



Regular Council Meeting
Town of Sundre Municipal Council Chambers

Via Teleconferencing

September 20, 2021

6:00 p.m.

1. **Call to Order**
Moment of Reflection
2. **Public Hearing:**
 - 2.1 Public Hearing: Bylaw 2021-07 – Municipal Development Plan Amendment
 - 2.2 Public Hearing: Bylaw 2021-06 – Eagle Ridge Area Structure Plan Amendment
3. **Agenda – Amendments and Adoption**
 - 3.1 September 20, 2021 Regular Council Meeting
4. **Adoption of Previous Minutes**
 - 4.1 September 7, 2021 Regular Council Meeting Pg. 1
 - 4.2 September 13, 2021 Special Council Meeting Pg. 7
5. **Delegation: None**
6. **Bylaws/Policies:**
 - 6.1 Bylaw 2021-07 – Municipal Development Plan – 2nd and 3rd Reading Pg. 9
 - 6.2 Bylaw 2021-06 – Area Structure Plan – 2nd and 3rd Reading Pg. 15
7. **Old Business: None**
8. **New Business**
 - 8.1 RFD 2021 Q2 Financial Reports Pg. 41
 - 8.2 RFD Request for Approval for Sundre Municipal Library Board Members Pg. 74
 - 8.3 RFD ADOA Proclamation 2021 Pg. 77
9. **Administration**
 - 9.1 Departmental Reports, July & August Pg. 79
10. **Municipal Area Partnership (MAP): None**
11. **Council Committee Reports: None**
12. **Council Invitations / Correspondence** Pg. 127
 - 12.1 Town of Crossfield Letter to PM Trudeau on Bill C-21 Pg. 128
13. **Closed Meeting**
 - 13.1 Advice from Officials, FOIPP Act Section 24
14. **Adjournment**

Personal information heard in this meeting is being collected under the authority of Section 33 of the Freedom of Information and Protection of Privacy Act. Public meeting of the Town of Sundre, including presentations made by speakers, are recorded in Minutes and posted on the Town of Sundre website. If you have any questions about the collection of information, please contact the FOIP Coordinator at 403-638-3551 or email: townmail@sundre.com



Regular Council Meeting Minutes
Town of Sundre Municipal
Council Chambers
September 7, 2021

The regular meeting of Council of the Municipality of Sundre was held in the Municipal Council Chambers on Tuesday, September 7, 2021, commencing at 6:00 p.m.

IN ATTENDANCE: Deputy Mayor Richard Warnock
Mayor Terry Leslie (by Phone)
Councillor Paul Isaac
Councillor Rob Wolfe
Councillor Todd Dalke
Councillor Cheri Funke

ABSENT: None

STAFF: Chief Administrative Officer, Linda Nelson
Director of Corporate Services, Chris Albert
Director Ec. Development & Planning, Mike Marko
Sr Development Officer, Betty Ann Fountain
Executive Legislative Clerk, Anne-Marie Jonke

PUBLIC: There were 0 members of the public in attendance.

CALL TO ORDER: The meeting was called to order at 6:00 p.m., with a moment of reflection on the business of the evening.

PUBLIC HEARING **Bylaw 2021-11**

The Public Hearing was held pursuant to the *Municipal Government Act, RSA 2000 Chapter M-26 and amendments* thereto.

The Deputy Mayor declared the Public Hearing 2021-09-07 relating to Bylaw 2021-11 now open at 6:03 p.m.

Purpose of Bylaw 2021-11:

The purpose of Bylaw 2021-11 is to amend the Land Use Bylaw and the Land Use Bylaw Map Legend to introduce a Narrow Lot Residential District (R1-N) and a Direct Control District.

Order of Presentations:

- Confirmation of Notices;
- Development Officer's report;
- Questions from Council to the Development Officer;
- Public Communication (letters/emails) read into the minutes;
- Presentation(s) by those in Favour of the Bylaw (max. of 5 minutes);
- Presentation(s) by those in Opposition of the Bylaw (max. of 5 minutes);
- Any other person(s) deemed affected by the Bylaw;
- Closing statement of the Development Officer;
- Further questions for the Development Officer;
- Adjournment of the Public Hearing.

CAO – Confirmation of Notices:

Notification of the Public Hearing for Bylaw 2021-11 was published in the local newspaper on August 10th and 17th, 2021 and on the Town's website from August 10th to September 1st, 2021. Adjacent Landowner Notification was not required.

Development Authority's Report:

The Development Authority delivered a report and recommendation.

Public Communications:

The CAO read into the minute's communication received from the Public: None

Those in Favour of the Bylaw: None

Those in Opposition to the Bylaw: None

Closing Statements: The Development Authority provided a brief closing statement.

Call for a Motion: The Deputy Mayor called for a motion to close the Public Hearing at 6:14 p.m.

Res. 227-07-09-21 MOVED by Councillor Isaac that the Council of the Town of Sundre has received sufficient information to make a decision on Bylaw 2021-11 that the Public Hearing be closed.

CARRIED

AGENDA – AMENDMENTS AND ADOPTION:

Res. 228-07-09-21 MOVED by Councillor Funke that the agenda be approved as presented.

CARRIED

ADOPTION OF THE PREVIOUS MINUTES:

Res. 229-07-09-21 MOVED by Councillor Funke that the Minutes of the Special Council Meeting held on August 3, 2021, be approved as presented.

CARRIED

Res. 230-07-09-21 MOVED by Councillor Wolfe that the Minutes of the Regular Council Meeting held on August 16, 2021, be approved as presented.

CARRIED

DELEGATIONS: None

BYLAWS/POLICIES: **Bylaw 2021-11 Land Use Bylaw Amendment**

Res. 231-07-09-21 MOVED by Councillor Funke that the Town of Sundre Council give Second Reading to Bylaw 2021-11 being a bylaw to amend the Land Use Bylaw and the Land Use Bylaw Map, Schedule "A" Legend.

CARRIED

Res. 232-07-09-21 MOVED by Councillor Dalke that the Town of Sundre Council give third and final reading to Bylaw 2021-11, being a bylaw to amend the Land Use Bylaw and the Land Use Bylaw Map, Schedule "A" Legend.

CARRIED

OLD BUSINESS: None

Initials

NEW BUSINESS: 2021 Auditor Appointment

Res. 233-07-09-21 MOVED by Councillor Dalke that the Town of Sundre Council appoints PricewaterhouseCoopers LLP as the Town's auditors for the 2021 fiscal year.

CARRIED**Request for Approval for Library Board Members**

Res. 234-07-09-21 MOVED by Councillor Dalke that the Town of Sundre Council approve three members of the Sundre Library Board, Laura Skorodenski, Simon Ducatel, and Lynda Lyster to continue to serve for a 3-year term ending October 31, 2024.

CARRIED**Change of Council Meeting Date November**

Res. 235-07-09-21 MOVED by Councillor Funke that the Town of Sundre Council reschedule the Fall Workshop date from October 23rd and 24th to October 29th to 31st and reschedule the Regular Council Meeting from November 15th to November 22nd, 2021.

CARRIED

Councillor Isaac left the meeting at 6:30 p.m.

Grants to Organizations Third Intake

Res. 236-07-09-21 MOVED by Rob Wolfe that the Town of Sundre Council approve the Grants to Organizations Funding for the 3rd in-take for 2021 in the amount of \$16,634 as shown on Schedule "A" with the amendment to allocate the initial amount requested for Original T's, \$4777.50, and to allocate \$1,500.00 to The Sundre & District Curling Club.

| MEMBER | IN FAVOUR | OPPOSED |
|------------------------------|-----------|---------|
| Mayor Terry Leslie | | ✓ |
| Deputy Mayor Richard Warnock | | ✓ |
| Councillor Rob Wolfe | ✓ | |
| Councillor Cheri Funke | | ✓ |
| Councillor Todd Dalke | | ✓ |
| TOTAL VOTES | 1 | 4 |

DEFEATED

Res. 237-07-09-21

MOVED by Terry Leslie that the Town of Sundre Council approve the Grants to Organizations Funding for the 3rd in-take for 2021 in the amount of \$16,634 as shown on Schedule "A" with the friendly amendment to change the allotted \$500 to the full amount of \$3000 as requested by Burden Bearers Counselling.

| MEMBER | IN FAVOUR | OPPOSED |
|------------------------------|-----------|---------|
| Mayor Terry Leslie | ✓ | |
| Deputy Mayor Richard Warnock | | ✓ |
| Councillor Rob Wolfe | ✓ | |
| Councillor Cheri Funke | | ✓ |
| Councillor Todd Dalke | | ✓ |
| TOTAL VOTES | 2 | 3 |

DEFEATED

- Res. 238-07-09-21** MOVED by Councillor Funke that the Town of Sundre Council approve the Grants to Organizations Funding for the 3rd in-take for 2021 in the amount of \$16,634 as shown on Schedule "A."

| MEMBER | IN FAVOUR | OPPOSED |
|------------------------------|-----------|---------|
| Mayor Terry Leslie | | ✓ |
| Deputy Mayor Richard Warnock | ✓ | |
| Councillor Rob Wolfe | | ✓ |
| Councillor Cheri Funke | ✓ | |
| Councillor Todd Dalke | ✓ | |
| TOTAL VOTES | 3 | 2 |

CARRIED

Discussion on Bylaw Pertaining to Feeding Wildlife Within Corporate Limits of Town of Sundre

- Res. 239-07-09-21** MOVED by Councillor Funke that the Town of Sundre Council direct administration to draft a Bylaw to prohibit the feeding of wildlife within Town of Sundre Corporate Limits for the Bylaw Policy Review Committee's review.

| MEMBER | IN FAVOUR | OPPOSED |
|------------------------------|-----------|---------|
| Mayor Terry Leslie | | ✓ |
| Deputy Mayor Richard Warnock | | ✓ |
| Councillor Rob Wolfe | | ✓ |
| Councillor Cheri Funke | ✓ | |
| Councillor Todd Dalke | | ✓ |
| TOTAL VOTES | 1 | 4 |

DEFEATED

ADMINISTRATION: Verbal presentation by Ms. Nelson.

MUNICIPAL AREA PARTNERSHIP: None

COUNCIL REPORTS: None

COUNCIL INVITATIONS/CORRESPONDENCE:

Crowsnest Pass Letter to Prime Minister Trudeau Re: Bill C-21

- Res.238-07-09-21** MOVED by Councillor Wolfe that the Town of Sundre Council accept the letter from the Municipality of Crowsnest Pass as presented, as information.

CARRIED

Town of Claresholm Letter to Municipal Affairs-Councilor's Code of Conduct

- Res.239-07-09-21** MOVED by Councillor Funke that the Town of Sundre Council direct administration to prepare a letter to the Honorable Ric McIver with regard to the importance of continuing to keep the Council Code of Conduct Bylaw requirement as a legislated requirement, in solidarity with the Town of Claresholm, under the signature of the Mayor.

CARRIED UNANIMOUSLY

Town of Claresholm Letter to Premier Kenney-RCMP Retroactive Pay

Res.240-07-09-21 MOVED by Councillor Funke that the Town of Sundre Council direct administration to prepare a letter to Premier Kenney to ensure municipalities will not be burdened with the retroactive pay to the RCMP, and that the Provincial and Federal Government should manage any shortfalls as a result of the agreement, under the signature of the Mayor.

CARRIED UNANIMOUSLY**Big Lakes County Letter to Minister of Justice-RCMP Support Letter**

Res.241-07-09-21 MOVED by Councillor Funke that the Town of Sundre Council accept the letter from Big Lakes County as presented, as information.

CARRIED UNANIMOUSLY

Mayor Leslie excused all public members at 6:59 p.m. and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting.

Deputy Mayor Leslie called a recess at 7:05 p.m.

The following were in attendance for the closed meeting session:

Staff: Linda Nelson, Chief Administrative Officer
Chris Albert, Director of Corporate Services
Public: None

CLOSED MEETING**Topic of Closed Meeting**

13.1 Advice from Officials, *FOIPP Act Section 24.*

13.2 Advice from Officials, *FOIPP Act Section 24.*

Res. 242-07-09-21 MOVED by Councillor Dalke that Council go into closed meeting at 7:05 p.m.

CARRIED

Res. 243-07-09-21 MOVED by Councillor Funke that Council return to an open meeting at 7:45 p.m.

CARRIED**ADJOURNMENT**

Res. 244-07-09-21 MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 7:45 p.m.

CARRIED

These Minutes approved this 20th Day of September 2021.

Mayor, Terry Leslie

Chief Administrative Officer, Linda Nelson

| SCHEDULE "A" | | | |
|--|------------------------|--------------------------|---------------------------|
| Organization | Application No. | Amount of Request | Amount Recommended |
| Hope 4 MVC Kids Society | 2021-020 | \$1,000 | \$1000 |
| Sundre SPRUCE | 2021-021 | \$350 | \$350 |
| Sundre Palliative Care | 2021-022 | In Kind | / |
| Burger Baron / S. Kamaledine | 2021-023 | \$1384 | \$1384 |
| Original T's Family Restaurant | 2021-024 | \$4777.50 | \$3000 |
| B.S. Productions | 2021-025 | \$900 | \$900 |
| Sundre & District Curling Club | 2021-026 | \$20,000 | \$9500 |
| Burden Bearers Counselling | 2021-027 | \$3,000 | \$500 |
| TOTALS | | \$31,411.50 | \$16,634 |
| 2021 BALANCE FORWARD TO RESERVE | | | \$6968 |



Special Council Meeting Minutes
Town of Sundre Municipal Council Chambers
September 13, 2021

The special meeting of Council of the Municipality of Sundre was held in the Municipal Council Chambers or the Town of Sundre Community Centre on Monday, September 13, 2021 commencing at 4:30 p.m.

IN ATTENDANCE

Deputy Mayor Richard Warnock
Mayor Terry Leslie (on Phone)
Councillor Todd Dalke (on Phone)
Councillor Rob Wolfe
Councillor Cheri Funke

ABSENT

Councillor Paul Isaac

STAFF IN ATTENDANCE

Chief Administrative Officer, Linda Nelson
Director of Corporate Services, Chris Albert
Sr. Development Officer, Betty Ann Fountain
Executive Legislative Clerk, Anne-Marie Jonke

PUBLIC

There were 5 members of the public in attendance.

CALL TO ORDER

The meeting was called to order at 4:34 p.m. with a moment of reflection.

ADOPTION OF AGENDA

Res. No. 245-13-09-21

MOVED by Councillor Wolfe that the agenda of September 13, 2021 Special Council Meeting be adopted, as presented (no amendments allowed).

CARRIED

TOPIC OF MEETING**Capital Project on 9th Street NE**

Res. No. 246-13-09-21

MOVED by Councillor Funke that the Town of Sundre Council approve the Capital Project on 9th Street NE to not exceed the amount of \$36,873 plus GST with funds being drawn from the federal gas tax reserve.

CARRIED

Deputy Mayor Warnock excused all public members at 4:40 p.m. and advised that they are welcome to return to the Special Council meeting at the conclusion of the closed meeting.

The following were in attendance for the closed meeting session:

Staff: Linda Nelson, Chief Administrative Officer
Chris Albert, Director of Corporate Services

Public: None

Initials

CLOSED MEETING**Topic of Closed Meeting**5.1 Advice from Officials, *FOIPP Act Section 24*;

Res. No. 247-13-09-21 MOVED by Councillor Funke that Council go into closed meeting at 4:45 p.m.
CARRIED

Res. No. 248-13-09-21 MOVED by Councillor Funke that Council return to open meeting at 5:14 p.m.
CARRIED

ADJOURNMENT

Res. No. 249-13-09-21 MOVED by Councillor Wolfe that being the agenda matters have been concluded the meeting adjourned at 5:15 p.m.
CARRIED

These minutes approved this 20th day of September 2021



Deputy Mayor, Richard Warnock

Chief Administrative Officer, Linda
Nelson



REQUEST FOR DECISION

| | |
|-------------------------------|---|
| COUNCIL DATE | September 20, 2021 |
| SUBJECT | Bylaw 2021-07 Municipal Development Plan Amendment |
| ORIGINATING DEPARTMENT | Planning and Development |
| AGENDA ITEM | 6.1 |

BACKGROUND/PROPOSAL:

The following administrative amendments to the Town's Municipal Development Plan (MDP) are being brought forward to update this document. These amendments include:

1. Revising the Intermunicipal Development Plan (IDP) area map (Map 2) with a new map showing the revised IDP Map from Bylaw 2021-02
2. Amendments to the MDP Land Use Concept Map (Map 3) to address the following:
 - a. New proposed campground/recreation site to be shown as "Parks and Open Space" instead of "Industrial"
 - b. Lands at the east end of Town on the north side of Highway 27 to be shown as "Commercial-Mixed Use" instead of "Public/Institutional"
 - c. Addition of "Area of Special Interest" for a portion of lands affecting the Eagle Ridge Area Structure Plan"
3. Addition of a new Policy 6.13.13 entitled "Area of Special Interest"
4. Revisions to Policy 8.5.2 to provide more flexibility and transparency for the development of a "Health Campus"

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The current MDP contains the previous IDP map from 2010. This map needs to be amended to reflect the newly adopted IDP area map from Bylaw 2021-02.

The Town of Sundre purchased land located within the NE 34-32-5-W5M in 2020 for the purpose of developing the land into a campground and for outdoor passive recreation uses. The land when developed will be for use by both the community and the travelling public. At this time, the plans for development of the land is in the conceptual stages of public engagement. The lands should be removed from its Industrial growth area classification in the Land Use Concept Map and changed to the Parks and Open Space growth area classification.

Council should remove the Public / Institutional growth area classification from lands located within a Portion of SE 33 – 5 – W5M. These lands are not serviced at this time and there is no interest from developers to provide services at this time. Furthermore, these lands are not strategically located for public institutional uses and should be reclassified to commercial/mixed-use for the future, especially given its location along a major highway corridor.

The identification of an "Area of Special Interest" together with new supporting policy (6.13.13), identifies an area within Eagle Ridge as a special interest area for Council and provides special policies around use flexibility that will support community development for this area. This area will require Area

Structure Plan policy support and will be implemented through further subdivision and land use bylaw consideration with the possible use of Direct Control.

ALIGNMENT WITH STRATEGIC PLAN

Alignment with the Strategic Plan is achieved as follows: 1.1 Improve communication and transparency with our stakeholders; 2.1 Continue to promote recreational opportunities; 3.2 Facilitate affordable housing options; 3.3 Continue to work with and value community groups; 4.1 Diversify Sundre's tax base; and 4.2 Continue to promote and encourage year-round tourism opportunities for Sundre & District.

ADMINISTRATION RECOMMENDATIONS:

That Council give Second and Third reading to Bylaw 2021-07 being a bylaw to amend the Municipal Development Plan for specific modifications to the Intermunicipal Development Plan area (Map 2), Land Use Concept Map (Map 3) and supporting policies.

MOTION:

That the Council of the Town of Sundre give Second Reading to Bylaw 2021-07 being a bylaw to amend the Municipal Development Plan for specific modifications to the Intermunicipal Development Plan area (Map 2), Land Use Concept Map (Map 3) and supporting policies.

That the Council of the Town of Sundre give Third and Final Reading to Bylaw 2021-07 being a bylaw to amend the Municipal Development Plan for specific modifications to the Intermunicipal Development Plan area (Map 2), Land Use Concept Map (Map 3) and supporting policies.

Attachment: By-law 2021-07, with Schedule "A"

Date Reviewed: Sept 17, 2021

ACTING

CAO:

Chris Allert



TOWN OF SUNDRE

BYLAW 2021 - 07

BEING A BYLAW OF THE TOWN OF SUNDRE TO AMEND THE TOWN OF SUNDRE MUNICIPAL DEVELOPMENT PLAN BYLAW 08.13

WHEREAS, Section 632 of the *Municipal Government Act*, R.S.A 2000 Chapter M-26 and amendments thereto authorizes Council to enact a bylaw adopting a Municipal Development Plan;

AND WHEREAS, Section 191(1) of the *Municipal Government Act*, R.S.A. 2000 Chapter M-26 and amendments thereto authorizes Council adopt a bylaw to amend a Municipal Development Plan;

NOW THEREFORE, the Council of the Town of Sundre, in the Province of Alberta hereby enacts as follows:

1. **THAT** Intermunicipal Development Plan Map (Map 2) of Bylaw No. 08.13 being the Municipal Development Plan is hereby amended by replacing it with the revised Intermunicipal Development Map approved by Council by Bylaw 2021-02.
2. **THAT** Land Use Concept Map (Map 3) of Bylaw No. 08.13 being the Municipal Development Plan is hereby amended by changing the Growth area within a portion of the NE 34-32-5-W5M from "Industrial" to "Parks and Open Space" as shown on Schedule "A" attached hereto.
3. **THAT** Land Use Concept Map (Map 3) of Bylaw No. 08.13 being the Municipal Development Plan is hereby amended by changing the Growth Area within a portion of SE 2-33-5-W5M from "Public/Institutional" to "Commercial/Mixed Use" as shown on Schedule "A" attached hereto.
4. **THAT** Land Use Concept Map (Map 3) of Bylaw No. 08.13 being the Municipal Development Plan is hereby amended by identifying a portion of SE 9-33-5-W5M as "Area of Special Interest" as shown on Schedule "A" attached hereto.
5. **THAT** a new Policy 6.3.13 be added to read as follows:

The residential land identified as Area of Special Interest on **Map 3** may be considered for mixed use development comprising residential, commercial and institutional uses or a combination of these uses that support residential communities. Refinement of these uses will be determined through Area Structure Plan policy, subdivision design and Land use Bylaw amendment including possible Direct Control.

6. **THAT** Policy 8.5.2 is amended by removing the words "hospital" and "on the east side or" and adding the words "health campus" and "or alternative suitable site" to read as follows:

"The Town shall work with the Government of Alberta, its agencies, and other municipalities to develop a new **health campus** within the Town of Sundre outside the floodplain area in the northern portion of the Town as identified by the Public/Institutional Growth Area in Map 3 **or alternative suitable site**".

7. THAT this Bylaw shall be passed and become effective when it receives third and final reading and is signed by the Mayor and Chief Administrative Officer.

READ A FIRST TIME this 16th day of August 2021 Motion No. 219-16-08-21

PUBLIC HEARING HELD this 20th day of September 2021

READ A SECOND TIME this ____ day of _____ 2021 Motion No. _____

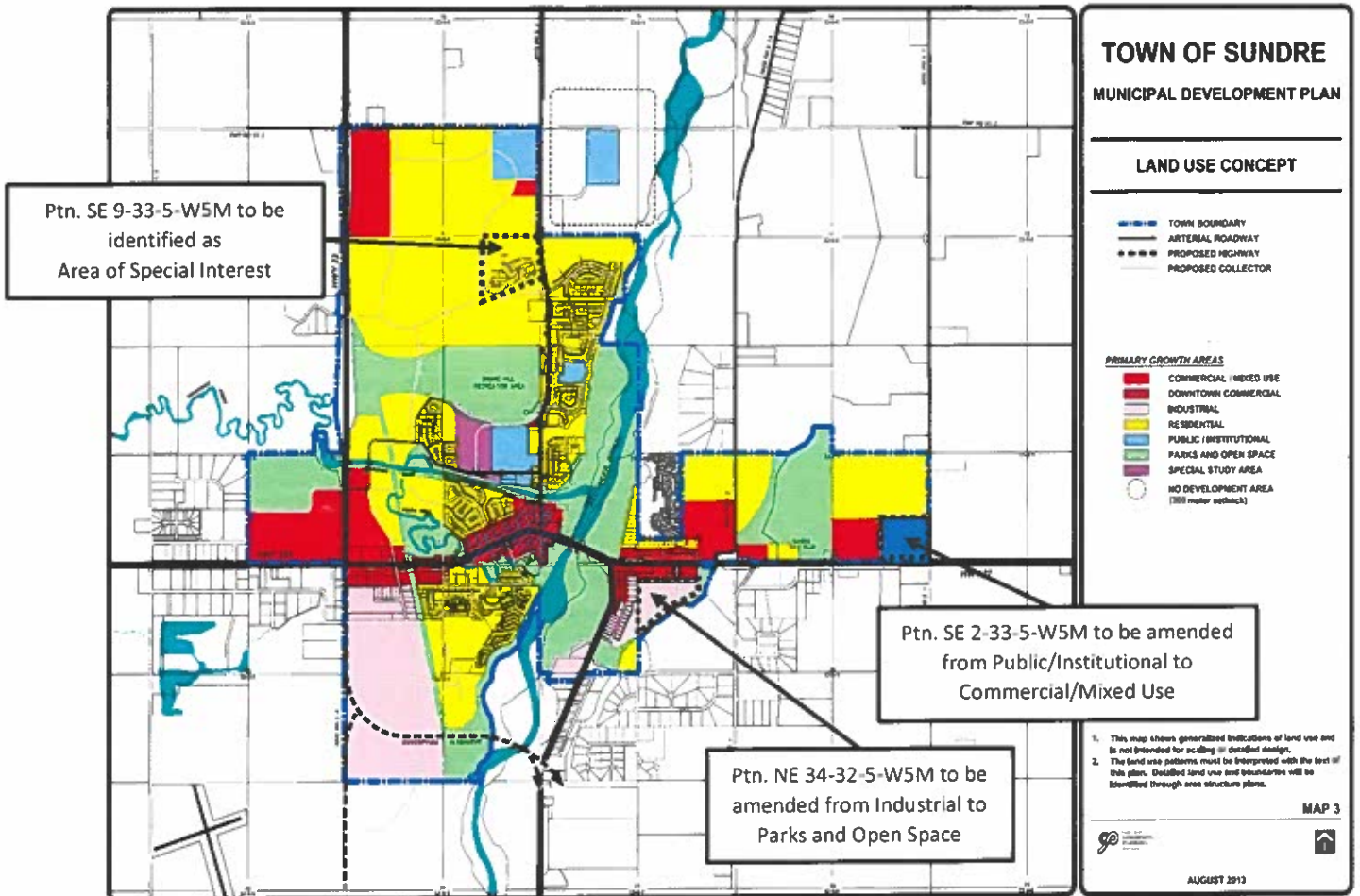
READ A THIRD AND FINAL TIME this ____ day of _____ 2021 Motion No. _____

Mayor, Terry Leslie

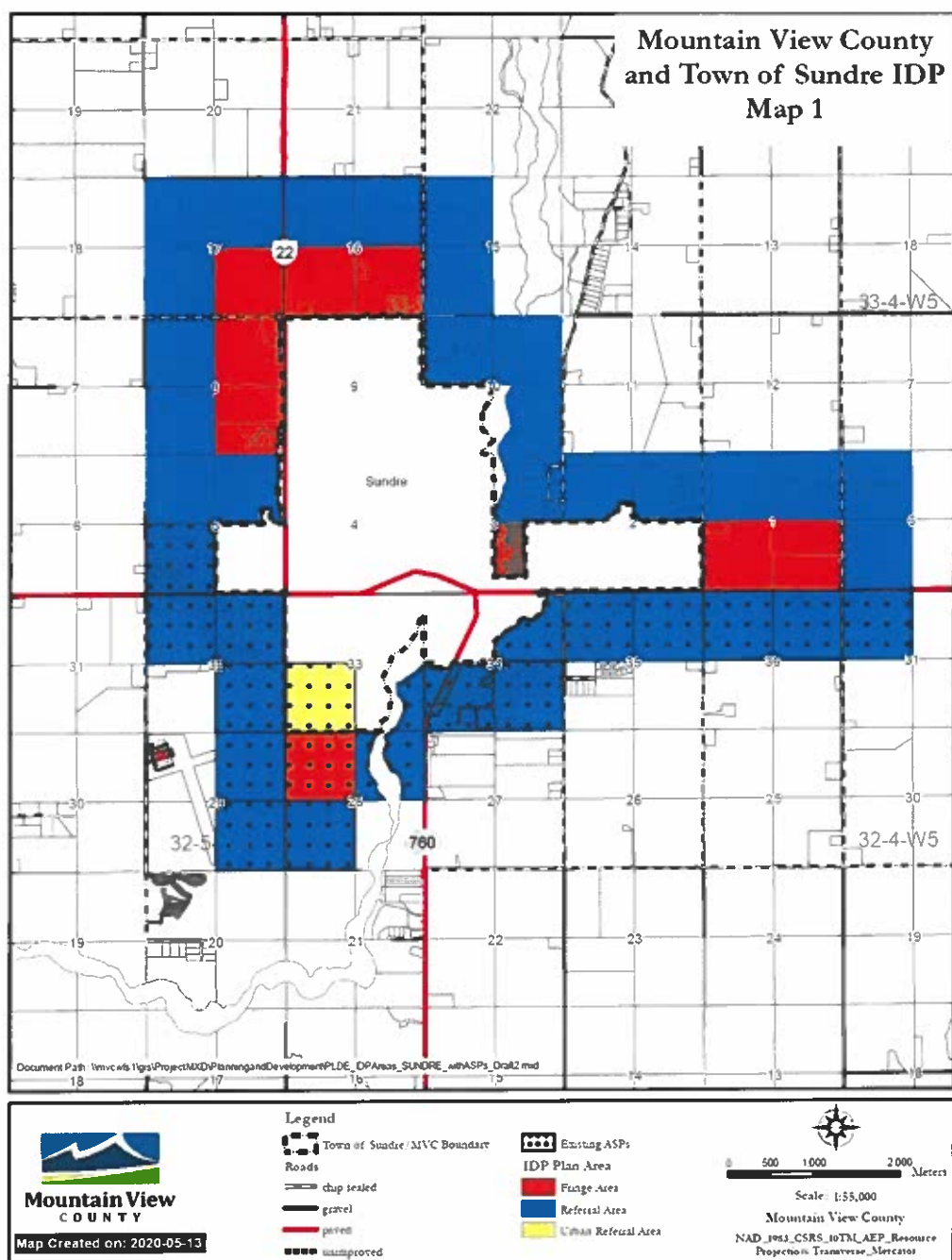
Chief Administrative Officer, Linda Nelson

Schedule "A" Bylaw 2021-07

Map 3 – Land Use Concept



Map 2 – Intermunicipal Development Plan





REQUEST FOR DECISION

| | |
|-------------------------------|--|
| COUNCIL DATE | September 20, 2021 |
| SUBJECT | Bylaw 2021-06 Eagle Ridge Area Structure Plan (ASP) Amendment |
| ORIGINATING DEPARTMENT | Planning and Development |
| AGENDA ITEM | 6.2 |

BACKGROUND/PROPOSAL:

Bylaw 2021-06 amends the Eagle Ridge Area Structure Plan to provide more flexibility for development and to update the document. These amendments include:

1. Revising the policies to provide more flexibility for housing diversity and local business opportunities, including providing for a mix and range of compatible development such as low to medium density housing with a variety of housing types and opportunity for commercial and institutional uses that support community development.
2. Revising all Figures (Maps) as follows:
 - a. Removal of future subdivision lots and internal roads with the exception of existing Phase 1A and Phase 1B.
 - b. Providing clearer articulation of features and general land use areas including major open space and pathway/trails.
 - c. Identification of a possible Direct Control District(s) to address more flexibility and diversity with community uses.
 - d. Adding a servicing map showing major servicing network for the Plan Area including storm pond and general overland drainage flow.
 - e. Revised phasing strategy.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The ASP amendments are in alignment with the goals and objectives of the Municipal Development Plan, Council's Strategic Plan and the Parks, Open Space and Trails Plan. The ASP provides a framework for future subdivision, land use and development of the Plan Area.

The Developer for the lands will be required to be responsible for financing and constructing all services to Town standards through the phased implementation of subdivision development. Amendments to the Land Use Bylaw will be required as these subdivisions move forward to address the specific land uses. The identification of the "Possible Direct Control (DC)" area in the ASP will also give Council an opportunity to implement a wider range of uses that can be of benefit for community development such as mixed residential housing and densities together with commercial and institutional development within the north easterly portion of the site.

Details for community design, specific land uses, lotting, internal road network and final servicing plans will be developed through the subdivision and land use redesignation processes, in phases.

ALIGNMENT WITH STRATEGIC PLAN

Alignment with the Strategic Plan is achieved as follows: 1.1 Improve communication and transparency with our stakeholders; 2.1 Continue to promote recreational opportunities; 3.2 Facilitate affordable housing options; 3.3 Continue to work with and value community groups; and 4.1 Diversify Sundre's tax base.

ADMINISTRATION RECOMMENDATIONS:

That Council give Second and Third Reading to Bylaw 2021-06 being a bylaw to amend the Eagle Ridge Area Structure Plan by replacing the existing ASP with the revised ASP as appended to Schedule A of Bylaw 2021-06.

MOTION:

That Council of the Town of Sundre give Second Reading to Bylaw 2021-06 being a bylaw to amend the Eagle Ridge Area Structure Plan by replacing the existing ASP with the revised ASP as appended to Schedule A of Bylaw 2021-06.

That Council of the Town of Sundre give Third and Final Reading to Bylaw 2021-06 being a bylaw to amend the Eagle Ridge Area Structure Plan by replacing the existing ASP with the revised ASP as appended to Schedule A of Bylaw 2021-06.

Attachment: Bylaw 2021-06, with Schedule "A" (Revised Eagle Ridge Area Structure Plan)

| | |
|--------------------------------------|---|
| Date Reviewed: <u>Sept 17</u> , 2021 | ^{ACTIVE} CAO: <u>Chris Allert</u> |
|--------------------------------------|---|



TOWN OF SUNDRE

BYLAW 2021-06

BEING A BYLAW OF THE TOWN OF SUNDRE TO ADOPT THE EAGLE RIDGE AREA STRUCTURE PLAN AS AMENDED, 2021-ASP002

WHEREAS pursuant to the Municipal Government Act, R.S.A. 2000, Chapter M-26 as amended or replaced from time to time, provides that a Council may by Bylaw adopt an area structure plan;

WHEREAS the Council of the Town of Sundre considers it expedient to adopt an area structure plan or an amendment to an area structure plan for the lands described and illustrated herein to facilitate the long-term strategic and sustainable growth of the Town; and

WHEREAS an area structure plan amendment has been prepared in accordance with the Municipal Government Act;

NOW THEREFORE THE COUNCIL OF THE TOWN OF SUNDRE, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, AND PURSUANT TO THE AUTHORITY CONFERRED UPON IT BY THE MUNICIPAL GOVERNMENT ACT, R.S.A. 2000, C. M-26, AS AMENDED, ENACTS AS FOLLOWS:

1. NAME OF BYLAW

1.1 This Bylaw may be cited as "Eagle Ridge Area Structure Plan, as amended."

2. PURPOSE OF BYLAW

2.2 The Eagle Ridge Area Structure Plan, as amended, shall manage the long-term strategic and sustainable growth of the lands herein as described and illustrated in Schedule "A" of this Bylaw.

3. EFFECTIVE DATE

3.3 All Schedules attached are part of and form part of this Bylaw.

3.4 This Bylaw shall come into full force and effect upon the date of the Third and Final Reading.

4. REPEAL

4.4 Bylaw No. 852 is hereby repealed.

READ A FIRST TIME this 16th day of August 2021 Motion No. 221-16-08-21

PUBLIC HEARING HELD this 20th day of September 2021

READ A SECOND TIME this ____ day of _____ 2021 Motion No. _____

READ A THIRD AND FINAL TIME this ____ day of _____ 2021 Motion No. _____

Mayor, Terry Leslie

Chief Administrative Officer, Linda Nelson

SCHEDULE "A"

Town of Sundre Bylaw No. 2021-06

EAGLE RIDGE AREA STRUCTURE PLAN

2021-ASP002

HISTORICAL INFORMATION FOR REFERENCE:

Eagle Ridge Area Structure Plan (ASP)

- Original ASP is based on 2007 submission by Torus Engineering Consultants for Isle of Mann – Pollyco (Sundre) Land Corporation
- Original Eagle Ridge ASP adopted by Town of Sundre as Bylaw 852
- First Reading September 17, 2007
- Public Hearing and Second Reading November 19, 2007
- Third and Final Reading of Bylaw 852, Adopted by Council March 31, 2008

Version: May 28, 2021

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1.0 Introduction

1.1 History

In 2005, application was made for a 49 lot residential subdivision (Phase 1A) on the lands herein called Eagle Ridge. The Town of Sundre approved this subdivision and in July of 2006 these lots were registered, and the majority of the lots were sold. However, there was no overall concept plan or area structure plan ever prepared and adopted by Town council for the balance of these lands.

In April 2007, ownership of the development changed and the overall vision for the development changed somewhat to meet the needs of the Town and the new owners. The original owners envisioned an entire estate development of half acre lots. The reality of the market and the construction costs, along with the Town's expressed need for housing, led to the development of a new vision which includes a variety of housing types, including estate, but also including standard urban style single detached, semi-detached, duplex and attached (townhouse) sites and the opportunity for seniors housing.

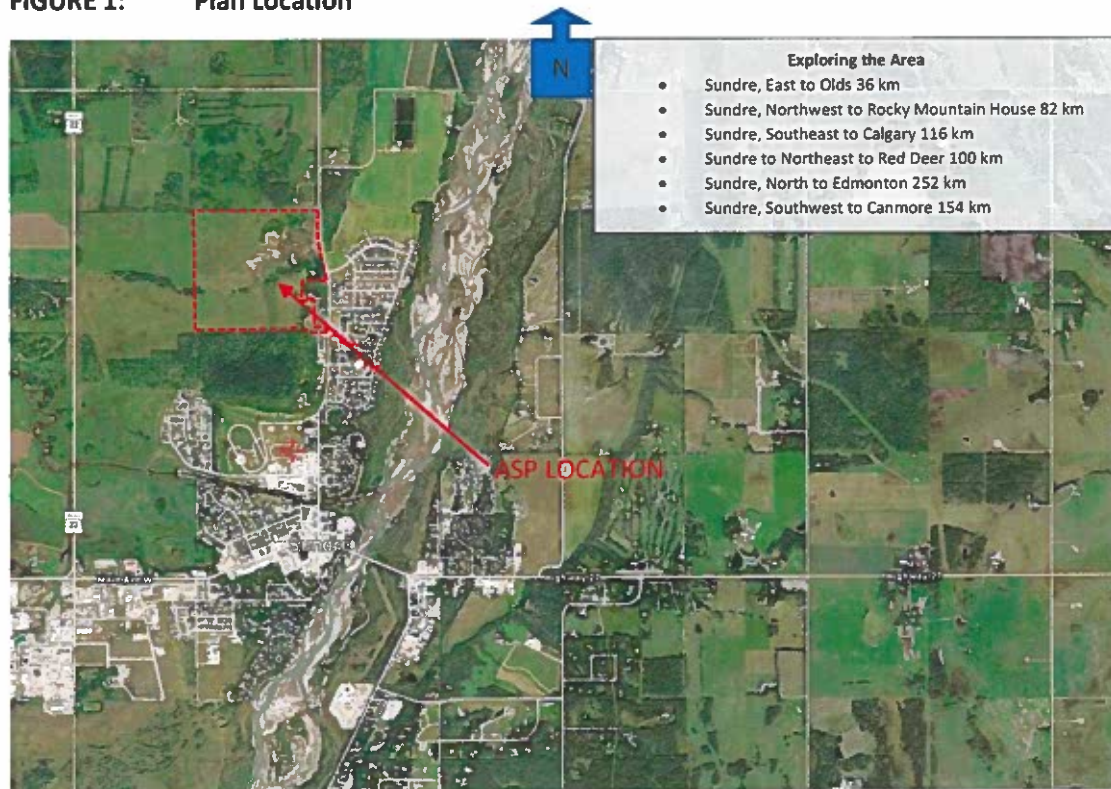
In an effort to provide the Phase 1A lot owners and the Town with certainty for future development, the owner/developer offered to prepare this long range plan to be adopted by Area Structure Plan Bylaw.

The Eagle Ridge Area Structure Plan, hereafter referred to as the ASP, was originally approved by Bylaw 852 on March 31, 2008, sets the new vision for the Eagle Ridge area. In 2020 the owners began discussions with the Town to further refine the ASP to provide more flexibility for housing diversity and to make way for the completion of Phase 1A servicing and a revised overall phasing strategy for future subdivision development.

1.2 Plan Area

The Eagle Ridge ASP is located in the northwest corner of the Town of Sundre in the SE Quarter Section 9 – 33 – 5 West of the 5th Meridian. Figure 1 illustrates the location of the ASP area, hereinafter referred to as the Plan Area. The first phase of subdivision (Phase 1A) was approved in 2006 prior to the preparation of the ASP and comprises 49 estate residential lots and one municipal reserve parcel. Phase 1A accesses off James River (Centre Street) Road. Phase 1A has been registered and the lots sold prior to developing the ASP.

FIGURE 1: Plan Location



1.3 Planning Process

With Phase 1A of this development being approved prior to the preparation of this plan, the ASP has had to adapt to the existing access and development pattern created by the Phase 1A subdivision. Figure 2 illustrates the area of Phase 1A. The preparation of an area structure plan for a large development such as this is a relatively complex process for the Town of Sundre and the developer has worked closely with the Town Administration and existing landowners in the development of policies and land use for this ASP.

For the preparation of the ASP and any amendments thereto, there were initial meetings and consultation with the lot owners of Phase 1A, communication with Town staff, a public Open House, and communication with other agencies (including the School District, Alberta Infrastructure and Transportation and Alberta Environment).

The adoption process for the ASP and any amendments included three readings of the bylaw by Town Council and a public hearing.

1.4 Site Assessment

Eagle Ridge sits on a rolling parcel of land with high points in the northern and southwestern corners. The land slopes into the middle where a natural draw collects surface and storm runoff. There is an artesian well in the north. An unnamed stream enters the property from the south from the Snake Hill Recreation Area. Lands to the north and west of the property are currently in agricultural uses. Center Street North provide the eastern boundary of the property with Phase 1A and three acreages subdivided out of the quarter section. Snake Hill Recreation Area forms the southern boundary.

A geotechnical study was conducted by EBA Engineering Consultants Ltd. in July 2004 with respect to Phase 1A of the Eagle Ridge subdivision. This report indicated that the soils in the study area were noted for the presence of medium to high plasticity clay soils (fluvial clay and clay till). These soils have the potential to expand upon an increase in moisture and exerts heaving forces. The applicant / developer will be required to submit and updated geotechnical report in conjunction with future subdivision or development applications involving lands in the Plan Area which addresses factors including, but not limited to, the following:

- Subsurface conditions including but not limited to the existence of expansive clays,
- Groundwater conditions,
- Design and construction recommendations including but not limited to; site preparation, spread and strip footings, floor slabs, foundations, frost protection, basement wall pressures, construction excavations, construction dewatering, foundation perimeter drainage and buried utilities, and
- Building sites and setbacks.

1.5 Regional Setting

1.5.1 Demographics

Currently, the population of the Town of Sundre (based on the 2016 Federal Census) is 2,729. The Eagle Ridge ASP development, at full build out, will add approximately 645 to 1,035 residential units, based on an anticipated overall density range of 5 to 8 units per gross developable acre. At an average of 2.17 people per household, this will generate a population range of 1,400 to 2,245 people. Based on the demographic breakdown of the Town's existing population, approximately 17% of the population will be school-aged children (ages 5 through 19) or 238 to 382 students. Chart 1 illustrates the breakdown of population based on the proposed overall residential unit density range.

As the town grows and attracts new residents it may be that the makeup of the population changes. We may see more recreational homeowners who do not live in the town full time. We may also see more retired people who travel south for the winter. We may see smaller family sizes. This may all change the school age cohort of the demographics. However, for the purpose of this Area Structure Plan, we have used the existing population break downs and household sizes based on the most current census.

Chart 1: Population Projections for Eagle Ridge

| Land Uses | Area | Residential Units | Total Population | School Aged Children |
|---------------------------|----------------------|------------------------------------|--------------------------------------|---|
| Gross Area | 64.46 ha / 159.27 ac | | | |
| Open Space | 6.71 ha / 16.59 ac | | | |
| Storm Pond (PUL) | 1.42 ha / 3.5 ac | | | |
| Major Roads | 4.08 ha / 10.08 ac | | | |
| Phase 1A | 6.55 ha / 16.18 ac | | | |
| Low Density Housing* | 41.68 ha / 103 ac | | | |
| Medium Density Housing** | 2.54 ha / 6.28 ac | | | |
| Commercial | 1.48 ha / 3.65 ac | | | |
| Gross Developable Area*** | 52.25 ha / 129.1 ac | @ 5 – 8 upa = 645 – 1,035 units | @ 2.17 ppu = 1,400 – 2,245 people | @ 17% of population = 238 – 382 children |

*Low Density Housing includes Single Detached Dwellings, Semi-Detached Dwellings and Duplex Dwellings

**Medium Density Housing includes Attached Dwellings (Townhomes), Multi-Plex Dwellings and Apartment Dwellings

***Gross Developable Area is the Gross Area minus Open Space, Storm Pond, and Major Roads

1.5.2 Economy

The local economy in Sundre and its surrounding area is relatively well-diversified compared to other communities of its size, although it continues to remain predominantly resource-driven. There have been great strides made in recent years in the area of tourism. The public sector has a strong presence, too. Cannabis production has also developed into an emerging industry providing a lot of potential for further economic diversification.

Twenty-six (26%) percent of the population work in trades, transport, and equipment operations, along with other related occupations. Meanwhile, twenty-four (24%) percent work in positions related to sales and service. Twenty-two (22%) percent are in occupations related to business, finance, administration, and management.

Of those aged 25 to 64, sixty (60%) percent have attained various levels of post-secondary education, including college, trades or university.

1.5.3 Intermunicipal Development Plan with Mountain View County

The Town of Sundre / Mountain View County Intermunicipal Development Plan (IDP) provides a policy framework to address growth and development in the areas adjacent to and outside the Town boundary. It also protects future growth areas for both the Town and County and identifies a process for the exchange of information on applications for development. Lands in Mountain View County to the north and west of the Eagle Ridge ASP are identified as agricultural and future growth areas for the Town. As such, these lands are currently protected for agriculture development and future Town growth and will not impact the Eagle Ridge Area Structure Plan.

2.0 Legislation

2.1 *Municipal Government Act*

The Eagle Ridge Area Structure Plan and any amendments thereto has been prepared in accordance with provincial requirements outlined in Section 633 of the *Municipal Government Act* (MGA) Statutes of Alberta, as amended. The specific legislation under Section 633 of the MGA enabling the creation of an Area Structure Plan at the time of adoption states:

633(1) For the purpose of providing a framework for subsequent subdivision and Development of an area of land, a council may by bylaw adopt an area structure plan.

(2) An area structure plan

(a) must describe

- i. the sequence of development proposed for the area,*
- ii. the land uses proposed for the area, either generally or with respect to specific parts of the area,*
- iii. the density of population proposed for the area either generally or with respect to specific parts of the area, and*
- iv. the general location of major transportation routes and public utilities,*

and

(b) May contain any other matters the council considers necessary.

2.2 Municipal Development Plan

The Town of Sundre Municipal Development Plan (MDP) identifies the Eagle Ridge area as a future residential community. The Eagle Ridge ASP and amendments thereto have been prepared and adopted in accordance with the policies of the MDP.

Currently, the MDP, adopted in 2013 has several policies that apply to the development of residential lands including policies that encourage a wide variety of residential housing types (6.3.3), affordable housing (6.3.2), preparation of area structure plans (6.2.4), and the development of new residential lands in the northwest (6.3.1 per Map 3 of MDP). In addition, the MDP addresses recreational spaces and open spaces and supports a pathway network (8.3).

2.3 Other Municipal Plans and Policies

The Town of Sundre has other policy documents that the ASP must conform to, including the Parks Open Space and Trails Plan and the Land Use Bylaw. The Parks Open Space and Trails Plan is addressed in Section 5.4. The Land Use Bylaw is an implementation tool for subdivision and development and all lands will require redesignation to a land use that will be appropriate for the subdivision and development proposed. This is a separate step in the planning process and must also go through three readings of a bylaw and public hearing to any subdivision occurring.

3.0 Plan Vision and Objectives

3.1 Vision

The vision for Eagle Ridge is to develop a community or neighbourhood that strives to achieve a livable, affordable and sustainable community. This includes creating a walkable neighbourhood with a variety of housing types and mixed uses, opportunity for alternative modes of transportation, encouragement for all forms of conservation, maintaining natural topography and vegetation, wherever possible and integrating recreation and trails into storm water management strategies.

The Vision also includes creating a community with a built form that harmonizes and respects the natural environment, respects the beautiful foothill setting and respects the heavy snow and rainfall of the local area.

Therefore, the vision for Eagle Ridge is to create a community that respects the natural setting, strives for sustainability and meets the needs of the residents for today and tomorrow in the growing community of the Town of Sundre.

3.2 Objectives

To achieve the vision, the following objectives have been prepared for this ASP:

- 3.2.1 To establish a land use strategy that will guide future development and achieve sustainability principles.
- 3.2.2 To identify areas for recreation and open space and environmental significance.

- 3.2.3 To promote the goals of the Town of Sundre for sustainable development and a variety of housing types.
- 3.2.4 To identify appropriate servicing and phases for logical development of the land.
- 3.2.5 To identify and accommodate the Town of Sundre infrastructure standards.
- 3.2.6 To encourage the development of sustainable neighbourhoods that promote water and energy conservation throughout.
- 3.2.7 To promote architectural guidelines and landscape criteria for the development of an attractive, livable community.
- 3.2.8 To provide a diverse community that can accommodate a wide variety of lifestyles, ages and incomes.

3.3 Plan Principles

There are three key principles utilized in the development of the ASP that will guide all of the policy development and assist with an overall assessment of whether the actual development is meeting the overall intent of this plan.

- 3.3.1 Community Oriented – the community of Eagle Ridge must provide a variety of housing types to accommodate young couples just getting into the housing market, families who need more space, seniors who need less space and responsibility and all provided within a community with convenience services and recreational opportunities within a safe and reasonable walking distance.
- 3.3.2 Sustainable – Eagle Ridge must be walkable, livable, safe and incorporate sustainability principles for conservation and recycling.
- 3.3.3 Contributes – the community will contribute to the overall health of the town by providing housing, employment, recreational opportunities, supporting existing Town services and creating additional tax base.

4.0 Land Use Strategy

The original concept for the Eagle Ridge development was for half acre estate lots. However, by the time Phase 1A was developed it was realized that this was a financially impractical concept to service and the lots were reduced in size to approximately quarter acre parcels (still very large for an urban development and costly to service). With the sale of the land and the introduction of new developers, the concept was modified to reduce the size of future lots to a standard urban lot size (approximately 50 x 100 feet in size, still considered an estate lot in many urban municipalities). In addition, the concept has included low to medium density housing types in strategic locations to increase the housing types and diversify costs for people wishing to live in Sundre. This does not imply a reduced standard of development or construction, merely smaller lots for lower land costs and more efficient servicing.

The opportunity exists for 55+ communities, starter homes for young families and smaller units for singles.

In addition, a neighbourhood commercial area has been added to the concept, on the entrance road, 13th Avenue and Centre Street North. This site foresees a 20,000 sq.ft. footprint, allowing a two or three storey development that could include either apartment units above the main floor retail, or offices for a total development of 40,000 to 60,000 sq.ft. (3,716 to 5,574 sq. meters). The retail component is envisioned as being primarily local convenience type uses with the added opportunity for a gas bar. The type of uses considered appropriate here would be a convenience grocery store, dry cleaners, hair salon, small coffee shop, neighbourhood pub, liquor store and butcher or bakery. This would provide employment opportunities in the community and allow convenient access for walking for most residents or stopping in their cars on their way home.

The north easterly portion of the Plan Area including Phase 1A is shown as an area for possible Direct Control (DC) to facilitate community development that would support, in addition to low density residential and local commercial, mixed-use commercial, medium density residential and / or institutional uses to be implemented through subdivision design, conventional land use districts and possibly Direct Control (DC).

The Open Space concept includes multi-purpose trails that will link all the areas of the neighbourhood to three critical areas; the commercial site, the central green space accommodating the storm water management facility and the Snake Hill Recreation Area. The storm water management facility will consist of a man made pond creating natural habitat and viewing areas. The trail system will conform to the Town's overall Parks Open Space and Trails Plan. The concept for the Eagle Ridge ASP is that there will be over 10% open space dedicated in trails, parks, wetlands and green spaces.

Eagle Ridge will meet all of the Town standards for water, sanitary sewer, storm water, roads and sidewalk development.

In addition, the developers will create architectural controls and landscape guidelines to protect the value of the homes, the integrity of the neighbourhoods and the overall concept for the development.

5.0 Plan Policies

5.1 General Policies

The following policies guide all development in the Eagle Ridge Plan Area.

5.1.1 Figure 3 illustrates the overall land use concept for Eagle Ridge.

- 5.1.2 The overall density of the development within the Eagle Ridge ASP shall be in the range of 5 to 8 residential units per gross developable acre in the form of low to medium density housing types.
- 5.1.3 All development will conform to the Town of Sundre Land Use Bylaw.

5.2 Residential

The following policies apply to all forms of residential development within the Eagle Ridge Plan Area.

- 5.2.1 Eagle Ridge is a mixed residential community with the majority of the land area being for low to medium density housing such as single detached, semi-detached dwellings with a variety of lot sizes, and designated areas for attached dwellings, (townhouse development), multi-plex dwellings and apartment dwellings.
- 5.2.2 Generally all residential development will be front drive access without rear lanes. However, in areas designated for rear lane, lots may be narrower frontage.
- 5.2.3 There will be a range of lot widths and front yard setbacks in all residential areas to create interest, street appeal and diversity.
- 5.2.4 Front drive garage homes must demonstrate that the design of the garage is integral to the design of the house including but not limited to, livable rooms above the garage, garage doors with windows and detailed treatments, garages that extend less than 1.5 metres from the front of the house, and verandas and decks that assist in the integration of garages into the façade of the home.
- 5.2.5 All attached dwellings (townhouse development) shall comprise of articulated facades that define individual units at street level where entrances to each individual dwelling unit shall be visually prominent from the front façade or fronting onto an internal road or common area.
- 5.2.6 Attached, multi-plex and apartment dwellings can be accommodated under fee simple or condominium ownership and subdivision.
- 5.2.7 Seniors housing is encouraged in the attached, multi-plex and apartment dwelling formats.
- 5.2.8 To create a walkable community, landscaping in the front yards to create interest, but not to interfere with the visibility and safety of the pedestrian, is encouraged.
- 5.2.9 To enhance the opportunity for sustainable development, home offices are encouraged to be located in homes to reduce travel and commuting time and to allow options for live work experiences, provided they do not have negative impact on adjacent properties or to neighbourhood traffic, and, where allowed in the land use bylaw district, garden suites and/or laneway homes and accessory suites may be considered.

5.3 Commercial

The following policies apply to the area identified for commercial/mixed use development within the Eagle Ridge Plan Area.

- 5.3.1 The lands on the north side of 13th Avenue immediately west of Centre Street North have been identified for future neighbourhood commercial development.
- 5.3.2 In addition to convenience retail commercial uses, the second and / or third floor of the structure may be utilized for residential apartments and / or office spaces.
- 5.3.4 An appropriate height for this development would be a minimum of 2 storeys and a maximum of 3 storeys.
- 5.3.5 The retail commercial level must be developed into multiple “store fronts” with transparency (large display windows) and multiple doorways (for access and interest).
- 5.3.6 There should be a minimum of 5 separate commercial operations on the main level of this development.
- 5.3.7 While the orientation of the development may be to Centre Street North, the access will be solely off 13th Avenue.
- 5.3.8 Parking will meet the standards of the Town of Sundre.
- 5.3.9 Appropriate types of uses may include, but are not limited to; convenience grocery, dry cleaner, florist, book store, liquor store, hair salon, neighbourhood pub, butcher, bakery or coffee shop.
- 5.3.10 Architecture should reflect the guidelines for the residential development and include natural materials, earth tones including wood and stone features.
- 5.3.11 Eating establishments are encouraged to incorporate outdoor patio or sidewalk eating features.
- 5.3.12 Design of the neighbourhood commercial area should mimic a pedestrian-friendly street environment.



11th Street SW, north off 7th Avenue Calgary



11th Street SW, north off 7th Ave, Calgary



Garrison Woods, Calgary



40th Ave and 20th Street SW, Calgary

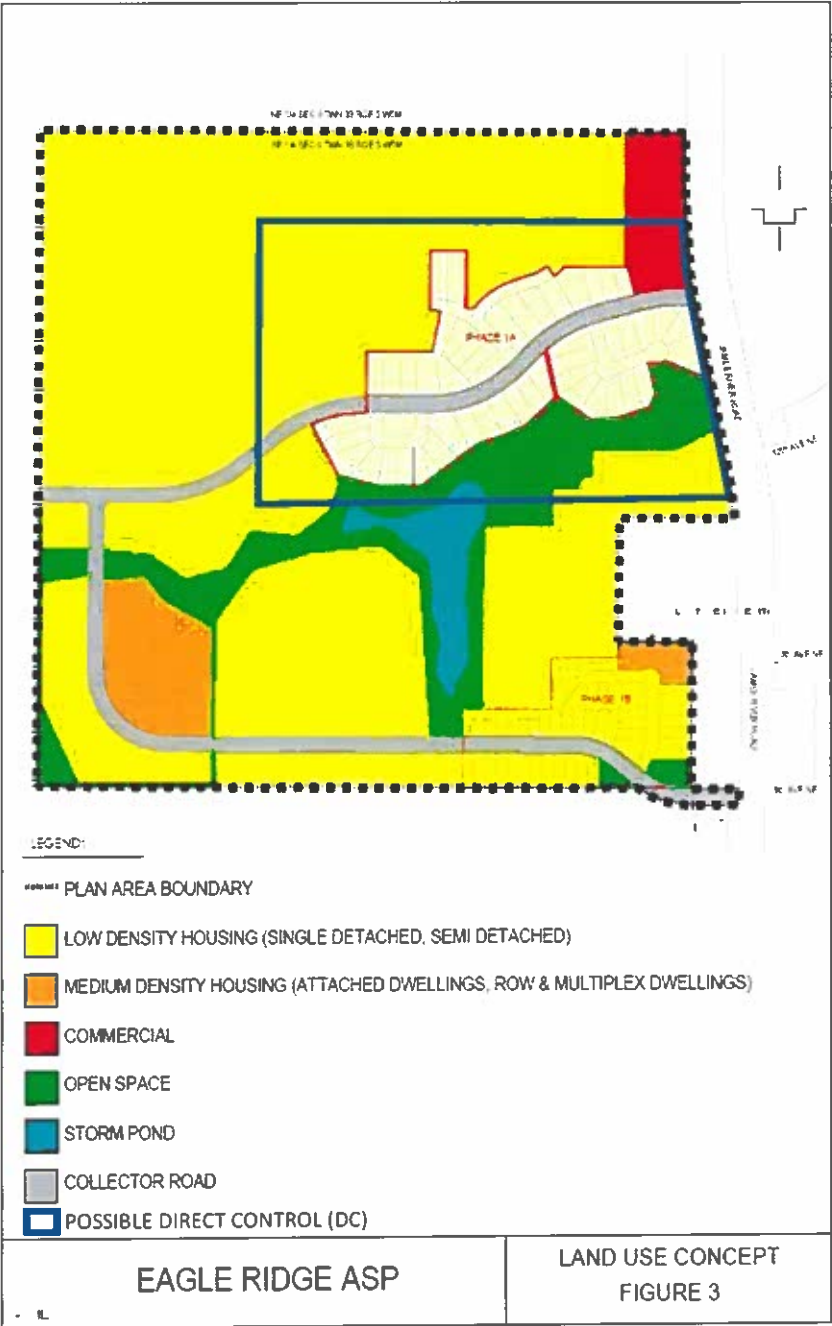
5.4 Recreation and Open Space

The following policies apply to all forms of recreation and open space within the Eagle Ridge Plan Area.

- 5.4.1 Figure 4 illustrates the concept for open space, paths and trails in the Eagle Ridge Plan Area.
- 5.4.2 All trails will be constructed to Town of Sundre standards for a multi-use trail.
- 5.4.3 The trail system within Eagle Ridge will connect to the Town of Sundre trail system and will be compatible with the Town's Parks Open Space and Trails Plan.
- 5.4.4 Trails will connect major destinations such as the neighbourhood commercial site, the storm pond area and Snake Hill Recreational Area as well as tying into the public sidewalk system on Centre Street North.
- 5.4.5 Further development in the area will be required to contribute offsite levies for the completion of the sidewalk on Centre Street.
- 5.4.6 Trails will be located in areas of good visibility for safety.
- 5.4.8 Trail development will consider future linkages to the lands north and west of Eagle Ridge.
- 5.4.9 No large recreational facilities are required in this area, as residents of Eagle Ridge are in close proximity to the existing indoor swimming pool, arena and curling rink facilities.
- 5.4.10 Formal playgrounds will be located strategically in neighbourhoods and land for these facilities and other open spaces shall be dedicated as municipal reserve at subdivision stage.

- 5.4.11 Developers will be required to contribute to the development of the trail system and playground equipment for the open spaces.
- 5.4.12 Developers will be required to provide signs for the trails within their subdivisions, to Town of Sundre standards.
- 5.4.13 Preservation of new trees, of appropriate species is required in all new development.
- 5.4.14 Street trees, to be installed at the cost of the developer shall be of a flowering variety to provide an attractive seasonal change.

FIGURE 3: Land Use Concept

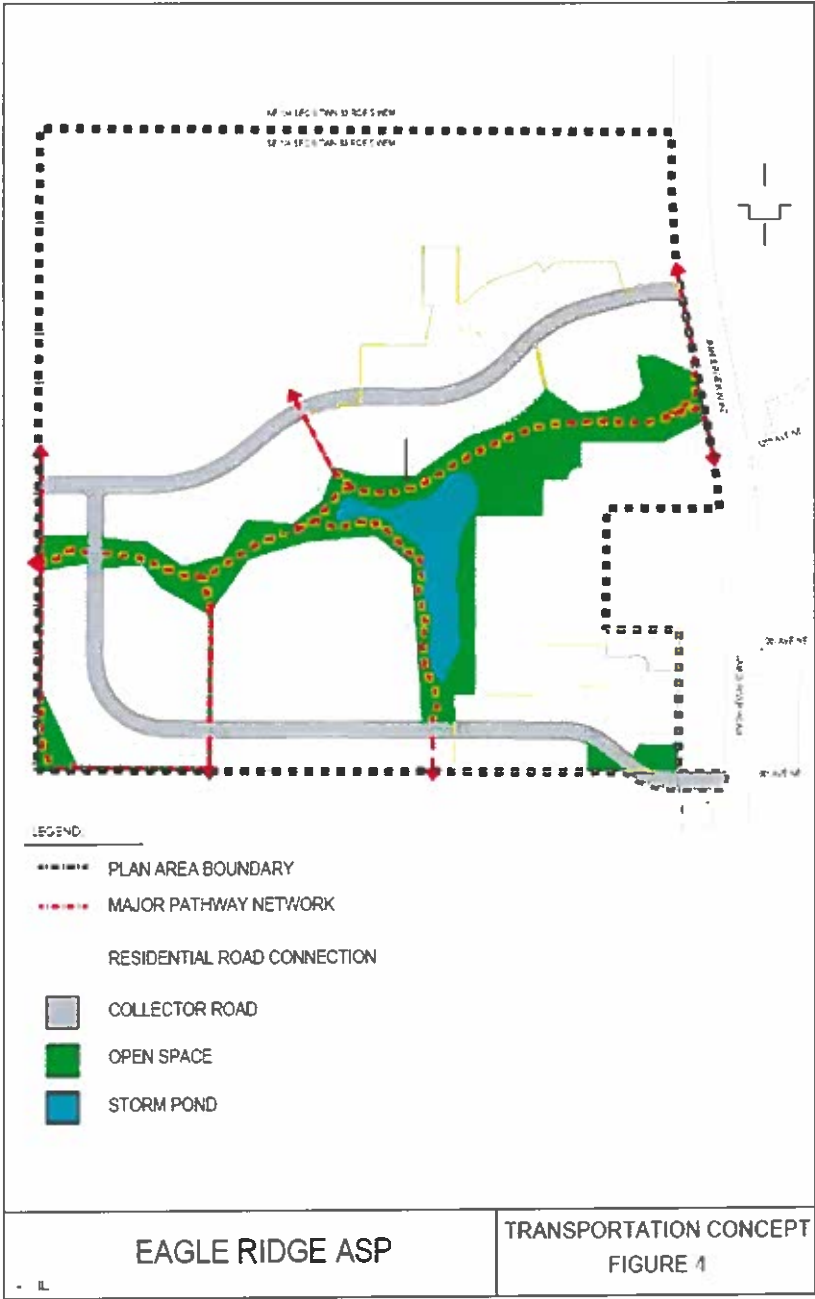


5.5 Transportation

The following policies apply to all forms of access and transportation routes within the Eagle Ridge Plan Area.

- 5.5.1 The Eagle Ridge development is serviced by an internal looped road, intersecting with Centre Street North at both 13th Avenue and 8th Avenue. This major collector road system will provide sidewalks on both sides, two lanes of traffic and two lanes of parking with mono sidewalk construction and street tree planting.
- 5.5.2 All local roads and lanes shall be constructed to Town standards and follow the requirements for sidewalk construction as required by the Town's servicing standards.
- 5.5.3 The major internal collector road will provide the ability for bus pull in lanes to be constructed at such time as the Town of Sundre provides for public transit to this area.
- 5.5.4 Installation of bicycle racks is mandatory at the neighbourhood commercial development and formal playground locations, at the cost of the developer.
- 5.5.5 Future road connections will be dedicated at the time of subdivision to the lands to the west for connectivity with future development.

FIGURE 4: **Transportation Concept**



5.6 Servicing and Utilities

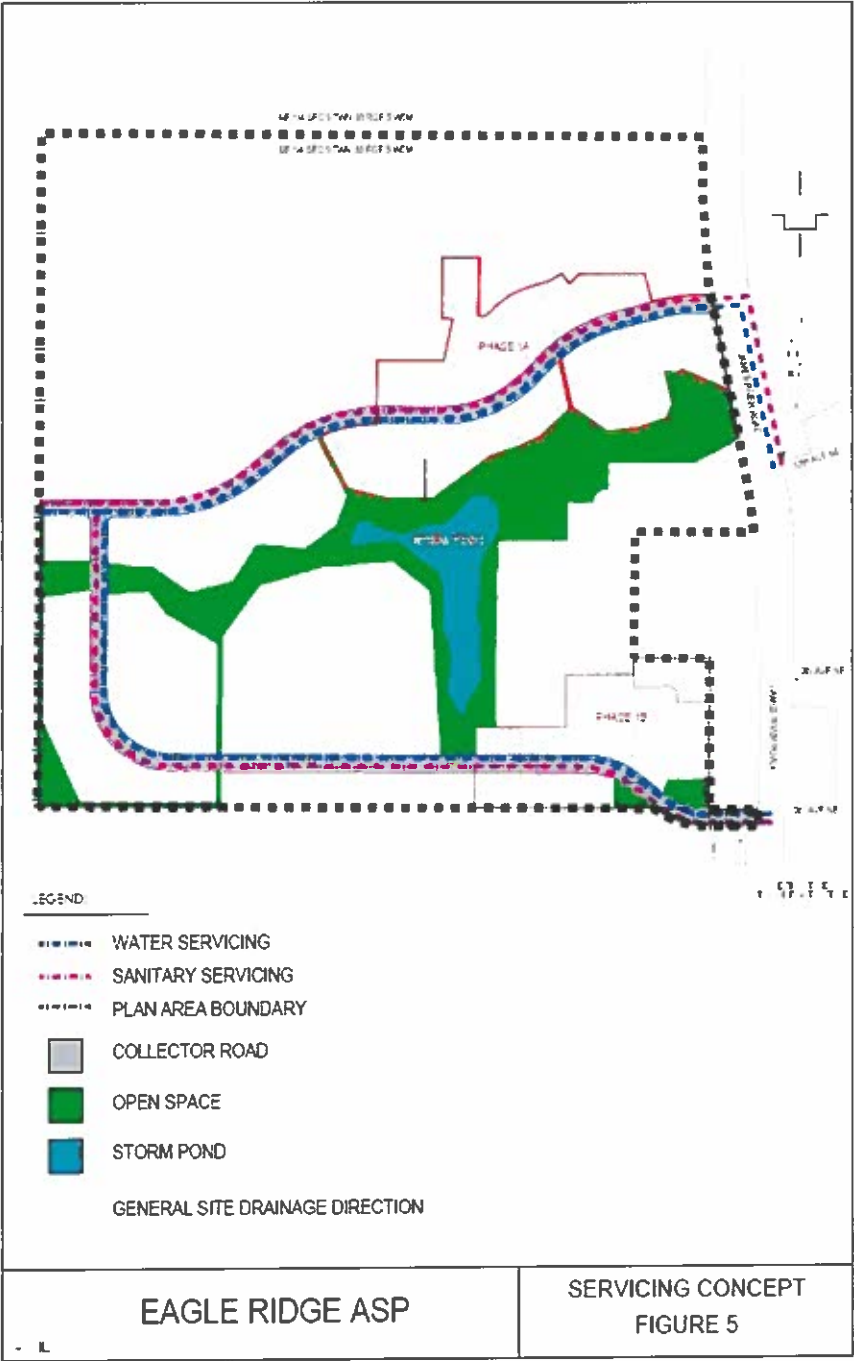
The following policies apply to all forms of servicing and utilities within the Eagle Ridge Plan Area.

- 5.6.1 All piped water and sewer services shall be designed and installed to the satisfaction of the Town, the Town engineer and Alberta Environment.
- 5.6.2 The developer will incur all costs for the design and installation of the deep services. Should the Town require oversizing of any infrastructure, the Town and the developer will negotiate payment or endeavour to recover agreements for future late comer payments to the original developer who had to oversize the facility.
- 5.6.3 The Storm Water Management Plan as approved by Alberta Environment, demonstrates the need for a large wet pond that will collect the storm and surface water run-off from the entire parcel, fed continuously by the creek entering from the south and the artesian well.
- 5.6.4 The Storm Water Management Facility has been designed in conjunction with the Town and Alberta Environment standards and will provide a natural habitat for songbirds and contribute to the open space and recreational opportunities for residents.
- 5.6.5 Shallow utilities shall be designed and installed at the sole cost of the developer.
- 5.6.6 Solid waste management (household garbage and composting) shall be the responsibility of the Town of Sundre for all single detached and semi-detached lots.
- 5.6.7 The developer(s) will fund the installation of a recycling centre at the neighbourhood commercial site to the satisfaction of the Town of Sundre.

(Examples of Storm Water Management Facilities in the City of Calgary)



FIGURE 5: Servicing Concept



5.7 Reserves

The following policies are the policies for the taking of reserves as the subdivision of the Eagle Ridge Community continues.

- 5.7.1 the Town of Sundre, under the *Municipal Government Act*, is allowed to take up to 10% of the developable land as Municipal and Municipal and School Reserve. This land can be taken as raw land or cash in lieu. It is the general policy of the town to take the 10% municipal reserves owing in Eagle Ridge as land.
- 5.7.2 The School Division has not identified the need for a school site to be located on this property.
- 5.7.3 Reserve land will be utilized primarily for trails to allow linkages to the Snake Hill Recreation Area, linkages within the neighbourhoods to other recreational facilities and playgrounds and to commercial uses.
- 5.7.4 Should land not be required in a specific phase of development, the municipal reserve may be taken as cash in lieu and utilized to enhance trail connections throughout the Town.
- 5.7.5 No Environmental Reserve lands, as defined by the *Municipal Government Act*, have been identified in the Plan Area.
- 5.7.6 Developers are encouraged to dedicate Environmental Conservation Easements to enhance the Municipal Reserves.
- 5.7.7 The Storm Water Management Plan has been designed to enhance the open space and recreation plan for Eagle Ridge by developing a large green area that includes a manmade wetland that will be surrounded by walking trails, seating areas, and picnic areas.

5.8 Future Growth

The following policies apply to all future growth and development in and around the Eagle Ridge Plan Area.

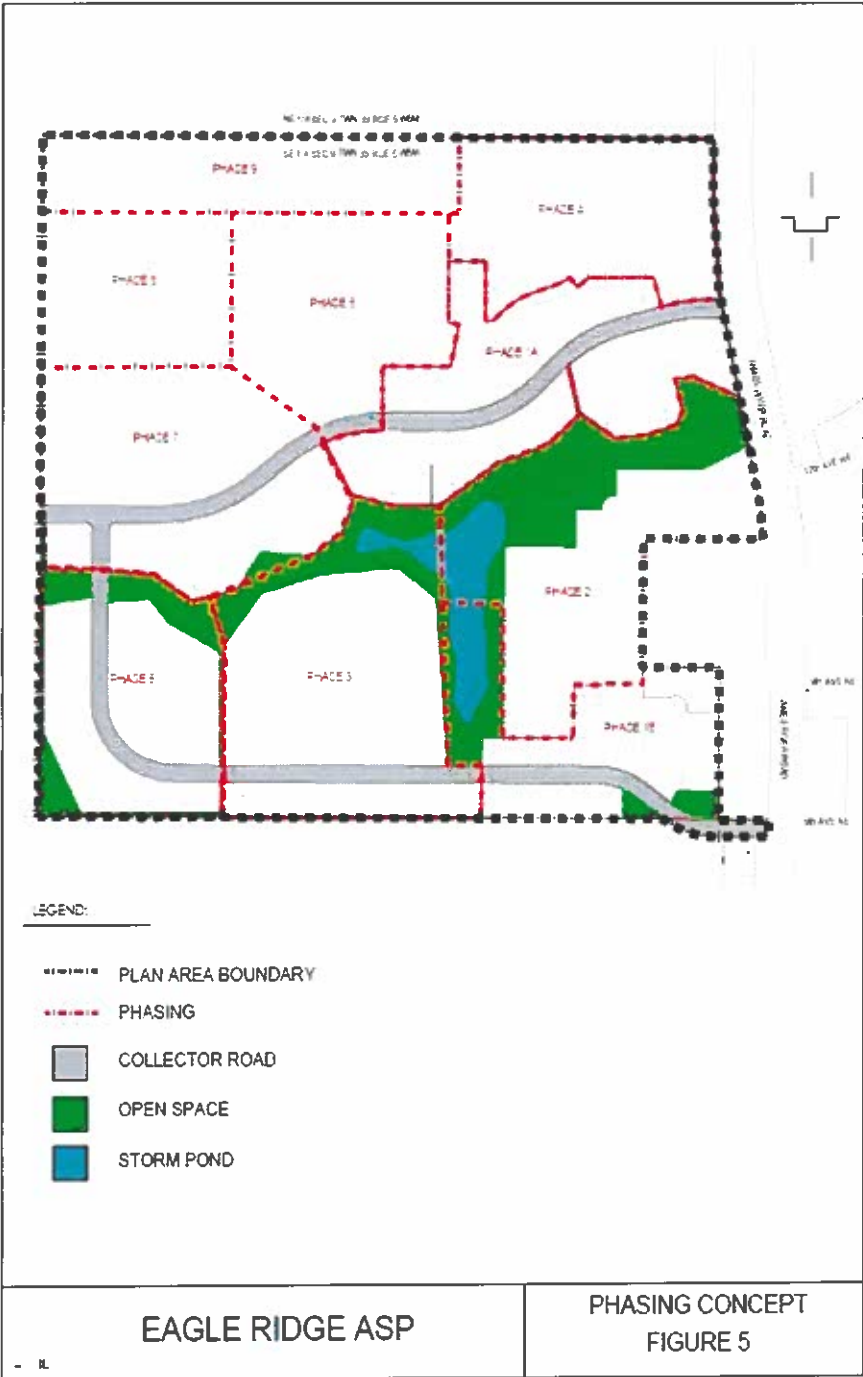
- 5.8.1 At such time as development occurs on the lands immediately north and west of the Eagle Ridge Plan Area, those developments shall take into consideration the access points, connections to trails and pathways and the storm water management capacity of the Eagle Ridge ASP.
- 5.8.2 Future development on adjacent lands to Eagle Ridge shall be required to prepare an Area Structure Plan illustrating the connectivity and integration to the Eagle Ridge Plan Area.
- 5.8.3 The northeasterly portion of the Plan Area including Phase 1A identified as Possible Direct Control (DC) on **Figure 3** may be considered for mixed use development comprising low to medium density residential, commercial and institutional uses or a combination of these uses that support residential communities. Refinement of these uses will be determined through subdivision design and Land Use Bylaw amendment including possible Direct Control.

6.0 Implementation and Phasing

The following policies apply to all future growth and development in and around the Eagle Ridge Plan Area.

- 6.1 The phasing of development of Eagle Ridge will generally follow the Phasing Plan outlined in Figure 6.
- 6.2 Because Phase 1A of the Eagle Ridge development was approved prior to the preparation and adoption of this Area Structure Plan, all future development will accommodate the approved road layout and access points.
- 6.3 Phase 1A and 1B of the Eagle Ridge development requires the preparation of an overall storm water management plan and requires the construction of an interim pond for collection and 1:100 year storage.
- 6.4 Phase 2 of the Eagle Ridge Development requires the completion of the storm water management facility (pond).
- 6.5 The neighbourhood commercial site may be developed in Phase 4 or any subsequent phases.
- 6.6 All future plans and phases for development will follow a logical servicing pattern to ensure looping of the system and appropriate fire protection.
- 6.7 The phasing strategy for this ASP may be modified without an amendment to this ASP provided the modification addresses a logical servicing pattern without compromising connectivity of future phases.
- 6.8 The second access to the area onto Centre Street North shall be constructed at such time when there are 400 residential units constructed.
- 6.9 At the time the construction of Phase 2 is initiated, an all-weather emergency access shall be constructed, if required.
- 6.10 All landscaping is to be local indigenous species and in ground sprinkler systems are strongly discouraged.
- 6.11 Rain water harvest is strongly encouraged as are garden plots, greenhouses, green roofs, bio-swales and all forms of water conservation.

FIGURE 6: Phasing Plan





REQUEST FOR DECISION

| | |
|-------------------------------|----------------------------------|
| COUNCIL DATE | September 20, 2021 |
| SUBJECT | 2021 Q2 Financial Reports |
| ORIGINATING DEPARTMENT | Corporate Services |
| AGENDA ITEM | 8.1 |

BACKGROUND/PROPOSAL:

Included are the four quarterly schedules outlining the revenues and expenses for each department, cash balances, Restricted Surplus provisions, and capital expenditures as at June 30, 2021.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Revenue and Expenses: The presented information was combined on a pro-forma basis and includes comparison data for the same time frame in 2020, as well as corresponding budget information.

Cash Balances: As at June 30, 2021, there is approximately \$3.5M in the operating account, which is a \$2.2M increase over the previous quarter ending balance. There is also approximately \$860k in investment accounts and \$6.3M in Restricted Surplus identified accounts, for total holdings of just under \$10.8M.

Restricted Surplus Accounts: These accounts are a mechanism to track resources allocated by Council towards specific projects or for future life-cycling expenditures and emergent issues. The resources identified are not intended to reflect a specific bank account balance, as they may incorporate various accounts or investments.

Capital Expenditures: project specific comments are included in the schedule

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 1. Sustainable Governance

- 1.1 Improve communication and transparency with our stakeholders.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the Q2 2021 Quarterly Financial Reports, as information.

MOTION:

That the Town of Sundre Council accept the Q2 2021 Quarterly Financial Reports, as information.

| | |
|-------------------------------------|------------------------------------|
| Date Reviewed: <u>Sept 17, 2021</u> | ACTING CAO: <u>Chris Allert</u> |
|-------------------------------------|------------------------------------|

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

SUMMARY

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021</u> <u>YTD</u> | <u>2020</u> <u>YTD</u> | <u>YTD</u> <u>Budget</u> | <u>Variance (Budget V. Actual)</u> <u>(Over) / Under Budget</u> |
|---|------------------|------------------|-----------|-----------|---------------------------|---------------------------|-----------------------------|--|
| Taxes and Other Revenue | | | | | | | | |
| Municipal Taxes | - | 4,766,378 | - | - | 4,766,378 | 4,774,825 | 3,429,312 | 1,337,066 |
| FortisAlberta Franchise Fee | 39,954 | 54,856 | - | - | 94,810 | 87,265 | 100,000 | (5,190) |
| MSI - Operating | - | - | - | - | - | - | 30,000 | (30,000) |
| Total Taxes and Other Revenue | 39,954 | 4,821,234 | - | - | 4,861,188 | 4,862,090 | 3,559,312 | |
| Less Interest, Requisitions and Transfers | | | | | | | | |
| ASFF & MVSH Requisitions | (341,044) | (304,704) | - | - | (645,748) | (552,542) | - | (645,748) |
| Interest on Long-Term Debt | (33,098) | (37,339) | - | - | (70,437) | (112,711) | (102,500) | 32,063 |
| Provincial Police Funding Model | - | (56,839) | - | - | (56,839) | - | (60,000) | 3,161 |
| FortisAlberta Infrastructure Reserve Transfer | - | - | - | - | - | - | - | - |
| Total Taxes and Other Revenue for Operations | (334,188) | 4,422,352 | - | - | 4,088,164 | 4,196,837 | 3,396,812 | |
| Net Operational Excess/(Shortfall) | | | | | | | | |
| 11 - Legislative | (41,172) | (78,168) | - | - | (119,340) | (116,405) | (224,701) | 105,361 |
| 12 - Corporate Services | (9,081) | (146,459) | - | - | (155,540) | (143,265) | (294,291) | 138,751 |
| 17 - Census | - | - | - | - | - | - | - | - |
| 18 - Elections | - | - | - | - | - | - | - | - |
| 21 - Municipal Enforcement | (25,483) | (27,862) | - | - | (53,345) | (58,813) | (66,861) | 13,516 |
| 23 - Fire | 29,156 | (86,530) | - | - | (57,374) | 1,796 | (21,547) | (35,827) |
| 24 - Emergency Management | (7,300) | (10,413) | - | - | (17,713) | (16,996) | (26,800) | 9,087 |
| 26 - Animal Control | 205 | (6,375) | - | - | (6,170) | (5,930) | (7,866) | 1,696 |
| 32 - Roads | (59,711) | (79,217) | - | - | (138,928) | (106,565) | (255,970) | 117,042 |
| 35 - Shop | (76,995) | (64,964) | - | - | (141,959) | (114,990) | (180,967) | 39,008 |
| 41 - Water | 138,914 | 130,901 | - | - | 269,815 | 243,134 | 117,560 | 152,255 |
| 42 - WasteWater | 101,331 | 73,214 | - | - | 174,545 | 210,192 | 153,430 | 21,115 |
| 43 - Solid Waste | 35,987 | 18,168 | - | - | 54,155 | 50,360 | 44,412 | 9,743 |
| 51 - FCSS | - | - | - | - | - | (17,871) | - | - |
| 61 - Planning & Development | (37,851) | (51,951) | - | - | (89,802) | (102,167) | (163,686) | 73,884 |
| 63 - Economic Development | (11,243) | (70,126) | - | - | (81,369) | (83,935) | (129,835) | 48,466 |
| 75 - Library | (47,715) | (34,406) | - | - | (82,121) | (80,618) | (65,000) | (17,121) |
| 77 - Sundre Community Centre | (17,184) | 19,887 | - | - | 2,703 | (39,084) | (31,289) | 33,992 |
| 80 - Arena | (67,130) | 40,340 | - | - | (26,790) | (117,599) | (11,940) | (14,851) |
| 82 - Greenwood Campground | (9,860) | (112) | - | - | (9,972) | (24,007) | (16,838) | 6,866 |
| 84 - Parks | (33,528) | (4,607) | - | - | (38,135) | (77,364) | (84,841) | 46,706 |
| 85 - Recreation & Culture | (66,359) | 170,959 | - | - | 104,600 | 399,394 | 69,081 | 35,519 |
| 86 - Community Services | (22,804) | 10,700 | - | - | (12,104) | (82,624) | (63,336) | 51,232 |
| 87 - Trails | (13,735) | 16,987 | - | - | 3,252 | (15,884) | (12,844) | 16,096 |
| 89 - Outdoor Recreation | (14,679) | 19,566 | - | - | 4,887 | (22,505) | (17,948) | 22,835 |
| 91 - Gas | 240,264 | (62,989) | - | - | 177,275 | 208,034 | 115,234 | 62,041 |
| Total Net Operational Excess/(Shortfall) | (15,973) | (223,457) | - | - | (239,430) | (113,712) | (1,176,843) | |
| Year End Surplus/(Deficit) | (350,161) | 4,198,895 | - | - | 3,848,734 | 4,083,125 | 2,219,970 | |

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

00 - General Services / Taxation

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021</u> <u>YTD</u> | <u>2020</u> <u>YTD</u> | <u>YTD</u> <u>Budget</u> | <u>Variance (Budget V. Actual)</u> <u>Over / (Under) Budget</u> |
|---|------------------|------------------|-----------|-----------|---------------------------|---------------------------|-----------------------------|--|
| Revenues | | | | | | | | |
| Municipal Taxes | - | 4,766,378 | - | - | 4,766,378 | 4,774,825 | 3,429,312 | 1,337,066 |
| FortisAlberta Franchise Fee | 39,954 | 54,856 | - | - | 94,810 | 87,265 | 100,000 | (5,190) |
| MSI - Operating | - | - | - | - | - | - | 30,000 | (30,000) |
| Expenses | | | | | | | | |
| Requisitions | (341,044) | (304,704) | - | - | (645,748) | (552,542) | - | (645,748) |
| Interest on Long-Term Debt | (33,098) | (37,339) | - | - | (70,437) | (112,711) | (102,500) | 32,063 |
| Provincial Police Funding Model | - | (56,839) | - | - | (56,839) | - | (60,000) | 3,161 |
| FortisAlberta Infrastructure Reserve Transfer | - | - | - | - | - | - | - | - |
| Surplus (Deficit) | (334,188) | 4,422,352 | - | - | 4,088,164 | 4,196,837 | 3,396,812 | |

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

11 - Legislative Services

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021</u> <u>YTD</u> | <u>2020</u> <u>YTD</u> | <u>YTD</u> <u>Budget</u> | Variance (Budget V. Actual) Over / (Under) Budget |
|----------------------------------|-----------|-----------|-----------|-----------|---------------------------|---------------------------|-----------------------------|--|
| Revenues | - | - | - | - | - | 90 | - | - |
| Expenses | | | | | | | | |
| Salaries & Wages | (30,469) | (65,748) | - | - | (96,217) | (87,109) | (182,601) | 86,384 |
| Contracted Services | (2,168) | (1,102) | - | - | (3,270) | (8,598) | (15,250) | 11,980 |
| Materials & Supplies | (8,535) | (11,318) | - | - | (19,853) | (20,788) | (26,850) | 6,997 |
| Utilities | - | - | - | - | - | - | - | - |
| Transfers to Local Organizations | - | - | - | - | - | - | - | - |
| Surplus (Deficit) | (41,172) | (78,168) | - | - | (119,340) | (116,405) | (224,701) | |

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

12 - Corporate Services

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021</u> <u>YTD</u> | <u>2020</u> <u>YTD</u> | <u>YTD</u> <u>Budget</u> | Variance (Budget V. Actual) Over / (Under) Budget |
|----------------------------------|-----------|-----------|-----------|-----------|---------------------------|---------------------------|-----------------------------|--|
| Revenues | 73,234 | 22,115 | - | - | 95,349 | 71,574 | 54,750 | 40,599 |
| Expenses | | | | | | | | |
| Salaries & Wages | (34,806) | (42,591) | - | - | (77,397) | (50,222) | (93,695) | 16,298 |
| Contracted Services | 3,478 | (61,832) | - | - | (58,354) | (60,000) | (105,750) | 47,396 |
| Materials & Supplies | (46,285) | (57,728) | - | - | (104,013) | (95,047) | (138,300) | 34,287 |
| Utilities | (4,702) | (6,423) | - | - | (11,125) | (9,570) | (11,296) | 171 |
| Transfers to Local Organizations | - | - | - | - | - | - | - | - |
| Surplus (Deficit) | (9,081) | (146,459) | - | - | (155,540) | (143,265) | (294,291) | |

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

18 - Elections

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021 YTD</u> | <u>2020 YTD</u> | <u>YTD Budget</u> | <u>Variance (Budget V. Actual) Over / (Under) Budget</u> |
|----------------------------------|-----------|-----------|-----------|-----------|---------------------|---------------------|-----------------------|--|
| Revenues | - | - | - | - | - | - | - | - |
| Expenses | | | | | | | | |
| Salaries & Wages | - | - | - | - | - | - | - | - |
| Contracted Services | - | - | - | - | - | - | - | - |
| Materials & Supplies | - | - | - | - | - | - | - | - |
| Utilities | - | - | - | - | - | - | - | - |
| Transfers to Local Organizations | - | - | - | - | - | - | - | - |
| Surplus (Deficit) | - | - | - | - | - | - | - | - |

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

21 - Municipal Enforcement

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021</u> <u>YTD</u> | <u>2020</u> <u>YTD</u> | <u>YTD</u> <u>Budget</u> | <u>Variance (Budget V. Actual)</u> <u>Over / (Under) Budget</u> |
|----------------------------------|-----------|-----------|-----------|-----------|---------------------------|---------------------------|-----------------------------|--|
| Revenues | 1,037 | 1,259 | - | - | 2,296 | 2,443 | 10,000 | (7,704) |
| Expenses | | | | | | | | |
| Salaries & Wages | (19,717) | (26,499) | - | - | (46,216) | (49,789) | (58,335) | 12,119 |
| Contracted Services | (339) | (1,548) | - | - | (1,887) | (1,292) | (550) | (1,337) |
| Materials & Supplies | (6,464) | (1,074) | - | - | (7,538) | (10,175) | (17,976) | 10,438 |
| Utilities | - | - | - | - | - | - | - | - |
| Transfers to Local Organizations | - | - | - | - | - | - | - | - |
| Surplus (Deficit) | (25,483) | (27,862) | - | - | (53,345) | (58,813) | (66,861) | |

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

23 - Fire Services

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021</u> <u>YTD</u> | <u>2020</u> <u>YTD</u> | <u>YTD</u> <u>Budget</u> | Variance (Budget V. Actual) Over / (Under) Budget |
|----------------------------------|-----------|-----------|-----------|-----------|---------------------------|---------------------------|-----------------------------|--|
| Revenues | 74,438 | 16,868 | - | - | 91,306 | 157,705 | 194,284 | (102,978) |
| Expenses | | | | | | | | |
| Salaries & Wages | (5,048) | (32,354) | - | - | (37,402) | (18,744) | (102,772) | 65,370 |
| Contracted Services | (2,847) | (13,273) | - | - | (16,120) | (48,020) | (20,649) | 4,529 |
| Materials & Supplies | (34,184) | (52,152) | - | - | (86,336) | (82,190) | (85,228) | (1,108) |
| Utilities | (3,203) | (5,619) | - | - | (8,822) | (6,955) | (7,182) | (1,640) |
| Transfers to Local Organizations | - | - | - | - | - | - | - | - |
| Surplus (Deficit) | 29,156 | (86,530) | - | - | (57,374) | 1,796 | (21,547) | |

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

24 - Emergency Management

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021</u> <u>YTD</u> | <u>2020</u> <u>YTD</u> | <u>YTD</u> <u>Budget</u> | <u>Variance (Budget V. Actual)</u> <u>Over / (Under) Budget</u> |
|----------------------------------|-----------|-----------|-----------|-----------|---------------------------|---------------------------|-----------------------------|--|
| Revenues | - | - | - | - | - | - | - | - |
| Expenses | | | | | | | | |
| Salaries & Wages | (6,561) | (9,243) | - | - | (15,804) | (11,440) | (20,400) | 4,596 |
| Contracted Services | - | - | - | - | - | - | - | - |
| Materials & Supplies | (739) | (1,170) | - | - | (1,909) | (5,556) | (6,400) | 4,491 |
| Utilities | - | - | - | - | - | - | - | - |
| Transfers to Local Organizations | - | - | - | - | - | - | - | - |
| Surplus (Deficit) | (7,300) | (10,413) | - | - | (17,713) | (16,996) | (26,800) | |

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

26 - Animal Control

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021</u> <u>YTD</u> | <u>2020</u> <u>YTD</u> | <u>YTD</u> <u>Budget</u> | <u>Variance (Budget V. Actual)</u> <u>Over / (Under) Budget</u> |
|----------------------------------|-----------|-----------|-----------|-----------|---------------------------|---------------------------|-----------------------------|--|
| Revenues | 5,165 | 371 | - | - | 5,536 | 5,466 | 6,600 | (1,064) |
| Expenses | | | | | | | | |
| Salaries & Wages | - | - | - | - | - | - | - | - |
| Contracted Services | (4,830) | (6,615) | - | - | (11,445) | (10,815) | (13,676) | 2,231 |
| Materials & Supplies | (130) | (131) | - | - | (261) | (581) | (790) | 529 |
| Utilities | - | - | - | - | - | - | - | - |
| Transfers to Local Organizations | - | - | - | - | - | - | - | - |
| Surplus (Deficit) | 205 | (6,375) | - | - | (6,170) | (5,930) | (7,866) | |

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

32 - Roads

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021</u> <u>YTD</u> | <u>2020</u> <u>YTD</u> | <u>YTD</u> <u>Budget</u> | <u>Variance (Budget V. Actual)</u> <u>Over / (Under) Budget</u> |
|----------------------------------|-----------|-----------|-----------|-----------|---------------------------|---------------------------|-----------------------------|--|
| Revenues | 22,964 | 102,419 | - | - | 125,383 | 129,854 | 124,250 | 1,133 |
| Expenses | | | | | | | | |
| Salaries & Wages | (60,813) | (79,947) | - | - | (140,760) | (147,819) | (189,875) | 49,115 |
| Contracted Services | - | (41,859) | - | - | (41,859) | (5,460) | (75,353) | 33,494 |
| Materials & Supplies | (7,360) | (4,386) | - | - | (11,746) | (15,442) | (34,992) | 23,246 |
| Utilities | (14,502) | (55,444) | - | - | (69,946) | (67,698) | (80,000) | 10,054 |
| Transfers to Local Organizations | - | - | - | - | - | - | - | - |
| Surplus (Deficit) | (59,711) | (79,217) | - | - | (138,928) | (106,565) | (255,970) | |

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

35 - Shop

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021</u> <u>YTD</u> | <u>2020</u> <u>YTD</u> | <u>YTD</u> <u>Budget</u> | <u>Variance (Budget V. Actual)</u> <u>Over / (Under) Budget</u> |
|----------------------------------|-----------|-----------|-----------|-----------|---------------------------|---------------------------|-----------------------------|--|
| Revenues | - | - | - | - | - | 10,000 | - | - |
| Expenses | | | | | | | | |
| Salaries & Wages | (5,227) | (5,646) | - | - | (10,873) | (10,996) | (12,451) | 1,578 |
| Contracted Services | (12,725) | (9,116) | - | - | (21,841) | (13,522) | (21,555) | (286) |
| Materials & Supplies | (57,658) | (46,056) | - | - | (103,714) | (96,819) | (142,911) | 39,197 |
| Utilities | (1,385) | (4,146) | - | - | (5,531) | (3,653) | (4,050) | (1,481) |
| Transfers to Local Organizations | - | - | - | - | - | - | - | - |
| Surplus (Deficit) | (76,995) | (64,964) | - | - | (141,959) | (114,990) | (180,967) | |

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

41 - Water

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021</u> <u>YTD</u> | <u>2020</u> <u>YTD</u> | <u>YTD</u> <u>Budget</u> | <u>Variance (Budget V. Actual)</u> <u>Over / (Under) Budget</u> |
|----------------------------------|----------------|----------------|-----------|-----------|---------------------------|---------------------------|-----------------------------|--|
| Revenues | 222,265 | 236,455 | - | - | 458,720 | 456,046 | 463,500 | (4,780) |
| Expenses | | | | | | | | |
| Salaries & Wages | (42,025) | (55,185) | - | - | (97,210) | (105,845) | (125,674) | 28,464 |
| Contracted Services | (3,354) | (6,997) | - | - | (10,351) | (25,443) | (108,743) | 98,392 |
| Materials & Supplies | (26,772) | (13,384) | - | - | (40,156) | (43,248) | (67,523) | 27,367 |
| Utilities | (11,200) | (29,988) | - | - | (41,188) | (38,376) | (44,000) | 2,812 |
| Transfers to Local Organizations | - | - | - | - | - | - | - | - |
| Surplus (Deficit) | 138,914 | 130,901 | - | - | 269,815 | 243,134 | 117,560 | |

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

42 - WasteWater

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021</u> <u>YTD</u> | <u>2020</u> <u>YTD</u> | <u>YTD</u> <u>Budget</u> | <u>Variance (Budget V. Actual)</u> <u>Over / (Under) Budget</u> |
|----------------------------------|-----------|-----------|-----------|-----------|---------------------------|---------------------------|-----------------------------|--|
| Revenues | 181,328 | 201,219 | - | - | 382,547 | 394,683 | 400,200 | (17,653) |
| Expenses | | | | | | | | |
| Salaries & Wages | (39,501) | (52,031) | - | - | (91,532) | (100,702) | (120,694) | 29,162 |
| Contracted Services | (20,700) | (34,520) | - | - | (55,220) | (36,751) | (61,700) | 6,480 |
| Materials & Supplies | (9,556) | (3,051) | - | - | (12,607) | (12,654) | (28,750) | 16,143 |
| Utilities | (10,240) | (38,403) | - | - | (48,643) | (34,384) | (35,626) | (13,017) |
| Transfers to Local Organizations | - | - | - | - | - | - | - | - |
| Surplus (Deficit) | 101,331 | 73,214 | - | - | 174,545 | 210,192 | 153,430 | |

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

43 - Solid Waste

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021</u> <u>YTD</u> | <u>2020</u> <u>YTD</u> | <u>YTD</u> <u>Budget</u> | Variance (Budget V. Actual) Over / (Under) Budget |
|----------------------------------|-----------|-----------|-----------|-----------|---------------------------|---------------------------|-----------------------------|--|
| Revenues | 80,768 | 80,852 | - | - | 161,620 | 161,764 | 161,700 | (80) |
| Expenses | | | | | | | | |
| Salaries & Wages | (9,647) | (12,235) | - | - | (21,882) | (21,475) | (27,438) | 5,556 |
| Contracted Services | (18,022) | (33,449) | - | - | (51,471) | (52,171) | (63,600) | 12,129 |
| Materials & Supplies | (240) | (128) | - | - | (368) | (753) | (250) | (118) |
| Utilities | - | - | - | - | - | - | - | - |
| Transfers to Local Organizations | (16,872) | (16,872) | - | - | (33,744) | (37,005) | (26,000) | (7,744) |
| Surplus (Deficit) | 35,987 | 18,168 | - | - | 54,155 | 50,360 | 44,412 | |

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

51 - FCSS

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021</u> <u>YTD</u> | <u>2020</u> <u>YTD</u> | <u>YTD</u> <u>Budget</u> | <u>Variance (Budget V. Actual)</u> <u>Over / (Under) Budget</u> |
|----------------------------------|-----------|-----------|-----------|-----------|---------------------------|---------------------------|-----------------------------|--|
| Revenues | 20,636 | 76,875 | - | - | 97,511 | 79,406 | 2,750 | 94,761 |
| Expenses | | | | | | | | |
| Salaries & Wages | - | - | - | - | - | - | - | - |
| Contracted Services | - | - | - | - | - | - | - | - |
| Materials & Supplies | (2,762) | - | - | - | (2,762) | (2,530) | (2,750) | (12) |
| Utilities | - | - | - | - | - | - | - | - |
| Transfers to Local Organizations | (17,874) | (76,875) | - | - | (94,749) | (94,747) | - | (94,749) |
| Surplus (Deficit) | - | - | - | - | - | (17,871) | - | - |

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

61 - Planning & Development

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021</u> <u>YTD</u> | <u>2020</u> <u>YTD</u> | <u>YTD</u> <u>Budget</u> | Variance (Budget V. Actual) Over / (Under) Budget |
|----------------------------------|-----------|-----------|-----------|-----------|---------------------------|---------------------------|-----------------------------|--|
| Revenues | 8,552 | 11,767 | - | - | 20,319 | 21,643 | 42,900 | (22,581) |
| Expenses | | | | | | | | |
| Salaries & Wages | (43,587) | (54,857) | - | - | (98,444) | (110,722) | (160,476) | 62,032 |
| Contracted Services | (101) | (5,367) | - | - | (5,468) | (8,586) | (34,550) | 29,082 |
| Materials & Supplies | (2,715) | (3,494) | - | - | (6,209) | (4,502) | (11,560) | 5,351 |
| Utilities | - | - | - | - | - | - | - | - |
| Transfers to Local Organizations | - | - | - | - | - | - | - | - |
| Surplus (Deficit) | (37,851) | (51,951) | - | - | (89,802) | (102,167) | (163,686) | |

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

63 - Economic Development

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021</u> <u>YTD</u> | <u>2020</u> <u>YTD</u> | <u>YTD</u> <u>Budget</u> | Variance (Budget V. Actual) Over / (Under) Budget |
|----------------------------------|-----------|-----------|-----------|-----------|---------------------------|---------------------------|-----------------------------|--|
| Revenues | 33,220 | 2,000 | - | - | 35,220 | 27,992 | 40,000 | (4,780) |
| Expenses | | | | | | | | |
| Salaries & Wages | (20,752) | (40,561) | - | - | (61,313) | (66,766) | (95,842) | 34,529 |
| Contracted Services | (45) | - | - | - | (45) | (150) | (2,000) | 1,955 |
| Materials & Supplies | (13,666) | (31,259) | - | - | (44,925) | (35,011) | (61,660) | 16,735 |
| Utilities | - | - | - | - | - | - | - | - |
| Transfers to Local Organizations | (10,000) | (306) | - | - | (10,306) | (10,000) | (10,333) | 27 |
| Surplus (Deficit) | (11,243) | (70,126) | - | - | (81,369) | (83,935) | (129,835) | |

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

75 - Library

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021</u> <u>YTD</u> | <u>2020</u> <u>YTD</u> | <u>YTD</u> <u>Budget</u> | Variance (Budget V. Actual) Over / (Under) Budget |
|----------------------------------|-----------|-----------|-----------|-----------|---------------------------|---------------------------|-----------------------------|--|
| Revenues | 19,672 | 86,733 | - | - | 106,405 | 105,258 | - | 106,405 |
| Expenses | | | | | | | | |
| Salaries & Wages | (29,470) | (32,027) | - | - | (61,497) | (59,298) | - | (61,497) |
| Contracted Services | - | - | - | - | - | - | - | - |
| Materials & Supplies | - | - | - | - | - | - | - | - |
| Utilities | - | - | - | - | - | - | - | - |
| Transfers to Local Organizations | (37,917) | (89,112) | - | - | (127,029) | (126,578) | (65,000) | (62,029) |
| Surplus (Deficit) | (47,715) | (34,406) | - | - | (82,121) | (80,618) | (65,000) | |

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

77 - Sundre Community Centre

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021</u> <u>YTD</u> | <u>2020</u> <u>YTD</u> | <u>YTD</u> <u>Budget</u> | Variance (Budget V. Actual) Over / (Under) Budget |
|----------------------------------|-----------|-----------|-----------|-----------|---------------------------|---------------------------|-----------------------------|--|
| Revenues | 19,310 | 51,329 | - | - | 70,639 | 29,416 | 77,917 | (7,278) |
| Expenses | | | | | | | | |
| Salaries & Wages | (9,770) | (12,880) | - | - | (22,650) | (18,140) | (29,944) | 7,294 |
| Contracted Services | (1,803) | (354) | - | - | (2,157) | (2,347) | (8,405) | 6,248 |
| Materials & Supplies | (16,636) | (4,623) | - | - | (21,259) | (27,655) | (48,193) | 26,934 |
| Utilities | (8,285) | (13,585) | - | - | (21,870) | (20,358) | (22,664) | 794 |
| Transfers to Local Organizations | - | - | - | - | - | - | - | - |
| Surplus (Deficit) | (17,184) | 19,887 | - | - | 2,703 | (39,084) | (31,289) | |

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

80 - Arena

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021</u> <u>YTD</u> | <u>2020</u> <u>YTD</u> | <u>YTD</u> <u>Budget</u> | Variance (Budget V. Actual) Over / (Under) Budget |
|----------------------------------|-----------|-----------|-----------|-----------|---------------------------|---------------------------|-----------------------------|--|
| Revenues | 4,521 | 128,289 | - | - | 132,810 | 49,211 | 184,285 | (51,475) |
| Expenses | | | | | | | | |
| Salaries & Wages | (39,411) | (49,826) | - | - | (89,237) | (90,371) | (116,022) | 26,785 |
| Contracted Services | (2,070) | (2,405) | - | - | (4,475) | (9,555) | (10,986) | 6,511 |
| Materials & Supplies | (22,324) | (24,876) | - | - | (47,200) | (43,012) | (43,665) | (3,535) |
| Utilities | (7,846) | (10,842) | - | - | (18,688) | (23,872) | (25,552) | 6,864 |
| Transfers to Local Organizations | - | - | - | - | - | - | - | - |
| Surplus (Deficit) | (67,130) | 40,340 | - | - | (26,790) | (117,599) | (11,940) | |

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

82 - Greenwood Campground

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021</u> <u>YTD</u> | <u>2020</u> <u>YTD</u> | <u>YTD</u> <u>Budget</u> | Variance (Budget V. Actual) Over / (Under) Budget |
|----------------------------------|-----------|-----------|-----------|-----------|---------------------------|---------------------------|-----------------------------|--|
| Revenues | - | 15,857 | - | - | 15,857 | 3,352 | 57,469 | (41,612) |
| Expenses | | | | | | | | |
| Salaries & Wages | (5,193) | (6,404) | - | - | (11,597) | (10,958) | (14,732) | 3,135 |
| Contracted Services | (144) | (5,710) | - | - | (5,854) | (6,495) | (35,480) | 29,626 |
| Materials & Supplies | (3,649) | (1,941) | - | - | (5,590) | (7,201) | (20,269) | 14,679 |
| Utilities | (874) | (1,914) | - | - | (2,788) | (2,705) | (3,826) | 1,038 |
| Transfers to Local Organizations | - | - | - | - | - | - | - | - |
| Surplus (Deficit) | (9,860) | (112) | - | - | (9,972) | (24,007) | (16,838) | |

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

84 - Parks

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021</u> <u>YTD</u> | <u>2020</u> <u>YTD</u> | <u>YTD</u> <u>Budget</u> | <u>Variance (Budget V. Actual)</u> <u>Over / (Under) Budget</u> |
|----------------------------------|-----------|-----------|-----------|-----------|---------------------------|---------------------------|-----------------------------|--|
| Revenues | - | 66,200 | - | - | 66,200 | 2,550 | 72,242 | (6,042) |
| Expenses | | | | | | | | |
| Salaries & Wages | (28,731) | (34,734) | - | - | (63,465) | (64,660) | (84,538) | 21,073 |
| Contracted Services | (83) | (13,472) | - | - | (13,555) | (209) | (10,926) | (2,629) |
| Materials & Supplies | (4,714) | (22,601) | - | - | (27,315) | (15,045) | (61,619) | 34,304 |
| Utilities | - | - | - | - | - | - | - | - |
| Transfers to Local Organizations | - | - | - | - | - | - | - | - |
| Surplus (Deficit) | (33,528) | (4,607) | - | - | (38,135) | (77,364) | (84,841) | |

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

85 - Recreation & Culture

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021</u> <u>YTD</u> | <u>2020</u> <u>YTD</u> | <u>YTD</u> <u>Budget</u> | Variance (Budget V. Actual) Over / (Under) Budget |
|----------------------------------|-----------|-----------|-----------|-----------|---------------------------|---------------------------|-----------------------------|--|
| Revenues | - | 243,774 | - | - | 243,774 | 597,984 | 207,043 | 36,731 |
| Expenses | | | | | | | | |
| Salaries & Wages | - | - | - | - | - | - | - | - |
| Contracted Services | - | - | - | - | - | - | - | - |
| Materials & Supplies | - | - | - | - | - | - | - | - |
| Utilities | - | - | - | - | - | - | - | - |
| Transfers to Local Organizations | (66,359) | (72,815) | - | - | (139,174) | (198,590) | (137,962) | (1,212) |
| Surplus (Deficit) | (66,359) | 170,959 | - | - | 104,600 | 399,394 | 69,081 | |

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

86 - Community Services

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021</u> <u>YTD</u> | <u>2020</u> <u>YTD</u> | <u>YTD</u> <u>Budget</u> | <u>Variance (Budget V. Actual)</u> <u>Over / (Under) Budget</u> |
|----------------------------------|-----------|-----------|-----------|-----------|---------------------------|---------------------------|-----------------------------|--|
| Revenues | - | 87,113 | - | - | 87,113 | 3,060 | 81,700 | 5,413 |
| Expenses | | | | | | | | |
| Salaries & Wages | (17,099) | (20,390) | - | - | (37,489) | (37,009) | (45,547) | 8,058 |
| Contracted Services | (200) | (2,967) | - | - | (3,167) | (1,377) | (7,354) | 4,187 |
| Materials & Supplies | (5,505) | (16,556) | - | - | (22,061) | (13,990) | (40,135) | 18,074 |
| Utilities | - | - | - | - | - | - | - | - |
| Transfers to Local Organizations | - | (36,500) | - | - | (36,500) | (33,308) | (52,000) | 15,500 |
| Surplus (Deficit) | (22,804) | 10,700 | - | - | (12,104) | (82,624) | (63,336) | |

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

87 - Trails

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021</u> <u>YTD</u> | <u>2020</u> <u>YTD</u> | <u>YTD</u> <u>Budget</u> | <u>Variance (Budget V. Actual)</u> <u>Over / (Under) Budget</u> |
|----------------------------------|-----------|-----------|-----------|-----------|---------------------------|---------------------------|-----------------------------|--|
| Revenues | (4,369) | 25,000 | - | - | 20,631 | - | 25,000 | (4,369) |
| Expenses | | | | | | | | |
| Salaries & Wages | (5,739) | (7,341) | - | - | (13,080) | (12,571) | (21,785) | 8,705 |
| Contracted Services | - | (608) | - | - | (608) | - | (5,000) | 4,392 |
| Materials & Supplies | (3,627) | (64) | - | - | (3,691) | (3,313) | (11,059) | 7,368 |
| Utilities | - | - | - | - | - | - | - | - |
| Transfers to Local Organizations | - | - | - | - | - | - | - | - |
| Surplus (Deficit) | (13,735) | 16,987 | - | - | 3,252 | (15,884) | (12,844) | |

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

89 - Outdoor Recreation

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021</u> <u>YTD</u> | <u>2020</u> <u>YTD</u> | <u>YTD</u> <u>Budget</u> | <u>Variance (Budget V. Actual)</u> <u>Over / (Under) Budget</u> |
|----------------------------------|-----------|-----------|-----------|-----------|---------------------------|---------------------------|-----------------------------|--|
| Revenues | - | 35,304 | - | - | 35,304 | - | 36,300 | (996) |
| Expenses | | | | | | | | |
| Salaries & Wages | (11,083) | (14,715) | - | - | (25,798) | (19,527) | (36,006) | 10,208 |
| Contracted Services | (78) | (565) | - | - | (643) | (359) | (2,627) | 1,984 |
| Materials & Supplies | (3,518) | (458) | - | - | (3,976) | (2,619) | (14,732) | 10,756 |
| Utilities | - | - | - | - | - | - | (883) | 883 |
| Transfers to Local Organizations | - | - | - | - | - | - | - | - |
| Surplus (Deficit) | (14,679) | 19,566 | - | - | 4,887 | (22,505) | (17,948) | |

Town of Sundre
2021 Quarterly Pro-Forma Statement of Revenue and Expenses

91 - Gas

| | <u>Q1</u> | <u>Q2</u> | <u>Q3</u> | <u>Q4</u> | <u>2021</u> <u>YTD</u> | <u>2020</u> <u>YTD</u> | <u>YTD</u> <u>Budget</u> | Variance (Budget V. Actual) Over / (Under) Budget |
|----------------------------------|-----------|-----------|-----------|-----------|---------------------------|---------------------------|-----------------------------|--|
| Revenues | 537,067 | 302,447 | - | - | 839,514 | 734,676 | 732,074 | 107,440 |
| Expenses | | | | | | | | |
| Salaries & Wages | (57,564) | (76,113) | - | - | (133,677) | (138,741) | (172,576) | 38,899 |
| Contracted Services | (24) | (43,590) | - | - | (43,614) | (28,575) | (63,088) | 19,474 |
| Materials & Supplies | (237,559) | (218,272) | - | - | (455,831) | (331,358) | (353,476) | (102,355) |
| Utilities | (1,656) | (27,461) | - | - | (29,117) | (27,968) | (27,700) | (1,417) |
| Transfers to Local Organizations | - | - | - | - | - | - | - | - |
| Surplus (Deficit) | 240,264 | (62,989) | - | - | 177,275 | 208,034 | 115,234 | |

**TOWN OF SUNDRE
CASH STATEMENT
Month Ending June 30, 2021**

| | |
|--------------------------------------|--------------|
| Net Balance at End of Previous Month | 2,109,209.41 |
| ADD: Receipts for the Month | 2,728,681.17 |
| Sub-Total | 4,837,890.58 |
| LESS: Disbursements for the Month | 1,273,717.18 |
| Net Balance at End of Month | 3,564,173.40 |
| Bank Balance at End of Month | 3,321,055.81 |
| ADD: Outstanding Deposits | 291,889.05 |
| Sub-Total | 3,612,944.86 |
| LESS: Outstanding Cheques | 48,771.46 |
| | 0.00 |
| Balance at End of Month | 3,564,173.40 |

| INVESTMENTS | |
|--|-------------------|
| 31 Day Municipal Notice Demand Account | 104,882.29 |
| 90 Day Municipal Notice Demand Account | 756,519.81 |
| TOTAL INVESTMENTS | 861,402.10 |

| RESTRICTED SURPLUS ACCOUNTS | |
|---------------------------------------|---------------------|
| Account Name | Amount |
| Commercial Bank Acct CB-03 | 314,767.02 |
| Commercial Bank Acct CB-04 | 4,966,110.96 |
| Commercial Bank Acct CB-28 | 55,411.00 |
| Commercial Bank Acct #00127611500 | 64,102.94 |
| TOTAL TOWN RESTRICTED SURPLUS | 5,400,391.92 |
| Commercial Bank Acct CB-20 | 653,820.40 |
| Commercial Bank Acct CB-22 | 279,206.79 |
| Commercial Bank Acct CB-24 | 36.59 |
| Commercial Bank Acct CB-31 | 35,951.40 |
| TOTAL GRANT RESTRICTED SURPLUS | 969,015.18 |
| TOTAL RESTRICTED SURPLUS | 6,369,407.10 |

TOTAL INVESTMENTS & RESTRICTED SURPLUS 7,230,809.20

TOWN OF SUNDRE
2021 Restricted Surplus Continuity Schedule
As at June 30, 2021

| <u>RSA Designation</u> | <u>Restricted Surplus Account Name</u> | <u>Opening Balance</u> | <u>Interest</u> | <u>Increase</u> | <u>Decrease</u> | <u>Intra-Fund Transfer</u> | <u>Ending Balance</u> |
|------------------------|--|----------------------------|------------------|-----------------|-----------------|--------------------------------|---------------------------|
| A.1 | General Corporate Stabilization | 610,251.71 | 3,775.60 | - | - | - | 614,027.31 |
| A.2 | Corporate Services Stabilization | - | - | - | - | - | - |
| A.3 | Protective Services Stabilization | - | - | - | - | - | - |
| A.4 | Municipal Operations Stabilization | - | - | - | - | - | - |
| A.5 | Utilities Stabilization | - | - | - | - | - | - |
| A.6 | Development Stabilization | - | - | - | - | - | - |
| A.7 | Community Services Stabilization | - | - | - | - | - | - |
| B.1 | Municipal "New" Projects | 1,185.00 | 2.52 | - | - | - | 1,187.52 |
| B.2 | Utility "New" Projects | - | - | - | - | - | - |
| C.1 | Municipal Infrastructure Lifecycling | 685,193.07 | 3,814.01 | - | - | - | 689,007.08 |
| C.2 | Utility Infrastructure Lifecycling | 506,163.81 | 2,970.45 | - | - | - | 509,134.26 |
| D.1 | Municipal Cash-in-Lieu | 63,960.08 | 142.86 | - | - | - | 64,102.94 |
| D.2 | Shared Fire - Capital | 738,731.81 | 2,158.22 | - | - | - | 740,890.03 |
| D.3 | Shared Fire - Operating | 103,029.04 | 1,238.04 | - | - | - | 104,267.08 |
| D.4 | Sundre Golf Society | 55,370.72 | 179.01 | - | - | - | 55,549.73 |
| D.5 | Transportation Off-Site Levy | - | - | - | - | - | - |
| D.6 | Water Off-Site Levy | 314,065.53 | 701.49 | - | - | - | 314,767.02 |
| D.7 | Wastewater Off-Site Levy | - | - | - | - | - | - |
| D.8 | Storm Drainage Off-Site Levy | - | - | - | - | - | - |
| Totals | | 3,077,950.77 | 14,982.20 | - | - | - | 3,092,932.97 |

* May differ slightly from Notes to Financial Statements due to rounding

Town of Sundre Capital Project Listing

As at June 30, 2021

8.1d

| Approval Date | Motion # | PROJECT CODE # | Project Description | Source of Funding | Estimated Project Cost | Total Spent to Date | Comments as of Aug 25, 2021 |
|---------------|--------------|----------------|---|------------------------------------|------------------------|---------------------|---|
| 2011 | | OP11-01 | Red Deer River Bank Stabilization | Provincial Municipal Affairs Grant | 2,400,000.00 | 2,287,053.15 | Stabilization spurs completed 2014 |
| | | OP11-01A | Fish Habitat Compensation Requirement | Provincial Municipal Affairs Grant | | 141,943.39 | Applied for an extension to Sep 2021 and extension was granted. Additional testing & landscaping required in upcoming years. Funding for over-budget from interest earned. Replanting of low% areas completed July 2020. Waiting on 3rd year testing post construction. |
| | | | | | 2,400,000.00 | 2,428,996.54 | |
| Nov 21/16 | 366/16 | OP16-01 | Upgrade Centre Street | Municipal Lifecycling RSA | 95,000.00 | 95,000.00 | Roadwork complete 2020. CS assessed area for landscaping, no landscaping is needed as area is part of the x-country ski paths. All costs in, completed below budget. |
| | | | | Municipal Lifecycling RSA | 150,000.00 | 150,000.00 | |
| | | | | Off-Site Levies RSA | 240,000.00 | 89,521.80 | |
| | | | | MSI Capital | 715,000.00 | 715,000.00 | |
| | | | | Debenture | 1,000,000.00 | 1,000,000.00 | |
| | | | | Total | 2,200,000.00 | 2,049,521.80 | |
| Feb 12/18 | 65/18 | CS18-01 | Enhanced Trail Connections | Federal Gas Tax Fund | 70,000.00 | 4,369.00 | Signage for Snake Hill and Trail parking signage will be complete October 2020. Additional planning to occur in early 2021 is required to implement GIS identification and additional trail signage planning. |
| Feb 12/18 | 65/18 | OP18-01 | Main Avenue West (Ph1) | Debentures | 1,688,700.00 | 1,483,000.00 | Infrastructure complete in 2019. Landscaping completed August 2020. Eastside walkway to patio complete Pathway Aug 2021. Lighting should be complete by the end of October. |
| | | | | Municipal Lifecycling RSA | 420,014.00 | 504,800.78 | |
| | | | | MSI Capital | 650,000.00 | 650,000.00 | |
| | | | | Total | 2,758,714.00 | 2,637,800.78 | |
| 19-Mar-2019 | 124-18-03-19 | FD10-01 | Fire Dept - replace unit 581 ATV Utility Cart | Fire Capital RSAs | 20,000.00 | 0.00 | Purchase on hold |
| 19-Mar-2019 | 124-18-03-19 | OP19-01 | Old Town Shop Remediation | Municipal Lifecycling RSA | 105,000.00 | 25,653.44 | Study conducted in 2020. Remediation has been placed on hold due to regulatory requirements and cost. Engineer will provide options in 2021. The Salinity values have decreased naturally, Engineer to review in 2022 |
| 19-Mar-2019 | 124-18-03-19 | OP19-07 | Sewer Lagoon - critical equipment upgrade | Utilities Lifecycling RSA | 1,110,000.00 | 1,078,457.01 | Budget Increased by \$190,000 per motions 279-24-06-19. Complete- Oct 6, 2020. |
| 20-Mar-2020 | 84-20-03-20 | | lagoon grinder replacement | Utilities Lifecycling RSA | 161,642.00 | 161,642.00 | Complete Sept 2020. Commissioned Oct 6, 2020 |
| 16-Dec-2019 | 422-16-12-19 | | Refurbish Lagoon Lift Station | Utilities Lifecycling RSA | 42,000.00 | 42,000.00 | |
| | | | | MSI Capital | 100,000.00 | 100,000.00 | |
| | | | | Federal Gas Tax Fund | 125,000.00 | 125,000.00 | |
| | | | | | 1,538,642.00 | 1,507,099.01 | Final review of costs and tracking complete. Final Cost under budget |
| 19-Mar-2019 | 124-18-03-19 | OP19-02 | Main Avenue (phase 2) | Municipal Lifecycling RSA | 400,065.00 | 180,195.56 | Infrastructure work complete July 2020. Shrubs planted, mulch and edging installed. Banner sign frame has been installed. Waiting on backordered outdoor furniture. Project anticipated on budget. |
| | | | | MSI Capital | 280,000.00 | 280,000.00 | Waiting on quote for shrubs, excavating began May 2021 |

| | | | | | | | |
|-------------|--------------|------------|---|-------------------------------------|---------------|--------------|--|
| | | | | MSI Capital Debentures | 151,456.00 | 151,456.00 | added boardwalk and OGS per motion 175-15-04-19 |
| | | | | | 1,307,200.00 | 1,307,200.00 | |
| | | | | | 2,138,721.00 | 1,918,851.56 | |
| 16-Dec-2019 | 422-16-12-19 | OP19-03 | Bearberry Creek Bridge Upgrades | Municipal Lifecycling RSA | 50,225.00 | 44,990.00 | Upgrades Complete May 2021. Under Budget |
| 16-Dec-2019 | 422-16-12-19 | OP19-04 | Gas Line Heater | Utilities Lifecycling RSA | 80,000.00 | 0.00 | Unknown completion date. Equipment at end of life, still functioning. Upgrading depends on development, will be required on short notice. |
| 16-Dec-2019 | 422-16-12-19 | OP19-05 | Gas Piping Change Out | Utilities Lifecycling RSA | 50,000.00 | 18,024.14 | Project complete; final costs to be verified. Completed below budget. |
| 16-Dec-2019 | 422-16-12-19 | OP19-06 | electrofusion welder replacement for Gas Dept | Utilities Lifecycling RSA | 11,000.00 | 4,610.00 | A better unit was found that meets our needs for a significantly lower cost. Final costs under Estimated Proj Cost. Complete under budget. |
| 16-Dec-2019 | 422-16-12-19 | FD10-02 | 2004 Honda Quad Unit 570 | Fire RSA | 10,000.00 | | |
| | | | | MVC Fire | 10,000.00 | | Purchase on hold |
| | | | | | 20,000.00 | 0.00 | |
| 16-Dec-2019 | 422-16-12-19 | CS19-01 | tree planting program | Municipal Lifecycling RSA | 20,000.00 | 0.00 | Cancelled |
| 16-Dec-2019 | 422-16-12-19 | CS19-02 | install Port-a-Potties | Municipal Lifecycling RSA | 9,792.00 | 0.00 | Awaiting quotes from contractors |
| 16-Dec-2019 | 422-16-12-19 | CS19-03 | Upgrade Greenwood Campground power services | Municipal Lifecycling RSA | 100,000.00 | 0.00 | Cancelled |
| 23-Dec-19 | 422-16-12-19 | CS19-04 | Replace Arena Ice Plant | Municipal Lifecycling RSA | 1,000,000.00 | 715,277.88 | Complete Nov 2020; waiting on final inspection costs for ammonia & fire alarm systems, Building Inspection permit completed July 30th for fire alarm system. Final Costs to be verified, anticipated below budget. |
| 16-Dec-2019 | 422-16-12-19 | OP19-08 | Sewer Lagoon Upgrade/Expansion | Utilities Lifecycling RSA | 2,100,000.00 | 2,920.80 | Discussion with Alberta Environment and Alberta Transport ongoing. Permit for testing new technology approved. |
| 28-Jun-21 | 198-28-06-21 | | | MSI Capital | 800,000.00 | 0.00 | |
| | | | | Federal Gas Tax Fund | 150,000.00 | 0.00 | |
| 28-Jun-21 | 201-28-06-21 | | | Provisional Utilities Lifecycling R | 950,000.00 | 0.00 | Approved Grant Funding FCM \$500,000 (tentative based on Pilot Project) |
| 28-Jun-21 | 202-28-06-21 | | | Provisional Utilities Lifecycling R | 200,000.00 | 0.00 | |
| 28-Jun-21 | 200-28-06-21 | | | Provincial Funding AMWWP | 7,500,000.00 | 0.00 | |
| | | | | | 11,700,000.00 | 2,920.80 | Budget reduced from \$13M July 2021 |
| 13-Aug-2020 | 166-13-08-20 | OP21-01 | Centre St South Repaving | Municipal Stimulus Program | 220,000.00 | 0.00 | Contractor anticipates a start of early Sept 2021 |
| 13-Aug-2020 | 166-13-08-20 | PARKS21-01 | Phase 1 Campground / Recreation project | Municipal Stimulus Program | 104,000.00 | 17,185.43 | IBI Development Plan - Anticipated Sept 2021 |
| 21-Dec-20 | 321-21-12-20 | OP21-02 | Replace Unit #139 | Municipal Lifecycling RSA | 40,000.00 | 40,756.87 | complete; old unit auctioned and sold. |

| | | | | | | | |
|-----------|--------------|-----------|---------------------------------------|----------------------------|------------|------------|---|
| 21-Dec-20 | 321-21-12-20 | CORP21-01 | Upgrade Council Chambers | Municipal New RSA | 40,000.00 | 25,920.49 | Furniture and equipment installed May 2021. Project complete under budget. |
| | | | | Municipal Oper Support Trf | 80,000.00 | 80,000.00 | |
| | | | | | 120,000.00 | 105,920.49 | |
| 21-Dec-20 | 321-21-12-20 | OP21-03 | Main Lift Station Controls | Utilities Lifecycling RSA | 36,000.00 | 2,272.86 | Project Complete July 2021; final cost to be verified. Anticipated on Budget \$11,000 Increase Per Motion (Apr 12,2021) - VFD Upgrade |
| | | | | | | | |
| 21-Dec-20 | 321-21-12-20 | OP21-04 | Gas Department Pipe Storage | Utilities Lifecycling RSA | 16,200.00 | 16,040.82 | In Progress. Anticipated on budget |
| 14-Jun-21 | 185-14-06-21 | OP21-05 | Chip Seal 6St SE, 6St NW, lane 3St NW | MSI | 69,999.00 | 0.00 | Project Complete July 20,2021; on budget; Complete July 2021 on budget. |
| | | | | | | | |



REQUEST FOR DECISION

| | |
|-------------------------------|---|
| COUNCIL DATE | September 20, 2021 |
| SUBJECT | Request for Approval for Library Board Members |
| ORIGINATING DEPARTMENT | Legislative Services |
| AGENDA ITEM | 8.2 |

BACKGROUND/PROPOSAL:

Council members are appointed to Committees, Boards and Commissions annually at the Organizational meeting in October. The Sundre Library Board is a part of the Parkland Regional Library System.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

It has been requested that Town of Sundre Council approve the Library Board Members that have agreed to serve on the Board for 3 years.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Plan Priority 3. Community Well-being
3.3 Continue to work with and value community groups.

ADMINISTRATION RECOMMENDATIONS:

Administration recommends that Council approve the continuation of service of the two members of the Sundre Library Board as listed below.

MOTIONS:

That the Town of Sundre Council approve two members of the Sundre Library Board, Anton Walker and Wendy Murphy to serve for a 3-year term ending October 31, 2024.

ATTACHMENTS:

Emails dated September 9th and 10th, 2021

Date Reviewed: Sept 17, 2021

ACTING
CAO:

Chris Allett

-----Original Message-----

From: Anton Walker <maranton@telus.net>

Sent: Thursday, September 9, 2021 11:07 AM

To: Nelson Linda <linda.n@sundre.com>

Cc: Tubb Karen <ktubb@prl.ab.ca>

Subject: Request for approval for Library Board member

Hello Linda

I neglected to mention that my term also ends this October. Please add my name to the approval list. So the list for terms ending October 31, 2024 is as follows:

Anton Walker

Simon Ducatel

Laura Skorodenski

Lynda Lyster

Thank you

Anton Walker

Chair Sundre Library Board

-----Original Message-----

From: Anton Walker <maranton@telus.net>
Sent: Friday, September 10, 2021 10:34 AM
To: Nelson Linda <linda.n@sundre.com>
Cc: Tubb Karen <ktubb@prl.ab.ca>
Subject: A new board member

Hi Linda

We have a new board member for approval. Wendy Murphy has agreed to join our board. Wendy is a mother with young children and will add a much needed perspective to our board.

So now the complete list for town approval for board terms ending October 31, 2024, is:

Wendy Murphy (new member)

Simon Ducatel

Anton walker

Laura Skorodenski

Lynda Lyster

Thank you

Anton



REQUEST FOR DECISION

COUNCIL DATE: September 20, 2021

SUBJECT: Proclamation – Development Officer’s Week

ORIGINATING DEPARTMENT: Planning and Development

AGENDA ITEM: 8.3

BACKGROUND/PROPOSAL:

A Development Officer is a current planning and development specialist with knowledge in current legislation, policy and bylaws, systems, and technical requirements for physical development within communities in the Province of Alberta. A Development Officer enforces and administers land use regulations and policies on behalf of a municipality and is designated to the position of Development Authority by the municipality as defined by the *Municipal Government Act*, RSA 2000, Chapter M-26.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The Alberta Development Officers Association (ADOA) is requesting municipalities recognize the contribution that Development Officers provide and to publicly recognize the work of our municipal colleagues in planning and development for the improvement of their communities. The ADOA holds a yearly conference where municipalities that endorse the proclamation are recognized. This year Red Deer County will host a Virtual Conference, September 22nd & 23rd.

ADMINISTRATION RECOMMENDATIONS:

That the Council of the Town of Sundre endorse and proclaim September 19 - 25, 2021 as Alberta Development Officers week in Sundre.

COSTS/SOURCE OF FUNDING:

n/a

MOTION:

That the Council of the Town of Sundre proclaim the week of September 19 - 25, 2021 as Alberta Development Officers Week in the Town of Sundre.

ATTACHMENTS:

Alberta Development Officers Association Proclamation

Date Reviewed:

Sept 17, 2021

ACTING

CAO:

Chris Allert

PROCLAMATION**ALBERTA DEVELOPMENT OFFICERS WEEK****September 19th to September 25th**

WHEREAS A Development Officer is a current planning and development specialist with knowledge in current legislation, policy and bylaws, systems and technical requirements for physical development within communities in the Province of Alberta. A Development Officer enforces and administers land use regulations and policies on behalf of a municipality and is designated to the position of Development Authority by the municipality as defined by the Municipal Government Act, RSA 2000, Chapter M-26.

WHEREAS the Alberta Development Officers Association, representing professional Development Officers in Alberta, endorses Alberta Development Officers Week to recognize sound development and planning practices and the contribution made by Development Officers to the quality of development within our communities and environment; and,

WHEREAS Alberta Development Officers Week helps us to publicly recognize the work of our municipal colleagues in planning and development for the improvement of the Town of Sundre; and

WHEREAS we recognize Development Officers and their commitment to public service; and,

NOW, THEREFORE, I, Mayor Terry Leslie, do hereby proclaim the week of September 19th to September 25th, 2021 to be designated as Alberta Development Officers Week in the Town of Sundre.

Proclaimed this 20th day of September, 2021

SEAL

 Mayor Terry Leslie



REQUEST FOR DECISION

| | |
|-------------------------------|---|
| COUNCIL DATE | September 20, 2021 |
| SUBJECT | Departmental Reports – July and August |
| ORIGINATING DEPARTMENT | Legislative Services |
| AGENDA ITEM | 9.1 |

BACKGROUND/PROPOSAL:

The following Departmental Reports for July and August 2021 are provided to Council for their review and information:

- Linda Nelson, Chief Administrative Officer
- Betty Ann Fountain, Planning & Development
- Jim Hall, Operations Manager
- Sue Nelson, Community Services Manager
- Ross Clews, Fire Chief
- Kevin Heerema, Emergency Management/Peace Officer
- Jon Allan, Economic Development Officer
- Karen Tubb, Sundre Municipal Library

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please see attached reports.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Plan Priority 1. Sustainable Governance

- 1.1 Improve communication and transparency with our stakeholders.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the attached Departmental Reports as information.

MOTION:

That the Town of Sundre Council accept the Departmental Reports for July and August 2021 as information.

ATTACHMENTS:

Department Reports

| | |
|---|----------------------------------|
| Date Reviewed: September <u>17</u> , 2021 | ACTING CAO: <u>Chris Gilbert</u> |
|---|----------------------------------|

SCHEDULE A

Mayor Terry Leslie

\$ 7,500.00

| Date | Description | Expense | Cost | Balance |
|------------|---|-------------------|-------------|-------------|
| 2021-01-27 | Jan 15-19; RDRMUG meetings | Per Diem | \$ 265.00 | \$ 7,235.00 |
| 2021-04-01 | AUMA 2021 Spring Municipal Leadership Caucus | Registration | \$ 50.00 | \$ 7,185.00 |
| 2021-05-04 | Feb 3 to Mar 18; RDRWA, RDRMUG, Mayors Meetings | Per Diem | \$ 270.00 | \$ 6,915.00 |
| 2021-05-04 | Mar 19 to April 16; Mayors Mtgs, Presenter World Water Day, AUMA Municipal Leaders Caucus and Spring Workshop | Per Diem | \$ 490.00 | \$ 6,425.00 |
| 2021-05-04 | April 17 to 18 - Spring Workshop | Per Diem | \$ 350.00 | \$ 6,075.00 |
| 2021-05-04 | April 27 to April 25 - RDRMug Executive and Central AB Mayors Meeting | Per Diem | \$ 135.00 | \$ 5,940.00 |
| 2021-05-04 | April 16 to 18 - Spring Workshop | Mileage | \$ 112.38 | \$ 5,827.62 |
| 2021-05-04 | Staples | Paper/Printer Ink | \$ 144.89 | \$ 5,682.73 |
| 2021-05-27 | April 16 to 18 - Hotel - Spring Workshop | Accommodation | \$ 252.48 | \$ 5,430.25 |
| 2021-05-27 | April 16 to 18 - Meal - Spring Workshop | Meal | \$ 16.00 | \$ 5,414.25 |
| | | | \$ 2,085.75 | \$ 5,414.25 |
| | | Spent | | Remaining |

Councillor Todd Dalke

\$ 3,000.00

| Date | Description | Expense | Cost | Balance |
|------------|----------------------------|---------------|-----------|-------------|
| 2021-05-27 | Spring Workshop - Red Deer | Accommodation | \$ 252.48 | \$ 2,747.52 |
| 2021-05-27 | Spring Workshop - Red Deer | Meals | \$ 40.42 | \$ 2,707.10 |
| | | | \$ 292.90 | \$ 2,707.10 |
| | | Spent | | Remaining |

Councillor Cheri Funke

\$ 3,000.00

| Date | Description | Expense | Cost | Balance |
|-----------|--|---------------|-------------|-------------|
| 1-Feb-21 | January expenses: Water Future Mtgs | Per Diem | \$ 202.50 | \$ 2,797.50 |
| 2-Feb-21 | Water Futures Project Meeting #10 | Per Diem | \$ 45.00 | \$ 2,752.50 |
| 4-Feb-21 | AUMA Policing Summit - Part 1 | Per Diem | \$ 45.00 | \$ 2,707.50 |
| 9-Feb-21 | Water Futures Project Meeting #11 | Per Diem | \$ 45.00 | \$ 2,662.50 |
| 11-Feb-21 | Brownlee Law Seminar - Emerging Trends | Per Diem | \$ 157.50 | \$ 2,505.00 |
| 16-Feb-21 | Water Futures Project Meeting #12 | Per Diem | \$ 45.00 | \$ 2,460.00 |
| 17-Feb-21 | AUMA Policing Summit - Part 2 | Per Diem | \$ 67.50 | \$ 2,392.50 |
| 19-Feb-21 | RDRWA Governance Meeting | Per Diem | \$ 45.00 | \$ 2,347.50 |
| 23-Feb-21 | Water Futures Project - Meeting #13 | Per Diem | \$ 45.00 | \$ 2,302.50 |
| 26-Feb-21 | AUMA Budget Analysis | Per Diem | \$ 33.75 | \$ 2,268.75 |
| 8-Mar-21 | AUMA International Woman's Day Virtual Gathering | Per Diem | \$ 22.50 | \$ 2,246.25 |
| 19-Mar-21 | RDRWA Board Meeting | Per Diem | \$ 67.50 | \$ 2,178.75 |
| 22-Mar-21 | RDRWA Spring Forum | Per Diem | \$ 45.00 | \$ 2,133.75 |
| 1-Apr-21 | AUMA 2021 Spring Municipal Leadership Caucus | Registration | \$ 50.00 | \$ 2,083.75 |
| 3-May-21 | Media Training, AUMA Leaders Caucus, Spring Workshop | Per Diem | \$ 490.00 | \$ 1,593.75 |
| 3-May-21 | Regional Partnership and Collaboration Course | Registration | \$ 275.00 | \$ 1,318.75 |
| 27-May-21 | April 16 to April 18 - Spring Workshop | Accommodation | \$ 252.48 | \$ 1,066.27 |
| 27-May-21 | April 16 to April 18 - Spring Workshop | Meal | \$ 57.42 | \$ 1,008.85 |
| | | | \$ 1,991.15 | \$ 1,008.85 |
| | | | Spent | Remaining |

Councillor Paul Isaac

\$ 3,000.00

| Date | Description | Expense | Cost | Balance |
|------------|----------------------------|---------------|------------------|--------------------|
| 2021-04-16 | Spring Workshop - Red Deer | Mileage | \$ 140.00 | \$ 2,860.00 |
| 2021-04-16 | Spring Workshop - Red Deer | Per Diem | \$ 175.00 | \$ 2,685.00 |
| 2021-04-17 | Spring Workshop - Red Deer | Per Diem | \$ 175.00 | \$ 2,510.00 |
| 2021-04-18 | Spring Workshop - Red Deer | Per Diem | \$ 175.00 | \$ 2,335.00 |
| 2021-05-27 | Spring Workshop - Red Deer | Accommodation | \$ 252.48 | \$ 2,082.52 |
| 2021-05-27 | Spring Workshop - Red Deer | Meal | \$ 34.00 | \$ 2,048.52 |
| | | | \$ 951.48 | \$ 2,048.52 |
| | | | Spent | Remaining |

Councillor Charlene Preston

\$ 3,000.00

| Date | Description | Expense | Cost | Balance |
|------------|--|---------------|--------------------|--------------------|
| 2021-01-12 | Recycling Council AB - Back to Basics | Registration | \$ 99.00 | \$ 2,901.00 |
| 2021-04-01 | AUMA 2021 Spring Municipal Leadership Caucus | Registration | \$ 50.00 | \$ 2,851.00 |
| 2021-04-27 | Recycling AB and AUMA | Per Diem | \$ 315.00 | \$ 2,536.00 |
| 2021-04-27 | Spring Workshop - Red Deer | Per Diem | \$ 395.00 | \$ 2,141.00 |
| 2021-05-27 | Spring Workshop - Red Deer | Accommodation | \$ 252.48 | \$ 1,888.52 |
| 2021-05-27 | Spring Workshop - Red Deer | Meal | \$ 54.42 | \$ 1,834.10 |
| | | | \$ 1,165.90 | \$ 1,834.10 |
| | | | Spent | Remaining |

Councillor Richard Warnock

\$ 3,000.00

| Date | Description | Expense | Cost | Balance |
|------------|---|---------------|-------------|-------------|
| 2021-01-27 | EOEP Courses Feb 11, 18 & 25 | Registration | \$ 200.00 | \$ 2,800.00 |
| 2021-02-04 | AUMA President's Summit - Policing in Alberta | Per Diem | \$ 67.50 | \$ 2,732.50 |
| 2021-02-17 | AUMA President's Summit - Policing in Alberta | Per Diem | \$ 67.50 | \$ 2,665.00 |
| 2021-02-11 | EOEP Course - Partnership Collaboration Session #1 | Per Diem | \$ 67.50 | \$ 2,597.50 |
| 2021-02-18 | EOEP Course - Partnership Collaboration Session #2 | Per Diem | \$ 67.50 | \$ 2,530.00 |
| 2021-02-25 | EOEP Course - Partnership Collaboration Session #3 | Per Diem | \$ 67.50 | \$ 2,462.50 |
| 2021-04-01 | AUMA - 2021 Spring Municipal Leadership Caucus | Registration | \$ 50.00 | \$ 2,612.50 |
| 2021-04-14 | AUMA - Municipal Leadership Caucus | Per Diem | \$ 90.00 | \$ 2,322.50 |
| 2021-04-15 | AUMA - Municipal Leadership Caucus | Per Diem | \$ 90.00 | \$ 2,232.50 |
| 2021-04-16 | AUMA - Municipal Leadership Caucus | Per Diem | \$ 90.00 | \$ 2,142.50 |
| 2021-04-17 | Spring Workshop - Red Deer | Per Diem | \$ 175.00 | \$ 1,967.50 |
| 2021-04-18 | Spring Workshop - Red Deer | Per Diem | \$ 175.00 | \$ 1,792.50 |
| 2021-04-19 | Spring Workshop - Red Deer | Mileage | \$ 123.90 | \$ 1,668.60 |
| 2021-05-27 | Spring Workshop - Red Deer | Accommodation | \$ 252.48 | \$ 1,416.12 |
| 2021-05-27 | Spring Workshop - Red Deer | Meals | \$ 25.00 | \$ 1,391.12 |
| 2021-05-03 | Public Risk Conference (May 3-7 - 5 days - 1 hour each) | Per Diem | \$ 112.50 | \$ 1,278.62 |
| 2021-05-05 | EOEP Planning and Collaboration Course (May 5, 12, 19-2.5 hrs each) | Per Diem | \$ 168.75 | \$ 1,109.87 |
| 2021-05-21 | RDRWA Board Meeting | Per Diem | \$ 67.50 | \$ 1,042.37 |
| 2021-07-21 | AUMA Leadership Caucus - High River | Mileage | \$ 213.52 | \$ 828.85 |
| 2021-07-21 | AUMA Leadership Caucus - High River | Per Diem | \$ 175.00 | \$ 653.85 |
| 2021-09-01 | AUMA Leadership Caucus - High River | Hotel | \$ 106.05 | \$ 547.80 |
| 2021-09-01 | AUMA Leadership Caucus - High River | Meals | \$ 193.52 | \$ 354.28 |
| | | | | |
| | | | | |
| | | | \$ 2,645.72 | \$ 354.28 |
| | | | Spent | Remaining |

Councillor Robert Wolfe

\$ 3,000.00

| Date | Description | Expense | Cost | Balance |
|------------|--|---------------|-----------|-------------|
| 2021-02-04 | AUMA President Policing Summit | Per Diem | \$ 67.50 | \$ 2,932.50 |
| 2021-02-11 | ARPA Alberta Health Town Hall | Per Diem | \$ 22.50 | \$ 2,910.00 |
| 2021-02-17 | AUMA President Policing Summit | Per Diem | \$ 67.50 | \$ 2,842.50 |
| 2021-02-26 | AUMA Alberta Budget 2021 (How Will It Impact Municipalities?) | Per Diem | \$ 45.00 | \$ 2,797.50 |
| 2021-02-26 | GOA Budget Review Town Hall | Per Diem | \$ 22.50 | \$ 2,557.50 |
| 2021-04-17 | Spring Workshop - Red Deer | Per Diem | \$ 175.00 | \$ 2,495.00 |
| 2021-04-18 | Spring Workshop - Red Deer | Per Diem | \$ 175.00 | \$ 2,425.00 |
| 2021-04-16 | Spring Workshop - Red Deer | Mileage | \$ 118.00 | \$ 2,307.00 |
| 2021-04-17 | Spring Workshop - Red Deer | Meal | \$ 9.75 | \$ 2,297.25 |
| 2021-05-27 | Spring Workshop - Red Deer | Accommodation | \$ 252.48 | \$ 2,044.77 |
| 2021-05-27 | Spring Workshop - Red Deer | Meal | \$ 16.00 | \$ 2,028.77 |
| | | | \$ 971.23 | \$ 2,028.77 |
| | | | Spent | Remaining |
| | | | | |

| #/D/M/Y | January 11, 2021 Regular Council Meeting | | |
|--------------|---|--------|--------|
| Res. # | Council Motion | Action | Status |
| 001-11-01-21 | MOVED by Councillor Warnock that the Council of the Town of Sundre has received sufficient information to make a decision on Bylaw 2020-08, being an amendment to part Four, Land Use District Regulations, Central Commercial District (C-1) of Land Use Bylaw 2018-10, to provide a "site specific exception" to accommodate the construction of a 4-storey mixed use building on a parcel legally described as: Plan 1911694, Block 1, Lot 1; Civic Address: 116 - 3 ST SW, that the Public Hearing be closed. | | |
| 002-11-01-21 | MOVED by Councillor Wolfe that the Agenda be approved as presented | | |
| 003-11-01-21 | MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on December 7, 2020 be approved as presented. | | |
| 004-11-01-21 | MOVED by Councillor Warnock that the Minutes of the Special Meeting of Council held on December 23, 2020 be amended as follows: 1. Revise list of Staff in Attendance to show Four (4) Firefighters and Town of Sundre Peace / Bylaw Officer in attendance. | | |
| 005-11-01-21 | MOVED by Councillor Isaac that the Town of Sundre council give second reading to Bylaw 2020-08 being a Bylaw to amend the Land Use Bylaw | | |
| 006-11-01-21 | MOVED by Councillor Preston that the Town of Sundre Council give third and final reading to Bylaw 2020-08 being a Bylaw to amend the Land Use Bylaw | | |
| 007-11-01-21 | MOVED by Councillor Dalke that the Town of Sundre Council give first reading to Bylaw 2020-11 being the Municipal Election Bylaw, a bylaw to establish certain election procedures | | |
| 008-11-01-21 | MOVED by Councillor Warnock that the Town of Sundre Council give second reading to Bylaw 2020-11 being the Municipal Election Bylaw, a bylaw to establish certain election procedures | | |

| | | | |
|--------------|--|------------------------------|---------------------------------------|
| 009-11-01-21 | MOVED by Councillor Dalke that the Town of Sundre Council give unanimous consent to proceed to a third reading to Bylaw 2020-11 being the Municipal Election Bylaw, a bylaw to establish certain election procedures | | |
| 010-11-01-21 | MOVED by Councillor Warnock that the Town of Sundre Council give third and final reading to Bylaw 2020-11, being the Municipal Election Bylaw, a bylaw to establish certain election procedures | | |
| 011-11-01-21 | MOVED by Councillor Isaac that the Town of Sundre council give first reading to Bylaw 2021-01 Boards and Committees Bylaw, being a Bylaw to establish Committees of Council by adding Schedule "H" Terms of Reference for the Sundre community Wellness Advocacy Committee | | |
| 012-11-01-21 | MOVED by Councillor Warnock that the Town of Sundre Council give second reding to Bylaw 2021-01 Boards and Committees Bylaw, being a Bylaw to establish Committees of Council by adding Schedule "H" Terms of Reference for the Sundre Community Advocacy Committee | | |
| 013-11-01-21 | MOVED by Councillor Wolfe that the Town of Sundre Council give unanimous consent for third reading to Bylaw 2021-01 Boards and Committees Bylaw, being a Bylaw to establish Committees of Council by adding Schedule "H" Terms of Reference for the Sundre Community Wellness Advocacy Committee | | |
| 014-11-01-21 | MOVED by Councillor Preston that the Town of Sundre Council give third and final reading to Bylaw 2021-01 Boards and Committees Bylaw, being a Bylaw to establish Committees of Council by adding Schedule "H" Terms of Reference for the Sundre Community Wellness Advocacy Committee | | |
| 015-11-01-21 | MOVED by Councillor Warnock that the Town of Sundre appoint Councillor Preston to the Sundre Futures Hospital Advisory Committee for a one-year term ending October 2021 | Leg. Services send letter | <u>Completed</u> <u>Appendix 1</u> |

| | | | |
|--------------|--|------------------------------|--------------------------------------|
| 016-11-01-21 | MOVED by Councillor Wolfe that the Town of Sundre Council appoint Mayor Leslie and Councillor Warnock to the Sundre Wellness Advocacy Committee for a one-year terms ending October 2021 | Leg. Services send letter | Completed Appendix 2 |
| 017-11-01-21 | MOVED by Councillor Preston that the Town of Sundre Council appoint Mrs. Carolyn Sykes to the Vision for Sundre Committee for a term of two years | Leg. Services send letter | Completed Appendix 3 |
| 018-11-01-21 | MOVED by Councillor Wolfe that the Town of Sundre Council approve the request for funding in the amount of \$6,000 to the Sundre & District Curling Club, as recommended by the Grant Review Committee; with funds drawn from the 2020 Operating Budget - Transfers to Local Organizations | Leg. Services send letter | Completed Appendix 4 |
| 019-11-01-21 | MOVED by Councillor Warock that the Town of Sundre Council accept the letter sent to Mountain View Senior's Housing as information | | |
| 020-11-01-21 | MOVED by Councillor Dalke that the Town of Sundre Council accept the December newsletter from the Honourable Josephine Pon, Minister of Seniors and Housing as information | | |
| | <i>Mayor Leslie called a 10 minute recess at 6:42 p.m.</i> | | |
| 021-11-01-21 | MOVED by Councillor Wolfe that Council go into closed meeting at 6:50 p.m. | | |
| 022-11-01-21 | MOVED by Councillor Warnock that Council return to open meeting at 7:34 p.m. | | |
| 023-11-01-21 | MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 7:34 p.m. | | |
| #/D/M/Y | January 25, 2021 Regular Council Meeting | | |
| Res. # | Council Motion | Action | Status |

| | | | |
|--------------|---|--|--|
| 024-25-01-21 | MOVED by Councillor Wolfe that the Council of the Town of Sundre has received sufficient information to make a decision on Bylaw 2020-09, being an amendment to Land Use Bylaw Map in Land Use Bylaw 2018-10, by changing the land use designation for a parcel legally described as Plan 5314FP, Block 1, Lots 12-13 from Flood Plain Industrial District (I-2) to Highway Commercial District (C-2), that the Public Hearing be closed. | | |
| 025-25-01-21 | MOVED by Councillor Funke that the Agenda be approved as presented | | |
| 026-25-01-21 | MOVED by Councillor Preston that the Minutes of the Regular Meeting of Council held on January 11, 2021 be amended as follows: 1. Res. 004-11-01-21 to read: Moved by Councillor Wolfe that the Minutes of the Special Meeting of Council held on December 23, 2020 be amended as follows: 1. Revise list of Staff in Attendance to show Four (4) Firefighters and Town of Sundre Peace / Bylaw Officer in attendance | | |
| 027-25-01-21 | MOVED by Councillor Warnock that the Town of Sundre Council give Second Reading to Bylaw 2020-09 being a Bylaw to amend the Land Use Bylaw Map of Land Use Bylaw 2018-10 | | |
| 028-25-01-21 | MOVED by Councillor Funke that the Town of Sundre Council give Third and Final Reading to Bylaw 2020-09 being a Bylaw to amend the Land Use Bylaw Map of Land Use Bylaw 2018-10 | | |
| 029-25-01-21 | MOVED by Councillor Wolfe that the Town of Sundre Council approve the proposal from Behr Integrated Services to participate in the selection process for the Town of Sundre Fire Chief position in the amount of Two Thousand Eight Hundred and Fifty Dollars (\$2,850.00) utilizing funds from the current operating budget | | |

| | | | |
|----------------|--|---------------|---------------|
| 030-25-01-21 | MOVED by Councillor Warnock that the Town of Sundre Council accept the Departmental Reports for December / Year End 2020 as information | | |
| 031-25-01-21 | MOVED by Councillor Wolfe that the Town of Sundre Council accept Mayor Terry Leslie's, Councillor Cheri Funke's and Councillor Richard Warnock's reports for November-December 2020 and January 2021 as information | | |
| 032-25-01-21 | MOVED by Councillor Wolfe that the Town of Sundre Council accept the following letters to Sundre & District Curling Club; Mrs. Carolyn Sykes; Sundre Hospital Futures; Sundre Wellness Advocacy Committee as information | | |
| 033-25-01-21 | MOVED by Councillor Preston that the Town of Sundre Council accept the Parkland Regional Library Board Meeting Minutes of November 12, 2020 as information | | |
| | <i>Mayor Leslie called a 5 minute recess at 6:52 p.m.</i> | | |
| 034-25-01-21 | MOVED by Councillor Dalke that Council go into closed meeting at 6:57 p.m. | | |
| 035-25-01-21 | MOVED by Councillor Dalke that Council return to open meeting at 8:26 p.m. | | |
| 036-25-01-21 | MOVED by Councillor Preston being that the agenda matters have been concluded the meeting adjourned at 8:26 p.m. | | |
| #/D/M/Y | February 8, 2021 Regular Council Meeting | | |
| Res. # | Council Motion | Action | Status |
| 037-08-02-21 | MOVED by Councillor Isaac that the Agenda be approved as presented. | | |
| 038-08-02-21 | MOVED by Councillor Isaac that the Minutes of the Regular Meeting of Council held on January 25, 2021 be approved as presented. | | |
| 039-08-02-21 | MOVED by Councillor Dalke that the Town of Sundre Council continue to support Administration proceeding with the Council Chambers Technology Enhancement project. | | |
| 040-08-02-21 | MOVED by Councillor Warnock that the Town of Sundre Council continue to support Administration proceeding with the Council Chambers Furniture Enhancement project. | | |

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| 041-08-02-21 | MOVED by Councillor Preston that the Town of Sundre Council supports Administration proceeding with the E-Waste Collection Drive. | | |
| 042-08-02-21 | MOVED by Councillor Wolfe that the Town of Sundre Council approve the Grants to Organizations Funding for the first intake for 2021 in the amount of \$19,642. | Leg. Services send letter | Completed Appendix 5 |
| 043-08-02-21 | MOVED by Councillor Dalke that the Town of Sundre Council supports maintaining the Arena winter ice in light of the upcoming February 8, 2021, Provincial "New plan easing of health-measures" to allow for limited use of the facility until the end of March within the provincial guidelines | | |
| 044-08-02-21 | MOVED by Councillor Preston that the Town of Sundre Council accept Councillor Cheri Funke's report for January 2021 as information. | | |
| 045-08-02-21 | MOVED by Councillor Funke that the Town of Sundre Council accept the letters from the Marors of South Central Alberta to Premier Kenney as information. | | |
| 046-08-02-21 | MOVED by Councillor Funke that the Town of Sundre Council accept the letter from the M.D. of Bonnyville No. 87 as information. | | |
| 047-08-02-21 | MOVED by Councillor Warnock that the Town of Sundre Council accept the letter from the Town of High River as information. | | |
| 048-08-02-21 | MOVED by Councillor Wolfe that Council go into closed meeting at 7:02 p.m. | | |
| 049-08-02-21 | MOVED by Councillor Wolfe that Council return to open meeting at 8:46 p.m. | | |
| 050-08-02-21 | MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 8:47 p.m. | | |
| #/D/M/Y | February 10, 2021 Special Council Meeting | | |
| Res. # | Council Motion | Action | Status |
| 051-10-02-21 | MOVED by Councillor Warnock that Council go into closed meeting at 2:30 p.m. | | |
| 052-10-02-21 | MOVED by Councillor Preston that Council return to open meeting at 4:03 p.m. | | |

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| 053-10-02-21 | MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 4:03 p.m. | | |
| #/D/M/Y | February 22, 2021 Regular Council Meeting | | |
| Res. # | Council Motion | Action | Status |
| 054-22-02-21 | MOVED by Councillor Warnock that the Agenda be approved as presented. | | |
| 055-22-02-21 | MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on February 8, 2021 be approved as presented. | | |
| 056-22-02-21 | MOVED by Councillor Wolfe that the Minutes of the Special Meeting of Council held on February 10, 2021 be approved as presented. | | |
| 057-22-02-21 | MOVED by Councillor Funke that the Town of Sundre Council give first reading to Bylaw 2021-03 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council by amending Schedule "H" Terms of Reference for the Sundre Community Wellness Advocacy Committee. | | |
| 058-22-02-21 | MOVED by Councillor Warnock that the Town of Sundre Council give second reading to Bylaw 2021-03 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council by amending Schedule "H" Terms of Reference for the Sundre Community Wellness Advocacy Committee. | | |
| 059-22-02-21 | MOVED by Councillor Dalke that the Town of Sundre Council give unanimous consent for third reading to Bylaw 2021-03 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council by amending Schedule "H" Terms of Reference for the Sundre Community Wellness. | | |
| 060-22-02-21 | MOVED by Councillor Dalke that the Town of Sundre Council give third and final reading to Bylaw 2021-03 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council by amending Schedule "H" Terms of Reference for the Sundre Community Wellness Advocacy Committee. | | |

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| | <i>Councillor Wolfe declared "pecuniary interest" excused himself from voting.</i> | | |
| 061-22-02-21 | MOVED by Councillor Preston that the Town of Sundre Council approve the waiver of 2021 Business License fees in the amount of \$3,000 for businesses affected by the December 20, 2020 Covid-19 related restrictions. | | |
| 062-22-02-21 | MOVED by Councillor Wolfe that the Town of Sundre Council approve the retention of IBI Group to prepare and assist Town Administration with the development of a Campground and Passive Use Outdoor Recreation Plan at a cost not to exceed \$35,000.00 including incidentals, with funding to be drawn from the Municipal Stimulus Program. | | |
| 063-22-02-21 | MOVED by Councillor Warnock that the Town of Sundre Council appoint Mountain View County Councillors Angela Aalbers and Peggy Johnson to the Sundre Community Wellness Advocacy Committee for a one-year term, ending October 2021. | Leg. Services Send Letter | Completed Appendix 6 |
| 064-22-02-21 | MOVED by Councillor Wolfe that the Town of Sundre Council accept the Departmental Reports for January 2021 as information. | | |
| 065-22-02-21 | MOVED by Councillor Wolfe that the Town of Sundre Council accept Mayor Terry Leslie's and Councillor Richard Warnock's report for January 2021 as information. | | |
| 066-22-02-21 | MOVED by Councillor Dalke that Council go into closed meeting at 6:50 p.m. | | |
| 067-22-02-21 | MOVED by Councillor Wolfe that Council go into open meeting at 7:33 p.m. | | |
| 068-22-02-21 | MOVED by Councillor Funke being that the agenda matters have been concluded the meeting adjourned at 7:33 p.m. | | |
| #/D/M/Y | March 8, 2021 Regular Council Meeting | | |
| Res. # | Council Motion | Action | Status |
| 069-08-03-21 | MOVED by Councillor Dalke that the Agenda be approved as presented. | | |

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| 070-08-03-21 | MOVED by Councillor Warnock that the Minutes of the Regular Meeting of Council held on February 22, 2021 be approved as presented. | | |
| 071-08-03-21 | MOVED by Councillor Funke that the Town of Sundre Council proclaim March 8, 2021 as International Women's Day in the Town of Sundre. | | |
| 072-08-03-21 | MOVED by Councillor Wolfe that the Town of Sundre Council appoint Ms. Betty Ann Fountain, as Returning Officer for the October 18, 2021 Election, as per Section 13 (1) of the <i>Local Authorities Election Act</i> . | | |
| 073-08-03-21 | MOVED by Councillor Preston that the Town of Sundre Council appoint Mr. Chris Albert as the Substitute Returning Officer for the October 18, 2021 Municipal Election, as per Section 13 (2.1) of the <i>Local Authorities Election Act</i> . | | |
| 074-08-03-21 | MOVED by Councillor Funke that the Town of Sundre Council support an extension to the current contract with E360 for a one-year period from May 31, 2021 to May 31, 2022. | | |
| No Motion | The CAO discussed the current Social Media Policy and suggested that the Policy be amended to reflect current practices. | | |
| 075-08-03-21 | MOVED by Councillor Wolfe that the Town of Sundre Council accept the Westlock County letter regarding concerns about proposed changes to AER Directive 067 as information. | | |
| 076-08-03-21 | MOVED by Councillor Wolfe that the Town of Sundre Council draft a letter in solidarity with the Municipality of Crowsnest Pass in support of retaining the services of the RCMP in Sundre. | Leg. Services letter drafted | <u>Completed Appendix 7</u> |
| <u>RECORDED VOTE:</u> | | | |
| | MEMBER | IN FAVOUR | OPPOSED |
| | Mayor Terry Leslie | ✓ | |
| | Councillor Richard Warnock | ✓ | |
| | Councillor Rob Wolfe | ✓ | |
| | Councillor Charlene Preston | | ✓ |

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| | Councillor Cheri Funke | | v |
| | Councillor Paul Isaac | v | |
| | Councillor Todd Dalke | | v |
| | TOTAL VOTES | 4 | 3 |
| 077-08-03-21 | MOVED by Councillor Wolfe that the Town of Sundre Council accept the letter from Gas Alberta Inc. on the gas cost rate as information. | | |
| 078-08-03-21 | MOVED by Councillor Funke that Council go into closed meeting at 6:43 p.m. | | |
| 079-08-03-21 | MOVED by Councillor Warnock that Council return to open meeting at 7:15 p.m. | | |
| 080-08-03-21 | MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 7:15 p.m. | | |
| #/D/M/Y | March 22, 2021 Regular Council Meeting | | |
| Res. # | Council Motion | Action | Status |
| 081-22-03-21 | MOVED by Councillor Dalke that the Agenda be approved as presented. | | |
| 082-22-03-21 | MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on March 8, 2021 be approved as presented. | | |
| 083-22-03-21 | MOVED by Councillor Warnock that the Town of Sundre Council accept the 2020 Quarterly Financial Reports as information. | | |
| 084-22-03-21 | MOVED by Councillor Wolfe that the Town of Sundre Council approve the selection of Superior Safety Codes Inc.. As the Town of Sundre's Accredited Safety Codes Agency, for a term of three years, ending on March 31, 2024. | | |
| 085-22-03-21 | MOVED by Councillor Dalke that the Town of Sundre Council appoint accept the RCMP Priority Survey as information. | | |
| 086-22-03-21 | MOVED by Councillor Funke that the Town of Sundre Council approve the inception of the Millionaire's Educational No Cost Program for the youth in Sundre. | | |
| 087-22-03-21 | MOVED by Councillor Funke that the Town of Sundre Council accept the CAO verbal report as information. | | |

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| 088-22-03-21 | MOVED by Councillor Warnock that the Town of Sundre Council accept the Departmental Reports for February 2021 as information. | | |
| 089-22-03-21 | MOVED by Councillor Wolfe that the Town of Sundre Council accept Mayor Terry Leslie's, Councillor Warnock's, and Councillor Funke's reports for February 2021 as information. | | |
| 090-22-03-21 | MOVED by Councillor Funke that the Town of Sundre Council accept the Parkland Regional Library System Board Meeting (Draft) Minutes and Highlights as information. | | |
| 091-22-03-21 | MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 7:12 p.m. | | |
| #/D/M/Y | April 7, 2021 Special Council Meeting | | |
| Res. # | Council Motion | Action | Status |
| 092-07-04-21 | MOVED by Councillor Preston that the agenda of April 7, 2021 Special Council Meeting be adopted, as presented. | | |
| 093-07-04-21 | MOVED by Concillor Isaac that the Town of Sundre Council support the issuance of temporary permits for outdoor patios to assist local eating and drinking establishments to continue to serve their patrons during the additional COVID restrictions at no cost. | | |
| 094-07-04-21 | MOVED by Councillor Funke that being the agenda matters have been concluded the meeting adjourned at 6:43 p.m. | | |
| #/D/M/Y | April 12, 2021 Regular Council Meeting | | |
| Res. # | Council Motion | Action | Status |
| 095-12-04-21 | MOVED by Councillor Dalke that the Agenda be approved as presented. | | |
| 096-12-04-21 | MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on March 22, 2021 be approved as presented. | | |
| 097-12-04-21 | MOVED by Councillor Warnock that the Minutes of the Special Meeting of Council held on April 7, 2021 be approved as presented. | | |

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| 098-12-04-21 | MOVED by Councillor Isaac that the Town of Sundre Council proclaim the week of June 7 - 13, 2021 as "Senior's Week" on behalf of the citizens of Sundre. | | |
| 099-12-04-21 | MOVED by Councillor Wolfe that the Town of Sundre Council accept the results of the Gas Department's Operational Audit for 2020 as information. | | |
| 100-12-04-21 | MOVED by Councillor Funke that the Town of Sundre Council adopt the 2021 O & M Manual as provided by the Federation of Alberta Gas Co-ops Ltd. for the operation and maintenance of rural Alberta natural gas utilities. | | |
| 101-12-04-21 | MOVED by Councillor Preston that the Town of Sundre Council approve an additional \$11,208.50 to the approved budget with funding to come from Utilities Lifecycling RSA. | | |
| 102-12-04-21 | MOVED by Councillor Wolfe that Council go into closed meeting at 6:19 p.m. | | |
| 103-12-04-21 | MOVED by Councillor Isaac that Council return to open meeting at 6:50 p.m. | | |
| 104-12-04-21 | MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 6:51 p.m. | | |
| #/D/M/Y | April 26, 2021 Regular Council Meeting | | |
| Res. # | Council Motion | Action | Status |
| 105-26-04-21 | MOVED by Councillor Funke that the Agenda be approved as amended as follows: 1. Addition of Delegation: Dr. Vincent Grant and Mr. Gerald Ingeveld – Sim Lab, to be numbered 5.1 on the Agenda. 2. Renumber PWC Delegation to 5.2 on the Agenda. | | |
| 106-26-04-21 | MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on April 12, 2021 be approved as presented. | | |
| 107-26-04-21 | MOVED by Councillor Preston that the presentation by Dr. Vincent Grant and Mr. Gerald Ingeveld be accepted as information. | | |

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| 108-26-04-21 | MOVED by Councillor Wolfe that the presentation by PricewaterhouseCoopers LLP be accepted as information. | | |
| 109-26-04-21 | MOVED by Councillor Funke that Council go into closed meeting at 6:33 p.m. | | |
| 110-26-04-21 | MOVED by Councillor Dalke that Council return to open meeting at 6:47 p.m. | | |
| 111-26-04-21 | MOVED by Councillor Wolfe that the Town of Sundre Council move to accept the 2020 Auditor's Report and the 2020 Audited Financial Statements and the 2020 Financial Information Return as presented by PricewaterhouseCoopers LLP; Furthermore, direct Administration to forward said documents to the Minister as prescribed by Section 278 of the Municipal Government Act. | | |
| 112-26-04-21 | MOVED by Councillor Funke that the Town of Sundre Council give first reading to Bylaw 2021-02 being the Intermunicipal Development Plan Bylaw between the Town of Sundre and Mountain View County. | | |
| 113-26-04-21 | MOVED by Councillor Funke that the Town of Sundre Council set Wednesday, May 26, 2021 at 1:00 p.m. for a Special Meeting of Council for the Joint Public Hearing for Bylaw 2021-02 being the Intermunicipal Development Plan between the Town of Sundre and Mountain View County. | | |
| 114-26-04-21 | MOVED by Councillor Preston that the Town of Sundre Council give first reading to Bylaw 2021-04 the 2021 Tax Rate Bylaw. | | |
| 115-26-04-21 | MOVED by Councillor Funke that the Town of Sundre Council give second reading to Bylaw 2021-04 the 2021 Tax Rate Bylaw. | | |
| 116-26-04-21 | MOVED by Councillor Wolfe that the Town of Sundre Council give unanimous consent for Third and Final Reading to Bylaw 2021-04 the 2021 Tax Rate Bylaw. | | |
| 117-26-04-21 | MOVED by Councillor Dalke that the Town of Sundre Council give third and final reading to Bylaw 2021-04 the 2021 Tax Rate Bylaw. | | |

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| 118-26-04-21 | MOVED by Councillor Funke that the Town of Sundre Council proclaim the week of May 9 to 15, 2021 as Economic Development Week in Sundre. | | |
| 119-26-04-21 | MOVED by Councillor Wolfe that the Town of Sundre Council proclaim April 28, 2021 as Administrative Professionals Day in the Town of Sundre. | | |
| 120-26-04-21 | MOVED by Councillor Preston that the Town of Sundre Council accept the Departmental Reports for March 2021 as information. | | |
| 121-26-04-21 | MOVED by Councillor Dalke that the Town of Sundre Council accept Councillor Funke's report for March 2021 as information. | | |
| 122-26-04-21 | MOVED by Councillor Wolfe that the Town of Sundre Council accept Councillor Warnock's report for March 2021 as information. | | |
| 123-26-04-21 | MOVED by Councillor Funke that the Town of Sundre Council accept the letter to Minister Madu, from the County of Paintearth No. 18, as information. | | |
| 124-26-04-21 | MOVED by Councillor Wolfe that Council go into closed meeting at 7:17 p.m. | | |
| 125-26-04-21 | MOVED by Councillor Wolfe that Council return to open meeting at 7:34 p.m. | | |
| 126-26-04-21 | MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 7:34 p.m. | | |
| #/D/M/Y | May 6, 2021 Special Council Meeting | | |
| Res. # | Council Motion | Action | Status |
| 127-06-05-21 | MOVED by Councillor Warnock that the Agenda be approved as presented. | | |
| 128-06-05-21 | MOVED by Councillor Funke that Council go into closed meeting at 5:30 p.m. | | |
| 129-06-05-21 | MOVED by Councillor Funke that Council return to open meeting at 5:45 p.m. | | |
| 130-06-05-21 | MOVED by Councillor Wolfe being that the agenda matters have been concluded, the meeting adjourned at 5:45 p.m. | | |
| #/D/M/Y | May 10, 2021 Regular Council Meeting | | |

| Res. # | Council Motion | Action | Status |
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| 131-10-05-21 | MOVED by Councillor Preston that the Agenda be approved as presented. | | |
| 132-10-05-21 | MOVED by Councillor Warnock that the Minutes of the Regular Meeting of Council held on April 26, 2021 be approved as presented. | | |
| 133-10-05-21 | MOVED by Councillor Dalke that the Town of Sundre Council thank the founder, Lisa Nicholson, of Hope 4 MVC Kids Society and accept the presentation, as information. | | |
| 134-10-05-21 | MOVED by Councillor Wolfe that the Town of Sundre Council support the Sundre Business Continuity Pandemic Plan as presented. | | |
| 135-10-05-21 | MOVED by Councillor Funke that the Town of Sundre Council support the Sundre Municipal Emergency Response Plan as presented. | | |
| 136-10-05-21 | MOVED by Councillor Warnock that the Town of Sundre Council proclaim the week of May 16 to 22, 2021 as "National Public Works Week" in Sundre. | | |
| 137-10-05-21 | MOVED by Councillor Isaac that the Town of Sundre Council participate in celebrating Mrs. Johnston's 95 th Birthday with a Certificate of Recognition of Mrs Johnston's 95 th Birthday, signed by the Mayor on behalf of Council, as presented, as information. | Leg Serv | Appendix 8 |
| 138-10-05-21 | MOVED by Councillor Wolfe that the Town of Sundre Council accept Mayor Leslie's report for March 2021 as information. | | |
| 139-10-05-21 | MOVED by Councillor Funke that the Town of Sundre Council accept the letter from Minister Pon, Senior's Week Proclamation as presented as information. | | |
| 140-10-05-21 | MOVED by Councillor Dalke that the Town of Sundre Council accept the letter to Minister Madu, as presented as information. | | |
| 141-10-05-21 | MOVED by Councillor Wolfe that the Town of Sundre Council accept the letter from Minister Madu, as presented as information. | | |
| 142-10-05-21 | MOVED by Councillor Funke that Council go into closed meeting at 6:47 p.m. | | |

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| 143-10-05-21 | MOVED by Councillor Wolfe that Council return to open meeting at 7:26 p.m. | | |
| 144-10-05-21 | MOVED by Councillor Funke being that the agenda matters have been concluded the meeting adjourned at 7:27 p.m. | | |
| #/D/M/Y | May 26, 2021 Special Council Meeting | | |
| Res. # | Council Motion | Action | Status |
| 145-26-05-21 | MOVED by Councillor Warnock that the agenda of May 26, 2021, a Special Council Meeting be adopted, as presented. | | |
| 146-26-05-21 | MOVED by Councillor Preston that being the agenda matters of the Special Meeting of Council have been concluded the meeting adjourned at 1:46 p.m. | | |
| #/D/M/Y | May 31, 2021 Regular Council Meeting | | |
| Res. # | Council Motion | Action | Status |
| 147-31-05-21 | MOVED by Councillor Wolfe that the Agenda be approved as presented. | | |
| 148-31-05-21 | MOVED by Councillor Warnock that the Minutes of the Special Meeting of Council and Joint Public Hearing held on May 26, 2021 be approved as presented. | | |
| 149-31-05-21 | MOVED by Councillor Preston that the Minutes of the Regular Meeting of Council held on May 10, 2021 be approved as presented. | | |
| 150-31-05-21 | MOVED by Councillor Dalke that the Minutes of the Special Meeting of Council held on May 6, 2021 be approved as presented. | | |
| Councillor Wolfe abstained from voting, as he was not in attendance at the Public Hearing, as per Section 184(a) of the MGA. | | | |
| 151-31-05-21 | MOVED by Councillor Warnock that the Town of Sundre Council give Second Reading to Bylaw 2021-02 the Intermunicipal Development Plan Bylaw between the Town of Sundre and Mountain View County. | | |
| Councillor Funke arrived to the meeting at 6:08 p.m. | | | |

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| 152-31-05-21 | <p>MOVED by Councillor Funke that the Town of Sundre Council give Third and Final Reading to Bylaw 2021-02 being the Intermunicipal Development Plan bylaw between the Town of Sundre and Mountain View County.</p> | | |
| 153-31-05-21 | <p>MOVED by Councillor Wolfe that the Town of Sundre Council The Town of Sundre Council moves to set a reserve bid of \$193,000 for Lot 10, Block 1, Plan 0312972, Sundre, AB, and furthermore, The property identified by Roll No. 4009.000 will be offered for sale by public auction, at the Town Office on Tuesday, October 26, 2021 at 9:00 am, with the terms and conditions of sale being cash or certified cheque, and furthermore, A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.</p> | | |

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| 154-31-05-21 | <p>MOVED by Councillor -----Funke that the Town of Sundre Council The Town of Sundre Council moves to set a reserve bid of \$237,000 for Lot 6, Block 10, Plan 7611274, Sundre, AB, and furthermore,</p> <p>The property identified by Roll No. 1341.000 will be offered for sale by public auction, at the Town Office on Tuesday, October 26, 2021 at 9:00 am, with the terms and conditions of sale being cash or certified cheque, and furthermore,</p> <p>A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.</p> | | |
| 155-31-05-21 | <p>MOVED by Councillor Warnock that the Town of Sundre Council approve the additional \$5000.00 to the Pickleball group, with funds to be drawn from General Corporate Stabilization.</p> | | |
| 156-31-05-21 | <p>MOVED by Councillor Dalke that the Town of Sundre Council approve naming the Park located at Plan 5908E0, Block OT, as the "Knott's Glen Memorial Park."</p> | | |
| 157-31-05-21 | <p>MOVED by Councillor Preston that the Town of Sundre Council approve the purchase of the dehumidifier at a cost of \$7,500.00 from the City of Red Deer with the funding coming from the Municipal New Project (RSA) Restricted Surplus Account.</p> | | |
| 158-31-05-21 | <p>MOVED by Councillor Wolfe that the Town of Sundre Council approve the cleaning services contract for Angela's Janitorial Services Ltd., for a three (3) year term, ending May 31, 2024, with an option to renew for an additional year, at an annual operating cost of \$59,530.00 plus GST.</p> | | |

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| 159-31-05-21 | MOVED by Councillor Warnock that the Town of Sundre Council proclaim June 2021 as Recreation and Parks Month in the Town of Sundre. | | |
| 160-31-05-21 | MOVED by Councillor Wolfe that the Town of Sundre Council proclaim June 15, 2021, as World Elder Abuse Awareness Day in the Town of Sundre and to give permission to the committee to fly the Elder Abuse Awareness Day Flag at the Town of Sundre office that day. | | |
| 161-31-05-21 | MOVED by Councillor Funke that the Town of Sundre Council support the voluntary Pledge for Council Candidates to commit to Keep Local Elections Local, Maintain Independence and Non-Partisanship, Demonstrate Transparency, and Engage in Respectful Behavior. | | |
| 162-31-05-21 | MOVED by Councillor Dalke that the Town of Sundre Council accept the Departmental Reports for April 2021 as information. | | |
| 163-31-05-21 | MOVED by Councillor Wolfe that the Town of Sundre Council accept Councillor Funke's April 2021 report as information. | | |
| 164-31-05-21 | MOVED by Councillor Warnock that the Town of Sundre Council accept the letter from the Municipality of Crowsnest Pass as presented, as information. | | |
| 165-31-05-21 | MOVED by Councillor Wolfe that the Town of Sundre Council accept the letter from the Town of Raymond as presented, as information. | | |
| 166-31-05-21 | MOVED by Councillor Warnock that the Town of Sundre Council accept the letter from the Town of Redcliff as presented, as information. | | |
| 167-31-05-21 | MOVED by Councillor Funke that the Town of Sundre Council accept the letter from the Village of Rycroft as presented, as information. | | |
| 168-31-05-21 | MOVED by Councillor Dalke that the Town of Sundre Council accept the certificate of appreciation from <i>Legion</i> as presented, as information. | | |
| 169-31-05-21 | MOVED by Councillor Funke that Council go into closed meeting at 7:20 p.m. | | |

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|---|--|------------|----------------------------|
| Chris Albert left the closed meeting at 8:15 p.m. | | | |
| Councillor Funke left the closed meeting at 9:00 p.m. | | | |
| Linda Nelson left the closed meeting at 9:05 p.m. | | | |
| 170-31-05-21 | MOVED by Councillor Wolfe that Council return to open meeting at 9:48 p.m. | | |
| 171-31-05-21 | MOVED by Councillor Warnock being that the agenda matters have been concluded the meeting adjourned at 9:48 p.m. | | |
| #/D/M/Y | June 14, 2021 Regular Council Meeting | | |
| Res. # | Council Motion | Action | Status |
| 172-14-06-21 | MOVED by Councillor Wolfe that the Agenda be approved as amended to include "via Teleconference," and a change to item 6.4 that will be included in the upcoming presentation. | | |
| 173-14-06-21 | MOVED by Councillor Dalke that the Minutes of the Regular Meeting of Council held on May 31, 2021 be approved as presented. | | |
| 174-14-06-21 | MOVED by Councillor Dalke that the presentation by Mr. Jim Stelfox and Ms. Brenda McKenzie be accepted as information with direction to Administration to invite a Coal Mining advocate and/or a member of the Provincial Government to make a presentation to Council in favour of coal mining on the Eastern Slopes. | | |
| 175-14-06-21 | MOVED by Councillor Warnock that the Town of Sundre Council approve Policy B-025-00-POL , being the Asset Management Policy, as presented. | Leg. Serv. | Appendix 9 In Progress |
| 176-14-06-21 | MOVED by Councillor Funke that the Town of Sundre Council approve Policy C-002(a)-00-POL Human Resources Management – Best Practices Policy as presented. | Leg. Serv. | Appendix 10 In Progress |
| 177-14-06-21 | MOVED by Councillor Warnock that the Town of Sundre Council rescind the list of Policies attached to the Policy #C-002(a)-00 POL Human Resources Best Practices Policy. | Leg. Serv. | In Progress |

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|--------------|---|------------|----------------------------|
| 178-14-06-21 | MOVED by Councillor Funke that the Town of Sundre Council approve the amended Policy A-007-01-POL, being the Social Media Policy, as presented. | Leg. Serv. | Appendix 11 In Progress |
| 179-14-06-21 | MOVED by Councillor Wolfe that the Town of Sundre Council approve Policy A-002-01-POL Council Remuneration Policy as amended to Clause 2 , Per Diems, to be changed to "on an hourly basis," and to include "by invitation" under Council Honorarium, at "Attendance at Town functions, etc." | Leg. Serv. | Appendix 12 In Progress |
| 180-14-06-21 | MOVED by Councillor Dalke that the Town of Sundre Council approves the allocation of the \$1,476,776 of 2019 and 2020 operational surpluses for transfer as follows: \$831,978 to General Corporate Stabilization RSA, \$53,216 to Corporate Services Stabilization RSA, \$13,041 to Protective Services Stabilization RSA, \$35,904 to Municipal Operations Stabilization RSA, \$30,584 to Development Stabilization RSA, \$75,411 to Community Services Stabilization RSA, \$421,489 to Utility Infrastructure Lifecycling RSA and \$15,153 to Shared Fire Operating RSA. | | |
| 181-14-06-21 | MOVED by Councillor Warnock that the Town of Sundre Council accept the Q1 2021 Quarterly Financial Reports, as information. | | |
| 182-14-06-21 | MOVED by Councillor Dalke that the Town of Sundre Council approve the Grants to Organizations Funding for the 2nd in-take for 2021 in the amount of \$7,956.29 as shown on Schedule "A". | Completed | <u>Appendix 13</u> |
| 183-14-06-21 | MOVED by Councillor Warnock that the Town of Sundre Council funding be awarded to Hope 4 MVC Kids Society in the amount of \$1200. DEFEATED. | Completed | <u>Appendix 13b</u> |
| | MEMBER | IN FAVOUR | OPPOSED |
| | Mayor Terry Leslie | Not stated | Not stated |
| | Councillor Richard Warnock | v | |
| | Councillor Rob Wolfe | | v |
| | Councillor Charlene Preston | | v |
| | Councillor Cheri Funke | | v |

| | | | |
|--------------|--|---|---|
| | Councillor Paul Isaac | v | |
| | Councillor Todd Dalke | | v |
| | TOTAL VOTES | 2 | 4 |
| 184-14-06-21 | MOVED by Councillor Funke that the Town of Sundre Council approve a 3 rd intake to the Grants to Organizations Funding with an August 31, 2021 deadline for applications. | | |
| 185-14-06-21 | MOVED by Councillor Funke that the Town of Sundre Council approve the project request to improve 6 th Street SE, 6 th Street NW and the back lane between 3 rd St NW and 2 nd St NW at a combined total cost of \$69,999.00, with funds to be drawn from MSI. | | |
| 186-14-06-21 | MOVED by Councillor Isaac that the Town of Sundre Council approve the request to enter into a License of Occupation Agreement with 583445 Alberta Ltd. to allow for a patio within a Town Right of Way at Lot 1, Block D, Plan 7447ER, for a ten-year term period with an option to renew for an additional two terms, and that the CAO be authorized to sign the agreement on behalf of the Town of Sundre. | | |
| 187-14-06-21 | MOVED by Councillor Preston that the Town of Sundre Council accept the CAO verbal report as information, and directs Administration to include the project list on the Utility Bill insert. | | |
| 188-14-06-21 | MOVED by Councillor Warnock that the Town of Sundre Council accept Mayor Leslie's May 2021 report as information. | | |
| 189-14-06-21 | MOVED by Councillor Wolfe that the Town of Sundre Council accept Councillor Warnock's April and May 2021 report as information. | | |
| 190-14-06-21 | MOVED by Councillor Dalke that Council go into closed meeting at 7:57 p.m. | | |
| 191-14-06-21 | MOVED by Councillor Wolfe that Council return to open meeting at 8:45 p.m. | | |
| 192-14-06-21 | MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 8:45 p.m. | | |
| #/D/M/Y | June 28, 2021 Regular Council Meeting | | |

| Res. # | Council Motion | Action | Status |
|------------------|--|--------|--------|
| 193-28-06-21 | MOVED by Councillor Isaac that the agenda be approved as amended to include "Delegation, Minister of Environment, Jason Nixon." | | |
| Res. 194-28-06-2 | MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on June 14, 2021, be approved as presented. | | |
| Res. 195-28-06-2 | MOVED by Councillor Preston that the presentation by the Hon. Jason Nixon, Minister of the Environment, be accepted as information. | | |
| 196-28-06-21 | MOVED by Councillor Funke that the Town of Sundre Council direct Administration to proceed with upgrades to the skatepark at a cost of \$5,187.00, with funds being drawn from the Federal Gas Tax Fund and direct staff to work with the resident to bring anymore upgrades forward to the Fall Workshop. | | |
| 197-28-06-21 | MOVED by Councillor Warnock that the Town of Sundre Council accept the draft list of Capital Projects as information, with the understanding that the list will be updated with the new information provided this evening and brought back to Council for approval at a later date. | | |
| 198-28-06-21 | MOVED by Councillor Wolfe that the Town of Sundre Council approve the Supply and Service Agreement between Soneera Water Canada Ltd., and the Town of Sundre and that the CAO be authorized to sign the agreement on behalf of the Town. | | |
| 199-28-06-21 | MOVED by Councillor Funke that the Town of Sundre Council reconfirm the \$2,100,000.00 already set aside in the utility life cycling RSA, the \$150,000.00 confirmed in the Federal Gas Tax, and the \$800,000.00 already confirmed in the MSI. | | |
| 200-28-06-21 | Moved by Councillor Isaac that the Town of Sundre Council acknowledge the \$7,500,000.00 funding commitment from the Province of Alberta towards the lagoon project. | | |

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|---|---|--------|--------|
| 201-28-06-21 | Moved by Councillor Warnock that Council ensure the remaining \$950,000.00 is available in the Utilities Lifecycling RSA, through future transfers and the budgeting process, to meet the financial obligation. | | |
| 202-28-06-21 | Moved by Councillor Dalke ensure an additional \$200,000.00 is available in the Utilities Lifecycling RSA, through future transfers and the budgeting process, in the event there are unforeseen Town costs, and to cover legal costs, third party engineering and due diligence. | | |
| 203-28-06-21 | MOVED by Councillor Isaac that the Town of Sundre Council accept the Departmental Reports for May and June 2021 as information. | | |
| 204-28-06-21 | MOVED by Councillor Dalke that the Town of Sundre Council accept Councillor Funke's May 2021 report as information. | | |
| 205-28-06-21 | MOVED by Councillor Dalke that Council go into closed meeting at 7:50 p.m. | | |
| Linda Nelson left the meeting at 8:00 p.m. | | | |
| 206-28-06-21 | MOVED by Councillor Dalke that Council return to open meeting at 8:09 p.m. | | |
| 207-28-06-21 | MOVED by Councillor Dalke that the Town of Sundre Council support the nomination of CAO, Linda Nelson, for the Dedicated Chief Administrative Officer Award, sponsored by the Society of Local Government Managers of Alberta (SLGM) and the Alberta Urban Municipalities Association (AUMA). | | |
| 208-28-06-21 | MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:10 p.m. | | |
| #/D/M/Y | August 3, 2021 Special Council Meeting | | |
| Res. # | Council Motion | Action | Status |
| 209-03-08-21 | MOVED by Councillor Isaac that the agenda of August 3, 2021 Special Council Meeting be adopted, as presented (no amendments allowed). | | |

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|----------------|---|---------------|---|
| 210-03-08-21 | MOVED by Councillor Funke that the Town of Sundre Council give First Reading to Bylaw 2021-11 being a bylaw to amend Part Four of the Land Use Bylaw 2018-10 and the Land Use Bylaw Map, Schedule "A". | | |
| 211-03-08-21 | MOVED by Councillor Dalke that the Town of Sundre Council set Monday, September 7, 2021 at 6:00 p.m. for a Public Hearing for Bylaw 2021-11. | | |
| 212-03-08-21 | MOVED by Councillor Wolfe that the Town of Sundre Council revoke Resolution #78/15, being the appointment of Steve Washington as a Designated Officer for the Town of Sundre. | | |
| 213-03-08-21 | MOVED by Councillor Funke that the Town of Sundre Council appoint Mr. Kevin Bohlken, AMAA, as Designated Officer to carry out the functions, duties, and powers of a municipal assessor under the Act, for the Town of Sundre. | | ..\\..\\Council Correspondence\\2021\\Appendix Items\\Appendix 9 Letter of Appointment for Assessor.pdf |
| 214-03-08-21 | MOVED by Councillor Warnock that Council go into closed meeting at 4:37 p.m. | | |
| 215-03-08-21 | MOVED by Councillor Isaac that Council return to open meeting at 4:59 p.m. | | |
| 216-03-08-21 | MOVED by Councillor Wolfe that being the agenda matters have been concluded the meeting adjourned at 4:59 p.m. | | |
| #/D/M/Y | August 16, 2021 Regular Council Meeting | | |
| Res. # | Council Motion | Action | Status |
| 217-16-08-21 | MOVED by Councillor Isaac that the agenda of August 16, 2021 Regular Council Meeting be adopted, as presented. | | |
| 218-16-08-21 | MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on June 28, 2021, be approved as presented. | | |
| 219-16-08-21 | MOVED by Councillor Wolfe that the Town of Sundre Council give First Reading to Bylaw 2021-07 being a bylaw to amend the Municipal Development Plan for specific modifications to the Intermunicipal Development Plan area (Map 2), Land Use Concept Map (Map 3) and supporting policies. | | |

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| 220-16-08-21 | MOVED by Councillor Wolfe that the Town of Sundre Council set a Public Hearing date for Bylaw 2021-07 for September 20, 2021. | | |
| 221-16-08-21 | MOVED by Councillor Isaac that the Town of Sundre Council give First Reading to Bylaw 2021-06 being a bylaw to amend the Eagle Ridge Area Structure Plan by replacing the existing ASP with the revised ASP as appended to Schedule A of Bylaw 2021. | | |
| 222-16-08-21 | MOVED by Councillor Isaac that the Town of Sundre Council set a Public Hearing date for Bylaw 2021-06 for September 20, 2021. | | |
| 223-16-08-21 | MOVED by Councillor Isaac that the Town of Sundre Council direct Administration to write a letter, on their behalf, to acknowledge, thank, and send best wishes to Councillor Preston in her future endeavours. | | |
| 224-16-08-21 | MOVED by Councillor Isaac that Council go into closed meeting at 4:55 p.m. | | |
| 225-16-08-21 | MOVED by Councillor Isaac that Council return to open meeting at 5:29 p.m. | | |
| 226-16-08-21 | MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 5:29 p.m. | | |

DEPARTMENTAL REPORT

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| DEPARTMENT | Planning and Development |
| SUBMITTED BY | Betty Ann Fountain, Development Officer |
| COUNCIL DATE | Sept. 20, 2021 |
| MONTH | July and August 2021 |

| | | |
|------------------------|---|-----------------------|
| TOPIC #1 | Development and Building Permits | |
| ISSUES: | JULY | AUGUST |
| | Development Permits 6 | Development Permits 4 |
| | Building Permits 5 | Building Permits 2 |
| | Electrical Permits 5 | Electrical Permits 2 |
| | Gas Permits 0 | Gas Permit 1 |
| | Plumbing Permits 0 | Plumbing Permits 1 |
| RESOLUTIONS/SUCSESSES: | <ul style="list-style-type: none"> Development Permits included: Residential Improvements, Home Occupation, Installation of Manufactured Home, Residential Accessory Buildings, Change of Use (Coffee Shop/Retail General) Building Permits included: Residential Improvements, Youth Centre Interior Renovations, Accessory Buildings, Single Detached Dwelling Electrical, Gas and Plumbing Permits issued for a variety of residential and commercial projects. | |
| TOPIC #2 | Real Property Reports (RPRs) | |
| ISSUES: | <ul style="list-style-type: none"> RPRs – 1 in July; 1 – in August | |
| RESOLUTIONS/SUCSESSES: | <ul style="list-style-type: none"> RPRs are submitted with a request for a Stamp of Compliance to facilitate the sale of property. Role of Administration is to assist property owners to solve non-compliant issues. | |
| TOPIC #5: | Campground and Outdoor Passive Use Plan | |
| ISSUES: | <ul style="list-style-type: none"> Ongoing | |
| RESOLUTIONS/SUCSESSES | <ul style="list-style-type: none"> Staff reviewed results of public survey and stakeholder engagement with members of IBI Group; IBI to present Draft of Concept Plan to Administration mid-September; Public Open House to present draft concept to be scheduled in September | |
| TOPIC #6: | Subdivision | |
| ISSUES: | <ul style="list-style-type: none"> 0 subdivision applications were received and processed: | |

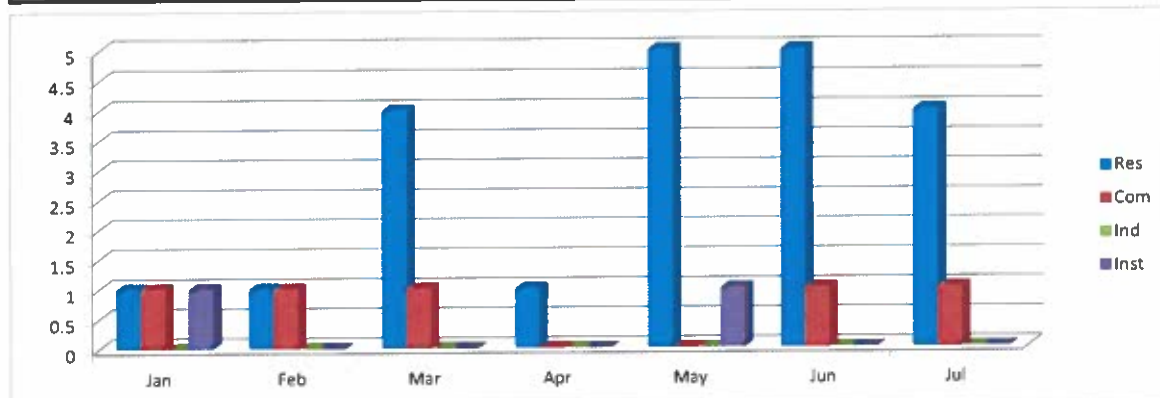
| | |
|------------------------------|--|
| RESOLUTIONS/SUCCESES | <ul style="list-style-type: none"> Although no subdivision applications were received in July/Aug. 2021, Administration is tracking the Developer's progress to meet conditions of previously approved subdivision applications. |
| TOPIC # 8: | Area Structure Plans |
| ISSUES: | <ul style="list-style-type: none"> One (1) new ASP application in circulation and under review; one (1) ASP Amendment (housekeeping) under consideration. |
| RESOLUTIONS/SUCCESES: | <ul style="list-style-type: none"> The ASP amendment for housekeeping is going forward for Public Hearing and Council consideration in September 2021. The amendments will facilitate more subdivision and development flexibility without changing the intent of the plan. Administration continues to work with developers and planning consultants in regards to new ASPs for the northwest part of Town (lands annexed in 2010). |
| TOPIC # 9: | Municipal Development Plan (MDP) |
| ISSUES: | MDP amendment circulated and advertised for comment for Public Hearing and Council consideration in September 2021 |
| RESOLUTIONS/SUCCESES: | MDP amendment is housekeeping to align policies with other statutory plans. |
| TOPIC # 10: | Backyard Chickens |
| ISSUES: | <ul style="list-style-type: none"> 2nd draft of bylaw to be reviewed by proponent. |
| RESOLUTIONS/SUCCESES: | <ul style="list-style-type: none"> Administration will assist to facilitate community engagement Continue to promote family orientated projects and sustainability |
| TOPIC # 11: | Temporary Dog Park |
| ISSUES: | <ul style="list-style-type: none"> Research continues; Quote received and provided to Administration for review. |
| RESOLUTIONS/SUCCESES: | <ul style="list-style-type: none"> Proactive response to community needs |
| TOPIC # 12: | Administrative |
| ISSUES: | <ul style="list-style-type: none"> Filing Project – ongoing; Succession Planning – staff recruitment continues. |
| RESOLUTIONS/SUCCESES: | <ul style="list-style-type: none"> Improved departmental efficiencies, knowledge and team building; Improves overall departmental performance, transparency and stakeholder engagement; Succession planning underway to building capacity within the department. |

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| Attachments | July and August Monthly Building Permit Statistics CAO's Project Report – July and August |
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Jul

MONTHLY BUILDING REPORT FOR THE MONTH OF JULY 2021

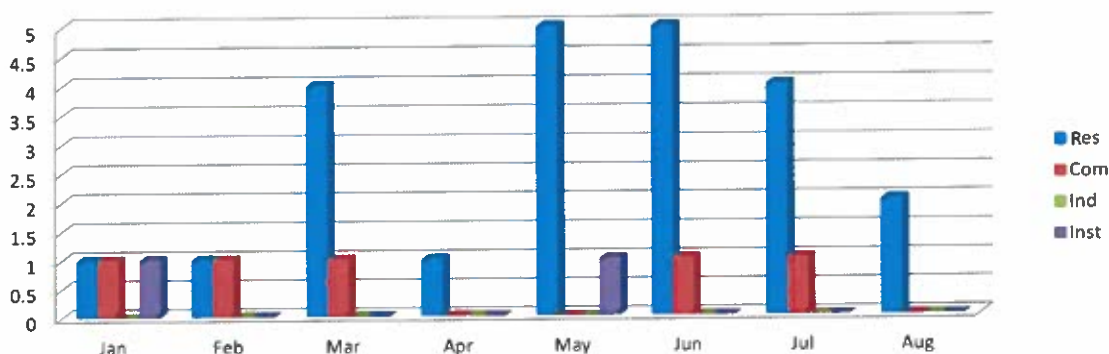
| | Jul. 2021 | | | 2021 Year To Date | | | 2020 Year to Date | | |
|----------------------|-----------------|----------------|-------------------|-------------------|----------------|---------------------|-------------------|----------------|---------------------|
| | Dwelling | No. of | Building | Dwelling | No. of | Building | Dwelling | No. of | Building |
| | Units | Permits | Value | Units | Permits | Value | Units | Permits | Value |
| RESIDENTIAL | | | | | | | | | |
| Two-Storey | | | | 0 | 0 | \$ - | 0 | 0 | \$ - |
| Bungalows | 1 | 1 | \$ 335,000 | 1 | 1 | \$ 335,000 | 0 | 0 | \$ - |
| Bi-Level | | | | 0 | 0 | \$ - | 0 | 0 | \$ - |
| | | | | 0 | 0 | \$ - | 0 | 0 | \$ - |
| Duplex/Semi Det. | | | | 0 | 0 | \$ - | 0 | 0 | \$ - |
| Multi-Family | | | | 0 | 0 | \$ - | 0 | 0 | \$ - |
| Mobile Homes | | | | 1 | 1 | \$ 200,000 | 0 | 0 | \$ - |
| Accessory Buildings | | 1 | \$ 1,000 | 0 | 3 | \$ 14,000 | 6 | 6 | \$ 31,800 |
| Renovation/Addition | 0 | 2 | \$ 15,000 | 0 | 15 | \$ 142,850 | 0 | 8 | \$ 384,500 |
| | | | | 0 | 0 | | | | |
| Sub-Total | 1 | 4 | \$ 351,000 | 2 | 20 | \$ 691,850 | 0 | 14 | \$ 416,300 |
| COMMERCIAL | | | | | | | | | |
| Building Starts | | No. of | Building | | No. of | Building | | No. of | Building |
| Renovation/Addition | | Permits | Value | | Permits | Value | | Permits | Value |
| | | 0 | \$ - | | 0 | \$ - | | 0 | \$ - |
| | | 1 | \$ 15,000 | | 2 | \$ 303,619 | | 5 | \$ 1,770,000 |
| | | 1 | \$ 15,000 | | 5 | \$ 303,619 | | 5 | \$ 1,770,000 |
| INDUSTRIAL | | | | | | | | | |
| Building Starts | | No. of | Building | | No. of | Building | | No. of | Building |
| Renovation/Addition | | Permits | Value | | Permits | Value | | Permits | Value |
| | | 0 | \$ - | | 0 | \$ - | | 0 | \$ - |
| | | 0 | \$ - | | 0 | \$ - | | 0 | \$ - |
| | | 0 | \$ - | | 0 | \$ - | | 0 | \$ - |
| INSTITUTIONAL | | | | | | | | | |
| Building Starts | | No. of | Building | | No. of | Building | | No. of | Building |
| Renovation/Addition | | Permits | Value | | Permits | Value | | Permits | Value |
| | | 0 | \$ - | | 0 | \$ - | | 0 | \$ - |
| | | 0 | \$ - | | 2 | \$ 118,575 | | 1 | \$ 345,000 |
| | | 0 | \$ - | | 2 | \$ 118,575 | | 1 | \$ 345,000 |
| TOTAL | Dwelling | No. of | Building | Dwelling | No. of | Building | Dwelling | No. of | Building |
| | Units | Permits | Value | Units | Permits | Value | Units | Permits | Value |
| | 1 | 5 | \$ 366,000 | 2 | 27 | \$ 1,114,044 | 0 | 20 | \$ 2,531,300 |



Aug

**MONTHLY BUILDING REPORT
FOR THE MONTH OF AUGUST 2021**

| | Aug. 2021 | | | 2021 Year To Date | | | 2020 Year to Date | | |
|----------------------|----------------|----------------|----------------|-------------------|----------------|----------------|-------------------|----------------|----------------|
| | Dwelling Units | No. of Permits | Building Value | Dwelling Units | No. of Permits | Building Value | Dwelling Units | No. of Permits | Building Value |
| RESIDENTIAL | | | | | | | | | |
| Two-Storey Bungalows | | | | 0 | 0 | \$ - | 0 | 0 | \$ - |
| Bi-Level | | | | 0 | 1 | \$ 335,000 | 0 | 0 | \$ - |
| | | | | 0 | 0 | \$ - | 0 | 0 | \$ - |
| | 0 | 0 | \$ - | 0 | 0 | \$ - | 0 | 0 | \$ - |
| Duplex/Semi Det. | | | \$ - | 0 | 0 | \$ - | 0 | 0 | \$ - |
| Multi-Family | | | \$ - | 0 | 0 | \$ - | 0 | 0 | \$ - |
| Mobile Homes | 0 | 0 | \$ - | 1 | 1 | \$ 200,000 | 0 | 0 | \$ - |
| Accessory Buildings | | 2 | \$ 113,000 | 0 | 5 | \$ 127,000 | 7 | 7 | \$ 33,800 |
| Renovation/Addition | 0 | 0 | \$ - | 0 | 15 | \$ 142,850 | 0 | 8 | \$ 384,500 |
| | | | \$ - | 0 | 0 | \$ - | | | |
| Sub-Total | 0 | 2 | \$ 113,000 | 1 | 22 | \$ 804,850 | 0 | 15 | \$ 418,300 |
| COMMERCIAL | | | | | | | | | |
| Building Starts | | No. of Permits | Building Value | | No. of Permits | Building Value | | No. of Permits | Building Value |
| Renovation/Addition | | 0 | \$ - | | 0 | \$ - | | 1 | \$ 32,070 |
| | | 0 | \$ - | | 2 | \$ 303,619 | | 5 | \$ 1,770,000 |
| | | 0 | \$ - | | 5 | \$ 303,619 | | 6 | \$ 1,802,070 |
| INDUSTRIAL | | | | | | | | | |
| Building Starts | | No. of Permits | Building Value | | No. of Permits | Building Value | | No. of Permits | Building Value |
| Renovation/Addition | | 0 | \$ - | | 0 | \$ - | | 0 | \$ - |
| | | 0 | \$ - | | 0 | \$ - | | 0 | \$ - |
| | | 0 | \$ - | | 0 | \$ - | | 0 | \$ - |
| INSTITUTIONAL | | | | | | | | | |
| Building Starts | | No. of Permits | Building Value | | No. of Permits | Building Value | | No. of Permits | Building Value |
| Renovation/Addition | | 0 | \$ - | | 0 | \$ - | | 0 | \$ - |
| | | 0 | \$ - | | 2 | \$ 118,575 | | 2 | \$ 495,000 |
| | | 0 | \$ - | | 2 | \$ 118,575 | | 2 | \$ 495,000 |
| TOTAL | Dwelling Units | No. of Permits | Building Value | Dwelling Units | No. of Permits | Building Value | Dwelling Units | No. of Permits | Building Value |
| | 0 | 2 | \$ 113,000 | 2 | 29 | \$ 1,227,044 | 0 | 23 | \$ 2,715,370 |





MEMO

TO: Linda Nelson, CAO
 FROM: Betty Ann Fountain, Development Officer
 RE: July and August 2021 Commercial, Industrial, Institutional Projects

COMMERCIAL

| Development / Building Permit | District | Civic Address | Project | Value |
|--|-----------------|--------------------------|--------------------------------------|--------------|
| Interior Renovations | C-1 | Bay 5, 102 Centre St. N. | GNP – Youth Club | \$15,000 |
| Commercial Change of Use | C-2 | 708 Main AV. West | Coffee Shop/Retail General/Tour Desk | \$1,000 |

Legend:

C-1 Central Commercial
 C-2 Highway Commercial
 C-3 Neighbourhood Commercial
 I-1 Light Industrial
 I-2 Flood Plain Industrial
 PS Public Service

Value: n/a = no building permit required



DEPARTMENTAL REPORT

| | |
|---------------------|---------------------------|
| DEPARTMENT | Operations |
| SUBMITTED BY | Jim Hall |
| DATE | September 14, 2021 |
| FOR MONTH OF | July August 2021 |

| | |
|-------------------|--|
| TOPIC #1 | Fibre Optic Internet Project |
| Progress | <ul style="list-style-type: none"> The contractor has completed the installation of fibre conduit and requested service points in the East side of the Red Deer River section. |
| Next Steps | <ul style="list-style-type: none"> The contractor has moved to the northern section of the NE. They are utilizing drilling, excavation, and trenching where soils permit. Assisting with line locates for Fibre Optic Internet. |
| TOPIC #2 | Water Treatment Distribution Levels |
| Progress | <ul style="list-style-type: none"> Over the 2 summer months, operators have monitored our treated potable water volumes and noted a large increase in usage this summer. This was particularly noted at our water sales station. |
| Next Steps | <ul style="list-style-type: none"> Staff will develop a report and establish usage trigger points to monitor and safeguard supply for future occurrences. |
| TOPIC # 3: | Water leak on main valve |
| Progress | <ul style="list-style-type: none"> The data recorders utilized for water leaks detected a leak on a 6-inch water main valve at 2nd Street and 2 Ave NE. This valve was replaced and required that the area residents have a short 3-hour water disruption to allow for flushing and testing. |
| Next Steps | <ul style="list-style-type: none"> Staff will continue the ongoing leak survey throughout Town. |
| TOPIC # 4: | Wastewater Infiltration |
| Progress | <ul style="list-style-type: none"> The large volume infiltration repair on 4th Ave SW was once again postponed due to high ground water levels and volumes. |
| Next Steps | <ul style="list-style-type: none"> This repair will require larger pumps and a sizeable excavation area to complete. It will be planned when levels permit. |
| TOPIC # 5: | Centre Street South Capital Project |
| Progress | <ul style="list-style-type: none"> The concrete sidewalk removal and replacement portion of the project is complete. |
| Next Steps | <ul style="list-style-type: none"> The paving crew is planning to begin work on removal of old asphalt and new tie-in paving the week of September 13. |
| TOPIC # 6: | Crack Sealing Road Surfaces |
| Progress | <ul style="list-style-type: none"> Staff have completed large sections of the NW area and have found the new equipment easy to operate. The material used is a quickset style with joint flexibility for freeze and thaw conditions. |
| Next Steps | <ul style="list-style-type: none"> Staff will continue to seal, as weather permits, into the fall. |

DEPARTMENTAL REPORT

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| DEPARTMENT | Community Services |
| SUBMITTED BY | Sue Nelson |
| DATE | September |
| FOR MONTH OF | July & August ,2021 |

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| TOPIC #1 | Operations Shop Roof |
| ISSUES: | <ul style="list-style-type: none"> On July 2nd the Operations Building received extensive structural and interior damage after a severe wind and rainstorm that evening. This storm had torn off a portion of the west side of the steel roof and fascia. This allowed moisture to enter the building and damage the interior structure. The ceiling was also damaged due to the heavy load of water. The insurance adjuster has been contacted and the insurance process has begun. |
| RESOLUTIONS/SUCSESSES: | <ul style="list-style-type: none"> Update: A restoration company has come to the site. The ceiling, insulation, walls, and flooring that were damaged have been removed. Dehumidifiers and fans were utilized to dry out the building. |
| TOPIC #2 | Parks |
| ISSUES: | <ul style="list-style-type: none"> The outdoor furniture for the Phase II West Boulevard Project will not arrive until the end of November. The furniture will be installed next spring. |
| RESOLUTIONS/SUCSESSES: | <ul style="list-style-type: none"> July and August were busy months for staff as they worked to make the Town look its best for the Communities in Bloom judges. Summer Students started joining our team for the summer. We had 2 new staff join our team. We placed 2 porta-potties at the Royal Purple Park for the summer. Phase I and II Project Pathways on the West Boulevards were paved and landscaped. With the help of the Grade 8 Sailing Trip kids the 3 remaining shrub beds were planted for the Phase I and II Projects. |
| TOPIC #3 | Arena |
| ISSUES: | <p>Dehumidifier</p> <ul style="list-style-type: none"> Due to receiving the dehumidifier so late in the year, we did not have enough time to have it installed for this year's arena season. It will be installed next spring once the arena is shut down for the season. |
| RESOLUTIONS/SUCSESSES: | <ul style="list-style-type: none"> Dressing room renovations are nearly complete. |

DEPARTMENTAL REPORT

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| DEPARTMENT | Fire Department |
| SUBMITTED BY | Ross Clews Fire Chief |
| DATE | September 15, 2021 |
| FOR MONTH OF | July - August 2021 |

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| TOPIC #1 | Emergency Response Numbers: 246 Year-to-Date July 2021 Responses - 37 Total August 2021 Responses - 37 Total |
| ISSUES: | <ul style="list-style-type: none"> July - Medical Assists - 18, Structure Fires-1, Wildland/Outside Fires-9, Alarms-6, Water Rescue-1, Electrical Hazards-1, Vehicle Fire-1. August - Medical Assist-22, Structure Fires-1, Wildland Fires-3, Alarms-5, Motor Vehicle Collision-6. |
| RESOLUTIONS/SUCCESES: | <ul style="list-style-type: none"> All incidents Responded, Managed, and Resolved by SFD Members |
| TOPIC #2 | Training |
| ISSUES: | NFPA 1002 Standard for Fire Apparatus Operator/Driver Personnel Professional Qualifications, NFPA 1051 Wildland Firefighting Personnel Professional Qualifications, Swiftwater Rescue Technician. |
| RESOLUTIONS/SUCCESES: | <ul style="list-style-type: none"> Organizing NFPA 1002 and NFPA 1051 courses that will be instructed in house and completed before year end. Members are registered for the Swiftwater Rescue Technician course. To be completed in September and October. Weekly training for July-August consisted of motor vehicle extrication training, pump operations, backcountry rescue equipment techniques, river rescue/boat training and rope rescue. |
| TOPIC # 3: | Fire Hall |
| RESOLUTIONS/SUCCESES: | <ul style="list-style-type: none"> E-Sim Lab construction in-progress approximately 70% complete. Working great with Sundre Hospital Futures group. Firehall building maintenance and requirements on-going. |
| TOPIC # 4: | <ul style="list-style-type: none"> Improved tracking and replenishment processes for the Fire Hall, PPE, Equipment Inspection, Inventory, and Stock. |
| RESOLUTIONS/SUCCESES: | <ul style="list-style-type: none"> Tracking sheets developed, Hall and unit Equipment inspection 70% complete, Stock Min/Max levels for PPE and Consumables 80%. |
| TOPIC # 5: | Fire Inspections and Occupancy loads for businesses |
| ISSUES: | <ul style="list-style-type: none"> Higher demand for occupancy load certificates due to COVID restriction implementations. |
| RESOLUTIONS/SUCCESES: | <ul style="list-style-type: none"> Scheduling and completing fire inspections/occupancy loads as requests come in. |

DEPARTMENTAL REPORT

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| DEPARTMENT | Emergency Management |
| SUBMITTED BY | Kevin Heerema |
| DATE | September 20, 2021 |
| FOR MONTH OF | August 2021 |

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| TOPIC #1 | Fire ratings for the month |
| | Fire ratings were primarily extreme for most of the month. EM monitoring wildfires and ratings. |
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| TOPIC #2 | COVID |
| | Cases were on the rise again at the end of the month. EM will be monitoring. |

DEPARTMENTAL REPORT

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| DEPARTMENT | Economic Development and Communications |
| SUBMITTED BY | Jonathan Allan |
| DATE | September 15, 2021 |
| FOR MONTH OF | July and August 2021 |

NOTE: EDO was on vacation for a couple of weeks during the summer.

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| TOPIC #1 | Community Development, Business Development and Vacancy Rates |
| ISSUES: | <p>VACANCY RATES</p> <ul style="list-style-type: none"> - July vacancy rate was estimated at 6.1% as a proportion of square footage available in the C1 district downtown. - August vacancy estimated at 5.8%. |
| RESOLUTIONS/SUCCESES: | <ul style="list-style-type: none"> - Toured potential investor around Sundre after they saw our investment attraction ads on social media. - Helped coordinate and tour Communities in Bloom. - Initiated Business Visitation & Triage Program, an interview and survey program intended to interview as many businesses in the Sundre area as possible, in order to learn what the state of the local commercial economy is like, and to act as a general survey of business satisfaction of conducting operations in the Sundre area. Dozens of businesses called and visited. - Worked with local entrepreneurs and businesses regarding marketing, tourism, expansion space and online processes. |
| TOPIC #2 | Tourism Development |
| RESOLUTIONS/SUCCESES: | <ul style="list-style-type: none"> - Continued management and coordination of Explore Sundre tourism advertising campaign. - Collaborated with two digital travel writers/online influencers to come to Sundre to promote the area. - Began work on updating tourism Visitors' Guide for 2022. - Updated and ordered new Trails and Pathways maps. - Booked to attend the Calgary Fall Home Show, Sept 30-Oct 3. - Designed and ordered new winter-themed trade show pull-up banners. |
| TOPIC # 3: | Broadband Fibre Optic Development |
| ISSUES: | - N/A |
| RESOLUTIONS/SUCCESES: | <ul style="list-style-type: none"> - It was announced during the summer that Xplornet Communications is investing into Sundre. The deployment will involve a direct fibre-to-the-premise connection to almost every building in town and is expected to take several months to complete. |
| TOPIC # 4: | Other Projects |
| ISSUES: | - N/A |
| RESOLUTIONS/SUCCESES: | <ul style="list-style-type: none"> - Continued meeting with working group of the new Master Regional Recreation and Culture Plan. |

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| | <ul style="list-style-type: none"> - Continued working on light garden project together with partners. - Learned that the Health Care Aide program taught by RDC will now become an annual program taught in Sundre; GNP and the Town will continue to facilitate the promotion and coordination of this program. - Worked with Finance and Grants Coordinator to compile and submit two short-turnaround grant applications to the Federal government (1. East side campground, and 2. Pathway lighting). |
| TOPIC # 5: | Committees, Meetings, Conferences and Professional Development |
| RESOLUTIONS/SUCCESES: | <ul style="list-style-type: none"> - Met with new Mountain View County EDO/counterpart. - Met with new Town of Didsbury EDO/counterpart. - Met with Town of Three Hills to discuss broadband development strategy. - Met with Town of Jasper to discuss website development strategy. |
| TOPIC # 6: | Communications |
| RESOLUTIONS/SUCCESES: | <ul style="list-style-type: none"> - Updated website(s) as necessary. |

DEPARTMENTAL REPORT

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| DEPARTMENT | Sundre Municipal Library |
| SUBMITTED BY | Karen Tubb |
| DATE | September 10, 2021 |
| FOR MONTH OF | September |

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| TOPIC #1 | |
| ISSUES: | Summer Reading Club during Covid |
| RESOLUTIONS/SUCCESES: | <p>Our Summer Reading Club ran for 6 weeks with a total of 368 participants. Activities were predominantly held outdoors but when weather or smoke obliged us to move indoors, activities were designed to allow for social distancing. Children who participated in our Reading Challenge read for well over 2,000 minutes.</p> <p>In addition to the weekly programs, 2 other special events were held. A very fun day of science activities brought out 38 participants, and 37 people came out to play together at our Wrap up Summer Celebration for Families.</p> <p>In addition to all the fun and reading that these activities fostered, I noticed how many of the parents enjoyed the opportunity to connect and build relationships – going for picnics after the program or arranging play dates. The opportunity to connect obviously met a real need for young families in our community.</p> |
| TOPIC #2 | |
| ISSUES: | Delivering programs in the midst of the current Covid situation |
| RESOLUTIONS/SUCCESES: | <p>We have slowly moved back into in-person programs.</p> <p>Fall programs are being delivered in our large spaces, allowing for distancing and following all cleaning protocols.</p> <p>Book Clubs, Genealogy classes, preschool storytimes, and family crafts are just some of the sessions we're looking forward to hosting. An Indigenous Storyteller and a Drum Circle will be offered on September 29 and we're very pleased to be able to host a Meet Your Town Council Candidates evening on October 6.</p> |

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| TOPIC # 3: | |
| ISSUES: | Offering STEM (Science-Technology-Engineering-Mathematics) programming for youth |
| RESOLUTIONS/SUCCESES: | We will be partnering with Red Deer College to offer two 6 week STEM programs. These programs will combine robotics with 3D printing, allowing students to design and 3D print components for working robots which they will be able to take home at the end of the session. This program is made possible through funding from Finning. |
| TOPIC # 4: | |
| ISSUES: | |
| RESOLUTIONS/SUCCESES: | Have you taken in our Story Walks? We have received many positive comments from the community about this initiative. Thank you again for the Town's support! |

**LIST & PROVIDE ATTACHMENTS:
(TOPIC/PROJECT DOCUMENTS/REPORTS/GRAPHS/ CORRESPONDENCE)**

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| Attachment #1 | Summer Reading Club Catapults |
| Attachment #2 | Mentos Geyser – Science Blast |
| Attachment #3 | Meet Your Candidate |
| Attachment #4 | |
| Attachment #5 | |







ELECTIONS AHEAD

MEET YOUR TOWN CANDIDATES

Wednesday, October 6th @ 6:00 PM

Learn who's running in this years municipal elections and find out their views on some of the key issues currently on resident's minds.



sundre.prl.ab.ca
(403) 638-4000

****** Be sure to stop in to the library to pick up the handout on each candidate's views (available starting Sept 28).



REQUEST FOR DECISION

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| COUNCIL DATE | September 20, 2021 |
| SUBJECT | Correspondence |
| ORIGINATING DEPARTMENT | Legislative Services |
| AGENDA ITEM | 12. |

BACKGROUND/PROPOSAL:

Correspondence received by, and/or sent by Legislative Services.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the attached correspondence for information by passing a separate Motion for each item of correspondence.

MOTION:

That the Town of Sundre Council accept the correspondence from the Town of Crossfield as presented, as information.

ATTACHMENTS:

12.1 Letter from the Town of Crossfield

Date Reviewed: September 17, 2021

ACTING
CAO:

Chris Allert



September 8, 2021

The Right Honourable Justin Trudeau, MP
Prime Minister of Canada Langevin Block
Ottawa, Ontario
K1A 0A2

Dear Prime Minister:

RE: Bill C-21 – Changes to the Criminal Code and the Firearms Act

On behalf of the Town of Crossfield, we are writing to express our concerns with respect to Bill C-21 to make changes to the Criminal Code and Firearms Act. With respect to the provision to allow municipalities to create handgun bylaws, which would place conditions of federal firearms licenses relating to handgun use, storage or transportation within municipalities that have passed such bylaws, Council has passed the following motion at the September 7, 2021 Council meeting in opposition to the Federal Bill C-21:

222-2021 MOVED by Deputy Mayor Harris that the Town of Crossfield send a letter opposing Bill C-21 – changes to the Criminal Code and the Firearms Act. CARRIED

With the Province of Alberta sending Bill 211 to Royal Assent on April 29th, our Provincial government is ensuring that Municipalities are not saddled with trying to find the resources to impose or enforce gun control by creating inconsistent bylaws between jurisdictions. As most Municipalities across our province are rural in nature and would be faced with the same problems in attempting to enforce legislation of this nature, we are anticipating that the sentiment will be the same across most jurisdictions and hope that those municipalities in opposition will make their position known to the Federal Government as well.

We are also concerned that Bill C-21 is only targeting citizen that have licenses, not criminals that have already obtained firearms illegally and would never comply with a municipal bylaw. This will create a very confusing system that could result in an otherwise law-abiding citizen, now being sentenced to two years imprisonment or permanent license revocation for unknowingly being in contravention of a bylaw in a community with different bylaws.

We thank you for your attention in this matter and request that the federal government reconsider these changes to the Criminal Code and Firearms Act.

Sincerely,

Jo Tennant
Mayor

cc: All Alberta Municipalities
MP Blake Richards
Erin O'Toole, Leader of the Official Opposition

1005 Ross Street | P.O. Box 500 | Crossfield, AB, T0M 0S0 | (403) 946-5565