

**MINUTES OF THE MUNICIPAL PLANNING COMMISSION OF THE TOWN OF SUNDRE IN
THE PROVINCE OF ALBERTA HELD TUESDAY NOVEMBER 14, 2016, 6:00 P.M., IN THE
TOWN OF SUNDRE COUNCIL CHAMBERS**

PRESENT: Chairperson Chris Vardas and members, Robert Dales, Cheri Funke, Connie Anderson, Brad Lindeburgh, Richard Warnock and Gabrielle Grainger

ABSENT: Paul Isaac, Jason Spurrier

STAFF: Denica Crosbie, Planner
Michelle Smith, Development Officer

OTHERS:

ADOPT A CHAIRPERSON / VICE – CHAIRPERSON:

Moved by Cheri Funke to nominate Chris Vardas as Chairperson - **CARRIED**

Moved by Gabrielle Grainger to nominate Cheri Funke as Vice – Chairperson - **CARRIED**

CALL TO ORDER:

Chairperson Chris Vardas called the meeting to order at 6:00 pm. **CARRIED**

AGENDA:

Moved by Brad Lindeburgh to approve the November 14th, 2016 agenda as presented.
CARRIED

ADOPTION OF MINUTES:

Minutes of October 11, 2016 regular meeting were presented for adoption.

Moved by Gabrielle Grainger to approve the Minutes of October 11, 2016 as presented.
CARRIED

BUSINESS:

DEVELOPMENT PERMIT APPLICATIONS – PERMITTED - RECEIVED FOR INFORMATION:

- 4.1 Development Permit Application No. 2016-051
Lot 1, Block K, Plan 7720FF
Civic Address: 303 Main Avenue West
- 4.2 Development Permit Application No. 2016-057
Lot 1 & 2, Block 4, Plan 9411604
Civic Address: 629 5 Avenue SW
- 4.3 Development Permit Application No. 2016-059
Lot 207, Plan 9812536
Civic Address: 207, 200 4th Avenue SW
- 4.4 Development Permit Application No. 2016-060
Lot 17, Block 1, Plan 8910856
Civic Address: 334 4 Street NW

DEVELOPMENT PERMIT APPLICATIONS – DISCRETIONARY - DECISION REQUIRED:

- 5.1 Development Permit Application No. 2016-056
Block 2, Plan 13347GF
Civic Address: Bay 14, 200 Main Avenue W

Signage – Portable “A” Frame sign
Decision Required

Moved by Richard Warnock that Development Permit 2016-056 be approved with the recommended Development Permit Conditions, Option 1 with condition added to the Development Permit that the sign only be placed during business hours. **CARRIED**

- 5.2 Development Permit Application No. 2016-058
Lot 25(W), Block 10, Plan 7611274
Civic Address: #1, 203 8 Avenue NE

Home Occupation – Massage Therapy
Decision Required

Chris Vardas asked if applicant read and understood all the conditions of the development permit. Carly responded yes.

Moved by Robert Dales that Development Permit 2016-058 be approved with the recommended Development Permit Conditions, Option 1 as presented. **CARRIED**

SUBDIVISIONS:

- 6.1 None

MOUNTAIN VIEW COUNTY:

- 7.1 Application Referral PLRDSD20160271
NE 34-32-4-5

Proposed Redesignation & Subdivision
Received for information

- 7.2 Application Referral PLDP20160327
SW 34-32-5-5
Plan 0213105, Block 3, Lot 18

Dwelling Single Detached and Secondary Suite with Size Variance
Received for information

OTHER BUSINESS:

- 8.1 None


ADJOURNMENT:

Moved by Cheri Funke that the meeting be adjourned at 6:25 pm. **CARRIED**



Chairperson

I hereby certify these minutes are correct.



Municipal Planning Commission Secretary

Date: November 14, 2016