

MINUTES OF THE REGULAR COUNCIL MEETING OF THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA HELD ON TUESDAY, NOVEMBER 14, 2017, IN THE TOWN OF SUNDRE COUNCIL CHAMBERS

PRESENT Mayor Leslie, Councillors: Paul Isaac, Charlene Preston, Cheri Funke, Todd Dalke, Robert Wolfe, and Richard Warnock

STAFF Linda Nelson, Chief Administrative Officer
Vic Pirie, Director of Finance and Administration
Jim Hall, Manager of Operations
Mike Marko, Manager of Planning and Development
Betty Ann Fountain, Special Projects Administrator/Development Officer
Cynthia Robey, Legislative Executive Assistant

CALL TO ORDER

Mayor Leslie called the meeting to order at 6:00 p.m., with a moment of reflection on the business of the evening.

PUBLIC HEARING

Bylaw 12.17 Land Use Amendment to Address Administrative Changes and New Definitions to Land Use Bylaw 705, as amended

As stated by Mayor Leslie:

"This Public Hearing is held pursuant to the *Municipal Government Act*, RSA 2000 Chapter M-26 and amendments thereto;

I hereby declare the Public Hearing relating to Bylaw 12.17, now open at 6:02 p.m.

The purpose of Bylaw 12.17 is a Land Use Amendment to address administrative changes and new definitions to Land Use Bylaw 705, as amended.

The order of presentations will be as follows:

- Confirmation of Notices;
- Development Officer's report;
- Public Communication (letters/emails) read in the minutes;
- Presentation(s) by those in Favour of the Bylaw (max. of 5 minutes);
- Presentation(s) by those in Opposition of the Bylaw (max. of 5 minutes);
- Any other person(s) deemed affected by the Bylaw;
- Closing statement of the Development Officer
- Adjournment of the Public Hearing"

Mayor Leslie as stated to Ms. Linda Nelson, CAO: "Please provide Confirmation of Notices."

As stated by Ms. Linda Nelson, CAO:

"Notification of the Public Hearing for Bylaw 12.17, were published in the local newspaper



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on October 31, 2017; November 7, 2017; November 14, 2017; and on the Town of Sundre's website from October 25, 2017 to November 14, 2017."

Mayor Leslie: "The Development Officer will deliver his report and recommendations(s)."

Mr. Mike Marko, Director of Planning and Economic Development provided a Power Point report and recommendations.

Mayor Leslie: Are there any questions for the Development Officer?

- Councillor Warnock asked for clarification of the Subdivision and Development Appeal Board
- Councillor Isaac asked for clarification if a conflict would exist between the new *MGA* and the amendments being made to the Town's LUB

Mayor Leslie: Are there any Public Communications (letters/emails) to be read in to the Minutes?

- Letter received from Mountain View County regarding Section 1.7(4) - Schedule "A" of the Town's Land Use Bylaw, and the use of the word "marijuana," verses "cannabis," in the definitions

Mayor Leslie: Are there any person(s) who are in favour of the Bylaw who wish to speak?

- None

Mayor Leslie: Are there any person(s) in opposition to the Bylaw who wish to speak?

- None

Mayor Leslie: Does the Development Officer have any closing statements?

- The amendments put forth will improve the streamlining and operations of the Town's Planning Department, by improving processes, timelines, and customer service

As stated by Mayor Leslie: "I hereby declare the Public Hearing relating to Bylaw 12.17, now closed at 6: 15 p.m."

AGENDA – AMENDMENTS AND ADOPTION

384/17 Councillor Wolfe moved that the Town of Sundre Council adopt the November 14, 2017 Regular Council Meeting Agenda, with the following additions/deletions/changes:

- Addition of In-Camera Intergovernmental Relations – FOIPP Section 21 - to be listed as Item 15.1
- In Camera - Personnel – FOIPP Section 17 - to be listed as Item 15.2.

CARRIED




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ADOPTION OF PREVIOUS MINUTES

385/17 Councillor Funke moved that the Town of Sundre Council adopt the November 6, 2017 Regular Meeting Minutes, as amended. **CARRIED**

DELEGATIONS

BYLAWS

Bylaw 12.17 Land Use Amendment to Address Administrative Changes and New Definitions to Land Use Bylaw 705, as amended

- a. **Second Reading**
- b. **Third Reading**

386/17 Councillor Warnock moved that the Town of Sundre Council give Second Reading to Bylaw 12.17, being a Bylaw to address administrative changes and new definitions to the Land Use Bylaw 705; with the following amendments: Replace the word “marijuana,” with the word “cannabis,” wherever presented in the Bylaw, and the removal of Section 1.7(4) from Schedule “A”. **CARRIED**

387/17 Councillor Warnock moved moved that the Town of Sundre Council give Second Reading to Bylaw 12.17, as amended. **CARRIED**

388/17 Councillor Wolfe moved that the Town of Sundre Council give Third and Final Reading to Bylaw 12.17, as amended, being a Bylaw to address administrative changes and new definitions to the Land Use Bylaw 705. **CARRIED**

OLD BUSINESS

Landscaping Tender for the Municipal Reserve Linear Strip Near 6th Avenue - discussion

During the November 6, 2017 Regular Council Meeting, Council directed Administration to provide Council with the history documentation concerning this topic in order to facilitate a discussion. Mr. Vic Pirie, Director of Finance and Administration provided Council with a brief summary of the history, and an explanation of why the specific company was hired. Council was satisfied with this information and the topic was concluded.

2nd Quarter Financial Report – further discussion

During the November 6, 2017 Regular Council Meeting, Council directed Administration to bring this topic forward to the November 14, 2017 Regular Council Meeting for further discussion. The following came of the discussion during this meeting:

- East Side Area Re-Development Plan (ARDP) – An Area Re-Development Plan is not applicable to this location. There will be an updated Master Infrastructure Study completed in the future. This Study will encompass the entire Town not just the East Side area. It will be a useful tool for Capital Planning. An Open House would be held to share the information from the Study.




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NEW BUSINESS**RFD Parkland Regional Library – Offer of Presentation to New Council**

- 389/17** Councillor Dalke moved that the Town of Sundre Council approve Parkland Regional Library providing a free Presentation to Council, and to direct Administration to contact Board Chair, Ms. Debra Smith, in order to arrange this Presentation for a future Council Meeting. **CARRIED**

ADMINISTRATION**Centre Street Second Phase Report - Operations**

Mr. Jim Hall, Manager of Operations, provided Council with a detailed report. Administration provided Council with pictures showing the involved areas, and a further explanation giving the breakdown of Phase One and Phase Two, as well as the costing for each Phase. Once completed, the Master infrastructure Study, to be completed in the future, will also give Council a more detailed breakdown of the costing.

Mayor Leslie called at recess at 7:04 p.m., in order for Council members to take a closer look at the pictures provided by Administration.

Council Meeting resumed at 7:16 p.m.

- 390/17** Councillor Preston moved that the Town of Sundre Council accept the Centre Street Second Phase Report, as information. **CARRIED**

Freedom of Information and Protection of Privacy (FOIPP) Online Training for Council

Legislative Services provided Council with information regarding a free online FOIPP course available through the Municipal Affairs website. In order for new Council to have a better understanding of the FOIPP legislation, as it pertains to public bodies, Administration encourages new Council members to take the time to complete the course.

- 391/17** Councillor Funke moved that the Town of Sundre Council accept the FOIPP information concerning online training, supplied by Legislative Services, as information. **CARRIED**

NOTICE OF MOTION**MUNICIPAL AREA PARTNERSHP (MAP)**

Mayor Leslie reported that there is an upcoming meeting in early December 2017, and requested that should Council members wish to address questions/topics during this meeting, to provide him with their information.

COUNCIL COMMITTEE REPORTS**Alberta Urban Municipalities Association (AUMA) – 2015 Resolution, Mayor Leslie**

Mayor Leslie informed Council that he has been in contact with AUMA and was provided a copy of a July 4, 2017 letter received by Ms. Lisa Holmes, President of AUMA, from Ms. Sarah Hoffman, Minister of Health.




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Mountain View Regional Waste Management Commission (MVRWMC) – Mayor Leslie

Mayor Leslie provided a detailed written report concerning the November 6, 2017 meeting highlights.

Sundre Petroleum Operator's Group (SPOG) – Councillor Preston

Councillor Preston attended her first meeting since being appointed to this committee. She provided a verbal report which indicated that she received an overview of all attendees, and a presentation by Ms. Rohl from ReGenerate Alberta.

- 392/17** Councillor Wolfe moved that the Town of Sundre Council accept the Council Reports, as information. **CARRIED**

INQUIRIES BETWEEN COUNCILLORS OR TO ADMINISTRATION

Councillor Funke: Residents are confused as to how to manoeuvre through the Roundabouts. She is seeing these types of comments posted on Facebook. Council directed Administration to research the name of an Alberta Transportation contact person so that this information could be made available to residents.

Councillor Funke: asked if there is an agreement with Alberta Transportation concerning the costs for snow removal. Administration will look into this further and provide information to Council at a future meeting.

Councillor Wolfe: Made mention of the road signage needing to be updated now due to the line painting that has been completed.

Councillor Funke: Requested an update concerning the AUMA – ministers appointments. Legislative Services to follow up by contacting AUMA again.

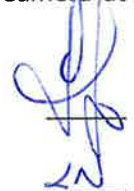
COUNCIL INVITATIONS / CORRESPONDENCE

- 393/17** Councillor Funke moved that the Town of Sundre Council move to go into In-Camera at 7:38 p.m. **CARRIED**

IN CAMERA

Intergovernmental Relations – FOIPP Section 21
Personnel – FOIPP Section 17

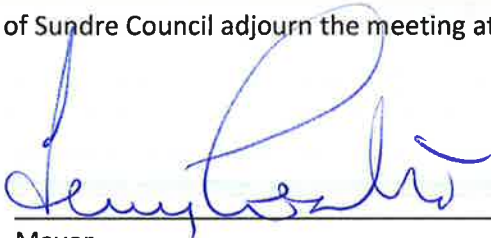
- 394/17** Councillor Dalke moved that the Town of Sundre Council move to come out of In-Camera at 9:32 p.m. **CARRIED**



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ADJOURNMENT

395/17 Councillor Warnock moved that the Town of Sundre Council adjourn the meeting at 9:32 p.m. **CARRIED**



Mayor

I hereby certify these minutes are correct.



Chief Administrative Officer