



Development means:

- an excavation or stockpile and the creation of either of them; or
- a building or an addition to, or replacement or repair of a building and the construction or placing in, or, over or under land of any of them; or
- change of use or land or a building or an act done in relation to land or building that results in or is likely to result in a change in the use of the land or building; or
- a change in the intensity of use of land or a building or an act done in relation to land or a building that results in or is likely to result in a change in the intensity of use of the land to building

Advice:

The Planning and Development Department strongly advise you to discuss your proposal with us as soon as possible. We can provide early guidance, describe the process, and ensure you are heading in the right direction.

MORE HELP....

Further assistance is available from:

Planning and Development Department

Phone : 403-638-3551

Fax : 403-638-2100

website: www.sundre.com

This brochure is for information purposes only and is intended to assist applicants. It is neither an authoritative nor complete statement of law and is not legally binding. Further reference to the Intermunicipal Development Plan, Municipal Development Plan, Area Structure Plans and/or Area Redevelopment Plans, Redesignation, Town of Sundre Land Use Bylaw 705, and/or planning documents is necessary to ensure compliance with their provisions.

Note: When you apply, personal information may be collected under the authority of Section 33 (c) of the Alberta Freedom of Information and Protection of Privacy Act, Section 642 of the Municipal Government Act and/or Section 63 of the Safety Codes Act. The information will be used to process your application(s), and your name and address may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact our office.



Development Permits



For more information, please contact:

Town of Sundre: 403-638-3551

e-mail: townmail@sundre.com

Website: www.sundre.com

Planning & Development Department

Town of Sundre

717 Main Avenue West

Sundre, AB T0M 1X0

Who needs a Development Permit?

Development Permit Process

A Development Permit is required for most new construction or change of use. However, some types of development are exempt from requiring a Development Permit, provided they comply with the rules set out in the Land Use Bylaw 705, as amended. A full list is contained in Section 2.2 of Land Use Bylaw 705 with amendments.

The application form must be **completed in full** and submitted along with supporting information and processing fee as established by the Town of Sundre Council. We may require more detailed information and studies, at your cost, depending on the size, complexity and potential impacts of your proposed development, in those cases please refer to our **New Development brochures**. The Development Authority has **40 days** to render a decision upon receipt of a **complete application**.

Application Fees

Fees will vary according to the type of development being proposed. Please contact us or check the Town of Sundre website (www.sundre.com) for the fee that is applicable to your proposal.

Appeals

Any decision of the Development Authority or condition of Notice of Decision is subject to appeal to the Subdivision and Development Appeal Board, within **14 days** of the notification date. An appeal containing a statement of the grounds of appeal accompanied by the appeal fee may be delivered either personally or by mail to the Secretary of the Subdivision and Development Appeal Board at the Town of Sundre office no later than 4:00 pm on the appeal date.

Additional Permits:

Building, Electrical, Gas or Plumbing Permit maybe required depending on the type of development.

