

**MINUTES OF THE MUNICIPAL PLANNING COMMISSION OF THE TOWN OF SUNDRE IN  
THE PROVINCE OF ALBERTA HELD MONDAY DECEMBER 7, 2015, 6:00 P.M., IN THE  
TOWN OF SUNDRE COUNCIL CHAMBERS**

**PRESENT:** Chairperson Chris Vardas, and members, Gabrielle Grainger, Robert Dales, Jodi Orr, Connie Anderson, Brad Lindeburgh and Paul Isaac

**ABSENT:** Jason Spurrier

**STAFF:** Denica Crosbie, Planner  
Michelle Smith, Development Officer  
Angie Lucas, Director of Planning & Operational Services

**OTHERS:** Heniz Mengelkamp, Lois & Richard Warnock, Cheri Funke

**CALL TO ORDER:**

Chairperson Chris Vardas called the meeting to order at 6:00 pm. **CARRIED**

**AGENDA:**

Moved by Gabrielle Grainger to approve the December 7, 2015 agenda with the addition of 5.7 to include Development Permit 2015-074. **CARRIED**

**ADOPTION OF MINUTES:**

Minutes of the Monday November 2, 2015 regular meeting were presented for adoption.

Moved by Robert Dales to approve the minutes of November 2, 2015 as presented. **CARRIED**

**BUSINESS:**

**DEVELOPMENT PERMIT APPLICATIONS – PERMITTED - RECEIVED FOR INFORMATION:**

- 4.1 Development Permit No. 2015-066  
Lot 14, Plan 268GV  
Civic Address: 101 Centre Street N  
**Change of Use – Indoor merchandise sales**
- 4.2 Development Permit No. 2015-067  
Lot 59, Plan 9612304  
Civic Address: 59, 200 4<sup>th</sup> Avenue SW  
**Recreational Vehicle 8' x 26' and accessory structures**
- 4.3 Development Permit No. 2015-068  
Lot 1, Block K, Plan 772OFF  
Civic Address: 303 Main Avenue West  
**Change of Use – Indoor merchandise sales**

**DEVELOPMENT PERMIT APPLICATIONS – DISCRETIONARY - DECISION REQUIRED:**

- 5.1 Development Permit Application No. 2015-065  
Lot 3, Plan 4529JK  
Civic Address: 920 Centre Street N

**Existing Residence and other related improvements – Accessory Buildings – Carport 16' x 22', Shed 12' x 46' and 10' x 15'**

**Decision Required**

Moved by Gabrielle Grainger that Development Permit 2015-065 have a two year completion deadline. **DEFEATED**

Moved by Paul Isaac that Development Permit 2015-065 be approved with the recommended Development Permit Conditions, Option 1 as presented. **CARRIED**

- 5.2 Development Permit Application No. 2015-069  
Lot 18, Block 12, Plan 8910549  
Civic Address: 1013 2<sup>nd</sup> Street NE

**Home Occupation – Custom sewing, alterations and mending**

**Decision Required**

Moved by Jodi Orr that Development Permit 2015-069 be approved with the recommended Development Permit Conditions, Option 1 as presented. **CARRIED**

- 5.3 Development Permit Application No. 2015-070  
Lot 2, Block P, Plan 8511044  
Civic Address: Bay A 708 Main Avenue W

**Change of Use – Indoor merchandise sales Satellite sales and signs fascia sign 56” x 30” high, black and white**

**Decision Required**

Moved by Brad Lindeburgh that Development Permit 2015-070 be approved with the recommended Development Permit Conditions, Option 1 as presented. **CARRIED**

- 5.4 Development Permit Application No. 2015-071  
Lot 14, Block 13, Plan 9912954  
Civic Address: 1309 2<sup>nd</sup> Street NE

**Home Occupation – Healing, Art and Transportation Consulting**

**Decision Required**

Moved by Gabrielle Grainger that Development Permit 2015-071 be approved with the recommended Development Permit Conditions, Option 1 as presented. **CARRIED**

- 5.5 Development Permit Application No. 2015-072  
Lot 21, Block 9, Plan 7611274  
Civic Address: 230 8<sup>th</sup> Avenue NE

**Variance/Relaxation on accessory building setbacks from 1.0m to 0.99m (side yard) & 0.83m (rear yard)**

**Decision Required**

Moved by Connie Anderson that Development Permit 2015-072 be approved with the recommended Development Permit Conditions, Option 1 as presented. **CARRIED**

- 5.6 Development Permit Application No. 2015-073  
Lot 2, Block 1, Plan 8111576  
Civic Address: 557 Main Avenue W

**Fascia Sign – Air Miles sign**  
**Decision Required**

Moved by Paul Isaac that Development Permit 2015-073 be approved with the recommended Development Permit Conditions, Option 1 as presented. **CARRIED**

- 5.7 Development Permit Application No. 2015-074  
Lot 9, Plan 7378FO  
Civic Address: 315 Centre Street N

**Home Occupation - Consulting**  
**Decision Required**

Moved by Gabrielle Grainger that Development Permit 2015-074 be tabled until the January Municipal Planning Commission meeting. **CARRIED**

**SUBDIVISIONS:**

- 6.1 Subdivision Application No. SD 15-03  
Lot 2, Block 1, Plan 1410559  
**Subdivision – One Parcel 1.02 ha (2.52 ac)**  
**Decision Required**

Member Robert Dales declared a conflict and removed himself from the vote on Subdivision SD – 15-03.

Moved by Paul Isaac that Subdivision Application No. SD 15-03 be approved with the recommended Development Permit Conditions, Option 1 as presented. **CARRIED**

- 6.2 Subdivision Application No. SD 15-04  
Lot 17, Block 4, Plan 1512354  
**Subdivision – Create 5 parcels within 1.723 ha (4 ac)**  
**Unit A – 0.598 ha (1.477 ac); Unit B – 0.348 ha (0.859 ac); Unit C – 0.345 ha (0.852 ac);**  
**Unit D – 0.199 ha ( 0.491 ac); Unit E – 0.233 ha (0.575 ac)**

Moved by Chris Vardas that Subdivision Application No. SD 15-04 be tabled until administration confirms that conditions of the Development Permits have been met.  
**CARRIED**

**MOUNTAIN VIEW COUNTY:**

- 7.1 Application Referral PLDP20150472  
NE 32-32-5-5  
Plan 811178, Block 2, Lot 5

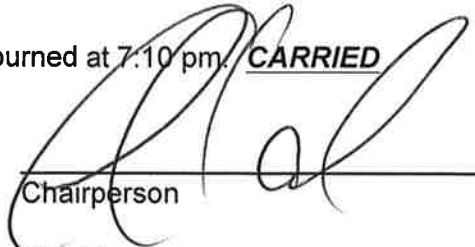
***Accessory Building (Shop/Office)***

**OTHER BUSINESS:**

- 8.1 Updated MPC on the Land Use Bylaw regarding storage of RVs and large recreational objects and presented the public survey that is being conducted on social media on this topic.

**ADJOURNMENT:**

Moved by Paul Isaac that the meeting be adjourned at 7:10 pm. CARRIED



---

Chairperson

I hereby certify these minutes are correct.



---

Municipal Planning Commission Secretary

Date: December 7, 2015