

**MINUTES OF THE MUNICIPAL PLANNING COMMISSION OF THE TOWN OF SUNDRE IN  
THE PROVINCE OF ALBERTA HELD MONDAY AUGUST 26<sup>TH</sup>, 2013, 6:00 P.M., IN THE  
TOWN OF SUNDRE COUNCIL CHAMBERS**

**PRESENT:** Chairperson Jason Spurrier and members Chris Vardas, Patricia Toone, Diane Farquhar, Annette Clews, Henryk Yonza, Connie Anderson and Robert Dales

**ABSENT:**

**STAFF:** Erin O'Neill, Manager of Planning and Development  
Denica Crosbie, Assistant Development Officer  
Doug Wright, Interim CAO

**OTHERS:**

**CALL TO ORDER:**

Chair, Jason Spurrier called the meeting to order at 6:00 pm

**AGENDA:**

Moved by Diane Farquhar to approve the agenda with additions. **CARRIED**

**ADOPTION OF MINUTES:**

Minutes of the Monday June 24<sup>th</sup>, 2013 regular meeting were presented for adoption.

Moved by Chris Vardas to approve the minutes of June 24<sup>th</sup>, 2013 as presented. **CARRIED**

**BUSINESS:**

**DEVELOPMENT PERMITS APPLICATIONS – RECEIVED FOR INFORMATION:**

4.1 DP 2013-036; Lot 58, Block 3, Plan 8010730  
Civic Address: 267 4<sup>th</sup> Street NW  
**Deck – 10' X 25'**

DP 2013-037; Block 2, Plan 1347GF  
Civic Address: Bay 1 & 2, 200 Main Avenue W.  
**Offices – Medical Clinic**

DP 2013-038; Lot 20, Block 3, Plan 9610892  
Civic Address: 511 5<sup>th</sup> Street NW  
**Accessory Building (Shed 2.8m X 3.10m)**

DP 2013-039; Lot 130, Plan 9812180  
Civic Address: 130, 200 4<sup>th</sup> Avenue SW  
**Replace existing RV with 40' RV and construct a deck 12' X 22' and sunroom 12' X 15'**

DP 2013-040; Lot 2, Block 1, Plan 0312972  
Civic Address: 1 Noblefern Way SW  
**Accessory Residential Building (Shed 10' X 12' and Deck 12' X 25')**



DP 2013-041; Lot 64, Plan 9612304  
Civic Address: 64, 200 4<sup>th</sup> Avenue SW  
**Replace existing RV with 36' RV**

DP 2013-042; Lot 2, Block 3, Plan 5664GI  
Civic Address: 117 2<sup>nd</sup> Street SW  
**Offices – Water Valley General Contracting**

DP 2013-043; Lot 15, Block 18, Plan 9912954  
Civic Address: 132 12<sup>th</sup> Avenue NE  
**Single family dwelling 1200 sq.ft. w/ attached garage 453 sq.ft. and rear deck 10' X 16'**

DP 2013-044; Lot 3, Block 3, Plan 9610892  
Civic Address: 612 4<sup>th</sup> Avenue NW  
**Deck Addition 10' X 24'**

DP 2013-045; Lot 3, Block 1, Plan 4875FQ  
Civic Address: 905 Main Avenue E.  
**Replace roof on existing home**

DP 2013-046; Lot 11, Block 1, Plan 0312972  
Civic Address: 10 Noblefern Way SW  
**Covered deck 12' X 20' with railing**

DP 2013-047; Lot 12, Block 3, Plan 8010730  
Civic Address: 214 5<sup>th</sup> Street NW  
**Deck 12' X 20'**

DP 2013-048; Lot 97, Plan 9711313  
Civic Address: 97, 200 4<sup>th</sup> Avenue SW  
**Replace RV with 14' X 40' Park Model**

DP 2013-049; Lot 97, Plan 9711313  
Civic Address: 97, 200 4<sup>th</sup> Avenue SW  
**Replace existing RV with 14' X 40' Park Model and add deck 12' X 40'**

DP 2013-052; Lot 51, Block 3, Plan 8010730  
Civic Address: 16 Spruce Crescent NW  
**Mobile Home Addition 16' X 24'**

**DEVELOPMENT PERMITS APPLICATIONS – DECISION REQUIRED:**

- 5.1 Development Permit Application No. 2013-050  
Lot 7, Block C, Plan 7720FF  
Civic Address: 101 4<sup>th</sup> Street NW  
**Home Occupation – Weed Control**

Moved by Annette Clews that Development Permit 2013-050 be approved with the recommended Development Permit Conditions, Option 1 as presented. **CARRIED**



5.2 Development Permit Application No. 2013-051

Lot 3, Block F, Plan 8542GM

Civic Address: 416 3<sup>rd</sup> Avenue SW

**Variance / Relaxation on side yard setback on deck from 1.5m to 1.12m**

Moved by Henryk Yonza that Development Permit 2013-051 be approved with the recommended Development Permit Conditions, Option 1 as presented. **CARRIED**

5.3 Development Permit Application No. 2013-053

Lot 4, Block 8, Plan 7610139

Civic Address: 711 1<sup>st</sup> Street NE

**Fourplex with variance to rear yard setback**

Moved by Annette Clews that Development Permit 2013-053 be approved with the recommended Development Permit Conditions, Option 1 as presented. **CARRIED**

5.4 Development Permit Application No. 2013-054

NE 34-32-5W5

Civic Address: 901 Main Avenue East

**Change of Use (Prototyping facility shop) & Signage**

Moved by Chris Vardas that Development Permit 2013-054 be approved with the recommended Development Permit Conditions, Option 1 as presented. **CARRIED**

**SUBDIVISIONS:**

6.1 Subdivision Application No. 13-04

Part of Lot 27, Plan 8910920, 0.493 hectares (1.22 acres)

Subdivide one lot along 5<sup>th</sup> Avenue SW

**Decision Required**

Moved by that Connie Anderson Subdivision Application 13-04 be approved with the recommended Subdivision Conditions, Option 1 as presented with the correction of 5<sup>th</sup> Avenue. **CARRIED**

**MOUNTAIN VIEW COUNTY:**

7.1 Application Referral PLSD20120124

SE-34-32-4-5

Proposed Subdivision

**Received for Information**

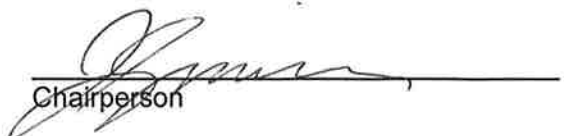
**OTHER BUSINESS:**

Municipal Planning Commission meeting of October 28<sup>th</sup> is cancelled due to the election. Alternate dates will be proposed should an alternate date be required.

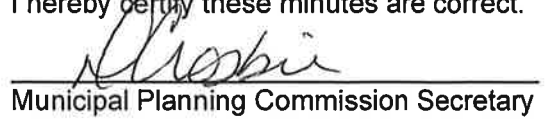
Discussed with public members should they wish to continue as a public member a letter of interest to continue will be required prior to the organization meeting in October 2013.

**ADJOURNMENT:**

Moved by Connie Anderson that the meeting be adjourned at 6:25 pm. **CARRIED**

  
Chairperson

I hereby certify these minutes are correct.

  
Municipal Planning Commission Secretary

Date: August 26, 2013