



Regular Council Meeting
Town of Sundre Municipal Council Chambers
November 28, 2022
6:00 p.m.

1. **Call to Order**
Moment of Reflection
2. **Public Hearing:**
3. **Agenda – Amendments and Adoption**
3.1 November 28, 2022, Regular Council Meeting
4. **Adoption of Previous Minutes**
4.1 November 14, 2022, Regular Council Meeting Pg. 1
4.2 Amended November 1, 2022 Organizational Meeting Minutes Pg. 6
5. **Delegation:**
5.1 RFD Sundre Library – Joy Willihnganz Pg. 10
6. **Bylaws/Policies:**
6.1 RFD 2023 Fees & Rates Bylaw 2022-09 Pg. 24
7. **Old Business:**
7.1 RFD Foothills Terrace Condominium Association Pg. 36
8. **New Business**
8.1 RFD Q3 Financial Reports Pg. 37
8.2 RFD Annual Cost of Living Adjustment (COLA) Pg. 70
8.3 RFD 2nd Qtr 2022 Sundre RCMP Report Pg. 75
9. **Administration**
9.1 RFD Departmental Reports - October 2022 Pg. 85
10. **Municipal Area Partnership (MAP): None**
11. **Council Committee Reports** Pg. 154
11.1 Mayor Warnock Pg. 155
11.2 Councillor Isaac Pg. 158
11.3 Councillor Peterson Pg. 160
12. **Council Invitations / Correspondence** Pg. 162
12.1 Letter of support to Sundre Museum Pg. 163
12.2 Letter from Town of Ponoka Pg. 164
13. **Closed Meeting**
13.1 Advice from Officials, *FOIPP Act Section 24*
13.2 Confidential Evaluations, *FOIPP Act Section 19(1)*
14. **Adjournment**

Personal information heard in this meeting is being collected under the authority of Section 33 of the Freedom of Information and Protection of Privacy Act. Public meeting of the Town of Sundre, including presentations made by speakers, are recorded in Minutes and posted on the Town of Sundre website. If you have any questions about the collection of information, please contact the FOIP Coordinator at 403-638-3551 or email: townmail@sundre.com



Regular Council Meeting
Minutes
Town of Sundre Municipal Council Chambers
November 14, 2022

The regular meeting of Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, November 14, 2022, commencing at 6:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen
Councillor Todd Dalke
Councillor Jaime Marr
Councillor Paul Isaac

ABSENT: Councillor Chris Vardas

Staff: Chief Administrative Officer, Linda Nelson
Director of Corporate Services, Chris Albert
Manager Planning & Economic Development, Benazir Thaha Valencia
Fire Chief, Ross Clews
Sr. Development Officer, Betty Ann Fountain
Legislative Executive Clerk, Shantele Smith
Deputy Fire Chief, Alex Clews
Lt., Dean Hass
Firefighter, Darryl Murphy

PUBLIC There were 9 members of the public in attendance, 1 member of the press and MLA Jason Nixon.

CALL TO ORDER The meeting was called to order at 6:00 p.m., by Mayor Warnock followed by a moment of reflection on the business of the evening.

PUBLIC HEARING **20221114 Relating to Bylaw 2022-08, Disposition of Municipal Reserve**
The Public Hearing was held in the Town of Sundre Municipal Council Chambers pursuant to the *Municipal Government Act, RSA 2000 Chapter M-26 and amendments thereto*.

The Mayor declared Public Hearing 20221114 relating to Bylaw 2022-08 now open at 6:01 p.m.

Purpose of Bylaw 2022-08

The purpose of Bylaw 2022-08 is the disposition and transfer of 0.049 hectares (0.12 acres) of Municipal Reserve, legally described as Lot 49MR, Plan 8910920, along the southeast corner at the intersection of

Initials

Regular Council Minutes – November 14, 2022

Highway 27 and Range Road 54 (10th ST. SW) for road right-of-way for Alberta Transportation's construction of a round-a-bout.

Order of Presentations:

- Confirmation of Notices;
- Development Authority's report and recommendations;
- Questions from Council to the Development Authority;
- Public Communication (letters/emails) read into the minutes;
- Presentation(s) by those in Favour of the Bylaw (max. of 5 minutes);
- Presentation(s) by those in Opposition of the Bylaw (max. of 5 minutes);
- Any other person(s) deemed affected by the Bylaw;
- Closing statement of the Development Authority;
- Further questions for the Development Authority;
- Adjournment of the Public Hearing.

CAO – Public Notifications

Notification of the Public Hearing for Bylaw 2022-08 was published in the local newspaper on October 25th and November 1st, and on the Town's website from October 25th to November 8th. There was no requirement for Adjacent Landowner notifications.

Development Authority's Report:

Benazir Thaha Valencia, Manager of Planning & Economic Development delivered a report and recommendation.

Public Communications: None

Those in Favour of the Bylaw: None

Those in Opposition to the Bylaw: None

Closing Statements: Benazir Thaha Valencia, Manager of Planning & Economic Development provided a brief closing statement.

Closing of Public Hearing: The Mayor closed the Public Hearing at 6:07 p.m.

Council returned to the Regular Meeting of Council at 6:08 p.m.

AGENDA – AMENDMENTS AND ADOPTION

Res. 312-14-11-22 MOVED by Councillor Dalke that the Agenda be approved as presented or amended as follows:

CARRIED

ADOPTION OF THE PREVIOUS MINUTES

Initials

Regular Council Minutes – November 14, 2022

Res. 313-14-11-22 MOVED by Councillor Anderson that the Minutes of the Organizational Meeting of Council held on November 1, 2022, be approved as presented or amended as follows:

CARRIED

Res. 314-14-11-22 MOVED by Councillor Isaac that the Minutes of the Regular Meeting of Council held on November 1, 2022, be approved as presented or amended as follows:

CARRIED

DELEGATION: **Administrative Delegation – Fire Department**

CAO introduced Fire Service personnel, and MLA Jason Nixon for the medal presentation.

Res. 315-14-11-22 MOVED by Councillor Marr that the Town of Sundre give heart-felt thanks to the members of Sundre Fire Department for their exemplary commitment to provide fire services to Sundre's citizens.

CARRIED

Mayor Warnock called a 1-minute recess at 6:18 p.m.

Mayor Warnock called the meeting back to order at 6:19 p.m.

Foothills Terrace Condominium Association

Res. ____-14-11-22 MOVED by Councillor _____, that the Town of Sundre Council accept the presentation of the Foothills Terrace Condominium Association Board Members as information and further, directs administration to meet with the Condo Association for further discussion.

BYLAWS & POLICIES: **Proposed Bylaw 2202-08 to Dispose and transfer a portion of a Municipal Reserve**

Res. 316-14-11-22 MOVED by Councillor Anderson that the Town of Sundre Council give Second Reading to Bylaw 2022-08, being a bylaw to dispose and transfer a portion of Municipal Reserve, Lot 49MR, Plan 891 092.

CARRIED

Res. 317-14-11-22 MOVED by Councillor Marr that the Town of Sundre Council give Third and Final Reading to Bylaw 2022-08, being a bylaw to dispose and transfer a portion of Municipal Reserve, Lot 49MR, Plan 891 092.

CARRIED

OLD BUSINESS None

Initials

NEW BUSINESS**Financial Framework**

Res. 318-14-11-22 MOVED by Councillor Isaac that the Town of Sundre Council adopt the Financial Framework revised in October 2022 as presented.

CARRIED**Council Members Appointment to CAEP Board**

Res. 319-14-11-22 MOVED by Councillor Anderson that the Town of Sundre Council supports the nomination of Councillor Vardas to serve as a Director of the Central Alberta Economic Partnership Ltd., for a one-year term ending October 2023.

CARRIED

ADMINISTRATION: None

MUNICIPAL AREA PARTNERSHIP: None

COUNCIL REPORTS: None

COUNCIL INVITATIONS/CORRESPONDENCE:

Res. 320-14-11-22 MOVED by Councillor Dalke that the Town of Sundre Council accepts the correspondence from the Minister of Municipal Affairs and Mountain View County as information; and further

That the Town of Sundre Council supports the participation of Mayor Warnock on Alberta Municipalities Sustainability and Environment Committee, and further directs administration to confirm Mayor Warnock's at the first committee meeting and orientation session.

CARRIED

Mayor Warnock called a 5 minute recess at 6:52 p.m.

CLOSED MEETING

Res. 321-14-11-22 MOVED by Councillor Peterson that Council go into closed meeting at 7:03 p.m.

CARRIED**Topic of Closed Meeting****13.1 Advice from Officials, FOIPP Act Section 24**

The following were in attendance for the closed meeting session:

 Initials

Staff: Linda Nelson, CAO
Chris Albert, Director Corporate Services

Topic of Closed Meeting

13.2 Advice from Officials, FOIPP Act Section 24

The following were in attendance for the closed meeting session:

*Staff: Linda Nelson, CAO
Chris Albert, DCSS*

Linda Nelson, Chief Administrative Officer left the meeting at 8:35 p.m.

Chris Albert, Director Corporate Services left the meeting at 8:35 p.m.

Topic of Closed Meeting

13.3 Confidential Evaluations, FOIPP Act Section 19(1)

Res. 322- 14-11-22 MOVED by Councillor Petersen that Council return to an open meeting at 8:42 p.m.

CARRIED

ADJOURNMENT

Res. 323-14-11-22 MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 8:43 p.m.

CARRIED

These Minutes approved this 28th Day of November 2022.

Mayor, Richard Warnock

Chief Administrative Officer, Linda Nelson



Organizational Council Meeting
Town of Sundre Council Chambers
Minutes
November 1, 2022
6:00 p.m.

The organizational meeting of Council of the Municipality of Sundre was held on Tuesday, November 1, 2022, commencing at 6:00 p.m.

IN ATTENDANCE

Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen
Councillor Todd Dalke
Councillor Jaime Marr
Councillor Paul Isaac
Councillor Chris Vardas

STAFF

Chief Administrative Officer, Linda Nelson
Director of Corporate Services, Chris Albert
Manager Planning & Ec. Development, Benazir Thaha Valencia
Sr. Planning and Development Officer, Betty Ann Fountain
Executive Legislative Clerk, Shantele Smith

ABSENT

None

PUBLIC

There were 0 members of the public and 1 member of press at the meeting

CALL TO ORDER

Mayor Warnock called the organizational meeting to order at 6:00 p.m., with a moment of reflection on the business of the evening.

AGENDA ITEM**ADOPTION OF AGENDA**

Res. 291-01-11-22

MOVED by Councillor Petersen that the Town of Sundre Council adopt the agenda as presented.

CARRIED

At the request of the Mayor, CAO delivered opening remarks with brief explanation of regulated sections of MGA that requires Council to hold annual organizational meeting.

AGENDA ITEM**ASSIGNMENT OF SEATING**

Res. 292-01-11-22

MOVED by Councillor Anderson that the Town of Sundre Council seating arrangement remain the same as decided at the 2021 Organizational meeting.

CARRIED

Initials

AGENDA ITEM

Res. 293-01-11-22

DEPUTY MAYOR APPOINTMENT

MOVED by Councillor Vardas that the Town of Sundre Council determine the Deputy Mayor rotation schedule for the months of March 2023 to November 2023, as follows: Councillor Isaac from 01 March 2023 to the Organizational Meeting 2023.

Councillor Isaac nominated to serve as Deputy Mayor (Warnock, Petersen, Vardas)

Councillor Isaac accepted nomination

CARRIED**AGENDA ITEM**

Res. 294-01-11-22

SCHEDULE OF COUNCIL MEETINGS

MOVED by Councillor Anderson that Town of Sundre Council approves the 2023 Meeting Calendar as presented.

CARRIED**AGENDA ITEM**

Res. 295-01-11-22

COUNCIL APPOINTMENTS**Council Committee and Boards Appointments 2022-2023**

MOVED by Councillor Vardas that the Town of Sundre Council approve the following appointments to Council Committees, Boards and Commissions for a one-year term, 2022-2023 as per Schedule "A".

CARRIED

Councillor Dalke, Councillor Petersen, and Councillor Marr to the Grant Review Committee for a one-year term, 2022-2023.

Mayor Warnock, and **Councillor Petersen**, to the Sundre Wellness Advocacy Committee for a one-year term, 2022-2023.

Councillor Dalke and Councillor Marr as Alternative, to the FCSS (Greenwood Neighbourhood Place) Board for a one-year term, 2022-2023.

Councillor Marr to the Sundre Municipal Library Board for a one-year term, 2022-2023.

Mayor Warnock, Councillor Vardas and Councillor Dalke to the Intermunicipal Collaboration Committee for a one-year term, 2022-2023.

Mayor Warnock and Councillor Vardas as Alternative, to Mountain View Seniors' Housing for a one-year term, 2022-2023.

Mayor Warnock, and Councillor Vardas as Alternative, to the Mountain View Regional Waste Management Committee for a one-year term, 2022-2023.

Mayor Warnock, and Councillor Anderson to the Intermunicipal Planning Commission for a one-year term, 2022-2023.

Councillor Marr and Councillor Petersen as Alternative, to the Sundre & District Aquatic Society for a one-year term, 2022-2023.

Organizational Council Meeting Minutes – November 1, 2022

Councillor Vardas as the Liaison between Council and the Central Alberta Economic Partnership for a one-year term, 2022-2023.

Councillor Dalke to Citizens on Patrol for a one-year term, 2022-2023.

Councillor Petersen to Sundre Search & Rescue for a one-year term, 2022-2023.

Councillor Vardas to Sundre Hospital (Futures & Attraction/Retention) for a one-year term, 2022-2023.

Mayor Warnock, and Councillor Dalke as Alternative, to the Red Deer River Municipal Users Group for a one-year term, 2022-2023.

Mayor Warnock, and Councillor Dalke as Alternative, to Red Deer River Watershed Alliance for a one-year term, 2022-2023.

Councillor Anderson and Councillor Isaac as Alternative, to the Sundre & District Chamber of Commerce for a one-year term, 2022-2023.

Councillor Petersen and Councillor Marr as Alternative, to the Sundre & District Historical Society for a one-year term, 2022-2023.

Councillor Isaac, and Mayor Warnock as alternate to Sundre Forest Products / West Fraser for a one-year term, 2022-2023.

Mayor Warnock, and Councillor Marr to the Sundre Petroleum Operators Group for a one-year term, 2022-2023.

AGENDA ITEM**APPOINTMENT OF PUBLIC MEMBER(s)****Library Board Member**

Res. 296-01-11-22

MOVED by Councillor Dalke that the Town of Sundre Council approve the appointment of Jody Orr to the Sundre Library Board, for a 3-year term beginning October 31, 2022 ending on October 31, 2025.

CARRIED

Public Member Appointments to Parkland Regional Library Board and Intermunicipal Subdivision Development Appeal Board

Res.297 -01-11-22

MOVED by Councillor Dalke that the Town of Sundre Council appoints Mrs. Pat Toone, to the Parkland Regional Library Board for a one (1) year Term beginning October 31, 2022, ending in October 31, 2023

Res. 298 -01-11-22

MOVED by Councillor Petersen that the Town of Sundre Council moves to appoint Mr. Mike Beukeboom, to the Intermunicipal Subdivision and Development Appeal Board for a two-year term ending at the Organizational Meeting in October 2024, and

CARRIED

Initials

Organizational Council Meeting Minutes – November 1, 2022

Res. 299-01-11-22 MOVED by Councillor Marr that the Town of Sundre Council moves to appoint Ms. Shelley Kohut, to the Intermunicipal Subdivision and Development Appeal Board for a two-year term ending at the Organizational Meeting in October 2024.

CARRIED

AGENDA ITEM **BYLAW 2022-06 COUNCIL PROCEDURAL BYLAW**

Res. 300-01-11-22 MOVED by Councillor Marr that the Town of Sundre Council accept the brief review of Council Procedural Bylaw 2022-06 as information.

CARRIED

AGENDA ITEM **BYLAW 2020-07 COUNCIL CODE OF CONDUCT**

Res. 301-01-11-22 MOVED by Councillor Petersen that the Town of Sundre Council accept and review of Council Code of Conduct Bylaw 2020-07 as information.

CARRIED

AGENDA ITEM **ADJOURNMENT OF ORGANIZATIONAL MEETING**

Res. 302 -01-11-22 MOVED by Councillor Isaac to adjourn the November 1, 2022, Organizational Meeting of Council, and revert to a Regular Council Meeting at 6:42 p.m.

CARRIED

These Minutes approved this 14th day of November 2022

Mayor, Richard Warnock

Chief Administrative Officer, Linda Nelson

Initials



REQUEST FOR DECISION

COUNCIL DATE	November 28, 2022
SUBJECT	Delegation – Sundre Municipal Library
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	5.1

BACKGROUND/PROPOSAL

Joy Willihnganz has requested to address Council with an update from the Sundre Municipal Library.

ALIGNMENT WITH STRATEGIC PLAN

This aligns Council's strategic priority of Pillar 2, Community Wellness

ADMINISTRATION RECOMMENDATIONS

That Council accept the update on the Sundre Municipal Library from Joy Willihnganz as information.

MOTION

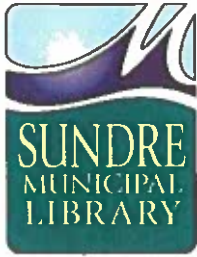
That the Town of Sundre Council thank Joy Willihnganz for her presentation and accept the update on the Sundre Municipal Library as information.

ATTACHMENTS

Annual Report 2022 Presentation Handout
Sundre Library Town Budget 2023 Presentation

Date Reviewed: November 24, 2022

CAO: *Linda Nelson*



Sundre Municipal Library

Accomplishments and Goals

Who We Are

We're more than just books! Sundre Municipal Library has everything you need to satisfy your curiosity and stay entertained in Sundre. You'll find DVD's, audiobooks, magazines, eBooks and digital content at our library, along with a host of program offerings for people of all ages.

Sundre Municipal Library has served the community since 1949. We are a team of 6 staff members and 36 volunteers. Our services are guided by a volunteer board of directors who are committed to giving community members what they need, when they need it.

2022 Accomplishments

Recipients of the 2022 Minister's Awards for Municipal and Public Library Excellence

- Created Mental Health Kits to support isolated adults and seniors within the community

Know our Community: Community Resources and Services

- Hosted a community event showcasing summer program offerings for children and families
- Developed a partnership with community schools to promote the library, expand student access to resources and support curricular needs of teachers

2023 Goals

- **Expand** partnerships with community groups to offer increased intergenerational programming
- **Support** youth through programming that enhances educational learning
- **Build** community wellness through art and culture programming and opportunities for creative expression

Visit Sundre Municipal Library Today

Proud member of:



sundre.prl.ab.ca

@SundreLibrary





Sundre Municipal Library

2021 Highlights

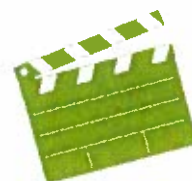
768 members borrowed **33,526 books**, DVDs, audiobooks, eBooks, and eAudiobooks from the library. That's an average of **43 items per member!**



In 2021, the library welcomed **17,600 in person visitors** and **16,605 online visitors**.

1,246 new items were added to the collection

- Best selling books and audiobooks
- Blockbuster Movies
- Binge-worthy TV series



"Libraries store the energy that fuels the imagination. They open up windows to the world and inspire us to explore and achieve, and contribute to improving our quality of life."

- Sydney Sheldon

Visitors used the library computers for an average of **21 hours per week** for school assignments, job hunting, entertainment, and research.



On the average day the library provided **60 free wifi sessions**. Our wifi is available at any time of day, 365 days a year, allowing for **22,004 connections** per year.



Library staff answered **42 burning questions** each week for inquisitive minds.



There were **1,690 attendees** of **109 in person programs**. We offered everything from early literacy and STEM/Tech Clubs, to computer skill support and art & craft programs. Our seasonal summer, Halloween and Christmas events and programs were very popular.

Visit your library today!

sundre.prl.ab.ca

@SundreLibrary





Sundre Municipal Library Presentation to Sundre Town Council

November 28, 2022

What role and impact does the library have on its community?





2022 Trends

Libraries respond to the diverse wants and needs of the community.

2022 Trends

- People: social engagement
- Resources: renewed interest
- Programs: re-engagement





2023 Plans

Libraries support education,
employment, economic
development and much more.

2023 Strategic Plan

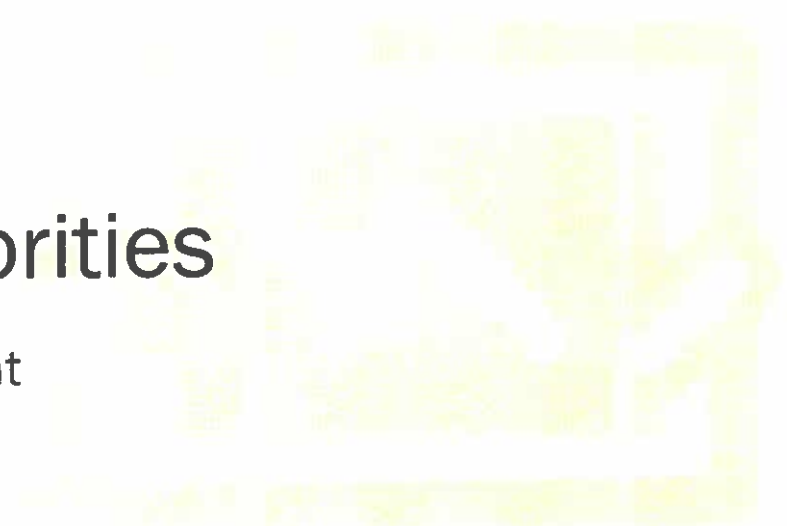
- Nurture Young Learners through Early Literacy
- Be an Informed Citizen: Local, National and World Affairs
- Express Creativity; Explore Literacy; Pursue Lifelong Learning
- Know Our Community: Community Resources and Services
- Provide a Comfortable Place: Physical and Virtual Spaces





Supporting your priorities

Libraries are a community hub that provide information, social connections and programs that support *your* priorities.



SUNDRE LIBRARY SUPPORTS MUNICIPAL PRIORITIES

- Community Wellness:
 - Safe community: physically safe and welcoming space, open and available to all
 - Intergenerational community connections: programs that span generations
 - Culture: Arts & Culture events, art displays, Indigenous events
 - Balanced Lifestyle: resources and programs for intellectual, social, emotional, and physical needs
- Community Development:
 - Tourism, Year-round events, Support existing businesses: partnerships with local organizations to promote local services and offer programs and events that promote the town and expand the town's reach

“The library is the only safe place I have and I feel safe with the staff.”

~ 12 year old resident

“I don’t know what I would do without the library. With no cable or internet, we’d have nothing to do.”

~ Library patron



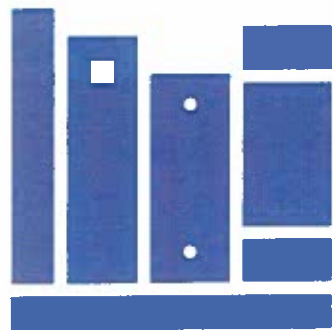
Residents agree that libraries are important

“I want to express my appreciation for the technical support I received this past month from library staff. I don't know where I would have been successful in receiving the help I required, and as a result, I now hold a license in healthcare. ”

~ Judy

2023 BUDGET

- Income: increase of 1%
- Expenses: increase of 2%
- Mitigation Efforts & Avenues: cost-savings through library system, library partnerships, partnerships with local businesses and other service organizations.



SUNDRE MUNICIPAL LIBRARY

ESSENTIAL TO SUNDRE'S QUALITY OF LIFE



REQUEST FOR DECISION

COUNCIL DATE	November 28, 2022
SUBJECT	Fees & Rates Bylaw 2022-09
ORIGINATING DEPARTMENT	Corporate Services
AGENDA ITEM	6.1

BACKGROUND/PROPOSAL:

Bylaw 2022-09 is a Bylaw that establishes the fees and charges for municipal services for the Town of Sundre.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

In alignment with the User Fees & Charges section of the Town of Sundre Financial Framework, every year department's heads are requested to determine if changes in the currently established rates are required. This is accomplished by reviewing how departments are doing compared to budgeted revenues, how much the budgeted revenue has changed for the upcoming year, how the associated costs are changing and how the fees compare to other like services or facilities. It is proposed that the majority of fees remain the same, with the exception of modestly increasing the Arena and some Business License fees to be more in line with comparables, as well as layout revisions of Schedule D Planning & Development for ease of reference.

ALIGNMENT WITH STRATEGIC PLAN

Pillar #5 – Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council provide all three readings of Bylaw 2022-09.

MOTION:

That the Town of Sundre Council repeal Bylaw 2021-12

That the Town of Sundre Council give first reading to Bylaw 2022-09 "Fees & Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective 2023.

That the Town of Sundre Council give second reading to Bylaw 2022-09 ""Fees & Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective 2023.

That the Town of Sundre Council give unanimous consent for third reading to Bylaw 2022-09 "Fees & Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective 2023.

That the Town of Sundre Council give third and final reading to Bylaw 2022-09 ""Fees & Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective 2023.

Attachments: Bylaw 2022-09 and Schedules "A" to "J"

Date Reviewed: November 24, 2022

CAO: *Linda Nelson*

BEING A BYLAW OF THE TOWN OF SUNDRE, IN THE PROVINCE OF ALBERTA TO ESTABLISH AND SET FEES AND RATES FOR MUNICIPAL SERVICES.

WHEREAS, the Town of Sundre wishes to incorporate all rates and charges into one Bylaw so as to facilitate regular review and monitoring of the rates and charges, and

WHEREAS, Sections 7 and 8 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto authorizes the Council to repeal or amend any bylaws, and

WHEREAS, Section 61(2) of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto authorizes a municipality to charge fees, tolls and charges for the use of its property, and

WHEREAS, Section 481(1) of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto authorizes a municipality to establish fees payable by any person wishing to make a complaint to the Assessment Review Board, and

WHEREAS, Section 630.1 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto authorizes a municipality to establish fees for planning functions, and

WHEREAS, Section 6 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto gives a municipality person powers, which imply the power to charge for goods and services provided,

WHEREAS, the prior Bylaw fees and rates are the amounts used until the effective date listed on the Schedule(s).

AND WHEREAS, Schedules A to J are attached to and included in this Bylaw.

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE DULY ASSEMBLED AND PURSUANT TO THE MUNICIPAL GOVERNMENT ACT, REVISED STATUTES OF ALBERTA 2000, CHAPTER M-26 ENACTS AS FOLLOWS:

1. TITLE

- 1.1 This Bylaw may be cited as "Fees and Rates Bylaw."
- 1.2 That the fees and rates specified in the Schedules attached be charged for the goods and services specified.

2. EFFECTIVE DATE

- 2.1 All Schedules A-J attached are part of and form part of this Bylaw.
- 2.2 This Bylaw shall come into full force and effect upon the date of January 1, 2023.

3. REPEAL

- 3.1 Bylaw 2021-12 is hereby repealed on the date that this Bylaw comes into force and effect.

SCHEDULE A – ADMINISTRATION FEES
Effective January 1, 2023

ACCOUNTS RECEIVABLE

Administrative Fee (inventory cost + fee)	15%
Penalty Rate	2.50%

BUSINESS LICENSES

Commercial – In-Town (annual fee)*	\$110.00
Commercial – Out-of-Town (annual fee)*	\$200.00
Home Occupation (annual fee)*	\$70.00
*1/2 the annual fee if start up after June 30 th	
*1/4 of the annual fee if start up after October 30 th	
Contractor with all sub-trades and subcontractors	\$1,100.00
Non-Resident single contractor, hawkers, peddler, street vendors and other short-term businesses:	
Five (5) Consecutive Days or Less	\$55.00
Three (3) Consecutive Months or Less	\$110.00

MAP FEES (GST is additional)

Civic Address	\$25.00
Index Map	\$25.00
Zoning Map	\$25.00
County Map	\$25.00

MISCELLANEOUS FEES

NSF Charge	\$42.50
Fax/Photocopying Fee	\$2.65
FOIP Application (FOIP Act)	\$25.00
Request for Information:	
• Retrieval of General Information (e.g. re-printing of historical billings)	\$65.00 per hour
• Information Request other than a request for personal information	\$65.00
Charge Back Fee (Emergency on-call used for non-emergency)	\$51.30

PLOTTER PRINTER RATES (size 36x48 max)

Black	\$21.50
Colour	\$32.23

TAXES

Tax Caveat Charges for Tax Arrears	Cost Recovery
Tax Certificates	\$35.00
Tax Information Fee – Mortgage Company	\$15.00

TAXES PENALTY (Bylaw 778)

July 1 st	6%
October 1 st	6%
January 1 st	12%

TAXES ASSESSMENT APPEAL FEES

Residential: Single and 3 or less Units	\$50.00
Non-Residential and 4 or more Residential Units	\$650.00

SCHEDULE B – UTILITY RATES

Effective January 1, 2023

WATER

Water Flat Fee (per month)	\$21.50
Water Consumption (per m ³ consumed)	\$2.25
Water Automatic Meter Reading Equipment (new metered service)	\$142.00
Water Meter Measurement Testing	\$200.00
Water Reconnection Fee	\$100.00
Bulk Water (per m ³)	\$8.00
Bulk Water minimum water charge (10 m ³ per month)	\$80.00

WASTEWATER

Wastewater Flat Fee	\$21.50
Wastewater Consumption (per m ³ consumed)	\$1.35
Lagoon Charge (per m ³)	\$8.50
Lagoon Key Lock Deposit	\$100.00

STORMWATER

Stormwater (per month)	\$5.25
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SOLID WASTE

Garbage/Recycling/Compost Flat Fee (per month and per residential dwelling unit)	\$25.65
Extra Garbage Bags for pick-up with Black Cart (per bag)	\$4.00
Multiple Compost Cart pick-up – separate purchase of additional carts required (per additional cart per month)	\$6.00
Replacement of Roll-out Cart (for at fault damage)	\$85.00

GAS

Gas Flat Rate (per month)	\$26.00
Gas Consumption (per GJ)	\$1.45 in addition to Town's purchase price
Gas System Improvement Charge (per GJ consumed)	\$0.21
Gas Automatic Meter Reading Equipment	\$131.00
Gas Reconnection Fee	\$100.00
Gas Meter Measurement Testing	\$200.00
Commercial Gas Meter	At cost plus 10% mark up

OTHER FEES

Utility Arrears Final Notice Administration Fee	\$26.30
Utility Penalty Charge	\$2.50%

SCHEDULE C – OPERATIONAL SERVICES RATES
Effective January 1, 2023

GAS SERVICE INSTALLATION RATES

Summer Months (per installation)	\$1,500.00 minimum
Winter Months (per installation)	\$900.00 minimum plus Hydrovac charge as per contractor
Secondary Lines (per installation)	\$53.00 per hour plus required parts
Complex installations will be determined by Gas Department	Additional charges for expenses related to labour, Equipment and materials.

***NOTES:**

1. Winter costs are effective October 15 of each year.
2. There is a working agreement with a hydrovac company and steel mains welder. These costs are monitored yearly to ensure the best price and safe practices. It is the sole choice of the Gas Department as to which these companies are used as well as when it is determined that a hydrovac service is required.
3. Welding and Hydrovac charges will be added to the invoice.

WATER, WASTEWATER AND SOLID WASTE SERVICE RATES

Commercial Water Meters	Cost of Meter
Sewer Camera	Base rate of \$107.35 plus \$107.35 per additional hour
Water Meter Base Plate Replacement	\$35.00

OPERATIONAL SERVICES VEHICLES RATES

The Town of Sundre Operational Services uses the rates for Municipal Equipment set out by the Alberta Roadbuilders and Heavy Construction Association (ARHCA). ARHCA Equipment Rental Rates Guide provides users with up-to-date accurate information on equipment rental rates. The rates are calculated using current Alberta based data.

SCHEDULE D– PLANNING & DEVELOPMENT RATES
Effective January 1, 2023

DEVELOPMENT MISCELLANEOUS FEES

Stamp of Compliance	\$125.00
Subdivision and Development Appeal	\$200.00
Encroachment Agreement	\$170.00
Land Titles Search	\$30.00
Variance to Land Use Bylaw Regulations	\$270.00
Environmental Phase 1 Search Letter	\$50.00
Land Use Designation Confirmation Letter (zoning letter)	\$30.00

ENGINEERING, LEGAL AND OTHER FEES / EXPENSES

The applicant/owner/developer is responsible for all legal costs, fees, expenses and disbursements incurred by the Town and all Professional Engineering and/or Planning costs, fees, expenses and disbursements incurred by the Town in the negotiations for, in the preparation of, in the execution of and throughout the performance of all collateral services required to complete agreements and ensure the performance hereof with relation to the proposed development. If the Town retains an engineering consultant to review plans or documents, a minimum fee (subject to change from time to time) for the review of those plans or documents will be collected, along with the appropriate application fee at submission of an application. Any amounts greater than the minimum amount collected will be invoiced to the applicant (credit amounts will be refunded to the applicant).

DEVELOPMENT PERMIT APPLICATION FEES

RESIDENTIAL DEVELOPMENT	
Minimum Development Permit Fee	\$115.00
Residential (single detached, semi-detached, duplex)	\$225.00
Multi-unit Residential including attached dwellings, and apartment buildings	\$250.00 for first 3 units plus \$35.00 per unit thereafter. Plus, Minimum Engineering Review Fee of \$2,200 for initial review & 1 revised submission review
Manufactured or Modular Home	\$225.00
Garden Suite or Accessory Suite	\$125.00 - permitted \$150.00 - discretionary
RESIDENTIAL PROJECTS - MINOR	
Decks & Accessory Building (sheds)	\$60.00
Accessory Buildings (detached garage)	\$135.00
Additions (including attached garage)	\$135.00
Home Occupation (minor/major)	\$100.00 minor - permitted use \$125.00 major – discretionary use
SAFETY CODE PERMITS	
<i>All Permit Fees for Building, Plumbing, Gas and Electrical are set by contract with the Safety Codes Contractor Refer to www.sundre.com > Business & Development > Permits & Information > Permit Fees</i>	
COMMERCIAL, INDUSTRIAL, INSTITUTIONAL PROJECTS	
Commercial/Industrial/Institutional Project Including Accessory Buildings (sheds, garages) or Additions	\$300 for first \$1000, plus \$1.40 per \$1000 thereof. Plus, Minimum Engineering Review Fee of \$3,250 for initial review & 1 revised submission review

COMMERCIAL, INDUSTRIAL, INSTITUTIONAL PROJECTS (con't)	
Change of Use Development Permit	\$125.00 – permitted use \$150.00 - discretionary use
Signs (not included with Development Permit)	\$90.00
Starting before Permit is Issued	Double the original fee
Development Permit Extension (1 year from date of request)	\$200

PLANS, STATUTORY DOCUMENTS & SUBDIVISION

Land Use Bylaw Amendments & Land Use Re-designation	\$2,000.00 <i>(includes cost of advertising and all regulatory notification requirements)</i>
Area Structure Plans	\$5,000.00 Plus, Minimum Engineering Review Fee of \$3,250 for initial review & 1 revised submission review
Outline Plans, Concept Plans, Non-Statutory Plans	\$2,500.00 Plus, Minimum Engineering Review Fee of \$2,500 for initial review & 1 revised submission review
Road Closures (Bylaw)	\$1,500.00 Plus, Minimum Engineering Review Fee of \$1,000 (if required) for initial review & 1 revised submission review
Subdivision Revisions	\$200.00 plus \$200.00 for any new lot/unit created
Statutory Plan Amendments (MDP, ASP, ARP and IDP) and non-statutory plan amendments (concept plans, outline plans)	\$2,500.00 plus, \$1,500 Minimum Engineering Review Fee for initial review & 1 revised submission review
Subdivision Appeal Fee	\$1,000.00
Subdivision Application Fee	\$1,200.00 (base cost) plus \$200.00 per lot or unit, excluding roads, road widening, reserve lands, common property (if condo). Plus, Minimum Engineering Review Fee of \$6,500 for 1 – 25 lots for initial review of storm water management, other servicing and TIA, and 1 revised submission review. Developers will be invoiced Engineering fees for subdivisions greater than 25 lots. Cost will be determined based on the Consulting Engineer's hourly rate and time spent on review.
Development Agreement Preparation:	\$1,000 plus engineering & legal fees (if applicable)
Pre-Development Striping and Grading	\$125.00
Subdivision Endorsement Fee	\$150.00 per lot/unit excluding roads, road widening, reserve lands, common property (if condo)
Building Condominium Endorsement (Certificate of Local Authority)	\$50.00 per unit
Subdivision Extensions(1 year from date of request)	\$550.00
Miscellaneous Applications and Fee	Referral of studies / reports to qualified professionals. Applicant bears all costs.
Refunds (request in writing to cancel project)	Full fee refunded if application has not been processed. If application has been processed or circulated, up to 50%, \$50.00 retained by Town

SCHEDULE E – BYLAW/MUNICIPAL ENFORCEMENT FEES

Effective January 1, 2023

ANIMAL LICENSE - DOGS (Bylaw 08.11)

Purchased before January 31 st – Altered	\$11.00
Purchased after January 31 st – Altered	\$33.00
Purchased before January 31 st – Not Altered	\$15.00
Purchased after January 31 st – Not Altered	\$55.00
Animal License for Vicious Dog	\$276.00
Replacement Tag	\$6.00
Impound Fee for Non-Vicious Dog	\$55.00
Impound Fee for Vicious Dog	\$166.00
Guide Dog	No Charge
Change of Owner (licensed with Town)	No Charge

ANIMAL LICENSE – CATS (Bylaw 01.13)

Purchased before January 31 st – Altered	\$11.00
Purchased after January 31 st – Altered	\$33.00
Purchased before January 31 st – Not Altered	\$15.00
Purchased after January 31 st – Not Altered	\$55.00
Replacement Tag	\$6.00
Impound Fee	\$55.00
Cat Trap Deposit	\$105.00

Effective January 1, 2023

SCHEDULE F – FIRE SERVICES RATES

Make/Model	Rate Per Hour
Unit 510 Command and 550 Support	As per Alberta Transportation Rates of Reimbursement for Fire Departments
Units 520, 521, 530, 540, 541 and 560	
All other Units (includes Operator and Equipment)	

SCHEDULE G1 – ARENA RATES
Effective May 1, 2023

ARENA (*NOTE: GST applies to all rental charges)

Winter Surface Rates (per hour)	
Youth Ice User Groups	\$90.00
Youth Ice User Groups – out of service area	\$120.00
Adult Ice User Groups	\$141.00
Adult Ice User Groups – out of service area	\$220.00
*As per Ice Allocation (*Includes clubroom public use)	
Youth Party Package (1 hour of ice time for fun skate, 2 hours clubroom for party)	\$95.00

PUBLIC SKATING (per use)

Adult (18+)	\$2.00
Youth (5+)	No Charge
Child (under 5)	No Charge
Senior (55+)	\$1.00

STICKS N 'PUCKS (per use)

Adult (18+)	\$4.00
Youth (5+)	\$4.00
Child (under 5) (accompanied by adult at adult fee)	No Charge

SUMMER SURFACE – (accommodates 820 People)

Youth	\$25.00 per hour
Youth – out of service area	\$46.00 per hour
Adult	\$50.00 per hour
Adult – out of service area	\$75.00 per hour
Events: (Weddings/Reunions/Cabaret)	\$1,500.00
Additional Day for Set Up	\$350.00
Events: Not for Profit (4-H Show n' Sale, SHS Graduation, Fundraisers)	\$750.00
Additional Day for Set-up (not for profit)	\$175.00

CLUBROOM (accommodates 70 people or 40 seated at tables)

Youth (less than full day)	\$17.25 per hour
Youth (full day)	\$138.00 per day
Adult (less than full day)	\$22.00 per hour
Adult (full day)	\$176.00 per day

CLEANING FEE (per event)

*If regular cleaning checklist duties have not been done	\$150.00
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DAMAGE DEPOSIT REQUIRED FOR MAJOR EVENTS

1/2 of the contract rental fee (on separate cheque, held until after walk-through)	Varies
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CANCELLATION FEE (per event)

*With less than 1 weeks' notice	\$40.00
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ADVERTISING RATES

Wall (per board)	\$195.00
Boards (per board)	\$300.00
Olympia (per unit)	\$500.00
Centre Ice Logo (per logo)	\$1,000.00
Blue Line Ice Logo (per logo)	\$750.00

SCHEDULE G1 –Continued**STORAGE FEE (per month)**

Equipment Lockers	\$10.70
Clubroom (private locker)	\$21.45
<i>*NOTE: When booking facility please take into account set-up and take-down time</i>	

SCHEDULE G2 – BALL DIAMONDS AND SOCCER FIELD RATES
Effective January 1, 2023

**NOTE: GST applies to all rental charges*

BALL DIAMOND RATES	
Minor Ball User Group (per season)	\$669.50
Minor Ball Tournament (per tournament)	\$83.74
Adult Recreational Team (per game)	\$22.35
Adult Tournament (per day)	\$167.53
SOCCER FIELD RATES	
Youth Soccer User Group (per season)	\$561.35
Youth Soccer Tournament (per tournament)	\$83.74
Adult Recreational Team (per game)	\$22.35
Adult Tournament (per day)	\$55.88

SCHEDULE G3 – CAMPGROUND RATES
Effective January 1, 2023

**NOTE: GST Included*

Greenwood Campground	
Non-serviced (per night)	\$25.00
Power Service only (per night)	\$35.00
Full Services (per night)	\$40.00
Firewood (per load)	\$10.00
Non-Registered Guests Dumping Fee (per dump)	\$10.00
Non-Registered Guests Potable Water Fee	\$10.00
Cookhouse (day use)	\$20.00
Cookhouse (in addition to a pad site per day)	\$10.00

SCHEDULE H – SPONSORSHIP RATES
Effective January 1, 2023

ITEM	
Bench (for lifetime of bench)	Cost of bench + shipping plus \$250.00

SCHEDULE I – COMMUNITY CENTRE RATES
Effective May 1, 2023

NOTE: GST Applies to all rental charges

AUDITORIUM	
Youth (less than full day)	\$16.58 per hour
Youth (full day)	\$132.72 per day
Adult (less than full day)	\$22.09 per hour
Adult (full day)	\$165.88 per day

PARTY PACKAGE

3 hours, gym, use of sports equipment, tables/chairs	\$90.00
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FUNERALS

Includes auditorium, conference room, sound system, kitchen, tables/chairs Includes staff setup/takedown tables and chairs	\$350.00 per event
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WEDDINGS / REUNIONS

Includes auditorium, conference room, sound system, bar, kitchen, tables/chairs	\$850.00 per event
Includes staff setup/takedown tables and chairs	
*Friday 8 am setup, all day Saturday, Sunday until 3 pm	

FAMILY FUN DAYS/FUNDRAISERS/CHARITY EVENTS (per day)

Includes auditorium, conference room, sound system, bar, kitchen, tables/chairs	\$250.00
Additional day	\$150.00

STORAGE FEES (per month)

Under Stage	\$10.70
Private Room	\$21.45

MISCELLANEOUS RENTALS (per event)

Kitchen (includes all items in kitchen)	\$100.00
Bar Room (includes freezer and cooler)	\$25.00
Sounds System	\$25.00
Portable Sound System	\$53.70

COFFEE URNS (per urn) & SCREEN - Used Outside of Facility

100 cup	\$15.00
60 cup	\$10.00
30 cup	\$5.00
8 x 8 Screen (does not include projector) used outside facility)	\$20.00

SPORTS EQUIPMENT

Badminton Nets, Pickleball Nets, Floor Hockey	\$5.00 per hour
Volleyball & Basketballs Nets (requires renter to supply the rest of required equipment)	Complimentary

DEPOSIT FEES

Sports Equipment – refunded upon return	\$50.00
Coffee Urn Deposit – refunded upon return	\$100.00
Screen Deposit – refunded upon return	\$200.00

SCHEDULE I –Continued**CONFERENCE ROOM RENTAL (Includes DVD/CD Player, Projector, Bar Fridge)**

Youth (less than full day)	\$17.25 per hour
Youth (full day)	\$138.00 per day
Adult (less than full day)	\$22.00 per hour
Adult (full day)	\$176.00 per day
1 meeting per month (total 12 meetings per year)	\$350.00
2 meetings per month (total 24 meetings per year)	\$650.00
1 AGM per season (up to 8 hours per season)	\$100.00

CLEANING FEE (per event)

*If regular cleaning checklist duties have not been done	\$150.00
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DAMAGE DEPOSIT

1/2 of the contract rental fee	varies
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CANCELLATION FEE (per event)

*With less than 1 weeks' notice	\$40.00
*NOTE: When booking facility please take into account set-up and take-down time	

SCHEDULE J – COMMUNITY SIGN ADVERTISING RATES

Effective January 1, 2023

NOTE: GST Applies to all rental charges

Rental Rates	FEE
General	\$16.10 per day
Non-profit	\$7.55 per day
Chamber of Commerce Members	\$12.85 per day
Sundre & District Historical Museum	1 Free message per week
Sundre Race & Rodeo Association	1 Free message per week
Chinooks Edge Sundre Schools	1 Free message per week

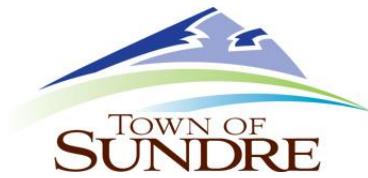
TENANTS (Schedules 1-4 per year)

TENANTS (Schedules 1-4 per year)			
Library			\$107.35
Greenwood Neighbourhood Place			\$107.34
Daycare			\$107.35
Playschool			1 Message per week
Message Posting Options	General	Non-Profit	Chamber
Monday – Friday (5 days)	\$80.50	\$37.60	\$64.40
Monday - Sunday (7 days)	\$112.75	\$52.60	\$90.20
Friday – Monday (3 days)	\$48.30	\$22.55	\$38.65
*2 screen shots & 2 lines per screen			

DISCLAIMER

Messages with the following content will NOT be posted:

*Political View *Religious View *Profanity *Sexual Content *Slanderous Messages



REQUEST FOR DECISION

COUNCIL DATE	November 28, 2022
SUBJECT	RFD Foothills Terrace Condominium Association
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.1

BACKGROUND/PROPOSAL:

Residents of Foothills Terrace Condominium, 101-3rd ST NW, attended the Town of Sundre Council Meeting, November 14, 2022.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

At the meeting of November 14, 2022, a vote on the direction of Council to Administration was missed. An official record of the vote is required for the Minutes of November 28, 2022.

ALIGNMENT WITH STRATEGIC PLAN

This topic aligns with Councils Strategic Plan Pillar #2, Community Wellness

ADMINISTRATION RECOMMENDATIONS:

The Town of Sundre Council direct Administration to meet with the Condo Association for further discussion.

MOTION:

That the Town of Sundre Council accept the presentation of the Foothills Terrace Condominium Association Board Members as information and further, directs administration to meet with the Condo Association for further discussion.

Date Reviewed: November 24, 2022

CAO: *Linda Nelson*



REQUEST FOR DECISION

COUNCIL DATE	November 28, 2022
SUBJECT	2022 Q3 Financial Reports
ORIGINATING DEPARTMENT	Corporate Services
AGENDA ITEM	8.1

BACKGROUND/PROPOSAL:

Included are the four quarterly schedules outlining the revenues and expenses for each department, cash balances, Restricted Surplus provisions, and capital expenditures as at September 30, 2022.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Revenue and Expenses: The presented information was combined on a pro-forma basis and includes comparison data for the same time frame in 2021, as well as corresponding budget information.

Cash Balances: As at September 30, 2022, there is approximately \$3.9M in the operating account. There is also approximately \$876k in investment accounts and \$6.8M in Restricted Surplus identified accounts, for total holdings of almost \$11.6M.

Restricted Surplus Accounts: These accounts are a mechanism to track resources allocated by Council towards specific projects or for future life-cycling expenditures and emergent issues. The resources identified are not intended to reflect a specific bank account balance, as they may incorporate various accounts or investments.

Capital Expenditures: project specific comments are included in the schedule

ALIGNMENT WITH STRATEGIC PLAN

Pillar 5: Sustainable & Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the Q3 2022 Quarterly Financial Reports, as information.

MOTION:

That the Town of Sundre Council accept the Q3 2022 Quarterly Financial Reports, as information.

Date Reviewed: <u>November 21, 2022</u> CAO: <u>Amida Debra</u>

							May 2021 completed east entrance road construction and 4 pads, removed all derelict buildings. IB1 Development Plan Sept 2021. Next steps include a Public Open house for input and discussion on the Plan; anticipated to be held Spring 2022. January 2022 Municipal Affairs approved allocated MSP fund overage to cover Centre Street over budget and use remaining balance to add an additional 4 pads and connecting roadway completed Fall 2022. Project complete, final costs anticipated on budget.
13-Aug-2020	166-13-08-20	PARKS21-01	Phase 1 Campground / Recreation project	Municipal Stimulus Program	77,491.00	65,085.43	
21-Dec-20	321-21-12-20	CORP21-01	Upgrade Council Chambers	Municipal New RSA	40,000.00	34,325.33	Chambers furniture and equipment installed May 2021. Previous Council amended scope of project to include Council office space, completed Spring 2022. Complete, all costs in.
				Municipal Oper Support Trf	80,000.00	80,000.00	
					120,000.00	114,325.33	
21-Dec-20	321-21-12-20	OP21-04	Gas Department Pipe Storage	Utilities Lifecycling RSA	16,200.00	16,040.82	Project is complete, all costs are in.
06-Dec-21	331-06-12-21	CPO22-01	CPO AFFRACS Radio	Municipal Lifecycling RSA	12,500.00	0.00	Radio on ordered, anticipated arrival Dec 2022. Anticipated on budget
06-Dec-21	331-06-12-21	CS22-01	Lions Pk and Prairie Creek Pathway Lighting	GTF	39,722.00	18,107.36	Motion #095-28-03-22 Mar 28 Increased Project to \$85,000.00 to cover inflationary costs. Lion's Park Lights were installed but were vandalized June 24 & 25th weekend and several more until they were removed completely July 18th. Discussions with CCRF ongoing. Further information to follow Fall 2022. CCRF granted extension to Mar 31, 2023; final reporting due Apr 30, 2023. Motion #275-12-10-22 - to go ahead with project as per original scope increasing cost to include replacement and repair of damaged lighting and include 27 protective shrouds to mitigate the potential for vandalism. Groundwork complete at Prairie Creek, Work Order submitted to Fortis and replacement lighting has been ordered.
	095-28-03-22	CS22-01		CCRF	45,278.00	45,278.00	
		CS22-01		Municipal New Projects RSA	40,354.00		
					125,354.00	63,385.36	
06-Dec-21	331-06-12-21	OP22-01	Pedestrian Crossing Lights Centre Street	GTF	20,000.00	21,718.13	Project Complete, all costs are in
06-Dec-21	331-06-12-21	CS22-02	Replace Community Centre Gym Floor	GTF	80,000.00	31,050.00	Project complete, final costs to be verified. Anticipated under budget as a result of revised costs.
06-Dec-21	331-06-12-21	OP22-02	UR Station No.5 Upgrade Alarms & Controls	MSI	65,000.00	47,010.00	Project is complete, all costs in. Contractors shorten work schedule resulted in under budget.
06-Dec-21	331-06-12-21	OP22-03	Buyout 2018 JD 524K Loader Lease	Municipal Lifecycling RSA	118,000.00	117,300.00	Complete, all costs in
06-Dec-21	331-06-12-21	OP22-04	Replace Sweeper Unit No. 1138	Municipal Lifecycling RSA	280,000.00	264,906.35	Delivery June 3, 2022; unit in service June 8, 2022. Project Complete, all costs are in.

Town of Sundre Capital Project Listing							
Q3 As at Sept 30, 2022							
Approval Date	Motion #	PROJECT CODE #	Project Description	Source of Funding	Estimated Project Cost	Total Spent to Date	Comments from Project Team as of October 21, 2022
Feb 12/18	65/18						Signage for Snake Hill and Trail parking signage complete October 2020. Work on Bearberry Creek trail began Sept 2022. Contractors removed top base, laid fabric and top layer of gravel. Paving and benches will follow in Spring 2023.
		CS18-01 (CCBF-1892)	Sundre Enhanced Trail Connections	Federal Gas Tax Fund	70,000.00	9,398.70	
19-Mar-2019	124-18-03-19	FD10-01	Fire Dept - replace unit 581 ATV Utility Cart	Fire Capital RSAs	20,000.00	0.00	Purchase on hold
				Municipal Lifecycling RSA			Study conducted in 2020 and 2021. Ongoing monitoring by Engineer to determine requirements & cost. October 2022, as sample well was drilled for further monitoring and extracation of salts.
19-Mar-2019	124-18-03-19	OP19-01	Old Town Shop Remediation		105,000.00	25,653.44	
				Municipal Lifecycling RSA			Added Boardwalk and OGS per Motion 175-15-04-19. Infrastructure work complete July 2020. Shrubs planted, mulch and edging installed. Banner sign frame has been installed. Waiting on backordered outdoor furniture; anticipated arrival early 2023; waiting on art stands for displays to be constructed. Project anticipated on budget.
19-Mar-2019	124-18-03-19	OP19-02	Main Avenue (phase 2)		400,065.00	217,515.42	
				MSI Capital	280,000.00	280,000.00	
				MSI Capital	151,456.00	151,456.00	
				Debentures	1,307,200.00	1,307,200.00	
					2,138,721.00	1,956,171.42	
16-Dec-2019	422-16-12-19	OP19-04	Gas Line Heater	Utilities Lifecycling RSA	80,000.00	0.00	Unknown completion date. Equipment at end of life, still functioning. Upgrading depends on development, will be required on short notice.
16-Dec-2019	422-16-12-19	FD10-02	Replace 2004 Honda Quad Unit 570	Fire RSA	10,000.00	7,843.48	2022 Yamaha Kodiak 770 purchased Aug 4 2022. Project complete, all costs in.
				MVC Fire	10,000.00	7,843.48	
					20,000.00	15,686.96	
16-Dec-2019	422-16-12-19	CS19-02	Install Port-a-Potties	Municipal Lifecycling RSA	9,792.00	7,388.00	Port-a-Potties placed @ Royal Purple Park in first week in May 2022. Project is complete, all costs are in.
16-Dec-2019	422-16-12-19	OP19-08	Sewer Lagoon Upgrade/Expansion	Utilities Lifecycling RSA	2,100,000.00	27,534.98	Discussion with Alberta Environment and Alberta Transport ongoing. Permit for testing new technology approved. Budget Reduced from \$13M July 2021. Sept 30th Groundbreaking Ceremony. Unknown construction start date.
28-Jun-21	198-28-06-21			MSI Capital	800,000.00	0.00	
				Federal Gas Tax Fund	150,000.00	0.00	
28-Jun-21	201-28-06-21			Provisional Utilities Lifecycling	950,000.00	0.00	
28-Jun-21	202-28-06-21			Provisional Utilities Lifecycling	200,000.00	0.00	
28-Jun-21	200-28-06-21			Provincial Funding AMWWP	7,500,000.00	0.00	
					11,700,000.00	27,534.98	

06-Dec-21	331-06-12-21	FD22-02	Superior Pumper Unit Replacement	Fire RSA	500,000.00	Build time on this unit is approximately 16 months. Estimated Spring 2023
				MVC Fire	500,000.00	
					1,000,000.00	0.00

**TOWN OF SUNDRE
CASH STATEMENT
Month Ending September 30, 2022**

	30-Sep-22				
Net Balance at End of Previous Month	4,174,600.76				
ADD: Receipts for the Month	609,106.57				
Sub-Total	4,783,707.33				
LESS: Disbursements for the Month	847,931.31				
Net Balance at End of Month	3,935,776.02				
Bank Balance at End of Month	3,935,163.93				
ADD: Outstanding Deposits	34,190.19				
Sub-Total	3,969,354.12				
LESS: Outstanding Cheques	33,428.10				
Rejected Sept; Bk Dr October	150.00	Q2 2022	Q1 2022	YE2021	Q3 2021
Balance at End of Month	3,935,776.02	3,877,958.26	1,557,932.71	2,300,556.81	3,614,866.55

INVESTMENTS					
31 Day Municipal Notice Demand Account	106,496.26	TOTAL INVESTMENTS			
90 Day Municipal Notice Demand Account	769,828.04	Q2 2022	Q1 2022	YE2021	Q3 2021
TOTAL INVESTMENTS	876,324.30	871,853.02	867,921.82	865,665.36	862,848.09

RESTRICTED SURPLUS ACCOUNTS					
Account Name	Amount				
Commercial Bank Acct CB-03	320,040.16				
Commercial Bank Acct CB-04	5,049,647.80				
Commercial Bank Acct CB-28	56,873.16				
Commercial Bank Acct #00127611500	65,176.83				
TOTAL TOWN RESTRICTED SURPLUS	5,491,737.95				
Commercial Bank Acct CB-20	664,773.48				
Commercial Bank Acct CB-22	595,960.22				
Commercial Bank Acct CB-24	37.20				
Commercial Bank Acct CB-31	36,567.20				
TOTAL GRANT RESTRICTED SURPLUS	1,297,338.10	TOTAL RESTRICTED SURPLUS			
TOTAL RESTRICTED SURPLUS	6,789,076.05	Q2 2022	Q1 2022	YE2021	Q3 2021
		6,737,998.74	6,712,189.90	6,391,297.72	6,374,921.65

		TOTAL INVESTMENTS & RESTRICTED SURPLUS			
		Q2 2022	Q1 2022	YE2021	Q3 2021
TOTAL INVESTMENTS & RESTRICTED SURPLUS	7,665,400.35	7,609,851.76	7,580,111.72	7,256,963.08	7,237,769.74

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

SUMMARY

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022</u> <u>YTD</u>	<u>2021</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>(Over) / Under Budget</u>
Taxes and Other Revenue								
Municipal Taxes	-	4,722,870	(20,465)	-	4,702,405	4,759,627	3,457,489	1,244,916
FortisAlberta Franchise Fee	42,805	57,870	59,167	-	159,842	152,024	176,250	(16,408)
MSI - Operating	-	-	-	-	-	-	30,000	(30,000)
Total Taxes and Other Revenue	42,805	4,780,740	38,702	-	4,862,247	4,911,651	3,663,739	
Less Interest, Requisitions and Transfers								
ASFF & MVSH Requisitions	(309,748)	(309,749)	(35,157)	-	(654,654)	(682,088)	-	(654,654)
Interest on Long-Term Debt	(30,960)	(32,546)	(59,720)	-	(123,226)	(134,516)	(142,500)	19,274
Provincial Police Funding Model	-	(85,311)	-	-	(85,311)	(56,839)	(85,000)	(311)
FortisAlberta Infrastructure Reserve Transfer	-	-	-	-	-	-	-	-
Total Taxes and Other Revenue for Operations	(297,903)	4,353,134	(56,175)	-	3,999,056	4,038,208	3,436,239	
Net Operational Excess/(Shortfall)								
11 - Legislative	(69,232)	(105,103)	(78,815)	-	(253,150)	(205,743)	(341,394)	88,244
12 - Corporate Services	(12,493)	(123,085)	10,383	-	(125,195)	(235,835)	(366,081)	240,886
17 - Census	-	-	-	-	-	-	-	-
18 - Elections	-	-	-	-	-	-	-	-
21 - Municipal Enforcement	(20,163)	(24,411)	(28,980)	-	(73,554)	(84,081)	(96,444)	22,890
23 - Fire	(54,235)	(36,179)	77,271	-	(13,143)	(57,851)	(100,658)	87,515
24 - Emergency Management	(5,873)	(4,665)	(4,188)	-	(14,726)	(28,613)	(43,184)	28,458
26 - Animal Control	(2,284)	(5,043)	(7,234)	-	(14,561)	(16,392)	(14,874)	313
32 - Roads	(86,144)	(154,518)	(154,245)	-	(394,907)	(281,650)	(402,028)	7,121
35 - Shop	(71,166)	(46,712)	(41,107)	-	(158,985)	(189,515)	(180,287)	21,302
41 - Water	36,668	95,232	117,815	-	249,715	390,066	233,370	16,345
42 - WasteWater	33,256	74,814	138,134	-	246,204	311,194	231,173	15,031
43 - Solid Waste	8,729	43,020	9,102	-	60,851	66,366	56,680	4,171
51 - FCSS	1,556	(1,556)	(32,770)	-	(32,770)	(32,770)	(32,770)	-
61 - Planning & Development	(31,771)	(35,348)	(50,923)	-	(118,042)	(145,513)	(174,117)	56,075
63 - Economic Development	(28,586)	(51,356)	(22,022)	-	(101,964)	(180,619)	(210,718)	108,754
75 - Library	(43,816)	(43,403)	(24,017)	-	(111,236)	(82,121)	(100,218)	(11,018)
77 - Sundre Community Centre	(17,980)	28,855	(19,614)	-	(8,739)	(12,908)	(34,876)	26,137
80 - Arena	(51,785)	64,048	(73,675)	-	(61,412)	(113,327)	(227,211)	165,799
82 - Greenwood Campground	(10,888)	(11,971)	12,721	-	(10,138)	9,310	(29,064)	18,926
84 - Parks	(32,941)	8,435	(48,544)	-	(73,050)	(106,495)	(129,407)	56,357
85 - Recreation & Culture	(83,927)	155,443	(77,307)	-	(5,791)	32,634	3,057	(8,848)
86 - Community Services	(23,244)	(5,572)	(54,307)	-	(83,123)	(72,948)	(106,840)	23,717
87 - Trails	(9,760)	12,251	(11,060)	-	(8,569)	(5,986)	(26,572)	18,003
89 - Outdoor Recreation	(16,466)	13,665	(24,125)	-	(26,926)	(14,006)	(36,512)	9,586
91 - Gas	48,249	179,727	23,125	-	251,101	252,450	151,679	99,422
Total Net Operational Excess/(Shortfall)	(544,296)	26,568	(364,382)	-	(882,110)	(804,353)	(1,977,295)	
Year End Surplus/(Deficit)	(842,199)	4,379,702	(420,557)	-	3,116,946	3,233,855	1,458,944	

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

00 - General Services / Taxation

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022</u> <u>YTD</u>	<u>2021</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues								
Municipal Taxes	-	4,722,870	(20,465)	-	4,702,405	4,759,627	3,457,489	1,244,916
FortisAlberta Franchise Fee	42,805	57,870	59,167	-	159,842	152,024	176,250	(16,408)
MSI - Operating	-	-	-	-	-	-	30,000	(30,000)
Expenses								
Requisitions	(309,748)	(309,749)	(35,157)	-	(654,654)	(682,088)	-	(654,654)
Interest on Long-Term Debt	(30,960)	(32,546)	(59,720)	-	(123,226)	(134,516)	(142,500)	19,274
Provincial Police Funding Model	-	(85,311)	-	-	(85,311)	(56,839)	(85,000)	(311)
FortisAlberta Infrastructure Reserve Transfer	-	-	-	-	-	-	-	-
Surplus (Deficit)	(297,903)	4,353,134	(56,175)	-	3,999,056	4,038,208	3,436,239	

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

11 - Legislative Services

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022</u> <u>YTD</u>	<u>2021</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	-	-	-	-	-	-	-	-
Expenses								
Salaries & Wages	(30,810)	(78,249)	(50,273)	-	(159,332)	(167,288)	(266,094)	106,762
Contracted Services	(19,670)	(8,819)	(10,147)	-	(38,636)	(7,113)	(18,375)	(20,261)
Materials & Supplies	(18,752)	(18,035)	(18,395)	-	(55,182)	(31,342)	(56,925)	1,743
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(69,232)	(105,103)	(78,815)	-	(253,150)	(205,743)	(341,394)	

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

12 - Corporate Services

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022</u> <u>YTD</u>	<u>2021</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	107,351	39,282	114,775	-	261,408	141,238	93,125	168,283
Expenses								
Salaries & Wages	(34,251)	(55,241)	(45,061)	-	(134,553)	(126,866)	(143,214)	8,661
Contracted Services	(26,340)	(50,293)	(31,037)	-	(107,670)	(90,794)	(136,500)	28,830
Materials & Supplies	(52,194)	(50,391)	(22,082)	-	(124,667)	(142,909)	(162,050)	37,383
Utilities	(7,059)	(6,442)	(6,212)	-	(19,713)	(16,504)	(17,442)	(2,271)
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(12,493)	(123,085)	10,383	-	(125,195)	(235,835)	(366,081)	

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

18 - Elections

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022</u> <u>YTD</u>	<u>2021</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	-	-	-	-	-	-	-	-
Expenses								
Salaries & Wages	-	-	-	-	-	-	-	-
Contracted Services	-	-	-	-	-	-	-	-
Materials & Supplies	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	-	-	-	-	-	-	-	-

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

21 - Municipal Enforcement

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022</u> <u>YTD</u>	<u>2021</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	2,904	1,986	709	-	5,599	2,833	15,000	(9,401)
Expenses								
Salaries & Wages	(14,844)	(19,885)	(25,417)	-	(60,146)	(75,755)	(89,687)	29,541
Contracted Services	(896)	(1,126)	-	-	(2,022)	(1,887)	(550)	(1,472)
Materials & Supplies	(7,327)	(5,386)	(4,272)	-	(16,985)	(9,272)	(21,207)	4,222
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(20,163)	(24,411)	(28,980)	-	(73,554)	(84,081)	(96,444)	

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

23 - Fire Services

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022</u> <u>YTD</u>	<u>2021</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	70,022	88,346	183,841	-	342,209	250,827	219,990	122,219
Expenses								
Salaries & Wages	(43,754)	(71,174)	(56,602)	-	(171,530)	(138,733)	(152,770)	(18,760)
Contracted Services	(10,137)	(6,123)	(4,767)	-	(21,027)	(22,865)	(22,873)	1,846
Materials & Supplies	(65,938)	(42,197)	(39,960)	-	(148,095)	(133,811)	(134,232)	(13,863)
Utilities	(4,428)	(5,031)	(5,241)	-	(14,700)	(13,269)	(10,773)	(3,927)
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(54,235)	(36,179)	77,271	-	(13,143)	(57,851)	(100,658)	

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

24 - Emergency Management

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022</u> <u>YTD</u>	<u>2021</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	-	-	-	-	-	-	-	-
Expenses								
Salaries & Wages	(4,955)	(3,883)	(3,435)	-	(12,273)	(26,141)	(31,334)	19,061
Contracted Services	-	-	-	-	-	-	-	-
Materials & Supplies	(918)	(782)	(753)	-	(2,453)	(2,472)	(11,850)	9,397
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(5,873)	(4,665)	(4,188)	-	(14,726)	(28,613)	(43,184)	

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

26 - Animal Control

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022</u> <u>YTD</u>	<u>2021</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	4,463	314	143	-	4,920	5,923	6,650	(1,730)
Expenses								
Salaries & Wages	-	-	-	-	-	-	-	-
Contracted Services	(6,615)	(4,830)	(7,245)	-	(18,690)	(21,420)	(20,514)	1,824
Materials & Supplies	(132)	(527)	(132)	-	(791)	(895)	(1,010)	219
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(2,284)	(5,043)	(7,234)	-	(14,561)	(16,392)	(14,874)	

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

32 - Roads

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022</u> <u>YTD</u>	<u>2021</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	15,480	14,671	21,068	-	51,219	149,564	146,375	(95,156)
Expenses								
Salaries & Wages	(63,461)	(117,896)	(100,968)	-	(282,325)	(230,757)	(300,477)	18,152
Contracted Services	-	(787)	(23,181)	-	(23,968)	(74,309)	(84,426)	60,458
Materials & Supplies	(9,018)	(6,185)	(7,028)	-	(22,231)	(14,584)	(39,750)	17,519
Utilities	(29,145)	(44,321)	(44,136)	-	(117,602)	(111,564)	(123,750)	6,148
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(86,144)	(154,518)	(154,245)	-	(394,907)	(281,650)	(402,028)	

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

35 - Shop

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022</u> <u>YTD</u>	<u>2021</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	-	-	-	-	-	608	-	-
Expenses								
Salaries & Wages	(4,620)	(6,369)	(5,506)	-	(16,495)	(17,322)	(23,615)	7,120
Contracted Services	(4,830)	(8,267)	(7,411)	-	(20,508)	(28,926)	(27,325)	6,817
Materials & Supplies	(59,226)	(30,268)	(27,129)	-	(116,623)	(137,436)	(123,047)	6,424
Utilities	(2,490)	(1,808)	(1,061)	-	(5,359)	(6,439)	(6,300)	941
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(71,166)	(46,712)	(41,107)	-	(158,985)	(189,515)	(180,287)	

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

41 - Water

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022</u> <u>YTD</u>	<u>2021</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	139,877	297,363	253,998	-	691,238	740,988	706,000	(14,762)
Expenses								
Salaries & Wages	(43,888)	(72,009)	(59,681)	-	(175,578)	(162,994)	(212,240)	36,662
Contracted Services	(3,131)	(103,610)	(18,510)	-	(125,251)	(60,608)	(112,490)	(12,761)
Materials & Supplies	(37,227)	(3,963)	(23,879)	-	(65,069)	(52,595)	(79,461)	14,392
Utilities	(18,963)	(22,549)	(34,113)	-	(75,625)	(74,725)	(68,439)	(7,186)
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	36,668	95,232	117,815	-	249,715	390,066	233,370	

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

42 - WasteWater

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022</u> <u>YTD</u>	<u>2021</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	112,307	236,817	243,884	-	593,008	622,378	607,700	(14,692)
Expenses								
Salaries & Wages	(41,739)	(68,435)	(56,588)	-	(166,762)	(153,853)	(203,473)	36,711
Contracted Services	(7,553)	(54,353)	(8,273)	-	(70,179)	(67,949)	(86,740)	16,561
Materials & Supplies	(9,761)	(12,327)	(14,086)	-	(36,174)	(17,218)	(31,375)	(4,799)
Utilities	(19,998)	(26,888)	(26,803)	-	(73,689)	(72,164)	(54,939)	(18,750)
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	33,256	74,814	138,134	-	246,204	311,194	231,173	

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

43 - Solid Waste

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022</u> <u>YTD</u>	<u>2021</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	54,085	107,836	80,848	-	242,769	242,571	242,450	319
Expenses								
Salaries & Wages	(10,400)	(15,906)	(13,212)	-	(39,518)	(35,899)	(46,295)	6,777
Contracted Services	(17,858)	(31,872)	(41,406)	-	(91,136)	(88,991)	(98,725)	7,589
Materials & Supplies	(294)	(234)	(325)	-	(853)	(699)	(250)	(603)
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	(16,804)	(16,804)	(16,803)	-	(50,411)	(50,616)	(40,500)	(9,911)
Surplus (Deficit)	8,729	43,020	9,102	-	60,851	66,366	56,680	

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

51 - FCSS

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022</u> <u>YTD</u>	<u>2021</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	4,419	93,191	17,869	-	115,479	115,379	2,750	112,729
Expenses								
Salaries & Wages	-	-	-	-	-	-	-	-
Contracted Services	-	-	-	-	-	-	-	-
Materials & Supplies	(2,863)	-	-	-	(2,863)	(2,762)	(2,750)	(113)
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	(94,747)	(50,639)	-	(145,386)	(145,387)	(32,770)	(112,616)
Surplus (Deficit)	1,556	(1,556)	(32,770)	-	(32,770)	(32,770)	(32,770)	

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

61 - Planning & Development

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022</u> <u>YTD</u>	<u>2021</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	14,923	17,044	6,661	-	38,628	36,070	64,350	(25,722)
Expenses								
Salaries & Wages	(31,903)	(55,704)	(51,782)	-	(139,389)	(162,030)	(170,052)	30,663
Contracted Services	(12,209)	(614)	(4,539)	-	(17,362)	(11,618)	(51,825)	34,463
Materials & Supplies	(2,582)	3,926	(1,263)	-	81	(7,935)	(16,590)	16,671
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(31,771)	(35,348)	(50,923)	-	(118,042)	(145,513)	(174,117)	

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

63 - Economic Development

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022</u> <u>YTD</u>	<u>2021</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	31,967	3,560	41,910	-	77,437	80,560	40,000	37,437
Expenses								
Salaries & Wages	(19,100)	(46,766)	(31,064)	-	(96,930)	(108,117)	(142,788)	45,858
Contracted Services	(5,836)	(87)	-	-	(5,923)	(6,875)	(9,750)	3,827
Materials & Supplies	(22,470)	(8,063)	(32,868)	-	(63,401)	(135,373)	(87,180)	23,779
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	(13,147)	-	-	-	(13,147)	(10,814)	(11,000)	(2,147)
Surplus (Deficit)	(28,586)	(51,356)	(22,022)	-	(101,964)	(180,619)	(210,718)	

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

75 - Library

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022</u> <u>YTD</u>	<u>2021</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	20,629	90,203	47,643	-	158,475	106,405	-	158,475
Expenses								
Salaries & Wages	(31,131)	(42,759)	(38,346)	-	(112,236)	(61,497)	-	(112,236)
Contracted Services	-	-	-	-	-	-	-	-
Materials & Supplies	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	(33,314)	(90,847)	(33,314)	-	(157,475)	(127,029)	(100,218)	(57,257)
Surplus (Deficit)	(43,816)	(43,403)	(24,017)	-	(111,236)	(82,121)	(100,218)	

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

77 - Sundre Community Centre

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022</u> <u>YTD</u>	<u>2021</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	24,880	63,127	17,421	-	105,428	87,400	100,552	4,876
Expenses								
Salaries & Wages	(10,130)	(14,202)	(12,660)	-	(36,992)	(36,211)	(42,661)	5,669
Contracted Services	(191)	(511)	(52)	-	(754)	(2,444)	(9,423)	8,669
Materials & Supplies	(19,978)	(8,688)	(5,852)	-	(34,518)	(26,383)	(48,559)	14,041
Utilities	(12,561)	(10,871)	(18,471)	-	(41,903)	(35,270)	(34,785)	(7,118)
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(17,980)	28,855	(19,614)	-	(8,739)	(12,908)	(34,876)	

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

80 - Arena

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022</u> <u>YTD</u>	<u>2021</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	32,041	148,348	850	-	181,239	132,810	185,806	(4,567)
Expenses								
Salaries & Wages	(36,324)	(58,212)	(51,132)	-	(145,668)	(143,543)	(181,888)	36,220
Contracted Services	(720)	(160)	(4,992)	-	(5,872)	(7,991)	(22,520)	16,648
Materials & Supplies	(28,727)	(12,503)	(10,675)	-	(51,905)	(58,523)	(132,484)	80,579
Utilities	(18,055)	(13,425)	(7,726)	-	(39,206)	(36,080)	(76,125)	36,919
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(51,785)	64,048	(73,675)	-	(61,412)	(113,327)	(227,211)	

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

82 - Greenwood Campground

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022</u> <u>YTD</u>	<u>2021</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	-	13,318	44,027	-	57,345	64,795	29,453	27,892
Expenses								
Salaries & Wages	(5,722)	(9,013)	(7,883)	-	(22,618)	(18,580)	(24,153)	1,535
Contracted Services	-	(6,510)	(13,610)	-	(20,120)	(17,164)	(18,184)	(1,937)
Materials & Supplies	(3,907)	(7,667)	(3,799)	-	(15,373)	(11,162)	(10,297)	(5,076)
Utilities	(1,259)	(2,099)	(6,014)	-	(9,372)	(8,579)	(5,883)	(3,489)
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(10,888)	(11,971)	12,721	-	(10,138)	9,310	(29,064)	

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

84 - Parks

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022</u> <u>YTD</u>	<u>2021</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	-	66,800	2,250	-	69,050	67,700	72,342	(3,292)
Expenses								
Salaries & Wages	(27,156)	(45,942)	(45,361)	-	(118,459)	(105,787)	(126,977)	8,518
Contracted Services	(83)	(1,680)	(1,667)	-	(3,430)	(24,616)	(11,414)	7,984
Materials & Supplies	(5,702)	(10,743)	(3,766)	-	(20,211)	(43,792)	(63,358)	43,147
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(32,941)	8,435	(48,544)	-	(73,050)	(106,495)	(129,407)	

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

85 - Recreation & Culture

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022 YTD</u>	<u>2021 YTD</u>	<u>YTD Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	-	224,062	-	-	224,062	243,774	220,000	4,062
Expenses								
Salaries & Wages	-	-	-	-	-	-	-	-
Contracted Services	-	-	-	-	-	-	-	-
Materials & Supplies	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	(83,927)	(68,619)	(77,307)	-	(229,853)	(211,140)	(216,943)	(12,910)
Surplus (Deficit)	(83,927)	155,443	(77,307)	-	(5,791)	32,634	3,057	

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

86 - Community Services

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022</u> <u>YTD</u>	<u>2021</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	1	75,265	1,250	-	76,516	87,113	81,700	(5,184)
Expenses								
Salaries & Wages	(17,975)	(26,593)	(22,657)	-	(67,225)	(60,736)	(83,585)	16,360
Contracted Services	(600)	(2,780)	(600)	-	(3,980)	(4,696)	(7,538)	3,558
Materials & Supplies	(4,670)	(18,194)	(8,300)	-	(31,164)	(29,887)	(45,417)	14,253
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	(33,270)	(24,000)	-	(57,270)	(64,742)	(52,000)	(5,270)
Surplus (Deficit)	(23,244)	(5,572)	(54,307)	-	(83,123)	(72,948)	(106,840)	

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

87 - Trails

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022</u> <u>YTD</u>	<u>2021</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	-	25,000	-	-	25,000	20,631	25,000	-
Expenses								
Salaries & Wages	(6,484)	(11,643)	(11,060)	-	(29,187)	(22,318)	(35,421)	6,234
Contracted Services	-	-	-	-	-	(608)	(5,000)	5,000
Materials & Supplies	(3,276)	(1,106)	-	-	(4,382)	(3,691)	(11,151)	6,769
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(9,760)	12,251	(11,060)	-	(8,569)	(5,986)	(26,572)	

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

89 - Outdoor Recreation

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022</u> <u>YTD</u>	<u>2021</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	-	41,172	-	-	41,172	35,556	36,300	4,872
Expenses								
Salaries & Wages	(13,380)	(24,262)	(25,878)	-	(63,520)	(46,559)	(54,415)	(9,105)
Contracted Services	(147)	(512)	(1,090)	-	(1,749)	(879)	(2,692)	943
Materials & Supplies	(2,939)	(2,733)	2,843	-	(2,829)	(2,124)	(14,800)	11,971
Utilities	-	-	-	-	-	-	(905)	905
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(16,466)	13,665	(24,125)	-	(26,926)	(14,006)	(36,512)	

Town of Sundre
2022 Quarterly Pro-Forma Statement of Revenue and Expenses

91 - Gas

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2022</u> <u>YTD</u>	<u>2021</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	449,689	659,016	284,789	-	1,393,494	1,092,303	1,114,411	279,083
Expenses								
Salaries & Wages	(60,956)	(98,146)	(66,185)	-	(225,287)	(222,578)	(323,644)	98,357
Contracted Services	(21,475)	(2,141)	(27,262)	-	(50,878)	(48,312)	(82,100)	31,222
Materials & Supplies	(316,982)	(351,954)	(167,267)	-	(836,203)	(538,771)	(527,788)	(308,415)
Utilities	(2,027)	(27,048)	(950)	-	(30,025)	(30,192)	(29,200)	(825)
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	48,249	179,727	23,125	-	251,101	252,450	151,679	

TOWN OF SUNDRE
2022 Restricted Surplus Continuity Schedule
As at September 30, 2022

<u>RSA Designation</u>	<u>Restricted Surplus Account Name</u>	<u>Opening Balance</u>	<u>Interest</u>	<u>Increase</u>	<u>Decrease</u>	<u>Intra-Fund Transfer</u>	<u>Ending Balance</u>
A.1	General Corporate Stabilization	1,400,316.10	22,300.86	-	-	-	1,422,616.96
A.2	Corporate Services Stabilization	53,216.00	636.40	-	-	-	53,852.40
A.3	Protective Services Stabilization	13,041.00	155.96	-	-	-	13,196.96
A.4	Municipal Operations Stabilization	35,904.00	429.38	-	-	-	36,333.38
A.5	Utilities Stabilization	-	-	-	-	-	-
A.6	Development Stabilization	30,584.00	365.75	-	-	-	30,949.75
A.7	Community Services Stabilization	75,411.00	901.82	-	-	-	76,312.82
B.1	Municipal "New" Projects	53,779.68	1,347.33	100,000.00	-	-	155,127.01
B.2	Utility "New" Projects	-	-	-	-	-	-
C.1	Municipal Infrastructure Lifecycling	754,458.52	14,972.47	509,957.00	(410,500.00)	-	868,887.99
C.2	Utility Infrastructure Lifecycling	1,358,505.68	25,127.56	518,084.00	-	-	1,901,717.24
D.1	Municipal Cash-in-Lieu	64,315.83	861.00	-	-	-	65,176.83
D.2	Shared Fire - Capital	846,807.98	11,073.70	115,000.00	(500,000.00)	-	472,881.68
D.3	Shared Fire - Operating	119,318.52	1,900.19	-	-	-	121,218.71
D.4	Sundre Golf Society	55,981.61	891.55	-	-	-	56,873.16
D.5	Transportation Off-Site Levy	-	-	-	-	-	-
D.6	Water Off-Site Levy	315,812.38	4,227.78	-	-	-	320,040.16
D.7	Wastewater Off-Site Levy	-	-	-	-	-	-
D.8	Storm Drainage Off-Site Levy	-	-	-	-	-	-
Totals		5,177,452.30	85,191.75	1,243,041.00	(910,500.00)	-	5,595,185.05

* May differ slightly from Notes to Financial Statements due to rounding



REQUEST FOR DECISION

COUNCIL DATE	November 28, 2022
SUBJECT	2023 Annual Cost of Living Adjustment (COLA)
ORIGINATING DEPARTMENT	Corporate Services
AGENDA ITEM	8.2

BACKGROUND/PROPOSAL:

See Report to Council for further details

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

See Report to Council for further details

ALIGNMENT WITH STRATEGIC PLAN

Pillar #5 – Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council approves a recurring COLA adjustment of 2.50% annually, from 2023 to 2026 inclusive, to be applied to the established salary grid.

MOTION:

That the Town of Sundre Council approves a recurring Cost of Living Adjustment of 2.50% annually, from 2023 to 2026 inclusive, to be applied to the established salary grid.

OR

That the Town of Sundre Council approves a Cost of Living Adjustment of 6.80% to be applied to the 2023 approved salary grid, effective January 1, 2023.

OR

That the Town of Sundre Council approves a Cost of Living Adjustment of _____% to be applied to the 2023 approved salary grid, effective January 1, 2023.

Attachment:

COLA Report to Council

Date Reviewed: November 24, 2022

CAO:

Linda Nelson

**REPORT TO COUNCIL**

COUNCIL DATE: November 28, 2022

SUBJECT: 2023 Annual Cost of Living Adjustment (COLA)

ORIGINATING DEPARTMENT: Corporate Services

AGENDA ITEM: 8.2a

BACKGROUND/PROPOSAL:

Town of Sundre Policy C-030 *Compensation* states as its purpose “will provide fair and adequate overall compensation to all staff ...”. Section 1.2 of the guidelines contained in the policy states:

“Increases in wages or salaries are determined by the Employer. An annual cost of living allowance (COLA) may be provided to all employees and is based on the National Consumer Price Index (CPI).”

As the policy states in the guidelines, any COLA adjustment is at the discretion of Council. In previous years, the COLA adjustment did not follow a standard determination method and varied widely based on what reported month was considered or other factors. In determining the 2018 COLA adjustment, administration recommended using the October Consumer Price Index for Alberta All-Items and the prescribed rate should be the one adopted to ensure a fair, consistent, and verifiable calculation every year. This recommendation has not been consistently adhered to in recent years.

Consumer Price Index – Alberta All-Items

	2014	2015	2016	2017	2018	2019	2020
October	2.40%	1.43%	0.50%	1.32%	2.80%	1.60%	1.10%

*information calculated from www.inflationcalculator.ca and Statistics Canada

Town of Sundre – Annual COLA Adjustment

	2015	2016	2017	2018	2019	2020	2021
COLA Adjustment	2.60%	2.60%	0.00%	1.32%	2.75%	1.60%	0.00%

Please note that the COLA adjustment for the year is based on the previous year's CPI.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Per the Statistics Canada website, the Alberta All-Item CPI rate from October 2021 to October 2022 is 4.30%. Further amendments to the recommended COLA adjustment by increments of 0.10% would result in an approximate incremental \$3,200 corresponding change in costs.

Administration recommends Council continue to utilize the same month to determine the annual COLA and that month should be October. The October over October CPI adjustment is published by Statistics Canada in November of each year. This gives Council the month of December to approve the following year's COLA adjustment. Staff will receive any COLA adjustment with their first pay in January of each year.

While it is recognized that the pandemic has made it a difficult few years for a number of organizations and employees due to lack of raises, job losses and industry cutbacks, those events have a correlation to the services and products industries provide. In addition, those affected have a future opportunity to recover more significantly during better times. The October CPI as presented represents an increase in living expenses experienced during 2021 that have already affected Town employees. Choosing to approve a COLA below the identified CPI would create a situation where wages are not keeping up with inflation and a future, more significant, adjustment would be needed to catch up. In addition, Town staff have worked diligently throughout the beginning of the current four-year budget cycle to maintain the overall operating budget increase at or below the identified CPI while still maintaining a high level of service. The entire budgeting cycle incorporates an estimation for increases to wages based on varying factors, including inflation, and approving the proposed 4.30% COLA would only marginally affect the budget estimations presented for 2023.

The current salary structure for employees is based on an incremental grid with six steps, and progression through the grid recognizes increased experience, knowledge, skills, and duties. After six years with the organization, COLA is the only increase an employee would receive and therefore a below CPI increase penalizes and fails to recognize committed employees. Currently there are 17 of the total 32 employees that are at the top of their respective grids.

ALIGNMENT WITH STRATEGIC PRIORITIES:

1. Sustainable Governance
4. Financial Stability

ADMINISTRATION RECOMMENDATIONS:

Council approves a COLA adjustment of 4.30% to be applied to the established salary grid.

COSTS/SOURCE OF FUNDING:

The cost of an estimated COLA adjustment has been reflected in the 2022 operating budget

ALTERNATIVE ACTIONS:

Council can choose to provide a COLA adjustment, which can range from 0.00% to a rate Council believes is appropriate for the staff.

MOTION:

That the Town of Sundre Council approves a recurring Cost of Living Adjustment of 2.50% annually, from 2023 to 2026 inclusive, to be applied to the established salary grid.

OR

That the Town of Sundre Council approves a Cost of Living Adjustment of 6.80% to be applied to the 2023 approved salary grid, effective January 1, 2023.

OR

That the Town of Sundre Council approves a Cost of Living Adjustment of ____% to be applied to the 2023 approved salary grid, effective January 1, 2023.

ATTACHMENTS:

Excerpt from Statistics Canada website, indicating the October 2021 CPI Alberta All-Item rate

[Home](#) > [Data](#)> [Consumer Price Index by geography, all-items, monthly, percentage change, not seasonally adjusted, Canada, provinces, Whitehorse, Yellowknife...](#)

Add/Remove data

Consumer Price Index by geography, all-items, monthly, percentage change, not seasonally adjusted, Canada, provinces, Whitehorse, Yellowknife and Iqaluit ^{1, 2, 3}

Frequency: Monthly

Table: 18-10-0004-02

Release date: 2022-11-16

Geography: Canada, Province or territory, Census subdivision, Census metropolitan area, Census metropolitan area part[? Help](#)[Save my customizations](#)

▼ Customize table (Add/Remove data)

[Filter](#) [Reset](#)2 of 30 items selected | [Clear all](#)☐ Select all items

Select specific levels only

☒ ☐ ☐

Canada [11124]

[Filter](#) [Reset](#)1 of 335 items selected | [Clear all](#)☐ Select all items | Show 15

members (min. 5/max. 1000 members) ⓘ

Select specific levels only

☐ ☐ ☐ ☐ ☐ ☐

All-items

All-items (1992=100) (Terminated)

All-items excluding food

All-items excluding food and energy

All-items excluding mortgage interest cost

All-items excluding alcoholic beverages, tobacco products and smokers' supplies and recreational cannabis

All-items excluding alcoholic beverages and recreational cannabis (Terminated)

All-items excluding tobacco products and smokers' supplies and recreational cannabis (Terminated)

All-items excluding shelter

All-items excluding energy

All-items excluding gasoline

All-items excluding shelter, insurance and financial services (Terminated)

Private transportation excluding gasoline

Food and energy

Fresh fruit and vegetables

▼ ...

Time :

October ▼

2022 ▼

Estimated number of data points selected is 2.

Apply

[Download options](#)Didn't find what you're looking for? [View related tables, including other calculations and frequencies](#)

Showing 2 records

Filter

Reset

Geography	Products and product groups ^{3, 4}	October 2021 to October 2022			
		October 2021	September 2022	October 2022	September 2022 to October 2022
2002=100					
Canada (map)	All-items	143.9	152.7	153.8	0.7
Alberta (map)	All-items	151.5	160.1	161.8	1.1

How to cite: Statistics Canada. [Table 18-10-0004-02 Consumer Price Index by geography, all-items, monthly, percentage change, not seasonally adjusted, Canada, provinces, Whitehorse, Yellowknife and Iqaluit](#)

DOI: <https://doi.org/10.25318/1810000401-eng>

Related information

- Source (Surveys and statistical programs)
- Related products
- Subjects and keywords

Date modified:

2022-11-21



REQUEST FOR DECISION

COUNCIL DATE	November 28, 2022
SUBJECT	2nd Quarter 2022 Sundre RCMP Report
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.3

BACKGROUND/PROPOSAL:

Sgt. Trent Sperlie, has provided the 2nd Quarter Community Policing Report for the Sundre RCMP Detachment for Council's review and information.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please see attached report.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Plan Priority 1. Sustainable Governance

- 1.1 Improve communication and transparency with our stakeholders.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the Sundre RCMP Detachment 2nd Quarter 2022 Statistics report as information.

MOTION:

That the Town of Sundre Council accept the Sundre RCMP Detachment 2nd Quarter 2022 Statistics Report as information.

ATTACHMENTS:

RCMP Detachment Report July 1, - September 30, 2022

Date Reviewed: November 24, 2022

CAO: *Linda Nelson*



2022/11/03

Sgt Trent Sperlie
Sundre RCMP Detachment Commander
Sundre, Alberta

Dear Mayor Warnock,

Attached you will find the quarterly Community Policing Report that encompasses the July 1st to September 30th, 2022 reporting period, and will provide you a quarterly snapshot of the human resources, financial data and crime statistics for the Sundre Detachment. These quarterly reports contribute greatly to ensuring that the police services provided by the Alberta Royal Canadian Mounted Police (RCMP) to you, and the citizens you represent, are meeting your needs on an ongoing basis.

This quarter I want to update you on the status of Body Worn Cameras (BWC), which are set to be field tested early in 2023 at three different pilot locations in Alberta. A total of 191 cameras will be distributed amongst front line officers in Grand Prairie, Parkland, and St. Paul Detachments respectively; the objectives of this Field Test will be as follows:

- Confirm the Contractor is able to deliver the required services as defined within the SOW (Statement of Work) and Request for Proposal (RFP).
- Provide an early opportunity to get cameras in the hands of 191 frontline officers who will be the primary users of the BWC and the accompanying Digital Evidence Management System (DEMS) Service.
- Capture preliminary “lessons-learned” to help refine service delivery processes for full implementation in Alberta.

Should the top vendor demonstrate they can meet our requirements, the next step will be full implementation later in 2023. The introduction of body-worn cameras and digital evidence management service will become a new national standard to enhance public trust, confidence and public safety. Although preliminary estimates were provided within the 2023/24 to 2027/28 Multi-Year Financial Plan for your community, the field test results may impact the estimated costs. As details are refined the forecast will be updated and shared with your community.



Your ongoing engagement and the feedback you provide guides our Detachment team in responding to the priorities of our citizens. It solidifies our strong community partnership that supports your Alberta RCMP Detachment in providing flexible and responsive policing services that reflect the evolving needs of those who we are proud to serve.

As the Chief of Police for your community, please feel free to contact me if you have any questions or concerns.

Sincerely,



Sgt. Trent SPERLIE
Reg #46592

2022/11/03

Sgt Trent Sperlie
Sundre RCMP Detachment Commander
Sundre, Alberta



RCMP Provincial Policing Report

Detachment	Sundre Provincial
Detachment Commander	
Quarter	Q2
Date of Report	

Community Consultations

Date	2022-07-27
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Education session
Notes/Comments	Meeting with Wild Horses of Alberta Society to discuss newly issued capture permits and the definition of capture/relocate.

Delete Last Community Consultation	Add Additional Community Consultation
------------------------------------	---------------------------------------

Date	2022-08-10
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Education session
Notes/Comments	Email sent to stakeholders including the Panther River Area group to outline an increase in property and vehicle theft crimes and the current measure in place to address the issue.

Delete Last Community Consultation	Add Additional Community Consultation
------------------------------------	---------------------------------------

Date	2022-08-11
Meeting Type	Community Connection
Topics Discussed	Crime reduction
Notes/Comments	Member attended the local senior's center to host an education session on fraud and scams targeting seniors.

Delete Last Community Consultation	Add Additional Community Consultation
------------------------------------	---------------------------------------



Date	2022-08-13
Meeting Type	Community Connection
Topics Discussed	Education session
Notes/Comments	Member attended a PTSD for First Responders awareness event and communicated with youth about the radar sets.

Delete Last Community Consultation

Add Additional Community Consultation

Date	2022-09-13
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Regular reporting
Notes/Comments	Attended the Mountain View Regional Emergency Management Agency meeting at the Town of Sundre office.

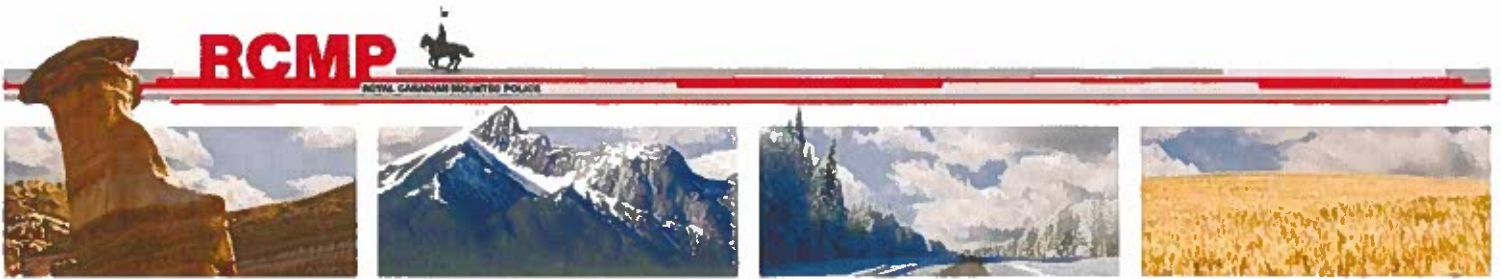
Delete Last Community Consultation

Add Additional Community Consultation

Date	2022-09-16
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Crime reduction
Notes/Comments	Meeting with the SCOPA board to discuss the future of SCOPA.

Delete Last Community Consultation

Add Additional Community Consultation



Date	2022-09-20
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Education session
Notes/Comments	Meeting with Carstairs Emergency Services for a major event debriefing.
<div>Delete Last Community ConsultationAdd Additional Community Consultation</div>	



Community Priorities

Priority 1	Property Crime
Current Status & Results	We have arrested 3 prolific offenders during this quarter. Although the property crime trend during this quarter had a tremendous spike, the arrests made by Sundre, Olds, Three Hills, Strathmore and SAD CRU have had a significant impact on the decline of property crime. This decline started in the 3rd month of this quarter and we should see an equally significant decline into the next quarter.
Priority 2	Police and Youth Positive Interaction / Engagement
Current Status & Results	5 proactive talks or youth engagement occurred this quarter. Definitely on track with this initiative.
Priority 3	Enhance Awareness and Education
Current Status & Results	19 public engagement events this quarter.



Priority 4

Current Status & Results

Crime Reduction

One JFO this quarter. Tickets have gone up this quarter within the town of Sundre. The bylaw officer is now engaged and has provincial authorities. He will augment the traffic initiatives as well as lead on any town JFO's.

Delete Last Priority

Add and go to Priority



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	July - September			January - December		
	2021	2022	% Change Year-over-Year	2020	2021	% Change Year-over-Year
Total Criminal Code	195	239	23%	712	672	-6%
<i>Persons Crime</i>	37	35	-5%	219	159	-27%
<i>Property Crime</i>	116	167	44%	340	397	17%
<i>Other Criminal Code</i>	42	37	-12%	153	116	-24%
Traffic Offences						
<i>Criminal Code Traffic</i>	19	8	-58%	115	58	-50%
<i>Provincial Code Traffic</i>	171	138	-19%	1,057	750	-29%
<i>Other Traffic</i>	1	0	-100%	18	3	-83%
CDSA Offences	1	4	300%	34	4	-88%
Other Federal Acts	2	7	250%	48	13	-73%
Other Provincial Acts	70	49	-30%	199	179	-10%
Municipal By-Laws	16	7	-56%	30	26	-13%
Motor Vehicle Collisions	65	69	6%	235	238	1%

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

These crime stats are confirmation of the significant spike in property crime in this last quarter. There was a specific group of people from outside of the Sundre area that were responsible for the vast majority of this increase in theft. The entire group has been arrested through different investigations in several different detachment areas including the Southern Alberta District Crime Reduction Unit. As a result, we have seen an equally significant decrease in calls for service related to theft. This decrease should be fully evident in the Q3 stats if this trend continues.



Provincial Police Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	8	8	0	0
Detachment Support	2	2	0	0

²Data extracted on September 30, 2022 and is subject to change over time.
³Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
⁴Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers: There are 8 established positions. Of that, 7 positions are filled with one position having a soft vacancy due to a member off for medical reasons.

Detachment Support: There are 2 established positions that are currently filled.

Quarterly Financial Drivers

Sundre Detachment has had some significant files this year including two homicides and a very unfortunate in custody death. These types of files invariably result in reliance on overtime funds to cover the full extent of the investigations. This will have an overall effect on the detachments allotted overtime funds.

I have brought in an RCMP reservist to cover the soft vacancy. This will result in an increase in travel expenditures as the reservist stays in commercial accommodation while here to ensure that backup and on call are properly covered.



REQUEST FOR DECISION

COUNCIL DATE	November 28, 2022
SUBJECT	Departmental Reports – October 2022
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9.1

BACKGROUND/PROPOSAL:

The following Departmental Reports for October 2022 are provided to Council for their review and information:

- a) Linda Nelson, Chief Administrative Officer
- b) Ross Clews, Fire Chief
- c) Benazir Thaha Valencia, Senior Planner
- d) Operations
- e) Community Services
- f) Sam Zhao, Community Peace/Bylaw Officer
- g) Jon Allan, Economic Development Officer
- h) Joy Willihnganz, Sundre Municipal Library

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please see attached reports.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of the Strategic Plan

ADMINISTRATION RECOMMENDATIONS:

That Council accept the attached Departmental Reports as information.

MOTION:

That the Town of Sundre Council accept the Departmental Reports for October 2022 as information.

ATTACHMENTS:

Department Reports

Date Reviewed: November 24, 2022

CAO

Linda Nelson

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
#/D/M/Y	January 10, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
001-10-01-22	MOVED by Councillor Anderson that the agenda be approved as presented.		
002-10-01-22	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on December 20, 2021, be approved as presented.		
003-10-01-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Mountain View Regional Parks, Recreation, and Culture Master Plan and presentation as information.		
004-10-01-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the Council Orientation Public Participation Policy review as presented for information.		
005-10-01-22	MOVED by Councillor Petersen that the Town of Sundre Council waive the whole fee of the assessed penalties on Roll 909000 in the amount of \$3,014.76.		
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock		√
	Councillor Connie Anderson		√
	Councillor Owen Petersen	√	
	Councillor Todd Dalke		√
	Councillor Jaime Marr	√	
	Councillor Paul Isaac		√
	Councillor Chris Vardas		√
	TOTAL VOTES	2	5
			DEFEATED
006-10-01-22	MOVED by Councillor Dalke that the Town of Sundre Council waive a portion of the assessed penalties on Roll 909000 in the amount of \$1908.00.		
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock		√
	Councillor Connie Anderson		√
	Councillor Owen Petersen	√	
	Councillor Todd Dalke	√	
	Councillor Jaime Marr	√	
	Councillor Paul Isaac		√
	Councillor Chris Vardas		√
	TOTAL VOTES	3	4
			DEFEATED
007-10-01-22	MOVED by Councillor Marr that the Town of Sundre Council waive a portion of the assessed penalties on Roll 909000 in the amount of \$1,008.00.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock	✓	
	Councillor Connie Anderson	✓	
	Councillor Owen Petersen		✓
	Councillor Todd Dalke		✓
	Councillor Jaime Marr	✓	
	Councillor Paul Isaac	✓	
	Councillor Chris Vardas	✓	
	TOTAL VOTES	5	2
			CARRIED
008-10-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept the correspondence from the National Police Federation as presented, as information.		
009-10-01-22	MOVED by Councillor Isaac that Council go into closed meeting at 7:31 p.m.		
010-10-01-22	MOVED by Councillor Dalke that Council return to an open meeting at 8:34 p.m.		
011-10-01-22	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 8:35 p.m.		
#/D/M/Y	January 24, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
	CAO, Linda Nelson introduced to Council, Benazir Thaha Valencia, Senior Planner, welcoming Benazir to the Team.		
012-24-01-22	MOVED by Councillor Vardas that the agenda be approved as presented.		
013-24-01-22	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on January 10, 2022, be approved as presented.		
014-24-01-22	MOVED by Councillor Dalke that the Town of Sundre Council approve the amendment to Schedule "H", the Terms of Reference for the Sundre Wellness Advocacy Committee. Opposed: Councillor Marr		
015-24-01-22	MOVED by Councillor Isaac that the Town of Sundre Council appoint Mr. Gerald Ingeveld and Mrs. Joyce Wicks to the Sundre Community Wellness Advocacy Committee for a one-year term, ending October 2022.	Leg. Serv. Completed	Appendix 1 & 2
016-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept the enclosed documents on the Regional Rail for passenger rail services between Edmonton and Calgary as information.		
017-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council direct Administration to draft a letter of support for the proposed Regional Rail service between Edmonton and Calgary.	Leg. Serv. Completed	Appendix 3

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
018-24-01-22	MOVED by Councillor Vardas that the Town of Sundre Council directs Administration to compose a letter of support for the "Origins" project.	Leg. Serv. Completed	Appendix 4
019-24-01-22	MOVED by Councillor Petersen that the Town of Sundre Council reaffirm support for a facilitated strategic planning session for the Town of Sundre on April 9th and 10th, 2022.		
020-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept the 2021 Year End Departmental Reports as information.		
021-24-01-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's report as information.		
022-24-01-22	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Anderson's report as information.		
023-24-01-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Isaac's report as information.		
024-24-01-22	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Petersen's report as information.		
025-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept Councillor Vardas's report as information.		
026-24-01-22	MOVED by Councillor Petersen that the Town of Sundre Council accept Councillor Marr's report as information.		
027-24-01-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the correspondence from Mountain View Senior's Housing as presented, as information.		
028-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept the correspondence to Didsbury Mayor Rhonda Hunter regarding a Regional Chili Cook-Off, as information.	Leg. Serv. Complete	Appendix 5
029-24-01-22	MOVED by Councillor Marr that Council go into closed meeting at 6:49 p.m.		
030-24-01-22	MOVED by Councillor Isaac that Council return to an open meeting at 7:58 p.m.		
031-24-01-22	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 7:58 p.m.		
#/D/M/Y	February 7, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
	CAO, Linda Nelson introduced to Council, Justin Caslor, Director of Infrastructure, welcoming Justin to the Team.		
032-07-02-22	MOVED by Councillor Anderson that the agenda be approved as presented.		
	CAO, Linda Nelson, acknowledged that Councillor Isaac adhered to the MGA and notified the CAO earlier of his absence this evening.		
033-07-02-22	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on January 24, 2022, be approved as presented.		
034-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Citizens on Patrol in the amount of \$1,000.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
035-07-02-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for Olds and District Music Festival in the amount of \$500.		
036-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Seniors Walking Club in the amount of \$1,136.		
037-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Municipal Library in the amount of \$270.		
038-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Shady Grove Bluegrass Festival in the amount of \$1,500.		
039-07-02-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for 2022 Sundre Pro Rodeo Parade Committee in the amount of \$3,000.		
040-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations Funding for Historical Society and Chamber of Commerce Winterfest in the amount of \$2,825.		
041-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Greenwood Neighbourhood Place – The Den Youth Centre in the amount of \$2,250.		
042-07-02-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Arts Society in the amount of \$4,000.		
043-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre West Country Centre in the amount of \$1,000.		
044-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre U13 Provincial Ice Hockey Tournament in the amount of \$3,000 in kind.		
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock	√	
	Councillor Connie Anderson	√	
	Councillor Owen Petersen		√
	Councillor Todd Dalke		√
	Councillor Jaime Marr		√
	Councillor Paul Isaac	x	x
	Councillor Chris Vardas	√	
	TOTAL VOTES	3	3
		DEFEATED	
045-07-02-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre U13 Provincial Ice Hockey Tournament in the amount of \$1653 in kind.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock	√	
	Councillor Connie Anderson	√	
	Councillor Owen Petersen	√	
	Councillor Todd Dalke		√
	Councillor Jaime Marr		√
	Councillor Paul Isaac	x	x
	Councillor Chris Vardas	√	
	TOTAL VOTES	4	3
			CARRIED
046-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Pickleball Group in the amount of \$0.00.		
047-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council approve the QMP for the Sundre Gas Utility and that the Mayor and CAO be authorized to sign on behalf of Council.	Leg Serv. Complete	Appendix 6
048-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council proclaim the week of May 9 to 13, 2022 as "Economic Development Week" in Sundre.	Leg. Serv. Complete	Appendix 7
049-07-02-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the presentation by staff as information.		
050-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council accept the correspondence from the Town of Gibbons as presented, as information.		
051-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the correspondence to Alberta Regional Rail in Support of Regional Rail in MVC as presented as information.		
052-07-02-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the correspondence to Enhanced Energy Inc. in support of CCU as presented as information.		
053-07-02-22	MOVED by Councillor Dalke that Council go into closed meeting at 7:21 p.m.		
054-07-02-22	MOVED by Councillor Anderson that Council return to an open meeting at 8:10 p.m.		
055-07-02-22	MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 8:10 p.m.		
#/D/M/Y	February 28, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
056-28-02-22	MOVED by Councillor Anderson that the agenda be approved as presented.		
057-28-02-22	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on February 7, 2022, be approved as presented.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
058-28-02-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Sundre RCMP presentation, as information.		
059-28-02-22	MOVED by Councillor Petersen that the Town of Sundre Council extends their gratitude to the former mayor and councillors for their years of service to this community.		
060-28-02-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the broadband report as information.		
061-28-02-22	MOVED by Councillor Marr that the Town of Sundre accept update on the Wastewater Treatment Facility Pilot project as information.		
062-28-02-22	MOVED by Councillor Vardas that the Town of Sundre Council appoint Councillor Marr to the Sundre Communities in Bloom Ad hoc Committee.	Leg Serv. Complete	Appendix 8
063-28-02-22	MOVED by Councillor Marr that the Town of Sundre Council accept the report on the Regional Film Production and Tech Information Database and Website as information.		
Councillor Dalke out of meeting at 6:49 p.m. Councillor Dalke returned to meeting at 6:50 p.m.			
064-28-02-22	MOVED by Councillor Anderson that the Town of Sundre Council proclaim March 8, 2022, as International Women's Day in the Town of Sundre.	Leg Serv. Complete	Appendix 9
065-28-02-22	MOVED by Councillor Marr that the Town of Sundre Council accept the Departmental Reports for January 2022 as information.		
Councillor Isaac out of meeting at 6:54 p.m.			
066-28-02-22	MOVED by Councillor Petersen that the Town of Sundre Council accept Mayor Warnock's report as information.		
067-28-02-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Isaac's report as information.		
068-28-02-22	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's report as information.		
Councillor Isaac returned to meeting 6:57 p.m.			
069-28-02-22	MOVED by Councillor Vardas that the Town of Sundre Council direct administration to contact our neighbouring municipalities and to discuss the viability of hosting one of the two Alberta Games events.		Report given at March 14, 2022 RCM
070-28-02-22	MOVED by Councillor Petersen that Council go into closed meeting at 7:12 p.m.		
Chris Albert and Third-Party attendee left the closed meeting at 8:00 p.m.			
071-28-02-22	MOVED by Councillor Isaac that Council return to an open meeting at 9:24 p.m.		
072-28-02-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 9:24 p.m.		
#/D/M/Y	March 14, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
073-14-03-22	MOVED by Councillor Anderson that Council go into closed meeting at 5:28 p.m.		
074-14-03-22	MOVED by Councillor Dalke that Council return to an open meeting at 6:00 p.m.		
075-14-03-22	MOVED by Councillor Vardas that the agenda be approved as presented.		
076-14-03-22	MOVED by Councillor Marr that the Minutes of the Regular Council Meeting of Council held on February 28, 2022, be approved as presented.		
077-14-03-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation on the current mental health and wellness climate in Sundre as information.		
078-14-03-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the presentation from the SPOG representative as information.		
079-14-03-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the update as information.		
080-14-03-22	MOVED by Councillor Marr that the Town of Sundre Council accept the Q4 2021 Quarterly Financial reports as information.		
081-14-03-22	MOVED by Councillor Anderson that the Town of Sundre Council table this topic to the March 28 regular council meeting.	Form 26 Local Authorities Election Act - Tabled & Moved to March 28	See Motion: 094-28-03-22
082-14-03-22	MOVED by Councillor Isaac that the Town of Sundre Council support the request to enter into an Engineering Services Agreement with McElhanney Inc. for a period of two years (2), with two options to renew for two years for each term, and that the CAO be authorized to sign the Agreement on behalf of the Town.		
083-14-03-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the correspondence from Alberta Municipalities (formerly AUMA) on the pending resolution entitled "Cannabis Assessment and Taxation" as information.		
084-14-03-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the correspondence from the Minister of Municipal Affairs on Budget 2022 as presented as information.		
085-14-03-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the correspondence from the Mayor of Red Deer, letter of gratitude, as presented as information.		
086-14-03-22	MOVED by Councillor Petersen that Council go into closed meeting at 7:35 p.m.		
087-14-02-22	MOVED by Councillor Petersen that Council return to an open meeting at 8:50 p.m.		
088-14-03-22	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:50 p.m.		
#/D/M/Y	March 28, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
089-28-03-22	MOVED by Councillor Petersen that the agenda be approved as amended as follows: 1) Change to Item 5.4; the delegation for Sundre Strong had to cancel due to illness and will reschedule for another date.		
090-28-03-22	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on March 14, 2022, be approved as presented.		
091-28-03-22	MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the Sundre SPRUCE will take the challenge and choose a date to meet with SPRUCE.		
092-28-03-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the presentation from the Sundre & District Historical Society representative as information.		
093-28-03-22	MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the Sundre Aquaplex representative as information.		
094-28-03-22	MOVED by Councillor Petersen that the Town of Sundre Council does not choose to pursue collection of the monies at this time, but that we set a date that it be paid in a year from today.		
095-28-03-22	MOVED by Councillor Marr that the Town of Sundre Council approve the increase in the Capital Budget to \$85,000 for the installation of lighting along the Lions Park and Prairie Creek Pathways, with funding to be drawn from the Gas Tax and the Community Revitalization Fund.		
096-28-03-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the verbal presentation as information.		
097-28-03-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the Departmental Reports for February 2022 as information.		
098-28-03-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's report as information.		
099-28-03-22	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Vardas' report as information.		
100-28-03-22	MOVED by Councillor Petersen that the Town of Sundre Council accept Councillor Marr's report as information.		
101-28-03-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Petersen's report as information.		
102-28-03-22	MOVED by Councillor Dalke that the Town of Sundre Council participate in the Bowden Daze Parade.	Leg. Serv. To advise # of attendees	Appendix 10
103-28-03-22	MOVED by Councillor Petersen that Council go into closed meeting at 7:20 p.m.		
104-28-03-22	MOVED by Councillor Dalke that Council return to an open meeting at 7:40 p.m.		
105-28-03-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 7:40 p.m.		
#/D/M/Y	April 11, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
106-11-04-22	MOVED by Councillor Isaac that the agenda be approved as presented or amended as follows: 1. Remove Item 5 Delegation - Sundre Strong unable to attend meeting.		
107-11-04-22	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on March 28, 2022, be approved as presented.		
108-11-04-22	MOVED by Councillor Dalke that the Town of Sundre Council give first reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
109-11-04-22	MOVED by Councillor Anderson that the Town of Sundre Council give second reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
110-11-04-22	MOVED by Councillor Marr that the Town of Sundre Council give unanimous consent for Third and Final Reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
110-11-04-22	MOVED by Councillor Vardas that the Town of Sundre Council give third and final reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
111-11-04-22	MOVED by Councillor Vardas that the Town of Sundre Council give third and final reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
112-11-04-22	MOVED by Councillor Anderson that the Town of Sundre Council proclaim the week of May 12 to 21, 2022 as "National Public Works Week" in Sundre.		
113-11-04-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the invitation to participate in the pancake breakfast for Aggie Days on May 14, 2022, and in gratitude proclaim May 14, 2022, as "Thank a Farmer Day" in the Town of Sundre.	Leg. Serv. to advise MVC # of attendees	
114-11-04-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the letter from the Safety Codes Council regarding the 2021 Annual Internal Review under the Fire Discipline as information.		
115-11-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the verbal report delivered by the Chief Administrative Officer regarding the Provincial U13 Hockey Tournament held at the Sundre Arena, March 31 to April 3, 2022, as information.		
116-11-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the letter from the Town of Fox Creek as information and that Administration prepare a letter in support of the Town of Fox Creek to the Alberta Utilities Commission.	Leg. Serv. Complete	Appendix 11
117-11-04-22	MOVED by Councillor Isaac that Council go into closed meeting at 6:50 p.m.		
118-11-04-22	MOVED by Councillor Anderson that Council return to an open meeting at 7:20 p.m.		
119-11-04-22	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 7:20 p.m.		
#/D/M/Y	April 25, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
120-25-04-22	MOVED by Councillor Isaac that the agenda be approved as presented.		
121-25-04-22	MOVED by Councillor Dalke that the Minutes of the Regular Council Meeting of Council held on April 11, 2022, be approved as presented.		
122-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation from the Sundre Strong representative as information.		
	<i>Councillor Isaac left the meeting at 6:23 p.m.</i>		
	<i>Councillor Isaac returned to the meeting at 6:25 p.m.</i>		
123-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council thank the representatives of Price Waterhouse Cooper, LLP and accept their presentation as information.		
	Mayor Warnock excused all public members at 6:36 p.m. and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting.		
	<i>Mayor Warnock called a 5 minute recess at 6:36 p.m.</i>		
	The following, including 7 Council members, were in attendance for the closed meeting session:		
	Staff: Linda Nelson, Chief Administrative Officer, Chris Albert, Director of Corporate Services		
	Public: PriceWaterhouseCoopers LLP Representatives - Angela Loo, and Joy Dutta		
CLOSED MEETING	Topic of Closed Meeting - Advise from Officials FOIPP Act Section 24		
124-25-04-22	MOVED by Council 6:36 p.m. that Council go into closed meeting at 6:41 p.m.		
	<i>Linda Nelson, CAO and Chris Albert left the closed meeting at 6:45 p.m.</i>		
125-25-04-22	MOVED by Councillor Anderson that Council return to open meeting at 6:52 p.m.		
126-25-04-22	MOVED by Councillor Anderson that the Town of Sundre Council move to accept the 2021 Auditor's Report and 2021 Audited Financial Statements; and		
127-25-04-22	MOVED by Councillor Dalke that the Town of Sundre Council move to accept the 2021 Financial Information Return as presented by Price Waterhouse Cooper LLP; and furthermore		
128-25-04-22	MOVED by Councillor Marr that the Town of Sundre Council direct Administration to forward said documents to the Minister as prescribed by Section 278 of the <i>Municipal Government Act</i> .	Corporate Services Completed	
129-25-04-22	MOVED by Councillor Marr that the Town of Sundre Council supports the selection of Wild Rose Assessment Services Inc. for a three-year term from May 1, 2022 - April 30, 2025 with (2) optional two-year renewal terms; and furthermore		
	That the Town of Sundre appoints Kevin Bohlken of Wildrose Assessment Inc. as the Town's designated officer to perform the Town of Sundre's assessment duties.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
130-25-04-22	MOVED by Councillor Anderson that the Town of Sundre Council proclaim June 19, 2022 as the Longest Day of SMILES® in Sundre	Leg. Service Post to Website on June 1	Appendix 12
	<i>In Favour: Mayor Warnock, Councillor Anderson, Councillor Marr, Councillor Isaac</i> <i>Objection: Councillor Dalke</i>		
131-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council proclaim May 30 to June 3, 2022 as Alberta Rural Health Week in Sundre.	Leg. Service Post to Website on May 24	Appendix 13
132-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Departmental Reports for March 2022 as information.		
	<i>Councillor Isaac left the meeting at 7:11 p.m.</i>		
	<i>Councillor Isaac returned to the meeting at 7:13 p.m.</i>		
133-25-04-22	Mayor Warnock's report as information.		
134-25-04-22	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's report as information.		
135-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Petersen's report as information.		
136-25-04-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Councillor Isaac's report as information.		
137-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Anderson's report as information.		
	<i>Mayor Warnock called a recess at 7:17 p.m.</i>		
138-25-04-22	MOVED by Councillor Isaac that Council go into closed meeting at 7:17 p.m.		
139-25-04-22	MOVED by Councillor Isaac that Council return to an open meeting at 7:49 p.m.		
140-25-04-22	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 7:50 p.m.		
#/D/M/Y	May 16, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
141-16-05-22	MOVED by Councillor Dalke that the agenda be approved as amended as follows:		
	1. Add 8.4_Draft Strategic Plan;		
	2. Add 11.4_Councillor Anderson's Report - April.		
142-16-05-22	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on April 14, 2022 be approved as presented.		
	<i>Councillor Vardas joined the meeting at 6:10 p.m.</i>		
143-16-05-22	MOVED by Councillor Petersen that the Town of Sundre Council thank Ms. Doolaege of Sage Analytics and accept the presentation as information.		
144-16-05-22	MOVED by Councillor Isaac that the Town of Sundre Council give First Reading to Bylaw 2021-05, being a Bylaw to adopt the Sundre Hills Area Structure Plan and that the Town of Sundre Council schedule a Public Hearing for Bylaw 2021-05 on June 27, 2022.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
145-16-05-22	MOVED by Councillor Isaac that the Town of Sundre Council approves the transfer of \$31,543 to the Utilities Lifecycling RSA in unspent funding for the Lagoon Critical Equipment Upgrade capital project.		
146-16-05-22	MOVED by Councillor Petersen that the Town of Sundre Council approves the transfer of \$5,235 to the Municipal Lifecycling RSA in unspent funding for the Bearberry Creek Bridge Upgrade capital project.		
147-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council approves the transfer of \$2,683 to the Utilities Lifecycling RSA in unspent funding for the Gas Piping Change Out capital project.		
148-16-05-22	MOVED by Councillor Anderson that the Town of Sundre Council approves the transfer of \$6,390 to the Utilities Lifecycling RSA in unspent funding for the Electrofusion Welder capital project.		
149-16-05-22	MOVED by Councillor Dalke that the Town of Sundre Council approves the transfer of \$20,000 to the Municipal Lifecycling RSA in unspent funding for the Tree Planting Program capital project.		
150-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council approves the transfer of \$100,000 to the Municipal Lifecycling RSA in unspent funding for the Upgrade to Greenwood Campground Power Services capital project.		
151-16-05-22	MOVED by Councillor Vardas that the Town of Sundre Council approves the transfer of \$284,722 to the Municipal Lifecycling RSA in unspent funding for the Replacement of the Arena Ice Plant capital project.		
152-16-05-22	MOVED by Councillor Vardas that the Town of Sundre Council approves the transfer of \$2,468 to the Utilities Lifecycling RSA in unspent funding for the Main Lift Station Controls capital project.		
153-16-05-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the letter from the Safety Codes Council regarding the 2021 Annual Internal Review under the Building, Electrical, Gas and Plumbing Disciplines as information.		
154-16-05-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the report on the Community Centre gym floor as information.		
155-16-05-22	MOVED by Councillor Vardas that the Town of Sundre Council adopt the Town of Sundre 2022-2026 Strategic Plan as presented by Sage Analytics.		
156-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council accept the brochure regarding the MVSH Foundation's Rustic Family Fair as information. In Favour: Councillor Marr, Councillor Dalke. Against: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Isaac, Councillor Vardas. DEFEATED		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
157-16-05-22	<p>MOVED by Councillor Anderson that the Town of Sundre Council sponsor the MVSH Foundation's Rustic Family Fair at Gold Level in the amount of \$1,500 with funds to be taken from Council's Discretionary Fund for Grants. In Favour: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Isaac, Councillor Vardas. Against: Councillor Marr</p> <p>CARRIED</p>		
158-16-05-22	<p>MOVED by Councillor Petersen that the Town of Sundre Council proclaim the week of June 6 - 12, 2022 as "Senior's Week" on behalf of the citizens of Sundre.</p>		
159-16-05-22	<p>MOVED by Councillor Marr that the Town of Sundre Council proclaim June 15, 2022 as World Elder Abuse Awareness Day in the Town of Sundre. In Favour: Councillor Marr. Against: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Isaac, Councillor Vardas. DEFEATED</p>		
160-16-05-22	<p>MOVED by Councillor Vardas that the Town of Sundre Council proclaim June 15, 2022, as World Elder Abuse Awareness Day in the Town of Sundre and permit the committee to fly the Elder Abuse Day Flag at the Town of Sundre office that day. In Favour: Mayor Warnock, Councillor Anderson, Councillor Isaac, Councillor Vardas. Against: Councillor Petersen, Councillor Dalke, Councillor Marr CARRIED</p>		
161-16-05-22	<p>MOVED by Councillor Dalke that the Town of Sundre Council accept the letter of appointment for Benazir Thaha Valencia, Sr. Planner as a Development and Subdivision Authority for the Town of Sundre as information.</p>		
162-16-05-22	<p>MOVED by Councillor Petersen that the Town of Sundre Council accept the Departmental Reports for April 2022 as information.</p>		
163-16-05-22	<p>MOVED by Councillor Isaac that the Town of Sundre Council accepts Mayor Warnock's report as information.</p>		
164-16-05-22	<p>MOVED by Councillor Vardas that the Town of Sundre Council accepts Councillor Marr's report as information.</p>		
165-16-05-22	<p>MOVED by Councillor Petersen that the Town of Sundre Council accepts Councillor Isaac's report as information.</p>		
166-16-05-22	<p>MOVED by Councillor Marr that the Town of Sundre Council accepts Councillor Anderson's report as information.</p>		
167-16-05-22	<p>MOVED by Councillor Isaac that the Town of Sundre Council accept the April 21, 2022, letter from the Honourable Jason Nixon, MLA as information.</p>		
168-16-05-22	<p>MOVED by Councillor Vardas that the Town of Sundre Council accept the May 9, 2022, letter from the Town of Coaldale as information.</p>		
169-16-05-22	<p>MOVED by Councillor Marr that the Town of Sundre Council accept the May 9, 2022, letter from the Town of Mundare as information.</p>		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
170-16-05-22	MOVED by Councillor Petersen that the Town of Sundre Council direct administration to draft a letter of support of the Village of Caroline's seniors housing project to be signed on behalf of Council by Mayor Warnock.	Leg. Services	Appendix 14
171-16-05-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the May 12, 2022, letter to the Sundre & District Historical Society in support of a grant application for Alberta Culture Days 2022 as information.	Leg. Services	Appendix 15
<i>Mayor Warnock called a recess at 7:13 p.m.</i>			
172-16-05-22	MOVED by Councillor Isaac that Council go into closed meeting at 7:26 p.m.		
173-16-05-22	MOVED by Councillor Dalke that Council return to an open meeting at 9:37 p.m.		
174-16-05-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 9:37 p.m.		
#/D/M/Y	June 13, 2022 Closed Council Meeting		
Res. #	Council Motion	Action	Status
175-13-06-22	MOVED by Councillor Petersen that Council go into closed meeting at 5:30 p.m.		
176-13-06-22	MOVED by Councillor Vardas that Council come out of the closed meeting at 5:55 p.m.		
#/D/M/Y	June 13, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
177-13-06-22	MOVED by Councillor Dalke that the agenda be approved as amended as follows: 1. 7.3 correction to RFD subject, to read Policy B012-001-POL and Motion to be corrected to read "Policy B012-001-POL Multi-Year Business Planning and Budgeting; 2. 9.11 Supplemental - Grants to Organizations.		
178-13-06-22	MOVED by Councillor Marr that the Minutes of the Regular Council Meeting of Council held on May 16, 2022, be approved as amended as follows: 1. Amend header to read "regular" meeting.		
179-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the Quarterly Report as information.		
180-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council give First Reading to Bylaw 2022-06 "Council Procedural Bylaw", being a bylaw to establish procedures for Council and Council Committee meetings.		
181-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council give Second Reading to Bylaw 2022-06 "Council Procedural Bylaw", being a bylaw to establish procedures for Council and Council Committee meeting.		
182-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council gives Unanimous Consent for Third and Final Reading to Bylaw 2022-06 "Council Procedural Bylaw, being a bylaw to establish procedures for Council and Council Committees meetings.		

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Res. #	Council Motion	Action	Status
183-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council gives Third and Final Reading to Bylaw 2022-06 "Council Procedural Bylaw", being a bylaw to establish procedures for Council and Council Committee meetings.		
184-13-06-22	MOVED by Councillor Marr that the Town of Sundre Council give First Reading to Bylaw 2022-07 "Municipal Emergency Management Bylaw ", being a bylaw respecting the safety, health and welfare of people and the protection of people and property.		
185-13-06-22	MOVED by Councillor Anderson that the Town of Sundre Council give Second Reading to Bylaw 2022-07 "Municipal Emergency Management Bylaw ", being a bylaw respecting the safety, health and welfare of people and the protection of people and property.		
186-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2022-07 "Municipal Emergency Management Bylaw ", being a bylaw respecting the safety, health and welfare of people and the protection of people and property.		
187-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council give Third and Final Reading to Bylaw 2022-07 "Municipal Emergency Management Bylaw ", being a bylaw respecting the safety, health and welfare of people and the protection of people and property.		
188-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council approve Policy B012-001-POL Multi-Year Business Planning and Budgeting.		
189-13-06-22	MOVED by Councillor Marr that the Town of Sundre Council approve Policy A-012-00-POL Grants to Organizations.		
190-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council postpone the Public Hearing scheduled for June 27, 2022 for Bylaw 2021-05, the Sundre Hills Area Structure Plan to a future date.		
191-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Q1 2022 Quarterly Financial Reports as information.		
<i>Mayor Warnock called a 5-minute break at 6:50 p.m.</i>			
<i>Mayor Warnock called the meeting to order to 6:55 p.m.</i>			
192-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the report from the Director Corporate Services as information.		
193-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council set a reserve bid of \$675,000 for Portion of Lot 14, Block -, Plan 268GV, Sundre AB and furthermore,		
	The Property identified by Roll No. 114000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		

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Res. #	Council Motion	Action	Status
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.		
194-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council set a reserve bid of \$270,000 for Lot 24, Block 10, Plan 7611274, Sundre AB and furthermore,		
	The Property identified by Roll No. 1359000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.		
195-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council set a reserve bid of \$160,000 for Lot 51, Block 3, Plan 8010730, Sundre AB and furthermore,		
	The Property identified by Roll No. 1650000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.		
196-13-06-22	MOVED by Councillor Anderson that the Town of Sundre Council set a reserve bid of \$165,000 for Lot 56, Block 3, Plan 8010730, Sundre AB and furthermore,		
	The Property identified by Roll No. 1655000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.		
197-13-06-22	MOVED by Councillor Marr that the Town of Sundre Council set a reserve bid of \$120,000 for Lot 23, Block 6, Plan 8010730, Sundre AB and furthermore,		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
	The Property identified by Roll No. 1731000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.		
198-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council set a reserve bid of \$2,000,000 for Lot 1, Block 1, Plan 1410559, Sundre AB and furthermore,		
	The Property identified by Roll No. 2426000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.		
199-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council approves the request for the 2022 Sundre Rodeo and Parade Events by the relaxation of Noise Bylaw 818 s.16(b), and Use of Firearms, Weapons and Fireworks Bylaw 763 s3.01 for period not to exceed June 24 - 26, 2022.	Leg. Services	Appendix 16
201-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre & District Cemetery in the amount of \$1,000.00.		
202-13-06-22	MOVED By Councillor Marr that the Town of Sundre Council approve the Grants to Organizations Funding for the Sling Shot Garage in the amount of \$1,500.00.		
203-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Rodeo & Race Association in the amount of \$5,000.00.		
204-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council approve the grants to Organizations Funding for Sundre Pickleball in the amount of \$2,200.00.		
205-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Bulls & Wagons in the amount of \$3,000.00.		
206-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Bike n Ski Club in the amount of \$4,050.00.		

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Res. #	Council Motion	Action	Status
207-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for the Sundre Curling Club in the amount of \$11,616.00 pending successful allocation of \$50,000.00 from the Community Facility Enhancement and Alberta Tourism Grant Programs through the Province		
208-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Daycae in the amount of \$2,000.00.		
209-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council approve the Grants to Organizations Funding for Play 4 Sundre Kidz in the amount of \$500.00.		
210-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council remove the appointment of Councillor Isaac as an alternate to the Library Board.		
211-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council rescind motion number 234-07-09-21 to appoint Anton Walker and Wendy Murphy to the Library Board for a 3-year term ending on October 31, 2024.		
212-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council rescind motion number 261-20-09-2021 to appoint Laura Skorodenski, Simon Ducatel and Lynda Lyster to the Library Board for a 3-year term ending on October 31, 2024.		
213-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council appoint Anton Walker and Wendy Murphy to the Library Board beginning June 13, 2022 and expiring on October 31, 2024.	Leg. Services	
214-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council appoint Laura Skorodenski, Simon Ducatel and Lynda Lyster to the Library Board beginning June 13, 2022 and expiring on October 31, 2024.	Leg. Services Completed	Appendix 17
215-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Parkland Regional Library Board reports as information.		
216-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the letters to the Mayor and the CAO from the Shadow Minister for Rural Economic Development as information.		
<i>Mayor Warnock called a 5-minute recess at 7:40 p.m.</i>			
217-13-06-22	MOVED by Councillor Vardas that Council go into closed meeting at 7:40 p.m.		
218-13-06-22	MOVED by Councillor Petersen that Council return to an open meeting at 9:02 p.m.		
219-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council approve one-time funding for the Sundre Curling Club in the amount of \$18,384.00 for the emergent roof repair of the facility, pending successful allocation of \$50,000.00 from the Community Facility Enhancement and Alberta Tourism Grant Program through the Province, and that the funding be drawn from the General Corporate Stabilization Restricted Surplus Account.	Leg. Services	Appendix 18

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
220-13-06-22	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 9:05 p.m.		
#/D/M/Y	June 27, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
	The meeting was called to order, with Mayor Warnock delivering a Message to the Public:		
	<p><i>"The Town of Sundre Council does not condone racism in its community of any kind. We are extremely disappointed to learn an unauthorized float, and their attempt at a Political Statement, had gained access this past weekend to an event our community has celebrated for years. We are proud of our Town and the volunteers that put together such a fantastic annual event for our Sundre and District Businesses, residents, and visitors to enjoy. We feel confident that the Parade Committee will review their procedures and make the needed changes to prevent issues like this from happening in the future. We encourage people to come to visit Sundre to enjoy our community, its landscape, businesses, and people. We will not let this 1 bad apple spoil what we are; which is an amazing place to visit, live and explore."</i></p>		
221-27-06-22	MOVED by Councillor Dalke that the Agenda be approved as amended as follows: 1. 5.2 Supplemental information sheet to eSIM Lab presentation; 2. 6.1 Supplemental-Correction to Bylaw Number - RFD for Bylaw 2022-05.		
222-27-06-22	MOVED by Councillor Vardas that the Minutes of the Regular Meeting of Council held on June 13, 2022 be approved as presented.		
223-27-06-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the presentation by Sundre Car Wash representative as information and declines to reduce the amount payable in 2022 for Tax Roll # 420000. In Favour: Councillor Petersen, Councillor Vardas, Mayor Warnock, Councillor Isaac. Opposed: Councillor Dalke, Councillor Marr, Councillor Anderson.		
224-27-06-22	MOVED by Councillor Marr that the Town of Sundre Council accept the presentation by the representatives of the Joint Simulation Operation Committee as information.		
225-27-06-22	MOVED by Councillor Isaac that the Town of Sundre Council thank the representatives of the Sundre Bike'n Ski Club for attending the Council meeting and accept the proposal for the construction of a "pump track" as information and directs administration draft an endorsement letter and to work with the club in their efforts to procure funding for the construction of a "pump track".	Leg. Services Completed	Appendix 19
226-27-06-22	MOVED by Councillor Anderson that the Town of Sundre Council give first reading to Bylaw 2022-05, being a Bylaw to adopt the Brookside Estates Phase 4 and 5 Outline Plan and Land Use Redesignation, and further that the Town of Sundre Council schedule a Public Hearing for Bylaw 2022-05 on September 12, 2022.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
227-27-06-22	MOVED by Councillor Petersen that the Town of Sundre Council direct Administration to commence discussion with Mountain View County regarding the use of 10th Street S.W. as trucking route from the Airport Pit location SW of Sundre.		
228-27-06-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation by Sr. Planner Benazir Thaha Valencia as information.		
229-27-06-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the Departmental Reports for May/June as information.		
230-27-06-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Mayor Warnock's report as information.		
231-27-06-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Councillor Marr's report as information.		
<i>Mayor Warnock called a 5 minute recess at 7:32 p.m.</i>			
232-27-06-22	MOVED by Councillor Marr that Council go into closed meeting at 7:42 p.m.		
233-27-06-22	MOVED by Councillor Anderson that Council return to an open meeting at 8:52 p.m.		
234-27-06-22	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 8:52 p.m.		
<i>Council Summer Hiatus - July / August</i>			
#/D/M/Y	July 19, 2022 Special Council Meeting		
Res. #	Council Motion	Action	Status
Attending:	<u>In Chambers:</u> Mayor Warnock, Councillor Anderson, Councillor Vardas. <u>Connected by Phone:</u> Councillor Dalke, Councillor Marr, Councillor Isaac <u>Absent:</u> Councillor Petersen		
235-19-07-22	MOVED by Councillor Anderson that the Council of the Town of Sundre direct Administration to submit the required nomination form for the Town of Sundre's application to Alberta Municipalities for the Municipal Environmental Award.	Legislative Serv. Completed	Appendix 20
236-19-07-22	MOVED by Councillor Vardas that being the agenda matters have been concluded the meeting adjourned at 1:14 p.m.		
#/D/M/Y	August 9, 2022 Special Council Meeting		
Res. #	Council Motion	Action	Status
Attending:	<u>In Chambers:</u> Mayor Warnock, Councillor Anderson, Councillor Petersen <u>Connected by Phone:</u> Councillor Isaac, Councillor Vardas <u>Absent:</u> Councillor Marr, Councillor Dalke		
237-09-08-22	MOVED by Councillor Petersen that the agenda be approved as presented		
238-09-08-22	MOVED by Councillor Anderson that the Minutes of the Special Council Meeting held on July 19, 2022 be approved as presented		
239-09-08-22	MOVED by Councillor Anderson that the Council of the Town of Sundre approves the request for the 2022 Sundre Bulls and Wagons Event by the relaxation of Noise Bylaw 818 s.5 General Prohibition, for a period not to exceed August 26th to 28th, 2022		
240-09-08-22	MOVED by Councillor Petersen that Council go into closed meeting at 10:04 a.m.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
241-09-08-22	MOVED by Councillor Anderson that Council return to open Special Meeting at 10:28 a.m.		
242-09-08-22	MOVED by Councillor Petersen that the Council of the Town of Sundre direct Administration to write a letter to the Town of Didsbury to request 2nd and 3rd reading of Bylaw 2022-11 Heavy Vehicle Truck Route, to restrict truck traffic on 23 Street be postponed until further information is available.	Leg. Services Completed	Appendix #21
243-09-08-22	MOVED by Councillor Anderson that being the agenda matters have been concluded the meeting adjourned at 10:28 a.m.		
#/D/M/Y	September 12, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
244-12-09-22	That the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2022-05, being a Bylaw to Amend Schedule "A", the Land Use Bylaw District Map of Land Use Bylaw 2022-10, from Urban Reserve to General Residential District and Public Service District, and furthermore to adopt the Brookside Estates Outline Plan.		
245-12-09-22	MOVED by Councillor Isaac that the Agenda be approved as amended as follows: 1. Supplemental letter to Public Hearing 20220912; 2. 6.1 Bylaw 2022-05: Amend Background/Proposal to read: Bylaw 2022-05 and under Motion: that Council give Second Reading to Bylaw 2022-05 and furthermore, that Council give Third and Final Reading to Bylaw 2022-05.		
246-12-09-22	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on June 27, 2022 be approved as presented.		
247-12-09-22	MOVED by Councillor Marr that the Minutes of the Special Council Meeting held on August 9, 2022 be approved as presented.		
248-12-09-22	MOVED by Councillor Isaac that the Town of Sundre Council give Second Reading to Bylaw 2022-05, being a Bylaw to adopt the Brookside Estates Phase 4 and 5 Outline Plan and Land Use Redesignation.		
249-12-09-22	MOVED by Councillor Marr that the Town of Sundre Council give Third and Final Reading to Bylaw 2022-05, being a Bylaw to adopt the Brookside Estates Phase 4 and 5 Outline Plan and Land Use Redesignation.		
<i>The Mayor called a 5 minutes recess at 6:51</i>			
<i>The Mayor resumed the meeting to order at 6:59</i>			
250-12-09-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the Q2 2022 Quarterly Financial Reports as information.		
251-12-09-22	MOVED by Councillor Petersen that the Town of Sundre Council appoints KPMG as the Town's auditors for the 2022 fiscal year.		
<i>7:29 p.m. Councillor Dalke disconnected from phone</i>			
252-12-09-22	MOVED by Councillor Isaac that the Town of Sundre Council proclaim the week of September 18 th to 24 th , 2022 as Alberta Development Officers Week in the Town of Sundre.		
<i>7:39 Councillor Dalke rejoined the meeting by phone</i>			

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
253-12-09-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the letter to the Town of Didsbury, Bylaw 2022-11 Heavy Vehicle Truck Route as information.		
254-12-09-22	MOVED by Councillor Marr that the Town of Sundre Council accept the letter from the Town of Tofield to Minister Shandro as information.		
255-12-09-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the letter from Minister Shandro to the Town of Tofield as information.		
<i>Mayor Warnock called a 5 minute recess at 7:42 p.m.</i>			
256-12-09-22	MOVED by Councillor Anderson that Council go into closed meeting at 7:47 p.m.		
257-12-09-22	MOVED by Councillor Isaac that Council return to an open meeting at 8:40 p.m.		
258-12-09-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 8:41 p.m.		
#/D/M/Y	September 26, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
259-26-09-22	MOVED by Councillor Petersen that the Agenda be approved as amended as follows: 1. Correction to 9.5 RFD Departmental Reports; 2. Supplemental to Library Departmental Reports (9.5g)		
260-26-09-22	MOVED by Councillor Vardas that the Minutes of the Regular Meeting of Council held on September 12, 2022 be approved as presented		
261-26-09-22	MOVED by Councillor Dalke that the Town of Sundre Council directs administration work with the Bike 'n Ski Club to find a suitable location for the pump track and bring that information to Fall Workshop for discussion	Planning & Ec. Dev.	Ongoing
262-26-09-22	MOVED by Councillor Anderson that the Town of Sundre Council proclaim October 9 - 15, 2022 as Fire Prevention Week, and urge all the citizens of Sundre to develop a Family Action for Home Escape Plan and to support the many public safety activities and efforts of Sundre's fire and emergency services		
263-26-09-22	MOVED by Councillor Petersen that the Town of Sundre Council grant the request to amend the Sundre Allied Arts Society grant funding to enable the use of the Grants to Organization funding to rehabilitate the Arts Center Storage facility	Legislative Serv.	Completed Appendix #22
264-26-09-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the CAO's report as information		
265-26-09-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the CAO's report as information		
266-26-09-22	MOVED by Councillor Petersen that the Town of Sundre Council directs administration to contact the Dasmesh Cultural Centre to arrange a date and time for a visit	Legislative Serv.	Completed Appendix #23
267-26-09-22	MOVED by Councillor Marr that the Town of Sundre Council accept the CAO's report as information		
268-26-09-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the CAO's report as information		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
269-26-09-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the Departmental Reports for July and August 2022 as information		
270-26-09-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Marr's reports for June, July and August 2022 as information		
<i>Mayor Warnock called a 5 minute recess at 7:06 p.m.</i>			
271-26-09-22	MOVED by Councillor Vardas that Council go into closed meeting at 7:13 p.m.		
272-26-09-22	MOVED By Councillor Petersen that Council return to an open meeting at 7:18 p.m.		
273-26-09-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 7:19 p.m.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
#/D/M/Y	October 12, 2022 Special Open Council Meeting		
Res. #	Council Motion	Action	Status
Attending:	Mayor Warnock, Councillor Anderson, Councillor Marr (by phone), Councillor Isaac, Councillor Vardas. Absent: Councillor Petersen, Councillor Dalke		
274-12-10-22	MOVED by Councillor Anderson that the agenda be approved as amended: 1. Supplemental - Pathway Lighting Project Option(s), and 2. Example of "shroud" for pathway lights		
275-12-10-22	MOVED by Councillor Vardas that the Council of the Town of Sundre approves preceding with Option #2, total completion of Pathway Lighting Project, including cages, with funds not to exceed \$40,354.15 to be drawn from the Municipal New Projects Restricted Surplus Account		
276-12-10-22	MOVED by Councillor Isaac that being the agenda matters have been concluded the meeting adjourned at 1:00 p.m.		
#/D/M/Y	October 17, 2022 Special Open Council Meeting		
Res. #	Council Motion	Action	Status
277-17-10-22	MOVED by Councillor Anderson that the Agenda be approved as presented		
278-17-10-22	MOVED by Councillor Vardas that the Minutes of the Regular Meeting of Council held on September 26, 2022 be approved as presented		
279-17-10-22	MOVED by Councillor Isaac that the Minutes of the Special Meeting of Council held on October 12, 2022 be approved as presented		
280-17-10-22	MOVED by Councillor Petersen that the Town of Sundre Council give First Reading to Bylaw 2022-08, being a bylaw to dispose and transfer a portion of Municipal Reserve, Lot 49MR, Plan 891 092, and further that the Town of Sundre Council schedule a Public Hearing for the disposition and transfer of Municipal Reserve, Lot 49MR, Plan 891 092 on November 14, 2022		
281-17-10-22	MOVED by Councillor Dalke that the Town of Sundre Council maintains the FortisAlberta Franchise Fee at 10% effective January 1, 2023		
282-17-10-22	MOVED by Councillor Marr that the Town of Sundre Council reschedule the October 31, 2022 Regular Meeting of Council to November 1, 2022		
283-17-10-22	MOVED by Councillor Anderson that the Town of Sundre Council proclaim November 2022 as "Family Violence Prevention Month" in the Town of Sundre	Leg. Services	Complete Appendix #24
284-17-10-22	MOVED by Councillor Vardas that the Town of Sundre Council purchase 2 tables and further to waive the Community Centre rental fee in support of the Sundre Hospital Futures Gala, November 19, 2022	Leg. Services	Complete Appendix #25
285-17-10-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the CAO's report as information		
286-17-10-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the CAO's report as information		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
287-17-10-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the letter to Dashmesh Culture Centre as information and directed administration to send suggested dates and times for a tour to Council	Leg. Services	See Appendix #23
Mayor Warnock called a 5 minutes recess at 6:38 p.m.			
288-17-10-22	MOVED by Councillor Vardas that Council go into closed meeting at 6:47 p.m.		
289-17-10-22	MOVED by Councillor Petersen that Council return to an open meeting at 7:24 p.m.		
290-17-10-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 7:25 p.m.		
#/D/M/Y	November 1, 2022 Organizational Meeting		
Res. #	Council Motion	Action	Status
291-01-11-22	MOVED by Councillor Peterson that the Town of Sundre adopt agenda as presented		
	At the request of the Mayor, CAO delivered opening remarks with brief explanation of regulated sections of MGA that requires Council to hold annual organizational meeting		
292-01-11-22	MOVED by Councillor Anderson that the Town of Sundre seating arrangement remain the same as decided at the 2021 Organizational meeting		
293-01-11-22	MOVED by Councillor Vardas that the Town of Sundre Council determine the Deputy Mayor rotation schedule for the months of March 2023 to November 2023, as follows: Councillor Isaac from 01 March ,2023 to the Organizational Meeting 2023		
	Councillor Isaac nominated to serve as Deputy Mayor (Warnock, Petersen, Vardas)		
294-01-11-22	Councillor Isaac accepted nomination		
295-01-11-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the following appointments to Council Committees, Boards and Commissions for a one-year term, 2022-2023 as per Schedule "A".	Leg. Services	Complete Appendix #26
296-01-11-22	MOVED by Councillor Dalke that the Town of Sundre Council approve the appointment of Jodi Orr to the Sundre Library Board, for a 3-year term beginning October 31,2022 end on October 31,2025	Leg. Services	Complete Appendix #27
297-01-11-22	MOVED by Councillor Dalke that the Town of Sundre Council appoints Mrs. Pat Toone, to the Parkland Regional Library Board for a one (1) year Term beginning October 31, 2022, ending in October 31, 2023	Leg. Services	Complete Appendix #28
298-01-11-22	MOVED by Councillor Petersen that the Town of Sundre Council moves to appoint Mr. Mike Beukeboom, to the Intermunicipal Subdivision and Development Appeal Board for a two-year term ending at the Organizational Meeting in October 2024, and	Leg. Services	Complete Appendix #29
299-01-11-22	MOVED by Councillor Marr that the Town of Sundre Council moves to appoint Ms. Shelley Kohut, to the Intermunicipal Subdivision and Development Appeal Board for a two-year term ending at the Organizational Meeting in October 2024.	Leg. Services	Complete Appendix #30

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
300-01-11-22	MOVED by Councillor Marr that the Town of Sundre Council accept the brief review of Council Procedural Bylaw 2022-06 as information.		
301-01-11-22	MOVED by Councillor Petersen that the Town of Sundre Council accept and review of Council Code of Conduct Bylaw 2020-07 as information		
302-01-11-22	MOVED by Councillor Isaac to adjourn the November 1, 2022 Organizational Meeting of Council, and revert to a Regular Council Meeting at 6:42 p.m.		
#/D/M/Y	November 1, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
	<i>The November 1, 2022 Organizational Meeting adjourned at 6:42 p.m.</i>		
303-01-11-22	MOVED by Councillor Dalke that the Agenda be approved as presented or amended as follows		
304-01-11-22	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on October 17, 2022 be approved as presented or amended as follows		
	New Administration Member: CAO introduced Ms. Shantele Smith as Legislative Clerk		
305-01-11-22	MOVED by Councillor Isaac that the Town of Sundre Council proclaim November 2022 as "Senior" Fall Prevention Month" in the Town of Sundre	Leg. Services	Complete Appendix #31
306-01-11-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Mayor's verbal report as information.		
307-01-11-22	MOVED by Councillor Anderson that the Town of Sundre Council approve / refuse the request from the Sundre Curling Club to carry-over of the funds to replace the curling club roof to 2023 of \$29,964.00.	Leg. Services	Complete Appendix #32
308-01-11-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the Departmental Reports for September 2022 as information.		
	<i>Councillor Isaac left the meeting at 6:58 p.m.</i>		
	<i>Councillor Isaac returned to the meeting at 6:59 p.m.</i>		
309-01-11-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's, Councillor Isaac's and Councillor Peterson's reports as information.		
310-01-11-22	MOVED by Councillor Vardas that the Town of Sundre Council determine a response and direct administration to confirm attendance at the 2022 Remembrance Day Service; Mayor Warnock to attend.	Leg. Services	Complete Appendix #33
311-01-11-22	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 7:05 p.m.		

SCHEDULE A - 2022

Mayor Richard Warnock

Date	Description	Expense	Cost
01-20-2022	Red Deer River Municipal Users Group Regular Meeting	Per Diem	\$ 100.00
01-05-2022	ABMunis EPR Municipal Workshop	Per Diem	\$ 80.00
01-17-2022	Sundre Wellness Advocacy Committee	Per Diem	\$ 80.00
01-18-2022	Mayors South Central Alberta Committee	Per Diem	\$ 80.00
01-19-2022	ABMunis Alberta Provincial Police Service	Per Diem	\$ 80.00
02-23-2022	SPOG - Meeting Olds	Per Diem	\$ 100.00
02-02-2022	Keep Alberta RCMP Engagement Meeting - Olds	Per Diem	\$ 120.00
02-10-2022	AB Provincial Police Transition Study Meeting - Olds	Per Diem	\$ 120.00
02-14-2022	Sundre Wellness Advocacy Committee - Sundre	Per Diem	\$ 80.00
02-17-2022	Brownlee LLP Emerging Trends in Municipal Law - Zoom Meeting	Per Diem	\$ 240.00
02-02-2022	Keep AB RCMP, Provincial Police Study Meeting, MVSH Chair , Succession Meeting, SPOG, CAEP	Mileage/Meals	\$ 337.00
02-03-2022	Mayor's Meeting	Food	\$ 28.19
03-09-2022	ABMunis - Leadership Caucus	Mileage	\$ 311.10
03-09-2022	ABMunis - Leadership Caucus	Meals	\$ 23.15
03-10-2022	ABMunis - Leadership Caucus	Hotel	\$ 535.99
03-16-2022	Central Alberta Mayors and Reeves Mtg. Red Deer	Mileage	\$ 64.05
03-17-2022	Red deer River Municipal Users Group Regular Meeting - Drumheller	Mileage	\$ 197.03
03-23-2022	Sunpine Fores Products Mtg. - Caroline	Mileage	\$ 48.80
03-16-2022	Central Alberta Mayors and Reeves Mtg. Red Deer	Per Diem	\$ 140.00
03-17-2022	Red Deer River MUG Drumheller	Per Diem	\$ 280.00
03-23-2022	Sunpine SPRIT Meeting - Caroline	Per Diem	\$ 140.00
03-09-2022	ABMunis Municipal Leadership Caucus Edmonton	Per Diem	\$ 600.00
03-15-2022	Mayor's South Central Alberta Meeting	Per Diem	\$ 80.00
03-16-2022	Red Deer Municipal Users Group Reg Meeting - Drumheller	Hotel	\$ 161.32
9-Apr-22	Council Strategic Planning Session	Per Diem	\$ 280.00
14-Apr-22	ICC Meeting - Sundre/MVC	Per Diem	\$ 120.00
14-Apr-22	Sundre Wellness Advocacy Meeting	Per Diem	\$ 80.00
23-Apr-22	Council Spring Workshop - Red Deer	Per Diem	\$ 280.00
24-Apr-22	Council Spring Workshop - Red Deer	Per Diem	\$ 240.00
22-Apr-22	Council Spring Workshop - Travel	Per Diem	\$ 20.00
22-Apr-22	Council Spring Workshop - Travel	Per Diem	\$ 20.00
22-Apr-22	ABMunis - Sustainability & Environment	Mileage	\$ 129.23
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodations	\$ 316.12
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 53.50
26-May-22	ICC Meeting - Sundre/MVC	Per Diem	\$ 120.00
June 2 - 6	FCM Annual Conference - Regina SK	Per Diem	\$ 1,000.00

5-Jun-22	FCM Annual Conference - Regina SK	Per Diem	\$ 280.00
13-Jun-22	Sundre Wellness Advocacy Committee	Per Diem	\$ 80.00
13-Jun-22	Sundre Grant Review Committee	Per Diem	\$ 80.00
14-Jun-22	S. McDougal Flats ASP Meeting @ MVC	Per Diem	\$ 110.00
14-Jun-22	S. McDougal Flats ASP Meeting @ MVC	Mileage	\$ 61.00
26-Sep-22	S. McDougal Flats ASP Meeting @ MVC - Retracted	Mileage	-\$ 61.00
16-Jun-22	MAP Meeting @ MVC	Mileage	\$ 61.00
16-Jun-22	MAP Meeting @	Per Diem	\$ 110.00
22-Jun-22	MA Summer Leaders Caucus	Per Diem	\$ 270.00
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	\$ 600.00
July 11 - 13	MVC Meetings - Joint ICC, S. McDougal ASP, Sundre Wellness Presentation	Per Diem	\$ 370.00
july 18 - 20	RDRMUG & Fortis Emerging Electricity Needs	Per Diem	\$ 220.00
13-Jul-22	MVC Wellness Resolution Presentation	Mileage	\$ 61.00
15-Jul-22	AB Munis Sustainability & Enviro Committee	Accommodations	\$ 147.71
16-Jul-22	Bowden Parade Candy	Misc	\$ 212.36
18-Jul-22	RDRMUG Dickson Dam Tour	Mileage	\$ 73.20
20-Jul-22	Fortis AB Emerging Electricity Needs	Mileage	\$ 128.10
9-Aug-22	MVC ASP - S. McDougall	Per Diem	\$ 120.00
9-Aug-22	MVC ASP - S. McDougall	Mileage	\$ 30.00
22-Aug-22	Sundre Wellness Advocacy Mtg	Per Diem	\$ 80.00
9-Sep-22	Westjet - Penticton / Calgary Return (For Sept 30 Lagoon Ground Breaking)	Expense	\$ 444.00
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Registration	\$ 395.00
26-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Per Diem	\$ 1,100.00
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Meals	\$ 56.25
23-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Accommodations	\$ 1,270.50
22-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Meals	\$ 102.50
22-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Accommodations	\$ 405.00
			\$ 13,492.10
			Spent

Councillor Todd Dalke

Date	Description	Expense	Cost
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodation	\$ 316.12
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 71.00
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	\$ 600.00
23-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Accommodations	\$ 1,080.00
22-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Meals	\$ 22.00
22-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Accommodations	\$ 270.00
			\$ 2,359.12
			Spent

Councillor Paul Isaac

Date	Description	Expense	Cost
22-Mar-08	Meeting with Minister Hornier	Per Diem	\$ 80.00
22-Mar-09	Municipal Leadership Caucus - Edmonton	Per Diem	\$ 640.00
4-Apr-22	Spring Workshop Red Deer	Per Diem	\$ 640.00
22-Mar-08	Municipal Leadership Caucus - Edmonton	Mileage	\$ 328.18
22-Mar-08	Municipal Leadership Caucus - Edmonton	Meal	\$ 63.46
22-Mar-08	Municipal Leadership Caucus - Edmonton	Cab ride	\$ 16.20
22-Apr-22	Spring Workshop Red Deer	Mileage	\$ 134.20
22-Apr-22	Spring Workshop Red Deer	Meal	\$ 14.09
9-Apr-22	2022 Strategic Planning	Per Diem	\$ 280.00
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodations	\$ 316.12
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 55.00
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	\$ 600.00
2022-07-08	Alberta Recreation & Parks Conference (Jasper)	Registration	\$ 695.00
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Registration	\$ 395.00
23-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Per Diem	\$ 1,160.00
23-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Mileage	\$ 158.60
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Meals	\$ 93.25
23-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Accommodations	\$ 1,440.00
22-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Meals	\$ 84.50
22-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Accommodations	\$ 405.00
22-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Per Diem	\$ 1,040.00
26-Oct-22	ARPA Conference - Jasper	Mileage	\$ 584.38
26-Oct-22	ARPA Conference - Jasper	Park Pass	\$ 145.25
30-Oct-22	ARPA Conference - Jasper	Meal	\$ 6.30

			\$ 9,374.53
			Spent

Councillor Jaime Marr

Date	Description	Expense	Cost
01-19-2022	Library Monthly Meeting	Per Diem	\$ 80.00
01-18-2022	Aquaplex Monthly Meeting	Per Diem	\$ 80.00
02-03-2022	ITAC Calgary Conference Registration	Registration	\$ 299.00
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodation	\$ 316.12
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 50.00
2022-04-24	Spring Workshop April 22 - 24, 2022 Red Deer	Mileage	\$ 124.44
2022-05-14	Aggie Days - Cremona	Mileage	\$ 42.70
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	\$ 600.00
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Registration	\$ 395.00
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Meals	\$ 83.75
23-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Accommodations	\$ 1,260.00
22-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Meals	\$ 88.50
22-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Accommodations	\$ 405.00
			\$ 3,824.51
			Spent

Councillor Owen Peterson

Date	Description	Expense	Cost
01-18-2022	Museum Board Meeting	Per Diem	\$ 80.00
02-15-2022	SDHS Monthly Meeting	Per Diem	\$ 80.00
03-15-2022	SDHS Monthly Meeting	Per Diem	\$ 80.00
04-23-2022	Spring Workshop April 22 - 24, 2022 Red Deer	Per Diem	\$ 610.00
04-19-2022	SDHS Monthly Meeting	Per Diem	\$ 80.00
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodation	\$ 316.12
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 51.50
22-Mar-22	SAR Meeting	Per Diem	\$ 80.00
21-Jun-22	SDHS Monthly Meeting	Per Diem	\$ 80.00
22-Jun-22	AM Summer Leaders Caucus	Per Diem	\$ 270.00
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	\$ 600.00
11-Jul-22	Joint Council Meeting with MVC	Per Diem	\$ 150.00
19-Jul-22	SDHS Regular Meeting	Per Diem	\$ 100.00
23-Aug-22	SDHS Regular Meeting	Per Diem	\$ 80.00
26-Sep-22	Alberta Municipalities Conference Sept 21-23/22	Per Diem	\$ 820.00
20-Sep-22	Alberta Municipalities Conference Sept 21-23/22	Meal	\$ 17.00
23-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Accommodations	\$ 945.00
21-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Per Diem	\$ 830.00
22-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Meals	\$ 83.00
22-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Accommodations	\$ 405.00
19-Oct-22	SDHS AGM	Per Diem	\$ 80.00
			\$ 5,837.62
			Spent

Councillor Chris Vardas

Date	Description	Expense	Cost
02-17-2022	Sundre to Nexsource Sylvan/CAEP Meeting Red Deer	Mileage	\$ 341.18
02-17-22	CAEP Nexsource Feb 17 - 23, 2022	Per Diem	\$ 600.00
02-03-2022	ITAC - Calgary - Conference Registration	Registration	\$ 299.00
2022-03-07	ITAC Calgary - March 7 - 9, 2022	Per Diem	\$ 680.00
2022-04-09	2022 Strategic Planning	Per Diem	\$ 280.00
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodations	\$ 316.12
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 65.00
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Per Diem	\$ 640.00
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	\$ 600.00

2022-07-08	Alberta Recreation & Parks Conference (Jasper)	Registration	\$ 695.00
20-Sep-22	Alberta Municipalities Conference Sept 21-23/22	Per Diem	\$ 1,160.00
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Registration	\$ 395.00
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Meals	\$ 130.25
23-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Accommodations	\$ 1,287.30
22-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Meals	\$ 112.50
22-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Accommodations	\$ 405.00
			\$ 8,006.35
			Spent

Councillor Connie Anderson

Date	Description	Expense	Cost
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodations	\$ 316.12
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 51.00
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Per Diem	\$ 640.00
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Mileage	\$ 134.51
6-Jul-22	Alberta Muni's Conf, Sept 21-23/22 (<i>did not attend, no refund notification past refund window</i>)	Registration	\$ 600.00
22-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Meals	\$ 98.50
22-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Accommodations	\$ 270.00
			\$ 2,110.13
			Spent



717 Main Avenue West | P O Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F 403 638 2100 | E townmail@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Central Alberta Economic Partnership
5013 – 49 AV
Red Deer, AB T4N 3X1

Attn: Ms. Kimberley Worthington, Executive Director

Dear Ms. Worthington

RE: 2022-2023 Appointment of Council Member to CAEP

The Town of Sundre Council appointed the following member of Council to the Central Alberta Economic Partnership group for a term of one (1) year, at the Organizational Meeting, held on November 01, 2022, under Motion No. 295-01-11-22;

Councillor Chris Vardas

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file



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From the Office of the Chief Administrative Officer

November 3, 2022

Royal Canadian Mounted Police
Citizens on Patrol Group
215 - 6 Avenue NE
Sundre, AB T0M 1X0

Attn: Sgt. Trent Spurlie

Re: 2022-2023 Appointment to Citizens on Patrol Group

To Sgt. Spurlie,

The Town of Sundre Council appointed the following member of Council to the Sundre Citizens on Patrol Group for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, under Motion No. 295-01-11-22;

Councillor Todd Dalke

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file



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From the Office of the Chief Administrative Officer

November 3, 2022

Sundre Search and Rescue
PO Box 175
Sundre, AB T0M 1X0

Attn: Mr. Paul Smith, President

Re: 2022-2023 Appointment to SCCR Committee

Dear Mr. Smith,

The Town of Sundre Council appointed the following member of Council to the Sundre Search and Rescue Group for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, Motion No. 295-01-11-22;

Councillor Owen Petersen

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at 403-638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file



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From the Office of the Chief Administrative Officer

November 3, 2022

Alberta Health Services
Sundre Hospital Futures
Bag 3
701 – 1 Street NE
Sundre, AB T0M 1X0

Attn: Mr. Gerald Ingeveld

RE: 2022-2023 Appointment to the Sundre Hospital Futures Advisory Committee

Dear Mr. Ingeveld,

The Town of Sundre Council appointed the following member of Council to the Sundre Hospital Futures Advisory Committee for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, under Motion No. 295-01-11-22;

Councillor Chris Vardas

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file



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From the Office of the Chief Administrative Officer

November 3, 2022

Red Deer River Municipal Users Group
c/o Town of Drumheller
224 Centre Street
Drumheller, AB T0J 0Y4

Attn: Mr. Keith Ryder, Executive Director

Re: 2022-2023 Appointment to the Red Deer River Municipal Users Group

Dear Mr. Ryder,

The Town of Sundre Council appointed the following members of Council to the Red Deer River Municipal Users Group for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, under Motion No. 295-01-11-22;

**Mayor Richard Warnock, and
Alternate, Councillor Todd Dalke**

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at 403-638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file



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From the Office of the Chief Administrative Officer

November 3, 2022

Red Deer River Watershed Alliance
4918 – 59 Street
Red Deer, AB T4N 2N1
Attn: Mr. Jeff Hanger, Executive Director

Re: 2022-2023 Appointment to the Red Deer River Watershed Alliance

Dear Mr. Hanger,

The Town of Sundre Council appointed the following members of Council to the Red Deer River Watershed Alliance for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, under Motion No. 295-01-11-22;

Mayor Richard Warnock
Alternate, Councillor Todd Dalke

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file



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From the Office of the Chief Administrative Officer

November 3, 2022

**Sundre Forest Products / West Fraser
Public Involvement Round Table
PO Box 1
Highway 584 W.
Sundre, AB T0M 1X0**

Attention: Mr. Bruce Alexander

Re: 2022-2023 Appointment to the Sundre Forest Products/West Fraser Round Table

Dear Mr. Alexander,

The Town of Sundre Council, appointed the following members of Council to Sundre Forest Products / West Fraser's Public Involvement Round Table for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, under Motion No. 295-01-11-22;

**Mayor Richard Warnock, and
Councillor Paul Isaac**

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

**Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre**

/file

From the Office of the Chief Administrative Officer

November 3, 2022

Sundre and District Historical Society
PO Box 314
211 - 1st Ave SW
Sundre, AB T0M 1X0

Attn: Ms. Hailey Lightbown, Museum Executive Director

Re: 2022-2023 Appointment to the Sundre & District Historical Society

Dear Ms. Lightbown,

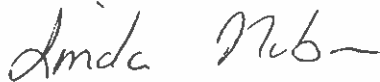
The Town of Sundre Council, appointed the following members of Council to the Sundre and District Historical Society for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, under Motion No. 295-01-11-22;

**Councillor Owen Petersen, and
Alternate, Councillor Jaime Marr**

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,



Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file



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From the Office of the Chief Administrative Officer

November 3, 2022

Sundre and District Chamber of Commerce
PO Box 1085
500 Main Ave E
Sundre, AB T0M 1X0

Attn: Monica St. Dennis, President

Re: 2022-2023 Appointment to the Sundre and District Chamber of Commerce

Dear Ms. St. Dennis,

The Town of Sundre Council, appointed the following members of Council to the Sundre and District Chamber of Commerce for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, under Motion No. 295-01-11-22 ;

**Councillor Connie Anderson, and
Alternate, Councillor Paul Isaac**

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file



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From the Office of the Chief Administrative Officer

November 3, 2022

Sundre Family Community Support Services
Box 1846
Sundre, AB T0M1X0

Attn: Ms. Sari Werezak

Re: 2022-2023 Appointment to the Greenwood Neighbourhood Place / FCSS

Dear Ms. Werezak

The Town of Sundre Council, appointed the following members of Council to the Greenwood Neighbourhood Place / FCSS group for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, under Motion No. 295-01-11-22;

**Councillor Todd Dalke, and
Alternate, Councillor Jaime Marr**

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at 403-638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file



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From the Office of the Chief Administrative Officer

November 3, 2022

**Sundre Municipal Library Board
Box 539
#2, 96 – 2 Avenue NW
Sundre, AB T0M 1X0**

Attn: Ms. Karen Tubb

Re: 2022-2023 Appointment to the Sundre Municipal Library Board

Dear Ms. Tubb

The Town of Sundre Council, appointed the following member of Council to the Sundre Municipal Library Board for a term of one (1) year, at the Organizational Meeting held on November 1, 2022, under Motion No. 295-01-11-22;

Councillor Jaime Marr

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

**Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre**

/file



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From the Office of the Chief Administrative Officer

November 3, 2022

Intermunicipal Collaborative Committee (ICC)
Mountain View County
Bag 100
Didsbury, AB T0M 0W0

Attn: Mr. Jeff Holmes, CAO

Re: 2022-2023 Appointment of Members to ICC

Dear Mr. Holmes;

The Town of Sundre Council appointed the following members of Council to the Intermunicipal Collaborative Committee for a term of one (1) year, at the Organizational Meeting held on November 1, 2022, under Motion No. 295-01-11-22;

Mayor Richard Warnock
Councillor Chris Vardas
Councillor Todd Dalke

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

Please feel free to forward any pertinent information to the Recording Secretary for the ICC: Betty Ann Fountain, (403) 638-3551 ext. 102 or Email: bettyann.f@sundre.com

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file



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From the Office of the Chief Administrative Officer

November 3, 2022

Mountain View Seniors' Housing
301, 6501 – 51 Street
Olds, AB T4H 1Y6

Attn: Mr. Sam Smalldon
Chair: Heather Ryan

Re: 2022-2023 Appointment to Mountain View Seniors' Housing Board

Dear Mr. Smalldon,

The Town of Sundre Council appointed the following members of Council to the Mountain View Senior's Housing Group for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, under Motion No. 295-01-11-22;

**Mayor Richard Warnock, and
Alternate, Councillor Chris Vardas**

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403 638 2100 | E townmail@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Mountain View Regional Waste Management Commission
Box 2130
1414 – 16 Street
Didsbury, AB T0M 0W0

Attn: Michael Wuetherick, CAO

Re: 2022-2023 Appointment to the MVRWMC

Dear Mr. Wuetherick

The Town of Sundre Council appointed the following members of Council to the Mountain View Regional Waste Management Commission for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, under Motion No. 295-01-11-22;

**Mayor Richard Warnock, and
Alternate, Councillor Chris Vardas**

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Intermunicipal Planning Commission
Mountain View County
Bag 100
Didsbury, AB T0M 0W0
Attn: Mr. Jeff Holmes, CAO

Re: 2022-2023 Appointment of Members to IMPC

Dear Mr. Holmes;

The Town of Sundre Council appointed the following members of Council to the Intermunicipal Planning Commission for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, under Motion No. 295-01-11-22;

**Mayor Richard Warnock, and
Councillor Connie Anderson**

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file



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From the Office of the Chief Administrative Officer

November 3, 2022

Sundre and District Aquatic Society
P.O. Box 648
Sundre, AB T0M1X0

Re: 2022-2023 Appointment to Sundre and District Aquatic Society

Dear Sir or Madame,

The Town of Sundre Council appointed the following members of Council to the Sundre and District Aquatic Society for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, under Motion No. 295-01-11-22;

**Councillor Jaime Marr, and
Alternate, Councillor Owen Petersen**

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file



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From the Office of the Chief Administrative Officer

November 3, 2022

**Sundre Petroleum Operators Group
PO Box 1833
Sundre, AB T0M 1X0**

Attn: Tracey McCrimmon, Executive Director

Re: 2022-2023 Appointment to the Sundre Petroleum Operators Group

Dear Ms. McCrimmon;

The Town of Sundre Council, appointed the following members of Council to the Sundre Petroleum Operators Group for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, under Motion No. 295-01-11-22;

**Mayor Richard Warnock, and
Councillor Jaime Marr**

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

**Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre**

/file



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From the Office of the Chief Administrative Officer

November 3, 2022

Alberta Health Services
Sundre Wellness Advocacy Committee
Bag 3
701 – 1 Street NE
Sundre, AB T0M 1X0

Attn: Mr. Gerald Ingeveld

RE: 2022-2023 Appointment to the Sundre Wellness Advocacy Committee

Dear Mr. Ingeveld,

The Town of Sundre Council, appointed the following members of Council to the Sundre Wellness Advocacy Committee for a Term of one (1) year ending in October 2023, at the Organizational Meeting held on November 01, 2022 under Motion No. 295-01-11-22;

**Mayor Richard Warnock
Councillor Owen Petersen**

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillor.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file





717 Main Avenue West | P O Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E townmail@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Sundre Municipal Library Board
Box 539
#2, 96 – 2 Avenue NW
Sundre, AB T0M 1X0

Attn: Mr. Anton Walker

Re: Appointment to the Sundre Municipal Library Board

Dear Mr. Walker

The Town of Sundre Council was presented with a recommendation for an appointment to the Sundre Municipal Library Board, at the November 01, 2022, Regular Council Meeting.

"MOVED by Councillor Dalke that the Town of Sundre Council approve the appointment of Jodi Orr to the Sundre Library Board, for a 3-year term beginning October 31, 2022 end on October 31, 2025".

If you require additional information, please contact our Legislative Services Department at (403) 638-3551, ext. 114.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

Cc: Council



717 Main Avenue West | P O Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403 638 2100 | E townmail@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Parkland Regional Library Board
5404 56 Avenue
Lacombe, AB T4L 1G1
Attn: Executive Secretary

Re: Appointment to the Parkland Regional Library Board

Dear Sir/Madame:

The Town of Sundre Council appointed Ms. Patricia Toone as the Town of Sundre's representative to Parkland Regional Library Board for a term of one (1) year, at the Organizational Meeting held on November 1, 2022.

"MOVED by Councillor Dalke that the Town of Sundre Council appoints Mrs. Pat Toone, to the Parkland Regional Library Board for a one (1) year Term beginning October 31, 2022, ending in October 31, 2023".

If you require additional information, please contact our Legislative Services Department at (403) 638-3551 ext. 114.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

cc: Council
P. Toone



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403 638 3551 | F. 403 638 2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Mr. Mike Beukeboom
PO Box 79
Sundre, AB T0M 1X0

Re: Appointment to Inter-municipal Subdivision & Development and Appeal Board (ISDAB)

Dear Mike,

The Town of Sundre Council appointed Mr. Mike Beukeboom as a representative to the Intermunicipal Subdivision and Development Appeal Board, at the Organizational Meeting held on November 1, 2022.

"MOVED by Councillor Petersen that the Town of Sundre Council moves to appoint Mr. Mike Beukeboom, to the Intermunicipal Subdivision and Development Appeal Board for a two-year term ending at the Organizational Meeting in October 2024".

The Council of the Town of Sundre would like to thank you for your continued interest and commitment to the Town of Sundre.

If you have any questions, please contact me at 403.638.3551 or email linda.n@sundre.com.

Warm regards,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: J. Allan, Town of Sundre, Clerk ISDAB
Town of Carstairs, Clerk ISDAB
Town of Didsbury, Clerk ISDAB
Village of Cremona, Clerk ISDAB



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Ms. Shelley Kohut (Harder)
PO Box 1476
Sundre, AB T0M 1X0

Re: Appointment to Inter-municipal Subdivision & Development and Appeal Board (ISDAB)

Dear Shelley,

The Town of Sundre Council appointed Ms. Shelley Kohut as a representative to the Intermunicipal Subdivision and Development Appeal Board, at the Organizational Meeting held on November 1, 2022.

"MOVED by Councillor Marr that the Town of Sundre Council moves to appoint Ms. Shelley Kohut, to the Intermunicipal Subdivision and Development Appeal Board for a two-year term ending at the Organizational Meeting in October 2024".

The Council of the Town of Sundre would like to thank you for your continued interest and commitment to the Town of Sundre.

If you have any questions, please contact me at 403.638.3551 or email linda.n@sundre.com.

Warm regards,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: J. Allan, Town of Sundre, Clerk ISDAB
Town of Carstairs, Clerk ISDAB
Town of Didsbury, Clerk ISDAB
Village of Cremona, Clerk ISDAB



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

November 2, 2022, 2022

Finding Balance Alberta
c/o University of Alberta, 4075 RTF
8308 114 St NW
Edmonton, AB T6G 2V2

email: info@findingbalancealberta.ca

RE: November Seniors' Falls Prevention Month Proclamation

Dear Sir/Madam,

At the Regular Meeting of Council held on November 1st, 2022, Council proclaimed November 2022 as Seniors' Falls Prevention Month in Sundre by the following motion:

"MOVED by Councillor Isaac that the Town of Sundre Council proclaim November 2022 as "Senior' Fall Prevention Month" in the Town of Sundre."

Attached is a copy of the signed proclamation. The proclamation will be posted on the Town of Sundre website for the month of November 2022.

On behalf of the Citizens of Sundre, Council wishes to express their gratitude to you, the staff and volunteers of the Finding Balance Alberta for all the good work you do in our communities.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council
:attachment



PROCLAMATION

NOVEMBER SENIORS' FALLS PREVENTION MONTH

WHEREAS seniors are a vital part of our families, communities, and province giving generously of their wisdom, experience, and love; and

WHEREAS falls are the leading cause of injuries amongst seniors; and

WHEREAS 20-30% of seniors in Alberta will fall at least once a year; and

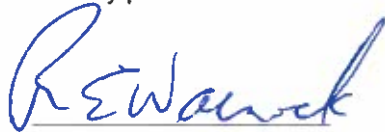
WHEREAS falls among our seniors will result in over 9,000 hospital admissions and 33,580 emergency dept visits each year; and

WHEREAS falling, and the fear of falling, can lead to depression and hopelessness, loss of mobility, and loss of independence; and

WHEREAS individuals and organizations from a multitude of disciplines across Alberta are working together to increase awareness of this issue and encourage Albertans to take steps to prevent seniors' falls; and

WHEREAS the quality of life is improved for Alberta seniors who remain healthy, active, and independent;

NOW THEREFORE, I Richard Warnock Mayor of Sundre, on behalf of Council and the Citizens of Sundre, do Hereby proclaim his month of November 2022 to be Seniors' Falls Prevention Month in Sundre.



Mayor Richard Warnock



findingbalancealberta.ca

Challenge
Your
Balance

Build
Strength

Be
Active

CONTACT

tel: 780-302-6019
email: info@findingbalancealberta.ca

REV 10/20





717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

November 2, 2022

Sundre Curling Club
PO Box 993
Sundre, AB T0M 1X0

Attn: Mr. Svend Nielsen

Re: Sundre Curling Club Carry-over of Funding to 2023

Dear Mr. Nielsen,

At the November 1, 2022 Regular Council Meeting, Council approved your request to carry-over the Grants to Organization funding, in the amounts of \$11,616.00 and \$18,348.00 approved in June of 2022. This approval will allow the Sundre Curling Club to carry-over the funds to 2023.

Council greatly appreciates the Sundre Curling Club's application to amend the Use of Funds which embraces Council's Strategic Plan of responsible governance, transparency and communication with our citizens and community groups.

The Town of Sundre will require confirmation of funding received from the Club's grant applications to the Community Facility Enhancement and Alberta Tourism Grant Program.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council



DEPARTMENTAL REPORT

DEPARTMENT	Fire Department
SUBMITTED BY	Ross Clews Fire Chief
DATE	November 21, 2022
FOR MONTHS OF	October 2022

911 DISPATCHES:	
	Emergency Response Numbers, 320 Total Calls Year to Date October 2022, Responses – 33 Total
Response Types:	<ul style="list-style-type: none"> ➤ Medical Assist - 15 ➤ Alarms - 3 ➤ Structure Fire/Mutual Aid- 2 ➤ Motor Vehicle Collisions - 8 ➤ Outside/Vegetation fire – 5 Location Breakdown as Below
Results:	<ul style="list-style-type: none"> ➤ All incidents Responded, Managed and Resolved by SFD Members
TRAINING & ACTIVITIES	
In-Hall/Weekly:	October in House Training consisted of the following: <ul style="list-style-type: none"> ➤ Foothills Terrace Fire Drill Observation and Critique ➤ Pump Operation and Hose Handling Practical Training ➤ Vehicle Extrication Technique Practical Training ➤ Medical Training Patient Stabilization Community/Public Relations Events <ul style="list-style-type: none"> ➤ Sundre Fire Community Pumpkin Carving ➤ Halloween Night Neighborhood tours and Treat handout
Formal Courses in-Progress/Upcoming:	<ul style="list-style-type: none"> ➤ NFPA 1001 Level I, New Recruits and High School Junior Firefighters ➤ 8 Highschool Cadets Enrolled in Training ➤ 7 Fire Recruits Enrolled in Training ➤ 4 members taking Red Cross Advanced First Aid Course ➤ RCMP Evidence Protection, Collection, and Agency Collaboration Training Date TBD ➤ Plains-Midstream training/information session Date TBD ➤ Trans Canada Pipeline Information/training session Date TBD ➤ ICS-300 course Date TBD ➤ West Fraser Mill Tour/Hazard Identification/facility layout Date TBD
Fire Hall:	
Building/Maintenance:	<ul style="list-style-type: none"> ➤ EMS Side Furnace repair/replacement RFD Required

SFD Units - Equipment	
Units:	➤ All Unit and Equipment issues repaired and Inservice
Equipment:	➤ 3 Sets of Bunker gear delivered and in service
Safety Codes:	
Inspections -Occupancies	➤ Fire Inspections scheduled on Request – Complaint Basis Behind schedule currently
Status:	➤ Safety Codes Officer training 3 Members - 60% completed

Sundre Fire Department Call Statistics Breakdown by Location

INCIDENTS	Town of Sundre	Mountain View County	Clearwater County	Bighorn MD	Total	October
Fires	5	10	2	0	17	1
Outside Fires	1	6	1	0	8	1
Unreported control Burn	1	1	0	0	2	1
Rubbish/Grass Fires	3	9	2	0	14	3
Investigation of Smoke	0	1	0	0	1	0
Electrical Public Hazard	0	2	0	0	2	0
Alarm -No Fire -Steam	0	1			1	0
Alarm -No Fire - detector activated	10	0	0	0	10	0
False Alarms	23	8	0	0	31	3
Gas Leak Miscellaneous	1	0	0	0	1	0
Gas Leak Natural Gas	0	0			0	0
Gas Leak Response to CO	2	2	1		5	0
Medical Assists	69	51	8	0	128	15
Medical Assists-stood down	2	1			3	
Miscellaneous Rescues	0	1	1		2	
Motor Vehicle Collisions	5	19	2	1	27	8
Mutual Aid Requests	0	4		3	7	1
Miscellaneous	1	5			6	
Total	123	121	17	4	265	33

DEPARTMENTAL REPORT

DEPARTMENT	Planning and Economic Development
SUBMITTED BY	Benazir Thaha Valencia, Manager of Planning & Economic Development
DATE	November 28, 2022
FOR MONTH OF	October 2022

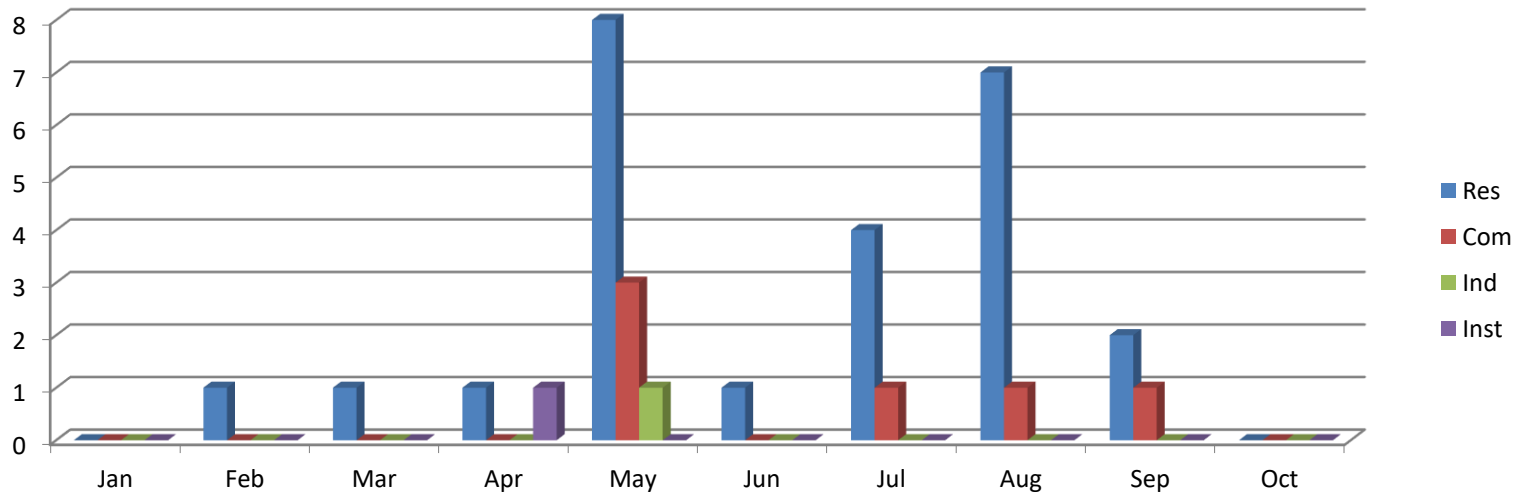
TOPIC #1	Development and Building Permits
	<ul style="list-style-type: none"> • Development Permits – 0 • Building Permits – 0 • Electrical Permits – 4 • Gas Permits – 2 • Plumbing Permits - 2
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Electrical & Gas Permits issued for a variety of residential projects.
TOPIC #2	Real Property Reports (RPRs)
	<ul style="list-style-type: none"> • RPRs – 3
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • RPRs are submitted with a request for a Stamp of Compliance to facilitate the sale of the property. The role of Administration is to assist property owners to solve non-compliant issues.
TOPIC #3	Area Structure Plans (ASP)
	<ul style="list-style-type: none"> • Completion of two internal reviews for the NW quarter sections Area Structure Plans (Mountain Spring and Sundre Hills).
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Mountain Spring: Planning and Engineering comments shared with Developer's Consultants providing opportunity to amend the ASP for Mountain Spring before formal external circulation and first reading of bylaw. • Sundre Hills: Planning and Engineering comments shared with Developer's Consultant prior to public hearing.
TOPIC #4:	Disposal of Municipal Reserve
	<ul style="list-style-type: none"> • Preparation of a Municipal Reserve Bylaw for the disposal of a portion of MR49, Plan 891 092 for the construction of the Highway 27 roundabout by AECOM on behalf of Alberta Transportation.
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • First Reading approved by Council on October 17, 2022. • Public Hearing scheduled for November 14, 2022.
TOPIC #5:	Bike Park Site Analysis
	<ul style="list-style-type: none"> • Town of Sundre Bike Club interested in developing MR lands into a pump track.
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Site assessment conducted and report to follow.
TOPIC #6:	Joint Use Agreement with Chinook Edge School Division

	<ul style="list-style-type: none"> Review and update existing Joint Use Agreement with the Chinook Edge School Division as per the MGA requirement to have an agreement with school boards by June 2023.
RESOLUTIONS/SUCCESSIONS:	<ul style="list-style-type: none"> Completed review and updated agreement in collaboration with Chinook Edge School Board Representative.
TOPIC #7:	Land Use Bylaw
	<ul style="list-style-type: none"> Staff continue to review land use bylaw to ensure clarity in language and regulations for applicants.
RESOLUTIONS/SUCCESSIONS:	<ul style="list-style-type: none"> Administration is reviewing the Land Use Bylaw and “housekeeping” amendments will be forthcoming.
TOPIC #8:	Municipal Development Plan (MDP)
	<ul style="list-style-type: none"> The Town’s Municipal Plan was drafted and approved by Council in 2013. A comprehensive review and rewrite of Municipal Development Plan is required to bring it current standards.
RESOLUTIONS/SUCCESSIONS:	<ul style="list-style-type: none"> Administration has commenced on the project management plan for the MDP rewrite.
TOPIC #9:	Growth Analysis for MDP
	<ul style="list-style-type: none"> Analysis to provide rationale for growth, density objectives and future land use to inform the MDP.
RESOLUTIONS/SUCCESSIONS:	<ul style="list-style-type: none"> WSP Canada Inc. is retained to provide a desktop analysis to estimate population growth, land needs and conceptual mapping. Completion in December 2022.
TOPIC # 10:	Administrative
	<ul style="list-style-type: none"> Filing Project – ongoing.
RESOLUTIONS/SUCCESSIONS:	<ul style="list-style-type: none"> Improved departmental efficiencies, knowledge, and team building. Improves overall departmental performance, transparency, and stakeholder engagement. Succession planning underway to build capacity within the department.

Attachments	October 2022 Building Permit Statistics
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**MONTHLY BUILDING REPORT
FOR THE MONTH OF OCTOBER 2022**

	Oct. 2022			2022 Year To Date			2021 Year to Date		
	Dwelling	No. of	Building	Dwelling	No. of	Building	Dwelling	No. of	Building
	Units	Permits	Value	Units	Permits	Value	Units	Permits	Value
RESIDENTIAL									
Two-Storey				0	0	\$ -	0	0	\$ -
Bungalows				1	0	\$ -	1	1	\$ 335,000
Bi-Level				0	0	\$ -	0	0	\$ -
	0	0	\$ -	0	0	\$ -	0	0	\$ -
Duplex/Semi Det.	0	0	\$ -	2	4	\$ 950,000	0	0	\$ -
Multi-Family				0	0	\$ -	0	0	\$ -
Mobile Homes				2	2	\$ 600,000	1	1	\$ 200,000
Accessory Buildings		0	\$ -	1	3	\$ 45,000	0	6	\$ 157,000
Renovation/Addition	0	0	\$ -	0	16	\$ 161,385	0	16	\$ 143,850
							0	0	\$ -
Sub-Total	0	0	\$ -	5	25	\$ 1,756,385	2	24	\$ 835,850
COMMERCIAL									
Building Starts		No. of	Building		No. of	Building		No. of	Building
Renovation/Addition		Permits	Value		Permits	Value		Permits	Value
		0	\$ -		0	\$ -		0	\$ -
		0	\$ -		3	\$ 148,000		6	\$ 323,619
		0	\$ -		6	\$ 148,000		6	\$ 323,619
INDUSTRIAL									
Building Starts		No. of	Building		No. of	Building		No. of	Building
Renovation/Addition		Permits	Value		Permits	Value		Permits	Value
		0	\$ -		0	\$ -		0	\$ -
		0	\$ -		2	\$ 27,000		0	\$ -
		0	\$ -		2	\$ 27,000		0	\$ -
									0
INSTITUTIONAL									
Building Starts		No. of	Building		No. of	Building		No. of	Building
Renovation/Addition		Permits	Value		Permits	Value		Permits	Value
		0	\$ -		0	\$ -		0	\$ -
		0	\$ -		0	\$ -		2	\$ 118,575
		0	\$ -		0	\$ -		2	\$ 118,575
TOTAL	Dwelling	No. of	Building	Dwelling	No. of	Building	Dwelling	No. of	Building
	Units	Permits	Value	Units	Permits	Value	Units	Permits	Value
	0	0	\$ -	6	33	\$ 1,931,385	2	32	\$ 1,278,044



DEPARTMENTAL REPORT

DEPARTMENT	Operations
SUBMITTED BY	Jim Hall
DATE	November 23, 2022
FOR MONTH OF	October 2022

TOPIC #1	Xplornet Fibre Optic
Progress	While the seasonal conditions have been challenging for the contractors, the installations of main conduit and services have improved in conjunction with the town's underground infrastructure.
Action	The gas and water department have an excellent partnership in ensuring the gas system and water/wastewater works are not affected.
TOPIC #2	Tamarack Underground Lift Station
Progress	The pump, controls and emergency call out system are operational. This critical station will now perform correctly and protect future potential back ups
Next Steps	The final lift station for renewal is the Arena unit. Plans, costs, and schedule underway.
TOPIC # 3:	Gas RMO SCADA System
Progress	The Fed Gas monitoring system for gas supply and data has been updated. The system can now be monitored on staff cellular devices and desktops.
Next Steps	The gas department can now monitor the station and all required parameters easily and as often as needed. This has assisted in ensuring gas pressures in/out and temperatures are checked more frequently reducing unit down time and response.
TOPIC # 4:	Water main leak survey
Progress	Staff has identified 3 potential leaks.
Next Steps	Further investigation is ongoing.
TOPIC # 5:	Fleet Department Kubota sidewalk sweeper/plow
Progress	Staff has identified required repairs to this unit.
Next Steps	Further investigation is ongoing.

DEPARTMENTAL REPORT

DEPARTMENT	Community Services
SUBMITTED BY	Sue Nelson
DATE	November 23, 2022
FOR MONTH OF	October

TOPIC #1	Parks/Arena
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Grant received in the amount of \$1,200.00 for tree planting in the new campground property; • These funds enabled the purchase of 4 blue spruce trees; • The tree nursery donated an additional spruce tree ; • Underground work was completed at the Prairie Creek Park trail pathway for the lights project; • A Family Gathering Picnic was held at the Gazebo; • Seasonal cleaning of Shrub beds and tree pruning has commenced; • Operations at the arena has commenced with regular users.
TOPIC #2	Community Service Centre
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Two Memorial services were held in the community Centre; • Prepared information and participated at the Council Fall Workshop; • Several electrical plugins in the Gym were relocated due to safety concerns; • Ceiling paint was refreshed in the Gym.

DEPARTMENTAL REPORT

DEPARTMENT	Municipal Enforcement
SUBMITTED BY	CPO Sam Zhao
DATE	2022/11/01
FOR MONTH OF	October 2022

TOPIC #1	Calls for Service
RESOLUTIONS/SUCCESES:	<p>Abandoned Vehicle – 3</p> <p>Assist Fire – 4</p> <p>Assist RCMP – 1</p> <p>Assist Resident – 2</p> <p>Assist Town Dept- 7</p> <p>Bylaw Violation – 4</p> <p>Community Engagement – 3</p> <p>Community Outreach – 2</p> <p>Directed Patrol – 3</p> <p>General Patrol – 10</p> <p>General Patrol Off Hours – 4</p> <p>Joint Force Operation – 1</p> <p>Loitering – 2</p> <p>Neighbour Dispute – 2</p> <p>School Zone Patrol – 8</p> <p>Traffic Enforcement – 7</p> <p>Traffic Enforcement Off Hours – 4</p> <p>Traffic Safety Act Violation – 9</p>

DEPARTMENTAL REPORT

9.1g

DEPARTMENT	Economic Development
SUBMITTED BY	Jonathan Allan
DATE	November 22, 2022
FOR MONTH OF	October 2022

TOPIC #1	Community Development, Business Development and Vacancy Rates
	<ul style="list-style-type: none"> VACANCY RATES <ul style="list-style-type: none"> Oct. vacancy rate was estimated at 6.6% as a proportion of square footage available in the C1 district downtown. November vacancy rates will be significantly lower.
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> Continued work with Town of Didsbury and Mountain View County on Film Promotion FDI project; conducted extra video/photography for locations database. Met with several interested international investors as part of the Rural Entrepreneur Stream (RES). Continued discussions with regional counterparts about ongoing maintenance of regional economic development website. Participated in Health Care Aide Info Session with Campus Alberta Central.
TOPIC #2	Tourism Development
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> Continued coordination of Explore Sundre tourism advertising campaign; started Winter billboard and TV ads. Continued working on new videography and photography content Began working on Winterfest and Mountain Survivalist Competition; applied for grant at Travel Alberta. Met with Travel Alberta and their consultants about development of new Tourism Development Zone.
TOPIC # 3:	Broadband Fibre Optic Development
	<ul style="list-style-type: none"> N/A
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> Xplornet Communications fibre optic deployment ongoing.
TOPIC # 5:	Committees, Meetings, Conferences and Professional Development
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> Attended Regional EDO meeting in Red Deer County. Met with contacts at federal Prairie Economic Development Agency. Met with CAEP to discuss new regional branding and community overview documents.
TOPIC # 6:	Communications
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> Updated website(s) as necessary.
Attachments	<ul style="list-style-type: none"> N/A



DEPARTMENTAL REPORT

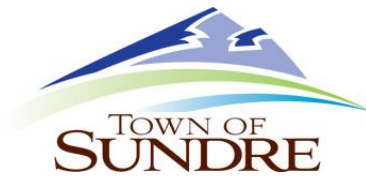
9.1h

DEPARTMENT	Sundre Municipal Library
SUBMITTED BY	Joy Willihnganz
DATE	18 October, 2022
FOR MONTH OF	October, 2022

TOPIC #1	Adult Programs
ISSUES:	Provide opportunities for creative expression.
RESOLUTIONS/SUCCESES:	<p>Providing residents with access to opportunities to express creativity and pursue lifelong learning is a main component of our Plan of Service. We offered a do-it-yourself workshop on creating an autumn flower arrangement using dried and dyed botanicals. Participants chose from a variety of materials including grains (oats, barley) and dried flowers (poppies) that were dyed a variety of colors (blue, green, burgundy, orange or left natural). They were given the history of dried arrangements and guided in making their own unique arrangement. The program was fully subscribed and the living room was bustling with excitement, social connection and conversation. All participants left the program with extra dried materials to continue developing their skills at home. A few of the participants also expressed interest in wanting to learn more about the dying and drying process and are pursuing that interest.</p>
TOPIC #2	Art & Culture
ISSUES:	Provide opportunities to celebrate art and culture
RESOLUTIONS/SUCCESES:	<p>The library partnered with seven other Parkland Regional Libraries to co-host an author presentation with Richard Van Camp, an award-winning Canadian Indigenous author from Edmonton, Alberta. Richard shared from his new book, talking about the joy of story-telling as a way for all people, of all cultures to connect with each other and bring joy. The presentation was very well received and participants reported feeling inspired and encouraged to go out and share their own stories to bring joy.</p> <p>The weekend of September 24 was also Alberta Arts and Culture Days. The Sundre Museum included the library in an application for a grant to host activities for the day. All activities took place at the museum with the library coordinating a learn to draw comic book character program as part of the festivities. The class was popular with an unplanned second class being offered.</p>

Attachment #1	Dried Arrangement Class
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REQUEST FOR DECISION

COUNCIL DATE	November 28, 2022
SUBJECT	Council Committee Reports
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	11

BACKGROUND/PROPOSAL:

Councillors have provided reports for Council's review and information for the month of September 2022.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please see attached reports.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of the Strategic Plan

ADMINISTRATION RECOMMENDATIONS:

That Council accept Mayor Warnock's, Councillor Isaac's, and Councillor Petersen's September reports as presented.

MOTION:

That the Town of Sundre Council accept Mayor Warnock's, Councillor Isaac's and Councillor Petersen's reports as information.

Attachments: 11.1 Mayor Warnock's report
11.2 Councillor Isaac's report
11.3 Councillor Petersen's report

Date Reviewed: November 24, 2022

CAO:

Linda Nelson



**COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF MAYOR RICHARD WARNOCK**

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

Intermunicipal Collaboration Committee

Date of Meeting: No October 2022 Meeting

Mountain View Senior's Housing

Date of Meeting: October 06, 2022

Board Meeting – Held at MVSH Office – Olds Alberta

Regular Board Meeting was held with the following Agenda Items Discussed:

COVID 19 Funding Update and AHS Repayment for the period of March 31/2020 to March 31/2021 – There will be another invoice from AHS for the next period and the overpayment funds are held in reserve to pay this when the invoice arrives.

Financial Sustainability was discussed. Administration reported on lost revenue due to the vacancy rate, and that move in uptakes are increasing.

Cash Flow shortfalls and the 2023 requisitions for the 2023 budget for future approval were discussed.

2023 Capital Budget was approved.

The MVSH Foundation meeting was held on October 19, 2022, and the 2023 Golf Tournament will be held in Olds. The 2022 Financial report to date was brought to the Board for review, and allocations for required equipment for each site can now be distributed.

Mountain View Regional Waste Management Committee

Date of Meeting: No October, 2022 Meeting

Intermunicipal Planning Commission

Date of Meeting: No October 2022 Meeting

Red Deer River Municipal Users Group

Date of Meeting: No October 2022 Meeting

Red Deer River Watershed Alliance

Date of Meeting: October 20, 2022 Meeting

The Watershed Alliance held their Fall Forum Meeting at the Ellis Bird Farm, Lacombe

There were presentations from Fisheries, and from Alberta Environment regarding Flood Mapping.

An overview on the operations of the Alliance was provided.

The meeting was well attended by many of the surrounding municipalities that are in the Red Deer River watershed.

Sundre Forest Products

Date of Meeting: No October 2022 Meeting

Sundre Petroleum Operators Group

Date of Meeting: No October 2022 Meeting

Coordinated Community Response

Date of Meeting: No October Meeting

Sundre Wellness Advocacy Committee

Date of Meeting: October 24, 2022

The committee met to discuss the Resolution that is being presented at the RMA conference in Edmonton on November 08.

An overview of the significant delay in EMS Ambulance response times was discussed. It was decided that the Advocacy Committee should be looking at a plan to address this, and other Health Care concerns in our region as a priority in 2023.

A meeting will be set up with our MLA Jason Nixon to discuss next steps.

Other:

Date of Meeting: October Events

October 11 – Meeting with GNP to discuss Mental Health, and the need to get word out that there are events and help for those in need here in our community.

October 11 – Attended the Mountainview County South McDougall Flats ASP Meeting.

October 12 – Special Council Meeting – held to discuss the Lions Park Lighting Project Agenda and minutes at www.sundre.com

October 14 – Attended the new store in Sundre – Red Apple Grand Opening Ribbon Cutting.

October 17 – Attended the regular council meeting – Agenda and Minutes – www.sundre.com

October 20 – Attended and helped with the presentations at the Sundre Chamber Small Business Awards.

October 21 – Sundre 3 Day Fall Workshop – At the Spring Workshop Council discusses the levels of service for the following year, and provides direction to administration on expectations for service levels. Administration presents their research and background information, including the budget numbers, at the fall workshop, based on Council's expectations, so that Council has the necessary information required to make good decisions for the community.

October 25 – Attended the Central Alberta – Walk with the Mayor's – Lacombe

Oct-22

Councillor Paul Isaac**Council Committee's :**

Sundre School Liaison -

Sundre & District Chamber of Commerce - I am the Alternate

1. - Monday October 17, 2022 6:00 pm / Regular Council Meeting at Town Chambers

1

2. - Thursday October 20 - Sunday October 23 / Fall Workshop held in Red Deer. Developed a 4 year Operating Budget & a 5 year Capital Budget. Plus worked a bit on a 10 Year Capital Plan.

3. - Thursday October 27, 2022 / ARPA Conference 2022 in Jasper

Season # 1 - " Recreation & Parks for Elected Officials Workshop , by Greg Krischke / The Government is just working on a new initiative ' A Municipal Recreation Program '

Greg told us that a survey reveals that 95 % of Albertans stated that recreation is very important to them and their families, and their well being.

It made me wonder how we here in Sundre view our recreation options in our Community for our Families.

Later on in the morning I meet Jason Simituk who started up a business, " Quantum Recreation", he actually helped me get my internet working on my laptop when the hotel could not. Jason used to work for the City of Leduc in recreation before he ventured out on his own, in this business. We chatted and he gave me some great ideas to bring back to our Community Services in helping keeping costs down but still growing. His company helps Municipalities increase revenues in their recreation, which then generates either break even budget, with the goal towards a profit.

At Lunch I had a great conversation with a Councilor from Smokey lake, Linda Fenerty. " Metis Crossing is right there, and they have developed trails, and are creating heritage buildings to remember the past and also developing Indigenous Tourism. I told her about our Boardwalk Project, and invited them to come down and see, and she also invited our Councilor to come up and see what they are doing regarding Indigenous Tourism

4. - Friday October 28, 2022 / ARPA Conference 2022 in Jasper " The Morning Lights went out in Jasper " Season # 2 - " Creating Options in Parks & Open Spaces during times of Change - Edmonton Pop-Up Pilot Programs " Speakers were Travis Kennedy & Nicole Fraser from The City of Edmonton. They did a Community Gardens and produced food for those that needed food, and didn't have \$. They also Used Mobile Washrooms - Owen, ask me about this. I think we should do this in Sundre. I wonder what the cost is to purchase some Mobile washrooms for Sundre.

5. Friday October, 28, 2022 / ARPA Conference 2022 in Jasper

Session # 3 - " Making Relationships Panel " - This was an interesting session where some elders and a few others talked about and described how non Indigenous people related to the Indigenous culture. Very different to how I was raised, but a lot of bottom line similarities.

6. Friday October, 28, 2022 / ARPA Conference 2022 in Jasper

Session # 4 - "Employee & Volunteer Retention in the Recreation Sector. Speakers were Julia Sourcia & Audrey Redcrow from the Fort McKay Wellness Centre Which is a non-profit organization established in 1997. They described that with the Pandemic, 20210-2021 / " The Great Resignation " - A shortage of Workers in every industry.

7. - Saturday October 29, 2022 / Arpa Conference 2022 in Jasper

Session # 5 - " Translating Action into Practisw : A new approach to inform Community Decision Making" Speakers were Meaghan Carey & Rob Parks both with RC Strategies. They key statement was " How does Policies that we make have Social & Environment Impact on our Community. " Where this topic started and how it came into effect where these 3 concerns for recreation in our Communitities.

1.- Quality of Life

2. - Equality

3. - Sustainability.

They then told us not to be afraid of Council but to think in these ways. Ok, so this wasn't necessarily geared to Councilors, but more to Recreation Directors. Never the less, they raised some very good points.

8. - Saturday October 29, 2022 / Arpa Conference 2022 in Jasper

Session # 6 - " From Plan to Reality - Integrating Community Ehnabcement as Part of Capital Infrastructure Implementation" Speakers are Andrew Jones - Manager of Parks, Recreation & Facilities Town of Ponoka & Chelsea Allan - Landscape Architect McElhanney
First - Complete a Master Plan / Second - Urban Framework Master Plan (UFMP) / Third - Pulic Involvement / Four - How does it line up with Council's Strategic Goals



*COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF COUNCILLOR OWEN PETERSEN*

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

Grant Review Committee

Date of Meeting:

Sundre & District Aquatic Society

Date of Meeting:

Sundre Search and Rescue

Date of Meeting:

SAR's AGM was held on October 5th in the council chambers. Training continues for SAR's members and upgrades to the hanger space at the Sundre Airport are planned. We also reviewed a recent call out for a lost hunter which had a happy ending.

Sundre & District Historical Society

Date of Meeting:

SDHS had their AGM on October 19th. I will be the Councils Representative for another year with the Museum.

Other

Date of Meeting:

-Along with the rest of council and senior staff, I attended the fall workshop from October 21-23. We worked hard on the 4 year budget and I am looking forward to the debates and subsequent passing the budget in December.



REQUEST FOR DECISION

COUNCIL DATE	November 28, 2022
SUBJECT	Correspondence and Invitations
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	12.0

BACKGROUND/PROPOSAL:

Correspondence received or sent and invitations.

DISCUSSION:

12.1 Letter of support to Sundre Museum.

12.2 Letter from Town of Ponoka

MOTION:

That the Town of Sundre Council accepts the correspondence to Sundre Museum as information.

That the Town of Sundre Council accepts the correspondence from the Town of Ponoka as information.

ATTACHMENTS:

12.1 Letter of Support to Sundre Museum.

12.2 Letter from Town of Ponoka

Date Reviewed: November 24, 2022

CAO: *Linda Nelson*

Office of the Chief Administrative Officer

November 17, 2022

Sundre and District Historical Society
PO Box 314
211 - 1st Ave SW
Sundre, AB T0M 1X0

Email: sundremuseum@telus.net

Attn: Carrie Couch, Museum Executive Director

Dear Ms. Couch,

RE: LETTER OF SUPPORT FOR GRANT APPLICATION - CELEBRATE CANADA

The Sundre & District Historical Society and the Sundre & District Museum provides the community of Sundre with valuable opportunities for growth, participation, pride of community and inclusion of all citizens.

The Town of Sundre values inclusiveness and supports the Sundre & District Museum's efforts to engage all Canadians to appreciate cultural, ethnic, linguistic, and geographic diversity through celebrations that create a sense of pride and belonging for all Canadians.

Please consider this a letter of support for the Sundre & District Museum's application for the Celebrate Canada Grant. This grant will provide support for Multicultural Days (June 27, 2023); National Indigenous Day (June 21, 2023) and Canada Day (July 1, 2023).

I am available to answer any question or provide further detail at your convenience.

Sincerely,



Linda Nelson, CLGM, CTJ, EMR

/file



Office of the Mayor

November 23, 2022

Honourable Jason Copping
Minister of Health
432 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6
health.minister@gov.ab.ca

Dear Minister Copping:

I am writing to you on behalf of our Ponoka Volunteer Fire Department. Actually, I think I could be writing on behalf of most volunteer fire departments in rural Alberta. However, right now I am very concerned for the volunteer fire fighters of my community who bravely step forward and protect us all.

My main concern is with the current state that we find our ambulance service in. This is something that isn't new. It has been brewing for a number of years now and I believe we are about to hit critical mass, which means we are not too far away from doing far more damage to all of our emergency services, simply because we cannot collectively get a handle on how to manage this situation.

On November 21, 2022, we had an incident in the Town of Ponoka, where a pedestrian was hit on one of our roads by a motor vehicle. The first responders on the scene were our volunteer fire fighters. They had an ambulance dispatched from Bashaw which is about 30 minutes away. Ten minutes after the dispatch it was rerouted to Red Deer. By this time the next dispatched ambulance was to come from Leduc, 42 minutes away. In the meantime, the patient was seizing and his heartbeat had dropped to 28 beats per minute. At that time rather than continue to wait for an ambulance and lose the patient, our firefighters made the decision to pack him into the box of one of their pickups, and with a police escort got him to our local hospital. This is a summation of the report I read, and the complete absurdity of this situation I find astounding.

Two months prior, on September 21, 2022, we had a shooting in our downtown. Once again, our volunteer fire fighters were first on the scene because an ambulance had to be dispatched out of Red Deer, about 45 minutes away. In the meantime, our volunteer fire department bandaged and stabilized the victim, and some of the members learned how to deal with a person who had their ear shot off.

Follow Town of Ponoka online at:
www.ponoka.ca

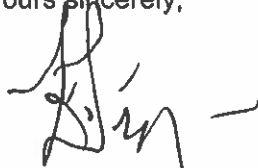


Town of Ponoka
200, 5604 – 50 Street
Ponoka, AB T4J 1G5
Main: 403-783-4431
Fax: 403-783-6745

In the last year our volunteer fire department has been the first to arrive on the scene of a medical event 18 times. They do this for the love of their community, and are not being paid-----I would say for them money is not the issue. What is the issue is that after they have been faced with the trauma of a catastrophic medical event, they then have to go back to their real jobs the following day. So I put it to you, that while we are trying to somehow figure our way around this ambulance crisis, we are doing it on the backs of our rural volunteer fire fighters. I represent a rural municipality, and I am telling you what I see is that my friends, neighbours, and fellow citizens are being put at risk on a daily basis because we can't figure this ambulance thing out.

We are running out of time and something needs to be done not only for our cities, but for our rural communities too.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Kevin Ferguson', with a horizontal line extending to the right.

Kevin Ferguson
Mayor

c: Premier Danielle Smith
Rachel Notley, Leader of the Opposition
Ron Orr, MLA – Lacombe/Ponoka
Mayors – Alberta Municipalities
Reeve Paul McLauchlin, Ponoka County
Donna Noble, Protective Services Coordinator – Ponoka County