



TOWN OF SUNDRE

Visit.Live.Explore.

(403) 638-3551

717 Main Avenue West

E-mail: townmail@sundre.com

Web site: www.sundre.com

Fax
403-638-2100

Arena
403-638-3177

AquaPlex
403-638-9370

GNP/FCSS
403-638-1011

Sundre Library
403-638-4000

Council Meeting
Monday, March 12, 2018
6:00 p.m.

Council Meeting
Monday, March 19, 2018
6:00 p.m.

Council Meeting
Monday, April 9, 2018
6:00 p.m.

Public always welcome

COMMUNITY SERVICES

Arena Ice Schedule: With Sundre Minor Hockey teams participating in Regular League Play-down's scheduled ice use may be changed. The last day for winter ice is Tuesday, March 27. For current ice schedule please check Google calendar online www.sundre.com/residents/arena

Request for Quotation (RFQ) – Electrical Services of various Municipal Buildings
The Town of Sundre is soliciting quotations from qualified contractors for the purpose of Electrical Services for various Municipal Buildings.
Date of release: Tuesday, February 13, 2018
Closing date and time: Tuesday, March 13, 2018 1:00 p.m.
RFQ Information is available online or a hard copy can be obtained at the Town Office.

REQUEST FOR CITIZEN INTEREST IN PUBLIC PARTICIPATION POLICY WORKING GROUP

The Town of Sundre is inviting citizens of Sundre to participate in a Public Participation Policy Stakeholder Working Group. The group will participate in creating a policy that will outline how the Municipality will communicate with the public on municipal matters that affect the citizens of the community of Sundre. The policy will offer citizens of Sundre the opportunity to engage in direct consultation in creating a policy framework to provide for the participation of citizens in municipal decision making. The policy will support Council's desire and commitment to transparency in its decision-making processes.

If you have the ability to work in a team environment, communicate effectively, commit time to attend meetings, have an interest in representing the community, and an interest in making a difference, please contact Legislative Services at (403) 638-3551 ext. 114 for further information, or email: townmail@sundre.com to submit your application for consideration.

PLEASE BE AWARE

During this time of year please be aware that ice surfaces will be unstable! This means it is unsafe to ski, skate, walk or play on any ice surface. Please supervise children and animals at all times and educate children of the dangers of thin ice.

RECYCLING
THURSDAY
MARCH 8

GARBAGE
THURSDAY
MARCH 15

COMPOST
THURSDAY
MARCH 22

Check out our web site www.sundre.com for current information

The Town of Sundre is seeking volunteers to sit on a Council Remuneration Review Committee in early 2018. The Committee is tasked with examining the level of remuneration for members of Council for the Town of Sundre. The Committee will examine compensation packages using a list of comparator municipalities, and make recommendations to Council in respect to an appropriate level of compensation. The Committee must ensure openness, public input and transparency within the process. Municipalities used for comparison will be determined by the Committee, taking into account location, geographic size, total population, and municipal structure, as well as any other comparable information deemed relevant by the Committee.

Council Remuneration Review Committee

JURISDICTION: Municipal Government Act

MANDATE:

The Committee will function as an Ad-Hoc Committee of Council
The role of the Committee is to research, develop, and present a report with recommendations concerning Council Remuneration for the Term 2018-2021. The Committee will present a report to Town of Sundre Administration.

Areas to be addressed include:

- Salary for Mayor and Councillors, including methodology, comparators and frequency
- Per Diem – amount and application
- Benefits
- Expenses
- Mileage
- Any other matter directly related to Council remuneration

COMPOSITION:

Up to five members of the Public as appointed by Council and the Town of Sundre, Chief Administrative Officer (non-voting member).

TERM:

The Committee's Mandate will expire once Town of Sundre Council has approved the rate of remuneration for the 2018 – 2021 Council Term.

MEETING TIME:

Meetings will be held at the call of the Chair, as required.

REMUNERATION:

Volunteer position

SKILLS, ABILITIES & EXPERIENCE:

Ability to work in a team environment, communicate effectively, commit time to attend meetings, familiarity with local government and the roles and responsibilities of a municipal Council, understanding of financial and accounting principles, understanding of elements of compensation, skill in research and analysis, experience in business, management, government, or community organizations.

Please contact Legislative Services at 403.638.3551 ext. 114 for further information, or to submit your application for consideration.

SUMMER TEMPORARY EMPLOYMENT OPPORTUNITY

Parks and Green Space Assistant \$15/hr – 2 positions
and
1 Operations Assistant \$15/hr – 1 position

Parks and Green Space Assistant – Two (2) positions

The Community Services Department is seeking individuals to be responsible for assisting in the areas of turf maintenance, noxious and invasive weed control and maintenance, horticulture care and maintenance, arboriculture care and maintenance, facility (both indoor and outdoor) care and maintenance.

Operations Assistant – One (1) position

Operations Department is seeking an ambitious individual interested in a variety of general labour projects and street maintenance including sign installation, pothole patching and painting for summer temporary employment. This position will include and assisting the Water and Wastewater, Roads and Gas departments as required. The right person will like to work with the public and has a good mechanical aptitude.

These positions are based on a 40-hour week commencing May 1, 2018 for a period of 16 weeks.

Applicants must be a current and returning student to post secondary or high school, must be 16 years or older before commencing employment, have a Social Insurance Number, clean criminal records check and hold a clean valid driver's license.

Candidates must supply their own CSA steel toe boots, all other safety gear will be provided. A driver's abstract and Criminal Record check will be conducted prior to hiring.

Candidates must show strong and positive communication and customer relation skills, be prepared for occasional weekend work, have the ability to work in extreme weather and repetitive conditions.

All positions are contingent upon receiving the Summer Temporary Employment Program funding from the Alberta Government.

Interested persons are asked to submit a resume to:

Human Resources
Town of Sundre
Box 420, Sundre, AB T0M 1X0
Fax: 403-638-2100 • Email: hr@sundre.com

Résumés will be accepted up to 12 p.m. on Thursday, March 8, 2018 or until a suitable candidate has been found. Resume's sent by email must be in the .pdf or .doc format to be accepted.

While we appreciate your interest, only those candidates selected for an interview will be contacted.

PUBLIC HEARING BY-LAW NO. 2018-03 LAND USE BYLAW AMENDMENT

A Public Hearing on Bylaw 2018-03 will be held on Monday, March 19, 2018, at 6:00 p.m. in the Town of Sundre Council Chambers.

The purpose of Bylaw 2018-03 is to provide administrative changes to the Town of Sundre Land Use Bylaw No. 705. The administrative changes are to clarify the authority of the Development Officer to vary the requirements of Land Use Bylaw 705, redefine, add, or remove housing style definitions, and to align the Definitions, and General Regulations with the Permitted and Discretionary Uses as prescribed in Part Four of Land Use Bylaw 705. These amendments will provide administrative efficiencies for applicants and staff by clarifying definitions and modernizing the Land Use Bylaw.

A copy of the proposed Bylaw may be inspected by the public during regular office hours, 8:00 am to 4:00 pm, Monday to Friday at the Town Office (717 Main Avenue W.), or can be found on the Town's website (www.sundre.com). Please contact the Town Office if you would like an opportunity to review and provide input on the proposed amendments prior to the Public Hearing.

The Public Hearing will be held at the Town of Sundre Council Chambers, on Monday, March 19, 2017, commencing at 6:00 pm with procedures in accordance with the Town of Sundre Council Procedural Bylaw 14.17 and amendments thereto.

Any person who claims to be affected by the bylaw may present suggestions or concerns by making a submission to the public hearing. Written submissions to the Public Hearing or the name of any person(s) wishing to make an oral presentation at the Public Hearing must be received by the Planning and Development Department prior to 12:00 noon on Wednesday, March 14, 2018 as outlined in Bylaw No. 14.17, and amendments thereto. If your written submission is not received by this time, please provide fifteen (15) copies for distribution at the Public Hearing. Each person or group representative, wishing to address Council at the Public Hearing shall complete their verbal presentation within five (5) minutes.

Please note that written submissions will become public documents once submitted to the Town, unless otherwise requested.

DATED this 6th day of March 2018.

Betty Ann Fountain
Development Officer