

**MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE, IN THE PROVINCE OF ALBERTA HELD MONDAY, AUGUST 9, 2004 IN COUNCIL CHAMBERS.**

***PRESENT:***

Mayor R.W. Gent, Councillors A. Clews, G. Henderson White, R. Hunter, and J. Waddell

***ABSENT:***

Councillor R. Cummings

***STAFF PRESENT:***

R. Kutt, CAO

J. Rock, Recording Secretary

J. Whitesell, Development Officer

***OTHERS PRESENT:***

Nicole Phillips, Sundre Roundup Junior Reporter; Katie Bull, 97.7 CKFM Junior Reporter; Colleen Bailey Peak Theatre; Casie Mileweiz, Peak Theatre

***CALL TO ORDER:***

Mayor R.W. Gent called the meeting to order at 7:01 p.m.

***APPROVAL OF AGENDA:***

The following items were added to the agenda: 7.7 CAO Evaluation and 7.8 East Side Development; 11.2 Confidential Matters.

**243/04** Councillor A. Clews moved that the Agenda be approved as amended. **CARRIED**

***DELEGATIONS:***

**Peak Theatre Letters of Recognition** – Mayor R.W. Gent presented two representatives of Peak Theatre with a Letter and Certificate of Recognition for their ‘Outstanding Performance’ Award at ADSA in Hinton on April 24, 2004 for ‘Meat Stew’.

The Mayor also presented Colleen Bailey of Peak Theatre with a personal letter and Certificate of Recognition for her ‘Outstanding Actress’ Award at the same ADSA event in Hinton.

***MINUTES:***

**244/04** Councillor A. Clews moved that the minutes from July 19, 2004 Regular Council meeting be approved. **CARRIED**

**245/04** Councillor A. Clews moved that the minutes from the August 5, 2004 Special Council meeting be approved. **CARRIED**

***OLD BUSINESS/BUSINESS ARISING FROM THE MINUTES***

**Noblefern Consulting Inc.**

Mr. Morris Fisher of Noblefern wrote a letter clarifying their means in regards to the requested tax relief which was presented to council. Council discussed the idea of creating a policy to adjust the tax rate for undeveloped, subdivided land to encourage and give relief to developers. Administration is to present information to council at the next Regular Council meeting for review.

**Operating Revenue and Expense Summary to June 30, 2004**

CAO R. Kutt reviewed this handout with council.

**Habitat for Humanity**

**246/04** Councillor J. Waddell noted that Lot 6 was defeated at a prior Council meeting. Councillor J. Waddell moved that the Town of Sundre donate Lot 49 Block 15 Plan 9912954 (1201 1<sup>st</sup> Street N.E.) to Habitat for Humanity.

Recorded vote:

For: Mayor R.W. Gent, Councillors R. Hunter and J. Waddell

Against: Councillors A. Clews and G. Henderson White **CARRIED**

**DISPOSITION OF DELEGATIONS**

**Peak Theatre Letters of Recognition**

Council decided that this meant a great deal to Peak Theatre and the players and showed tremendous support.

**NEW BUSINESS**

**Agreement for Enhanced Policing Service**

Council discussed the agreement and the course of action taken over the August Long Weekend with the Red Deer River Festival. It was suggested that administration write up a policy regarding enhanced policing which would require the organizers of the event(s) needing liquor licenses to be responsible for the enhanced policing costs.

**247/04** Councillor A. Clews moved that the Town of Sundre Council accept the "Agreement for Enhanced Policing Services" Option 3 – RCMP Member for a Specified Period of Time, July 31, 2004 to August 1, 2004 consisting of approximately 44 hours of policing by the RCMP to a maximum of \$2 700.00 (twenty-seven hundred dollars). **CARRIED**

**248/04** Councillor G. Henderson White requested that administration direct a letter to the Provincial and Federal Solicitor General and have a copy sent to the Honourable Ty Lund regarding the Town's concerns of provincial downloading on municipalities. **CARRIED**

**249/04** Councillor J. Waddell moved to defer the invoicing of costs to the next regular council meeting and to have the Chamber of Commerce invited to the next regular council meeting to discuss the financial records of the event. **CARRIED**

**6<sup>th</sup> Annual Show and Shine**

**250/04** Councillor A. Clews moved that the Town of Sundre grant permission to the Show and Shine Committee to use the grass median on the west side boulevard to park their show vehicles only on September 5, 2004. **CARRIED**

**Bylaw No. 801**

**A BYLAW OF THE TOWN OF SUNDRE OF THE PROVINCE OF ALBERTA TO AUTHORIZE BORROWING OF CERTAIN SUMS OF MONEY FOR THE PURPOSE OF PROVIDING OPERATING CAPITAL.**

**251/04** Councillor J. Waddell moved that Bylaw No. 801 receive first reading. **CARRIED**

**252/04** Councillor G. Henderson White moved that Bylaw No. 801 receive second reading. **CARRIED**

**253/04** Councillor J. Waddell moved that Bylaw No. 801 be presented for third reading. **CARRIED UNANIMOUSLY**

**254/04** Councillor R. Hunter moved that Bylaw No. 801 receive third reading. **CARRIED**

**New Yard Light at the Museum/Thrift Store**

**255/04** Councillor J. Waddell moved that the Town of Sundre proceed with the installation of one 100W HPS Street Light at 2<sup>nd</sup> Street and 1<sup>st</sup> Avenue S.W. as per July 29, 2004 quote from Fortis

Alberta. **CARRIED**

**Bylaw No. 802**

A BYLAW OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA  
TO AMEND LAND USE BYLAW NO. 705.

256/04 Councillor A. Clews moved that Bylaw No. 802 receive first reading. **CARRIED**

**Memo Re: Utility Crossing at 6<sup>th</sup> Street N.W.**

Council reviewed the options presented by administration regarding cost coverage for the utility crossing at 6<sup>th</sup> Street and directed administration to prepare real numbers for all options and to present them at the next regular council meeting.

**CAO Evaluation**

Council designated their September 14, 2004 Supper Meeting for the discussion of CAO R. Kutt's evaluation. They will then review with CAO R. Kutt that evening as well.

**East Side Development**

Councillor J. Waddell agreed with Councillor G. Henderson White's concern on the appeal regarding the East Side Development and the importance of an Engineer's Stamp of Approval for the 'flood-resistant' pony wall. This issue is to be brought forward at the next regular council meeting as the lawyers were unavailable for advice.

**REPORTS OF COMMITTEES AND BOARDS:**

**Mayors Report**

Mayor R.W. Gent reported that he had attended a number of parades in the last while.

**Sundre & District Fire Authority**

No report.

**Sundre & District EMS Society**

No report.

**Mountain View Regional Emergency Services**

No report.

**Sundre & District Chamber of Commerce**

Councillor A. Clews reported that the Chamber met on July 27, 2004 with a presentation from Dr. Bill White on the economic impact resource industries have on Sundre. There will be an article in the local paper reflecting the presentation. The general meeting following the presentation held discussion on the Red Deer River Festival.

**Mountain View Senior's Housing**

No report.

**Municipal Library Board**

No report.

**Parkland Regional Library Board**

No report.

**Central Alberta Economic Partnership (CAEP)**

No report.

**Sunpine Public Involvement Round Table**

No report.

**Sundre Petroleum Operators Group**

Mayor R.W. Gent reminded everyone that Neighbour's Day was coming up in September and that there was a meeting scheduled for August 11, 2004.

**Mountain View Regional Waste Management**

Councillor G. Henderson White reported that the next meeting was scheduled for August 26, 2004. Council suggested that a composting educational sheet be put into the utility billing.

**Sundre & District F.C.S.S./Greenwood Neighbourhood Place**

No report.

**P2 Community Services Centre**

Councillor A. Clews reported that a Lease Agreement Committee Meeting needed to be scheduled and set a date for August 25, 2004 at 7:00 p.m.

**Looking to the Future/Inter-municipal Cooperative Steering Committee**

CAO R. Kutt distributed an e-mail regarding the July 26, 2004 meeting which asked Council to pass the proposed resolution. Council rejected the resolution voicing concerns about 'one voice' and representation for small communities.

**257/04** Councillor A. Clews moved that Council receive the Committee and Board reports for information. **CARRIED**

**ADMINISTRATION**

**Distribution List**

CAO reviewed a few of the items on the list with Council.

**Public Works Report**

Reminded Council that they were to participate in the placing of signage on Centre Street North.

**Protective Services**

Council discussed helmet issues and what needs to be done to get kids to wear them.

**258/04** Councillor G. Henderson White moved that Council receive Administration Agenda items 9.1 to 9.3 as presented. **CARRIED**

Mayor R.W. Gent temporarily adjourned the meeting at 8:44 p.m.

Mayor R.W. Gent reconvened the meeting at 8:47 p.m.

**CONFIDENTIAL MATTERS**

**259/04** Councillor R. Hunter moved at 8:47 p.m. that a committee meeting of the whole be held in camera with Town Council and the CAO present. **CARRIED**

**260/04** Councillor R. Hunter moved at 10:03 p.m. that Council revert back to an open meeting. **CARRIED**

**NOTICE OF MOTION**

**261/04** Councillor R. Hunter moved that the Town of Sundre send a letter of support to Galarie Productions for their interest in choosing the Sundre Community for their project. **CARRIED**

**262/04** Councillor J. Waddell moved that the Town of Sundre Chief Administrative Officer present Town Council, on August 30, 2004, with a job description for the Community Services Coordinator, a job description salary range, and estimated cost for 2004 for a proposed full time addition to the Town Office staff. **CARRIED**

**263/04** Councillor G. Henderson White moved that all Town of Sundre staff with 25 or more years of service with the Town of Sundre be moved to the Long Service Increment level of the salary grid effective January 1, 2005. **CARRIED**

Councillor R. Hunter requested a recorded vote.

In Favour: Mayor R.W. Gent, Councillors A. Clews, G. Henderson White, J. Waddell

Opposed: Councillor R. Hunter

**ADJOURNMENT:**

**264/04** Councillor R. Hunter moved at 10:05 p.m. that the meeting be adjourned. **CARRIED**

---

**MAYOR**

---

**CHIEF ADMINISTRATIVE OFFICER**