$ 80.00
1-May-25	Red Deer	P3Partnership - Premier's Dinner	Travel Per Diem	\$ 50.00
13-May-25	MVC	Sundre Forest / AFPA	Mileage	\$ 30.24
13-May-25	MVC	Sundre Forest / AFPA	Per Diem	\$ 80.00
13-May-25	MVC	Sundre Forest / AFPA	Travel Per Diem	\$ 20.00
15-May-25	Sundre	MTMC Regular Meeting	Per Diem	\$ 80.00
23-May-25	Sundre	RDRWA Meeting - Teams	Per Diem	\$ 120.00

Mayor Warnock Con't

28-May-25	Ottawa	FCM Annual Conference - Travel	Travel Per Diem	\$ 140.00
29-May-25	Ottawa	FCM Annual Conference - Sessions	Per Diem	\$ 280.00
30-May-25	Ottawa	FCM Annual Conference - Sessions	Per Diem	\$ 280.00
31-May-25	Ottawa	FCM Annual Conference - Sessions	Per Diem	\$ 280.00
1-Jun-25	Ottawa	FCM Annual Conference - Sessions	Per Diem	\$ 280.00
6-Jun-25	Ottawa	FCM Annual Conference - Travel	Travel Per Diem	\$ 140.00
18-Jun-25	Didsbury	AB Muni's	Mileage	\$ 83.16
18-Jun-25	Didsbury	AB Muni's	Per Diem	\$ 80.00
18-Jun-25	Didsbury	AB Muni's	Travel Per Diem	\$ 30.00
20-Jun-25	Red Deer	RDRWA AGM Red Deer	Mileage	\$ 158.76
20-Jun-25	Red Deer	RDRWA AGM Red Deer	Per Diem	\$ 140.00
20-Jun-25	Red Deer	RDRWA AGM Red Deer	Travel Per Diem	\$ 50.00
26-Jun	Devon	AB Muni's Summer Caucus	Mileage	\$ 362.88
26-Jun-25	Devon	AB Muni's Summer Caucus	Per Diem	\$ 220.00
26-Jun-25	Devon	AB Muni's Summer Caucus	Travel Per Diem	\$ 100.00
26-Jun-25	Sundre	Chamber of Commerce Meeting	Per Diem	\$ 60.00
10-Jul-25	Sundre	MTMC Board Meeting - Zoom	Per Diem	\$ 80.00
17-Jul-25	Joffre	RDRMUG Tour & Meeting	Mileage	\$ 189.00
17-Jul-25	Joffre	RDRMUG Tour & Meeting	Per Diem	\$ 160.00
17-Jul-25	Joffre	RDRMUG Tour & Meeting	Travel Per Diem	\$ 60.00
24-Jul-25	Didsbury	MTMC Minister Meeting	Mileage & Meal	\$ 100.49
27-Jul-25	Didsbury	MTMC Minister Meeting	Per Diem	\$ 120.00
27-Jul-25	Didsbury	MTMC Minister Meeting	Travel Per Diem	\$ 30.00
6-Aug-25	Red Deer	RDRWA Meeting	Mileage	\$ 151.20
6-Aug-25	Red Deer	RDRWA Meeting	Per Diem	\$ 80.00
6-Aug-25	Red Deer	RDRWA Meeting	Travel Per Diem	\$ 50.00
13-Aug-25	Sundre	Rural Advisory Council	Per Diem	\$ 80.00
27-Aug-25	Calgary	RDRWA/WPAC Meeting	Mileage	\$ 172.80
27-Aug-25	Calgary	RDRWA/WPAC Meeting	Per Diem	\$ 240.00
27-Aug-25	Calgary	RDRWA/WPAC Meeting	Travel Per Diem	\$ 60.00
9-Sep-25	Ponoka	MTMC Meeting	Mileage	\$ 234.36
9-Sep-25	Ponoka	MTMC Meeting	Per Diem	\$ 120.00
9-Sep-25	Ponoka	MTMC Meeting	Travel Per Diem	\$ 60.00
10-Sep-25	MVC Office	Sundre Airport @ MVC	Mileage	\$ 75.60
10-Sep-25	MVC Office	Sundre Airport @ MVC	Per Diem	\$ 80.00
sept 10,2025	MVC Office	Sundre Airport @ MVC	Travel Per Diem	\$ 30.00
12-Sep-25	Sundre	RAC 10 Mtg. @ zoom	Per Diem	\$ 40.00
19-Sep-25	Sundre	RDRWA Mtg. @ Teams	Per Diem	\$ 120.00

Mayor Warnock Con't				
19-Sep-25	Sundre	MTMC Caucus @ zoom	Per Diem	\$ 80.00
7-Oct-25	Edmonton	MLA Yao Edm Legislature	mileage	\$ 367.20
7-Oct-25	Edmonton	MLA Yao Edm Legislature	Per Diem	\$ 80.00
7-Oct-25	Edmonton	MLA Yao Edm Legislature	Travel Per Diem	\$ 120.00
8-Oct-25	Red Deer	RDRWA Fall Forum	mileage	\$ 151.20
8-Oct-25	Red Deer	RDRWA Fall Forum	Per Diem	\$ 240.00
8-Oct-25	Red Deer	RDRWA Fall Forum	Travel Per Diem	\$ 50.00
15-Oct-25	Sundre	RAC10 Primary Care	Per Diem	\$ 80.00
16-Oct-25	Sundre	Sundre Chamber of Commerce Meeting	Per Diem	\$ 80.00
17-Oct-25	Sundre	RAC10 Primary Care	Per Diem	\$ 80.00
25-Oct-25	Sundre	Council Orientation	Per Diem	\$ 280.00
26-Oct-25	Sundre	Council Orientation	Per Diem	\$ 160.00
27-Oct-25	Sundre	RAC10 - Assisted Living	Per Diem	\$ 100.00
12-Nov-25	Calgary	AB Muni's Convention	Registration	\$ 660.00
1-Nov-25	Red Deer	Council Strategic Advisory Committee Meeting	Travel Per Diem	\$ 50.00
1-Nov-25	Red Deer	Council Strategic Advisory Committee Meeting	Per Diem	\$ 280.00
2-Nov-25	Red Deer	Council Strategic Advisory Committee Meeting	Per Diem	\$ 280.00
4-Nov-25	Sundre	RAC 10 Training - Teams	Per Diem	\$ 100.00
4-Nov-25	Sundre	RAC 10 Training - Teams	Per Diem	\$ 80.00
11-Nov-25	Calgary	AB Muni's Convention Hotel	Accommodations	\$ 1,326.53
11-Nov-25	Calgary	AB Muni's Convention	Travel Per Diem	\$ 60.00
11-Nov-25	Calgary	AB Muni's Convention	Meal	\$ 269.99
12-Nov-25	Calgary	AB Muni's Convention	Per Diem	\$ 280.00
13-Nov-25	Calgary	AB Muni's Convention	Per Diem	\$ 280.00
14-Nov-25	Calgary	AB Muni's Convention	Per Diem	\$ 200.00
17-Nov-25	Edmonton	RMA Convention	Registration	\$ 1,045.00
17-Nov-25	Edmonton	RMA Convention	Accommodations	\$ 1,026.23
18-Nov-25	Edmonton	RMA	mileage	\$ 367.20
18-Nov-25	Edmonton	RMA	Travel Per Diem	\$ 120.00
18-Nov-25	Edmonton	RMA	Per Diem	\$ 280.00
19-Nov-25	Edmonton	RMA	Per Diem	\$ 280.00
20-Nov-25	Sundre	RDRWA - Teams	Per Diem	\$ 80.00
20-Nov-25	Sundre	GNP Board Meeting	Per Diem	\$ 100.00
21-Nov-25	Sundre	RDRWA Board - Teams	Per Diem	\$ 80.00
27-Nov-25	Rocky Mtn House	CAEP AGM	Per Diem	\$ 160.00

Councillor Connie Anderson

Date	Hosting Town	Description	Expense (less Tax)	Cost
16-Jan-25	Red Deer	CAEP Meeting	Milage	\$ 158.76
16-Jan-25	Red Deer	CAEP Meeting	Per Diem	\$ 120.00
16-Jan-25	Red Deer	CAEP Meeting	Travel Per Diem	\$ 40.00

Councillor Anderson Con't				
17-Jan-25	Sundre - Painted Wa	Sundre Tourism Assn.	Milage	\$ 43.85
17-Jan-25	Sundre - Painted Wa	Sundre Tourism Assn.	Per Diem	\$ 120.00
17-Jan-25	Sundre - Painted Wa	Sundre Tourism Assn.	Travel Per Diem	\$ 20.00
20-Mar-25	Red Deer	CAEP Meeting	Milage	\$ 154.35
20-Mar-25	Red Deer	CAEP Meeting	Per Diem	\$ 120.00
20-Mar-25	Red Deer	CAEP Meeting	Travel Per Diem	\$ 40.00
9-Apr-25	Sundre	CAEP Meeting	Per Diem	\$ 40.00
11-Apr-25	Red Deer	Strategic Advisory Committee	Milage	\$ 79.38
11-Apr-25	Red Deer	Strategic Advisory Committee	Travel Per Diem	\$ 20.00
12-Apr-25	Red Deer	Strategic Advisory Committee	Per Diem	\$ 280.00
13-Apr-25	Red Deer	Strategic Advisory Committee	Per Diem	\$ 240.00
13-Apr-25	Red Deer	Strategic Advisory Committee	Milage	\$ 79.38
13-Apr-25	Red Deer	Strategic Advisory Committee	Travel Per Diem	\$ 20.00
17-Apr-25	Sylvan Lake	CAEP Board Meeting	Milage	\$ 74.84
17-Apr-25	Sylvan Lake	CAEP Board Meeting	Per Diem	\$ 100.00
17-Apr-25	Sylvan Lake	CAEP Board Meeting	Travel Per Diem	\$ 40.00
29-Apr-25	Innisfail	Chinook's Edge Meeting	Milage	\$ 110.38
29-Apr-25	Innisfail	Chinook's Edge Meeting	Per Diem	\$ 80.00
20-Apr-25	Innisfail	Chinook's Edge Meeting	Travel Per Diem	\$ 40.00
15-May-25	Innisfail	CAEP Meeting	Milage	\$ 110.38
15-May-25	Innisfail	CAEP Meeting	Travel Per Diem	\$ 20.00
15-May-25	Innisfail	CAEP Meeting	Per Diem	\$ 180.00
15-May-25	Innisfail	CAEP Meeting	Meal	\$ 51.45
25-Oct-25	Sundre	Council Orientation	Per Diem	\$ 280.00
26-Oct-25	Sundre	Council Orientation	Per Diem	\$ 160.00
31-Oct-25	Red Deer	Council Strategic Advisory	Milage	\$ 151.20
1-Nov-25	Red Deer	Council Strategic Advisory	Per Diem	\$ 280.00
2-Nov-25	Red Deer	Council Strategic Advisory	Per Diem	\$ 280.00
2-Nov-25	Red Deer	Council Strategic Advisory	Travel Per Diem	\$ 40.00
11-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Registration	\$ 660.00
11-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Accommodations	\$ 1,484.03
11-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Milage	\$ 86.40
11-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Travel Per Diem	\$ 30.00
12-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Per Diem	\$ 280.00
13-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Per Diem	\$ 280.00
14-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Per Diem	\$ 200.00
14-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Milage	\$ 86.40
14-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Travel Per Diem	\$ 30.00
27-Nov-25	Rocky Mtn House	CAEP Meeting	Milage	\$ 59.00
27-Nov-25	Rocky Mtn House	CAEP Meeting	Travel Per Diem	\$ 20.00
27-Nov-25	Rocky Mtn House	CAEP Meeting	Milage	\$ 59.00
27-Nov-25	Rocky Mtn House	CAEP Meeting	Travel Per Diem	\$ 20.00
27-Nov-25	Rocky Mtn House	CAEP Meeting	Per Diem	\$ 200.00

Councillor Owen Petersen

Date	Hosting Town	Description	Expense (less Tax)	Cost
16-Jan-25	Sundre	Library Board Meeting	Per Diem	\$ 80.00
Feb 5-6	Calgary	Brownlee Emerging Trends	Registration	\$ 219.45
Feb 5-6	Calgary	Brownlee Emerging Trends	Accommodations	\$ 186.37
Feb 5-6	Calgary	Brownlee Emerging Trends	Per Diem	\$ 280.00
Feb 5-6	Calgary	Brownlee Emerging Trends	Travel Per Diem	\$ 60.00
Feb 5-6	Calgary	Brownlee Emerging Trends	Mileage	\$ 181.44
20-Feb-25	Sundre	Sundre & District Historical	Per Diem	\$ 80.00
26-Feb-25	Sundre	Sundre Municipal Library	Per Diem	\$ 80.00
26-Feb-25	Didsbury	MVC / TOS All Council Meeting	Per Diem	\$ 100.00
26-Feb-25	Didsbury	MVC / TOS All Council Meeting	Travel Per Diem	\$ 30.00
3-Apr-25	Stony Nakoda	Tourim Town Hall	Mileage	\$ 123.98
3-Apr-25	Stony Nakoda	Tourim Town Hall	Per Diem	\$ 160.00
3-Apr-25	Stony Nakoda	Tourim Town Hall	Travel Per Diem	\$ 40.00
11-Apr-25	Red Deer	Council Strategic Advisory	Travel Per Diem	\$ 20.00
12-Apr-25	Red Deer	Council Strategic Advisory	Per Diem	\$ 280.00
13-Apr-25	Red Deer	Council Strategic Advisory	Per Diem	\$ 240.00
13-Apr-25	Red Deer	Council Strategic Advisory	Travel Per Diem	\$ 20.00
17-Apr-25	Sundre	Library Board Meeting	Per Diem	\$ 100.00
17-Apr-25	Sundre	Museum Board Meeting	Per Diem	\$ 80.00
29-Apr-25	Innisfail	Chinook's Edge Meeting	Travel Per Diem	\$ 40.00
29-Apr-25	Innisfail	Chinook's Edge Meeting	Per Diem	\$ 80.00
15-May-25	Sundre	Museum Board Meeting	Per Diem	\$ 40.00
23-May-25	Sundre	Library Board Meeting	Per Diem	\$ 80.00
28-May-25	Ottawa	FCM - Ottawa	Travel Per Diem	\$ 140.00
29-May-25	Ottawa	FCM - Ottawa	Per Diem	\$ 280.00
30-May-25	Ottawa	FCM - Ottawa	Per Diem	\$ 280.00
31-May-25	Ottawa	FCM - Ottawa	Per Diem	\$ 280.00
1-Jun-25	Ottawa	FCM - Ottawa	Per Diem	\$ 280.00
5-Jun-25	Ottawa	FCM - Ottawa	Travel Per Diem	\$ 140.00
17-Jul-25	Sundre	Sundre & District Historical	Per Diem	\$ 80.00
16-Oct-25	Sundre	Library Board Meeting	Per Diem	\$ 80.00
23-Oct-25	Sundre	SDHS AGM	Per Diem	\$ 80.00
25-Oct-25	Sundre	Council Orientation	Per Diem	\$ 280.00
26-Oct-25	Sundre	Council Orientation	Per Diem	\$ 160.00
11-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Registration	\$ 660.00
11-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Accommodations	\$ 1,326.53
11-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Mileage	\$ 172.80
11-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Travel Per Diem	\$ 60.00
12-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Per Diem	\$ 280.00
13-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Per Diem	\$ 280.00
14-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Per Diem	\$ 200.00

Councillor Todd Dalke

Date	Hosting Town	Description	Expense (less Tax)	Cost
11-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Registration	\$ 660.00
11-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Accommodations	\$ 1,326.53

Councillor Jaime Marr

Date	Hosting Town	Description	Expense (less Tax)	Cost
26-Feb-25	MVC	MVC All Council Meeting	Per Diem	\$ 80.00
April 12-13	Red Deer	Council Strategic Advisory Comr	Mileage	\$ 154.35
April 12-13	Red Deer	Council Strategic Advisory Comr	Trave Per Dien	\$ 40.00
April 12-13	Red Deer	Council Strategic Advisory Comr	Per Diem	\$ 520.00
29-Apr-25	Innifail	Meeting with Chinooks Edge Sch	Per Diem	\$ 80.00
28-May-25	Ottawa	FCM - Ottawa	Travel Per Diem	\$ 140.00
29-May-25	Ottawa	FCM - Ottawa	Per Diem	\$ 280.00
30-May-25	Ottawa	FCM - Ottawa	Per Diem	\$ 280.00
31-May-25	Ottawa	FCM - Ottawa	Per Diem	\$ 280.00
1-Jun-25	Ottawa	FCM - Ottawa	Per Diem	\$ 280.00
2-Jun-25	Ottawa	FCM - Ottawa	Travel Per Diem	\$ 140.00
6-Jun-25	Sundre	Elected Ladies Room Rental	Accommodations	\$ 150.00
6-Jun-25	Sundre	Elected Ladies Refreshments	Accommodations	\$ 16.00
25-Oct-25	Sundre	Council Orientation	Per Diem	\$ 280.00
26-Oct-25	Sundre	Council Orientation	Per Diem	\$ 160.00
1-Nov-25	Red Deer	Council Strategic Advisory Comr	Mileage	\$ 73.50
1-Nov-25	Red Deer	Council Strategic Advisory Comr	Travel Per Diem	\$ 20.00
2-Nov-25	Red Deer	Council Strategic Advisory Comr	Per Diem	\$ 280.00
2-Nov-25	Red Deer	Council Strategic Advisory Comr	Per Diem	\$ 280.00
2-Nov-25	Red Deer	Council Strategic Advisory Comr	Mileage	\$ 73.50
11-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Registration	\$ 660.00
11-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Registration	\$ 660.00
11-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Accommodations	\$ 1,326.53
12-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Travel Per Diem	\$ 20.00
12-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Per Diem	\$ 280.00
13-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Per Diem	\$ 280.00
14-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Per Diem	\$ 200.00
14-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Travel Per Diem	\$ 20.00

Councillor Paul Isaac

Date	Hosting Town	Description	Expense (less Tax)	Cost
Feb 5-6	Calgary	Brownlee	Registration	\$ 219.45
Feb 5-6	Calgary	Brownlee	Accommodations	\$ 186.37
Feb 5-6	Calgary	Brownlee	Per Diem	\$ 280.00
Feb 5-6	Calgary	Brownlee	Travel Per Diem	\$ 40.00
Feb 5-6	Calgary	Brownlee	Mileage	\$ 240.00
11-Apr-25	Red Deer	Council Strategic Advisory	Mileage	\$ 79.38

Councillor Isaac Con't				
11-Apr-25	Red Deer	Council Strategic Advisory	Travel Per Diem	\$ 30.00
12-Apr-25	Red Deer	Council Strategic Advisory	Per Diem	\$ 280.00
13-Apr-25	Red Deer	Council Strategic Advisory	Mileage	\$ 79.38
13-Apr-25	Red Deer	Council Strategic Advisory	Per Diem	\$ 240.00
13-Apr-25	Red Deer	Council Strategic Advisory	Travel Per Diem	\$ 30.00
29-Apr-25	Innisfail	Meeting with Chinook's Edge	Mileage	\$ 110.38
29-Apr-25	Innisfail	Meeting with Chinook's Edge	Per Diem	\$ 80.00
29-Apr-25	Innisfail	Meeting with Chinook's Edge	Travel Per Diem	\$ 40.00
13-May-25	Schott's Lake	AB Forest Products Dinner	Travel Per Diem	\$ 20.00
13-May-25	Schott's Lake	AB Forest Products Dinner	Per Diem	\$ 80.00
15-May-25	Caroline	Spirit Meeting	Mileage	\$ 63.50
15-May-25	Caroline	Spirit Meeting	Per Diem	\$ 120.00
15-May-25	Caroline	Spirit Meeting	Travel Per Diem	\$ 20.00
25-Oct-25	Sundre	Council Orientation	Per Diem	\$ 280.00
26-Oct-25	Sundre	Council Orientation	Per Diem	\$ 160.00
1-Nov-25	Red Deer	Council Strategic Advisory	Mileage	\$ 151.20
1-Nov-25	Red Deer	Council Strategic Advisory	Travel Per Diem	\$ 40.00
1-Nov-25	Red Deer	Council Strategic Advisory	Per Diem	\$ 280.00
2-Nov-25	Red Deer	Council Strategic Advisory	Per Diem	\$ 280.00
11-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Registration	\$ 660.00
11-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Accommodations	\$ 1,484.03
11-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Travel Per Diem	\$ 30.00
12-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Per Diem	\$ 280.00
11-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Per Diem	\$ 280.00
13-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Per Diem	\$ 200.00
14-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Mileage	\$ 187.20
14-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Travel Per Diem	\$ 30.00

Councillor Cheri Buchan

Date	Hosting Town	Description	Expense (less Tax)	Cost
25-Oct-25	Sundre	Council Orientation	Per Diem	\$ 280.00
26-Oct-25	Sundre	Council Orientation	Per Diem	\$ 160.00
11-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Registration	\$ 660.00
11-Nov-25	Calgary	AB Muni's Convention Nov 11 -	Accommodations	\$ 1,326.53

Councillor Chris Vardas

Date	Hosting Town	Description	Expense (less Tax)	Cost
17-Jan-25	Sundre	Painted Warriors - Sundre Touri	Per Diem	\$ 120.00
17-Jan-25	Sundre	Painted Warriors - Sundre Touri	Travel Per Diem	\$ 20.00
17-Jan-25	Sundre	Painted Warriors - Sundre Touri	Mileage	\$ 43.85
Jan. 22-24	Calgary	ITA Gathering 2025	Registration	\$150.00
Jan. 22-24	Calgary	ITA Gathering 2025	Accommodations	\$329.56
Jan. 22-24	Calgary	ITA Gathering 2025	Per Diem	\$ 360.00
Jan. 22-24	Calgary	ITA Gathering 2025	Travel Per Diem	\$ 40.00
22-Jan-25	Calgary	ITA Gathering 2025	Mileage	\$ 181.44
Feb 5-6	Calgary	Brownlee	Registration	\$ 219.45

Councillor Vardas Con't				
Feb 5-6	Calgary	Brownlee	Accommodations	\$ 186.37
Feb 9-12	Edmonton	Tourism Industry Assoc. of Alberta	Registration	\$ 891.45
Feb 9-12	Edmonton	Tourism Industry Assoc. of Alberta	Accommodations	\$ 1,151.90
Feb 9-12	Edmonton	Tourism Industry Assoc. of Alberta	Mileage	\$ 382.54
Feb 9-12	Edmonton	Tourism Industry Assoc. of Alberta	Per Diem	\$ 560.00
Feb 9-12	Edmonton	Tourism Industry Assoc. of Alberta	Travel Per Diem	\$ 100.00
15-Apr-25	Sundre	Hospital Futures Meeting	Per Diem	\$ 80.00
29-Apr-25	Innisfail	Mtg Chinook School Board	Mileage	\$ 110.37
29-Apr-25	Innisfail	Mtg Chinook School Board	Travel Per Diem	\$ 40.00
29-Apr-25	Innisfail	Mtg Chinook School Board	Per Diem	\$ 80.00
No further claims will be submitted by C. Vardas			Total 2025	\$ 5,046.93



CAO's NEW BUSINESS REPORT TO COUNCIL

COUNCIL DATE: December 22, 2025

Council requested periodic updates on the new businesses operating in Town at the Strategic Advisory Committee Meeting, held in October 2023.

➤ New

New Business, Re-location or Closure of Business: January 1 – December 22, 2025

- Adam's Army Charitable Foundation – Thrift Store; 101 – 3 ST SW
- SunMart Convenience Store; 586 Main Ave W, #2 (formerly Sunshine Vapes; moved one bay east).
- Shining Stars Kids Centre; 205 Main Ave W (childcare centre still under renovations/construction);
- Fusion Controls; 138 6 St SE (moved into Town from County);
- HomeTown Storage; 114 6 St SE;
- 2470252 Alberta Ltd. (medical cannabis, 819 5 Ave. SW);
- Certainty Pipeline – closed shop;
- Sunnyside Suds Laundromat (commercial component of Sunnyside Apartments (re-development of Parkwood Motel);
- Pet Supply Depot – 117 Centre St. S;
- Health Clinic (Physio) – 116 Centre St. N;
- Direct Outdoor Gear Corp. – 102 – 6 ST NW;
- Boondox Family Restaurant (moved to new location) – 101 3 ST SW;
- Shalor Environmental Consulting – 805 – 5 AVE SW;
- Tec n Rec / Outwest E-Bikes – Closed;
- Mystic Alien moved from Centre St. N. to 708 Main Ave. W;
- Royal Lepage moving to 104 – 6 St. NW;
- Live Elements Yoga moving to 104 – 6 ST NW (upper level);
- Move Yourself Dance moved into 407 Main Ave. W. (alley access);
- Erbn Green Cannabis – closed.
- Bear's Den Purolator Depot, moved into 1005 Main Ave. E.

Under New Management:

- Kings Motel – open for business under new management
- J Tamer Trading Co. (Knife Shop) under new management & relocated from Centre St. N. to 586 Main Ave. West

Home Office to Date (Permitted Use in Residential Districts):

- Electrical Contractor (Salvador Electric)
- General Contractor (home renovations)
- Tax / Delivery Company
- E-Commerce Service
- Women's Boutique – online sales
- Mobile Foot Care
- Digital Design & Manufacturing
- Cleaning Services (Residential & Commercial)

Home Occupation to Date (Discretionary Use in Residential Districts): None

DEPARTMENTAL REPORT

DEPARTMENT	Fire Department
SUBMITTED BY	Ross Clews Fire Chief
COUNCIL DATE	December 22, 2025
FOR MONTH(S) OF 911 DISPATCHES:	November 2025
	Emergency Response Numbers, 407 Year to Date November 2025 - 33
Response Types:	<ul style="list-style-type: none"> ➤ Alarm – No Fire – Detector Activated - 1 ➤ Alarm – No Fire – Steam or Smoke Mistaken - 2 ➤ Controlled Burn – Arrived on Scene – 1 ➤ Fire - Chimney – 1 ➤ Fire - Structure – 1 ➤ Fire Tractor Trailer - 1 ➤ Incident Unclassified - Crane over guard rail – 1 ➤ Medical First Response - 12 ➤ Medical First Response Stood Down - 3 ➤ Motor Vehicle Collision - 6 ➤ Rubbish or Grass Fire – 4
Results:	➤ All incidents Responded, Managed and Resolved by SFD Members
TRAINING & ACTIVITIES	
In-Hall/Weekly:	<p><u>November 2025 consisted of the following:</u></p> <ul style="list-style-type: none"> ➤ Officer Meeting ➤ General Meeting/Truck Checks <ul style="list-style-type: none"> ○ Hall Cleanup ○ Oil Radio Holsters ➤ Radio Communications ➤ Search and Rescue ➤ Primary Search and Rescue <ul style="list-style-type: none"> ○ Primary, Secondary and VIES (Vent, Enter, Isolate, Search) ○ Priorities ○ Conduct a Proper Search ➤ Mayday Usage and Techniques ➤ Down Fire Fighter Carries ➤ Radio Usage ➤ Unit 560 Tender Overview <p><u>Community/Public Relations Events</u></p> <ul style="list-style-type: none"> ➤ Remembrance Day Ceremonies – 11 Nov 2025 ➤ Cenotaph Inauguration – 8 Nov 2025
Formal Courses in- Progress/Upcoming:	<ul style="list-style-type: none"> ➤ Advanced First Aid and CPR Recertification, Completed Nov 2025 ➤ New Member ICS 100 online as individuals ➤ New Member BEM online as individuals ➤ NFPA 1041 Level II – Q4 – 2025 ➤ ICS 200 – December 2025

	<ul style="list-style-type: none"> ➤ Member Hearing Testing – Q1 – 2026 ➤ New NFPA 1001 – Start Q1 – 2026
Fire Hall:	
<u>Building/Maintenance:</u>	<ul style="list-style-type: none"> ➤ Concrete Barriers installed by Roads to control traffic on NE corner of SFD Hall. ➤ Wiring completed for Eavestrough heat tracing
<u>SFD Units - Equipment</u>	
<u>Units:</u>	<ul style="list-style-type: none"> ➤ Unit #560, in production June 25 – Factory acceptance and performance testing Nov 23-26, 2026 - Completed ➤ New Unit #540 in production - expected date of Delivery Qtr 1 -2026 ➤ Unit #550 – retained as second Wildland Unit, Until Unit #540 is delivered. ➤ Unit #550 to be Unit 580 ➤ New Bunker gear sizing – Dec 3, 2025. ➤ 12 New Mustang Floater Coats
<u>Safety Codes:</u>	
<u>Inspections -Occupancies</u>	<ul style="list-style-type: none"> ➤ Fire Inspections scheduled on Request – Complaint Basis Behind schedule currently
<u>Status:</u>	

Attachments: Incident Location Breakdown



Sundre Fire Department

**Town of Sundre, Mountain View County and Clearwater County
Incident Hours**



01-30 November 2025		2025 Town Of Sundre Year to Date				2025 Mountain View County Year to Date				2025 Clearwater County Year to Date			
INCIDENTS	Incident Time in Hours	Incidents	Hours of Incident	Responders	Total Incident Hours	Incidents	Hours of Incident	Responders	Total Incident Hours	Incidents	Hours of Incident	Responders	Total Incident Hours
Alarm No Fire - accidental miscellaneous	1.0	1	1	1	1.0	1	1	4	4.0	0	0	0	0.0
Alarm - No Fire - detector activated	1.0	4	4	14	14.0	2	2	7	7.0	0	0	0	0.0
Alarm - No Fire - detector activated	1.5	1	1.5	2	3.0	1	1.5	3	4.5	0	0	0	0.0
Alarm - No Fire - Steam or Smoke mistaken	1.0	33	33	85	85.0	7	7	20	20.0	0	0	0	0.0
Controlled Burn - No Response - Stood Down	1.0				0.0	1	1	4	4.0	0	0	0	0.0
Controlled Burn - Arrived on Scene	1.0				0.0	3	3	17	17.0	0	0	0	0.0
Controlled Burn - Arrived on Scene	1.5				0.0	1	1.5	6	9.0	0	0	0	0.0
False Alarm - Confirmed telephone	1.0	13	13	15	15.0	1	1	2	2.0	0	0	0	0.0
False Alarm - Verbal Report to Fire Station	1.0	3	3	9	9.0		0		0.0	0	0	0	0.0
False Alarm - Internal or local alarm system	1.0	1	1	2	2.0	1	1	3	3.0	0	0	0	0.0
False Alarm - miscellaneous	1.0					1	1	3	3.0	0	0	0	0.0
Fire - Electrical	1.0	1	1	6	6.0					0	0	0	0.0
Fire - Miscellaneous	1.0	1	1	5	5.0	1	1	10	10.0	0	0	0	0.0
Fire - Miscellaneous	2.0					2	4	14	28.0	0	0	0	0.0
Fire - Motor Vehicle	1.0		0		0.0	1	1	7	7.0	0	0	0	0.0
Fire - Motor Vehicle	1.5	1	1.5	5	7.5		0		0.0	0	0	0	0.0
Fire - Motor Vehicle	2.0				0.0	3	6	23	46.0	0	0	0	0.0
Fire - Structure	1.0	1	1	7	7.0				0.0	0	0	0	0.0
Fire - Structure	3.0				0.0	1	3	5	15.0	0	0	0	0.0
Fire - Structure	3.5	1	3.5	11	38.5								
Fire - Structure	4.0		0		0.0				0.0	0	0	0	0.0
Fire - Structure	4.5		0		0.0				0.0	0	0	0	0.0
Fire - Structure	5.0	1	5	9	45.0				0.0	0	0	0	0.0
Fire - Structure	5.5				0.0		0		0.0	0	0	0	0.0
Fire - Structure	7.5				0.0	1	7.5	8	60.0				0.0
Fire - Structure	9.0				0.0		0		0.0	0	0	0	0.0
Gas Leak/Natural Gas - Investigation	1.0	1	1	5	5.0				0.0	0	0	0	0.0
Gas Leak Miscellaneous	2.0					1	2	2	4.0	0	0	0	0.0
Incident Unclassified (Crane Jumped Guard Rail)	2.5					1	2.5	4	10.0	0	0	0	0.0
Investigation of Smoke	1.0	1	1	7	7.0	1	1	5	5.0	0	0	0	0.0
Medical Assist	1.0	1	1	3	3.0	1	1	3	3.0	0	0	0	0.0
Medical First Response	1.0	85	85	217	217.0	37	37	90	90.0	2	2	4	4.0
Medical First Response	1.5	13	19.5	38	57.0	11	16.5	29	43.5	2	3	8	12.0
Medical First Response	2.0	7	14	18	36.0	4	8	9	18.0	2	4	5	10.0
Medical First Response	2.5						0		0.0	2	5	4	10.0
Medical First Response	3.5									0	0	0	0.0
Medical Stood Down	1.0	31	31	67	67.0	19	19	42	42.0	2	2	6	6.0
Medical Stood Down	1.5					1	1.5	3	4.5				
Medical Stood Down	2.0									1	2	2	4.0
Medical First Response - Stood Down	1.0		0		0.0		0		0.0	0	0	0	0.0
Motor Vehicle Collisions	1.0	1	1	3	3.0	6	6	26	26.0	2	2	8	8.0
Motor Vehicle Collisions	1.5	4	6	19	28.5	10	15	55	82.5	1	1.5	7	10.5
Motor Vehicle Collisions	2.0	2	4	10	20.0	5	10	23	46.0	2	4	9	18.0
Motor Vehicle Collisions	2.5		0		0.0	1	2.5	5	12.5	2	5	7	17.5
Motor Vehicle Collisions	3.5		0		0.0	1	3.5	6	21.0	0	0	0	0.0
Motor Vehicle Collisions	12.5		0		0.0	0	0	0	0.0	1	12.5	4	50.0
Mutual Aid Request	3.0		0		0.0	1	3	4	12.0	0	0	0	0.0
Mutual Aid Request	1.0		0		0.0	1	1	4	4.0	1	1	6	6.0
Outside Fires - Investigation	1.0		0		0.0	1	1	4	4.0	0	0	0	0.0
Outside Fires - Investigation	2.0		0		0.0	1	2	2	4.0	0	0	0	0.0
Public Hazard - Electrical	1.0				0.0	1	1	5	5.0	0	0	0	0.0
Public Service - Citizens locked in or out	1.0	1	1	2	2.0	1	1	5	5.0	0	0	0	0.0
Public Service - Miscellaneous	1.0	3	3	18	18.0				0.0	0	0	0	0.0
Rescue - Miscellaneous	2.0	1		3	6.0	1	2	7	14.0	0	0	0	0.0
Rescue - Miscellaneous	2.5					1	2.5	6	15.0	0	0	0	0.0
Rescue - Miscellaneous	5.0				0.0					1	5	8	40.0
Rubbish or grass Fire (no dollar loss)	1.0	5	5	26	26.0	7	7	30	30.0	2	2	9	9.0
Rubbish or grass Fire (no dollar loss)	1.5		0			4	6	28	42.0	2	3	8	12.0
Rubbish or grass Fire (no dollar loss)	2.5		0			3	7.5	23	57.5				
Total	--N/A--	218.0	241.0	606.0	732.5	158.0	250.0	607.0	1192.5	28.0	62.0	111.0	256.0

DEPARTMENTAL REPORT

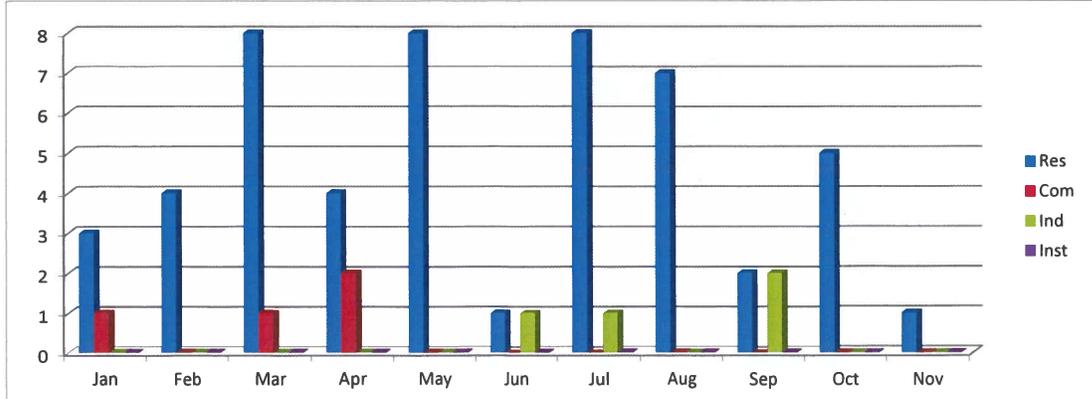
DEPARTMENT:	Community Development - Planning & Development
SUBMITTED BY:	Benazir Thaha Valencia, Director of Community Development
COUNCIL DATE:	December 22, 2025
FOR MONTH OF:	November 2025
TOPIC / PROJECT #1	Development Permits
Status of Project: Ongoing	Development permits ensure land use aligns with local planning, zoning, and safety regulations.
ACTION/SUCSESSES:	Total of 4 Development Permits: <ul style="list-style-type: none"> • Change of Use- Purolator Depot • Single Detached Dwelling • Accessory Suite • Home Office- Cleaning Services
TOPIC / PROJECT #2	Building Permits
Status of Project: Ongoing	Building permits are required to ensure construction meets safety codes, standards and regulations.
ACTION/SUCSESSES:	A total of 1 Building Permit was issued for: <ul style="list-style-type: none"> • Single Detached Dwelling
TOPIC / PROJECT #3	Safety Code Permits
Status of Project: Ongoing	Safety code permits ensure that construction and installations comply with technical safety standards to protect public health and safety.
ACTION/SUCSESSES:	A total of 12 Safety Code Permits were issued for residential upgrades/renovations and new residential developments Electrical Permits: 5 Gas Permits: 4 Plumbing: 3
TOPIC / PROJECT #4	Compliance Stamps/Letters (from Real Property Reports)
Status of Project: Ongoing	RPRs are submitted with a request for a Stamp of Compliance to facilitate the sale of the property. The role of Administration is to assist property owners to solve non-compliant issues.
ACTION/SUCSESSES:	Total 0 Compliances completed.
TOPIC / PROJECT #5	Subdivision Applications
Status of Project: Ongoing	Processing multiple applications at various stages in the subdivision process.
ACTION/SUCSESSES:	The Subdivisions applications were assessed to ensure alignment with municipal planning policies and infrastructure capacity. They support orderly growth and allow for new housing and development.
TOPIC / PROJECT #6	Downtown Area Redevelopment Plan
Status of Project: Completed	Currently in Phase 3 of the Downtown ARP project – Stakeholder Consultation Phase 1
ACTION/SUCSESSES:	Held 3 rd ARP Committee meeting and discussed the following topics: <ul style="list-style-type: none"> • Elect a Chair • Recap of the Downtown Walkabout • Defined Plan Area • Provided input for the Centre Street North Project

ATTACHMENT: November 2025 Building Permit Statistics & Commercial / Industrial Projects

Nov

**MONTHLY BUILDING REPORT
FOR THE MONTH OF NOVEMBER 2025**

	Nov. 2025			2025 Year To Date			2024 Year To Date		
	Dwelling	No. of		Dwelling	No. of		Dwelling	No. of	
	Units	Permits	Building Value	Units	Permits	Building Value	Units	Permits	Building Value
RESIDENTIAL									
Two-Storey				0	0	\$ -	0	0	\$ -
Bungalows				2	2	\$ 730,000	3	3	\$ 1,180,000
Bi-Level	1	1	\$ 450,000	4	4	\$ 1,700,000	0	0	\$ -
				0	0	\$ -	0	0	\$ -
Duplex/Semi Det.				7	7	\$ 1,640,000	6	6	\$ 1,360,000
Multi-Family				12	6	\$ 2,580,000	36	2	\$ 3,200,000
Mobile Homes	0	0	0	3	3	\$ 605,000	2	2	\$ 200,000
Accessory Buildings		0	\$ -	0	11	\$ 194,200		1	\$ 3,850
Renovation/Addition	0	0	\$ -	0	18	\$ 523,900	\$ -	12	\$ 199,712
Sub-Total	1	1	\$ 450,000	28	51	\$ 7,973,100	47	26	\$ 6,143,562
COMMERCIAL									
Building Starts		No. of	Building		No. of	Building		No. of	Building
Renovation/Addition		Permits	Value		Permits	Value		Permits	Value
		0	\$ -		1	\$ 350,000		0	\$ -
		0	\$ -		3	\$ -		8	\$ 1,026,937
		0	\$ -		4	\$ 350,000		8	\$ 1,026,937
INDUSTRIAL									
Building Starts		No. of	Building		No. of	Building		No. of	Building
Renovation/Addition		Permits	Value		Permits	Value		Permits	Value
		0	\$ -		1	\$ 55,000		0	\$ -
		0	\$ -		2	\$ 15,000		0	\$ -
		0	\$ -		3	\$ 70,000		0	\$ -
								0	\$ -
INSTITUTIONAL									
Building Starts		No. of	Building		No. of	Building		No. of	Building
Renovation/Addition		Permits	Value		Permits	Value		Permits	Value
		0	\$ -		0	\$ -		0	\$ -
		0	\$ -		2	\$ 90,000		0	\$ -
		0	\$ -		2	\$ 90,000		0	\$ -
								0	\$ -
TOTAL	Dwelling	No. of	Building Value	Dwelling	No. of	Building Value	Dwelling	No. of	Building Value
	Units	Permits		Units	Permits		Units	Permits	
	1	1	\$ 450,000	28	61	\$ 8,708,600	47	34	\$ 7,170,499





MEMO

TO: Linda Nelson, CAO
FROM: Chelsea Kruger, Development Assistant
RE: November 2025 Commercial, Industrial, Institutional Projects

<u>Development / Building Permit No.</u>	<u>District</u>	<u>Address</u>	<u>Project</u>	<u>Value</u>
2025-D57	I-1	1005 Main AV E	Contractor Services (Purolator Depot)	N/A

Legend:

- C-1 Central Commercial
- C-2 Highway Commercial
- C-3 Neighbourhood Commercial
- I-1 Light Industrial
- I-2 Flood Plain Industrial
- PS Public Service

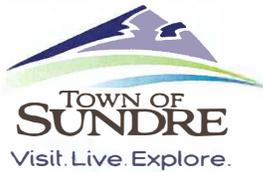
Value: n/a = no building permit required



COMMUNITY DEVELOPMENT REPORT- COMMUNITY SERVICES

DEPARTMENT	Community Development- Community Service
SUBMITTED BY	Jeff Elder, Manager of Community Services
COUNCIL DATE	December 22, 2025
FOR MONTH OF	November 2025

TOPIC #1	Community Centre
Status of Project: Ongoing	The Community Centre is a well-used facility with regular user groups, special events, and community meetings, supported by daily gym floor maintenance to ensure a clean and functional space for all activities.
ACTION/SUCCESSSES:	Regular User Groups keeping gym busy – <ul style="list-style-type: none"> ● Gymnastics ● Pickleball ● Taekwondo ● Volleyball ● Indoor Walking Group Other bookings – <ul style="list-style-type: none"> ● Birthdays ● Basketball weekend bookings ● Futures Hospital Gala ● West Fraser Kids Party ● Christmas Farmers Market ● Burden Bears Meetings <ul style="list-style-type: none"> ● Various User group meetings
TOPIC # 2	Parks
Status of Project: Ongoing	Parks are regularly maintained to support seasonal use, with upkeep focused on cleanliness, landscaping, and ensuring safe, accessible spaces for public enjoyment and recreation.
ACTION/SUCCESSSES:	<ul style="list-style-type: none"> ● Royal Purple temporary rink boards installed in preparation for flooding ● Permanent outdoor rink cleaned to prepare for flooding ● Set Up Christmas Lights Around Town
TOPIC #3	Arena
Status of Project: Ongoing	The Arena continues to support seasonal programming and events, with ongoing maintenance ensuring the facility remains in good condition for both public use and organized activities.
ACTION/SUCCESSSES:	<ul style="list-style-type: none"> ● Regular User Groups in full use ● Adult Public Skating and Shinny offered ● Sticks & Pucks for the youth continues to be well attended
TOPIC # 4	Administration
Status of Project: Ongoing	Various administration tasks to ensure the smooth functioning of the Community Services Department
	<ul style="list-style-type: none"> ● ABSA (Alberta Boilers Safety Association) annual inspection passed



DEPARTMENTAL REPORT

DEPARTMENT:	Municipal Enforcement
SUBMITTED BY:	Peace Officer Sam Zhao
COUNCIL DATE:	2025/12/22
FOR MONTH OF:	November 2025

TOPIC #1	Calls for Service – November
STATUS OF PROJECT Completed:	<p>Assist Fire – 4</p> <p>Assist RCMP – 3</p> <p>Assist Resident – 4</p> <p>Assist Town Dept – 6</p> <p>Bylaw Violation: Cat Bylaw – 5</p> <p>Bylaw Violation: Dog Bylaw – 6</p> <p>Bylaw Violation: Land Use Bylaw – 4</p> <p>Bylaw Violation: Snow Removal Bylaw – 1</p> <p>Bylaw Violation: Traffic Bylaw – 4</p> <p>Community Cleanup – 4</p> <p>Community Engagement – 4</p> <p>Deer Carcass Disposal – 2</p> <p>Directed Patrol – 2</p> <p>Foot Patrol – 3</p> <p>Found Animal – 1</p> <p>General Patrol – 15</p> <p>General Patrol Off Hours – 7</p> <p>Injured Animal – 2</p> <p>Neighbour Dispute – 2</p> <p>Provincial Violation: Traffic Safety Act – 15</p> <p>Provincial Violation: Trespass to Premises Act – 1</p> <p>School Zone Patrol – 5</p> <p>Towed Vehicle – 1</p> <p>Traffic Complaint – 4</p> <p>Traffic Control – 3</p> <p>Traffic Enforcement – 12</p> <p>Traffic Enforcement Off Hours – 3</p> <p>Traffic Safety Initiative – 6</p>
Action Steps / Successes	Municipal Enforcement responded to 129 calls for service in the month of November 2025

**Attachment
#1**

Municipal Enforcement, with support from Community Services, organized a cleanup of the trail system along Highway 760. Abandoned encampments, garbage, and various debris have been removed ahead of the winter season.



Attachment #2

Municipal Enforcement participated in the annual Remembrance Day ceremony.





DEPARTMENTAL REPORT

DEPARTMENT:	Operations
SUBMITTED BY:	Jim Hall
COUNCIL DATE:	December 22, 2025
FOR MONTH OF:	November/ December 2025

TOPIC / PROJECT #1	Gas Dept. AER Audit
STATUS OF PROJECT In progress: Completed: Yes	The Gas department was notified that the AER(Alberta Energy Regulator) had drawn Sundre’s name for audit on our high pressure pipe Lic.#3535.
Action Steps / Successes	This pipe main provides the town with supply of natural gas. See Attached report
TOPIC / PROJECT #2	Gas Department Servicing and emergency Calls
STATUS OF PROJECT In progress: Completed: Yes	All services requested in 2025 are completed and invoicing submitted. There were 16 services completed and an additional main install for a new 4 plex. There were 4 emergency calls that included gas odours and gas pressure loss/reductions.
Action Steps / Successes	All calls were responded to in a timely manner with positive outcomes
TOPIC / PROJECT #3	Water Distribution WasteWater Treatment
STATUS OF PROJECT In progress: Yes Completed:	The departments have noted drinking water flow output of 950 cu/m/day with the lagoon receiving 850 cu/m/day. This is a significant reduction in pump run times and chlorine usage.
Action Steps / Successes	This trending exercise of reporting daily has allowed the departments to monitor potential spikes resulting from leaks and how the system reacts daily to consumer seasonal usage. Continued monitoring in the field will continue.
TOPIC / PROJECT #4	2026 Planned Projects by Department
STATUS OF PROJECT In progress: Completed: Yes	The roads, fleet, water /wastewater and gas department prepare plans for tasks and projects for the next year
Action Steps / Successes	This report sets out the timelines and description of specific tasks and special projects for the year 2026. Examples are gas meter change outs, storm system maintenance and schedules for potential Road work projects. Wastewater plans for flushing sewer lines are included
TOPIC / PROJECT #5	Roads Department
STATUS OF PROJECT In progress: Completed: Yes	Snow removal equipment has been deployed for snow events and a freezing rain event.
Action Steps / Successes	The season has noted a total of 12 inches of snow from events this far. Crews have altered snow removal methods for new infrastructure such as the additional sidewalk on 2 Ave NW. The new traffic signals have required changes to clearing snow from the connecting streets (i.e. 4 th Street NW)
TOPIC / PROJECT #6	Main Lift Station Project
STATUS OF PROJECT In progress: Completed: Yes	The new wastewater pumps have been installed and are operating properly. The piping system has been painted for protection from corrosion.
Action Steps / Scheduled Events / Successes	The grinder pump is on order anticipated to be installed within the next 4 weeks. Painting will continue for the internal floor and walls. New doors will be installed in December 2025.

AER Gas Department Audit 2025

The AER (Alberta Energy Regulator) has utilized a lottery system to choose the recipient of an audit for all Fed Gas Natural gas coops including Towns and Counties.

Sundre was chosen in November 2025 to complete preparation for an audit on our AER license #3535 pipe system that supplies the town with high pressure gas. The virtual meeting to complete the audit was held on December 10, 2025.

The audit specifically targets the Town's IMP (Integrity Management Program) SLMS (Safety Loss Management System) and safety programs associated with the pipeline. Included are the directives from AER 067 that require the financial reporting and license ownership information.

There are 18 sections in the audit that are action items. These range from leak survey data outcomes, SOP (Safe Operating Programs) integrity programs for pipe protection and adherence to several CSA Z662 directives.

The assistance of the Town's Gas engineer was utilized to provide the CSA requirements.

The audit was a success for the Town of Sundre. The auditor noted the system is operated properly with all requirements completed. There was guidance on how to improve record management collection for our SLMS program and a contact for further advice if needed.

The audit highlights the importance of the annual IMP, QMP and the Fed Gas O&M presentation to Council and the plan objectives.

The next AER audit will be scheduled for 2028 after the completion and utilization of information from the 2027 Fed Gas operations audit.



DEPARTMENTAL REPORT

DEPARTMENT:	Economic Development
SUBMITTED BY:	Jon Allan
COUNCIL DATE:	December 22, 2025
FOR MONTH OF:	November 2025

TOPIC #1	Business Attraction, Retention and Expansion
STATUS OF PROJECT Ongoing	Work conducted to support business development and diversification within Sundre.
Action Steps / Successes	<ol style="list-style-type: none"> 1) Under the Alberta Advantage Immigration Program, <ol style="list-style-type: none"> a. Attended one Rural Entrepreneur Stream meeting with prospective international investor/consultant; email correspondence with several others. b. Received business proposal summary from prospective investor and issued a Letter of Support. 2) The Downtown Area C-1 vacancy continued to rest in the range of 3.4%. 3) Attended and presented at Central Alberta Economic Partnership (CAEP) Fall general meeting in Rocky Mountain House. 4) Toured prospective investors around vacant strategically important building. 5) Toured prospective provincial conference organizer around key sites in Sundre. 6) Met with Xplore Fibre to inform about new neighbourhoods.
TOPIC #2	Mountain View Regional Film Office
STATUS OF PROJECT In progress	Film development in support of economic diversification, workforce development, and awareness generation about Sundre and our partners.
Action Steps / Successes	<ol style="list-style-type: none"> 1. Attended Alberta film locations office summit in Banff, paid for by Edmonton Screen Office and Calgary Film Commission; met with film commissioners and Alberta producers. 2. Supported partner-led grant application to fund MVRFO 2026 public relations and marketing communications.
TOPIC #3	Tourism Development and Promotion
STATUS OF PROJECT Ongoing	Work conducted to promote Sundre and expand partnerships and tourism service opportunities in the area.
Action Steps / Successes	<ol style="list-style-type: none"> 1. Hired and worked with <i>Backroads Alberta</i>, online video blog, to develop mini-doc on Sundre as a destination; short form video already delivered. 2. Continued online promotion of Sundre through social media. 3. Applied for Travel Alberta tourism advertising & event grant. 4. Met with content producer about creating new content for Explore Sundre tourism promotion.

TOPIC #4	Community Development
STATUS OF PROJECT Ongoing	Work completed to support the development of amenities, education/workforce and quality of living in the Town of Sundre.
Action Steps / Successes	<ol style="list-style-type: none"> 1. Collaborating with Planning department in the preparation for new downtown Area Redevelopment Plan (ARP), including Centre Street vision planning. 2. Received confirmation that the RDP Health Care Aide program successfully attracted enough students and will proceed in Winter 2026.
TOPIC #5	Events and Festivals
STATUS OF PROJECT Ongoing	Events & Festivals of note
Action Steps / Successes	<ol style="list-style-type: none"> 1) Launched Winterfest 2026 planning and organization committee.



REQUEST FOR DECISION

COUNCIL DATE	December 22, 2025
SUBJECT	RFD Council Committee Reports, November 2025
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	10.1

BACKGROUND/PROPOSAL:

Mayor Warnock has provided a report for Council's review and information for the month of November 2025.

Councillor Isaac has provided a report for Council's review and information for the month of November 2025.

Councillor Marr has provided reports for Council's review and information for the months of September, October and November 2025.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please see attached reports.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council accept Mayor Warnock's report for November 2025, Councillor Isaac's report for November 2025, and Councillor Marr's reports for September, October and November as presented.

MOTIONS:

That the Town of Sundre Council accept Mayor Warnock's report for November 2025 as information.

That the Town of Sundre Council accept Councillor Isaac's report for November 2025 as information.

That the Town of Sundre Council accept Councillor Marr's reports for September, October and November 2025 as information.

ATTACHMENTS:

- 10.1a_ Mayor Warnock's report
- 10.1b_ Councillor Isaac's report
- 10.1c_ Councillor Marr's reports

Date Reviewed: December 18, 2025

CAO: *Linda Nelson*



**COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF MAYOR RICHARD WARNOCK**

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

For the Month of November 2025

Bylaw Policy Review Committee

Date of Meeting:

No Meeting Scheduled

Emergency Management Advisory Committee

Date of Meeting:

No Meeting Scheduled

Intermunicipal Collaboration Committee

Date of Meeting:

No Meeting Scheduled

Mountain View Senior’s Housing

Date of Meeting: November 06

Board Meeting – Held at MVSH Olds Office – This meeting included the Organizational Meeting and the regular Board Meeting - Key Messages attached to this Report

Mountain View Regional Waste Management Committee

Date of Meeting:

No Meeting Scheduled

Intermunicipal Planning Commission

Date of Meeting:

No Meeting Scheduled

Red Deer River Municipal Users Group

Date of Meeting:

No Meeting Scheduled

Red Deer River Watershed Alliance

Date of Meeting: November 20 & 21

The Outreach Committee met on November 20 prior to the Regular Board Meeting on the 21st. The Board meeting agenda items included, round table updates from member’s, the RDRWA casino update for April 2026, Financial reports, and the Executive Director report.

Sundre Wellness Advocacy Committee

Date of Meeting:

No Meeting Scheduled

Other: November Meetings

November 1 & 2 – Attended the All-Council Strategic Advisory Committee meeting that reviewed 2025 operations and financials, and the 2026 budget that is year four of the four-year budget cycle.

November 4 – Attended the required Rural Advisory Council 10 – training course in preparation for the RAC 10 Board Meetings.

November 5 – Attended the RAC 10 Board Meeting held via Teams.

November 8 – Attended and MC'd the Cenotaph unveiling – What a great event and thank you to all that attended.

November 10 – Sundre Regular Council Meeting – Agenda & Minutes at www.sundre.com

November 11 – Attended and placed the Town of Sundre wreath at the Remembrance Day ceremony held at the new Cenotaph park.

November 12-13-14 – Attended the Alberta Municipalities Conference held in Calgary with great workshop sessions, Ministerial presentations as well as from Premier Smith. In addition, the Sundre Wellness Committee resolution that was approved by Council was presented and approved by the members of Alberta Municipalities.

November 15 – Attended the Hospital Futures Gala – Again outstanding work done by this group in Sundre as they work with the Town for a future new hospital in Sundre.

November 18-19-20 Attended the Rural Municipalities Conference held in Edmonton – That allows great conversations and lobby efforts to be brought forward with our rural partners to the Government of Alberta.

November 20 – Attended the GNP Board Meeting as the Town Council representative that included an extensive review of the financials and the 2026 budget.

November 27 – Attended the CAEP (Central Alberta Economic Partnership) AGM held in Rocky Mountain House with Council representative Connie Anderson,



ADMINISTRATION OFFICE

301, 6501 – 51st Street, Olds, Alberta T4H 1Y6

Phone: 403-556-2957 | Fax: 587-796-0773 | Email: engage@mvsh.ca

BOARD MEETINGS | KEY MESSAGES

Mountain View Seniors' Housing (MVSH) Regular Board Meeting of November 6, 2025.

Key Messages

- The Board held their organizational and regular meeting in-person at the MVSH Administration Office Boardroom in Olds, Alberta from 1:00-3:00 pm.
- MVSH is happy to welcome new Director Will Stevens (Didsbury), as well as those members returning to serve on the Board of Directors.
- The Board is pleased to confirm the successful nomination and appointment of Dwayne Fulton as Board Chair and Angie Fricke as Vice Chair.
- The Board thanks the audit team from RSM for the presentation detailing the processes and answering questions around the upcoming 2025 year end audit.
- The Board is happy to see the continued trends on the Key Performance Indicators.
- The Board approved the 2026 Capital Budget as well as the revised 2025 Capital Budget.
- Board members who were able, appreciated attending the annual staff appreciation event held in October and congratulate all Long Service and Lodge Excellence recipients.
- The Board congratulated CAO, Stacey Stilling on her appointment to the Alberta Seniors and Community Housing Association (ASCHA) as a Board Director.

Next MVSH Board Meetings

The next regular Board meeting will be held on Thursday December 11, 2025, starting at 1:00 PM in the MVSH Administration Offices boardroom in Olds, Alberta (or by Microsoft Teams if required).

If you require any information or there are any questions related to this communication, please contact a Board Director or Stacey Stilling, CAO for MVSH at 403-556-2957 or by email at stacey.stilling@mvsh.ca

*COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF COUNCILLOR ISAAC*



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

For the Month of November 2025

Bylaw Policy Review Committee

Date of Meeting:

No meeting scheduled

Emergency Management Advisory Committee

Date of Meeting:

No meeting scheduled

Naming Committee

Date of Meeting:

No meeting scheduled

Sundre Forest Products/West Fraser

Date of Meeting:

No meeting scheduled

Other: Council Strategic Advisory Committee (workshop)

Date of Meeting: November 1 & 2, 2025

Attended bi-annual workshop. After election refresher on topics such as Financial Framework and Strategic Plan and role of Council.

Other: Council Organizational Meeting

Date of Meeting: November 10, 2025

Other: Alberta Municipalities Annual Convention

Date of Meeting: November 11 – 14, 2025

Highlights of Convention:

Opening Ceremonies: Welcome from Calgary Mayor Jeremy Farakas; guest speaker, Jonny Harris of Murdock Mysteries & Still Standing explaining with humour, “they” as in people always think “they” should do something.

Attended sessions with a wide variety of topics and speakers focusing on Council's Role and the advocacy role of AB Municipalities:

- Advocating for Towns;
- One Voice, the Mayor;
- Building relationships with MLAs;
- How to use AB Munis to help us in our municipality;
- AB Munis Policy & Advocacy Priorities;
- Resolutions (municipalities submissions for advocacy);
- FCSS session;
- Property Taxes Re-imagined;
- Water Policies;
- Election rules and Council Conduct;

- Getting Comfortable with being Uncomfortable – disagreements happen & that's ok, developing relationships, being a team, sharing & achieving goals, how we interact with each other as a Council, members of our community and others outside our community;
- Partnering for Prosperity – preparing Alberta's communities for investment, position your community for growth, strengthens local economies, builds confidence & credibility, benefits residents, and maximizes the impact of partnerships.

Keynote Speaker: Dr. Shawna Pandya, rural physician, professor U of A, astronaut. Amazing life-time achievements, learning from failures, if you are always winning you are probably in the wrong league.

Message from the Premier;

Message from the leader of the opposition;

Bearpit Sessions: various provincial ministers Q & A

Closing Ceremonies – message from newly elected Alberta Municipalities President.

Other: Regular Council Meeting

Date of Meeting: November 24, 2025 (unable to attend)



**COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF COUNCILLOR MARR**

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

For the Month of SEPTEMBER

Bylaw Policy Review Committee

Date of Meeting: TBD

No meeting scheduled

Emergency Management Advisory Committee

Date of Meeting: TBD

No meeting scheduled

GNP / FCSS

Date of Meeting: September 18, 2025

Focus on charity check stop, discussion on staff banked time and reallocating GNP funds to “the den” for future use. Encourage committee to sit on sub committees or recruit.

SDHS & Museum (Alternative)

Date of Meeting: No meeting

See designated councillor for report.

Sundre Aquatic Society (Alternative)

Date of Meeting: No meeting.

See designated councillor for report.

WELLNESS

Date of Meeting: September 8, 2025

Discussed sending a resolution from Town of Sundre to upcoming AB Muni conference to advocate for a Rural Generalist to sit on provincial health committee. Discussed local issue from pharmacies and poor information sharing on upcoming flu/covid vaccine schedule. Discussed creating better flow for residents to bring information to committee.

Other:

Date of Meeting:

September 4, 2025 – Welcome Back BBQ (CESD)
September 6, 2025 – Harvest Fair Chilli Judge & Snake Hill Run
September 7, 2025 – Harvest Fair Pie Judge & Auction
September 8, 2025 – Regular council meeting
September 22, 2025 – Regular council meeting



**COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF COUNCILLOR MARR**

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For the Month of **OCTOBER**

Bylaw Policy Review Committee

Date of Meeting: TBD

No meeting scheduled

Emergency Management Advisory Committee

Date of Meeting: TBD

No meeting scheduled

GNP / FCSS

Date of Meeting: October 16, 2025

Discussion of board committees. Staff discussion and GIC’s maturing. Charitable receipts during check-stop discussion. Clarified non-profits do not have to pay for business licenses with town. Provided monthly town report to board.

SDHS & Museum (Alternative)

Date of Meeting: No meeting

See designated councillor for report.

Sundre Aquatic Society (Alternative)

Date of Meeting: No meeting.

See designated councillor for report.

WELLNESS

Date of Meeting: No Meeting

No meeting scheduled

Other:

Date of Meeting:

October 4, 2025 – Tri-Services Ball 6pm
October 6, 2025 – Regular Council Meeting 4pm
October 9, 2025 – Electors Debate 6pm
October 20, 2025 – Election Day
October 25-26, 2025 – Council Orientation Day(s)
October 27, 2025 – Regular Council Meeting 4pm
October 31, 2025 – Fall Workshop

**COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF COUNCILLOR MARR**



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

For the Month of NOVEMBER

Bylaw Policy Review Committee

Date of Meeting: TBD

No meeting scheduled

Emergency Management Advisory Committee

Date of Meeting: TBD

No meeting scheduled

Grants Committee

Date of Meeting: TBD

No meeting scheduled

GNP / FCSS (Alternative)

Date of Meeting: TBD

See designated councillor for report.

SDHS & Museum

Date of Meeting: November 20, 2025

Unable to attend

ICC

Date of Meeting: No meeting.

No meeting scheduled

Other:

Date of Meeting:

November 1-2, 2025 – Fall Workshop (Red Deer)
November 10, 2025 – Regular Council Meeting
November 11, 2025 – Remembrance Ceremony
November 12 – 14, 2025 – AB Muni Conference (Calgary)
November 24, 2025 – Regular Council Meeting



REQUEST FOR DECISION

COUNCIL DATE	December 22, 2025
SUBJECT	RFD Council Key Messages November 2025
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	10.2

BACKGROUND/PROPOSAL:

Each month the key messages from the Office of Council is included in the mailing of the Town of Sundre's Utility bills, posted on the Town's website, and an electronic version of the message is posted to the website and the Town's social media site.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The Key Monthly Messages will be incorporated into the Town of Sundre Regular Council Meeting Agenda at the end of each month to ensure we reach as many residents as possible.

ALIGNMENT WITH SRATEGIC PLAN

This item aligns with Pillar 5 of the Strategic Plan-Sustainable and Responsible Governance.

MOTION:

That the Town of Sundre Council accept the Key Messages of Council for the month of November 2025 as information.

ATTACHMENTS:

10.2a_ Key Messages from the Office of Council for November 2025.

Date Reviewed: December 16, 2025

CAO: *Amida Nelson*

FROM THE OFFICE OF THE COUNCIL**For the Month of November**November 10, 2025

The Aqua-plex presented their annual report, which is required under the annual funding agreement. Council was appreciative of the hard work the volunteers and staff do to keep this valuable asset in our community.

Council appointed members of Council to the Committees, Boards and Commissions that the Town of Sundre participates in each year. These partnerships and collaborations are important for strengthening communities by combining diverse expertise, reaching more residents, and creating more resilient and locally relevant solutions.

Council discussed the Fall Strategic Planning workshop that was held on November 1st and 2nd. The workshop included discussions on current processes, and discussed the future processes where we will develop a long-term vision and plan to guide Council's decisions and resource allocation across all areas, including social, infrastructure, and economic aspects.

November 24, 2025

The RCMP presented their quarterly report. Council was encouraged by the increased efforts in our area. They are fully staffed in Sundre and area. We discussed the great working relationship with our Peace Officer and Bylaw Officer.

Council was presented with a report on the recent arena upgrades, and commented on the numerous positive responses we are receiving from the community.

There was extensive discussion and deliberation during the budget presentations. Council members asked a number of questions, adjusted some of the costs, and supported a few additional capital projects, as well as the rebuild of Centre Street north for 2026.

Fellow residents,

As we move into December, serving as your mayor is a privilege, and I am committed to approaching this term with transparency, accountability, and respect for the responsibilities entrusted to our local government.

Over the past weeks, your newly elected council and I have completed the intensive legal and governance training required under Alberta's *Municipal Government Act (MGA)*. This training ensures every elected official across the province understands the legislative framework we operate within—everything from council roles and responsibilities to ethics, municipal finance, land use, and public accountability.

This orientation reinforced three key priorities that will guide our work:

1. Strong Governance and Clear Roles

Council will continue to focus on strategic direction and policy, while empowering administration to conduct day-to-day operations. This clarity helps us govern effectively and responsibly.

2. Financial Stewardship

The MGA training highlighted the significance of long-range financial planning and budget decisions.

3. Respectful, Effective Decision-Making

We will work collaboratively as a council—listening to diverse perspectives, debating respectfully, and maintaining focus on what is in the best interest of the community as a whole.

As we begin this new term, I am optimistic about what we can achieve together. Our community continues its strong rural advantage—thanks to the dedication of our residents, businesses, volunteers, and town staff. I look forward to working with all of you as we build on that momentum.

Thank you once again for your trust and support. My door remains open, and I welcome your ideas, questions, and perspectives as we move forward.

Respectfully

Mayor Warnock



REQUEST FOR DECISION

COUNCIL DATE	December 22, 2025
SUBJECT	RFD Correspondence / Invitations
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	11.

Correspondence and invitations received by, and/or sent by Legislative Services.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the attached correspondence as information and at Council's discretion, accept or decline the attached invitation by separate motion.

Motion:

That the Town of Sundre Council accept the documents provided by Parkland Regional Library System as information.

Motion:

That the Town of Sundre Council accept the letter from Mountain View County as information and that Council will discuss and prepare a report to be sent to Mountain View County pertaining to the request for the municipality to provide its top three priority areas by January 31, 2026.

ATTACHMENTS:

- 11.1 Parkland Regional Library System
- 11.2 MVC Letter – Request for Strategic Priorities

Date Reviewed: December 16, 2025

CAO *Amida Neban*

PARKLAND REGIONAL LIBRARY SYSTEM – BUDGET INFORMTION

----- Forwarded message -----

From: **Parkland Administration** <administration@prl.ab.ca>

Date: Tue, Dec 9, 2025 at 1:46 PM

Subject: Parkland Regional Library System Budget 2026 Approved

To: PRL Board <prlboard@prl.ab.ca>, Municipal Administrators
<municipaladministrators@prl.ab.ca>

Good afternoon,

As part of the annual approval process, Parkland Regional library System’s budget must be approved by 2/3 of the member municipalities representing 2/3 of the member population. This process is rooted in Parkland’s membership agreement.

We are writing to inform you that Parkland’s budget has been approved by 86% of the population representing 75% of the municipalities.

If you would like more information, please let me know.

The Parkland Board thanks all municipalities for their continued support.

Kara Hamilton

Office Administrator

Parkland Regional Library System | 4565 46 Street Lacombe AB T4L 0K2
403.782.3850 ext 232 | 1.800.567.9024.ext 232 | prl.ab.ca

Libraries – *Value Beyond Words*



PRLS BOARD TALK

Highlights of the Parkland Regional Library Board Meeting NOVEMBER 27, 2025

Organizational Meeting

Parkland's board has 28 new members. Board members in attendance elected the new Executive Committee and Board Chair. Barb Gilliat was re-appointed Board Chair by acclamation.

Executive Committee

The Executive Committee has several new faces, along with returning members. Welcome!

- Todd Dalke** – Town of Sundre
- Elaine Fossen** – Village of Forestburg
- Shaleah Fox** – Village of Donaldia
- Barb Gilliat** – Village of Alix (Committee Chair)
- Ryanna Hanson** – Red Deer County
- Joe Iwanicki** – Town of Sylvan Lake
- Marc Mousseau** – S.V. of Parkland Beach
- Carlene Wetthuhn** – Camrose County
- Shannon Wilcox** – Town of Carstairs

Seat seven is vacant, and will hopefully be filled at the February meeting of the board.

Parkland 2026 Budget

The Parkland budget has been approved by 72% of the municipalities representing 85% of the population, with one municipality declining.

Advocacy Committee

Parkland will not be re-appointing the Advocacy Committee. Instead, the Executive Committee will be responsible for Parkland's advocacy. Libraries will be responsible to reach out to Parkland if they would like help with their own Advocacy efforts. Parkland's

Marketing Specialist, Hailey Halberg will send out communication to the libraries explaining the change.

The Executive Committee will bring an Advocacy report to the board in February.

Board Meeting Dates for 2026

Parkland will be holding three board meetings virtually in 2026. The May board meeting will be held in-person at Parkland headquarters. Board meeting's dates are subject to change, but are set as follows:

- **February 26** - Annual Report, Year in Review
- **May 21** - 2025 Financial Statements presented
- **September 17** - Budget presentation for 2027
- **November 19** - Organizational Meeting

Meetings will commence at 10:00 a.m.

Board Member Survey Results

The results of a three-question, self-assessment survey given to board members at the end of their September 11th meeting was discussed. Response to the survey was good and the comments suggest that board meetings are effective.

Advocacy Activities

Meeting with Dan Williams, the Minister of Municipal Affairs

On September 12th, Parkland's Director and Board Chair, along with Sarah Meilleur, the CEO of Calgary Public Library and her Board Chair met with Dan Williams, the Minister of Municipal Affairs in Calgary. The purpose of the meeting was to discuss the resolution being presented at the Alberta Municipalities convention last November. The resolution follows:

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate for the Government of Alberta to update the per capita rate to \$6.94 per person, an increase of \$1.34 per person to reflect inflationary increases and commit to indexing the population-based grant using the rate of inflation and the most recent population statistics of the Alberta Municipal Affairs Population Estimate List.

To galvanize provincial support for the funding resolution, Parkland's Director is a member of a steering committee that includes the CEOs of Edmonton, Calgary, and Strathcona County libraries. On October 27th,

Next Meeting: February 26, 2026 (via Zoom)

Sheppard co-chaired a meeting of all the large and mid-sized libraries in Alberta to review the funding request to ensure there is consistent messaging across the province. The steering committee also learned that a similar resolution was presented at the recently held Rural Municipalities of Alberta (RMA) convention. The RMA resolution reads:

THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta advocate for the Government of Alberta to update the per capita rate for the Public Library Operating Grant to \$6.94 per person, which is an increase of \$1.34 per person, to reflect inflationary increases.

THEREFORE, BE IT RESOLVED that Rural Municipalities of Alberta advocate for the Government of Alberta to commit to indexing the population-based grant using the rate of inflation and the most recent populations statistics of the Alberta Municipal Affairs Population Estimate List.

The sponsor of this resolution is the County of Grande Prairie.

Both resolutions passed on November 19th.

Marketing Activities

Library Card Sign Up Month and Canadian Library Month Parkland organized contests for member library staff and patrons to participate in for Library Card Sign Up Month (September), and Canadian Library Month (October). These contests were well received and got great participation.

There were 30 participating libraries, 432 entries, and 981 total new members during the *Library Card Sign Up Month* Contest.

The *Canadian Library Month Golden Ticket* Contest had 39 participating libraries and 697 entries. The winner from Sylvan Lake Municipal Library received a West Edmonton Mall family fun package including tickets to the Word Waterpark OR Galaxyland, accommodation, gas, and meal gift cards, and tickets to the Telus World of Science.

Member Library Social Media Content Creation

Sylvan Lake Municipal Library and Olds Municipal Library requested support with planning and filming content for their social media feeds. Parkland's Marketing Specialist,

planned 10 video ideas for each location and filmed them with the help of the staff at the library.

New Signage at Parkland Regional Library System

Parkland staff completed a review of the signage around the headquarters building and made some changes. This includes decals on doors to direct delivery drivers and visitors, an "about Parkland" plaque to inform visitors looking for a public library, a sign facing the entrance road, and some promotional/advocacy messages throughout the building.

Committee News from Trustees

Penhold & District Public Library partnered with FCSS and held dinosaur activities for 53 participants. They also held a hero tournament for the second time, which was very popular. The Town of Penhold held a community Christmas and took pictures with Santa in the library. The performing group, the Messengers, are set to sing Christmas carols and give background on some of the classic songs on Dec 6th from 12:30-3:00.

Board Members Present

(In-Person) Barb Gilliat (Chair) **(Zoom)** Clint Walker alt. for Janet Adam, Jackie Almborg, Skyla Attfield, Alison Barker-Jevne, Denise Boniface, Laureen Clark-Rennie, Shelley Cook, Curtis Cook, Teresa Cunningham, Lana Curle, Todd Dalke, Sarah Fahey, Richard Forsberg, Elaine Fossen, Shaleah Fox, Dwayne Fulton, Matthew Goudy, Kathy Hall, Pam Hansen, Ryanna Hansen, Lindsay Holmen, Kimberlee Hunter, Joe Iwanicki, Monha Mah alt. for Victor Kelly, Troy Lambert, Bryce Liddle, Lori Lindseth, Paul Looser, Julie Maplethorpe, Lyle McKellar, Marc Mousseau, Joy-Anne Murphy, Leah Nelson, Cindy Orom, Amanda Peffers, Scott Pfeiffer, Bill Rock, Sandy Shipton, Maxine Steil, Matthew Sumegi, Leona Thorogood, Brenfa Dennis alt. for Cory Twerdoclib, Carlene Wetthuhn, Shannon Wilcox, Stephen Wyse **(Guests)** Haley Amendt, Diane Elliott, Maia Foster, Delayne Golby, Channing McDonald

Merry Christmas from Parkland Staff!





PRLS Board Meeting Minutes

November 27, 2025

The regular meeting of the Parkland Regional Library System Board was called to order at 10:00 a.m. on Thursday November 27, 2025 in the Small Board Room, Lacombe.

Present: Barb Gilliat

Present via Zoom: Clint Walker alt. for Janet Adam, Jackie Almberg, Skyla Attfield, Alison Barker-Jevne, Denise Boniface, Laureen Clark-Rennie, Shelley Cook, Curtis Cook, Teresa Cunningham, Lana Curle, Todd Dalke, Sarah Fahey, Richard Forsberg, Elaine Fossen, Shaleah Fox, Dwayne Fulton, Matthew Goudy, Kathy Hall, Pam Hansen, Ryanna Hansen, Lindsay Holmen, Kimberlee Hunter, Joe Iwanicki, Monha Mah alt. for Victor Kelly, Troy Lambert, Bryce Liddle, Lori Lindseth, Paul Looser, Julie Maplethorpe, Lyle McKellar, Marc Mousseau, Joy-Anne Murphy, Leah Nelson, Cindy Orom, Amanda Peffers, Scott Pfeiffer, Bill Rock, Sandy Shipton, Maxine Steil, Matthew Sumegi, Leona Thorogood, Brenda Dennis alt. for Cory Twerdoclib, Carlene Wetthuhn, Shannon Wilcox, Stephen Wyse

Guests: Haley Amendt, Diane Elliott, Maia Foster, Delayne Golby, Channing McDonald

With Regrets: Dustin Gillespie, Dana Kreil, Hazen Letwin, Ricci Matthews

Absent: Delijiah Antaloczy, Les Fee, Darryl Motley, Naomi Tercier, Teri Underhill

Staff: Karyn Goodwillie, Hailey Halberg, Kara Hamilton, Paige Mueller, Andrea Newland, Valerie Schellenberg, Ron Sheppard, Tim Spark

Call to Order

Meeting called to order at 10:00 a.m. by Barb Gilliat. Gilliat reviewed the ground rules of the meeting.

As part of PRLS' legislative compliance procedures, board members who send regrets are excused at the beginning of each meeting. Gilliat asked for a motion to excuse Dustin Gillespie, Dana Kreil, Hazen Letwin, Ricci Matthews, and Cory Twerdoclib from attendance at the board meeting on November 27, 2025 and remain a member of the Parkland Board in good standing. Matthew Goudy made a counter motion.

Motion by Matthew Goudy to discontinue the practice of making motions to excuse regrets at the beginning of Parkland's board meetings.

CARRIED
PRLS 48/2025



Agenda

1.1.2 Adoption of the Agenda

Motion by Matthew Goudy to accept the agenda as presented.

CARRIED
PRLS 49/2025

1.2. Approval of Minutes

Gilliat asked if there were any amendments to the September 11, 2025 minutes. There were none.

Motion by Carlene Wetthuhn to approve the minutes of the September 11, 2025 meeting as presented.

CARRIED
PRLS 50/2025

1.3. Business arising from the minutes of the September 11, 2025 meeting

Gilliat asked if there was any business arising from the minutes. There was none.

2. Business Arising from the Consent Agenda

Gilliat asked if there was any business arising from the consent agenda. There was none.

Motion by Shannon Wilcox to approve the consent agenda as presented.

CARRIED
PRLS 51/2025

3.1 Board Orientation

Sheppard presented a short orientation about being a board member on the Parkland Board.

4.1 Election of Board Chair

Each year at Parkland's November board meeting, the board chairperson is elected for a twelve-month term.

Gilliat turned the meeting over to Sheppard, who asked for nominations from the floor for the position of Board Chair.

Sarah Fahey nominated Barb Gilliat, who allowed her name to stand.

Sheppard asked for other nominations a second time, and asked a third time for nominations.

Motion by Carlene Wetthuhn to cease nominations.

CARRIED
PRLS 52/2024



Barb Gilliat became Parkland’s Board Chair by acclimation. Sheppard turned the meeting back to Barb Gilliat.

4.2 Election of the Executive Committee

Sheppard reviewed. PRLS’ Executive Committee has the ten-member maximum allowed by the Libraries Regulation. The Board Chair accounts for one seat on the committee. In accordance with Parkland’s master agreement with the municipalities, members of the Executive Committee are selected on a geographical basis. Members were divided into “breakout rooms” on Zoom and a representative was chosen from each area. The Executive Committee was appointed as follows:

- Board Chair – Barb Gilliat
- Seat 2 – Carlene Wetthuhn, Camrose County
- Seat 3 – Ryanna Hanson, Red Deer County
- Seat 4 – Todd Dalke, Town of Sundre
- Seat 5 – Marc Mousseau, Summer Village of Parkland Beach
- Seat 6 – Shaleah Fox, Village of Donalda
- Seat 7 – No representative chosen
- Seat 8 – Elaine Fossen, Village of Forestburg
- Seat 9 – Shannon Wilcox, Town of Carstairs
- Seat 10 - Joe Iwanicki, Town of Sylvan Lake

The area that did not select a member for the Executive Committee will have the opportunity to do so at the February board meeting.

Motion by Teresa Cunningham to accept the Executive Committee as appointed.

CARRIED
PRLS 53/2025

4.3 Board Signing Authorities

Sheppard reviewed. According to board policy 4.4.20, Parkland Regional Library System requires that two trustees act as signing authorities for cheques valued at \$45,000 or more, or, if the Director is unavailable to sign.

Barb Gilliat and Sarah Fahey volunteered to be Parkland’s board signing authorities.

Motion by Carlene Wetthuhn to accept Barb Gilliat and Sarah Fahey as PRLS’ board signing authorities.

CARRIED
PRLS 54/2025



4.4 Future of the Advocacy Committee

Sheppard reviewed. Over the years, Parkland has done a number of activities to help member libraries with advocacy. Overall, staff have experienced very low uptake compared to the amount of staff time and effort spent on these initiatives.

Furthermore, despite offering to have Parkland Advocacy Committee members provide advocacy training, none of Parkland's libraries have availed themselves of those services. While PRLS provincial advocacy efforts have been quite successful, efforts to assist member libraries have not. Staff suggested that it may be time to rethink where PRLS should put its resources.

Options included:

- Given the increasingly limited role for Parkland's Advocacy Committee, its functions should be absorbed by the Executive Committee with an advocacy component being part of each Executive Committee meeting. Regular advocacy discussion will also continue at board meetings.
- Instead of having a Parkland Advocacy Committee, Parkland will host member libraries at meetings at which PRLS will support and assist local advocacy efforts. Parkland will help in any way we can. This may include helping libraries develop their own advocacy plans from scratch or supporting an existing plan through the production of documents, messaging, materials production, or whatever is required. This idea has already been shared with some libraries and is proving very popular.
- Parkland can also support libraries with promoting collective advocacy goals. For example, if several libraries want to lobby a school division or the provincial government on a particular topic, PRLS can assist them in any way they see fit.

Approaching advocacy in this manner allows the local libraries to be the initiator and driving force with their advocacy efforts. These proposals clearly, unambiguously separate Parkland's advocacy efforts from those of member libraries and also allow member library boards to take full ownership and direction of their advocacy efforts with all the professional resources and support PRLS can offer.

After some discussion, it was decided that the Parkland board would not reappoint an Advocacy Committee for 2026, and the Executive Committee would be responsible for Provincial Advocacy. Libraries will be responsible to reach out to Parkland if they would like help with Advocacy. Parkland's Marketing Specialist will send out communication to the libraries explaining the change.

The Executive Committee will come back to the board in February with an Advocacy Report.



4.5 Policy on Board Member Voting

Sheppard reviewed. At the September 11th board meeting, Julie Maplethorpe, who represents five municipalities on the Parkland board, asked the board to consider letting board members have as many votes on motions as the number of municipalities they represent on the board.

After some discussion, the board voted on a motion to allow board members who are appointed as representatives to the PRLS Board for multiple municipalities to be awarded one vote per municipality. The motion was defeated. The board then decided that board members would continue to be accorded one vote each. Staff were instructed to bring a policy back to the board in November affirming that each board member represents only one vote.

A line has been added to *Policy 2.3 – Motions at Board Meetings*:

“Individual board members only count for one vote each regardless of how many municipalities they represent on the board.”

Motion by Matthew Goudy that individual board members only count for one vote each regardless of how many municipalities they represent on the board.

CARRIED
PRLS 55/2025

4.6 Compensation Policy

In 2017, and again in 2022, Parkland undertook compensation reviews which included a review of Parkland’s salary grid and benefits. As part of this process, the board implemented a “Cost of Living and Compensation” policy. Written within the policy is the expectation that the salary grid will be externally reviewed every three years at a minimum.

The Executive Committee discussed the matter at length at their October 16th meeting. Due to the length of time it took to implement Parkland’s new, shorter salary grid (in 2025), they believe the Cost of Living and Compensation policy should be changed. The Executive passed a motion recommending that compensation reviews should be conducted every five years rather than every three.

The board agreed that the policy should be changed to every 5 years.

Motion by Monha Mah to approve the Cost of Living and Compensation policy as amended.

CARRIED
PRLS 56/2025

4.7 Protection of Privacy Policy

Sheppard reviewed the changes required to Parkland’s policies and bylaws to adhere to the new POPA legislation. Earlier this year, the Government of Alberta (GOA) enacted the Protection of Privacy Act (POPA) which has replaced the Freedom of Information and Protection of Privacy Act



(FOIP). Parkland had been previously required by legislation to have FOIP policies and bylaws. These policies and bylaws have needed to be revised to conform with the new POPA legislation.

The most notable change was the creation of a Privacy Management Program (PMP) required by POPA (see 4.8). Note that Parkland's Office Administrator has been designated as PRLS' Privacy Officer while the Director remains the "Head", who is responsible for ensuring Parkland is compliant with privacy laws and responds to access to information requests.

The board also had to approve changes to the policies and bylaws of the board's three outlet libraries in the hamlets of Brownfield, Spruce View, and Water Valley.

Motion by Matthew Sumegi to approve PRLS' policy revisions to conform with the Protection of Privacy Act as presented.

CARRIED
PRLS 57/2025

Motion by Leona Thorogood to approve PRLS' bylaw revisions to conform with the Protection of Privacy Act as presented.

CARRIED
PRLS 58/2025

Motion by Joy-Anne Murphy to approve PRLS outlet policy revisions to conform with the Protection of Privacy Act as presented.

CARRIED
PRLS 59/2025

Motion by Kathy Hall to approve PRLS Outlet bylaw revisions to conform with the Protection of Privacy Act as presented.

CARRIED
PRLS 60/2025

4.8 Marketing and Advocacy Report

Halberg and Sheppard reviewed the Marketing and Advocacy Report.

Marketing Report

Library Card Sign Up Month and Canadian Library Month

Parkland organized contests for member library staff and patrons to participate in for Library Card Sign Up Month (September), and Canadian Library Month (October). These contests were well received and got great participation.

There were 30 participating libraries, 432 entries, and 981 total new members during the Library Card Sign Up Month Contest.



The Canadian Library Month Golden Ticket Contest had 39 participating libraries and 697 entries. The winner from Sylvan Lake Municipal Library received a West Edmonton Mall family fun package including tickets to the Word Waterpark OR Galaxyland, accommodation, gas, and meal gift cards, and tickets to the Telus World of Science.

Member Library Social Media Content Creation

Sylvan Lake Municipal Library and Olds Municipal Library requested support with planning and filming content for their social media feeds. Parkland's Marketing Specialist, Hailey, planned 10 video ideas for each location and filmed them with the help of the staff at the library.

New Signage at Parkland Regional Library System

Parkland staff completed a review of the signage around the headquarters building and made some changes. This includes decals on doors to direct delivery drivers and visitors, an "about Parkland" plaque to inform visitors looking for a public library, a sign facing the entrance road, and some promotional/advocacy messages throughout the building.

Advocacy Report

Meeting with Dan Williams, the Minister of Municipal Affairs

On September 12th, Parkland's Director and Board Chair, along with Sarah Meilleur, the CEO of Calgary Public Library and her Board Chair Evan Legate met with Dan Williams, the Minister of Municipal Affairs, in Calgary. The purpose of the meeting was to discuss the resolution being presented at the Alberta Municipalities convention this November and its associated funding request. The resolution follows:

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate for the Government of Alberta to update the per capita rate to \$6.94 per person, an increase of \$1.34 per person to reflect inflationary increases and commit to indexing the population-based grant using the rate of inflation and the most recent population statistics of the Alberta Municipal Affairs Population Estimate List.

The meeting went as well as expected. Williams observed that the provincial government is currently facing a \$6 billion deficit. He did not believe that the public library community could reasonably expect an increase in the operating grants in the immediate future. Williams was however, very supportive and encouraged the presentation of the funding resolution.

To galvanize provincial support for the funding resolution, Parkland's Director is one of a steering committee that includes the CEOs of Edmonton, Calgary, and Strathcona County libraries. On October 27th, Sheppard co-chaired a meeting of all the large and mid-sized libraries in Alberta to go over the funding request to ensure there is consistent messaging across the province. The steering committee also learned that a similar resolution is being presented at the



Rural Municipalities of Alberta (RMA) convention this fall. Differing slightly, the RMA resolution reads:

THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta advocate for the Government of Alberta to update the per capita rate for the Public Library Operating Grant to \$6.94 per person, which is an increase of \$1.34 per person, to reflect inflationary increases.

THEREFORE, BE IT RESOLVED that Rural Municipalities of Alberta advocate for the Government of Alberta to commit to indexing the population-based grant using the rate of inflation and the most recent populations statistics of the Alberta Municipal Affairs Population Estimate List.

The sponsor of this resolution is the County of Grande Prairie.

Parkland's Director met with local MLA Jennifer Johnson on November 13th to discuss library funding and inform Ms. Johnson of the two resolutions. On November 19th, the resolution going to Alberta Municipalities was passed by a vote of 549 to 52. The RMA resolution passed on the same day.

Trade Shows

Members of the Executive and Advocacy Committees had encouraged Parkland's participation at the Alberta Municipalities and RMA trade shows this November. Unfortunately, when the matter was discussed at a meeting of the seven regional library system directors on October 2nd, the only Directors willing to commit to attending were from Parkland and Yellowhead Regional Library. As a result of the lack of enthusiasm, Parkland and Yellowhead do not believe participating in the trade shows will be effective.

Matthew Goudy left the meeting at 11:40 a.m.

4.9 PRLS Investments

Sheppard reviewed. According to Parkland's Annual Agenda policy, the Executive Committee is to review Parkland's investments at least twice a year.

Parkland's investor, Adam Lamb, recommended Parkland keep its 10-year ladder bond portfolio unchanged.

Though allowed by policy, PRLS does not currently have funds invested in GICs.

After reviewing the investments at their last meeting, the Executive Committee decided to leave Parkland's investment strategy unchanged.

Motion by Curtis Cook to receive for information.

CARRIED
PRLS 61/2025



4.10 Board Self Evaluation

Gilliat reviewed the results of the September Board self-evaluation. Response to the survey was good and the comments were positive, though one person was not fond of the Zoom format.

Motion by Laureen Clark-Rennie to receive for information.

CARRIED
PRLS 62/2025

4.11 2026 Board Meeting Dates

Sheppard reviewed. The 2026 board meeting dates are as follows:

February 26, 2026	10:00 a.m. – 12:00 p.m. (Annual Report, Year in Review)
May 21, 2026	10:00 a.m. – 12:00 p.m. (2025 Financial Statements presented)
September 17, 2026	10:00 a.m. – 12:00 p.m. (Budget presented)
November 19, 2026	10:00 a.m. – 12:00 p.m. (Organizational meeting)

The board also discussed continuing board meetings using Zoom or return to in-person meetings. If the board returns to in-person meetings, Parkland lacks the technology to record them. Zoom meetings are recorded and publicly available on our website. Parkland also lacks the technology to host hybrid board meetings. Meetings need to be either entirely in-person or virtual.

After some discussion, it was decided that the May 2026 board meeting will be held in-person at Parkland headquarters.

Motion by Julie Maplethorpe to hold the May board meeting in-person with the other three meetings by Zoom.

CARRIED
PRLS 63/2025

Motion by Julie Maplethorpe to hold all PRLS board meetings at 10:00 a.m. in 2026.

CARRIED
PRLS 64/2025

4.12 Budget Approval Update

Sheppard reviewed. As of the date of the meeting, Parkland's budget was approved by 71.88% of the municipalities representing 85.44% of the population. The only municipality that declined the budget was the Town of Didsbury. The Parkland budget for 2026 has been passed.

Motion by Carlene Wetthuhn to receive for information.

CARRIED
PRLS 65/2025

4.13 Updates

4.13.1. Director's Report

4.13.2. Library Services Report



4.13.3. Finance & Operations Report

Sheppard asked if there were any questions about the reports. There were none.

Motion by Matt Sumegi to receive the Director's, Library Services, and Finance & Operations Reports for information.

CARRIED
PRLS 66/2025

4.14. Parkland Community Update

Penhold & District Public Library partnered with FCSS and held dinosaur activities for 53 participants. They also held a hero tournament for the second time, which was very popular. The Town of Penhold held a community Christmas and took pictures with Santa in the library. The Messengers are set to sing Christmas carols and give background on some of the classic songs on Dec 6th from 12:30-3:00.

5. Adjournment

Motion by Leona Thorogood to adjourn the meeting at 12:07 p.m.

CARRIED
PRLS 67/2025

Chair



Mountain View C O U N T Y

11.2

December 12, 2025

Via e-mail

Mayor Dean Allan, Town of Carstairs
Mayor Craig Lamb, Village of Cremona
Mayor Chris Little, Town of Didsbury
Mayor Dan Daley, Town of Olds
Mayor Richard Warnock, Town of Sundre

Honorable Mayors,

Mountain View County will be holding its Strategic Planning Session on March 22 and 23, 2026. As we look ahead to the next Council term and the continued strength of our regional partnerships, we invite each of your Councils to share your municipality's top three priority or focus areas for the coming years.

Our Council is committed to meaningful regional collaboration. Understanding the opportunities and challenges facing our urban neighbours may help inform Mountain View County's strategic direction and may support the development of future collaborative initiatives. While we cannot guarantee that all identified priorities will be addressed, having this information during our planning process will be beneficial.

We kindly request that your municipality provide its top three priority areas by January 31, 2026, to support the development of our agenda and background materials for Council's consideration.

If you have any questions, please feel free to contact me directly, or connect through your CAO with Jeff Holmes.

Sincerely,

Angela Aalbers
Reeve