



Council Workshop
Council Chambers
January 9, 2017
7:00 p.m.

In attendance: Mayor Leslie, Councillors: Myron Thompson, Paul Isaac, Verna McFadden, Cheri Funke, Nolan Blatchford, and Chris Vardas

Staff in attendance:

Angie Lucas, CAO (Interim)
Vic Pirie, Director of Finance
Ian James, Community Services Manager
Patty LaPointe, Sundre Fire Assistant
Kevin Gamble, Deputy Fire Chief
Jim Hall, Operations Manager
Kevin Heerema, Community Peace Officer
Cynthia Robey, Legislative Executive Assistant

1. Call to Order

Mayor Leslie called the Workshop to order at 7:00 p.m.

2. Modification to or Adoption of Agenda

Councillor Isaac moved that the Town of Sundre Council adopt the January 9, 2017 Workshop Agenda with the following additions/amendments:

- #11: To include the January 16, 2017 Regular Council Meeting Agenda for review and discussion.

Mayor Leslie asked Administration if upcoming Council Agendas could be added to each Workshop Agenda from this point forward in order to review the Agenda in advance of the meeting. Administration suggested that requests for future items for inclusion to Council Workshop Agendas be included as an Item # on every Workshop Agenda in the future.

- #12: Councillor Vardas - Verbal Report concerning Sundre Petroleum Operators Group (SPOG)
- #13: Councillor Thompson - Verbal Report – concerning tourism

Carried

Councillor McFadden left the Workshop meeting at 7:08 p.m.



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3. Adoption of Minutes

Councillor Funke moved that the Town of Sundre adopt the December 12, 2016 Workshop Minutes, as presented. Carried

4. Canada Day 2017 presentation and discussion

Mr. Ian James, Community Services Manager, presented a power point report covering the upcoming proposed Canada's 150th Anniversary celebrations agenda. Mr. James indicated that 'On The Mark Productions' will likely be involved and that 'Fireworks Spectacular' will be asked to provide the display of fireworks. Mr. James asked if Council are intending to organize a Council BBQ for residents.

5. Fire Department - Year in Review presentation

Ms. Patty LaPointe, Fire Assistant, and Mr. Kevin Gamble, Deputy Fire Chief, presented a power point report covering the following projects: Fire Smart Mitigation and Preparedness, develop and launch Fire Smart website, provide support to assist with Fort McMurray wildfires, Fire Department training facility, and the addition of four new Safety Codes Officers.

6. Emergency Management – Year in Review presentation

Mr. Kevin Heerema, Community Peace Officer, provided Council with a written report covering the review of the current Emergency Response Plan, grant and funding options, staff training, risk and hazard assessment, attendance to flood mitigation presentation, two way radios. The report also covered the next steps and tasks for 2017, which are: 1) educate public on disaster preparedness, 2) provide further staff training in emergency management and disaster preparedness, and 3) review Emergency Management Plan and update as required, 4) tabletop exercise to introduce new staff to emergency management.

7. RFD – Mountain View Regional Waste Management Commission – Waste Services Agreement

Council received the opportunity to review and discuss this prior to this topic coming to the next council meeting on January 16, 2017.

8. RFD – Mountain View Regional Waste Management Commission – New Membership Agreement

Council received the opportunity to review and discuss this prior to this topic coming to the next council meeting on January 16, 2017.



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9. Strategic Priorities Chart 2017

Ms. Angie Lucas, Interim Chief Administrative Officer, provided Council with the Strategic Priorities Chart and Business Plans for each department. Each chart highlights priority items that Town departments/staff will undertake for 2017. There was some discussion about adding Broadband onto the priority chart.

Mayor Leslie requested that Council have more time to review the material and then bring the topic to the January 23, 2017 Workshop for additional discussion.

Mayor Leslie called a recess at 8:23 p.m. Council Workshop reconvened at 8:33 p.m.

10. Municipal Affairs - discussion

Council directed Administration to contact Municipal Affairs to re-schedule a one hour presentation covering an overview of the kind of in-services they provide. Once Council has a chance to hear the overview of Municipal Affairs services, a decision would then be made to schedule a specific session to cover topics at a later date.

11. Review of Upcoming Council Meeting Agenda

January 16, 2016 Regular Council Meeting Agenda was reviewed and discussed.

12. Verbal Report – Councillor Vardas

Councillor Vardas provided a verbal report outlining Sundre Petroleum Operators Group wanting to organize and hold a job fair in 2017.

13. Verbal Report – Councillor Thompson

Councillor Thompson provided a verbal report regarding tourism. An increase of tourism has been noted coming through the Sundre Visitor Centre. Councillor Thompson has met with a representative from Alberta Tourism, and will spend additional time with this representative and with the Town's Economic Development department to implement the steps to attract more tourism to Sundre.

14. In-Camera

Councillor Funke moved that the Town of Sundre Council move to In-Camera at 8:54 p.m. **Carried**

Labour – CAO - FOIPP Section 19

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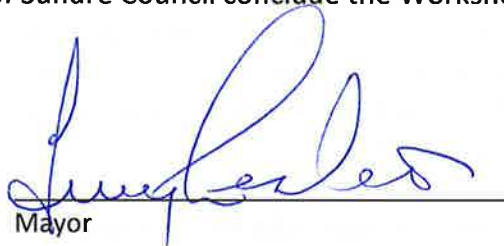
Administration directed Council that the topic brought to In-Camera should not be an In-Camera item.

Councillor Funke moved that the Town of Sundre Council move to come out of In-Camera at 8:55 p.m. ***Carried***

Councillor Funke wished to share information concerning the Chief Administrative Officer's job description, and the Town's Policy on the hiring of a Chief Administrative Officer.

15. Adjournment

Councillor Funke moved that the Town of Sundre Council conclude the Workshop at 9:05 p.m. ***Carried***



Mayor

I hereby certify these minutes are correct.



Interim Chief Administrative Officer



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