



Regular Council Meeting  
Town of Sundre Municipal Council Chambers  
December 19, 2022  
6:00 p.m.

1. **Call to Order**  
Moment of Reflection
2. **Public Hearing:**
3. **Agenda – Amendments and Adoption**  
3.1 December 19, 2022, Regular Council Meeting
4. **Adoption of Previous Minutes**  
4.1 December 5, 2022, Regular Council Meeting Pg. 1
5. **Delegation: None**
6. **Bylaws/Policies: None**
7. **Old Business: None**
8. **New Business:**  
8.1 Citizen/Public Consultation Advisory Pg. 3  
8.2 Annual Funding Agreements Pg. 4
9. **Administration**  
9.1 Departmental Reports, November Pg. 5
10. **Municipal Area Partnership (MAP): None**
11. **Council Committee Reports** Pg. 58  
11.1 Mayor Richard Warnock Pg. 59  
11.2 Councillor Marr Pg. 61
12. **Council Invitations / Correspondence** Pg. 63  
12.1 Letter of Solidarity, Minister of Health, Honourable Jason Copping Pg. 64  
12.2 Letter to Foothills Terrace Condominium Pg. 65
13. **Closed Meeting**  
13.1 Advice from Officials, *FOIPP Act Section 24*  
13.2 Advice from Officials, *FOIPP Act Section 24*  
13.3 Local Body Confidences, *FOIPP Act Section 23*  
13.4 Advice from Officials, *FOIPP Act Section 24*  
13.5 Confidential Evaluations, *FOIPP Act Section 19(1)*
14. **Adjournment**  
*Personal information heard in this meeting is being collected under the authority of Section 33 of the Freedom of Information and Protection of Privacy Act. Public meeting of the Town of Sundre, including presentations made by speakers, are recorded in Minutes, and posted on the Town of Sundre website. If you have any questions about the collection of information, please contact the FOIP Coordinator at 403-638-3551 or email: townmail@sundre.com*



Regular Council Meeting  
Minutes  
Town of Sundre Municipal Council Chambers  
December 05, 2022

4.1

The regular meeting of Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, December 05, 2022, commencing at 6:00 p.m.

**IN ATTENDANCE:** Mayor Richard Warnock  
Councillor Connie Anderson  
Councillor Owen Petersen  
Councillor Todd Dalke  
Councillor Jaime Marr  
Councillor Paul Isaac (By Phone)  
Councillor Chris Vardas (By Phone)

**ABSENT:** None

Staff: Chief Administrative Officer, Linda Nelson (By Phone)  
Director of Corporate Services, Chris Albert  
Manager Planning & Economic Development, Benazir Thaha Valencia  
(By Phone)  
Legislative Executive Clerk, Shantele Smith

**PUBLIC** There were 2 members of the public in attendance, 1 member of the press.

**CALL TO ORDER** The meeting was called to order at 6:00 p.m., by Mayor Warnock followed by a moment of reflection on the business of the evening.

**AGENDA – AMENDMENTS AND ADOPTION**

*Res. 346-05-12-22* MOVED by Councillor Dalke, that the agenda be approved as presented or amended as follows:

**CARRIED**

**ADOPTION OF THE PREVIOUS MINUTES**

*Res. 347-05-12-22* MOVED by Councillor Anderson that the Minutes of the Regular Meeting Minutes of Council held on November 28, 2022, be approved as presented.

**CARRIED**

**NEW BUSINESS** **4 Year Operating & 10 Year Capital Budget**

Regular Council Minutes – December 05, 2022

Res. 348-05-12-22      MOVED by Councillor Petersen, that the Town of Sundre Council accept the 2023  
4 Year Operating & 10 Year Capital Budget as information.

**CARRIED**

**COUNCIL INVITATIONS/CORRESPONDENCE:** None

**ADJOURNMENT**

Res. 349-05-12-22      MOVED by Councillor Anderson being that the agenda matters have been concluded  
the meeting adjourned at 6:55 p.m.

**CARRIED**

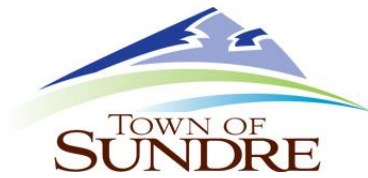
These Minutes approved this 19th Day of December 2022.

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Mayor, Richard Warnock

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Chief Administrative Officer, Linda Nelson



## REQUEST FOR DECISION

<b>COUNCIL DATE</b>	<b>December 19, 2022</b>
<b>SUBJECT</b>	<b>CITIZEN/PUBLIC CONSULTATION ADVISORY</b>
<b>ORIGINATING DEPARTMENT</b>	<b>LEGISLATIVE SERVICES</b>
<b>AGENDA ITEM</b>	<b>8.1</b>

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### **BACKGROUND/PROPOSAL:**

The Town of Sundre is currently updating the Town's Municipal Development Plan and will begin public consultation efforts in 2023.

In 2023, the Town will begin stakeholder consultation efforts for planning beyond the "Concept" stage for the Passive Outdoor Recreation Use area.

These two plans will require public and stakeholder consultation to ensure we are capturing feedback from stakeholders, which will be considered in the drafting of the plans.

Administration is providing this advisory as these two plans are critical to the growth and development of the Town, and it is hoped that providing advance notice will encourage stakeholders to watch for the consultation dates, and will encourage stakeholders to participate in the development of the plans. Once the dates have been determined, information will be posted on the Town website, and advertised in the local newspaper.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Verbal update to be provided by Planning & Economic Development

### **COSTS/SOURCE OF FUNDING:**

N/A

### **ALIGNMENT WITH STRATEGIC PLAN**

This initiative aligns with Strategic Pillar 5 – Sustainable and Responsible Governance.

### **ADMINISTRATION RECOMMENDATIONS:**

Administration is recommending that Council accept the verbal update from Planning & Economic Development regarding upcoming public consultation for planning purposes as information.

### **MOTION:**

That the Town of Sundre Council accept the verbal update from Planning & Economic Development regarding upcoming public consultation for planning purposes as information.

Date Reviewed: December 15, 2022

CAO



## REQUEST FOR DECISION

**COUNCIL DATE:** DECEMBER 19, 2022  
**SUBJECT:** ANNUAL FUNDING AGREEMENTS  
**ORIGINATING DEPARTMENT:** LEGISLATIVE SERVICES  
**AGENDA ITEM:** 8.2

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### **BACKGROUND/PROPOSAL:**

The Town of Sundre currently funds a number of organizations on an annual basis, but does not have agreements in place to formalize this arrangement. Administration requested feedback from Council on the form of the agreements, and a template was created based on Council's direction.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Letter have been sent to each of the organizations who have historically received annual funding describing that Sundre Council has placed a high value on accountability and transparency to electors of the Town, and has directed administration to contact each of the organizations who receive annual funding to begin the process to put these agreements in place.

Administration has had contact from each of the organizations, and meeting have been coordinated. Although each agreement will be slightly different, depending on the specific group, there should be some common elements, such as philosophies and reporting in the agreements, as per Council's direction. It is not the intent at this time to discuss the amount of funding, as that is determined through the budgeting process. The intent is to formalize the arrangement through clearly defining responsibilities, timelines, and obligations of each party.

### **COSTS/SOURCE OF FUNDING:**

Operating Budget

### **ALIGNMENT WITH STRATEGIC PLAN:**

This initiative aligns with Strategic Pillar 2 - Community Wellness and Pillar 5 - Sustainable and Responsible Governance.

### **ADMINISTRATION RECOMMENDATIONS:**

Administration is recommending that Council direct Administration to negotiate and conclude the agreements with each of the organizations that have historically been funded annually and that the CAO be authorized to sign the agreements on behalf of the Town.

### **MOTION:**

That the Town of Sundre Council direct Administration to negotiate and conclude that agreements with each of the organizations that have historically been funded annually, and that the CAO be authorized to sign the agreements on behalf of the Town.

Date Reviewed: December 15, 2022 CAO: Amanda Nelson



## REQUEST FOR DECISION

<b>COUNCIL DATE</b>	<b>December 19, 2022</b>
<b>SUBJECT</b>	<b>Departmental Reports – November 2022</b>
<b>ORIGINATING DEPARTMENT</b>	<b>Legislative Services</b>
<b>AGENDA ITEM</b>	<b>9.0</b>

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### **BACKGROUND/PROPOSAL:**

The following Departmental Reports for November 2022 are provided to Council for their review and information:

- a) Linda Nelson, Chief Administrative Officer
- b) Ross Clews, Fire Chief
- c) Benazir Thaha Valencia, Senior Planner
- d) Operations
- e) Community Services
- f) Sam Zhao, Community Peace/Bylaw Officer
- g) Jon Allan, Economic Development Officer

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Please see attached reports.

### **ALIGNMENT WITH STRATEGIC PLAN**

Aligns with Pillar 5 of the Strategic Plan

### **ADMINISTRATION RECOMMENDATIONS:**

That Council accept the attached Departmental Reports as information.

### **MOTION:**

That the Town of Sundre Council accept the Departmental Reports for November 2022 as information.

### **ATTACHMENTS:**

Department Reports

Date Reviewed: December 14, 2022

CAO *Linda Nelson*

From the Office of the Chief Administrative Officer

November 3, 2022

Sundre Branch #223 Legion  
PO Box 22  
Sundre, AB T0M 1X0

Attn: Comrade Chris Ferguson, President

Re: Invitation to Lay Town of Sundre Wreath

Dear Comrade Ferguson,

The Council of the Town of Sundre was honoured to receive an invitation to lay a wreath at the November 11<sup>th</sup>, 2022 Remembrance Day Service.

Mayor Warnock will represent Council and the Citizens of Sundre to lay the wreath at the service.

Please contact Linda Nelson, CAO at 403.638.3551 or email [linda.n@sundre.com](mailto:linda.n@sundre.com) should you have any questions.

Yours truly,



Linda Nelson, CLGM, CTAJ, EMR  
Chief Administrative Officer  
Town of Sundre

/file

Cc: Council

*"Lest We Forget"*

From the Office of the Chief Administrative Officer

November 15, 2022

Alberta Municipalities Strength in Members  
300, 8616 – 51 Avenue NW  
Edmonton, AB T6E 6E6

Attn: Dan Rude, CEO

Re: Invitation to Participate on Alberta Municipalities Sustainability and Environment  
Committee.

Dear Mr. Rude,

Mayor Warnock is pleased to accept the invitation to participate on the Sustainability and Environment Committee for the upcoming year.

Mayor Warnock is available to attend the first meeting scheduled for Friday, November 18, 2022.

Please contact Linda Nelson, CAO at 403.638.3551 or email [linda.n@sundre.com](mailto:linda.n@sundre.com) should you have any questions.

Yours truly,



Linda Nelson, CLGM, CTAJ, EMR  
Chief Administrative Officer  
Town of Sundre

/file

Cc: Council



December 2, 2022

Honourable Jason Copping  
Minister of Health  
432 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB T5K 2B6

Email: [health.minister@gov.ab.ca](mailto:health.minister@gov.ab.ca)

Dear Minister Copping,

On November 28, 2022, Council received a copy of a letter from the Town of Ponoka, addressed to you. The letter was to bring your attention to a number of incidents concerning delayed response times from the ambulance service.

The continued delay in response times from ambulance services has placed additional expectations on our Fire Departments members to provide first response for emergency medical calls. At the end of October of this year, our volunteer fire department has been the first to arrive on the scene of medical events for the Town of Sundre and surrounding area 128 times; in 2021, they responded to 173 medical calls. This selfless volunteer group continues to unconditionally shoulder medical response and wait times, as the first responders. Most of these volunteers have full time jobs, and they do this for the love and safety of their community, however, we must remember they are volunteers, and not always available.

Pre-hospital care is a Provincial responsibility, and the delayed ambulance response times are placing patients at a greater risk of negative health outcomes. Volunteer firefighters are attending to seriously injured people, for long periods of time, particularly in rural areas. Municipalities are picking up the costs for the response, as well as the medical training now required for fire fighter medical response, which places an additional financial burden on our citizens.

At the November 28, 2022, Council moved that the Town of Sundre write a letter to Minister Copping in solidarity with the Town of Ponoka in their request for placing this issue high on the Province's priorities.

Sincerely,



Richard Warnock, Mayor

/file

Appendix 36

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

December 13, 2022

Foothills Condominium Association  
Box 1840  
Sundre, AB T0M 1X0

**ATTN: CAROLINE GORSLINE, PRESIDENT FOOTHILLS CONDOMINIUM ASSOCIATION**

Dear Caroline:

**RE: DECEMBER 13, 2022 MEETING FOLLOWUP**

Thank you for meeting with Administration to discuss resident's safety concerns related to exiting the building from the underground parkade.

As I promised, this letter will provide confirmation of our discussions, and steps that we can cooperatively take to address your concerns.

1. The Condominium Board has received a quote to install a warning light that will flash when a resident exits the parkade. Staff have provided a Grant Application to the Condominium President, as well as staff contact information for assistance in completing the application. The deadline for applications for the first intake is January 31, 2023. The Grant Review Committee will review all applications and make recommendations to Council, based on the merits of each application. Council is the decision-making authority on all grant awards.
2. The Town Peace Officer will monitor the alley on an ad hoc basis and enforce the direction of the traffic on the one-way lane to encourage compliance.

Additional discussion included the impact that the installation of the Fibre Optic infrastructure has had on the integrity of the alleyway and the expectations for rehabilitation. We had a discussion on the taxes paid by the Condominium residents, and administration encouraged the group to attend our two open houses in 2023 to find out more about levels of services and operating costs, and how they can participate in Council decisions through attending the open houses and providing feedback. Administration supplied the President with a Town Calendar with the dates of the two open houses.

Once again, thank you for the fruitful discussions this morning; it was truly a pleasure to meet all of you, and I look forward to seeing you at the Spring Open House!

Yours truly,



Linda Nelson, CLGM, CTAJ, EMR  
Chief Administrative Officer

Cc: Council

Motion Log To Date - Legislative

9.1a

Res. #	Council Motion	Action	Status
#/D/M/Y	January 10, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
001-10-01-22	MOVED by Councillor Anderson that the agenda be approved as presented.		
002-10-01-22	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on December 20, 2021, be approved as presented.		
003-10-01-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Mountain View Regional Parks, Recreation, and Culture Master Plan and presentation as information.		
004-10-01-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the Council Orientation Public Participation Policy review as presented for information.		
005-10-01-22	MOVED by Councillor Petersen that the Town of Sundre Council waive the whole fee of the assessed penalties on Roll 909000 in the amount of \$3,014.76.		
	<b>MEMBER</b>	<b>IN FAVOUR</b>	<b>OPPOSED</b>
	Mayor Richard Warnock		√
	Councillor Connie Anderson		√
	Councillor Owen Petersen	√	
	Councillor Todd Dalke		√
	Councillor Jaime Marr	√	
	Councillor Paul Isaac		√
	Councillor Chris Vardas		√
	TOTAL VOTES	2	5
			<b>DEFEATED</b>
006-10-01-22	MOVED by Councillor Dalke that the Town of Sundre Council waive a portion of the assessed penalties on Roll 909000 in the amount of \$1908.00.		
	<b>MEMBER</b>	<b>IN FAVOUR</b>	<b>OPPOSED</b>
	Mayor Richard Warnock		√
	Councillor Connie Anderson		√
	Councillor Owen Petersen	√	
	Councillor Todd Dalke	√	
	Councillor Jaime Marr	√	
	Councillor Paul Isaac		√
	Councillor Chris Vardas		√
	TOTAL VOTES	3	4
			<b>DEFEATED</b>
007-10-01-22	MOVED by Councillor Marr that the Town of Sundre Council waive a portion of the assessed penalties on Roll 909000 in the amount of \$1,008.00.		

# Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
	<b>MEMBER</b>	<b>IN FAVOUR</b>	<b>OPPOSED</b>
	Mayor Richard Warnock	✓	
	Councillor Connie Anderson	✓	
	Councillor Owen Petersen		✓
	Councillor Todd Dalke		✓
	Councillor Jaime Marr	✓	
	Councillor Paul Isaac	✓	
	Councillor Chris Vardas	✓	
	<b>TOTAL VOTES</b>	<b>5</b>	<b>2</b>
			<b>CARRIED</b>
008-10-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept the correspondence from the National Police Federation as presented, as information.		
009-10-01-22	MOVED by Councillor Isaac that Council go into closed meeting at 7:31 p.m.		
010-10-01-22	MOVED by Councillor Dalke that Council return to an open meeting at 8:34 p.m.		
011-10-01-22	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 8:35 p.m.		
<b>#/D/M/Y</b>	<b>January 24, 2022 Regular Council Meeting</b>		
<b>Res. #</b>	<b>Council Motion</b>	<b>Action</b>	<b>Status</b>
	CAO, Linda Nelson introduced to Council, Benazir Thaha Valencia, Senior Planner, welcoming Benazir to the Team.		
012-24-01-22	MOVED by Councillor Vardas that the agenda be approved as presented.		
013-24-01-22	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on January 10, 2022, be approved as presented.		
014-24-01-22	MOVED by Councillor Dalke that the Town of Sundre Council approve the amendment to Schedule "H", the Terms of Reference for the Sundre Wellness Advocacy Committee. Opposed: Councillor Marr		
015-24-01-22	MOVED by Councillor Isaac that the Town of Sundre Council appoint Mr. Gerald Ingeveld and Mrs. Joyce Wicks to the Sundre Community Wellness Advocacy Committee for a one-year term, ending October 2022.	Leg. Serv.  Completed	<a href="#">Appendix 1 &amp; 2</a>
016-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept the enclosed documents on the Regional Rail for passenger rail services between Edmonton and Calgary as information.		
017-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council direct Administration to draft a letter of support for the proposed Regional Rail service between Edmonton and Calgary.	Leg. Serv.  Completed	<a href="#">Appendix 3</a>

# Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
018-24-01-22	MOVED by Councillor Vardas that the Town of Sundre Council directs Administration to compose a letter of support for the "Origins" project.	Leg. Serv.  Completed	<a href="#">Appendix 4</a>
019-24-01-22	MOVED by Councillor Petersen that the Town of Sundre Council reaffirm support for a facilitated strategic planning session for the Town of Sundre on April 9th and 10th, 2022.		
020-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept the 2021 Year End Departmental Reports as information.		
021-24-01-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's report as information.		
022-24-01-22	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Anderson's report as information.		
023-24-01-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Isaac's report as information.		
024-24-01-22	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Petersen's report as information.		
025-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept Councillor Vardas's report as information.		
026-24-01-22	MOVED by Councillor Petersen that the Town of Sundre Council accept Councillor Marr's report as information.		
027-24-01-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the correspondence from Mountain View Senior's Housing as presented, as information.		
028-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept the correspondence to Didsbury Mayor Rhonda Hunter regarding a Regional Chili Cook-Off, as information.	Leg. Serv. Complete	<a href="#">Appendix 5</a>
029-24-01-22	MOVED by Councillor Marr that Council go into closed meeting at 6:49 p.m.		
030-24-01-22	MOVED by Councillor Isaac that Council return to an open meeting at 7:58 p.m.		
031-24-01-22	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 7:58 p.m.		
<b>#/D/M/Y</b>	<b>February 7, 2022 Regular Council Meeting</b>		
<b>Res. #</b>	<b>Council Motion</b>	<b>Action</b>	<b>Status</b>
	CAO, Linda Nelson introduced to Council, Justin Caslor, Director of Infrastructure, welcoming Justin to the Team.		
032-07-02-22	MOVED by Councillor Anderson that the agenda be approved as presented.		
	CAO, Linda Nelson, acknowledged that Councillor Isaac adhered to the MGA and notified the CAO earlier of his absence this evening.		
033-07-02-22	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on January 24, 2022, be approved as presented.		
034-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Citizens on Patrol in the amount of \$1,000.		

# Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
035-07-02-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for Olds and District Music Festival in the amount of \$500.		
036-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Seniors Walking Club in the amount of \$1,136.		
037-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Municipal Library in the amount of \$270.		
038-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Shady Grove Bluegrass Festival in the amount of \$1,500.		
039-07-02-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for 2022 Sundre Pro Rodeo Parade Committee in the amount of \$3,000.		
040-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations Funding for Historical Society and Chamber of Commerce Winterfest in the amount of \$2,825.		
041-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Greenwood Neighbourhood Place – The Den Youth Centre in the amount of \$2,250.		
042-07-02-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Arts Society in the amount of \$4,000.		
043-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre West Country Centre in the amount of \$1,000.		
044-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre U13 Provincial Ice Hockey Tournament in the amount of \$3,000 in kind.		
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock	√	
	Councillor Connie Anderson	√	
	Councillor Owen Petersen		√
	Councillor Todd Dalke		√
	Councillor Jaime Marr		√
	Councillor Paul Isaac	x	x
	Councillor Chris Vardas	√	
	TOTAL VOTES	3	3
		<b>DEFEATED</b>	
045-07-02-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre U13 Provincial Ice Hockey Tournament in the amount of \$1653 in kind.		

# Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock	✓	
	Councillor Connie Anderson	✓	
	Councillor Owen Petersen	✓	
	Councillor Todd Dalke		✓
	Councillor Jaime Marr		✓
	Councillor Paul Isaac	x	x
	Councillor Chris Vardas	✓	
	TOTAL VOTES	4	3
			<b>CARRIED</b>
046-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Pickleball Group in the amount of \$0.00.		
047-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council approve the QMP for the Sundre Gas Utility and that the Mayor and CAO be authorized to sign on behalf of Council.	Leg Serv. Complete	<a href="#">Appendix 6</a>
048-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council proclaim the week of May 9 to 13, 2022 as "Economic Development Week" in Sundre.	Leg. Serv. Complete	<a href="#">Appendix 7</a>
049-07-02-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the presentation by staff as information.		
050-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council accept the correspondence from the Town of Gibbons as presented, as information.		
051-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the correspondence to Alberta Regional Rail in Support of Regional Rail in MVC as presented as information.		
052-07-02-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the correspondence to Enhanced Energy Inc. in support of CCU as presented as information.		
053-07-02-22	MOVED by Councillor Dalke that Council go into closed meeting at 7:21 p.m.		
054-07-02-22	MOVED by Councillor Anderson that Council return to an open meeting at 8:10 p.m.		
055-07-02-22	MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 8:10 p.m.		
<b>#/D/M/Y</b>	<b>February 28, 2022 Regular Council Meeting</b>		
<b>Res. #</b>	<b>Council Motion</b>	<b>Action</b>	<b>Status</b>
056-28-02-22	MOVED by Councillor Anderson that the agenda be approved as presented.		
057-28-02-22	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on February 7, 2022, be approved as presented.		

# Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
058-28-02-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Sundre RCMP presentation, as information.		
059-28-02-22	MOVED by Councillor Petersen that the Town of Sundre Council extends their gratitude to the former mayor and councillors for their years of service to this community.		
060-28-02-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the broadband report as information.		
061-28-02-22	MOVED by Councillor Marr that the Town of Sundre accept update on the Wastewater Treatment Facility Pilot project as information.		
062-28-02-22	MOVED by Councillor Vardas that the Town of Sundre Council appoint Councillor Marr to the Sundre Communities in Bloom Ad hoc Committee.	Leg Serv. Complete	<a href="#">Appendix 8</a>
063-28-02-22	MOVED by Councillor Marr that the Town of Sundre Council accept the report on the Regional Film Production and Tech Information Database and Website as information.		
<b>Councillor Dalke out of meeting at 6:49 p.m.</b> <b>Councillor Dalke returned to meeting at 6:50 p.m.</b>			
064-28-02-22	MOVED by Councillor Anderson that the Town of Sundre Council proclaim March 8, 2022, as International Women's Day in the Town of Sundre.	Leg Serv. Complete	<a href="#">Appendix 9</a>
065-28-02-22	MOVED by Councillor Marr that the Town of Sundre Council accept the Departmental Reports for January 2022 as information.		
<b>Councillor Isaac out of meeting at 6:54 p.m.</b>			
066-28-02-22	MOVED by Councillor Petersen that the Town of Sundre Council accept Mayor Warnock's report as information.		
067-28-02-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Isaac's report as information.		
068-28-02-22	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's report as information.		
<b>Councillor Isaac returned to meeting 6:57 p.m.</b>			
069-28-02-22	MOVED by Councillor Vardas that the Town of Sundre Council direct administration to contact our neighbouring municipalities and to discuss the viability of hosting one of the two Alberta Games events.		Report given at March 14, 2022 RCM
070-28-02-22	MOVED by Councillor Petersen that Council go into closed meeting at 7:12 p.m.		
<b>Chris Albert and Third-Party attendee left the closed meeting at 8:00 p.m.</b>			
071-28-02-22	MOVED by Councillor Isaac that Council return to an open meeting at 9:24 p.m.		
072-28-02-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 9:24 p.m.		
<b>#/D/M/Y</b>	<b>March 14, 2022 Regular Council Meeting</b>		
<b>Res. #</b>	<b>Council Motion</b>	<b>Action</b>	<b>Status</b>



# Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
073-14-03-22	MOVED by Councillor Anderson that Council go into closed meeting at 5:28 p.m.		
074-14-03-22	MOVED by Councillor Dalke that Council return to an open meeting at 6:00 p.m.		
075-14-03-22	MOVED by Councillor Vardas that the agenda be approved as presented.		
076-14-03-22	MOVED by Councillor Marr that the Minutes of the Regular Council Meeting of Council held on February 28, 2022, be approved as presented.		
077-14-03-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation on the current mental health and wellness climate in Sundre as information.		
078-14-03-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the presentation from the SPOG representative as information.		
079-14-03-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the update as information.		
080-14-03-22	MOVED by Councillor Marr that the Town of Sundre Council accept the Q4 2021 Quarterly Financial reports as information.		
081-14-03-22	MOVED by Councillor Anderson that the Town of Sundre Council table this topic to the March 28 regular council meeting.	Form 26 Local Authorities Election Act - Tabled & Moved to March 28	See Motion: 094-28-03-22
082-14-03-22	MOVED by Councillor Isaac that the Town of Sundre Council support the request to enter into an Engineering Services Agreement with McElhanney Inc. for a period of two years (2), with two options to renew for two years for each term, and that the CAO be authorized to sign the Agreement on behalf of the Town.		
083-14-03-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the correspondence from Alberta Municipalities (formerly AUMA) on the pending resolution entitled "Cannabis Assessment and Taxation" as information.		
084-14-03-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the correspondence from the Minister of Municipal Affairs on Budget 2022 as presented as information.		
085-14-03-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the correspondence from the Mayor of Red Deer, letter of gratitude, as presented as information.		
086-14-03-22	MOVED by Councillor Petersen that Council go into closed meeting at 7:35 p.m.		
087-14-02-22	MOVED by Councillor Petersen that Council return to an open meeting at 8:50 p.m.		
088-14-03-22	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:50 p.m.		
#/D/M/Y	March 28, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status

# Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
089-28-03-22	MOVED by Councillor Petersen that the agenda be approved as amended as follows: 1) Change to Item 5.4; the delegation for Sundre Strong had to cancel due to illness and will reschedule for another date.		
090-28-03-22	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on March 14, 2022, be approved as presented.		
091-28-03-22	MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the Sundre SPRUCE will take the challenge and choose a date to meet with SPRUCE.		
092-28-03-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the presentation from the Sundre & District Historical Society representative as information.		
093-28-03-22	MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the Sundre Aquaplex representative as information.		
094-28-03-22	MOVED by Councillor Petersen that the Town of Sundre Council does not choose to pursue collection of the monies at this time, but that we set a date that it be paid in a year from today.		
095-28-03-22	MOVED by Councillor Marr that the Town of Sundre Council approve the increase in the Capital Budget to \$85,000 for the installation of lighting along the Lions Park and Prairie Creek Pathways, with funding to be drawn from the Gas Tax and the Community Revitalization Fund.		
096-28-03-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the verbal presentation as information.		
097-28-03-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the Departmental Reports for February 2022 as information.		
098-28-03-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's report as information.		
099-28-03-22	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Vardas' report as information.		
100-28-03-22	MOVED by Councillor Petersen that the Town of Sundre Council accept Councillor Marr's report as information.		
101-28-03-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Petersen's report as information.		
102-28-03-22	MOVED by Councillor Dalke that the Town of Sundre Council participate in the Bowden Daze Parade.	Leg. Serv. To advise # of attendees	Appendix 10
103-28-03-22	MOVED by Councillor Petersen that Council go into closed meeting at 7:20 p.m.		
104-28-03-22	MOVED by Councillor Dalke that Council return to an open meeting at 7:40 p.m.		
105-28-03-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 7:40 p.m.		
#/D/M/Y	April 11, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status

## Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
106-11-04-22	MOVED by Councillor Isaac that the agenda be approved as presented or amended as follows: 1. Remove Item 5 Delegation - Sundre Strong unable to attend meeting.		
107-11-04-22	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on March 28, 2022, be approved as presented.		
108-11-04-22	MOVED by Councillor Dalke that the Town of Sundre Council give first reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
109-11-04-22	MOVED by Councillor Anderson that the Town of Sundre Council give second reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
110-11-04-22	MOVED by Councillor Marr that the Town of Sundre Council give unanimous consent for Third and Final Reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
110-11-04-22	MOVED by Councillor Vardas that the Town of Sundre Council give third and final reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
111-11-04-22	MOVED by Councillor Vardas that the Town of Sundre Council give third and final reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
112-11-04-22	MOVED by Councillor Anderson that the Town of Sundre Council proclaim the week of May 12 to 21, 2022 as "National Public Works Week" in Sundre.		
113-11-04-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the invitation to participate in the pancake breakfast for Aggie Days on May 14, 2022, and in gratitude proclaim May 14, 2022, as "Thank a Farmer Day" in the Town of Sundre.	Leg. Serv. to advise MVC # of attendees	
114-11-04-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the letter from the Safety Codes Council regarding the 2021 Annual Internal Review under the Fire Discipline as information.		
115-11-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the verbal report delivered by the Chief Administrative Officer regarding the Provincial U13 Hockey Tournament held at the Sundre Arena, March 31 to April 3, 2022, as information.		
116-11-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the letter from the Town of Fox Creek as information and that Administration prepare a letter in support of the Town of Fox Creek to the Alberta Utilities Commission.	Leg. Serv. Complete	Appendix 11
117-11-04-22	MOVED by Councillor Isaac that Council go into closed meeting at 6:50 p.m.		
118-11-04-22	MOVED by Councillor Anderson that Council return to an open meeting at 7:20 p.m.		
119-11-04-22	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 7:20 p.m.		
#/D/M/Y	April 25, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status

## Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
120-25-04-22	MOVED by Councillor Isaac that the agenda be approved as presented.		
121-25-04-22	MOVED by Councillor Dalke that the Minutes of the Regular Council Meeting of Council held on April 11, 2022, be approved as presented.		
122-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation from the Sundre Strong representative as information.		
	<i>Councillor Isaac left the meeting at 6:23 p.m.</i>		
	<i>Councillor Isaac returned to the meeting at 6:25 p.m.</i>		
123-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council thank the representatives of Price Waterhouse Cooper, LLP and accept their presentation as information.		
	Mayor Warnock excused all public members at 6:36 p.m. and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting.		
	<i>Mayor Warnock called a 5 minute recess at 6:36 p.m.</i>		
	The following, including 7 Council members, were in attendance for the closed meeting session:		
	Staff: Linda Nelson, Chief Administrative Officer, Chris Albert, Director of Corporate Services		
	Public: PriceWaterhouseCoopers LLP Representatives - Angela Loo, and Joy Dutta		
CLOSED MEETING	Topic of Closed Meeting - Advise from Officials FOIPP Act Section 24		
124-25-04-22	MOVED by Council 6:36 p.m. that Council go into closed meeting at 6:41 p.m.		
	<i>Linda Nelson, CAO and Chris Albert left the closed meeting at 6:45 p.m.</i>		
125-25-04-22	MOVED by Councillor Anderson that Council return to open meeting at 6:52 p.m.		
126-25-04-22	MOVED by Councillor Anderson that the Town of Sundre Council move to accept the 2021 Auditor's Report and 2021 Audited Financial Statements; and		
127-25-04-22	MOVED by Councillor Dalke that the Town of Sundre Council move to accept the 2021 Financial Information Return as presented by Price Waterhouse Cooper LLP; and furthermore		
128-25-04-22	MOVED by Councillor Marr that the Town of Sundre Council direct Administration to forward said documents to the Minister as prescribed by Section 278 of the <i>Municipal Government Act</i> .	Corporate Services Completed	
129-25-04-22	MOVED by Councillor Marr that the Town of Sundre Council supports the selection of Wild Rose Assessment Services Inc. for a three-year term from May 1, 2022 - April 30, 2025 with (2) optional two-year renewal terms; and furthermore		
	That the Town of Sundre appoints Kevin Bohlken of Wildrose Assessment Inc. as the Town's designated officer to perform the Town of Sundre's assessment duties.		

# Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
130-25-04-22	MOVED by Councillor Anderson that the Town of Sundre Council proclaim June 19, 2022 as the Longest Day of SMILES® in Sundre	Leg. Service Post to Website on June 1	<a href="#">Appendix 12</a>
	<i>In Favour: Mayor Warnock, Councillor Anderson, Councillor Marr, Councillor Isaac</i> <i>Objection: Councillor Dalke</i>		
131-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council proclaim May 30 to June 3, 2022 as Alberta Rural Health Week in Sundre.	Leg. Service Post to Website on May 24	<a href="#">Appendix 13</a>
132-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Departmental Reports for March 2022 as information.		
	<i>Councillor Isaac left the meeting at 7:11 p.m.</i>		
	<i>Councillor Isaac returned to the meeting at 7:13 p.m.</i>		
133-25-04-22	Mayor Warnock's report as information.		
134-25-04-22	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's report as information.		
135-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Petersen's report as information.		
136-25-04-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Councillor Isaac's report as information.		
137-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Anderson's report as information.		
	<i>Mayor Warnock called a recess at 7:17 p.m.</i>		
138-25-04-22	MOVED by Councillor Isaac that Council go into closed meeting at 7:17 p.m.		
139-25-04-22	MOVED by Councillor Isaac that Council return to an open meeting at 7:49 p.m.		
140-25-04-22	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 7:50 p.m.		
<b>#/D/M/Y</b>	<b>May 16, 2022 Regular Council Meeting</b>		
Res. #	Council Motion	Action	Status
141-16-05-22	MOVED by Councillor Dalke that the agenda be approved as amended as follows:		
	1. Add 8.4_Draft Strategic Plan;		
	2. Add 11.4_Councillor Anderson's Report - April.		
142-16-05-22	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on April 14, 2022 be approved as presented.		
	<i>Councillor Vardas joined the meeting at 6:10 p.m.</i>		
143-16-05-22	MOVED by Councillor Petersen that the Town of Sundre Council thank Ms. Doolaege of Sage Analytics and accept the presentation as information.		
144-16-05-22	MOVED by Councillor Isaac that the Town of Sundre Council give First Reading to Bylaw 2021-05, being a Bylaw to adopt the Sundre Hills Area Structure Plan and that the Town of Sundre Council schedule a Public Hearing for Bylaw 2021-05 on June 27, 2022.		

# Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
145-16-05-22	MOVED by Councillor Isaac that the Town of Sundre Council approves the transfer of \$31,543 to the Utilities Lifecycling RSA in unspent funding for the Lagoon Critical Equipment Upgrade capital project.		
146-16-05-22	MOVED by Councillor Petersen that the Town of Sundre Council approves the transfer of \$5,235 to the Municipal Lifecycling RSA in unspent funding for the Bearberry Creek Bridge Upgrade capital project.		
147-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council approves the transfer of \$2,683 to the Utilities Lifecycling RSA in unspent funding for the Gas Piping Change Out capital project.		
148-16-05-22	MOVED by Councillor Anderson that the Town of Sundre Council approves the transfer of \$6,390 to the Utilities Lifecycling RSA in unspent funding for the Electrofusion Welder capital project.		
149-16-05-22	MOVED by Councillor Dalke that the Town of Sundre Council approves the transfer of \$20,000 to the Municipal Lifecycling RSA in unspent funding for the Tree Planting Program capital project.		
150-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council approves the transfer of \$100,000 to the Municipal Lifecycling RSA in unspent funding for the Upgrade to Greenwood Campground Power Services capital project.		
151-16-05-22	MOVED by Councillor Vardas that the Town of Sundre Council approves the transfer of \$284,722 to the Municipal Lifecycling RSA in unspent funding for the Replacement of the Arena Ice Plant capital project.		
152-16-05-22	MOVED by Councillor Vardas that the Town of Sundre Council approves the transfer of \$2,468 to the Utilities Lifecycling RSA in unspent funding for the Main Lift Station Controls capital project.		
153-16-05-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the letter from the Safety Codes Council regarding the 2021 Annual Internal Review under the Building, Electrical, Gas and Plumbing Disciplines as information.		
154-16-05-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the report on the Community Centre gym floor as information.		
155-16-05-22	MOVED by Councillor Vardas that the Town of Sundre Council adopt the Town of Sundre 2022-2026 Strategic Plan as presented by Sage Analytics.		
156-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council accept the brochure regarding the MVSH Foundation's Rustic Family Fair as information. In Favour: Councillor Marr, Councillor Dalke. Against: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Isaac, Councillor Vardas. <b>DEFEATED</b>		

# Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
157-16-05-22	MOVED by Councillor Anderson that the Town of Sundre Council sponsor the MVSH Foundation's Rustic Family Fair at Gold Level in the amount of \$1,500 with funds to be taken fro Council's Discretionary Fund for Grants. In Favour: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Isaac, Councillor Vardas. Against: Councillor Marr <b>CARRIED</b>		
158-16-05-22	MOVED by Councillor Petersen that the Town of Sundre Council proclaim the week of June 6 - 12, 2022 as "Senior's Week" on behalf of the citizens of Sundre.		
159-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council proclaim June 15, 2022 as World Elder Abuse Awareness Day in the Town of Sundre. In Favour: Councillor Marr. Against: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Isaac, Councillor Vardas. <b>DEFEATED</b>		
160-16-05-22	MOVED by Councillor Vardas that the Town of Sundre Council proclaim June 15, 2022, as World Elder Abuse Awareness Day in the Town of Sundre and permit the committee to fly the Elder Abuse Day Flag at the Town of Sundre office that day. In Favour: Mayor Warnock, Councillor Anderson, Councillor Isaac, Councillor Vardas. Against: Councillor Petersen, Councillor Dalke, Councillor Marr <b>CARRIED</b>		
161-16-05-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the letter of appointment for Benazir Thaha Valencia, Sr. Planner as a Development and Subdivision Authority for the Town of Sundre as information.		
162-16-05-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the Departmental Reports for April 2022 as information.		
163-16-05-22	MOVED by Councillor Isaac that the Town of Sundre Council accepts Mayor Warnock's report as information.		
164-16-05-22	MOVED by Councillor Vardas that the Town of Sundre Council accepts Councillor Marr's report as information.		
165-16-05-22	MOVED by Councillor Petersen that the Town of Sundre Council accepts Councillor Isaac's report as information.		
166-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council accpts Councillor Anderson's report as information.		
167-16-05-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the April 21, 2022, letter from the Honourable Jason Nixon, MLA as information.		
168-16-05-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the May 9, 2022, letter from the Town of Coaldale as information.		
169-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council accept the May 9, 2022, letter from the Town of Mundare as information.		

## Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
170-16-05-22	MOVED by Councillor Petersen that the Town of Sundre Council direct administration to draft a letter of support of the Village of Caroline's seniors housing project to be signed on behalf of Council by Mayor Warnock.	Leg. Services	<a href="#">Appendix 14</a>
171-16-05-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the May 12, 2022, letter to the Sundre & District Historical Society in support of a grant application for Alberta Culture Days 2022 as information.	Leg. Services	<a href="#">Appendix 15</a>
<i>Mayor Warnock called a recess at 7:13 p.m.</i>			
172-16-05-22	MOVED by Councillor Isaac that Council go into closed meeting at 7:26 p.m.		
173-16-05-22	MOVED by Councillor Dalke that Council return to an open meeting at 9:37 p.m.		
174-16-05-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 9:37 p.m.		
<b>#/D/M/Y</b>	<b>June 13, 2022 Closed Council Meeting</b>		
Res. #	Council Motion	Action	Status
175-13-06-22	MOVED by Councillor Petersen that Council go into closed meeting at 5:30 p.m.		
176-13-06-22	MOVED by Councillor Vardas that Council come out of the closed meeting at 5:55 p.m.		
<b>#/D/M/Y</b>	<b>June 13, 2022 Regular Council Meeting</b>		
Res. #	Council Motion	Action	Status
177-13-06-22	MOVED by Councillor Dalke that the agenda be approved as amended as follows: 1. 7.3 correction to RFD subject, to read Policy B012-001-POL and Motion to be corrected to read "Policy B012-001-POL Multi-Year Business Planning and Budgeting; 2. 9.11 Supplemental - Grants to Organizations.		
178-13-06-22	MOVED by Councillor Marr that the Minutes of the Regular Council Meeting of Council held on May 16, 2022, be approved as amended as follows: 1. Amend header to read "regular" meeting.		
179-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the Quarterly Report as information.		
180-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council give First Reading to Bylaw 2022-06 "Council Procedural Bylaw", being a bylaw to establish procedures for Council and Council Committee meetings.		
181-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council give Second Reading to Bylaw 2022-06 "Council Procedural Bylaw", being a bylaw to establish procedures for Council and Council Committee meeting.		
182-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council gives Unanimous Consent for Third and Final Reading to Bylaw 2022-06 "Council Procedural Bylaw, being a bylaw to establish procedures for Council and Council Committees meetings.		



# Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
183-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council gives Third and Final Reading to Bylaw 2022-06 "Council Procedural Bylaw", being a bylaw to establish procedures for Council and Council Committee meetings.		
184-13-06-22	MOVED by Councillor Marr that the Town of Sundre Council give First Reading to Bylaw 2022-07 "Municipal Emergency Management Bylaw ", being a bylaw respecting the safety, health and welfare of people and the protection of people and property.		
185-13-06-22	MOVED by Councillor Anderson that the Town of Sundre Council give Second Reading to Bylaw 2022-07 "Municipal Emergency Management Bylaw ", being a bylaw respecting the safety, health and welfare of people and the protection of people and property.		
186-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2022-07 "Municipal Emergency Management Bylaw ", being a bylaw respecting the safety, health and welfare of people and the protection of people and property.		
187-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council give Third and Final Reading to Bylaw 2022-07 "Municipal Emergency Management Bylaw ", being a bylaw respecting the safety, health and welfare of people and the protection of people and property.		
188-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council approve Policy B012-001-POL Multi-Year Business Planning and Budgeting.		
189-13-06-22	MOVED by Councillor Marr that the Town of Sundre Council approve Policy A-012-00-POL Grants to Organizations.		
190-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council postpone the Public Hearing scheduled for June 27, 2022 for Bylaw 2021-05, the Sundre Hills Area Structure Plan to a future date.		
191-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Q1 2022 Quarterly Financial Reports as information.		
<i>Mayor Warnock called a 5-minute break at 6:50 p.m.</i>			
<i>Mayor Warnock called the meeting to order to 6:55 p.m.</i>			
192-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the report from the Director Corporate Services as information.		
193-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council set a reserve bid of \$675,000 for Portion of Lot 14, Block -, Plan 268GV, Sundre AB and furthermore,		
	The Property identified by Roll No. 114000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		

## Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.		
194-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council set a reserve bid of \$270,000 for Lot 24, Block 10, Plan 7611274, Sundre AB and furthermore,		
	The Property identified by Roll No. 1359000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.		
195-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council set a reserve bid of \$160,000 for Lot 51, Block 3, Plan 8010730, Sundre AB and furthermore,		
	The Property identified by Roll No. 1650000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.		
196-13-06-22	MOVED by Councillor Anderson that the Town of Sundre Council set a reserve bid of \$165,000 for Lot 56, Block 3, Plan 8010730, Sundre AB and furthermore,		
	The Property identified by Roll No. 1655000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.		
197-13-06-22	MOVED by Councillor Marr that the Town of Sundre Council set a reserve bid of \$120,000 for Lot 23, Block 6, Plan 8010730, Sundre AB and furthermore,		

# Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
	The Property identified by Roll No. 1731000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.		
198-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council set a reserve bid of \$2,000,000 for Lot 1, Block 1, Plan 1410559, Sundre AB and furthermore,		
	The Property identified by Roll No. 2426000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.		
199-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council approves the request for the 2022 Sundre Rodeo and Parade Events by the relaxation of Noise Bylaw 818 s.16(b), and Use of Firearms, Weapons and Fireworks Bylaw 763 s3.01 for period not to exceed June 24 - 26, 2022.	Leg. Services	<a href="#">Appendix 16</a>
201-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre & District Cemetery in the amount of \$1,000.00.		
202-13-06-22	MOVED By Councillor Marr that the Town of Sundre Council approve the Grants to Organizations Funding for the Sling Shot Garage in the amount of \$1,500.00.		
203-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Rodeo & Race Association in the amount of \$5,000.00.		
204-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council approve the grants to Organizations Funding for Sundre Pickleball in the amount of \$2,200.00.		
205-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Bulls & Wagons in the amount of \$3,000.00.		
206-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Bike n Ski Club in the amount of \$4,050.00.		

## Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
207-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for the Sundre Curling Club in the amount of \$11,616.00 pending successful allocation of \$50,000.00 from the Community Facility Enhancement and Alberta Tourism Grant Programs through the Province		
208-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Daycae in the amount of \$2,000.00.		
209-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council approve the Grants to Organizations Funding for Play 4 Sundre Kidz in the amount of \$500.00.		
210-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council remove the appointment of Councillor Isaac as an alternate to the Library Board.		
211-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council rescind motion number 234-07-09-21 to appoint Anton Walker and Wendy Murphy to the Library Board for a 3-year term ending on October 31, 2024.		
212-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council rescind motion number 261-20-09-2021 to appoint Laura Skorodenski, Simon Ducatel and Lynda Lyster to the Library Board for a 3-year term ending on October 31, 2024.		
213-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council appoint Anton Walker and Wendy Murphy to the Library Board beginning June 13, 2022 and expiring on October 31, 2024.	Leg. Services	
214-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council appoint Laura Skorodenski, Simon Ducatel and Lynda Lyster to the Library Board beginning June 13, 2022 and expiring on October 31, 2024.	Leg. Services Completed	<a href="#">Appendix 17</a>
215-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Parkland Regional Library Board reports as information.		
216-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the letters to the Mayor and the CAO from the Shadow Minister for Rural Economic Development as information.		
<i>Mayor Warnock called a 5-minute recess at 7:40 p.m.</i>			
217-13-06-22	MOVED by Councillor Vardas that Council go into closed meeting at 7:40 p.m.		
218-13-06-22	MOVED by Councillor Petersen that Council return to an open meeting at 9:02 p.m.		
219-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council approve one-time funding for the Sundre Curling Club in the amount of \$18,384.00 for the emergent roof repair of the facility, pending successful allocation of \$50,000.00 from the Community Facility Enhancement and Alberta Tourism Grant Program through the Province, and that the funding be drawn from the General Corporate Stabilization Restricted Surplus Account.	Leg. Services	<a href="#">Appendix 18</a>

# Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
220-13-06-22	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 9:05 p.m.		
#/D/M/Y	June 27, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
	The meeting was called to order, with Mayor Warnock delivering a Message to the Public:		
	<i>"The Town of Sundre Council does not condone racism in its community of any kind. We are extremely disappointed to learn an unauthorized float, and their attempt at a Political Statement, had gained access this past weekend to an event our community has celebrated for years. We are proud of our Town and the volunteers that put together such a fantastic annual event for our Sundre and District Businesses, residents, and visitors to enjoy. We feel confident that the Parade Committee will review their procedures and make the needed changes to prevent issues like this from happening in the future. We encourage people to come to visit Sundre to enjoy our community, its landscape, businesses, and people. We will not let this 1 bad apple spoil what we are; which is an amazing place to visit, live and explore."</i>		
221-27-06-22	MOVED by Councillor Dalke that the Agenda be approved as amended as follows: 1. 5.2 Supplemental information sheet to eSIM Lab presentation; 2. 6.1 Supplemental-Correction to Bylaw Number - RFD for Bylaw 2022-05.		
222-27-06-22	MOVED by Councillor Vardas that the Minutes of the Regular Meeting of Council held on June 13, 2022 be approved as presented.		
223-27-06-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the presentation by Sundre Car Wash representative as information and declines to reduce the amount payable in 2022 for Tax Roll # 420000. <b>In Favour:</b> Councillor Petersen, Councillor Vardas, Mayor Warnock, Councillor Isaac. <b>Opposed:</b> Councillor Dalke, Councillor Marr, Councillor Anderson.		
224-27-06-22	MOVED by Councillor Marr that the Town of Sundre Council accept the presentation by the representatives of the Joint Simulation Operation Committee as information.		
225-27-06-22	MOVED by Councillor Isaac that the Town of Sundre Council thank the representatives of the Sundre Bike'n Ski Club for attending the Council meeting and accept the proposal for the construction of a "pump track" as information and directs administration draft an endorsement letter and to work with the club in their efforts to procure funding for the construction of a "pump track".	Leg. Services Completed	Appendix 19
226-27-06-22	MOVED by Councillor Anderson that the Town of Sundre Council give first reading to Bylaw 2022-05, being a Bylaw to adopt the Brookside Estates Phase 4 and 5 Outline Plan and Land Use Redesignation, and further that the Town of Sundre Council schedule a Public Hearing for Bylaw 2022-05 on September 12, 2022.		

# Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
227-27-06-22	MOVED by Councillor Petersen that the Town of Sundre Council direct Administration to commence discussion with Mountain View County regarding the use of 10th Street S.W. as trucking route from the Airport Pit location SW of Sundre.		
228-27-06-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation by Sr. Planner Benazir Thaha Valencia as information.		
229-27-06-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the Departmental Reports for May/June as information.		
230-27-06-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Mayor Warnock's report as information.		
231-27-06-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Councillor Marr's report as information.		
<i>Mayor Warnock called a 5 minute recess at 7:32 p.m.</i>			
232-27-06-22	MOVED by Councillor Marr that Council go into closed meeting at 7:42 p.m.		
233-27-06-22	MOVED by Councillor Anderson that Council return to an open meeting at 8:52 p.m.		
234-27-06-22	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 8:52 p.m.		
<i>Council Summer Hiatus - July / August</i>			
#/D/M/Y	July 19, 2022 Special Council Meeting		
Res. #	Council Motion	Action	Status
Attending:	<u>In Chambers:</u> Mayor Warnock, Councillor Anderson, Councillor Vardas. <u>Connected by Phone:</u> Councillor Dalke, Councillor Marr, Councillor Isaac <u>Absent:</u> Councillor Petersen		
235-19-07-22	MOVED by Councillor Anderson that the Council of the Town of Sundre direct Administration to submit the required nomination form for the Town of Sundre's application to Alberta Municipalities for the Municipal Environmental Award.	Legislative Serv. Completed	Appendix 20
236-19-07-22	MOVED by Councillor Vardas that being the agenda matters have been concluded the meeting adjourned at 1:14 p.m.		
#/D/M/Y	August 9, 2022 Special Council Meeting		
Res. #	Council Motion	Action	Status
Attending:	<u>In Chambers:</u> Mayor Warnock, Councillor Anderson, Councillor Petersen <u>Connected by Phone:</u> Councillor Isaac, Councillor Vardas Councillor Marr, Councillor Dalke <u>Absent:</u>		
237-09-08-22	MOVED by Councillor Petersen that the agenda be approved as presented		
238-09-08-22	MOVED by Councillor Anderson that the Minutes of the Special Council Meeting held on July 19, 2022 be approved as presented		
239-09-08-22	MOVED by Councillor Anderson that the Council of the Town of Sundre approves the request for the 2022 Sundre Bulls and Wagons Event by the relaxation of Noise Bylaw 818 s.5 General Prohibition, for a period not to exceed August 26th to 28th, 2022		
240-09-08-22	MOVED by Councillor Petersen that Council go into closed meeting at 10:04 a.m.		

# Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
241-09-08-22	MOVED by Councillor Anderson that Council return to open Special Meeting at 10:28 a.m.		
242-09-08-22	MOVED by Councillor Petersen that the Council of the Town of Sundre direct Administration to write a letter to the Town of Didsbury to request 2nd and 3rd reading of Bylaw 2022-11 Heavy Vehicle Truck Route, to restrict truck traffic on 23 Street be postponed until further information is available.	Leg. Services Completed	Appendix #21
243-09-08-22	MOVED by Councillor Anderson that being the agenda matters have been concluded the meeting adjourned at 10:28 a.m.		
#/D/M/Y	September 12, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
244-12-09-22	That the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2022-05, being a Bylaw to Amend Schedule "A", the Land Use Bylaw District Map of Land Use Bylaw 2022-10, from Urban Reserve to General Residential District and Public Service District, and furthermore to adopt the Brookside Estates Outline Plan.		
245-12-09-22	MOVED by Councillor Isaac that the Agenda be approved as amended as follows: 1. Supplemental letter to Public Hearing 20220912; 2. 6.1 Bylaw 2022-05: Amend Background/Proposal to read: Bylaw 2022-05 and under Motion: that Council give Second Reading to Bylaw 2022-05 and furthermore, that Council give Third and Final Reading to Bylaw 2022-05.		
246-12-09-22	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on June 27, 2022 be approved as presented.		
247-12-09-22	MOVED by Councillor Marr that the Minutes of the Special Council Meeting held on August 9, 2022 be approved as presented.		
248-12-09-22	MOVED by Councillor Isaac that the Town of Sundre Council give Second Reading to Bylaw 2022-05, being a Bylaw to adopt the Brookside Estates Phase 4 and 5 Outline Plan and Land Use Redesignation.		
249-12-09-22	MOVED by Councillor Marr that the Town of Sundre Council give Third and Final Reading to Bylaw 2022-05, being a Bylaw to adopt the Brookside Estates Phase 4 and 5 Outline Plan and Land Use Redesignation.		
<i>The Mayor called a 5 minutes recess at 6:51</i>			
<i>The Mayor resumed the meeting to order at 6:59</i>			
250-12-09-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the Q2 2022 Quarterly Financial Reports as information.		
251-12-09-22	MOVED by Councillor Petersen that the Town of Sundre Council appoints KPMG as the Town's auditors for the 2022 fiscal year.		
<i>7:29 p.m. Councillor Dalke disconnected from phone</i>			
252-12-09-22	MOVED by Councillor Isaac that the Town of Sundre Council proclaim the week of September 18 <sup>th</sup> to 24 <sup>th</sup> , 2022 as Alberta Development Officers Week in the Town of Sundre.		
<i>7:39 Councillor Dalke rejoined the meeting by phone</i>			



## Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
253-12-09-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the letter to the Town of Didsbury, Bylaw 2022-11 Heavy Vehicle Truck Route as information.		
254-12-09-22	MOVED by Councillor Marr that the Town of Sundre Council accept the letter from the Town of Tofield to Minister Shandro as information.		
255-12-09-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the letter from Minister Shandro to the Town of Tofield as information.		
<i>Mayor Warnock called a 5 minute recess at 7:42 p.m.</i>			
256-12-09-22	MOVED by Councillor Anderson that Council go into closed meeting at 7:47 p.m.		
257-12-09-22	MOVED by Councillor Isaac that Council return to an open meeting at 8:40 p.m.		
258-12-09-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 8:41 p.m.		
<b>#/D/M/Y</b>	<b>September 26, 2022 Regular Council Meeting</b>		
Res. #	Council Motion	Action	Status
259-26-09-22	MOVED by Councillor Petersen that the Agenda be approved as amended as follows: 1. Correction to 9.5 RFD Departmental Reports; 2. Supplemental to Library Departmental Reports (9.5g)		
260-26-09-22	MOVED by Councillor Vardas that the Minutes of the Regular Meeting of Council held on September 12, 2022 be approved as presented		
261-26-09-22	MOVED by Councillor Dalke that the Town of Sundre Council directs administration work with the Bike 'n Ski Club to find a suitable location for the pump track and bring that information to Fall Workshop for discussion	Planning & Ec. Dev.	Ongoing
262-26-09-22	MOVED by Councillor Anderson that the Town of Sundre Council proclaim October 9 - 15, 2022 as Fire Prevention Week, and urge all the citizens of Sundre to develop a Family Action for Home Escape Plan and to support the many public safety activities and efforts of Sundre's fire and emergency services		
263-26-09-22	MOVED by Councillor Petersen that the Town of Sundre Council grant the request to amend the Sundre Allied Arts Society grant funding to enable the use of the Grants to Organization funding to rehabilitate the Arts Center Storage facility	Legislative Serv.	Completed <b>Appendix #22</b>
264-26-09-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the CAO's report as information		
265-26-09-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the CAO's report as information		
266-26-09-22	MOVED by Councillor Petersen that the Town of Sundre Council directs administration to contact the Dasmesh Cultural Centre to arrange a date and time for a visit	Legislative Serv.	Completed <b>Appendix #23</b>
267-26-09-22	MOVED by Councillor Marr that the Town of Sundre Council accept the CAO's report as information		
268-26-09-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the CAO's report as information		



# Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
269-26-09-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the Departmental Reports for July and August 2022 as information		
270-26-09-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Marr's reports for June, July and August 2022 as information		
<i>Mayor Warnock called a 5 minute recess at 7:06 p.m.</i>			
271-26-09-22	MOVED by Councillor Vardas that Council go into closed meeting at 7:13 p.m.		
272-26-09-22	MOVED By Councillor Petersen that Council return to an open meeting at 7:18 p.m.		
273-26-09-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 7:19 p.m.		

# Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
#/D/M/Y	October 12, 2022 Special Open Council Meeting		
Res. #	Council Motion	Action	Status
Attending:	Mayor Warnock, Councillor Anderson, Councillor Marr (by phone), Councillor Isaac, Councillor Vardas. <b>Absent:</b> Councillor Petersen, Councillor Dalke		
274-12-10-22	MOVED by Councillor Anderson that the agenda be approved as amended: 1. Supplemental - Pathway Lighting Project Option(s), and 2. Example of "shroud" for pathway lights		
275-12-10-22	MOVED by Councillor Vardas that the Council of the Town of Sundre approves preceding with Option #2, total completion of Pathway Lighting Project, including cages, with funds not to exceed \$40,354.15 to be drawn from the Municipal New Projects Restricted Surplus Account		
276-12-10-22	MOVED by Councillor Isaac that being the agenda matters have been concluded the meeting adjourned at 1:00 p.m.		
#/D/M/Y	October 17, 2022 Special Open Council Meeting		
Res. #	Council Motion	Action	Status
277-17-10-22	MOVED by Councillor Anderson that the Agenda be approved as presented		
278-17-10-22	MOVED by Councillor Vardas that the Minutes of the Regular Meeting of Council held on September 26, 2022 be approved as presented		
279-17-10-22	MOVED by Councillor Isaac that the Minutes of the Special Meeting of Council held on October 12, 2022 be approved as presented		
280-17-10-22	MOVED by Councillor Petersen that the Town of Sundre Council give First Reading to Bylaw 2022-08, being a bylaw to dispose and transfer a portion of Municipal Reserve, Lot 49MR, Plan 891 092, and further that the Town of Sundre Council schedule a Public Hearing for the disposition and transfer of Municipal Reserve, Lot 49MR, Plan 891 092 on November 14, 2022		
281-17-10-22	MOVED by Councillor Dalke that the Town of Sundre Council maintains the FortisAlberta Franchise Fee at 10% effective January 1, 2023		
282-17-10-22	MOVED by Councillor Marr that the Town of Sundre Council reschedule the October 31, 2022 Regular Meeting of Council to November 1, 2022		
283-17-10-22	MOVED by Councillor Anderson that the Town of Sundre Council proclaim November 2022 as "Family Violence Prevention Month" in the Town of Sundre	Leg. Services	Complete Appendix #24
284-17-10-22	MOVED by Councillor Vardas that the Town of Sundre Council purchase 2 tables and further to waive the Community Centre rental fee in support of the Sundre Hospital Futures Gala, November 19, 2022	Leg. Services	Complete Appendix #25
285-17-10-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the CAO's report as information		
286-17-10-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the CAO's report as information		

# Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
287-17-10-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the letter to Dashmesh Culture Centre as information and directed administration to send suggested dates and times for a tour to Council	Leg. Services	See Appendix #23
Mayor Warnock called a 5 minutes recess at 6:38 p.m.			
288-17-10-22	MOVED by Councillor Vardas that Council go into closed meeting at 6:47 p.m.		
289-17-10-22	MOVED by Councillor Petersen that Council return to an open meeting at 7:24 p.m.		
290-17-10-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 7:25 p.m.		
#/D/M/Y	November 1, 2022 Organizational Meeting		
Res. #	Council Motion	Action	Status
291-01-11-22	MOVED by Councillor Peterson that the Town of Sundre adopt agenda as presented		
	At the request of the Mayor, CAO delivered opening remarks with brief explanation of regulated sections of MGA that requires Council to hold annual organizational meeting		
292-01-11-22	MOVED by Councillor Anderson that the Town of Sundre seating arrangement remain the same as decided at the 2021 Organizational meeting		
293-01-11-22	MOVED by Councillor Vardas that the Town of Sundre Council determine the Deputy Mayor rotation schedule for the months of March 2023 to November 2023, as follows: Councillor Isaac from 01 March ,2023 to the Organizational Meeting 2023		
	Councillor Isaac nominated to serve as Deputy Mayor (Warnock, Petersen, Vardas)		
294-01-11-22	Councillor Isaac accepted nomination		
295-01-11-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the following appointments to Council Committees, Boards and Commissions for a one-year term, 2022-2023 as per Schedule "A".	Leg. Services	Complete Appendix #26
296-01-11-22	MOVED by Councillor Dalke that the Town of Sundre Council approve the appointment of Jodi Orr to the Sundre Library Board, for a 3-year term beginning October 31,2022 end on October 31,2025	Leg. Services	Complete Appendix #27
297-01-11-22	MOVED by Councillor Dalke that the Town of Sundre Council appoints Mrs. Pat Toone, to the Parkland Regional Library Board for a one (1) year Term beginning October 31, 2022, ending in October 31, 2023	Leg. Services	Complete Appendix #28
298-01-11-22	MOVED by Councillor Petersen that the Town of Sundre Council moves to appoint Mr. Mike Beukeboom, to the Intermunicipal Subdivision and Development Appeal Board for a two-year term ending at the Organizational Meeting in October 2024, and	Leg. Services	Complete Appendix #29
299-01-11-22	MOVED by Councillor Marr that the Town of Sundre Council moves to appoint Ms. Shelley Kohut, to the Intermunicipal Subdivision and Development Appeal Board for a two-year term ending at the Organizational Meeting in October 2024.	Leg. Services	Complete Appendix #30

# Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
300-01-11-22	MOVED by Councillor Marr that the Town of Sundre Council accept the brief review of Council Procedural Bylaw 2022-06 as information.		
301-01-11-22	MOVED by Councillor Petersen that the Town of Sundre Council accept and review of Council Code of Conduct Bylaw 2020-07 as information		
302-01-11-22	MOVED by Councillor Isaac to adjourn the November 1, 2022 Organizational Meeting of Council, and revert to a Regular Council Meeting at 6:42 p.m.		
#/D/M/Y	<b>November 1, 2022 Regular Council Meeting</b>		
Res. #	Council Motion	Action	Status
	<i>The November 1, 2022 Organizational Meeting adjourned at 6:42 p.m.</i>		
303-01-11-22	MOVED by Councillor Dalke that the Agenda be approved as presented or amended as follows		
304-01-11-22	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on October 17, 2022 be approved as presented or amended as follows		
	<b>New Administration Member:</b> CAO introduced Ms. Shantele Smith as Legislative Clerk		
305-01-11-22	MOVED by Councillor Isaac that the Town of Sundre Council proclaim November 2022 as "Senior" Fall Prevention Month" in the Town of Sundre	Leg. Services	Complete Appendix #31
306-01-11-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Mayor's verbal report as information.		
307-01-11-22	MOVED by Councillor Anderson that the Town of Sundre Council approve / refuse the request from the Sundre Curling Club to carry-over of the funds to replace the curling club roof to 2023 of \$29,964.00.	Leg. Services	Complete Appendix #32
308-01-11-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the Departmental Reports for September 2022 as information.		
	<i>Councillor Isaac left the meeting at 6:58 p.m.</i>		
	<i>Councillor Isaac returned to the meeting at 6:59 p.m.</i>		
309-01-11-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's, Councillor Isaac's and Councillor Peterson's reports as information.		
310-01-11-22	MOVED by Councillor Vardas that the Town of Sundre Council determine a response and direct administration to confirm attendance at the 2022 Remembrance Day Service; Mayor Warnock to attend.	Leg. Services	Complete Appendix #33
311-01-11-22	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 7:05 p.m.		
#/D/M/Y	<b>November 14, 2022 Regular Council Meeting</b>		
Res. #	Council Motion	Action	Status
312-14-11-22	MOVED by Councillor Dalke that the Agenda be approved as presented.		

# Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
313-14-11-22	MOVED by Councillor Anderson that the Minutes of the Organizational Meeting of Council held on November 1, 2022, be approved as presented.		
314-14-11-22	MOVED by Councillor Isaac that the Minutes of the Regular Meeting of Council held on November 1, 2022, be approved as presented.		
315-14-11-22	MOVED by Councillor Marr that the Town of Sundre give heart-felt thanks to the members of Sundre Fire Department for their exemplary commitment to provide fire services to Sundre's citizens.		
316-14-11-22	MOVED by Councillor Anderson that the Town of Sundre Council give Second Reading to Bylaw 2022-08, being a bylaw to dispose and transfer a portion of Municipal Reserve, Lot 49MR, Plan 891 092		
317-14-11-22	MOVED by Councillor Marr that the Town of Sundre Council give Third and Final Reading to Bylaw 2022-08, being a bylaw to dispose and transfer a portion of Municipal Reserve, Lot 49MR, Plan 891 092.		
318-14-11-22	MOVED by Councillor Isaac that the Town of Sundre Council adopt the Financial Framework revised in October 2022 as presented.		
319-14-11-22	MOVED by Councillor Anderson that the Town of Sundre Council supports the nomination of Councillor Vardas to serve as a Director of the Central Alberta Economic Partnership Ltd., for a one-year term ending October 2023.		
320-14-11-22	MOVED by Councillor Dalke that the Town of Sundre Council accepts the correspondence from the Minister of Municipal Affairs and Mountain View County as information and that the Town of Sundre Council supports the participation of Mayor Warnock on Alberta Municipalities Sustainability and Environment Committee, and further directs administration to confirm Mayor Warnock's at the first committee meeting and orientation session.	Leg. Services	Complete Appendix #34
321-14-11-22	MOVED by Councillor _____ that Council go into closed meeting at ____ p.m.		
322-14-11-22	MOVED by Councillor Petersen that Council return to an open meeting at 8:42 p.m.		
323-14-11-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 8:43 p.m.		
#/D/M/Y	November 28, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
324-28-11-22	MOVED by Councillor Vardas, that the Agenda be approved as presented or amended as follows: 1. Replacement of Annual Cost of Living Adjustment Report (COLA), Item 8.2		
325-28-11-22	MOVED by Councillor Anderson, that the Minutes of the Regular Meeting Minutes of Council held on November 14, 2022, be approved as presented.		

# Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
326-28-11-22	MOVED by Councillor Marr, that the Minutes of the November 1, 2022, Organizational Meeting be amended as follows: 1. Amend the Minutes to reflect appointment of Councillor Petersen to the Sundre Wellness Advocacy Committee, and further; 2. Remove the note recorded on Res #293-01-11-22 regarding the Deputy Mayor nomination.		
327-28-11-22	MOVED by Councillor Peterson, that the Town of Sundre Council thank Joy Willihnganz for her presentation and accept the update on the Sundre Municipal Library as information.		
328-28-11-22	MOVED by Councillor Marr, that the Town of Sundre Council Repeal Bylaw 2021-12-12 "Fees & Rates", a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre 2022.		
329-28-11-22	MOVED by Councillor Dalke, that the Town of Sundre Council give first reading to Bylaw 2022-09 "Fees & Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective 2023		
330-28-11-22	MOVED by Councillor Vardas, that the Town of Sundre Council give second reading to Bylaw 2022-09 ""Fees & Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective 2023		

**SCHEDULE A - 2022**

9.1a

**Mayor Richard Warnock**

<b>Date</b>	<b>Description</b>	<b>Expense</b>	<b>Cost</b>
01-20-2022	Red Deer River Municipal Users Group Regular Meeting	Per Diem	\$ 100.00
01-05-2022	ABMunis EPR Municipal Workshop	Per Diem	\$ 80.00
01-17-2022	Sundre Wellness Advocacy Committee	Per Diem	\$ 80.00
01-18-2022	Mayors South Central Alberta Committee	Per Diem	\$ 80.00
01-19-2022	ABMunis Alberta Provincial Police Service	Per Diem	\$ 80.00
02-23-2022	SPOG - Meeting Olds	Per Diem	\$ 100.00
02-02-2022	Keep Alberta RCMP Engagement Meeting - Olds	Per Diem	\$ 120.00
02-10-2022	AB Provincial Police Transition Study Meeting - Olds	Per Diem	\$ 120.00
02-14-2022	Sundre Wellness Advocacy Committee - Sundre	Per Diem	\$ 80.00
02-17-2022	Brownlee LLP Emerging Trends in Municipal Law - Zoom Meeting	Per Diem	\$ 240.00
02-02-2022	Keep AB RCMP, Provincial Police Study Meeting, MVSH Chair , Succession Meeting, SPOG, CAEP	Mileage/Meals	\$ 337.00
02-03-2022	Mayor's Meeting	Food	\$ 28.19
03-09-2022	ABMunis - Leadership Caucus	Mileage	\$ 311.10
03-09-2022	ABMunis - Leadership Caucus	Meals	\$ 23.15
03-10-2022	ABMunis - Leadership Caucus	Hotel	\$ 535.99
03-16-2022	Central Alberta Mayors and Reeves Mtg. Red Deer	Mileage	\$ 64.05
03-17-2022	Red deer River Municipal Users Group Regular Meeting - Drumheller	Mileage	\$ 197.03
03-23-2022	Sunpine Fores Products Mtg. - Caroline	Mileage	\$ 48.80
03-16-2022	Central Alberta Mayors and Reeves Mtg. Red Deer	Per Diem	\$ 140.00
03-17-2022	Red Deer River MUG Drumheller	Per Diem	\$ 280.00
03-23-2022	Sunpine SPRIT Meeting - Caroline	Per Diem	\$ 140.00
03-09-2022	ABMunis Municipal Leadership Caucus Edmonton	Per Diem	\$ 600.00
03-15-2022	Mayor's South Central Alberta Meeting	Per Diem	\$ 80.00
03-16-2022	Red Deer Municipal Users Group Reg Meeting - Drumheller	Hotel	\$ 161.32
9-Apr-22	Council Strategic Planning Session	Per Diem	\$ 280.00
14-Apr-22	ICC Meeting - Sundre/MVC	Per Diem	\$ 120.00
14-Apr-22	Sundre Wellness Advocacy Meeting	Per Diem	\$ 80.00
23-Apr-22	Council Spring Workshop - Red Deer	Per Diem	\$ 280.00
24-Apr-22	Council Spring Workshop - Red Deer	Per Diem	\$ 240.00
22-Apr-22	Council Spring Workshop - Travel	Per Diem	\$ 20.00
22-Apr-22	Council Spring Workshop - Travel	Per Diem	\$ 20.00
22-Apr-22	ABMunis - Sustainability & Environment	Mileage	\$ 129.23
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodations	\$ 316.12
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 53.50
26-May-22	ICC Meeting - Sundre/MVC	Per Diem	\$ 120.00
June 2 - 6	FCM Annual Conference - Regina SK	Per Diem	\$ 1,000.00

5-Jun-22	FCM Annual Conference - Regina SK	Per Diem	\$ 280.00
13-Jun-22	Sundre Wellness Advocacy Committee	Per Diem	\$ 80.00
13-Jun-22	Sundre Grant Review Committee	Per Diem	\$ 80.00
14-Jun-22	S. McDougal Flats ASP Meeting @ MVC	Per Diem	\$ 110.00
14-Jun-22	S. McDougal Flats ASP Meeting @ MVC	Mileage	\$ 61.00
26-Sep-22	S. McDougal Flats ASP Meeting @ MVC - Retracted	Mileage	-\$ 61.00
16-Jun-22	MAP Meeting @ MVC	Mileage	\$ 61.00
16-Jun-22	MAP Meeting @	Per Diem	\$ 110.00
22-Jun-22	MA Summer Leaders Caucus	Per Diem	\$ 270.00
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	\$ 600.00
July 11 - 13	MVC Meetings - Joint ICC, S. McDougal ASP, Sundre Wellness Presentation	Per Diem	\$ 370.00
july 18 - 20	RDRMUG & Fortis Emerging Electricity Needs	Per Diem	\$ 220.00
13-Jul-22	MVC Wellness Resolution Presentation	Mileage	\$ 61.00
15-Jul-22	AB Munis Sustainability & Enviro Committee	Accommodations	\$ 147.71
16-Jul-22	Bowden Parade Candy	Misc	\$ 212.36
18-Jul-22	RDRMUG Dickson Dam Tour	Mileage	\$ 73.20
20-Jul-22	Fortis AB Emerging Electricity Needs	Mileage	\$ 128.10
9-Aug-22	MVC ASP - S. McDougall	Per Diem	\$ 120.00
9-Aug-22	MVC ASP - S. McDougall	Mileage	\$ 30.00
22-Aug-22	Sundre Wellness Advocacy Mtg	Per Diem	\$ 80.00
9-Sep-22	Westjet - Penticton / Calgary Return (For Sept 30 Lagoon Ground Breaking)	Expense	\$ 444.00
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Registration	\$ 395.00
26-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Per Diem	\$ 1,100.00
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Meals	\$ 56.25
23-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Accommodations	\$ 1,270.50
22-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Meals	\$ 102.50
22-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Accommodations	\$ 405.00
8-Nov-22	RMA Fall Conference Edmonton	Mileage	\$ 311.10
11-Nov-22	MAP Cremona	Mileage	\$ 48.80
8-Nov-22	RMA Fall Conference Edmonton & Red Deer River Municipal Users Group	Per Diem	\$ 960.00
15-Nov-22	South McDougal Flats ASP Meeting & MAP Meeting & Council	Per Diem	\$ 250.00
			\$ 15,062.00
			Spent



**Councillor Todd Dalke**

Date	Description	Expense	Cost
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodation	\$ 316.12
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 71.00
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	\$ 600.00
23-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Accommodations	\$ 1,080.00
22-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Meals	\$ 22.00
22-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Accommodations	\$ 270.00
			\$ 2,359.12
			<b>Spent</b>

**Councillor Paul Isaac**

Date	Description	Expense	Cost
22-Mar-08	Meeting with Minister Hornier	Per Diem	\$ 80.00
22-Mar-09	Municipal Leadership Caucus - Edmonton	Per Diem	\$ 640.00
4-Apr-22	Spring Workshop Red Deer	Per Diem	\$ 640.00
22-Mar-08	Municipal Leadership Caucus - Edmonton	Mileage	\$ 328.18
22-Mar-08	Municipal Leadership Caucus - Edmonton	Meal	\$ 63.46
22-Mar-08	Municipal Leadership Caucus - Edmonton	Cab ride	\$ 16.20
22-Apr-22	Spring Workshop Red Deer	Mileage	\$ 134.20
22-Apr-22	Spring Workshop Red Deer	Meal	\$ 14.09
9-Apr-22	2022 Strategic Planning	Per Diem	\$ 280.00
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodations	\$ 316.12
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 55.00
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	\$ 600.00
2022-07-08	Alberta Recreation & Parks Conference (Jasper)	Registration	\$ 695.00
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Registration	\$ 395.00
23-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Per Diem	\$ 1,160.00
23-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Mileage	\$ 158.60
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Meals	\$ 93.25
23-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Accommodations	\$ 1,440.00
22-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Meals	\$ 84.50
22-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Accommodations	\$ 405.00

22-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Per Diem	\$ 1,040.00
26-Oct-22	ARPA Conference - Jasper	Mileage	\$ 584.38
26-Oct-22	ARPA Conference - Jasper	Park Pass	\$ 145.25
30-Oct-22	ARPA Conference - Jasper	Meal	\$ 6.30
5-7 Dec 22	ITA Alberta - Edmonton	Meals	\$ 54.99
5-7 Dec 22	ITA Alberta - Edmonton	Accommodations	\$ 609.06
5-7 Dec 22	ITA Alberta - Edmonton	Registration	\$ 180.00
			\$ 10,218.58
			<b>Spent</b>

**Councillor Jaime Marr**

Date	Description	Expense	Cost
01-19-2022	Library Monthly Meeting	Per Diem	\$ 80.00
01-18-2022	Aquaplex Monthly Meeting	Per Diem	\$ 80.00
02-03-2022	ITAC Calgary Conference Registration	Registration	\$ 299.00
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodation	\$ 316.12
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 50.00
2022-04-24	Spring Workshop April 22 - 24, 2022 Red Deer	Mileage	\$ 124.44
2022-05-14	Aggie Days - Cremona	Mileage	\$ 42.70
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	\$ 600.00
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Registration	\$ 395.00
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Meals	\$ 83.75
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Per Diem	\$ 900.00
23-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Accommodations	\$ 1,260.00
22-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Meals	\$ 88.50
22-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Accommodations	\$ 405.00
23-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Mileage	\$ 128.10
23-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Per Diem	\$ 610.00
			\$ 5,462.61
			<b>Spent</b>

**Councillor Owen Peterson**

Date	Description	Expense	Cost
01-18-2022	Museum Board Meeting	Per Diem	\$ 80.00
02-15-2022	SDHS Monthly Meeting	Per Diem	\$ 80.00
03-15-2022	SDHS Monthly Meeting	Per Diem	\$ 80.00
04-23-2022	Spring Workshop April 22 - 24, 2022 Red Deer	Per Diem	\$ 610.00
04-19-2022	SDHS Monthly Meeting	Per Diem	\$ 80.00
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodation	\$ 316.12
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 51.50
22-Mar-22	SAR Meeting	Per Diem	\$ 80.00
21-Jun-22	SDHS Monthly Meeting	Per Diem	\$ 80.00
22-Jun-22	AM Summer Leaders Caucus	Per Diem	\$ 270.00
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	\$ 600.00
11-Jul-22	Joint Council Meeting with MVC	Per Diem	\$ 150.00
19-Jul-22	SDHS Regular Meeting	Per Diem	\$ 100.00
23-Aug-22	SDHS Regular Meeting	Per Diem	\$ 80.00
26-Sep-22	Alberta Municipalities Conference Sept 21-23/22	Per Diem	\$ 820.00
20-Sep-22	Alberta Municipalities Conference Sept 21-23/22	Meal	\$ 17.00
23-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Accommodations	\$ 945.00
21-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Per Diem	\$ 830.00
22-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Meals	\$ 83.00
22-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Accommodations	\$ 405.00
19-Oct-22	SDHS AGM	Per Diem	\$ 80.00
15-Nov-22	SDHS	Per Diem	\$ 80.00
17-Nov-22	Map Meeting - Cremona	Per Diem	\$ 120.00
			\$ 6,037.62
			Spent

**Councillor Chris Vardas**

Date	Description	Expense	Cost
02-17-2022	Sundre to Nexsource Sylvan/CAEP Meeting Red Deer	Mileage	\$ 341.18
02-17-22	CAEP Nexsource Feb 17 - 23, 2022	Per Diem	\$ 600.00



			\$ 2,110.13
			Spent

## DEPARTMENTAL REPORT

9.1b

DEPARTMENT	Fire Department
SUBMITTED BY	Ross Clews Fire Chief
DATE	December 13, 2022
FOR MONTHS OF	November 2022

<b><u>911 DISPATCHES:</u></b>	
	<b>Emergency Response Numbers, 342 Total Calls Year to Date November 2022, Responses – 30 Total</b>
<b><u>Response Types:</u></b>	<ul style="list-style-type: none"> <li>➤ Medical Assist - 20</li> <li>➤ Alarms - 4</li> <li>➤ Structure Fire/Mutual Aid- 1</li> <li>➤ Motor Vehicle Collisions - 3</li> <li>➤ Outside/Vegetation fire – 1</li> <li>➤ Citizen Assist - 1</li> </ul> <b><u>Location Breakdown as Below</u></b>
<b><u>Results:</u></b>	<ul style="list-style-type: none"> <li>➤ All incidents Responded, Managed and Resolved by SFD Members</li> </ul>
<b><u>TRAINING &amp; ACTIVITIES</u></b>	
<b><u>In-Hall/Weekly:</u></b>	<b><u>November in House Training consisted of the following:</u></b> <ul style="list-style-type: none"> <li>➤ NFPA 1001 Chapters 1, 2, 3, 4</li> <li>➤ SCBA and PPE usage, preparation</li> <li>➤ Interior Attack Tactics</li> <li>➤ Pumping and Water Supply</li> </ul> <b><u>Community/Public Relations Events</u></b> <ul style="list-style-type: none"> <li>➤ Remembrance Day Wreath laying</li> <li>➤ Cooking for Kindness</li> <li>➤ Flood Sundre and Bergen outdoor skating rinks</li> </ul>
<b><u>Formal Courses in-Progress/Upcoming:</u></b>	<ul style="list-style-type: none"> <li>➤ NFPA 1001 Level I, New Recruits 7 and High School Junior Firefighters 8 in-<b><u>Progress</u></b></li> <li>➤ 4 members <b><u>Completed and Passed</u></b> Red Cross Advanced First Aid Course</li> <li>➤ RCMP Evidence Protection, Collection, and Agency Collaboration Training <b>Date TBD</b></li> <li>➤ Plains-Midstream training/information session <b>Date TBD</b></li> <li>➤ Trans Canada Pipeline Information/training session <b>Date TBD</b></li> <li>➤ ICS-300 course <b><u>April 4, 5, 6, 2023.</u></b></li> <li>➤ West Fraser Mill Tour/Hazard Identification/facility layout <b>Date TBD</b></li> </ul>

<b><u>Fire Hall:</u></b>	
<b><u>Building/Maintenance:</u></b>	EMS Side Furnace repair/replacement <b>RFD Required</b>
<b><u>SFD Units - Equipment</u></b>	
<b><u>Units:</u></b>	Unit 540 Wildland Truck, Electrical and Pump Issues <b>RMP</b> <b><u>Waiting on parts Truck in Service Limited Duty</u></b>
<b><u>Equipment:</u></b>	<ul style="list-style-type: none"> <li>➤ Ice Saw for Ice Rescue <b><u>Delivery by Year End</u></b></li> <li>➤ Wildland falling Chain Saw <b><u>Delivery by Year End</u></b></li> </ul>
<b><u>Safety Codes:</u></b>	
<b><u>Inspections -Occupancies</u></b>	<ul style="list-style-type: none"> <li>➤ Fire Inspections scheduled on Request – Complaint Basis</li> <li>➤ Behind schedule currently</li> </ul>
<b><u>Status:</u></b>	<ul style="list-style-type: none"> <li>➤ Safety Codes Officer training 3 Members - 70% completed</li> <li>➤ 4 Additional Members to take training in 2023</li> </ul>

INCIDENTS	Town of Sundre	Mountain View County	Clearwater County	Bighorn MD	Total	Year to Date Total
Fires						18
Outside Fires						9
Unreported control Burn						3
Rubbish/Grass Fires		1			1	18
Investigation of Smoke						1
Electrical Public Hazard						2
Alarm -No Fire -Steam						1
Alarm -No Fire - detector activated	3				3	13
False Alarms		1			1	35
Gas Leak Miscellaneous						1
Gas Leak Natural Gas						0
Gas Leak Response to CO						5
Medical Assists	12	8			20	163
Medical Assists-stood down						3
Miscellaneous Rescues						2
Motor Vehicle Collisions	1	2			3	38
Mutual Aid Requests			1		1	9
Miscellaneous		1			1	7
<b>Total</b>	<b>16</b>	<b>13</b>	<b>1</b>	<b>0</b>	<b>30</b>	<b>328</b>



## DEPARTMENTAL REPORT

9.1c

<b>DEPARTMENT</b>	<b>Planning and Economic Development</b>
<b>SUBMITTED BY</b>	<b>Benazir Thaha Valencia, Manager of Planning &amp; Economic Development</b>
<b>COUNCIL DATE</b>	<b>December 19, 2022</b>
<b>FOR MONTH OF</b>	<b>November 2022</b>

<b>TOPIC #1</b>	<b>Development and Building Permits</b>
<b>RESOLUTIONS/SUCCESES:</b>	<ul style="list-style-type: none"> <li>• Development Permits – 3</li> <li>• Building Permits – 1</li> <li>• Electrical Permits – 3</li> <li>• Gas Permits – 1</li> <li>• Plumbing Permits - 0</li> </ul> <ul style="list-style-type: none"> <li>• Development Permits issued include Change of Use permits for an Indoor Farmers Market, a Personal Service Shop (nail salon), and Retail General (farm fresh produce, sundry items);</li> <li>• Building Permit issued for a minor residential project (hot tub);</li> <li>• Electrical &amp; Gas Permits issued for a variety of residential projects.</li> </ul>
<b>TOPIC #2</b>	<b>Real Property Reports (RPRs)</b>
<b>RESOLUTIONS/SUCCESES:</b>	<ul style="list-style-type: none"> <li>• RPRs – 0</li> </ul> <ul style="list-style-type: none"> <li>• RPRs are submitted with a request for a Stamp of Compliance to facilitate the sale of the property. The role of Administration is to assist property owners to solve non-compliant issues.</li> </ul>
<b>TOPIC #3</b>	<b>Area Structure Plans (ASP)</b>
<b>RESOLUTIONS/SUCCESES:</b>	<ul style="list-style-type: none"> <li>• Completion of two internal reviews for the NW quarter sections Area Structure Plans (Mountain Spring and Sundre Hills).</li> <li>• Mountain Springs: Planning and Engineering comments shared with Developer's Consultants providing opportunity to amend the ASP for Mountain Springs before formal external circulation and first reading of bylaw.</li> <li>• Sundre Hills: Planning and Engineering comments shared with Developer's Consultant prior to public hearing.</li> </ul>
<b>TOPIC #4:</b>	<b>Disposal of Municipal Reserve</b>
<b>RESOLUTIONS/SUCCESES:</b>	<ul style="list-style-type: none"> <li>• Public Hearing held November 14, 2022;</li> <li>• Council gave 2<sup>nd</sup> and 3<sup>rd</sup> final reading to Bylaw 2022-08.</li> </ul>
<b>TOPIC #5:</b>	<b>Land Use Bylaw</b>
<b>RESOLUTIONS/SUCCESES:</b>	<ul style="list-style-type: none"> <li>• Staff continue to review land use bylaw to ensure clarity in language and regulations for applicants.</li> <li>• Administration is reviewing the Land Use Bylaw and "housekeeping" amendments will be forthcoming.</li> </ul>
<b>TOPIC #6:</b>	<b>Municipal Development Plan (MDP)</b>

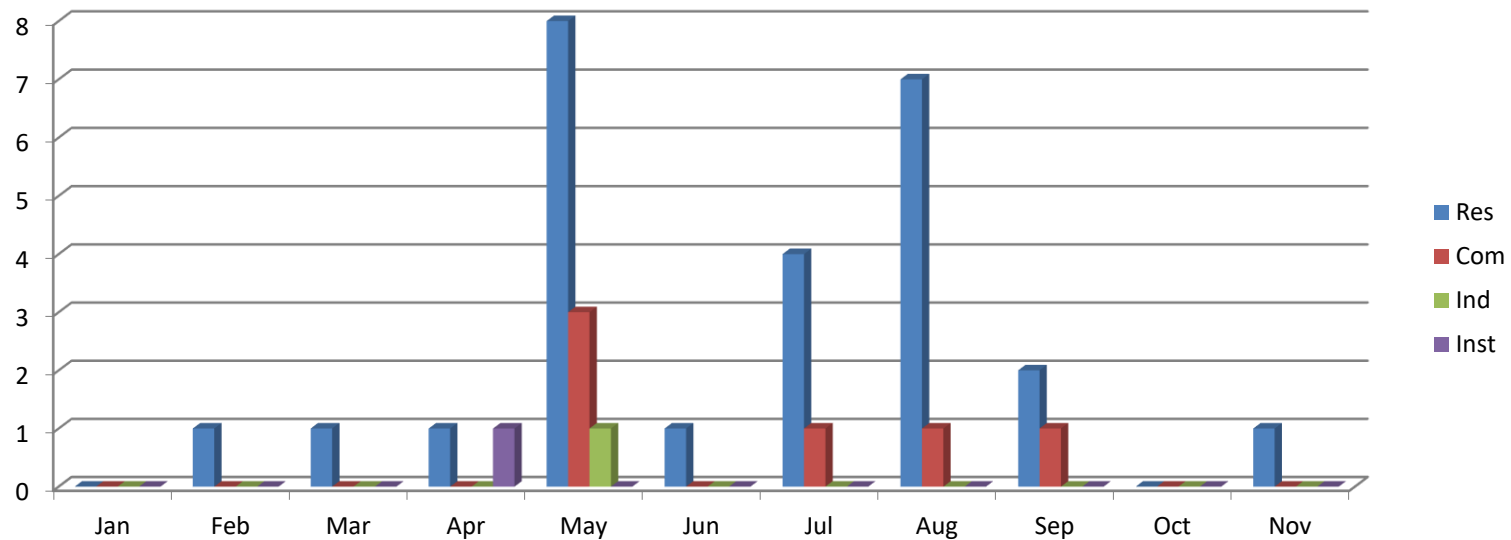


	<ul style="list-style-type: none"> <li>The Town's Municipal Plan was drafted and approved by Council in 2013. A comprehensive review and rewrite of Municipal Development Plan is required to bring it current standards.</li> </ul>
<b>RESOLUTIONS/SUCCESSES:</b>	<ul style="list-style-type: none"> <li>Administration has commenced on the project management plan for the MDP rewrite.</li> </ul>
<b>TOPIC #7:</b>	<b>Growth Analysis for MDP</b>
	<ul style="list-style-type: none"> <li>Analysis to provide rationale for growth, density objectives and future land use to inform the MDP.</li> </ul>
<b>RESOLUTIONS/SUCCESSES:</b>	<ul style="list-style-type: none"> <li>WSP Canada Inc. is retained to provide a desktop analysis to estimate population growth, land needs and conceptual mapping.</li> <li>Completion in December 2022.</li> </ul>
<b>TOPIC # 8:</b>	<b>Administrative</b>
	<ul style="list-style-type: none"> <li>Filing Project – ongoing.</li> </ul>
<b>RESOLUTIONS/SUCCESSES:</b>	<ul style="list-style-type: none"> <li>Improved departmental efficiencies, knowledge, and team building.</li> <li>Improves overall departmental performance, transparency, and stakeholder engagement.</li> <li>Succession planning underway to build capacity within the department.</li> </ul>

<b>Attachments</b>	November 2022 Building Permit Statistics CAO Commercial / Industrial Report
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# MONTHLY BUILDING REPORT FOR THE MONTH OF NOVEMBER 2022

	Dwelling Units	Nov. 2022		2022 Year To Date			2021 Year To Date		
		No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value
<b>RESIDENTIAL</b>									
Two-Storey Bungalows				0	0	\$ -	0	0	\$ -
Bi-Level				1	0	\$ -	1	1	\$ 335,000
	0	0	\$ -	0	0	\$ -	1	1	\$ 245,000
				0	0	\$ -	0	0	\$ -
Duplex/Semi Det.				2	4	\$ 950,000	0	0	\$ -
Multi-Family				0	0	\$ -	0	0	\$ -
Mobile Homes	0	0	0	2	2	\$ 600,000	2	2	\$ 330,000
Accessory Buildings		0	\$ -	1	3	\$ 45,000		6	\$ 157,000
Renovation/Addition	0	1	\$ 7,000	0	17	\$ 168,385	0	19	\$ 151,850
<b>Sub-Total</b>	0	1	\$ 7,000	6	26	\$ 1,763,385	4	29	\$ 1,218,850
<b>COMMERCIAL</b>									
Building Starts		No. of Permits	Building Value		No. of Permits	Building Value		No. of Permits	Building Value
Renovation/Addition		0	\$ -		0	\$ -		0	\$ -
		0	\$ -		3	\$ 148,000		6	\$ 323,619
		0	\$ -		3	\$ 148,000		6	\$ 323,619
<b>INDUSTRIAL</b>									
Building Starts		No. of Permits	Building Value		No. of Permits	Building Value		No. of Permits	Building Value
Renovation/Addition		0	\$ -		0	\$ -		0	\$ -
		0	\$ -		2	27000		0	\$ -
		0	\$ -		2	\$ 27,000		0	\$ -
<b>INSTITUTIONAL</b>									
Building Starts		No. of Permits	Building Value		No. of Permits	Building Value		No. of Permits	Building Value
Renovation/Addition		0	\$ -		0	\$ -		0	\$ -
		0	\$ -		0	\$ -		2	\$ 118,575
		0	\$ -		0	\$ -		2	\$ 118,575
<b>TOTAL</b>	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value
	0	1	\$ 7,000	6	34	\$ 1,938,385	4	37	\$ 1,661,044





## MEMO

TO: Linda Nelson, CAO  
 FROM: Betty Ann Fountain, Sr. Development Officer  
 RE: November 2022 Commercial, Industrial, Institutional Projects

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### COMMERCIAL

<b><u>Development / Building Permit</u></b>	<b><u>District</u></b>	<b><u>Civic Address</u></b>	<b><u>Project</u></b>	<b><u>Value</u></b>
2022-D33	C-2	104 Main Ave. East	Indoor Farmers Market	No building permit required
2022-D34	C-1	Bay 3, 306 Main Ave. West	Personal Service Shop (nail salon)	No building permit required
2022-D35	C-1	206 Centre St. N.	Retail General (sale of farm fresh product & sundry items)	No building permit required

**Legend:**

C-1 Central Commercial  
 C-2 Highway Commercial  
 C-3 Neighbourhood Commercial  
 I-1 Light Industrial  
 I-2 Flood Plain Industrial  
 PS Public Service

Value: n/a = no building permit required



## DEPARTMENTAL REPORT

9.1d

<b>DEPARTMENT</b>	<b>Operations</b>
<b>SUBMITTED BY</b>	<b>Jim Hall</b>
<b>DATE</b>	<b>December 13, 2022</b>
<b>FOR MONTH OF</b>	<b>November 2022</b>

<b>TOPIC #1</b>	Xplornet Fibre Optic
<b>RESOLUTIONS/SUCSESSES</b>	Drilling and excavation adapting to increasing frost levels.
	Fortis Pole Structures are being upgraded or replaced if required.
<b>TOPIC #2</b>	Cathodic Gas Dept Survey
<b>RESOLUTIONS/SUCSESSES</b>	Phase 1 completed – Annual survey studying the corrosion protection system of the steel gas mains and services.
	Phase 2 – Confirmed system is operating correctly. Data is continually being monitored.
<b>TOPIC # 3:</b>	Gas meter change outs
<b>RESOLUTIONS/SUCSESSES</b>	Majority of 2022 meter change requirements were completed in November. 11 meter sets remain and are scheduled for completion in 2022.
	Preparations for the 2023 meter returns are underway and meter returns planned.
<b>TOPIC # 4:</b>	Water Treatment Priority Maintenance and Planning
<b>RESOLUTIONS/SUCSESSES</b>	Monthly tasks, calibrations and repairs are performed.
	Staff are planning and collecting equipment information to compile the 2023 schedule of requirements.
<b>TOPIC # 5:</b>	Fleet Department Kubota Sidewalk Sweeper/Plow
<b>RESOLUTIONS/SUCSESSES</b>	A solution for this unit has been found and repairs should be completed by the 2 <sup>nd</sup> week of December 2022, which should alleviate down time. The skid steer has been deployed where feasible while unit is in for service.
<b>TOPIC # 6:</b>	Snow removal
<b>RESOLUTIONS/SUCSESSES</b>	Priority 1, sanding, removal of snow was completed. November was a mix of melting, freezing rain and snow events weather.



## DEPARTMENTAL REPORT

9.1e

<b>DEPARTMENT</b>	<b>Community Services</b>
<b>SUBMITTED BY</b>	<b>Sue Nelson</b>
<b>DATE</b>	<b>December 12, 2022</b>
<b>FOR MONTH OF</b>	<b>November 2022</b>

<b>TOPIC #1</b>	Parks
<b>RESOLUTIONS/SUCCESES:</b>	Community Services team members with the assistance of the Fire Department team members, successfully opened the outdoor rink December 1, 2022.
<b>TOPIC #2</b>	Community Centre - November Bookings
<b>RESOLUTIONS/SUCCESES:</b>	<ul style="list-style-type: none"> <li>• November 4<sup>th</sup> the Burden Bearer Counselling Banquet/Fundraiser.</li> <li>• November 11,12,13 Sundre Farmers Christmas Market</li> <li>• November 18 &amp;19 Hospital Future Gala</li> <li>• November 25 &amp; 26 West Fraser Kids Christmas party</li> <li>• Indoor Pickleball, Indoor Walking group, MVTKD, Gymnastics Monday through Thursday</li> </ul>
<b>TOPIC # 3:</b>	Arena
<b>RESOLUTIONS/SUCCESES:</b>	<ul style="list-style-type: none"> <li>• November 11-13<sup>th</sup> Sundre Minor Hockey hosted a U18 Tournament.</li> <li>• Public Skating timings posted for December 2022 (Attached).</li> <li>• Sticks and Pucks posted for December 2022 (Attached).</li> </ul>

### Attachments:

December 2022 Public Skate/Sticks n' Pucks

Holiday Schedule December 2022 Public Skate/Sticks n' Pucks

# December 2022

**Thu. Dec. 1**      **Public Sticks n' Pucks 3:00pm-5:00pm**

**Fri. Dec. 2**      **FREE Sponsored by Sundown in Sundre**  
**Public Skate 4:30pm-6:45pm**

**Sun. Dec. 4**      **TBC Public Skate**  
**Check Arena Calendar for time**

**Tue. Dec. 6**      **Public Sticks n' Pucks 3:00pm-5:00pm**

**Thu. Dec. 8**      **Public Sticks n' Pucks 3:00pm-5:00pm**

**Fri. Dec. 9**      **TBC Public Skate 4:30pm-5:50pm**

**Tue. Dec. 13**      **Public Sticks n' Pucks 3:00pm-5:00pm**

**Thu. Dec. 15**      **Public Sticks n' Pucks 3:00pm-5:00pm**

**Fri. Dec. 16**      **Public Skate 4:30pm-6:45pm**

**Sun. Dec. 18**      **TBC Public Skate**  
**Check Arena Calendar for time**

**Tue. Dec. 20**      **Public Sticks n' Pucks 3:00pm-5:00pm**

**Thu. Dec. 22**      **Public Sticks n' Pucks 3:00pm-5:00pm**

**Fri. Dec. 23**      **Public Skate 4:30pm-6:45pm**

**Sat. Dec. 24**      **FREE Public Skate 11:30am to 2:30pm**

**Tuesday, Dec 27, Wednesday, Dec. 28, Thursday, Dec. 29, Friday, Dec. 30**  
**Public Sticks n' Pucks 11:30am-1:30pm**  
**Public Skate 1 :45pm-4 :00pm**

**Sundre Arena**  
**Public Skate/Sticks n' Pucks**  
**Holiday Schedule**

9.1e

**Fri. Dec. 23                      Public Skate 4:30pm-6:45pm**

**Sat. Dec. 24                      FREE Public Skate 11:30am to 2:30pm**

**Sunday, December 25, Monday, December 26 ARENA CLOSED**

**Tue. Dec. 27                      Public Sticks n' Pucks 11:30am to 1:30pm**

**Tue. Dec. 27                      Public Skate 1:45pm to 4:00pm**

**Wed. Dec. 28                      Public Sticks n' Pucks 11:30am to 1:30pm**

**Wed. Dec. 28                      Public Skate 1:45pm to 4:00pm**

**Thu. Dec. 29                      Public Sticks n' Pucks 11:30am to 1:30pm**

**Thu. Dec. 29                      Public Skate 1:45pm to 4:00pm**

**Fri. Dec. 30                      Public Sticks n' Pucks 11:30am to 1:30pm**

**Fri. Dec. 30                      Public Skate 1:45pm to 4:00pm**

**Saturday, December 31, Sunday, January 1 ARENA CLOSED**

**Tue. Jan. 3                      Public Sticks n' Pucks 3:00pm-5:00pm**

**Tue. Jan. 3                      Public Skating 5:30pm to 7:30pm**

**Wed. Jan. 4                      FREE Public Skate 12:30pm to 2:30pm  
Sponsored by Sundre FCSS/GNP**

**Thu. Jan. 5                      Public Sticks n' Pucks 3:00pm-5:00pm**

**Thu. Jan. 5                      Public Skating 5:30pm to 7:30pm**

**Fri. Jan 6                      Public Skate 4:30pm-6:45pm**

## December 2022

### Thursday, December 1

Indoor Pickleball – 9:00 AM TO 1:00 PM  
Indoor Walking – 1:30 PM TO 2:30 PM  
Youth BB – 3:10 PM TO 4:10 PM  
MVTKD – 5:00 PM TO 8:00 PM

### Friday, December 2

*Staff setting up for Farmer's Market*

### Saturday, December 3

Sundre Christmas Farmer's Market – 11:00 PM TO 4:00 PM

### Sunday, December 4

Sundre Christmas Farmer's Market – 11:00 PM TO 4:00 PM  
Sundre Ministry Christmas Carol – 5:00PM TO 9:00PM

### Monday, December 5

Indoor Walking – 1:30 PM TO 2:30 PM  
Indoor Pickleball – 2:30 PM TO 4:30 PM  
MVTKD – 5:00 PM TO 8:00 PM

### Tue., December 6 and Wed., December 7

Sundre Gymnastics

### Thursday, December 8

Indoor Pickleball – 9:00 AM TO 1:00 PM  
Indoor Walking – 1:30 PM TO 2:30 PM  
Youth BB – 3:10 PM TO 4:10 PM  
MVTKD – 5:00 PM TO 8:00 PM

### Friday, December 9

*Staff setting up for Event*

### Saturday, December 10

Private Function

### Monday, December 12

Indoor Walking – 1:30 PM TO 2:30 PM  
Indoor Pickleball – 2:30 PM TO 4:30 PM  
MVTKD – 5:00 PM TO 8:00 PM

### Tue., December 13 and Wed., December 14

Sundre Gymnastics

### Thursday, December 15

Indoor Pickleball – 9:00 AM TO 1:00 PM  
Indoor Walking – 1:30 PM TO 2:30 PM  
Youth BB – 3:10 PM TO 4:10 PM  
MVTKD – 5:00 PM TO 8:00 PM

***Community Services contact:***

***facilitybookings@sundre.com***

***Office: 403-638-2042***

***After hrs/on call: 403-586-3408***

### Friday, December 16

Sundre Library Program – 10:00 AM TO Noon  
Private Rental – 6:00 PM TO 8:00 PM

### Saturday, December 17

### Saturday, December 18

### Monday, December 19

Indoor Pickleball – 9:00 AM TO 1:00 PM  
Indoor Walking – 1:30 PM TO 2:30 PM

### Tuesday, December 20

Sundre Gymnastics  
Conf. Rm. Fish & Game Mtg. 7 TO 8 PM

### Wednesday, December 21

Sundre Gymnastics

### Thursday, December 22

Indoor Pickleball – 9:00 AM TO 1:00 PM  
Indoor Walking – 1:30 PM TO 2:30 PM  
Youth BB – 3:10 PM TO 4:10 PM

### Friday, December 23 to Monday, December 26

*Facility Closed*

### Tuesday, December 27

### Wednesday, December 28

### Thursday, December 29

Indoor Pickleball – 9:00 AM TO 1:00 PM  
Indoor Walking – 1:30 PM TO 2:30 PM  
*Staff setting up for Event*

### Friday, December 30

New Year's event set up

### Saturday, December 31

New Year's Event





## DEPARTMENTAL REPORT

9.1f

<b>DEPARTMENT</b>	<b>Municipal Enforcement</b>
<b>SUBMITTED BY</b>	<b>CPO Sam Zhao</b>
<b>DATE</b>	<b>December 01, 2022</b>
<b>FOR MONTH OF</b>	<b>November 2022</b>

<b>TOPIC #1</b>	<b>Calls for Service</b>
<b>RESOLUTIONS/SUCCESES:</b>	Assist Fire – 1 Assist Other Agency – 2 Assist RCMP – 2 Assist Resident – 1 Assist Town Dept- 4 Bylaw Violation – 2 Community Engagement – 3 Damage to Property – 1 Directed Patrol – 3 Foot Patrol – 3 General Patrol – 12 General Patrol Off Hours – 5 Joint Force Operation – 1 Law Enforcement Information – 1 Loitering – 2 Neighbor Dispute – 2 Other – 1 School Zone Patrol – 6 Stakeholder Meeting – 1 Traffic Control –2 Traffic Enforcement – 11 Traffic Enforcement Off Hours – 5 Traffic Safety Act Violation – 11 Welfare Check –1

## DEPARTMENTAL REPORT

9.1g

<b>DEPARTMENT</b>	<b>Economic Development and Communications</b>
<b>SUBMITTED BY</b>	<b>Jonathan Allan</b>
<b>DATE</b>	<b>December 13, 2022</b>
<b>FOR MONTH OF</b>	<b>November 2022</b>

<b>TOPIC #1</b>	<b>Community Development, Business Development and Vacancy Rates</b>
<b>RESOLUTIONS/SUCCESES:</b>	<ul style="list-style-type: none"> <li>• 4.2% estimated C1 (downtown district), vacancy rate.</li> <li>• Lowest vacancy rate Town of Sundre has had in 8 years.</li> <li>• New grocery business has secured Sundre Motors building.</li> <li>• Mountain View Regional Film Office – Cohesive work with Town of Didsbury and Mountain View County on founding.</li> <li>• Rural Entrepreneur Stream (RES) – Meeting with several interested international investors, letter of support issued.</li> <li>• Olds College School of Business - Project-based learning initiative for local businesses has launched, first time since pandemic.</li> </ul>
<b>TOPIC #2</b>	<b>Tourism Development</b>
<b>RESOLUTIONS/SUCCESES:</b>	<ul style="list-style-type: none"> <li>• Explore Sundre Tourism – Continued coordination of tourism advertising campaign.</li> <li>• Videography and Photography – Ongoing for content.</li> <li>• Attended Travel Alberta focus group regarding development of a new Tourism Development Zone.</li> </ul>
<b>TOPIC # 3:</b>	<b>Broadband Fibre Optic Development</b>
<b>RESOLUTIONS/SUCCESES:</b>	<ul style="list-style-type: none"> <li>• Xplornet - Ongoing communications for fibre optic deployment.</li> </ul>
<b>TOPIC # 5:</b>	<b>Committees, Meetings, Conferences and Professional Development</b>
<b>RESOLUTIONS/SUCCESES:</b>	<ul style="list-style-type: none"> <li>• Regional Branding – Discussions with CAEP for New Regional Branding.</li> </ul>
<b>TOPIC # 6:</b>	<b>Communications</b>
<b>RESOLUTIONS/SUCCESES:</b>	<ul style="list-style-type: none"> <li>• Website(s) – Update as required.</li> </ul>



## REQUEST FOR DECISION

<b>COUNCIL DATE</b>	<b>December 19, 2022</b>
<b>SUBJECT</b>	<b>Council Committee Reports</b>
<b>ORIGINATING DEPARTMENT</b>	<b>Legislative Services</b>
<b>AGENDA ITEM</b>	<b>11.0</b>

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### **BACKGROUND/PROPOSAL:**

Councillors have provided reports for Council's review and information for the month of November 2022.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Please see attached reports.

### **ALIGNMENT WITH STRATEGIC PLAN**

Aligns with Pillar 5 of the Strategic Plan

### **ADMINISTRATION RECOMMENDATIONS:**

That Council accept Mayor Warnock's and Councillor Marr's November Reports as presented.

### **MOTION:**

That the Town of Sundre Council accept Mayor Warnock's and Councillor Marr's reports as information.

Attachments: 11.1 Mayor Warnock's report  
11.2 Councillor Marr's report

Date Reviewed: December 15, 2022

CAO:

*Lorinda Nelson*

**COUNCIL COMMITTEE MEETING REPORT  
FROM THE DESK OF MAYOR RICHARD WARNOCK**



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

**Intermunicipal Collaboration Committee**  
**Date of Meeting:** No November Meeting

**Mountain View Senior's Housing**  
**Date of Meeting:** November 03, 2022

Regular Board Meeting – Agenda and the minutes of the October 6, 2022 meeting were approved.  
The agenda discussed the following:

Business Arising – COVID 19 Update on Provincial funding  
Insurance Site Visits to accomplish a proper premium assessment and rate  
Affordable Housing Asset Management Framework – to be developed  
Financial Sustainability – Loss of revenue due to Vacancies, staff to develop a recovery plan  
Cash Flow requirement plan including efficiencies  
Board Renumeration Policy – prepare a draft for next meeting  
Audit meeting timelines and presentation date  
Key Performance Indicators – Q3 Financials were presented  
Updates on Utility Contracts and expiry dates  
Board Chair & CAO Reports – Current information was presented to the Board

Next meeting date set for November 25, 2022

**Mountain View Regional Waste Management Committee**  
**Date of Meeting:** No November Meeting

**Intermunicipal Planning Commission**  
**Date of Meeting:** No November Meeting

**Red Deer River Municipal Users Group**  
**Date of Meeting:** November 17, 2022

Meeting was held in Drumheller –opened with the RDRMUG Organization, Who is RDRMUG and what do we do?

Presentation to the Board from Francine Forrest – Executive Director – Red Deer River Watershed Alliance.

Financial statements as of October 31, 2022 were presented, and a draft of the operating budget were presented for review

Bylaw amendment updating the 4 year audit was presented and approved.

Next Meeting date – AGM January 19, 2023 – Regular Board Meeting to Follow

**Red Deer River Watershed Alliance**

**Date of Meeting:** No November Meeting

**Sundre Forest Products**

**Date of Meeting:** No November Meeting

**Sundre Petroleum Operators Group**

**Date of Meeting:** No November Meeting

**Coordinated Community Response**

**Date of Meeting:** No November Meeting

**Sundre Wellness Advocacy Committee**

**Date of Meeting:** No November Meeting

**Other:**

**Date of Meeting:** November

November 8 to 10<sup>th</sup> – Attended the Rural Municipalities Fall Conference in Edmonton. The resolution session highlighted the differences between Rural and Urban Municipalities, and one of the resolutions was presented by Mountain View County on behalf of Sundre Wellness Advocacy Committee.

November 11 – Attended the Remembrance Ceremony held at River Valley School, and the Opening Ceremony for the Midget U18 Hockey Tournament at the Arena.

November 14 – Sundre Regular Council Meeting – Agenda and Minutes at [www.sundre.com](http://www.sundre.com)

November 15 – Attended the Mountain View Country South McDougall Flats ASP Meeting.

November 16 – Councillor Owen Pedersen and I represented our Council and Town of Sundre as volunteer servers for the Cooking for Kindness luncheon held at the Legion.

November 17 – Attended the All Council MAP (Municipal Area Partnership) meeting held at the Heritage Centre in Cremona.

November 18 – Attended the regular ABMunis Sustainability and Environment Committee meeting in Edmonton – Agenda Items included Committee Orientation for new members, 2022/2023 Committee Work plan, Recycling Extended Producer Responsibility, 2022 Water Management Principles Survey, Alberta Water Council Annual report, and a Round Table to discuss what is happening in communities in regard to Environmental protection.

November 19 – Attended the Hospital Futures Gala – This event was well attended and the support for our Hospital is excellent in our community.

November 25 – Attended a meeting with MLA Nixon to discuss Health and Wellness Advocacy in our Community with Reeve Angela Aalbers.

November 28 – Sundre Regular Council Meeting – Agenda and Minutes at [www.sundre.com](http://www.sundre.com)

*COUNCIL COMMITTEE MEETING REPORT  
FROM THE DESK OF COUNCILLOR JAIME MARR*



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

### Communities in Bloom Committee

Date of Meeting: TBD

No meeting in August, September, October, November, or December. Anticipate meetings will start up again in 2023 following the completion of the underground XplorNet lines where more focus can begin on beautification of spaces.

### Events and Festivals Committee

Date of Meeting: TBD

No meeting in August, September, October, November, or December.

### FCSS (Greenwood Neighbourhood Place) Board (ALTERNATE)

Date of Meeting: TBD

Nothing to report.

### Grant Review Committee

Date of Meeting: TBD

No meeting in August, September, October, November, or December.

### Sundre Municipal Library Board (TRUSTEE)

Date of Meeting: TBD

July – No meeting however, it was confirmed the Calgary Opera will perform in Sundre K-6 in March, 2023

August 4<sup>th</sup> – special meeting to discuss the resumes and new hire of library manager

August 26<sup>th</sup> – SPOG event with library volunteers and staff managing a table

September 21<sup>st</sup> - missed meeting due to me attending at the AB Muni Conference in YYC, however the minutes reflected a new hire for Library Assistant/Programmer along with new shelving for the youth area books.

September 29<sup>th</sup> – 6:30 to 7:30pm Farewell to old Library manager, Karen Tubb – I gave a brief speech and presented Karen with a lovely certificate from the Town of Sundre, thank you administration for getting that created for me. I enjoyed a locally made and decorated cake and tea with other board members, staff, and volunteers. We want to thank Karen again for 3 ½ years of hard work making our library a wonderful place to visit and learn for our community. We look forward to having Joy with us and all of her creativity and passion for the library.

## Other

### Special Council Meeting:

August 9<sup>th</sup>

October 12<sup>th</sup>

### Regular Council Meetings:

September 12<sup>th</sup> & 26<sup>th</sup>

October 17<sup>th</sup>

November 1<sup>st</sup>, 14<sup>th</sup> & 28<sup>th</sup>

December 5<sup>th</sup> & 19<sup>th</sup>

September 15<sup>th</sup> – Fall Open House, Community Gym

September 20<sup>th</sup> – 23<sup>rd</sup> AB Muni Conference in Calgary

September 30<sup>th</sup> – Ground Breaking Ceremony for Water Treatment Plant

October 21<sup>st</sup> – 23<sup>rd</sup> – Fall Workshop in Red Deer

October 27, 2022 – participated in an online “Harm in the Workplace” survey for Elected Officials

November 11<sup>th</sup> – Community Remembrance Day Ceremony at River Valley School

November 17<sup>th</sup> – Municipal Area Partnership (MAP) meeting in MVC “Red Barn”

November 23, 2022 – zoom call on AB Muni proposed LGFF Allocation – missed

December 3, 2022 – pool rep for 2hrs, sell fundraiser tickets at Freson Brothers

December 8, 2022 – zoom call on AHS “Mental Health Services in the David Thompson Region”



## REQUEST FOR DECISION

<b>COUNCIL DATE</b>	<b>December 19, 2022</b>
<b>SUBJECT</b>	<b>Correspondence and Invitations</b>
<b>ORIGINATING DEPARTMENT</b>	<b>Legislative Services</b>
<b>AGENDA ITEM</b>	<b>12.0</b>

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### **BACKGROUND/PROPOSAL:**

Correspondence received or sent and invitations.

### **DISCUSSION:**

- 12.1 Letter of Solidarity, Minister of Health, Honourable Jason Copping
- 12.2 Letter to Foothills Condominium Association, Meeting with Administration Follow Up.

### **MOTION:**

That the Town of Sundre Council accepts the correspondence as information.

### **ATTACHMENTS:**

- 12.1 Letter of Solidarity
- 12.2 Letter to Foothills Condominium Association

Date Reviewed: December 14, 2022

CAO:

*Linda Nelson*



December 2, 2022

Honourable Jason Copping  
Minister of Health  
432 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB T5K 2B6

Email: [health.minister@gov.ab.ca](mailto:health.minister@gov.ab.ca)

Dear Minister Copping,

On November 28, 2022, Council received a copy of a letter from the Town of Ponoka, addressed to you. The letter was to bring your attention to a number of incidents concerning delayed response times from the ambulance service.

The continued delay in response times from ambulance services has placed additional expectations on our Fire Departments members to provide first response for emergency medical calls. At the end of October of this year, our volunteer fire department has been the first to arrive on the scene of medical events for the Town of Sundre and surrounding area 128 times; in 2021, they responded to 173 medical calls. This selfless volunteer group continues to unconditionally shoulder medical response and wait times, as the first responders. Most of these volunteers have full time jobs, and they do this for the love and safety of their community, however, we must remember they are volunteers, and not always available.

Pre-hospital care is a Provincial responsibility, and the delayed ambulance response times are placing patients at a greater risk of negative health outcomes. Volunteer firefighters are attending to seriously injured people, for long periods of time, particularly in rural areas. Municipalities are picking up the costs for the response, as well as the medical training now required for fire fighter medical response, which places an additional financial burden on our citizens.

At the November 28, 2022, Council moved that the Town of Sundre write a letter to Minister Copping in solidarity with the Town of Ponoka in their request for placing this issue high on the Province's priorities.

Sincerely,



Richard Warnock, Mayor

/file

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

December 13, 2022

Foothills Condominium Association  
Box 1840  
Sundre, AB T0M 1X0

**ATTN: CAROLINE GORSLINE, PRESIDENT FOOTHILLS CONDOMINIUM ASSOCIATION**

Dear Caroline:

**RE: DECEMBER 13, 2022 MEETING FOLLOWUP**

Thank you for meeting with Administration to discuss resident's safety concerns related to exiting the building from the underground parkade.

As I promised, this letter will provide confirmation of our discussions, and steps that we can cooperatively take to address your concerns.

1. The Condominium Board has received a quote to install a warning light that will flash when a resident exits the parkade. Staff have provided a Grant Application to the Condominium President, as well as staff contact information for assistance in completing the application. The deadline for applications for the first intake is January 31, 2023. The Grant Review Committee will review all applications and make recommendations to Council, based on the merits of each application. Council is the decision-making authority on all grant awards.
2. The Town Peace Officer will monitor the alley on an ad hoc basis and enforce the direction of the traffic on the one-way lane to encourage compliance.

Additional discussion included the impact that the installation of the Fibre Optic infrastructure has had on the integrity of the alleyway and the expectations for rehabilitation. We had a discussion on the taxes paid by the Condominium residents, and administration encouraged the group to attend our two open houses in 2023 to find out more about levels of services and operating costs, and how they can participate in Council decisions through attending the open houses and providing feedback. Administration supplied the President with a Town Calendar with the dates of the two open houses.

Once again, thank you for the fruitful discussions this morning; it was truly a pleasure to meet all of you, and I look forward to seeing you at the Spring Open House!

Yours truly,



Linda Nelson, CLGM, CTAJ, EMR  
Chief Administrative Officer

Cc: Council