



Regular Council Meeting

Via Teleconferencing

January 25, 2021

6:00 p.m.

1. **Call to Order**
Moment of Reflection
2. **Public Hearing: 2021-01-25**
3. **Agenda – Amendments and Adoption**
3.1 January 25, 2021 Regular Council Meeting
4. **Adoption of Previous Minutes**
4.1 January 11, 2021 Regular Council Meeting Pg. 1
5. **Delegation: None**
6. **Bylaws/Policies:**
6.1 Bylaw 2020-09, Land Use Bylaw Map Amendment Pg. 6
7. **Old Business: None**
8. **New Business**
8.1 Behr Integrated Services Pg. 9
9. **Administration**
9.1 Departmental Reports – December / Year End Pg. 10
10. **Municipal Area Partnership (MAP): None**
11. **Council Committee Reports** Pg. 110
11.1 Mayor Terry Leslie Pg. 111
11.2 Councillor Funke Pg. 120
12. **Council Invitations / Correspondence** Pg. 123
12.1 Letters Pg. 124
12.2 Parkland Regional Library Pg. 128
13. **Closed Meeting**
13.1 Advice from Officials, *FOIPP Act Section 24*
13.2 Disclosure Harmful to Intergovernmental Relations, *FOIPP Act Section 21*
14. **Adjournment**

Personal information heard in this meeting is being collected under the authority of Section 33 of the Freedom of Information and Protection of Privacy Act. Public meeting of the Town of Sundre, including presentations made by speakers, are recorded in Minutes and posted on the Town of Sundre website. If you have any questions about the collection of information, please contact the FOIP Coordinator at 403-638-3551 ext. 114.



Regular Council Meeting
Minutes
Via Teleconferencing
January 11, 2021

The regular meeting of Council of the Municipality of Sundre was held via Teleconferencing on Monday, January 11, 2021 commencing at 6:00 p.m.

IN ATTENDANCE

Mayor Terry Leslie
Councillor Paul Isaac
Councillor Richard Warnock
Councillor Rob Wolfe
Councillor Charlene Preston
Councillor Todd Dalke

ABSENT:

Councillor Cheri Funke

STAFF

Chief Administrative Officer, Linda Nelson
Director of Corporate Services, Chris Albert
Director Ec. Development & Planning, Mike Marko (by phone)
Sr Development Officer / Administrative Support, Betty Ann Fountain
Communications, Chelsea Kruger

PUBLIC

There were 3 members of the public in attendance.

CALL TO ORDER

The meeting was called to order at 6:00 p.m., with a moment of reflection on the business of the evening.

PUBLIC HEARING

Bylaw 2020-08 Site Specific Exception – Height of Building

The Public Hearing was held via teleconferencing and pursuant to the *Municipal Government Act, RSA 2000 Chapter M-26 and amendments* thereto.

The Mayor declared the Public Hearing 2021-01-11 relating to Bylaw 2020-08 now open at 6:01 p.m.

Purpose of Bylaw 2020-08:

The purpose of Bylaw 2020-08 is to amend Land Use Bylaw 2018-10, Part Four, Central Commercial District (C-1) by adding a "Site Specific Exception" for the future construction of a mixed-use building on land legally described as: Plan 1911694, Block 1, Lot 1; Civic Address: 116 – 3 Street S.W.

Order of Presentations:

- Confirmation of Notices;
- Development Officer's report;
- Questions from Council to the Development Officer
- Public Communication (letters/emails) read into the minutes;
- Presentation(s) by those in Favour of the Bylaw (max. of 5 minutes);
- Presentation(s) by those in Opposition of the Bylaw (max. of 5 minutes);
- Any other person(s) deemed affected by the Bylaw;
- Closing statement of the Development Officer
- Further questions for the Development Officer
- Adjournment of the Public Hearing.

Regular Council Minutes – December 21, 2020

CAO – Confirmation of Notices:

Notification of the Public Hearing for Bylaw 2020-08 was published in the local newspaper on December 8th and December 15th, 2020, and the Town's website from December 8th, 2020 to January 8th, 2021. Adjacent Landowner Notifications were mailed via Canada Post on December 7th, 2020.

Development Authority's Report:

The Sr. Development Officer delivered a report and recommendation.

Public Communications:

The CAO read into the minutes communication from Mr. Chris Vardas and Mr. Tom Mennear, Adjacent Landowners, and from the Developer, Mr. Jonathan Jacobson.

Those in Favour of the Bylaw: Mr. Jonathan Jacobson of Broder Homes, and Mr. Al Bertram addressed Council.

Those in Opposition to the Bylaw: None

Closing Statements: The Senior Development Officer provided a brief closing statement.

Call for a Motion: the Mayor called for a motion to close the Public Hearing at 6:14 p.m.

Res. 001-11-01-21 MOVED by Councillor Warnock that the Council of the Town of Sundre has received sufficient information to make a decision on Bylaw 2020-08, being an amendment to Part Four, Land Use District Regulations, Central Commercial District (C-1) of Land Use Bylaw 2018-10, to provide a "site specific exception" to accommodate the construction of a 4-storey mixed use building on a parcel legally described as: Plan 1911694, Block 1, Lot 1; Civic Address: 116 – 3 ST SW, that the Public Hearing be closed.

CARRIED

AGENDA – AMENDMENTS AND ADOPTION

Res. 002-11-01-21 MOVED by Councillor Wolfe that the Agenda be approved as presented.

CARRIED

ADOPTION OF THE PREVIOUS MINUTES

Res. 003-11-01-21 MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on December 7, 2020 be approved as presented.

CARRIED

Res. 004-11-01-21 MOVED by Councillor Warnock that the Minutes of the Special Meeting of Council held on December 23, 2020 be amended as follows:
1. Revise list of Staff in Attendance to show Four (4) Firefighters and Town of Sundre Peace / Bylaw Officer in attendance.

CARRIED

DELEGATION: None

Initials

BYLAWS & POLICIES:**Bylaw 2020-08 Site Specific Exception**

Res. 005-11-01-21 MOVED by Councillor Isaac that the Town of Sundre Council give second reading to Bylaw 2020-08 being a Bylaw to amend the Land Use Bylaw.

CARRIED

Res. 006-11-01-21 MOVED by Councillor Preston that the Town of Sundre Council give third and final reading to Bylaw 2020-08 being a Bylaw to amend the Land Use Bylaw.

CARRIED**Bylaw 2020-11 Municipal Election Bylaw**

Res 007-11-01-21 MOVED by Councillor Dalke that the Town of Sundre Council give first reading to Bylaw 2020-11 being the Municipal Election Bylaw, a bylaw to establish certain election procedures.

CARRIED

Res. 008-11-01-21 MOVED by Councillor Warnock that the Town of Sundre Council give second reading to Bylaw 2020-11 being the Municipal Election Bylaw, a bylaw to establish certain election procedures.

CARRIED

Res. 009-11-01-21 MOVED by Councillor Dalke that the Town of Sundre Council give unanimous consent to proceed to a third reading to Bylaw 2020-11 being the Municipal Election Bylaw, a bylaw to establish certain election procedures.

CARRIED

Res. 010-11-01-21 MOVED by Councillor Warnock that the Town of Sundre Council give third and final reading to Bylaw 2020-11, being the Municipal Election Bylaw, a bylaw to establish certain election procedures.

CARRIED

Bylaw 2019-22 and any amendments thereto are hereby rescinded on the date that this Bylaw comes into full force and effect.

Bylaw 2021-01 to Establish Committees of Council

Res. 011-11-01-21 MOVED by Councillor Isaac that the Town of Sundre Council give first reading to Bylaw 2021-01 Boards and Committees Bylaw, being a Bylaw to establish Committees of Council by adding Schedule "H" Terms of Reference for the Sundre Community Wellness Advocacy Committee.

CARRIED

Res. 012-11-01-21 MOVED by Councillor Warnock that the Town of Sundre Council give second reading to Bylaw 2021-01 Boards and Committees Bylaw, being a Bylaw to establish Committees of Council by adding Schedule "H" Terms of Reference for the Sundre Community Advocacy Committee.

CARRIED

Res. 013-11-01-21 MOVED by Councillor Wolfe that the Town of Sundre Council give unanimous consent for third reading to Bylaw 2021-01 Boards and Committees Bylaw, being a Bylaw to

establish Committees of Council by adding Schedule “H” Terms of Reference for the Sundre Community Wellness Advocacy Committee.

CARRIED

Res. 014-11-01-21 MOVED by Councillor Preston that the Town of Sundre Council give third and final reading to Bylaw 2021-01 Boards and Committees Bylaw, being a Bylaw to establish Committees of Council by adding Schedule “H” Terms of Reference for the Sundre Community Wellness Advocacy Committee.

CARRIED

Bylaw 2020-03 and any amendments thereto are hereby rescinded on the date that this Bylaw comes into full force and effect.

OLD BUSINESS

None

NEW BUSINESS:

Appointment to Sundre Hospital Futures Advisory Committee

Res. 015-11-01-21 MOVED by Councillor Warnock that the Town of Sundre Council appoint Councillor Preston to the Sundre Futures Hospital Advisory Committee for a one-year term ending October 2021.

CARRIED

Appointment to Sundre Community Wellness Advocacy Committee

Res. 016-11-01-21 MOVED by Councillor Wolfe that the Town of Sundre Council appoint Mayor Leslie and Councillor Warnock to the Sundre Wellness Advocacy Committee for a one-year term ending October 2021.

CARRIED

Appointment of Public Member to Vision for Sundre

Res. 017-11-01-21 MOVED by Councillor Preston that the Town of Sundre Council appoint Mrs. Carolyn Sykes to the Vision for Sundre Committee for a term of two years.

CARRIED

Grants to Organizations

Res. 018-11-01-21 MOVED by Councillor Wolfe that the Town of Sundre Council approve the request for funding in the amount of \$6,000 to the Sundre & District Curling Club, as recommended by the Grant Review Committee; with funds drawn from the 2020 Operating Budget – Transfers to Local Organizations.

CARRIED

ADMINISTRATION:

None

MUNICIPAL AREA PARTNERSHIP: None

COUNCIL REPORTS:

None

COUNCIL INVITATIONS/CORRESPONDENCE

Initials

Mountain View Seniors’ Housing

Res. 019-11-01-21 MOVED by Councillor Warnock that the Town of Sundre Council accept the letter sent to Mountain View Senior’s Housing as information.

CARRIED

Minister of Seniors and Housing

Res. 020-11-01-21 MOVED by Councillor Dalke that the Town of Sundre Council accept the December newsletter from the Honourable Josephine Pon, Minister of Seniors and Housing as information.

CARRIED

Mayor Leslie excused all public members at 6:41 p.m. and advised that they are welcome to contact Administration the following day for Motions that may arise when Council returns to open meeting.

Mayor Leslie called a 10 minute recess at 6:42 p.m.

The following, including 7 Council members were in attendance for the closed meeting session (*Councillor Funke joined the meeting at 6:45 p.m.*)

Staff: Linda Nelson, Chief Administrative Officer
Chris Albert, Director Corporate Services

Public: None

CLOSED MEETING

Topic of Closed Meeting

13.1 Advice from Officials Section 24 of the *FOIP Act*

Res. 021-11-01-21 MOVED by Councillor Wolfe that Council go into closed meeting at 6:50 p.m.

CARRIED

Res. 022-11-01-21 MOVED by Councillor Warnock that Council return to open meeting at 7:34 p.m.

CARRIED

ADJOURNMENT

Res. 023-11-01-21 MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 7:34 p.m.

CARRIED

These Minutes approved this 25 day of January 2021



Mayor, Terry Leslie

Chief Administrative Officer, Linda Nelson



REQUEST FOR DECISION

COUNCIL DATE January 25, 2021
SUBJECT Bylaw 2020-09 Land Use Bylaw Amendment
ORIGINATING DEPARTMENT Planning & Development
AGENDA ITEM 6.1

BACKGROUND/PROPOSAL:

Bylaw 2020-09 is an amendment to the Land Use Bylaw Map to redesignate a parcel legally described as Plan 5314FP, Block 1, Lots 12-13 from Flood Plain Industrial District (I-2) to Highway Commercial District (C-2). Civic address 136 – 5 Street S.E.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Report to be provided in conjunction with Public Hearing No. 2021-01-25.

ALIGNMENT WITH STRATEGIC PLAN:

This matter (process delivery) improves communication and transparency with stakeholders.

ADMINISTRATION RECOMMENDATIONS:

Administration recommends that Council give second and third reading to Bylaw 2020-09.

MOTION:

That the Town of Sundre Council give Second Reading to Bylaw 2020-09 being a Bylaw to amend the Land Use Bylaw Map of Land Use Bylaw 2018-10.

That the Town of Sundre Council give Third and Final Reading to Bylaw 2020-09 being a Bylaw to amend the Land Use Bylaw Map of Land Use Bylaw 2018-10

Attachments: Bylaw 2020-09 with Schedule "A"

Date Reviewed: January <u>21</u> , 2021	CAO: <u>Amida Nelson</u>
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TOWN OF SUNDRE

BYLAW 2020-09

BEING A BYLAW OF THE TOWN OF SUNDRE TO AMEND LAND USE BYLAW 2018-10

WHEREAS, Section 639 of the *Municipal Government Act*, R.S.A. 2000, Chapter M-26 and amendments thereto requires council to enact a Land Use Bylaw;

AND WHEREAS, Section 191 (1) of the *Municipal Government Act*, R.S.A. 2000 Chapter M-26 and amendments thereto authorizes Council to adopt a bylaw to amend a Land Use Bylaw;

NOW THEREFORE, the Council of the Town of Sundre, in the Province of Alberta hereby enacts as follows:

Schedule 'A', the Land Use District Map in Land Use Bylaw 2018-10 is amended by changing the land use designation for a parcel legally described as Plan 5314FP, Block 1, Lots 12-13 from Flood Plain Industrial District (I-2) to Highway Commercial District (C-2) as shown as Area 'A' on the attached Schedule 'A'.

This Bylaw shall come into full force and effect upon the date of the third and final reading.

READ A FIRST TIME this 7th day of December 2020 Motion No. 299-07-12-20

PUBLIC HEARING HELD this 25th day of January 2021

READ A SECOND TIME this ___ day of _____ 20__ Motion No. _____

READ A THIRD AND FINAL TIME this ___ day of _____ 20__ Motion No. _____

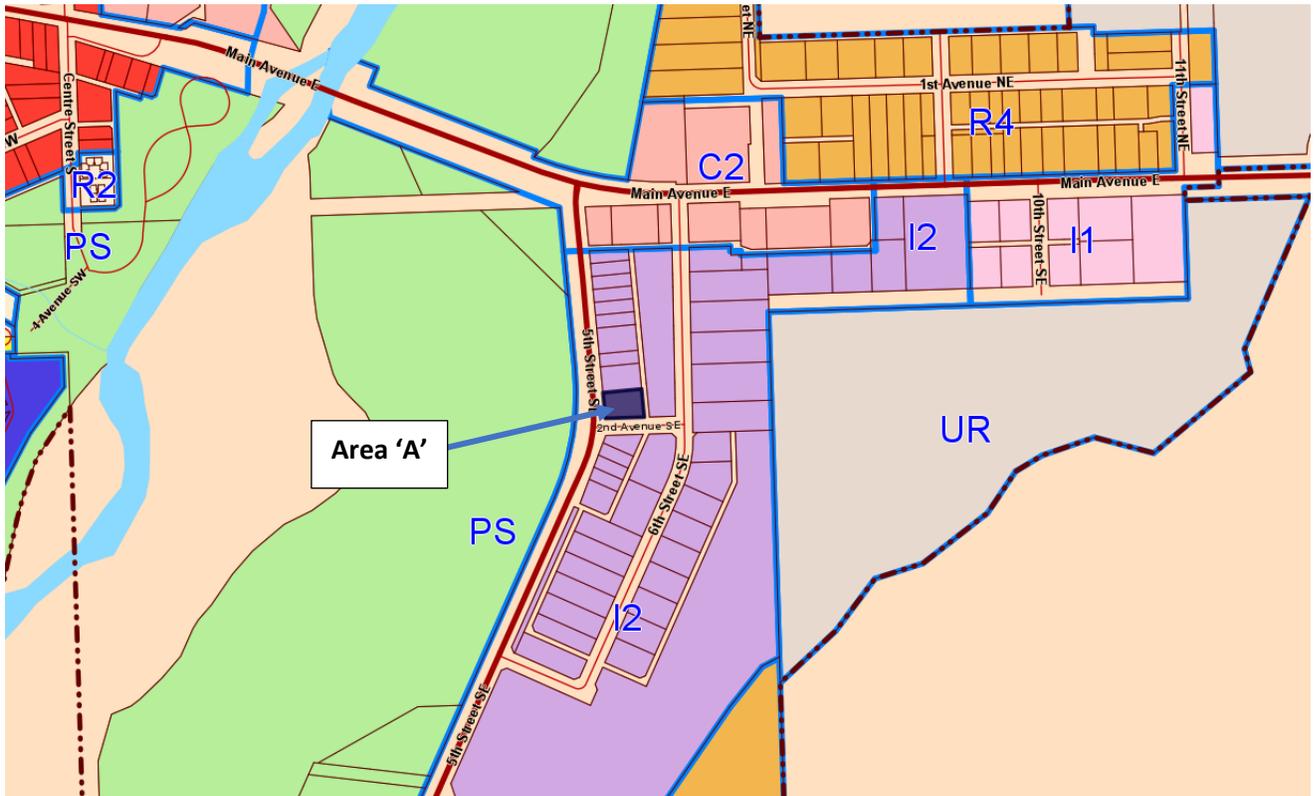
Mayor, Terry Leslie

Chief Administrative Officer, Linda Nelson

Town of Sundre
Redesignation of Parcel
I-2 to C-2
Plan 5314FP, Block 1, Lots 12-13
(Area 'A')

Bylaw 2020-09

SCHEDULE "A"





REQUEST FOR DECISION

COUNCIL DATE January 25, 2021
SUBJECT Behr Integrated Services
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM 8.1

BACKGROUND/PROPOSAL:

The Town of Sundre has posted the Fire Chief position for the Town of Sundre and will begin the selection process in the near future.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

To be discussed at Council Meeting

ALIGNMENT WITH STRATEGIC PLAN

Community Wellbeing
Service Delivery
Risk Management

ADMINISTRATION RECOMMENDATIONS:

That the Town of Sundre Council approve the proposal from Behr Integrated Services to participate in the selection process for the Town of Sundre Fire Chief position.

MOTION:

the Town of Sundre Council approve the proposal from Behr Integrated Services to participate in the selection process for the Town of Sundre Fire Chief position in the amount of Two Thousand Eight Hundred and Fifty Dollars (\$2,850.00) utilizing funds from the current operating budget.

Date Reviewed:

January 21, 2021 CAO: *Linda Nelson*



REQUEST FOR DECISION

COUNCIL DATE	January 25, 2021
SUBJECT	Departmental Reports – December / Year End
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9.1

BACKGROUND/PROPOSAL:

The following Departmental Reports for December / Year End 2020 are provided to Council for their review and information:

- Linda Nelson, Chief Administrative Officer
- Chris Albert, Director of Corporate Services
- Betty Ann Fountain, Planning & Development
- Jim Hall, Operations Manager
- Sue Nelson, Community Services Manager
- Kevin Heerema, Emergency Management/Peace Officer
- Jon Allen, Economic Development Officer
- Alex Clews, Acting Fire Chief
- Karen Tubb, Sundre Municipal Library
- Sari Werezak, Greenwood Neighbourhood Place

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please see attached reports.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Plan Priority 1. Sustainable Governance

- 1.1 Improve communication and transparency with our stakeholders.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the attached Departmental Reports as information.

MOTION:

That the Town of Sundre Council accept the Departmental Reports for December / Year End 2020 as information.

ATTACHMENTS:

Department Reports

Date Reviewed: January 21, 2021

CAO: Linda Nelson



DEPARTMENTAL REPORT

DEPARTMENT	Chief Administrative Officer / Legislative Services
SUBMITTED BY	Linda Nelson & Betty Ann Fountain
DATE	January 25, 2021
FOR MONTH OF	December / Year End 2020

TOPIC #1	Council Expense Reports
ISSUES:	
RESOLUTIONS/SUCCESES:	Council expenses are recorded after expense sheet(s) have been signed off and entered into the attached document noted as Schedule "1" to the CAO Monthly Report.
TOPIC #2	Council Resolution Motion Log (Schedule B)
ISSUES:	None
RESOLUTIONS/SUCCESES:	Provided are Council Motions from Year 2020

LIST & PROVIDE ATTACHMENTS:

(TOPIC/PROJECT DOCUMENTS/REPORTS/GRAPHS/ CORRESPONDENCE)

Attachment #1	Council To-Date Expense Reports – Schedule "A"
Attachment #2	Resolution/Motion Log 2020 – Schedule "B"

SCHEDULE A**Mayor Terry Leslie**

\$ 15,000.00

Date	Description	Expense	Cost	Balance
2020-01-16	Red Deer River Municipal Users Group	Per Diem	\$ 175.00	\$ 14,825.00
2020-01-22	AUMA President's Summit - Edmonton	Per Diem	\$ 175.00	\$ 14,650.00
2020-01-23	AUMA President's Summit - Edmonton	Accommodation	\$ 154.60	\$ 14,495.40
2020-01-23	AUMA President's Summit - Edmonton	Per Diem	\$ 175.00	\$ 14,320.40
2020-01-23	AUMA President's Summit - Edmonton	Registration	\$ 50.00	\$ 14,270.40
2020-01-30	MAP Meeting - MVC	Per Diem	\$ 175.00	\$ 14,095.40
2020-01-22	Jan. 22/23 Edmonton President's Summit	Mileage	\$ 282.08	\$ 13,813.32
2020-01-16	Red Deer River Municipal Users Group	Mileage	\$ 202.29	\$ 13,611.03
2020-01-30	MAP Meeting - MVC	Mileage	\$ 56.19	\$ 13,554.84
2020-01-21	FCM Conference Toronto	Accommodation	\$ 336.43	\$ 13,218.41
2020-02-06	Brownlee Emerging Trends	Registration	\$ 90.00	\$ 13,128.41
2020-02-20	Red Deer River Municipal Users Group	Per Diem	\$ 175.00	\$ 12,953.41
2020-02-28	Work Calgary Home & Garden Show	Per Diem	\$ 175.00	\$ 12,778.41
2020-02-28	Parking at Home & Garden Show	Parking	\$ 14.29	\$ 12,764.12
2020-02-28	Event Entrance Charge	Entrance	\$ 15.20	\$ 12,748.92
2020-02-29	Red Deer River Municipal Users Group	Mileage	\$ 129.24	\$ 12,619.68
2020-02-28	Calgary Home & Garden Show	Mileage	\$ 153.96	\$ 12,465.72
2020-03-11	Central AB Mayors & Reeves Red Deer	Per Diem	\$ 175.00	\$ 12,290.72
2020-03-11	Mayor's Prayer Breakfast Red Deer	Registration	\$ 35.00	\$ 12,255.72
2020-04-06	Refund Credit for Cancellation	Registration	-\$ 35.00	\$ 12,290.72
2020-03-25	AUMA Municipal Leader's Caucus	Registration	\$ 165.00	\$ 12,125.72
2020-03-25	AUMA Municipal Leader's Caucus	Accommodation	\$ 446.84	\$ 11,678.88
2020-03-16	RMA Convention	Registration	\$ 550.00	\$ 11,128.88
2020-03-16	RMA Convention	Accommodation	\$ 392.00	\$ 10,736.88
2020-04-06	Reeves & Mayors Mtg Red Deer	Mileage	\$ 126.26	\$ 10,610.62
2020-04-30	Refund - RMA	Registration	-\$ 550.00	\$ 11,160.62
2020-04-30	Refund - AUMA Caucus	Accommodation	-\$ 165.00	\$ 11,325.62
2020-04-30	Refund - FCM	Accommodation	-\$ 336.43	\$ 11,662.05
2020-07-27	Virtual AUMA Sept 24-25	Registration	\$ 100.00	\$ 11,562.05
2020-09-17	RDRMUG regular meeting	Per Diem	\$ 175.00	\$ 11,387.05
2020-09-17	RDRMUG mileage to Drumheller	Mileage	\$ 191.05	\$ 11,196.00
2020-10-27	Fall Workshop Red Deer	Mileage	\$ 110.13	\$ 11,085.87
2020-10-25	Fall Workshop Red Deer	Per Diem	\$ 350.00	\$ 10,735.87
24-Oct-20	Fall Workshop Oct 23-25 Red Deer	Accommodation	\$ 132.31	\$ 10,603.56
11-Dec-20	Nov. Meeting with MP & RDRMUG	Per Diem	\$ 180.00	\$ 10,423.56
11-Dec-20	Meeting MP Dreeshen, Red Deer	Mileage	\$ 116.88	\$ 10,306.68
			\$ 4,693.32	\$ 10,306.68
			Spent	Remaining

Councillor Cheri Funke

\$ 6,000.00

Date	Description	Expense	Cost	Balance
17-Jan-20	RDRWA Board Meeting	Per Diem	\$ 112.50	\$ 5,887.50
2020-01-21	Keep Alberta Rolling, Didsbury	Per Diem	\$ 45.00	\$ 5,842.50
2020-01-21	Travel to Didsbury	Per Diem	\$ 22.50	\$ 5,820.00
21-Jan-20	Travel to Didsbury	Mileage	\$ 58.44	\$ 5,761.56
2020-01-25	Council Governance Workshop	Per Diem	\$ 175.00	\$ 5,586.56
2020-07-14	WaterCanada Online	Registration	\$ 149.00	\$ 5,437.56
2020-07-27	Virtual AUMA Sept 24-25	Registration	\$ 100.00	\$ 5,337.56
2020-07-10	RDRWA Virtual AGM	Per Diem	\$ 56.25	\$ 5,281.31
2020-07-11	Spring Workshop	Per Diem	\$ 175.00	\$ 5,106.31
2020-07-17	RDRWA Board Meeting	Per Diem	\$ 67.50	\$ 5,038.81
2020-08-20	Future Water Mgmt Ad Hoc Comm.	Per Diem	\$ 33.75	\$ 5,005.06
2020-08-28	RDRWA Board Meeting	Per Diem	\$ 56.25	\$ 4,948.81
2030-08-28	Future Water Mgmt Ad Hoc Comm.	Per Diem	\$ 33.75	\$ 4,915.06
2020-07-29	Window on Water	Per Diem	\$ 56.25	\$ 4,858.81
2020-08-26	Window on Water	Per Diem	\$ 56.25	\$ 4,802.56
2020-09-10	Future Water Mgmt Ad Hoc Comm.	Per Diem	\$ 33.75	\$ 4,768.81
2020-09-16	Window on Water	Per Diem	\$ 56.25	\$ 4,712.56
2020-09-18	RDRWA Board Meeting	Per Diem	\$ 67.50	\$ 4,645.06
2020-09-21	AUMA Ed. Session-Healthy Comm.	Per Diem	\$ 33.75	\$ 4,611.31
2020-09-22	AUMA Ed. Session-World Policing	Per Diem	\$ 22.50	\$ 4,588.81
2020-09-22	AUMA Ed. Session-Unlocking AB Potential	Per Diem	\$ 22.50	\$ 4,566.31
2020-09-23	Future Water Mgmt Ad Hoc Comm.	Per Diem	\$ 33.75	\$ 4,532.56
2020-09-23	AUMA Ed. Session-Muni Mash Up	Per Diem	\$ 22.50	\$ 4,510.06
2020-09-24	AUMA Convention - Day 1	Per Diem	\$ 168.75	\$ 4,341.31
2020-09-25	AUMA Convention - Day 2	Per Diem	\$ 90.00	\$ 4,251.31
2020-10-23	Fall Workshop Oct 23 -25 Red Deer	Accommodation	\$ 264.62	\$ 3,986.69
2020-10-23	Fall Workshop Red Deer - Boston Pizza	Meal	\$ 16.79	\$ 3,969.90
2020-10-24	Fall Workshop Red Deer - Hotle	Meal	\$ 16.80	\$ 3,953.10
2020-11-04	October - Water Council, Fall Workshop	Per Diem	\$ 433.75	\$ 3,519.35
2020-11-13	Council's Role in Public Engagement	Registration	\$ 210.00	\$ 3,309.35
2020-12-10	Dec. Water Futures / Public Engmt Course	Per Diem	\$ 270.00	\$ 3,039.35
2020-12-10	Nov. RDRWA, Water Futures, P. Eng. Course	Per Diem	\$ 444.38	\$ 2,594.97
				\$ 5,437.56
			\$ 3,405.03	\$ 2,594.97
			Spent	Remaining

Councillor Paul Isaac

\$ 6,000.00

Date	Description	Expense	Cost	Balance
2020-01-25	Council Governance Workshop	Per Diem	\$ 175.00	\$ 5,825.00
2020-07-27	Virtual AUMA Sept 24-25	Registration	\$ 100.00	\$ 5,725.00
2020-08-31	Refund of AUMA Virtual Registration	Registration	-\$ 100.00	\$ 5,825.00
2020-10-25	Fall Workshop Red Deer	Mileage	\$ 132.57	\$ 5,692.43
2020-10-25	Fall Workshop Red Deer	Per Diem	\$ 525.00	\$ 5,167.43
2020-10-23	Fall Workshop Oct 23 -25, Red Deer	Accommodation	\$ 264.62	\$ 4,902.81
2020-10-23	Fall Workshop Red Deer - Boston Pizza	Meal	\$ 22.04	\$ 4,880.77
2020-10-24	Fall Workshop Red Deer - Hotel	Meal	\$ 12.60	\$ 4,868.17
			\$ 1,131.83	\$ 4,868.17
			Spent	Remaining

Councillor Charlene Preston

\$ 6,000.00

Date	Description	Expense	Cost	Balance
2020-07-27	Virtual AUMA Sept 24-25	Registration	\$ 100.00	\$ 5,900.00
2020-01-24	Governance Workshop	Per Diem	\$ 175.00	\$ 5,725.00
2020-07-11	Spring Workshop	Per Diem	\$ 175.00	\$ 5,550.00
2020-10-23	Fall Workshop Oct 23 -25, Red Deer	Accommodation	\$ 264.62	\$ 5,285.38
2020-10-23	Fall Workshop Red Deer - Boston Pizza	Meal	\$ 14.69	\$ 5,270.69
2020-10-24	Fall Workshop Red Deer - Hotel	Meal	\$ 16.80	\$ 5,253.89
2020-12-10	Sept. Virtual AUMA	Per Diem	\$ 467.50	\$ 4,786.39
2020-12-10	Fall Workshop	Per Diem	\$ 310.00	\$ 4,476.39
2020-12-10	Sept. Oct. Nov. - online meetings	Per Diem	\$ 135.00	\$ 4,341.39
			\$ 1,658.61	\$ 4,341.39
			Spent	Remaining

Councillor Richard Warnock

\$ 6,000.00

Date	Description	Expense	Cost	Balance
2020-01-25	Council Governance Workshop	Per Diem	\$ 175.00	\$ 5,825.00
2020-02-15	Brownlee Emerging Trends - Calgary	Per Diem	\$ 175.00	\$ 5,650.00
2020-03-25	AUMA Municipal Leader's Caucus	Registration	\$ 165.00	\$ 5,485.00
2020-03-25	AUMA Municipal Leader's Caucus	Accommodation	\$ 446.84	\$ 5,038.16
2020-04-30	Refund - AUMA Caucus	Registration	-\$ 165.00	\$ 5,203.16
2020-04-30	Refund - AUMA Caucus	Accommodation	-\$ 336.43	\$ 5,539.59
2020-07-11	Spring Workshop	Per Diem	\$ 175.00	\$ 5,364.59
2020-07-28	Virtual AUMA Sept 24-25	Registration	\$ 100.00	\$ 5,264.59
2020-09-23	Virtual AUMA Sept 24-25, 2020	Per Diem	\$440.00	\$ 4,824.59
2020-10-25	Fall Workshop Red Deer	Per Diem	\$350.00	\$ 4,474.59
2020-10-25	Fall Workshop Red Deer	Mileage	\$112.38	\$ 4,362.21
2020-10-23	Fall Workshop Oct 23 -25, Red Deer	Accommodation	\$ 264.62	\$ 4,097.59
2020-10-23	Fall Workshop Red Deer - Boston Pizza	Meal	\$ 15.74	\$ 4,081.85
2020-10-24	Fall Workshop Red Deer - Hotel	Meal	\$ 18.90	\$ 4,062.95
			\$ 1,937.05	\$ 4,062.95
			Spent	Remaining

Councillor Robert Wolfe

\$ 6,000.00

Date	Description	Expense	Cost	Balance
2020-01-09	Chamber of Commerce Meeting	Per Diem	\$ 45.00	\$ 5,955.00
2020-02-05	Sundre Search & Rescue	Per Diem	\$ 45.00	\$ 5,910.00
2020-02-13	Chamber of Commerce Meeting	Per Diem	\$ 45.00	\$ 5,865.00
2020-02-19	Greenwood Neighbourhood Place	Per Diem	\$ 45.00	\$ 5,820.00
2020-07-11	Spring Workshop	Per Diem	\$ 175.00	\$ 5,645.00
2020-07-27	Virtual AUMA Sept 24-25	Registration	\$ 100.00	\$ 5,545.00
2020-09-25	AUMA Virtual Conference	Per Diem	\$ 350.00	\$ 5,195.00
2020-10-25	Fall Workshop Red Deer	Mileage	\$ 118.00	\$ 5,077.00
2020-10-25	Fall Workshop Red Deer	Per Diem	\$ 355.00	\$ 4,722.00
2020-10-23	Fall Workshop Oct 23 -25, Red Deer	Accommodation	\$ 264.62	\$ 4,457.38
2020-10-23	Fall Workshop Red Deer - Boston Pizza	Meal	\$ 17.84	\$ 4,439.54
2020-10-24	Fall Workshop Red Deer - Hotel	Meal	\$ 18.90	\$ 4,420.64
			\$ 1,579.36	\$ 4,420.64
			Spent	Remaining

Councillor Todd Dalke

\$ 6,000.00

Date	Description	Expense	Cost	Balance
2020-07-27	Virtual AUMA Sept 24-25	Registration	\$ 100.00	\$ 5,900.00
2020-10-23	Fall Workshop Oct 23 -25, Red Deer	Accommodation	\$ 264.62	\$ 5,635.38
2020-10-23	Fall Workshop Red Deer - Boston Pizza	Meal	\$ 24.14	\$ 5,611.24
2020-10-24	Fall Workshop Red Deer - Hotel	Meal	\$ 17.85	\$ 5,593.39
2020-12-09	CAEP Meetings May-Nov / Fall Wkshop	Mileage	\$ 663.75	\$ 4,929.64
2020-12-09	May-Dec CAEP Meetings	Per Diem	\$ 1,670.00	\$ 3,259.64
2020-12-09	Spring & Fall Workshop / AUMA Sept.	Per Diem	\$ 1,050.00	\$ 2,209.64
			\$ 3,790.36	\$ 2,209.64
			Spent	Remaining

2020 COUNCIL MOTION LOG

SCHEDULE "B"

#/D/M/Y January 6, 2020 Regular Council Meeting			
Res. #	Council Motion	Action	Status
01-06-01-20	MOVED by Councillor Wolfe that the agenda be adopted as presented.		
02-06-01-20	MOVED by Councillor Dalke that the Minutes of the Regular Meeting of Council held on December 15, 2019 be approved as presented.		
03-06-01-20	MOVED by Councillor Warnock that the Town of Sundre Council give third and final reading to Bylaw 2019-23 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council by adding Schedule "E" Terms of Reference for the Emergency Management Advisory Committee.		
04-06-01-20	MOVED by Councillor Funke that the Town of Sundre Council give first reading to Bylaw 2020-01, a bylaw to rescind outdated and extraneous bylaws.		
05-06-01-20	MOVED by Councillor Preston that the Town of Sundre Council give second reading to Bylaw 2020-01, a bylaw to rescind outdated and extraneous bylaws.		
06-06-01-20	MOVED by Councillor Warnock that the Town of Sundre Council give unanimous consent to proceed to a third reading to Bylaw 2020-01, a bylaw to rescind outdated and extraneous bylaws.		
07-06-01-20	MOVED by Councillor Wolfe that the Town of Sundre Council give third and final reading to Bylaw 2020-01, a bylaw to rescind outdated and extraneous bylaws.		
08-06-01-20	MOVED by Councillor Funke that the Town of Sundre Council accept the correspondence and November 7, 2019 minutes from Parkland Regional Library Board, as information.		
09-06-01-20	MOVED by Councillor Warnock that Council go into closed meeting at 6:18 p.m.		
10-06-01-20	MOVED by Councillor Dalke that Council return to open meeting at 7:51 p.m.		
11-06-01-20	MOVED by Councillor Dalke that Council direct Administration to write a letter of support for the grant application to the CRTC for Broadband.	<i>Ec. Dev & Leg. Serv to compose letter</i>	Completed Appendix 1
12-06-01-20	MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 8:52 p.m.		
#/D/M/Y January 20, 2020 Regular Council Meeting			
Res. #	Council Motion	Action	Status
13-20-01-20	MOVED by Councillor Isaac that the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2019-17, being a Bylaw to amend a portion of Land Use Bylaw 2018-10.		
14-20-01-20	MOVED by Councillor Dalke that the Agenda be approved as amended with the following changes: Add item 13.2 Advice from Official Section 24 of the FOIP Act Item 6.2 Municipal Emergency Management Bylaw 2020-02 add the word "emergency" following the words "state of local"		
15-20-01-20	MOVED by Councillor Funke that the Minutes of the Regular Meeting of Council held on January 6, 2020 be approved as presented.		

2020 COUNCIL MOTION LOG

16-20-01-20	MOVED by Councillor Isaac that the Town of Sundre Council table this item until further information from Administration can be presented.		
17-20-01-20	MOVED by Councillor Funke that the Town of Sundre Council give second reading to Bylaw 2019-17 being a Bylaw to amend Land Use Bylaw 2018-10.		
18-20-01-20	MOVED by Councillor Dalke that the Town of Sundre Council give third and final reading to Bylaw 2019-17 being a Bylaw to amend Land Use Bylaw 2018-10.		
19-20-01-20	Moved by Councillor Dalke that the Town of Sundre Council give first reading to Bylaw 2020-02, a bylaw to establish regulations and procedures to meet the obligations of the municipality under the Emergency Management Act.	<i>Leg. Serv. bring bylaw back to future council meeting.</i>	<i>Completed</i>
20-20-01-20	Moved by Councillor Isaac that the Town of Sundre Council approve the draft letter and direct Administration to send the letter to Mr. Smalldon.	<i>Corp Serv / Leg Serv to send letter</i>	<i>Completed Appendix 2</i>
21-20-01-20	Moved by Councillor Isaac that the Town of Sundre Council support the Town of Olds in the application for funding for the 2020 Parks, Recreation and Culture Master Plan Update for the six municipalities within the region, including Mountain View County, under the Intermunicipal Collaboration component of the Alberta Community Partnership Grant, and the Town of Olds will be the managing partner for the grant application.	<i>Leg Serv to send letter to Olds with Resolution</i>	<i>Completed Appendix 3</i>
22-20-01-20	Moved by Councillor Dalke that the Town of Sundre Council accept the Department Year-end Reports for 2019, as information.		
23-20-01-20	Moved by Councillor Dalke that the Town of Sundre Council accept the Mayor's Report from November 15, 2019 to January 15, 2020, as information.		
24-20-01-20	Moved by Councillor Isaac that the Town of Sundre Council accept the correspondence from Brad Schultz, Director of Operations Alberta Recycling Management Authority awarding the 2020 Municipal Demonstration Grant Program to the Town of Sundre for the Sundre Royal Purple Park.		
25-20-01-20	MOVED by Councillor Isaac that Council go into closed meeting at 7:14 p.m.		
26-20-01-20	MOVED by Councillor Dalke that Council return to open meeting at 8:55 p.m.		
27-20-01-20	MOVED by Councillor Dalke that the Town of Sundre Council is committed to working with the Aquaplex to keep the facility open.		
28-20-01-20	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 9:10 p.m.		
#/D/M/Y February 3, 2020 Special Council Meeting			
Res. #	Council Motion	Action	Status
29-03-02-20	MOVED by Councillor Preston that Council go into closed meeting at 5:30 p.m.		
30-03-02-20	MOVED by Councillor Isaac that Council return to open meeting at 6:30 p.m.		
31-03-02-20	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 6:30 p.m.		
#/D/M/Y February 10, 2020 Regular Council Meeting			

2020 COUNCIL MOTION LOG

Res. #	Council Motion	Action	Status
32-10-02-20	MOVED by Councillor Isaac that Council go into closed meeting at 5:30 p.m.		
33-10-02-20	MOVED by Councillor Isaac that Council return to open meeting at 6:00 p.m.		
34-10-02-20	MOVED by Councillor Wolfe that the Agenda be approved as presented.		
35-10-02-20	MOVED by Councillor Preston that the Minutes of the Regular Meeting of Council held on January 20, 2020 be approved as presented.		
36-10-02-20	MOVED by Councillor Dalke that the Minutes of the Special Council Meeting held on February 3, 2020 be approved as presented.		
37-10-02-20	MOVED by Councillor Wolfe that the Town of Sundre Council thank Sgt. Achtymichuk for attending the Council meeting and accept the Sundre RCMP Detachment 4th Quarter Report for 2019, as information.		
38-10-02-20	MOVED by Councillor Dalke that the Town of Sundre Council give first reading to Bylaw 2020-03 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council by adding Schedule "F" Terms of Reference for the Events & Festivals Committee, and Schedule "G" Terms of Reference for the Fundraising Committee.		
39-10-02-20	MOVED by Councillor Warnock that the Town of Sundre Council give second reading to Bylaw 2020-03 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council by adding Schedule "F" Terms of Reference for the Events & Festivals Committee, and Schedule "G" Terms of Reference for the Fundraising Committee.		
40-10-02-20	MOVED by Councillor Wolfe that the Town of Sundre Council give unanimous consent to proceed to a third reading to Bylaw 2020-03 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council by adding Schedule "F" Terms of Reference for the Events & Festivals Committee, and Schedule "G" Terms of Reference for the Fundraising Committee.		
41-10-02-20	MOVED by Councillor Warnock that the Town of Sundre Council give third and final reading to Bylaw 2020-03 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council by adding Schedule "F" Terms of Reference for the Events & Festivals Committee, and Schedule "G" Terms of Reference for the Fundraising Committee.		
42-10-02-20	MOVED by Councillor Funke that the Town of Sundre Council grant first reading to Bylaw 2020-04 being a bylaw to establish a joint assessment review board.		
43-10-02-20	MOVED by Councillor Isaac that the Town of Sundre Council grant second reading to Bylaw 2020-04 being a bylaw to establish a joint assessment review board.		
44-10-02-20	MOVED by Councillor Preston that the Town of Sundre Council give unanimous consent to proceed to a third reading to Bylaw 2020-04 being a bylaw to establish a joint assessment review board.		

2020 COUNCIL MOTION LOG

45-10-02-20	MOVED by Councillor Wolfe that the Town of Sundre Council grant third and final reading to Bylaw 2020-04 being a bylaw to establish a joint assessment review board.		
46-10-02-20	MOVED by Councillor Funke that the Town of Sundre Council directs Administration to research costs for a consultant to review the costs for operating an Aquaplex, and that Administration continue discussions with the Aquaplex, with a focus on determining the possibility of entering into a temporary operating lease agreement for up to one year to determine the actual costs of operating an Aquaplex, and that the results of both be brought back to Council prior to making a decision. Further, that Council direct Administration to ensure the public are kept informed on the process as information becomes available, through open houses, and other forms of extensive communication to solicit feedback.	<i>CAO to provide updates on Aquaplex as information is available. Corp Serv / Leg Servi to work on RFQ for consultant.</i>	<i>On-going</i>
47-10-02-20	MOVED by Councillor Isaac that the Town of Sundre Council approve the following requests from Sundre Minor Hockey in support of the 2020 Bantam Tier 4 Hockey Alberta Provincial Championships March 19-22, 2020: Host Pancake Breakfast; Provide in-kind support by providing ice, community centre and board room; Provide Town of Sundre Swag: pins, bags, etc. for approximately 150 players; Council be part of Opening Ceremonies and Banquet, and Town to have single point of contact with Sundre Minor Hockey.	<i>Ec Dev / Leg Serv write Mayor Greeting. Ec Dev to provide swag for 150 players</i>	<i>Appendix 4 Note: Tournament Cancelled due to Covid</i>
48-10-02-20	MOVED by Councillor Wolfe that the Town of Sundre Council approve purchasing a new sewer line camera at a cost of \$10,715 plus GST with funds to come from the Utilities Life Cycling RSA.		
49-10-02-20	MOVED by Councillor Warnock that the Town of Sundre Council approve the Grants to Organizations funding for the first in-take for 2020 in the amount of \$28,371.40.		
50-10-02-20	MOVED by Councillor Dalke that the Town of Sundre Council accepts Mr. Jim Eklund's resignation from the Vision for Sundre Committee with regret and thanks for his volunteer service to the community.	<i>Letter provided</i>	<i>Completed Appendix 5</i>
51-10-02-20	MOVED by Councillor Dalke that Council go into closed meeting at 7:15 p.m.		
52-10-02-20	MOVED by Councillor Wolfe that Council return to open meeting at 8:15 p.m.		
53-10-02-20	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:15 p.m.		
#/D/M/Y February 24, 2020 Regular Council Meeting			
Res. #	Council Motion	Action	Status
54-24-02-20	MOVED by Councillor Isaac that the Agenda be approved as amended with the following changes: Move items 8.7 before 8.6 and Items 8.2 and 8.3 will be presented as one item with two separate		
55-24-02-20	MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on February 10, 2020 be approved as presented.		

2020 COUNCIL MOTION LOG

56-24-02-20	MOVED by Councillor Dalke that the Town of Sundre Council thank Mr. Karsten Heuer and for attending the Council meeting and accept his presentation on the Banff National Park Buffalo Re-introduction Project, as information.		
57-24-02-20	MOVED by Councillor Wolfe that the Town of Sundre Council appoint Moe Fahey and Councillor Preston to the Events and Festival Committee.	<i>Leg Serv send letter</i>	<i>Completed Appendix 6</i>
58-24-02-20	MOVED by Councillor Wolfe that the Town of Sundre Council appoint Jacquie Bargholz and Councillor Dalke to the Fundraising Committee.	<i>Leg Serv send letter</i>	<i>Completed Appendix 7</i>
59-24-02-20	MOVED by Councillor Warnock that the Town of Sundre Council acknowledge that the Quality Management Plan highlights the safety related components of the Town of Sundre gas utility's design, construction, operation, and maintenance programs. The distributor's Council, with the Chief Administrative Officer and/or the Gas Utility Manager have reviewed the QMP in its entirety and hereby accepts the responsibility for compliance of their distribution system with this plan.		
60-24-02-20	MOVED by Councillor Dalke that the Town of Sundre Council endorse Federation of Alberta Natural Gas Co-op's Integrity Management Plan for the Town of Sundre that the Mayor and CAO be authorized on behalf of the Town of Sundre to sign the document.		
61-24-02-20	MOVED by Councillor Wolfe be it resolved that the Town of Sundre Council authorize the Town of Sundre to participate in an application for the 2020 Oldman River Regional GIS Enhancement Project submitted by the Town of Coaldale under the Intermunicipal Collaboration component Alberta Community Partnership Grant, further, that the Town of Sundre, a participant, agrees to abide by the terms of the Conditional Grant Agreement, governing the purposes and use of the grant funds.		
62-24-02-20	MOVED by Councillor Warnock that the Town of Sundre Council direct Administration to notify the Minister of Municipal Affairs that the Intermunicipal Collaboration Framework Agreement between the Town of Sundre and Mountain View County is completed.	<i>Leg Serv send letter to MVC and Municipal Affairs.</i>	<i>Completed, Appendix 8</i>
63-24-02-20	MOVED by Councillor Funke the discussion on Alberta Health Services be accepted as information		
64-24-02-20	MOVED by Councillor Dalke that the Town of Sundre Council approve the fee waiver for the Community Centre in the amount of \$169.10 for a forum on Alberta Health Services on February 23, 2020 from the Council discretionary budget.		
65-24-02-20	MOVED by Councillor Wolfe that the Town of Sundre Council approve to the hold the Spring Workshop April 3-5, 2020 in Red Deer at a cost not to exceed \$3000.00 with accommodation for Council members coming out of their individual budgets.		
66-24-02-20	MOVED by Councillor Warnock that the Town of Sundre Council accept the Departmental Reports for January 2020, as information.		

2020 COUNCIL MOTION LOG

67-24-02-20	MOVED by Councillor Isaac that the Town of Sundre Council direct Administration to send a letter to the Minister of Environment and Climate Change requesting the Federal Government to honour the Government of Alberta's request for \$60 million in pine beetle mitigation funding over the next 3 years; and ask the Chamber of Commerce to send a letter as well.	<i>Leg Serv to send letter to Minister of Environment and send letter to Chamber to asking if they would do the same.</i>	<i>Completed Appendix 9 & 10</i>
68-24-02-20	MOVED by Councillor Dalke that Council go into closed meeting at 7:38 p.m.		
69-24-02-20	MOVED by Councillor Isaac that Council return to open meeting at 8:46 p.m.		
70-24-02-20	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:46 p.m.		
#/D/M/Y March 9, 2020 Regular Council Meeting			
Res. #	Council Motion	Action	Status
71-09-03-20	MOVED by Councillor Isaac that the Agenda be approved as per amended with the following changes: add item 13.1 Advice from Officials Section 24(1) of the FOIP Act.		
72-09-03-20	MOVED by Councillor Preston that the Minutes of the Regular Meeting of Council held on February 24, 2020 be approved as presented.		
73-09-03-20	MOVED by Councillor Wolfe that the Town of Sundre Council rescind resolution 263/11 East Side Servicing Policy 415.		
74-09-03-20	MOVED by Councillor Dalke that the Town of Sundre Council give second reading to Bylaw 2020-02, a bylaw to establish regulations and procedures to meet the obligations of the municipality under the Emergency Management Act.		
75-09-03-20	MOVED by Councillor Warnock that the Town of Council give third and final reading to Bylaw 2020-02, a bylaw to establish regulations and procedures to meet the obligations of the municipality under the Emergency Management Act.		
76-09-03-20	MOVED by Councillor Dalke that the Town of Sundre Council further support the deployment of broadband fibre optics within the Town by ensuring an amount of \$1 million is retained within the existing Restricted Surplus Accounts until December 31, 2021. These funds may be utilized to assist a company wishing to deploy fibre optics, subject to negotiation of a suitable agreement that complies with all regulations under the Municipal Government Act, satisfactory to the Town and approved by resolution of Council.	<i>Ec Dev / Corp Serv</i>	<i>On-going until Dec. 2021</i>
77-09-03-20	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Richard Warnock's report for January and February 2020, as information.		
78-09-03-20	MOVED by Councillor Preston that the Town of Sundre Council go into closed meeting at 6:35 p.m.		
79-09-03-20	MOVED by Councillor Dalke that the Town of Sundre Council return to open meeting at 7:20 p.m.		
80-09-03-20	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at p.m.		
#/D/M/Y March 20, 2020 Special Council Meeting (COVID-19)			

2020 COUNCIL MOTION LOG

Res. #	Council Motion	Action	Status
81-20-03-20	MOVED by Councillor Wolfe that the Town of Sundre Council Cancel the Regular Council Meetings for March 23, April 6 and April 20, 2020		
Recorded Vote:			
	MEMBER	IN FAVOUR	NOT IN FAVOUR
	Mayor Terry Leslie	✓	
	Councillor Richard Warnock	✓	
	Councillor Rob Wolfe	✓	
	Councillor Charlene Preston		✓
	Councillor Cheri Funke	✓	
	TOTAL VOTES	4	1
82-20-03-20	MOVED by Councillor Funke that being the agenda matters have been concluded the meeting adjourned at 3:12 p.m.		
#/D/M/Y	CANCELLED - March 23, 2020 Regular Council Meeting (COVID-19)		
#/D/M/Y	April 1, 2020 Special Council Meeting (COVID-19, held by teleconferencing)		
Res. #	Council Motion	Action	Status
83-20-03-20	MOVED by Councillor Wolfe that the Minutes of the Special Meeting of Council held on March 20, 2020 be approved as presented.		
84-20-03-20	MOVED by Councillor Warnock that the Town of Sundre Council approve the proposed Option "B" grinder replacement with costs not to exceed \$161, 642 with funding to be drawn from the Infrastructure Lifecycling Restricted Surplus Account.		
85-20-03-20	MOVED by Councillor Wolfe that the Town of Sundre Council approve the proposed Well 5 replacement and installation at a cost of \$65,000 with funding to be drawn from the Infrastructure Lifecycling Restricted Surplus Account.		
86-20-03-20	MOVED by Councillor Isaac that the Town of Sundre Council approve a deferral of utility payments for the months of April, May and June 2020, with no penalties being applied for those months, for those financially affected by COVID-19 and that participants be required to contact the Town to arrange for a deferral agreement.		
87-20-03-20	MOVED by Councillor Dalke that the Town of Sundre Council approve a deferral of Tax Installment Payments (TIPP) for the months of April, May and June 2020, with no penalties being applied for those months, for those financially affected by COVID-19 and that participants be required to contact the Town to arrange for a deferral agreement.		
88-20-03-20	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 3:43 p.m.		
#/D/M/Y	CANCELLED - April 6, 2020 Regular Council Meeting (COVID-19)		
#/D/M/Y	CANCELLED - April 20, 2020 Regular Council Meeting (COVID-19)		
#/D/M/Y	May 4, 2020 Regular Council Meeting (teleconference)		
Res. #	Council Motion	Action	Status
89-04-05-20	MOVED by Councillor Isaac that the Agenda be approved as amended with the following changes: Add 8.7 RFD National Preparedness Week and 8.7a Proclamation National Preparedness Week		

2020 COUNCIL MOTION LOG

90-04-05-20	MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on March 9, 2020 be approved as presented.		
91-04-05-20	MOVED by Councillor Warnock that the Minutes of the Special Meeting of Council held on April 1, 2020 be approved as presented.		
92-04-05-20	MOVED by Councillor Wolfe that the Town of Sundre Council give first reading to Bylaw 2020-05, an amendment to Bylaw 2019-01 "Council Procedural Bylaw"; being a Bylaw Amendment to establish the participation of Councillors to attend a Closed Meeting of Council by Electronic means during an Emergency Situation.		
93-04-05-20	MOVED by Councillor Preston that the Town of Sundre Council give second reading to Bylaw 2020-05, an amendment to Bylaw 2019-01 "Council Procedural Bylaw"; being a Bylaw Amendment to establish the participation of Councillors to attend a Closed Meeting of Council by Electronic means during an Emergency Situation.		
94-04-05-20	MOVED by Councillor Isaac that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2020-05, an amendment to Bylaw 2019-01 "Council Procedural Bylaw"; being a Bylaw Amendment to establish the participation of Councillors to attend a Closed Meeting of Council by Electronic means during an Emergency Situation.		
95-04-05-20	MOVED by Councillor Dalke that the Town of Sundre Council give thrid and final reading to Bylaw 2020-05, an amendment to Bylaw 2019-01 "Council Procedural Bylaw"; being a Bylaw Amendment to establish the participation of Councillors to attend a Closed Meeting of Council by Electronic means during an Emergency Situation.		
96-04-05-20	MOVED by Councillor Isaac that the Town of Sundre Council give first reading to Bylaw 2020-06, being a Bylaw to establish the 2020 Tax Rate.		
97-04-05-20	MOVED by Councillor Wolfe that the Town of Sundre Council give second reading to Bylaw 2020-06, being a Bylaw to establish the 2020 Tax Rate.		
98-04-05-20	MOVED by Councillor Dalke that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2020-06, being a Bylaw to establish the 2020 Tax Rate.		
99-04-05-20	MOVED by Councillor Funke that the Town of Sundre Council give third and final reading to Bylaw 2020-06, being a Bylaw to establish the 2020 Tax Rate.		
100-04-05-20	MOVED by Councillor Dalke that the Town of Sundre Council appoint Mr. Jason Bird to the Events and Festival Committee for a term of eighteen (18) months ending at the Organizational Meeting in 2021.	Leg Serv send letter	Completed Appendix 11
101-04-05-20	MOVED by Councillor Wolfe that the Town of Sundre Council appoint Ms. Maria Gamelin to the Vision for Sundre Committee for a term of eighteen (18) months ending at the Organizational Meeting in 2021.	Leg Serv send letter	Completed Appendix 12

2020 COUNCIL MOTION LOG

102-04-05-20	MOVED by Councillor Warnock that the Town of Sundre Council proclaim the week of May 17-23, 2020 as "Public Works Week" on behalf of the citizens of Sundre.	Leg Serv post proclamation on Town website, send copy of proclamation to Operations & Comm. Services.	Completed Appendix 13
103-04-05-20	MOVED by Councillor Isaac that the Town of Sundre Council proclaim the week of April 19-25, 2020 (retroactively) as "National Volunteer Week" on behalf of the citizens of Sundre.	Leg Serv post proclamation on Town website, send copy of proclamation to Comm. Services and GNP.	Completed Appendix 14
104-04-05-20	MOVED by Councillor Warnock that the Town of Sundre Council accept the Q4 2019 Pro-Forma Financial Report as information.		
105-04-05-20	MOVED by Councillor Dalke that the Town of Sundre Council approve the waiver of the penalties on the full amount of outstanding property tax accounts to be applied on July 1, 2020 for all properties.		
106-04-05-20	MOVED by Councillor Dalke that the Town of Sundre Council accept the Financial Scenario presentation as information.		
107-04-05-20	MOVED by Councillor Preston that the Town of Sundre Council proclaim the week of May 3-9, 2020 as "National Preparedness Week" on behalf of the citizens of Sundre.	Leg Serv post proclamation on Town website, send copy of proclamation to DEM and post EM info on website	Completed Appendix 15
108-04-05-20	MOVED by Councillor Isaac that the Town of Sundre Council direct the Chief Administrative Officer to draft a letter to the Minister of Municipal Affairs, detailing the Town of Sundre's proposed " list of "shovel ready" projects.	CAO draft amendment to Minister's letter to add: Broadband deployment as a "shovel ready" project	Completed Appendix 16
109-04-05-20	MOVED by Councillor Warnock that the Town of Sundre Council accept the verbal update from Emergency Management as information.		

2020 COUNCIL MOTION LOG

110-04-05-20	MOVED by Councillor Funke that the Town of Sundre Council accept the correspondence from Alberta Justice and Solicitor General, Office of the Minister response from letter dated October 8, 2019 regarding polic funding model, as information.		
111-04-05-20	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:10 p.m.		
#/D/M/Y May 25, 2020 Regular Council Meeting (teleconference)			
Res. #	Council Motion	Action	Status
112-25-05-20	MOVED by Councillor Dalke that the Agenda be approved as presented.		
113-25-05-20	MOVED by Councillor Warnock that the Minutes of the Regular Meeting of Council held on May 4, 2020 be approved as presented		
114-25-05-20	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation from Ms. Karen Tubb of the Sundre Municipal Library as information.		
115-25-05-20	MOVED by Councillor Wolfe that the Town of Sundre Council proclaim the week of June 1 - 7, 2020 as "Seniors Week" on behalf of the citizens of Sundre.	Proclamation will be posted to Town's website and Facebook page	Completed Appendix 17
116-25-05-20	MOVED by Councillor Isaac that the Town of Sundre Council proclaim the week of May 24 - 31, 2020 as "National Tourism Week" on behalf of the citizens of Sundre.	Proclamation will be posted to Town's website and Facebook page	Completed Appendix 18
117-25-05-20	MOVED by Councillor Wolfe that the Town of Sundre Council accept the Departmental Reports for February, March and April 2020 as information.		
118-25-05-20	MOVED by Councillor Warnok that the Town of Sundre Council accept the Chief Administrative Officer's veral update as information.		
119-25-05-20	MOVED by Councillor Isaac that the Town of Sundre Council accept the correspondence from the Honourable Seamus O'Regan, Minister of Natural Resources date may 6, 2020 regarding the Mountain Pine Beetle as information.		
120-25-05-20	MOVED by Councillor Dalke that Council go into closed meetig at 6:43 p.m.		
121-25-05-20	MOVED by Councillor Wolfe that Council return to open meeting at 6:58 p.m.		
122-25-05-20	MOVED by Councillor Preston being that the agenda matters have been concluded the meeting adjourned at 6:58 p.m.		
#/D/M/Y June 8, 2020 Regular Council Meeting (teleconference)			
Res. #	Council Motion	Action	Status
123-08-06-20	MOVED by Councillor Isaac that the Agenda be approved as presented		
124-08-06-20	MOVED by Councillor Warnock that the Minutes of the Regular Meeting of Council held on May 25, 2020 be approved as presented.		

2020 COUNCIL MOTION LOG

125-08-06-20	MOVED by Council Wolfe that the Council of the Town of Sundre direct Administration to research alternatives to taxation, including pros, cons and financial implications	Corp Serv to research and report to Council	Ongoing
126-08-06-20	MOVED by Councillor Preston that the Town of Sundre Council proclaim June 15, 2020 as "World Elder Abuse Awareness Day" on behalf of the citizens of Sundre.	Proclamation will be posted to Town's website and Facebook page	Completed Appendix 19
127-08-06-20	MOVED by Councillor Wolfe that the Town of Sundre Council accept the 2019 Safety Codes Council Annual Internal Review as information.		
128-08-06-20	MOVED by Councillor Warnock that the Town of Sundre Council accept the correspondence from Parkland Regional Library as information.		
129-08-06-20	MOVED by Councillor Wolfe that the Town of Sundre Council accept the correspondence from the Honorable Josephine Pon, Minister of Seniors and Housing as information		
130-08-06-20	MOVED by Councillor Wolfe that Council go into closed meeting at 6:31 p.m.		
131-08-06-20	MOVED by Councillor Wolfe that Council return to open meeting at 6:45 p.m.		
132-08-06-20	MOVED by Councillor Warnock being that the agenda matters have been concluded the meeting adjourned at 6:46 p.m.		
#/D/M/Y June 22, 2020 Regular Council Meeting (teleconference)			
Res. #	Council Motion	Action	Status
133-22-06-20	MOVED by Councillor Isaac that the Agenda be approved as amended with the following changes:		
	1. Addition of Supplemental to Item 7.1 - Report To Council; Hus		
	2. Addition of Item 8.3 - RFD to Council, Trees in the River		
	3. Addition of Supplemental to Item 9.2 - Report to Council, Memorial Garden		
	4. Remove Item 13.2 - recorded in error		
134-22-06-20	MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on June 8, 2020 be approved as presented.		
135-22-06-20	MOVED by Councillor Preston that the Town of Sundre Council accept the presentation from Pat Toone, board member of the Parkland Regional Library Board as information.		
136-22-06-20	MOVED by Councillor Funke that the Town of Sundre Council waive no portion of the connection fee.	Admin/Corp Serv send Letter to Mr. Hus	Completed Appendix 20
137-22-06-20	MOVED by Councillor Warnock that the Town of Sundre Council approve the grant request from the Sundre & District Curling Club in the amount of \$10,000 as recommended by the Grant Review Committee		

2020 COUNCIL MOTION LOG

138-22-06-20	MOVED by Councillor Wolfe that the Town of Sundre Council approve the extension for Grants to Organizations application deadline to July 31, 2020 for any group wishing to host an event to stimulate the community spirit after the Phase-2 relaunch, and that the Council allow the Sundre & District Curling Club to apply for the balance of the costs for repairing the roof, subject to the Curling Club applying for matching grants, as available.		
139-22-06-20	MOVED by Councillor Funke that the Town of Sundre Council direct Administration to send correspondence to MLA Jason Nixon, and with a copy to MP Earl Dreeshen to inform the department of the concerns regarding the trees in the Red Deer River.	Leg Serv write letter	Completed Appendix 22
140-22-06-20	MOVED by Councillor Warnock that the Town of Sundre Council support the initiative to hire Grade 8 Sailing Trip students to assist with the landscaping project of Main Avenue West.		
141-22-06-20	MOVED by Councillor Funke that the Town of Sundre Council accept the Departmental Reports for May 2020 as information	CAO to provide answer to Council questions & post on Town website	Completed Appendix 23
142-22-06-20	MOVED by Councillor Preston that the Town of Sundre Council provide continual support for the Memorial Park.		
143-22-06-20	MOVED by Councillor Isaac that the Town of Sundre Council accept Administration's verbal report in regard to 2020 High School Graduation as information.		
144-22-06-20	MOVED by Councillor Warnock that the Town of Sundre Council accept the Report to Council on Office Protective Barriers as information.		
145-22-06-20	MOVED by Councillor Dalke that the Town of Sundre Council accept the correspondence from the Honourable Jonathan Wilkinson, Minister of Environment & Climate Change as information.		
146-22-06-20	MOVED by Councillor Wolfe that the Town of Sundre accept the correspondence from the Honourable Josephine Pon, Minister of Seniors and Housing as information.		
147-22-06-20	MOVED by Councillor Funke that the Town of Sundre Council accept the correspondence from Mountain View County in regard to the extension of operations for Sundre Contracting as information.		
148-22-06-20	MOVED by Councillor Funke that Council go into closed meeting at 7:50 p.m.		
	Michael Solowan, QC Brownlee Law joined the meeting at 7:50 p.m.		
	CAO left the meeting at 8:20 p.m.		
149-22-06-20	MOVED by Councillor Wolfe that Council return to open meeting at 10:00 p.m.		
150-22-06-20	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 10:25 p.m.		

2020 COUNCIL MOTION LOG

#/D/M/Y	July 9, 2020 Special Council Meeting (teleconference)		
Res. #	Council Motion	Action	Status
151-09-07-20	MOVED by Councillor Warnock that the Agenda be approved as presented.		
152-09-07-20	MOVED by Councillor Wolfe that the Town of Sundre Council approve costs not to exceed \$95, 100.00 plus GST for the purchase and installation of the Lift Station Emergency Generator, and that the funds be drawn from the Utilities Life Cycling Restricted Surplus account.		
	The Chief Administrative Officer left the meeting at 6:05 p.m.		
	The Director of Corporate Services left the meeting at 6:5 p.m.		
153-09-07-20	MOVED by Councillor Wolfe that Council go into closed meeting at 6:06 p.m.		
	J. Butler of Brownlee Law joined the closed meeting at 6:06 p.m.		
154-09-07-20	MOVED by Councillor Wolfe that Council return to open meeting at 7:18 p.m.		
155-09-07-20	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 7:18 p.m.		
#/D/M/Y	July 28, 2020 Special Council Meeting (teleconference)		
Res. #	Council Motion	Action	Status
156-28-07-20	MOVED by Councillor Dalke that the Minutes of the Special Meeting of Council held on July 9, 2020 be approved as presented.		
157-28-07-20	MOVED by Councillor Warnock that the Town of Sundre Council support Administrations application for the asset management cohort opportunity from the RMA, AUMA, and IAMA, and that the Town of Sundre commits staff and other personnel in the asset management cohort program to advance our asset management.		
158-28-07-20	MOVED by Councillor Wolfe that the Town of Sundre Council support Councillor Funke's participation as a membr of the Alberta Water Council's "ad hoc" group project.		
159-28-07-20	MOVED by Councillor Preston that the Town of Sundre Council accept the verbal Overview of Spring Workshop Items as information.		
160-28-07-20	MOVED by Councillor Funke that the Town of Sundre Council send a letter to Sundre citizens on behalf of Mayor and Council in regard to the use of masks in repsonse to the escalation of Covid-19 cases in the Central Zone.		
161-28-07-20	MOVED by Councillor Warnock that the Town of Sundre Council accept the correspondence from the Mayor of Cold Lake as information.		
162-28-07-20	MOVED by Councillor Wolfe that Council go into closed meeting at 6:10 p.m.		
	The Chief Administrative Officer left the meeting at 9:15 p.m.		
163-28-07-20	MOVED by Councillor Wolfe that Council return to open meeting at 10:05 p.m.		
164-28-07-20	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 10:05 p.m.		
#/D/M/Y	August 13, 2020 Special Council Meeting (teleconference)		
Res. #	Council Motion	Action	Status

2020 COUNCIL MOTION LOG

165-13-08-20	MOVED by Councillor Warnock that the Minutes of the Special Meeting of Council held on July 28, 2020 be approved as presented		
166-13-08-20	MOVED by Councillor Funke tht the Town of Sundre Council direct administration to proceed with an application to pave Centre Street from the bridge, south to Greenwood Campground and for phase one of the Camping / Recreation project		
167-13-08-20	MOVED by Councillor Dalke that the Town of Sundre Council approve the grant requests from the third intake of applications as recommended by the Grant Committee		
	<i>Mayor called a 15 minute recess at 6:20 p.m.</i>		
168-13-08-20	MOVED by Councillor Wolfe that Council go into closed meeting at 6:35 p.m.		
169-13-08-20	MOVED by Councillor Warnock that Council return to open meeting at 8:34 p.m.		
170-13-08-20	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:35 p.m.		
#/D/M/Y	August 21, 2020 Special Council Meeting (teleconference)		
Res. #	Council Motion	Action	Status
171-21-08-20	MOVED by Council Funke that Council go into closed meeting at 6:32 p.m.		
172-21-08-20	MOVED by Councillor Funke that Council return to open meeting at 8:45 p.m.		
173-21-08-20	MOVED by Councillor Warnock that the Town of Sundre Council that Administration gather the information and the requests from the Fire Department and bring these to Council on Monday night to ensure there is an effective and functional Fire Department		
174-21-08-20	MOVED by Mayor Leslie being that the agenda matters have been concluded the meeting adjourned at 9:04 p.m.		
#/D/M/Y	August 24, 2020 Regular Council Meeting		
Res. #	Council Motion	Action	Status
175-24-08-20	MOVED by Councillor Preston that the Agenda be approved as amended with the following changes: Addition Item 4.2 August 21, 2020 Special Council Meeting Minutes; Addition Item 7.1 Business arising from August 21, 2020 Motion of Council		
176-24-08-20	MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on June 22, 2020 be approved as presented		
177-24-08-20	MOVED by Councillor Warnock that the Minutes of the Special Meeting of Council held on August 21, 2020 be approved as presented		
178-24-08-20	MOVED by Councillor Wolfe that the Town of Sundre Council accept the verbal report from the Chief Administrative Officer as information		
179-24-08-20	MOVED by Councillor Dalke that the Town of Sundre Council accept the Sundre RCMP Detachment 2nd Quarter 2020 Statistics Report as information		
180-24-08-20	MOVED by Councillor Wolfe that the Town of Sundre Council accept the correspondence from the Honourable Doug Schweitzer, Q.C., Minister of Justice and Solicitor General as information		

2020 COUNCIL MOTION LOG

181-24-08-20	MOVED by Councillor Funke that the Town of Sundre Council accept the correspondence from Westlock County as information		
182-24-08-20	MOVED by Councillor Dalke that Council go into closed meeting at 6:15 p.m.		
183-24-08-20	MOVED by Councillor Preston that Council return to open meeting at 6:25 p.m.		
184-24-08-20	MOVED by Councillor Warnock being that the agenda matters have been concluded the meeting adjourned at 6:26 p.m.		
#/D/M/Y	September 14, 2020 Regular Council Meeting		
Res. #	Council Motion	Action	Status
185-14-09-20	MOVED by Councillor Isaac that the Agenda be approved as amended with the following changes: Item 5.1 Change Peter Seier of TC Engery to Preston Seier; Item 13.1 Change Counill to Councillor		
186-14-09-20	MOVED by Councillor Wolfe that the Minutes of the Special Meeting of Council held on July 9, 2020 be approved as presented		
187-14-09-20	MOVED by Councillor Preston that the Minutes of the Special Meeting of Council held on July 28, 2020 be approved as presented		
188-14-09-20	MOVED by Councillor Warnock that the Minutes of the Special Meeting of Council held on August 13, 2020 be approved as presented		
189-14-09-20	MOVED by Councillor Isaac that the Minutes of the Regular Meeting of Council held on August 24, 2020 be approved as presented		
190-14-09-20	MOVED by Councillor Dalke that the Town of Sundre Council accept the presentation from TC Energy as information		
191-14-09-20	MOVED by Councillor Wolfe that the Town of Sundre thank the representatives of Price Waterhouse Cooper, LLP and accept the presentation as information		
	<i>Mayor Leslies excused all public member and staff at 6:41 p.m. and advised that they are welcome to wate on the line to rejoin the council meeting after the closed meeting session concludes. The following were in attendance for the closed meeting: Mayor Terry Leslie, Councillor Paul Isaac, Councillor Richard Warnock, Councillor Rob Wolfe, Councillor Charlene Preston, Councillor Todd Dalke, Councillor Cheri Funke, Linda Nelson CAO, Chris Albert Director of Corporate Services, Angela Loo and Jasmine Kwong of Price Waterhouse Cooper LLP</i>		
192-14-09-20	MOVED by Councillor Warnock that Council go into closed meeting at 6:42 p.m.		
	<i>CAO, Linda Nelson and Director of Corporate Services, Chris Albert left the meeting at 6:52 p.m.</i>		
193-14-09-20	MOVEDby Councillor Wolfe that Council return to open meeting at 6:59 p.m.		
	<i>Mayor Leslie called a recess at 7:00 p.m.</i>		
	<i>Mayor Leslie called the meeting to order at 7:05 p.m.</i>		

2020 COUNCIL MOTION LOG

194-14-09-20	MOVED by Councillor Warnock that the Town of Sundre Council move to accept the 2019 Auditor's Report and the 2019 Audited Financial Statements and the 2019 Financial Information Return as presented by Price Waterhouse Cooper LLP; and Furthermore, direct Administration to forward said documents tot he Minister as prescribed by Section 278 of the <i>Municipal Government Act</i>	Corp Serv	Completed
195-14-09-20	MOVED by Councillor Dalke that the Town of Sundre Council TABLE the awarding of a firm to conduct a Compensation and Benefit Review until the next meeting of Council, to allow Administration to provide additional information		
196-14-09-20	MOVED by Councillor Dalke that the Council of the Town of Sundre proclaim October 4 -10, 2020 as Fire Prevention Week, and urge all the people of Sundre to check their homes, especially their kitchens for fire hazards and to support the many public safety activities and efforts of Sundre's fire and emergency services	Leg. Serv.	Completed Appendix 24
197-14-09-20	MOVED by Councillor Preston that the Council of the Town of Sundre proclaim October 1, 2020 as International Day of Older Persons, to celebrate and recognize the valuable contributions of older adults in Sundre	Leg. Serv.	Completed Appendix 25
198-14-09-20	MOVEDby Councillor Funke that the Town of Sundre Council rescind Motion @22/11 made at the Regular Meeting of Council January 17, 2011		
199-14-09-20	MOVED by Councillor Funke that the Town of Sundre Council accept Councillor Cheri Funke's report for June to August 2020 as information		
200-14-09-20	MOVED by Councillor Isaac that the Town of Sundre Council accept the 100th Birthday Certificate for Mr. Wilhelm Moser as information		
201-14-09-20	MOVED by Councillor Funke that Council go into closed meeting at 7:36 p.m.		
202-14-09-20	MOVED by Councillor Wolfe that the Council return to open meeting at 8:45 p.m.		
203-14-09-20	MOVED by Councillor Warnock being that the agenda matters have been concluded the meeting adjourned at 8:45 p.m.		
#/D/M/Y	September 28, 2020 Regular Council Meeting		
Res. #	Council Motion	Action	Status
204-28-09-20	MOVED by Councillor Isaac that the Agenda be approved as amended with the following changes: <i>Old Business:</i> Addition of 7.1 RFD_Compensation RFP, and Addition of 7.1a Report to Council Compensation <i>New Business:</i> Addition of 8.1.8 Tas Sale Properties	<i>Under</i> 1. 2. <i>Under</i> 1.	
205-28-09-20	MOVED by Councillor Preston that the Minutes of the Regular Meeting of Council held on September 14, 2020 be approved as presented.		
206-28-09-20	MOVED by Councillor Isaac that the Town of Sundre Council direct Administration to research and bring back a report in regard to regulations and bylaw amendments required for the allowance of urban chickens for residential property owners.	Legislative / Planning & Development	Pending

2020 COUNCIL MOTION LOG

207-28-09-20	MOVED by Councillor Dalke that the Town of Sundre Council approve the selection of Salopek & Associates to conduct a Compensation and Benefit Review at a cost not to exceed \$40,000 including incidentals, with funding to be drawn from the General Corporate Stabilization RSA.		
208-28-09-20	MOVED by Councillor Warnock that the Town of Sundre Council set a reserve bid of \$72,000 for Lot 1, Block 18, Plan 9912954, Sundre AB and furthermore;		
	The property identified by Roll No. 3201.000 will be offered for sale by public auction at the Town Office on Thursday, November 26th, 2020 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore;		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due withing thirty (30) days from the date of the auction or the deposit will be forfeited and the Town will consider the next bid.		
209-28-09-20	MOVED by Councillor Dalke that the Town of Sundre Council set a reserve bid of \$70,000 for Lot 2, Block 18, Plan 9912954, Sundre AB and furthermore;		
	The property identified by Roll No. 3202.000 will be offered for sale by public auction at the Town Office on Thursday, November 26th, 2020 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore;		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due withing thirty (30) days from the date of the auction or the deposit will be forfeited and the Town will consider the next bid.		
210-28-09-20	MOVED by Councillor Wolfe that the Town of Sundre Council set a reserve bid of \$70,000 for Lot 3, Block 18, Plan 9912954, Sundre AB and furthermore;		
	The property identified by Roll No. 3203.000 will be offered for sale by public auction at the Town Office on Thursday, November 26th, 2020 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore;		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due withing thirty (30) days from the date of the auction or the deposit will be forfeited and the Town will consider the next bid.		
211-28-09-20	MOVED by Councillor Warnock that the Town of Sundre Council set a reserve bid of \$70,000 for Lot 4, Block 18, Plan 9912954, Sundre AB and furthermore;		

2020 COUNCIL MOTION LOG

	The property identified by Roll No. 3204.000 will be offered for sale by public auction at the Town Office on Thursday, November 26th, 2020 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore;		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due withing thirty (30) days from the date of the auction or the deposit will be forfeited and the Town will consider the next bid.		
212-28-09-20	MOVED by Councillor Wolfe that the Town of Sundre Council set a reserve bid of \$74,000 for Lot 6, Block 18, Plan 9912954, Sundre AB and furthermore;		
	The property identified by Roll No. 3206.000 will be offered for sale by public auction at the Town Office on Thursday, November 26th, 2020 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore;		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due withing thirty (30) days from the date of the auction or the deposit will be forfeited and the Town will consider the next bid.		
213-28-09-20	MOVED by Councillor Warnock that the Town of Sundre Council set a reserve bid of \$209,000 for Lot 30, Block 1, Plan 0613469, Sundre AB and furthermore;		
	The property identified by Roll No. 4028.000 will be offered for sale by public auction at the Town Office on Thursday, November 26th, 2020 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore;		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due withing thirty (30) days from the date of the auction or the deposit will be forfeited and the Town will consider the next bid.		
214-28-09-20	MOVED by Councillor Dalke that the Town of Sundre Council set a reserve bid of \$186,000 for Lot 9, Block 2, Plan 0312972, Sundre AB and furthermore;		
	The property identified by Roll No. 4040.000 will be offered for sale by public auction at the Town Office on Thursday, November 26th, 2020 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore;		

2020 COUNCIL MOTION LOG

	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due withing thirty (30) days from the date of the auction or the deposit will be forfeited and the Town will consider the next bid.		
215-28-09-20	MOVED by Councillor Warnock that the Town of Sundre Council set a reserve bid of \$70000 for Lot 5, Block 18, Plan 9912954, Sundre AB and furthermore;		
	The property identified by Roll No. 3205.000 will be offered for sale by public auction at the Town Office on Thursday, November 26th, 2020 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore;		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due withing thirty (30) days from the date of the auction or the deposit will be forfeited and the Town will consider the next bid.		
216-28-09-20	MOVED by Councillor Prestion that the Town of Sundre Council appoints Price Waterhouse Coopers LLP as the Town's auditors for the 2020 fiscal year.		
217-28-09-20	MOVED by Councillor Dalke that the Town of Sundre Council support Councillor Funke's request to continue to participate as a member of the Water Council's Working Group.		
218-28-09-20	MOVED by Councillor Warnock that the Town of Sundre Council accept the Departmental Reports for June to August 2020 as information.		
	<i>Mayor Leslie called a recess at 7:02 p.m.</i>		
219-28-09-20	MOVED by Councillor Wolfe that the Council go into closed meeting at 7:14 p.m.		
220-28-09-20	MOVED by Councillor Wolfe that Council return to open meeting at 8:40 p.m.		
221-28-09-20	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:40 p.m.		
#/D/M/Y	October 13, 2020 Regular Council Meeting		
Res. #	Council Motion	Action	Status
222-13-10-20	MOVED by Councillor Isaac that the Agenda be approved as presented.		
223-13-10-20	MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on September 28, 2020 be approved as presented.		
224-13-10-20	MOVED by Councillor Warnock that the Town of Sundre Council accept the 2020 Quarterly Financial Reports as information.		
225-13-10-20	MOVED by Councillor Preston that the Town of Sundre Council maintains the Fortis Alberta Franchise Fee at 10% effective January 1, 2021.		
226-13-10-20	MOVED by Councillor Wolfe that the Town of Sundre Council proclaim the week of October 26-30, 2020 as Alberta Development Officers Week in the Town of Sundre.		

2020 COUNCIL MOTION LOG

227-13-10-20	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Terry Leslie's report for September 2020 as information.		
228-13-10-20	MOVED by Councillor Wolfe that the Town of Sundre Council accept Councillor Richard Warnock's report for September 2020 as information.		
229-13-10-20	MOVED by Councillor Warnock that the Town of Sundre Council accept Councillor Cheri Funke's report for September 2020 as information.		
230-13-10-20	MOVED by Councillor Preston that the Town of Sundre Council accept the correspondence from the Honourable Jason Nixon as information.		
231-13-10-20	MOVED by Councillor Wolfe that the Town of Sundre Council accept the invitation to attend in Olds on October 29th, 2020 a Focus Group in regard to Sustainable, Affordable and Accessible Transportation as information.		
232-13-10-20	MOVED by Councillor Funke that the Town of Sundre Council accept the letter to the West Country Seniors (50+ Centre) as information.		
233-13-10-20	MOVED by Councillor Warnock that the Town of Sundre Council accept the correspondence from Parkland Regional Library Board as information.		
234-13-10-20	MOVED by Councillor Wolfe that Council go into closed meeting at 6:40 p.m.		
235-13-10-20	MOVED by Councillor Warnock that Council return to open meeting at 6:55 p.m.		
236-13-10-20	MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 6:56 p.m.		
#/D/M/Y	October 26, 2020 Council Organization Meeting		
Res. #	Council Motion	Action	Status
237-26-10-20	MOVED by Councillor Funke that the Town of Sundre Council maintain the current seating arrangement		
238-26-10-20	MOVED by Councillor Warnock that the Town of Sundre Council accept the brief overview of Council Procedural Bylaw 2019-01 as information		
239-26-10-20	MOVED by Councillor Funke that the Town of Sundre Council accept the review of Council Code of Conduct Bylaw 2017-15 as information		
240-26-10-20	MOVED by Councillor Preston that the Town of Sundre approve the Deputy Mayor schedule as amended.		
	<i>Councillor Isaac: October 2020 - April 2021</i>		
	<i>Councillor Warnock: April 2021 - October 2021</i>		
241-26-10-20	MOVED by Councillor Wolfe that the Town of Sundre Council approve the 2021 Meeting Calendar as amended.		
242-26-10-20	MOVED by Councillor Warnock that the Town of Sundre Council approve the following appointments to Council Committees, Boards and Commissions for a one year term, 2020-2021.		
	<i>Councillor Funke, Councillor Warnock, and Councillor Dalke to the Grant Review Committee for a one year term, 2020-2021</i>		
	<i>Councillor Dalke to the Vision for Sundre Committee for a one year term, 2020-2021</i>		

2020 COUNCIL MOTION LOG

	<i>Councillor Wolfe and Councillor Dalke as Alternate, to the FCSS (Greenwood Neighbourhood Place) Board for a one year term, 2020-2021</i>		
	<i>Councillor Warnock and Councillor Dalke as Alternate, to the Sundre Municipal Library Board for a one year term, 2020-2021</i>		
	<i>Mayor Leslie, Councillor Funke, and Councillor Warnock to the Intermunicipal Collaboration Committee for a one year term, 2020-2021</i>		
	<i>Councillor Warnock, and Councillor Funke as Alternate, to Mountain View Seniors' Housing for a one year term, 2020-2021</i>		
	<i>Mayor Leslie, and Councillor Preston as Alternate, to the Mountain View Regional Waste Management Committee for a one year term, 2020-2021</i>		
	<i>Mayor Leslie, and Councillor Wolfe to the Intermunicipal Planning Commission for a one year term, 2020-2021</i>		
	<i>Councillor Preston, and Councillor Funke as Alternate, to the Sundre & District Aquatic Society for a one year term, 2020-2021</i>		
	<i>Councillor Dalke as the Liaison between Council and the Central Alberta Economic Partnership for a one year term, 2020-2021</i>		
	<i>Councillor Funke to Citizens on Patrol for a one year term, 2020-2021</i>		
	<i>Councillor Wolfe to Sundre Search and Rescue for a one year term, 2020-2021</i>		
	<i>Mayor Leslie, and Councillor Warnock as Alternate, to the Red Deer River Municipal Users Group for a one year term, 2020-2021</i>		
	<i>Councillor Funke, and Councillor Warnock as Alternate, to the Red Deer River Watershed Alliance for a one year term, 2020-2021</i>		
	<i>Councillor Wolfe, and Councillor Isaac as Alternate, to the Sundre & District Chamber of Commerce for a one year term, 2020-2021</i>		
	<i>Councillor Warnock, and Councillor Funke as Alternate, to the Sundre & District Historical Society for a one year term, 2020-2021</i>		
	<i>Councillor Isaac to Sundre Forest Products / West Fraser for a one year term, 2020-2021</i>		
	<i>Councillor Funke as Sundre School Liaison for a one year term, 2020-2021</i>		
	<i>Mayor Leslie, and Councillor Preston to the Sundre Petroleum Operators Group for a one year term, 2020-2021</i>		
	<i>Councillor Preston to Sundre Coordinated Community Response for a one year term, 2020-2021</i>		
243-26-10-20	MOVED by Councillor Funke that the Town of Sundre Council appoint Mrs. Patricia toone to the Parkland Regional Library Board for a term ending at the Organizational meeting in October 2021		
244-26-10-20	MOVED by Councillor Dalke to adjourn the October 26, 2020 Organizational Meeting of Council, and revert to a Regular Council Meeting at 6:12 p.m.		
#/D/M/Y	October 26, 2020 Regular Meeting of Council		
Res. #	Council Motion	Action	Status

2020 COUNCIL MOTION LOG

245-26-10-20	MOVED by Councillor Preston that the Agenda be approved as presented		
246-26-10-20	MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on October 13, 2020 be approved as presented		
247-26-10-20	MOVED by Councillor Funke that the Town of Sundre Council TABLE the motion in regard to the transport of organics from the Town of Sundre to Stickland Farms in Penhold at an extra transportation cost of \$115 per pick-up and an increase of \$12.75 per MT		
248-26-10-20	MOVED by Councillor Dalke that the Town of Sundre Council accept the Departmental Reports for September 2020 as information		
249-26-10-20	MOVED by Councillor Warnock that the Town of Sundre Council accept the letter from Assistant Deputy Minister, Gary Sandberg, the verbal report and supplementary information provided by Administration as information (2019 Municipal Indicators Report)		
250-26-10-20	MOVED by Councillor Wolfe that the Town of Sundre Council accept the letter of support to Mountain View Seniors Housing as information		
	<i>Mayor Leslies called a recess at 7:07 p.m.</i>		
251-26-10-20	MOVED by Councillor Wolfe that Council go into closed meeting at 7:13 p.m.		
252-26-10-20	MOVED by Councillor Warnock that Council return to open meeting at 7:35 p.m.		
253-26-10-20	MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 7:35 p.m.		
#/D/M/Y	November 9, 2020 Regular Meeting of Council		
254-04-11-20	MOVED by Councillor Wolfe that the Agenda be approved as amended with the following changes:		
	<i>1. Add under Administration 9.2 Verbal update, 3-Way Stop Sign proposal;</i>		
	<i>2. Amend Bylaw 2020-07, Clause 4.2 to read "no councillor shall electronically record".</i>		
255-04-11-20	MOVED by Councillor Warnock that the Minutes of the Organizational meeting of Council held on October 26, 2020 be approved as presented		
256-04-11-20	MOVED by Councillor Preston that the Minutes of the Regular Meeting of Council held on October 26, 2020 be approved as presented		
257-04-11-20	MOVED by Councillor Wolfe that the Town of Sundre Council thank Mr. Paul Shippy for attending the Council meeting and accept the presentation on the Sundre Bike & Ski Club as information		
258-04-11-20	MOVED by Councillor Isaac that the Town of Sundre Council give first reading to Bylaw 2020-07, the Council Code of Conduct Bylaw		
259-04-11-20	MOVED by Councillor Wolfe that the Town of Sundre Council give second reading to Bylaw 2020-07, the Council Code of Conduct Bylaw		

2020 COUNCIL MOTION LOG

260-04-11-20	MOVED by Councillor Dalke that the Town of Sundre Council give unanimous consent to proceed to a third reading for Bylaw 2020-07, the Council Code of Conduct Bylaw		
261-04-11-20	MOVED by Councillor Warnock that the Town of Sundre Council give thrid and final reading to Bylaw 2020-07, the Council Code of Conduct Bylaw		
262-04-11-20	MOVED by Councillor Wolfe that the Town of Sundre Council approve the amended 2021 Schedule of Council Meetings	Post to website	Completed
263-04-11-20	MOVED by Councillor Preston that the Town of Sundre Council accept the 2020 Quarterly Financial Reports as information		
264-04-11-20	MOVED by Councillor Wolfe that the Town of Sundre Council transfers the Gas Alberta Inc. gas cost refund of \$15,347-59 to the Gas Department Lifecycling Restricted Surplus Account		
265-04-11-20	MOVED by Councillor Dalke that the Town of Sundre Council directs Administration to not implement a taxation sub-class for properties affected by the 2010 annexation		
266-04-11-20	MOVED by Councillor Wolfe that the Town of Sundre Council on behalf of the citizens of Sundre and area congratulate the Sundre Search and Rescue recipients of the Alberta Emergency Services Medal and thank each and every SARs Member for their continued service to their community	Letter to congratulate recipients	Completed Appendix 26
267-04-11-20	MOVED by Councillor Warnock that the Town of Sundre Council accept Administrations update in regard to the 3-Way Stop Sign proposal for Centre Street North and 2nd Avenue NW as information		
268-04-11-20	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Richard Warnock's report for October 2020 as information		
269-04-11-20	MOVED by Councillor Wolfe that the Town of Sundre Council accept the letter from the Honourable Jason Nixon as information		
270-04-11-20	MOVED by Councillor Warnock that the Town of Sundre Council accept the letter to the Honourable Prasad Panda, Minister of Infrastructure as information		
	<i>Mayor Leslie called a recess at 7:21 p.m.</i>		
271-04-11-20	MOVED by Councillor Isaac that Council go into closed meeting at 7:24 p.m.		
272-04-11-20	MOVED by Councillor Isaac that Council return to open meeting at 7:32 p.m.		
273-04-11-20	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:32 p.m.		
#/D/M/Y	November 23, 2020 Regular Meeting of Council		
274-23-11-20	MOVED by Councillor Isaac that the Agenda be approved with the following changes:		
	1. 7.1 for Clarity: RFD Compost, under "Discussion", last sentence should read "E360 Environmental would reuquire residents to use the black garbage bin for the additional garbage pickup"		
	2. Add 8.4 Support of Councillor Appointment to AUMA Committee		

2020 COUNCIL MOTION LOG

275-23-11-20	MOVED by Councillor Warnock that the Minutes of the Regular Meeting of Council held on November 9, 2020 be approved as presented		
276-23-11-20	MOVED by Councillor Preston that the Town of Sundre Council thank Karen Tubb of the Sundre Municipal Library for attending the Council meeting and accept the presentation as information		
277-23-11-20	MOVED by Councillor Wolfe that the Town of Sundre Council give First Reading to Bylaw 2020-08 being a bylaw to amend the Land Use Bylaw		
278-23-11-20	MOVED by Councillor Warnock that the Town of Sundre Council set January 11, 2021 at 6:00 p.m. for a Public Hearing for Bylaw 2020-08, being a bylaw to amend the Land Use Bylaw		
279-23-11-20	MOVED by Councillor Funke that the Town of Sundre Council approve Option #1 - Transport the organics to Stickland Farms in Penhold at an additional cost of \$115 per extra pick-up, plus an additional \$12.75/MT in disposal fees		
280-23-11-20	MOVED by Councillor Wolfe that the Town of Sundre Council moves to appoint Mr. Michael Beaukeboom, to the Intermunicipal Subdivision and Development Appeal Board for a two (2) year Term		
281-23-11-20	MOVED by Councillor Warnock that the Town of Sundre Council moves to appoint Ms. Shelley Kohut, to the Intermunicipal Subdivision and Development Appeal Board for a two (2) year Term		
282-23-11-20	MOVED by Councillor Funke that the Town of Sundre Council accept the update from Municipal Enforcement on the 3-Way Stop Sign proposal as information, and directs Administration to continue with the Public Engagement process to gain the public's opinion	Peace Officer / CAO	Pending
283-23-11-20	MOVED by Councillor Wolfe that the Town of Sundre Council support Mountain View County's request to dissolve the 1983 Summer Games Legacy Fund	Leg. Serv.	Completed Appendix 27
284-23-11-20	MOVED by Councillor Dalke that the Town of Sundre Council support the appointment of Councillor Funke to serve on the Alberta Urban Municipalities Association, Safe and Healthy Communities Committee for a Term of one (1) year, ending in October 2021	Leg. Serv.	Completed Appendix 28
285-23-11-20	MOVED by Councillor Warnock that the Town of Sundre Council accept the Departmental Reports for October 2020 as information		
286-23-11-20	MOVED by Councillor Wolfe that the Town of Sundre Council accept Mayor Terry Leslie's report for October 2020, and Councillor Cheri Funke's report for October 2020 as information		
287-23-11-20	MOVED by Councillor Wolfe that the Town of Sundre Council accept the letter from the Honourable Tracy L. Allard, Minister of Municipal Affairs as information		
288-23-11-20	MOVED by Councillor Wolfe that the Town of Sundre Council accept the letters of recognition to members of Sundre Search and Rescue as information		
	<i>Mayor Leslie called a recess at 7:21 p.m.</i>		

2020 COUNCIL MOTION LOG

289-23-11-20	MOVED by Councillor Preston that the Council go into closed meeting at 7:26 p.m.		
290-23-11-20	MOVED by Councillor Warnock that Council return to open meeting at 8:30 p.m.		
	<i>Mayor Leslie called a recess at 8:30 p.m.</i>		
	<i>Council returned in Open Meeting at 8:35 p.m.</i>		
291-23-11-20	MOVED by Councillor Warnock that the Town of Sundre Council support the application to the Federation of Canadian Municipalities for the Municipal Green Fund for the pilot testing of a new, innovative technology for wastewater treatment in the amount of \$500,000.00		
292-23-11-20	MOVED by Councillor Wolfe being that the agenda mattes have been concluded the meeting adjourned at 8:49 p.m.		
#/D/M/Y	December 7, 2020 Regular Meeting of Council		
293-07-12-20	MOVED by Councillor Wolfe that the Agenda be approved as amended with the following changes:		
	<i>1. Addition, Emergent Item 801 Letter from Sundre Doctors;</i>		
	<i>2. Addition of 8.5 Gas Alberta Inc donation to local organization;</i>		
	<i>3. Addition of 8.6 Support or ORRSC Ortho Grant Application;</i>		
	<i>4. Renumber New Business Items 8.2 to 8.7 accordingly.</i>		
294-07-12-20	MOVED by Councillor Warnock that the Minutes of the Regular Meeting of Council held on November 23, 2020 be approved as presented.		
295-07-12-20	MOVED by Councillor Preston that the Town of Sundre Council give first reading to Bylaw 2020-10 "Fees & Rates Bylaw" being a bylaw to establish the Fees and charges for Municipal Services for the Town of Sundre for 2021		
296-07-12-20	MOVED by Councillor Preston that the Town of Sundre Council give second reading to Bylaw 2020-10 "Fees & Rates Bylaw" being a bylaw to establish the Fees and charges for Municipal Services for the Town of Sundre for 2021		
297-07-12-20	MOVED by Councillor Wolfe that the Town of Sundre Council give unanimous consent for third reading to Bylaw 2020-10 "Fees & Rates Bylaw" being a bylaw to establish the Fees and charges for Municipal Services for the Town of Sundre for 2021		
298-07-12-20	MOVED by Councillor Preston that the Town of Sundre Council give third and final reading to Bylaw 2020-10 "Fees & Rates Bylaw" being a bylaw to establish the Fees and charges for Municipal Services for the Town of Sundre for 2021		
299-07-12-20	MOVED by Councillor Warnock that the Town of Sundre Council give first reading to Bylaw 2020-09 being a Bylaw to amend the Land Use Bylaw Map		
300-07-12-20	MOVED by Councillor Preston that the Town of Sundre Council set Monday, January 25, 2021 at 6:00 p.m. for a Public Hearing to Bylaw 2020-09 Land Use Bylaw Amendment		
301-07-12-20	MOVED by Councillor Preston that the Town of Sundre Council accept the letter from Dr. Carla Foolen and Dr. Eugene Landsbergen as information		
302-07-12-20	MOVED by Councillor Wolfe that the Town of Sundre TABLE the adoption of the 2019-2022 Four-Year Operating Budget and 2021-2030 Ten-Year Capital Plan to the December 21, 2020 Regular Council Meeting		

2020 COUNCIL MOTION LOG

303-07-12-20	MOVED by Councillor Dalke that the Town of Sundre Council approves a Cost of Living Allowance adjustment of 1.10% to be applied to the 2021 approved salary grid, effective January 1, 2021 DEFEATED		
304-07-12-20	MOVED by Councillor Wolfe that the Town of Sundre Council approves a Cost of Living Allowance adjustment of 0.00% to be applied to the 2021 approved salary grive, effective January 1, 2021 CARRIED		
	<i>MVSH Life Lease Taxation: Councillor Warnock abstained from voting citing perception of bias</i>		
305-07-12-20	MOVED by Councillor Wolfe that the Town of Sundre Council decline the request for exemption and direct Administration to communicate the decision to Mountain View Seniors Housing	Corp. Serv.	Completed Appendix 29
306-07-12-20	MOVED by Councillor Wolfe that the Town of Sundre Council approve Temporary Funding to Greenwood Neighbourhood Place in the amount of \$30,000.00 per year for a three year period, through a Memorandum of Agreement, and that the Mayr and Chief Administrative Officer be authorized to sign the agreement on behalf of the Town		
307-07-12-20	MOVED by Councillor Wolfe that the Town of Sundre Council directs Administration to advise Gas Alberta that the funds from the Alberta Gas "Give Back Program 2020" allocated for Sundre in the amount of \$1,250 be donated to a local food bank	Leg. Serv.	Completed Appendix 30
308-07-12-20	MOVED by Councillor Warnock that the Town of Sundre Council sign a resolution of support for the Oldman River Regional Commission's application for grant founding for a 2021 flyover to update the Town's ortho (aerial) photo; with the understanding that signing the resolution does not bind the Town of Sundre to the project, it simply shows support from Council to pursue the grant application	P & D	Completed Appendix 31
309-07-12-20	MOVED by Councillor Wolfe that the Town of Sundre Council accept the 2020 Audit Plan as information		
310-07-12-20	MOVED by Councillor Dalke that the Town of Sundre Council accept the letters of appointment to the ISDAB for Mr. Mike Beaukeboom and Ms. Shelley Kohut as information		
311-07-12-20	MOVED by Councillor Warnock that the Town of Sundre Council accept the letter to Mountain View County as information		
312-07-12-20	MOVED by Councillor Isaac that the Town of Sundre Council accept the letter to the Chair of AUMA's Safe and Healthy Communities Committee as information		
	<i>Mayor Leslie called a recess at 7:37 p.m.</i>		
313-07-12-20	MOVED by Councillor Wolfe that Council go into closed meeting at 7:43 p.m.		
314-07-12-20	MOVED by Councillor Wolfe that Council return to open meeting at 8:44 p.m.		
315-07-12-20	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:45 p.m.		
#/D/M/Y	December 21, 2020 Closed Meeting of Council		

2020 COUNCIL MOTION LOG

In Attendance	Mayor Terry Leslie, Councillor Todd Dalke; Councillor Cheri Funke; Councillor Paul Isaac; Councillor Charlene Preston; Councillor Richard Warnock; Councillor Rob Wolfe		
	Administration: Linda Nelson, CAO; Chris Albert, Director Corporate Services		
<i>Topic</i>	<i>Local Public Body Confidences, Section 23(1) of the FOIPP Act</i>		
316-21-12-20	MOVED by Councillor Wolfe that Council go into closed meeting at 5:30 p.m.		
317-21-12-20	MOVED by Councillor Warnock that Council return to open meeting at 5:57 p.m.		
	<i>Mayor Leslie called a recess at 5:57 p..m. to allow for communication to the Public, dial-in instructions to join the Open Meeting</i>		
#/D/M/Y	December 21, 2020 Regular Meeting of Council		
318-21-12-20	MOVED by Councillor Warnock that the Agenda be approved as presented.		
319-21-12-20	MOVED by Councillor Preston that the Minutes of the Regular Meeting of Council held on December 7, 2020 be approved as presented		
320-21-12-20	MOVED by Councillor Preston that the Town of Sundre Council thank Jane Atkins for attending the Council meeting and accept her message of appreciation as information		
321-21-12-20	MOVED by Councillor Funke that the Town of Sundre Council re-affirms the adoption of the 2019-2022 Four-Year Operating Budget and 2021-2030 Ten-Year Capital Plan as amended, with total expenditures of \$8,894,348 and \$9,388,947; and total operational revenues of \$5,295,036 and \$5,356,262, in 2021 and 2022 respectively. With the remaining \$3,599,312 and \$4,032,685 in 2021 and 2022 respectively to be funded through taxation, Fortis Franchise Fee, MSI Operating Grant and Restricted Surplus Accounts where identified.		
322-21-12-20	MOVED by Councillor Dalke that the Town of Sundre Council accept the Municipal Measurement Tool as information		
323-21-12-20	MOVED by Councillor Wolfe that the Town of Sundre Council approve the renewal of Temporary Borrowing Line of Credit with the Alberta Treasury Branch, and that the Mayor and Chief Administrative Officer be authorized to sign the agreement on behalf of the Town		
324-21-12-20	MOVED by Councillor Wolfe that the Town of Sundre Council accept the Departmental Reports for November 2020 as information		
325-21-12-20	MOVED by Councillor Warnock that the Town of Sundre Council accept Mayor Terry Leslie's and Councillor Cheri Funke's reports for November and December 2020 as information		
326-21-12-20	MOVED by Councillor Wolfe that the Town of Sundre Council accept the letter from the City of Cold Lake as information		
327-21-12-20	MOVED by Councillor Isaac that the Town of Sundre Council accept the letter to Gas Alberta "Give Back Program 2020" as information		

2020 COUNCIL MOTION LOG

328-21-12-20	MOVED by Councillor Funke that the Town of Sundre Council accept the Alberta Community Partnership - IC Council Resolution as information		
329-21-12-20	MOVED by Councillor Dalke that the Town of Sundre Council accept the Parkland Regional Library meeting highlights as information		
	<i>Mayor Leslie excused all public members at 7:01 p.m. and advised that they are welcome to contact Administration the following day for Motions that may arise when Council returns to open meeting</i>		
	<i>Mayor Leslie called a 10 minutes recess at 7:02 p.m.</i>		
330-21-12-20	MOVED by Councillor Dalke that Council go into closed meeting at 7:10 p.m.		
331-21-12-20	MOVED by Councillor Isaac that Council return to open meeting at 8:17 p.m.		
332-21-12-20	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:17 p.m.		
#/D/M/Y	December 23, 2020 Special Meeting of Council		
333-23-12-20	MOVED by Councillor Funke that Council go into closed meeting at 1:05 p.m. <i>Councillor Todd Dalke arrived at 1:10 p.m.</i>		
334-23-12-20	MOVED by Councillor Funke that Council return to open meeting at 2:16 p.m. <i>Councillor Paul Isaac left the meeting at 1:51 p.m.</i>		
335-23-12-20	MOVED by Councillor Funke being that the agenda matters have been concluded the meeting adjourned at 2:16 p.m.		
THIS ENDS THE MOTION TRACKING FOR 2020			



717 Main Avenue West || P.O. Box 420 || Sundre, Alberta, Canada T0M 1X0 || T. 403.638.3551 || F. 403.638.2100 || E. townmail@sundre.com

January 14, 2020

The Canadian Radio-television and Telecommunications Commission (CRTC)
Ottawa, ON K1A 0N2

Dear selection committee,

RE: Letter of Support Broadband Fund – Second call for applications

On behalf of the Council, businesses and the citizens of the Town of Sundre, I am pleased to offer this letter of support for the application for funding to provide telecommunication services through the Telecom Notice of Consultation CRTC 2019-372, Broadband Fund – Second call for applications grant program.

The Town of Sundre is nestled in the foothills of the Rocky Mountains and is the quintessential Alberta community. Hard-working. Near nature. Booming Tourism. Agricultural roots. Resource dominated economy.

The Town of Sundre has recognized having Broadband service as a priority in the community for many years and this initiative has been included in the Town of Sundre Strategic Plan.

With a small population of nearly 3,000 people, but with a trading area population of 8000, Sundre is a regional trading hub. The businesses and citizens of the Town are in dire need of better connectivity to continue to be a viable community that is able to attract and retain businesses and invite new residents to a progressive yet unique community with reliable services.

In a ruling in 2016 the CRTC declared broadband internet a basic telecommunications service. Over three years after this ruling, the Town of Sundre is still struggling to have this serviced provided. The Town has been working with various internet service providers to resolve the broadband issue, and with support from the CRTC through the second intake of the broadband grant, we are confident that this much needed service will be a reality for the Town of Sundre.

On behalf of Council, I fully support any request for funding that would bring this much needed service to Sundre, so that we are able to achieve this priority for the community.

Yours Truly,

Terry Leslie, Mayor

Cc: Town of Sundre Council
Chief Administrative Officer, Linda Nelson

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January 21, 2020

Sam Smalldon
sam.smalldon@mvsh.ca
Chief Administrative Officer
Mountain View Seniors' Housing

Dear Mr. Smalldon:

RE: Taxation Notices – Roll No. 2399000 for MVSH Sundre Life Lease

Thank you for your letter dated December 5, 2019 regarding the taxation of the 18 life lease suites in the Sundre Seniors' Supportive Living Facility.

Based on the contents of your letter, Town of Sundre Administration contacted Alberta Municipal Affairs regarding the taxation of the life lease properties. According to Municipal Affairs, Life-lease housing units are assessable and fully taxable, which is consistent with our current practice. The decision by Municipal Affairs outlines that the units should be individually assessed at market value, similar to condominium units, and as they are not part of the "care" operations related to health services there is nothing in the legislation that allows an exemption for these units on that basis. As well, legislation requires that all residential property units be assessed as fee simple property (Matters Relating to Assessment and Taxation Regulation (MRAT), 2018 Section 5(b)).

In regards to the appeal process, Mountain View Seniors Housing is subject to the same appeal rights as any other property owner within the Town of Sundre. Only the current assessed value of a property may be appealed and appeals cannot be made in regards to a taxation amount, exemption status, or prior year assessments. You may submit an informal appeal of the valuation by contacting the Town of Sundre Assessor or you may submit a formal appeal complaint in accordance with legislation. Both informal and formal appeals would be based on the current year assessment notices and must be filed no later than 60 days after the date on the notice.

Town of Sundre Council does have the authority to waive the taxes levied on a property, however that request cannot be submitted until the 2020 Tax Notices and Assessment have been sent out. In addition, Council may decide to provide an exemption under section 364(2) of the *Municipal Government Act* (MGA), which requires a formal request and would apply to the taxation process after the bylaw comes into force.

Should you wish to make a request of Council, please contact Linda Nelson and provide the specific nature of the request and any presentation documentation in advance.

Sincerely,



Chris Albert, CPA, CGA
Director of Corporate Services

Cc: Linda Nelson, CAO

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Appendix 3



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January 22, 2020

Michael Merritt
Chief Administrative Officer
Town of Olds
4512 – 46 Street
Olds AB T4H 1R5

Dear Mr. Merritt

RE: 2020 Alberta Community Partnership – Intermunicipal Collaboration Application

At the January 20, 2020 Regular Council Meeting the Town of Sundre Council was presented with your letter to Alberta Municipal Affairs on the above noted grant for the updating of the Regional Parks, Recreation and Culture Master Plan.

The Town of Sundre Council supports this application and made the following resolution:

Res. 021-01-20-20

Moved by Councillor Isaac that the Town of Sundre Council support the Town of Olds in the application for funding for the 2020 Parks, Recreation and Culture Master Plan Update for the six municipalities within the region, including Mountain View County, under the Intermunicipal Collaboration component of the Alberta Community Partnership Grant, and the Town of Olds will be the managing partner for the grant application.

The motion was carried unanimously.

We look forward to working with the Town of Olds, Carstairs, Didsbury, Village of Cremona and Mountain View County on this project.

If you have any questions, please feel free to contact me.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

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OFFICE OF THE MAYOR

TERRY LESLIE

MAYOR

GREETINGS

On behalf of the Town of Sundre Council and the citizens of Sundre, it is my pleasure to offer greetings and welcome you as our guests for this very special event. It is our honour that Sundre Minor Hockey has been awarded to host the 2020 Bantam Tier 4 Hockey Alberta Provincial Championship March 19-22, 2020.

I would like to commend the organizers for the hard work that goes into coordinating this terrific sporting event of athletic excellence. Hockey is a captivating and challenging sport that requires focus and discipline and I would like to recognize the talented athletes for all their dedication and enthusiasm. Special thanks are also due to the countless volunteers, coaches, and parents for their unwavering support of our players. If you are visiting from out of town, I hope that you will enjoy our warm hospitality and visit some of our iconic attractions, including our Sundre Pioneer Village Museum, Bergen Rocks International Sculpture Park, 27 kms of trails and pathways, an indoor Aquaplex plus a variety of little gift shops, clothing stores, cafes, pubs and restaurants. I would like to extend my best wishes for a successful and enjoyable event, and I wish all those participating the best of luck.

Sincerely,

A handwritten signature in black ink, appearing to read "Terry Leslie", written over a faint, larger version of the same signature.

Terry Leslie

Mayor



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

February 21, 2020

Mr. Jim Eklund
c/o bbrowzer@telus.net

Dear Mr. Eklund

RE: Resignation from the Vision for Sundre Committee

Your resignation from the Vision for Sundre Committee was presented to the Town of Sundre Council at the February 10, 2020 Regular Council Meeting.

Council made the following resolution regarding your letter of resignation:

Res. 050-02-10-20

MOVED by Councillor Dalke that the Town of Sundre Council accepts Mr. Jim Eklund's resignation from the Vision for Sundre Committee with regret and thanks for his volunteer service to the community.

The motion was carried.

Once again, we would like to thank you for your commitment to the Vision for Sundre Committee, and the Town of Sundre.

If you have any questions, please contact me at 403.638.3551 or email linda.n@sundre.com.

Warm regards,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

COPY

Appendix 6



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

February 26, 2020

Michelle (Moe) Fahey
c/o specialty.alterations@outlook.com
Sundre AB T0M 1X0

Dear Moe;

RE: Appointment to the Events and Festivals Committee

At the February 24, 2020 Regular Council Meeting, Council formally appointed you to the Events and Festivals Committee, a sub-committee under the Vision for Sundre Committee by the following motion:

Res. 572-02-24-20

MOVED by Councillor Wolfe that the Town of Sundre Council appoint Moe Fahey and Councillor Preston to the Events and Festival Committee.

The motion was carried unanimously.

If you require further information, please do not hesitate to contact me.

Yours truly,

A handwritten signature in black ink that reads "Linda Nelson".

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

Cc: Councillor Charlene Preston
Sue Nelson, Community Services Manager
Barb Rock, Community Services Assistant

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February 25, 2020

Jacque Bargholz
c/o jbargholz@cirrealty.ca
Sundre AB T0M 1X0

Dear Jacque;

RE: Appointment to the Fundraising Committee

At the February 24, 2020 Regular Council Meeting, Council formally appointed you to the Fundraising Committee, a sub-committee under the Vision for Sundre Committee by the following motion:

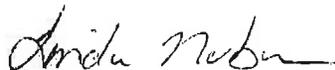
Res. 578-02-24-20

MOVED by Councillor Wolfe that the Town of Sundre Council appoint Jacque Bargholz and Councillor Dalke to the Fundraising Committee.

The motion was carried unanimously.

If you require further information, please do not hesitate to contact me.

Yours truly,



Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

Cc: Councillor Todd Dalke
Sue Nelson, Manager of Community Services
Barb Rock, Community Services Assistant

COPY

Appendix 8



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

February 26, 2020

Honourable Kaycee Madu
Minister of Municipal Affairs
132 Legislature Building
10800 – 97 Avenue
Edmonton AB T5K 2B6

Dear Minister Madu

Re: Completion of Intermunicipal Collaboration Framework Agreement

This letter is to inform the ministry that the Town of Sundre and Mountain View County completed and signed the Intermunicipal Collaborative Framework Agreement on September 10, 2018.

The Town of Sundre Council and Mountain View County Council agreed to submit a coordinated notification that the Intermunicipal Collaborative Framework Agreement has been signed by both parties.

The following motion was made regarding the agreement was made at the February 24, 2020 Town of Sundre Regular Council Meeting:

Res. 062-02-24-20

MOVED by Councillor Warnock that the Town of Sundre Council direct Administration to notify the Minister of Municipal Affairs that the Intermunicipal Collaboration Framework Agreement between the Town of Sundre and Mountain View County is completed.

The motion was carried unanimously.

Additionally, the Town of Sundre and Mountain View County have an existing approved Intermunicipal Development Plan (IDP) in place which is currently under review for amendments.

If further information is required, please feel free to contact me at your convenience.

Yours truly,

A handwritten signature in black ink, appearing to read "Linda Nelson", is written over a light blue horizontal line.

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

Cc: Jeff Holmes, CAO Mountain View County

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February 26, 2020

Honourable Seamus O'Regan
Minister of Natural Resources
Room 658, Confederation Building
House of Commons
Ottawa ON K1A 0A6

Honourable Jonathan Wilkinson
Minister of Environment and Climate Change
Suite 356, Confederation Building
House of Commons
Ottawa ON K1A 0A6

Dear Ministers O'Regan and Wilkinson:

Re: Mountain Pine Beetle Funding

On behalf of the Council of the Town of Sundre I am writing to urge you to honour the Government of Alberta's request for \$60 million in pine beetle mitigation funding over the next 3 years. For more than a decade, Alberta has worked to prevent the pine beetle from spreading across Canada. Mitigation strategies employed by Alberta have prevented lost jobs, forest fires, and environmental degradation in provinces further east.

This work has grown increasingly expensive at a time when economic conditions mean scarce resources in Alberta. It's time for the Government of Canada to recognize that this is an issue of national interest and allocate funding to help Alberta continue to fight the pine beetle and prevent other provinces from having to deal with the damage that the pine beetle causes.

We need only to look to British Columbia to see what can happen if the pine beetle is left unchecked. A legacy of fires and mill closures will last multiple generations and cost tens of billions of dollars. Alberta has demonstrated that this situation can be mitigated, but timely investment is critical.

Also note several other important considerations; first are, pine beetle threatens Canada's climate change goals; dry, dead forests are unable to sequester carbon, and much more susceptible to carbon-releasing fires. Secondly, Alberta's government and forest industry are working hard to maintain caribou on the landscape. Beetle will destroy caribou habitat and undermine this goal if aggressive mitigation strategies are not employed. Finally, the Government of Canada set a precedent through providing Maritime provinces \$72 million to combat the spruce budworm. We support that investment but believe that western provinces deserve equal treatment.

Thank you for your consideration of this request and your dedication to Canada.

Sincerely,

Terry Leslie
Mayor

cc: Honourable Justin Trudeau, Prime Minister of Canada
Honourable Jason Kenney, Premier of Alberta
Honourable Devin Dreesen, Minister of Agriculture and Environment
All MPs

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www.sundre.com



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February 26, 2020

Sundre & District Chamber of Commerce
500 Main Ave E, Box 1085
Sundre, AB T0M 1X0

Dear Chamber members;

Re: Mountain Pine Beetle Funding

The Town of Sundre Council was presented with a letter from the Alberta Forest Products Association (AFPA) requesting Council and other organizations to submit a letter to the Federal Minister of Natural Resources and the Minister of Environment and Climate Change regarding a request for \$60 million in funding for Alberta for pine beetle mitigation funding over the next 3 years.

At the February 24, 2020 Regular Council Meeting, the following resolution was made regarding this request:

Res. 067-02-24-20

MOVED by Councillor Isaac that the Town of Sundre Council direct Administration to send a letter to the Minister of Environment and Climate Change requesting the Federal Government to honour the Government of Alberta's request for \$60 million in pine beetle mitigation funding over the next 3 years; and ask the Chamber of Commerce to send a letter as well.

The motion was carried unanimously.

The AFPA has requested the Town to provide this information to other organizations regarding the Mountain Pine Beetle Funding. Please see attached information and letter from the AFPA.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Terry Leslie
Mayor

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May 5, 2020

Mr. Jason Bird
Box 20 Site 4 RR 1
Sundre, AB T0M 1X0

Dear Mr. Bird

RE: Appointment to the Vision for Sundre Committee

On May 4, 2020 at the Regular Meeting of Council the following Motion was approved:

Res. 100-04-05-20

*MOVED by Councillor Dalke that the Town of Sundre Council appoint Mr. Jason Bird to the Events and Festivals Committee for a term of eighteen (18) months ending at the Organizational Meeting in 2021.
CARRIED*

If you have any questions, please contact me at 403.638.3551 or email linda.n@sundre.com.

Warm regards,

A handwritten signature in cursive script that reads "Linda Nelson, CLGM, CTAJ, EMR".

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file



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May 5, 2020

Ms. Maria Gamelin
1202 – 12 AV. NE
Sundre, AB T0M 1X0

Dear Ms. Gamelin

RE: Appointment to the Vision for Sundre Committee

On May 4, 2020 at the Regular Meeting of Council the following Motion was approved:

Res. 101-04-05-20

MOVED by Councillor Wolfe that the Town of Sundre Council appoint Ms. Maria Gamelin to the Vision for Sundre Committee for a term of eighteen (18) months ending at the Organizational Meeting in 2021.

CARRIED

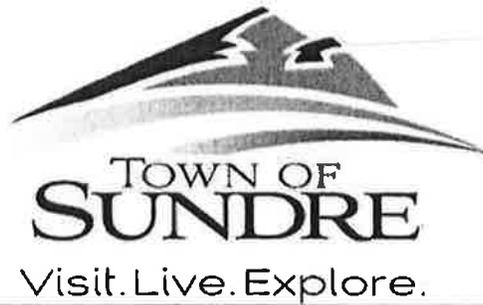
If you have any questions, please contact me at 403.638.3551 or email linda.n@sundre.com.

Warm regards,

A handwritten signature in black ink that reads "Linda Nelson" with a stylized flourish at the end.

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

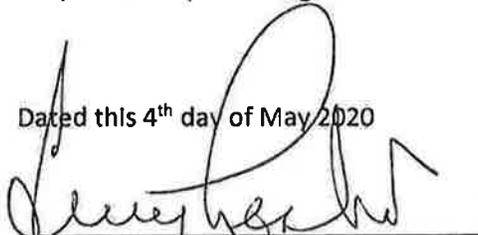
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"It Starts Here"
PROCLAMATION
PUBLIC WORKS WEEK
May 17-23, 2020

- WHEREAS:** public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of the Town of Sundre; and,
- WHEREAS:** these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,
- WHEREAS:** it is in the public interest for the citizens, civic leaders and children in the Town of Sundre, to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and,
- WHEREAS:** the year 2020 marks the 60th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association be it now,
- RESOLVED,** I, Terry Leslie, on behalf of the Council of the Town of Sundre in the Province of Alberta do hereby designate the week May 17-23, 2020 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

Dated this 4th day of May 2020



Terry Leslie, Mayor



IT'S TIME TO APPLAUD THIS COUNTRY'S VOLUNTEERS

PROCLAMATION

WHEREAS, 12.7 million Canadian volunteers give their time to help others, contributing close to 2 billion volunteer hours per year; and

WHEREAS, volunteers in *Sundre* mentor our children, feed our hungry, comfort our lonely, beautify our green spaces, and fundraise for our charitable organizations; and

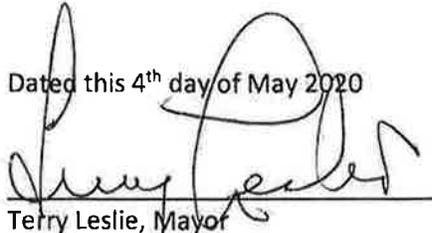
WHEREAS, *Sundre's* volunteers are young, old, families, workers, retirees, men and women of all ages and backgrounds; and

WHEREAS, the collective result of the work done by our city's volunteers is that *Sundre* is a more desirable place to live; and

WHEREAS, organizations in *Sundre* that rely on volunteers include but are not limited to such fundamental organizations as, *Greenwood Neighbourhood Place, Sundre and District Rodeo Association, Royal Canadian Legion, Sundre and District Hospital, Sundre and District Historical Society, Sundre Hospital Futures, Sundre Library, Sundre Search and Rescue, Vision for Sundre Committee, Sundre and District Aquatic Society*; and

NOW, THEREFORE, I, *Terry Leslie, Mayor of the Town of Sundre*, do hereby proclaim April 19-25, 2020, as National Volunteer Week, and urge my fellow citizens to recognize the crucial role played by volunteers in our community.

Dated this 4th day of May 2020


Terry Leslie, Mayor





National Preparedness Week

PROCLAMATION

May 3 - 9, 2020

WHEREAS: the Town of Sundre recognizes the importance of Emergency Preparedness in our Community; and

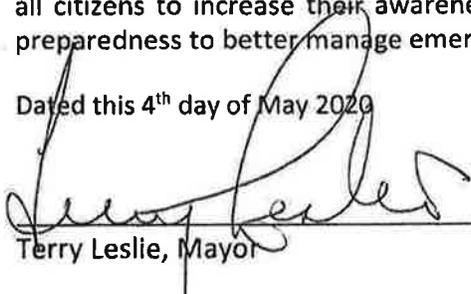
WHEREAS: without warning and very quickly, wildfires, floods, weather related events, oil or chemical spills, or disease outbreaks can occur and understanding these risks helps all levels of government, and individuals to be better prepared; and

WHEREAS: all levels of government and individuals are responsible to be prepared to ensure the resiliency of our community during an emergency or disaster, and take necessary precautions and be prepared for such events; and

WHEREAS: the Town of Sundre, on behalf of all citizens, recognizes all involved in emergency preparedness, emergency response and disaster recovery which include, but is not limited to: fire, police, ambulance, schools, Town Administration, SPOG, hospitals, health organizations, Sundre Emergency Management Agency, civic groups and organizations, and volunteers.

NOW, THEREFORE, I, Terry Leslie, on behalf of the Council of the Town of Sundre in the Province of Alberta do hereby designate the week May 3 - 9, 2020 as National Preparedness Week; I urge all citizens to increase their awareness of how everyone can improve their personal preparedness to better manage emergencies and disasters.

Dated this 4th day of May 2020


Terry Leslie, Mayor





717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

April 30, 2020

The Honorable Kaycee Madu
Minister of Municipal Affairs
132 Legislative Building
10900-97 Avenue
Edmonton, AB T5K 2B6

Dear Minister Madu:

RE: SHOVEL READY INFRASTRUCTURE PROJECTS

The Town of Sundre Mayor and Council, Administration and residents are grateful for the dedication and commitment shown by the Provincial Government in keeping our communities safe and well during this very challenging and unprecedented time.

The Strategic Plan for the Town of Sundre has identified tourism as a major priority, and we anticipate that the strategies we have already initiated will enhance opportunities for successful relaunch. The strategy will create an industry of recreation, sport and culture to enhance and contribute to the local economy, through tourism based on ecotourism, camping and sports. The plan includes the five goals in the Pathway to Wellbeing Framework for Recreation in Canada; Active Living; Inclusion and Access; Connecting People & Nature; Supportive Environments; and Recreation Capacity.

The Town of Sundre has a number of projects that could easily be designed and initiated in a short time frame. With the announcement of Alberta's relaunch strategy, we are optimistic that some of the shovel ready projects listed below will go a long way in the Town of Sundre's economic recovery. We have already initiated strategies, such as templates for businesses, which include guidelines for hygienic practices and physical distancing to ensure staff and client safety when restrictions begin to lift.

Following is a list of projects that will support the Town of Sundre's Tourism efforts, and will facilitate the Province's goal to Albertan's back to work.

1. Strategic Action Plan for Capital Projects to achieve year-round tourism and economic development on newly acquired land for camping/recreation. The Action Plan includes Engineering, Landscape Architecture, Planning, Phasing Plan, and possibly construction of a wetland boardwalk under Phase 1. The plan will be based on the Pathway to Wellbeing Framework for Recreation in Canada. We anticipate that the plan will be designed to guide decision making, development, planning and resource allocation, and will foster positive relationships and enhance tourism opportunities for Sundre and area. The plan will address all five goals in the wellbeing framework.

Estimated cost is \$250,000

2. Power and waterline to Municipal campsite. The replacement of the existing waterlines will also address a majority of the leakage of potable water, and addresses all 5 goals of the framework, particularly connecting people and nature.

Estimated cost is \$100,000.

3. Arena Ice Plant Room Replacement to support Sports Tourism. This project address goals 1, 2, 4 and 5 of the framework.

Estimated Cost \$1,000,000.00

4. Centre Street south, mill and replace existing asphalt, includes sidewalks. This project is part of a downtown revitalization strategy to encourage shopping and walkability in the downtown. This project supports the business community and will encourage active living through design of connecting pathways and sidewalks.

Estimated Cost \$300,000.00

5. Flood Berm for Main Lift Station. In addition to the tourism plans for the community, the Town of Sundre is dedicated to mitigating risks related to seasonal flooding, including protecting critical infrastructure to ensure clean drinking water.

Estimated Cost \$50,000.00

The Town of Sundre is grateful for the opportunity to participate in the Province's Strategy to put Albertans back to work, and we are confident that the above projects will support this strategy. This concept was created with the support of the local business community, and residents of the Town through the Vision for Sundre Committee.

Please feel free to contact me if you require clarification, or further details.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

*Attachments: A Vision for Sundre – The Pathway to Wellbeing-A Framework for Recreation in Canada 2015



DECLARATION

In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 1 – 7, 2020 to be Seniors' Week in

Town of Sundre

Community

Mayor Terry Leslie

Official Title

Official Signature

The Honourable Josephine Poon, Minister of Seniors and Housing



PROCLAMATION
NATIONAL TOURISM WEEK
May 24 - 31, 2020

- WHEREAS:** Tourism Week is an annual celebration of Canada's tourism industry, workers, and captivating attractions that welcome visitors from home and abroad; and,
- WHEREAS:** Due to COVID-19, Tourism Week looks very different than most years. Canada's tourism sector was first hit and hardest by the ongoing global pandemic, and will be one of the last sectors to recover; and,
- WHEREAS:** Canada relies on its tourism and travel industry for: 1 in every 11 jobs, 2% of its GDP, over \$102 billion in economic activity, and over \$22 billion in service exports. Canada cannot afford to lose its tourism sector; and,
- WHEREAS:** Via the Tourism Industry Association of Canada, the nation's voice for the tourism sector, we have been advocating for government support to help get us through the crisis, so that we're ready and able to welcome visitors back once it is safe to do so; and
- WHEREAS:** The Province of Alberta most recently approved the incorporation of the "Sundre Tourism Association" a Vision for Sundre strategic priority.
- RESOLVED,** I, Terry Leslie, on behalf of the Council of the Town of Sundre in the Province of Alberta do hereby designate the week May 24 - 31, 2020 as National Tourism Week; I urge all citizens to support national, provincial and local tourism operators, workers and facilities in their efforts to once again, when it is safe to do so, offer world renown attractions, events and accommodations; and to recognize the substantial contributions everyone in the tourism sector provides to enhance our visitors and our own quality of life.

Dated this 25th day of May 2020


Terry Leslie, Mayor



PROCLAMATION
"WORLD ELDER ABUSE AWARENESS DAY"
June 15th, 2020

The International Network for the Prevention of Elder Abuse (INPEA) established World Elder Abuse Aware Day (WEAAD) on June 15, 2006. Since its inception, organizations from around the world have held events to raise awareness of elder abuse. Preventing and addressing elder abuse is a shared responsibility and requires engagement and action on the part of all sectors of society. Preventing and reducing elder abuse starts with knowledge. By understanding the nature and scope of elder abuse, older adults and their family members can take proactive steps to help prevent situations where it could occur.

WHEREAS: Sundre seniors are valued members of our community, and it is our collective responsibility to ensure that they live safely; and

WHEREAS: Abuse of older adults is a tragedy inflicted against vulnerable seniors and is an ever-increasing problem that crosses all socio-economic boundaries in today's society; and

WHEREAS: Most abuse of older adults is hidden, and often even more so in rural communities; and

WHEREAS: Seniors should be treated with respect and dignity to enable them to continue to serve as leaders, mentors, volunteers, and important, active members of society; and

WHEREAS: We must address and begin to bridge the ever-growing inter-generational gap by cultivating the appreciation and respect for older adults across all generations in Sundre through collaborative community initiatives; and

WHEREAS: Combating abuse and empowering older adults will help improve the quality of life for all seniors in the Sundre area, allowing them to continue to live as independently as possible, adding to their overall health and well-being; and

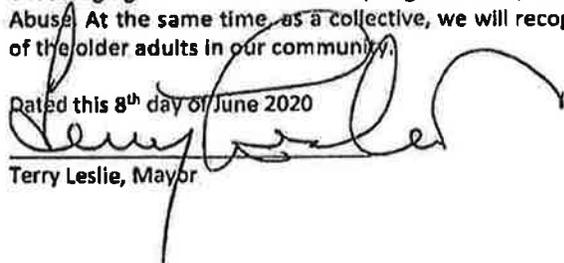
WHEREAS: We are all responsible for building a safer, inclusive, and more age friendly community for our Sundre elders; and

WHEREAS: We need to know the signs and indicators of elder abuse and what actions everyone can take to prevent it, by being equipped with awareness and education on this topic for all community members and community senior service providers; and

WHEREAS: The inclusion and well-being of Sundre seniors is in the best interest of all sectors of our community and further adds to the life, attractiveness, and vibrancy of our Town.

RESOLVED, I, Terry Leslie, on behalf of the Council and the Citizens of the Town of Sundre in the Province of Alberta do hereby designate June 15th, 2020 as "World Elder Abuse Awareness Day"; encouraging all Sundre residents, organizations, and agencies to take action against Elder Abuse. At the same time, as a collective, we will recognize and celebrate the accomplishments of the older adults in our community.

Dated this 8th day of June 2020


Terry Leslie, Mayor



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

June 25, 2020

Mr. Tim Hus
PO Box 891
Sundre, AB T0M 1X0

**RE: 950 MAIN AV. E.
Plan 4875FQ, Block 1, Lot 3
WATER AND SEWER CONNECTION FEE (Eastside Properties)
INVOICE #: 37002**

Dear Mr. Hus:

On June 22, 2020 at the Regular Meeting of Council the following motion was approved in regard to the fee payable to the Town of Sundre for connection to water and sewer services for properties located on the eastside.

Res.136-22-06-20 MOVED by Councillor Funke that the Town of Sundre Council waive no portion of the connection fee. **CARRIED**

A copy of Invoice # 37002 is attached. Please note, the amount due of \$15,000 is payable within thirty (30) days of the date of this letter.

In addition, and further to the requirement to pay within the time period noted above, under the *Municipal Government Act*, R.S.A. 2000, Sec. 553 (1), if the invoice should go unpaid, the Town has the ability to transfer the unpaid amount due to Tax Roll Account 909.000. Should this occur, and the amount remains as an unpaid item on the Tax Roll, it would be treated in the same manner as any other unpaid tax balance being, tax penalties apply, as well as tax recovery procedures under the regulations for property tax recovery.

A copy of the report delivered to Council at the meeting is available for your review on the Town's website: www.sundre.com > Your Government > Council > Meeting Minutes and Agendas > June 22 Council Meeting Supplementary Information

Please contact the Town of Sundre if you have any questions (403) 638-3551.

Regards,

Chris Albert, CPA, CGA
Director of Corporate Services

cc: Linda Nelson, CAO
Council

COPY

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

June 25, 2020

Honourable Jason Nixon
Constituency Office
Box 1547
101 – 6 ST SW
Sundre, AB T0M 1X0

Honourable Jason Nixon
Legislature Office
323 Legislature Building
10800 – 97 AV NW
Edmonton, AB T5K 2B6

Dear Minister Nixon,

We are writing to inform your office that on June 22, 2020 at the Regular Meeting of Council, the following motion was approved after a discussion in regard to an abundance of dead fall (trees) in the Red Deer River due to spring run-off.

Res. 139-22-06-20 **Trees in the River**

MOVED by Councillor Funke that the Town of Sundre Council direct Administration to send correspondence to MLA Jason Nixon, and with a copy to MP Earl Dreeshen to inform the department of the concerns regarding the trees in the Red Deer River. **CARRIED**

Thank you so much for all the continuing work you and your colleagues are doing to bring our wonderful Province back to prosperity.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR

Chief Administrative Officer

/file

cc: Council

Earl Dreeshen, MP
Room 584 Confederation Building
House of Commons
Ottawa, ON K1A 0A6

Constituency:
Suite 100A, 4315 – 55 AV
Red Deer, AB T4N 4N7

Appendix 23

June 23, 2020

Under Council's Strategic Plan, Strategic Priority 1. Sustainable Governance - Goal 1.1 Improve communication and transparency with our stakeholders, and Strategic Priority 3. Community Well-being - Goal 3.3 – Continue to work with and value community groups, Administration has provided the following in regard to Council's review of the Departmental Reports for May (*see Regular Council Meeting Agenda, June 22nd, 2020*), and at Council's direction posted to the Town's website.

Operations:

Was the pump for Well #5 installed and operational in the timeline stated in the report?

Yes, however the censor that starts and stops the pumps has been delayed due to COVID, we are expecting it to be installed this week.

May report states that Operations is reviewing costs and priorities to repair roads, will this priority listing be ready for Council workshop in July?

Yes, the report has been completed and will be a topic for discussion at the workshop.

Was more than the normal amount of line painting done?

Yes, we added the Third Street N.E. crosswalk for the school. There are a few minor corrections, but we will address those in the very near future.

Community Services

What information will be included in the assessment report on the arena that is mentioned? Is there an approximate time frame on the date Council will receive this report?

The review will likely include the following:

- Building Structural (incl. engineered wood structure)
- Building Exterior
- Building Interior
- Mechanical Systems
- Electrical Systems
- Refrigeration

Memorial Park?

Council had questions on the Memorial Park. Administration has had an opportunity to meet with Bev Hallett to discuss the project. To clarify, the intent is to involve the community as much as possible. The Palliative Care Association will be managing the funds (donations) for this project. Anyone wanting to participate through purchasing trees, benches, etc. will be provided with a receipt by the Palliative Care Association. The group would like to get the first phase of the project started as soon as possible with the path and some planting.

They have discussed calling the project a Memory Park rather than a Memorial Park as it is less formal. They believe calling it a garden would imply flowers when the intent is mostly for trees and shrubs. This area is meant to be a quiet space for meditation and remembering loved ones.

We discussed setting up a webpage for updates to keep the community informed.

Economic Development

Can the report that was provided to Administration on the broadband project history please be circulated to council?

See attached report.

Project Tombstone Information	
Project Title	
MUNICIPAL BROADBAND FIBRE OPTIC NETWORK	
Brief Project Description	
<p>Background: Since 2015, the Town of Sundre has been pursuing an investment into a broadband fibre optic network. In 2017, the Town completed an extensive market demand study, finding that about 60% of respondents would have switched to the network. In total, about 75% of respondents supported the effort of the Town to pursue such a network. In 2018, Sundre Town Council chose to pursue an investment partnership with a third-party private partner, versus investing into the entire network itself.</p> <p>Project Options: There are two operational models that may be achieved through support provided via this funding request. Either model could further be supported by the Federal Government's CRTC Universal Broadband Fund, for which two Alberta-based private internet service providers (ISPs) that the Town has been working closely with have submitted applications. The two ISPs are CCI Wireless of Calgary, and O-Net of Olds.</p> <p>Operational Model A – Town owns the dark-fibre network outright and sells access to the network to a private ISP partner:</p> <ul style="list-style-type: none"> This model would re-open the model that was pursued until 2018, and for which an economic feasibility analysis has already been completed. Town would own the network as a major asset, while outsourcing the operations and maintenance of it. <p>Operational Model B – Town provides financial support to private partner and operator, without ownership stake, but generates long-term revenue:</p> <ul style="list-style-type: none"> This model would see one of the private ISPs that the Town is currently working with own and operate the network, while generating a long-term revenue stream for the municipality. In this situation, the funding support would enable the private ISP to deploy with much reduced risk, and the Town to maintain greater leverage in its revenue-generation negotiations. The Town would incorporate legal requirements embedded into the contract that guarantees it access to the downstream revenue in perpetuity, regardless of ownership of the infrastructure. 	
Ultimate Recipient	
Name	TOWN OF SUNDRE
Type	MUNICIPALITY
Project Finances	
Sources of Funds	
Are sources of funding secured for the total project costs?	NO; by means of this application, we hope to close any gap in funding.
<i>If no, provide explanation.</i>	PRIVATE PROVIDER WAITING FOR CONTRIBUTION THROUGH CRTC UNIVERSAL BROADBAND FUND
Source	Amount (\$)
Total Project Costs (approx.)	\$3,500,000
Provincial Contribution (through this request)	\$1,500,000
Town of Sundre Contribution	\$1,000,000
Other Contribution	

Private Partner	\$500,000 (estimated)								
Other Federal Contribution (<i>Specify source, one row for each source, e.g. Gas Tax Fund</i>)									
CRTC Universal Broadband Fund	\$500,000 (estimated)								
Fiscal Year Breakdown – Provincial contribution (April 1 to March 31)									
2019-20		2024-25							
2020-21	\$1,500,000	2025-26							
2021-22		2026-27							
2022-23		2027-28							
2023-24									
Project Implementation Details									
Nature of the Project (<i>indicate % for each relevant type</i>)									
100%	New								
%	Rehabilitation								
%	Expansion								
%	Other (<i>provide explanation</i>)								
Asset Ownership									
Will the Ultimate Recipient own and operate the asset?			NO						
<i>If No, provide additional information:</i>									
<p>Should additional funding support be granted via this request, the Town may have the opportunity to become an outright owner of the infrastructure with the private service provider as indicated in the project description brief above. In this situation, the Town would NOT be an operator (merely an owner), meaning operations would be outsourced to the private partner. This would allow for the Town of Sundre to both earn a financial return on the investment, as well as own the strategic infrastructure asset while not being burdened as an operator.</p> <p>NOTE: The complete deployment design has been completed by the private partners the Town has been working in collaboration with. The project is shovel ready.</p>									
Location									
Province/Territory	ALBERTA								
Municipality	SUNDRE								
Indicate the percentage of design completed									
<input type="checkbox"/>	not started	<input type="checkbox"/>	up to 25%	<input type="checkbox"/>	26-50%	<input type="checkbox"/>	51-75%	<input checked="" type="checkbox"/>	76-100%
Construction Dates (DD, MM, YYYY)									
Forecasted Construction Start Date			01, 10, 2020 (dependent on receipt of CRTC and/or provincial support)						

Forecasted Construction End Date	30, 09, 2021
Procurement	
Will a sole source procurement be used?	YES, the project deployment will be managed and completed by either one of the successful private service providers that the Town intends on partnering with.
Contract #1	CCI WIRELESS (Partner Option 1)
Contract #2	O-NET (Partner Option 2)
Risks and Mitigation Strategies	
Project Complexity (select all that apply)	Description and Mitigation Strategies
<input type="checkbox"/> Remote Geographical location <input type="checkbox"/> Unpredictable weather <input type="checkbox"/> Innovative Project/Technologies <input type="checkbox"/> Technical nature of the project <input type="checkbox"/> Interdependencies between phases <input checked="" type="checkbox"/> Other (describe) <input type="checkbox"/> No risk identified	<p><i>Based on the fact the ground in Sundre is made up of pit-run, deploying underground may be more difficult. For this, an aerial deployment on utility poles would be possible for much of the geographic area of the town, though coordination with Fortis will be required.</i></p>
Project Readiness (select all that apply)	Description and Mitigation Strategies
<input type="checkbox"/> Project site hasn't been finalized <input type="checkbox"/> Land hasn't been acquired <input type="checkbox"/> Potential issues with permits or authorizations (federal, provincial, territorial and municipal) <input type="checkbox"/> Industry supply may not be able to meet demand <input checked="" type="checkbox"/> Non-federal sources of funding are not secured for the entire project cost <input checked="" type="checkbox"/> Other (describe) <input type="checkbox"/> No risk identified	<p><i>The project has completed at least 5 years of preparatory work, including market demand study, economic feasibility analysis, and recruitment of a private service provider. We are well prepared to put shovels in the ground.</i></p> <p><i>Complete funding has been sought through the CRTC Universal Broadband Fund; receipt of funds from this program is not guaranteed. To ensure the program is successful, and to help the Municipality be in as advantageous a position as possible, funding from the province would help guarantee the project's success (regardless of the CRTC grant decision).</i></p>
Public Sensitivity (select all that apply)	Description and Mitigation Strategies
<input checked="" type="checkbox"/> The project has received positive media attention <input type="checkbox"/> The project has received negative media attention <input checked="" type="checkbox"/> Certain stakeholders have been vocal about the project <input type="checkbox"/> Other (describe) <input checked="" type="checkbox"/> No risk identified	<p><i>The community at large has indicated they support the implementation of a public broadband network; around 75% of the respondents of a 2017 market demand study supported the initiative, with about 60% saying they would switch to the service once their existing service contracts ended (meaning typically within two years of deployment). All stakeholders, including the business community, industry groups, and residents, have indicated a massive need for broadband fibre optics and telecommunications improvements to remain competitive as a community.</i></p>

Ultimate Recipient Risk <i>(select all that apply)</i>	Description and Mitigation Strategies
<input type="checkbox"/> The Ultimate Recipient does not have experience with this type of project <input checked="" type="checkbox"/> The Ultimate Recipient has low capacity in one or more area: technical expertise, human resources, reporting, delivery of past projects, etc. <input type="checkbox"/> Other <i>(describe)</i> <input type="checkbox"/> No risk identified	<p><i>Based on the fact the Town itself is not a telecommunications provider, the private service provider we ultimately partner with will manage the technical requirements associated project delivery, operational maintenance, and service delivery.</i></p> <p><i>The Town has been pursuing broadband fibre optics for five years, and relevant staff have gained substantial technical knowledge.</i></p>
Attestation (by the Applicant)	



**Fire Prevention Week
October 4 – 10, 2020
PROCLAMATION**

WHEREAS, the Town of Sundre is committed to ensuring the safety and security of all those living in and visiting Sundre; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, cooking is the leading cause of home fires in Canada and the United States; and

WHEREAS, two of every five home fires start in the kitchen with 31% of these fires resulting from unattended cooking; and

WHEREAS, more than half of reported non-fatal home cooking fire injuries occurred when the victims tried to fight the fire themselves; and

WHEREAS, children under five face a higher risk of non-fire burns associated with cooking than being burned in a cooking fire; and

WHEREAS, Sundre residents should stay in the kitchen when frying food on the stovetop, keep a three-foot kid-free zone around cooking areas and keep anything that can catch fire away from stove tops; and

WHEREAS, residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

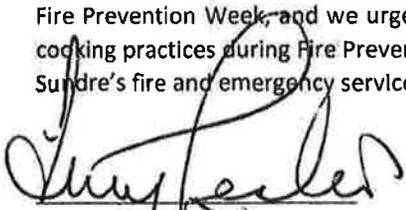
WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, Sundre's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, Sundre's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2020 Fire Prevention Week theme™, "Serve Up Fire Safety in the Kitchen!" effectively serves to remind us to stay alert and use caution when cooking to reduce the risk of kitchen fires.

THEREFORE, I Terry Leslie on behalf of Council of the Town of Sundre do hereby proclaim October 4-10, 2020, as Fire Prevention Week, and we urge all the people of Sundre to check their kitchens for fire hazards and use safe cooking practices during Fire Prevention Week 2020, and to support the many public safety activities and efforts of Sundre's fire and emergency services.


Mayor, Terry Leslie





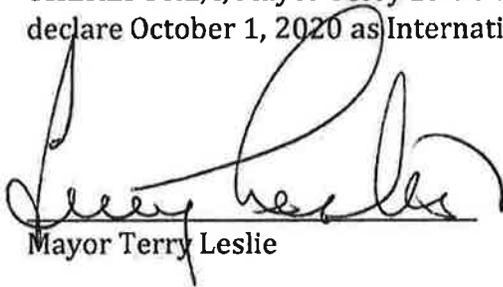
PROCLAMATION

WHEREAS the Town of Sundre recognizes and values the experience, contributions, and wisdom of seniors; and

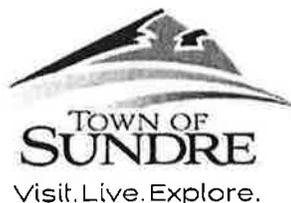
WHEREAS the declaration of International Day of Older Persons would give us the opportunity to build greater awareness, understanding and appreciation of seniors; and

WHEREAS an International Day of Older Persons will stand as an important annual occasion to celebrate the strength and community connections of seniors in our province.

THEREFORE, I, Mayor Terry Leslie on behalf of Council and the Citizens of Sundre, do hereby declare October 1, 2020 as International Day of Older Persons in the Town of Sundre



Mayor Terry Leslie





717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

November 10, 2020

Sundre Volunteer Search and Rescue Society
PO Box 175
Sundre, AB T0M 1X0
Attn: Sonya Larson, Secretary

RE: Volunteer Commitment to Sundre and Area

Dear Members of SARS,

It gives me great pleasure on behalf of Council, Citizens and Visitors to Sundre, to sincerely recognize all members of the Sundre Volunteer Search and Rescue Society and the outstanding work you do on behalf of our community. On November 9, 2020 at the Regular Meeting of Council, several members of SARS who received the Alberta Emergency Services Medal, a very prestigious award, were recognized by Council under the following Motion:

Res. 266-04-11-20 **MOVED** by Councillor Wolfe that the Town of Sundre Council on behalf of the citizens of Sundre and area congratulate the Sundre Search and Rescue recipients of the Alberta Emergency Services Medal and thank each and every SAR Member for their continued service to their community.

Your commitment, enthusiasm, acquired abilities and devotion to your community is so greatly appreciated, and we commend all of you for your professionalism, for meeting challenges under extreme conditions, for caring and for the diverse service you provide.

With sincere respect

A handwritten signature in black ink, appearing to read "Terry Leslie", written over a horizontal line.

Mayor Terry Leslie

A handwritten signature in black ink, appearing to read "Linda Nelson", written over a horizontal line.

Linda Nelson, Chief Administrative Officer

COPY



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November 27, 2020

Mountain View County
Postal Bag 200
Didsbury, AB T0M 0W0
Attn: Mr. Jeff Holmes, CAO

RE: Summer Games Legacy Fund

Dear Jeff,

The Town of Sundre Council passed the following motion at the Regular Council Meeting on November 23, 2020.

Res. 283-23-11-20 **MOVED** by Councillor Wolfe that the Town of Sundre Council support Mountain View County's request to dissolve the 1983 Summer Games Legacy Fund.

We understand that you already have the support from five (5) of the regional partners required under the Bylaw, however, we felt it was important to show support from Sundre.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

A handwritten signature in black ink that reads "Linda Nelson".

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
/file

cc: Council

COPY



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November 27, 2020

Councillor Tanya Thorn
Chair, AUMA Safe and Healthy
Communities Committee
C/O Town of Okotoks
PO Box 20, Stn. Main
Okotoks, AB T1S 1K1

RE: Appointment to AUMA Safe and Healthy Communities Committee

Dear Ms. Thorn,

The Town of Sundre Council passed the following motion at the Regular Council Meeting on November 23, 2020.

Res. 284-23-11-20 **MOVED** by Councillor Dalke that the Town of Sundre Council support the appointment of Councillor Cheri Funke to serve on the Alberta Urban Municipalities Association Safe and Healthy Communities Committee for a Term of one (1) year ending in October 2021.

Please feel free to forward any pertinent information to Councillor Funke directly as follows:
Phone: (403) 638-8426 or email: cheri.f@sundre.com

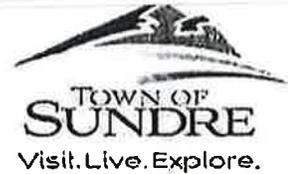
If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

A handwritten signature in black ink that reads "Linda Nelson".

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
/file
cc: Council

COPY



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December 22, 2020

Bruce Beattie
Bruce.beattie@mvsh.ca
Board Chair
Mountain View Seniors' Housing

Dear Mr. Beattie:

RE: Taxation Exemption Request – Roll No. 2399000 for MVSH Sundre Life Lease

Thank you for your letter dated August 10, 2020 regarding a request for taxation exemption of the 18 life lease suites in the Sundre Seniors' Supportive Living Facility. As well, our apologies for the delay in presenting your request before the Town of Sundre Council for deliberation.

The matter was brought before Council at the December 7, 2020 Regular Council Meeting and the following motion was carried

Councillor Warnock abstained from voting citing perception of bias

Res. 305-07-12-20 MOVED by Councillor Wolfe that the Town of Sundre Council decline the request for exemption and direct Administration to communicate the decision to Mountain View Seniors Housing. CARRIED

While the Town of Sundre deeply values the services provided by Mountain View Seniors Housing to its residents and the community as a whole, we agree with opinion provided by Alberta Municipal Affairs and the Life Lease units will continue to be assessable at market value and fully taxable.

Sincerely,

Chris Albert, CPA, CGA
Director of Corporate Services

Cc: Linda Nelson, CAO, Town of Sundre
Sam Smallidon, CAO, MVSH

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www.sundre.com



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December 8, 2020

Gas Alberta Inc.
Suite 350, 2618 Hopewell Place N.E.
Calgary, Alberta T1Y 7J7
Attn: Tracy Fong, Office Administrator

Via Email: tfong@gasalberta.com

RE: Gas Alberta "Gives Back Program 2020" Donation Recipient

Dear Ms. Fong,

The Town of Sundre Council passed the following motion at the Regular Council Meeting on December 7, 2020.

Res. 307-07-12-20 MOVED by Councillor Wolfe that the Town of Sundre Council directs Administration to advise Gas Alberta that the funds from the Alberta Gas "Give Back Program 2020" allocated for Sundre in the amount of \$1,250 be donated to a local food bank.

Below is contact information for "Plus 1", a local food bank program administered by McDougal Chapel Sundre.

Pastor Kent Janz
RR 1, Site 18, Box 8
Sundre, AB T0M 1X0
Chapel Ph: (403) 638-3503
Pastor's Cell: (403) 638-7357
Pastor's Email: pastorkent@mcdougalchapel.com

On behalf of Council, and our community, we are very pleased to be chosen as a recipient of these funds. We recognize that at times, our community members may need a "hand up", and the funds that Gas Alberta is providing to this worthwhile cause are greatly appreciated.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

Cc: Town of Sundre Council
Operations Manager, Jim Hall
Pastor Janz, McDougal Chapel

COPY

Alberta Community Partnership – IC Council Resolution

1) Be it resolved that we authorize the TOWN OF SUNDRE
(Name of Municipality)

to participate in an application for the 2021 South Region Urban Orthophotography Project submitted by the Town of Fort Macleod under the *Intermunicipal Collaboration* component of the *Alberta Community Partnership Grant*, further

2) That the TOWN OF SUNDRE, a participant, agrees to
(Name of Municipality)
abide by the terms of the Conditional Grant Agreement, governing the purpose and use of the grant funds.

Town of Sundre, Regular Council Meeting, December 7, 2020

Support for ORRSC Ortho Grant Application

Res. 308-07-12-20

MOVED by Councillor Warnock that the Town of Sundre Council sign a resolution of support for the Oldman River Regional Commission's application for grant funding for a 2021 flyover to update the Town's ortho (aerial) photo; with the understanding that signing the resolution does not bind the Town of Sundre to the project, it simply shows support from Council to pursue the grant application.

CARRIED



Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

December 8, 2020

Date

COPY



DEPARTMENTAL REPORT

DEPARTMENT	Corporate Services
SUBMITTED BY	Chris Albert
DATE	January 20, 2021
FOR YEAR OF	2020

TOPIC #1	2019 Audit
ISSUES:	
RESOLUTIONS/SUCSESSES:	<p>The audit of the 2019 fiscal year was completed and the resulting 2019 Financial Statements were filed with the Province ahead of the October 1, 2020 deadline. The final audit report identified no new audit finding recommendations and no outstanding recommendations, which has not happened it a great many years. The audit process was not very smooth as audit tests usually involve reviewing documentation and observing processes in person. The typical sampling process does not always yield the required verification in an online environment, and as such different methodology and additional testing was needed. Staffing and availability issues for all organizations, due to pandemic related factors, resulted in everybody juggling more multiple commitments than typical. The preliminary audit procedures for the 2020 fiscal year began in November 2020 and will progress into 2021.</p>
TOPIC #2	Budget
ISSUES:	
RESOLUTIONS/SUCSESSES:	<p>The third year (2021) of the new four-year budgeting cycle was completed in December 2020 with Council's re-adoption of the remaining budget years with minor updates. Departments worked diligently on their original projections and this was proven effective again this year. All three years of the approved budgets have met or exceeded Council's direction of maintaining a cost increase equivalent to the inflation rate establish by Statistics Canada and not decreasing the level of service to the community. Throughout the year Council and Administration held a number of workshops to ensure a comprehensive understanding of the community needs.</p>
TOPIC # 3:	Asset Management
ISSUES:	
RESOLUTIONS/SUCSESSES:	<p>The Town was approached by the Town of Didsbury to partner in the application to participate in an Asset Management Cohort</p>

	<p>program provided through the AUMA and RMA. The program is free of charge to the participants and will provide valuable education in progressing our asset management program, thus allowing the Town to better understand the current condition and scope of all our assets, as well as plan for future needs. The Asset Management Cohort project is proceeding in conjunction with our partners, the Town of Didsbury and the Town of Blackfalds. Due to COVID-19 cases and restrictions, a cohort meeting and learning session scheduled for November has been postponed until January 2021 and will be conducted virtually.</p>
TOPIC # 4:	COVID-19 Payment Deferrals / Cash Flow / Tax Penalties
ISSUES:	
RESOLUTIONS/SUCCESSSES:	<p>In response to the economic impacts of COVID-19, Council approved several measures to assist all residents and businesses. These included utility payment deferrals, tax installment deferrals, as well as waiving the property tax late penalty fee for July 1st for all property owners. These measures were utilized by a number of rate payers for short term relief and did not result in a significant negative impact to our required funding. In addition, outstanding balances as at Dec 31,2020 have returned to levels consistent with prior years. Due to the long-lasting effects of COVID-19 restrictions, there are a number of unknown implications on the finances of the Town. Corporate Services is continually monitoring the financial situation to anticipate future impacts.</p>
TOPIC # 5:	Grants
ISSUES:	
RESOLUTIONS/SUCCESSSES:	<p>Received notification from the Province, approving both Municipal Stimulus Program project applications for the Centre St. South Resurfacing for \$220,000 and the Campground & Recreation Area Development for \$104,394. Funding in the amount of \$281,336 was received to mitigate the costs of complying with COVID-19 restrictions and lost revenue. Notification was received from the Government of Alberta that the 2020 MSI – Capital allocation for the Town of Sundre is \$645,698, which can be utilized over a 6-year timeframe. As well, the MSI – Operating allocation is \$32,113</p>



DEPARTMENTAL REPORT

DEPARTMENT	Planning and Development
SUBMITTED BY	Betty Ann Fountain, Development Officer
DATE	January 25, 2021
FOR MONTH OF	December (year-end) 2020

TOPIC #1	Development and Building Permits (Year in Review 2020)
ISSUES:	<ul style="list-style-type: none"> • Development Permits – 42 • Building Permits – 41 with total value of \$3,668,370 • Electrical Permits – 33 • Gas Permits – 21 • Plumbing Permits – 10
SUCCESES:	<p>Schedule “A”: Development Approval Highlights - Cannabis Retail Store, variety of commercial change of use and signage permits, variety of home occupation permits, number of residential improvement projects;</p> <p>Schedule “B”: Building Permit Highlights – issuance of a variety of permits for residential home improvement projects, new residential housing project, commercial interior renovations, and =commercial signage projects;</p> <p>Electrical, Gas and Plumbing Permits issued for a variety of projects for residential, commercial and industrial projects.</p>
TOPIC #2	Real Property Reports (RPRs)
ISSUES:	<ul style="list-style-type: none"> • Received 12 Real Property Reports in 2020 with request for Certificate of Compliance
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • RPRs requested to facilitate the sale of property. Assisted property owners to solve non-compliant issues in a timely manner, assisted property owners to achieve compliance to Land Use Bylaw.
TOPIC #3:	Subdivision
ISSUES:	<ul style="list-style-type: none"> • 0 subdivision applications were received and processed.
RESOLUTIONS/SUCCESES:	Although the Town received 0 subdivision applications, staff attended several meetings with developers for the potential development of several large tracts of land in the NE and NW. Discussions with developers continues into 2021.
TOPIC #4:	Re-designations (amendments to the Land Use Bylaw Map)
ISSUES:	<ul style="list-style-type: none"> • 2 redesignation applications received in 2020.
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Public Hearings scheduled for approval of Bylaws in January 2021. Bylaw 2020-08 Site Specific Exception (height of building) in Central Commercial District, and Bylaw 2020-09 to redesignate a parcel on

	the eastside from Flood Plain Industrial District to Highway Commercial District.
TOPIC #5:	Land Use Bylaw
ISSUES:	The Land Use Bylaw is a living document. Staff review of the LUB is ongoing, anticipated amendments in 2021.
TOPIC #6	Area Structure Plans (ASP)
ISSUES:	Discussions ongoing with several developers in regard to the submission of a new Area Structure Plan and amendments to an existing Area Structure Plan.
RESOLUTIONS /SUCSESSES	Ongoing ASP discussions and review will facilitate new and amended ASPs for community development.
TOPIC #7:	Intermunicipal Relationships
ISSUES:	<ul style="list-style-type: none"> • IDP discussions.
RESOLUTIONS/SUCSESSES:	<ul style="list-style-type: none"> • Successful discussions and relationship building with administration of municipal partner, and development of amendments to Intermunicipal Development Plan for consideration and approval in 2021.
TOPIC # 8:	Administrative
ISSUES:	<ul style="list-style-type: none"> • Covid-19 and Team Building
RESOLUTIONS/SUCSESSES:	<ul style="list-style-type: none"> • Successful implementation of virtual meetings with stakeholders and developers; • Staff adhered to all covid-19 protocols (masks, limited one-on-one meetings); • Completed review and filing of historical subdivision and redesignation (bylaw) files; • Implemented improved GIS information systems with assistance from Oldman River Regional Services Commission; • Continued to improve departmental efficiencies, knowledge and team building; • Staff successfully completed several required Applied Land Use Planning courses online through the University of Alberta Extension Program; • Continued to build relationships with community members, and developers to improve overall departmental performance, transparency and stakeholder engagement; • Succession planning continues to build capacity within the department.

Attachments	2020 Year-end Development Permit Report
	2020 Year-end Building Permit Report
	December (year-end) Building Permit Statistics
	December CAO Project Report

SCHEDULE "A"
2020 DEVELOPMENT PERMITS

<u>PERMIT #</u>	<u>APPLICANT</u>	<u>DATE APPLICATION RECEIVED</u>	<u>CIVIC ADDRESS</u>	<u>PLAN</u>	<u>BLOCK</u>	<u>LOT</u>	<u>PROJECT</u>	<u>PERMITTED OR DISCRETIONARY USE</u>	<u>DATE OF DECISION</u>	<u>DATE OF ISSUE</u>
2018-D-38	2144204 Alberta Ltd. (Brent Cleasby)	2018-09-21	Unit 1, 586 Main AV W	2504GO	J	1 & 2	Comm. Chg of Use - Cannabis Re	Discretionary	2-Oct-2018	23-Apr-2020
2018-D-47	Totem Dev. c/o Ryan Thorogood	2018-11-28	Bay 3, 407 Main AV W	7447ER	D	4,5 & 6	Cannabis Retail	Discretionary	04-Dec-18	EXPIRED
2019-D-04	Juanita Roos	2019-01-31	214 Centre Street N.	9712214	2	3	Accessory Suite	Discretionary	04-Feb-19	see 2019-D35
2019-D-22	298154 AB Ltd. o/a Guardian Construction & Maint.	2019-06-10	116 3 ST SW	& ptn. SE 4	V		24 unit apartment bldg w/ 1 con	Discretionary	25-Jun-19	EXPIRED
2019-D-35	Juanita Roos (Richard Wayne Gent)	2019-09-24	214 Centre Street N.	9712214	2	3	Accessory Suite	Discretionary	25-Oct-19	PENDING
2019-D-36	ERBN Green Cannabis Company Inc.	2019-10-01	305 Main AV W	7720FF	K	2	Cannabis Retail	Discretionary	02-Oct-19	EXTENSION to Oct 2021
2020-D01	728387 Abb Ltd (Sundre Motor Inn)	2020-01-10	101 3 ST SW	9912438	1	10	Addition (Liquor Store) & Signage	Permitted	14-Jan-2020	14-Jan-2020
2020-D02	Diversified Maintenance (Ernie McMillan)	2020-01-24	551 4 AV SW	8811571	2A		Home Occupation- Minor	Permitted	24-Jan-2020	24-Jan-2020
2020-D03	Leroy Wollman	2020-01-27	17 Noblefern Way SW	312972	1	18	North side yard variance	Discretionary	28-Jan-20	20-Feb-2020
2020-D04	Willow Rock Denture Clinic	2020-01-27	306 Main Avenue West	7447ER	B	3	Sandwich Board	Permitted	28-Jan-20	28-Jan-20
2020-D05	Colleen Prail	2020-02-05	503 7 ST SW	8910920		26	Retail (General) + Fascia Sign	Permitted	10-Feb-20	10-Feb-20
2020-D06	Jenna Jensen (True North Canine)	2020-02-19	101 Centre St N	268GV		14	Professional Services & Signage (Canine Training Facility)	Permitted	19-Feb-20	19-Feb-20
2020-D07	Matt Sewart (True North Plumbing & Heating)	2020-02-24	612 2 ST NE	7546JK	7	17	Home Occupation- Minor (Home Office, Contractor)	Permitted	24-Feb-20	24-Feb-20
2020-D08	Sarah Kennedy	2020-04-01	507 5 ST NW	9618092	3	2	Mobile Home Addition (Covered Deck)	Permitted	01-Apr-20	01-Apr-20
2020-D09	Re/Max West-Normajean Kinch	2020-04-09	407 Main Av W	7747ER	D	4,5 & 6	Change of Use- Real Estate Office & Signage	Permitted	09-Apr-20	09-Apr-20
2020-D10	AAA Petroleum Contracting (for Joco's)	2020-04-14	502 Centre ST. N.	712758	1	2	Removal of underground gas tanks/constr. Above ground tank storage	Permitted	15-Apr-20	15-Apr-20
2020-D11	Wilde, Philip (Mountains Edge Cycle & Sled Ltd)	2020-04-21	729 Main AV W	8910920		14 & 15	Automotive & Recreational Vehicle Sales (Consignment Sales)	Permitted	22-Apr-20	22-Apr-20
2020-D12	Priority Permits Ltd. c/o Ryan Matthews	2020-04-23	841 Main AV W.	8910920		2 & 3	Site Signage for Eating & Drinking Establishment, Minor	Permitted	27-Apr-20	27-Apr-20
2020-D13	Jessica Rigsby/ Sheryl Murphy- Little Duckling Daycare	2020-05-01	267 4 ST NW	8010730	3	58	Addition (Extension to interior living room)	Permitted	04-May-20	04-May-20
2020-D14	Doug Smith	2020-05-11	629 6 AV SW	712085	2	36	Accessory Building- Shed	Permitted	11-May-20	11-May-20
2020-D15	Sean Russell	20-May-20	980 - 1 AV NE	8576GM	6	1	Accessory Building (garage) Addition	Permitted	22-May-20	22-May-20
2020-D15A	Younwan Jung (Joko Gas & Convenience)	2020-06-04	502 Centre ST. N.	0712758	1	2	Freestanding Sign	Permitted	04-Jun-20	04-Jun-20
2020-D16	Michael Van Benthem	2020-06-05	407 Main AV W Bay 3B	7447ER	D	4,5 & 6	Retail Store-General (Precious Metals) Signage & Sandwich Board	Permitted	05-Jun-20	05-Jun-20
2020-D17	Kenneth (Bert) Berkley	2020-06-05	413 - 5 ST NW	9610892	3	27	Accessory Building - shed	Permitted	05-Jun-20	05-Jun-20

<u>PERMIT #</u>	<u>APPLICANT</u>	<u>DATE APPLICATION RECEIVED</u>	<u>Civic ADDRESS</u>	<u>PLAN</u>	<u>BLOCK</u>	<u>LOT</u>	<u>PROJECT</u>	<u>PERMITTED OR DISCRETIONARY USE</u>	<u>DATE OF DECISION</u>	<u>DATE OF ISSUE</u>
2020-D18	Jan Pic	2020-06-18	206 5 ST SE	1589GY	6	3	Carport	Discretionary	19-Jun-20	13-Jul-20
2020-D19	Timothy Kennedy	2020-06-22	615 6 AV SW	412879	2A	27	Shed	Permitted	22-Jun-20	22-Jun-20
2020-D20	Candice Snell- Squeaky Cleak K-9's	2020-06-23	Bay 3 117 Centre St S	7806GB		Lots 6-8	Personal Service Shop (Dog Grooming) & Signage	Permitted	23-Jun-20	23-Jun-20
2020-D21	Benerly Kyncl	2020-06-29	104 Main Ave E	6114JK		19	Temporary Retail Sales	Permitted	02-Jul-20	02-Jul-20
2020-D22	Angela Deal	2020-07-15	221 11A Ave NE				Shed	Permitted	16-Jul-20	16-Jul-20
2020-D23	Harry Wirchenko	2020-07-27	#2 804 1 ST NE	7611274	7	11	Home Occupation Minor (Home Office)	Permitted	27-Jul-20	27-Jul-20
2020-D24	Shirley Marie Nelson	2020-08-10	5 Alder Close NE	9812583	D	5	3 Decks (Existing)- One covered	Permitted	10-Aug-20	10-Aug-20
2020-D25	Robert Anderson	2020-08-21	156 - 200 4 AV SW	9812180		156	installation of park model (Seasonal RV)	Permitted	27-Aug-20	27-Aug-20
2020-D26	David Formstone & Betty Ann Fountain	2020-08-26	214 12 AV NE	9912954	16	6	Deck expansion, addition of mudroom, roof over deck and screened enclosure	Permitted	27-Aug-20	27-Aug-20
2020-D27	Chelsea Thiessan and Ashlee Cassidy (Sorella Beauty Studio)	2020-08-28	Bay 2 605 & 609 Main Av E	13095	4	5	Change of Use- Personal Service	Permitted	28-Aug-20	28-Aug-20
2020-D28	John (Jack) Berry	2020-09-01	1 Alder Close NE	9812583	D	1	Accessory Building- Detached Ga	Permitted	01-Sep-20	01-Sep-20
2020-D29	Roger Phelps	2020-09-09	223 - 4 ST NW	8010730	3	80	Accessory Building - shed	Permitted	10-Sep	10-Sep-20
2020-D30	Clifford Gibbs	2020-09-18	523 5 ST NW	9610892	3	14 & 15	Installation of 2019 Mobile Hom	Permitted	21-Sep-20	21-Sep-20
2020-D31	Hollie Fournier	2020-09-20	503 - 5 ST NW	9610892	3	24	Roof over Deck	Permitted	22-Sep-20	22-Sep-20
2020-D32	Broder Developments	2020-09-25	607A & 607B 5 ST SW	9411604	4	17 & 18	Semi Detached	Permitted	28-Sep-20	25-Sep-20
2020-D33	Westbound Outdoors Ltd.	2020-09-29	Bay 9 200 Main AV W	1347GF	2		Retail Signage	Permitted	29-Sep-20	29-Sep-20
2020-D34	Dan Wagner	2020-09-29	527 - 5 ST NW	9610892	3	12	Accessory Building - shed	Permitted	30-Sep-20	30-Sep-20
2020-D35	Kim Verkerk (2273336 AB Ltd)	09-Sep-20	416 - 3 AV SW	8542GM	F	3	Accessory Building - detached ga	Permitted	01-Oct-20	01-Oct-20
2020-D36	Country Signs (Attn: Liz Butterfield)	01-Oct-20	841B Main AV W (Esso)	8910920		03-Feb	Site Signage for Gas Station & Cd	Permitted	02-Oct-20	02-Oct-20
2020-D37	Paul Shippy	05-Oct-20	4 Alder Close	9812583	D	4	Accessory Building - Shed	Permitted	06-Oct-20	06-Oct-20
2020-D38	Curtis Garnett	2020-11-09	31 Noblefern Way	613469	1	33	Accessory Building-Shed	Permitted	09-Nov-20	09-Nov-20
2020-D39	David York	2020-11-17	12 Edengrove Close NW	9711022	X	12	Covered Deck	Permitted	17-Nov-20	17-Nov-20
2020-D40	Brent Cleasby	2020-12-08	26 Spruce Crescent NW	8010730	3	56	Carport	Permitted	10-Dec-20	10-Dec-20
2020-D41	Jian Ma (Sundre Hotel)	2020-12-08	102 Centre St S	714193	E	1A & 1B	Change of Use- Liquor Store & Si	Permitted	14-Dec-20	14-Dec-20
2020-D42	Vaughn Oberst	2020-12-15	86, 200 - 4 AV SW	9711313		86	Installation of new RV	Permitted	16-Dec-20	16-Dec-20

SCHEDULE "B" 2020 BUILDING PERMITS

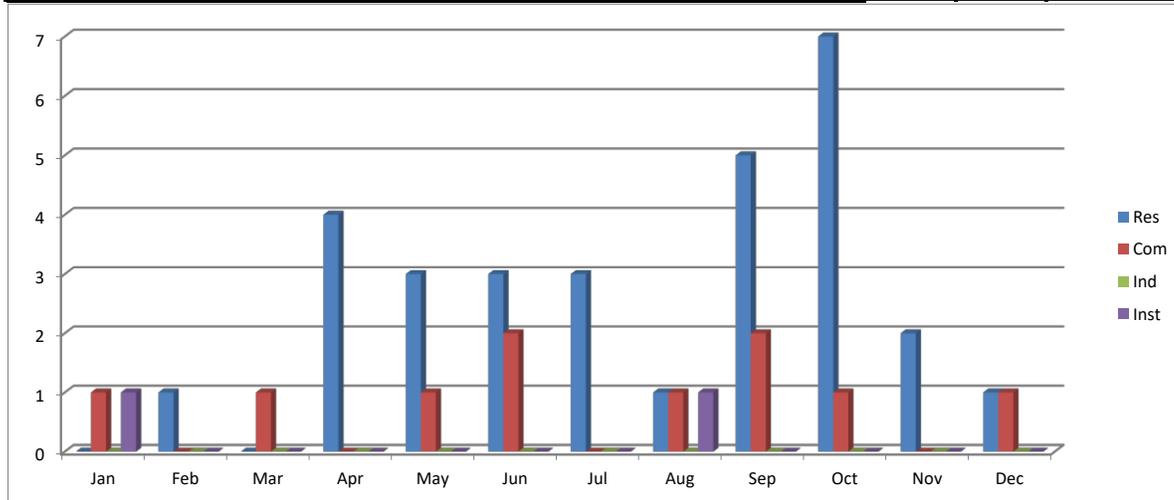
ROLL #	LOT	BLOCK	PLAN		ADDRESS	TYPE	PERMIT	APPLICANT / BUILDER	CONSTRUCTION	PROJECT
				NO.			NO.		COST	SQ. FT.
							2020		(material / labour)	
650	10	1	9912438	101	3 ST SW	Addition to Hotel (Liquor Store)	B 0001	Sundre Motor Inn	\$ 85,000	990
1131	3	5	7610139	709	1 ST NE (Sundre Hospital)	Sprinkler Upgrade	B 0002	Goldbar Contractors Inc.	\$ 345,000	28890
3313000	13	16	9912954	304	2 ST NE	Reno (Add bathroom in garage)	B 0003	Dani Goddard	\$ 3,000	30
606	4-6	D	7447ER	Bay 3A/B	407 Main AV W	Comm. Int. Reno	B 0004	DND Construction	\$ 20,000	1800
2530	22	3	9610892	517	5 ST NW	Existing Addition (Sun Deck)	B 0005	Sarah Kennedy	\$ 10,000	455
3012	12	13	9912954	1305	2 ST NE	Demolition (Fire)	B 0006	JP Construction	\$ 15,000	n/a
3012	12	13	9912954	1305	2 ST NE	Roof & attached garage (fire)	B 0007	JP Construction	\$ 40,000	n/a
1523	15	12	8910549	1103	2 ST NE	Hot Tub	B 0008	Bruder, J	\$ 5,000	n/a
1657	58	3	8010730	267	4 ST NW	Addition to Mobile Home	B 0009	Jessica Riggsby & Sheryl Murphy (Little Duckling Daycare)	\$ 28,000	168
2943	36	2	0712085	629	6 AV SW	Shed	B 0010	Doug Smith	\$ 4,000	120
1011	1	6	8576GM	980	1 AV NE	Addition to Detached Garage	B 0011	Sean Russell	\$ 13,000	528
2203	3		8910920	841	Main Av W	Interior Reno- Convenience Store	B 0012	2053893 AB LTD (Golden Galaxy)	\$ 160,000	1636
2535	27	3	9610892	413	5 ST NW	Shed	B 0013	Kenneth (Bert) Berkley	\$ 7,500	400
2223	23,24,25		8910920	103	7 ST SW	Dog Wash' Bay & Door	B 0014	EJT Developments (Colleen Prail)	\$ 5,000	168
1016	3	6	1589GY	206	5 ST SE	Carport	B 0015	Jan Pic	\$ 800	216
2203*	3		8910920	841	Main Av W	Interior Reno- Fast Food Restaurant	B 0016	Reprise Design Architecture	\$ 1,500,000	3603
2927	27	3	0412879	615	6 Av SW	Shed	B 0017	Timothy Kennedy	\$ 3,000	192
3012000	12	13	9912954	1305	2 ST NE	Interior Rebuild- Fire	B 0018	Paul Davis	\$ 274,000	3195
124	32	7	7546JK	604	2 ST NE	Basement Development- Existing	B 0019	Cheri Funke	\$ 9,500	843
3133	33	15	9912954	221	11A AV NE	Shed	B 0020	Dwain & Angela Deal	\$ 3,500	192
225.001	3	2	9512087	101	2 AV NW	Arena Plant Room	B 0021	Town of Sundre	\$ 150,000	640
295	5	D	9812583	5	ALDER CLOSE NE	3 Decks- 1 Covered	B 0022	Shirley Marie Nielsen	\$ 2,000	247
2203	3		8910920	841	Main Av W	Pylon Sign	B 0023	On-Ste Group- Edmonton	\$ 32,070	n/a
650	10	1	9912438	101	3 ST SW	Fire Alarm Panel	B 0024	Fire Inspection Services	\$ 3,500	n/a
3306	6	16	9912954	214	12 Av NE	Deck Expansion, Addition, roof over deck	B 0025	David Formstone	\$ 8,000	232
291	1	D	9812583	1	Alder CLOSE NE	Detached Garage	B 0026	John Bery	\$ 30,000	592
295	5	D	9812583	5	Alder CLOSE NE	Hot Tub	B 0027	Neale Denman	\$ 5,000	n/a
1679	80	3	8010730	223	4 ST NW	Shed	B 0028	Roger Phelps	\$ 4,000	160
2522	14	3	9610892	523	5 ST NW	Installation of 2019 Mobile Home	B 0029	Clifford Gibbs	\$ 200,000	1088

2203	1-2		8910920	841	Unit 1, 841 Main AV. W.	McDonald's Pylon Sign	B 0030	Priority Permits for McDonald's	\$ 26,000	400 base
2532	24	3	9610892	503	5 ST NW	Roof Over Deck	B 0031	Hollie Fournier	\$ 5,000	156
2418		4	9411604	607A	5 AV SW	Semi Detached	B 0032	Broder Developments	\$ 250,000	1630
2417	17	4	9411604	607B	5 AV SW	Semi Detached	B 0033	Broder Developments	\$ 250,000	1630
2520	12	3	9610892	527	5 ST NW	Shed	B 0034	Dan Wagner	\$ 1,000	125
534	3	F	8542GM	416	3 AV SW	Detached Garage	B 0035	Kim Verkerk	\$ 50,000	528
2203	2&3		8910920	841B	MAIN AV. W.	Pylon Sign	B 0036	Country Signs	\$ 30,000	224 base
294	4	D	9812583	4	ALDER CLOSE NE	Shed	B 0037	Shippy, P.	\$ 8,000	168
4031	33	1	613469	31	NOBLEFERN WAY SW	Shed	B 0038	Curtis Garnett	\$ 2,500	120
2532	12	X	9711022	12	EDENGROVE CLOSE	Covered Deck	B 0039	Dave York	\$ 5,000	n/a
1655	56	3	8010730	26	SPRUCE CRES NW	Carport	B 0040	Brent Cleasby	\$ 10,000	960
618	1A & 1B	E	714193	102	CENTRE ST S	Interior Reno- Liquor Store	B 0041	Sundre Hotel- Jian Ma	\$ 65,000	1320
									\$ 3,668,370	

**MONTHLY BUILDING REPORT
FOR THE MONTH OF DECEMBER 2020**

YEAR END REPORT

	YEAR END REPORT								
	Dec-20			2020 Year To Date			2019 Year to Date		
	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value
RESIDENTIAL									
Two-Storey				0	0	\$ -	0	0	\$ -
Bungalows				0	0	\$ -	3	3	\$ 583,000
Bi-Level				0	0	\$ -	0	0	\$ -
Duplex/Semi Det.				0	0	\$ -	0	0	\$ -
Multi-Family				2	2	\$ 500,000	0	0	\$ -
Mobile Homes				0	0	\$ -	0	0	\$ -
Accessory Buildings				1	1	\$ 200,000	0	0	\$ -
Renovation/Addition	0	1	\$ 10,000	0	13	\$ 135,800	6	6	\$ 74,000
	0	0	\$ -	1	10	\$ 124,000	0	16	\$ 114,350
				0	0	\$ -			
Sub-Total	0	1	10000	4	26	\$ 959,800	3	25	\$ 771,350
COMMERCIAL	No. of Permits		Building Value	No. of Permits		Building Value	No. of Permits		Building Value
Building Starts	0		\$ -	3		88070	1		\$ 1,400,000
Renovation/Addition	1		\$ 65,000	5		1838500	1		\$ 5,000
	1		\$ 65,000	8		\$ 1,926,570	2		\$ 1,405,000
INDUSTRIAL	No. of Permits		Building Value	No. of Permits		Building Value	No. of Permits		Building Value
Building Starts	0		\$ -	0		\$ -	2		\$ 1,430,000
Renovation/Addition	0		\$ -	0		\$ -	1		\$ 15,000
	0		\$ -	0		\$ -	3		\$ 1,445,000
									0
INSTITUTIONAL	No. of Permits		Building Value	No. of Permits		Building Value	No. of Permits		Building Value
Building Starts	0		\$ -	0		\$ -	3		\$ 175,000
Renovation/Addition	0		\$ -	2		495000	0		\$ -
	0		\$ -	2		\$ 495,000	3		\$ 175,000
TOTAL	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value
	0	2	\$ 75,000	4	41	\$ 3,668,370	3	33	\$ 3,796,350





MEMO

TO: Linda Nelson, CAO
FROM: Betty Ann Fountain, Development Officer
RE: December 2020 Commercial, Industrial, Institutional Projects

COMMERCIAL

<u>Permitted or Discretionary Use</u>	<u>District</u>	<u>Civic Address</u>	<u>Project</u>	<u>Value</u>
Permitted	C-1	102 Centre St. S.	Interior Renovation	\$65,000

Legend:

C-1 Central Commercial
C-2 Highway Commercial
C-3 Neighbourhood Commercial
I-1 Light Industrial
I-2 Flood Plain Industrial
PS Public Service



TOWN OF
SUNDRE
DEPARTMENTAL REPORT

9.1d

DEPARTMENT	Operations
SUBMITTED BY	Jim Hall
DATE	January 21, 2021
FOR THE YEAR OF	2020

TOPIC #1	Wastewater: Septage Receiving Station
Progress	<ul style="list-style-type: none"> Capital expenditure has paid for itself in the first year by accurately measuring wastewater from regional users; provided a large reduction in staff time and spill issues previously experienced.
TOPIC #2	Gas Department
Progress	<ul style="list-style-type: none"> Minimal leaks detected, no requirement for capital spending for repairs; All leaks were minor in nature, above ground and repaired by staff; Both surveys were conducted within operating budget limits of 2020.
Next Steps	Staff preparing for 2020 Fed. Gas operation audit in spring of 2021
TOPIC # 3:	Wastewater Treatment
Progress	<ul style="list-style-type: none"> The critical upgrade at the wastewater lagoon system was completed within budget and scheduling of the upgrade was not affected by pandemic restrictions; “Out of the box” thinking by the contractor and staff allowed for a dramatic cost effective method to repair the main lift pumping system at a fraction of capital costs, with savings of \$1,333,000 and the repair ensured a safe confined space for operating the station with no wastewater system shutdowns.
Next Steps	Preparations for future upgrade to lagoon are ongoing. System repairs to aged electrical units will be completed by priority and risk assessment throughout 2021/2022
TOPIC # 4:	Roads Department
Progress	<ul style="list-style-type: none"> The contracted annual sidewalk risk assessment report and repairs ensured our sidewalk infrastructure is in safe condition for our pedestrians. (Schedule “A”)
Next Steps	New technology will be explored in 2021 for surface degradation repairs. Test section: Fas Gas sidewalk to Red Deer River Bridge
TOPIC # 5:	Yard Waste Compost
Progress	<ul style="list-style-type: none"> The Town Shop compost site received a higher than usual amount of grass clippings and tree branches in 2020; Benefits of this service reduces over filling and concerns in regard to the residential green-bin pick-up service.

	Community Event: “Operation Christmas Tree”
Success	<ul style="list-style-type: none"> • Operations staff and members of the Town of Sundre Fire Department worked in collaboration to pick up discarded Christmas trees; • Community members also donated non-perishable food items for the Plus 1 Foodbank at McDougall Chapel. (Schedule “B”)
Next Steps	Planning for 2021 event
TOPIC # 6:	Safety
Progress	<ul style="list-style-type: none"> • Staff are to be commended for 0 (zero) loss time injuries in 2020
Next Steps	Continued vigilance and training for a safe work place and tasks

Attachments: Schedule “A” and “B”



Contact: Quinn Hancock Cell: 403.629.0605

SIDEWALK ASSET MANAGEMENT PROGRAM SAVINGS:

**Presented to:
TOWN OF SUNDRE
December 2020**

The information in this summary is confidential, and is to be used only by the intended recipient and Safesidewalks Canada Inc. in evaluating the project. Any copying or unauthorized disclosure of this information is prohibited.



COMMITMENT SUMMARY

COST SAVINGS

We'll repair your sidewalks for 70-90% less than sidewalk replacement, which means you can do more for your community for less.

O.D.A. COMPLIANCE

Patented technology that brings sidewalks into ODA compliance.

CLEAN

Our patented containment system captures dust and debris to bring you the cleanest process available.

SAFE

Decrease liability on your pedestrian walkways.

DETAILED REPORTING

We track our jobs with honesty and integrity. Invoices show measurements, locations and cost for each hazard.

LOW IMPACT

Efficient systems with an average removal time of 20 minutes, no sidewalk closures.

FULL SERVICE CONTRACTOR

Complete GIS integration, mapping, etc.



ENVIRONMENTAL IMPACT EXAMPLE:

Removing and replacing 100 panels would result in approximately 118,500 pounds or 59 tons of concrete being removed (average panel weight of 1185 pounds).

Using Safesidewalks Canada Inc. for 100 trip hazards results in 0.3 tons of concrete removed and recycled, approximately 141 gallons of gasoline saved, and a reduction of 1,3 metric tons of Co2.



AREA COMPLETED

2013- \$7,803.75

2014- \$5,013.75

2015- \$11,952.00

2017- \$10,000.00

2018- \$8,750.00

2019- \$10,000.00 (Slab lifting)

2020- \$6,440.00





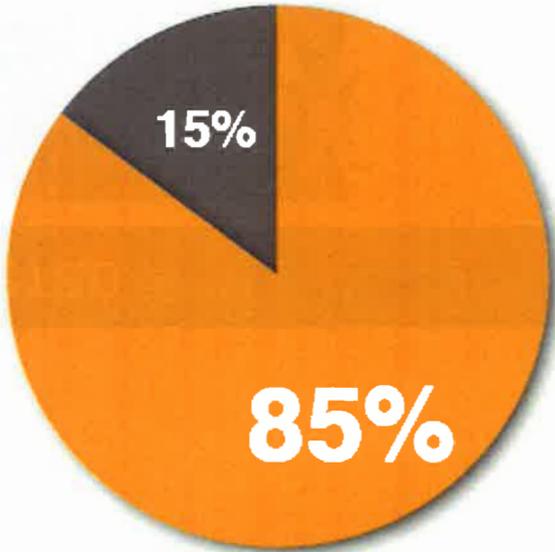
COST SAVINGS 2013-2020

Based on an average panel size and an estimated replacement cost, we estimate the total cost to demolish and replace the trip hazards that SSC removed to be **\$405,659.50**.

Total cost using Safesidewalks Canada Inc. has been **\$59,959.50**, an estimated savings of **\$345,700.00**.

Trip Hazard Repairs	
Cost Using D&R	\$405,659.50
<u>Cost Savings with SSC</u>	<u>\$345,700.00</u>
Cost Using SSC	\$59,959.50
Environmental Savings Estimate	
668 Gallons of fuel	
408 Tons of Concrete	
5.9 Metric Tons of CO2	

COST SAVINGS



● SAVINGS ● SSC Cost

9.1d_Schedule "B" Operation Christmas Tree



DEPARTMENTAL REPORT

DEPARTMENT	Sundre Community Services
SUBMITTED BY	Sue Nelson
DATE	January 25, 2021
FOR MONTH OF	December / Yr. End 2020

2020 Departmental Successes:

- Completion of Royal Purple Park Pathway and Playground Equipment project received with community appreciation;
- Upgrades to Greenwood Campground Sites – new site posts, directional signage;
- Snake Hill – installation of 13 wayfinding signs with assistance from Sundre Bike and Ski Club resulting in successful relationship building with local community group;
- Main Avenue West Landscaping project – installation of outdoor furniture, construction of a pergola by local contractor, planting of trees and shrub/flower beds with assistance from Grade 8 Sailing Trip students, and members of the public resulting in successful relationship building with local community group;
- Arena Ice Plant – dismantling of old plant room, construction of new plant room, installation of new overhead doors, new chiller, proper ventilation, opportunity to increase capacity, allows for timely making of ice resulting in increased safety for staff, and the public, will allow for ice to be made and opening of arena earlier in the season;
- Facility Maintenance – adhering to provincial covid-19 protocols and facility shut-downs provided time for staff to perform extra maintenance, including extensive cleaning and painting;
- Digital Signage – installed in the arena and community centre to promote events, business advertising;
- Completion of Planned Projects - daily/monthly checklists for Community Service equipment and vehicles, developed hazard ID assessments for covid-19 (Biological Hazards), weeding and edging of linear park shrub beds, installed 2 new entrance signs on Snake Hill, assessment report for arena, Glen Knott's Park (memorial park) commenced, building relationship with Royal Purple Ladies to have park sign remediated, memorial bench installation at various sites in Town, pruning of trees and shrubs in a number of locations in Town, developed departmental SOP's.

Monthly Report - December

TOPIC #1	Arena
ISSUES	Facility closed due to provincial covid-19 restrictions
RESOLUTIONS/SUCCESSES:	<ul style="list-style-type: none"> ▪ For a short time, we were able have had a few private bookings for immediate cohort (in household families); ▪ Mid-December the Arena was shut down due to the Province's new province wide mandatory measures; ▪ Painted walls in the lobby bathrooms.
TOPIC #2	Community Centre

RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> ▪ December 5th and 6th Farmers Market, public and vendors adhered to strict covid-19 protocols; ▪ Mid-December Community Centre was shut down due to the Province’s new province wide mandatory measures;
TOPIC # 3:	Trails /pathways
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> ▪ Sundre Bike n’ Ski Club volunteers continue to groom the trails/pathways for cross-country skiing, snowshoeing, and fat-bike use. They also partnered with RVS School to rent out their cross county skis and ski boots to the public for a cost of \$10.00 per day and a \$50.00 down deposit; ▪ Assisted Operations with snow removal; ▪ Staff addressing an issue with users of the trail system not picking-up after their pets. Staff Assessing various trails for best location for installation of doggie-doo bag dispensers and disposal bins in an effort to eliminate this issue.
TOPIC # 4:	Community Service
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> ▪ 2021 On-call and staff schedules completed; ▪ Departmental SOP’s completed, to be reviewed by the Joint Worksite Health and Safety Committee; ▪ Preparation underway for 2021 campground reservations; ▪ Staff completing in-house cleaning projects; ▪ Staff participating and completing online safety courses: Fall Protection, Aerial Lift, Ammonia Awareness, Chainsaw safety and Confined space awareness.



DEPARTMENTAL REPORT

DEPARTMENT	Emergency Management
SUBMITTED BY	Kevin Heerema
DATE	Jan 06, 2021
FOR MONTH OF	December 2020

TOPIC #1	COVID 19
RESOLUTIONS/SUCCESES:	New restrictions and increase in case numbers has required more attention, time and resources from EM Latest restrictions will be in place until January 21, 2021.
TOPIC #2	MVREMA Meeting
RESOLUTIONS/SUCCESES:	Topics focused primarily on COVID response /issues and concerns.

DEPARTMENTAL REPORT

DEPARTMENT	Economic Development and Communications
SUBMITTED BY	Jonathan Allan
DATE	January 18, 2021
FOR MONTH OF	December and Yr. End 2020

TOPIC #1	Community Development, Business Development and Vacancy Rates
ISSUES:	<p>VACANCY RATES</p> <ul style="list-style-type: none"> • At the beginning of December, the C1 district was estimated at 6.5% vacant by total square footage area and estimated 12.9% by units vacant. • The average estimated vacancy rates for the year were 7.2% by total square footage available and 12.5% by units vacant (see attached charts).
RESOLUTIONS/SUCCESSES:	<ul style="list-style-type: none"> • DECEMBER • Published the “Start Your Business in Sundre” online promo campaign targeted toward potential small entrepreneurs. Within first three weeks of launch, 4 people reached out for information as a direct result of the ads; • Launched new Employment Questionnaire, to survey local workers and businesses about their workforce experiences during COVID; • Received word from McDonalds that their opening date is anticipated for March 2021; • CanExport grant application submitted to Federal government for funding support for business visitation program and FDI recruitment; • Submitted award application/nomination to AdRodeo for consideration of an Anvil Award for business investment attraction online ads and booklet; • Marketing and business development consultation report created for local retailer downtown; the report will act as a template for future marketing and business development audits for other businesses. • YEAR SUCCESSES • Recruited Shady Grove Music Festival to Sundre with Sundre Rodeo Assoc. and Community Services, unfortunately the event was pared down due to COVID; • Published stylish new Economy and Industry Spotlight marketing booklet; • Developed COVID Business Resilience Strategy at outset of pandemic; Sundre was one of the first communities in province to develop one;

	<ul style="list-style-type: none"> • Initiated launch of intermunicipal COVID Business Support Hotline.; • Hosted pandemic resiliency workshop for local businesses; • Recruited film production for development of new TV pilot <i>PipeNation</i>, providing additional services such as, organized a press conference and casting call that generated over an estimated \$100,000 in advertising equivalency value, based on attention generated in media about Sundre; • Facilitated housing developer’s introduction to local landowners in Sundre, resulting in the construction of a semi-detached building and anticipated development of a new apartment building in the downtown district; • Travel stop development, recruited by EcDev in 2017-2018, completed construction with the opening of a new gas station and the opening soon of a new McDonalds (est. \$3 million investment); • Ongoing conversations with multiple local entrepreneurs to provide business development and marketing consultation. Recruited hemp entrepreneur to move to Sundre and introduced him to a local business, precipitating the move of the company to sublet a space in the County. • A new “opportunity development” cooperative (to leverage local wealth for local business development) was incorporated this year by team of people after being brought together by Sundre economic development.
TOPIC #2	Tourism Development
RESOLUTIONS/SUCCESES:	<p>DECEMBER</p> <ul style="list-style-type: none"> • Continued ad campaign management; • Winterfest planning activities were paused in mid-December due to restrictions. Museum will be taking over organization of the event, with Economic Development providing support. <p>YEAR SUCCESSES</p> <ul style="list-style-type: none"> • Published stylish new Tourism Visitor Guide; • Assisted with organizing Winterfest 2020; • Received \$75,000 Travel Alberta grant, which is the largest tourism advertising grant received to date. \$5,000 of which was dedicated to the development of the new pergola by Tim Hortons; • Extensive content production was accomplished with professional video/photo production firm.
TOPIC # 3:	Broadband Fibre Optic Development
ISSUES:	No response from the Federal CRTC or DISED in regard to the grant applications that have been applied for by our partner.
RESOLUTIONS/SUCCESES:	<p>DECEMBER</p> <ul style="list-style-type: none"> • Communicated concerns with Canadian Internet Registration Authority regarding Sundre’s mapping and speed-testing results. CIRA acknowledged that incumbent reporting seems incorrect and forwarded our efforts to have people complete speed-testing to the federal Department of Innovation, Science and Economic

	<p>Development, in order to showcase the CIRA’s own argument that self-reported speeds by incumbents are likely misreported or incorrect;</p> <ul style="list-style-type: none"> • A partner submitted Fast Track Universal Broadband Fund grant application for funding, which is intended for shovel-ready projects. If successful and the grant is awarded, a broadband network could be deployed as early as November 2021. <p>YEAR SUCCESSES</p> <ul style="list-style-type: none"> • Two Internet service providers recruited by EcDev submitted two grant applications, with the understanding that the Town is willing to allocate \$1 million in the right circumstances toward a broadband project; • In the spring, two applications were submitted for funding through the CRTC; at the end of year, one partner submitted an application through the UBF.
TOPIC # 4:	Other Projects
RESOLUTIONS/SUCCESSES:	<p>DECEMBER</p> <ul style="list-style-type: none"> • Continued working on redesign plans with suppliers in regard to Council Chambers technology and furniture update; • Continued meeting with working group of the new Master Regional Recreation and Culture Plan being led by Town of Olds; a consultant was selected. <p>YEAR SUCCESSES</p> <ul style="list-style-type: none"> • Completed way-finding directional signage project initially launched in 2015-2016 as an in-house project. Approximately 40 signs were installed with assistance from Community Services and Operations. Cost of signage was significantly less than neighbouring municipalities; • Completed the lamp-post banner project; • Sundre officially became a post-secondary community with successful partnership with Campus Alberta Central. Post-secondary continuing education courses were taught in Sundre for the first time (Management Skills for Supervisors), and RDCs Health Care Aide Certificate Program was announced for Sundre, to commence in January 2021.
TOPIC # 5:	Committees, Meetings, Conferences and Professional Development
RESOLUTIONS/SUCCESSES:	<p>DECEMBER</p> <ul style="list-style-type: none"> • Attended GNP Interagency via Zoom. <p>YEAR REVIEW</p> <ul style="list-style-type: none"> • Attended virtual Economic Developers Alberta Conference;
TOPIC # 6:	Communications
RESOLUTIONS/SUCCESSES:	DECEMBER

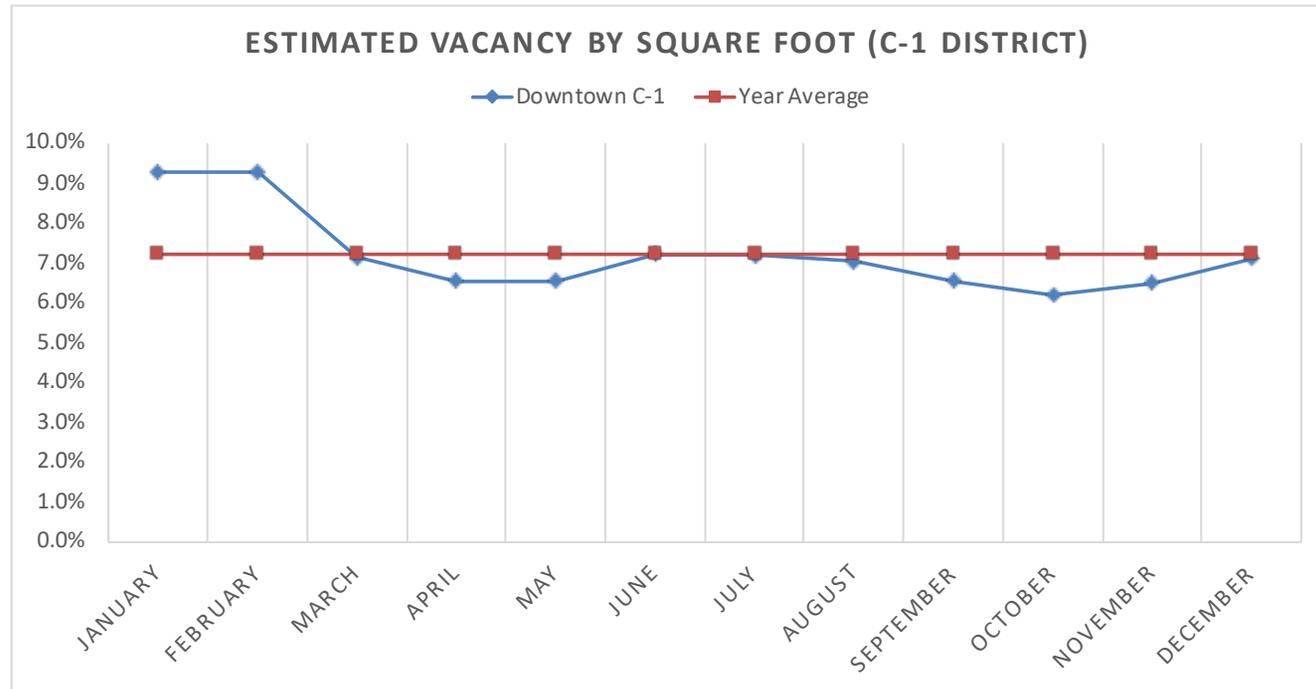
	<ul style="list-style-type: none"> • Updated website(s) as necessary; • Issued business license renewal reminder invoices/letters; • Issued monthly email update newsletter.
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LIST & PROVIDE ATTACHMENTS:

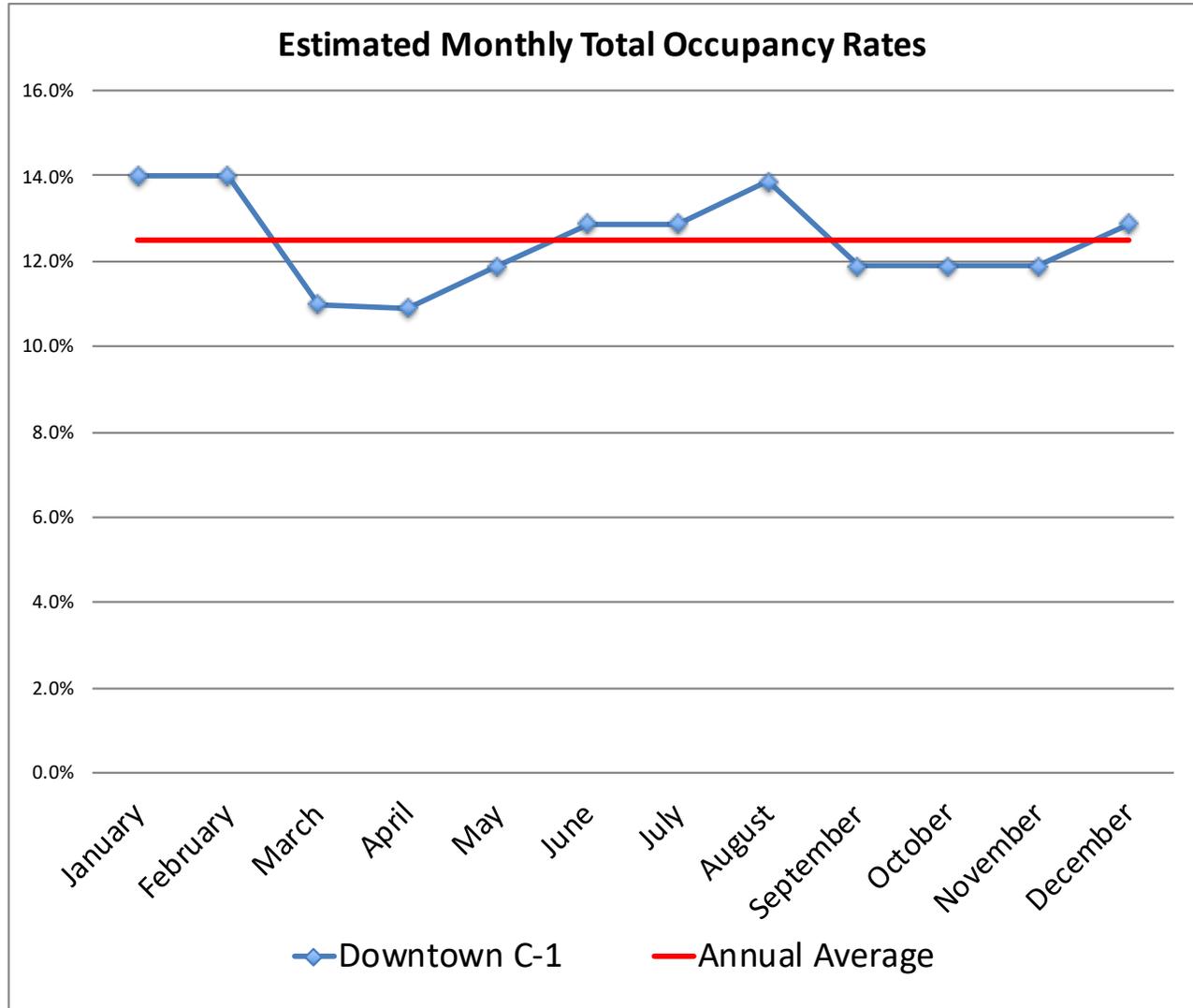
Attachment #1	2020 Average Vacancy Rate by Sq Ft and 2020 Average C-1 Vacancy by Units
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Monthly Total Summary of Vacancy Rates (by Sq Ft)

	Downtown C-1
January	9.3%
February	9.3%
March	7.1%
April	6.6%
May	6.6%
June	7.2%
July	7.2%
August	7.0%
September	6.6%
October	6.2%
November	6.5%
December	7.1%
Average	7.2%
Avg Occupancy	92.8%



	Downtown C-1
January	14.0%
February	14.0%
March	11.0%
April	10.9%
May	11.9%
June	12.9%
July	12.9%
August	13.9%
September	11.9%
October	11.9%
November	11.9%
December	12.9%
Average	12.5%
Avg Occupancy	87.5%





DEPARTMENTAL REPORT

DEPARTMENT	Fire Department
SUBMITTED BY	Alex Clews, Acting Fire Chief
DATE	January 20, 2021
FOR MONTH OF	December 2020

TOPIC #1	MFR Grant
ISSUES:	Sundre Fire awarded a \$2,000 grant through MFR and AHS for medical responding equipment
RESOLUTIONS/SUCSESSES:	New medical bags received and put into service.
TOPIC #2	Christmas Tree pick up
ISSUES:	Sundre Fire and Town of Sundre employees conducted the Christmas tree pick up
RESOLUTIONS/SUCSESSES:	Great response from the community. Non-perishable food donations received and donated to the McDougall Chapel's Plus 1 food bank. Plan to make this an annual event with more advertising.
TOPIC # 3:	Outdoor Skating rink flooding
ISSUES:	Bergen Church and Town Rinks need flooding, building relationships with community groups.
RESOLUTIONS/SUCSESSES:	Coordinated with Town Staff to flood the outdoor rink for public skating, great community support
TOPIC # 5:	Monthly Statistics
ISSUES:	Sundre Fire Department responded to a number of fire/emergency calls
RESOLUTIONS/SUCSESSES:	<ul style="list-style-type: none"> • EMS assists- 16, *7 of these were in the county • Structure Fires- 0 • Brush fire- 1 (County) • Alarms- 3 • Motor Vehicle Collision- 0 • Fuel Spill- 1 (County) • Total calls- 21

2020 Success Story:

- Re-evaluating the department with assistance from consulting group;
- New recruits joining the team,
- Building community relationships; and
- Firefighters successful in completing training courses in conjunction with regional partners;



DEPARTMENTAL REPORT

DEPARTMENT	Sundre Municipal Library
SUBMITTED BY	Karen Tubb
DATE	19 January, 2021
FOR MONTH OF	December 2020

TOPIC #1	
ISSUES:	With the current level of restrictions requiring that our building be closed to the public, how can we best serve the needs of our patrons and the community?
RESOLUTIONS/SUCCESES:	We are continuing to offer curbside service and phone assistance. In an average week we answer 80 to 90 phone calls, do curbside checkouts for 50+ patrons, provide scanning and faxing services as needed, and coach people over the phone on tech issues and accessing eresources. We have returned to online programming for families. As we plan for the coming months, we are creating programs that can be offered online or safely in person, depending on the level of restrictions.
TOPIC #2	Seniors
ISSUES:	Accessible materials for seniors. Sundre has a large population of seniors who require reading material either in large print or audio format. Large print books are expensive, which makes it difficult to update the library collection on an ongoing basis with new and popular titles in that format. Typical formats for accessing audiobooks (on phones or tablets) are often difficult for seniors.
RESOLUTIONS/SUCCESES:	Through a grant provided by EQUUS, last year we acquired 2 new Daisy Readers (easy to use audiobook readers designed for visually impaired). One of our staff members regularly orders audiobooks for our visually impaired patrons, catering to their individual interests and preferred genres. At the end of 2020, also through a grant provided by EQUUS, we were able to purchase 45 large print books to update our Large Print collection with current and popular titles.



DEPARTMENTAL REPORT

DEPARTMENT	Greenwood Neighbourhood Place/Sundre FCSS
SUBMITTED BY	Sari Werezak
DATE	January 20, 2021
FOR MONTH OF	DECEMBER 2020
TOPIC #1	Restrictions announced Dec 15th, 2020
	Alberta Works and Supports Centers remain closed for in person, and people are going to FCSS's for information.
RESOLUTIONS/SUCCESES:	We are open with the appropriate measures in place. The office was closed for normal Christmas closure Dec 23-Jan 4 th . In December, there were over 240 inquiries tracked, of which 110 were walk ins.
TOPIC #2	Community Volunteer Income Tax program
	As we gear up for a busy tax season, there will be added training for volunteers regarding all the COVID recovery benefits. There is potential of AISH clients being cut off as letters are already going out to many low income clients who took the CERB and were perhaps not eligible.
RESOLUTIONS/SUCCESES:	Volunteer e-filers are all registered and updated PRC's on file. We will implement modified Pickup/Dropoff procedures for tax documents.
TOPIC # 3:	Cancelled events for December for Seniors
	With the added restrictions announced in December, we cancelled Seniors Art programs (in town and 'In the Country'), the Xmas Lights tour, & outdoor walking group on Wednesday mornings.
RESOLUTIONS/SUCCESES:	Initiated a Christmas card campaign last minute and the community was encouraged to write Xmas cards for residents in the lodge. A total of 37 cards were sent to seniors. Senior Activity kits are still available for pick up and hopefully some of the art classes can resume soon. A couple of seniors have taken part in our Friendly Caller program. 12 Senior appointments were kept with staff of Seniors Services.
TOPIC # 4:	Sundre Santa's
	It has been determined that a few families may have been missed during the annual Sundre Santa's blitz. After the program wraps up there are always a few situations that trickle in needing some food assistance.
RESOLUTIONS/SUCCESES:	We refer them to food bank and Plus 1 but can often top up with reserved gift cards from the Santa's program. GNP assisted a few community members who wanted to donate Turkey dinners to anyone who needed it. We were able to match up the Fire Department with a family in need. The single parent has 5 children and they were able to enjoy a free Christmas meal including all the fixings. When they came to pick up their hamper at the office, they were so grateful, and this was great to be a part of.



REQUEST FOR DECISION

COUNCIL DATE January 25, 2021
SUBJECT Council Committee Reports
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM 11.

BACKGROUND/PROPOSAL:

Mayor Terry Leslie and Councillor Cheri Funke have provided reports for Council's review and information for December 2020 and January 2021.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please see attached reports.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 1. Sustainable Governance

Goal 1.1 Improve communication and transparency with our stakeholders.

ADMINISTRATION RECOMMENDATIONS:

That Council accept Mayor Terry Leslie's and Councillor Funke's Reports as presented.

MOTION:

That the Town of Sundre Council accept Mayor Terry Leslie's and Councillor Cheri Funke's reports for December 2020 and January 2021 as information.

Attachments: 11.1 Mayor Leslie's report, and
11.2 Councillor Funke's report

Date Reviewed: January 21, 2021

CAO: *David Nelson*

Mayor's Report to Council – January 1 – January 20, 2021

Tuesday January 5, 2021 – Teleconference meeting with AUMA President Barry Morishita, CAO Linda Nelson and me – 11:00 – 11:45 AM. The purpose of this meeting was to provide updated information from Mr. Morishita on the advocacy efforts of AUMA for the Town of Sundre's Waste Water Treatment Pilot Project, and discuss next steps.

Friday, January 8, 2021 – Teleconference meeting with Environment and Parks Minister Nixon, CAO Linda Nelson and me – 12:00 – 12:30 PM – The purpose of the meeting was to talk about the possible time line, and further details of our Waste Water Treatment Pilot Project.

Friday January 15, 2021 – 10:30 – 12:00 AM – Red Deer River Municipal Users Group Special Committee Meeting by ZOOM – The Special Committee is working with a consultant to prepare a Handbook for use by all member municipalities, and staff. The Handbook will be brought to the next meeting of the membership for acceptance and approval. A further use of the document is to be provided as background "must read" material for anyone running for elected office in the upcoming election. Please see the minutes attached for further information.

Tuesday January 19, 2021 – South Central Regional Mayors Caucus meeting – 10:00 – 12:00 AM by ZOOM – This was the second meeting of 10 Mayors from between Red Deer and Calgary from small and mid sized Towns. Mayor Rhonda Hunter of Didsbury chaired the meeting and the intent was to bring issues forward for all to discuss, prioritize, and decide about further action. I have provided the minutes from the first meeting and the agenda for this meeting. Action items will be brought from these meetings to all Councils for consideration. Please ask me if you have any questions about this group.

Respectfully submitted by Terry Leslie, Mayor

SPECIAL COMMITTEE MEETING SUMMARY

Meeting: Friday, January 15, 2021
Virtual - ZOOM

Attendance: R. Poole, T. Leslie, W. Blatz, G. Parsons, J. Ireland, T. Ainscough, B. Shaw, K. Ryder
Regrets: J. Slemp

1. Meeting was called to order by Co-Chair J. Ireland at 10:30am.

2. Review of meeting summary from September 9, 2020

3. **Action Items:**

3.1. **Review Handbook:** (as prepared by Bill Shaw, BPS Consulting Ltd.)

Bill advised that after reviewing all feedback from previous meetings he has now basically completed the RDRMUG Handbook for review by the Committee and Membership. Bill led the Committee through the handbook on a page by page view.

The following points were discussed:

- After reviewing all feedback from previous meetings
- Format of Handbook has been changed to 16 pages.
- Executive Summary has been eliminated.
The consensus is that the Handbook is designed to provide basic information and does not require a summary.
- Committee asked to review title of the Handbook “Looking Back – Moving Ahead”
Committee agreed that the title and overall format are appropriate. The overall document is easy to read and provides excellent information for new members and other stakeholders.
- Discussion on eliminating the reference to the authors on page 16 of the Handbook.
Committee stated that their preference was to have the authors named as in the draft format.
- Bill asked for input on the inclusion of a “RDRMUG Vision: An enduring healthy Red Deer River system with sufficient flows through all seasons to sustain communities the economy and healthy aquatic environments” that is included on page 3 of the Handbook.
The Committee stated that the vision was appropriate for the current status of RDRMUG. It was suggested that perhaps the “Vision” should be more prominent. K. Ryder suggested that once the “Vision” was accepted by the Membership it should become incorporated into all of RDRMUG documents and included prominently on the RDRMUG website.
- Bill advised that in research that Water Security has emerged as one of the main pillars that must be focused on.
- The five main CONCERNS are now identified as: Water Availability, Water Quality, Water Assurance, Water Storage and Integrated Water and Watershed Management.

- Water Storage concern covers drought conditions, water shortage, flooding, water conservation objectives (WCOs) and future planning. Highlighted the effects on “Junior” water licenses within the basin.
As mentioned by J. Slemph “we do not have a water problem within the Basin, but we do have a storage problem”.
- Red Deer River must be managed well before the allocation limit is reached.
- If the Handbook is accepted by RDRMUG members we must be prepared to act on the actions required.

3.2. Next Steps:

- Budget: K. Ryder stated that the revised 2021 Budget does include funding for moving ahead with action items. He also pointed out that should outside consultation be required for issues such as future storage additional funding from RDRMUG surplus would have to be considered. The Special Committee recommends that the Executive Committee review the proposed funding categories within the 2021 Budget.
- Present this document to the Executive Committee and Membership at the January 21st meetings for acceptance and endorsement.
- Present the suggested RDRMUG Vision Statement for approval.
- To maintain a positive working relationship ensure stakeholders such as the RDRWA, Alberta Environment Alberta Water Smart, Alberta Water Council and others are included and asked for input on all actions.
- Share document with potential future RDRMUG Members
- RDRMUG Special Committee to act as Steering Committee to move approved and recommended actions forward.
- Video – K. Ryder advised that he has organized some preliminary work on a video production to complement the Handbook. The video will focus on the actions and pillars outlined in the Handbook and be available for Members to share with their Councils, Administration and other interested stakeholders.

3.3. Recommendations to Membership

- Ask for acceptance and approval from the Membership of the Handbook Document
- Ask for approval of “Vision”

3.4. Update from Meeting with Minister Nixon:

Letter of response re some of the concerns/issues raised at meeting of October 23, 2020 included in meeting summary.

4. **Meeting adjourned:** 11:10am

5. **Next Meeting:** Call of the Co-Chair

November 25, 2020

108721

Keith Ryder
Executive Director
Red Deer Municipal User Group
4107 - 62 Street
Stettler, AB T0C 2L1
execdir@rdrmug.ca

Dear Mr. Ryder:

On behalf of Minister Nixon, I would like to thank you for the meeting and discussion on October 23, 2020. Both the Minister and I are pleased to hear from the Red Deer River Municipal Users Group (RDRMUG) and the ongoing commitment of RDRMUG to pursue sustainable and healthy water management outcomes in the basin.

During our meeting, the 2006 Approved Water Management Plan for the South Saskatchewan River Basin (SSRB Plan) was discussed as one of the determining factors setting out future growth potential in the basin. As a follow-up to those discussions and to address some questions that came up in the meeting, I would like to provide this additional context for the limits and objectives in the SSRB Plan for the Red Deer sub-basin.

Source of advice for SSRB Plan

The advice and recommendations in the SSRB Plan were informed by individual basin advisory councils. Varying levels of water allocation and the ecosystem status of each sub-basin was factored into finalizing objectives.

The plan recognized there is finite supply of water in any river basin, and the allocations in the Red Deer would reach this at some point. The basin advisory councils accepted the Red Deer was not over-allocated and was the healthiest sub-basin, compared to the others. They concluded there was time (over 40 years, at historic rates of growth) to put an interim allocation target in place, establish a Water Conservation Objective, and review how development and growth unfolded before making a final basin determination.

Interim water allocation target and management review

The SSRB Plan **did not set a final allocation limit for the Red Deer basin and instead recommended an interim allocation target of 600,000 cubic decametres**; recognizing water users will face increasing supply risks and the aquatic ecosystem will face increasing stresses and possible degradation at these levels. The purpose of the temporary basin closure that would be enacted at the 550,000 cubic decametre allocation level, is to allow for thorough review and consultation to confirm what the maximum allocation limit for the basin should be.

A review of the state of aquatic ecosystem of the river; as well as, economic and other factors at that time will give stakeholders an opportunity to revisit whether the 600,000 cubic decametre previously recommended limit, is an appropriate objective for the sub-basin.

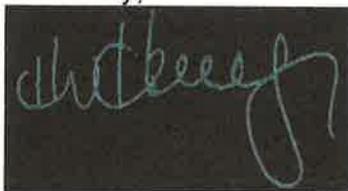
Sub-basin differences

As was noted by the RDRMUG, the SSRB Plan did not close the Red Deer but did establish a target allocation limit that is proportionally smaller (33 per cent versus 70+ per cent) than what was allocated in the Bow or Oldman before they were closed. A key rationale for the Red Deer's *interim* allocation target was to "avoid the degree of environmental degradation that has occurred in other rivers in the SSRB". Revisiting the 600,000 cubic decametre interim target and choosing to allocate the Red Deer to the levels of the Bow and Oldman sub-basins will adversely impact ecosystems. Stakeholders would need to fully discuss and understand the implications before accepting those choices.

Alberta Environment and Parks (AEP) reviewed recent rates of water allocation in the Red Deer basin since 2000, and while past trends are no guarantee, water allocation growth in the Red Deer sub-basin remains consistent with the assumptions of the SSRB Plan and is not expected to reach the 550,000 cubic decametre level for many decades.

The Government of Alberta acknowledges the issues and future challenges for water management in the Red Deer River basin and AEP appreciates the ongoing dialogue with the RDRMUG around water management outcomes. If you would like to discuss this further, please contact me (Heather.vonHauff@gov.ab.ca) to arrange a meeting.

Sincerely,



Heather von Hauff
Executive Director, Water and Waste Policy
Environment and Parks

cc: Pam Livingston, Environment and Parks

AGENDA
REGIONAL MAYOR'S MEETING
Tuesday, January 19, 2021 at 10:00 a.m.
Held by ZOOM Meeting

Members:

Heather Colberg	Town of Drumheller
Lance Colby	Town of Carstairs
Tim Hagen	Village of Cremona
Rhonda Hunter	Town of Didsbury
Barry Kletke	Town of Trochu
Terry Leslie	Town of Sundre
Mike Muzychka	Town of Olds
Tim Sherlaw	Town of Three Hills
Robb Stuart	Town of Bowden
Jo Tennent	Town of Crossfield

CALL TO ORDER

1. **REVIEW OF PREVIOUS MEETING**
December 15, 2020 Meeting Outcomes and Action Items (attached)

2. **BUSINESS**
 - 2.1 Naming of Group - Title to identify the region
 - 2.2 Issues List (attached) discussion and prioritization

3. **ROUNDTABLE**

4. **NEXT MEETING**

5. **ADJOURNMENT**



AGENDA REGIONAL MAYOR'S MEETING

Tuesday, December 15, 2020 at ~~2:00~~ 1:00 p.m.

Held by ZOOM Meeting

Introductions:

Mayors In attendance:

Carstairs: Lance Colby

Cremona: Tim Hagen

Didsbury: Rhonda Hunter

Drumheller: Heather Colberg

Olds: Mike Muzychka

Three Hills: Deputy Mayor John Hamm

Regrets:

Crossfield: Jo Tennant

Trochu: Barry Kletke

Three Hills: Tim Shearlaw (see Note below)

Note: Apologies were extended to Deputy Mayor Hamm for the incorrect start time identified in the agenda title causing him to join our meeting at 2.

Recording of meeting: It was agreed that only outcomes with actions would be recorded/documentated at this meeting.

Agenda Items:

1. Regional Mayors Group:

- a. Discussion on interest and need for the creation of this group
- b. Discussion on the region this group could encompass
- c. Other information and next steps

Outcomes and Actions:

A: Creation of Group:

- i. This group is interested in continuing with these meetings with a focus to gather and discuss common issues that would be compiled and prepared, and strategies created where necessary, for presentation by this group through appropriate avenues (Director Towns South, AUMA Board, MLAs, Ministers, etc) for awareness, information, resolution, or other. This groups is also interested in continuing these meetings to have round table discussions and opportunities to cover a variety of topics and information with each other.
- ii. Naming of group will be discussed at next meeting (bring thoughts and ideas).
- iii. The first action of this group will be each Mayor creating a list of issues they feel are affecting their municipality. Each Mayor will forward the list of their issues to Mayor Colberg at mayor@drumheller.ca
- iv. Issues to be forwarded to Mayor Colberg by Tuesday, January 5, 2021
- v. Mayor Colberg to compile list for presentation, review, and discussion at the first meeting in January.

- vi. Mayor Hunter will contact Mayor Stuart from Bowden to extend an invitation to join this group at the meetings. I am pleased to say that Mayor Stuart will be joining us!
- vi. Next meeting date: Tuesday, January 19, 2021 at 10 a.m. via Zoom. Didsbury will create and send meeting invitation.

B: Region of Group:

- i. Ten municipalities: Bowden, Carstairs, Cremona, Crossfield, Didsbury, Drumheller, Olds, Sundre, Three Hills, Trochu. It was agreed that this will remain as an urban municipality group at this point.

2. Mid-Size Towns Mayor Group (caucus):

- a. Discussion on interest and need for the creation of such a group
- b. Discussion on the region(s) this group could encompass
- c. Other information and next steps

Outcomes and Actions:

Discussion resolved that this group will focus on the regional group for the remainder of their term and are not interested in the Mid-Size Towns Mayor Group (caucus) at this time. It was general consensus that this would be a good idea to revive the idea following the 2021 election.

3. Round-table discussion:

- a. COVID-19 responses
- b. Open discussion

Outcomes and Actions:

Information sharing opportunity, not recorded. Mayor Muzychka requested the group to contact him if their Christmas Angels programs are in need of additional assistance (financially or other). Mayor Muzychka can be reached at mmuzychka@olds.ca or 403-438-0229 to get more information.

Adjourned at 2:40 p.m.

Regional Mayor's Issue List – January 19, 2021

Hospitals	Hospital - active acute care, vacant 80-bed wing; GoA and AHS direction for town hospitals; repurposing of vacant facilities
AUMA	Working closer with AUMA on town issues
Community Engagement	Community engagement - common practices/successes/challenges
Voice for small communities	Voice of small communities and "fringe" communities having a place at the table
ICF	Equitable and fair contributions - ICFs
Doctors	Due to our proximity to Didsbury Hospital, Airdrie Medical Centers and Calgary we have troubles recruiting and retaining Doctors. Doctors are a need in order to ensure our continued growth
Policing	We believe that in order to keep our community safe, due to our proximity to the QE2 and Calgary, we need better police coverage. This is a problem due to what the RCMP feel is our low crime rate. We do not have a lot of crime but we believe in the preventive not reactive policing model.
Water Reservoir	Carstairs is a growing community and expect our growth to continue and are looking forward to attracting industry in the coming years. To ensure our ability to handle the water needs of growth and the ability to meet future water needs a new water reservoir is necessary.
MSI	Funding uncertainties
COVID	How COVID is affecting Rural Alberta

Council Report

December 2020

Councillor Cheri Funke

December 1 – Water Council, Water Futures Project Meeting 4 – Via Zoom

Working toward the completion of the survey that the committee will be using to engage with all of the stakeholders to get their opinions and information on the strengths and weaknesses in the water system from their perspective.

December 1 – Aquaplex Board Meeting – Via Zoom

I attended this zoom meeting to introduce myself as the alternate Council Member from the Town of Sundre, I am looking forward the relationship that we can establish with this new Aquaplex Board.

December 3 – Elected Official Education Program, Public Engagement – Via Zoom

The main component for Elected Officials is in the ‘Outer Ring’ of the public engagement process. Although Council is elected to consider and promote the welfare and interest of the municipality as a whole, and are generally required to vote on matters brought before Council, facilitating public engagement for matters beyond those where public input is statutorily required can enrich the decision-making process.

Within the Public Engagement system, Council has a responsibility to:

- Enhance its understanding of people’s interest, values and perspectives.
- Work with Administration to determine when public engagement will add value to the decision-making process.
- Promote and encourage participation opportunities.
- Carefully consider public input as part of decision making.
- Adhere to the Council Code of Conduct.
- Inform the public of its decisions and where possible, how public input was considered in the decision-making process.
- Review and approve the public engagement policy and all future amendments.

Administration has a responsibility to:

- Lead the Municipality’s public engagement planning and implementation
- Lead the Municipality’s public engagement reporting and evaluation
- Communicate to Council and the public the findings of the public engagement
- Adhere to the public engagement policy and administrative procedure
- Assess the policy and make recommendations to Council about all future amendments

***One of the biggest issues with the Public Engagement processes is the blurred lines of who is to do and when. Council is there to ensure that the policy is in place and may make suggestions on stakeholders, but essentially Council is there to make the end decision on the what the public engagement was established for, they must ensure that they do not break the Council Code of Conduct by undermining the job of Administration.

There are 4 main levels of Engagement;

1. Consultation – The municipality makes the decision. It invites people to share ideas and input or, if a concept is already developed, provide feedback to help improve or refine it.
2. Involving – The municipality makes the decision. However, it wants the public’s help in assessing and understanding the possibilities as well as the impact and possible trade-offs associated with the possibilities.

3. **Collaborating** – The municipality makes the decision. However, the municipality and the public take a shared or joint approach to coming up with, assessing, and prioritizing possibilities. The municipality is committed to working through various scenarios to understand the preferred solution(s).
4. **Empowering** – The municipality authorizes citizens to make the decision. The citizens lead the consultation, involvement, and/or collaboration, make a decision, and report its decision back to the municipality.

During the Municipal Accountability Program review conducted in 2018 by Municipal Affairs, the Town of Sundre was commended and recognized for our Public Engagement Policy process. The Elected Official Education Program also discussed a Public Engagement Framework, that would help to clarify the process for the public, and an Advertising Bylaw, that would also clarify the process that we use for notifications on Mandatory Advertising under the Municipal Government Act. This was defined under the program as follows:

1. **Public Engagement Framework** – the Public Engagement Policy is regulatory, but we could also consider a non-regulatory framework that includes the following for clarification.
 - **Administrative procedure** – a guiding document for administration to identify when to initiate and implement the Public Engagement Policy.
 - **Public Engagement approaches** – an overview of the different ways that members of the public can participate in decision-making, over and above the citizen communication form.
 - **Public Engagement planning** – a step-by-step approach to ensuring public engagement activities align with the policy and support decision-making.
 - **Public Engagement reporting** – a clear and consistent way to let the public know what you’ve heard and/or decided as you progress through or following your public engagement activities.
 - **Public Engagement evaluation** – a clear and consistent way to learn from your public engagement to support continuous improvement.
2. **Public Notification Bylaw** – A municipality MUST, according to the MGA, at certain times, notify the public about upcoming meetings and events, proposed changes, or, directly related to public engagement, opportunities to be involved in a decision-making process. The MGA sets out 2 methods on how to do this;
 - Provide notice by newspaper advertising, mail, or delivery to each resident in the area to which the bylaw or other matter related applies
 OR, if you prefer to only use electronic communication channels,
 - Develop or update your Public Notification Bylaw to indicate that you will solely use electronic advertising

It is important to remember that your Public Notification Bylaw is your commitment to how you will share mandatory information with people, as required by the MGA. It is not necessarily a comprehensive or even the most effective approach to public notification.

Most public engagement opportunities benefit through a comprehensive communications plan, where you go beyond compliance and do your best to identify and use the most effective communications methods to share information.

December 4 – AUMA Safe and Healthy Communities – Via Zoom

This committee considers issues relating to emergency medical response and health, policing, culture and recreation, social issues, and seniors’ supports. This was my first meeting since joining the committee, we spent the beginning of the meeting going over the workplan for the year. Our first major discussion was Policing, we had a review of the recommendations that were sent to the province from the Ad Hoc committee that I was a part of in 2018, and what AUMA has heard since the Provincial roll out of the new Policing Cost Model. We received a presentation on Housing for Health by Dr. Karen Lee, and received briefing notes on Mental health

and addictions, Access to healthcare, Affordable housing and homelessness, Victims of crime fund, and Economic resiliency and recovery taskforce.

December 8 – Water Council, Water Futures Project Meeting – Via Zoom

The survey that we have been working on for the past months is now out, and has been sent to all important stakeholders. Our discussions have focused on current strengths and weaknesses in the current water system. I have learned so much from this committee, the diversity of the group has allowed me to look outside of the Municipal bubble and look at our water system as a whole.

December 10 – Elected Official Education Program, Public Engagement – Via Zoom

Regardless of the size of the public engagement plan, it should touch on 11 elements as part of six sections:

Section one:

1. Project Background
2. Project Decision(s)
3. Project Team
4. Project Stakeholders

Section two:

5. Purpose of public engagement
6. Public engagement goals
7. Public engagement input, level of engagement, and timeline

Section three:

8. Public engagement activities and schedule

Section four:

9. Required resources

Section five:

10. Input management

Section six:

11. Evaluation

Public Engagement is essential for the transparency of government and to provide opportunity for the public to impact decision making.

December 17 – Intermunicipal Collaboration Committee – Via Teleconference

December 21 – Regular Council Meeting – Via Teleconference

The final approval for the budget was put on the agenda tonight. Council made the request at the December 7th budget to reduce the budget even further, to which they came back with a 0.1% decrease for the overall budget. A further request of Council was made to reduce their budgets, that was met with enthusiasm by most of Council, this meant each Council members budget would be decreased by \$3000, and the Mayor's budget would be decreased by \$7500, for a total decrease to the budget of \$25,500. This amended motion passed a budget that was a 0.54% decrease for 2021. Although this does not necessarily mean that there will be a decrease to the amount of property taxes, because that will be dependent on assessments in 2021, this is the last step in Council's ability to keep the amount of property tax as low as we possibly can at this time of economic uncertainty.



REQUEST FOR DECISION

COUNCIL DATE January 25, 2021
SUBJECT Correspondence
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM 12

BACKGROUND/PROPOSAL:

Correspondence received by, and/or sent by Legislative Services during the period of December 22, 2020 to January 21, 2021.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the attached correspondence as information.

MOTION:

12.1 That the Town of Sundre Council accept the following letters as information:

- a) Sundre & District Curling Club;
- b) Mrs. Carolyn Sykes;
- c) Sundre Hospital Futures;
- d) Sundre Wellness Advocacy Committee.

12.2 That the Town of Sundre Council accept the Parkland Regional Library Board Meeting Minutes of November 12, 2020 as information.

ATTACHMENTS: 12.1, 12.2

Date Reviewed: January 21, 2021

CAO: Amie Nibe



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

January 13, 2021

Sundre & District Curling Club
PO Box 993
Sundre AB T0M 1X0
Attention: Mr. Svend Nielsen

Re: Town of Sundre Grants to Organizations Program

The Town of Sundre Council, at the Regular Meeting of Council, held on January 11, 2021 under Motion No. 018-11-01-21 approved funding to be used towards the curling club roof repairs in the amount of \$6,000.00.

The funds will be made available by cheque or deposited by electronic funds transfer (EFT) within 2 weeks of receiving this letter.

If for any reason this project is not completed, you will be required to return the funds.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

January 13, 2021

Mrs. Carolyn Sykes
PO Box 381
Sundre, AB T0M 1X0

Email: csykes64@hotmail.com

Dear Carolyn,

RE: Appointment to the Vision for Sundre Committee

On January 11, 2021 at the Regular Meeting of Council the following Motion was approved:

Res. 017-11-01-21

MOVED by Councillor Preston that the Town of Sundre Council appoint Mrs. Carolyn Sykes to the Vision for Sundre Committee for a term of two (2) years ending at the October Organizational Meeting in 2022.

If you have any questions, please contact me at 403.638.3551 or email linda.n@sundre.com.

Warmest regards,



Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

January 13, 2021

Alberta Health Services
Sundre Hospital Futures
Bag 3
701 – 1 Street NE
Sundre, AB T0M 1X0
Attn: Mr. Gerald Ingeveld

RE: Sundre Hospital Futures Advisory Committee

Dear Mr. Ingeveld,

The Town of Sundre Council, at the Regular Meeting of Council, held on January 11, 2021 under Motion No. 015-11-01-21 appointed the following member of Council to the Hospital Futures Advisory Committee for a Term of one (1) year ending in October 2021:

Councillor Charlene Preston

Please feel free to forward any pertinent information to Councillor Preston directly. Contact information is as follows:

Councillor Charlene Preston, Phone (403) 857-9752 or Email: charlene.p@sundre.com

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,



Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

January 13, 2021

Alberta Health Services
Sundre Wellness Advocacy Committee
Bag 3
701 – 1 Street NE
Sundre, AB T0M 1X0
Attn: Mr. Gerald Ingeveld

RE: Sundre Wellness Advocacy Committee

Dear Mr. Ingeveld,

The Town of Sundre Council, at the Regular Meeting of Council, held on January 11, 2021 under Motion No. 016-11-01-21 appointed the following members of Council to the Sundre Wellness Advocacy Committee for a Term of one (1) year ending in October 2021:

Mayor Terry Leslie, and
Councillor Richard Warnock

Please feel free to forward any pertinent information to Mayor Leslie and Councillor Warnock directly. Contact information is as follows:

Mayor Terry Leslie, Phone: (403) 559-7352 or Email: terry.l@sundre.com
Councillor Richard Warnock, Phone: (403) 813-9488 or Email: richard.w@sundre.com

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,



Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file



PRL Board Meeting Minutes November 12, 2020

The regular meeting of the Parkland Regional Library System Board was called to order at 10:05 a.m. on Thursday November 12, 2020 in the Small Board Room, Lacombe.

Present: Debra Smith (Board Chair), Gord Lawlor

Present via Zoom: Jason Alderson, Jackie Almberg, Glen Carrit, Lana Curle (Alternate for Rick Pankiw), Colleen Ebden, Kevin Ferguson, Jeanny Fisher, Elaine Fossen, Dwayne Fulton, Bruce Gartside, Barb Gilliat, Jeanette Herle, Agnes Hoveland, Cora Knutson, Stephen Levy, Daryl Loughheed, Josephine McKenzie, Philip Massier, Ricci Matthews, Leah Nelson, Ray Olfert, Terilyn Paulgaard, Jas Payne, Norma Penney, Rosella Peterman, Bill Rock, Heather Ryan, Sharolyn Sanchez (Alternate for Mike Yargeau), Janine Stannard, Les Stulberg, Patricia Toone, Cindy Trautman, Doug Weir, Shannon Wilcox, Bill Windsor, Mary Ann Wold, Bonita Wood, Mike Yargeau, Ann Zacharias

With Regrets: Dana Kreil, Blair Morton

Absent: Alison Barker-Jevne, Doreen Blumhagen, Bill Chandler, Amanda Derksen, Sandy Gamble, Clark German, Deborah Juch, Trudy Kilner, Lonnie Kozlinski, Heidi Pierce, Sonia Temple, Sharon Williamson,

Staff: Ron Sheppard, Donna Williams, Colleen Schalm, Kara Hamilton, Haley Amendt

Call to Order

Meeting called to order at 10:05 a.m. by Smith.

According to section 31 (1) of the Alberta Libraries Act,

Board member disqualification:

31(1) A person is disqualified from remaining a member of a board if the person fails to attend, without being authorized by a resolution of the board to do so, 3 consecutive regular meetings of the board.

As part of PRLS' compliance procedures, board members who send regrets are excused at the start of each meeting.

Motion by Cindy Trautman to excuse Dana Kreil and Blair Morton from attendance at the board meeting on November 12, 2020 and remain members of the Parkland Board in good standing.

CARRIED

PRLS 33/2020

1.1 Agenda

1.1.2 Adoption of the Agenda

Motion by Heather Ryan to accept the agenda as presented.

CARRIED
PRLS 34/2020

1.2. Approval of Minutes

Smith asked if there were any amendments to the September 17, 2020 minutes. She noted that under Item 1.2, that the minutes were stated as September 17, 2020 and should be changed to May 28, 2020. Agnes Hoveland noted that she was at the May meeting and the minutes indicated otherwise.

Motion by Bruce Gartside to approve the minutes of the September 17, 2020 meeting as amended.

CARRIED
PRLS 35/2020

1.3. Business arising from the minutes of September 17, 2020 meeting

Smith asked if there was any business arising from the minutes. There was none.

2.5. Business Arising from the Consent Agenda

Smith asked if there was any business arising from the consent agenda. Philip Massier requested to discuss the letter of correspondence from Stettler County. It was moved from Item 2.3.2. to Item 3.2.a just before the Election of the Executive Committee, which became 3.2.b.

Motion by Jason Alderson to approve the consent agenda as amended.

CARRIED
PRLS 36/2020

Sharolyn Sanchez entered the meeting at 10:12 a.m.

Cora Knutson entered the meeting at 10:16 a.m.

3.1. Election of Board Chair

Each year at Parkland's November board meeting, the board chairperson is elected for a twelve-month term.

Smith turned the meeting over to Sheppard, who asked for nominations from the floor for the position of Board Chair. Janine Stannard nominated Debra Smith. Sheppard asked for other nominations a second time, and asked a third time for nominations.

Motion by Coleen Ebden that nominations cease.

CARRIED
PRLS 37/2020

Smith became the Board Chair by acclamation. Smith accepted the position and resumed the duty of Chair.

Leah Nelson entered the meeting at 10:32 a.m.

3.2. a Letter Regarding Stettler Library Board

Philip Massier inquired whether having the newly appointed Stettler Intermunicipal Board would affect the population of the seats on the Executive Committee, as the Town of Stettler and Stettler County are divided into different seats, seats 6 and 8, respectively. It was explained that the municipalities themselves are members, so it does not affect appointment to the Executive Committee. Both Board Representatives, Gord Lawlor (Town of Stettler) and Les Stulberg (Stettler County) were content with the current division of the population for the seats of the Executive Committee and did not want to see a change.

3.2. b Election of the Executive Committee

PRLS’ Executive Committee has the ten-member maximum allowed by the Libraries Regulation. The Board Chair accounts for one seat on the committee. In accordance with Parkland’s master agreement with the municipalities, members of the Executive Committee shall be selected on a geographical basis. Such selection shall be made by PRL Board members representing that geographical area.

Members were divided into “breakout rooms” on Zoom and a representative was chosen from each area. The Executive Committee was appointed as follows:

Board Chair	Debra Smith – Village of Lougheed
Seat 2	Cindy Trautman – Camrose County
Seat 3	Philip Massier – Red Deer County
Seat 4	Jason Alderson – Town of Rocky Mtn. House
Seat 5	Kevin Ferguson – Town of Ponoka
Seat 6	Bruce Gartside – Village of Donalda
Seat 7	No Representative
Seat 8	Janine Stannard – Town of Coronation
Seat 9	Heather Ryan – Town of Olds
Seat 10	Jas Payne – Town of Sylvan Lake

Motion by Dwayne Fulton to accept the Executive Committee as appointed.

CARRIED
PRLS 38/2020

3.3. Advocacy Committee Report

Gord Lawlor, the current Chair of the Advocacy Committee, gave a verbal report to the board. He named the current volunteers from the Advocacy Committee, who all put their names forward to continue on the committee for another year. He talked about the meaning of being a library advocate and some of what the Advocacy Committee had accomplished in the last year.

The newest advocacy tools from the committee include key messages, examples of supporting data, and sample elevator speeches. The committee has also settled on 3 regional key messages that they recommend board members adopt and use when talking about the library.

1. The library is a wise investment. We provide a very good financial return on investment.
2. The library supports the financial well-being of all citizens.
3. The library provides an important point of social connection that supports mental health.

The Advocacy Committee has also provided a dozen elevator speeches demonstrating how to deliver a key message with supporting facts in about 30 seconds. These examples will be posted on Parkland Library's Support Site.

3.4. Election of Advocacy Committee

The current Advocacy Committee working group members are:

Gord Lawlor, Chair – Town of Stettler
Barb Gilliat, Vice Chair – Village of Alix
Bill Rock – Village of Amisk
Cora Knutson – Town of Bentley
Deb Smith, Ex Officio – Village of Lougheed
Janine Stannard – Town of Coronation
Jeanny Fisher – Town of Daysland
Norma Penney – Village of Clive
Shannon Wilcox – Town of Carstairs
Stephen Levy – Town of Sedgewick

Lawlor called for volunteers for the Advocacy Committee; there were no additional volunteers.

Motion by Bruce Gartside to appoint Gord Lawlor, Barb Gilliat, Jeanny Fisher, Cora Knutson, Stephen Levy, Norma Penney, Bill Rock, Deb Smith, Janine Stannard, and Shannon Wilcox to the Advocacy Committee for the next year.

CARRIED
PRLS 39/2020

Barb Gilliat entered the meeting at 10:39 a.m.

3.5. Board Signing Authorities

Parkland Regional Library System requires that two trustees act as cheque signing authorities for cheques valued at \$45,000 or more, or, if the Director is unavailable to sign. It is most convenient if the Board signing authorities live or work close to PRLS headquarters.

Smith asked for two board members that live close to Parkland to volunteer be signing authorities.

Ray Olfert entered the meeting at 10:44 a.m.

Motion by Colleen Ebdon to accept Barb Gilliat and Ray Olfert as PRLS' board signing authorities.

CARRIED
PRLS 40/2020

Motion by Janine Stannard to add Ray Olfert from the Town of Blackfalds to the Executive Committee Seat 7.

CARRIED
PRLS 41/2020

3.6. ALTA Board Alternate for Parkland

The Alberta Library Trustee Association (ALTA) board represents the trustees from all ALTA member libraries in the province of Alberta.

In addition to the President, and Past President, the board consists of 10 Directors. Currently, the Parkland Region is represented by Bob Green from the Carstairs Municipal Library. At present they are looking for an Alternate Director from the region.

Bill Windsor from the Town of Didsbury volunteered to let his name stand to be an Alternate Director representing the Parkland Region on the ALTA Board. Parkland will submit his name to ALTA for consideration. There were no other volunteers.

3.7. 2021 Alberta Library Conference

In the normal course of events, Parkland pays for three trustees, plus the Board Chair to attend the Alberta Library Conference. However, due to the COVID-19 pandemic, the conference has been cancelled for 2021.

3.8. Budget Approval Update

Smith shared that the 2021 Parkland budget has been approved by 68.75% of the municipalities representing 71.84% of the population. It was asked that staff share the exact details of the individual responses, which will be emailed to the Parkland board and the municipal administrators within the next week.

3.9. Review of PRLS Investments

According to Parkland's Annual Agenda policy, the Executive Committee is to review Parkland's investments at least twice a year. The meetings for the review of investments in 2020 occur in March and October.

In past years, Parkland only invested its funds in GICs and in a conservative, managed bond portfolio. RBC Wealth Management, Dominion Securities, is the company managing Parkland's investment account. Our investor, Adam Lamb, reported that Parkland's investments are up by 6% since the beginning of the year despite COVID-19 and a weak economy. This is due to PRLS' 10-year bond portfolio having higher interest rates than what has been available during the year.

At the October 8th Executive Committee meeting, staff did not recommend changing Parkland's overall investment strategy of keeping funds in a conservative, managed bond portfolio. Also, PRLS does not currently have funds invested in GICs. The Executive Committee decided to leave Parkland's investment strategy unchanged.

Motion by Ray Olfert to receive for information

CARRIED
PRLS 42/2020

3.10. Dates for 2021 Meetings

At present, Parkland is planning on holding board meetings virtually for 2021. Below are the suggested dates for PRLS' 2021 Board meetings.

February 25, 2021	10:00 a.m. – 12:00 p.m. (Annual Report, Year in Review)
May 20, 2021	10:00 a.m. – 12:00 p.m. (2019 Financial Statements presented)
September 16, 2021	10:00 a.m. – 12:00 p.m. (Budget presentation for 2021)
November 18, 2021	10:00 a.m. – 12:00 p.m. (Organizational Meeting)

Motion by Janine Stannard to receive for information.

CARRIED
PRLS 43/2020

3.11.1. Director’s Report

3.11.2. Library Services Report

3.11.3. IT Report

3.11.4. Finance and Operations Report

Smith asked if there were any questions regarding the Director’s, Library Services, IT, or the Finance and Operations reports. There was none.

Motion by Barb Gilliat to receive the Director’s, Library Services, IT and Finance and Operations reports for information.

CARRIED
PRLS 44/2020

3.12. Parkland Community Update

Stettler Public Library is holding a “Christmas Wine Survivor Raffle” virtual elimination draw at the beginning of December. Cost to join is \$20 per ticket plus a bottle of wine.

4. Adjournment

Motion by Barb Gilliat to adjourn the meeting at 11:02 a.m.

CARRIED
PRL 45/2020

Meeting adjourned at 11:02 a.m.

Chair



PRLS BOARD TALK

Highlights of the Parkland Regional Library System Board Meeting

NOVEMBER 12, 2020

Organizational Meeting

Parkland's board has 8 new members. Board Members in attendance elected the new Executive Committee and Board Chair. Debra Smith was re-appointed Board Chair by acclamation.

Executive Committee

The Executive Committee has 3 new faces, along with returning members.

Debra Smith, Committee Chair (Village of Lougheed)

Bruce Gartside, (Village of Donalda)

Cindy Trautman, (Camrose County)

Heather Ryan, (Town of Olds)

Janine Stannard, (Town of Coronation)

Jas Payne, (Town of Sylvan Lake)

Jason Alderson, (Town of Rocky Mtn. House)

Kevin Ferguson, (Town of Ponoka)

Philip Massier, (Red Deer County)

Ray Olfert, (Town of Blackfalds)

2021 Budget Approval

As of the date of the board meeting, PRLS' 2021 budget was approved by 68.75% of the municipalities representing 71.84% of the population. A list detailing municipal approval has been sent to Parkland's board members and municipalities.

Advocacy Committee

There were no new volunteers for the Advocacy Committee. All the current members chose to remain on the committee for another year.

Gord Lawlor, Committee Chair – Town of Stettler

Barb Gilliat, Vice Chair – Village of Alix

Bill Rock – Village of Amisk

Cora Knutson – Town of Bentley

Deb Smith, Ex Officio – Village of Lougheed

Janine Stannard – Town of Coronation

Jeanny Fisher – Town of Daysland

Norma Penney – Village of Clive

Shannon Wilcox – Town of Carstairs

Stephen Levy – Town of Sedgewick

The newest advocacy tools from the committee include key messages, examples of supporting data, and sample elevator speeches. The committee has also settled on 3 regional key messages that they recommend board members adopt and use when talking about the library.

1. The library is a wise investment. We provide a very good financial return on investment.
2. The library supports the financial well-being of all citizens.
3. The library provides an important point of social connection that supports mental health.

The Advocacy Committee has also provided a dozen elevator speeches demonstrating how to deliver a key message with supporting facts in about 30 seconds. These examples will be posted on Parkland Library's Support Site.

New Building Update

Parkland took ownership of the new headquarters building on September 30th and rented the old headquarters for \$1 for the month of October from the new owners, the City of Lacombe, until the new building was ready for occupancy.

Moving occurred in a three-stage process over the month of October. The final move, which included the transfer of Parkland's network and staff operations, began on Friday, October 16th and were completed on Monday October 19th. By Tuesday the 20th, Parkland was in full operation.

The final hand-over of the old building to the City of Lacombe occurred on the afternoon of October 28th, thus ending the presence of Parkland Regional Library at the old address of 5404-56 Avenue in Lacombe. Staff are working to establish a date for the new Minister of Municipal Affairs to tour the new building.

Since Parkland cannot hold an open-house to celebrate the new headquarters due to restrictions resulting from the COVID-19 pandemic, staff are preparing a virtual tour that can be put on Parkland's website. The virtual tour will allow stakeholders to get a sense of the new building until an in-person event can be held at some point in the future.

Stronger Together Conference

The 2020 *Stronger Together* Virtual Conference was a tremendous success. This event was created in cooperation with Yellowhead Regional Library, The Peace Library System, and The Alberta Library (TAL). There were 1,155 registrants from across the globe with 730 live participants, as many as, or more than, the number of delegates normally attending the Alberta Library Conference. We are very pleased with the outcomes of this event and plan on a similar conference in 2021.

ALTA Board Alternate for Parkland

The Alberta Library Trustee Association (ALTA) represents the trustees from all ALTA member libraries in the province of Alberta.

Currently, the Parkland Region is represented by Bob Green from the Carstairs Municipal Library. At present they are looking for an Alternate Director from the region. The region includes the City of Red Deer. Bill Windsor from the Town of Didsbury volunteered to let his name stand to be an Alternate Director representing the Parkland Region on the ALTA Board. Parkland will submit his name to ALTA for consideration.

Board Meeting Dates for 2021

At present, Parkland is planning on holding board meetings virtually for 2021.

February 25 - Annual Report, Year in Review

May 20 - 2019 Financial Statements presented

September 16 - Budget presentation for 2021

November 18 - Organizational Meeting

2021 Alberta Library Conference

In the normal course of events, Parkland pays for three trustees, plus the Board Chair to attend the Alberta Library Conference. However, due to the COVID-19 pandemic, the conference has been cancelled for 2021.

Community News from Trustees

Stettler Public Library is holding a "Christmas Wine Survivor Raffle" virtual elimination draw at the beginning of December. Cost to join is \$20 per ticket plus a bottle of wine.

Board Members Present

Deb Smith, Gord Lawlor

Board Members Present via Zoom

Jason Alderson, Jackie Almborg, Lana Curle (Alternate for Rick Pankiw), Colleen Ebdon, Kevin Ferguson, Jeanny Fisher, Elaine Fossen, Dwayne Fulton, Bruce Gartside, Barb Gilliat, Jeanette Herle, Agnes Hoveland, Cora Knutson, Stephen Levy, Daryl Lougheed, Josephine McKenzie, Philip Massier, Ricci Matthews, Leah Nelson, Ray Olfert, Terilyn Paulgaard, Jas Payne, Norma Penney, Rosella Peterman, Bill Rock, Heather Ryan, Sharolyn Sanchez (Alternate for Mike Yargeau), Janine Stannard, Les Stulberg, Patricia Toone, Cindy Trautman, Doug Weir, Shannon Wilcox, Bill Windsor, Mary Ann Wold, Bonita Wood, Mike Yargeau, Ann Zacharias

With Regrets

Dana Kreil, Blair Morton

Absent

Alison Barker-Jevne, Doreen Blumhagen, Glen Carrit, Bill Chandler, Amanda Derksen, Sandy Gamble, Clark German, Deborah Juch, Trudy Kilner, Lonnie Kozlinski, Sonia Temple, Sharon Williamson, Heidi Pierce

PRLS Staff

Ron Sheppard, Tim Spark, Donna Williams, Colleen Schalm, Kara Hamilton, Haley Amendt

Next Meeting: February 25, 2021

10:00 AM.

For more information or if you want a copy of the draft minutes from this board meeting, please contact PRLS.