

TOWN OF SUNDRE POLICY #301

Town of Sundre Council Remuneration Policy

Purpose of the Policy: To provide appropriate remuneration for the Town of Sundre Mayor and Councillors in the performance of their duties.

Policy Statement: To establish a method of determining a fair and equitable rate for remuneration.

1. Members of Council will receive the following annual remuneration payable every two weeks:

Position	Annual Remuneration	Basic Pay Every Two Weeks	Travel Allowance Every Two Weeks	General Allowance Every Two Weeks	Total Pay Every Two Weeks
Mayor	\$16,222.50	\$418.04	\$102.95	\$102.95	\$623.94
Councillor	\$11,031.30	\$284.27	\$70.01	\$70.00	\$424.28

Basic Pay is an all inclusive amount provided to Members of Council for their time and service with respect to attending to Municipal matters, including attending in-Town regular Board and Committee Meetings that they have been appointed to. Basic Pay is taxable.

Travel Expense Allowance is provided to Members of Council as an allowance to offset costs (Fuel, insurance, vehicle repairs and maintenance, and other expenses) incurred to travel to and from meetings (excluding regularly scheduled meetings) as elected representatives of the Municipality. This fee covers travel expenses incurred to meet with individual residents and with representatives of community organizations. It also covers travel costs incurred while representing the Municipality at community events. In addition, it covers travel costs incurred to attend to municipal business matters in their capacities as elected officials of the Municipality. This allowance is provided to offset costs incurred which are not reimbursed through the Municipality's Personal Expense Claim process. Travel Expense Allowance is non-taxable for T-4 purposes.

General Expense Allowance is provided to Members of Council as an allowance for various costs including those for phone lines, fax equipment and supplies, copying, computer equipment and supplies, and other expenses. This allowance is provided to offset costs incurred which are not

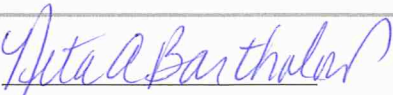
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reimbursed through the Municipality's Personal Expense Claim process. General Expense Allowance is non-taxable for T-4 purposes.

Council members and other authorized persons, while attending a meeting or commitment for a minimum of four (4) hours in or out of town, including travel, are eligible for a per diem allowance of \$175.00 per day as long as the meeting or commitment is not an all-Council commitment. This allowance covers any cost differences in regular employment income and is provided to all Council members regardless of employment situation. Other expenses remain claimable through the Municipality's Personal Expense Claim process.

Approval

Signature:



Title: Chief Administrative Officer

References: Resolution No. 024 /08

Revision Schedule: Annually

Date: January 28, 2008

Revision: 3

Next Revision: 2009