



DEPARTMENTAL YEAR END REPORT

DEPARTMENT	Emergency Management
SUBMITTED BY	Kevin
DATE	January 21, 2020
FOR	2020

TOPIC #1	Planning P and IAP Workshop hosted by SPOG
	3 EM Staff attended this course. Information and training was provided on the Planning P and creating an Incident Action Plan (IAP) within the ICS structure. Great course.
TOPIC #2	ESS Planning - MVC
	EM attended this meeting regarding setting up an ESS plan. A facilitator was there from the Provincial Emergency Social Services (PESS) branch of Alberta Emergency Management. The region is considering a regional ESS plan as one option.
Topic #3	Ops Section Chief – RD County
	The DEM and DDEM attended this 4 day course on the Operations Section Chief role.
TOPIC # 4:	Municipal Emergency Response Plan (ERP)
	EM staff are working through & proofing the draft Municipal ERP. Feb. Regional ERP has been updated.
TOPIC # 5:	COVID – 19
	Closing of Facilities: March 2020 the Office, Shop and CS buildings were closed to the public; EMD available by phone and email; Monitored daily updates from Provincial Government; Attended meetings with Council (via phone), CAO, DDEM, Regional DEMs, POC and major stakeholders; Provided public and staff updates daily; Researched and fielded calls regarding COVID; June and July COVID some relaxation to restrictions; November new provincial restrictions due to increase in case numbers; Continue to monitor provincial reports, update CAO/Council/Staff and Public.

Topic # 6:	Business Continuity Plan
	Spring / Summer - EM staff continue to update this document from 2007. Summer – draft completed and ready for review.
Topic # 7:	DEM monitoring usual risks associated with this time of year
	Flooding, seasonal wild fires etc. Continuous monitoring of waterways, weather and snowpack.
Topic # 8:	Emergency Management Job Aids
	EM continue to create, review and update EM Job aids. This will go in our EM go kits. Incident Command, Information Officer, Liaison Office and Safety Officer are now complete. Drafts of Operations and Planning are complete and ready for review.



DEPARTMENTAL YEARLY REPORT

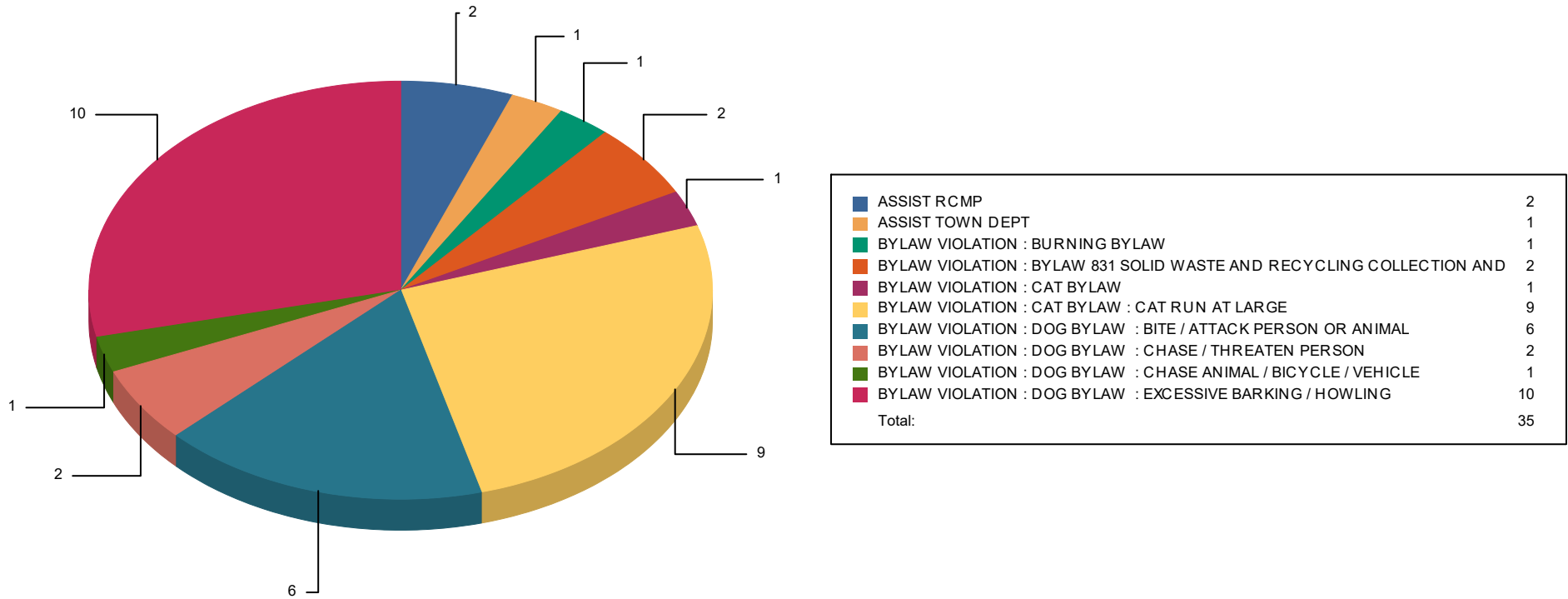
DEPARTMENT	Municipal Enforcement
SUBMITTED BY	Kevin HEEREMA
DATE	January 21, 2021
FOR	2020

TOPIC #1	Snow Removal Concerns
	Snow removal notices issued re: clearing sidewalks.
TOPIC # 2:	AACPO Conference Spring/Fall
	Conference included training from World Renowned Trainers. Fall training session covered Phase 1 of Bill 21.
TOPIC # 3:	Neighbours Day
	Meeting with SPOG regarding SPOG Neighbours Day. Unfortunately canceled due to COVID restrictions
Topic #4:	Bylaw concerns during COVID
	Addressing concerns from residence regarding usual Bylaw enforcement.
Topic #5:	Unsightly Property Bylaw
	Draft prepared for review by Administration.
Topic #6:	Bill 21
	Bill 21 has introduced some changes that will affect the department. Kevin is aware and monitoring possible solutions and issues. Online training and information gathering on changed due to Bill 21.
Topic #7:	Sundre Charity Check Stop
	Assisted with annual Charity Check Stop, very successful response from the community, those travelling through Town.
Topic #8:	COVID-19
	This year has been especially challenging due to the ongoing health threat of COVID – 19. The CPO serves as the Director of Emergency Management for the town and as a result time and resources were focused on COVID response throughout 2020.

Attachment #1	2020 Statistical Report
Attachment #2	Activity Summary

Case Report

Count of Incident Types



ASSIST RCMP: 2 1%

Case Report

ASSIST TOWN DEPT: 1 1%

BYLAW VIOLATION : BURNING BYLAW: 1 1%

BYLAW VIOLATION : BYLAW 831 SOLID WASTE AND RECYCLING COLLECTION AND: 2 1%

BYLAW VIOLATION : CAT BYLAW: 1 1%

BYLAW VIOLATION : CAT BYLAW : CAT RUN AT LARGE: 9 7%

BYLAW VIOLATION : DOG BYLAW : BITE / ATTACK PERSON OR ANIMAL: 6 4%

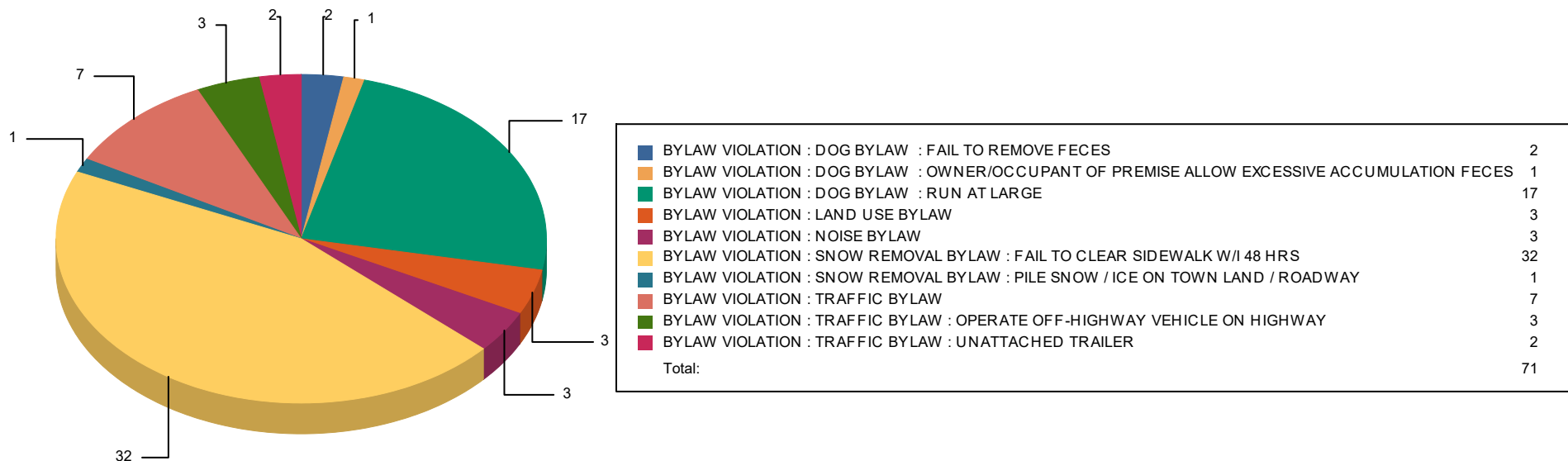
BYLAW VIOLATION : DOG BYLAW : CHASE / THREATEN PERSON: 2 1%

BYLAW VIOLATION : DOG BYLAW : CHASE ANIMAL / BICYCLE / VEHICLE: 1 1%

BYLAW VIOLATION : DOG BYLAW : EXCESSIVE BARKING / HOWLING: 10 7%

Case Report

Count of Incident Types



BYLAW VIOLATION : DOG BYLAW : FAIL TO REMOVE FECES: 2 1%

BYLAW VIOLATION : DOG BYLAW : OWNER/OCCUPANT OF PREMISE ALLOW EXCESSIVE ACCUMULATION FECES: 1 1%

BYLAW VIOLATION : DOG BYLAW : RUN AT LARGE: 17 13%

BYLAW VIOLATION : LAND USE BYLAW: 3 2%

Case Report

BYLAW VIOLATION : NOISE BYLAW: 3 2%

BYLAW VIOLATION : SNOW REMOVAL BYLAW : FAIL TO CLEAR SIDEWALK W/I 48 HRS: 32 24%

BYLAW VIOLATION : SNOW REMOVAL BYLAW : PILE SNOW / ICE ON TOWN LAND / ROADWAY: 1 1%

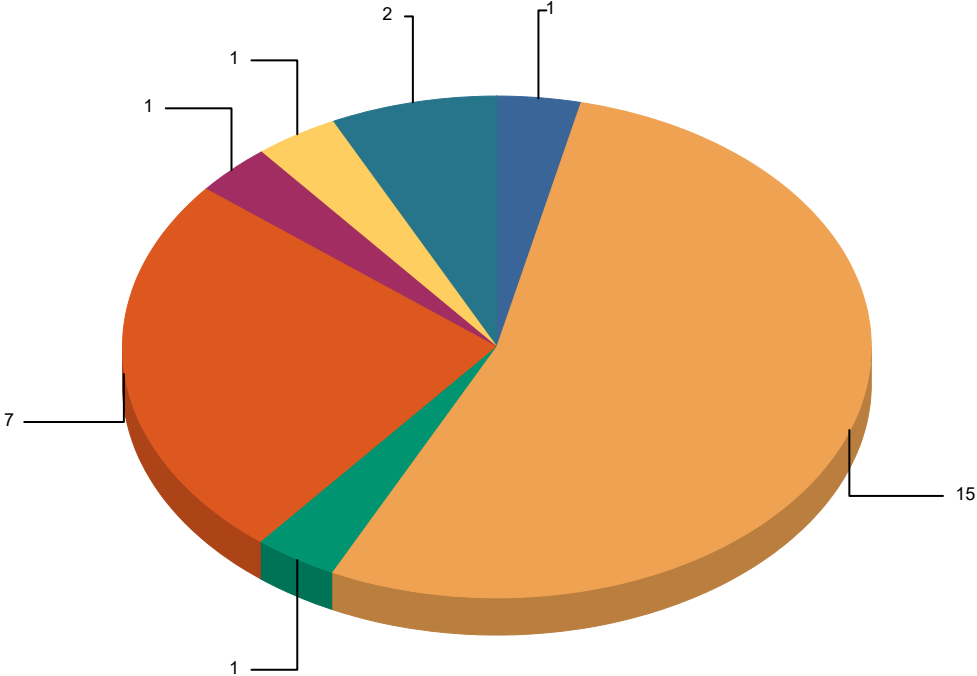
BYLAW VIOLATION : TRAFFIC BYLAW: 7 5%

BYLAW VIOLATION : TRAFFIC BYLAW : OPERATE OFF-HIGHWAY VEHICLE ON HIGHWAY: 3 2%

BYLAW VIOLATION : TRAFFIC BYLAW : UNATTACHED TRAILER: 2 1%

Case Report

Count of Incident Types



■	BYLAW VIOLATION : UNSIGHTLY BYLAW	1
■	BYLAW VIOLATION : UNSIGHTLY BYLAW : UNSIGHTLY PROPERTY	15
■	BYLAW VIOLATION : WEEDS GRASS PLANTS BYLAW	1
■	OTHER	7
■	PROVINCIAL VIOLATION : ANIMAL PROTECTION ACT	1
■	PROVINCIAL VIOLATION : ENVIRONMENTAL PROTECTION ACT	1
■	PROVINCIAL VIOLATION : TSA VIOLATION - SEE NARITIVE	2
	Total:	28

BYLAW VIOLATION : UNSIGHTLY BYLAW: 1 1%

BYLAW VIOLATION : UNSIGHTLY BYLAW : UNSIGHTLY PROPERTY: 15 11%

BYLAW VIOLATION : WEEDS GRASS PLANTS BYLAW: 1 1%

OTHER: 7 5%

Case Report

PROVINCIAL VIOLATION : ANIMAL PROTECTION ACT: 1 1%

PROVINCIAL VIOLATION : ENVIRONMENTAL PROTECTION ACT: 1 1%

PROVINCIAL VIOLATION : TSA VIOLATION - SEE NARITIVE: 2 1%

Grand Total: 100.00% Total # of Incident Types Reported: 134