

MINUTES OF THE REGULAR COUNCIL MEETING OF THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA HELD MONDAY, JANUARY 16, 2017 IN THE TOWN OF SUNDRE COUNCIL CHAMBERS

PRESENT Mayor Terry Leslie, Councillors: Cheri Funke, Verna McFadden, Chris Vardas, Myron Thompson, and Nolan Blatchford

ABSENT Councillor Paul Isaac, and Vic Pirie, Director of Finance and Administration

STAFF Angie Lucas, Interim, CAO (Director of Planning and Operational Services)
Denica Crosbie, Planner
Jim Hall, Manager of Operations
Jon Allan, Economic Development Officer
Cynthia Robey, Legislative Executive Assistant

CALL TO ORDER

Mayor Leslie called the meeting to order at 6:00 p.m. with a moment of reflection.

ACCEPTANCE OF AGENDA

06/17 Councillor Funke moved that the Town of Sundre Council adopt the January 16, 2017 Regular Council Meeting Agenda with the following additions/deletions/amendments:

- Addition of one **In-Camera** – Land item to immediately follow the **Adoption of Agenda**
- Addition of one **Correspondence** item – email received from Verna Yiu, President and CEO Alberta Health Services
- Addition of **Notice of Motion** from Councillor Thompson
- Addition of one **New Business** item; Joint In-Camera meeting between Mountain View County and the Town of Sundre Council and Administration to take place January 31, 2017 at the Town of Sundre office
- Addition of one **Unfinished Business** item; DCG Consulting Group has provided Council with the Chief Administrative Officer proposed job posting and the Chief Administrative Officer profile information for review

CARRIED

07/17 Councillor Funke moved that the Town of Sundre Council move to In-Camera at 6:03 p.m. **CARRIED**

IN-CAMERA

Land: FOIPP Section 16

08/17 Councillor McFadden moved that the Town of Sundre Council move to come out of In-Camera at 6:38 p.m. **CARRIED**


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ADOPTION OF THE PREVIOUS MINUTES

- 09/17** Councillor Funke moved that the Town of Sundre Council adopt the December 5, 2016 Regular Council Meeting Minutes, as amended. **CARRIED**
- 10/17** Councillor Thompson moved that the Town of Sundre Council adopt the December 19, 2016 Special Council Meeting Minutes, as presented. **CARRIED**
- 11/17** Councillor Blatchford moved that the Town of Sundre Council adopt the January 3, 2017 Special Council Meeting Minutes, as amended. **CARRIED.**

PUBLIC HEARINGS

RFD Bylaw 07.16 Land Use Amendment

- 12/17** The Town of Sundre Council / Councillor Funke moved that the Town of Sundre Council open the Public Hearing for **Bylaw 07.16**. **CARRIED**

Mayor Leslie: "The hearing is held pursuant to Section 230, 606, and 692 of the Municipal Government Act, and therefore I hereby declare the Public Hearing relating to Bylaw 07.16, open at 6:42 p.m."

Mayor Leslie: "I hereby declare this Public Meeting relating to **Bylaw 07.16** closed at 6:45 p.m. and will accept a Motion to adjourn the Public Hearing and reconvene the January 16, 2017, Meeting of Council."

- 13/17** Councillor Funke moved that the Town of Sundre Council move to adjourn the Public Hearing and reconvene the January 16, 2017, Meeting of Council. **CARRIED**

DELEGATIONS

BYLAWS

RFD - Bylaw 07.16 Land Use Amendment

- 14/17** Councillor Thompson moved that the Town of Sundre Council accept second reading of Bylaw No. 07.16, being a Bylaw to amend the Land Use Bylaw 705. **CARRIED**
- 15/17** Councillor Funke moved that the Town of Sundre Council accept third and final reading to Bylaw No. 07.16, being a Bylaw to amend the Land Use Bylaw 705. **CARRIED**



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ADMINISTRATION REPORTS**UNFINISHED BUSINESS****DCG Consulting Group- Proposed Chief Administrative Officer Job Posting and Profile**

- 16/17** Councillor Vardas moved that the Town of Sundre Council accept the presentation from DCG Consulting Group pertaining to the Chief Administrative Officer job description and profile, and with a recommendation to Administration to provide DCG Consulting Group with the proposed amendments and further, that once the wording amendments have been performed, that Administration advertise these documents. **CARRIED**

NEW BUSINESS**RFD Communications Plan**

- 17/17** Councillor Funke moved that The Town of Sundre Council request Administration to adopt the Local Communications Planning Toolkit as a reference to help guide future communications policies and procedures. **CARRIED**

RFD Council Policy and Bylaw Committee – Terms of Reference

- 18/17** Councillor Funke moved that The Town of Sundre Council approve the Terms of Reference for the Council Policy and Bylaw Review Committee, as amended by Council. **CARRIED**

RFD Mountain View Regional Waste Management Commission – Waste Services Agreement

- 19/17** Councillor Funke moved that the Town of Sundre Council enter into a Waste Services Agreement with Mountain View Regional Waste Management Commission. **CARRIED**

RFD Mountain View Regional Waste Management Commission – New Membership Agreement

- 20/17** Councillor Funke moved that the Town of Sundre Council enter into a new membership agreement between Mountain View Regional Waste Management Commission, Mountain View County, Town of Olds, Town of Didsbury, Town of Carstairs, Town of Sundre and the Village of Cremona for the provision of solid waste management services. **CARRIED**

Mayor Leslie called at recess at 7:24 p.m. Council meeting resumed at 7:30 p.m.

Strategic Priorities Chart – discussion

Administration provided Council with the approved Strategic Priority chart from June 27, 2016 to assist in discussing any amendments that Council would like to make to the draft Strategic Priority Chart for 2017.

Council recommended to Administration to change the 2017 Council and CAO Priorities to:

- 1) Create a Tourism Development Strategy and an Economic Development Strategy
- 2) Continue to Conduct the Broadband Feasibility Study
- 3) Undertake a Disaster Readiness Review
- 4) Collaborate with Mountain View County to Create New ICF Document



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- 5) Pursue Regional Status for Town Water and Wastewater Servicing Opportunities and Lobby for Federal/Provincial Funding for Infrastructure Upgrades
- 6) Undertake a Town Wide Facility Review

Further discussion will take place during the January 23, 2017 Council Workshop with the expectation that the final Strategic Priorities draft will be approved during the January 30, 2017 Regular Council Meeting.

Discussion on Proposed Joint Council Meeting with Mountain View County

Mayor Leslie confirmed that discussions between himself and Reeve Beattie have resulted in a decision to call a Joint Meeting on January 31, 2017 at 6:00 p.m. Discussion to include a talk about recycle site and land use issues. This meeting will be advertised as a Special Council Meeting.

COUNCIL REPORTS

Verbal report – Councillor Thompson

Councillor Thompson shared a verbal report concerning Foothills Lodge.

Verbal Report – Alberta Tourism

Councillor Thompson shared a verbal report regarding a committee meeting he attended with representatives from Alberta Tourism. Councillor Thompson shared with Council his idea to form a committee that will invite other Sundre organizations to participate in boosting tourism for our community. Councillor Thompson will bring a Notice of Motion to this effect to the January 30, 2017 Regular Council Meeting.

- 21/17** Mayor Leslie moved that the Town of Sundre Council approve the per diem costs that Councillor Thompson incurred to attend this meeting. **CARRIED**

Verbal Report – Mayor Leslie

Mayor Leslie spoke about writing a letter of Reference regarding Shunda Construction.

FINANCIAL REPORTS

CORRESPONDENCE

Thank you letter from Minister Sarah Hoffman

Alberta Order of Excellence – letter from Andrew Sims, Chair

Email from Maryann Chichak, Mayor of Whitecourt

Alberta Health Services – EMS Dispatch

Email from Ms. Verna Yiu, President of Alberta Health Services

- 22/17** Councillor McFadden moved that the Town of Sundre Council accept the Thank You letter from Minister Sarah Hoffman, the Alberta Order of Excellence letter from Chair, Andrew Sims, the email from Mayor Chichak of Whitecourt, the Alberta Health Services letter concerning EMS dispatch, and the email reply from Ms. Verna Yiu, President of Alberta Health Services, as information. Further, that Mayor Leslie requests Administration to write a letter concerning the information shared by Mayor Chichak of Whitecourt. **CARRIED**



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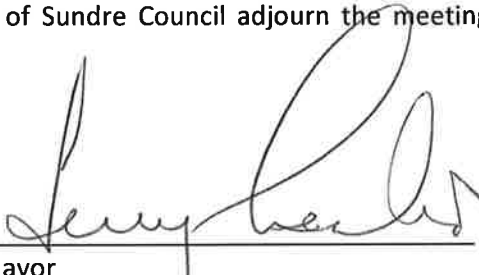
NOTICE OF MOTION

Member of Council, Councillor Thompson, brought forward the following Notice of Motion to be discussed during the next Council Meeting:

Councillor Myron Thompson requests that the Town of Sundre Council pass a resolution to request a viability review be conducted on the Town of Sundre municipality as per Municipal Government Act Section 129, Division 7 Dissolution and that a written request for a viability review be submitted to the Minister of Municipal Affairs with a completed self-assessment questionnaire from the Municipal Affairs Municipal Sustainability Strategy (MSS).

ADJOURNMENT

23/17 Councillor Blatchford moved that the Town of Sundre Council adjourn the meeting at 8:21 p.m.
CARRIED

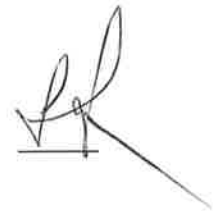


Mayor

I hereby certify these minutes are correct.



Interim Chief Administrative Officer



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