

**MINUTES OF THE MUNICIPAL PLANNING COMMISSION OF THE TOWN OF SUNDRE IN  
THE PROVINCE OF ALBERTA HELD MONDAY July 7<sup>th</sup>, 2015, 6:00 P.M., IN THE TOWN OF  
SUNDRE COUNCIL CHAMBERS**

**PRESENT:** Chairperson Chris Vardas, and members Paul Isaac, Gabrielle Grainger, Robert Dales and Jodi Orr, Jason Spurrier

**ABSENT:** Denica Crosbie, Planner, Connie Anderson and Diane Farquhar

**STAFF:** Angie Lucas, Director of Planning & Operational Services  
Michelle Smith, Development Officer

**OTHERS:** Jack Nichols

**CALL TO ORDER:**

Chairperson Chris Vardas called the meeting to order at 6:00 pm. **CARRIED**

**AGENDA:**

Moved by Robert Dales to approve the July 7<sup>th</sup>, 2015 agenda as presented. **CARRIED**

**ADOPTION OF MINUTES:**

Minutes of the Monday June 1<sup>st</sup>, 2015 regular meeting were presented for adoption.

Moved by Gabrielle Grainger to approve the minutes of June 1<sup>st</sup>, 2015 as presented. **CARRIED**

**BUSINESS:**

**DEVELOPMENT PERMIT APPLICATIONS – PERMITTED - RECEIVED FOR INFORMATION:**

- 4.1 Development Permit No. 2015-025  
Lot 4, Block 4, Plan 9610892  
Civic Address: 407 6 Street NW  
**Deck 10' x 14'**
- 4.2 Development Permit No. 2015-028  
Lot 21, Block 3, Plan 8010730  
Civic Address: 219 5 Street NW  
**Deck 10' x 40'**
- 4.3 Development Permit No. 2015-030  
Lot 62, Plan 9612304  
Civic Address: 62, 200 4<sup>th</sup> Avenue SW  
**Recreation vehicle – Park Model 12' x 41'**
- 4.4 Development Permit No. 2015-033  
Lot 8, Plan 9612304  
Civic Address: 8, 200 4<sup>th</sup> Avenue SW  
**Recreation vehicle 8' x 26', adjacent & detached accessory structures**
- 4.5 Development Permit No. 2015-034  
Lot 38, Block 7, Plan 7546JK  
Civic Address: 216 5<sup>th</sup> Avenue NE  
**Accessory residential building/structures – garage 24' x 26'**

**DEVELOPMENT PERMIT APPLICATIONS – DISCRETIONARY - DECISION REQUIRED:**

- 5.1 Development Permit Application No. 2014-010  
Lot 8 & 9, Block 1, Plan 9912438  
Civic Address: 215 & 217 1<sup>st</sup> Avenue SW

**Construct addition to the Museum with variance/relaxation from top of bank from 15m to 9.2 m**

**Decision Required**

Moved by Jason Spurrier that Development Permit 2014-010 be approved with the recommended Development Permit Conditions, Option 1 as presented. **CARRIED**

- 5.2 Development Permit Application No. 2015-027  
Lot 1, Block 1, Plan 1410559  
Civic Address: Between 7<sup>th</sup> Street SW & 10<sup>th</sup> Street SW

**Strip & grade temporary road access**

**Decision Required – Ratify email vote**

Moved by Paul Isaac that Development Permit 2015-027 be approved with the recommended Development Permit Conditions, Option 1 as presented. **CARRIED**

- 5.3 Development Permit Application No. 2015-029  
Lot 16, Block 2, Plan 6122HE  
Civic Address: 214 2<sup>nd</sup> Street NE

**Variance/relaxation on front yard fence from 1 m to 1.22m**

**Decision Required**

Moved by Paul Isaac that Development Permit 2015-029 be approved with the recommended Development Permit Conditions, Option 1 as presented. **CARRIED**

- 5.4 Development Permit Application No. 2015-031  
Lot 1, Block K, Plan 7720FF  
Civic Address: 303 Main Avenue W

Chairperson Chris Vardas declared a conflict and removed himself from voting on Development Permit 2015-031.

**Change of Use with variance/relaxation on parking from 11 stalls to 7 stalls**

**Decision Required**

Moved by Gabrielle Grainger that Development Permit 2015-031 be approved with the recommended Development Permit Conditions, Option 1 as presented. **CARRIED**

Chairperson Chris Vardas resumes Chairperson duties.

- 5.5 Development Permit Application No. 2015-032  
Lot 14, Block 13, Plan 9912954  
Civic Address: 1309 2<sup>nd</sup> Street NE

**Variance/relaxation on side yard setback on accessory building from 1.0 m to 0.91 m**

**Decision Required**

Moved by Jodi Orr that Development Permit 2015-032 be approved with the recommended Development Permit Conditions, Option 1 as presented. **CARRIED**

**SUBDIVISIONS:**

6.1

**MOUNTAIN VIEW COUNTY:**

- 7.1 Application Referral PLDP20150204  
SW 5-33-5-5  
Plan 9010599, Lot 8

***Accessory Building – Shed Relaxations  
Received for information***

- 7.2 Application Referral PLDP20150171  
SW 31-32-4-5

***Proposed Redestgnation & Subdivision  
Received for information***

**OTHER BUSINESS:**

- 8.1 Chairperson Chirs Vardas presented an email from member Connie Anderson, it stated that he would like to remain as a member of the MPC even though this was his 3<sup>rd</sup> consecutive absence. Member Diane had missed 3 consecutive meetings without authorization of the commission as per Bylaw 02.11.

Moved by Paul Isaac that member Connie Anderson remain a member. **CARRIED**

Moved by Jodi Orr that member Diane Farquare be dismissed as a member. **CARRIED**

**ADJOURNMENT:**

Moved by Paul Isaac that the meeting be adjourned at 6:50 pm. **CARRIED**



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Chairperson

I hereby certify these minutes are correct.



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Municipal Planning Commission Secretary

Date: July 7th, 2015