



Regular Council Meeting
Town of Sundre Municipal Council Chambers
Via Teleconferencing
March 8, 2021
6:00 p.m.

1. **Call to Order**
Moment of Reflection
2. **Public Hearing:**
3. **3. Agenda – Amendments and Adoption**
 - 3.1 March 8, 2021 Regular Council Meeting
4. **Adoption of Previous Minutes**
 - 4.1 February 22, 2021 Regular Council Meeting Pg. 1
5. **Delegation: None**
6. **Bylaws/Policies: None**
7. **Old Business: None**
8. **New Business**
 - 8.1 RFD International Women’s Day Proclamation Pg. 4
 - 8.2 RFD Appointment of Returning Officer Pg. 6
 - 8.3 RFD Appointment of Substitute Returning Officer Pg. 7
 - 8.4 RFD E360 Solid Waste Contract Extension Pg. 8
9. **Administration**
 - 9.1 Social Media – Verbal Discussion Pg.
10. **Municipal Area Partnership (MAP): None**
11. **Council Committee Reports: None**
12. **Council Invitations / Correspondence**
 - 12.1 Westlock County Correspondence Pg. 11
 - 12.2 Crowsnest Pass Correspondence Pg. 13
 - 12.3 Gas Alberta Inc. Gas Rate Letter Pg. 15
13. **Closed Meeting**
 - 13.1 Advice from Officials, *FOIPP Act Section 24:*

14. **Adjournment**

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Regular Council Meeting
Minutes
Via Teleconferencing
February 22, 2021

The regular meeting of Council of the Municipality of Sundre was held via Teleconferencing on Monday, February 22, 2021 commencing at 6:00 p.m.

IN ATTENDANCE

Mayor Terry Leslie
Councillor Richard Warnock
Councillor Rob Wolfe
Councillor Charlene Preston
Councillor Todd Dalke
Councillor Cheri Funke

ABSENT:

Councillor Paul Isaac

STAFF

Chief Administrative Officer, Linda Nelson
Director of Corporate Services, Chris Albert
Director Ec. Development & Planning, Mike Marko (by phone)
Executive Legislative Clerk, Anne-Marie Jonke
Administrative Support, Betty Ann Fountain
Communications, Chelsea Kruger

PUBLIC

There were 5 members of the public in attendance.

CALL TO ORDER

The meeting was called to order at 6:00 p.m., with a moment of reflection on the business of the evening.

AGENDA – AMENDMENTS AND ADOPTION

Res. 054-22-02-21 MOVED by Councillor Warnock that the Agenda be approved as presented.

CARRIED

ADOPTION OF THE PREVIOUS MINUTES

Res. 055-22-02-21 MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on February 8, 2021 be approved as presented.

CARRIED

Res. 056-22-02-21 MOVED by Councillor Wolfe that the Minutes of the Special Meeting of Council held on February 10, 2021 be approved as presented.

CARRIED

DELEGATION

None

BYLAWS & POLICIES

Bylaw 2021-01 Boards and Committees Bylaw

Res. 057-22-02-21 MOVED by Councillor Funke that the Town of Sundre Council give first reading to Bylaw 2021-03 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council by amending Schedule "H" Terms of Reference for the Sundre Community Wellness Advocacy Committee.

CARRIED

Res. 058-22-02-21 MOVED by Councillor Warnock that the Town of Sundre Council give second reading to Bylaw 2021-03 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council by amending Schedule "H" Terms of Reference for the Sundre Community Wellness Advocacy Committee.

CARRIED

Res. 059-22-02-21 MOVED by Councillor Dalke that the Town of Sundre Council give unanimous consent for third reading to Bylaw 2021-03 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council by amending Schedule "H" Terms of Reference for the Sundre Community Wellness Advocacy Committee.

CARRIED

Res. 060-22-02-21 MOVED by Councillor Dalke that the Town of Sundre Council give third and final reading to Bylaw 2021-03 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council by amending Schedule "H" Terms of Reference for the Sundre Community Wellness Advocacy Committee.

CARRIED**OLD BUSINESS**

None

NEW BUSINESS**Business License Fee Waiver for Industries Affected by the Enhanced Provincial COVID Guidelines**

Councillor Wolfe declared "pecuniary interest" excused himself from voting.

Res. 061-22-02-21 MOVED by Councillor Preston that the Town of Sundre Council approve the waiver of 2021 Business License fees in the amount of \$3,000 for businesses affected by the December 20, 2020 Covid-19 related restrictions.

CARRIED**Campground and Passive Use Outdoor Recreation Plan**

Res. 062-22-02-21 MOVED by Councillor Wolfe that the Town of Sundre Council approve the retention of IBI Group to prepare and assist Town Administration with the development of a Campground and Passive Use Outdoor Recreation Plan at a cost not to exceed \$35,000.00 including incidentals, with funding to be drawn from the Municipal Stimulus Program.

CARRIED**Council Appointment**

Res. 063-22-02-21 MOVED by Councillor Warnock that the Town of Sundre Council appoint Mountain View County Councillors Angela Aalbers and Peggy Johnson to the Sundre Community Wellness Advocacy Committee for a one-year term, ending October 2021.

CARRIED**ADMINISTRATION****Departmental Reports – January**

Regular Council Minutes – February 22, 2021

Res. 064-22-02-21 MOVED by Councillor Wolfe that the Town of Sundre Council accept the Departmental Reports for January 2021 as information.

CARRIED

MUNICIPAL AREA PARTNERSHIP: None

COUNCIL REPORTS **Council Committee Reports**

Res. 065-22-02-21 MOVED by Councillor Wolfe that the Town of Sundre Council accept Mayor Terry Leslie's and Councillor Richard Warnock's report for January 2021 as information.

CARRIED

COUNCIL INVITATIONS/CORRESPONDENCE: None

Mayor Leslie excused all public members at 6:45 p.m. and advised that they are welcome to contact Administration the following day for Motions that may arise when Council returns to open meeting.

Mayor Leslie called a 5 minute recess at 6:45 p.m.

The following, including 6 Council members were in attendance for the closed meeting session:

Staff: Linda Nelson, Chief Administrative Officer
Chris Albert, Director Corporate Services

Public: None

CLOSED MEETING **Topic of Closed Meeting**

13.1 Advice from Officials, *FOIPP Act* Section 24;

Res. 066-22-02-21 MOVED by Councillor Dalke that Council go into closed meeting at 6:50 p.m.

CARRIED

Res. 067-22-02-21 MOVED by Councillor Wolfe that Council return to open meeting at 7:33 p.m.

CARRIED

ADJOURNMENT

Res. 068-22-02-21 MOVED by Councillor Funke being that the agenda matters have been concluded the meeting adjourned at 7:33 p.m.

CARRIED

These Minutes approved this 8 day of March 2021

Mayor, Terry Leslie

Chief Administrative Officer, Linda Nelson



REQUEST FOR DECISION

COUNCIL DATE	March 8, 2021
SUBJECT	Proclamation of International Women's Day
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.1

BACKGROUND/PROPOSAL:

'International Women's Day is a time to reflect on progress made, to call for change and to celebrate acts of courage and determination by ordinary women, who have played an extraordinary role in history of their countries and communities.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

'The world has made unprecedented advances, but no country has achieved gender equality.

Fifty years ago, we landed on the moon; in the last decade, we discovered new human ancestors and photographed a black hole for the first time.

In the meantime, legal restrictions have kept 2.7 billion women from accessing the same jobs as men. Less than 25% of parliamentarians world-wide, were women, as of 2019. One in three women experience gender-based violence, still.' (from the UN website)

'International Women's Day is powered by the collective efforts of all. Collective action and shared ownership for driving gender parity is what makes International Women's Day successful. Gloria Steinem, world-renowned feminist, journalist and activist once explained "The story of women's struggle for equality belongs to no single feminist nor to any one organization but to the collective efforts of all who care about human rights"' (from the IWD website)

ALIGNMENT WITH STRATEGIC PLAN

3. Community Well-being.

COSTS/SOURCE OF FUNDING:

None.

ADMINISTRATION RECOMMENDATIONS:

That the Council of the Town of Sundre endorse and proclaim March 8, 2021 as International Women's Day.

MOTION:

That the Council of the Town of Sundre proclaim March 8, 2021 as International Women's Day in the Town of Sundre.

ATTACHMENTS:

8.1a International Women's Day Proclamation



International Women's Day

PROCLAMATION

March 8, 2021

- WHEREAS:** The Town of Sundre recognizes the importance of International Women's Day in our Community; and
- WHEREAS:** March 8, 2021 is the 110th International Women's Day, a global celebration of the economic, political, and social achievements of all women and girls around the world, and a day to recognize the obstacles that women and girls still face in the struggle for equal rights, and opportunities, and their central role in creating positive change; and
- WHEREAS:** International Women's Day was first celebrated on March 19, 1911, but the date for this annual commemoration was not fixed on March 8th until 1914. The first International Women's Day celebrated by the UN was in 1975; and
- WHEREAS:** International Women's Day is a time to envision a world where each woman and girl can exercise her choices such as participating in politics, getting an education, having an income, and living in societies free from violence and discrimination.
- WHEREAS:** The theme for this year's celebration is #ChooseToChallenge: A challenged world is an alert world. Individually, we are all responsible for our own thoughts and actions – all day, every day. We can choose to challenge and call out gender bias and inequality. We can choose to seek out and celebrate women's achievements. Collectively, we can all help create an inclusive world. From challenge comes change, so let us all choose to challenge.
- AND WHEREAS:** The Town of Sundre is committed to promoting equality and justice and will continue to work to address the systematic and structural oppressions that perpetuate inequality.
- NOW, THEREFORE,** I, Terry Leslie, on behalf of the Council of the Town of Sundre, in the Province of Alberta, do hereby designate the day of March 8, 2021 as the 110th International Women's Day; I urge all citizens to increase their awareness of how everyone can choose to challenge and call out gender bias and inequality; seek out and celebrate women's achievements and help create an inclusive world.

Dated this 8th day of March 2021.

Terry Leslie, Mayor



REQUEST FOR DECISION

COUNCIL DATE: March 1, 2021
SUBJECT: Returning Officer Appointment
2021 Municipal Election
ORIGINATING DEPARTMENT: Legislative Services
AGENDA ITEM: 8.2

BACKGROUND/PROPOSAL:

October 18, 2021 is the Municipal Election in the Province of Alberta.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

As per Section 13 (1) of the Local Authorities Election Act, Council may appoint a returning officer for the purposes of conducting elections in an election year, prior to June 30 of the year in which the election occurs.

13(1) An elected authority may, by resolution, appoint a returning officer for the purposes of conducting elections under this Act by June 30 of the year in which the election occurs or, for a by-election or vote on a question or bylaw, in the resolution or bylaw that fixes the day for the by-election or vote on a question or bylaw.

COSTS/SOURCE OF FUNDING:

None.

ALIGNMENT WITH STRATEGIC PLAN

Sustainable Governance, 1.1 Improve communication and transparency with our stakeholders.

ADMINISTRATION RECOMMENDATIONS:

Administration is recommending the appointment of Ms. Betty Ann Fountain as Returning Officer for the 2021 Municipal Election.

MOTION:

That the Town of Sundre Council appoint Ms. Betty Ann Fountain, as Returning Officer for the October 18, 2021 Municipal Election, as per Section 13(1) of the *Local Authorities Election Act*.

Date Reviewed: March 05, 2021 CAO: Amide Nelson



REQUEST FOR DECISION

COUNCIL DATE: March 1, 2021

SUBJECT: Substitute Returning Officer Appointment
2021 Municipal Election

ORIGINATING DEPARTMENT: Legislative Services

AGENDA ITEM: 8.3

BACKGROUND/PROPOSAL:

October 18, 2021 is the Municipal Election in the Province of Alberta.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

As per Section 13 (2.1) of the Local Authorities Election Act, Council must, by resolution, appoint a substitute returning officer prior to June 30 of the year in which the election occurs.

(2.1) An elected authority must, by resolution, appoint a substitute returning officer by June 30 of the year in which the election occurs or, for a by-election or vote on a question or bylaw, in the resolution or bylaw that fixes the day for the by-election or vote on a question or bylaw.

This is required as per Section 13 (4) of the Local Authorities Election Act:

(4) If, through illness, absence or other incapacity, the returning officer is incapable of performing the duties of returning officer, the substitute returning officer has and may exercise all the duties, functions, and powers of a returning officer for the purposes of conducting elections under this Act.

COSTS/SOURCE OF FUNDING:

None.

ALIGNMENT WITH STRATEGIC PLAN

Sustainable Governance, 1.1 Improve communication and transparency with our stakeholders.

ADMINISTRATION RECOMMENDATIONS:

Administration is recommending the appointment of Mr. Chris Albert as the Substitute Returning Officer for the 2021 Municipal Election.

MOTION:

That the Town of Sundre Council appoint Mr. Chris Albert, as the Substitute Returning Officer for the October 18, 2021 Municipal Election, as per Section 13 (2.1) of the *Local Authorities Election Act*.

Date Reviewed: <u>March 05, 2021</u> CAO: <u>Linda Nelson</u>



REQUEST FOR DECISION

COUNCIL DATE: March 8, 2021
SUBJECT: Extension of Curbside Pickup Contract
ORIGINATING DEPARTMENT: Operations
AGENDA ITEM: 8.4

BACKGROUND/PROPOSAL:

Since 2019, E360 has been the curbside pickup contractor for the Town of Sundre. This service includes removal of compost, garbage, and recycled materials.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

E360 resumed the contract from Can Pak and has operated within the terms of that contract. It was suggested that a one-year extension, from May 31, 2021 to May 31, 2022, be granted to E360.

Currently, E360 has been very attentive to the concerns from the public. E360 has a vigilant customer service communication system that has assisted in the reduction of any previous issues.

ALIGNMENT WITH STRATEGIC PLAN:

1. Sustainable Governance; 1.1 Improve communication and transparency with our stakeholders.
2. Service Delivery.

COST/SOURCE OF FUNDING:

As per current contract terms.

ADMINISTRATION RECOMMENDATIONS:

That Town of Sundre Council support an extension to the current contract with E360 for a one-year period from May 31, 2021 to May 31, 2022.

MOTION:

The Town of Sundre Council moves to support an extension to the current contract with E360 for a one-year period from May 31, 2021 to May 31, 2022.

Date Reviewed: March 05, 2021 CAO: Arinda Nelson



REQUEST FOR DECISION

COUNCIL DATE	March 8, 2021
SUBJECT	Correspondence
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	12

BACKGROUND/PROPOSAL:

Correspondence received by, and/or sent by Legislative Services during the period of February 22nd to March 5th, 2021.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

For information, discussion, and to determine a response, if required.

ALIGNMENT WITH STRATEGIC PLAN

This aligns with Section 1.1 in the Strategic Plan – Improve communication and transparency with our stakeholders.

COSTS/SOURCE OF FUNDING

None.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the attached correspondence as information.

MOTION:

- 12.1** That the Town of Sundre Council accept the Westlock County letter regarding concerns about proposed changes to AER Directive 067 as information.
- 12.2** That the Town of Sundre Council determine a response to the Council of the Municipality of Crowsnest Pass on the recent President's Summit on Policing at Council's discretion.
- 12.3** That the Town of Sundre Council accept the letter from Gas Alberta Inc. on the gas cost rate as information.

ATTACHMENTS: 12.1, 12.2, 12.3

Date Reviewed: March 05, 2021

CAO: Amida Naba



February 23, 2021

Alberta Energy Regulator (AER) – Directive 067 Feedback
Suite 1000, 250 – 5th Street SW
Calgary, AB
T2P 0R4

Dear Regulator,

RE: Westlock County Concerns Regarding Proposed Changes to AER Directive 067

At the County Council Meeting of February 23, 2021 Westlock Council passed a resolution to forward a letter of concern to the AER. Westlock County has significant concerns regarding proposed changes to Directive 067 which fails to address non-payment of levied municipal taxes by Licence Holders of provincially regulated oil and gas properties.

Westlock County (for the tax years 2015 – 2019) has written off \$ 2,377,848 with an additional \$702,000 anticipated for 2020 for a total of \$3,079,848. The annual levy is approximately \$ 11,000,000.

These write-offs represent an average of 7% of our annual levy over the past four years.

Included in these write-offs is \$137,082 in uncollected School Tax and DIP Requisitions, which have been recovered through the PERC and DIRC Grant program. In addition, \$20,320 of uncollected Senior's Housing requisitions are included in the write offs and to date are not recoverable.

In principle Westlock County Council supports changes to this Directive which better protects the interests of all Alberta residents. The proposed changes to the AER that protect the required funding of the province's Orphan Well Fund and ensure the payment of all provincial fees and royalties is encouraging. It is disappointing though to see that the AER has elected to ignore calls (for more than three years now) from over eighty (80) rural municipalities seeking to ensure that the AER (and the Province of Alberta) act to protect municipal taxation and security powers relating to insolvent Licence Holders (or those continuing operations under bankruptcy protection).

Many operators are defaulting on municipal taxes owed (including School and Seniors Foundation levies) which are assessed by (and ultimately owed to) the Province of Alberta. It is disappointing that the AER has ignored these municipal calls and decided not to address these well documented and often communicated concerns.

Westlock County requests that the AER include the following three (3) necessary amendments in conjunction with the current update of Direction 067:

1. "Section 5 – Maintaining Eligibility" the AER should immediately revoke the licenses of continuing viable Licence Holders choosing not to pay all (or any) of their municipal tax obligations.
2. "Section 4.5) -Unreasonable Risk (Obtaining General Licence Eligibility)" the AER should not authorize or permit the purchase or transfer of any licences involving an existing oil or gas licence holder (or operator) currently in default of any municipal tax obligation anywhere in Alberta and
3. "Section 4.5) – Unreasonable Risk (Obtaining General License Eligibility)" the AER should initiate steps with the assistance of the Alberta Government (Municipal Affairs) to ensure that municipalities are recognized as secured creditors (through any bankruptcy involving Licence Holders) to secure and collect that municipality's (and the province's) taxes levied and owed.

Alberta's rural communities are the municipalities that own and are expected to safely maintain the important infrastructure necessary for the oil and gas industry to succeed. As a partner in this success the fair assessment and collection of municipal taxes (including provincial taxes levied for school and seniors) is foundational to the support and maintenance of this infrastructure by our municipality.

Sincerely,



Jared Stitsen
Reeve

cc: Glenn van Dijken, MLA
Shane Getson, MLA
Provincial Caucus
Member Communities – RMA
Member Communities - AUMA



March 1, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister,

Re: President's Summit on Policing

On behalf of the Council of the Municipality of Crowsnest Pass, I am writing concerning the recent President's Summit on Policing. Our Council does not support The Province of Alberta's initiative to replace the RCMP with an Alberta Provincial Police force.

We do not understand why the Province would forge ahead with this process when the Fair Deal Panel survey results clearly showed that 65% of respondents did not support this idea. These are tangible results from a provincial survey which need to be recognized by the Province as a negative response, and a clear indicator by the people of this Province that the majority is not in favor of a Provincial Police Force.

The staggering costs to implement an initiative of this nature, should be enough of a deterrent to even consider proceeding. Municipalities across this Province are struggling to determine how they will absorb the costs for the existing Police Funding Model and should not be expected to consider facing additional expenses for an initiative that is unwanted and appears to have no ceiling where potential costs are concerned.

Finally, we would like to reiterate that the Municipality of Crowsnest Pass is pleased with the level of service provided through our local RCMP. We cannot presume to speak for other communities in Alberta, however we find that the unique circumstances due to our location has fostered highly collaborative relationships between the detachments serving southeastern British Columbia and those serving our neighboring communities in southwestern Alberta. We cannot foresee that the dollars invested would result in an increased level of policing over and above the service we receive now.

We respectfully request that you reconsider replacing the RCMP with an Alberta Provincial Police Force and consider working with the RCMP to improve the service where required.

Sincerely,



Mayor Blair Painter
Municipality of Crowsnest Pass
403-563-0700
blair.painter@crowsnestpass.com

cc: RMA Membership
AUMA Membership



February 24, 2021

Attention: Manager/CAO

Re: GAS COST RATE EFFECTIVE MARCH 2021

Gas Alberta's gas cost rate will increase by \$1.20/GJ to **\$3.90/GJ** for the month of March 2021. Our variable rate will remain at \$0.20/GJ for the period July 1, 2020 through June 30, 2021.

The rates set by the regulated retailers for the month of March 2021 are shown below. As previously discussed, the rates set by Direct Energy and Apex Utilities are impacted by their prior period over and under recoveries.

	Direct Energy	Apex Utilities	Weighted Avg. (Est)	Gas Alberta
GCFR	\$4.102/GJ	\$4.073/GJ	\$4.099/GJ	\$3.90/GJ
Over (Under) riders included in Gas Costs	\$(0.84)/GJ	\$(0.84)/GJ		

The increase in the March gas rate is due to the extreme cold weather and subsequent natural gas price volatility experienced in Alberta and the U.S. earlier this month. Alberta Daily Index peaked at \$6.00/GJ as a result of the increased demand which directly impacted the overall cost of purchases made by Gas Alberta to meet the requirements of its shareholders. For further information regarding natural gas market prices, please visit our website at www.gasalberta.com.

We will continue to manage our recoveries and gas costs on a monthly basis and keep you informed of changes to market prices and gas rates. If you have any questions regarding Gas Alberta's rates, please contact me at (403) 509-2603.

Yours truly,

Carlee Martin
Vice President, Gas Supply