

MINUTES OF THE REGULAR COUNCIL MEETING OF THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA HELD AT 6:00 P.M., TUESDAY, OCTOBER 10, 2017, IN THE TOWN OF SUNDRE COUNCIL CHAMBERS

PRESENT Mayor Leslie, Councillors: Verna McFadden, Paul Isaac, Cheri Funke, Myron Thompson, Chris Vardas, and Nolan Blatchford

STAFF Linda Nelson, Chief Administrative Officer
Vic Pirie, Director of Finance and Administration
Betty Ann Fountain, Special Projects Coordinator
Cynthia Robey, Legislative Executive Assistant

CALL TO ORDER

Mayor Leslie called the meeting to order at 6:00 p.m., with a moment of reflection on the business of the evening.

MODIFICATION TO OR ADOPTION OF AGENDA

309/17 Councillor Thompson moved that the Town of Sundre Council adopt the October 10, 2017 Regular Council Meeting Agenda, with the following additions/deletions/changes:

- 16.2 In-Camera – Personnel FOIP Section 17

CARRIED

ADOPTION OF THE PREVIOUS MINUTES

310/17 Councillor Vardas moved that the Town of Sundre Council adopt the October 2, 2017 Special Council Meeting Minutes, as presented. **CARRIED**

PUBLIC ADDRESS

PRESENTATIONS

Arctic Youth Ambassador Summit – K. St. Dennis, Request for Sponsorship

Council welcomed Ms. Keyanna St. Dennis, a Sundre high school student, who briefed Council concerning an opportunity she has received to attend the Arctic Youth Summit at the end of October 2017. Ms. St. Dennis asked Council to consider her request for financial sponsorship.

311/17 Councillor Isaac moved that the Town of Sundre Council accept for information, Ms. St. Dennis' presentation, and directed Administration to source funding options, and bring a Request for Decision to the October 23, 2017 Regular Council Meeting. **CARRIED**




Initials

CAO Brief

Administration expressed a thank you to Ms. Jaime Williams, Finance and Grants Coordinator, for the Town of Sundre. Ms. Williams is leaving her position with the Town in order to assume an employment position in Innisfail. Ms. Williams was not able to attend this meeting due to a family emergency. Council asked Administration to pass on their congratulations and thanks to Ms. Williams for her contribution to the Town of Sundre.

Mayor Leslie acknowledged and welcomed Mr. Jason Nixon, MLA. Mr. Nixon commented on how much he appreciates Councillor Thompson's mentorship, and dedication. Mr. Nixon presented Councillor Thompson with a Legislative Assembly scroll recognizing 52 years of public service. Mr. Nixon also acknowledged Councillor Thompson's wife, Dorothy.

Photographs were taken of Mr. Nixon with Councillor Thompson, and with all of Council; including Councillor Thompson's wife Dorothy.

CAO Brief

Mayor Leslie read a detailed report highlighting background information concerning Councillor Thompson's colourful and lengthy years in municipal and federal government, as well as citing all of Councillor Thompson's known accomplishments. Councillor Thompson was presented with a plaque from Council and Administration. Councillor Thompson's wife Dorothy, was presented with a bouquet of flowers. Each Councillor expressed a sincere thank you to Councillor Thompson. Councillor Thompson stood and expressed his thank you to Council for the acknowledgement.

Mayor Leslie called a recess at 6:52 p.m.

Councillor Thompson left the meeting at 7:11 p.m.

Council meeting resumed at 7:11 p.m.

FINANCE**Report on Recreational and Cultural Funding**

312/17 Councillor Isaac moved that the Town of Sundre Council accept the report on Recreational and Cultural Funding, for information. **CARRIED**

313/17 Councillor McFadden moved that the Town of Sundre Council direct Administration to begin a discussion with Mountain View County in order to draft a new Interim Agreement with Mountain View County. **CARRIED**

PUBLIC HEARINGS**BYLAWS**



Initials

ADMINISTRATION REPORTS

Departmental Strategic Priorities - Update

As per Council’s request during the August 28, 2017 Regular Council Meeting, Administration provided Council with Departmental Strategic Priorities updates from Bylaw / Peace Officer & Animal Control, Emergency Management, Economic Development, Fire Services, and Legislative Services.

314/17 Councillor Funke moved that the Town of Sundre Council accept the Departmental Strategic Priorities updates, as presented. **CARRIED**

UNFINISHED BUSINESS

Administration reminded Council that the Council Remuneration Policy will be reviewed by an ad hoc to be set through a terms of reference, and by appointment of Council.

Councillor Isaac left the meeting at 7:38 pm.

Councillor Isaac returned to the meeting at 7:40 p.m.

Councillor Isaac left the meeting at 7:41 p.m.

RFD Procedural Bylaw

315/17 Councillor Funke moved that the Town of Sundre Council gives First Reading to Bylaw 14.17, Council Procedural Bylaw, being a bylaw to regulate Council procedures;

316/17 Councillor Vardas moved that the Town of Sundre Council gives Second Reading to Bylaw 14.17, Council Procedural Bylaw, being a bylaw to regulate Council procedures;

317/17 Councillor Blatchford moved that the Town of Sundre Council gives Unanimous Consent for Third and Final Reading to Bylaw 14.17, Council Procedural Bylaw, being a bylaw to regulate Council procedures;

318/17 Councillor Funke moved that the Town of Sundre Council gives Third and Final Reading to Bylaw 14.17, Council Procedural Bylaw, being a bylaw to regulate Council procedures. **CARRIED**

RFD Appointment to Committees

319/17 Councillor Funke moved that the Town of Sundre Council moves to adopt *Policy A-009-00 POL "Appointment of Members of Council, Administration, and Citizens to Committees and Establishment of Council Committees."* **CARRIED**

RFD Council Code of Conduct

320/17 Councillor Funke moved that the Town of Sundre Council gives First Reading to Bylaw 15.17, Council Code of Conduct Bylaw, being a bylaw for the purpose of ensuring effective leadership and the maintenance of appropriate conduct when carrying out their roles as Councillors;



LN
Initials

Regular Council Minutes – October 10, 2017

- 321/17** Councillor Vardas moved that the Town of Sundre Council gives Second Reading to Bylaw 15.17, Council Code of Conduct Bylaw, being a bylaw for the purpose of ensuring effective leadership and the maintenance of appropriate conduct when carrying out their roles as Councillors;
- 322/17** Councillor Funke moved that the Town of Sundre Council gives Unanimous Consent for Third and Final Reading to Bylaw 15.17, Council Code of Conduct Bylaw, being a bylaw for the purpose of ensuring effective leadership and the maintenance of appropriate conduct when carrying out their roles as Councillors;
- 323/17** Councillor Blatchford moved that the Town of Sundre Council gives Third and Final Reading to Bylaw 15.17, Council Code of Conduct Bylaw, being a bylaw for the purpose of ensuring effective leadership and the maintenance of appropriate conduct when carrying out their roles as Councillors. **CARRIED**
- RFD CAO Bylaw**
Administration provided Council with clarification concerning Section 6.13 of the CAO Bylaw:
- In the case of an emergency, incur any expenditure not previously approved by Council provided a detailed report on such expenditure and its need is presented to the next meeting of Council.*
- Administration indicated that everyone needs to have a very clear understanding that the Director of Emergency Management also has full authority to authorize expenditures.
- 324/17** Councillor Funke moved that the Town of Sundre Council gives First Reading to Bylaw 16.17, Chief Administrative Officer Bylaw, being a bylaw to establish the position of the Chief Administrative Officer (CAO);
- 325/17** Councillor Vardas moved that the Town of Sundre Council gives Second Reading to Bylaw 16.17, Chief Administrative Officer Bylaw, being a bylaw to establish the position of the Chief Administrative Officer (CAO);
- 326/17** Councillor McFadden moved that the Town of Sundre Council gives Unanimous Consent for Third and Final Reading to Bylaw 16.17, Chief Administrative Officer Bylaw, being a bylaw to establish the position of the Chief Administrative Officer (CAO);
- 327/17** Councillor Blatchford moved that the Town of Sundre Council gives Third and Final Reading to Bylaw 16.17, Chief Administrative Officer Bylaw, being a bylaw to establish the position of the Chief Administrative Officer (CAO). **CARRIED**




Initials

NEW BUSINESS

RFD Parkland Regional Library 2018 Operating Budget

328/17 Councillor McFadden moved that the Town of Sundre Council approve the 2018 Parkland Regional Library proposed budget which includes a 1% per capita requisition increase from \$8.04 to \$8.12. **CARRIED**

Recycle Agreement with Mountain View County

329/17 Councillor Funke moved that the Town of Sundre Council approve the Recycle Agreement between the Town of Sundre, and Mountain View County, and to authorize the CAO to sign the Agreement on behalf of the Town of Sundre. **CARRIED**

MUNICIPAL AREA PARTNERSHIP (MAP)

COUNCIL REPORTS

CORRESPONDENCE

- 09.25.17 Sundre Legion, Remembrance Day
- 09.12.17 Municipal Affairs, Minister’s Awards for Excellence in Public Library Service
- 09.21.17 LED Street Lights, Letter from C. Andrus

330/17 Councillor Vardas moved that the Town of Sundre Council accept the correspondence items, for information. **CARRIED**

331/17 Mayor Leslie moved that the Town of Sundre Council direct Administration to advise the Sundre Legion of the attendance of either the Mayor or Deputy Mayor to the Remembrance Day ceremony. **CARRIED**

332/17 Councillor McFadden moved that the Town of Sundre Council direct Administration to contact Mr. Walker for further direction on Council’s involvement concerning the submission of award recipient names to the Minister’s Awards for Excellence in Public Library Service. **CARRIED**

333/17 Councillor Blatchford moved that the Town of Sundre Council direct Administration to prepare for a reponse to C. Andrus concerning the letter received regarding the use of LED Street Lights within the Town of Sundre. **CARRIED**

NOTICE OF MOTION

334/17 Councillor Funke moved that the Town of Sundre Council move to go into In-Camera at 7:53 p.m. **CARRIED**

LW
Initials

Mayor Leslie called a recess at 7:53 p.m.

Council meeting resumed at 8:05 p.m.

Due to Councillor Isaac's departure from the meeting, the second In-Camera Personnel item was not addressed during this meeting.

IN CAMERA

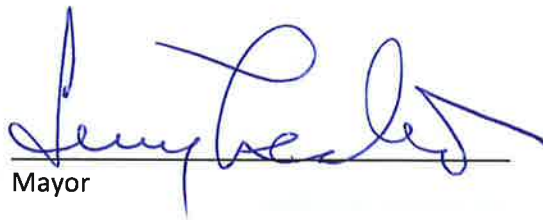
Advice from Officials – FOIPP Section 24

335/17 Councillor McFadden moved that the Town of Sundre Council move to come out of In-Camera at 8:33 p.m. **CARRIED**

336/17 Councillor Funke moved that the Town of Sundre Council waive Invoices No. 33520, 33521 and 33649 totaling \$9,996.78 for engineering services regarding connecting to Town services for water and wastewater for Plans 991 3345 and 031 1669. **CARRIED**

ADJOURNMENT

337/17 Councillor Funke moved that the Town of Sundre Council adjourn the meeting at 8:35 p.m. **CARRIED**



Mayor

I hereby certify these minutes are correct.



Chief Administrative Officer

