



Regular Council Meeting  
Minutes  
March 19, 2018

The regular meeting of Council of the Municipality of Sundre was held in Council Chambers in the Municipal Office on Monday, March 19, 2018, commencing at 6:00 p.m.

**IN ATTENDANCE**

Deputy Mayor Cheri Funke  
Councillor Charlene Preston  
Councillor Todd Dalke  
Councillor Rob Wolfe  
Councillor Paul Isaac

**ABSENT**

Mayor Terry Leslie  
Councillor Richard Warnock

**Staff:**

Chief Administrative Officer, L. Nelson  
Director of Finance and Administration, V. Pirie  
Director of Planning and Economic Development, M. Marko  
Manager of Finance, C. Albert  
Manager of Operations, J. Hall  
Special Projects Administrator/Development Officer, B. Fountain

**Public:**

Members: 2  
Mr. Ernie Nutting, Switched Advanced Lighting

**CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

**PUBLIC HEARING**

**2018-01 Agenda:**

**Bylaw 2018-03 Land Use Bylaw Amendment to Address Administrative Changes to Interpretation and Administration, General Regulations, Definitions, Permitted and Discretionary Uses In all Districts**

***As stated by Deputy Mayor Funke:***

"This Public Hearing is held pursuant to the *Municipal Government Act*, RSA 2000 Chapter M-26 and amendments thereto;

I hereby declare the Public Hearing 2018-01 relating to Bylaw 2018-03, now open at 6:01 p.m.

The purpose of Bylaw 2018-03 is to provide administrative changes, clarity and consistency by clarifying the authority of the Development Officer to vary the requirements of Land Use Bylaw 705, to redefine, add, or remove housing style definitions, and to align the Definitions, and

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General Regulations with the Permitted and Discretionary Uses as prescribed in Part Four of Land Use Bylaw 705.

The order of presentations will be as follows:

- Confirmation of Notices;
- Development Officer's report;
- Public Communication (letters/emails) read in the minutes;
- Presentation(s) by those in Favour of the Bylaw (max. of 5 minutes);
- Presentation(s) by those in Opposition of the Bylaw (max. of 5 minutes);
- Any other person(s) deemed affected by the Bylaw;
- Closing statement of the Development Officer
- Adjournment of the Public Hearing"

**Deputy Mayor Funke as stated to Ms. Linda Nelson, CAO:** "Please provide Confirmation of Notices."

**As stated by Ms. Linda Nelson, CAO:**

"Notice/advertisement for the March 19, 2018 Public Hearing 2018-01 for Bylaw 2018-03 was published in the Sundre Round Up on March 6, 2018 and March 13, 2018 in accordance with s. 606(2) of the *Municipal Government Act*. The notice has been posted on the Town's website since February 28, 2018."

Deputy Mayor Funke: "The Development Officer will deliver her report and recommendations(s)."

Ms. Betty Ann Fountain, Development Officer delivered her report.

- Public Hearing to address a number of amendments to Land Use Bylaw 705;
- Amendments will clarify the authority of the Development Officer to vary the requirements of the Land Use Bylaw with clear and concise guidelines;
- Amendments will modernize terminology and definitions for housing styles;
- Amendments will eliminate redundant sections of the Land Use Bylaw.

Deputy Mayor Funke: Are there any questions for the Development Officer?

- Councillor Dalke asked if the removal of the Satellite and Antennae section of the land use bylaw would invite the installation of, for example, short wave radio towers without permits?
- Development Officer responded no, as only satellite dishes are to be removed, and that the Federal Government has jurisdiction over telecommunications, with any permit issued by the Federal Government to be referred to the Town of Sundre.

Deputy Mayor Funke: Are there any Public Communications (letters/emails) to be read in to the Minutes?

- None

Deputy Mayor Funke: Are there any person(s) who are in favour of the Bylaw who wish to speak?

- None

Deputy Mayor Funke: Are there any person(s) in opposition to the Bylaw who wish to speak?

- Mr. Robert Dale expressed concern regarding variances under the bylaw



  
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Deputy Mayor Funke: Does the Development Officer have any closing statements?

- None

Deputy Mayor Funke requested a motion to close the Public Hearing.

MOVED by Councilor Isaac to close the Public Hearing relating to Bylaw 2018-03, now closed at 6:20 p.m. and to return to the open meeting of Council.

### **AGENDA – AMENDMENTS AND ADOPTION**

**Res. No. 118-18-03-19** MOVED by Councillor Dalke that the agenda be amended by adding the following:

- 8.2 Fee Waiver
- 8.3 Councillor Isaac Per Diem request
- 13.1 Main Avenue Pot Holes
- 13.2 Discussion on Centre Street
- 15.2 Local Public Body Confidences FOIPP Section 23
- 15.3 Advice from Officials FOIPP Section 24(1)(g)

**CARRIED**

### **ADOPTION OF THE PREVIOUS MINUTES**

**Res. No. 119-18-03-19** Amendments to:

**111-18-03-12 to state:** MOVED by Councillor Funke that the “*Town of Sundre does not lease the Old Town Office space and at the spring budget workshop that Council discuss how to best utilize the building for Community Protective Services.*”

**CARRIED**

MOVED by Councillor Preston that the minutes of the regular meeting of Council held on March 12, 2018, be approved as amended. **CARRIED**

### **DELEGATION**

#### **Switch Advanced Lighting**

Council welcomed Mr. Ernie Nutting, from Switch Advanced Lighting. Mr. Nutting provided a verbal presentation to Council informing Council of how the products and lease program could benefit the Town of Sundre.

**Res. No. 120-18-03-19** MOVED by Councillor Dalke to accept Mr. Nutting’s report as information.

### **BYLAWS**

#### **RFD Bylaw 2018-03 Land Use Bylaw Amendment to Address Administrative Changes to Interpretation and Administration, General Regulations, Definitions, Permitted and Discretionary Uses In all Districts**

**Res. No. 121-18-03-19** MOVED by Councillor Isaac that the Town of Sundre gives Second Reading to Bylaw 2018-03 being a Bylaw Amendment to Land Use Bylaw 705, to address administrative changes to Part One: Interpretation and Administration, Part Two: Definitions, Part Three: General Regulations and Part Four: Permitted and Discretionary Uses and Regulations in all Districts.

**CARRIED**



  
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**Res. No. 122-18-03-19**                      **MOVED** by Councillor Wolfe that the Town of Sundre Council gives Third and Final Reading to Bylaw 2018-03 being a Bylaw Amendment to Land Use Bylaw 705. **CARRIED**

**OLD BUSINESS**

**NEW BUSINESS**

**Bylaw Review Project – Additional Archive Bylaws**

**Res. No. 123-18-03-19**                      **MOVED** by Councillor Preston that the Town of Sundre Council receive the attached report and Schedule “A” as information. **CARRIED**

**Res. No. 124-18-03-19**                      **Per Diem – Councillor Isaac**

**MOVED** by Councillor Preston that the Per Diem request submitted by Councillor Isaac for travel to Caroline to attend a meeting be paid. **CARRIED**

**Res. No. 125-18-03-19**                      **Fee Waiver**

Moved by Councillor Dalke that the Town of Sundre Council approve the fee waiver for the Tri-Services Regimental Spring Ball rental of the Community Centre in the amount \$338.21. **CARRIED**

**ADMINISTRATION**

**Departmental Reports – February 2018**

**Res. No. 126-18-03-19**                      **MOVED** by Councillor Isaac that the Town of Sundre Council accept the attached reports, as information. **CARRIED**

**NOTICE OF MOTION**

Councillor Funke will bring forward a Notice of Motion at the next Regular meeting in regard to the March 12, 2018 Motion **105-18-03-12** “Broadband RFP”.

**MUNICIPAL AREA PARTNERSHIP**

**COUNCIL REPORTS**

**INQUIRIES BETWEEN COUNCILLORS OR TO ADMINISTRATION**

Councillor Funke requested information regarding [www.sundregrowth.com](http://www.sundregrowth.com) an Economic Development initiative

Councillor Dalke requested information on Highway 27 / Main Avenue Pot Holes

Councillor Funke requested information regarding the history of the Centre Street project be brought forward

**COUNCIL INVITATIONS / CORRESPONDENCE**

- 1. 02.28.18 2019 Canada Games, Regional Municipal Engagement



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**Res. No. 127-18-03-19**                      MOVED by Councillor Wolfe that Council accept the correspondence, for information. **CARRIED**

**Res. No. 128-18-03-19**                      MOVED by Councillor Wolfe that Council go into In-Camera at 6:35 p.m. **CARRIED**

**IN CAMERA**

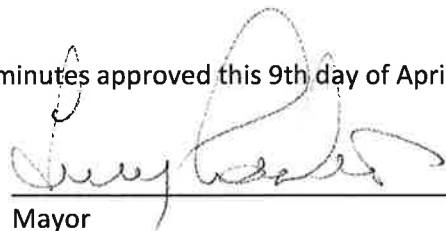
***Disclosure Harmful to Intergovernmental Relations – FOIPP Section 21***  
***Local Public Body Confidences – FOIPP Section 23***  
***Advice from Officials – FOIPP Section 24(1)(g)***

**Res. No. 129-18-03-19**                      MOVED by Councillor Dalke that Council return to open meeting at 7:55 p.m. **CARRIED**

**ADJOURNMENT**

**Res. No. 130-18-03-19**                      MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 7:56 p.m. **CARRIED**

These minutes approved this 9th day of April, 2018.

  
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Mayor

  
\_\_\_\_\_  
Chief Administrative Officer

