



Regular Council Meeting
Town of Sundre Municipal Council Chambers
October 28, 2024
6:00 p.m.

1. **Call to Order**
Moment of Reflection
2. **Public Hearing:** None
3. **Agenda – Amendments and Adoption**
 - 3.1 October 28, 2024
 - 3.2 Councillor Absence (if applicable)
4. **Adoption of Previous Minutes**
 - 4.1 October 7, 2024 Organizational Meeting of Council Minutes Pg. 1
 - 4.2 October 7, 2024 Regular Meeting of Council Minutes Pg. 5
 - 4.3 October 18-20, 2024 Strategic Advisory Committee Meeting Minutes Pg. 10
5. **Delegation:** None
6. **Bylaws/Policies:** None
7. **Old Business:** None
8. **New Business:**
 - 8.1 RFD Grants to Organizations Pg. 14
 - 8.2 RFD Sundre Municipal Library Board Appointments Pg. 19
 - 8.3 RFD Report on Residential Tax Sale Pg. 22
 - 8.4 RFD Update on Sundre Hospital Pg. 26
 - 8.5 RFD Update on SHPARC Pg. 27
9. **Administration:**
 - 9.1 RFD Departmental Reports September 2024 Pg. 30
10. **Council Committee Reports:**
 - 10.1 RFD Council Reports: Mayor Warnock, Councillor Marr, Councillor Isaac & Councillor Anderson Pg. 69
 - 10.2 RFD Key Messages, September 2024 Pg. 75
11. **Council Invitations / Correspondence:** None
12. **Closed Meeting:**
 - 12.1 Advice From Officials, *FOIPP Act, Section 24*
13. **Adjournment**

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Organizational Council Meeting Minutes
Town of Sundre Municipal Council Chambers
October 7, 2024
6:45 p.m.

The Organizational Meeting of Council of the Municipality of Sundre was held on Monday, October 7, 2024, commencing at 6:45p.m.

IN ATTENDANCE

Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen
Councillor Todd Dalke
Councillor Jaime Marr
Councillor Paul Isaac
Councillor Chris Vardas

ABSENT:

STAFF

Chief Administrative Officer, Linda Nelson
Director of Corporate Services, Chris Albert
Director Community Development, Benazir Thaha Valencia
Legislative Executive Assistant, Betty Ann Fountain

PUBLIC

1

PRESS

1

CALL TO ORDER

Mayor Warnock called the Organizational Meeting to order at 6:45 p.m.

AGENDA ITEM

ADOPTION OF AGENDA

Res. 289-07-10-24

MOVED by Councillor Vardas that the Town of Sundre Council adopt the Organizational Meeting of Council agenda as presented.

CARRIED

AGENDA ITEM

Res. 290-07-10-24

ASSIGNMENT OF SEATING

MOVED by Councillor Vardas that the Town of Sundre Council seating arrangement remain the same as decided at the 2023 Organizational meeting.
Opposed: Councillor Dalke

CARRIED

AGENDA ITEM

Res. 291-07-10-24

DEPUTY MAYOR APPOINTMENT

MOVED by Councillor Dalke that the Town of Sundre Council appoint Councillor Anderson as the Deputy Mayor for the months of March 1, 2025 to October 19, 2025.

CARRIED

Initials

AGENDA ITEM **COUNCIL COMMITTEE APPOINTMENTS**

Mayor Warnock made an introductory statement regarding the Role of Council as prescribed by the Municipal Government Act, RSA 2000, c M-26.

COUNCIL COMMITTEE AND BOARDS APPOINTMENTS 2024-2025

- Res. 292-07-10-24* MOVED by Councillor Petersen that the Town of Sundre Council approve the appointment of Mayor Warnock, Councillor Isaac, Councillor Vardas, and Councillor Anderson to the **Grants to Organizations Committee** for a one-year term, 2024-2025.
CARRIED
- Res. 293-07-10-24* MOVED by Councillor Petersen that the Town of Sundre Council approve the appointment of Mayor Warnock, and Councillor Marr to the **Sundre Wellness Advocacy Committee** for a one-year term, 2024-2025.
CARRIED
- Res. 294-07-10-24* MOVED by Councillor Anderson that the Town of Sundre Council approve the appointment of Mayor Warnock, and Councillor Vardas to the **Sundre Hospital Steering Committee (ad hoc)** for a one-year term, 2024-2025.
CARRIED
- Res. 295-07-10-24* MOVED by Councillor Petersen that the Town of Sundre Council approve the appointment of Councillor Marr and Councillor Dalke as Alternative, to the **FCSS (Greenwood Neighbourhood Place) Board** for a one-year term, 2024-2025.
CARRIED
- Res. 296-07-10-24* MOVED by Councillor Marr that the Town of Sundre Council approve the appointment of Councillor Petersen to the **Sundre Municipal Library Board** for a one-year term, 2024-2025.
CARRIED
- Res. 297-07-10-24* MOVED by Councillor Vardas that the Town of Sundre Council approve the appointment of Mayor Warnock, Councillor Dalke and Councillor Petersen to the **Intermunicipal Collaboration Committee** for a one-year term, 2024-2025.
CARRIED
- Res. 298-07-10-24* MOVED by Councillor Marr that the Town of Sundre Council approve the appointment of Mayor Warnock to **Mountain View Seniors' Housing** for a one-year term, 2024-2025.
CARRIED
- Res. 299-07-10-24* MOVED by Councillor Anderson that the Town of Sundre Council approve the appointment of Mayor Warnock and Councillor Vardas as Alternative, to the **Mountain View Regional Waste Management Committee** for a one-year term, 2024-2025.
CARRIED

Organizational Council Meeting Minutes – October 7, 2024

Res. 300-07-10-24 MOVED by Councillor Marr that the Town of Sundre Council approve the appointment of Mayor Warnock, and Councillor Dalke to the ***Intermunicipal Planning Commission*** for a one-year term, 2024-2025.

CARRIED

Res. 301-07-10-24 MOVED by Councillor Vardas that the Town of Sundre Council approve the appointment of Councillor Isaac and Councillor Marr as Alternative, to the ***Sundre & District Aquatic Society*** for a one-year term, 2024-2025.

CARRIED

Res. 302-07-10-24 MOVED by Councillor Vardas that the Town of Sundre Council approve the appointment of Councillor Anderson as the Liaison between Council and the ***Central Alberta Economic Partnership*** for a one-year term, 2024-2025.

CARRIED

Res. 303-07-10-24 MOVED by Councillor Marr that the Town of Sundre Council approve the appointment of Councillor Dalke to ***Citizens on Patrol*** for a one-year term, 2024-2025.

CARRIED

Res. 304-07-10-24 MOVED by Councillor Marr that the Town of Sundre Council approve the appointment of Councillor Vardas to ***Sundre Hospital Futures – Attraction & Retention*** for a one-year term, 2024-2025.

CARRIED

Res. 305-07-10-24 MOVED by Councillor Petersen that the Town of Sundre Council approve the appointment of Councillor Dalke and Mayor Warnock as Alternative, to the ***Red Deer River Municipal Users Group*** for a one-year term, 2024-2025.

CARRIED

Res. 306-07-10-24 MOVED by Councillor Vardas that the Town of Sundre Council approve the appointment of Mayor Warnock to the ***Red Deer River Watershed Alliance*** for a one-year term, 2024-2025.

CARRIED

Res. 307-07-10-24 MOVED by Councillor Vardas that the Town of Sundre Council approve the appointment of Mayor Warnock and Councillor Isaac as Alternate, to the ***Sundre & District Chamber of Commerce*** for a one-year term, 2024-2025.

CARRIED

Res. 308-07-10-24 MOVED by Councillor Anderson that the Town of Sundre Council approve the appointment of Councillor Petersen and Councillor Marr as Alternate, to the ***Sundre & District Historical Society*** for a one-year term, 2024-2025.

CARRIED

Res. 309-07-10-24 MOVED by Councillor Vardas that the Town of Sundre Council approve the appointment of Councillor Isaac to ***Sundre Forest Products / West Fraser Public Involvement Round Table*** for a one-year term, 2024-2025.

CARRIED

 Initials

Res. 310-07-10-24 MOVED by Councillor Marr that the Town of Sundre Council approve the appointment of Councillor Dalke to the ***Parkland Regional Library Board*** for a one-year term, 2024-2025.

CARRIED

AGENDA ITEM **SCHEDULE OF COUNCIL MEETINGS**

Res. 311-07-10-24 MOVED by Councillor Vardas that the Town of Sundre Council approves the 2025 Meeting Calendar as presented.

CARRIED

Res. 312-07-10-24 MOVED by Councillor Petersen that the Town of Sundre Council approves the change to the commencement time for Regular Council Meetings from 6:00 p.m. to 4:00 p.m. starting on December 2, 2024.

Opposed: Councillor Dalke, Councillor Marr

CARRIED

AGENDA ITEM **BYLAW 2022-06 COUNCIL PROCEDURAL BYLAW**

Res. 313-07-10-24 MOVED by Councillor Marr that the Town of Sundre Council accept the brief review of Council Procedural Bylaw 2022-06 as information and directs administration to add this topic to the agenda at the next Sundre Council Strategic Advisory Committee meeting.

CARRIED

AGENDA ITEM **BYLAW 2020-07 COUNCIL CODE OF CONDUCT**

Res. 314-07-10-24 MOVED by Councillor Isaac that the Town of Sundre Council accept the review of Council Code of Conduct Bylaw 2020-07 as information and directs administration to add this topic to the agenda at the next Sundre Council Strategic Advisory Committee meeting.

CARRIED

AGENDA ITEM **ADJOURNMENT OF ORGANIZATIONAL MEETING**

Res. 315-07-10-24 MOVED by Councillor Isaac to adjourn the October 7, 2024, Organizational Meeting of Council, and return to the Regular Council Meeting at 8:22 p.m.

CARRIED

These Minutes approved this 28th Day of October 2024

Mayor, Richard Warnock

Chief Administrative Officer, Linda Nelson

Initials



Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
October 7, 2024

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, October 7, 2024, commencing at 6:00 p.m.

<u>IN ATTENDANCE:</u>	Mayor Richard Warnock Councillor Connie Anderson Councillor Owen Petersen Councillor Todd Dalke Councillor Jaime Marr Councillor Paul Isaac Councillor Chris Vardas
<u>ABSENT:</u>	None
<u>STAFF:</u>	Chief Administrative Officer, Linda Nelson Director Corporate Services, Chris Albert Director Community Development, Benazir Thaha Valencia Legislative Executive Assistant, Betty Ann Fountain
<u>PUBLIC:</u>	1
<u>DELEGATION:</u>	0
<u>PRESS:</u>	1
<u>CALL TO ORDER:</u>	The meeting was called to order at 6:00 p.m., with a moment of reflection on the business of the evening.
<u>PUBLIC HEARING:</u>	<u>20241007 Bylaw 2024-06 Municipal Development Plan</u>

The Public Hearing was held in the Town of Sundre Municipal Council Chambers and pursuant to the *Municipal Government Act, RSA 2000 Chapter M-26 and amendments* thereto.

The Mayor declared Public Hearing 20241007 relating to Bylaw 2024-06 being the Municipal Development Plan now open at 6:01 p.m.

Purpose of Bylaw 2024-06 Municipal Development Plan

Bylaw No. 2024-06 is the Town of Sundre's new Municipal Development Plan (MDP). The MDP is the long-term strategic plan to guide growth and development in the Town of Sundre for the next 25 years. The MDP offers a policy framework to guide development, land use, and infrastructure investments. It provides guidelines for the Town's planning processes, including statutory and non-statutory plans, and applications for redesignations, subdivisions, and developments.

Order of Presentations:

- Confirmation of Notices;
- Development Authority's report;
- Questions from Council to the Development Authority;
- Public Communication (letters/emails) read into the minutes;
- Presentation(s) by those in Favour of the Bylaw (max. of 5 minutes);
- Presentation(s) by those in Opposition of the Bylaw (max. of 5 minutes);
- Any other person(s) deemed affected by the Bylaw;
- Closing statement of the Development Authority;
- Further questions for the Development Authority;
- Adjournment of the Public Hearing.

CAO – Public Notifications

Notification of the Public Hearing for Bylaw 2024-06 was published in the local newspaper on September 24, 2024 and October 1, 2024, and on the Town's website from August 28, 2024 to October 7, 2024.

External agency notifications were emailed on August 28, 2024.

Development Authority's Report:

The Director of Community Development, Benazir Thaha Valencia delivered the Development Authority's report.

Public Communications:

The Legislative Executive Assistant, Betty Ann Formstone stated to Council that the following correspondence relating to Bylaw 2024-06 being the Town of Sundre Municipal Development Plan was received and that the Development Authority has addressed the comments received:

- TC Energy Response Letter dated September 13, 2024 pertaining to setbacks to pipeline rights-of ways;
- Alberta Health Services dated September 27, 2024 provided general comments pertaining to housing, neighbourhood design, transportation networks, natural environments, food systems, drinking water and wastewater;
- An email from Telus Land Solutions Team which stated Telus has no concerns with the proposed activities;
- An email from Mountain View County dated September 27, 2024 pertaining to infrastructure in new developments;
- Confirmation that there were no communications received from residents of Sundre.

Those in Favour of the Bylaws: None

Those in Opposition to the Bylaws: None

Any other persons affected by the Bylaw: None

Closing Statements:

The Director of Community Development, Benazir Thaha Valencia delivered the Development Authority's closing statements.

Call for a Motion: the Mayor called for a motion to close the Public Hearing at 6:38 p.m.

Res. 287-07-10-24 MOVED by Councillor Anderson that the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2024-06 Municipal Development Plan.

CARRIED

Res. 288-07-10-24 MOVED by Councillor Marr that the Town of Sundre Council adjourn the October 7, 2024 Regular Meeting of Council at 6:39 p.m. to go in to the Organizational Meeting of Council.

CARRIED

Mayor Warnock called a 5 minute recess at 6:39 p.m.
Mayor Warnock reconvened the Organizational Meeting of Council at 6:44 p.m.
Mayor Warnock called a 5 minute recess at 8:22 p.m.
Mayor Warnock reconvened the meeting at 8:30 p.m.

Res. 316-07-10-24 MOVED by Councillor Isaac that the Town of Sundre Council reconvene the October 7, 2024 Regular Meeting of Council at 8:30 p.m.

CARRIED

AGENDA – AMENDMENTS AND ADOPTION:

Res. 317-07-10-24 MOVED by Councillor Vardas that the agenda be approved as presented.

CARRIED

Councillor Absence: None

ADOPTION OF THE PREVIOUS MINUTES:

Res. 318-07-10-24 MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on September 30, 2024, be approved as presented.

CARRIED

DELEGATION: None

BYLAWS/POLICIES: **Bylaw 2024-06 Municipal Development Plan**

Res. 319-07-10-24 MOVED by Councillor Isaac that the Town of Sundre Council give Second Reading to Bylaw 2024-06, being a Bylaw to adopt the Municipal Development Plan.

CARRIED

Res. 320-07-10-24 MOVED by Councillor Anderson that the Town of Sundre Council give Third and Final Reading to Bylaw 2024-06, being a Bylaw to adopt the Municipal Development Plan

CARRIED

OLD BUSINESS: None

Initials

NEW BUSINESS:**FortisAlberta Franchise Fee for 2025**

Res. 321-07-10-24

MOVED by Councillor Marr that the Town of Sundre Council maintains the FortisAlberta Franchise Fee at 12% effective January 1, 2025.

Opposed: Councillor Petersen, Councillor Dalke

CARRIED

Res. 322-07-10-24

Gas Alberta Inc. 2024 Gas Cost Refund

MOVED by Councillor Vardas that the Town of Sundre Council approves a per gigajoule credit to be applied on utility bills issued in December 2024 for natural gas consumption used during November 2024. The per gigajoule rebate rate is dependent upon the total number of gigajoules sold.

Opposed: Councillor Dalke, Councillor Marr, Councillor Petersen, Councillor Anderson

DEFEATED

Res. 323-07-10-24

MOVED by Councillor Anderson that the Town of Sundre Council transfers the Gas Alberta Inc. gas cost refund of \$30,040.32 to the Utilities Infrastructure Lifecycling Restricted Surplus Account.

Opposed: Councillor Dalke

CARRIED**Fire Prevention Week, October 6-12, 2024**

Res. 324-07-10-24

MOVED by Councillor Isaac that the Town of Sundre Council proclaim October 6-12, 2024 as Fire Prevention Week and urge all the citizens of Sundre to ensure there are working smoke alarms in their homes and businesses and to support the many public safety activities and efforts of Sundre's fire and emergency services.

CARRIED**Sundre Hospital Futures**

Res. 325-07-10-24

MOVED by Councillor Anderson that the Town of Sundre approve the fee waiver for the Community Centre in an amount not to exceed \$262.50 (GST included), to be funded from Council's Discretionary Contributions to Local Organizations, for the Sundre Hospital Futures Gala to be held on November 16, 2024.

CARRIED**ADMINISTRATION:**

None

COUNCIL COMMITTEE**REPORTS:**

None

COUNCIL KEY MESSAGE:

None

 Initials

COUNCIL INVITATIONS /

CORRESPONDENCE: None

CLOSED MEETING:

Res.326-07-10-24 MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 9:06 p.m.

Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected.

Mayor Warnock called a recess at 9:06 p.m.

Mayor Warnock reconvened the Closed Meeting of Council at 9:11 p.m.

The following were in attendance for the closed meeting session:

Chief Administrative Officer, Linda Nelson

Director Corporate Services, Chris Albert

Topic of Closed Meeting

12.1 Advice from Officials, FOIPP Act, Section 24

Director Corporate Services, Chris Albert left the Closed Meeting at 9:40 p.m.

Res. 327-07-10-24 MOVED by Councillor Anderson that Council return to an open meeting at 9:56 p.m.

CARRIED

ADJOURNMENT

Res. 328-07-10-24 MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 9:57 p.m.

CARRIED

These Minutes approved this 28th Day of October 2024.



Mayor, Richard Warnock

Chief Administrative Officer, Linda Nelson



Strategic Advisory Committee Meeting Minutes
October 18 – 20, 2024

The Strategic Advisory Committee Meeting of Council of the Municipality of Sundre was held on October 18 - 20, 2024 commencing at 4:00 p.m. at 3310 – 50 Avenue, Red Deer, Alberta, Canada.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen
Councillor Jaime Marr
Councillor Paul Isaac
Councillor Chris Vardas

ABSENT: Councillor Todd Dalke

STAFF IN ATTENDANCE Chief Administrative Officer, Linda Nelson
Director Corporate Services, Chris Albert
Director Community Development, Benazir Thaha Valencia
Fire Chief, Ross Clews
Projects Manager, Carl McDonnell
Legislative Executive Assistant, Betty Ann Fountain

PUBLIC None

CALL TO ORDER Mayor Warnock called the October 18th, 2024 Strategic Advisory Committee Meeting to order at 4:02 p.m.

AGENDA – AMENDMENTS AND ADOPTION:

Res. 329-18-10-24 MOVED by Councillor Isaac that the agenda be approved as presented. **CARRIED**

CLOSED MEETING

Res. 330-18-10-24 MOVED by Councillor Isaac that Council go into closed meeting at 4:03 p.m. on October 18, 2024. **CARRIED**

*Mayor Warnock called a break at 4:45 p.m.
Mayor Warnock reconvened the meeting at 4:53 p.m.*

Mayor Warnock called for a motion that Council come out of closed meeting at 6:26 p.m.

Res. 331-18-10-24 MOVED by Councillor Marr that Council come out of closed meeting at 6:26 p.m. **CARRIED**

Initials

Res. 332-18-10-24 MOVED by Councillor Isaac that the meeting be adjourned at 6:27 p.m.

CARRIED

OCTOBER 19, 2024

IN ATTENDANCE:

Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen
Councillor Todd Dalke
Councillor Jaime Marr
Councillor Paul Isaac
Councillor Chris Vardas

STAFF IN ATTENDANCE

Chief Administrative Officer, Linda Nelson
Director Corporate Services, Chris Albert
Director Community Development, Benazir Thaha Valencia
Fire Chief, Ross Clews
Projects Manager, Carl McDonnell
Legislative Executive Assistant, Betty Ann Fountain

*Mayor Warnock called the October 19th Strategic Advisory Committee Meeting to order at 9:06 a.m.
Mayor Warnock called for a motion for Council to go into closed meeting on October 19, 2024.*

Res. 333-19-10-24 MOVED by Councillor Anderson that Council to go into closed meeting at 9:06 a.m.

CARRIED

*Mayor Warnock called a break at 10:15 a.m.
Mayor Warnock reconvened the meeting at 10:32 a.m.
Mayor Warnock called a break at 11:13 a.m.
Mayor Warnock reconvened the meeting at 11:24 a.m.
Mayor Warnock called a recess (lunch) at 11:57 a.m.
Mayor Warnock reconvened the meeting at 12:45 p.m.
Fire Chief was excused from the meeting at 12:46 p.m.
Councillor Dalke joined the meeting at 12:53 p.m.
Mayor Warnock called a break at 2:25 p.m.
Director of Community Development & Project Manager were excused from the meeting at 2:25 p.m.
Mayor Warnock reconvened the meeting at 2:32 p.m.
Councillor Dalke returned to the meeting at 2:37 p.m.
Mayor Warnock called a break at 3:50 p.m.
Mayor Warnock reconvened the meeting at 4:00 p.m.
Councillor Isaac left the meeting at 5:11 p.m.
Councillor Isaac returned to the meeting at 5:14 p.m.*

Initials

Mayor Warnock called for a motion to come out of closed meeting.

Res. 334-19-10-24 MOVED by Councillor Dalke that Council come out of closed meeting at 5:20 p.m.

CARRIED

Res. 335-19-10-24 MOVED by Councillor Isaac that the meeting be adjourned at 5:21 p.m.

CARRIED

OCTOBER 20, 2024

IN ATTENDANCE:

- Mayor Richard Warnock
- Councillor Connie Anderson
- Councillor Owen Petersen
- Councillor Todd Dalke
- Councillor Jaime Marr
- Councillor Paul Isaac
- Councillor Chris Vardas

STAFF IN ATTENDANCE

- Chief Administrative Officer, Linda Nelson
- Director Corporate Services, Chris Albert
- Legislative Executive Assistant, Betty Ann Formstone

Director of Corporate Services & Legislative Executive Assistant were excused at 8:53 a.m.

*Mayor Warnock called the October 20th Strategic Advisory Committee Meeting to order at 9:00 a.m.
Mayor Warnock called for a motion for Council to go into closed meeting on October 20, 2024.*

Res. 336-20-10-24 MOVED by Councillor Isaac that Council to go into closed meeting at 9:04 a.m.

CARRIED

Mayor Warnock called break at 10:08 a.m.

Mayor Warnock reconvened the meeting at 10:30 a.m.

Mayor Warnock called a recess (lunch) at 12:00 p.m.

Mayor Warnock reconvened the meeting at 12:50 p.m.

Mayor Warnock called for a motion to come out of closed meeting.

RETURN TO OPEN MEETING

Res. 337-20-10-24 MOVED by Councillor Anderson that Council return to open meeting at 2:22 p.m. on October 20, 2024.

CARRIED

Initials

ADJOURNMENT

Res. 338-20-10-24

MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 2:25 p.m. on October 20, 2024.

CARRIED

These Minutes approved this 28th day of October 2024

Mayor, Richard Warnock

Chief Administrative Officer, Linda Nelson

Initials



COUNCIL DATE: October 28, 2024
SUBJECT: Grants to Organizations
REPORT WRITER: Legislative Services
Agenda Item: 8.1a

BACKGROUND/PROPOSAL:

The Grants to Organizations Policy #A-012-00-POL allows for two (2) in-takes of applications (January 31 and September 30) for funding for non-profit organizations, charities and local business operators that meet the criteria set out in the policy.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Council has approved \$50,000 in funding for the 2024 Grants to Organizations program.

25 applications were received on or before the deadline of January 31, 2024 with a total request of \$107,314.00. Council approved a total amount of \$29,740 in grants to various organizations and businesses, leaving an amount of \$20,260 available in Grant Funding for the 2nd intake of applications.

The due date for the 2nd intake of Grant Applications was September 30, 2024. The Grant Review Committee met on October 9th to review the 9 applications received with a total request of \$25,466.00

A copy of the October 9, 2024 Grant Review Committee Minutes are attached.

RECOMMENDED ACTION:

That Council approve the recommended funding by the Grant Review Committee in the total amount of \$20,070 or award alternative grant funding to an applicant at Council's discretion.

Date Reviewed: October 23, 2024

CAO: Linda Nelson

Grants to Organizations
Grant Review Committee
October 9, 2024 at 3:00 p.m.
Council Chambers
MINUTES

Attending: Mayor Richard Warnock
Councillor Connie Anderson
Councillor Paul Isaac
Councillor Chris Vardas
Linda Nelson, CAO
Betty Ann Fountain, Legislative Executive Assistant

Call to Order: 3:06 p.m.

Approval of Agenda: MOVED by Councillor Vardas that the Committee accept the agenda as presented. **CONCENSUS**

Review of Grant Applications and Recommendations to Council

- Amount available for 2nd Intake of Applications: \$20,260

Adjournment: MOVED by Councillor Anderson that the meeting be adjourned at 3:42 p.m. **CONCENSUS**

Application No.	Organization	Description of Request for Grant	Amount Requested	Recommendation of Committee
2024_26	Sundre Daycare Centre Pg. 1	Funding for 2025 Bike Rodeo	\$3500	\$1,500
2024_27	Sundre Citizens on Patrol Pg. 9	Professionally created promotional material for print media & social media	\$500	\$250
2024_28	Mountain View High School Rodeo Pg. 15	To assist with costs for hosting the Rodeo	\$2500	\$2,500
2024_29	B.S. Productions Pg. 22	To support musical theatre performances of "Mary Poppins" Printing & advertising costs	\$4300	\$2,550
2024_30	Sundre Pickleball Pg. 30	To purchase a new net	2500.00	\$2,000

Councillor Vardas left the meeting at 3:20 p.m.

Councillor Vardas returned to the meeting at 3:30 p.m.

2024_31	Original T's Family Restaurant Pg. 39	Store Front Improvement Grant for Front Entrance	\$5000.00	\$5,000
2024_32	Sundre Seniors Indoor Walking Club Pg. 46	IN KIND: Rental of Community Centre	\$1296.00	\$1,296
2024_33	Sundre Volunteer Search & Rescue Pg. 58	To assist with purchase of Cascade Rescue Advanced Series Trail Technician Litter Wheel, Cascade Rescue Guardian Litter Shield, & Cascade Rescue Equalizer Adjustable Litter Handle System	\$3793.00	\$2,897
2024_34	Sundre & District Aquatic Society Pg. 79	New water fountain / bottle filling station	\$2076.99	\$2,077
Total	9 Applications		\$25,465.99	\$20,070

Attachments:

- Historical Grant Tracking
- 2nd Intake Applications

HISTORICAL TRACKING: GRANTS TO ORGANIZATIONS

8.1c

NAME	2019	2020	2021	2022	2023	2024		YR TO DATE
						1st Intake	2nd Intake	
Adam's Army						\$1,500		\$ 1,500.00
AB Institute Wildlife Conserv.						\$0		\$ -
B.S. Productions	\$ 700		\$ 900					\$ 1,600.00
Burden Bearers Counselling			\$ 500					\$ 500.00
Burger Baron			\$ 1,384					\$ 1,384.00
Byma Land & Cattle Ltd.			\$ 3,000					\$ 3,000.00
Children's Emporium (Store front)						\$ 3,000		\$ 3,000.00
Community Gazebo Project	\$ 1,500		\$ 1,500					\$ 3,000.00
Crude Energy (store front)						\$ 3,000		\$ 3,000.00
Foothills Lodge Aux. Association		\$ 1,500						\$ 1,500.00
Grad Class Prom Committee		\$ 2,472			\$ 1,700	\$ 1,200		\$ 5,372.00
Greenwood Neighbourhood Place	\$ 5,000	\$ 1,725			\$ 2,000	\$ 2,000		\$ 10,725.00
Head to Toe Style		\$ 1,500						\$ 1,500.00
Hope 4MVC Kids Society			\$ 1,000					\$ 1,000.00
Main Avenue Kidz Club	\$ 500				\$ 1,000	\$ 1,000		\$ 2,500.00
Mountain View High School Rodeo		\$ 1,500						\$ 1,500.00
Mtn View Trading Post (store front)						\$ -		\$ -
Olds & District Kiwanas Music Festival		\$ 250		\$ 500	\$ 600	\$ 500		\$ 1,850.00
Original "T"			\$ 3,000					\$ 3,000.00
Play 4 Kidz Sundre	\$ 500		\$ 500	\$ 500	\$ 500			\$ 2,000.00
Red Deer River Watershed Alliance	\$ 500							\$ 500.00
River Valley School	\$ 15,000							\$ 15,000.00
Royal Services		\$ 1,500						\$ 1,500.00
Rusty Brush Arts & Gifts	\$ 1,000							\$ 1,000.00
Shady Grove (Foothills) Bluegrass Music Festival				\$ 1,500	\$ 2,000	\$ 2,000		\$ 5,500.00
SPRUCE		\$ 2,500	\$ 350					\$ 2,850.00
Rockit Vocal Studios						\$ -		\$ -
Sundre Aquaplex						\$ -		\$ -
Sundre Community Choir & Handbells					\$ 750	\$ 500		\$ 1,250.00
Sundre & District Allied Arts Centre				\$ 4,000	\$ 5,000			\$ 9,000.00
Sundre & District Cemetary				\$ 1,000				\$ 1,000.00
Sundre & District Chamber of Commerce	\$ 10,600				\$ 9,941			\$ 20,541.35
Sundre & District Curling Club	\$ 15,000	\$ 20,012	\$ 9,500	\$ 41,580				\$ 86,092.00
Sundre & District Historical Society	\$ 3,065	\$ 2,000		\$ 2,825	\$ 2,400	\$ 3,400		\$ 13,690.00
Sundre Bike & Ski Club		\$ 6,000		\$ 4,050				\$ 10,050.00
Sundre Broncs, Bulls & Wagons				\$ 3,000	\$ 3,000	\$ 3,000		\$ 9,000.00
Sundre Citizens on Patrol				\$ 1,000		\$ -		\$ 1,000.00
Sundre Daycare Centre	\$ 1,500		\$ 2,500	\$ 2,000		\$ -		\$ 6,000.00
Sundre Hospital Futures	\$ 751							\$ 751.00
Sundre Karate (306 Sports)						\$ -		\$ -
Sundre Minor Hockey		\$ 3,986		\$ 1,653				\$ 5,639.00
Sundre Motor Inn	\$ 5,000							\$ 5,000.00
Suds & Sundre (storefront awning)					\$ 5,000			\$ 5,000.00
Sundre Municipal Library	\$ 588		\$ 956	\$ 270		\$ 140		\$ 1,954.00
Sundre Palliative Care Association		\$ 2,000						\$ 2,000.00
Sundre Pickleball			\$ 10,000	\$ 2,200	\$ 1,000	\$ -		\$ 13,200.00
Sundre Rodeo Parade				\$ 3,000				\$ 3,000.00
Sundre Rodeo & Race Association	\$ 5,750	\$ 5,000	\$ 2,500	\$ 5,000	\$ 5,000	\$ 5,000		\$ 28,250.00
Sundre Volunteer Search & Rescue			\$ 3,242		\$ 2,000	\$ -		\$ 5,242.00
Sundre West Country Centre	\$ 2,770	\$ 8,568		\$ 1,000	\$ 1,500			\$ 13,838.00
Sundre Winter Indoor Walking Group	\$ 413			\$ 1,136	\$ 1,604			\$ 3,153.00
The Flipp'n Barn		\$ 1,449						\$ 1,449.00
Sling Shot Garage (Wagons West RV)	\$ 1,500			\$ 1,500	\$ 1,100	\$ 1,000		\$ 5,100.00
West Country Cruisers - Sundre					\$ 1,500	\$ 1,500		\$ 3,000.00
The DEN Youth Centre (GNP)			\$ 5,000	\$ 2,250		\$ 1,000		\$ 8,250.00
Youth Hoops Basketball Camp					\$ 800			\$ 800.00
TOTAL BY YEAR	\$ 71,637	\$ 61,962	\$ 45,832	\$ 79,964	\$ 47,595	\$29,740		\$ 337,530

Updated August 31, 2023



REQUEST FOR DECISION

COUNCIL DATE: October 28, 2024
SUBJECT: RFD Appointment of Sundre Library Board Member
ORIGINATING DEPARTMENT: Legislative Services
AGENDA ITEM 8.2

BACKGROUND/PROPOSAL:

The Sundre Municipal Library Board is requesting that Council consider the appointment of two new members to the board. The Library Act, s.4(5) states that "Appointment to a municipal library board shall be for a term of up to 3 years."

DISCUSSION:

The Library Board has recruited two new board members. In selecting candidates, the Board strives to have members with a wide range of backgrounds to reflect the varied make-up of the Sundre community and area. Please refer to the background notes for the following proponents: Ms. Carolyn Hellmer and Dr. Janelle Baker.

Ms. Wendy Murphy has offered to serve another 3-year term on the Board. The Library Board is delighted that she is willing to remain for another term.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Council's Strategic Plan under Pillar 5, Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

That Council appoint Ms. Carolyn Hellmer, Dr. Janelle Baker and Ms. Wendy Murphy to the Sundre Library Board for a term of 3 years, beginning October 28, 2024, ending October 28, 2027.

MOTION:

That the Town of Sundre Council appoint Ms. Carolyn Hellmer to the Sundre Library Board for a term of 3 years, beginning October 28, 2024, ending October 28, 2027; and further

That the Town of Sundre Council appoint Dr. Janelle Baker to the Sundre Library Board for a term of 3 years, beginning October 28, 2024, ending October 28, 2027.

That the Town of Sundre Council appoint Ms. Wendy Murphy to the Sundre Library Board for a term of 3 years, beginning October 28, 2024, ending October 28, 2027.

Attachment: Letters from Library Board Chair

Date Reviewed: October 23, 2024

CAO: *Amie Neuber*



Sundre Municipal Library

403-638-4000 prl.ab.ca/sundre

October, 2024

Attention: Linda Nelson, CAO of Town of Sundre

Re: Appointment of candidates for Sundre Municipal Library Board

Dear Linda;

We have been very fortunate to find two more excellent candidates for the library board to replace some retiring members. They are Carolyn Hellmer and Dr. Janelle Baker. Carolyn has worked in the energy industry and Janelle is a professor at Athabasca University.

Janelle and Carolyn are passionate about the library and its role in the community.

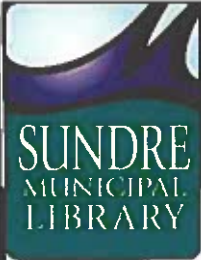
The Board voted enthusiastically to welcome them and the new perspectives they bring to the group.

I respectfully request that the Council appoint these people for a 3 year term on the library board beginning October 2024.

Yours Truly

Anton Walker

Chair of Sundre Municipal Library Board



Sundre Municipal Library

403-638-4000 prl.ab.ca/sundre

October 22, 2024

Attention: Linda Nelson, CAO of Town of Sundre

Re: Appointment of Wendy Murphy for another term on the Sundre Municipal Library Board

Dear Linda;

Wendy Murphy has graciously offered to serve another term on the Sundre Library board. Her contribution to the board has been of immense value and we are delighted that she is willing to remain for another term.

I respectfully request that the Council appoint her for another 3 year term on the library board. beginning October 2024.

Yours Truly

Anton Walker

Chair of Sundre Municipal Library Board



REQUEST FOR DECISION

COUNCIL DATE	October 28, 2024
SUBJECT	Report on Tax Recovery Sale of Property
ORIGINATING DEPARTMENT	Corporate Services
AGENDA ITEM	8.3

BACKGROUND/PROPOSAL:

Division 8 – Recovery of Taxes Related to Land of the *Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26* sets out the requirements for the tax recovery process.

Sections 411, 436.02 and 438 allow a municipality to attempt to recover tax arrears by following the legislated requirements of the MGA and in accordance with any other Act or common law right.

Section 418(1) states “Each municipality must offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid”.

On June 10, 2024 the Town of Sundre Council passed a motion to set the reserve bid, tax sale date and terms of the tax sale for Lot 37, Block 3, Plan 8010730, Sundre, AB.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The tax sale auction for Lot 37, Block 3, Plan 8010730 was held in the Town of Sundre Municipal Council Chambers on October 23, 2024. One (1) member of the public attended. There were zero (0) successful bids received. The Minutes of the sale are attached, along with a report on the steps taken in accordance with the MGA in relation to the specified property. Per the MGA, as there were no successful bids, the Town may decide to take Title and a Request For Decision will be presented to Council at a future meeting outlining the options available. The remaining 2 properties tax sale under motions of Council from the June 10, 2024 Council meeting, satisfied the requirements to be removed from the recovery process.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Pillar 5 of the Strategic Plan-Sustainable and Responsible Governance.


ADMINISTRATION RECOMMENDATIONS

That Council accept the report from the Director of Corporate Services as information.

MOTION:

The Town of Sundre Council accept the report from the Director of Corporate Services as information.

Date Reviewed: October 24, 2024

CAO: 

Tax Recovery Process Steps – For Roll 1636.000 (Lot 37, Block 3, Plan 8010730, Sundre, AB)

- 1) Letters issued to registered owner three times a year before registering tax notification on Title.
- 2) Tax Notification was registered on Title MARCH 2023. Landowner was mailed a notification from Alberta Land Titles that the municipality registered a tax notification and are advised they must contact the municipality to make arrangements to pay outstanding taxes and get the notification removed from their Title.
- 3) Town of Sundre issued a letter – **July 20th, 2023** – reminding owner they have tax arrears owing and there will be additional late penalties added to the balance on October 1st.
- 4) the Town of Sundre issued a letter – **October 17th, 2023** – reminding the owner of the balance owing and there will be another late penalty charge added on January 1st, 2024.
- 5) Town of Sundre issued a letter – **February 23, 2024** – as a reminder the Tax Arrears Notification was registered the previous year and unless arrears are paid by March 31st, 2024, the Town will begin planning the Public Auction that will list their property for sale unless taxes are paid up to date or a Tax Agreement is entered into to make monthly payments towards the taxes.
- 6) Town Council approved on **June 10th, 2024** - Public Auction Date, Terms and Conditions of sale and received list of properties that are eligible for Tax Sale in 2024.
- 7) Town of Sundre issued a letter – **August 13, 2024** – Tax balance including July penalty charge and next late penalty charge to be added October 1st, 2024.
- 8) Public Auction information advertised in Alberta Gazette publication dated **August 31st, 2024**
- 9) Town of Sundre issued a letter – **September 10th, 2024** advising landowner/s we intend to continue with tax recovery proceedings to collect the tax arrears owing. The letter includes a copy of the Alberta Gazette advertisement with details of the Public Auction. Tax arrears can be paid at the Town office before public auction begins to avoid the property being offered for sale. If the property is not sold at the auction, the Town of Sundre may decide to take Title.
- 10) Town staff hand-delivered a “Copy” of September 10th letter & advertisement to the property street address in case the owner wasn’t picking up their mail – **September 18, 2024**.
- 10) Registered property owner personally attended the office to discuss the Tax Recovery Process – approximately one week after the hand-delivered letter.
- 11) Registered property owner attended the office again on **October 22nd at 3:30 PM** to discuss process.
- 12) Public Auction was held at **9:00 am, October 23rd, 2024**. No bids were received.



8.3b

Residential Tax Sale Minutes
Town of Sundre
Municipal Council Chambers
October 23, 2024

IN ATTENDANCE: Chris Albert, Director of Corporate Services – Auctioneer
Benazir Thaha-Valencia, Director Community Development - Observer
Debbie Hilts, Tax & Utilities Coordinator - Recording Secretary
Betty-Ann Formstone, Legislative Executive Assistant - Technical Support

PUBLIC: 1

PRESS 0

CALL TO ORDER:

The Public Auction declared open at **9:00 AM, October 23, 2024 at Town of Sundre Council Chambers**

The Auctioneer advised attendees this auction is held in accordance with the *Municipal Government Act* and the Tax Recovery Regulations of Alberta and will be conducted as follows:

Terms and Conditions as outlined in the public advertisements:

- i. the Parcel of land will be described and offered for sale subject to a reserve bid; and the reserve bid will be announced at the time the property is offered for sale then bidding will be announced as “opened”;
- ii. The sale is on a “as is, where is” basis;
- iii. The Town makes no representation and gives no warranty whatsoever as to the adequacy of services, soil condition, land use districting, building and development conditions, absence or presence of environmental contamination, or developability of the land for any intended use by the Purchaser;
- iv. No bid will be accepted where the bidder attempts to attach conditions precedent to the sale of the parcel;
- v. No terms and conditions will be considered other than those specified by the Town of Sundre.
- vi. By bidding, the bidders accept the terms and acknowledge the risks associated with bidding on a property

TERMS:

A 10% deposit is required upon the acceptance of a bid at this auction, made payable to the Town of Sundre by Cash, Certified Cheque, or other legal tender accepted by the municipality. The balance of the accepted bid is due within thirty days of today OR the deposit will be forfeited. The purchaser is responsible for the prorated portion of the 2024 taxes from October 24th – December 31st also due within 30 days of the auction date.

The Auctioneer announced he would offer the property for sale only once, using the legal land description as stated in the advertisement; and further

If there are no bids, he will announce the public auction closed. Bidders will not be able to bid after the announcement the auction has closed.

The Town will collect the name and contact information of the top 3 bidders, in case the highest bid does not satisfy all the TERMS of sale as read, then the next highest bid may be considered to complete the sale within the Terms and Conditions described below:

- i. Payment of the deposit or successful bid amount will be received immediately after the auction has concluded.

Before proceeding with the auction, the Auctioneer asked if there were any questions on the process of the auction:

One (1) question pertaining to the timeline for payment of the deposit was received. Was payment required immediately at the closing of the auction or would they be given the balance of the day to make the payment?

The Auctioneer provided the following information: the deposit must be paid by Cash, Debit or Credit card or a Cheque payable to the Town of Sundre immediately after the successful bid is accepted.

The Auctioneer received no other questions.

AUCTION OF PARCEL:

*The Auctioneer declared the parcel described as **Lot 37, Block 3, Plan 8010730, Sundre, Alberta**, which is currently occupied by the owner, now OPEN to take bids of not less than the Reserved bid of **\$230,000.00**.*

Approximately 5 minutes time was awarded with consideration of no other attendees to make a bid as the one person in attendance waited for a text message from their client with their decision to make a bid for the property.

NO bids were received.

ADJOURNMENT: *The Auctioneer declared the public auction closed at 9:10 am, October 23, 2024.*

Signed this day 24 of October, 2024



Chris Albert, Director Corporate Services



REQUEST FOR DECISION

COUNCIL DATE	OCTOBER 28, 2024
SUBJECT	RFD: UPDATE ON SUNDRE HOSPITAL
ORIGINATING DEPARTMENT	LEGISLATIVE SERVICES
AGENDA ITEM	8.4

BACKGROUND/PROPOSAL:

The Sundre Hospital Steering Committee welcomed Assistant Deputy Minister Christine Sewell, Finance and Capital Planning Division – Health, and Assistant Monica Bhardwaj to Sundre, on October 18, 2024. The agenda for the meeting included a round-table discussion, a tour of the e-sim lab, and a tour of the Myron Thompson Health Centre.

DISCUSSION:

Verbal update – Mayor Warnock.

ALIGNMENT WITH STRATEGIC PLAN

This Item aligns with Council’s Strategic Plan Pillar 2, Community Wellness.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the verbal update regarding the Sundre Hospital from Mayor Warnock as information.

MOTION:

That the Town of Sundre Council accept the verbal update regarding the Sundre Hospital from Mayor Warnock as information.

Date Reviewed: October 24, 2024

CAO: *Jenida Nelson*



REQUEST FOR DECISION

COUNCIL DATE	OCTOBER 28, 2024
SUBJECT	RFD: UPDATE ON SHPARC
ORIGINATING DEPARTMENT	LEGISLATIVE SERVICES
AGENDA ITEM	8.5

BACKGROUND/PROPOSAL:

The Sundre Health Professional Attraction and Retention Committee (SHPARC) has been hard at work this past year. SHPARC is providing Council with an update on some of their recent activities to support and recruit health professionals to Sundre.

DISCUSSION:

See attached for highlights of the committee's activities, 2023-2024.

ALIGNMENT WITH STRATEGIC PLAN

This Item aligns with Council's Strategic Plan Pillar 2, Community Wellness.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the update from SHPARC as information.

MOTION:

That the Town of Sundre Council accept the update from the Sundre Health Professional Attraction and Retention Committee (SHPARC) as information, and thank the Sundre Hospital Professional Attraction and Retention Committee members for their dedication and commitment to the community.

Attachment: SHPARC Impact Report 2023-2024

Date Reviewed: October 24, 2024

CAO: *Amida Neban*

SHPARC Impact Report 2023-2024

1000+

Volunteer Hours
2023-2024

The Sundre Health Professional Attraction and Retention Committee (SHPARC) has been hard at work this past year. Here is a snapshot of some of our recent activities to support & recruit health professionals working in Sundre!

Medical Staff Appreciation
Gift Certificates & Theatre Tickets

\$775

Rental for "On Call" Lab and X-Ray Professionals

\$7,200
(\$600/mo)



Long Service, Retirement & Preceptor Awards

\$2,645



High School Skills Day
participation from Sundre, Caroline, Cremona

\$230

Physician Recruitment Events \$3,785

Sponsored & Supported by:

Westview CO-OP
Sundre Family Pharmacy
Office of Jason Nixon



Kananaskis Cabin Fever Conference



Rural & Remote National Conference



University of Calgary Post-Grad Conference



Appreciation Activities
BBQs, Pancake Breakfasts, Staff Appreciation, Christmas Trays

\$2,375



Attraction Activities
Welcoming, Hospitality, Nursing Students, New Physician Interviews

\$1,500

RhPAP Conference

\$1,500

Hosting Monthly Interdisciplinary Meetings

\$800

Thank You!

to our amazing volunteer **SHPARC Committee Members**
who have made this year's initiatives possible:



Back Row L to R - Shaun McGee (ACP), Dr Chris Chapman; Middle Row L to R -
Chantal Crawford (Site Manager), Gerald Ingeveld (Chair SHF)
Mary Wales (Hospital Receptionist); Front Row L to R - Audrey McKenzie (RN),
Amanda Mifsud (RN), Joyce Wicks (SHPARC Chair), Gerry Greschner (Secretary),
Alicia Fox (RhPAP Consultant); Missing - Elisha Hollar, LPN.



REQUEST FOR DECISION

COUNCIL DATE	October 28, 2024
SUBJECT	September 2024 Departmental Reports
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9.1

BACKGROUND/PROPOSAL:

The following Departmental Reports for September 2024 are provided to Council for their review and information:

- a) Chief Administrative Officer
- b) Fire Chief
- c) Community Development (Planning & Development / Community Services)
- d) Community Peace/Bylaw Officer
- e) Operations
- f) Economic Development

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Verbal Report by CAO.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council accept the September 2024 Departmental Reports as information.

MOTION:

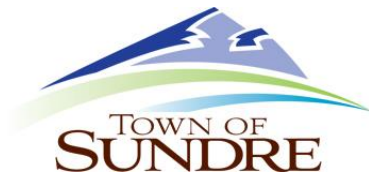
That the Town of Sundre Council accept the September 2024 Departmental Reports as information.

ATTACHMENTS:

September 2024 Departmental Reports

Date Reviewed: October 23, 2024

CAO: Linda Niburn



CAO's NEW BUSINESS REPORT TO COUNCIL

COUNCIL DATE: October 28, 2024

Council requested periodic updates on the new businesses operating in Town at the Strategic Advisory Committee Meeting, held in October 2023.

New Business List to October 28, 2024 (New since last report dated Sept. 9)**

- Blended Solutions, Bay 1, 306 Main AV. W.
- Complete Home Collective, Bay 3, 306 Main AV. W.
- Saveaton (Wholesale Warehouse), Bay 4, 586 Main AV. W.
- Norwest Law Office, Bay 4, 117 Centre ST. S.
- Dairy Queen, 556 Main AV. W.
- Westview Co-op Liquor At Sundre, 103 Main AV. East
- Rustic Foods, 206 Centre ST. N.
- **GTI Liquor Store, 829 Main Avenue West
- **Juicy Quill Tattoo 503 – 7 ST SW
- **Western RV, 106 Main Ave. East

Under New Management: (New since last report dated Sept. 9)**

- Harvest Heights
- Chickens Greenhouse
- Pet Value
- **McDonalds

Home Office (Permitted Use in Residential Districts)

- Home Office - Bookkeeping Services
- Home Office for Mobile Vendor
- Home Office for transport driver

Home Occupation (Discretionary Use in Residential Districts)

- Home Occupation - Vehicle Repair in detached garage
- Home Occupation - to teach Quilting Classes

	#/D/M/Y	January 08, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
001	08-01-24	MOVED by Councillor Vardas that the Agenda be approved as amended as follows: Add 13.4 Confidential Evaluations FOIPP Act s. 19		
002	08-01-24	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on December 18, 2023, be approved as presented.		
003	08-01-24	MOVED by Councillor Dalke that the Town of Sundre Council directs administration to commence the planning of proactive drought measures and provide further updates	Legislative Services / Corporate Services	Pending Appendix #1
004	08-01-24	MOVED by Councillor Petersen that the Town of Sundre Council grant the extension for the use of the 2023 Grants to Organizations funding to Suds and Sundries to purchase and install a store front awning in spring 2024.	Legislative Services	Completed Appendix #2
005	08-01-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the letter from the Honourable Ric McIver, Minister of Municipal Affairs as information		Appendix #3
006	08-01-24	MOVED by Councillor Marr that the Town of Sundre accept the letter to the Sundre & District Museum as information		Appendix #4
007	08-01-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the letter to the Town of Olds as information. Opposed: Councillor Anderson		Appendix #5
008	08-01-24	MOVED by Councillor Vardas that the Town of Sundre Council go into a closed meeting at 6:42 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are</i>				
<i>Mayor Warnock called a 5 minute recess at 6:42 p.m.</i>				
<i>Mayor Warnock resumed the meeting at 6:47 p.m.</i>				
009	08-01-24	MOVED by Councillor Anderson that Council return to an open meeting at 8:20 p.m.		
010	08-01-24	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 8:21 p.m.		
	#/D/M/Y	January 22, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
011	22-01-24	MOVED by Councillor Vardas that the agenda be approved as amended as follows: Add to New Business: 8.1 RFD Mid-Sized Towns Mayor's Caucus		
012	22-01-24	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on January 8, 2024, be approved as presented.		
013	22-01-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation by Karen Fahrlanders, Board Member of the Red Deer River Watershed Alliance, as information.		
014	22-01-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the membership in the Mid-Sized Towns Mayor's Caucus as per the Terms of Reference and agrees to pay the \$250	Legislative Services	Completed Appendix #6
015	22-01-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the Community Peace Officer's annual report as information		
016	22-01-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the December and 2023 Year-End Departmental Reports as information.		
017	22-01-24	MOVED by Councillor Petersen that the Town of Sundre Council accept Mayor Warnock's report for December 2023 as information.		
018	22-01-24	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's report for October, November, and December 2023 as information.		
019	22-01-24	MOVED by Councillor Isaac that the Town of Sundre accept the Key Messages of Council for the Year 2023 as information.		
020	22-01-24	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 7:27 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a 5 minute recess at 7:27 p.m.</i>				
<i>Mayor Warnock resumed the meeting at 7:32 p.m.</i>				
021	22-01-24	MOVED by Councillor Petersen that Council return to an open meeting at 8:05 p.m.		
022	22-01-24	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 8:05 p.m.		
	#/D/M/Y	February 5, 2024 Special Closed Council Meeting		
Res. #	Date	Council Motion	Action	Status
022A	05-02-24	MOVED by Councillor Petersen that the agenda be approved as presented		
022B	05-02-24	MOVED by Councillor Anderson that Council go into closed meeting at 3:06 p.m.		
022C	05-02-24	MOVED by Councillor Isaac that Council return to open meeting at 4:15 p.m,		
022D	05-02-24	MOVED by Councillor Varda being that the agenda matters have been concluded the meeting adjourned at 4:15 p.m.		

	#/D/M/Y	February 12, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
023	12-02-24	MOVED by Councillor Dalke that the agenda be approved as presented		
		Councillor Absence: Councillor Chris Vardas notified CAO in compliance of 14.6 of Council's Procedural Bylaw		
024	12-02-24	MOVED by Councillor Marr that the Minutes of the Regular Council Meeting of Council held January 22, 2024, be approved as presented.		
025	12-02-24	MOVED by Councillor Dalke that the Minutes of the Special Closed Council Meeting of Council held on February 5, 2024, be approved as presented		
026	12-02-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the RCMP Detachment 3rd Quarter Sundre Provincial Community Report as presented by NCO i/c Sgt. Trent Sperlie, as information		
027	12-02-24	MOVED by Councillor Anderson that the Town of Sundre Council support the CAO's approval of the budget adjustment in the amount of \$10,691.00 for a total purchase price of \$175,691.00,		
028	12-02-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation regarding the Town of Sundre Design Guidelines as information		
029	12-02-24	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 6:42 p.m.		
Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected				
Mayor Warnock called a 5 minute recess at 6:42 p.m.				
Mayor Warnock resumed the meeting at 6:48 p.m.				
The following were in attendance for the closed meeting session: Staff: Chief Administrative Officer Linda Nelson, Betty Ann Fountain, Admin. Support; Fire Chief Ross Clews, Captain Nicole Toth, Lt. Daniel Corbett				
Topic of Closed Meeting, 13.1 Advice from Officials, FOIPP Act, Section 24				
Members of Sundre Fire Department left the closed meeting at 7:30 p.m.				
Topic of Closed meeting, 13.2 Advice from Officials, FOIPP Act, Section 24				
Admin. Support left the closed meeting at 7:48 p.m.				
030	12-02-24	MOVED by Councillor Anderson that Council return to an open meeting at 8:20 p.m.		
031	12-02-24	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:20 p.m.		
	#/D/M/Y	February 26, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
		Guests Attending: The Honourable Jason Nixon, Minister of Seniors, Community and Social Services to present the Long Service Medal to		
032	26-02-24	MOVED by Councillor Dalke that the agenda be approved as presented		
		Councillor Absence: Councillor Paul Isaac notified CAO in compliance of 14.6 of Council's Procedural Bylaw		
033	26-02-24	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on February 12, 2024, be approved as presented		
034	26-02-24	MOVED by Councillor Anderson that the Town of Sundre Council give heart-felt thanks to the members of Sundre Fire Department for their exemplary commitment to provide fire services		
035	26-02-24	MOVED by Councillor Marr that the Town of Sundre approve the 10th Street S.W. Agreement between the Town of Sundre and Mountain View County as presented	Leg. Services - Notice to MVC	Completed
036	26-02-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the Fire Sub-Agreement between the Town of Sundre and Mountain View County as presented	Leg. Services - Notice to MVC	Completed
037	26-02-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the revised 2024 Council Meeting Calendar to reflect the revisions for the Council Spring Open House date from	Leg. Services - Update calendar & circulate	Appendix #7 COMPLETED
038	26-02-24	MOVED by Councillor Dalke tha the Town of Sundre Council proclaim March 26, 2024 as "Purple Day" in the Town of Sundre	Leg. Services - Notice to Public	Appendix #8 COMPLETED
039	26-02-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the January 2024 Departmental Repots as information		
040	26-02-24	MOVED by Councillor Marr that the Town of Sundre Council accept Mayor Warnock's report for January 2024 as information		
041	26-02-24	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Isaac's report for January 2024 as information		
042	26-02-24	MOVED by Councillor Vardas that the Town of Sundre Council accept the Key Messages of Council for the month of January 2024 as information		
043	26-02-24	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 6:37 p.m.		
Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected				
Mayor Warnock called a 5 minute recess at 6:37 p.m.				

Mayor Warnock resumed the meeting at 6:45 p.m.				
Manager Operations, Jim Hall joined the Closed Session of Council at 6:55 p.m.				
Manager Operation, left the Closed Session of Council at 7:05 p.m.				
Director Corporate Services, Chris Albert left the Closed Session of Council at 7:35 p.m.				
044	26-02-24	MOVED by Councillor Dalke that Council return to an open meeting at 7:54 p.m.		
045	26-02-24	MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 7:55 p.m.		
	#/D/M/Y	March 11, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
046	11-03-24	MOVED by Councillor Vardas that the agenda be approved as amended as follows: 1. CHANGE 8.2 Replace dissolution with withdraw from MAP; 2. ADD 8.3 RFD Acceptance of proposed Resolutions to Alberta Municipalities Spring Caucus, March 14 & 15, 2024; 3. REMOVE 13.1 Closed Meeting		
		<i>Councillor Anderson notified CAO in compliance with 14.6 of Council's Procedural Bylaw that he will be joining the meeting by phone</i>		
047	11-03-24	MOVED by Councillor Isaac that the Minutes of the Regular Council Meeting of Council held on February 26, 2024, be approved as presented		
048	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council thank the Property Owner of 940 main Avenue East for brining forward his concerns to Council and accept the presentation		
		<i>CAO invited Community Peace Officer to provide Council with statistical information regarding vehicle speed tracking for a 2-week period on Highway 27 westbound</i>		
049	11-03-24	MOVED by Councillor Vardas that the Town of Sundre council approve the Grants to Organizations funding for GNP (Sundre Seniors Connection) in the amount of \$2,000	Legislative Services	Appendix 9 - 33 COMPLETED
050	11-03-24	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for Crude Energy in the amount of \$3000; <i>Opposed: Councillor Vardas,</i>	√	√
051	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Kiwanis Music Festival in the amount of \$500	√	√
052	11-03-24	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for the Children's Emporium in the amount of \$3,000	√	√
053	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for The Slingshot Garage in the amount of \$1,000	√	√
054	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations fundin for Sundre Grad Committee in the amunt of \$1,200; <i>Opposed: Councillor</i>	√	√
055	11-03-24	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Pickleball in the amount of \$0.00	√	√
056	11-03-24	MOVED by Councillor Dalke that the Town of Sundre Council approve the Grants to Organizations funding for Adam's Army Charitable Foundation in the amount of \$1,500 for 2024	√	√
057	11-03-24	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Community Choir & Handbells in the amount of \$500	√	√
058	11-03-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for West Country Cruisers in the amount of \$1,500	√	√
059	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Aquaplex in the amount of \$0.00	√	√
060	11-03-24	MOVED by Councillor marr that the Town of Sundre Council approve the Grants to Organizations funding for Alberta Wildlife Conservation in the amount of \$0.00	√	√
061	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Citizens on Patrol Association (SCOPA) in the amount of \$0.00;	√	√
062	11-03-24	MOVED by Councillor Petersen that theTown of Sundre Council approve the Grants to Organizations funding for Sundre Day Care in the amount of \$0.00	√	√
063	11-03-24	MOVED by Councillor Petersen that theTown of Sundre Council approve the Grants to Organizations funding for Mainavekidzclub in the amount of \$1,000	√	√
064	11-03-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for the Sundre Historical Society / Museum in the amount of \$3,400	√	√
065	11-03-24	MOVED by Councillor Isaac that the Town of Sundre Council approve the Grants to Organizations funding for Rockit Vocal Studio Music Weekend in the amount of \$0.00	√	√
066	11-03-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for Foothills Bluegrass Music Society in the amount of \$2,000	√	√
067	11-03-24	MOVED by Councillor Dalke that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Library in the amount of \$140	√	√
068	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for The DEN S.Y.C. in the amount of \$1,000; <i>Opposed: Coumcillor Isaac, Councillor Marr</i>	√	√
069	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Search & Rescue in the amount of \$0.00; <i>Opposed: Councillor</i>	√	√
070	11-03-24	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for 306 Sports Society / Sundre Karate Club in the amount of \$0.00	√	√
071	11-03-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for Mountain View Trading Post in the amount of \$0.00	√	√

072	11-03-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Broncs, Bulls & Wagons in the amount of \$3,000	√	√
073	11-03-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Rodeo & Race Associations in the amount of \$5,000	√	√
074	11-03-24	MOVED by Councillor Petersen that the Town of Sundre agree to withdraw from the Municipal Area Partnership (MAP) Committee and that the remaining funds of \$23,917.21 in the MAP	√	Appendix #34 COMPLETED
075	11-03-24	MOVED by Councillor Isaac that the Town of Sundre Council support Mayor Warnock's "yes" vote to the two Resolutions to Alberta Municipalities Spring Caucus, March 14 & 15, 2024		
076	11-03-24	MOVED by Councillor Isaac that the Town of Sundre Council accept Administration's verbal report as information		
077	11-03-24	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 7:33 p.m.		
	#/D/M/Y	March 25, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
078	25-03-24	MOVED by Councillor Isaac that the agenda be approved as amended as follows: <i>Amend Bylaw 2024-02 "Council Committee Bylaw", Schedule "F" under Composition of Committee, point 7,</i>		
079	25-03-24	MOVED by Councillor Petersen that the Minutes of the Regular Council Meeting of Council held on March 11, 2024, be approved as presented		
080	25-03-24	MOVED by Councillor Anderson that the Town of Sundre Council gives First Reading to Bylaw 2019-05 "Water Use and Conservation Bylaw" to govern water use and water conservation during a water shortage		
081	25-03-24	MOVED by Councillor Vardas that the Town of Sundre Council gives Second Reading to Bylaw 2019-05 "Water Use and Conservation Bylaw" being a Bylaw to govern water use and water conservation during a water shortage		
082	25-03-24	MOVED by Councillor Petersen that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2019-05 "Water Use and Conservation Bylaw" being a Bylaw to govern water use and water conservation during a water shortage		
083	25-03-24	MOVED by Councillor Marr that the Town of Sundre Council gives Third and Final Reading to Bylaw 2019-05 "Water Use and Water Conservation Bylaw" being a Bylaw to govern water use and water conservation during a water shortage		
084	25-03-24	MOVED by Councillor Marr that the Town of Sundre Council give Second Reading to Bylaw 2023-09 being a "Community Standards Bylaw" in relation to the safety, health and welfare of people and the protection of people and property, and to regulate certain activities related to noise, nuisances, unsightly premises and snow removal within the Town limits, as amended		
085	25-03-24	MOVED by Councillor Anderson that the Town of Sundre Council give Third and Final Reading to Bylaw 2023-09 being a "Community Standards Bylaw" in relation to the safety, health and		
086	25-03-24	MOVED by Councillor Vardas that the Town of Sundre Council Rescind Bylaw 2018-08 being "Chief Administrative Officer Bylaw"		
087	25-03-24	MOVED by Councillor Marr that the Town of Sundre Council give First Reading to Bylaw 2024-01 "Chief Administrative Officer Bylaw", to establish the position of Chief Administrative Officer		
<i>Amend Bylaw 2024-01, Under Accountablity, Add Clause 12: The Chief Administrative Officer shall report on all financial and legal matters that may be of interest to Council</i>				
088	25-03-24	MOVED by Councillor Anderson that the Town of Sundre Council gives Second Reading to Bylaw 2024-01 "Chief Administrative Officer Bylaw", to establish the position of Chief Administrative Officer and to delegate specified powers, duties, and fuction to the Chief Administrative Officer, as amended		
089	25-03-24	MOVED by Councillor Marr that the Town of Sundre Council gives Unanimous Consent for Third and Final Reading to Bylaw 2024-01 "Chief Administrative Officer", to establish the position of Chief Administrative Officer and to delegate specified powers, duties, and functions to the Chief Administrative Officer, as amended.		
090	25-03-24	MOVED by Councillor Petersen that the Town of Sundre Council gives Third and Final Reading to Bylaw 2024-01 "Chief Administrative Officer", to establish the position of Chief Administrative		
091	25-03-24	MOVED by Councillor Petersen that the Town of Sundre Council Rescind Bylaw 2021-03 and amendments thereto		
092	25-03-24	02 "Council Committees Bylaw", being a Bylaw to govern the establishmet and regulation of Council Committees		
<i>Amend Bylaw 2024-02 Schedule "F", under Composition of Committee: Change number of Town of Sundre physicians to read: 2 Town of Sundre Physicians, one from the</i>				
093	25-03-24	MOVED by Councillor Marr tha the Town of Sundre Council gives Second Reading to Bylaw 2024-02 "Council Committees Bylaw", being a Bylaw to govern the establishment and regulation of Council Committees, as amended		
094	25-03-24	MOVED by Councillor Anderson that the Town of Sundre Council gives Unanimous Consent for Third and Final Reading to Bylaw 2024-02 "Council Committees Bylaw" being a Bylaw to govern the establishment and regulation of Council Committees, as amended		
095	25-03-24	Bylaw 2024-02 "Council Committees Bylaw" being a Bylaw to govern the establishment and regulation of Council Committees, as amended		
<i>Friendly Amenment to Motion fpr Policy A-007-01-POL, Amend Section 3. Definition, under 3.5 replacing the words "in an unintentional way and" with "information which" In Favour: Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Isaac, Councillor Vardas. Opposed: Mayor Warnock, Councillor Marr. DEFEATED</i>				
096	25-03-24	MOVED by Councillor Vardas that the Town of Sundre Council approves Policy A-007-01-POL, "Social Media Policy", as amended. <i>Opposed: Councillor Marr</i>		
<i>Mayor Warnock called a 5 minute recess at 6:57 p.m.</i>				

<i>Mayor Warnock resumed the meeting at 7:02 p.m.</i>				
097	25-03-24	MOVED by Councillor Petersen that the Town of Sundre Council accept the Q4 2023 Quarterly Financial Reports as information		
098	25-03-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the February 2024 Departmental Reports as information		
099	25-03-24	MOVED by Councillor Vardas that the Town of Sundre Council accepts Administration's verbal report as information		
100	25-03-24	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's report for February 2024 as information		
101	25-03-24	MOVED by Councillor Petersen that the Town of Sundre Council accept Councillor Marr's report for January and February 2024 as information		
102	25-03-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the Key Messages of Council for the month of February 2024 as information		
103	25-03-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the letter from the Honourable Ric McIver, Minister of Municipal Affairs pertaining to an update to the regulated		
104	25-03-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the letter to the Sundre & District Museum in support of the 2024 Culture Days Grant as information		
105	25-03-24	MOVED by Councillor Marr that the Town of Sundre Council go into a closed meeting at 8:26 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a 10 minute recess at 8:27 p.m.</i>				
<i>Mayor Warnock resumed the meeting at 8:37 pm.</i>				
106	25-03-24	MOVED by Councillor Dalke that the Council return to an open meeting at 9:35 p.m.		
107	25-03-24	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 9:37 p.m.		
	#/D/M/Y	April 8, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
108	08-04-24	MOVED by Councillor Anderson that the agenda be approved as presented		
<i>Councillor Absence: Councillor Chris Vardas notified the CAO in compliance with 14.6 of Council's Procedural Bylaw and will join the meeting via phone</i>				
109	08-04-24	MOVED by Councillor marr that the Minutes of the Regular Council Meeting of Council held on March 25, 2024, be approved as presented		
110	08-04-24	MOVED by Councillor Anderson that the Town of Sundre Council gives First Reading to Bylaw 2024-03 "2024 Tax Rate Bylaw"		
111	08-04-24	MOVED by Councillor Petersen that the Town of Sundre Council gives Second Reading to Bylaw 2024-03 "2024 Tax Rate Bylaw" In Favour: Councillor Marr, Councillor Vardas, Councillor Anderson, Councillor Isaac. Opposed: Mayor Warnock, Councillor Petersen, Councillor Dalke.		
112	08-04-24	MOVED by Councillor Vardas that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2024-03 "2024 Tax Rate Bylaw"		
113	08-04-24	MOVED by Councillor Vardas that the Town of Sundre Council gives Third and Final Reading to Bylaw 2024-03 "2024 Tax Rate Bylaw". Opposed: Councillor Dalke		
114	08-04-24	MOVED by Councillor Anderson that the Town of Sundre Council appoint Chantal Crawford, Site Manager, Myron Thompson Health Centre, to the Sundre Hospital Steering Committee for the term of the Committee	Legislative Services	Completed Appendix #36
115	08-04-24	MOVED by Councillor Marr that the Town of Sundre Council appoint Heidi Overguard, Sundre Hospital Futures representative, to the Sundre Hospital Steering Committee for the term of the Committee	√	Completed Appendix #37
116	08-04-24	MOVED by Councillor Petersen that the Town of Sundre Council appoint Doctor Jonathan Somerville of Greenwood Physicians, to the Sundre Hospital Steering Committee for the term of the Committee	√	Completed Appendix #38
117	08-04-24	MOVED by Councillor Dalke that the Town of Sundre Council appoint Doctor Michelle Warren of the Moose & Squirrel Clinic, to the Sundre Hospital Steering Committee for the term of the Committee	√	Completed Appendix #39
118	08-04-24	MOVED by Councillor Isaac that the Town of Sundre Council appoint Councillor Vardas to the Sundre Hospital Steering Committee for a one (1) year term, renewable by motion of Council	√	Completed Appendix #40
119	08-04-24	MOVED by Concillor Marr that the Town of Sundre Council accept the Parkland Regional Library System 2023 Financial Statements as information	Legislative Services	Completed Appendix #41
120	08-04-24	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 7:24 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a 5 minute recess at 7:25 p.m.</i>				
<i>Mayor Warnack resumed the meeting at 7:30 p.m.</i>				
<i>CAO Nelson left the Closed Meeting at 7:35 p.m.</i>				

121	08-04-24	MOVED by Councillor Isaac that Council return to an open meeting at 7:53 p.m.		
122	08-04-24	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:54 p.m.		
	#/D/M/Y	April 19-21, 2024 Strategic Advisory Committee Meeting (Red Deer)		
Res. #	Date	Council Motion	Action	Status
<i>Mayor Warnock called the April 19th Strategic Advisory Committee Meeting to order at 9:03 a.m.</i>				
123	19-04-24	MOVED by Councillor Anderson that the agenda be approved as presented		
124	19-04-24	MOVED by Councillor Vardas that Council go into closed meeting at 9:04 a.m. on April 19, 2024		
<i>Councillor Vardas left the meeting room at 9:30 a.m.</i>				
<i>Councillor Vardas returned to the meeting room at 9:34 a.m.</i>				
<i>Councillor Dalke left the meeting room at 9:43 a.m.</i>				
<i>Councillor Dalke returned to the meeting room at 9:46 a.m.</i>				
<i>Mayor Warnock called a recess at 10:08 a.m.</i>				
<i>Mayor Warnock reconvened the meeting at 10:21 a.m.</i>				
<i>Mayor Warnock called a recess at 11:00 a.m.</i>				
<i>Mayor Warnock reconvened the meeting at 11:14 a.m.</i>				
<i>Mayor Warnock called a 45 minute recess (lunch) at 12:00 p.m.</i>				
<i>Councillor Dalke left the meeting room at 12:00 p.m..</i>				
<i>Councillor Dalke returned to the meeting room at 1:00 p.m.</i>				
<i>Mayor Warnock called a recess at 2:00 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 2:10 p.m.</i>				
<i>Mayor Warnock called a recess at 3:18 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 3:34 p.m.</i>				
<i>Mayor Warnock called for a motion for Council to come out of closed meeting at 4:26 p.m.</i>				
125	19-04-24	MOVED by Councillor Petersen that Council come out of closed meeting at 4:27 p.m.		
126	19-04-24	MOVED by Councillor Isaac that the meeting be adjourned at 4:27 p.m.		
<i>Mayor Warnock called the April 20th Strategic Advisory Committee Meeting to order at 9:10 a.m.</i>				
<i>Mayor Warnock called for a motion for Council to go into a closed meeting</i>				
127	19-04-24	MOVED by Councillor Isaac that Council to go into closed meeting at 9:10 a.m.		
<i>Mayor Warnock called a recess at 9:48 a.m.</i>				
<i>Councillor Dalke left the meeting room at 9:48 a.m.</i>				
<i>Mayor Warnock reconvened the meeting at 10:05 a.m.</i>				
<i>Councillor Dalke returned to the meeting room at 10:17 a.m.</i>				
<i>Mayor Warnock called a recess at 11:27 a.m.</i>				
<i>Mayor Warnock reconvened the meeting at 11:40 a.m.</i>				
<i>Mayor Warnock called a 50 minute break (lunch) at 12:10 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 1:00 p.m..</i>				
<i>Mayor Warnock called a recess at 2:10 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 2:30 p.m.</i>				
<i>Director Community Development, Fire Chief and Projects Manager were excused from the meeting at 4:00 p.m.</i>				
<i>Mayor Warnock called for a motion for Council to come out of closed meeting.</i>				
128	19-04-24	MOVED by Councillor Anderson that Council come out of closed meeting at 4:17 p.m.		
129	19-04-24	MOVED by Councillor Vardas that the meeting be adjourned at 4:18 p.m.		
<i>Mayor Warnock called for a motion to reconvene the April 21, 2024 Strategic Advisory Committee Meeting</i>				
130	19-04-24	MOVED by Councillor Anderson that Council go into closed meeting at 9:04 a.m.		
<i>Mayor Warnock excused the Director of Corporate Services and Administrative Support at 10:30 a.m.</i>				
<i>Mayor Warnock called a recess at 10:30 a.m.</i>				
<i>Mayor Warnock reconvened the meeting at 10:45 a.m.</i>				
<i>Mayor Warnock called a 45 minute break (lunch) at 12:15 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 1:00 p.m..</i>				
<i>Mayor Warnock called for a motion for Council to come out of closed meeting</i>				
131	19-04-24	MOVED by Councillor Petersen that Council return to open meeting at 2:40 p.m. on April 21, 2024		
132	19-04-24	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 2:41 p.m. on April 21, 2024		
	#/D/M/Y	April 29, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status

133	29-04-24	MOVED by Councillor Vardas that the agenda be approved as amended as follows: Move Item 11.2 under Administration to 1st Item under New Business		
134	29-04-24	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on April 8, 2024, be approved as presented		
135	29-04-24	MOVED by Councillor Dalke that the Minutes of the Strategic Advisory Committee Meeting of April 19 - 21, 2024, be approved as presented		
136	29-04-24	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 6:05 p.m., with Mayor Warnock advising that the public is welcome to return to the Regular Council Meeting at the conclusion of the closed meeting.		
<i>The following, including 7 Council members, were in attendance for the closed meeting session:</i>				
<i>Staff: Linda Nelson, Chief Administrative Officer, Chris Albert, Director Corporate Services; Public: KPMG LLP representatives Colin Mitchell and Samuel Straka</i>				
<i>CAO Linda Nelson and Director of Corporate Services, Chris Albert left the closed meeting at 6:18 p.m.</i>				
<i>CAO Linda Nelson and Director of Corporate Services, Chris Albert returned to the closed meeting at 6:43 p.m.</i>				
92230:242				
137	29-04-24	MOVED by Councillor Isaac that Council return to an open meeting at 6:45 p.m.		
138	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council thank the representatives of KPMG LLP and accept the Audited Financial Statements and Financial Information Return, as information		
139	29-04-24	Auditor's Report and the 2023 Audited Financial Statements and the 2023 Financial		
<i>KPMG Representatives, Colin Mitchell and Samuel Straka, left the meeting at 6:53 p.m.</i>				
140	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the report from Sundre's Economic Development Officer and congratulate all members of the Mountain View Regional Film Office for the award, and declare May 6 - 10, 2024 as Economic Development Week in Sundre and that the Mayor be authorized to sign the proclamation on behalf of the Town	Legislative Serv.	Completed Appendix #42
141	29-04-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the purchase of a Virnig "Harley Rake" at a cost not to exceed \$19,950 plus GST, with funds from the Municipal Neew Projects Surplus Account. <i>OPPOSED: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Marr, Councillor Isaac, Councillor Vardas. DEFEATED</i>		
142	29-04-24	MOVED by Councillor Vardas that the Town of Sundre Council approve the purchase of a "Harley Rake" at a cost not to exceed \$19,950 plus GST, with funds from the Municipal Neew Projects Surplus Account. <i>OPPOSED: Councillor Dalke. CARRIED</i>		
143	29-04-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the purchase of the "Confined Space Entry Equipment" in the amount not to exceed \$17,981.25 plus GST with funds from the General Corporate Stabilization Restricted Surplus Account. <i>OPPOSED: Councillor Marr</i>		
144	29-04-24	MOVED by Councillor Marr that the Town of Sundre Council approve proceeding with the purchase of a "Vertical In-Line Pump and Motor" and installation at the discretion of the Chief Administrative Officer, with final costing and funding information to be provided once complete	Legislative Serv.	Pending
145	29-04-24	MOVED by Councillor Dalke that the Town of Sundre Council transfer \$50,000 from the Community Services Stabilization Restricted Surplus Account to the Community Services Operation budget to support enhanced festivals and events in the Town of Sundre		
146	29-04-24	MOVED by Councillor Marr that the Town of Sundre Council accept the letter from the Safety Codes Council approving the results of the 2023 Annual Internal Review for the building,		
147	29-04-24	MOVED by Councillor Anderson that the Town of Sundre Council proclaim the week of May 20 - 26, 2024 as "Alberta Disability Services Professionals Appreciation Week" in the Town of Sundre	Legislative Serv.	Completed Appendix #43
148	29-04-24	MOVED by Councillor Petersen that the Town of Sundre Council proclaim the week of June 3 - 9, 2024 as "Seniors Week" in the Town of Sundre and that the Mayor be authorized to sign the	Legislative Serv.	Completed Appendix #44
<i>Mayor Warnock called a 5 minute recess at 7:30 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 7:35 p.m.</i>				
149	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the March 2024 Departmental Reports and the additional verbal report by the CAO as presented		
150	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's report for March 2024 as information		
151	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr's report for March 2024 as information		
152	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the Key Messages of Council for the month of March 2024 as information		
153	29-04-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the PRLS 2023 Annual Report Infographic as information		
<i>Councillor Anderson left the meeting at 8:04 p.m.</i>				
<i>Councillor Anderson returned to the meeting at 8:07 p.m.</i>				
154	29-04-24	MOVED by Councillor Petersen that the Town of Sundre accept Rebecca Shulz, Minister of Environment and Protected Areas letter to Water License Holders as information and commit to		

155	29-04-24	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 8:08 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a 5 minute recess at 8:08 p.m.</i>				
<i>Mayor Warnock reconvened the closed meeting at 8:13 p.m.</i>				
156	29-04-24	MOVED by Councillor Petersen that Council return to an open meeting at 8:37 p.m.		
157	29-04-24	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 8:37 p.m.		
	#/D/M/Y	May 13, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
158	13-05-24	MOVED by Councillor Anderson that the agenda be approved as presented		
<i>Councillor Absence: Councillor Paul Isaac notified the CAO in compliance with 14.6 of Council's Procedural Bylaw</i>				
159	13-05-24	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on April 29, 2024, be approved as presented		
160	13-05-24	MOVED by Councillor Vardas that the Town of Sundre Council deny the request to waive the \$8.16 penalty applied to the utility billing for 20 Noblefern Way S.W. <i>Opposed: Councillor Marr</i>		
161	13-05-24	MOVED by Councillor Marr that the Town of Sundre Council directs administration to bring utility bylaws (water and gas) to the next meeting date of the Bylaw and Policy Review Committee for revision	Legislative Services / Corporate Services	Pending
162	13-05-24	MOVED by Councillor Petersen that administration increase the cash float to a reasonable amount for citizens to pay their utility bills with cash and ease, and bring back to the next Council meeting any risks (if applicable) for increasing the amount of cash on hand. <i>In Favour: Councillor Petersen, Councillor Dalke, Councillor Marr. Opposed: Mayor Warnock, Councillor Anderson, Councillor Vardas DEFEATED</i>		
163	13-05-24	MOVED by Councillor Petersen that the Town of Sundre Council direct administration to explore options for traffic control at the intersection of Centre Street and Hwy 27 during the Town's construction project and to address traffic control options with Transportation and Economic Corridors during TEC's 2025 project. <i>Opposed: Mayor Warnock, Councillor Anderson, Councillor Dalke, Councillor Marr, Councillor Vardas. DEFEATED</i>		
164	13-05-24	MOVED by Councillor Petersen that the Town of Sundre Council directs administration to explore all options available to them to lessen the burden on busses during the Town's construction project	Legislative Services / Community Peace Officer	Completed
<i>Mayor Warnock called a 5 minute break at 6:58 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 7:03 p.m.</i>				
165	13-05-24	MOVED by Councillor Anderson that the Town of Sundre Council waive the fee for the Community Centre and Boardroom in the amount of \$277.77, to be funded from Council	Legislative Services	Completed Appendix #45
166	13-05-24	MOVED by Councillor Petersen that the Town of Sundre approve the relaxation of the Community Standards Bylaw 2023-09, Part 2 - Noise as requested	Legislative Services	Completed Appendix #46
167	13-05-24	MOVED by Councillor Vardas that the Town of Sundre Council accept Mountain View County's letter to the Honourable Devin Dreesen, Minister of Transportation and Economic Corridors,		
168	13-05-24	MOVED by Councillor Marr that the Town of Sundre Council accept the letter to the Royal Canadian Legion Branch 223 in support of a CFEP Grant application, as information		
169	13-05-24	MOVED by Councillor Vardas that the Town of Sundre Council accept the invitation to participate in the annual Innisfail Rodeo Parade, Saturday, June 15, 2024 at 10:30 a.m. Administration to prepare the Innisfail Rotary Rodeo Parade Registration Form.	Legislative Services	Completed Appendix #47
<i>Council will discuss who will attend</i>				
170	13-05-24	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 7:18 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a 5 minute recess at 7:18 p.m.</i>				
<i>Mayor Warnock reconvened the closed meeting at 7:24 p.m.</i>				
171	13-05-24	MOVED by Councillor Dalke that Council return to an open meeting at 7:45 p.m.		
172	13-05-24	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 7:46 p.m.		
	#/D/M/Y	May 27, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status

173	27-05-24	MOVED by Councillor Isaac that the agenda be approved as amended. <i>ADD: Introduction of Community Services Manager</i>		
174	27-05-24	MOVED by Councillor Dalke that the Minutes of the Regular Council Meeting of Council held on May 13, 2024, be approved as presented.		
<i>CAO introduced, Mr. Jeff Elder, Community Services Manger to Council. Mr. Elder joined the Town of Sundre administrative team on March 12, 2024</i>				
175	27-05-24	MOVED by Councillor Vardas that the Town of Sundre Council thank the representative of Performance Sponsorship Group for attending and for sharing information and direct Administration to bring further information to the Fall Strategic Advisory Committee meeting for further discussion and consideration in 2025	Legislative Services/Corporate Services	Pending
176	27-05-24	MOVED by Councillor Anderson that the Town of Sundre Council thank the Sundre RCMP Detachment Commander for attending Council and accept the 4th Quarter Sundre Provincial Community Report as information		
177	27-05-24	MOVED by Councillor Marr that the Town of Sundre Council accept the April 2024 Departmental Reports as information		
178	27-05-24	MOVED by Councillor Petersen that the Town of Sundre Council determine attendance at the Innisfail Parade, Sundre Rodeo Parade, Boardwalk Grand Opening, and Canada Day BBQ	Legislative Services	
<i>Innisfail Parade: Mayor Warnock, Councillor Petersen, Councillor Vardas, Councillor Dalke;</i>				
<i>Sundre Parade: Partnering with MVC</i>				
<i>Canada Day: Mayor Warnock, Councillor Anderson, Councillor Isaac and Councillor Vardas</i>				
179	27-05-24	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's report for April 2024 as information		
180	27-05-24	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Marr's report for April 2024 as information		
181	27-05-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the Key Messages of Council for the month of April 2024 as information		
182	27-05-24	MOVED by Councillor Isaac that the Town of Sundre Council accepts the invitation for Deputy Mayor Marr to participate and give opening remarks at the 10:00 a.m. opening of the Seniors	Legislative Services	Appendix #48
183	27-05-24	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 7:15 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a recess at 7:15 p.m.</i>				
<i>Mayor Warnock reconvened the closed meeting at 7:25 p.m.</i>				
184	27-05-24	MOVED by Councillor Petersen that Council return to an open meeting at 8:12 p.m.		
185	27-05-24	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 8:13 p.m.		
	#/D/M/Y	June 10, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
186	10-06-24	MOVED by Councillor Vardas that the agenda be approved as amended as follows: Defer Items 5.1 and 5.2 to the June 24th Regular Meeting of Council		
<i>Councillor Absence: Councillor Paul Isaac notified the CAO in compliance with 14.6 of Council's Procedural Bylaw</i>				
187	10-06-24	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on May 27, 2024 be approved as presented		
188	10-06-24	MOVED by Councillor Petersen that the Town of Sundre Council defer the decision for payment of the tree removal invoice and furthermore, direct administration to bring back to Council more than one (1) option to implement solutions to solve the natural water course issues and bring further information for full discussion of options available to the Town to the Fall Strategic Advisory Committee Session. <i>Opposed: Councillor Vardas, Councillor Marr</i>	Legislative Services	Pending/Fall 2024
189	10-06-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the report from the Director of Corporate Services as information		
190	10-06-24	MOVED by Councillor Dalke that the Town of Sundre Council moves to set a reserve bid of \$202,000 for Lot 6, Block F, Plan 8542GM, Sundre, AB and furthermore; The property indentified by Roll No. 537.000 will be offered for sale by public auction, at the Town Office on October 23rd, 2024 at 9:00 a.m. , with the trms and conditions of sale being cash or certified cheque, and furthermore; A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid		

191	10-06-24	MOVED by Councillor Anderson that the Town of Sundre Council moves to set a reserve bid of \$130,000 for Lot 1, Block 6, Plan 1589GY, Sundre AB , and furthermore; The property identified by Roll No. 1014.000 will be offered for sale by public auction, at the Town Office on October 23rd, 2024 at 900 a.m. , with the terms and conditions of sale being cash or certified cheque, and furthermore; A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid		
192	10-06-24	MOVED by Councillor Marr that the Town of Sundre Council moves to set a reserve bid of \$230,000 for Lot 37, Block 3, Plan 8010730, Sundre AB , and furthermore; The property identified by Roll No. 1636.000 will be offered for sale by public auction, at the Town Office on October 23, 2024 at 9:00 a.m. , with the terms and conditions of sale being cash or certified cheque, and furthermore; A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current years taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid		
<i>Mayor Warnock called a 5 minute recess at 6:54 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 7:00 p.m.</i>				
193	10-06-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the Q1 2024 Quarterly Financial Reports, as information		
194	10-06-24	MOVED by Councillor Anderson that the Town of Sundre accept the request for an extension for review and renegotiation of the current ICF Master Agreement as requested by Mountain View	Legislative Services	Completed Appendix # 49
195	10-06-24	MOVED by Councillor Petersen that the Town of Sundre Council accept the verbal report from the CAO as information		
196	10-06-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the CAO's verbal report on the status of the Town of Sundre's Highway 27 Infrastructure Upgrade project as information		
197	10-06-24	MOVED by Councillor Marr that the Town of Sundre Council accepts the invitation for Mayor Warnock or designated representative to participate and present the "Mayor's Choice Award" for best in show, at the 5th Annual Sundre Canada Day Car Show on June 30, 2024 at 2:30 p.m. at the Sundre Rodeo Grounds	Legislative Services	Completed Appendix #50
198	10-06-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the Parkland Regional Library System's, May 16, 2024 Draft Board Meeting Minutes and the 2023 Return on	Legislative Services	Completed Appendix #51
199	10-06-24	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 7:30 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a recess at 7:33 p.m.</i>				
<i>Mayor Warnock reconvened the closed meeting at 7:38 p.m.</i>				
200	10-06-24	MOVED by Councillor Dalke that Council return to an open meeting at 8:02 p.m.		
201	10-06-24	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 8:03 p.m.		
	#/D/M/Y	June 24, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
202	24-06-24	MOVED by Councillor Vardas that the Agenda be approved as amended as follows: REMOVE 5.1 RFD Delegation - Elevated Escapes; REVISE 5. RFD Delegation SPOG to CAO Verbal Report; ADD 8.5 RFD Appointment of Sundre Library Board Member; ADD 8.6 RFD Sundre Golf Society RSA Transfer; REVISED 9.1b Fire Department Report - May; ADD 10.4 RFD Council Committee Report - Councillor Isaac; ADD 12.3 Advice from Officials, <i>FOIPP Act, Section 24</i> . Councillor Absence: None		
203	24-06-24	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on June 10, 2024 be approved as presented		
204	24-06-24	MOVED by Councillor Vardas that the Town of Sundre Council accept the verbal presentation from the CAO on behalf of the Sundre Petroleum Operators Group as information; and further, that several members of Council agree to assist with the breakfast at the August 23rd SPOG Neighbours Day Event Breakfast from 8:00 a.m. - 9:30 a.m.	Legislative Services	Appendix #52
205	24-06-24	MOVED by Councillor Petersen that the Town of Sundre Council give First Reading to Bylaw 2024-04 being a bylaw to amend the Eagle Ridge Area Structure Plan by replacing the existing ASP with the revised as pending to Schedule "A" of Bylaw 2024-04. and further;		
206	24-06-24	MOVED by Councillor Isaac that the Town of Sundre Council set a Public Hearing date for Bylaw 2024-04 for July 15, 2024		

207	24-06-24	MOVED by Councillor Marr that the Town of Sundre Council give First Reading to Bylaw 2024-05, being a Bylaw to amend Schedule "A" of Land Use Bylaw 2018-10 District Map, for a Portion of S.E. 1/4, Sec. 9, Twn. 33, Rge 5, W5M, contained within the Eagle Ridge Area Structure Plan, from Urban Reserve (UR) to General Residential District (R-2) and Public Service District (PS). and further;		
208	24-06-24	MOVED by Councillor Dalke that the Council of the Town of Sundre set a Public Hearing for Bylaw 2024-05 on July 15, 2024		
209	24-06-24	MOVED by Councillor Anderson that the Town of Sundre Council set a Special Meeting date of Monday, July 15, 2024		
210	24-06-24	MOVED by Councillor Marr that the Town of Sundre Council support the Change of Scope to the Highway 27 Underground Infrastructure Replacement Project		
211	24-06-24	MOVED by Councillor Anderson that the Town of Sundre Council support the Change of Scope to the 2nd Avenue N.W. Underground Infrastructure Replacement and Surface Improvement project		
212	24-06-24	MOVED by Councillor Anderson that the Town of Sundre Council approves the transfer of \$1,435.00 to the Municipal Lifecycling RSA in unspent funding for the CPO AFRRACS Radio capital project		
213	24-06-24	MOVED by Councillor Marr that the Town of Sundre Council approves the transfer of \$1,129.00 to the Municipal Lifecycling RSA in unspent funding for Unit 110 (2002 GMC) capital project		
214	24-06-24	MOVED by Councillor Petersen that the Town of Sundre Council approves the transfer of additional funding in the amount of \$10,640.00 from the Municipal New Project RSA for the Permanent Outdoor Rink capital project		
215	24-06-24	MOVED by Councillor Isaac that the Town of Sundre Council approves the transfer of additional funding in the amount of \$1,000.00 from the Municipal Lifecycling RSA for the Arena Dehumidifier capital project		
216	24-06-24	MOVED by Councillor Vardas that the Town of Sundre Council approve a budget of \$100,000 for the 1st Avenue N.W. Swale Capital Project with funding to be drawn from the Municipal New Project Restricted Surplus Account. <i>Opposed: Councillor Dalke</i>		
217	24-06-24	MOVED by Councillor Petersen that the Town of Sundre direct administration to work with Transportation and Economic Corridors for fair compensation for the cost of the 1st Avenue N.W. rehabilitation of the swales. <i>Opposed: Councillor Dalke</i>	Legislative Services	Pending
218	24-06-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the purchase of a Spartan Elite Soldier trailer towable hydro jetter at a cost of \$85,000.00 with funds being drawn from the Municipal New Project Restricted Surplus Account		
219	24-06-24	MOVED by Councillor Vardas that the Town of Sundre Council direct administration to invite a representative to attend a Council meeting (virtually) to learn more about this opportunity (Forrest Green)	Legislative Services	Completed
<i>Mayor Warnock called a 5 minute recess at 6:53 p.m.</i>				
<i>Mayor Warnock recovered the meeting at 6:58 p.m.</i>				
220	24-06-24	MOVED by Councillor Marr that the Town of Sundre Council appoint Mr. Allan Tarnoczi to the Sundre Library Board for a term of 3 years, beginning June 24, 2024, ending June 23, 2027	Legislative Services	Appendix 54
221	24-06-24	MOVED by Councillor Anderson that the Town of Sundre Council approves the transfer of \$61,553.93 from the Sundre Golf Society RSA to Community Services Stabilization RSA		
222	24-06-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the May 2024 Departmental Report as information		
<i>Councillor Isaac left the meeting at 7:09 p.m.</i>				
223	24-06-24	MOVED by Councillor Marr that the Town of Sundre Council accept the CAO's verbal report on the status of the Town of Sundre's Highway 27 Infrastructure Upgrade project as information		
224	24-06-24	MOVED by Councillor Anderson that the Town of Sundre accept the CAO's report on the Town of Sundre Boardwalk Grand Opening as information		
225	24-06-24	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's report for May 2024 as information		
226	24-06-24	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Marr's report for May 2024 as information		
227	24-06-24	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Isaac's report for May 2024 as information		
228	24-06-24	MOVED by Councillor Petersen that the Town of Sundre Council accept Councillor Isaac's report for April 2024 as information		
229	24-06-24	MOVED by Councillor Marr that the Town of Sundre Council accept the Key Messages for the month of May 2024 as information		
230	24-06-24	MOVED by Councillor Vardas that the Town of Sundre thank Councillor Marr for her commitment and service to the community		
231	24-06-24	MOVED by Councillor Dalke that the Town of Sundre Council accept the Sundre Municipal Library 2023 Year End Financial Report as information		
232	24-06-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the invitation to participate in the annual Bowden Daze Rodeo Parade, Saturday, July 13th, 2024 at 11:00 a.m.	Legislative Services	Appendix 55
233	24-06-24	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 7:21 p.m.		

Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected				
Mayor Warnock called a recess at 7:21 p.m.				
Mayor Warnock reconvened the closed meeting at 7:27 p.m.				
Economic Development Officer left the Closed Meeting at 8:07 p.m.				
234	24-06-24	MOVED by Councillor Dalke that Council return to an open meeting at 8:18 p.m.		
235	24-06-24	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 8:19 p.m.		
	#/D/M/Y	July 15, 2024 Special Council Meeting		
Res. #	Date	Council Motion	Action	Status
236	15-07-24	MOVED by Councillor Vardas that the Agenda be approve as amended: Correction to the RFD for Item 6.2: Administration Recommendation to read "That Council give Second nd Third Reading to Bylaw 2024-05, being a Bylaw to amend Schedule "A" of Land Use Bylaw 2018-10 District Map, for a Portion of S.E. 1/4, Sec. 9, Twn. 33, Rge. 5, W5M, contained within the Eagle Ridge Area Structure Plan from Urban Reserve (UR) to General Residential (R-2) and Public Service District (PS)"		
237	15-07-24	MOVED by Councillor Isaac that the Town of Sundre Council direct adminstration to correct the typographical error in the Summary of Dates for Bylaw 2021-06 Eagle Ridge Area Structure Plan Amendment adopted by Council on September 20, 2021, by changing the date for second reading from September 7th, 2021 to September 20, 2021, and by changing the date for third reading from September 7, 2021 to September 20, 2021; to read: "Read A Second Time this 20th day of September 2021 Motion No. 258-20-09-21" and "Read a Third and Final time this 20th day of September 2021 Motion No. 259-20-09-21".	Legislative Services	Complete Appendix 57
Mayor Warnock recessed the Special Meeting of Council to go into Public Hearing 20240715				
238	15-07-24	MOVED by Councillor Petersen that the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2024-04 and Bylaw 2024-05, being an amendment to the Eagle Ridge Area Structure Plan and to amend thhe Land Use Bylaw 2018-10 District Map		
239	15-07-24	MOVED by Councillor Dalke that the Minutes of the Regular Council Meeting of Council held on June 24, 2024, be approved as amended as follow: CORRECT: typographical error on Page 4 of June 24, 2024 Minutes under Res. 222-24-06-24		
240	15-07-24	MOVED by Councillor Marr that the Town of Sundre Council give Second Reading to Bylaw 2024-04 being a bylaw to amend the Eagle Ridge Area Structure Plan by replacing the existing ASP with the revised as pended Schedule "A" of Bylaw 2024-04. <i>Opposed: Councillor Petersen, Councillor Dalke</i>		
241	15-07-24	MOVED by Councillor Petersen that the Town of Sundre Council give Third Reading to Bylaw 2024-04 being a bylaw to amend the Eagle Ridge Area Structure Plan by replacing the existing ASP with the revised as pended to Schedule "A" of Bylaw 2024-04. <i>Opposed: Councillor Dalke</i>		
242	15-07-24	MOVED by Councillor Anderson that the Town of Sundre Council give Second Reading to Bylaw 2024-05, being a Bylaw to amend Schedule "A" of Land Use Bylaw 2018-10 District Map, for a Portion of S.E. 1/4, Sec. 9, Twn. 33, Rge. 5, W5M, contained within the Eagle Ridge Area Structure Plan, from Urban Reserve District (UR) to General Residential District (R-2) and Public Service District (PS). <i>Opposed: Councillor Dalke</i>		
243	15-07-24	MOVED by Councillor Petersen that the Town of Sundre Council give Third Reading to Bylaw 2024-05, being a Bylaw to amend Schedule "A" of Land Use Bylaw 2018-10 District Map, for a Portion of S.E. 1/4, Sec. 9, Twn. 33, Rge. 5, W5M, contained within the Eagle Ridge Area Structure Plan, from Urban Reserve District (UR) to General Residential (R-2) and Public Service (PS). <i>Opposed: Councillor Dalke</i>		
Mayor Warnock called a 5 minute recess at 6:40 p.m.				
Mayor Warnock reconvened the Special meeting of Council at 6:45 p.m.				
244	15-07-24	MOVED by Councillor Marr that the Town of Sundre Council defer this agenda item to September 9, 2024 meeting of Council		
245	15-07-24	MOVED by Councillor Marr that the Town of Sundre Council grant the request from the owner of Suds & Sundries to utilize the allocated funding of \$5,000.00 from the original store front improvement of the installation of an awning to the construction of a roof-top extension and installation of new indentification signage. <i>Opposed: Councillor Marr</i>	Legislative Services	Appendix 58
246	15-07-24	MOVED by Councillor Anderson that the Town of Sundre Council approve the sponsorship of a "Hole" at the annual Play 4 Sundre Kidz Golf Tournament at a cost not to exceed \$500.00 with	Legislative Services	Appendix 59
247	15-07-24	MOVED by Councillor Isaac that the Town of Sundre Council reschedule the Regular Council Meeting from Monday, September 23rd to Monday, September 30th, 2024.	Legislative Services	Complete
248	15-07-24	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 6:56 p.m.		
Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected				
Mayor Warnock called a recess at 6:56 p.m.				

<i>Mayor Warnock reconvened the closed meeting at 7:01 p.m.</i>				
249	15-07-24	MOVED by Councillor Petersen being that the agenda matters have been concluded, the meeting was adjourned at 8:02 p.m.		
	#/D/M/Y	September 9, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
250	09-09-24	MOVED by Councillor Anderson that the agenda be approved as amended as follows: 1. Defer Item 8.1 RCMP Q1 2024 Sundre Provincial Community Report to September 30, 2024, RFD 5.2 Delegation; Renumber Item 8.2 as 8.1; Add 8.2 RFD Centre Street North Waterline Replacement		
		Councillor Absence: Councillor Vardas notified CAO in compliance of 14.6 of the Council's Procedural Bylaw; and further Councillor Dalke requested to attend the meeting by phone, and		
251	09-09-24	MOVED by Councillor Isaac that the Minutes of the Special Council Meeting of Council held on July 15, 2024, be approved as presented.		
252	09-09-24	MOVED by Councillor Marr that the Town of Sundre Council direct administration to partner with Forrest Green to install the website link required to provide citizens with the ability to	Legislative Services / Corporate Services	Pending Signed Agreement
253	09-09-24	MOVED by Councillor Petersen that the Town of Sundre Council give First Reading to Bylaw 2024-06, being a Bylaw to adopt the Municipal Development Plan; and further		
254	09-09-24	MOVED by Councillor Marr that the Town of Sundre Council schedule a Public Hearing for Bylaw 2024-06 for October 7, 2024		
255	09-09-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the Q2 2024 Quarterly Financial Reports as information		
256	09-09-24	MOVED by Councillor Petersen that the Town of Sundre Council approve the repair and replacement of the water lines within identified area along Centre Street between 1st Ave NW		
257	09-09-24	MOVED by Councillor Marr that the Town of Sundre Council accept the information on the Municipal Indicator response as information		
258	09-09-24	MOVED by Councillor Isaac that the Town of Sundre Council proclaim the week of September 22nd to 28th, 2024 as Alberta Development Officers Week in the Town of Sundre	Legislative Services	Completed Sent to ADOA
259	09-09-24	MOVED by Councillor Marr that the Town of Sundre Council appoint Ms. Nila Stringer to the Sundre Library Board for a term of 3 years, beginning September 9, 2024, ending September 9,	Legislative Services	Completed Appendix #60
260	09-09-24	MOVED by Councillor Petersen that the Town of Sundre Council appoint Mr. George Green to the Sundre Library Board for a term of 3 years, beginning September 9, 2024, ending September	Legislative Services	Completed Appendix #60
261	09-09-24	MOVED by Councillor Isaac that the Town of Sundre Council appoint Mr. George Waldren to the Sundre Library Board for a term of 3 years, beginning September 9, 2024, ending September 9,	Legislative Services	Completed Appendix #60
262	09-09-24	MOVED by Councillor Anderson that the Town of Sundre Council appoint Mr. Simon Ducatel to the Sundre Library Board for a term of 3 years, beginning September 9, 2024, ending September	Legislative Services	Completed Appendix #60
263	09-09-24	MOVED by Councillor Isaac that the Town of Sundre Council purchase 1 table for 8 to the 2024 Sundre Hospital Gala to be held on November 16th, in an amount not to exceed \$800.00 wit	Legislative Services	Completed Appendix #61
<i>Mayor Warnock called a 5-minute recess at 7:08 p.m.</i>				
<i>Project Manager, Carl McDonnell left the meeting at 7:10 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 7:14 p.m.</i>				
264	09-09-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the 2024 Alberta Municipalities (Abmunis) Resolution Book as information		
265	09-09-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the CAO's January to August 2024 new business report as information		
266	09-09-24	MOVED by Councillor Anderson that the Town of Sundre Council accept the invitation from the Town of Ponoka to attend the WPCA Chuckwagon Races and Mayor Warnock's response, as		
267	09-09-24	MOVED by Councillor Marr that the Town of Sundre go into a closed meeting at 8:05 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>				
<i>Mayor Warnock called a recess at 8:04 p.m.</i>				
<i>Mayor Warnock reconvened the closed meeting at 8:06 p.m.</i>				
268	09-09-24	MOVED by Councillor Isaac that Council return to an open meeting at 8:44 p.m.		
269	09-09-24	MOVED by Councillor Anderson, being that the agenda matters have been concluded, the meeting adjourned at 8:45 p.m.		
	#/D/M/Y	September 30, 2024 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
<i>Mayor Warnock recognized National Day for Truth and Reconciliation</i>				
270	30-09-24	MOVED by Councillor Anderson that the agenda be approved as presented		
271	30-09-24	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on September 9, 2024, be approved as presented		
272	30-09-24	MOVED by Councillor Marr that the Town of Sundre Council defer the STARS funding request for discussion and inclusion at Council's Fall Strategic Advisory Committee meeting	Legislative Services / Corporate Services	PENDING

273	30-09-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the Q1 2024 Provincial Community Report and Body-Worn Camera Project Overview as information		
<i>Mayor Warnock called a recess at 7:13 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 7:19 p.m.</i>				
274	30-09-24	MOVED by Councillor Vardas that the Town of Sundre Council appoints KPMG as the Town's auditors for the 2024 fiscal year		
275	30-09-24	MOVED by Councillor Petersen that the Town of Sundre Council accept the report from the Director of Corporate Services as information		
276	30-09-24	MOVED by Councillor Anderson that the Town of Sundre Council moves to set a reserve bid of \$317,000 for Lot 4, Block F, Plan 2574JK, Sundre, AB and furthermore; The property identified by Roll No. 615.003 will be offered for sale by public auction, at the Town Office on December 18, 2024 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore; A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid		
277	30-09-24	MOVED by Councillor Vardas that the Town of Sundre Council approve a reserve bid of \$5,530,000 for Lot 8, Block 3, Plan 1810863, Sundre AB, and furthermore; The property		
278	30-09-24	MOVED by Councillor Dalke that the Town of Sundre Council approve the Parkland Regional Library Board's proposed 2025 budget with a per capita rate of \$9.81	Legislative Services	Completed Appendix #62
279	30-09-24	MOVED by Councillor Marr that the Town of Sundre Council accept the June, July and August 2024 Departmental Reports as information		
280	30-09-24	MOVED by Councillor Dalke that the Town of Sundre Council accept Councillor Marr's report for June, July and August 2024, as information		
281	30-09-24	MOVED by Councillor Isaac that the Town of Sundre Council accept the Key Messages of Council for the months of June, July and August 2024, as information		
282	30-09-24	MOVED by Councillor Petersen that the Town of Sundre Council accept the correspondence from Parkland Regional Library System as information	Legislative Services	Completed Appendix #62
283	30-09-24	MOVED by Councillor Vardas that the Town of Sundre Council go into a closed meeting at 7:57 p.m.		
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting, and advised there may be a Motion of Council expected</i>				
<i>Mayor Warnock called a recess at 7:57 p.m.</i>				
<i>Mayor Warnock reconvened the Closed Meeting at 8:00 p.m.</i>				
284	30-09-24	MOVED by Councillor Anderson that Council return to an open meeting at 8:21 p.m.		
285	30-09-24	MOVED by Councillor Vardas that the Town of Sundre Council unanimously supports Mayor Warnock putting in an application to join a regional advisory Health Council		
286	30-09-24	MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 8:24 p.m.		



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

FROM THE OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

September 11, 2024

Sundre Municipal Library Board
PO Box 539
2, 96 – 2 Ave. N.W.
Sundre, AB T0M 1X0
Attn: Mr. Anton Walker, Chair

RE: Appointment of Library Board Members

Dear Anton,

The Town of Sundre Council was presented with four (4) recommendations for appointment to the Sundre Municipal Library Board at the September 9, 2024 Regular Council Meeting. Below are the resolutions of Council relating to the appointments:

Res. 259-09-09-24 MOVED by Councillor Marr that the Town of Sundre Council appoint Ms. Nila Stringer to the Sundre Library Board for a term of 3 years, beginning September 9, 2024, ending September 9, 2027.

Res. 260-09-09-24 MOVED by Councillor Petersen that the Town of Sundre Council appoint Mr. George Green to the Sundre Library Board for a term of 3 years, beginning September 9, 2024, ending September 9, 2027.

Res. 261-09-09-24 MOVED by Councillor Isaac that the Town of Sundre Council appoint Mr. George Waldren to the Sundre Library Board for a term of 3 years, beginning September 9, 2024, ending September 9, 2027.

Res. 262-09-09-24 MOVED by Councillor Anderson that the Town of Sundre Council appoint Mr. Simon Ducatel to the Sundre Library Board for a term of 3 years, beginning September 9, 2024, ending September 9, 2027.

Should you require additional information, please contact Legislative Services at (403) 638-3551 or email: townmail@sundre.com

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



SALUTE TO OUR HEALTHCARE HEROES & HEALTH COMMUNITY

Sundre Hospital Legacy Gala

BETTER TOGETHER

Sundre Community Centre - Doors open at 5 pm

Thank you for purchasing tickets for the Sundre Hospital Futures Legacy Gala!

The following information was recorded for your registration:

Sundre Annual Gala 2024

Saturday, November 16, 2024 5:00 PM

Gala Table	\$800.00
Richard Warnock Your Tables Main Contact: Mayor Richard Warnock	
Total	\$800.00

Amount paid: \$800.00

Payment Method: Visa Credit card ending in 0662

Date: 9/16/2024

Company Name: Town of Sundre

On behalf of the Sundre Hospital Legacy Committee, thank you again for purchasing tickets to our Gala. We look forward to seeing you there!

JOIN OUR TEAM



OUR WISH LIST



WAYS TO GIVE



2025 PARKLAND LIBRARY SYSTEM REQUISITION

Betty Ann Formstone <bettyann.f@sundre.com>
Draft To: administration@prl.ab.ca

Tue, Oct 1, 2024 at 10:26 AM

Good Morning Kara,
The Town of Sundre Council, by Motion No. 278-30-09-24, approved the Parkland Regional Library Board's proposed 2025 budget with a per capita rate of \$9.81.

The Motion from the unratified minutes of September 30, 2024 is shown below:

Parkland Regional Library Board Proposed Increase to 2025 Requisition

Res. 278-30-09-24 MOVED by Councillor Dalke that the Town of Sundre Council approve the Parkland Regional Library Board's proposed 2025 budget with a per capita rate of \$9.81. **CARRIED**

In addition, the following Motion of Council was made pertaining to correspondence received from PRLS (message from Ron Sheppard, and PRLS Board Talk):

Parkland Regional Library System:

Res. 282-30-09-24 MOVED by Councillor Petersen that the Town of Sundre Council accept the correspondence from Parkland Regional Library System as information. **CARRIED**

If you require further information, please do not hesitate to contact me.

Regards,
Betty Ann

--



BETTY ANN FORMSTONE

Legislative Executive Assistant

T. 403-638-3551 Ext. 114

F. 403-638-2100

bettyann.f@sundre.com

www.sundre.com

SCHEDULE A - 2024 Expenditures to Date**TOTAL COUNCIL BUDGET 2024: \$79,000****TOTAL EXPENDITURES TO DATE (Sept. 30, 2024) \$21,762.25****BALANCE: \$57,237.75****Mayor Richard Warnock**

Date	Hosting Town	Description	Expense (less Tax)	Cost
9-Jan-24	MVC	S. McDougall Flat ASP	Per Diem	\$ 140.00
9-Jan-24	MVC	S. McDougall Flat ASP	Travel Per Diem	\$ 30.00
18-Jan-24	Drumheller	RDRMUG Annual Mtg	Per Diem	\$ 40.00
18-Jan-24	Drumheller	RDRMUG Board Mtg	Per Diem	\$ 80.00
23-Jan-24	Via Zoom	Community Health Needs Session	Per Diem	\$ 60.00
25-Jan-24	Red Deer	Red Deer Polytechnic Impact Breakfast	Milage	\$ 147.00
25-Jan-24	Red Deer	Red Deer Polytechnic Impact Breakfast	Per Diem	\$ 60.00
25-Jan-24	Red Deer	Red Deer Polytechnic Impact Breakfast	Travel Per Diem	\$ 40.00
6-Feb-24	Rocky Mtn. House	Refocusing AB Health	Milage	\$ 112.00
6-Feb-24	Rocky Mtn. House	Refocusing AB Health	Per Diem	\$ 100.00
6-Feb-24	Rocky Mtn. House	Refocusing AB Health	Travel Per Diem	\$ 40.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law Seminar	Accomodations	\$ 140.34
8-Feb-24	Calgary	Brownlee Emerging Trends Law Seminar	Registration	\$ 190.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law Seminar	Per Diem	\$ 280.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law Seminar	Travel Per Diem	\$ 60.00
23-Feb-24	In House	MTMC Mtg. Zoom	Per Diem	\$ 80.00
7-Mar-24	Didsbury	MTMC Didsbury	Milage	\$ 77.00
7-Mar-24	Didsbury	MTMC Didsbury	Per Diem	\$ 80.00
7-Mar-24	Didsbury	MTMC Didsbury	Travel Per Diem	\$ 30.00
7-Mar-24	Sundre	Sundre Chamber Board Mtg	Per Diem	\$ 80.00
8-Mar-24	Zoom	RDRWA Forum	Per Diem	\$ 200.00
13-Mar-24	Edmonton	ABMunis Leadership Caucus	Travel Per Diem	\$ 280.00
13-Mar-24	Edmonton	ABMunis Leadership Caucus	Per Diem	\$ 120.00
13-Mar-24	Edmonton	ABMunis Leadership Caucus	Accomodations	\$ 200.00
21-Mar-24	Zoom	RDRMUG	Per Diem	\$ 528.39
27-Mar-24	MVC	MVC S. McDougall Flat ASP Public Hearing	Milage	\$ 100.00

Mayor Richard Warnock, Con't

27-Mar-24	MVC	MVC S. McDougall Flat ASP Public Hearing	Per Diem	\$ 70.00
27-Mar-24	MVC	MVC S. McDougall Flat ASP Public Hearing	Travel Per Diem	\$ 100.00
10-Apr-24	EDO	EDO - Kananakas	Per Diem	\$ 30.00
10-Apr-24	EDO	EDO - Kananakas	Travel Per Diem	\$ 240.00
11-Apr-24	EDO	EDO - Kananakas	Per Diem	\$ 80.00
12-Apr-24	EDO	EDO - Kananakas	Per Diem	\$ 280.00
19-Apr-24	Red Deer	Spring Strategic Advisory Committee	Per Diem	\$ 160.00
19-Apr-24	Red Deer	Spring Strategic Advisory Committee	Travel Per Diem	\$ 280.00
20-Apr-24	Red Deer	Spring Strategic Advisory Committee	Per Diem	\$ 50.00
20-Apr-24	Red Deer	Spring Strategic Advisory Committee	Per Diem	\$ 280.00
21-Apr-24	Red Deer	Spring Strategic Advisory	Per Diem	\$ 240.00
2-May-24	Penhold	MTMC	Milage	\$ 227.85
2-May-24	Penhold	MTMC	Per Diem	\$ 80.00
2-May-24	Penhold	MTMC	Travel Per Diem	\$ 60.00
15-May-24	Rocky Mtn. House	Leadership	Milage	\$ 120.54
15-May-24	Rocky Mtn. House	Leadership	Per Diem	\$ 80.00
15-May-24	Rocky Mtn. House	Leadership	Travel Per Diem	\$ 40.00
16-May-24	Zoom	RDRMUG	Per Diem	\$ 80.00
6-Jun-24	Calgary	FCM	Per Diem	\$ 280.00
6-Jun-24	Calgary	FCM	Travel Per Diem	\$ 60.00
7-Jun-24	Calgary	FCM	Per Diem	\$ 280.00
8-Jun-24	Calgary	FCM	Per Diem	\$ 280.00
9-Jun-24	Calgary	FCM	Per Diem	\$ 160.00
11-Jun-24	Bowden	Bowden Parade	Parade Candy	\$ 255.68
20-Jun-24	Red Deer	Mayors/Reeves Meeting	Milage	\$ 147.00
20-Jun-24	Red Deer	Mayors/Reeves Meeting	Per Diem	\$ 120.00
20-Jun-24	Red Deer	Mayors/Reeves Meeting	Travel Per Diem	\$ 50.00
2-Jul-24	Sundre	Zoom - AB Mid-Sized Towns Mayors Caucus	Per Diem	\$ 80.00
4-Jul-24	Calgary	Mid-Sized Town Premier Meeting	Per Diem	\$ 160.00
4-Jul-24	Calgary	Mid-Sized Town Premier Meeting	Travel Per Diem	\$ 60.00
18-Jul-24	Red Deer	RDRMUG	Per Diem	\$ 240.00
18-Jul-24	Red Deer	RDRMUG	Travel Per Diem	\$ 50.00
6-Aug-24	Sundre	Hospital Future Engagement	Per Diem	\$ 140.00
10-Aug-24	Sundre	ASA Classic Opening	Milage	\$ 45.57
29-Aug-24	Ponoka	WPCA Chuckwagon Races	Milage	\$ 224.91
12-Sep-24	Carstairs	MVSH Golf Tournament	Milage	\$ 91.00

Mayor Richard Warnock, Con't

12-Sep-24	Sundre	Sundre Chamber of Comm. Mtg.	Per Diem	\$ 80.00
16-Sep-24	Acme	WasteWater Mtg.	Milage	\$ 155.40
16-Sep-24	Acme	WasteWater Mtg.	Per Diem	\$ 80.00
16-Sep-24	Acme	WasteWater Mtg.	Travel Per Diem	\$ 50.00
19-Sep-24	Drumheller	RDRMUG Mtg.	Milage	\$ 238.00
19-Sep-24	Drumheller	RDRMUG Mtg.	Per Diem	\$ 120.00
19-Sep-24	Drumheller	RDRMUG Mtg.	Travel Per Diem	\$ 80.00
19-Sep-24	Innisfail	Central AB Mayors Mtg.	Milage	\$ 49.00
19-Sep-24	Innisfail	Central AB Mayors Mtg.	Per Diem	\$ 80.00
19-Sep-24	Innisfail	Central AB Mayors Mtg.	Travel Per Diem	\$ 20.00
23-Sep	Red Deer	AB Municipalities Conference - 4 nights	Accomodations	\$ 796.04
23-Sep-24	Red Deer	AB Municipalities Conference Sept 23-27	Registration	\$ 1,113.00
23-Sep-24	Red Deer	AB Municipalities Conference Sept 23-27	Meal	\$ 30.00
24-Sep-24	Red Deer	AB Municipalities Conference Sept 23-27	Meal	\$ 24.00
sept 23-27	Red Deer	AB Municipalities Conference Sept 23-27	Per Diem	\$ 1,040.00
Sept 23-27	Red Deer	AB Municipalities Conference Sept 23-27	Travel Per Diem	\$ 50.00

Councillor Connie Anderson

Date	Hosting Town	Description	Expense (less Tax)	Cost
1-Jan-24		Balance		
19-Apr-24	Red Deer	Spring Strategic Advisory	Mileage	\$ 147.00
April 19-21, 2024	Red Deer	Spring Strategic Advisory	Per Diem	\$ 800.00
April 19-21, 2024	Red Deer	Spring Strategic Advisory	Travel Per Diem	\$ 50.00
5-Jun-24	Calgary	FCM	Mileage	\$ 168.00
June 6 - 9	Calgary	FCM	Per Diem	\$ 1,000.00
June 6 - 9	Calgary	FCM	Travel Per Diem	\$ 80.00
27-Jun-24	Innisfail	AB Muni Leaders Caucus	Mileage	\$ 102.20
27-Jun-24	Innisfail	AB Muni Leaders Caucus	Per Diem	\$ 200.00
27-Jun-24	Innisfail	AB Muni Leaders Caucus	Travel Per Diem	\$ 30.00
23-Sep-24	Red Deer	AB Municipalities Conference	Registration	\$ 1,113.00
Sept 23, 2024	Red Deer	AB Municipalities Conference	Accomodations	\$ 597.03
24-Sep-24	Red Deer	AB Municipalities Conference	Meal	\$ 20.00
24-Sep-24	Red Deer	AB Municipalities Conference	Milage	\$ 147.00
sept 24-27	Red Deer	AB Municipalities Conference	Per Diem	\$ 1,040.00
Sept 24-27	Red Deer	AB Municipalities Conference	Travel Per Diem	\$ 40.00

Councillor Owen Petersen

Date	Hosting Town	Description	Expense (less Tax)	Cost
17-Jan-24	Sundre	GNP Meeting	Per Diem	\$ 80.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law	Accomodations	\$ 140.34
8-Feb-24	Calgary	Brownlee Emerging Trends Law	Registration	\$ 190.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law	Mileage	\$ 168.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law	Per Diem	\$ 280.00
8-Feb-24	Calgary	Brownlee Emerging Trends Law	Travel Per Diem	\$ 60.00
21-Feb-24	Sundre	GNP Meeting	Per Diem	\$ 80.00
27-Mar-24	Sundre	GNP Meeting	Per Diem	\$ 80.00
April 19-21	Red Deer	Spring Strategic Advisory	Mileage	\$ 147.00
April 19-21	Red Deer	Spring Strategic Advisory	Per Diem	\$ 800.00
April 19-21	Red Deer	Spring Strategic Advisory	Travel Per Diem	\$ 50.00
2-May-24	Innisfail	AB Muni's Summer Caucus	Registration	\$ 110.00
15-May-24	Sundre	GNP Meeting	Per Diem	\$ 80.00
19-Jun-24	Sundre	GNP Meeting	Per Diem	\$ 80.00
27-Jun-24	Innisfail	AB Muni's Summer Caucus	Per Diem	\$ 200.00
27-Jun-24	Innisfail	AB Muni's Summer Caucus	Travel Per Diem	\$ 30.00
17-Jul-24	Sundre	GNP Meeting	Per Diem	\$ 80.00
21-Aug-24	Sundre	GNP Meeting	Per Diem	\$ 80.00
23-Sep-24	Red Deer	AB Municipalities Conference	Registration	\$ 1,113.00
23-Sep-24	Red Deer	AB Municipalities Conference	Accomodations	\$ 796.04
24-Sep-24	Red Deer	AB Municipalities Conference	Meal	\$ 24.00
Sept 23-27	Red Deer	AB Municipalities Conference	Mileage	\$ 147.00
Sept 23-27	Red Deer	AB Municipalities Conference	Per Diem	\$ 1,040.00
Sept 23-27	Red Deer	AB Municipalities Conference	Travel Per Diem	\$ 40.00

Councillor Todd Dalke

Date	Hosting Town	Description	Expense (less Tax)	Cost
23-Sep-24	Red Deer	AB Municipalities Conference	Registration	\$ 1,113.00
23-Sep-24	Red Deer	AB Municipalities Conference	Accommodations	\$ 597.03

Councillor Jaime Marr

Date	Hosting Town	Description	Expense (less Tax)	Cost
19-Apr-24	Red Deer	Spring Strategic Advisory Comm	Mileage	\$ 73.50
19-Apr-24	Red Deer	Spring Strategic Advisory Comm	Per Diem	\$ 280.00
20-Apr-24	Red Deer	Spring Strategic Advisory Comm	Per Diem	\$ 280.00
21-Apr-24	Red Deer	Spring Strategic Advisory Comm	Mileage	\$ 73.50
21-Apr-24	Red Deer	Spring Strategic Advisory Comm	Per Diem	\$ 240.00
21-Apr-24	Red Deer	Spring Strategic Advisory Comm	Travel Per Diem	\$ 50.00
3-May-24	Innisfail	AB Muni's Summer Caucus	Registration	\$ 110.00
13-Jun-24	Calgary	Ladies Elected Officials Meeting	Mileage	\$ 168.00
13-Jul-24	Bowden	Bowden Parade	Per Diem	\$ 120.00
27-Jun-24	Innisfail	ABMunis Spring Leaders Caucus	Per Diem	\$ 280.00
12-Sep-24	Airdrie	Ladies Elected Officials Meeting	Mileage	\$ 105.00
18-Sep-24	Carstairs	Local Ladies Networking Meetin	Mileage	\$ 61.60
23-Sep-24	Red Deer	AB Municipalities Conference	Registration	\$ 1,113.00

Councillor Jaime Marr, Con't

23-Sep-24	Red Deer	AB Municipalities Conference	Accommodation	\$ 597.03
24-Sep-24	Red Deer	AB Municipalities Conference	Meal	\$ 14.00
24-Sep-24	Red Deer	AB Municipalities Conference	mileage	\$ 147.00
24-Sep-24	Red Deer	AB Municipalities Conference	Travel Per Diem	\$ 40.00
27-Sep-24	Red Deer	AB Municipalities Conference	Per Diem	\$ 760.00

Councillor Paul Isaac

Date	Hosting Town	Description	Expense (less Tax)	Cost
18-Apr-24	Red Deer	Spring Strategic Advisory Comm	mileage	\$ 147.00
18-Apr-24	Red Deer	Spring Strategic Advisory	Travel Per Diem	\$ 20.00
19-Apr-24	Red Deer	Spring Strategic Advisory	Per Diem	\$ 280.00
20-Apr-24	Red Deer	Spring Strategic Advisory	Per Diem	\$ 280.00
21-Apr-24	Red Deer	Spring Strategic Advisory	Per Diem	\$ 240.00
21-Apr-24	Red Deer	Spring Strategic Advisory	Travel Per Diem	\$ 20.00
23-Sep-24	Red Deer	AB Municipalities Conference	Registration	\$ 1,113.00
23-Sep-24	Red Deer	AB Municipalities Conference	Accommodations	\$ 796.04
23-Sep-24	Red Deer	AB Municipalities Conference	Meal	\$ 26.00
24-Sep-24	Red Deer	AB Municipalities Conference	Meal	\$ 30.00
23-Sep-24	Red Deer	AB Municipalities Conference	mileage	\$ 147.00
Sept 23-27	Red Deer	AB Municipalities Conference	Per Diem	\$ 1,040.00
Sept 23-27	Red Deer	AB Municipalities Conference	Travel Per Diem	\$ 40.00

Councillor Chris Vardas

Date	Hosting Town	Description	Expense (less Tax)	Cost
18-Jan-24	Ponoka County	CAEP	mileage	\$ 227.85
18-Jan-24	Ponoka County	CAEP	Per Diem	\$ 120.00
19-Apr-24	Red Deer	Spring Strategic Advisory Comm	Per Diem	\$ 280.00
19-Apr-24	Red Deer	Spring Strategic Advisory Comm	Travel Per Diem	\$ 50.00
20-Apr-24	Red Deer	Spring Strategic Advisory Comm	Per Diem	\$ 280.00
21-Apr-24	Red Deer	Spring Strategic Advisory Comm	Per Diem	\$ 240.00
23-Sep-24	Red Deer	AB Municipalities Conference Sept 23-27	Registration	\$ 1,113.00
23-Sep-24	Red Deer	AB Municipalities Conference Se	Accommodations	\$ 796.04
23-Sep-24	Red Deer	AB Municipalities Conference Se	Meal	\$ 25.00
23-Sep-24	Red Deer	AB Municipalities Conference Sept 23-27	Mileage	\$ 147.00
23-Sep-24	Red Deer	AB Municipalities Conference Sept 23-27	Per Diem	\$ 1,040.00
23-Sep-24	Red Deer	AB Municipalities Conference Sept 23-27	Travel Per Diem	\$ 40.00

DEPARTMENTAL REPORT

DEPARTMENT	Fire Department
SUBMITTED BY	Ross Clews Fire Chief
COUNCIL DATE	Oct 28, 2024
FOR MONTH(S) OF	September 2024
911 DISPATCHES:	
	Emergency Response Numbers, 330 Year to Date September 2024, Responses – 33
Response Types:	<ul style="list-style-type: none"> ➤ Alarm – No Fire – Steam or Smoke Mistaken – 5 ➤ Fire Structure – 2 ➤ Medical First Response – 23 ➤ Fire Investigation - 1 ➤ Outside Fire Investigation – 1 ➤ Rubbish or grass fire (no dollar loss) - 1
Results:	➤ All incidents Responded, Managed and Resolved by SFD Members
TRAINING & ACTIVITIES	
In-Hall/Weekly:	<p>September 2024 consisted of the following:</p> <ul style="list-style-type: none"> ➤ Officer Meeting ➤ General Meeting <ul style="list-style-type: none"> ○ Truck Checks and Hall Duties ○ Equipment Stocking ➤ Hall Clean up and post-call clean up ➤ Controlled House Burn <ul style="list-style-type: none"> ○ House Entry ○ Hose Forwarding ○ Exposure Control ○ Vertical/Horizontal Ventilation ○ Search in Heavy Smoke ○ Breathing Apparatus Training ○ Flow Paths ➤ Equipment Cleaning ➤ Forward Lay working with Hydrant ➤ Tagging Hydrant ➤ Basic Hydrant Construction, Hoses and Adapters ➤ Hydrant Bag contents ➤ Stretched pre-connects ➤ Cisco and High Rise Hose Pack ➤ Pre-connect placement for Residential Fires <p>Community/Public Relations Events</p> <ul style="list-style-type: none"> ➤ GNP Charity Checkstop – 13 Sept 2024 ➤ Fire Chief attended Mountain View Regional Emergency Management Meeting – 10 September 2024 ➤ Sundre Fire Hall Open House – 19 Oct 2024 ➤ Fire Hall Pumpkin Carving – 23 Oct 2024 ➤ Halloween Candy Handout at the Fire Hall – 31 Oct 2024

<u>Formal Courses in-Progress/Upcoming:</u>	<ul style="list-style-type: none"> ➤ Standard First Aid Level C-CPR, 3 members completed 7 and 8 Sept 224 ➤ NFPA 1001 to be completed ➤ NFPA 1072 – Hazmat Awareness and Operation - TBD ➤ Drone Course – TBD ➤ Oxygen Provider Course – TBD
<u>Fire Hall:</u>	
<u>Building/Maintenance:</u>	<ul style="list-style-type: none"> ➤ Eaves troughing Quote and Discussions ➤ Parking Blocks to be installed
<u>SFD Units - Equipment</u>	
<u>Units:</u>	<ul style="list-style-type: none"> ➤ Unit #560, quotes obtained under budget, Mountain View County preconstruction been completed and ordered. ➤ New Unit #540 Ordered – expected date of Delivery 3rd Qtr -2025 ➤ Unit #541 in primary service. ➤ Unit 510 Replacement ordered – expected Delivery Oct 2024
<u>Equipment:</u>	<ul style="list-style-type: none"> ➤ Required CVIPs completed on units – Sept 2024 ➤ Air Conditioning Repaired on Units #520, 530, 541, 560 – Sept 2024 ➤ Breathing Air Comp Serviced and Air Quality Test completed– Sept 2024
<u>Safety Codes:</u>	
<u>Inspections -Occupancies</u>	<ul style="list-style-type: none"> ➤ Fire Inspections scheduled on Request – Complaint Basis Behind schedule currently
<u>Status:</u>	<ul style="list-style-type: none"> ➤ Safety Codes Officer training Members - 90% completed, 2 members completed. ➤ 5 Additional SFD Members to take training in 2024-2025

**Attachments: Incident Location Breakdown
Town of Sundre and Mountain View County Incident Hours**

Oct 2024 Sundre Fire Departmental Report Attachments



Sundre Fire Department Incident Location Breakdown



INCIDENTS	Town of Sundre incidents	Mountain View County	Clearwater County	Bighorn MD	Month Total	Last Month's Total	Year to Date Total
Outside Fires - Investigation		1			1	1	9
Control Burn - Arrived on scene					0	0	0
Fire - Machinery/Equipment					0	1	1
Fire - Motor Vehicle					0	1	1
Fire - Structure	1	1			2	1	7
Fire - Investigation (Explosion)		1			1	0	1
Investigation of Smoke					0	0	1
Alarm -No Fire - Steam or Smoke mistaken	4	1			5	3	19
Alarm -No Fire - detector activated					0	5	16
Alarm No Fire - accidental miscellaneous					0	1	3
False Alarm – Confirmed telephone					0	13	14
False Alarms-internal or local alarm system					0	1	1
Medical First Response	12	8	2	1	23	73	197
Medical Assist (lift)					0	1	4
Medical Assists					0	0	0
Miscellaneous Rescues					0	0	0
Motor Vehicle Collisions					0	12	29
Mutual Aid Request					0	0	1
Public Hazard - Electrical					0	4	4
Public Hazard - Gasoline or Fuel					0	0	1
Public Service - Citizens trapped in Elevator					0	1	1
Public Service - Miscellaneous					0	1	1
Rescue					0	2	2
Rubbish or grass Fire (no dollar loss)		1			1	7	16
Rupture – Water Pipes					0	0	1
Total	17	13	2	1	33	128	330



Sundre Fire Department

Town of Sundre and Mountain View County Incident Hours



INCIDENTS	Incident Time in Hours	2024 Town Of Sundre Year to Date				2024 Mountain View County Year to Date			
		Incidents	Total Incident Hours	Responders	Total Incident Hours	Incidents	Total Incident Hours	Responders	Total Incident Hours
Alarm No Fire - accidental miscellaneous	1.0	1	1	5	5.0	2	2	7	7.0
Alarm -No Fire - detector activated	1.0	4	4	25	25.0	8	8	21	21.0
Alarm -No Fire - detector activated	1.5	1	1.5	1	1.5				
Alarm -No Fire - detector activated	2.0					2	4	8	16.0
Alarm -No Fire - Steam or Smoke mistaken	1.0	26	26	62	62.0	6	6	13	13.0
False Alarm – Confirmed telephone	1.0					2	2	6	6.0
Fire - Investigation	1.5					1	1.5	9	13.5
Fire - Machinery/Equipment	2.0					1	2	5	10.0
Fire - Motor Vehicle	1.0	1	1	6	6.0				
Fire - Motor Vehicle	2.0					1	2	10	20.0
Fire - Motor Vehicle	2.5					1	2.5	5	12.5
Fire - Structure	1.0	1	1	8	8.0				
Fire - Structure	2.0								
Fire - Structure	2.5					1	2.5	10	25.0
Fire - Structure	4.0	1	4	12	48.0				
Fire - Structure	4.5	1	4.5	9	40.5				
Fire - Structure	5.5					1	5.5	6	33.0
Investigation of Smoke	1.0	1	1	2	2.0				
Medical Assist (lift)	1.0	2	2	5	5.0	2	2	6	6.0
Medical First Response	1.0	97	97	253	253.0	49	49	144	144.0
Medical First Response	1.5	10	15	29	43.5	23	34.5	62	93.0
Medical First Response	2.0	1	2	6	12.0	7	14	19	38.0
Medical First Response	2.5		0			1	2.5	2	5.0
Motor Vehicle Collisions	1.0	3	3	13	13.0	1	1	7	7.0
Motor Vehicle Collisions	1.5		0			7	10.5	43	64.5
Motor Vehicle Collisions	2.0		0			4	8	20	40.0
Motor Vehicle Collisions	2.5		0			1	2.5	7	17.5
Motor Vehicle Collisions	3.5		0			1	3.5	4	14.0
Mutual Aid Request	3.0		0			1	3	10	30.0
Outside Fires - Investigation	1.0		0			3	3	11	11.0
Outside Fires - Investigation	1.5		0			1	1.5	4	6.0
Outside Fires - Investigation	2.0		0			1	2	3	6.0
Outside Fires - Investigation	3.0		0			1	3	5	15.0
Public Hazard - gasoline of fuel wash down	1.0	1	1	3	3.0				
Public Hazard - Electrical	1.0					2	2	8	8.0
Public Hazard - Electrical	1.5					1	1.5	4	6.0
Public Service - Citizens trapped in elevator	1.0	1	1	3	3.0				
Public Service - Miscellaneous	1.0	1	1	4	4.0				
Rescue- miscellaneous	2.0					1	2	5	10.0
Rescue - Miscellaneous	2.5					1	2.5	3	7.5
Rubbish or grass Fire (no dollar loss)	1.0	2	2	5	5.0	2	2	12	12.0
Rubbish or grass Fire (no dollar loss)	1.5	1	1.5	3	4.5	3	4.5	19	28.5
Rubbish or grass Fire (no dollar loss)	2.0					1	2	2	4.0
Rubbish or grass Fire (no dollar loss)	2.5		0			2	5	11	27.5
Rubbish or grass Fire (no dollar loss)	3.0		0			2	6	21	63.0
Rubbish or grass Fire (no dollar loss)	3.5		0			1	3.5	4	14.0
Rupture – Water Pipes	1.0	1	1	5	5.0				
Total	--N/A--	157	170.5	459	549	145	209	536	854.5

140	149	418	474	132	186	488	756.5
157	170.5	459	549	145	209	536	854.5
17	21.5	41	75	13	23	48	98



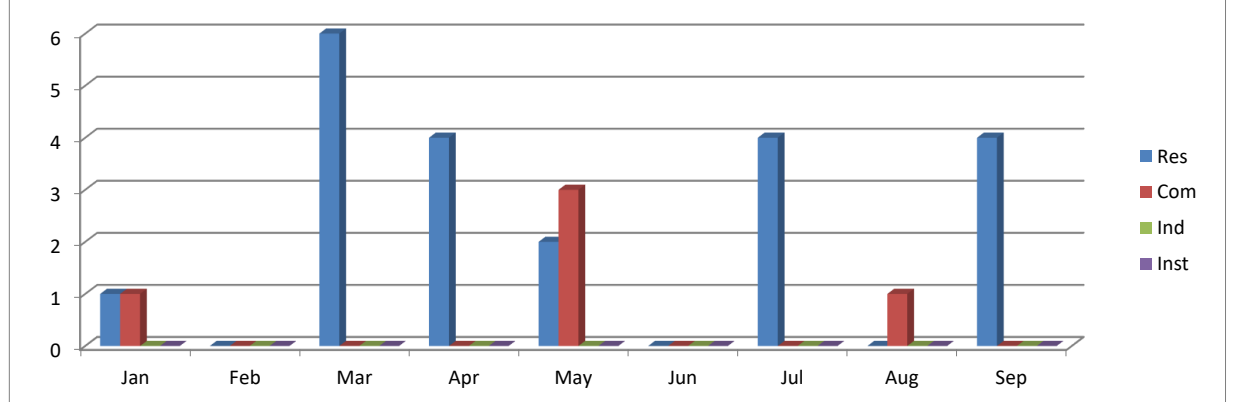
DEPARTMENTAL REPORT

DEPARTMENT:	Community Development - Planning & Development
SUBMITTED BY:	Benazir Thaha Valencia, Director of Community Development
COUNCIL DATE:	October 28, 2024
FOR MONTH OF:	September 2024
TOPIC / PROJECT #1	Development Permits
Total 4 Development Permits	Development Permits were issued for: - 2x Single Detached Dwellings - 2x Park Model Units (Riverside RV Village)
TOPIC / PROJECT #2	Building Permits
Total 4 Building Permits	Building Permits were issued for: - 2x Single Detached Dwellings 2x Park Model Units (Riverside RV Village)
TOPIC / PROJECT #3	Safety Code Permits
Total 5 Safety Code Permits	Safety Code Permits were issued for residential upgrades and new residential developments. Electrical Permits: 5
TOPIC / PROJECT #4	Compliance Stamps/Letters (from Real Property Reports)
Total 3 Compliances completed.	Real Property Reports are submitted to the Town with a request for a Stamp/Letter of Compliance to facilitate the sale of a property. The role of Administration is to assist property owners to solve non-compliant issues.
TOPIC / PROJECT #5	Municipal Development Plan
	Public Hearing, 2 nd & 3 rd Reading to Council, Oct. 7 th
TOPIC / PROJECT #6	Downtown Area Redevelopment Plan
	Preparing Project Management Plan

ATTACHMENT: September 2024 Building Permit Statistics

MONTHLY BUILDING REPORT
FOR THE MONTH OF SEPTEMBER 2024

	Sept. 2024			2024 Year To Date			SEPT. 2023 Year to Date		
	Dwelling	No. of	Building	Dwelling	No. of	Building	Dwelling	No. of	Building
	Units	Permits	Value	Units	Permits	Value	Units	Permits	Value
RESIDENTIAL									
Two-Storey Bungalows	2	2	\$ 680,000	3	3	\$ 1,180,000	1	1	\$ 400,000
Bi-Level				0	0	\$ -	1	1	\$ 360,000
Duplex/Semi Det. Multi-Family				6	6	\$ 1,360,000	0	0	\$ -
Mobile Homes	2	2	\$ 200,000	36	2	\$ 3,200,000	0	0	\$ -
Accessory Buildings		0	\$ -	0	0	\$ -		6	\$ 132,000
Renovation/Addition	0	0	\$ -	0	8	\$ -	0	15	\$ 244,800
Sub-Total	4	4	\$ 880,000	47	21	\$ 6,052,662	2	23	\$ 1,136,800
COMMERCIAL	No. of Permits		Building Value	No. of Permits		Building Value	No. of Permits		Building Value
Building Starts	0		\$ -	0		\$ -	2		\$ 2,300,000
Renovation/Addition	0		\$ -	5		\$ 910,000	1		\$ 250,000
	0		\$ -	5		\$ 910,000	3		\$ 2,550,000
INDUSTRIAL	No. of Permits		Building Value	No. of Permits		Building Value	No. of Permits		Building Value
Building Starts	0		\$ -	0		\$ -	1		\$ 2,300,000
Renovation/Addition	0		\$ -	0		\$ -	0		\$ -
	0		\$ -	0		\$ -	1		\$ 2,300,000
INSTITUTIONAL	No. of Permits		Building Value	No. of Permits		Building Value	No. of Permits		Building Value
Building Starts	0		\$ -	0		\$ -	1		\$ 84,870
Renovation/Addition	0		\$ -	0		\$ -	0		\$ -
	0		\$ -	0		\$ -	1		\$ 84,870
TOTAL	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value
	4	4	\$ 880,000	47	26	\$ 6,962,662	2	28	\$ 6,071,670





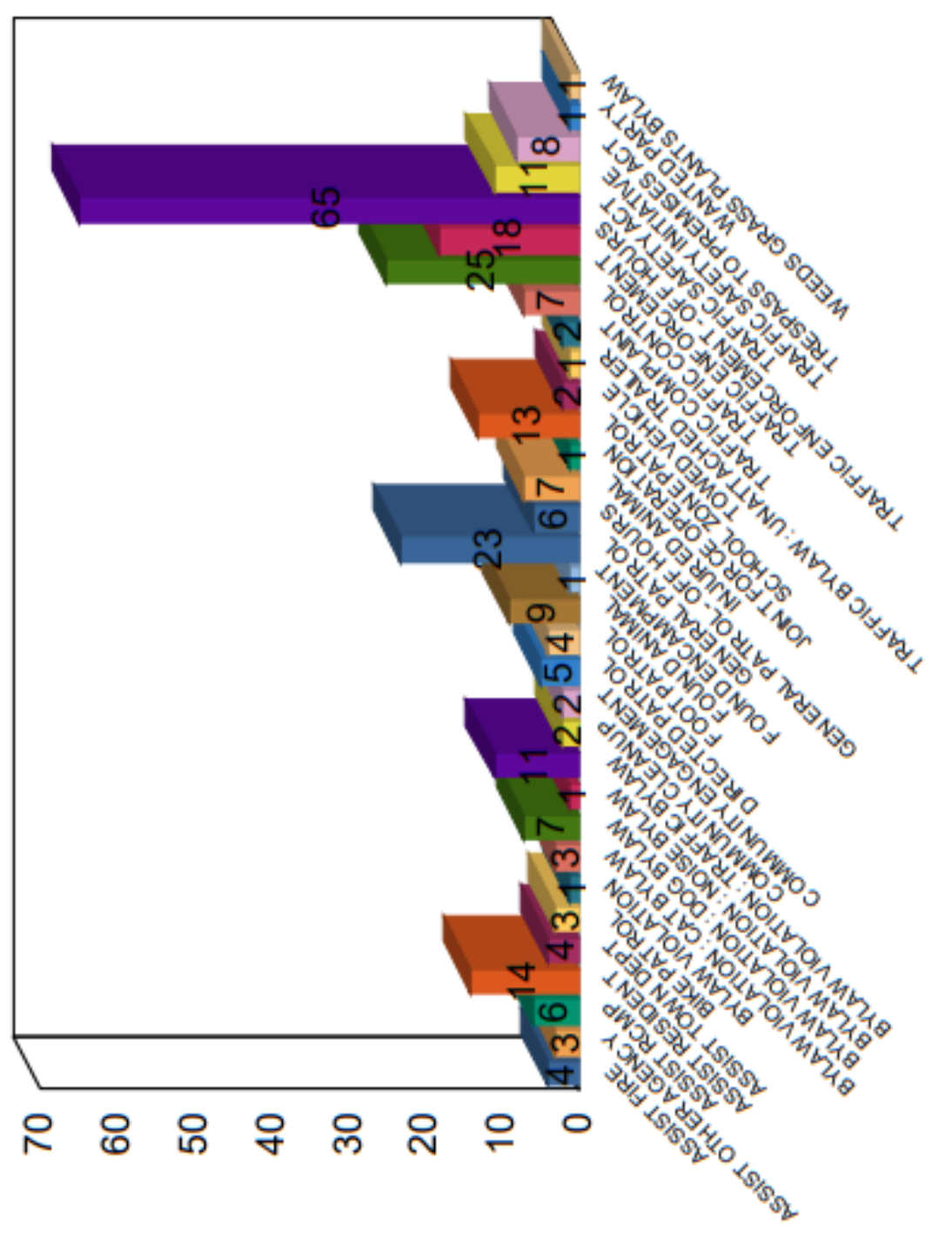
DEPARTMENTAL REPORT

DEPARTMENT:	Community Development - Community Services
SUBMITTED BY:	Jeff Elder
COUNCIL DATE:	October 28, 2024
FOR MONTH OF:	September

TOPIC #1	Community Centre
	<ul style="list-style-type: none"> • All user groups back for Fall/Winter Sessions <ul style="list-style-type: none"> • Tae Kwon Do • Gymnastics • Walking Club • Pickleball • Small Hoops • Various groups have scheduled events on weekends; • There has been interest in the formation of a volleyball group which would put us at 100% capacity for weeknight use.
TOPIC #2	Arena
	<ul style="list-style-type: none"> • Arena – added more daytime options for Adults / Seniors with an Adult Shinny and Adult Public skate every week; • Held user group meetings to organize ice allocation for the season; • Completed repairs to Dehumidifier, allowed us to get through the warm days, stopping constant condensation that was affecting the new ice.
TOPIC #3	Greenwood Campground
	<ul style="list-style-type: none"> • Campground shut down for the season on September 30 • Leaves cleaned up, all tables, fireplaces, benches put away. • Bathrooms winterized.
TOPIC #4	Other Events / Meetings
	<ul style="list-style-type: none"> • Attended an information session regarding Block Parties; • Met with organizers of Snake Hill Race – Central Alberta Dog Runners; • Exploring Security options/upgrades for Town buildings; • Attended an initial meeting to discuss 2025 Winterfest; • Attended Asset management meetings; • Attended Capital budget meetings; • Meeting with ABSA (Alberta Boilers Safety Association to schedule inspections of all equipment.

DEPARTMENTAL REPORT

DEPARTMENT:	Municipal Enforcement
SUBMITTED BY:	Peace Officer Sam Zhao
COUNCIL DATE:	2024/10/28
FOR MONTH OF:	September 2024

TOPIC / PROJECT #1 STATUS OF PROJECT Completed:	Calls for Service - September  <table border="1"> <caption>September 2024 Call Volume Data</caption> <thead> <tr> <th>Category</th> <th>Volume</th> </tr> </thead> <tbody> <tr><td>AGSIST FIRE</td><td>4</td></tr> <tr><td>AGSIST OTHER AGENCY</td><td>3</td></tr> <tr><td>AGSIST RESIDENT</td><td>6</td></tr> <tr><td>AGSIST TOWN DEPT</td><td>4</td></tr> <tr><td>AGSIST RESIDENT BIKE PATROL</td><td>3</td></tr> <tr><td>BYLAW VIOLATION: CAT BYLAW</td><td>14</td></tr> <tr><td>BYLAW VIOLATION: DOG BYLAW</td><td>43</td></tr> <tr><td>BYLAW VIOLATION: NOISE BYLAW</td><td>13</td></tr> <tr><td>COMMUNITY ENGAGEMENT</td><td>7</td></tr> <tr><td>DIRECTED CLEANUP</td><td>4</td></tr> <tr><td>GENERAL PATROL</td><td>5</td></tr> <tr><td>FOUND AND ANIMAL</td><td>2</td></tr> <tr><td>FOOT PATROL</td><td>5</td></tr> <tr><td>GENERAL PATROL</td><td>4</td></tr> <tr><td>INJURED PATROL</td><td>9</td></tr> <tr><td>JOINT FORCE OPERATIONS</td><td>23</td></tr> <tr><td>SC HOOL ZONE PATROL</td><td>6</td></tr> <tr><td>TOWED VEHICLE</td><td>7</td></tr> <tr><td>TRAFFIC BYLAW: UNATTACHED VEHICLE</td><td>65</td></tr> <tr><td>TRAFFIC ENFORCEMENT</td><td>25</td></tr> <tr><td>TRAFFIC COMPLAINT</td><td>18</td></tr> <tr><td>TRAFFIC SAFETY INITIATIVE</td><td>27</td></tr> <tr><td>TRAFFIC SAFETY OFF HOURS</td><td>13</td></tr> <tr><td>TRAFFIC SAFETY INITIATIVE</td><td>7</td></tr> <tr><td>TRAFFIC SAFETY INITIATIVE</td><td>18</td></tr> <tr><td>TRAFFIC SAFETY INITIATIVE</td><td>11</td></tr> <tr><td>TRAFFIC SAFETY INITIATIVE</td><td>18</td></tr> <tr><td>TRAFFIC SAFETY INITIATIVE</td><td>11</td></tr> <tr><td>WEDS GRASS PLANTS BYLAW</td><td>11</td></tr> </tbody> </table>	Category	Volume	AGSIST FIRE	4	AGSIST OTHER AGENCY	3	AGSIST RESIDENT	6	AGSIST TOWN DEPT	4	AGSIST RESIDENT BIKE PATROL	3	BYLAW VIOLATION: CAT BYLAW	14	BYLAW VIOLATION: DOG BYLAW	43	BYLAW VIOLATION: NOISE BYLAW	13	COMMUNITY ENGAGEMENT	7	DIRECTED CLEANUP	4	GENERAL PATROL	5	FOUND AND ANIMAL	2	FOOT PATROL	5	GENERAL PATROL	4	INJURED PATROL	9	JOINT FORCE OPERATIONS	23	SC HOOL ZONE PATROL	6	TOWED VEHICLE	7	TRAFFIC BYLAW: UNATTACHED VEHICLE	65	TRAFFIC ENFORCEMENT	25	TRAFFIC COMPLAINT	18	TRAFFIC SAFETY INITIATIVE	27	TRAFFIC SAFETY OFF HOURS	13	TRAFFIC SAFETY INITIATIVE	7	TRAFFIC SAFETY INITIATIVE	18	TRAFFIC SAFETY INITIATIVE	11	TRAFFIC SAFETY INITIATIVE	18	TRAFFIC SAFETY INITIATIVE	11	WEDS GRASS PLANTS BYLAW	11
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**Attachment
#1**

Municipal Enforcement with partnership with the RCMP relaunched the Small Hoops



Basketball program for youth Grades 4-6 in collaboration with GNP.

Attachment #2
Municipal Enforcement assisted GNP with annual fundraising efforts for the Charity Checkstop in September

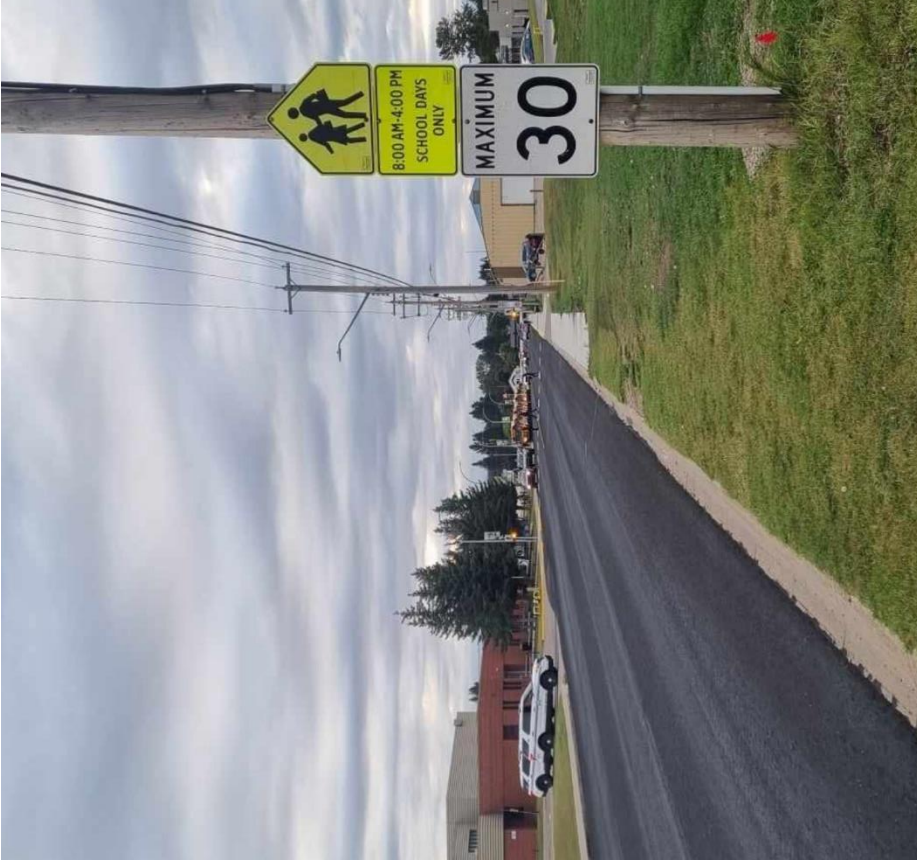


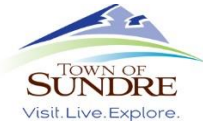
Attachment #3
Municipal Enforcement conducted several vehicle Spot Checks to ensure compliance with the Traffic Safety Act in September



**Attachment
#4**

Municipal Enforcement focused on School Zones in September during back to school.





DEPARTMENTAL REPORT

DEPARTMENT:	Operations
SUBMITTED BY:	Jim Hall
COUNCIL DATE:	October 28, 2024
FOR MONTH OF:	September 2024

TOPIC / PROJECT #1	Centre Street North Water Main
STATUS OF PROJECT In progress: Completed: Yes	This phase of upgrades spanned September through week 1 of October. 190 meters of HDPE plastic water main was installed with new connections to services and a 2 inch water main for the RV dealership.
Action Steps / Successes	The initial excavations found the cast steel main to be cracked. Some service leaks were found as well including a larger main leak at the north end of the project. This work coupled with 2023-2024 capital works has reduced the leak rate dramatically.
TOPIC / PROJECT #2	2nd Ave NE Leak Survey
STATUS OF PROJECT In progress: Completed: Yes	The water dept is currently investigating potential leaks in the south end of 2 nd st and 5 th Ave NE. This area has had 20+ repairs in the past with one recently completed in 2022.
Action Steps / Successes	No definitive location has been determined. Crews continue to investigate the area with all tools available.
TOPIC / PROJECT #3	Operations Asset Recording
STATUS OF PROJECT In progress: Yes Completed:	Operations staff are completing red line field drawings of the 2024 water main, correcting record drawings and applying coordinates /asset numbers to the electronic as builds for water main and wastewater
Action Steps / Successes	During the 2023-2024 capital infrastructure projects record drawings were found to be incorrect. This issue directly affects capital work and flow designs. Staff are dedicated to ensuring correct versions are completed, dated and updated.
TOPIC / PROJECT #4	Street Sweeping
STATUS OF PROJECT In progress: Completed: Yes	Street Sweeping continues as weather allows. Construction zones will be swept at completion of projects.
Action Steps / Successes	A review of the sweeping schedule and planned schedules for 2025 season are underway
TOPIC / PROJECT #5	Gas Department Project Assistance
STATUS OF PROJECT In progress: Completed: Yes	The gas department staff have been assisting the Centre St. North and phase 3 water main capital works.
Action Steps / Scheduled Events / Successes	Their expertise in piping system construction, project schedules and record drawing has furthered the success of these projects while keeping the gas system operating safely.



DEPARTMENTAL REPORT

DEPARTMENT:	Economic Development
SUBMITTED BY:	Jon Allan
COUNCIL DATE:	October 28, 2024
FOR MONTH OF:	September 2024

TOPIC #1	Business Attraction, Retention and Expansion
STATUS OF PROJECT Ongoing	Work conducted to support business development and diversification within Sundre.
Action Steps / Successes	<ol style="list-style-type: none"> 1) Under the Alberta Advantage Immigration Program, <ol style="list-style-type: none"> a. approx. 7 Rural Entrepreneur Stream meetings and/or town tours were conducted with prospective international investors in the month of September. b. Next steps: <ol style="list-style-type: none"> i. Work with prospective investors who are committed to Sundre. ii. Present a realistic plan to become part of the Rural Renewal Stream for workforce development. 2) Investment booklet completed, printed and distributed. 3) Downtown Area vacancy rates remain sustained in the 5% range. <ol style="list-style-type: none"> a. Promoting investment into mixed-use commercial and residential real estate developments to ease the burden on our tight commercial rental market. b. Increased interest from prospective (domestic) investors into building commercial spaces (one tour completed). c. Assisted businesses to find new affordable locations.
TOPIC #2	Mountain View Regional Film Office – Strategic Organizational Development Plan
STATUS OF PROJECT In progress	Film development supporting economic diversification, workforce development, and awareness generation about Sundre and our partners.
Action Steps / Successes	<ol style="list-style-type: none"> 1. Work on MVRFO Organizational Development Plan continues in collaboration with our partners. <ol style="list-style-type: none"> a. Next steps: <ol style="list-style-type: none"> i. Completion of draft document, including way forwarded for future Film Festival/Conference/Media showcase event. ii. Presentation to Councils.
TOPIC #3	Tourism Development and Promotion
STATUS OF PROJECT Ongoing	Continue to promote Sundre, expand partnerships and tourism service opportunities in the area.
Action Steps / Successes	<ol style="list-style-type: none"> 1. Continued conversations with tourism transportation operator to encourage servicing the Sundre area. <ol style="list-style-type: none"> a. Next step: Introduction to Sundre Tourism Association. 2. Continue to promote Sundre through social media.

	Next steps: continue promoting activities in support of year-round tourism.
TOPIC #4	Community Development
STATUS OF PROJECT Ongoing	Work completed to support the development of amenities, education/workforce and quality of living in the Town of Sundre.
Action Steps / Successes	<ol style="list-style-type: none"> 1. public trails and pathways map updated; <ol style="list-style-type: none"> a. Next steps: print and distribute the maps. 2. Completed design of way-finding signs to promote access to Memorial Park: <ol style="list-style-type: none"> a. Next steps: coordination with Community Services/Operations to install of the signs. 3. Issues with Town app persist, namely the interactive trails map functionality and push notifications. <ol style="list-style-type: none"> a. Next steps: Continue working with tech support. 4. RDP Health Care Aide certificate program confirmed to be coming back to Sundre in January 2025, under Campus Alberta Central partnership (in collaboration with GNP, United Church, and Sundre Hospital Futures). <ol style="list-style-type: none"> a. Next steps: Work with the partners to promote enrolment.



REQUEST FOR DECISION

COUNCIL DATE	October 28, 2024
SUBJECT	Council Committee Reports
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	10.1

BACKGROUND/PROPOSAL:

Mayor Warnock has provided reports for Council's review and information for the months of July, August and September 2024. Councillors Marr, Isaac and Anderson have provided reports for Council's review and information for the month of September.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please see attached reports.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council accept Mayor Warnock's report for July, August and September 2024 as presented.

That Council accept Councillor Marr's report for September 2024 as presented.

That Council accept Councillor Isaac's report for September 2024 as presented.

That Council accept Councillor Anderson's report for September 2024 as presented.

MOTIONS:

That the Town of Sundre Council accept Mayor Warnock's report for July, August and September 2024 as information.

That the Town of Sundre Council accept Councillor Marr's report for September 2024 as information.

That the Town of Sundre Council accept Councillor Isaac's report for September 2024 as information.

That the Town of Sundre Council accept Councillor Anderson's report for September 2024 as information.

ATTACHMENTS:

10.1a Mayor Warnock's report

10.1b Councillor Marr' report

10.1c Councillor Isaac's report

10.1d Councillor Anderson's report

Date Reviewed: October 23, 2024	CAO: <u>Aminda Naba</u>
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**COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF MAYOR RICHARD WARNOCK**

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

For the Month of July, August and September 2024

Bylaw Policy Review Committee

Date of Meeting:

No Meeting

Emergency Management Advisory Committee

Date of Meeting:

No Meeting

Intermunicipal Collaboration Committee

Date of Meeting:

No Meeting

Mountain View Senior's Housing

Date of Meeting: Aug 22

Regular Board Meeting held at Olds – Agenda included a complete review of the budget and the budget assumptions for 2025, including the requisition required to balance the 2025 budget.

Mountain View Regional Waste Management Committee

Date of Meeting: July 22

Regular Board Meeting of the committee with a full review of the operations and updated budget for the landfill.

Intermunicipal Planning Commission

Date of Meeting:

No Meeting

Red Deer River Municipal Users Group

Date of Meeting: July 18 & Sept 19

RDRMUG held a full day Strategic Planning Session to renew and update the Strat Plan to ensure the Vision Mission Goals and Objectives. – This was very well attended by Municipalities that rely on the Red Deer River for their water. The Sept 19 Board meeting held in Drumheller included Agenda items – Review of the Strat Plan, Government of Alberta presentation on the scope of the feasibility project for reviewing the Ardley Dam site on the Red Deer River.

Red Deer River Watershed Alliance

Date of Meeting:

No Meeting

Sundre Petroleum Operators Group

Date of Meeting: Aug 23

SPOG Day held at the Sundre Arena – What a great event with sold out participation and attended by so many area residents and businesses. Thanks to SPOG and all your volunteers, as well for the breakfast and lunch supplied.

Sundre Wellness Advocacy Committee

Date of Meeting: Sep 10

The committee met to discuss possible Minister meetings at the upcoming ABMunis and RMA Conventions.

Other:

Date of Meeting: July – August & September

July 1 – Council BBQ at the Museum – This event is so well attended and appreciated by our local community.

July 4 – Mid Sized Towns Mayors Caucus Executive Committee met with Premier Smith and Municipal Affairs Minister McIvor to discuss additional funding to the LGFF Funding in place.

July 6 – Attended the Grand Opening event at our new Dairy Queen

July 12 – Attended the ABMunis Sustainability and Environmental Committee meeting in Edmonton that reviewed the Water Drought update from GOA and the EPR Roll out.

July 12 – Attended the Blue Grass Festival opening giving warmest regards from Town of Sundre and entire Council for this great annual event held in our Town.

July 15 – Attended the Council Public Hearing regarding the Eagle Ridge Area Structure Plan.

Aug 06 – Attended the Hospital Futures Committee public engagement session.

Aug 10 – Attended and gave opening remarks at the ASA Archery Tournament in Bergen.

Aug 20 – Meeting with the Sundre and District Chamber of Commerce to build upon our working relationship to enhance better communication.

Aug 26 – Mid Sized Town Mayors Caucus executive meeting to prepare agenda for the upcoming full Committee meeting being held at AB Munis conference in September.

Sep 09 – Sundre Regular Council meeting – Agenda and Minutes @ www.sundre.com

Sep 10 – Sundre Wellness Advocacy meeting held with update from Sundre Professional Attraction and Retention committee.

Sep 11 – Held a coffee with the Mayor at the Sundre Senior Supportive Living facility.

Sep 16 – At the Village of Acme's request went with CAO and Engineer to Acme to present an update on the testing of our trial sewage treatment new technology.

Sep 19 – Attended the Central Alberta Mayors and Reeves meeting that had an update from Alberta Municipalities and a presentation on what's happening in central Alberta municipalities.

Sep 24 to Sep 27 – Alberta Municipalities annual conference held in Red Deer.

Day 1: participated in an Elected Officials Education Program for training for members of Council on Land Use and Development Approvals.

The next 3 days the conference held many business sessions to inform us all on current events and practices going on in our municipalities every day. Some examples are Council/CAO Relationships, Enhancing Mental Health for Municipal Officials, Electricity Market Update, Unpacking the EPR Challenges and Water Wisdom. Additionally, there was a presentation from both Premier Smith and NDP leader Nenshi, also two Minister Bear Pit question and answer sessions.

The conference included the AGM and election of Board Members and concluded with an entertaining luncheon.

Sep 30 – Sundre Regular Council Meeting – Agenda and Minutes @ www.sundre.com

**COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF COUNCILLOR MARR**



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

For the Month of SEPTEMBER

Bylaw Policy Review Committee

Date of Meeting: TBD

No meeting scheduled

Emergency Management Advisory Committee

Date of Meeting: TBD

No meeting scheduled

Grant Review Committee

Date of Meeting: TBD

No meeting scheduled

Sundre Municipal Library Board

Date of Meeting: September 18, 2024

A number of board members have reached the end of their term on the board and will be stepping down from the board. New members have been approved by council and more recommendations are forthcoming. Chair= Al, Vice Chair= Wendy, Secretary= Simon. Budget has been reviewed and approved. New legislation on Library Act – manager is reviewing all info and will be sharing the changes that affect our library with the board. IE: public can now ask to review all board agendas and minutes, electronic records are now permitted, library can charge a fee for printing, annual plan of service deadline was removed. New furniture purchased in youth room. Book censorship discussion – library will go with an awareness tag rather than removing books. Library does not currently show any surplus (reserve) lines to council in budget. They are not required to do so unless council asks. I will leave this note here and see if council has any questions. Friends of the library are looking for new volunteers.

Sundre Aquatic Society

Date of Meeting: August 21, 2024 6:30pm

Unable to attend this meeting due to the AB Muni conference. However, minutes reflect a continued focus on upgrades to pool as per AHS recommendations and new standards. New caulking, new pool lights and covers, new roof to name a few. New gym equipment coming. Volunteer helping to write grants. Job description review. Extra storage needs – board wants to know what the town needs to allow additional storage on property. 6 bank accounts at credit union – finances seem to be going well. Pool closure for October with reimbursements to members. **Board is looking to start a “Friends of the Aquaplex” and is starting new volunteer recruitment. Anyone interested can contact a member of the Aquaplex for details.

SPOG

Date of Meeting: TBD

No meeting scheduled

Other:

Date of Meeting:

September 9, 2024 – Regular Council Meeting 6pm
September 10, 2024 – Fall Open House 1pm – 2pm
September 12, 2024 – Ladies Elected Officials Mtg – Airdrie 5:00pm – 8:00pm
September 18, 2024 – Local Ladies Networking Mtg – Carstairs 5:30pm – 8:30pm
September 25-27, 2024 – Alberta Municipalities Conference, Red Deer 7:30am – 4:30pm each day
September 30, 2024 – Regular Council Meeting 6:00pm

For the Month of September 2024

Bylaw Policy Review Committee

Date of Meeting:

No meeting scheduled.

Emergency Management Advisory Committee

Date of Meeting:

No meeting scheduled.

Sundre Forest Products/West Fraser

Date of Meeting:

No meeting scheduled.

Other:

Date of Meeting:

Monday, September 9 at 6:00 p.m., Regular Council Meeting in Town Chambers;
Tuesday – September 23rd, attended EOP for Council, Alberta Municipalities – Council’s Role in Public Engagement;
Wednesday – Friday, September 24-27 Alberta Municipalities Conference, Red Deer:
Session 1 – Fostering a Culture of Respect in Council Chambers, Social Media & Beyond: discussion of having some pre-information session with those running for election. After election helping those elected to develop a tool kit to help them respond in Council, and when speaking with residents. Much discussion around Social Media, as it is apparent that many Councillors from many municipalities are being harassed, and mis-information is fueling incorrect information on community social pages. Council should consider bringing in a communications expert to speak to Council and administration.
Session 2: Dusting off the Ballot Box – preparing a successful & positive election in a smaller community:
Meet with your present Council & administration to discuss how we are going to govern in our last year;
What culture do we want to leave our Council, administration & residents in as we end our term;
What we do now sets the stage for our election;
It potentially can set up the new Council for a positive term and continued growth.
Session 3: Communication in Times of Trouble (the Jasper Story):
Provide accurate information;
Provide clear information;
Provide it as soon as you can;
Council groups should have some training in Times of Trouble emergencies;
One speakers opinion – defend false social media statements;
Simply post what you are doing and always in a positive manner.
Thursday & Friday Sessions:
Alberta Municipalities AGM, address from the Premier, address from the leader of opposition, Resolutions, Bear Pit sessions with provincial department Ministers.
Conference ended on a positive note with entertainment from comedian Colin Mochrie and Debra McGrath.
Monday, September 30 – Regular Council Meeting at 6:00 p.m.

For the Month of September 2024

Bylaw Policy Review Committee

Date of Meeting:

No meeting scheduled

Emergency Management Advisory Committee

Date of Meeting:

No meeting scheduled

Grant Review Committee

Date of Meeting:

No meeting scheduled

Other:

Date of Meeting:

September 12: attended the Sundre Chamber of Commerce as a member. Mayor Warnock attended as Council representative;

September 24-27: attended the Alberta Municipalities Convention in Red Deer. It was an excellent convention and very insightful. I would recommend all Council attend this convention over the FCM convention.



REQUEST FOR DECISION

COUNCIL DATE October 28, 2024
SUBJECT Council Key Messages
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM 10.2

BACKGROUND/PROPOSAL:

Each month an insert with key messages from the Office of Council is included in the mailing of the Town of Sundre Utility bills.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The Key Monthly Messages will be incorporated into the Town of Sundre Regular Council Meeting Agenda at the end of each month to ensure we reach as many residents as possible.

ALIGNMENT WITH SRATEGIC PLAN

This item aligns with Pillar 5 of the Strategic Plan-Sustainable and Responsible Governance.

MOTION:

That the Town of Sundre Council accept the Key Messages of Council for the month of September, 2024 as information.

ATTACHMENTS:

10.2a Key Messages from the Office of Council for September 2024.

Date Reviewed: October 23, 2024

CAO: Amela Nebo



FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH of September, 2024

September 30, 2024

STARS Air Ambulance representatives provided Council with a very informative presentation regarding STARS ambulatory service to the Town of Sundre. Since 2020, STARS has responded to Sundre Hospital 53 times providing critical inter-facility transfers, and 31 near Sundre responses. This service is provided at no cost to the patient.

The Sundre RCMP Detachment Commander delivered the Q1 Provincial Community Report (April 1 – June 30, 2024). Sundre Detachment participated in 20 Police/Community Relations events, in Sundre and surrounding communities, including 12 Community connection meetings, 3 town halls and 5 meetings with Community Partners

Council has received many “bouquets” for Town Crews for various projects that benefit the citizens of Sundre, including the new storm swale on 1 Ave. NW, the underground work and waterline looping, paving and sidewalk along 2 Ave NW, and the critical infrastructure replacement project on Centre St. N. We are also receiving many positive comments about the visibility and community engagements with our Peace Officer and Bylaw Officer.

FROM THE DESK OF THE MAYOR

September brings residents and businesses towards regular routines and responsibilities as school returns, sports sign up and schedules going at full speed and many other events being planned. I want to take a moment to express my gratitude for the resilience, dedication, and spirit you bring to our community every day.

This fall season presents your Council with opportunities to work together and build on the progress we’ve made so far in 2024. The September 09 Council meeting presented the Quarter 2 financial update showing that administration worked within budget while performing the critical water underground infrastructure on Main Avenue and 2nd St NW.

As you all know, the Government of Alberta, Transportation and Economic Corridors, are doing the overlay project on highway 22/27 starting next spring. Council chose to put off the Centre St North underground infrastructure replacement until 2026 because it would be very difficult for all of our businesses and residents to have two major roads under construction and partially or totally closed at the same time. However, the assessment on Centre St North revealed 5 to 6 or more major leaks on the first block, so Council approved an emergent replacement. This is a critical fix as if the pipes burst, it would have a major impact on the businesses in that area, This will not impact taxes in 2025, as it is a capital expense and we are using Provincial Grants to cover this critical replacement as a responsible, sustainable government.

As we move forward, let's continue to support one another, shop local, and uphold the principles of respect, collaboration, and innovation to ensure that Sundre remains the place of choice to live, work, and grow.

Thank you for being a part of what makes Sundre so special! The quality of our future and way of life depends on residents and businesses working together every day.

Respectfully
Mayor Richard Warnock