

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE, IN THE PROVINCE OF ALBERTA HELD MONDAY, SEPTEMBER 20, 2004 IN COUNCIL CHAMBERS.

PRESENT:

Mayor R.W. Gent, Councillors A. Clews, R. Cummings, G. Henderson White, R. Hunter and J. Waddell

STAFF PRESENT:

R. Kutt, CAO
J. Rock, Recording Secretary
J. Whitesell, Development Officer
R. Baker, Public Works

OTHERS PRESENT:

Dan Singleton, Sundre Roundup Reporter; Galen Hartviksen, 97.7 CKLJ; Paul Webb; Joe Henze; Morris Fisher, Noblefern Inc.; Paul and Yvonne Leussink, Eagle Ridge Developments; Tom Mennear, Prairie Creek Developments; Ron Smith, Brookside Development; Hugh Sinnamon, Sundre Community Van Association; Kevin Warren, PAMZ

CALL TO ORDER:

Mayor R.W. Gent called the meeting to order at 7:03 p.m.

APPROVAL OF AGENDA:

288/04 Councillor R. Hunter moved that the agenda be approved as amended. CARRIED

DELEGATIONS:

Sundre Community Van Association; Hugh Sinnamon – Hugh Sinnamon explained the requests outlined in the letter to Council regarding increasing the services of the Community Van without competing with the taxi services in Sundre and verified that the Community Van is not limited to the examples in the letter. With the increased services, the Community Van is requesting \$6 400.00 from the Town to cover the costs incurred.

Parkland Airshed Management Zone – Kevin Warren of PAMZ, presented Council with a handout outlining the background on PAMZ, what pollutants are monitored, and where they would suggest a monitoring system be located in Sundre. Mr. Warren made it clear that Sundre was top priority on their list and let Council know that they would like to start monitoring Sundre as soon as October 1, 2004.

MINUTES:

289/04 Councillor G. Henderson White moved that the minutes from August 30, 2004 Regular Council meeting be approved. CARRIED

OLD BUSINESS/BUSINESS ARISING FROM THE MINUTES

290/04 **Skateboard Park Insurance** – Councillor J. Waddell moved that this memorandum be received for information. CARRIED

291/04 **Bylaw No. 802 – A BYLAW OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA TO AMEND LAND USE BYLAW NO. 705.**

Councillor R. Hunter moved that Bylaw No. 802 receive second reading. CARRIED

292/04 Councillor A. Clews moved that Bylaw No. 802 receive third reading. CARRIED

Foothills Natural Gas Co-op – CAO R. Kutt verified for Council that the price of the invoice was \$8 890.90 as the Town, being a municipality, was exempt from GST.

293/04 Councillor J. Waddell moved to defer this item to the next Regular Council meeting. CARRIED
Councillor G. Henderson White requested that the 2002 documentation of the invoice for the Town regarding this issue be located and presented at the next Regular Council meeting.

Land Development Incentive Policy – CAO R. Kutt explained the proposed incentive policy to Council and the developers in attendance. Developers P. Leussink, T. Mennear, M. Fisher, and R. Smith

all advised that this was not what they were looking for as developers. They requested that the municipal property tax on the vacant lots they develop would be waived until the lots are sold which would be the same in regards to taxation of residential lots developed and owned by the Town of Sundre.

Discussion ensued on costs of developing lots, additional costs to be added to the developed lots, and promotion and sale of developed lots.

Councillor A. Clews requested a Developers/Council meeting be set up on Monday, October 4, 2004 after the scheduled MPC meeting to discuss everyone's concerns and requests. Town Council and the developers present agreed with this course of action.

DISPOSITION OF DELEGATIONS

294/04 ***Sundre Community Van Association; Hugh Sinnamon*** –Councillor A. Clews moved to allocate the remainder of the Provincial Transportation Grant to the Sundre Community Van Association. ***CARRIED***

295/04 Councillor G. Henderson White moved that, occasionally, the Sundre Community Van Association schedule be added to the Town of Sundre advertising. ***CARRIED***

296/04 ***Parkland Airshed Management Zone*** – Mayor R.W. Gent moved to accept PAMZ into the community for air quality monitoring beginning in October and that the station be located at the pump house site on 2nd Street & 11th Avenue N.E. (at the Public Work's discretion) and that the Town of Sundre cover the power costs incurred by the PAMZ monitoring station. ***CARRIED***

Council instructed administration to inform the residence bordering the PAMZ station about what is to take place with the monitoring.

Mayor R.W. Gent temporarily adjourned the meeting at 8:14 p.m.
Mayor R.W. Gent reconvened the meeting at 8:27 p.m.

NEW BUSINESS

297/04 ***Health and Safety Program***
Councillor R. Cummings moved to adopt the attached Policy #133 Statement of Commitment and Assignment of Responsibilities as the first step in developing a Health and Safety Program for the Town of Sundre. ***CARRIED***

298/04 ***P2 Facility: Construction Manager Contract***
Councillor A. Clews moved that the Town of Sundre execute the Construction Management contract with Shunda Consulting and Construction Management Ltd. For the Town of Sundre River Valley School project as presented. ***CARRIED***

CAO Appointment

Councillor R. Cummings requested that this item be moved to Confidential Matters.

Mountain View Regional Waste Management Commission Indemnity Agreement

This item was tabled until further information is obtained at which time CAO R. Kutt was instructed to contact Council immediately.

299/04 ***Electric Distribution Franchise Fee Proposal***
Councillor G. Henderson White moved that the Sundre Town Council decline applying for an Electric Distribution Franchise Fee in 2005. ***CARRIED***

300/04 ***Benefits While on Disability Policy #114***
Councillor A. Clews moved to approve revised Policy #114, Benefits While on Disability as presented. ***CARRIED***

Financial Policy #321

CAO R. Kutt reviewed details of the proposed Policy #321 with Town Council. It was noted that this proposed policy had been sent to Alberta Municipal Affairs for their input.

Budget Policy #320

CAO R. Kutt summarized the proposed budget details and timelines regarding new procedures for the operating and capital budgets. This proposed policy has been reviewed and revised by Alberta Municipal Affairs.

Considerable discussion ensued on the proposed policy and Town Council requested two amendments to be incorporated in this policy.

301/04 Councillor R. Hunter moved to approve the Town of Sundre Budget Policy #320 as amended.

CARRIED

Financial Policy #321

302/04 Councillor R. Hunter moved to approve the Town of Sundre Financial Policy #321 as presented. **CARRIED**

Red Deer River Municipal User Group

Councillor J. Waddell discussed this information and indicated that he would be presenting a Notice of Motion in this regard.

New Town Council Orientation

Council directed administration to investigate other means of orientation for the new Town Council and to report back to Council at the next meeting.

REPORTS OF COMMITTEES AND BOARDS:

Mayors Report

Mayor R.W. Gent reported that he attended the Alberta Centennial Inauguration at the Legislative Buildings in Edmonton and that it was very impressive.

Sundre & District Fire Authority

No report.

Sundre & District EMS Society

No report.

Mountain View Regional Emergency Services

No report.

Sundre & District Chamber of Commerce

No report.

Mountain View Senior's Housing

Councillor J. Waddell reported that they reviewed the budget and discussed long-term planning at the September 8, 2004 meeting.

Municipal Library Board

Councillor A. Clews reported that they discussed the programs that took place over the summer and updated fundraising ideas for the new library which could include "Food for Fines". She reported that they received a \$4 000.00 donation from Shell for the children's area in the library, and that the board is working on a 5-year plan.

Parkland Regional Library Board

Councillor J. Waddell reported that they reviewed and approved the 2005 Budget at the September 16, 2004 meeting.

Central Alberta Economic Partnership (CAEP)

No report.

Sunpine Public Involvement Round Table

No report.

Sundre Petroleum Operators Group

Mayor R.W. Gent reported that there was a huge turn out of over 1 000 people at the SPOG Neighbour's Day on Wednesday, September 15, 2004.

Mountain View Regional Waste Management

No report.

Sundre & District F.C.S.S/Greenwood Neighbourhood Place

Councillor G. Henderson White reported that she attended the retreat on Saturday, September 11, 2004 and was really impressed. They discussed issues regarding the Sundre-area Wellness Worker.

P2 Community Services Centre

Councillor A. Clews reported that they have a User Group meeting scheduled for Wednesday, September 22, 2004 and a facility-design meeting with Shunda on Wednesday, September 29, 2004.

Looking to the Future/Inter-municipal Cooperative Steering Committee

No report.

Other Committees

-CAO R. Kutt reported that he would like a meeting of the General Government Committee to update the Council Procedural Bylaws. It was decided that Councillors G. Henderson White, J. Waddell, and Mayor R.W. Gent would work on that with the CAO.

-Councillor A. Clews reported that she attended the David Thompson Health Region meeting regarding Ground Ambulance and Parent Link.

-Councillor R. Cummings reported that he attended, along with the other parties involved, the meeting regarding the Beautification of the area west and south of the Aquatic Centre.

ADMINISTRATION

303/04 Councillor R. Hunter moved that Council receive Administration Agenda items 9.1 to 9.3 as presented. **CARRIED**

NOTICE OF MOTION

Councillor J. Waddell advised that he will bring forward a motion to adopt, in framework, the Red Deer River Municipal User Group Principle at the next regular meeting of Town Council.

Mayor R.W. Gent temporarily adjourned the meeting at 10:00 p.m.

Mayor R.W. Gent reconvened the meeting at 10:07 p.m.

CONFIDENTIAL MATTERS

304/04 Councillor R. Hunter moved at 10:07 p.m. that a committee meeting of the whole be held in camera with the CAO present. **CARRIED**

305/04 Councillor R. Hunter moved at 10:48 p.m. that Council revert back to an open meeting. **CARRIED**

306/04 Councillor J. Waddell moved that the Town of Sundre Council appoint Richard Kutt as the permanent Chief Administrative Officer for the Town of Sundre effective September 21, 2004. **CARRIED**

ADJOURNMENT:

307/04 Councillor R. Hunter moved at 10:50 p.m. that the meeting be adjourned. **CARRIED**

MAYOR

CHIEF ADMINISTRATIVE OFFICER
