



Council Workshop  
Council Chambers  
March 6, 2017  
7:00 p.m.

1. Call to Order
2. Modification to or Adoption of Agenda
3. Adoption of Minutes  
3.1 February 21, 2017 Council Workshop
4. Explore Sundre Adventure and Expo Show request
5. Business Incentives – discussion (Councillor Blatchford – January 30 2017)
6. 2016 Fourth Quarter Fiscal Report – discussion
7. RFD Fiscal Year End Transfers - discussion
8. Future topics for Council Workshop and Council Meeting Agendas:

<b>Councillor / Date</b>	<b>Topic</b>
Thompson / January 23 2017	Exit Interviews
Blatchford / February 6 2017	Contracting of Arena Services

9. In-Camera
10. Adjournment

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Council Workshop  
Council Chambers  
February 21, 2017  
6:00 p.m.

**In attendance:** Mayor Leslie, Councillors: Paul Isaac, Verna McFadden, Cheri Funke, Nolan Blatchford, and Chris Vardas

**Absent:** Councillor Thompson

**Staff in attendance:**

Angie Lucas, CAO (Interim)  
Vic Pirie, Director of Finance and Administration  
Jon Allan, Economic Development Officer  
Kevin Heerema, Community Peace Officer  
Cynthia Robey, Legislative Executive Assistant

**1. Call to Order**

Mayor Leslie called the Workshop to order at 6:00 p.m.

**2. Modification to or Adoption of Agenda**

Councillor Isaac moved that the Town of Sundre Council adopt the February 21, 2017 Workshop Agenda with the following additions/amendments:

- Addition of In-Camera - Labour

**Carried**

**3. Adoption of Minutes**

Councillor Blatchford moved that the Town of Sundre adopt the February 6, 2017 Workshop Minutes, as presented. **Carried**

**4. Bylaw 1.17 – Snow Bylaw - discussion**

Mr. Kevin Heerema, Community Peace Officer, brought forward proposed Bylaw 1.17, being a Bylaw for snow removal, for Council to review and have a discussion prior to this Bylaw being presented for approval at the February 27, 2017 Regular Council Meeting. Mr. Heerema indicated that it was necessary to create the new Bylaw in order to address inconsistencies within Bylaws 819 and 789, such as two different deadline times stated for snow removal to be completed after a snow event.

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Initials



Council Workshop  
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6:00 p.m.

**5. Use of Recording Devices in Council Meetings – discussion**

During the February 6, 2017 Council Workshop, Councillor Vardas asked that the topic of the use of recording devices be discussed during the February 21, 2017 Council Workshop meeting. Legislative Services provided Council with a copy of the Municipal Government Act section pertaining to the use of recording devices during Meetings of Council.

Mr. Vic Pirie, Director of Finance and Administration, told Council that the Town does not have the service capability yet to have this in place. Mr. Pirie also indicated that perhaps in the future, the expenditure could be included in the budget.

**6. Broadband presentation**

Mr. Jon Allan, Economic Development Officer, and Mr. Vic Pirie, Director of Finance and Administration, presented to Council a power point presentation to accompany the Broadband Report that was submitted to Council within the February 21, 2017 Agenda Package.

Mayor Leslie called a recess at 7:30 p.m. Meeting resumed at 7:38 p.m.

Discussion points:

- The eventual revenues could offset taxes for generations yet to come.
- One of the most important projects this Council could undertake.
- Clarification concerning the process of the public consultation and the amount of money that was approved in the 2015 budget.
- Mr. Pirie told Council that 150,000 was approved in 2015, with an additional 20,000 added from the 2016 reserves, for a total of 170,000 available. Approximately 35,000 of these funds have been used thus far. Approximately 135,000 is still available for marketing plan and costs. Mr. Pirie indicated that costs for analyses by way of a consultant and the cost to ensure infrastructure requirements to bring this service to Sundre will be expensive.
- A public survey would be completed to include every house and business contacted for feedback to determine if the residents and businesses of Sundre would want and would be supportive of spending money to bring this type of service to Sundre. Mr. Pirie also mentioned the importance of approaching the Chamber of Commerce and other organizations for their feedback from the businesses in Sundre.
- Can weather conditions cause damage to Fiber Optics?
- Could draw more businesses to Sundre.
- Lease Agreement with Providers versus debenture borrowing.

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Initials



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6:00 p.m.

- Discussion about each of the Service Providers
- Leadership Initiative
- Petition On-Line by *Open Media* to be presented to local authorities to encourage the construction of the networks
- Time frame to have the service implemented
- Chamber of Commerce is supportive of this venture.

**7. Future Topics for Council Workshop and Council Meeting Agendas**

Topics currently identified:

- 1) Councillor Blatchford – January 30, 2017 – Business Incentives
- 2) Councillor Thompson – January 30, 2017 – Access to Exit Interviews
- 3) Councillor Blatchford – February 6, 2017 – Contracting of Arena Services

Councillor Isaac moved that the Town of Sundre Council go into In-Camera at 8:24 p.m. **CARRIED**

**8. In-Camera**

Land/Encroachment – FOIPP Section 16  
Labour – FOIPP Section 17

Councillor Vardas moved that the Town of Sundre Council come out of In-Camera at 8:59 p.m. **CARRIED**

**9. Adjournment**

Councillor McFadden moved that the Town of Sundre Council conclude the Workshop at 9:00 p.m. **Carried**

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Mayor

I hereby certify these minutes are correct.

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Interim Chief Administrative Officer

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Initials



**WALK ON THE  
WILD SIDE**

**CORNERSTONE  
FLOORING**



~~FLOWERS  
IN BLOOM~~

**TOWN OF SUNDRE  
2016 BUDGET  
SUMMARY**

	<b>2016 Estimated Year End</b>	<b>2016 Revised Budget</b>	
<b>Expenditures</b>			
Operational Expenses	6,355,680	6,700,782	
Transfer to Reserves	1,433,440	1,004,646	
Transfer to Operating Functions	6,463	6,463	
Transfer to Capital	520,098	227,000	
Transfer to Grants	1,006,200	893,353	
Debenture Servicing	458,097	458,097	
<b>Total Expenditures</b>	<b>9,779,978</b>	<b>9,290,341</b>	
<b>Revenues</b>			
Operational	4,995,041	4,780,682	
Provincial Conditional Grants	1,008,169	956,656	
Transfer from Reserves	441,575	161,463	
Grant Utilization	327,104	108,000	
Transfer from Operating Functions	-	50,000	
<b>Total Revenues</b>	<b>6,771,889</b>	<b>6,056,801</b>	
<b>Excess Expenditures over Revenues</b>	<b>3,008,089</b>	<b>3,233,540</b>	
Fortis Alberta Franchise Fee - 5%	(82,982)	(87,745)	
Fortis Alberta Franchise Fee - 2%	(33,193)	(35,097)	
Transfer to Infrastructure Reserve	33,193	35,097	
<b>Total Tax Requirement</b>	<b>2,925,107</b>	<b>3,145,795</b>	
<b>Tax Allocation</b>			
Total Taxes Required			
Property Tax - Residential	2,969,932	2,928,602	
Property Tax - Non Residential	1,084,971	1,223,786	
Property Tax - Farm Land	763	1,234	
Machinery & Equipment	937	923	
Mountain View Seniors Housing	-	53,361	
Linear	150,361	-	
Total Taxes Collected	4,206,964	4,207,906	Tax Rate Bylaw No. 04-16
<b>Less Requisitions</b>			
Alberta School Foundation Fund			
Residential/Farmland	710,659	710,659	
Non-Residential	294,950	294,950	
Mountain View Seniors Housing	53,361	53,361	
Total Requisitions for the Year	1,058,970	1,058,970	
Total Taxes Available for Operations	3,147,994	3,148,936	
Total Taxes Required for Operations	2,925,107	3,145,795	
Tax Cancellations	54	-	
Annexation Costs to Mountain View County	34,926	34,926	
<b>Operational Surplus/(Deficit) for the Year</b>	<b>187,907</b>	<b>(31,785)</b>	
Transfer (to)/from Budget Stabilization Reserve	-	11,271	
<b>Net Surplus/(Deficit) for the Year</b>	<b>187,907</b>	<b>(20,514)</b>	

**TOWN OF SUNDRE  
2016 BUDGET  
Allocation of Excess Funds**

Excess Funds for the Year	187,907
Proposed Allocations	
Transfer to General Reserves	
CAO Transistion	62,500
Budget Stabilization 2016 Contribution	60,000
	required to cover 2017 assessment reductions
Computer Evergreening - 2016	5,000
Transfer to Snow Reserve	50,000
<b>Balance of Funds Available</b>	<u><u>10,407</u></u>

**TOWN OF SUNDRE  
2016 BUDGET  
2017 Tax Assessment Adjustment**

**2017 Approved Budget**

Split Tax Rate	Residential	Commercial	Commercial Vacant	Annexed Residential	Totals	
2016 Assessments	285,583,910	71,710,900	8,042,420	2,677,700	368,014,930	
Assessment Increase/decrease	2,941,524	738,625	0	0	3,680,149	1.00%
Estimated 2017 Assessment	288,525,434	77.62% 72,449,525	19.49% 8,042,420	2.16% 2,677,700	0.72% 371,695,079	
2017 Mill Rate	7.972	3.00% 11.764	3.00% 15.000	0.00% 2.810	0.00% MVC Rate	
		9.68 MVC rate				
Tax Revenue	2,300,125	70.38% 839,665	25.69% 120,636	3.69% 7,524	0.23%	
<b>Total Tax Revenue</b>	<b>3,267,951</b>					

**2017 Assessment as at Feb 28/17**

Split Tax Rate	Residential	Commercial	Commercial Vacant	Annexed Residential	Totals	
2017 Actual Assessment	283,965,210	77.94% 69,890,920	19.18% 7,854,960	2.16% 2,644,690	0.73% 364,355,780	
2017 Mill Rate	7.972	3.00% 11.764	3.00% 15.000	0.00% 2.810	0.00% MVC Rate	
		9.98 MVC rate				
Tax Revenue	2,263,771	70.70% 812,733	25.38% 117,824	3.68% 7,432	0.23%	
<b>Total Tax Revenue</b>	<b>3,201,760</b>	<b>Shortfall: 66,191</b>	to be covered from the Budget Stabilization Fund			

**Difference between Estimated Assessment and Actual Assessment to Feb 28/17**

Split Tax Rate	Residential	Commercial	Commercial Vacant	Annexed Residential	Totals	
2017 Actual Assessment	283,965,210	69,890,920	7,854,960	2,644,690	364,355,780	
2016 Actual Assessment	285,583,910	71,710,900	8,042,420	2,677,700	368,014,930	
Assessment Change from 2016 to 2017	-1,618,700	-1,819,980	-187,460	-33,010	-3,659,150	
Percentage Change	-0.57%	-2.54%	-2.33%	-1.23%	-0.99%	
2017 Actual Assessment	283,965,210	69,890,920	7,854,960	2,644,690	364,355,780	
2017 Estimated Approved Budget	288,525,434	72,449,525	8,042,420	2,677,700	371,695,079	
Assessment Change from Estimate to Actual	-4,560,224	-2,558,605	-187,460	-33,010	-7,339,299	
Percentage Change	-1.61%	-3.66%	-2.39%	-1.25%	-2.01%	



**TOWN OF SUNDRE  
2016 BUDGET  
OPERATIONS**

<b>Description</b>	<b>Actual</b>	<b>Budget</b>	
<b>Revenues</b>			
Operational	4,995,041	4,780,682	
Provincial Conditional Grants	1,008,169	956,656	
Transfer from Reserves	441,575	161,463	
Grant Utilization	327,104	108,000	
Transfer from Operating Functions	-	50,000	
<b>Total Revenues</b>	<b><u>6,771,889</u></b>	<b><u>6,056,801</u></b>	
<b>Expenditures</b>			
Salaries & Wages	2,024,787	2,158,280	133,493
Per Diem	18,300	23,000	
Benefits	493,651	519,710	26,059
Operational Costs	3,818,942	3,999,792	159,552
<b>Total Operational Costs</b>	<b><u>6,355,680</u></b>	<b><u>6,700,782</u></b>	
Transfer to Reserves	1,433,440	1,004,646	
Transfer to Operating Functions	6,463	6,463	
Transfer to Capital	520,098	227,000	
Transfer to Grants	1,006,200	893,353	
Debenture Payments	458,097	458,097	
<b>Total Expenditures</b>	<b><u>9,779,978</u></b>	<b><u>9,290,341</u></b>	
<b>Amount to Come from Taxes</b>	<b><u>(3,008,089)</u></b>	<b><u>(3,233,540)</u></b>	
<b>Reserves</b>			
Transfer to Reserves	1,433,440	1,004,646	
Transfer from Reserves	441,575	161,463	
<b>Net Changes to Reserves</b>	<b><u>991,865</u></b>	<b><u>843,183</u></b>	

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**TOWN OF SUNDRE  
2016 BUDGET  
GENERAL**

Cost Centre: 00							
Account	Description	2016 Year to Date	Projected Balance for the Year	Projected Year End Balance	2016 Revised Budget	Variance	Percent Change
<b>Revenues</b>							
1-00-00-510-00	TAX PENALTIES & COSTS	68,848	-	68,848	55,000	13,848	25.18% 1
1-00-00-550-00	INTEREST	42,826	-	42,826	42,000	826	1.97%
1-00-00-590-00	OTHER REVENUE Tax Caveats	-	-	-	-	-	#DIV/0!
	<b>TOTAL REVENUE</b>	<b>111,674</b>	<b>-</b>	<b>111,674</b>	<b>97,000</b>	<b>14,674</b>	<b>15.13%</b>
<b>Expenses</b>							
	<b>TOTAL EXPENSES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
	<b>NET SURPLUS/DEFICIT</b>	<b>111,674</b>	<b>-</b>	<b>111,674</b>	<b>97,000</b>	<b>14,674</b>	<b>15.13%</b>
1) Reflects actual tax penalties applied in 2016							

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**TOWN OF SUNDRE  
2016 BUDGET  
LEGISLATIVE SERVICES**

Cost Centre: 11							
Account	Description	2016 Year to Date	Projected Balance for the Year	Projected Year End Balance	2016 Revised Budget	Variance	Percent Change
<b>Revenues</b>							
1-11-00-840-00	LEGISLATIVE - PROVINCIAL GRANT	-	-	-	-	-	0.00%
1-11-00-920-00	LEGISLATIVE - TRANSFER FROM RESERVES	24,876	-	24,876	20,000	4,876	24.38% 1
	<b>TOTAL REVENUE</b>	<b>24,876</b>	<b>-</b>	<b>24,876</b>	<b>20,000</b>	<b>4,876</b>	<b>24.38%</b>
<b>Expenses</b>							
2-11-00-110-00	LEGISLATIVE - SALARIES & WAGES	164,970	-	164,970	205,863	40,893	19.86% 2
2-11-00-110-01	LEGISLATIVE - WCB	1,976	-	1,976	-	(1,976)	0.00% 2
2-11-00-115-00	LEGISLATIVE - PER DIEM	18,300	-	18,300	23,000	4,700	20.43% 2
2-11-00-130-00	LEGISLATIVE - EI & CPP	7,304	-	7,304	8,727	1,423	16.31% 2
2-11-00-131-00	LEGISLATIVE - LAPP	8,498	-	8,498	12,288	3,790	30.84% 2
2-11-00-132-00	LEGISLATIVE - AUMA	781	-	781	1,296	515	39.74% 2
2-11-00-133-00	LEGISLATIVE - SUNLIFE	6,162	-	6,162	6,911	749	10.84% 2
2-11-00-200-00	LEGISLATIVE - GENERAL SERVICES & MEETING FEES	7,983	-	7,983	6,500	(1,483)	-22.82%
2-11-00-207-00	LEGISLATIVE - IT SUPPORT	5,360	-	5,360	5,050	(310)	-6.14%
2-11-00-211-00	LEGISLATIVE - TRAVEL & SUBSISTENCE - COUNCIL	17,885	-	17,885	20,930	3,045	14.55%
2-11-01-211-00	LEGISLATIVE - TRAVEL & SUBSISTENCE - CAO	21,337	-	21,337	6,250	(15,087)	-241.39% 3
2-11-01-211-01	LEGISLATIVE - TRAVEL & SUBSISTENCE - STAFF	-	-	-	870	870	100.00%
2-11-00-216-00	LEGISLATIVE - TELEPHONE	5,310	-	5,310	7,200	1,890	26.25%
2-11-00-217-00	LEGISLATIVE - POSTAGE	615	-	615	1,240	625	50.40%
2-11-00-220-00	LEGISLATIVE - COMMUNICATION INITIATIVES	5,028	-	5,028	6,655	1,627	24.45%
2-11-00-223-00	LEGISLATIVE - MUN. MBERSHIP/CONFER. FEES - COUNCIL	10,181	-	10,181	15,555	5,374	34.55% 4
2-11-01-223-00	LEGISLATIVE - MUN. MBERSHIP/CONFER. FEES - CAO	2,387	-	2,387	2,268	(119)	-5.25%
2-11-01-223-01	LEGISLATIVE - MUN. MBERSHIP/CONFER. FEES - STAFF	-	-	-	1,100	1,100	100.00%
2-11-00-230-00	LEGISLATIVE - LEGAL SERVICES	17,768	-	17,768	3,000	(14,768)	-492.27% 5
2-11-00-500-00	LEGISLATIVE - GENERAL GOODS & SUPPLIES	980	-	980	750	(230)	-30.67%
2-11-00-517-00	LEGISLATIVE - TRAINING	-	-	-	1,000	1,000	100.00%
2-11-00-535-00	LEGISLATIVE - OFFICE SUPPLIES	1,873	-	1,873	1,600	(273)	-17.06%
2-11-00-555-00	LEGISLATIVE - COMPUTER HARDWARE & SOFTWARE	24,876	-	24,876	20,200	(4,676)	-23.15% 1
2-11-00-560-00	LEGISLATIVE - EQUIPMENT REPAIR & MAINTENANCE	-	-	-	250	250	100.00%
2-11-00-760-00	LEGISLATIVE - TRANSFER TO RESERVES	-	-	-	-	-	0.00%
	<b>TOTAL EXPENSES</b>	<b>329,574</b>	<b>-</b>	<b>329,574</b>	<b>358,503</b>	<b>28,929</b>	<b>8.07%</b>
	<b>NET SURPLUS/DEFICIT</b>	<b>(304,698)</b>	<b>-</b>	<b>(304,698)</b>	<b>(338,503)</b>	<b>33,805</b>	
1)	Broadband approved by Council						
	Transferred from Infrastructure Reserve - \$24,876						
	To cover broadband costs expensed in computer hardware & software						
2)	Changes due to staff turnover and allocation changes						

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3)	Over expenditure due to reimbursement of moving costs for previous CAO.							
4)	Council refrained from utilizing their full budget							
5)	Legal costs associated with review of lease agreements, Memorandum of Understanding, and personnel issues							

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**TOWN OF SUNDRE  
2016 BUDGET  
CORPORATE SERVICES**

Cost Centre: 12

Account	Description	2016 Year to Date	Projected Balance for the Year	Projected Year End Balance	2016 Revised Budget	Variance	Percent Change	
1-12-00-410-00	CORP. SERV. - SALE OF SERVICES & SUPPLIES	-	-	-	-	-	0.00%	
1-12-00-411-00	CORP. SERV. - TAX/ASSESSMENT CERTIFICATES	8,085	-	8,085	7,750	335	4.32%	
1-12-00-413-00	CORP. SERV. - SALE OF ASSETS	-	-	-	-	-	0.00%	
1-12-00-414-00	CORP. SERV. - FAX/PHOTOCOPYING REVENUE	239	-	239	-	239	0.00%	
1-12-00-550-00	CORP. SERV. - INTEREST REVENUE	-	-	-	8,341	(8,341)	-100.00%	1
1-12-00-555-00	CORP. SERV. - ACCTS RECEIVABLE PENALTIES	3,145	-	3,145	1,665	1,480	88.89%	
1-12-00-560-00	CORP. SERV. - OFFICE RENTAL REVENUE	-	-	-	-	-	0.00%	
1-12-00-590-00	CORP. SERV. - OTHER INCOME	129,444	(82,982)	46,462	500	45,962	9192.40%	2
1-12-00-840-00	CORP. SERV. - PROV. CONDITIONAL GRANT	727,504	-	727,504	743,898	(16,394)	-2.20%	3
1-12-00-920-00	CORP. SERV. - TRANSFER FROM RESERVES	5,800	-	5,800	-	5,800	0.00%	4
1-12-00-925-00	CORP. SERV. - GRANT UTILIZATION	-	-	-	-	-	0.00%	
1-12-00-925-01	CORP. SERV. - UTILIZATION PROVINCIAL OPERATING	-	-	-	-	-	0.00%	
1-12-00-930-00	CORP. SERV. - TRANS. FROM OPERATING FUNCTION	-	-	-	50,000	(50,000)	-100.00%	
1-12-00-940-00	CORP. SERV. - TRANSFER FROM CAPITAL FUNCTION	-	-	-	-	-	0.00%	
	<b>TOTAL REVENUE</b>	<b>874,217</b>	<b>(82,982)</b>	<b>791,235</b>	<b>812,154</b>	<b>(20,919)</b>	<b>-2.58%</b>	
<b>Expenses</b>								
2-12-00-110-00	CORP. SERV. - SALARIES & WAGES	140,791	-	140,791	140,526	(265)	-0.19%	5
2-12-00-110-01	CORP. SERV. - WCB	1,413	-	1,413	-	(1,413)	0.00%	5
2-12-00-130-00	CORP. SERV. - EI & CPP	6,607	-	6,607	6,995	388	5.55%	5
2-12-00-131-00	CORP. SERV. - LAPP	15,534	-	15,534	16,993	1,459	8.59%	5
2-12-00-132-00	CORP. SERV. - AUMA	1,585	-	1,585	1,779	194	10.91%	5
2-12-00-133-00	CORP. SERV. - SUNLIFE	8,056	-	8,056	8,541	485	5.68%	5
2-12-00-134-00	CORP. SERV. - WELLNESS ACCOUNT	4,469	-	4,469	5,000	531	10.62%	
2-12-00-200-00	CORP. SERV. - GENERAL SERVICES	16,473	-	16,473	25,125	8,652	34.44%	6
2-12-00-201-00	CORP. SERV. - OFFICE CLEANING	25,353	-	25,353	26,186	833	3.18%	
2-12-00-207-00	CORP. SERV. - IT SUPPORT	28,026	-	28,026	25,450	(2,576)	-10.12%	
2-12-00-211-00	CORP. SERV. - TRAVEL & SUBSISTENCE	2,683	-	2,683	4,715	2,032	43.10%	
2-12-00-215-00	CORP. SERV. - FREIGHT	680	-	680	300	(380)	-126.67%	
2-12-00-216-00	CORP. SERV. - TELEPHONE/FAX	10,424	-	10,424	12,496	2,072	16.58%	
2-12-00-217-00	CORP. SERV. - POSTAGE	2,400	-	2,400	2,960	560	18.92%	
2-12-00-220-00	CORP. SERV. - ADVERTISING & PROMOTION	2,597	-	2,597	3,275	678	20.70%	
2-12-00-222-00	CORP. SERV. - SUBSCRIPTIONS & PUBLICATIONS	352	-	352	200	(152)	-76.00%	
2-12-00-223-00	CORP. SERV. - MUN. MEMBERSHIP/CONF. FEES	4,603	-	4,603	8,905	4,302	48.31%	
2-12-00-230-00	CORP. SERV. - LEGAL SERVICES	894	-	894	3,000	2,106	70.20%	
2-12-00-236-00	CORP. SERV. - AUDIT SERVICES	15,183	-	15,183	13,789	(1,394)	-10.11%	
2-12-00-260-00	CORP. SERV. - RENTALS-COPIER/POSTAGE/PWCS	3,824	-	3,824	25,930	22,106	85.25%	7
2-12-00-274-00	CORP. SERV. - INSURANCE	7,220	-	7,220	7,313	93	1.27%	
2-12-00-340-00	CORP. SERV. - ASSESSOR & ASSESSMENT SERVICES	37,479	-	37,479	45,288	7,809	17.24%	8
2-12-00-500-00	CORP. SERV. - GENERAL SUPPLIES	1,973	-	1,973	3,150	1,177	37.37%	



2-12-00-515-00	CORP. SERV. - EMPLOYEES FLOWERS/SERVICE	648	-	648	7,500	6,852	91.36%	9
2-12-00-517-00	CORP. SERV. - EDUCATIONAL ASSISTANCE	4,555	-	4,555	3,000	(1,555)	-51.83%	10
2-12-00-535-00	CORP. SERV. - OFFICE SUPPLIES	2,870	-	2,870	2,100	(770)	-36.67%	
2-12-00-535-01	CORP. SERV. - COFFEE SUPPLIES	1,186	-	1,186	1,800	614	34.11%	
2-12-00-541-00	CORP. SERV. - UTILITIES-WATER & SEWER	1,399	-	1,399	1,050	(349)	-33.24%	
2-12-00-542-00	CORP. SERV. - UTILITIES-NATURAL GAS	5,511	-	5,511	6,615	1,104	16.69%	
2-12-00-543-00	CORP. SERV. - UTILITIES-ELECTRICITY	11,016	-	11,016	10,290	(726)	-7.06%	
2-12-00-545-00	CORP. SERV. - UTILITIES-GARBAGE	308	-	308	250	(58)	-23.20%	
2-12-00-555-00	CORP. SERV. - COMPUTER HARDWARE & SOFTWARE	2,677	-	2,677	13,374	10,697	79.98%	11
2-12-00-560-00	CORP. SERV. - EQUIPMENT REPAIR & MAINTENANCE	70	-	70	2,000	1,930	96.50%	
2-12-00-562-00	CORP. SERV. - BUILDING REPAIR & MAINTENANCE	13,848	-	13,848	6,375	(7,473)	-117.22%	12
2-12-00-760-00	CORP. SERV. - TRANSFER TO RESERVES	104,193	-	104,193	76,000	(28,193)	-37.10%	13
2-12-00-765-00	CORP. SERV. - TRANSFER TO GRANTS	727,504	-	727,504	743,898	16,394	2.20%	3
2-12-00-831-00	CORP. SERV. - DEBENTURE INTEREST PYMT	26,112	-	26,112	26,112	-	0.00%	
2-12-00-832-00	CORP. SERV. - DEBENTURE PRINCIPAL PYMT	62,012	-	62,012	62,012	-	0.00%	
2-12-00-911-00	CORP. SERV. - BAD DEBTS	-	-	-	-	-	0.00%	
2-12-00-998-00	CORP. SERV. - CASH OVER/SHORT	-	-	-	-	-	0.00%	
	<b>TOTAL EXPENSES</b>	<b>1,302,528</b>	<b>-</b>	<b>1,302,528</b>	<b>1,350,292</b>	<b>47,764</b>	<b>3.54%</b>	
	<b>NET SURPLUS/DEFICIT</b>	<b>(428,311)</b>	<b>(82,982)</b>	<b>(511,293)</b>	<b>(538,138)</b>	<b>26,845</b>		
1)	All interest taken in for operations reflected in general revenues and not in departmental revenues							
2)	Other Income: Fortis fee (2%) transferred to reserves - 33,193; WCB rebate 9,160; AMSC rebate 1,974; misc 2,135 (nsf charges, etc)							
3)	Provincial Conditional Grants 2016 MSI Capital 695,174 2016 MSI Operating 32,330							
4)	Funding from Infrastructure Reserve for Property Condition Assessments - Motion No. 60/16							
5)	Changes due to staff turnover and allocation adjustments							
6)	Bank charges significantly below budget							
7)	Budget adjustment to reflect proper accounting of copier charges to various service departments							
8)	Assessor fees lower than budget and no appeals							
9)	Revamped various functions to reduce cost to Town (ie Christmas)							
10)	Purchased training material exceeding budget offset in savings in employee recognition							

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11)	Did not do computer evergreening (5,000) or have to do offsite cloud based backup (2,400)							
12)	Town office incurred roofing problems (freezing & leaking) in spring, carpet installed in planning area, various repairs throughout the year							
13)	Transfer to Reserves							
	Fortis Franchise Fee - 33,193 (Infrastructure Reserve)							
	New Phone System - 5,000 (General Reserve)							
	Server Replacement - 2,500 (General Reserve)							
	New Library - 2,500 (General Reserve)							
	Leased Building Upgrades - 2,500 (General Reserve)							
	Facility Upgrades - 55,000 (General Reserve)							
	Computer Equipment (Council) - 1,000 (General Reserve)							
	Computer Equipment (Office) - 2,500 (General Reserve)							

**TOWN OF SUNDRE  
2016 BUDGET  
CENSUS**

Cost Centre: 17

Account	Description	2016 Year to Date	Projected Balance for the Year	Projected Year End Balance	2016 Revised Budget	Variance	Percent Change
<b>Revenues</b>							
	<b>TOTAL REVENUE</b>	-	-	-	-	-	<b>0.00%</b>
<b>Expenses</b>							
2-17-00-150-00	CENSUS - FEES & WAGES	-	-	-	-	-	0.00%
2-17-00-200-00	CENSUS - GENERAL SERVICES	-	-	-	-	-	0.00%
2-17-00-220-00	CENSUS - ADVERTISING	-	-	-	-	-	0.00%
2-17-00-500-00	CENSUS - GENERAL SUPPLIES	-	-	-	-	-	0.00%
	<b>TOTAL EXPENSES</b>	-	-	-	-	-	<b>0.00%</b>
	<b>NET SURPLUS/DEFICIT</b>	-	-	-	-	-	

**TOWN OF SUNDRE  
2016 BUDGET  
ELECTION**

Cost Centre: 18

Account	Description	2016 Year to Date	Projected Balance for the Year	Projected Year End Balance	2016 Revised Budget	Variance	Percent Change
Next one in 2017							
<b>Revenues</b>							
1-18-00-840-00	ELECTION - PROV. CONDITIONAL GRANT	-	-	-	-	-	0.00%
	<b>TOTAL REVENUE</b>	-	-	-	-	-	<b>0.00%</b>
<b>Expenses</b>							
2-18-00-150-00	ELECTION - FEES & WAGES	475	-	475	-	(475)	0.00%
2-18-00-200-00	ELECTION - GENERAL SERVICES	-	-	-	-	-	0.00%
2-18-00-220-00	ELECTION - ADVERTISING	-	-	-	-	-	0.00%
2-18-00-500-00	ELECTION - GENERAL SUPPLIES	280	-	280	-	(280)	0.00%
	<b>TOTAL EXPENSES</b>	<b>755</b>	-	<b>755</b>	-	<b>(755)</b>	<b>0.00%</b>
	<b>NET SURPLUS/DEFICIT</b>	<b>(755)</b>	-	<b>(755)</b>	-	<b>(755)</b>	



**TOWN OF SUNDRE  
2016 BUDGET  
BYLAW**

Cost Centre: 21							
Account	Description	2016 Year to Date	Projected Balance for the Year	Projected Year End Balance	2016 Revised Budget	Variance	Percent Change
<b>Revenues</b>							
1-21-00-411-00	BYLAW - SALE OF FIXED ASSETS	-	-	-	-	-	0.00%
1-21-00-530-00	BYLAW - FINES	-	-	-	-	-	0.00%
1-21-00-531-00	BYLAW - PROVINCIAL FINES & COSTS	16,022	-	16,022	13,000	3,022	23.25%
1-21-00-550-00	BYLAW - INTEREST	-	-	-	-	-	0.00%
1-21-00-920-00	BYLAW - TRANSFER FROM RESERVES	-	-	-	-	-	0.00%
1-21-00-940-00	BYLAW - TRANSFER FROM CAPITAL	-	-	-	-	-	0.00%
	<b>TOTAL REVENUE</b>	<b>16,022</b>	<b>-</b>	<b>16,022</b>	<b>13,000</b>	<b>3,022</b>	<b>23.25%</b>
<b>Expenses</b>							
2-21-00-110-00	BYLAW - SALARIES & WAGES	84,142	-	84,142	82,831	(1,311)	-1.58% 1
2-21-00-110-01	BYLAW - WCB	871	-	871	-	(871)	0.00% 1
2-21-00-130-00	BYLAW - EI & CPP	4,146	-	4,146	4,143	(3)	-0.07% 1
2-21-00-131-00	BYLAW - LAPP	10,341	-	10,341	9,285	(1,056)	-11.37% 1
2-21-00-132-00	BYLAW - AUMA	1,096	-	1,096	1,010	(86)	-8.51% 1
2-21-00-133-00	BYLAW - SUNLIFE	4,867	-	4,867	5,697	830	14.57% 1
2-21-00-200-00	BYLAW - GENERAL SERVICES	-	-	-	1,100	1,100	100.00%
2-21-00-207-00	BYLAW - IT SUPPORT	1,577	-	1,577	840	(737)	-87.74%
2-21-00-211-00	BYLAW - TRAVEL & SUBSISTENCE	2,160	-	2,160	1,850	(310)	-16.76%
2-21-00-215-00	BYLAW - FREIGHT	152	-	152	100	(52)	-52.00%
2-21-00-216-00	BYLAW - TELEPHONE	1,528	-	1,528	912	(616)	-67.54%
2-21-00-217-00	BYLAW - POSTAGE	610	-	610	740	130	17.57%
2-21-00-220-00	BYLAW - ADVERTISING	1,039	-	1,039	1,110	71	6.40%
2-21-00-223-00	BYLAW - MUN. MEMB./CONF. FEES	1,438	-	1,438	2,025	587	28.99%
2-21-00-261-00	BYLAW - SHOP COMMON SHARED COSTS	4,243	-	4,243	4,619	376	8.14%
2-21-00-274-00	BYLAW - INSURANCE	4,370	-	4,370	3,252	(1,118)	-34.38%
2-21-00-500-00	BYLAW - GENERAL SUPPLIES	175	-	175	1,580	1,405	88.92%
2-21-00-516-00	BYLAW - RADIO/RADAR	324	-	324	250	(74)	-29.60%
2-21-00-525-00	BYLAW - FUEL AND FLUIDS	1,966	-	1,966	3,200	1,234	38.56%
2-21-00-530-00	BYLAW - PHOTOCOPYING	178	-	178	175	(3)	-1.71%
2-21-00-555-00	BYLAW - COMPUTER HARDWARE & SOFTWARE	180	-	180	100	(80)	-80.00%
2-21-00-560-00	BYLAW - VEHICLE R & M	1,747	-	1,747	750	(997)	-132.93%
2-21-00-760-00	BYLAW - TRANSFER TO RESERVES	6,000	-	6,000	6,000	-	0.00% 2
2-21-00-761-00	BYLAW - TRANSFER TO OPERATING	-	-	-	-	-	0.00%
2-21-00-762-00	BYLAW - TRANSFER TO CAPITAL	-	-	-	-	-	0.00%
2-21-00-831-00	BYLAW - DEBENTURE INTEREST PYMT	-	-	-	-	-	0.00%
2-21-00-832-00	BYLAW - DEBENTURE PRINCIPAL PYMT	-	-	-	-	-	0.00%
	<b>TOTAL EXPENSES</b>	<b>133,150</b>	<b>-</b>	<b>133,150</b>	<b>131,569</b>	<b>(1,581)</b>	<b>-1.20%</b>
	<b>NET SURPLUS/DEFICIT</b>	<b>(117,128)</b>	<b>-</b>	<b>(117,128)</b>	<b>(118,569)</b>	<b>1,441</b>	
	1) Changes due to staff turn over and allocation adjustments						
	2) Transfer to Bylaw Reserves						
	Enforcement Automation System - 1,000						
	Replace Bylaw Vehicle - 5,000						

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**TOWN OF SUNDRE  
2016 BUDGET  
FIRE**

Cost Centre: 23

Account	Description	2016 Year to Date	Projected Balance for the Year	Projected Year End Balance	2016 Revised Budget	Variance	Percent Change	
<b>Revenues</b>								
1-23-00-410-00	FIRE - SALE OF SERVICES & SUPPLIES	106,678	-	106,678	29,889	76,789	256.91%	1
1-23-00-411-00	FIRE - SALE OF FIXED ASSETS	1	-	1	-	1	#DIV/0!	
1-23-00-550-00	FIRE - INTEREST	812	-	812	1,000	(188)	-18.80%	
1-23-00-590-00	FIRE - DONATIONS	10,500	-	10,500	-	10,500	#DIV/0!	2
1-23-00-590-01	FIRE - OTHER INCOME	223,718	-	223,718	-	223,718	#DIV/0!	3
1-23-00-496-00	FIRE - LEASE AHS	51,171	-	51,171	51,171	-	0.00%	
1-23-00-841-00	FIRE - PROV. COND. GRANT (CAPITAL)	30,962	-	30,962	-	30,962	#DIV/0!	4
1-23-00-842-00	FIRE - MTN VIEW COUNTY BAY RENTAL	10,000	-	10,000	10,000	-	0.00%	
1-23-00-910-00	FIRE - MVC FIRE AGREEMENT	159,427	-	159,427	159,427	-	0.00%	
1-23-00-920-00	FIRE - TRANSFER FROM RESERVES	95,661	-	95,661	7,000	88,661	1266.59%	5
1-23-00-925-00	FIRE - GRANT UTILIZATION	30,962	-	30,962	-	30,962	#DIV/0!	4
1-23-00-930-00	FIRE - TRANS. FROM OPERATING FUNCTION	-	-	-	-	-	#DIV/0!	
1-23-00-940-00	FIRE - TRANS. FROM CAPITAL FUNCTION	-	-	-	-	-	#DIV/0!	
	<b>TOTAL REVENUE</b>	<b>719,892</b>	<b>-</b>	<b>719,892</b>	<b>258,487</b>	<b>461,405</b>	<b>178.50%</b>	
<b>Expenses</b>								
2-23-00-110-00	FIRE - SALARIES & WAGES	22,891	-	22,891	29,594	6,703	22.65%	6
2-23-00-110-01	FIRE - WCB	988	-	988	-	(988)	0.00%	6
2-23-00-130-00	FIRE - EI & CPP	1,105	-	1,105	1,239	134	10.82%	6
2-23-00-131-00	FIRE - LAPP	2,337	-	2,337	3,866	1,529	39.55%	6
2-23-00-132-00	FIRE - AUMA	2,264	-	2,264	390	(1,874)	-480.51%	6
2-23-00-133-00	FIRE - SUNLIFE	1,697	-	1,697	1,741	44	2.53%	6
2-23-00-190-00	FIRE - HONORARIUM	75,673	-	75,673	75,142	(531)	-0.71%	
2-23-00-200-00	FIRE - GENERAL SERVICES	72,806	-	72,806	40,176	(32,630)	-81.22%	7
2-23-00-200-01	V FIRE - INVESTIGATION COSTS	-	-	-	500	500	100.00%	
2-23-00-200-02	FIRE - FIRE PREVENTION PROGRAM	740	-	740	1,600	860	53.75%	
2-23-00-201-00	FIRE - CLEANING	13,475	-	13,475	15,614	2,139	13.70%	
2-23-00-207-00	FIRE - IT SUPPORT	1,054	-	1,054	1,400	346	24.71%	
2-23-00-208-00	FIRE - GARBAGE	1,657	-	1,657	1,326	(331)	-24.96%	
2-23-00-210-00	FIRE - RECRUITMENT	848	-	848	2,300	1,452	63.13%	
2-23-00-211-00	FIRE - TRAVEL & SUBSISTENCE	1,417	-	1,417	3,990	2,573	64.49%	
2-23-01-211-00	V FIRE - EMERGENCY SUBSISTENCE	278	-	278	800	522	65.25%	
2-23-00-215-00	FIRE - FREIGHT	613	-	613	630	17	2.70%	
2-23-00-216-00	FIRE - TELEPHONE/COMMUNICATIONS	21,397	-	21,397	21,125	(272)	-1.29%	
2-23-00-220-00	FIRE - ADVERTISING & PROMOTION	2,358	-	2,358	2,530	172	6.80%	
2-23-00-222-00	FIRE - SUBSCRIPTIONS & PUBLICATIONS	29	-	29	75	46	61.33%	

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2-23-00-223-00	FIRE - MUN MEMBERSHIPS/CONF FEES/MEDICAL REG	3,593	-	3,593	3,835	242	6.31%	
2-23-00-230-00	FIRE - LEGAL SERVICES	-	-	-	1,000	1,000	100.00%	
2-23-00-236-00	FIRE - AUDIT SERVICES	2,704	-	2,704	2,298	(406)	-17.67%	
2-23-00-260-00	FIRE - OFFICE/SOFTWARE RENT	510	-	510	519	9	1.73%	
2-23-00-274-00	FIRE - INSURANCE & LICENSES	19,665	-	19,665	17,817	(1,848)	-10.37%	
2-23-00-500-00	V FIRE - GENERAL SUPPLIES	1,976	-	1,976	2,650	674	25.43%	
2-23-00-500-02	FIRE - FORT MCMURRAY WILD FIRE	33,679	-	33,679	-	(33,679)	#DIV/0!	8
2-23-00-510-00	FIRE - UNIFORMS	1,855	-	1,855	2,500	645	25.80%	
2-23-00-515-00	FIRE - TEAM BUILDING/APPRECIATION	7,145	-	7,145	10,100	2,955	29.26%	
2-23-00-517-00	FIRE - TRAINING & DEVELOPMENT	15,729	-	15,729	16,820	1,091	6.49%	
2-23-00-522-00	FIRE - PPE & SAFETY SUPPLIES	14,714	-	14,714	14,850	136	0.92%	
2-23-00-525-00	V FIRE - FUEL & FLUIDS	7,501	-	7,501	10,000	2,499	24.99%	
2-23-00-528-00	FIRE - SMALL TOOLS & EQUIPMENT	13,169	-	13,169	12,000	(1,169)	-9.74%	
2-23-00-528-01	FIRE - DONATION PURCHASES	5,879	-	5,879	-	(5,879)	0.00%	9
2-23-00-535-00	V FIRE - OFFICE SUPPLIES	771	-	771	1,000	229	22.90%	
2-23-00-541-00	FIRE - UTILITIES - WATER & WWATER	1,232	-	1,232	1,171	(61)	-5.21%	
2-23-00-542-00	FIRE - UTILITIES - NATURAL GAS	3,022	-	3,022	4,410	1,388	31.47%	
2-23-00-543-00	FIRE - UTILITIES - ELECTRICITY	8,628	-	8,628	10,500	1,872	17.83%	
2-23-00-555-00	V FIRE - COMPUTER HARDWARE & SOFTWARE	803	-	803	1,150	347	30.17%	
2-23-00-560-00	FIRE - VEHICLE/EQUIPMENT R&M	21,835	-	21,835	15,200	(6,635)	-43.65%	10
2-23-00-562-00	FIRE - BUILDING R&M	8,466	-	8,466	4,630	(3,836)	-82.85%	
2-23-00-760-00	FIRE - TRANSFER TO RESERVES	342,346	-	342,346	75,000	(267,346)	-356.46%	11
2-23-00-762-00	FIRE - TRANSFER TO CAPITAL	103,082	-	103,082	-	(103,082)	#DIV/0!	12
2-23-00-765-00	FIRE - TRANSFER TO GRANTS	30,962	-	30,962	-	(30,962)	#DIV/0!	4
	<b>TOTAL EXPENSES</b>	<b>872,893</b>	<b>-</b>	<b>872,893</b>	<b>411,488</b>	<b>(461,405)</b>	<b>-112.13%</b>	
	<b>NET SURPLUS/DEFICIT</b>	<b>(153,001)</b>	<b>-</b>	<b>(153,001)</b>	<b>(153,001)</b>	<b>-</b>		
	Reflects actual billings - revenues shared with MVC as per fire agreement (75% to reserves balance to cover variable costs)							
	1)							
	2) Sundre Lodge - 500							
	Shell - 10,000							
	3) Fort McMurray Fire - 183,118							
	Sale of SCBA - 40,600							
	4) FRIAA Grant (Fire Smart) - 30,962							
	5) Transfer from Reserves							
	Phone System - 7,000 (Fire Operating Reserve)							
	Fire Training Facility - 47,155 (Donation Reserve 10,000; Town Fire Capital Reserve 18,5771; MVC Fire Capital Reserve 18,772)							

(7)

	Self Contained Breathing Apparatus - 35,627 (Town Fire Capital Reserve)							
	Fire Bozz Units - 5,879 (Fire Donations)							
	6) changes due to staff turnover and allocation adjustments							
	7) Cost of 30,962 for Fire Smart (FRIAA Grant) activities included in account							
	8) Costs to attend Fort McMurray fire							
	9) Fire Bozz Units purchased through donations reserve							
	10) Major repairs (approximately 8,000) to Unit 561							
	11) Transfer to Reserves							
	MVC Capital Reserve - 146,232							
	MVC Bay Rental - 10,000							
	Fire Donations - 10,500							
	Town Capital Reserve - 169,516							
	Town Operating Reserve - 6,098							
	12) Transfer to Capital							
	Training Facility - 47,155							
	Self Contained Breathing Apparatus - 55,927							

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**TOWN OF SUNDRE  
2016 BUDGET  
EMERGENCY MANAGEMENT SERVICES**

Cost Centre: 24

Account	Description	2016 Year to Date	Projected Balance for the Year	Projected Year End Balance	2016 Revised Budget	Variance	Percent Change
<b>Expenses</b>							
2-24-00-110-00	DISASTER SERVICES - WAGES	830	-	830	-	(830)	0.00%
2-24-00-110-01	DISASTER SERVICES - WCB	175	-	175	-	(175)	0.00%
2-24-00-130-00	DISASTER SERVICES - EI & CPP	15	-	15	-	(15)	0.00%
2-24-00-131-00	DISASTER SERVICES - LAPP	100	-	100	-	(100)	0.00%
2-24-00-132-00	DISASTER SERVICES - AUMA	9	-	9	-	(9)	0.00%
2-24-00-133-00	DISASTER SERVICES - SUNLIFE	25	-	25	-	(25)	0.00%
2-24-00-200-00	DISASTER SERVICES - GENERAL SERVICES	-	-	-	7,000	7,000	100.00%
2-24-00-211-00	DISASTER SERVICES - TRAVEL & SUBSISTENCE	3,763	-	3,763	3,234	(529)	-16.36%
2-24-00-215-00	DISASTER SERVICES - FREIGHT	112	-	112	-	(112)	0.00%
2-24-00-216-00	DISASTER SERVICES - TELEPHONE	1,270	-	1,270	1,600	330	20.63%
2-24-00-220-00	DISASTER SERVICES - ADVERTISING	693	-	693	740	47	6.35%
2-24-00-223-00	DISASTER SERVICES - MUN. MEM & CONFERENCES	4,220	-	4,220	3,135	(1,085)	-34.61%
2-24-00-274-00	DISASTER SERVICES - INSURANCE	184	-	184	-	(184)	#DIV/0!
2-24-00-500-00	DISASTER SERVICES - GENERAL SUPPLIES	6,684	-	6,684	100	(6,584)	-6584.00%
2-24-00-530-00	DISASTER SERVICES - PHOTOCOPYING	89	-	89	88	(1)	-1.14%
	<b>TOTAL EXPENSES</b>	<b>18,169</b>	<b>-</b>	<b>18,169</b>	<b>15,897</b>	<b>(2,272)</b>	<b>-14.29%</b>
	<b>NET SURPLUS/DEFICIT</b>	<b>(18,169)</b>	<b>-</b>	<b>(18,169)</b>	<b>(15,897)</b>	<b>(2,272)</b>	
	Contracted services not continued in 2016 as staff took on the roles of 1) Director and Deputy Director of Emergency Services						

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**TOWN OF SUNDRE**

**2016 BUDGET**

**ANIMAL**

Cost Centre: 26

<b>Account</b>	<b>Description</b>	<b>2016 Year to Date</b>	<b>Projected Balance for the Year</b>	<b>Projected Year End Balance</b>	<b>2016 Revised Budget</b>	<b>Variance</b>	<b>Percent Change</b>
<b>Revenues</b>							
1-26-00-520-00	ANIMAL - LICENSES	6,477	-	6,477	6,923	(446)	-6.44%
1-26-00-530-00	ANIMAL - FINES	150	-	150	200	(50)	-25.00%
	<b>TOTAL REVENUE</b>	<b>6,627</b>	<b>-</b>	<b>6,627</b>	<b>7,123</b>	<b>(496)</b>	<b>-6.96%</b>
<b>Expenses</b>							
2-26-00-200-00	ANIMAL - ANIMAL KENNEL SERVICES	24,325	-	24,325	24,000	(325)	-1.35%
2-26-00-205-00	ANIMAL - POUND FEES	600	-	600	1,250	650	52.00%
2-26-00-216-00	ANIMAL - TELEPHONE	375	-	375	540	165	30.56%
2-26-00-220-00	ANIMAL - ADVERTISING	346	-	346	370	24	6.49%
2-26-00-500-00	ANIMAL - GENERAL SUPPLIES	70	-	70	200	130	65.00%
2-26-00-511-00	ANIMAL - DOG AND CAT TAGS	315	-	315	300	(15)	-5.00%
2-26-00-530-00	ANIMAL - PHOTOCOPYING	89	-	89	88	(1)	-1.14%
	<b>TOTAL EXPENSES</b>	<b>26,120</b>	<b>-</b>	<b>26,120</b>	<b>26,748</b>	<b>628</b>	<b>2.35%</b>
	<b>NET SURPLUS/DEFICIT</b>	<b>(19,493)</b>	<b>-</b>	<b>(19,493)</b>	<b>(19,625)</b>	<b>132</b>	

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**TOWN OF SUNDRE**

**2016 BUDGET**

**ROADS**

Cost Centre: 32

Account	Description	2016 Year to Date	Projected Balance for the Year	Projected Year End Balance	2016 Revised Budget	Variance	Percent Change	
<b>Revenues</b>								
1-32-00-120-00	ROADS-LOCAL IMPROVEMENT CHARGES	82,295	10,000	92,295	89,286	3,009	3.37%	
1-32-00-410-00	ROADS-SALE OF SERVICES & SUPPLIES	3,100	-	3,100	3,500	(400)	-11.43%	
1-32-00-420-00	ROADS-STORM FLAT CHARGE	81,388	-	81,388	81,576	(188)	-0.23%	
1-32-00-550-00	ROADS-INTEREST	-	-	-	4,000	(4,000)	-100.00%	
1-32-00-920-00	ROADS-TRANSFER FROM RESERVES	46,486	-	46,486	-	46,486	#DIV/0!	1
1-32-00-925-00	ROADS-GRANT UTILIZATION	32,492	-	32,492	-	32,492	#DIV/0!	2
	<b>TOTAL REVENUE</b>	<b>245,761</b>	<b>10,000</b>	<b>255,761</b>	<b>178,362</b>	<b>77,399</b>	<b>43.39%</b>	
<b>Expenses</b>								
2-32-00-110-00	ROADS-SALARIES & WAGES	144,130	-	144,130	153,749	9,619	6.26%	3
2-32-00-110-01	ROADS-WCB	1,542	-	1,542	-	(1,542)	#DIV/0!	3
2-32-00-130-00	ROADS-EI & CPP	8,522	-	8,522	8,742	220	2.52%	3
2-32-00-131-00	ROADS-LAPP	14,733	-	14,733	16,739	2,006	11.98%	3
2-32-00-132-00	ROADS-AUMA	1,603	-	1,603	1,816	213	11.73%	3
2-32-00-133-00	ROADS-SUNLIFE	8,739	-	8,739	9,909	1,170	11.81%	3
2-32-00-200-00	ROADS-GENERAL SERVICES	2,239	-	2,239	5,000	2,761	55.22%	
2-32-00-202-00	ROADS-STREET MAINTENANCE	27,600	-	27,600	31,000	3,400	10.97%	
2-32-00-203-00	ROADS-STREET IMPROVEMENTS	8,735	-	8,735	30,000	21,265	70.88%	4
2-32-00-204-00	ROADS-SIDEWALK MAINTENANCE	-	-	-	5,000	5,000	100.00%	5
2-32-00-205-00	ROADS-SNOW REMOVAL (CONTRACTED)	15,590	-	15,590	20,000	4,410	22.05%	
2-32-00-211-00	ROADS-TRAVEL & SUBSISTENCE	-	-	-	300	300	100.00%	
2-32-00-215-00	ROADS-FREIGHT	61	-	61	250	189	75.60%	
2-32-00-216-00	ROADS-TELEPHONE	365	-	365	560	195	34.82%	
2-32-00-217-00	ROADS-POSTAGE	300	-	300	370	70	18.92%	
2-32-00-220-00	ROADS-ADVERTISING	3,117	-	3,117	3,330	213	6.40%	
2-32-00-223-00	ROADS-MUN.MEMB/CONF. FEES/TRAINING	436	-	436	1,135	699	61.59%	
2-32-00-225-00	ROADS-ENGINEERING	11,920	-	11,920	5,000	(6,920)	-138.40%	6
2-32-00-260-00	ROADS-OFFICE/SOFTWARE RENT	2,295	-	2,295	2,334	39	1.67%	
2-32-00-261-00	ROADS-SHOP RENT	38,187	-	38,187	41,572	3,385	8.14%	
2-32-00-274-00	ROADS-INSURANCE	6,428	-	6,428	6,910	482	6.98%	
2-32-00-500-00	ROADS-GENERAL SUPPLIES	1,766	(1,165)	601	1,500	899	59.93%	
2-32-00-512-00	ROADS-SIGNS	4,237	-	4,237	4,500	263	5.84%	
2-32-00-520-00	ROADS-GRAVEL	3,991	1,165	5,156	11,000	5,844	53.13%	7
2-32-00-522-00	ROADS- PPE SAFETY SUPPLIES	1,314	-	1,314	750	(564)	-75.20%	
2-32-00-523-00	ROADS-GRAVEL AND ASPHALT	2,380	-	2,380	7,500	5,120	68.27%	8
2-32-00-525-00	ROADS-FUEL AND FLUIDS	5,088	-	5,088	15,350	10,262	66.85%	9
2-32-00-528-00	ROADS-SMALL TOOLS	822	-	822	1,000	178	17.80%	
2-32-00-530-00	ROADS-PHOTOCOPYING	533	-	533	525	(8)	-1.52%	
2-32-00-544-00	ROADS-ELECTRICITY-STREET LIGHTS	142,084	-	142,084	144,200	2,116	1.47%	
2-32-00-555-00	ROADS-COMPUTER HARDWARE & SOFTWARE	-	-	-	100	100	100.00%	
2-32-00-560-00	ROADS-VEHICLE/EQUIPMENT R & M	4,100	-	4,100	10,000	5,900	59.00%	10

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2-32-00-760-00	ROADS-TRANSFER TO RESERVES	178,388	-	178,388	182,576	4,188	2.29%	11
2-32-00-762-00	ROADS-TRANSFER TO CAPITAL FUNCTION	75,871	-	75,871	-	(75,871)	#DIV/0!	12
2-32-00-831-00	ROADS-DEBENTURE INTEREST PYMT	26,878	-	26,878	26,878	-	0.00%	
2-32-00-832-00	ROADS-DEBENTURE PRINCIPAL PYMT	101,028	-	101,028	101,028	-	0.00%	
	<b>TOTAL EXPENSES</b>	<b>845,022</b>	<b>-</b>	<b>845,022</b>	<b>850,623</b>	<b>5,601</b>	<b>0.66%</b>	
	<b>NET SURPLUS/DEFICIT</b>	<b>(599,261)</b>	<b>10,000</b>	<b>(589,261)</b>	<b>(672,261)</b>	<b>83,000</b>		
1)	Transfer from Reserves							
	MVSH 6th Street - 46,486 (MVSH Reserve)							
2)	Provincial Grants							
	10th Street Final Paving - 8,123 (MSI Capital)							
	Fish Habitat Compensation - 21,262 (Riverbank Stabilization Grant)							
	Step Grant - 3,107 (Parks Reserve)							
3)	Changes due to staff turnover & allocation adjustments							
4)	Did not do as much patching as budgeted							
5)	Sidewalk work included in street & sidewalk maintenance							
6)	Engineering involved in a number of roads projects throughout 2016							
7)	Reflects actual purchases for the year (2015 - 5,226)							
8)	Reflects actual purchases for the year (2015 - 2,487)							
9)	Fuel charges reflect actual							
10)	Savings because of in-house work							
11)	Transfer to Reserves							
	Storm Water - 81,388							
	Road Reserves - 97,000							
12)	Transfer to Capital							
	Red Deer River Stabilization - 21,262							
	10th Street Landscaping - 8,123							
	6th Street Paving - 46,486							

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**TOWN OF SUNDRE**

**2016 BUDGET**

**SHOP**

Cost Centre: 35

Account	Description	2016 Year to Date	Projected Balance for the Year	Projected Year End Balance	2016 Revised Budget	Variance	Percent Change
<b>Revenues</b>							
1-35-00-920-00	Transfer from Reserves	12,936	0	12,936	0	12,936	#DIV/0! 1
	<b>TOTAL REVENUES</b>	<b>12,936</b>	<b>0</b>	<b>12,936</b>	<b>0</b>	<b>12,936</b>	<b>#DIV/0!</b>
<b>Expenses</b>							
2-35-00-200-00	SHOP-GENERAL SERVICES	0	0	0	3,921	3,921	100.00%
2-35-00-201-00	SHOP-CLEANING SERVICES	0	0	0	19,207	19,207	100.00%
2-35-00-207-00	SHOP- IT SUPPORT	0	0	0	19,140	19,140	100.00%
2-35-00-208-00	SHOP-GARBAGE	0	0	0	1,500	1,500	100.00%
2-35-00-211-00	SHOP-TRAVEL & SUBSISTENCE	0	0	0	1,876	1,876	100.00%
2-35-00-215-00	SHOP-FREIGHT	0	0	0	200	200	100.00%
2-35-00-216-00	SHOP-TELEPHONE	0	0	0	6,920	6,920	100.00%
2-35-00-223-00	SHOP-MEMBERSHIPS/CONFERENCES/TRAINING	0	0	0	1,450	1,450	100.00%
2-35-00-236-00	SHOP-AUDIT SERVICES	0	0	0	34,473	34,473	100.00%
2-35-00-260-00	SHOP-OFFICE EQUIPMENT/SOFTWARE RENT	0	0	0	1,289	1,289	100.00%
2-35-00-274-00	SHOP-INSURANCE	0	0	0	15,861	15,861	100.00%
2-35-00-500-00	SHOP-GENERAL SUPPLIES	0	0	0	9,000	9,000	100.00%
2-35-00-525-00	SHOP - FUEL & FLUIDS	0	0	0	400	400	100.00%
2-35-00-528-00	SHOP-SMALL TOOLS	0	0	0	740	740	100.00%
2-35-00-535-00	SHOP-OFFICE SUPPLIES	0	0	0	400	400	100.00%
2-35-00-542-00	SHOP-UTILITIES-NATURAL GAS	0	0	0	5,250	5,250	100.00%
2-35-00-543-00	SHOP-ELECTRICITY-TOWN SHOP	0	0	0	3,200	3,200	100.00%
2-35-00-555-00	SHOP-COMPUTER HARDWARE & SOFTWARE	0	0	0	17,158	17,158	100.00%
2-35-00-560-00	SHOP-EQUIPMENT R & M	0	0	0	23,000	23,000	100.00%
2-35-00-562-00	SHOP-BUILDING R & M	0	0	0	10,450	10,450	100.00%
2-35-00-762-00	SHOP-TRANSFER TO CAPITAL	12,936	0	12,936	0	-12,936	#DIV/0! 1
2-35-00-831-00	SHOP-DEBENTURE INTEREST PYMT	0	0	0	31,376	31,376	100.00%
2-35-00-832-00	SHOP-DEBENTURE PRINCIPAL PYMT	0	0	0	24,145	24,145	100.00%
	Transfer to Other Departments	0	0	0	-230,956	-230,956	100.00%
	<b>TOTAL EXPENSES</b>	<b>12,936</b>	<b>0</b>	<b>12,936</b>	<b>0</b>	<b>-12,936</b>	<b>#DIV/0!</b>
	<b>Amount Charged to Service Departments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
	<b>Surplus/(Deficit)</b>			<b>0</b>			
1)	Transfer from Reserve/Transfer to Capital						
	Unit 133 Conversion (part of 2017 capital plan) - 12,936 (General reserve & in 2017 transfer from fleet reserve)						

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TOWN OF SUNDRE

2016 BUDGET

WATER

Cost Centre: 41

Account	Description	2016 Year to Date	Projected Balance for the Year	Projected Year End Balance	2016 Revised Budget	Variance	Percent Change	
<b>Revenues</b>								
1-41-00-120-00	WATER-LOCAL IMP CHARGES	-	-	-	-	-	#DIV/0!	
1-41-00-410-00	WATER-SALE OF SUPPLIES (COMMERCIAL METERS)	3,581	-	3,581	5,000	(1,419)	-28.38%	
1-41-00-411-00	WATER-FLAT CHARGE	267,021	-	267,021	266,994	27	0.01%	
1-41-00-420-00	WATER-CONSUMPTION CHARGE	541,850	-	541,850	576,237	(34,387)	-5.97%	1
1-41-00-491-00	WATER-SALE OF WATER SERVICE	44,975	-	44,975	77,700	(32,725)	-42.12%	1
1-41-00-550-00	WATER-INTEREST	-	-	-	-	-	#DIV/0!	
1-41-00-840-00	WATER-PROV. COND. GRANTS (OPERATING)	-	-	-	-	-	#DIV/0!	
1-41-00-841-00	WATER-PROV. COND. GRANTS (CAPITAL)	-	-	-	-	-	#DIV/0!	
1-41-00-920-00	WATER-TRANSFER FROM RESERVES	24,405	-	24,405	9,500	14,905	156.89%	2
1-41-00-925-00	WATER-GRANT UTILIZATION	-	-	-	-	-	#DIV/0!	
1-41-00-930-00	WATER-TRANS. FROM OPERATING FUNCTION	-	-	-	-	-	#DIV/0!	
1-41-00-940-00	WATER-TRANSFER FROM CAPITAL FUNCTION	-	-	-	-	-	#DIV/0!	
	<b>TOTAL REVENUE</b>	<b>881,832</b>	<b>-</b>	<b>881,832</b>	<b>935,431</b>	<b>(53,599)</b>	<b>-5.73%</b>	
<b>Expenses</b>								
2-41-00-110-00	WATER-SALARIES & WAGES	206,884	-	206,884	217,832	10,948	5.03%	3
2-41-00-110-01	WATER-WCB	2,210	-	2,210	-	(2,210)	#DIV/0!	3
2-41-00-130-00	WATER-EI & CPP	11,190	-	11,190	12,269	1,079	8.79%	3
2-41-00-131-00	WATER-LAPP	21,805	-	21,805	23,659	1,854	7.84%	3
2-41-00-132-00	WATER-AUMA	2,341	-	2,341	2,601	260	10.00%	3
2-41-00-133-00	WATER-SUNLIFE	13,625	-	13,625	14,998	1,373	9.15%	3
2-41-00-200-00	WATER-GENERAL SERVICES	65	-	65	-	(65)	#DIV/0!	
2-41-00-202-00	WATER-GENERAL SERVICES - WELLS	-	-	-	-	-	#DIV/0!	
2-41-00-204-00	WATER-GENERAL SERVICES - DIST. SYSTEM	6,366	-	6,366	6,000	(366)	-6.10%	
2-41-00-209-00	WATER-GENERAL SERVICES - WATER TREATMENT PL	3,534	-	3,534	19,754	16,220	82.11%	4
2-41-00-211-00	WATER-TRAVEL & SUBSISTENCE	364	-	364	1,200	836	69.67%	
2-41-00-213-00	WATER-LEAK DETECTION	4,000	-	4,000	10,000	6,000	60.00%	5
2-41-00-214-00	WATER-EXCAVATIONS	73,277	-	73,277	40,000	(33,277)	-83.19%	6
2-41-00-215-00	WATER-FREIGHT	1,029	-	1,029	750	(279)	-37.20%	
2-41-00-216-00	WATER-TELEPHONE	1,513	-	1,513	1,500	(13)	-0.87%	
2-41-00-217-00	WATER-POSTAGE	3,000	-	3,000	3,700	700	18.92%	
2-41-00-220-00	WATER-ADVERTISING	1,732	-	1,732	1,850	118	6.38%	
2-41-00-223-00	WATER-MUN. MEMB./CONF. FEES/TRAINING	909	-	909	800	(109)	-13.63%	
2-41-00-225-00	WATER-ENGINEERING	5,178	-	5,178	7,000	1,822	26.03%	
2-41-00-231-00	WATER-MEDIATION	-	-	-	2,500	2,500	100.00%	
2-41-00-260-00	WATER-OFFICE/SOFTWARE RENT	5,099	-	5,099	5,186	87	1.68%	
2-41-00-261-00	WATER-SHOP RENT	38,187	-	38,187	41,572	3,385	8.14%	
2-41-00-274-00	WATER-INSURANCE	27,022	-	27,022	22,523	(4,499)	-19.98%	
2-41-00-500-00	WATER-GOODS/SUPPLIES (GENERAL)	1,210	-	1,210	2,000	790	39.50%	
2-41-00-502-00	WATER-GENERAL SUPPLIES - WELLS	33	-	33	3,000	2,967	98.90%	
2-41-00-504-00	WATER-GENERAL SUPPLIES - DIST. SYSTEM	8,760	-	8,760	15,000	6,240	41.60%	7

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2-41-00-509-00	WATER-GENERAL SUPPLIES - WATER TREATMENT PL	33,516	-	33,516	65,000	31,484	48.44%	4
2-41-00-522-00	WATER-PPE AND SAFETY SUPPLIES	1,127	-	1,127	1,500	373	24.87%	
2-41-00-525-00	WATER-FUEL AND FLUIDS	3,141	-	3,141	3,060	(81)	-2.65%	
2-41-00-528-00	WATER-SMALL TOOLS	857	-	857	2,000	1,143	57.15%	
2-41-00-530-00	WATER-PHOTOCOPYING	3,022	-	3,022	2,975	(47)	-1.58%	
2-41-00-535-00	WATER-OFFICE SUPPLIES	1,045	-	1,045	1,000	(45)	-4.50%	
2-41-00-541-00	WATER-UTILITIES (WATER)	15,221	-	15,221	23,625	8,404	35.57%	8
2-41-00-542-00	WATER-UTILITIES (GAS)	4,592	-	4,592	5,300	708	13.36%	
2-41-00-543-00	WATER-UTILITIES (ELECTRICITY)	46,860	-	46,860	51,450	4,590	8.92%	
2-41-00-555-00	WATER-COMPUTER HARDWARE & SOFTWARE	1,007	-	1,007	1,196	189	15.80%	
2-41-00-560-00	WATER-VEHICLE/EQUIPMENT R&M	12	-	12	1,250	1,238	99.04%	
2-41-00-760-00	WATER-TRANSFER TO RESERVES	14,500	87,506	102,006	106,193	4,187	3.94%	9
2-41-00-761-00	WATER-TRANS. TO OPERATING FUNCTION	-	-	-	-	-	#DIV/0!	
2-41-00-762-00	WATER-TRANSFER TO CAPITAL	24,405	-	24,405	9,500	(14,905)	-156.89%	10
2-41-00-765-00	WATER-TRANSFER TO GRANTS	-	-	-	-	-	#DIV/0!	
2-41-00-831-00	WATER-DEBENTURE INTEREST PYMT	82,731	-	82,731	82,731	-	0.00%	
2-41-00-832-00	WATER-DEBENTURE PRINCIPAL PYMT	122,957	-	122,957	122,957	-	0.00%	
	<b>TOTAL EXPENSES</b>	<b>794,326</b>	<b>87,506</b>	<b>881,832</b>	<b>935,431</b>	<b>53,599</b>	<b>5.73%</b>	
	<b>NET SURPLUS/DEFICIT</b>	<b>87,506</b>	<b>(87,506)</b>	<b>-</b>	<b>-</b>	<b>-</b>		
	1) Reflects 2016 consumption of 240,833 cubic meters versus 255,784 in 2015							
	2) Transfer from Reserves							
	Mobile Reading Equipment - 9,405							
	Bulk Water Touch Pad - 15,000							
	3) Changes due to staff turnover & allocation adjustments							
	4) 2016 first full year of operating the Water Treatment Plant and budget was an estimate of what would be utilized in running the plant							
	5) Contracted services for leak detection only done once balance utilized town staff							
	6) Had four major water breaks during the year							
	7) Reflects actual charges for the year							
	8) Reduced water charges reflects the reduced bulk water sales							
	9) Transfer to Reserves							
	Water Reserves - 14,500							
	Capacity Building - 52,221							
	Surplus for the Year - 35,285 (2016 spring budget adjustment estimate was 39,472)							
	10) Transfer to Capital							
	Mobile Meter Reading Equipment - 9,405							
	Bulk Water Touch Pad - 15,000							

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**TOWN OF SUNDRE**

**2016 BUDGET**

**WASTE WATER**

Cost Centre: 42

Account	Description	2016 Year to Date	Projected Balance for the Year	Projected Year End Balance	2016 Revised Budget	Variance	Percent Change
<b>Revenues</b>							
1-42-00-120-00	WWATER-LOCAL IMP CHARGES	-	-	-	-	-	#DIV/0!
1-42-00-410-00	WWATER-SALE OF WWATER SERVICES	97,377	-	97,377	97,883	(506)	-0.52%
1-42-00-411-00	WWATER-WWATER FLAT CHARGE	266,787	-	266,787	267,228	(441)	-0.17%
1-42-00-420-00	WWATER-WWATER CONSUMPTION CHG	314,506	-	314,506	331,135	(16,629)	-5.02%
1-42-00-450-00	WWATER-OFF-SITE LEVY	-	-	-	-	-	#DIV/0!
1-42-00-492-00	WWATER-LAND RENTAL	200	-	200	200	-	0.00%
1-42-00-550-00	WWATER-INTEREST	-	-	-	500	(500)	-100.00%
1-42-00-840-00	WWATER-PROV. COND. GRANTS (OPERATING)	-	-	-	-	-	#DIV/0!
1-42-00-841-00	WWATER-PROV. COND. GRANT (CAPITAL)	145,296	-	145,296	141,280	4,016	2.84%
1-42-00-920-00	WWATER-TRANSFER FROM RESERVES	27,084	-	27,084	-	27,084	#DIV/0!
1-42-00-930-00	WWATER-TRANS. FROM OPERATING FUNCTION	-	-	-	-	-	#DIV/0!
1-42-00-940-00	WWATER-TRANSFER FROM CAPITAL FUNCTION	-	-	-	-	-	#DIV/0!
	<b>TOTAL REVENUE</b>	<b>851,250</b>	<b>-</b>	<b>851,250</b>	<b>838,226</b>	<b>13,024</b>	<b>1.55%</b>
<b>Expenses</b>							
2-42-00-110-00	WWATER-SALARIES & WAGES	206,809	0	206,809	205,863	-946	-0.46%
2-42-00-110-01	WWATER-WCB	2,208	0	2,208	0	-2,208	#DIV/0!
2-42-00-130-00	WWATER-EI & CPP	11,187	0	11,187	12,130	943	7.77%
2-42-00-131-00	WWATER-LAPP	21,794	0	21,794	23,711	1,917	8.08%
2-42-00-132-00	WWATER-AUMA	2,340	0	2,340	2,607	267	10.24%
2-42-00-133-00	WWATER-SUNLIFE	12,198	0	12,198	15,051	2,853	18.96%
2-42-00-200-00	WWATER-GENERAL SERVICES	1,463	0	1,463	1,000	-463	-46.30%
2-42-00-202-00	WWATER-GENERAL SERVICES-LIFT STATION	0	0	0	5,000	5,000	100.00%
2-42-00-204-00	WWATER-GENERAL SERVICES - COLLECT. SYSTEM	3,055	0	3,055	5,000	1,945	38.90%
2-42-00-206-00	WWATER-GENERAL SERVICES-TRTMENT FACILITY	9,365	0	9,365	3,000	-6,365	-212.17%
2-42-00-211-00	WWATER-TRAVEL & SUBSISTENCE	364	0	364	1,200	836	69.67%
2-42-00-214-00	WWATER-EXCAVATIONS	22,301	0	22,301	22,000	-301	-1.37%
2-42-00-215-00	WWATER-FREIGHT	759	0	759	1,000	241	24.10%
2-42-00-216-00	WWATER-TELEPHONE	2,708	0	2,708	3,075	367	11.93%
2-42-00-217-00	WWATER-POSTAGE	3,000	0	3,000	3,700	700	18.92%
2-42-00-220-00	WWATER-ADVERTISING	1,731	0	1,731	1,850	119	6.43%
2-42-00-223-00	WWATER-MUN. MEMB/CONFERENCE/TRAINING	190	0	190	800	610	76.25%
2-42-00-224-00	WWATER-LINE FLUSHING/CAMERA	21,452	0	21,452	14,500	-6,952	-47.94%
2-42-00-225-00	WWATER-ENGINEERING	22,665	0	22,665	25,000	2,335	9.34%
2-42-00-231-00	WWATER-MEDIATION	0	0	0	2,500	2,500	100.00%
2-42-00-260-00	WWATER-OFFICE/SOFTWARE RENT	5,498	0	5,498	5,186	-312	-6.02%
2-42-00-261-00	WWATER-SHOP RENT	38,187	0	38,187	41,572	3,385	8.14%
2-42-00-274-00	WWATER-INSURANCE	7,757	0	7,757	7,521	-236	-3.14%
2-42-00-500-00	WWATER-GENERAL SUPPLIES	1,140	0	1,140	1,000	-140	-14.00%
2-42-00-502-00	WWATER-GEN. SUPPLIES-LIFT STATIONS	61	0	61	4,500	4,439	98.64%
2-42-00-504-00	WWATER-GEN. SUPPLIES-COLL. SYSTEM	50	0	50	2,000	1,950	97.50%

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2-42-00-506-00	WWATER-GENERAL SUPPLIES-TREATMENT FACILITY	1,622	0	1,622	1,000	-622	-62.20%	
2-42-00-522-00	WWATER-PPE AND SAFETY SUPPLIES	527	0	527	1,200	673	56.08%	
2-42-00-525-00	WWATER-FUEL AND FLUIDS	4,860	0	4,860	4,000	-860	-21.50%	
2-42-00-528-00	WWATER-SMALL TOOLS	447	0	447	500	53	10.60%	
2-42-00-530-00	WWATER-PHOTOCOPYING	3,022	0	3,022	2,975	-47	-1.58%	
2-42-00-535-00	WWATER-OFFICE SUPPLIES	1,045	0	1,045	1,050	5	0.48%	
2-42-00-541-00	WWATER-UTILITIES (WATER/SEWER)	481	0	481	630	149	23.65%	
2-42-00-542-00	WWATER-UTILITIES (NATURAL GAS)	1,544	0	1,544	1,600	56	3.50%	
2-42-00-543-00	WWATER-UTILITIES (ELECTRICITY)	59,327	0	59,327	67,200	7,873	11.72%	8
2-42-00-555-00	WWATER-COMPUTER HARDWARE & SOFTWARE	0	0	0	627	627	100.00%	
2-42-00-560-00	WWATER-VEHICLE/EQUIPMENT R&M	3	0	3	1,250	1,247	99.76%	
2-42-00-760-00	WWATER-TRANSFER TO RESERVES	154,750	65,515	220,265	204,146	-16,119	-7.90%	9
2-42-00-761-00	WWATER-TRANS. TO OPER. FUNCTION	0	0	0	0	0	#DIV/0!	
2-42-00-762-00	WWATER-TRANS. TO CAP. FUNCTION	14,529	0	14,529	0	-14,529	#DIV/0!	10
2-42-00-765-00	WWATER-TRANSFER TO GRANTS	145,296	0	145,296	141,280	-4,016	-2.84%	2
	<b>TOTAL EXPENSES</b>	<b>785,735</b>	<b>65,515</b>	<b>851,250</b>	<b>838,224</b>	<b>-13,026</b>	<b>-1.55%</b>	
	<b>NET SURPLUS/DEFICIT</b>	<b>65,515</b>	<b>-65,515</b>	<b>0</b>	<b>2</b>	<b>-2</b>		
	1) Consumption charge is based on 60% of the water consumption							
	2) 2016 Gas Tax Refund							
	3) Transfer from Reserves							
	Water Quality Based Effluent Study - 12,555 (Water & Wastewater Reserve)							
	Mag Flow Meter - 14,529 (Water & Wastewater Reserve)							
	4) Changes due to staff turnover & allocation adjustments							
	5) No work required in 2016 on lift stations							
	6) Major overhaul of motor at treatment facility - 7,168							
	7) Semi annual line flushings came in higher then anticipated							
	8) Actual charges came in below budget (2015 costs 56,560)							
	9) Transfer to Reserves							
	Wastewater Reserve - 154,750							
	Capacity Building - 24,995							
	2016 Surplus - 40,520 (2016 spring budget adjustment estimate was 15,016)							
	10) Transfer to Capital							
	Mag Flow Meter - 14,529							

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**TOWN OF SUNDRE  
2016 BUDGET  
SOLID WASTE**

Cost Centre: 43

Account	Description	2016 Year to Date	Projected Balance for the Year	Projected Year End Balance	2016 Revised Budget	Variance	Percent Change	
<b>Revenues</b>								
1-43-00-411-00	SOLID WASTE-RESIDENTIAL CHARGE	321,573	0	321,573	320,420	1,153	0.36%	
1-43-00-492-00	SOLID WASTE-SALE OF KITCHEN COMPOST BINS	51	0	51	0	51	#DIV/0!	
1-43-00-493-00	SOLID WASTE-SALE OF ROLL OUT CARTS	51	0	51	250	-199	-79.60%	
1-43-00-550-00	SOLID WASTE-INTEREST	0	0	0	0	0	#DIV/0!	
1-43-00-920-00	SOLID WASTE-TRANS. FROM RESERVES	0	0	0	0	0	#DIV/0!	
1-43-00-925-00	SOLID WASTE-GRANT UTILIZATION - CAPITAL	67,293	0	67,293	0	67,293	#DIV/0!	1
1-43-00-930-00	SOLID WASTE-TRANS. FROM OPER. FUNCTION	0	0	0	0	0	#DIV/0!	
1-43-00-940-00	SOLID WASTE-TRANS. FROM CAP. FUNCTION	0	0	0	0	0	#DIV/0!	
	<b>TOTAL REVENUE</b>	<b>388,968</b>	<b>0</b>	<b>388,968</b>	<b>320,670</b>	<b>68,298</b>	<b>21.30%</b>	
<b>Expenses</b>								
2-43-00-110-00	SOLID WASTE-SALARIES & WAGES	33,040	0	33,040	31,841	-1,199	-3.77%	2
2-43-00-110-01	SOLID WASTE-WCB	290	0	290	0	-290	#DIV/0!	2
2-43-00-130-00	SOLID WASTE-EI & CPP	1,568	0	1,568	1,785	217	12.16%	2
2-43-00-131-00	SOLID WASTE-LAPP	3,258	0	3,258	3,892	634	16.29%	2
2-43-00-132-00	SOLID WASTE-AUMA	348	0	348	421	73	17.34%	2
2-43-00-133-00	SOLID WASTE-SUNLIFE	2,268	0	2,268	2,412	144	5.97%	2
2-43-00-200-00	SOLID WASTE-GENERAL SERVICES	100	0	100	250	150	60.00%	
2-43-00-211-00	SOLID WASTE-TRAVEL & SUBSISTENCE	0	0	0	0	0	#DIV/0!	
2-43-00-217-00	SOLID WASTE-POSTAGE	1,350	0	1,350	1,665	315	18.92%	
2-43-00-220-00	SOLID WASTE-ADVERTISING	4,156	0	4,156	4,440	284	6.40%	
2-43-00-260-00	SOLID WASTE-OFFICE/SOFTWARE RENT	510	0	510	519	9	1.73%	
2-43-00-261-00	SOLID WASTE-SHOP RENT	2,122	0	2,122	2,310	188	8.14%	
2-43-00-270-00	SOLID WASTE-COLLECTION CONTRACT	59,295	0	59,295	74,244	14,949	20.13%	3
2-43-00-274-00	SOLID WASTE-TIPPING FEES	48,950	0	48,950	53,706	4,756	8.86%	
2-43-00-500-00	SOLID WASTE-GENERAL SUPPLIES	193	0	193	250	57	22.80%	
2-43-00-530-00	SOLID WASTE-PHOTOCOPYING	533	0	533	525	-8	-1.52%	
2-43-00-535-00	SOLID WASTE-OFFICE SUPPLIES	1,285	0	1,285	1,050	-235	-22.38%	
2-43-00-760-00	SOLID WASTE-TRANS. TO RESERVES	0	124,433	124,433	102,148	-22,285	-21.82%	4
2-43-00-761-00	SOLID WASTE-TRANS. TO OPER. FUNCTION	0	0	0	0	0	#DIV/0!	
2-43-00-762-00	SOLID WASTE-TRANS. TO CAP. FUNCTION	67,293	0	67,293	0	-67,293	#DIV/0!	5
2-43-00-770-00	SOLID WASTE-MVRSWC	37,976	0	37,976	39,212	1,236	3.15%	
	<b>TOTAL EXPENSES</b>	<b>264,535</b>	<b>124,433</b>	<b>388,968</b>	<b>320,670</b>	<b>-68,298</b>	<b>-21.30%</b>	
	<b>NET SURPLUS/DEFICIT</b>	<b>124,433</b>	<b>-124,433</b>	<b>0</b>	<b>0</b>	<b>0</b>		
1)	Provincial Grant - Capital Recycling Carts - 67,293 (MSI - Capital)							
2)	Changes due to staff turnover and allocation adjustments							
3)	Reflects full year of Can-Pak contract savings							

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4) Transfer to Reserves							
2016 Surplus - 124,433 (2016 spring budget adjustment estimated surplus of 102,148)							
5 Transfer to Capital							
Recycling Carts - 67,293							

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**TOWN OF SUNDRE  
2016 BUDGET  
FCSS**

Cost Centre: 51

Account	Description	2016 Year to Date	Projected Balance for the Year	Projected Year End Balance	2016 Revised Budget	Variance	Percent Change	
<b>Revenues</b>								
1-51-00-410-00	FCSS - SALE OF SERVICES	2,334	-	2,334	2,094	240	11.46%	
1-51-00-840-00	FCSS - PROV. CONDITIONAL GRANT (OP)	63,159	-	63,159	71,478	(8,319)	-11.64%	1
1-51-00-850-00	FCSS - MOUNTAIN VIEW COUNTY	47,768	-	47,768	-	47,768	#DIV/0!	2
1-51-00-925-00	FCSS - GRANT UTILIZATION	63,159	-	63,159	-	63,159	#DIV/0!	3
	<b>TOTAL REVENUE</b>	<b>176,420</b>	<b>-</b>	<b>176,420</b>	<b>73,572</b>	<b>102,848</b>	<b>139.79%</b>	
<b>Expenses</b>								
2-51-00-210-00	FCSS - YOUTH COORD./COM. LIAISON	14,900	-	14,900	14,900	-	0.00%	
2-51-00-274-00	FCSS - INSURANCE	2,334	-	2,334	2,094	(240)	-11.46%	
2-51-00-765-00	FCSS - TRANSFER TO GRANTS	63,159	-	63,159	-	(63,159)	#DIV/0!	4
2-51-00-770-00	FCSS - TRANSFER TO NON-GOVERNMENT	128,797	-	128,797	89,348	(39,449)	-44.15%	5
	<b>TOTAL EXPENSES</b>	<b>209,190</b>	<b>-</b>	<b>209,190</b>	<b>106,342</b>	<b>(102,848)</b>	<b>-96.71%</b>	
	<b>NET SURPLUS/DEFICIT</b>	<b>(32,770)</b>	<b>-</b>	<b>(32,770)</b>	<b>(32,770)</b>	<b>-</b>		
	1) Provincial Grant increased in 2016 - retro payment of 8,319							
	2) MVC contribution to Greenwood Neighbour Hood Place							
	3) Grant Utilization - as the grant is used through a transfer to GNP it is shown as being utilized							
	4) Transfer to Grants - as Provincial grant received it is transferred to General Reserves							
	5) Transfer to Non-Government - these are payments made to GNP							
	Provincial Government - 63,159							
	MVC - 47,768							
	Town - 17,870							

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**TOWN OF SUNDRE  
2016 BUDGET  
DEVELOPMENT**

Cost Centre: 61

Account	Description	2016 Year to Date	Projected Balance for the Year	Projected Year End Balance	2016 Revised Budget	Variance	Percent Change
<b>Revenues</b>							
1-61-00-410-00	DEVELOPMENT - SALE OF SERVICES	3,043	-	3,043	3,943	(900)	-22.83%
1-61-00-449-00	DEVELOPMENT - CHARGEBACKS TO DEVELOPERS (ENGINEERING)	3,444	-	3,444	10,000	(6,556)	-65.56% 1
1-61-00-450-00	DEVELOPMENT - OFFSITE LEVIES	-	-	-	-	-	#DIV/0!
1-61-00-520-00	DEVELOPMENT - DEVELOPMENT PERMITS	9,149	-	9,149	15,000	(5,851)	-39.01% 1
1-61-00-521-00	DEVELOPMENT - ELECTRICAL PERMITS	3,394	-	3,394	3,000	394	13.13%
1-61-00-522-00	DEVELOPMENT - PLUMBING PERMITS	858	-	858	800	58	7.25%
1-61-00-523-00	DEVELOPMENT - GAS PERMITS	1,905	-	1,905	1,200	705	58.75%
1-61-00-525-00	DEVELOPMENT - BUILDING PERMITS	6,076	-	6,076	12,000	(5,924)	-49.37% 1
1-61-00-530-00	DEVELOPMENT - SUBDIVISION APPLICATION FEES	526	-	526	6,259	(5,733)	-91.60% 1
1-61-00-550-00	DEVELOPMENT - INTEREST	-	-	-	-	-	#DIV/0!
1-61-00-526-00	DEVELOPMENT - LAND USE DESIGNATION/BYLAWS FEES	3,158	-	3,158	3,156	2	0.06%
1-61-00-840-00	DEVELOPMENT - PROVINCIAL CONDITIONAL GRANT	-	-	-	-	-	#DIV/0!
1-61-00-920-00	DEVELOPMENT - TRANSFER FROM RESERVES	15,151	9,964	25,115	5,463	19,652	359.73% 2
1-61-00-925-00	DEVELOPMENT - GRANT UTILIZATION	-	-	-	-	-	#DIV/0!
	<b>TOTAL REVENUE</b>	<b>46,704</b>	<b>9,964</b>	<b>56,668</b>	<b>60,821</b>	<b>(4,153)</b>	<b>-6.83%</b>
<b>Expenses</b>							
2-61-00-110-00	DEVELOPMENT - SALARIES & WAGES	166,682	-	166,682	169,320	2,638	1.56% 3
2-61-00-110-01	DEVELOPMENT - WCB	11,893	-	11,893	-	(11,893)	#DIV/0! 3
2-61-00-115-00	DEVELOPMENT - LEGISLATIVE FEES	1,873	-	1,873	12,915	11,042	85.50% 3
2-61-00-130-00	DEVELOPMENT - EI & CPP	9,138	-	9,138	9,121	(17)	-0.19% 3
2-61-00-131-00	DEVELOPMENT - LAPP	20,553	-	20,553	20,843	290	1.39% 3
2-61-00-132-00	DEVELOPMENT - AUMA	2,217	-	2,217	2,253	36	1.60% 3
2-61-00-133-00	DEVELOPMENT - SUNLIFE	12,211	-	12,211	12,608	397	3.15% 3
2-61-00-200-00	DEVELOPMENT - GENERAL SERVICES	814	-	814	1,500	686	45.73%
2-61-00-202-00	DEVELOPMENT - LAND TITLES OFFICE	328	-	328	600	272	45.33%
2-61-00-207-00	DEVELOPMENT - IT SUPPORT	531	-	531	450	(81)	-18.00%
2-61-00-211-00	DEVELOPMENT - TRAVEL & SUBSISTENCE	2,400	-	2,400	6,453	4,053	62.81%
2-61-00-215-00	DEVELOPMENT - FREIGHT	81	-	81	75	(6)	-8.00%
2-61-00-217-00	DEVELOPMENT - POSTAGE	361	-	361	370	9	2.43%
2-61-00-220-00	DEVELOPMENT - ADVERTISING	5,021	-	5,021	5,865	844	14.39%
2-61-00-223-00	DEVELOPMENT - MEMBERSHIPS AND CONF. FEES	6,253	-	6,253	5,555	(698)	-12.57%
2-61-00-225-00	DEVELOPMENT - ENGINEERING	34,207	-	34,207	25,000	(9,207)	-36.83% 4
2-61-00-225-01	DEVELOPMENT - PRELIMINARY ENGINEERING	25,115	-	25,115	-	(25,115)	#DIV/0! 2
2-61-00-230-00	DEVELOPMENT - LEGAL FEES	34,199	-	34,199	35,000	801	2.29%
2-61-00-260-00	DEVELOPMENT - OFFICE/SOFTWARE RENT	510	-	510	519	9	1.73%
2-61-00-345-00	DEVELOPMENT - PLANNING SERVICES	731	-	731	15,000	14,269	95.13% 5
2-61-00-500-00	DEVELOPMENT - GENERAL SUPPLIES	921	-	921	1,000	79	7.90%

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2-61-00-521-00	DEVELOPMENT - ELECTRICAL PERMIT CHARGES	1,435	262	1,697	1,500	(197)	-13.13%
2-61-00-522-00	DEVELOPMENT - PLUMBING PERMIT CHARGES	391	-	391	400	9	2.25%
2-61-00-523-00	DEVELOPMENT - GAS PERMIT CHARGES	382	570	952	600	(352)	-58.67%
2-61-00-525-00	DEVELOPMENT - BUILDING PERMIT CHARGES	1,756	1,282	3,038	6,000	2,962	49.37%
2-61-00-530-00	DEVELOPMENT - PHOTOCOPYING	1,777	-	1,777	1,750	(27)	-1.54%
2-61-00-535-00	DEVELOPMENT - OFFICE SUPPLIES	170	-	170	500	330	66.00%
2-61-00-555-00	DEVELOPMENT - COMPUTER HARDWARE & SOFTWARE	755	-	755	1,056	301	28.50%
2-61-00-760-00	DEVELOPMENT - TRANSFER TO RESERVES	-	-	-	-	-	#DIV/0!
2-61-00-762-00	DEVELOPMENT - TRANSFER TO CAPITAL	-	-	-	-	-	#DIV/0!
	<b>TOTAL EXPENSES</b>	<b>342,705</b>	<b>2,114</b>	<b>344,819</b>	<b>336,253</b>	<b>(8,566)</b>	<b>-2.55%</b>
	<b>NET SURPLUS/DEFICIT</b>	<b>(296,001)</b>	<b>7,850</b>	<b>(288,151)</b>	<b>(275,432)</b>	<b>(12,719)</b>	
	1) Charge backs reflect reduced development activity in 2016						
	2) Transfer from Reserves/Preliminary Engineering Preliminary Design work for 2017-2021 Capital Plan - 25,115 (Infrastructure Reserve)						
	3) Changes due to staff turnover & allocation adjustments						
	4) Increase usage of engineering consultants on non-capital budget projects						
	5) Did not proceed with Downtown Revitalization (10,000) or used Parkland Services (5,000)						

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**TOWN OF SUNDRE**  
**2016 BUDGET**  
**ECONOMIC DEVELOPMENT**

Cost Centre: 63

Account	Description	2016 Year to Date	Projected Balance for the Year	Projected Year End Balance	2016 Revised Budget	Variance	Percent Change	
<b>Revenues</b>								
1-63-00-410-00	ECO DEVELOPMENT - SALE OF SERVICES	0	0	0	0	0	#DIV/0!	
1-63-00-412-00	ECO DEVELOPMENT - SPONSORSHIP	7,800	0	7,800	0	7,800	#DIV/0!	1
1-63-00-520-00	ECO DEVELOPMENT - BUSINESS LICENSES	32,350	0	32,350	28,500	3,850	13.51%	
1-63-00-550-00	ECO DEVELOPMENT - INTEREST	0	0	0	500	-500	-100.00%	
1-63-00-840-00	ECO DEVELOPMENT - PROVINCIAL CONDITIONAL GRANT	29,104	0	29,104	0	29,104	#DIV/0!	2
1-63-00-850-00	ECO DEVELOPMENT - MOUNTAIN VIEW COUNTY FUNDING	0	0	0	0	0	#DIV/0!	
1-63-00-920-00	ECO DEVELOPMENT - TRANSFER FROM RESERVES	18,468	0	18,468	0	18,468	#DIV/0!	3
1-63-00-925-00	ECO DEVELOPMENT - GRANT UTILIZATION	29,104	0	29,104	0	29,104	#DIV/0!	2
	<b>TOTAL REVENUE</b>	<b>116,826</b>	<b>0</b>	<b>116,826</b>	<b>29,000</b>	<b>87,826</b>	<b>302.85%</b>	
<b>Expenses</b>								
2-63-00-110-00	ECO DEVELOPMENT - SALARIES & WAGES	143,699	0	143,699	150,968	7,269	4.81%	4
2-63-00-110-01	ECO DEVELOPMENT - WCB	1,485	0	1,485	0	-1,485	#DIV/0!	4
2-63-00-130-00	ECO DEVELOPMENT - EI & CPP	5,935	0	5,935	5,813	-122	-2.10%	4
2-63-00-131-00	ECO DEVELOPMENT - LAPP	18,491	0	18,491	20,009	1,518	7.59%	4
2-63-00-132-00	ECO DEVELOPMENT - AUMA	1,823	0	1,823	1,992	169	8.48%	4
2-63-00-133-00	ECO DEVELOPMENT - SUNLIFE	7,353	0	7,353	7,966	613	7.70%	4
2-63-00-200-00	ECO DEVELOPMENT - GENERAL SERVICES	898	0	898	2,800	1,902	67.93%	
2-63-00-211-00	ECO DEVELOPMENT - TRAVEL & SUBSISTENCE	3,566	0	3,566	7,024	3,458	49.23%	
2-63-00-215-00	ECO DEVELOPMENT - FREIGHT	34	0	34	350	316	90.29%	
2-63-00-217-00	ECO DEVELOPMENT - POSTAGE	600	0	600	740	140	18.92%	
2-63-00-220-00	ECO DEVELOPMENT - ADVERTISING & PROMOTION	69,146	0	69,146	38,010	-31,136	-81.92%	5
2-63-01-220-00	ECO DEVELOPMENT - PROMO.-GENERAL SERVICES	12,160	0	12,160	12,250	90	0.73%	
2-63-02-220-00	ECO DEVELOPMENT - PROMO.-GEN. SUPPLIES	8,334	0	8,334	10,000	1,666	16.66%	
2-63-00-223-00	ECO DEVELOPMENT - MEMBERSHIPS & CONF. FEES	5,643	0	5,643	5,833	190	3.26%	
2-63-00-260-00	ECO DEVELOPMENT - OFFICE/SOFTWARE RENT	510	0	510	519	9	1.73%	
2-63-00-345-00	ECO DEVELOPMENT - PLANNING & PROJECTS	5,216	0	5,216	0	-5,216	#DIV/0!	6
2-63-00-500-00	ECO DEVELOPMENT - GENERAL SUPPLIES	471	0	471	500	29	5.80%	
2-63-00-530-00	ECO DEVELOPMENT - PHOTOCOPYING	889	0	889	875	-14	-1.60%	
2-63-00-555-00	ECO DEVELOPMENT - COMPUTER HARDWARE & SOFTWARE	0	0	0	1,050	1,050	100.00%	
2-63-00-760-00	ECO DEVELOPMENT - TRANSFER TO RESERVES	16,500	0	16,500	15,500	-1,000	-6.45%	7
2-63-00-762-00	ECO DEVELOPMENT - TRANSFER TO CAPITAL	14,968	0	14,968	0	-14,968	#DIV/0!	8
2-63-00-765-00	ECO DEVELOPMENT - TRANSFER TO GRANTS	29,104	0	29,104	0	-29,104	#DIV/0!	2
2-63-00-777-00	ECO DEVELOPMENT - EVENTS & INCENTIVE PROGRAMS	25,703	0	25,703	30,500	4,797	15.73%	
	<b>TOTAL EXPENSES</b>	<b>372,528</b>	<b>0</b>	<b>372,528</b>	<b>312,699</b>	<b>-59,829</b>	<b>-19.13%</b>	
	<b>NET SURPLUS/DEFICIT</b>	<b>-255,702</b>	<b>0</b>	<b>-255,702</b>	<b>-283,699</b>	<b>27,997</b>		

1) Sponsorship								
Bio Mass Feedstock Study - 1,500								
2016 Travel Alberta Ad Campaign - 6,300								
2) Travel Alberta - Explore Sundre								
3) Transfer from Reserves								
Way finding Signs - 14,968 (Economic Development Reserves)								
Bio Mass Feedstock Study - 3,500 (Economic Development Reserves)								
4) Changes due to staff turnover & allocation adjustments								
5) Over expenditure offset by Travel Alberta Explore Sundre grant (29,104) and local sponsorships (6,300)								
6) Planning Project - Bio Mass Feedstock Study - 5,000								
7) Transfer to Reserves								
Way finding Signs - 15,000								
Sundre Day Care SEDIF Grant (approved in 2016 but to be paid in 2017) - 1,500								
8) Transfer to Capital								
Way finding Signs - 14,968								

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**TOWN OF SUNDRÉ**

**2016 BUDGET**

**LIBRARY**

Cost Centre: 75

<b>Account</b>	<b>Description</b>	<b>2016 Year to Date</b>	<b>Projected Balance for the Year</b>	<b>Projected Year End Balance</b>	<b>2016 Revised Budget</b>	<b>Variance</b>	<b>Percent Change</b>	
<b>Revenues</b>								
1-75-00-410-00	LIBRARY-SALE OF SERVICES	137,176	5,244	142,420	127,087	15,333	12.06%	1
1-75-00-850-00	LIBRARY - MOUNTAIN VIEW COUNTY	37,259	-	37,259	37,378	(119)	-0.32%	
	<b>TOTAL REVENUE</b>	<b>174,435</b>	<b>5,244</b>	<b>179,679</b>	<b>164,465</b>	<b>15,214</b>	<b>9.25%</b>	
<b>Expenses</b>								
2-75-00-110-00	LIBRARY-SALARIES & WAGES	127,446	0	127,446	113,949	-13,497	-11.84%	1
2-75-00-130-00	LIBRARY-EI & CPP	8,842	0	8,842	7,631	-1,211	-15.87%	1
2-75-00-131-00	LIBRARY-LAPP	6,131	0	6,131	5,507	-624	-11.33%	1
2-75-00-200-00	LIBRARY-TOWN CONTRIBUTIONS	105,001	0	105,001	105,001	0	0.00%	
2-75-00-201-00	PARKLAND REGIONAL LIBRARY	21,237	0	21,237	22,298	1,061	4.76%	
2-75-00-770-00	LIBRARY - TRANSFER TO LIBRARY	37,259	0	37,259	37,378	119	0.32%	
	<b>TOTAL EXPENSES</b>	<b>305,916</b>	<b>0</b>	<b>305,916</b>	<b>291,764</b>	<b>-14,152</b>	<b>-33.97%</b>	
	<b>NET SURPLUS/DEFICIT</b>	<b>-131,481</b>	<b>5,244</b>	<b>-126,237</b>	<b>-127,299</b>	<b>1,062</b>		
1) Cost of Salaries, EI, CPP & LAPP repaid by the Library								

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**TOWN OF SUNDRÉ  
2016 BUDGET  
SUNDRÉ COMMUNITY CENTRE**

Cost Centre: 77

Account	Description	2016 Year to Date	Projected Balance for the Year	Projected Year End Balance	2016 Revised Budget	Variance	Percent Change
<b>Revenues</b>							
1-77-00-410-00	SUNDRÉ COMM CENTRE - SALE OF SERVICES (Tenant Utilities)	20,723	-	20,723	23,768	(3,045)	-12.81%
1-77-00-550-00	SUNDRÉ COMM CENTRE - INTEREST INCOME	-	-	-	100	(100)	-100.00%
1-77-00-560-00	SUNDRÉ COMM CENTRE - FACILITY RENTAL INCOME	20,336	-	20,336	27,267	(6,931)	-25.42%
1-77-00-562-00	SUNDRÉ COMM CENTRE - MAINTENANCE COSTS RECOVERY	34,349	-	34,349	34,348	1	0.00%
1-77-00-850-00	SUNDRÉ COMM CENTRE - MOUNTAIN VIEW COUNTY REC GRANT	25,674	-	25,674	25,674	-	0.00%
1-77-00-920-00	SUNDRÉ COMM CENTRE - TRANSFER FROM RESERVES	17,861	3,259	21,120	-	21,120	#DIV/0!
	<b>TOTAL REVENUE</b>	<b>118,943</b>	<b>3,259</b>	<b>122,202</b>	<b>111,157</b>	<b>11,045</b>	<b>9.94%</b>
<b>Expenses</b>							
2-77-00-110-00	SUNDRÉ COMM CENTRE - SALARIES & WAGES	1,270	0	1,270	0	-1,270	0.00%
2-77-00-110-01	SUNDRÉ COMM CENTRE - WCB	0	0	0	0	0	0.00%
2-77-00-130-00	SUNDRÉ COMM CENTRE - EI & CPP	84	0	84	0	-84	0.00%
2-77-00-131-00	SUNDRÉ COMM CENTRE - LAPP	126	0	126	0	-126	0.00%
2-77-00-132-00	SUNDRÉ COMM CENTRE - AUMA	86	0	86	0	-86	0.00%
2-77-00-133-00	SUNDRÉ COMM CENTRE - SUNLIFE	0	0	0	0	0	0.00%
2-77-00-200-00	SUNDRÉ COMM CENTRE - TOWN GENERAL SERVICES	2,133	0	2,133	2,000	-133	-6.65%
2-77-00-201-00	SUNDRÉ COMM CENTRE - TOWN SCC CLEANING & CLEANING SUPPLIES	6,985	0	6,985	11,300	4,315	38.19%
2-77-00-216-00	SUNDRÉ COMM CENTRE - TELEPHONE	722	0	722	0	-722	#DIV/0!
2-77-00-220-00	SUNDRÉ COMM CENTRE - ADVERTISING	3,145	0	3,145	3,855	710	18.42%
2-77-00-274-00	SUNDRÉ COMM CENTRE - INSURANCE	9,519	0	9,519	11,450	1,931	16.86%
2-77-00-500-00	SUNDRÉ COMM CENTRE - TOWN GENERAL SUPPLIES	3,660	0	3,660	600	-3,060	-510.00%
2-77-00-541-00	SUNDRÉ COMM CENTRE - WATER, SEWER & GARBAGE	5,871	0	5,871	4,080	-1,791	-43.90%
2-77-00-542-00	SUNDRÉ COMM CENTRE - NATURAL GAS	7,462	0	7,462	12,240	4,778	39.04%
2-77-00-543-00	SUNDRÉ COMM CENTRE - ELECTRICITY	23,267	0	23,267	28,560	5,293	18.53%
2-77-00-555-00	SUNDRÉ COMM CENTRE - COMPUTER HARDWARE & SOFTWARE	0	0	0	100	100	100.00%
2-77-00-562-00	SUNDRÉ COMM CENTRE - TOWN BUILDING REPAIR & MAINTENANCE	10,065	0	10,065	2,830	-7,235	-255.65%
2-77-00-562-01	SUNDRÉ COMM CENTRE - COMMUNITY SERVICE OFFICE RELOCATION	21,120	0	21,120	0	-21,120	#DIV/0!
2-77-00-570-00	SUNDRÉ COMM CENTRE - TENANT GENERAL SERVICES & R&M	6,034	0	6,034	11,855	5,821	49.10%
2-77-00-571-00	SUNDRÉ COMM CENTRE - TENANT SIGN MAINTENANCE	142	0	142	500	358	71.60%
2-77-00-760-00	SUNDRÉ COMM CENTRE - TRANSFER TO RESERVES	9,000	0	9,000	9,100	100	1.10%
2-77-00-761-00	SUNDRÉ COMM CENTRE - TRANSFER TO OPERATING	0	6,463	6,463	6,463	0	0.00%
2-77-00-762-00	SUNDRÉ COMM CENTRE - TRANSFER TO CAPITAL	0	0	0	0	0	#DIV/0!
2-77-00-831-00	SUNDRÉ COMM CENTRE - DEBENTURE INTEREST PAYMENT	7,840	0	7,840	7,840	0	0.00%
2-77-00-832-00	SUNDRÉ COMM CENTRE - DEBENTURE PRINCIPAL PAYMENT	28,539	0	28,539	28,539	0	0.00%
	<b>TOTAL EXPENSES</b>	<b>147,070</b>	<b>6,463</b>	<b>153,533</b>	<b>141,312</b>	<b>-12,221</b>	<b>-8.65%</b>
	<b>NET SURPLUS/DEFICIT</b>	<b>-28,127</b>	<b>-3,204</b>	<b>-31,331</b>	<b>-30,155</b>	<b>-1,176</b>	
1)	Facility rental income down in 2016 reflecting downturn in economic environment (2015 revenues were 23,535)						

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2) Transfer from Reserves								
Community Services Office Relocation - 21,120 (Sundre Community Centre Reserves)								
3) 2016 costs below budget but in line with 2015 (24,226)								
4) Town/Tenant Building Maintenance - combined budgets over 1,414								
5) Transfer to Reserves								
Dishwasher - 2,000								
Tables & Chairs - 2,000								
Town & Tenant Capital - 5,000								

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**TOWN OF SUNDRE**

**2016 BUDGET**

**ARENA**

Cost Centre: 80

Account	Description	2016 Year to Date	Projected Balance for the Year	Projected Year End Balance	2016 Revised Budget	Variance	Percent Change	
<b>Revenues</b>								
1-80-00-410-00	ARENA - USER FEES	94,869	-	94,869	108,956	(14,087)	-12.93%	1
1-80-00-412-00	ARENA - PUBLIC SKATING SPONSORSHIP	-	-	-	500	(500)	-100.00%	
1-80-00-412-01	ARENA - RECYCLING FUNDS	478	-	478	1,000	(522)	-52.20%	
1-80-00-550-00	ARENA - INTEREST	200	-	200	700	(500)	-71.43%	
1-80-00-560-00	ARENA - SIGN RENTALS	9,082	-	9,082	9,678	(596)	-6.16%	
1-80-00-570-00	ARENA - FUNDRAISERS/EVENT CONTRIBUTION	-	-	-	-	-	#DIV/0!	
1-80-00-590-00	ARENA - DONATIONS	-	-	-	-	-	#DIV/0!	
1-80-00-840-00	ARENA - PROV. COND. GRANT (OPERATING)	-	-	-	-	-	#DIV/0!	
1-80-00-841-00	ARENA - PROV. COND. GRANT (CAPITAL)	-	-	-	-	-	#DIV/0!	
1-80-00-850-00	ARENA - MOUNTAIN VIEW COUNTY	140,000	-	140,000	140,000	-	0.00%	
1-80-00-920-00	ARENA - TRANSFER FROM RESERVES	19,824	-	19,824	-	19,824	#DIV/0!	2
1-80-00-925-00	ARENA - GRANT UTILIZATION	-	-	-	-	-	#DIV/0!	
1-80-00-930-00	ARENA - TRANSFER TO CAPITAL	-	-	-	-	-	#DIV/0!	
1-80-00-940-00	ARENA - TRANSFER FROM OPERATING	-	-	-	-	-	#DIV/0!	
	<b>TOTAL REVENUE</b>	<b>264,453</b>	<b>-</b>	<b>264,453</b>	<b>260,834</b>	<b>3,619</b>	<b>1.39%</b>	
<b>Expenses</b>								
2-80-00-110-00	ARENA - SALARIES & WAGES	174,690	0	174,690	194,946	20,256	10.39%	3
2-80-00-110-01	ARENA - WCB	1,854	0	1,854	0	-1,854	#DIV/0!	3
2-80-00-130-00	ARENA - EI & CPP	9,913	0	9,913	11,805	1,892	16.03%	3
2-80-00-131-00	ARENA - LAPP	17,347	0	17,347	19,928	2,581	12.95%	3
2-80-00-132-00	ARENA - AUMA	1,870	0	1,870	2,170	300	13.82%	3
2-80-00-133-00	ARENA - SUNLIFE	8,512	0	8,512	8,172	-340	-4.16%	3
2-80-00-200-00	ARENA - GENERAL SERVICES	17,446	0	17,446	16,630	-816	-4.91%	
2-80-00-205-00	ARENA - BLADE SHARPENING	858	0	858	900	42	4.67%	
2-80-00-207-00	ARENA - IT SUPPORT	319	0	319	0	-319	#DIV/0!	
2-80-00-208-00	ARENA - GARBAGE REMOVAL	1,229	0	1,229	2,000	771	38.55%	
2-80-00-209-00	ARENA - LEASE FOR LIGHTING	2,856	0	2,856	0	-2,856	#DIV/0!	
2-80-00-210-00	ARENA - ICE PLANT MAINTENANCE	17,943	0	17,943	8,600	-9,343	-108.64%	4
2-80-00-211-00	ARENA - TRAVEL & SUBSISTENCE	1,055	0	1,055	643	-412	-64.07%	
2-80-00-215-00	ARENA - FREIGHT	43	0	43	700	657	93.86%	
2-80-00-216-00	ARENA - TELEPHONE	1,464	0	1,464	2,115	651	30.78%	
2-80-00-217-00	ARENA - POSTAGE	300	0	300	370	70	18.92%	
2-80-00-220-00	ARENA - ADVERTISING	4,156	0	4,156	4,440	284	6.40%	
2-80-00-223-00	ARENA - MUN. MEMB./CONF. FEES/TRAINING	3,761	0	3,761	2,239	-1,522	-67.98%	
2-80-00-260-00	ARENA - OFFICE/SOFTWARE RENT	510	0	510	519	9	1.73%	
2-80-00-261-00	ARENA - SHOP RENT	8,486	0	8,486	9,238	752	8.14%	
2-80-00-274-00	ARENA - INSURANCE	21,666	0	21,666	26,202	4,536	17.31%	
2-80-00-500-00	ARENA - GENERAL SUPPLIES	13,521	0	13,521	10,000	-3,521	-35.21%	
2-80-00-522-00	ARENA - PPE AND SAFETY SUPPLIES	440	0	440	1,000	560	56.00%	

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2-80-00-525-00	ARENA - FUEL AND FLUIDS	1,324	0	1,324	3,500	2,176	62.17%	
2-80-00-528-00	ARENA - SMALL TOOLS	300	0	300	200	-100	-50.00%	
2-80-00-530-00	ARENA - PHOTOCOPYING	533	0	533	525	-8	-1.52%	
2-80-00-535-00	ARENA - OFFICE SUPPLIES	305	0	305	100	-205	-205.00%	
2-80-00-541-00	ARENA - UTILITIES-WATER & SEWER	6,970	0	6,970	7,875	905	11.49%	
2-80-00-542-00	ARENA - UTILITIES-NATURAL GAS	7,492	0	7,492	11,550	4,058	35.13%	
2-80-00-543-00	ARENA - UTILITIES-ELECTRICITY	36,962	0	36,962	39,900	2,938	7.36%	
2-80-00-555-00	ARENA - COMPUTER HARDWARE & SOFTWARE	0	0	0	100	100	100.00%	
2-80-00-560-00	ARENA - VEHICLE/EQUIPMENT REPAIR	13,081	0	13,081	5,000	-8,081	-161.62%	5
2-80-00-562-00	ARENA - BUILDING REPAIR & MAINTENANCE	33,862	0	33,862	20,000	-13,862	-69.31%	6
2-80-00-760-00	ARENA - TRANSFER TO RESERVES	22,000	0	22,000	22,700	700	3.08%	7
2-80-00-762-00	ARENA - TRANSFER TO CAPITAL	19,824	0	19,824	0	-19,824	#DIV/0!	8
	<b>TOTAL EXPENSES</b>	<b>452,892</b>	<b>0</b>	<b>452,892</b>	<b>434,067</b>	<b>-18,825</b>	<b>-4.34%</b>	
	<b>NET SURPLUS/DEFICIT</b>	<b>-188,439</b>	<b>0</b>	<b>-188,439</b>	<b>-173,233</b>	<b>-15,206</b>		
	1) Arena rentals down from budget but up over 2015 (89,020)							
	2) Transfer from Reserves Arena Radiant Heaters - 19,824 (Facilities Reserves)							
	3) Changes due to staff turnover & allocations adjustments							
	4) Major work done on ice plant in July (8,363)							
	5) Major work done on Olympia in Oct (7,888)							
	6) Repairs to building including concession due to water break							
	7) Transfers to Reserves New Arena - 5,000 Olympia - 12,000 Compressor - 5,000							
	8) Transfer to Capital Radiant Heaters - 19,824							

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**TOWN OF SUNDRE  
2016 BUDGET  
GREENWOOD CAMPGROUND**

Cost Centre: 82

Account	Description	2016 Year to Date	Projected Balance for the Year	Projected Year End Balance	2016 Revised Budget	Variance	Percent Change	
<b>Revenues</b>								
1-82-00-410-00	GW CAMPGROUND - USER FEE REVENUE	27,130	-	27,130	42,080	(14,950)	-35.53%	1
1-82-00-411-00	GW CAMPGROUND - WOOD SUPPLY SALES	1,059	-	1,059	2,630	(1,571)	-59.73%	
1-82-00-412-00	GW CAMPGROUND - DUMPING STATION FEES	487	-	487	1,578	(1,091)	-69.14%	
1-82-00-550-00	GW CAMPGROUND - INTEREST	-	-	-	250	(250)	-100.00%	
1-82-00-830-00	GW CAMPGROUND - DISASTER RECOVERY	-	-	-	-	-	#DIV/0!	
1-82-00-920-00	GW CAMPGROUND - TRANS. FROM RESERVES	-	-	-	-	-	#DIV/0!	
	<b>TOTAL REVENUE</b>	<b>28,676</b>	<b>-</b>	<b>28,676</b>	<b>46,538</b>	<b>(17,862)</b>	<b>-38.38%</b>	
<b>Expenses</b>								
2-82-00-110-00	GW CAMPGROUND - SALARIES & WAGES	19,796	0	19,796	21,973	2,177	9.91%	2
2-82-00-110-01	GW CAMPGROUND - WCB	324	0	324		-324	#DIV/0!	2
2-82-00-130-00	GW CAMPGROUND - EI & CPP	1,080	0	1,080	1,424	344	24.16%	2
2-82-00-131-00	GW CAMPGROUND - LAPP	1,739	0	1,739	2,280	541	23.73%	2
2-82-00-132-00	GW CAMPGROUND - AUMA	176	0	176	255	79	30.98%	2
2-82-00-133-00	GW CAMPGROUND - SUNLIFE	1,194	0	1,194	1,241	47	3.79%	2
2-82-00-200-00	GW CAMPGROUND - GENERAL SERVICES	21,955	0	21,955	21,750	-205	-0.94%	
2-82-00-208-00	GW CAMPGROUND - GARBAGE REMOVAL	600	0	600	1,200	600	50.00%	
2-82-00-215-00	GW CAMPGROUND - FREIGHT	0	0	0	0	0	#DIV/0!	
2-82-00-216-00	GW CAMPGROUND - TELEPHONE	695	0	695	900	205	22.78%	
2-82-00-220-00	GW CAMPGROUND - ADVERTISING	295	0	295	750	455	60.67%	
2-82-00-261-00	GW CAMPGROUND - SHOP RENT	2,122	0	2,122	2,310	188	8.14%	
2-82-00-274-00	GW CAMPGROUND - INSURANCE	2,598	0	2,598	2,420	-178	-7.36%	
2-82-00-500-00	GW CAMPGROUND - GENERAL SUPPLIES	3,139	0	3,139	5,000	1,861	37.22%	
2-82-00-511-00	GW CAMPGROUND - WOOD SUPPLIES	0	0	0	2,000	2,000	100.00%	
2-82-00-512-00	GW CAMPGROUND - SIGNS	0	0	0	150	150	100.00%	
2-82-00-525-00	GW CAMPGROUND - FUEL AND FLUIDS	69	0	69	300	231	77.00%	
2-82-00-530-00	GW CAMPGROUND - PHOTOCOPYING	178	0	178	175	-3	-1.71%	
2-82-00-535-00	GW CAMPGROUND - OFF. SUPPLIES/PRINTING	0	0	0	50	50	100.00%	
2-82-00-541-00	GW CAMPGROUND - UTILITIES-WATER & SEWER	1,847	0	1,847	2,000	153	7.65%	
2-82-00-542-00	GW CAMPGROUND - UTILITIES-NATURAL GAS	711	0	711	1,000	289	28.90%	
2-82-00-543-00	GW CAMPGROUND - UTILITIES-ELECTRICITY	4,186	0	4,186	4,000	-186	-4.65%	
2-82-00-560-00	GW CAMPGROUND - VEHICLE/EQUIPMENT R&M	0	0	0	500	500	100.00%	
2-82-00-562-00	GW CAMPGROUND - BUILDING R&M	2,564	0	2,564	300	-2,264	-754.67%	
2-82-00-760-00	GW CAMPGROUND - TRANSFER TO RESERVES	0	0	0	250	250	100.00%	
2-82-00-762-00	GW CAMPGROUND - TRANSFER TO CAPITAL	0	0	0	0	0	#DIV/0!	
	<b>TOTAL EXPENSES</b>	<b>65,268</b>	<b>0</b>	<b>65,268</b>	<b>72,228</b>	<b>6,960</b>	<b>9.64%</b>	
	<b>NET SURPLUS/DEFICIT</b>	<b>-36,592</b>	<b>0</b>	<b>-36,592</b>	<b>-25,690</b>	<b>-10,902</b>		

1) Reflects actual usage after closure in 2015

2) Changes due to staff turnovers & allocation adjustments

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## TOWN OF SUNDRE

## 2016 BUDGET

## PARKS

Cost Centre: 84

Account	Description	2016 Year to Date	Projected Balance for the Year	Projected Year End Balance	2016 Revised Budget	Variance	Percent Change	
<b>Revenues</b>								
1-84-00-410-00	PARKS - SALE OF SERVICES & SUPPLIES	-	2,250	2,250	1,000	1,250	125.00%	
1-84-00-411-00	PARKS - SALE OF FIXED ASSETS	11,690	-	11,690	-	11,690	#DIV/0!	1
1-84-00-412-01	PARKS - SPONSORSHIP	-	-	-	-	-	#DIV/0!	
1-84-00-550-00	PARKS - INTEREST	-	-	-	500	(500)	-100.00%	
1-84-00-560-00	PARKS - GRANTS NON-GOVERNMENT	-	-	-	-	-	#DIV/0!	
1-84-00-590-00	PARKS - DONATIONS - SKATEBOARD PARK	2,119	-	2,119	-	2,119	#DIV/0!	2
1-84-00-840-00	PARKS - PROV. COND. GRANT (STEP)	8,175	-	8,175	-	8,175	#DIV/0!	3
1-84-00-920-00	PARKS - TRANSFER FROM RESERVES	46,433	-	46,433	50,000	(3,567)	-7.13%	4
1-84-00-925-00	PARKS - GRANT UTILIZATION	99,429	-	99,429	108,000	(8,571)	-7.94%	5
1-84-00-930-00	PARKS - TRANSFER FROM OPERATING	-	-	-	-	-	#DIV/0!	
1-84-00-940-00	PARKS - TRANSFER FROM CAPITAL	-	-	-	-	-	#DIV/0!	
	<b>TOTAL REVENUE</b>	<b>167,846</b>	<b>2,250</b>	<b>170,096</b>	<b>159,500</b>	<b>10,596</b>	<b>6.64%</b>	
<b>Expenses</b>								
2-84-00-110-00	PARKS - SALARIES & WAGES	165,059	0	165,059	195,325	30,266	15.50%	6
2-84-00-110-01	PARKS - WCB	1,776	0	1,776	0	-1,776	#DIV/0!	6
2-84-00-130-00	PARKS - EI & CPP	9,399	0	9,399	12,356	2,957	23.93%	6
2-84-00-131-00	PARKS - LAPP	17,098	0	17,098	18,962	1,864	9.83%	6
2-84-00-132-00	PARKS - AUMA	1,845	0	1,845	2,084	239	11.47%	6
2-84-00-133-00	PARKS - SUNLIFE	8,235	0	8,235	7,790	-445	-5.71%	6
2-84-00-200-00	PARKS - GENERAL SERVICES	8,440	0	8,440	6,200	-2,240	-36.13%	
2-84-00-207-00	PARKS - IT SUPPORT	0	0	0	0	0	#DIV/0!	
2-84-00-208-00	PARKS - GARBAGE REMOVAL	500	0	500	500	0	0.00%	
2-84-00-210-00	PARKS - WEED CONTROL	11,737	0	11,737	10,500	-1,237	-11.78%	
2-84-00-211-00	PARKS - TRAVEL & SUBSISTENCE	257	0	257	1,103	846	76.70%	
2-84-00-215-00	PARKS - FREIGHT	22	0	22	200	178	89.00%	
2-84-00-216-00	PARKS - TELEPHONE	1,113	0	1,113	1,000	-113	-11.30%	
2-84-00-220-00	PARKS - ADVERTISING	1,039	0	1,039	1,110	71	6.40%	
2-84-00-223-00	PARKS - MUN. MEMB./CONF. FEES/TRAINING	763	0	763	2,939	2,176	74.04%	
2-84-00-260-00	PARKS - OFFICE/SOFTWARE RENT	2,295	0	2,295	2,334	39	1.67%	
2-84-00-261-00	PARKS - SHOP RENT	38,187	0	38,187	41,572	3,385	8.14%	
2-84-00-274-00	PARKS - INSURANCE	4,288	0	4,288	4,480	192	4.29%	
2-84-00-500-00	PARKS - GENERAL GOODS & SUPPLIES	9,404	0	9,404	19,200	9,796	51.02%	7
2-84-00-522-00	PARKS - PPE AND SAFETY SUPPLIES	282	0	282	1,000	718	71.80%	
2-84-00-525-00	PARKS - FUEL AND FLUIDS	7,470	0	7,470	6,630	-840	-12.67%	
2-84-00-528-00	PARKS - SMALL TOOLS	357	0	357	3,000	2,643	88.10%	
2-84-00-530-00	PARKS - PHOTOCOPYING	388	0	388	175	-213	-121.71%	
2-84-00-535-00	PARKS - OFFICE SUPPLIES	0	0	0	100	100	100.00%	
2-84-00-550-00	PARKS - PLAYGROUND R & M	4,973	0	4,973	5,000	27	0.54%	
2-84-00-555-00	PARKS - COMPUTER HARDWARE & SOFTWARE	0	0	0	100	100	100.00%	
2-84-00-560-00	PARKS - VEHICLE/EQUIPMENT R & M	1,338	0	1,338	5,000	3,662	73.24%	

2-84-00-563-00	PARKS - LANDSCAPING	1,500	0	1,500	2,500	1,000	40.00%	
2-84-00-760-00	PARKS - TRANSFER TO RESERVES	26,500	11,690	38,190	27,000	-11,190	-41.44%	8
2-84-00-761-00	PARKS - TRANSFER TO OPERATING	0	0	0	0	0	#DIV/0!	
2-84-00-762-00	PARKS - TRANSFER TO CAPITAL	141,203	0	141,203	158,000	16,797	10.63%	9
2-84-00-765-00	PARKS - TRANSFER TO GRANTS	8,175	0	8,175	8,175	0	0.00%	3
	<b>TOTAL EXPENSES</b>	<b>473,643</b>	<b>11,690</b>	<b>485,333</b>	<b>544,335</b>	<b>59,002</b>	<b>10.84%</b>	
	<b>NET SURPLUS/DEFICIT</b>	<b>-305,797</b>	<b>-9,440</b>	<b>-315,237</b>	<b>-384,835</b>	<b>69,598</b>		
	1) Sale of Kubota F3060 Tractor and attachments							
	2) Skateboard Park Donation							
	3) 2016 STEP Grant							
	4) Transfer from Reserves							
	Parks Mower - 46,433 (Parks Reserve)							
	5) Grants Utilization							
	North End Park - 50,224 (Gas Tax Fund)							
	Betty Rose Park - 44,545 (Gas Tax Fund)							
	2016 STEP Grant - 4,660							
	6) Changes due to staff turnovers & allocation adjustments							
	7) Cost continue to decrease ; 2015 costs were 11,959							
	8) Transfer to Reserves							
	New Mower - 7,750							
	Central Recreation Plan - 5,000							
	Mule Unit 144 - 6,250							
	Replace Unit 146 - 2,500							
	Replace Unit 147 - 2,500							
	Replace Unit 148 - 2,500							
	Sale proceeds from Kubota F3060 tractor & attachments - 11,690							
	9) Transfer to Capital							
	North End Park - 50,225							
	Betty Rose Park - 44,545							
	New Parks Mower - 46,433							

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**TOWN OF SUNDRE  
2016 BUDGET  
RECREATION & CULTURE**

Cost Centre: 85

Account	Description	2016 Year to Date	Projected Balance for the Year	Projected Year End Balance	2016 Revised Budget	Variance	Percent Change	
<b>Revenues</b>								
1-85-00-550-00	REC. & CULT. BRD. - INTEREST	-	-	-	-	-	#DIV/0!	
1-85-00-560-00	REC. & CULT. BRD. - GRANTS NON-GOVT	-	-	-	-	-	#DIV/0!	
1-85-00-850-00	REC. & CULT. BRD. - COUNTY TAX LEVY	136,880	-	136,880	138,184	(1,304)	-0.94%	
1-85-00-920-00	REC. & CULT. BRD. - TRANS. FROM RESERVES	11,704	-	11,704	-	11,704	#DIV/0!	1
	<b>TOTAL REVENUE</b>	<b>148,584</b>	<b>-</b>	<b>148,584</b>	<b>138,184</b>	<b>10,400</b>	<b>7.53%</b>	
<b>Expenses</b>								
2-85-00-770-00	REC. & CULT. BRD. - TRANS. TO NON-GOV'T ORG.	204,985	0	204,985	193,281	(11,704)	-6.06%	1
	<b>TOTAL EXPENSES</b>	<b>204,985</b>	<b>0</b>	<b>204,985</b>	<b>193,281</b>	<b>-11,704</b>	<b>-6.06%</b>	
	<b>NET SURPLUS/DEFICIT</b>	<b>-56,401</b>	<b>0</b>	<b>-56,401</b>	<b>-55,097</b>	<b>-1,304</b>		
	1) Transfer from Reserves - to cover grants utilizing 2015 funds transferred to reserves Sundre & District Allied Arts Council - 11,704							

Of

**TOWN OF SUNDRE  
2016 BUDGET  
COMMUNITY SERVICES**

Cost Centre: 86

Account	Description	2016 Year to Date	Projected Balance for the Year	Projected Year End Balance	2016 Revised Budget	Variance	Percent Change	
<b>Revenues</b>								
1-86-00-410-00	COMM. SERV. - SALE OF SERVICES	2,250	4,213	6,463	6,463	-	0.00%	
1-86-00-412-00	COMM. SERV. - PROGRAM FEES	2,250	-	2,250		2,250	#DIV/0!	
1-86-00-550-00	COMM. SERV. - INTEREST REVENUE	-	-	-	100	(100)	-100.00%	
1-86-00-590-00	COMM. SERV. - DONATIONS	-	-	-	-	-	#DIV/0!	
1-86-00-840-00	COMM. SERV. - PROV COND GRANTS (OP)	3,969	-	3,969	-	3,969	#DIV/0!	
1-86-00-841-00	COMM. SERV. - PROV. COND. GRANT (CAP)	-	-	-	-	-	#DIV/0!	
1-86-00-850-00	COMM. SERV. - MOUNTAIN VIEW COUNTY	50,037	-	50,037	50,037	-	0.00%	
1-86-00-920-00	COMM. SERV. - TRANS. FROM RESERVES	10,000	-	10,000	-	10,000	#DIV/0!	1
1-86-00-920-00	COMM. SERV. - GRANT UTILIZATION	4,256	-	4,256	-	4,256	#DIV/0!	
	<b>TOTAL REVENUE</b>	<b>72,762</b>	<b>4,213</b>	<b>76,975</b>	<b>56,600</b>	<b>20,375</b>	<b>36.00%</b>	
<b>Expenses</b>								
2-86-00-110-00	COMM. SERV. - SALARIES & WAGES	79,423	-	79,423	71,984	(7,439)	-10.33%	2
2-86-00-110-01	COMM. SERV. - WCB	604	-	604	-	(604)	#DIV/0!	2
2-86-00-130-00	COMM. SERV. - EI & CPP	3,946	-	3,946	4,581	635	13.86%	2
2-86-00-131-00	COMM. SERV. - LAPP	5,162	-	5,162	8,455	3,293	38.95%	2
2-86-00-132-00	COMM. SERV. - AUMA	391	-	391	955	564	59.06%	2
2-86-00-133-00	COMM. SERV. - SUNLIFE	5,528	-	5,528	6,963	1,435	20.61%	2
2-86-00-200-00	COMM. SERV. - GENERAL SERVICES	8,627	-	8,627	5,250	(3,377)	-64.32%	
2-86-00-211-00	COMM. SERV. - TRAVEL & SUBSISTENCE	878	-	878	1,690	812	48.05%	
2-86-00-216-00	COMM. SERV. - TELEPHONE	5,509	-	5,509	4,320	(1,189)	-27.52%	
2-86-00-220-00	COMM. SERV. - ADVERTISING	928	-	928	750	(178)	-23.73%	
2-86-00-223-00	COMM. SERV. - MEMBERSHIPS & CONF.FEES	1,192	-	1,192	700	(492)	-70.29%	
2-86-00-500-00	COMM. SERV. - GENERAL SUPPLIES	10,103	-	10,103	13,070	2,967	22.70%	
2-86-00-530-00	COMM. SERV. - PHOTOCOPYING	513	-	513	525	12	2.29%	
2-86-00-555-00	COMM. SERV. - COMPUTER HARDWARE & SOFTWARE	99	-	99	50	(49)	-98.00%	
2-86-00-760-00	COMM. SERV. - TRANS. TO RESERVES	-	-	-	100	100	100.00%	
2-86-00-765-00	COMM. SERV. - TRANS. TO GRANTS	2,000	-	2,000	-	(2,000)	#DIV/0!	
2-86-00-770-00	COMM. SERV. - COMMUNITY EVENT DONATIONS	28,010	-	28,010	20,000	(8,010)	-40.05%	3
2-86-02-200-00	COMM. SERV. - CELEBRATIONS	9,222	-	9,222	17,000	7,778	45.75%	4
	<b>TOTAL EXPENSES</b>	<b>162,135</b>	<b>-</b>	<b>162,135</b>	<b>156,393</b>	<b>(5,742)</b>	<b>-3.67%</b>	
	<b>NET SURPLUS/DEFICIT</b>	<b>(89,373)</b>	<b>4,213</b>	<b>(85,160)</b>	<b>(99,793)</b>	<b>14,633</b>		
1)	Transfer from Reserves							
	Gift to MVSH for Courtyard Garden - 10,000 (MVSH Reserve)							
2)	Changes due to staff turnover & allocations adjustments							
3)	Gift of 10,000 to MVSH charged to this line item							
4)	Did not do a Volunteer Appreciation activity - 5,000 balance of savings in Canada Day celebration							

TOWN OF SUNDRE

2016 BUDGET

TRAILS

Cost Centre: 87

Account	Description	2016 Year to Date	Projected Balance for the Year	Projected Year End Balance	2016 Revised Budget	Variance	Percent Change
<b>Revenues</b>							
1-87-00-550-00	TRAILS - INTEREST	-	-	-	500	(500)	-100.00%
1-87-00-840-00	TRAILS - PROV. COND. GRANT (OPERATING)	-	-	-	-	-	#DIV/0!
1-87-00-841-00	TRAILS - PROV. COND GRANT (CAPITAL)	-	-	-	-	-	#DIV/0!
1-87-00-850-00	TRAILS - MTN. VIEW REC. GRANT	22,721	-	22,721	22,721	-	0.00%
1-87-00-920-00	TRAILS - TRANS. FROM RESERVES	1,468	-	1,468	-	1,468	#DIV/0!
1-87-00-925-00	TRAILS - GRANT UTILIZATION	409	-	409	-	409	#DIV/0!
1-87-00-930-00	TRAILS - TRANS. FROM OPERATING FUNCTION	-	-	-	-	-	#DIV/0!
1-87-00-940-00	TRAILS - TRANS. FROM CAPITAL FUNCTION	-	-	-	-	-	#DIV/0!
	<b>TOTAL REVENUE</b>	<b>24,598</b>	<b>-</b>	<b>24,598</b>	<b>23,221</b>	<b>1,377</b>	<b>5.93%</b>
<b>Expenses</b>							
2-87-00-110-00	TRAILS - SALARIES & WAGES	20,965	0	20,965	22,780	1,815	7.97%
2-87-00-110-01	TRAILS - WCB	193	0	193	0	-193	#DIV/0!
2-87-00-130-00	TRAILS - EI & CPP	1,186	0	1,186	1,493	307	20.56%
2-87-00-131-00	TRAILS - LAPP	1,612	0	1,612	2,450	838	34.20%
2-87-00-132-00	TRAILS - AUMA	181	0	181	276	95	34.42%
2-87-00-133-00	TRAILS - SUNLIFE	1,301	0	1,301	1,090	-211	-19.36%
2-87-00-200-00	TRAILS - GENERAL SERVICES	1,250	0	1,250	2,500	1,250	50.00%
2-87-00-211-00	TRAILS - TRAVEL & SUBSISTENCE	38	0	38	1,104	1,066	96.56%
2-87-00-215-00	TRAILS - FREIGHT	0	0	0	100	100	100.00%
2-87-00-220-00	TRAILS - ADVERTISING	0	0	0	500	500	100.00%
2-87-00-223-00	TRAILS - MEMBERSHIPS/CONFERENCES	267	0	267	800	533	66.63%
2-87-00-261-00	TRAILS - SHOP RENT	4,241	0	4,241	4,619	378	8.18%
2-87-00-274-00	TRAILS - INSURANCE	3,019	0	3,019	2,938	-81	-2.76%
2-87-00-500-00	TRAILS - GENERAL SUPPLIES	0	0	0	1,000	1,000	100.00%
2-87-00-512-00	TRAILS - SIGNS	0	0	0	250	250	100.00%
2-87-00-525-00	TRAILS - FUEL AND FLUIDS	203	0	203	600	397	66.17%
2-87-00-560-00	TRAILS - VEHICLE/EQUIPMENT R & M	194	0	194	300	106	35.33%
2-87-00-760-00	TRAILS - TRANSFER TO RESERVES	10,000	0	10,000	10,500	500	4.76%
2-87-00-762-00	TRAILS - TRANSFER TO CAPITAL	1,468	0	1,468	0	-1,468	#DIV/0!
	<b>TOTAL EXPENSES</b>	<b>46,118</b>	<b>0</b>	<b>46,118</b>	<b>53,300</b>	<b>7,182</b>	<b>13.47%</b>
	<b>NET SURPLUS/DEFICIT</b>	<b>-21,520</b>	<b>0</b>	<b>-21,520</b>	<b>-30,079</b>	<b>8,559</b>	
1)	Transfer to Reserves						
	Trail Connections - 10,000						

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**TOWN OF SUNDRE  
2016 BUDGET  
OUTDOOR RECREATION**

Cost Centre: 89

Account	Description	2016 Year to Date	Projected Balance for the Year	Projected Year End Balance	2016 Revised Budget	Variance	Percent Change	
<b>Revenues</b>								
1-89-00-410-00	Rec Fields - USER FEE REVENUE	841	-	841	1,157	(316)	-27.31%	
1-89-00-550-00	Rec Fields - INTEREST	-	-	-	140	(140)	-100.00%	
1-89-00-560-00	Rec Fields - GRANTS NON-GOVERNMENT	-	-	-	-	-	#DIV/0!	
1-89-00-850-00	Rec Fields - MOUNTAIN VIEW COUNTY	18,774	-	18,774	18,774	-	0.00%	
1-89-00-920-00	Rec Fields - TRANSFER FROM RESERVES	11,685	-	11,685	-	11,685	#DIV/0!	1
1-89-00-930-00	Rec Fields - TRANS. FROM OP. FUNCTION	-	-	-	-	-	#DIV/0!	
1-89-00-940-00	Rec Fields - TRANS. FROM CAP. FUNCTION	-	-	-	-	-	#DIV/0!	
	<b>TOTAL REVENUE</b>	<b>31,300</b>	<b>-</b>	<b>31,300</b>	<b>20,071</b>	<b>11,229</b>	<b>55.95%</b>	
<b>Expenses</b>								
2-89-00-110-00	Rec Fields - SALARIES & WAGES	24,536	0	24,536	26,700	2,164	8.10%	2
2-89-00-110-01	Rec Fields - WCB	177	0	177		-177	#DIV/0!	2
2-89-00-130-00	Rec Fields - EI & CPP	1,188	0	1,188	1,743	555	31.84%	2
2-89-00-131-00	Rec Fields - LAPP	1,826	0	1,826	2,780	954	34.32%	2
2-89-00-132-00	Rec Fields - AUMA	207	0	207	310	103	33.23%	2
2-89-00-133-00	Rec Fields - SUNLIFE	1,744	0	1,744	1,577	-167	-10.59%	2
2-89-00-200-00	Rec Fields - GENERAL SERVICES	1,758	0	1,758	8,284	6,526	78.78%	3
2-89-00-220-00	Rec Fields - ADVERTISING	0	0	0	0	0	#DIV/0!	
2-89-00-274-00	Rec Fields - INSURANCE	2,333	0	2,333	2,094	-239	-11.41%	
2-89-00-500-00	Rec Fields - GENERAL SUPPLIES	220	0	220	1,250	1,030	82.40%	
2-89-00-525-00	Rec Fields - FUEL AND FLUIDS	48	0	48	50	2	4.00%	
2-89-00-530-00	Rec Fields - PHOTOCOPYING	0	0	0	0	0	#DIV/0!	
2-89-00-560-00	Rec Fields-VEHICLE/EQUIPMENT REPAIR	14	0	14	400	386	96.50%	
2-89-00-760-00	Rec Fields - TRANSFER TO RESERVES	5,000	0	5,000	5,140	140	2.72%	4
2-89-00-762-00	Rec Fields - TRANSFER TO CAPITAL	11,685	0	11,685	0	-11,685	#DIV/0!	1
	<b>TOTAL EXPENSES</b>	<b>50,736</b>	<b>0</b>	<b>50,736</b>	<b>50,328</b>	<b>-408</b>	<b>-0.81%</b>	
	<b>NET SURPLUS/DEFICIT</b>	<b>-19,436</b>	<b>0</b>	<b>-19,436</b>	<b>-30,257</b>	<b>-11,637</b>		
1)	Transfer from Reserves Baseball Dugout Upgrades (Outdoor Rec Reserve)							
2)	Changes due to staff turnover & allocation adjustments							
3)	No work done on Skate Park (3,000) or charges for basic field work (3,500)							
4)	Transfer to Reserves Baseball Dugouts - 5,000							

**TOWN OF SUNDRE**

**2016 BUDGET**

**GAS**

Cost Centre: 91

Account	Description	2016 Year to Date	Projected Balance for the Year	Projected Year End Balance	2016 Revised Budget	Variance	Percent Change	
<b>Revenues</b>								
1-91-00-411-00	GAS- GAS FLAT CHARGE	398,757	-	398,757	398,336	421	0.11%	
1-91-00-420-00	GAS- GAS CONSUMPTION CHARGE	830,549	-	830,549	930,049	(99,500)	-10.70%	1
1-91-00-430-00	GAS- AMR SURCHARGE	-	-	-	-	-	#DIV/0!	
1-91-00-440-00	GAS-GAS ALBERTA RMO OPERATING FEE	2,400	-	2,400	2,400	-	0.00%	
1-91-00-494-00	GAS-SERVICE INSTALL./RELOCATION FEES	19,101	-	19,101	13,500	5,601	41.49%	2
1-91-00-495-00	GAS-SALE OF FIXED ASSETS	-	-	-	-	-	#DIV/0!	
1-91-00-550-00	GAS- INTEREST	-	-	-	500	(500)	-100.00%	
1-91-00-555-00	GAS- UTILITY PENALTY REVENUE	17,972	-	17,972	16,500	1,472	8.92%	
1-91-00-560-00	GAS- RENTAL - TRANSCANADA	1,850	-	1,850	1,600	250	15.63%	
1-91-00-600-00	GAS- RETURN ON INVESTMENT FROM SHARE	5,200	-	5,200	-	5,200	#DIV/0!	3
1-91-00-840-00	GAS -PROV. COND. GRANT (OPERATING)	-	-	-	-	-	#DIV/0!	
1-91-00-920-00	GAS- TRANSFER FROM RESERVES	38,510	-	38,510	69,500	(30,990)	-44.59%	4
1-91-00-925-00	GAS- GRANT UTILIZATION	-	-	-	-	-	#DIV/0!	
1-91-00-930-00	GAS- TRANSFER FROM CAPITAL	-	-	-	-	-	#DIV/0!	
	<b>TOTAL REVENUE</b>	<b>1,314,339</b>	<b>-</b>	<b>1,314,339</b>	<b>1,432,385</b>	<b>(118,046)</b>	<b>-8.24%</b>	
<b>Expenses</b>								
2-91-00-009-00	GAS- GAS- AMORTIZATION OF FIXED ASSETS	0	0	0	0	0	#DIV/0!	
2-91-00-110-00	GAS- SALARIES & WAGES	224,180	0	224,180	236,185	12,005	5.08%	5
2-91-00-110-01	GAS-WCB	2,417	0	2,417	0	-2,417	#DIV/0!	5
2-91-00-130-00	GAS- EI & CPP	12,802	0	12,802	14,265	1,463	10.26%	5
2-91-00-131-00	GAS- LAPP	26,028	0	26,028	26,051	23	0.09%	5
2-91-00-132-00	GAS- AUMA	2,853	0	2,853	2,869	16	0.56%	5
2-91-00-133-00	GAS- SUNLIFE	13,786	0	13,786	14,312	526	3.68%	5
2-91-00-200-00	GAS- GENERAL SERVICES	10,788	0	10,788	11,000	212	1.93%	
2-91-00-202-00	GAS-GENERAL SERVICES RMO	1,244	0	1,244	1,700	456	26.82%	
2-91-00-203-00	GAS- GAS METER REPAIRS	27,058	0	27,058	27,500	442	1.61%	
2-91-00-211-00	GAS- TRAVEL & SUBSISTENCE	2,880	0	2,880	6,093	3,213	52.73%	
2-91-00-212-00	GAS-WELDING	0	0	0	2,000	2,000	100.00%	
2-91-00-213-00	GAS-LEAK SURVEY	5,200	0	5,200	8,000	2,800	35.00%	
2-91-00-215-00	GAS- FREIGHT	1,918	0	1,918	3,500	1,582	45.20%	
2-91-00-216-00	GAS- TELEPHONE	2,030	0	2,030	2,120	90	4.25%	

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2-91-00-217-00	GAS- POSTAGE	2,550	0	2,550	3,145	595	18.92%	
2-91-00-220-00	GAS- ADVERTISING	1,039	0	1,039	1,110	71	6.40%	
2-91-00-223-00	GAS- MUN.MEMB/CONF. FEES/TRAINING	3,730	0	3,730	6,900	3,170	45.94%	
2-91-00-225-00	GAS- ENGINEERING	0	0	0	2,500	2,500	100.00%	
2-91-00-233-00	GAS- AUDIT SERVICES	0	0	0	0	0	#DIV/0!	
2-91-00-235-00	GAS- PROPERTY TAXES	11,992	0	11,992	28,165	16,173	57.42%	6
2-91-00-260-00	GAS- OFFICE/SOFTWARE RENT	4,334	0	4,334	4,408	74	1.68%	
2-91-00-261-00	GAS- SHOP RENT	38,187	0	38,187	41,281	3,094	7.49%	
2-91-00-274-00	GAS- INSURANCE	27,077	0	27,077	28,584	1,507	5.27%	
2-91-00-282-00	GAS- CATHODIC PROTECTION	2,874	0	2,874	6,500	3,626	55.78%	
2-91-00-500-00	GAS- GENERAL SUPPLIES	1,243	0	1,243	1,500	257	17.13%	
2-91-00-502-00	GAS-GENERAL SUPPLIES-RMO	1,547	0	1,547	1,000	-547	-54.70%	
2-91-00-504-00	GAS-GENERAL SUPPLIES-NEW TIE-INS	5,943	0	5,943	13,500	7,557	55.98%	7
2-91-00-511-00	GAS- GAS PURCHASES (GAS ALBERTA)	511,333	0	511,333	605,015	93,682	15.48%	8
2-91-00-522-00	GAS-PPE AND SAFETY SUPPLIES	731	0	731	1,500	769	51.27%	
2-91-00-525-00	GAS- FUEL AND FLUIDS	4,810	0	4,810	6,300	1,490	23.65%	
2-91-00-528-00	GAS-SMALL TOOLS	590	0	590	1,500	910	60.67%	
2-91-00-530-00	GAS- PHOTOCOPYING	2,666	0	2,666	2,625	-41	-1.56%	
2-91-00-535-00	GAS- OFFICE SUPPLIES	805	0	805	1,500	695	46.33%	
2-91-00-542-00	GAS- UTILITIES-NATURAL GAS	2,609	0	2,609	3,750	1,141	30.43%	
2-91-00-543-00	GAS-ELECTRICITY	1,796	0	1,796	2,100	304	14.48%	
2-91-00-555-00	GAS- COMPUTER HARDWARE & SOFTWARE	727	0	727	900	173	19.22%	
2-91-00-560-00	GAS- VEHICLE/EQUIPMENT R & M	185	0	185	2,000	1,815	90.75%	
2-91-00-760-00	GAS- TRANSFER TO RESERVES	141,566	0	141,566	162,293	20,727	12.77%	9
2-91-00-761-00	GAS- TRANSFER TO OPERATING	0	113,553	113,553	227,106	113,553	50.00%	
2-91-00-762-00	GAS- TRANSFER TO CAPITAL	32,834	0	32,834	59,500	26,666	44.82%	10
2-91-00-765-00	GAS- TRANSFER TO GRANTS	0	0	0	0	0	#DIV/0!	
2-91-00-831-00	GAS- DEBENTURE INTEREST PAYMENT	0	0	0	0	0	#DIV/0!	
2-91-00-832-00	GAS- DEBENTURE PRINCIPAL PAYMENT	0	0	0	0	0	#DIV/0!	
2-91-00-911-00	GAS- BAD DEBTS	15,423	0	15,423	15,423	0	0.00%	
	<b>TOTAL EXPENSES</b>	<b>1,149,775</b>	<b>113,553</b>	<b>1,263,328</b>	<b>1,585,700</b>	<b>322,372</b>	<b>20.33%</b>	

<b>NET SURPLUS/DEFICIT</b>	<b>164,564</b>	<b>-113,553</b>	<b>51,011</b>	<b>-153,315</b>	<b>204,326</b>
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- 1) Consumption was only down 1,942 cubic meters from 203,444 in 2015 to 201,502 in 2016 but budget was based on 236,268 cubic meters
- 2) Serviced & installed more meters than budgeted
- 3) Rebate from Federation of Alberta Gas Co-op

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## REQUEST FOR DECISION

**COUNCIL DATE:** March 13, 2017

**SUBJECT:** 2016 Fiscal Year End

**ORIGINATING DEPARTMENT:** Corporate Services

**AGENDA ITEM:**

### **BACKGROUND/PROPOSAL:**

Council approved the 2016 budget on December 1, 2014 (Motion No. 261/14) as part of a two-year budget process that dealt with the 2015 and 2016 fiscal years.

In early 2016 it became readily apparent that adjustments were required in the approved 2016 operating budget due to significant changes in the economy. At the April 18<sup>th</sup> Council meeting, Council approved reducing the 2016 budget for revenues to \$6,076,157 from the original estimate of \$6,954,010, a \$877,853 reduction. This primarily reflected a reduction in water, wastewater and gas revenues. Council, in recognizing the shortfall in revenue estimates, made the decision to reduce expenditures rather than increasing taxes. As a result, expenditures for 2016 were reduced by \$877,854 from \$10,163,953 to \$9,286,099.

In the Third Quarter Fiscal report an estimated \$276,534 was projected as a surplus for 2016 of which approximately \$152,520 was from staff turnover and the balance from operational changes in revenues and expenditures. Administration has now completed the Fourth Quarter Fiscal report, presented separately from this RFD, which estimates a reduced surplus for 2016 of \$187,907 of which \$159,552 comes from staff turnover and the balance from operational changes in revenues and expenditures. The Fourth Quarter Fiscal report explains major variances from budget for those items with major deviations over \$5,000.

Council now has the opportunity to utilize the projected surplus by allocating it for various purposes.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

To assist Council in their discussion, the document "*Report on Proposed Adjustments to 2017-2018 Operational Budgets*", is attached for consideration.

### **ADMINISTRATION RECOMMENDATIONS:**

Administration recommendations for the proposed surplus can be found on page 2 of the Fourth Quarter Fiscal report under "*Proposed Allocations*". The rationale for each proposal is as follows:

#### CAO Transition

There are a number of costs associated with recruiting a new CAO for the Town. These costs include: cost of consulting services, interviewing costs, re-location costs, interim CAO costs and costs associated with previous CAO. Administration estimates that these costs could run as high as \$62,500. For specifics Council will have to hold an in-camera session as it involves personnel issues.

#### Budget Stabilization Reserve

Council established a Budget Stabilization reserve in 2016 by allocating \$50,000 of the 2015 surplus into this newly established reserve. In developing the 2017 operational budget, Council appropriated \$40,000 to maintain a tax rate increase of 3.0% in 2017. This leaves a balance of \$10,000.

Administration is recommending \$60,000 be allocated to this reserve. The 2017 budget was based on a 1.0% increase in the assessment base for the Town. Recent information from our assessor indicates our overall assessment has decreased by 1.00% over the actual 2016 assessment and 2.01% over our estimated assessment for 2017. The shortfall in assessment between budget estimates and 2017 actuals is \$7,339,200. Such a shortfall will reduce taxes received by approximately \$66,190 for 2017. Details of the assessment changes are included in the Fourth Quarter Fiscal report on page 3.

Rather than increasing taxes, administration is recommending that utilizing the Budget Stabilization Reserve cover the shortfall. To do this Council needs to top up the reserve by the proposed \$60,000.

#### Snow Removal Reserve

Costs for snow removal varies from year to year due to the amount of snow received. In heavy snowfall years, costs for snow removal exceeds the budget and reductions are required in other areas to offset the additional costs. In lower snowfall years the amount unspent for snow removal has gone to cover other expenditures or to assist in increasing various reserves. Administration recommends that Council establish a snow removal reserve, which can be dipped into in heavy years and replenished in lighter years. To establish such a reserve, administration recommends that \$50,000 of the proposed 2016 surplus be placed in such reserve.

#### Computer Evergreening

In the approved budgets for 2015 & 2016 \$5,000 per year was to be spent on updating (evergreening) existing Town computers. These funds were not used in 2015 largely due to the transition in the Director of Finance and Administration position. In 2016, it was the intent of administration to acquire three computers for replacement, however in discussions with OSI (our technology service provided) it would be more economical to do both 2016 and 2017 in early 2017. To assist with the cost of acquiring 6 computers in 2017 administration recommends that the 2016 funds be transferred to the General Reserve and be brought into 2017 to offset the costs.

As mentioned previously, administration recommendations can be found on page 2 of the Fourth Quarter report.

**COSTS/SOURCE OF FUNDING:**

Costs of transferring to the Budget Stabilization Fund, General Reserve and Snow Removal Reserve are covered through the estimated 2016 operating surplus.

**MOTION:**

That Council of the Town of Sundre approves transferring \$62,500 of the projected 2016 operating surplus into General Reserves to assist in covering the costs of the 2017 CAO transition, and

That Council of the Town of Sundre approves transferring \$60,000 of the projected 2016 operating surplus into the Budget Stabilization Reserve to assist in covering the shortfall in tax revenues due to a reduction in 2017 Town assessment, and

That Council of the Town of Sundre approves transferring \$50,000 of the projected 2016 operating surplus into the Snow Removal Reserve to assist in offsetting the cost of snow removal in those years incurring excess snowfalls, and

That Council of the Town of Sundre approves transferring \$5,000 of the projected 2016 operating surplus into General Reserves to assist in the 2017 computer replacement program.

**ATTACHMENTS:**

Report on Proposed Adjustments to 2017-2018 Operational Budgets

Date Reviewed: \_\_\_\_\_ CAO: \_\_\_\_\_

**Report on Proposed Adjustments  
To  
2017 - 2018 Operational Budgets**

Prepared by: Vic Pirie, Director of Finance and Administration

November 21, 2016

## **Overview**

Council received the draft proposed two-year operational budgets for the 2017 and 2018 fiscal years at the November 7<sup>th</sup> Council Workshop. That workshop was followed by a full day workshop on November 14<sup>th</sup>. At the workshop, Council directed administration to:

- Reduce the library budget to a zero increase in both 2017 & 2018 resulting in decreases of \$4,000 in 2017 and \$2,000 in 2018
- Reduce the rate reduction in the monthly charge for solid waste from a 5% reduction to a 2% reduction
- Delete from the budget support for Big Brothers and Big Sisters in each year resulting in a decrease of \$5,000 per year
- Delete from the budget support for 211 initiative in each year resulting in a decrease of \$3,000 in 2017 and \$2,000 in 2018

After a discussion by Council, Council directed administration to provide further reductions in the operational budgets to bring in a tax rate increase between 0% and 3% for each year.

Following the full day workshop Council held an Open House on Tuesday, November 15<sup>th</sup> from 6:00 pm to 8:00 pm to solicit public input. No input was provided at the Open House.

Senior administration met and is providing the following recommended changes to the 2017 and 2018 operational budgets to ensure a tax rate increase to residential and commercial property owners of 3% per year. In addition, there have been adjustments made to user fees as identified below.

## **2017 Recommendations**

### **Legislative**

EDA Membership	150
Red Deer River Watershed Alliance Membership	1,348
Southern Alberta Waste Energy Association Membership	1,100
Legal Services	10,000
Councilor Training	2,100
General Supplies	175
<b>Total Legislative</b>	<b>14,873</b>

There are no direct service reductions to the residents of the Town with the proposed adjustments. However, Councilors will be impacted by the lost of training opportunities and the reduction of membership in various organizations.

## Corporate

Annual Meeting of Staff (1/2 Day Session)	1,000
Legal	<u>(10,000)</u>
<b>Total Corporate</b>	<b>(9,000)</b>

There are no direct service reductions to the residents of the Town with the proposed adjustments. Reduction in legal costs in legislative budget is reflected with a corresponding increase in corporate legal costs. There is a lost opportunity to provide staff with a group understanding of the strategic planning, vision and mission of the Council with the elimination of the annual meeting.

## Bylaw

Bylaw Restructuring	<u>300</u>
<b>Total Bylaw</b>	<b>300</b>

There are no direct service reductions to the residents of the Town with the proposed adjustments. There is a reduction in the level of consulting available in revising or developing new bylaws or policies pertaining to Bylaw services.

## Emergency Services

No proposed adjustments to the proposed budget, however administration is recommending the funding provided to Greenwood Neighbourhood Place for emergency training be discontinued and re-allocated to training of Town staff.

There is a direct reduction in services to Greenwood Neighbourhood Place with the elimination of funding to the organization.

## Roads

Local Improvement Charges	<u>(14,000)</u>
<b>Total Roads</b>	<b>(14,000)</b>

Decrease in the funding provided through local improvement charges, as there have been prepayments of the local improvement charges by several of the residents over the 2015 and 2016 fiscal years.

There are no direct service reductions to the residents of the Town with the proposed adjustment.

## Water

Flat Charge	8,251
Transfer from Operating Function	(2,506)
General Services	500
Transfer to Reserves	<u>(6,245)</u>
<b>Total Water</b>	-

There are no direct service reductions to the residents of the Town with the proposed adjustments. The proposed 2% increase in the monthly flat user fee is changed to reflect a 5.13% increase in the fee. The rate will increase from \$19.50 to \$20.50 per month or \$1.00 more per month. The rate increase reflects the impact on water and wastewater operations of the 2020 Sewer Lagoon Expansion capital project being funded by the Town at approximately 40%. There will be a need to increase both water and wastewater rates over the next five years to cover the cost of Town borrowings.

## Wastewater

Flat Charge	8,244
Engineering	7,000
General Supplies - Lift Station	1,000
Transfer to Reserves	<u>(16,244)</u>
<b>Total Wastewater</b>	-

There are no direct service reductions to the residents of the Town with the proposed adjustments. The proposed 2% increase in the monthly flat user fee is changed to reflect a 5.13% increase in the fee. The rate will increase from \$19.50 to \$20.50 per month or \$1.00 more per month. The rate increase reflects the impact on water and wastewater operations of the 2020 Sewer Lagoon Expansion capital project being funded by the Town at approximately 40%. There will be a need to increase both water and wastewater rates over the next five years to cover the cost of Town borrowings.

## Solid Waste

Residential Charges	7,517
Transfer to Reserves	(10,023)
Transfer to Operating Functions	<u>2,506</u>
<b>Total Solid Waste</b>	-

There are no direct service reductions to the residents of the Town with the proposed adjustments. Residential fees have increased as the rate reduction in the monthly residential charge has changed from a 5% reduction to a 2% reduction. The monthly fee for solid waste collection is reduced to \$25.15 from \$25.65 or \$0.50

monthly savings. The proposed budget fee of \$24.35 per month would have resulted in a \$1.30 per month saving.

**Planning & Development**

Transfer from Reserves	(12,500)
Planning Services	25,000
Legal Fees	5,000
<b>Total Planning &amp; Development</b>	<b>17,500</b>

There are no direct service reductions to the residents of the Town with the proposed adjustments. Eastside ARP planning will commence later in 2017 and finish in 2018 allowing for a portion of the costs to be budgeted in 2018. The total costs for the plan is also reduced. Legal fees reduced for potential developer legal action.

**Library**

Towns Contribution	4,000
<b>Total Library</b>	<b>4,000</b>

There may be some service reductions to residents of the Town with the proposed adjustment as the library has seen increased usage and may not be able to meet the new service level with no increase in the budget. The reduction is a Council directive.

**Greenwood Campground**

Transfer from Reserves	(4,000)
General Supplies	4,750
R & M Building	4,000
<b>Total Greenwood Campground</b>	<b>4,750</b>

There are no current service reductions to residents of the Town with the proposed adjustments. However, there is a future delay in improved fitness with the removal of the installation of excise equipment at the campground until at least 2019. Staff will be able to maintain washroom facility at the current level.

## Parks

Donations - Benches	(3,700)
General Services	2,500
Phone	240
General Services	2,000
Playground & Open Spaces	11,500
Playground & Open Spaces	5,000
Playground & Open Spaces	1,000
Playground & Open Spaces	1,325
Playground & Open Spaces	2,375
<b>Total Parks</b>	<b>22,240</b>

There may be potential service reductions to residents of the Town with the proposed adjustments. The adjustments will reduce flower baskets (\$2,000), eliminated landscaping three parks (\$11,500), reduce playground maintenance (\$5,000), delete Snake Hill garden (\$1,000), remove Derrick flower bed (\$1,325) and reduce turf or lawn maintenance (\$2,375)

## Community Services

General Services	300
General Services	1,000
General Supplies	3,500
General Supplies	2,000
General Supplies	4,320
Community Events Donations	5,000
Community Events Donations	3,000
Celebrations	4,000
<b>Total Community Services</b>	<b>23,120</b>

There will be a reduction in service delivery to residents of the Town with the proposed adjustments. The adjustments will delete heritage flag plaques (\$1,000), reduce seasonal lighting (\$3,500), reduce street banners (\$2,000), delete flag purchases (\$4,320), not fund Big Brothers Big Sisters (\$5,000), not participate in 211 (\$3,000) and reduce volunteer recognition (\$4,000).

## Trails

General Services	5,000
Advertising	2,000
<b>Total Trails</b>	<b>7,000</b>

There may be a possible reduction in services as gravel, patching and asphalt (\$5,000) is removed from the budget. Brochure development (\$2,000) will be delayed until the Open Space and Trail plan is completed.

**Gas**

Property Taxes	<u>15,740</u>
<b>Total Gas</b>	<b><u>15,740</u></b>

There is no service reduction to residents of the Town with the proposed adjustment as the reduction reflects current property tax charges.

**2017 Summary**

The above proposed adjustments to the various service departments results in a \$86,523 reduction to the 2017 operating budget. A 3% reduction to the initial proposed budget requires an adjustment of \$88,999. There is a shortfall of \$2,476 which will be adjusted for through a transfer of \$2,500 from the budget stabilization fund. Such a transfer will result in a \$24 surplus for the 2017 fiscal year.

## **2018 Recommendations**

### **Legislative**

General Services	20,000
Travel & Subsistence	1,000
Travel & Subsistence	3,600
Travel & Subsistence	1,000
Memberships & Conferences	800
Memberships & Conferences	3,000
Memberships & Conferences	150
Memberships & Conferences	300
Memberships & Conferences	1,348
Memberships & Conferences	1,100
Legal	7,000
<b>Total Legislative</b>	<b>39,298</b>

There are no direct service reductions to residents of the Town with the proposed adjustments. Administration moved the Records Management Contract position to 2019 saving \$20,000 in 2018. Attendance at conferences have been reduced or eliminated as follows:

ARPA Conference eliminated (\$1,000)  
Reduced to 4 Councilors to AUMA Conference (\$3,600)  
EDA Conference deleted (\$1,000)

Memberships have been reduced or eliminated as follows:

ARPA Conference eliminated (\$800)  
Reduced to 4 Councilors to AUMA Conference (\$3,000)  
EDA Membership deleted (\$150)  
EDA Spring Conference (\$300)  
Red Deer River Watershed Alliance Membership (\$1,348)  
Southern Alberta Waste Energy Association Membership (\$1,100)

Legal service reductions moved to Corporate Services.

### **Corporate**

General Services	17,000
Legal Services	(8,000)
<b>Total Corporate</b>	<b>9,000</b>

There are no direct service reductions to residents of the Town with the proposed adjustments. Administration reduced consulting fees for an external review of

salaries, as the majority of the work will be done in-house. Legal service costs increased to reflect legislative transfer costs.

**Bylaw**

General Services	550
<b>Total Bylaw</b>	<u>550</u>

There are no direct service reductions to the residents of the Town with the proposed adjustments. There is a reduction in the level of consulting available in revising or developing new bylaws or policies pertaining to Bylaw services.

**Roads**

Local Improvement Charges	(14,000)
Contract - Snow Removal	7,000
Street Lights - Electricity	5,258
<b>Total Roads</b>	<u>(1,742)</u>

Decrease in the funding provided through local improvement charges, as there have been prepayments of the local improvement charges by several of the residents over the 2015 and 2016 fiscal years. Reduced snow removal as in 2016 set up a snow removal reserve which can be drawn down if heavy snow year. Reduction in electricity reflects potential savings in changing to LED street lights in 2017.

There are no direct service reductions to the residents of the Town with the proposed adjustment.

**Water**

Flat Charge	16,873
Transfer from Operating Functions	(2,093)
General Services	400
Transfer to Reserves	(15,180)
<b>Total Water</b>	<u>-</u>

There are no direct service reductions to the residents of the Town with the proposed adjustments. The proposed 2% increase in the monthly flat user fee is changed to reflect a 4.88% increase in the fee. The rate will increase from \$20.50 to \$21.50 per month or \$1.00 more per month. The rate increase reflects the impact on water and wastewater operations of the 2020 Sewer Lagoon Expansion capital project being funded by the Town at approximately 40%. There will be a need to increase both water and wastewater rates over the next five years to cover the cost of Town borrowings.

## Wastewater

Flat Charge	16,487
Engineering	7,070
General Supplies - Lift Station	1,000
Transfer to Reserves	<u>(24,557)</u>
<b>Total Wastewater</b>	<b>-</b>

There are no direct service reductions to the residents of the Town with the proposed adjustments. The proposed 2% increase in the monthly flat user fee is changed to reflect a 4.88% increase in the fee. The rate will increase from \$20.50 to \$21.50 per month or \$1.00 more per month. The rate increase reflects the impact on water and wastewater operations of the 2020 Sewer Lagoon Expansion capital project being funded by the Town at approximately 40%. There will be a need to increase both water and wastewater rates over the next five years to cover the cost of Town borrowings.

## Solid Waste

Residential Charges	8,130
Transfer to Reserves	(10,223)
Transfer to Operating Functions	<u>2,093</u>
<b>Total Solid Waste</b>	<b>-</b>

There are no direct service reductions to the residents of the Town with the proposed adjustments. Residential fees have increased as the rate reduction in the monthly residential charge was changed from a 5% reduction to a 2% reduction in 2017 resulting in a larger base to charge the 2% proposed increase for 2018. The monthly fee for solid waste collection is increased from \$25.15 back to the 2016 rate of \$25.65.

## Planning and Development

Transfer from Reserves	5,000
Transfer from Reserves	(40,000)
Transfer from Reserves	(25,000)
Planning Projects	(10,000)
Planning Projects	80,000
Planning Projects	50,000
Legal Fees	<u>5,000</u>
<b>Total Planning and Development</b>	<b>65,000</b>

There may be service reductions as some planning activities such as development of a new Offsite Levy bylaw is moved to 2019 saving a net of \$40,000 (\$80,000 less \$40,000). Work on various planning documents will begin in 2018 but will not be

finished until 2019 saving \$25,000 (\$50,000 less \$25,000). Added to 2018 is the completion of the Eastside ARP, which added a net of \$5,000 (\$10,000 less \$5,000). Legal fees reduced still provides for funding in event of developer pre-legal action costs.

**Library**

Towns Contribution	2,000
<b>Total Library</b>	<u>2,000</u>

There may be some service reductions to residents of the Town with the proposed adjustment as the library has seen increased usage and may not be able to meet the new service level with no increase in the budget. The reduction is a Council directive.

**Greenwood Campground**

R & M Building	(1,000)
<b>Total Greenwood Campground</b>	<u>(1,000)</u>

Increased to ensure staff has funds to address basic maintenance needs of the Greenwood campground washroom facilities.

**Parks**

Donations - Benches	(3,700)
General Services	2,500
General Services	2,040
Playground & Open Spaces	11,615
Playground & Open Spaces	5,050
Playground & Open Spaces	1,010
Playground & Open Spaces	2,665
Playground & Open Spaces	2,399
<b>Total Parks</b>	<u>23,579</u>

There may be potential service reductions to residents of the Town with the proposed adjustments. The adjustments will reduce flower baskets (\$2,040), eliminated landscaping three parks (\$11,615), reduce playground maintenance (\$5,050), delete Snake Hill garden (\$1,010), remove Skate Park landscaping as done in 2017 (\$2,665) and reduce turf or lawn maintenance (\$2,399)

## Community Services

General Services	1,010
General Supplies	3,500
General Supplies	2,000
General Supplies	4,320
Community Events Donations	5,000
Community Events Donations	2,000
Celebrations	4,000
<b>Total Community Services</b>	<b>21,830</b>

There will be a reduction in service delivery to residents of the Town with the proposed adjustments. The adjustments will delete heritage flag plaques (\$1,010), reduce seasonal lighting (\$3,500), reduce street banners (\$2,000), delete flag purchases (\$4,320), not fund Big Brothers Big Sisters (\$5,000), not participate in 211 (\$2,000) and reduce volunteer recognition (\$4,000).

## Trails

General Services	5,050
<b>Total Trails</b>	<b>5,050</b>

There may be a possible reduction in services as gravel, patching and asphalt (\$5,000) is removed from the budget.

## Gas

Gas Meters Repairs	3,500
Property Taxes	16,087
<b>Total Gas</b>	<b>19,587</b>

There is no service reduction to residents of the Town with the proposed adjustment as the reduction reflects current property tax charges.

## 2018 Summary

The above proposed adjustments to the various service departments results in a \$183,152 reduction to the 2018 operating budget. A 3% reduction to the initial proposed budget requires an adjustment of \$185,945. There is a shortfall of \$2,793 which will be adjusted for through a transfer of \$2,800 from the budget stabilization fund. Such a transfer will result in a \$7 surplus for the 2018 fiscal year.

## IMPACT OF 2017 AND 2018 BUDGETS ON RESIDENTS

- Based on home with an assessed value of \$350,000
- Water consumption of 20 cubic metres per month
- Gas consumption if 15gjs per month

### 2017 Impact on Residents

	2016	2017	2017 Annual Difference	Monthly Difference
Property Taxes (municipal)	\$2,709.00	\$2,790.20	\$81.20	\$6.77
Water	\$774.00	\$786.00	\$12.00	\$1.00
Wastewater	\$558.00	\$570.00	\$12.00	\$1.00
Solid Waste	\$307.80	\$301.80	(\$6.00)	(\$0.50)
Storm Water	\$61.80	\$63.00	\$1.20	\$0.10
Gas	\$1,063.80	\$1,069.80	\$6.00	\$0.50
Total	\$5,474.40	\$5,580.80	\$106.40	\$8.87

- **Proposed overall increase in cost to resident is 1.94% in 2017**

### 2018 Impact on Residents

	2017	2018	2018 Annual Difference	Monthly Difference
Property Taxes (municipal)	\$2,790.20	\$2,873.85	\$83.65	\$6.97
Water	\$786.00	\$798.00	\$12.00	\$1.00
Wastewater	\$570.00	\$582.00	\$12.00	\$1.00
Solid Waste	\$301.80	\$307.80	\$6.00	\$0.50
Storm Water	\$63.00	\$64.20	\$1.20	\$0.10
Gas	\$1,069.80	\$1,072.80	\$3.00	\$0.25
Total	\$5,580.80	\$5,698.65	\$117.85	\$9.82

- **Proposed overall increase in cost to resident is 2.11% in 2018**

